



City of San Clemente

1st
Quarter Report

FY 2008-09

George Scarborough, City Manager

Pall Gudgeirsson, Assistant City Manager/
City Treasurer



City of San Clemente City Manager

George Scarborough, City Manager
Phone: 361-8322 Fax: 361-8283
scarboroughg@san-clemente.org

November 17, 2008

Honorable Mayor and Councilmembers:

Submitted for your review is the City of San Clemente's 1st quarter report for the period ending September 30, 2008. The intent of this report is to provide the Council, staff and citizens with an overview of the financial condition of the City for the 2008-09 fiscal year.

The report also contains an update of the City's performance measurement system and capital improvement program.

Please feel free to call me if you have any questions regarding this report.

Sincerely,

A handwritten signature in black ink, appearing to be "George Scarborough".

George Scarborough
City Manager



July – September 2008

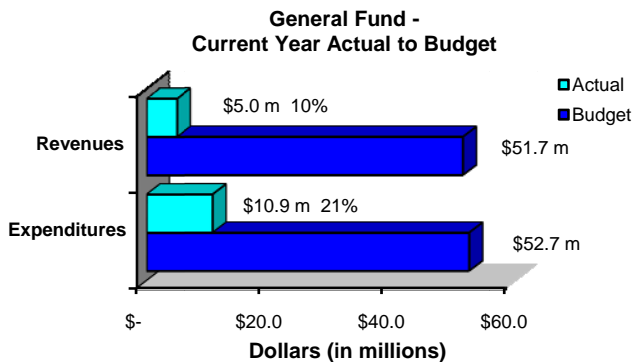
CURRENT FINANCIAL CONDITION

The impact of the national and statewide economies is beginning to affect the City's finances. Overall, revenues are below the first quarter of the prior year. Revenues will need to be closely monitored as the impact of the recession continues to unfold. First quarter revenues are typically well below expenditures as a result of the timing of property tax receipts.

GENERAL FUND


General Fund revenues total \$5.0 million or 10% of an adjusted \$51.7 million budget as compared to \$5.5 million or 9% for the previous fiscal year. Receipts are down 9%, or \$470,000, from last fiscal year. Permits and Fees are down \$80,000, and Service charges are down \$246,000. Please refer to the revenue narrative section for additional information.


General Fund expenditures total \$10.9 million or 21% of the budget of \$52.7 million. Expenditures are flat as compared to the prior years' first quarter.





GENERAL FUND REVENUES


Revenues by Category	Budget	YTD Actual	%
Property Taxes	25,403,000	778,479	3%
Sales Tax	7,429,000	487,776	7%
Transient Occ. Tax	1,500,000	370,163	25%
Other Taxes	2,245,000	83,454	4%
Permits & Fees	2,208,730	315,256	14%
Intergovernmental	792,060	172,323	22%
Service Charges	3,558,200	1,329,199	37%
Fines	960,500	216,992	23%
Interest & Rents	2,203,930	583,948	26%
Sale of Property	1,720,000	0	0%
Interfund Transfers	3,667,110	660,850	18%
Balance, YTD	51,687,530	4,998,440	10%


➤ **Property Taxes:**  Property taxes total \$778,000 compared to \$901,000 in the prior year. Unsecured property taxes declined by \$95,000 or 17% as a result of refunds for prior year appeals. Property transfer tax, which is paid when properties change ownership, is down by \$64,000 due to slow real estate sales. Two major developers have filed assessment appeals with the County on undeveloped land in San Clemente. If the appeals are granted, property tax revenue will be reduced in future fiscal years.


➤ **Sales Tax:**  Sales taxes amount to \$488,000, compared to \$418,000 in the prior year. Current year sales taxes are \$70,000 higher than the prior year. Sales tax producers in the fuel, food and drug and restaurant categories showed increases from the prior year.


➤ **Transient Occupancy and Other Taxes:**  These categories, which include transient occupancy taxes and franchise fee taxes, total \$454,000 compared to \$446,000 last year.

➤ **Permits & Fees:**  Permits & Fees amount to \$315,000 or 14% of budget as compared to \$395,000 or 15% for the prior year. Development activity has slowed dramatically as anticipated.

➤ **Service Charges:**  Services charges are \$1.3 million, which is \$246,000 lower than last year, with a decline in revenue from planning fees (\$96,000), parking meters (\$104,000), and recreation programs (\$46,000).

➤ **Fines:**  Fine revenue totals \$217,000 or 23% of a \$960,500 budget. Parking citation revenues account for the majority of the revenues in this category with \$152,000 received.

➤ **Interest & Rents:**  Investment earnings amount to \$260,000. Current yield for the City's investment portfolio equals 3.51%, as compared to 4.84% as of September 30, 2007.

➤ **Interfund Transfers:**  Interfund transfers total \$661,000 or 18% of budget because the State of California withheld payment of gas tax monies from April through September due to the State's budget crisis. Back payments of gas tax revenues were made in late September and will be transferred from the Gas Tax Fund to the General Fund in October.



GENERAL FUND EXPENDITURES



Expenditure by Type	Budget	YTD Actual	%
Salaries	11,127,150	2,629,792	24%
Benefits	4,702,600	981,307	21%
Supplies	1,076,590	171,846	16%
Contractual Services	23,956,920	5,201,826	22%
Other Charges	1,254,160	345,180	28%
Capital Outlay	2,238,170	316,341	14%
Interdepartmental	3,596,100	917,260	26%
Transfers & Debt	4,759,860	348,165	7%
Total	52,711,550	10,911,717	21%

Expenditure by Dept	Budget	YTD Actual	%
General Government	4,114,770	877,709	21%
City General	7,276,250	843,885	12%
Police	11,846,780	2,756,962	23%
Fire	6,491,420	1,518,212	23%
Comm. Development	5,032,620	996,940	20%
Public Works	8,139,620	1,574,308	19%
Beaches, Parks & Rec	9,810,090	2,343,701	24%
Total	52,711,550	10,911,717	21%

All departments are within budgeted expenditures through the first quarter of the fiscal year. City General, at 12% of budget, is low due to one-time transfers which will be completed during the fourth quarter of the fiscal year.

ENTERPRISE FUNDS

The following tables summarize the operating revenues, operating expenses, and changes in operating fund working capital for enterprise funds including Water, Sewer, Golf, Storm Drain and Clean Ocean funds.

Revenues



Revenue	Budget	YTD Actual	%
Water Fund	13,906,740	2,823,809	20%
Sewer Fund	7,373,450	1,257,169	17%
Golf Fund	2,501,280	713,727	29%
Storm Drain Fund	1,215,340	170,944	14%
Clean Ocean Fund	2,194,060	349,151	16%

Revenue for the City's Enterprise funds is on track for the first quarter. Water and Sewer revenues are slightly above the prior year's level. Only two months of revenue appears for the Water, Sewer, Storm Drain, and Clean Ocean funds in the first quarter due to the billing cycles being one month in arrears. Golf revenue is up \$59,000 due to the \$3 fee increase per round put in place last fiscal year.

Expenses



Expenses	Budget	YTD Actual	%
Water Fund	15,151,770	3,188,163	21%
Sewer Fund	7,511,780	1,754,550	23%
Golf Fund	2,414,950	577,512	24%
Storm Drain Fund	1,270,210	299,033	24%
Clean Ocean Fund	2,957,950	351,121	12%

Expenses in the first quarter are in line with budget expectations. Expenses typically exceed revenues in the first quarter based on the billing cycle differences explained in the previous section. Expenses should be equal to or less than 25% and as the table indicates, all Enterprise Operating Funds are below the 25% level.

Clean Ocean expenses are well below the 25% level due to the delay in maintenance project activity.

Working Capital



Working Capital	Budget	YTD Actual	%
Water Fund	1,615,455	3,313,556	205%
Sewer Fund	1,105,456	1,113,786	100%
Golf Fund	207,222	401,609	194%
Storm Drain Fund	1,189,483	1,144,539	96%
Clean Ocean Fund	631,250	1,796,967	285%

All of the Enterprise Funds, except the Storm Drain Fund, have much higher working capital balances than budgeted for. Year-end fund balances were higher than budgeted for in FY 2007-08, resulting in stronger fund balance positions going into the new fiscal year.

The Storm Drain fund balance is slightly below the budget amount, again due to the timing of revenue receipts during the first quarter. The fund is expected to end the year with the actual fund balance greater than the budget amount.

WHAT'S NEXT

➤ **FY 2008-09 Mid Year Report:** Public forum to review the FY 2008-09 Mid-year results on Tuesday, February 3, 2009 at 7:00 p.m. in the Council chambers at City Hall.

