

CITY OF SAN CLEMENTE

Oversight Board to the Successor Agency to the San Clemente Redevelopment Agency

Special Meeting Minutes – April 4, 2012

A Special Meeting of the Oversight Board to the Successor Agency to the San Clemente Redevelopment Agency was called to order on April 4, 2012 at 3:00 p.m. in the Council Chambers, located at 100 Avenida Presidio, San Clemente, California.

**BOARD MEMBERS
PRESENT**

ANDERSON, FITZSIMONS, GUDGEIRSSON, HAGGARD,
OBRERO, VEALE

**BOARD MEMBERS
ABSENT**

FARLEY

STAFF PRESENT:

George Scarborough, Executive Director; Jeff Oderman, Successor Agency Legal Counsel; Joanne Baade, Oversight Board Secretary.

1. **CALL TO ORDER**

- A. Roll Call revealed all members present, with the exception of Board Member Farley.
- B. Attendees recited the Pledge of Allegiance.

2. **CONFIRMATION OF AGENDA**

No change was made to the agenda.

3. **APPROVAL OF MINUTES**

None.

4. **PRESENTATIONS**

A. **Oath of Office**

Secretary Baade administered the oath of office to all Board members, except for Board Member Farley, who was absent.

5. **WRITTEN COMMUNICATIONS**

None.

6. **CONSENT CALENDAR**

None.

INTRODUCTORY COMMENTS FROM SUCCESSOR AGENCY LEGAL COUNSEL

Legal Counsel Oderman explained that he serves as the Successor Agency's legal counsel, and does not serve as legal counsel to the Oversight Board; pointed out that the Oversight Board's interests are not necessarily aligned with the City's interests; reviewed the circumstances that led to the dissolution of redevelopment agencies throughout the State and the subsequent formation of Oversight Boards.

7. **BUSINESS SESSION**

A. **Election of Chair and Vice Chair**

Secretary Baade reviewed the contents of the staff report.

MOTION BY BOARD MEMBER HAGGARD, SECOND BY BOARD MEMBER VEALE, CARRIED 5-0-1 (BOARD MEMBER ANDERSON ABSTAINING), to appoint Joe Anderson to the position of Chair.

MOTION BY BOARD MEMBER HAGGARD, SECOND BY BOARD MEMBER VEALE, CARRIED 5-0-1 (BOARD MEMBER GUDGEIRSSON ABSTAINING), to appoint Pall Gudgeirsson to the position of Vice Chair.

B. Establishment of Date, Time and Location for Regular Meetings of the Oversight Board

Secretary Baade reviewed the contents of the staff report.

MOTION BY BOARD MEMBER VEALE, SECOND BY BOARD MEMBER GUDGEIRSSON, CARRIED 6-0, to adopt Resolution No. OB-12-01 entitled A RESOLUTION OF THE OVERSIGHT BOARD OF THE SUCCESSOR AGENCY TO THE SAN CLEMENTE REDEVELOPMENT AGENCY ESTABLISHING THE DATE, TIME AND LOCATION FOR REGULAR MEETINGS OF THE OVERSIGHT BOARD. By virtue of this action, Regular Meetings of the Oversight Board shall take place on the first Wednesday of the months of April, July, October, and January at 3:00 p.m. in the Council Chambers, located at 100 Avenida Presidio, San Clemente, California. Any variations to this meeting schedule shall be noticed pursuant to the California Brown Act.

C. Adoption of Bylaws and Rules of Procedure for the Oversight Board

Secretary Baade reviewed the contents of the staff report.

MOTION BY BOARD MEMBER GUDGEIRSSON, SECOND BY BOARD MEMBER HAGGARD, CARRIED 6-0, to:

1. Adopt Resolution No. OB-12-02 entitled A RESOLUTION OF THE OVERSIGHT BOARD OF THE SUCCESSOR AGENCY TO THE SAN CLEMENTE REDEVELOPMENT AGENCY ADOPTING BYLAWS.
2. Adopt Resolution No. OB-12-03 entitled A RESOLUTION OF THE OVERSIGHT BOARD OF THE SUCCESSOR AGENCY TO THE SAN CLEMENTE REDEVELOPMENT AGENCY ADOPTING RULES OF PROCEDURE FOR MEETINGS AND RELATED FUNCTIONS AND ACTIVITIES.

