



**CITY OF SAN CLEMENTE
DRAFT MINUTES OF THE
BEACHES, PARKS AND RECREATION COMMISSION
REGULAR MEETING
TUESDAY, MARCH 11, 2014, 6:00 P.M.**

Chair Streger called the Regular Meeting of the Beaches, Parks and Recreation Commission of the City of San Clemente to order on Tuesday, March 11, 2014, at 6:01 p.m. in the Ole Hanson Fireside Room at the San Clemente Community Center located at 100 North Calle Seville, San Clemente, California. Chair Pro Tem Wicks led the Pledge of Allegiance.

PRESENT Commissioners John Bandaruk, Dagmar Foy, Sherry Murphy, Michael Smith, Chair Pro Tem Tom Wicks, Chair Steven Streger, Commissioner Chris McCormack arrived at 6:08pm after Approval of Minutes

ABSENT None

STAFF PRESENT Sharon Heider, Beaches, Parks & Recreation Director
Peggy Lacayo, Recreation Supervisor
Wendyann Fernandez, Recreation Coordinator
Samantha Thomas, Recreation Coordinator
Pamela Passow, Recreation Manager
Ian Burton, Marine Safety Officer
Aeryn Donnelly, Park Planner
Amber Gregg, Associate Planner
Maile Stivers, Administrative Assistant

1. SPECIAL PRESENTATIONS

A. In-House Redesign of City Magazine

Peggy Lacayo, Recreation Supervisor, with Wendyann Fernandez and Samantha Thomas, Recreation Coordinators, presented photos and reviewed the new features included in the City Magazine recently redesigned by in-house staff.

2. APPROVAL OF MINUTES

A. February 11, 2014

MOTION BY COMMISSIONER SMITH, SECOND BY COMMISSIONER BANDARUK, AND CARRIED 6-0, to approve the Beaches, Parks, and Recreation Commission meeting minutes of February 11, 2014.

3. CURRENT COMMUNITY ACTIVITIES AND EVENTS

A. Recreation Division

Pamela Passow, Recreation Manager, previewed upcoming special events including a veteran's concert featuring the All American Boys Chorus on March 27, an ironman

triathlon on March 29, and the Sensational Springtacular on April 19; and reported at its annual conference on March 9, the California Parks and Recreation Society (CPRS) honored the Friends of San Clemente Beaches, Parks and Recreation Foundation with its "Champion of the Community" award.

B. Marine Safety Division

Ian Burton, Marine Safety Officer, reported lifeguard tryouts were held with 27 candidates, 16 passed both physical events and were interviewed, and 13 were admitted into rookie academy; reported warm weather and water for visitors and recent surf contests; established stingrays are more prevalent in warm water and flat surf; and reviewed stingray safety tips including shuffling your feet when entering the water.

C. Park Planning

Aeryn Donnelly, Park Planner, reported Courtney's SandCastle Sensory Garden project has been value engineered, and will be going to bid with a mandatory pre-bid walk on April 1 beginning at 10:00am at the San Clemente Aquatics Center, and bid opening on April 16 at 2:00pm in Council Chambers.

D. Beaches and Parks Maintenance

Sharon Heider, Director of Beaches, Parks and Recreation, reported Beaches and Parks Maintenance recently received favorable bids for a project that would replant slopes at Bonito Canyon Park.

E. BP&R Activities Report dated 3/11/14

Received and filed.

4. OLD BUSINESS

None.

5. NEW BUSINESS

Chair Streger reordered the items to be considered.

D. Request to Consider Use of Golf Course Property for Off-Site Parking

Director Sharon Heider summarized the contents of the administrative report regarding a proposal to lease golf course land to be developed for off-site parking for a new commercial special event facility.

Amber Gregg, Associate Planner, summarized the proposed event center project and associated parking issue; and established the proposed off-site parking would be open to the public at all times.

Don Kappauf, Applicant, stated he is a long-time resident and business and property owner in San Clemente and a Senior Chaplain working with the Sheriff's Department; stated he plans for the event center to host 70 weddings per year, and opined this will not impact the wedding venue at the Municipal Golf Course; established the parking would be constructed to meet building codes which may include a retaining wall; established that a parking easement with neighboring businesses provides adequate parking, but cannot be considered as part of the Conditional Use Permit to allow construction of the event center.

Commissioners discussed existing agreements on golf course land and potential future uses of the vacant land.

IT WAS MOVED BY COMMISSIONER SMITH, SECOND BY COMMISSIONER BANDARUK, AND CARRIED 7-0, to recommend the City enter into a lease agreement with the applicant for the proposed area to be developed for off-site parking provided the design meets building requirements and the parking is open for public use.