➤ Detailed budgetary information for the General fund and all other funds can be found at the following link:

[Click here for financial detail](#)



Performance Measurement System

City Manager				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 1st Qtr	2008-09 Y-T-D
Budget:	\$526,060	\$519,130	\$111,870	\$111,870
Efficiency:				
Percent of customer service requests or complaints resolved or informed of proposed action within 10 days	95.0%	95.0%	95.0%	95.0%
Effectiveness:				
Percentage of projects and work-plans on schedule and within budget*	67.5%	90.0%	N/A	N/A
* Annual measurement				

City Clerk				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 1st Qtr	2008-09 Y-T-D
Budget:	\$770,228	\$709,970	\$134,462	\$134,462
Workload Outputs:				
Number of City Council agendas/packets posted 7 days prior to meeting	35	40	8	8
Number of formal public records requests	141	200	36	36
Number of City Council minutes finalized	33	24	12	12
Effectiveness:				
Percentage of agendas/packets provided at least 7 days prior to the meeting	100.0%	100.0%	100.0%	100.0%
Percentage of legal notices that met legal deadlines	100.0%	100.0%	100.0%	100.0%
Percentage of public records requests responded to within 10 days	100.0%	100.0%	100.0%	100.0%
Percentage of Council meeting minutes that accurately reflect meeting content and actions	100.0%	100.0%	100.0%	100.0%
Percentage of Council minutes input into Legislative History within 15 days of Council approval	100.0%	100.0%	100.0%	100.0%

Performance Measurement System

Finance & Administrative Services/City Treasurer				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 1st Qtr	2008-09 Y-T-D
Budget:	\$555,552	\$429,300	\$97,154	\$97,154
Efficiency:				
Percentage of quarterly reports completed within the end of the month after the financial close of the quarter.	100.0%	100.0%	100.0%	100.0%
Rate of return on investments compared to The City benchmark	3.40%			
(City rate/Benchmark rate)*	2.81%	3.50%	3.21%	3.21%
Effectiveness:				
General Fund revenues forecast within 98% of projections*	97.6%	98.0%	N/A	N/A
Percentage of City operating funds in balance*	96.8%	100.0%	N/A	N/A
Percentage of adopted fiscal policies in compliance*	100.0%	100.0%	N/A	N/A

* Annual measurement.

Finance				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 1st Qtr	2008-09 Y-T-D
Budget:	\$1.3M	\$1.7M	\$382,682	\$382,682
Workload Outputs:				
Number of Accounts Payable checks issued	9,111	9,350	2450	2450
Number of random petty cash audits performed per Year	8	8	0	0
Number of purchasing documents processed	174	400	79	79
Number of business licenses issued	5,428	5,000	903	903
Efficiency:				
Average cost to issue an Accounts Payable check	\$6.91	\$6.60	\$7.07	\$7.07
Effectiveness:				
Percentage of financial transactions posted within established target dates	96.6%	95.0%	97.0%	97.0%
Percentage accuracy of financial transactions within established accuracy rates	100.0%	100.0%	100.0%	100.0%
Percentage of required financial reports submitted to applicable agencies or customers within established target dates	98.0%	100.0%	99.0%	99.0%
Percentage of receivables written off	0.00%	1.00%	0.10%	0.10%
Percentage of receivables over 60 days old	17.5%	15.0%	20.0%	20.0%
Percent of purchases/contracts completed within established timeframes	100.0%	100.0%	100.0%	100.0%
Percentage of business license applications processed within 2 business days	100.0%	100.0%	100.0%	100.0%

Performance Measurement System

Human Resources				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 1st Qtr	2008-09 Y-T-D
Budget:	\$634,340	\$680,430	\$131,721	\$131,721
Workload Outputs:				
Number of recruitments	45	48	6	6
Number of hours of employee training programs administered	2348	350	278	278
Efficiency:				
Percentage of recruitments that were completed within the established timeline	100.0%	100.0%	100.0%	100.0%
Effectiveness:				
Percentage of inquiries (public & internal) receiving initial response within 1 business day	90.0%	95.0%	90.0%	90.0%

Information Technology				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 1st Qtr	2008-09 Y-T-D
Budget:	\$1.2M	\$1.29M	\$327,245	\$327,245
Workload Outputs:				
Number of workstation computers administered	240	240	240	240
Number of server computers administered	24	28	23	23
Efficiency:				
Percentage of operational servers (server uptime)	98.6%	99.9%	98.5%	98.5%
Percentage of operational workstations (workstation uptime)	100.0%	98.0%	100.0%	100.0%
Percentage of Data Com that is operational (datacomm uptime)	99.1%	99.9%	99.2%	99.2%
Effectiveness:				
Percent of requests for computer help desk services resolved within 3 working days	99.9%	100.0%	100.0%	100.0%

Performance Measurement System

Contract Police Services				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 1st Qtr	2008-09 Y-T-D
Budget:	\$11.3M	\$11.8M	\$2.8M	\$2.8M
Workload Outputs:				
Number of total calls for service	27,776	28000	7,686	7,686
Number of emergency calls received (Priority 1)	276	300	80	80
Number of traffic collision reports	358	350	33	33
Number of Part 1 crimes committed per 1,000 population	1.10	1.25	1.00	1.00
Efficiency:				
Average response time from receipt to on-scene emergency calls	3:79	5:00	5.57	5:57
Percentage of preventative patrol time - day shift (6:00 a.m. to 6:00 p.m.)	43.8%	40.0%	39.5%	39.5%
Percentage of preventative patrol time - day shift (10:00 a.m. to 8:00 p.m.)	36.3%	40.0%	11.0%	11.0%
Percentage of preventative patrol time - night shift (6:00 p.m. to 6:00 a.m.)	32.5%	40.0%	29.5%	29.5%
Percentage of preventative patrol time - night shift (5:00 p.m. to 3:00 a.m.)	35.3%	40.0%	34.5%	34.5%
Effectiveness:				
Percentage of emergency calls responded to in 5 minutes or less	88.7%	95.0%	96.7%	96.7%
Percentage change in Part I crimes from prior year current year	2.8%	1.0%	-3.0%	-3.0%

Performance Measurement System

Contract Fire Services				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 1st Qtr	2008-09 Y-T-D
Budget:	\$6.2M	\$6.5M	\$1.5M	\$1.5M
Workload Outputs:				
Number of emergency calls	2,618	3,000	661	661
Number of new construction fire inspections performed	824	500	143	143
Number of fire inspections performed	755	1,000	275	275
Number of fire plan checks completed	440	500	85	85
Efficiency:				
Average response time for emergency calls	5:52	7:00	6:08	6:08
Effectiveness:				
Percentage of calls with response time within 7 minutes	76.0%	85.0%	70.0%	70.0%
Percentage of technical on-site inspections scheduled within 24 hours	100.0%	90.0%	100.0%	100.0%
Percentage of all plan checks completed within adopted turn around time goals based on plan types	100.0%	90.0%	100.0%	100.0%
Percentage of 5 day turn around plan checks completed within goal	100.0%	90.0%	100.0%	100.0%
Percentage of 10 day turn around plan checks completed within goal	100.0%	90.0%	100.0%	100.0%
Community Development Administration				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 1st Qtr	2008-09 Y-T-D
Budget:	\$333,241	\$311,350	\$67,507	\$67,507
Workload Outputs:				
Number of Home Rehab Projects completed	6	8	1	1
Number of Commercial Rehab Grants provided	5	6	1	1
Efficiency:				
Percentage of projects and work-plans completed on schedule and within budget	43.5%	90.0%	21.0%	21.0%
Effectiveness:				
Percentage of authorized grants expended RDA	50.0%	100.0%	44.0%	44.0%
Percentage of authorized grants expended CDBG	51.8%	95.0%	29.0%	29.0%
Percentage of customer service requests or complaints resolved or informed of proposed action within 10 days	90.8%	90.0%	90.0%	90.0%

Performance Measurement System

Building				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 1st Qtr	2008-09 Y-T-D
Budget:	\$2.0M	\$2.0M	\$428,776	\$428,776
Workload Outputs:				
Number of building permits issued	4,282	4,200	978	978
Number of building inspections completed	24,619	27,000	5,802	5,802
Effectiveness:				
Percentage of new projects: First review completed within 15 work days	94.8%	90.0%	98.0%	98.0%
Percentage plan review rechecks: Reviewed within 10 work days	82.0%	90.0%	92.4%	92.4%
Percentage of building inspection requests responded to within 24 hours	100.0%	100.0%	100.0%	100.0%
Percentage response to the public at the counter in 10 minutes	75.9%	70.0%	81.6%	81.6%
Percentage response to phone inquiries in 24 hours	97.5%	90.0%	99.1%	99.1%
Planning				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 1st Qtr	2008-09 Y-T-D
Budget:	\$1.4M	\$1.9M	\$329,931	\$329,931
Workload Outputs:				
Number of planning applications completed	96	120	29	29
Number of zoning plan checks completed	567	890	150	150
Number of people assisted at counter/over phone	9,718	10,100	2,553	2,553
Efficiency:				
Percentage of cost recovery (measured by amount of permit fees compared to current planning staff costs)	58.4%	97.0%	54.3%	54.3%
Effectiveness:				
Percentage of new projects: First review completed within 15 work days	90.0%	80.0%	86.1%	86.1%
Percentage plan review rechecks: Reviewed within 10 work days	86.5%	80.0%	88.9%	88.9%
Meet accepted norm processing time on 95% of applications processed (once deemed complete and prior to public hearing):				
Zoning Administrator Projects (accepted norm: 7 weeks)	95.8%	87.0%	100.0%	100.0%
Planning Commission Projects (accepted norm: 18 weeks)	98.8%	95.0%	100.0%	100.0%
City Council Projects (accepted norm: 22 weeks)	100.0%	95.0%	100.0%	100.0%
Percentage of public calls returned within one business day	98.7%	95.0%	99.0%	99.0%

