

**MINUTES
CITY OF SAN CLEMENTE
COASTAL ADVISORY COMMITTEE MEETING
Thursday, November 13, 2008 @ 7:00 p.m.
Community Center, Ole Hanson Fireside Room
100 N. Seville, San Clemente, CA 92672**

1. CALL TO ORDER/ PLEDGE OF ALLEGIANCE

Chair Hart called the meeting to order at 7:05 p.m. Committee Member Thomson led the Pledge of Allegiance.

2. ROLL CALL

Present: Committee Members Robert Jordan, Bob Maltinsky, Michael Metcalf, Richard Schwien, Mitchell Thomson, Chair pro tem Ken Nielsen and Chair Bill Hart

Absent: None

Staff Present: Tom Bonigut, Assistant City Engineer
Dennis Reed, Beaches & Parks Manager
Mary Vondrak, Management Analyst
Eileen White, Recording Secretary

3. APPROVAL OF MINUTES

A. Minutes of the October 9, 2008, Regular Meeting

Moved by Committee Member Thomson, seconded by Commissioner Schwien, and carried 6-0-1, with Committee Member Jordan abstaining, to receive and file the minutes of the October 9, 2008, regular meeting, with the following revisions:

Page 4, 6th paragraph, 1st sentence, replace "north of the bathrooms" with "south of the bathrooms;" 2nd sentence, replace "until 2:00 p.m." with "until 1:00 p.m."

4. PUBLIC INPUT - None

5. OLD BUSINESS - None

6. NEW BUSINESS

A. Beach Maintenance Activities

Dennis Reed, Beaches & Parks Maintenance Manager, highlighted the memo included in the Committee Members' packets concerning Beach Maintenance and

reviewed the attached Beach Maintenance Frequencies Summary Chart. Staff developed the chart to identify maintenance frequency levels for functions that are directly linked to the maintenance of the City's beaches. The chart lists the maintenance function, current frequency of performance, existing grade, potential increased frequency of performance, and potential resulting grade. Staff intends to review and evaluate the chart each year to determine if modifications to the service levels and frequencies need adjustment. Requests for adjustments would be incorporated into the beach maintenance annual budget requests for consideration of funding. Staff recommended the Committee Members provide input, then receive and file the report.

In response to questions from the Committee Members, Mr. Reed noted increased frequencies of performance would most likely result in much higher contract costs as a result of personnel increases; maintenance of the City's beaches involves several contracted service providers; and kelp deposits on the sand have not increased as a result of the artificial reef installation. He agreed to get back to Commissioner Metcalf with exact contract costs; and described a California-wide organization he belongs to that provides the City with feedback, expertise, and resources to help provide solutions to issues pertinent to beach cities. He noted the letter grades are subjective and based on staff's assessment. The function starts with a "C" baseline grade, and is closely tied to activity and maintenance at the location. Discussion ensued regarding the need for increased maintenance during summer months and weekends that typically draw more people to the beach; impacts of volunteer clean up days and the Adopt-A-Beach program; maintenance issues specific to the beach trail; difficulties addressing complaints from members of the public with opposing opinions; and the different ways other beach Cities deal with similar problems such as large animal and kelp removal.

Chair Hart suggested that instead of connecting the grade to maintenance activity, staff consider assigning grades based on observable results, which may make the results more meaningful and/or generate more appreciation for the maintenance services. In addition, he noted an increase in complaints regarding the amount of kelp on the beach and resulting fly population increase. He suggested staff consider offering flyers, signs, or newspaper articles to educate the public regarding kelp issues.

B. Clean Ocean Program Update

Tom Bonigut, Assistant City Engineer, continued this slide presentation to next month due to technical problems with the projection set up.

C. Storm Drain Stenciling and Watershed Signage

Tom Bonigut, Assistant City Engineer, summarized staff's proposal to replace the decorative plaques and existing message on the City's storm drains with message and paint colors similar to the ones used in Dana Point and San Juan Capistrano. Volunteer groups will be sought out, provided with the appropriate materials, and

trained to ensure consistency. In addition, staff is considering implementing a Watershed Awareness Campaign similar to the one implemented by the County of Santa Cruz. Sample signs and proposed locations were provided in the staff packet. Staff requested comment and feedback from the Committee regarding these proposed signage programs.

Committee Member Schwien suggested staff consider identifying the beach that the water is being drained to at the storm drain site in order to personalize the beach and increase public responsibility. Staff agreed to research this suggestion and report back.

Committee Members endorsed both proposals. Mr. Bonigut will research watershed boundary sign design and report back.

7. COMMUNICATIONS

- A. Parks and Recreation Commission Minutes from September 9, 2008.
- B. Bacterial Monitoring Report Dated November 5, 2008
- C. September and October 2008 Environmental Programs Update

Committee Members received and filed Items 7A through 7C as submitted by staff.

