

CITY OF SAN CLEMENTE

ADJOURNED REGULAR CITY COUNCIL MEETING

AGENDA

Community Development Department Building
2nd Floor Conference Room
910 Calle Negocio
San Clemente, California

March 26, 2013
4:00 p.m.

Call to Order

Pledge of Allegiance

1. 2013 Long Term Financial Plan (LTFP)

Report from the City Manager concerning the 2013 Long Term Financial Plan.

Staff Recommendations

Financial Trend Analysis

1. None

Financial Forecast

1. None.

Reserve Analysis

1. Maintain the General Fund Emergency Reserve at a level of 9% of operating expenditures.
2. Maintain the Sustainability Fund Balance Reserve at \$10 million.
3. Maintain the Enterprise funds emergency reserve level at 12% of operating expenses.
4. Transfer from the Vista Hermosa Sports Park (VHSP) Reserve an amount to subsidize the net cost of operating the VHSP during FY 2014, estimated at \$840,000.
5. Transfer \$110,000 from the General Fund unassigned fund balance to the Accrued Leave Reserve for FY 2014 (\$110,000 was the FY 2013 transfer).
6. Authorize the General Liability Self-Insurance Fund to charge funds in the amount of \$1.65 million based on anticipated premiums and operating costs of each fund (see Attachment "A" in the Reserve Paper for the fund charges).

7. Retain \$800,000 of the proceeds from the future Bellota land sale to comply with the General Liability Fund's reserve policy.
8. Maintain the existing workers' compensation rates at the current levels to maintain reserves at an adequate level.
9. Maintain contributions for the replacement of the City fleet vehicles and equipment to keep the reserve at an adequate level.
10. Transfer \$20,000 from the General Fund to the Capital Equipment Replacement Reserve for FY 2014 and maintain current contributions for the replacement of capital equipment to keep the reserve at an adequate level.
11. Maintain current contributions for facilities maintenance costs to keep the reserve at an adequate level.
12. Transfer \$50,000 from the General Fund to the Park Asset Replacement Reserve for FY 2014 and contribute annual amounts for the replacement of park assets.
13. Maintain annual depreciation fund charges and asset model contributions to the Water Operating fund to achieve three years worth of future capital projects.
14. Maintain annual depreciation fund charges that will be charged to the Sewer Operating fund to maintain three years' worth of future capital projects.
15. Maintain annual depreciation fund charges that will be charged to the Storm Drain Depreciation Operating fund to achieve three years worth of future capital projects.
16. Maintain depreciation contributions to the reserve to keep the Golf Course Depreciation reserve at an adequate level.
17. Maintain depreciation contributions to the reserve to keep the Golf Course Capital Improvement reserve at an adequate level.

Fiscal Policy

1. None

Capital Projects Analysis

1. Funding recommendations will come from the gap closing paper.

Street Improvement Program

1. None

Clean Ocean Program Review and Renewal

1. Direct Staff to begin planning for a renewal of the Clean Ocean Fee.

Fleet Maintenance Services Evaluation

1. Direct Staff to further evaluate potential fleet maintenance approaches.

General Plan Implementation Review Process

1. Confirm the process of identifying Implementation Measures for the General Plan and LTFP/Budget process, as outlined.

Americans with Disabilities Act (ADA) Update

1. Allocate \$150,000 from the General Fund for the ADA Improvements as part of the CIP for Fiscal Year 2014.

General Liability Insurance Analysis

1. Transfer \$3.0 million from the General Fund Sustainability Reserve to the General Liability Insurance Fund to pay the retrospective balance due on July 1, 2013. Reimburse \$3.0 million to the General Fund Sustainability Reserve when proceeds from the Bellota land sales are realized.

Debt Analysis

1. None

Gap Closing Strategies

1. Consider funding the Beach Restroom Master Plan on a “pay-as-you-go” basis from the General Fund over the next five fiscal years.
2. Consider funding the Steed Park Lighting Improvements project from the General Fund with \$1,000,000 for design and construction in FY 2016.
3. Consider funding the Bonito Canyon Park Rehabilitation project from the General Fund with \$200,000 in design in FY2018 and \$800,000 in construction in FY 2019.
4. Delay the Civic Center project until the sale of the City Hall site.
5. Consider funding an additional \$1.2 million for the Ole Hanson Beach Club renovation from the General Fund and include the project in the Capital Improvement Program budget for FY 2014.
6. Fund the \$625,000 City share of the USACE Sand Replenishment project in FY 2015 if the availability of State or other grant funding is confirmed.
7. Consider funding the Wayfinding Master Sign program on a “pay-as-you-go” basis from the General Fund over multiple years.
8. Consider funding the Municipal Pier Rehabilitation project from the General Fund, with \$200,000 in design in FY 2016 and \$800,000 in construction in FY 2017.
9. When proceeds from the future sale of Bellota land are received, establish a \$2.0 million Pier Maintenance and Repair Reserve in the General Fund in order to provide funding for Pier Rehabilitation projects.

2. **Multi-Year Strategic Priority Program**

Staff Recommendation

Reconfirm the FY 2013 strategic priority projects and establish future year priority projects.

3. **Oral Communications**

4. **Adjournment**

The next Regular Council Meeting will be held on April 2, 2013 in the Council Chambers, located at 100 Avenida Presidio, San Clemente, California. Closed Session items will be considered at 5:00 p.m. The General Session will commence at 6:00 p.m.