Performance Measurement System

Code Compliance				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 1st Qtr	2008-09 Y-T-D
Budget:	\$818,349	\$774,030	\$170,724	\$170,724
Workload Outputs:				
Number of code compliance cases completed	2195	1750	753	753
Number of code compliance cases opened by code volunteers	588	450	141	141
Number of code compliance cases closed by code volunteers	566	450	165	165
Efficiency:				
Number of code enforcement cases resolved (per code enforcement officer FTE)	1663	1350	588	588
Effectiveness:				
Percent reduction in code violations	75.0%	75.0%	75.0%	75.0%
Percentage of calls returned within 24 hours	99.0%	96.0%	99.2%	99.2%
Percentage of issues reviewed and resolved within 10 work days	99.2%	80.0%	99.7%	99.7%
Percentage of Weed Abatement notification letters mailed to owners of vacant properties by April 1	100.0%	100.0%	N/A	N/A
Percentage of City-owned vacant properties cleared by May 15	100.0%	100.0%	N/A	N/A
Percentage of privately-owned non-compliant (not cleared by property owner) vacant properties by July 1	100.0%	100.0%	N/A	N/A

Performance Measurement System

Engineering				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 1st Qtr	2008-09 Y-T-D
Budget:	\$4.2M	\$4.1M	\$800,114	\$800,114
Workload Outputs:				
Number of permits issued	266	160	61	61
Number of miles of streets designed/constructed	3.71/6.47	4.00/4.50	0.23/1.05	0.23/1.06
Efficiency:				
Percentage of project applications/ improvement plans reviewed within 15 working days (1 st plan check)	98.3%	80.0%	100.0%	100.0%
Percentage of project applications/ improvement plans reviewed within 10 working days (additional plan checks)	94.6%	80.0%	93.3%	93.3%
Effectiveness:				
Street Design: Percentage of budgeted target met	75.0%	85.0%	6.0%	6.0%
Street Construction: Percentage of budgeted target met	158.9%	85.0%	23.0%	23.0%
Percentage of programmed CIP project tasks completed	90.8%	80.0%	100.0%	100.0%
Percentage of Public Works CIP projects completed within budget	100.0%	85.0%	0.0%	0.0%

Performance Measurement System

Maintenance				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 1st Qtr	2008-09 Y-T-D
Budget:	\$3.1M	\$3.3M	\$644,089	\$644,089
Workload Outputs:				
Number of potholes repaired	486	400	151	151
Number of signs repaired or replaced	1748	1800	491	491
Number of work orders received/completed by Facilities Maintenance Section	1089	800	214	214
Number of street light/traffic signal repairs	786	850	152	152
Number of USA responses (Underground Service Alerts)	749	1,100	171	171
Efficiency:				
Average sq. ft. of pothole repairs provided per day of service	420.4	400	547.1	547.1
Average # of signs maintained per hour of service provided	4.1	3	4.3	4.3
Average miles of streets swept per day of scheduled service	80.8	75	80	80
Effectiveness:				
Percentage of pothole service requests repaired within 3 working days	100.0%	95.0%	100.0%	100.0%
Percentage of signage repair requests responded to and completed within 3 working days	100.0%	99.0%	100.0%	100.0%
Percentage of street sweeping service requests responded to within 3 working days	100.0%	98.0%	100.0%	100.0%
Percentage of facilities maintenance work orders responded to in 3 working days	100.0%	85.0%	100.0%	100.0%
Percentage of street light / traffic signal service Requests completed within 3 working days	100.0%	99.0%	100.0%	100.0%
Percentage of USA service requests completed within 3 working days	100.0%	100.0%	100.0%	100.0%

Performance Measurement System

Water				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 1st Qtr	2008-09 Y-T-D
Budget:	\$14.5M	\$15.2M	\$3.2M	\$3.2M
Workload Outputs:				
Number of maintenance procedures at reservoirs, pump stations, valves, hydrants and operating equipment	3,334	3,000	944	944
Number of miles of planned leak detection on water pipeline	151.8	150	41.7	41.7
Groundwater production from wells (acre feet/year)	476.1	600	167.4	167.4
Efficiency:				
Number of non-compliant events with state and federal requirements	0	0	0	0
Percentage of system water loss	6.5%	4.5%	2.4%	2.4%
Effectiveness:				
Percentage of monitoring samples in full compliance	100%	100%	100%	100%
Number of emergency calls / Percentage of time responding within 15 minutes during working hours	615/ 98.8%	1000/ 98%	115/ 97.4%	115/ 97.4%
Number of emergency calls / Percentage of time responding within 30 minutes during non-working hours	948/ 97.6%	740/ 98%	267/ 98.5%	267/ 98.5%
Sewer				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 1st Qtr	2008-09 Y-T-D
Budget:	\$7.3M	\$7.5M	\$1.8M	\$1.8M
Workload Outputs:				
Millions of gallons treated per day (average)	4.12	4.20	4.03	4.03
Number of maintenance procedures at treatment plant, pump stations and recycled water facilities	2,519	2,500	811	811
Number of samples analyzed	18,442	18,000	4,315	4,315
Number of miles of planned video inspections on sewer collection system	26.6	25.0	11.6	11.6
Number of miles of planned cleaning procedures on sewer collection system	190	155.0	37.4	37.4
Reclaimed water delivered annually (millions of gallons)	199.7	210.0	67.3	67.3
Efficiency:				
Number of non-compliant events with state and federal waste discharge requirements (target = 0)	8	0	0	0
Effectiveness:				
Number of emergency calls / percentage of time responding within 15 minutes during working hours	59/ 100%	100/ 100%	26/ 97.4%	26/ 97.4%
Number of emergency calls / percentage of time responding within 30 minutes during non-working hours	331/ 99%	450/ 98%	64/ 97.5%	64/ 97.5%

Performance Measurement System

Storm Drain				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 1st Qtr	2008-09 Y-T-D
Budget:	\$1.0M	\$1.3M	\$299,093	\$299,093
Workload Outputs:				
Number of miles of storm drain pipelines cleaned	3.8	2.5	0.1	0.1
Number of miles of storm drain video inspection	1.5	5	0.2	0.2
Number of catch basins cleaned/inspected/ stenciled	1665	1,200	21	21
Efficiency:				
Percentage of storm drain pipelines cleaned annually	6.1%	4.0%	0.2%	0.2%
Percentage of storm drain system inspected Annually	2.4%	8.0%	0.3%	0.3%
Percentage of catch basins cleaned/inspected Annually	88.6%	64.0%	1.1%	1.1%
Effectiveness:				
Number of emergency calls/percentage of time responding within 15 minutes during working hours	24/ 100%	31/ 100%	7/ 100%	7/ 100%
Number of emergency calls/percentage of time responding within 30 minutes during non-working hours	54/ 100%	51/ 100%	4/ 100%	4/ 100%
Solid Waste				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 1st Qtr	2008-09 Y-T-D
Budget:	\$148,673	\$169,890	\$41,140	\$41,140
Workload Outputs:				
Total % of residential waste diverted from landfill	50.2%	50.0%	50.1%	50.1%
Total % of commercial waste diverted from landfill	45.5%	50.0%	46.2%	46.2%
Total % of construction & demolition waste diverted from landfill	48.1%	50.0%	46.4%	46.4%
Effectiveness:				
Total % of overall diversion from landfill	55.6%	50.0%	63.9%	63.9%

Performance Measurement System

Clean Ocean				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 1st Qtr	2008-09 Y-T-D
Budget:	\$1.7M	\$3.0M	\$351,121	\$351,121
Workload Outputs:				
Number of commercial and municipal storm water inspections conducted	324	300	56	56
Number of construction storm water inspections conducted	1676	500	688	688
Number of enforcement actions issued	387	500	112	112
Number of staff trainings and/or public outreach Initiatives	51	50	14	14
Efficiency:				
Number of storm water inspections per FTE	1676	New	344	344
Number of enforcement actions per FTE	419	500	56	56
Number of "impressions" made through educational efforts	4,388,486	3,000,000	1,052,866	1,052,866
<i>** "impressions" refers to the estimated number of individuals receiving education</i>				

Contract Fleet Maintenance				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 1st Qtr	2008-09 Y-T-D
Budget:	\$1.1M	\$1.1M	\$215,991	\$215,991
Workload Outputs:				
Total number of vehicles maintained	144	144	144	144
Efficiency:				
Percentage of reworks relative to total work orders	0.0%	4.0%	0.5%	0.5%
Effectiveness:				
Percentage of fleet available per month	99.4%	94.0%	99.5%	99.5%
Percentage of scheduled preventative maintenance completed each month	100.0%	90.0%	100.0%	100.0%

Performance Measurement System

Beaches, Parks & Recreation Administration				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 1st Qtr	2008-09 Y-T-D
Budget:	\$521,720	\$523,940	\$120,308	\$120,308
Efficiency:				
Number of project change orders, professional services agreement amendments, and project budget amendments (Goal: minimize change and amendments)	9	0	0	0
Percentage of assignments and capital improvement projects completed on-time and within budget	97.5%	100.0%	100.0%	100.0%
Effectiveness:				
Level of community satisfaction with project results	100.0%	100.0%	100.0%	100.0%
Percentage of time customer requests for service or complaints resolved within 10 working days of receipt	100.0%	100.0%	100.0%	100.0%

