



**CITY OF SAN CLEMENTE  
DRAFT MINUTES OF THE  
BEACHES, PARKS AND RECREATION COMMISSION  
REGULAR MEETING  
TUESDAY, JUNE 11, 2013, 6:00 P.M.**

Chairman Streger called the Regular Meeting of the Beaches, Parks and Recreation Commission of the City of San Clemente to order on Tuesday, June 11, 2013, at 6:04 p.m. in the Ole Hanson Fireside Room at the San Clemente Community Center located at 100 North Calle Seville, San Clemente, California. Commissioner Thomas led the Pledge of Allegiance.

**PRESENT** Commissioners Chris McCormack, William Thomas, and Tom Wicks; Vice Chair Eric Swartz and Chair Steven Streger

**ABSENT** Commissioners Dagmar Foy and Michael Smith

**STAFF PRESENT** Sharon Heider, Beaches, Parks & Recreation Director  
Pam Passow, Recreation Manager  
Bill Humphreys, Marine Safety Chief  
Dennis Reed, Beaches and Parks Maintenance Manager  
Aeryn Donnelly, Park Planner  
Rod Mellott, Marine Safety Lieutenant  
Maile Stivers, Administrative Assistant

**1. SPECIAL PRESENTATIONS**

**A. Friends of San Clemente Beaches, Parks & Recreation Foundation Essay Contest Winners**

Andrea Workman, Friends of the San Clemente Beaches, Parks & Recreation Foundation, presented prizes and certificates to Savannah Rainey, Brooklyn Navarro, Reagan Dimeco, Preston Sanders, Ray Hickman, Teresa Yubeta, Ethan Hartman, Noah Willis, Ginger Freeman, Madelyn Earnest, Kiley Wallwork, Alex Higginson, Jack Loper, and Payton Jump as winners of the Friends of San Clemente Beaches, Parks and Recreation Foundation essay contest.

Chair Streger reordered items to be considered.

**C. Commendations for Exiting Commissioners**

Chair Steven Streger, presented commendations to Eric Swartz and Dr. William "Bill" Thomas for their years of service on the Beaches, Parks & Recreation Commission.

Mayor Bob Baker thanked Eric Swartz and Bill Thomas for their service on the Beaches, Parks & Recreation Commission on behalf of the City Council; commended the Commission for its work and honest opinions on a couple of difficult issues that recently went before Council, and for its understanding that there may be differences in opinion.

**B. July is Parks Make Life Better Month**

Recreation Manager Pam Passow read a proclamation recognizing July 2013 as "Parks Make Life Better Month"

**2. APPROVAL OF MINUTES**

**A. May 14, 2013**

MOTION BY CHAIR STREGER, SECOND BY COMMISSIONER THOMAS, AND CARRIED 4-0 with Commissioner McCormack abstaining, to approve the Beaches, Parks, and Recreation Commission meeting minutes of May 14, 2013, with the following revisions:

Change all references to "Friends of the Beaches, Parks and Recreation Foundation" to "Friends of San Clemente Beaches, Parks and Recreation Foundation".

**3. CURRENT COMMUNITY ACTIVITIES AND EVENTS**

**A. Recreation Division**

Pamela Passow, Recreation Manager, invited everyone to the 4<sup>th</sup> of July Fireworks Celebration beginning at 9:00pm; stated Beach Concerts are coming up, and recreation programs are beginning on Monday (6/17); stated the Division is looking forward to having a very active Aquatics Center, Community Center, beaches and trails.

**B. Marine Safety Division**

Rod Mellott, Marine Safety Lieutenant, stated the Division has been busy with public education efforts at local schools; reviewed recent events including the Marine Safety Open House, National Beach Safety Week and Rip Current Awareness Week; stated Memorial weekend was one of the busiest with warm water, good surf and strong rip currents causing close to 300 rescues over the three day weekend; stated all lifeguard towers will be fully staffed starting tomorrow (6/12); stated Junior Lifeguard Program is full and starting June 24, and lifeguards will be visiting Fun on the Run sites with a beach safety message over the next couple months.

**C. Park Planning**

Aeryn Donnelly, Park Planner, stated Park Planning is working on the Vista Hermosa Sports Park which has been operational for over a year, but still has a punchlist of items that need to be completed; stated the play equipment has been purchased for the Max Berg Plaza Park play equipment replacement, and construction will begin in mid-July; stated Park Planning is working with Shaw Design Group on Courtney's Sandcastle Phase II and getting the plans submitted for review in the next few weeks, and is looking go to bid in August; stated received proposals for design of the El Portal Beach Access and is working with Engineering to set up interviews in the next few weeks.

