

MINUTES
CITY OF SAN CLEMENTE
COASTAL ADVISORY COMMITTEE MEETING
Thursday, January 8, 2009 @ 7:00 p.m.
Community Center, Ole Hanson Fireside Room
100 N. Seville, San Clemente, CA 92672

1. CALL TO ORDER/ PLEDGE OF ALLEGIANCE

Chair Hart called the meeting to order at 7:05 p.m. Chair pro tem Nielsen led the Pledge of Allegiance.

2. ROLL CALL

Present: Committee Members Bob Maltinsky (arr. 7:30 p.m.), Michael Metcalf, Mitchell Thomson; Chair pro tem Ken Nielsen and Chair Bill Hart

Absent: Robert Jordan, Richard Schwien

Staff Present: Tom Bonigut, Assistant City Engineer
Eileen White, Recording Secretary

3. APPROVAL OF MINUTES

A. Minutes of the December 11, 2008, Regular Meeting

Moved by Committee Member Metcalf, seconded by Committee Member Thomson, and carried 4-0-1, with Chair pro tem Nielsen abstaining, to receive and file the minutes of the December 11, 2008, regular meeting as presented.

4. PUBLIC INPUT - None

5. OLD BUSINESS - None

6. NEW BUSINESS

A. Street Sweeping Program Update

Tom Bonigut, Assistant City Engineer, reviewed the Street Sweeping Program Update, Calendar Year 2008, memo from David Dendel, Maintenance Services Manager, who was unable to attend tonight's meeting due to a prior work-related engagement. He provided background information concerning the City's action to issue Requests for Proposals (RFP) for contracting out services and subsequently contracting with Cannon Pacific Services. These actions resulted in savings in the costs of services as well

as avoiding anticipated future costs. The memo also provided information concerning operations and summary of program. Staff recommended the Committee review the program and provide comment.

In response to questions, Mr. Bonigut identified potential uses for the Clean Ocean Fee funds saved as a result of contracting the services; noted further research into potential for additional sidewalk cleaning in downtown area indicates NPDES regulations against using City funds for private property cleaning purposes; and discussed potential additional signage to clarify scheduled cleanings.

Public Comment:

Al Cullen, resident, distributed copies of a 12/31/08 LA Times article concerning sand loss which he encouraged all to read; commented that on non-signed, non-ticketed streets, cars are parked along the curb prohibiting the equipment from sweeping the sidewalk and resulting in a tremendous waste of energy and waste products entering the ocean. He suggested a driver follow the street sweeping equipment in the non-ticketed areas and identify those areas most affected, i.e. those areas with a large number of cars prohibiting the street sweeping, and consider solutions based on those results. Some of the most seriously impacted areas may be considered for signage and ticketing. He suggested the Committee brainstorm for ways to encourage residents to use their garages for car storage, and establish non-punitive methods to persuade residents to remove their cars from the street on street sweeping days.

Larry Culbertson, resident, questioned whether the City is getting the same quality of street sweeping services from less qualified, minimum wage employees typically hired for contracted services; noted he has observed wasted City employee time monitoring trash pick up; and suggested changes to the City's telephone reminder message to make it shorter and less monotone.

Committee Member Comment:

Chair pro tem Nielsen felt the street sweeping contractor provided better maintenance due to superior equipment than when it was performed by City employees and noted the superior equipment used. Mr. Bonigut agreed to research the type of equipment used and report back. He endorsed Mr. Cullen's suggestions for program improvements.

Chair Hart encouraged using the saved funds for improving services including potentially adding increased frequency of street sweeping in areas most impacted; and endorsed Mr. Cullen's suggestions. He noted the difficulties associated with modern living on streets designed so long ago.

Committee Member Thomson suggested signage identifying street sweeping days be installed as a first step to encourage residents to move their cars.

Committee Member Metcalf also endorsed Mr. Cullen's suggestion to conduct surveys to identify those areas in town most affected by street sweeping impediments.

Committee Member Maltinsky noted in his neighborhood the street sweeping day follows trash day, which is very efficient. Many cars are parked on the street because in general, many people use their garages for storage.

Mr. Bonigut noted the potential for inducing volunteers, potentially Watershed Task Force Members, to provide the services was discussed. In addition, discussion ensued regarding potential revisions in signage to clarify street sweeping days and methods to alert residents to approaching equipment; ongoing issues with commercial trucks parking on City streets currently under staff and City Council review. Committee Members requested staff return with feasibility facts, costs, and possible action plan for the suggested improvements discussed at this meeting.

Tom Bonigut, Assistant City Engineer, advised he needed authorization before he can assign staff time to take action on the suggestions, and summarized them as follows:

- Survey of streets to identify problem areas where cars are habitually parked on the street;
- Consider posting and enforcement on areas identified with regular obstructions;
- Consider increasing to weekly in some areas if needed, and reduction in some areas if deemed appropriate; and
- Consider ticketing cars left during street sweeping all over the City

Committee Members thanked the attending public for their participation in the discussion.

B. Vital Few Priority (VFP) and CAC Future Work Items

Tom Bonigut, Assistant City Engineer, reviewed the memo drafted with input from the Committee at their last meeting. He recommended the Committee Members provide input and finalize the memo for forwarding to the City Council.