Parks & Beach Maintenance				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 1st Qtr	2008-09 Y-T-D
Budget:	\$5.5M	\$5.0M	\$0.9M	\$0.9M
Workload Outputs:				
Number of landscaped acres maintained	272.51	295.21	272.51	272.51
Number of trees trimmed	2,136	2,000	624	624
Efficiency:				
Ratio of acres of landscapes monitored per contract inspector	68.1	73.8	68.1	68.1
Effectiveness:				
Number of trees requiring trimming per year in order to maintain an average 7-year cycle	1,350	2,000	450	450
Percentage of trees trimmed to maintain an average 7-year trimming cycle	100.0%	100.0%	100.0%	100.0%
Maintain parks at established levels measured on a scale of A-F: <i>A-excellent, B- above average, C- average, D-low level, F-minimum level per the 1999 Parks & Rec. Master Plan.</i>				
Maintenance level of beaches (target level = C)	C	C+	C	C
Maintenance level of parks (target level = C)	C	C	C	C
Maintenance level of park sports fields (target level = B)	B	B	B	B
Maintenance level of streetscapes (target level = C)	C	C+	C	C

Performance Measurement System

Recreation				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 1st Qtr	2008-09 Y-T-D
Budget:	\$2.9M	\$2.9M	\$835,343	\$835,343
Workload Outputs:				
Number of adult aquatic enrollment	1,378	1,700	620	620
Number of youth aquatic enrollment	2,807	2,000	766	766
Number of adult recreation/sports enrollments	1,523	1,900	840	840
Number of youth recreation/sports enrollments	12,565	14,000	4,108	4,108
Number of special / partnership events	37	27	15	15
Number of facility rentals	0	390	205	205
Efficiency:				
Percentage of total expenditures recovered by revenues	0.0%	55.0%	83.0%	83.0%
Effectiveness:				
Percentage customer satisfaction response of satisfactory or above for recreation and leisure classes/facility rentals*	99.4%	90.0%	93.3%	93.3%
Percent of youth classes reaching target attendance (enrollment/max. capacity)	78.0%	85.0%	81.0%	81.0%
Percent of adult classes reaching target attendance (enrollment/max. capacity)	74.0%	80.0%	76.3%	76.3%
Percent of registrations taken on-line	18.7%	20.0%	24.8%	24.8%

* Annual measurement

Performance Measurement System

Golf Operating				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 1st Qtr	2008-09 Y-T-D
Budget:	\$2.2M	\$2.4M	\$577,512	\$577,512
Workload Outputs:				
Number of golf course acres maintained	133	133	133	133
Number of golf rounds played - projected	90,000	90,000	22,500	22,500
Efficiency:				
Total revenue generated by the Golf Course	\$2.6M	\$2.5M	\$803,242	\$803,242
Total expenses generated by the Golf Course	\$2.1M	\$2.4M	\$575,545	\$575,545
Percentage cost of recovery	133%	104%	145%	145%
Tee slots available (figure based on foursomes only)	92,873	92,660	26,678	26,678
Tee slots used	95,898	90,000	28,110	28,110
Percentage utilization	104.2%	97.0%	105.5%	105.5%
Effectiveness:				
Percentage of trees trimmed to maintain a 7-year cycle	103.0%	100.0%	12.0%	12.0%
Percentage of rolling stock receiving timely preventative maintenance twice annually	100.0%	100.0%	100.0%	100.0%
Percentage of booked group events that rate experience satisfactory or higher	99.2%	100.0%	100.0%	100.0%
Maintenance quality of golf course retained at a level B (on a scale of A-F)	B	B	B	B
Marine Safety				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 1st Qtr	2008-09 Y-T-D
Budget:	\$1.3M	\$1.3M	\$465,965	\$465,965
Workload Outputs:				
Number of beach visitors (estimate)	2,658,300	2,800,000	1,021,000	1,021,000
Number of swimmer rescues	4,519	3,300	3291	3291
Number of preventative actions performed by lifeguards	38,462	27,123	29,842	29,842
Number of calls for medical aid	1,304	1,300	678	678
Number of people reached through public education programs	18,845	18,000	16,000	16,000
Number of calls for law enforcement	9,190	7,900	3,081	3,081
Efficiency:				
Percentage of swimmer rescues responded to in 1 minute or less	100.0%	100.0%	100.0%	100.0%
Percentage of calls for medical aids responded to in 5 minutes or less	100.0%	100.0%	100.0%	100.0%
Percentage of calls for law enforcement responded to in 5 minutes or less	100.0%	100.0%	100.0%	100.0%
Effectiveness:				
Percentage of swimmer rescues without a drowning	100.0%	100.0%	100.0%	100.0%

Performance Measurement System

Animal Shelter				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 1st Qtr	2008-09 Y-T-D
Budget:	\$1.3M	\$1.3M	\$318,434	\$318,434
Workload Outputs:				
Number of Dogs Licensed during the year	5,635	5,600	1,059	1,059
Efficiency:				
Percent of renewal notices mailed within 30 days of expiration	100.0%	100.0%	100.0%	100.0%
Percent of after hours emergency calls answered within 45 minutes	100.0%	100.0%	100.0%	100.0%
Percent of calls for service handled within 24 hours	95.4%	95.0%	97.3%	97.3%
Effectiveness:				
Number of formal educational occasions per quarter	3	3	4	4
Number of Veterinary hospital volunteers recruited	2	2	2	2
Number of volunteer fund raising events promoted	8	8	2	2
Number of grants for fundraising submitted to increase CASA services	0	0	0	0
Number of patrols of Parks and Beaches per year	1,021	1,000	198	198
Number of enforcement actions per year	481	500	180	180

City of San Clemente Capital Improvement Program Quarterly Report

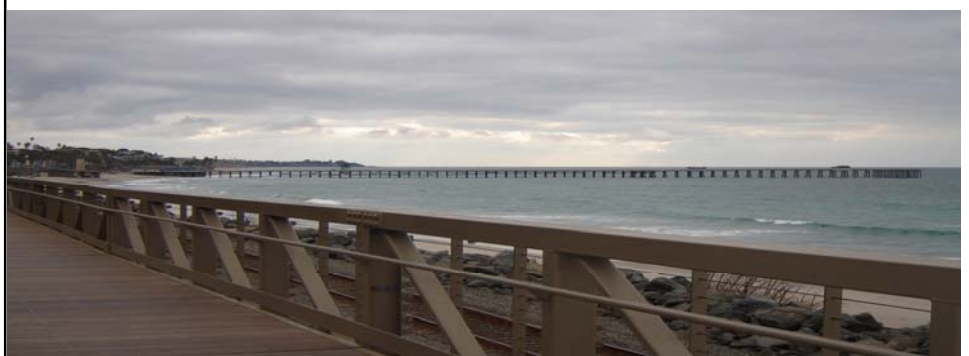
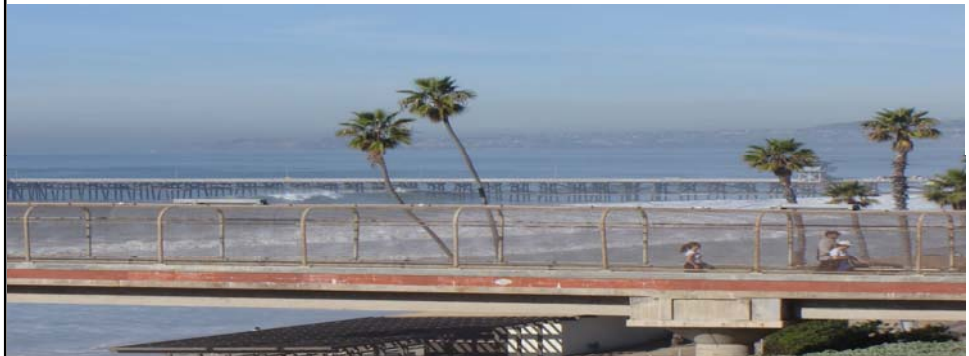
September 30, 2008

FY 08-09 CIP 1st Quarter Summary

119 CIP and
Maintenance Projects
Totaling \$92.4M

76 CIP Projects
Totaling \$80.7M

43 Maintenance
Projects Totaling
\$11.7M



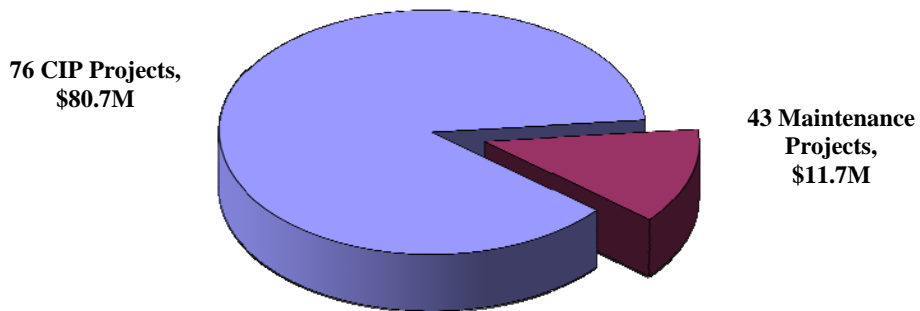
Capital Improvement Program- 1st Quarter Report