- A. El Portal Beach Access Rehabilitation Project No. 23101 Preliminary Design Review**
Park Planner Aeryn Donnelly summarized the contents of the administrative report regarding the preliminary design of the El Portal Beach Access and responded to Commission inquiries.

Sherman Terrill, neighboring resident, noted conflicts with public due to the existing driveway configuration which was often blocked by cars, and that he will be pursuing a different configuration with a future remodel; noted frequent late night noise from people hanging out at the access; opined he would like to see attractive plantings along the fence area; and established that he does not want the existing vehicle access to his property over the approach, and expressed support for the proposed removal of existing vehicle access.

Larry Wurth, neighboring resident, noted late night noise, trespassing incidents, and debris on the bluff below his residence after a Coastal Commission required bluff fence removal; opined that if the existing fence between the access and his residence is removed, it should be replaced and incorporated into the plan; expressed support for a property line fence and eliminating encroachments; and opined improvements to the access stairs and approach are much needed.

Director Heider established the existing picnic table is not in the proposed design as it may promote larger gatherings, and there are sites identified for bench placement.

IT WAS MOVED BY COMMISSIONER MCCORMACK, SECOND BY COMMISSIONER FOY, AND CARRIED 7-0, to recommend the City Council approve the preliminary design of the proposed El Portal Beach Access Rehabilitation Project No. 23101 with the inclusion of a fence separating the access approach from the neighboring residence

to the south from the sidewalk at Avenida Buena Vista to the top of the stairway if possible.

B. Former Trap and Skeet Range Interim Use as Dog Park

Director Sharon Heider summarized the contents of the administrative report regarding the interim use of the former trap and skeet range as a dog park; responded to Commission inquiries; and communicated a resident inquiry regarding the proposed dog park hours.

IT WAS MOVED BY COMMISSIONER MURPHY, SECOND BY CHAIR PRO TEM WICKS, AND CARRIED 7-0, to recommend the City Council prioritize the proposed improvements to the former Trap and Skeet Range facility in the Capital Improvement Program, and approve the interim use of the former Trap and Skeet Range as an off-leash dog park.

C. Proposed Smoking Definition Change for Public Spaces in San Clemente

Recreation Manager Pamela Passow summarized the contents of the administrative report regarding a proposed change to the definition of smoking in public spaces.

IT WAS MOVED BY CHAIR STREGER, SECOND BY CHAIR PRO TEM WICKS, AND CARRIED 7-0, to recommend the City Council introduce an ordinance entitled AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, AMENDING CHAPTER 8.64 OF THE SAN CLEMENTE MUNICIPAL CODE AMENDING 8.64.020 DEFINITIONS with the following modifications:

1. Paragraph 3: Between the words “aerosol” and “contains”, insert the word “may”;
2. 8.64.020 Definitions, first sentence: Replace “such as, for example” with “including, but not limited to”; and
3. “Smoke” Definition, second paragraph: Remove the subordinate clause beginning with “except” and ending with the word “incense”.

6. PUBLIC INPUT

None.

7. COMMUNICATIONS

None.

8. ITEMS FROM COMMISSION

A. Subcommittee Reports

1. Tribute Program Subcommittee- Commissioner Murphy reported she was selected as Chairperson for the Subcommittee; reported the program has been renamed the “C.A.R.E.” Program (Celebrate, Acknowledge, Remember, and Enhance); reported that the Subcommittee has been working on identifying amenities that would benefit both the donor and community at

large, and is planning on presenting the ideas to the public for input at a meeting in May.

Commissioner Foy moved to extend the sunset date for the Subcommittee. Chair Streger extended the sunset date to December 30, 2014.

4. Items from Commissioners

1. Coastal Advisory Committee (CAC) – Commissioner Smith reported the CAC has been discussing Poche Beach; reported City staff has been working with the California Coastal Commission who has recommended an update to the existing bioassessment document and research on whether additional permits are needed; and reported the coming update to the Sewer Master Plan will include a study of the feasibility of diverting UV treated runoff water away from Poche.
2. BP&R Foundation – Chair Pro Tem Wicks reported the Friends of San Clemente Beaches, Parks and Recreation Foundation attended the CPRS annual conference to receive the “Champion of the Community” award; reported the Foundation is currently rewriting its strategic plan for the next three years and developing action plans; and reported two upcoming events: the “Friendraiser” in May, presenting the new Sports Hall of Fame inductees, and the annual golf tournament in June.

9. ADJOURNMENT

There being no other business before the Commission, Chair Streger adjourned at 7:55p.m. to the Beaches, Parks and Recreation Commission regular meeting on April 8, 2014, at 6:00 p.m., in the Ole Hanson Fireside Room of the Community Center, 100 North Calle Seville, San Clemente, CA.

Chairperson and Commissioner of the
Beaches, Parks & Recreation Commission

Beaches, Parks & Recreation Director