D. Adoption of Conflict of Interest Code

Secretary Baade reviewed the contents of the staff report.

MOTION BY BOARD MEMBER HAGGARD, SECOND BY BOARD MEMBER VEALE, CARRIED 6-0, to adopt Resolution No. OB-12-04 entitled A RESOLUTION OF THE OVERSIGHT BOARD OF THE SUCCESSOR AGENCY TO THE SAN CLEMENTE REDEVELOPMENT AGENCY ADOPTING A CONFLICT OF INTEREST CODE FOR THE OVERSIGHT BOARD.

Secretary Baade distributed Form 700 (Statement of Economic Interests) to the Board members and requested that Board members complete and return the form to her no later than Thursday, April 26, 2012; stated that she will then return the forms to the Clerk of the Board (filing officer) in time to meet the legal deadline of May 4, 2012.

E. **Designation of Contact Person for Department of Finance Inquiries**

Secretary Baade reviewed the contents of the staff report.

MOTION BY BOARD MEMBER GUDGEIRSSON, SECOND BY BOARD MEMBER HAGGARD, CARRIED 6-0, to designate the City's Financial Services Manager (currently Jake Rahn) as the contact person for Department of Finance inquiries regarding Oversight Board actions.

F. **Purpose of the Oversight Board**

Financial Services Manager Rahn reviewed the contents of the staff report and responded to Board inquiries.

This report was informational only; consequently, no Board action was taken.

G. **Recognized Obligation Payment Schedule (ROPS)**

Financial Services Manager Rahn reviewed the contents of the staff report and responded to Board inquiries.

MOTION BY BOARD MEMBER GUDGEIRSSON, SECOND BY BOARD MEMBER VEALE, CARRIED 6-0, to approve the Recognized Obligation Payment Schedule (ROPS) as presented.

MOTION BY BOARD MEMBER GUDGEIRSSON, SECOND BY BOARD MEMBER HAGGARD, CARRIED 6-0, to approve the Administrative budget for operations from February 1, 2012 to June 30, 2012 in relation to the dissolution of the former Redevelopment Agency.

H. **Transfer of Former Redevelopment Agency (RDA) Assets**

Financial Services Manager Rahn reviewed the contents of the staff report and responded to Board inquiries.

MOTION BY BOARD MEMBER HAGGARD, SECOND BY BOARD MEMBER GUDGEIRSSON, CARRIED 6-0, to:

1. Authorize the City Clerk to execute, and record, an acceptance of the quitclaim deeds and/or transfer of title of APN 058-073-18 and 058-073-46 (housing land parcels) in the name of the City of San Clemente.
2. Authorize the transfer of the affordable housing long term notes receivable in the City of San Clemente's Affordable Housing Reserve.
3. Authorize the City Clerk to execute, and record, an acceptance of the quitclaim deeds and/or transfer of title of APN 058-073-18 and 058-073-46 (grassy park land parcels) in the name of the City of San Clemente.
4. Recognize that pier rehabilitation/improvements and sidewalk improvements done by the agency are assets of the City of San Clemente.
5. Reaffirm the recording of the Casa Romantica Cultural Heritage Center parcels to the City of San Clemente.

8. **REPORTS AND INFORMATIONAL ITEMS**

None.

9. **CHAIR AND BOARD MEMBER ITEMS**

None.

10. **ORAL COMMUNICATIONS**

None.

11. ADJOURNMENT

MOTION BY BOARD MEMBER VEALE, SECOND BY BOARD MEMBER HAGGARD, CARRIED 6-0, to adjourn at 4:15 p.m. to an Adjourned Regular Meeting to be held on Wednesday, June 27, 2012 at 3:00 p.m. in Conference Room A of the Community Development Department facility, located at 910 Calle Negocio, San Clemente, California. Among the agenda items for this meeting will be consideration of the Recognized Obligation Payment Schedule (ROPS) for the time period July 1, 2012 through June 30, 2013.

Secretary of the Oversight Board

CHAIR of the Oversight Board