Program Summary

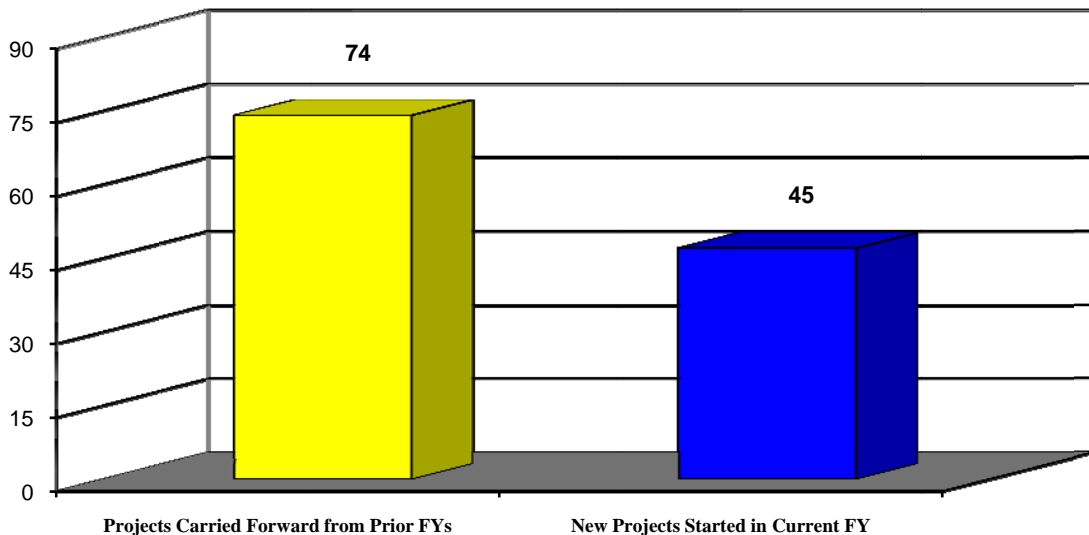
The Capital Improvement Program report provides the Mayor, City Council and community the status of projects in the current 2008/09 fiscal year and establishes a commitment for the scheduled delivery of projects. The City's Capital Improvement Program remains strong and active. Most areas in the City have seen improvements to their community facilities in the form of parks, streets, pier, water, sewer, storm drain and other infrastructure improvement projects.

The 2008/09 Capital Improvement Program consists of 119 projects for a total budget of \$92.4 million. A total of 74 projects were started in the prior fiscal years for completion in FY 2008-09. There are 76 CIP projects and 43 Maintenance and Study projects.

