

City of San Clemente

Oversight Board to the Successor Agency To the San Clemente Redevelopment Agency

SPECIAL MEETING AGENDA

Location: City of San Clemente
City Council Chambers
100 Avenida Presidio
San Clemente, California

Date: April 4, 2012

Time: 3:00 p.m.

1. **CALL TO ORDER**

- A. Roll Call
- B. Pledge of Allegiance

2. **CONFIRMATION OF AGENDA**

3. **APPROVAL OF MINUTES**

None.

4. **PRESENTATIONS**

- A. Introduction of Board Members and Staff
- B. Administration of Oath of Office to Board Members

5. **WRITTEN COMMUNICATIONS**

6. **CONSENT CALENDAR**

7. **BUSINESS SESSION**

- A. Election of Chair and Vice-Chair
- B. Establishment of Date, Time and Location for Regular Meetings of the Oversight Board
- C. Adoption of Bylaws and Rules of Procedure for the Oversight Board
- D. Adoption of a Conflict of Interest Code
- E. Designation of Contact Person for Department of Finance Inquiries
- F. Purpose of the Oversight Board
- G. Recognized Obligation Payment Schedule (ROPS)
- H. Transfer of Former RDA Assets

8. **REPORTS AND INFORMATIONAL ITEMS**

9. **CHAIR AND BOARD MEMBER ITEMS**

10. **ORAL COMMUNICATIONS**

Members of the audience who wish to address the Oversight Board on matters that are within the Board's jurisdiction, but not separately listed on the agenda, may do so during the Oral Communications portion of the meeting. Each speaker is allotted three minutes in which to give his or her presentation.

11. **ADJOURNMENT**

Adjourn to an Adjourned Regular Meeting to be held prior to June 30, 2012 for the purpose of considering ROPS for the time period July 1, 2012 through June 30, 2013.

OVERSIGHT BOARD MEETING PROCEDURES

PRESENTATION OF WRITTEN MATERIALS TO OVERSIGHT BOARD

In order to ensure that Board Members have adequate time to consider written materials concerning agenda items, it is strongly recommended that such materials be submitted to the Secretary of the Oversight Board by noon the date preceding the Board meeting.

MEETINGS RECORDED

Oversight Board meetings are recorded via audio CD and retained as a public record.

AMERICANS WITH DISABILITIES ACT

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the Secretary to the Oversight Board at (949) 361-8200. Notification 48 hours prior to the meeting will enable Staff to make reasonable arrangements to assure accessibility to the meeting.

COMMUNICATION DEVICES

To minimize meeting distractions and sound system interference, please be sure all personal communication devices are turned off or on silent mode.

MEETING SCHEDULE

The Oversight Board is scheduled to establish its regular meeting schedule at the April 4, 2012 Oversight Board meeting.

AGENDAS, ADMINISTRATIVE REPORTS AND SUPPLEMENTAL WRITTEN MATERIALS

Agendas and Administrative Reports are available for review and/or copying at the Office of the Secretary to the Oversight Board (San Clemente City Hall, 100 Avenida Presidio, San Clemente, California) as soon as Agendas are posted (a minimum of 72 hours prior to the meeting). Agendas and Administrative Reports can also be viewed at the San Clemente Library, located at 242 Avenida Del Mar, or by accessing the City of San Clemente's website at www.san-clemente.org. An "Inspection Copy" of agenda materials is also located at the entrance to the Council Chambers during meetings for public review. All written material distributed to a majority of the Oversight Board after the original agenda packet was distributed is available for public inspection in the Office of the Secretary to the Oversight Board, located at 100 Avenida Presidio, San Clemente, during normal business hours.

AGENDA SUBSCRIPTION SERVICE AVAILABLE

The Secretary to the Oversight Board offers an agenda packet subscription service free of charge. If you wish to receive email copies of Oversight Board agendas, which include hyperlinks to staff reports and other back-up material, please send an email to cityclerk@san-clemente.org or call 949.361.8200.