8. ITEMS FROM STAFF

- A. State Funding for AB411 Program

Tom Bonigut, Assistant City Engineer, summarized the staff memo, an update concerning state funding for AB411, which established public health bacteria standards and required ocean water quality monitoring.

- B. Potential Future Agenda Items

Tom Bonigut, Assistant City Engineer, reviewed agenda items scheduled for future meetings and added the Clean Ocean Program Update (continued from tonight's meeting) and NPDES Update to the December agenda.

Committee Member Metcalf requested staff add Potential Plastic Bag Tax, including what other cities have done and the effect plastic bags have on the watershed, to a future agenda. In addition, he suggested the addition of The Effectiveness of the Styrofoam Ban on City-Owned Property to a future agenda.

Chair Hart requested Mr. Bonigut advertise Captain Moore's presentation on Trash in the Pacific Gyre (tentatively scheduled for February) to the public, especially the Environmental Science Class at the high school.

C. Staff Announcements

Tom Bonigut, Assistant City Engineer, announced that the Beach Trash Receptacle Program is ready for Council presentation; Metrolink has embarked on a program to update train crossings in town; and creation of additional beach access points would require City Council direction before staff can begin research. In response to an earlier request for information concerning Bertha Henry's involvement in the El Portal Beach access point, he noted that so far his research has not turned up any involvement by Ms. Henry.

Commissioner Metcalf advised that Bertha Henry's scrapbook, which was displayed at the Beach Trail Dedication, indicated her involvement in creation of the El Portal access point.

Mr. Bonigut distributed a staff-generated list of potential Vital Few Priorities for the Committee to consider recommending to City Council. He asked the Committee Members to review the list, add or delete as desired, and be prepared to discuss suggestions at their next regular meeting.

Chair Hart provided an update on a meeting he had with Council Member Donchak regarding potential CAC involvement in the Coastal Element of the General Plan Update; and a meeting with the City Manager concerning adding responsibilities to this Committee in the future.

9. ITEMS FROM COMMITTEE MEMBERS

Committee Member Maltinsky reviewed items discussed at the last Beaches, Parks, and Recreation Commission meeting, including establishment of a subcommittee to continue efforts to construct a handicapped access park in light of the Marblehead bankruptcy situation; and announced that due to the current economy, construction costs to complete Vista Hermosa Park may be lower than first anticipated. The Commission received a very positive report concerning the beach trail, indicating usage in excess of 200,000 members of the public in 2008, no accidents reported except for one dog bite incident, and most complaints due to oversized strollers and/or side by side jogging strollers. He noted the trail contractor has been contacted to correct an especially narrow section determined to be contractor error, and Council is considering revising restricted uses on selected weekends now that actual weekend numbers are available.

Committee Member Metcalf distributed copies of CAC motions made, lists of routine recurring items, and examples of language, including a key word index, used in the meeting minutes over the years. He compiled the listings from the information provided by staff, and welcomed Committee Member feedback.

Committee Member Schwien discussed information he has compiled concerning sustainability issues, including what other cities are doing, potential to form a County-wide task force, and potential expansion of the CAC to address sustainability issues, and agreed to forward the information to Mr. Bonigut.

Chair pro tem Nielsen announced a Watershed Task Force-sponsored neighborhood clean-up scheduled for November 22, 2008 from 8:00 a.m. to 1:00 p.m. at Max Berg Park and requested potential volunteers contact him.

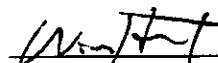
Committee Member Thomson updated the CAC on items considered at the Planning Commission level including a Special Study Session regarding the story poles at the new Ralph's Supermarket remodel on South El Camino Real; and approval of the La Pata/Vista Hermosa Master Sign Program at the last regular meeting. Future items to be considered include the City Master Plan and Meta Housing proposal. Mr. Bonigut advised that the Water Quality Plan has been submitted for the Ralph's Supermarket remodel.

Chair Hart noted concern expressed by the Surfrider Foundation and surfing community in general that the Sand Replenishment Program will negatively impact surfing at City beaches. In addition, he thanked voters both for and against Measure W for their interest in the community and desire to provide input on plans for North Beach.

10. ADJOURNMENT

MOVED BY COMMITTEE MEMBER JORDAN, SECONDED BY COMMITTEE MEMBER METCALF, AND UNANIMOUSLY CARRIED to adjourn at 8:53 p.m. to the next regular meeting of the Coastal Advisory Committee on Thursday, December 11, 2008, at 7:00 p.m. in the Fireside Room at the Community Center, 100 N. Seville, San Clemente, CA.

Respectfully submitted,



Bill Hart, Chair

Attest:



Tom Bonigut, Assistant City Engineer