FY 2008-09 CIP and Maintenance Projects: \$92.4 Million

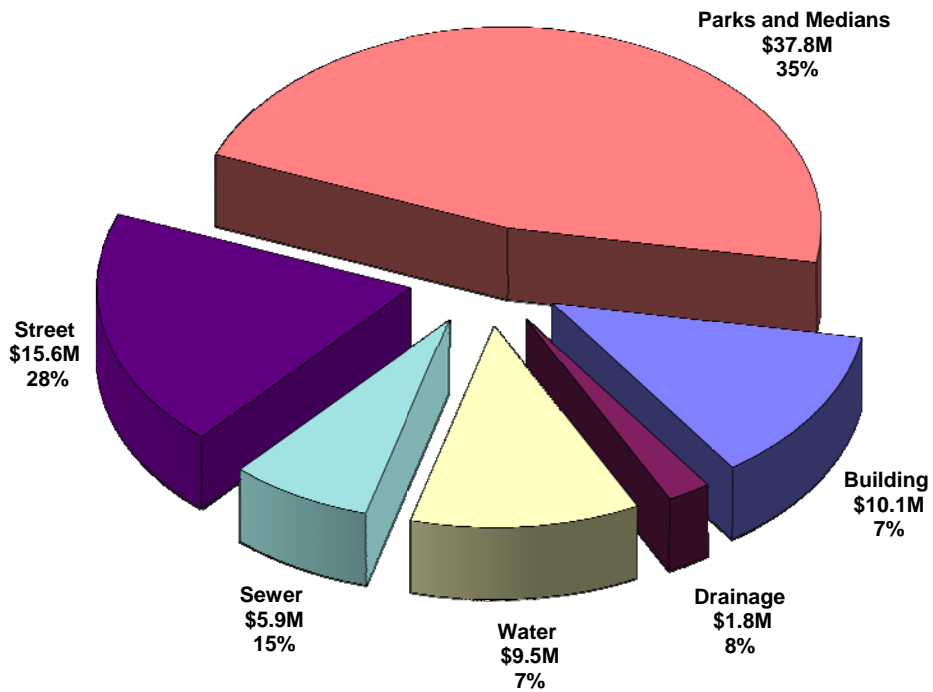


119 Total CIP and Maintenance Projects: Carried Forward vs. Projects Started in Current FY

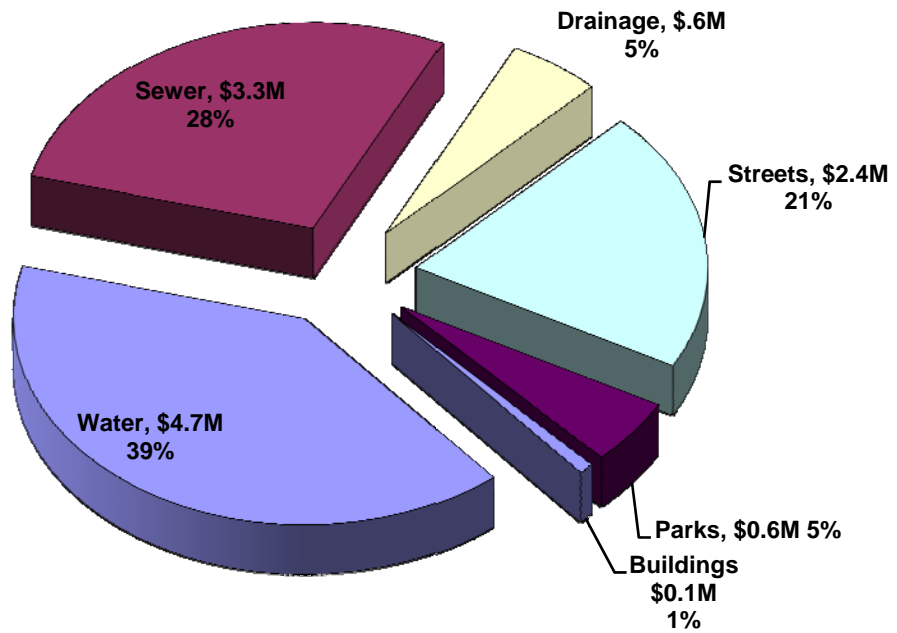


Capital Improvement Program – 1st Quarter Report

CIP Projects \$80.7 Million

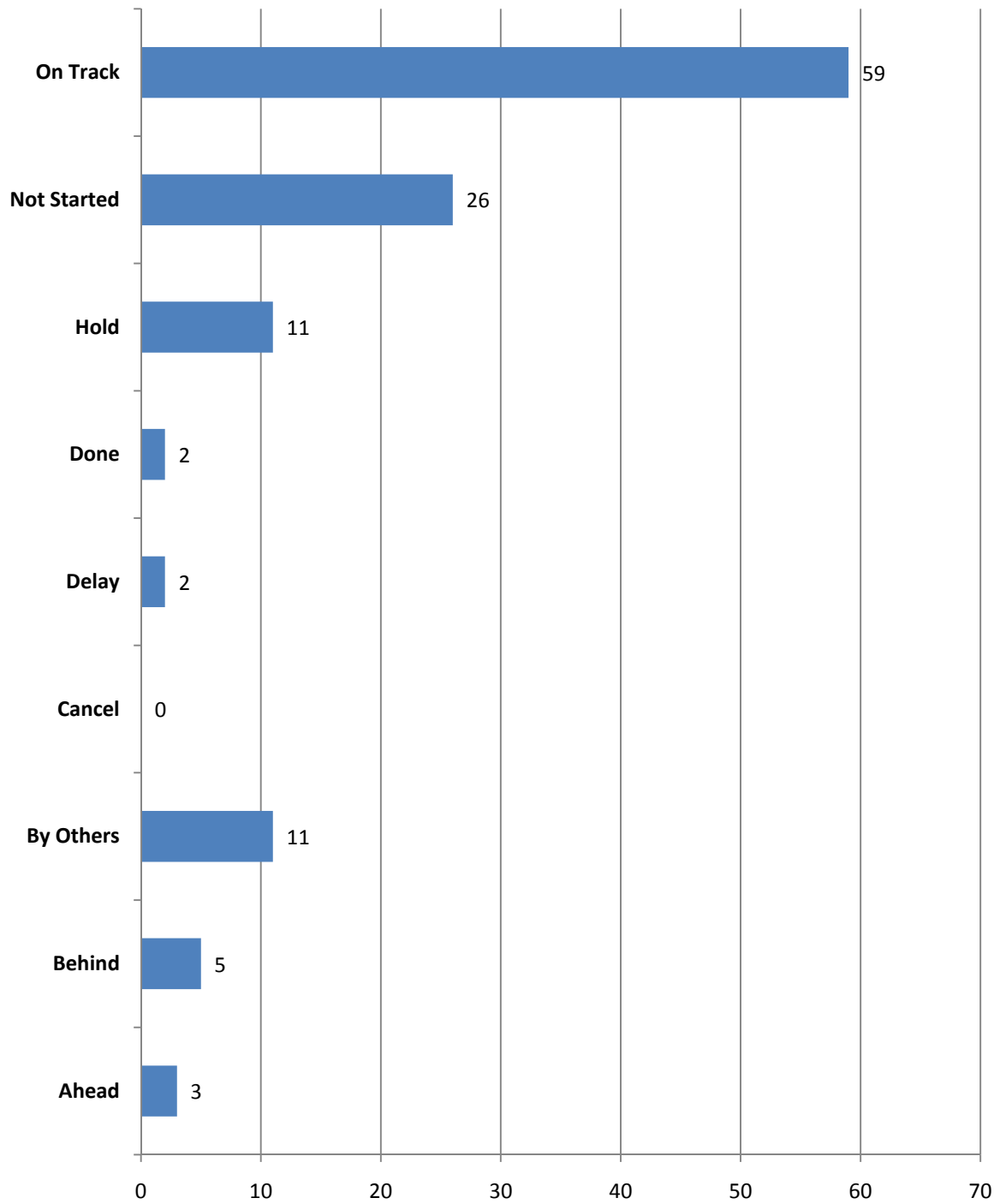


Maintenance Projects \$11.7 Million



Capital Improvement Program- 1st Quarter Report

Project Status



Capital Improvement Program – 1st Quarter Report

Schedule Changes

Projects are often re-scoped to take advantage of additional funding or to address the changing needs of the community. In order to realign the project delivery commitment with a revised scope, a baseline budget or schedule adjustment (reset) may be proposed. This section proposes each baseline budget adjustment and establishes a new commitment for delivering the project. The project budgets recommended for reset for this quarter are listed in the following table:

PROJECT*	ORIGINAL GOAL	REVISED GOAL	ORIGINAL COMPLETION DATE	REVISED COMPLETION DATE
* See individual projects for a detailed explanation				

Project Description and Status Report

An overview of the projects, including the project manager, adopted budget, funding source, anticipated completion date and status at the end of the first quarter have been provided below. Also provided are definitions of terms found within the project updates.

Definitions

- **Fiscal Year Goal:** The project goal for this fiscal year
- **Goal Completion Date:** The date the project's Fiscal Year Goal is projected to be reached
- **Actual Completion Date:** The date when the Fiscal Year Goal is actually completed
- **Status:** Measures how much the project has been completed toward the Fiscal Year Goal
- **New Project:** A project that has been appropriated by the City Council after the budget is adopted
- **By Others:** The City is not directly in charge of the schedule for these projects

Capital Improvement Program- 1st Quarter Report

Project Description and Status Report

Buildings - CIP Projects

Beach Palapa & Picnic Cover Renovations

Project Management:	Dennis Reed	Project Number/ W.O.#:	18701/ 18701
Budget:	\$63,831	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	30%
Goal Completion Date:	June, 2009	Status:	Delayed
Actual Completion Date:			
Comments:	Project deferred to FY 2008-09 by Parks and Recreation Commission due to other priorities.		

Bellota Landslide Repair

Project Management:	B. Cameron/ K. Knatz	Project Number/ W.O.#:	16343/ 16343
Budget:	\$141,899	Fiscal Year Goal:	75% Constr.
Funding Source:	Gen. Liability Self Ins. Fund	% of Goal Completion:	0%
Goal Completion Date:	June, 2009	Status:	Not Started
Actual Completion Date:			
Comments:	Construction schedule is dependent upon Seaview Repair LLC's completion of canyon grading repair, which commenced December, 2007. Project is currently out to bid. Construction of Bellota improvements is anticipated to begin in the Winter.		

Civic Center

Project Management:	Mike Jorgensen	Project Number/ W.O.#:	18508/ 18508
Budget:	\$231,021	Fiscal Year Goal:	Complete Construction Plans and Specs
Funding Source:	Pub. Fac. Constr. Fund	% of Goal Completion:	30%
Goal Completion Date:	June, 2009	Status:	Hold
Actual Completion Date:			
Comments:	Project is on hold due to the processing and evaluation of LEED Silver NC Certification for the Civic Center plans and specifications.		

Community Center -Art Gallery Entry Improvements

Project Management:	Tim Shaw	Project Number/ W.O.#:	18507/ 18507
Budget:	\$10,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Fac. Maint. Rsrv. Fund	% of Goal Completion:	10%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			
Comments:	Contractor selected. Processing building permit.		

Capital Improvement Program – 1st Quarter Report

Downtown Fire Station

Project Management:	Garth Nagel	Project Number/ W.O.#:	15502/ 15502
Budget:	\$5,528,938		
Funding Source:	Pub. Fac. Constr. Fee Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	March, 2009	% of Goal Completion:	60%
Actual Completion Date:		Status:	On Track

Comments: Planning approvals were achieved in November, 2006. Following City Council authorization to proceed with construction documents, the project was placed on hold, while negotiations between the City and South County Senior Services transpired. Negotiations were resolved, and on May 6th the City Council authorized a series of architectural design services contract augments due to modified project scope and schedule. The project is now proceeding aggressively towards a new fiscal year goal for FY08/09 of completing construction documents by March, 2009.

Fuel Island Cover

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19802/ 19802
Budget:	\$225,000		
Funding Source:	Fleet Maintenance Rsrv.	Fiscal Year Goal:	80% Design
Goal Completion Date:	June, 2009	% of Goal Completion:	10%
Actual Completion Date:		Status:	On Track

Comments: In response to an RFP, proposals are being reviewed for selection of a consultant.

“Landmarks” On Del Mar Murals

Project Management:	Dennis Reed	Project Number/ W.O.#:	17302/ 17302
Budget:	\$10,000		
Funding Source:	General Fund	Fiscal Year Goal:	Assist SC Historical Society
Goal Completion Date:	June, 2009	% of Goal Completion:	60%
Actual Completion Date:		Status:	Project By Others

Comments: This project is being done by the SC Historical Society. Staff support was funded if required, no current change in status or information provided to staff.

Marine Safety Building Repairs, Phase II (Relocation Study)

Project Management:	Al King/ S. Blackwood	Project Number/ W.O.#:	13011/ 630066
Budget:	\$73,580		
Funding Source:	RDA Fund	Fiscal Year Goal:	
Goal Completion Date:	March, 2009	% of Goal Completion:	0%
Actual Completion Date:		Status:	Hold

Comments: Remaining funds from the Phase II project will be used for the Relocation Study. Project is on hold until a determination can be made following the conclusion of the ACE Shoreline Feasibility Study.

Ole Hanson Beach Club Re-Roof

Project Management:	Tim Shaw	Project Number/ W.O.#:	16520/ 16520
Budget:	\$150,000		
Funding Source:	Fac. Maint. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2009	% of Goal Completion:	20%
Actual Completion Date:		Status:	Hold

Comments: An additional \$100,000 in funding was requested to move forward with the project. Funds will be combined with previous allocation. On hold to evaluate possibility of larger project to improve facility.

Capital Improvement Program- 1st Quarter Report

Ole Hanson Beach Club Restroom Fixture Replacement

Project Management:	Dennis Reed	Project Number/ W.O.#:	17506/ 17506
Budget:	\$33,336	Fiscal Year Goal:	Complete Constr.
Funding Source:	Fac. Maint. Rsrv. Fund	% of Goal Completion:	60%
Goal Completion Date:	June, 2009	Status:	Behind
Actual Completion Date:			

Comments: The women's interior restroom renovation was completed June of 2008. Completion of exterior deck restrooms and the interior men's locker room and restroom remains. Additional funding will be requested in the 09/10 CIP to complete the entire project as envisioned.

Ole Hanson Beach Club: Shower/Restroom Tile Replacement

Project Management:	Dennis Reed	Project Number/ W.O.#:	17510/ 17510
Budget:	\$21,496	Fiscal Year Goal:	Complete Constr.
Funding Source:	Fac. Maint. Rsrv. Fund	% of Goal Completion:	60%
Goal Completion Date:	June, 2009	Status:	Behind
Actual Completion Date:			

Comments: The women's interior restroom renovation was completed June of 2008. Completion of exterior deck restrooms and the interior men's locker room and restroom remains. Additional funding will be requested in the 09/10 CIP to complete the entire project as envisioned.

Senior Center Relocation

Project Management:	Garth Nagel	Project Number/ W.O.#:	15503/ 15503
Budget:	\$3,608,624	Fiscal Year Goal:	Complete Design
Funding Source:	Develop. Improvem. Fund	% of Goal Completion:	60%
Goal Completion Date:	March, 2009	Status:	On Track
Actual Completion Date:			

Comments: Planning approvals were achieved in November, 2006. Following City Council authorization to proceed with construction documents, the project was placed on hold, while negotiations between the City and South County Senior Services transpired. Negotiations were resolved, and on May 6th the City Council authorized a series of architectural design services contract augments due to modified project scope and schedule. The project is now proceeding aggressively towards a new fiscal year goal for FY08/09 of completing construction documents by March, 2009.

Building- Maintenance and Other Projects

T- Street Overpass Structural Assessment

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	39804/ 39804
Budget:	\$50,000	Fiscal Year Goal:	Complete Study
Funding Source:	General Fund	% of Goal Completion:	0%
Goal Completion Date:	May, 2009	Status:	Not Started
Actual Completion Date:			

Comments: Developing strategy, scope of work and responsibilities for an RFP and to evaluate the condition of the structure.