Committee Members discussed the benefits and potential of the City's creation of a Local Coastal Permit (LCP) portion of the General Plan, which, if approved by the California Coastal Commission (CCC), would allow the City to have some authority over local coastal permits. The LCP includes both Land Use and Implementation Plans, of which portions have been

prepared but never fully seen through. One issue that may arise if the City has its own LCP is complying with very detailed CCC demands, which can change as the political climate and membership issues of the CCC change throughout the years. The process includes an appeal process for residents dissatisfied with City rulings. Advantages include staff's familiarity with the City's coastal issues leading to local rather than central control; the process is easier on residents as it eliminates having to travel to Santa Cruz for the purpose of gaining a routine permit; and checks and balances are in place to prevent the worst abuses. All agreed that the best time to consider instituting an LCP is when the General Plan is updated, which is on schedule for next year, and endorsed CAC participation in implementing an LCP as their number one VFP recommendation.

Committee Members elected to assign the Quiet Zone, Beach Trail, and Coastal Access issues as number 2 on the VFP recommendations. Sustainability Action Plan was retained as number 3 on the list, with Mr. Bonigut to provide updates and summaries of topics discussed at the monthly San Clemente Green meetings in the Committee Members' packets. Mr. Bonigut agreed to email the Committee Members the agenda in advance of the San Clemente Green meetings and ask for volunteers to attend the meeting.

Committee Members discussed item number 4 on the list of VFP recommendations, the Shoreline Erosion Feasibility Study, which is scheduled to be completed this year. The costs for the Feasibility Study, Design Study and eventual implementation of the design are shared with the City and grants, but in general will cost approximately 8-9 million once completed. The CAC's involvement in the process could include engaging the public in discussion and assessing community attitude toward the project. Committee Members included a recommendation that the City set aside \$375,000 for the design phase of the study providing there is community support for the project.

Committee Members revised language in the memo as follows:

Page 1, last paragraph, 1st sentence, replace "is time to consider broadening" with "would serve the community's interest to broaden"; and removal of the last sentence of this paragraph in its entirety.

Tom Bonigut, Assistant City Engineer, will finalize the memo and forward it to Chair Hart for his signature before forwarding it to Council for their consideration.

C. Priority Setting Process Feedback

Tom Bonigut, Assistant City Engineer, reviewed the purpose and intent of the City's contract with the Government Finance Officer's Association (GFOA), which is to refresh its priority setting process to provide better focus and create a greater sense of teamwork. Committee Members concurred that too many items identified as "Vital Few" can create the impression of "Vital Many."

Chair Hart agreed to convey the Committee Members comments during the telephone interview and report back any interesting input.

7. COMMUNICATIONS

A. Parks and Recreation Commission Minutes from November, 10, 2008

B. Bacterial Monitoring Report Dated January 5, 2009

Committee Members received and filed Items 7A through 7B as submitted by staff.

8. ITEMS FROM STAFF

A. Potential Future Agenda Items

Tom Bonigut, Assistant City Engineer, reviewed agenda items scheduled for future meetings. He pointed out that next month's meeting would be held at the City's Community Development Building at 910 Calle Negocio in the large room upstairs in order to accommodate a larger number of people attending for the Captain Charles Moore presentation. Committee Members and staff discussed information/exhibits to be displayed for the February meeting discussion of potential Styrofoam products and plastic bag bans. In addition, he added "Discussion on Street Sweeping" to the March agenda.

B. Sustainability Action Plan Update

Tom Bonigut, Assistant City Engineer, reviewed the Sustainability Action Plan Status Update. He announced that Council Member Joe Anderson continues to attend the task force meetings, and that the City Council adopted a resolution endorsing and authorizing the Mayor to sign the U.S. Mayors Climate Protection Agreement.

C. Staff Announcements

Mr. Bonigut announced that Council has directed a change in the Wall of Recognition Subcommittee selection process. There is no need for a CAC member to be appointed to the subcommittee as this year it will be made up of past recipients.

9. ITEMS FROM COMMITTEE MEMBERS

Committee Member Maltinsky reviewed items to be discussed at the next Beaches, Parks, and Recreation Commission meeting, including current and future City projects. In addition, he asked for information concerning non-water shrubbery and was directed to contact Nathan Adams for that information.

Committee Member Metcalf initiated a discussion that the Committee consider receiving their agenda packets in PDF format instead of hard copies in order to save paper. Comments from the Committee included the potential need for each to have a laptop at the meeting in order to reference memos and reports; and ability to keep past reports on hand for occasional reference. Committee Members decided that in future they will hold onto their own binders, with staff emailing the PDF documents to each Committee Member, and staff bringing the hard copies of the agenda packet to each meeting. Committee Member Maltinsky explained that Parks and Recreation Commission members are issued keys to a conveniently located cupboard and pick up their own documents when notified by email that they are ready.

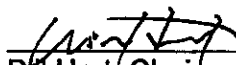
Committee Member Thomson updated the CAC on items considered at the Planning Commission level including forwarding a recommendation that Council approve the North Beach Parking Master Plan; and holding a special study session to review the Ralph's Village Courtyard project revisions.

Chair Hart announced that Gary Headrick, head of San Clemente Green, would be speaking at the next Watershed Task Force meeting. Options currently being considered by San Clemente Green membership include researching whether to apply for 5013(c) non-profit status, and/or merging San Clemente Green and Watershed Task Force organizations.

10. ADJOURNMENT

MOVED BY COMMITTEE MEMBER THOMSON, SECONDED BY CHAIR PRO TEM NIELSEN, AND UNANIMOUSLY CARRIED to adjourn at 9:30 p.m. to the next regular meeting of the Coastal Advisory Committee on Thursday, February 12, 2009, at 7:00 p.m. in the Fireside Room at the Community Center, 100 N. Seville, San Clemente, CA.

Respectfully submitted,



Bill Hart, Chair

Attest:


Tom Bonigut, Assistant City Engineer