Sharon Heider, Director of Beaches, Parks and Recreation requested a verbal report on the Beaches and Parks Maintenance Division's efforts to prepare for summer.

Dennis Reed, Beaches and Parks Maintenance Manager, stated the Beaches and Parks Maintenance Division was allocated \$30,000 for specific improvements to the beach restrooms including painting, repairing and replacing roof tiles, installing skylights in the restroom at North Beach to improve ventilation, adding new toilet paper dispensers to all of the restrooms, installing new hardware, and doing minor structural work at the South T-Street restroom; stated the beach restroom renovation program is much needed and appreciated as the restrooms are aging, and maintenance efforts can only do so much; stated the beach restrooms are heavily used, and since the opening of the Beach Trail, they are heavily used year-round as opposed to the more seasonal use seen in the past.

**D. BP&R Activities Report dated 6/11/13**

Received and filed.

**4. OLD BUSINESS**

None.

**5. NEW BUSINESS****A. Beach Trail Management Program Update.**

Marine Safety Chief Humphreys summarized the contents of the administrative report regarding the Beach Trail Management Program Update.

IT WAS MOVED BY COMMISSIONER WICKS, SECOND BY COMMISSIONER THOMAS, AND CARRIED 5-0, to receive and file the Beach Trail Management Program policies,

procedures, and management practices updated May 15, 2013; and disband the Beach Trail subcommittee.

**B. Possibility of Installing Donation Boxes on the Beach Trail.**

Beaches, Parks and Recreation Director Heider reviewed the contents of the administrative report concerning the possibility of installing donation boxes on the Beach Trail, and responded to Commission inquiries.

Commissioners discussed: The conceptual plan for the Beach Trail; the likelihood of receiving donations; the benefits of public art; the potential for vandalism; and the ability to blend the receptacles to the trail environment.

IT WAS MOVED BY COMMISSIONER MCCORMACK to recommend to the City Council to install donation receptacles at the Pier and North Beach, to utilize the coin parking meters, and to allow the community to create the artwork. The motion did not receive a second.

IT WAS MOVED BY COMMISSIONER WICKS to recommend to the City Council that no donation receptacles be installed along the Beach Trail because of concerns of vandalism, aesthetics, and lack of positive history. The motion did not receive a second.

No action was taken.

**C. Update on Ole Hanson Beach Club and Base of Pier Restroom Concepts.**

Beaches, Parks and Recreation Director Heider reviewed the contents of the administrative report concerning an update on the Ole Hanson Beach Club rehabilitation and Base of Pier Restroom renovation concepts and narrated a PowerPoint presentation showing images of the concept plans that were approved by the City Council on May 21, 2013. This item was informational in nature. No action was taken.

**6. PUBLIC INPUT**

George Gregory, resident of San Clemente, stated he hopes that any donation boxes are affixed to the existing bag pole instead of adding more clutter on the trail; stated he thinks the artwork stands out like a sore thumb and favors just writing donation on them; proposed the idea of a wishing well for people to give coins; stated the trail is too narrow, and he would like to see the vehicles near the Marine Safety building parked parallel or diagonal and the trail widened; applauded the double doors at the Ole Hanson Beach Club and opined they improve visibility and emergency egress; stated he has applied to the Coastal Advisory and Beaches, Parks & Recreation Commissions, and

has a stated agenda for Parks & Recreation to build a small side area to the skate park for young children to scooter.

**7. COMMUNICATIONS**

Chair Streger communicated that Bill and Eric have been great and their input will be missed; expressed hope that future commissioners will be as conscientious and available.

Commissioner Thomas communicated the Courtneys Sandcastle Foundation made \$450,000 for the second phase of Courtney's Sandcastle, with recent donations coming from the Junior Women's Club, the poker game, and the City's matching funds; stated the effort started from a subcommittee of the Beaches, Parks & Recreation Commission.

**8. ITEMS FROM COMMISSION**

**A. Subcommittee Reports**

None.

**B. Items from Commissioners**

1. Coastal Advisory Committee – none.
2. BP&R Foundation – Commissioner Wicks reminded everyone about the Golf Tournament, and urged everyone to spread the word; communicated to Vice Chair Swartz his eligibility to join the Foundation upon leaving the Commission.

**9. ADJOURNMENT**

MOTION BY COMMISSIONER THOMAS, SECOND BY VICE CHAIR SWARTZ, CARRIED 5-0, to adjourn at 7:36 p.m. to the Beaches, Parks and Recreation Commission regular meeting on July 9, 2013, at 6:00 p.m., in the Ole Hanson Fireside Room of the Community Center, 100 North Calle Seville, San Clemente, CA.

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Chairperson and Commissioner of the  
Beaches, Parks & Recreation Commission

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Beaches, Parks & Recreation Director