Capital Improvement Program – 1st Quarter Report

Drainage- CIP Projects

224 Palizada Storm Drain

Project Management:	Ken Knatz	Project Number/ W.O.#:	18003/ 18003
Budget:	\$39,543	Fiscal Year Goal:	Complete Constr.
Funding Source:	Storm Drain Utility Fund	% of Goal Completion:	90%
Goal Completion Date:	December, 2008	Status:	On Track
Actual Completion Date:			
Comments:	Project has been incorporated into the sewer line rehabilitation contract, which is currently on-going.		

762 Acapulco Storm Drain Rehabilitation

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19009/ 19009
Budget:	\$30,000	Fiscal Year Goal:	Complete Design
Funding Source:	Storm Drain Utility Fund	% of Goal Completion:	5%
Goal Completion Date:	June, 2009	Status:	Hold
Actual Completion Date:			
Comments:	Design, bid and construction will be done by Cox Communications since Cox damaged the storm drain line.		

Acalpulco and Cisco Storm Drain Rehabilitation

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19008/ 19008
Budget:	\$100,000	Fiscal Year Goal:	Complete Design
Funding Source:	Storm Drain Utility Fund	% of Goal Completion:	0%
Goal Completion Date:	June, 2009	Status:	Not Started
Actual Completion Date:			
Comments:			

Cantilena and Marbella Storm Drain Rehabilitation

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19010/ 19010
Budget:	\$65,000	Fiscal Year Goal:	Complete Design
Funding Source:	Storm Drain Utility Fund	% of Goal Completion:	0%
Goal Completion Date:	June, 2009	Status:	Not Started
Actual Completion Date:			
Comments:			

Columbo Storm Drain Extension

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	18005/ 18005
Budget:	\$102,694	Fiscal Year Goal:	Complete Study
Funding Source:	Storm Drain Utility Fund	% of Goal Completion:	50%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			
Comments:	Staff analyzed the project and scoped potential solutions by utilizing existing information and input from geotechnical firms, environmental consultants and contractors. A geotechnical consultant was hired to evaluate alternatives.		

Capital Improvement Program- 1st Quarter Report

Cristobal Storm Drain Extension to T-Street Canyon RR Culvert

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19012/ 19012
Budget:	\$80,000		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	10% Design
Goal Completion Date:	June, 2009	% of Goal Completion:	0%
Actual Completion Date:		Status:	Not Started

Comments: Depending on current drafting staff workload, a consultant may need to design the project.

Los Mares/Vaquero Storm Drain

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	16001/ 16001
Budget:	\$189,966		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	
Goal Completion Date:		% of Goal Completion:	
Actual Completion Date:		Status:	Hold

Comments: Slope stabilization options are being evaluated by LGC prior to the design of the storm drain.

Plaza La Playa Channel

Project Management:	Tom Bonigut	Project Number/ W.O.#:	13807/ 410387
Budget:	\$929,707		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June, 2009	% of Goal Completion:	30%
Actual Completion Date:		Status:	Hold

Comments: This project has been on hold due to concerns from adjacent residents and ongoing coordination with OCTA regarding a railroad culvert undercrossing. Per City Manager direction, staff is preparing to pursue a flood wall only at the lower end of the channel. A revised scope of work and schedule is being finalized.

Poche Dry-Weather Runoff Treatment

Project Management:	Tom Bonigut	Project Number/ W.O.#:	13808/ 410388
Budget:	\$0		
Funding Source:	EPA Grant/ Clean Ocean Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	November, 2008	% of Goal Completion:	95%
Actual Completion Date:		Status:	Project by Others

Comments: The City fulfilled its construction phase cost share obligation in FY07/08. Construction is nearly complete, with final completion expected in late October, 2008, to be followed by system start up and testing.

Segunda Deschecha Canada MO2 Urban Runoff Treatment Facility

Project Management:	Handan Cirit	Project Number/ W.O.#:	14804/ 14804
Budget:	\$214,748		
Funding Source:	Clean Ocean Fund	Fiscal Year Goal:	Complete Monitoring
Goal Completion Date:	June, 2009	% of Goal Completion:	5%
Actual Completion Date:		Status:	On Track

Comments: Project construction was completed in FY 07-08. The City is to monitor facility performance for a year after project completion to meet State grant requirements.

Capital Improvement Program – 1st Quarter Report

South Calle Grande Vista Storm Drain Rehabilitation

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O#:	19011/ 19011
Budget:	\$70,000	Fiscal Year Goal:	Complete Design
Funding Source:	Storm Drain Utility Fund	% of Goal Completion:	0%
Goal Completion Date:	June, 2009	Status:	Not Started
Actual Completion Date:			
Comments:	An internal pipelining contractor will be retained to rehabilitate the storm drain.		

Drainage- Maintenance & Other Projects

Acapulco City Property Drainage Improvements

Project Management:	Handan Cirit	Project Number/ W.O#:	29001/ 29001
Budget:	\$150,000	Fiscal Year Goal:	50% Design
Funding Source:	Storm Drain Utility Fund	% of Goal Completion:	0%
Goal Completion Date:	June, 2009	Status:	Not Started
Actual Completion Date:			
Comments:			

Existing Storm Drain Rehabilitation

Project Management:	AJ Howard/ A.K. Ilkhanipour	Project Number/ W.O#:	26001/ 26001
Budget:	\$88,952	Fiscal Year Goal:	Complete Constr.
Funding Source:	Storm Drain Utility Fund	% of Goal Completion:	20%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			
Comments:			

Poche Beach M01 Watershed, Phase II Bacterial Study

Project Management:	Tom Bonigut	Project Number/ W.O#:	39401/ 39401
Budget:	\$350,000	Fiscal Year Goal:	Contract Award
Funding Source:	Clean Ocean Fund	% of Goal Completion:	5%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			
Comments:	Staff is developing a scope of work for an RFP, to obtain required consultant assistance for this study.		

Parks & Medians- CIP Projects

Bonito Park Slope Erosion Control

Project Management:	Dennis Reed	Project Number/ W.O#:	17401/ 410023
Budget:	\$74,440	Fiscal Year Goal:	Complete Phase II Constr.
Funding Source:	Parks Acq./ Local Drainage Fac. Fund	% of Goal Completion:	30%
Goal Completion Date:	June, 2009	Status:	Hold
Actual Completion Date:			
Comments:	Phase 1, the planting portion of the project along El Camino Real adjacent to the Boys & Girls Club was completed last fiscal year. Project to be re-assessed for possible phasing. The carry forward budget (\$74,440)		

Capital Improvement Program- 1st Quarter Report

from project #25102 (Bonito Canyon Park Slope Replanting) is combined into this project.

Lost Winds Beach Access Rehabilitation

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19804/ 19804
Budget:	\$80,000	Fiscal Year Goal:	Complete RFP
Funding Source:	General Fund	% of Goal Completion:	0%
Goal Completion Date:	June, 2009	Status:	Not Started
Actual Completion Date:			
Comments:			

Pier Structural Construction

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19703/ 19703
Budget:	\$1,500,000	Fiscal Year Goal:	Complete Design
Funding Source:	RDA Fund	% of Goal Completion:	60%
Goal Completion Date:	March, 2009	Status:	On Track
Actual Completion Date:			
Comments:	Completion of plans and specifications and bidding process is anticipated to be done by March, 2009, depending on the City obtaining a Coastal Commission Permit.		

San Geronio Park Youth Sports Building & Restroom

Project Management:	Tim Shaw	Project Number/ W.O.#:	10401/ 630010
Budget:	\$318,930	Fiscal Year Goal:	Re-evaluate Design
Funding Source:	Parks Acquisition Fund	% of Goal Completion:	50%
Goal Completion Date:	June, 2009	Status:	Hold
Actual Completion Date:			
Comments:	Evaluating alternatives for completing the project.		

Shoreline Feasibility Study

Project Management:	Tom Bonigut	Project Number/ W.O.#:	19907/ 19907
Budget:	\$267,988	Fiscal Year Goal:	Complete Study
Funding Source:		% of Goal Completion:	70%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			
Comments:	Release of the Draft Study Report and Draft EIR/EIS for public review is expected for January, 2009, followed by public meetings and comment. The study and final reports are expected to be completed in mid-2009.		

Vista Hermosa/ La Pata Sports Park- Phase 1A

Project Management:	T. Shaw/ A.King	Project Number/ W.O.#:	14105/ 14105
Budget:	\$2,701,735	Fiscal Year Goal:	Complete Construction for Phase 1A
Funding Source:	Parks Acquisition Fund	% of Goal Completion:	80%
Goal Completion Date:	December, 2008	Status:	On Track
Actual Completion Date:			
Comments:	Phase 1A proceeding as planned without significant delay. Remaining construction on target for a mid-October, 2008 completion for Phase 1A. Phase 1B will be architecture and park improvements.		

Capital Improvement Program – 1st Quarter Report

Vista Hermosa/ La Pata Sports Park- Phase 1B

Project Management:	T. Shaw/ A.King	Project Number/ W.O.#:	18142/ 18142
Budget:	\$32,862,185	Fiscal Year Goal:	10% Constr.
Funding Source:	Parks Acquisition Fund	% of Goal Completion:	80%
Goal Completion Date:	April, 2009	Status:	On Track
Actual Completion Date:			
Comments:	Phase 1B will be architecture and park improvements. In Plan Check and plans are being revised per Plan Check comments. Preparing to bid the project.		

Parks and Medians- Maintenance and Other Projects

Bathroom Door Project

Project Management:	Tim Shaw	Project Number/ W.O.#:	28505/ 28505
Budget:	\$40,941	Fiscal Year Goal:	Obtain appropriate information about ADA Compliance/ Complete design and prioritization
Funding Source:	General Fund	% of Goal Completion:	21%
Goal Completion Date:	February, 2009	Status:	Behind
Actual Completion Date:			
Comments:	Gathering base information to accurately develop scope. Project will require ADA compliance assessment. Parks & Recreation Commission has recommended that a consultant be hired to prepare this assessment with the current funding, and the City Manager has concurred.		

Del Mar & El Camino Real Paver Repairs

Project Management:	Dennis Reed	Project Number/ W.O.#:	27302/ 27302
Budget:	\$12,900	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	100%
Goal Completion Date:	June, 2009	Status:	Done
Actual Completion Date:	September, 2008		
Comments:	This is an on-going project that carries over to the next fiscal year. 2008/09 funds have been expended and all 2008/09 work is completed.		

Pier Bowl Improvements

Project Management:	Tim Shaw	Project Number/ W.O.#:	29701/ 29701
Budget:	\$75,000	Fiscal Year Goal:	Complete Improvements
Funding Source:	RDA Fund	% of Goal Completion:	5%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			
Comments:			

Pier Bowl Lighting Replacements

Project Management:	Dennis Reed	Project Number/ W.O.#:	29702/ 29702
Budget:	\$100,000	Fiscal Year Goal:	Begin Constr.
Funding Source:	RDA Fund	% of Goal Completion:	5%
Goal Completion Date:	March, 2009	Status:	On Track
Actual Completion Date:			

Capital Improvement Program- 1st Quarter Report

Comments:

Pier Fire Line Support Upgrades

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	28701/ 28701
Budget:	\$75,000	Fiscal Year Goal:	Complete Design
Funding Source:	RDA Fund	% of Goal Completion:	60%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			
Comments: This project has been deferred until FY 2008-09 to coincide with the first year of pier repairs based on this fiscal year's assessment.			

Pier Planking Replacements

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	28702/ 28702
Budget:	\$100,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	RDA Fund	% of Goal Completion:	60%
Goal Completion Date:	May, 2009	Status:	Hold
Actual Completion Date:			
Comments: This project has been deferred until FY 2008/09 to coincide with the first year of pier repairs based on this fiscal year's assessment.			

Pier Structural Assessment

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	28703/ 28703
Budget:	\$71,138	Fiscal Year Goal:	Complete Design
Funding Source:	RDA Fund	% of Goal Completion:	60%
Goal Completion Date:	March, 2009	Status:	On Track
Actual Completion Date:			
Comments: A consultant (TranSystem Corporation) is preparing the plans and specifications. Prior to construction, a Coastal Development Permit should also be secured.			

Playground Rubberized Surface Replacement

Project Management:	Tim Shaw	Project Number/ W.O.#:	29101/ 29101
Budget:	\$80,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	0%
Goal Completion Date:	June, 2009	Status:	Not Started
Actual Completion Date:			
Comments: Bids will be solicited during Winter for Spring construction.			

San Luis Rey Park: Tennis Fence and Lighting Replacement

Project Management:	Dennis Reed	Project Number/ W.O.#:	26102/ 26102
Budget:	\$45,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	20%
Goal Completion Date:	June, 2009	Status:	Delayed
Actual Completion Date:			
Comments: Specifications have been completed. Project will be bid in early Spring, 2009.			

Subterranean Trash Receptacles

Project Management:	Dennis Reed	Project Number/ W.O.#:	27802/ 27802
Budget:	\$7,700	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	20%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			
Comments: Fiscal year construction on track. This is an on going project that spans multiple fiscal years.			

Capital Improvement Program – 1st Quarter Report

Additional funding was allowed for purchase of additional receptacles for 08/09.

Sewer- CIP Projects

Calafia Manholes Rehabilitation & Sulfide Control

Project Management:	Ken Knatz	Project Number/ W.O.#:	19202/ 19202
Budget:	\$150,000	Fiscal Year Goal:	Complete Design
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	10%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			
Comments:	Project will address and mitigate high levels of hydrogen sulfide in Calafia area sewer system.		

Los Molinos Pump Station Rehabilitation

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19204/ 19204
Budget:	\$400,000	Fiscal Year Goal:	25% Design
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	0%
Goal Completion Date:	June, 2009	Status:	Not Started
Actual Completion Date:			
Comments:	Currently, Carollo Engineering (consultant) is performing a study for the needed improvements on this pump station. Based on Carollo's recommendations, a consultant will be retained to do the final design.		

Marblehead Coastal Recycled Water Line Reimbursement

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	17201/ 17201
Budget:	\$350,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Sewer Conn. Fee Rsrv. Fund	% of Goal Completion:	95%
Goal Completion Date:	June, 2009	Status:	Project By Others
Actual Completion Date:			
Comments:	Buried 16- inch recycled water line complete. Bridge section, tie-ins and cathodic protection need to be completed.		

Pico Plaza Sewer Line Replacement & Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	19201/ 19201
Budget:	\$100,000	Fiscal Year Goal:	75% Constr.
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	5%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			
Comments:	Replace section of sewer line with sag.		

Recycled Water Expansion

Project Management:	D. Rebensdorf/ A. Ilkhanipour	Project Number/ W.O.#:	18201/ 18201
Budget:	\$2,018,916	Fiscal Year Goal:	65% Design
Funding Source:	Sewer Conn. Fee Rsrv. Fund / Prop 50	% of Goal Completion:	30%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			
Comments:	Consists of design for three pipeline segments, Reservoir 11 conversion and two pressure reducing stations.		

Capital Improvement Program- 1st Quarter Report

Sewer System SCADA System Development

Project Management: D. Rebensdorf/ M. Fakhar **Project Number/ W.O.#:** 12605/ 410336
Budget: \$2,601,441
Funding Source: Sewer Depr. & Sewer Conn. Fee Rsrv. Funds **Fiscal Year Goal:** Complete Design
Goal Completion Date: June, 2009 **% of Goal Completion:** 40%
Actual Completion Date: **Status:** On Track
Comments: Upgrade Central SCADA at WRP and design secondaries. DLT&V was hired and has commenced with the integration portion of the project. Complete design of remote sewer sites.

Water Reclamation Odor Control Improvements

Project Management: A.J. Howard **Project Number/ W.O.#:** 18604/ 410277
Budget: \$120,859
Funding Source: Sewer Connection Fee Rsrv. Fund **Fiscal Year Goal:** Complete Pilot Program
Goal Completion Date: June, 2009 **% of Goal Completion:** 25%
Actual Completion Date: **Status:** On Track
Comments: Project was integrated as part of aeration project, additional pilot test program at Headworks to mitigate odor producing sulfides and testing to evaluate subsequent effect on correcting odor releases at downstream unit processes. Project equipment includes bulk chemical tank rental, peristaltic pump and injection system. Pilot testing still ongoing and receiving desired results. Equipment site for permanent location being reviewed to conceal from surrounding residential view corridors. Preparing draft RFP for design.

WRP & Maintenance Storage Area Construction

Project Management: D. Rebensdorf/ M. Fakhar **Project Number/ W.O.#:** 16525/ 16525
Budget: \$246,630
Funding Source: Sewer Depr. Rsrv., Water Depr. Rsrv. & Clean Ocean Opr. Funds **Fiscal Year Goal:** 10% Construction
Goal Completion Date: June, 2009 **% of Goal Completion:** 60%
Actual Completion Date: **Status:** Behind
Comments: Design alternatives have been prepared. A meeting has been set-up in July to select the most suitable alternative for final design that meets both the budget and the needs of the City departments involved.

Sewer- Maintenance and Other Projects

Digester #1 Cleaning, Residual Disposal and Inspection

Project Management: Ken Knatz **Project Number/ W.O.#:** 29204/ 29204
Budget: \$200,000
Funding Source: Sewer Depr. Rsrv. Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: June, 2009 **% of Goal Completion:** 0%
Actual Completion Date: **Status:** Not Started
Comments: Project will ensure high treatment efficiency of digester waste activated sludge.

Capital Improvement Program – 1st Quarter Report

Headworks Influent Channel Relining

Project Management:	Ken Knatz	Project Number/ W.O.#:	27201/ 27201
Budget:	\$356,774		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	December, 2008	% of Goal Completion:	80%
Actual Completion Date:		Status:	On Track

Comments: Project combined with Raw Influent Bar Screens project due to bypass requirement on both projects. Construction is on-going.

Los Molinos Wet Well Overflow Modification

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	26201/ 26201
Budget:	\$128,315		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	25% Design
Goal Completion Date:	December, 2008	% of Goal Completion:	25%
Actual Completion Date:		Status:	On Track

Comments: Upper portion of the old pump station will be utilized to house a new pump. Carollo Engineers is performing the preliminary engineering. The final report from Carollo is anticipated to be completed by December.

Main Pump Station Force Main Inspection

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	25203/ 25203
Budget:	\$71,750		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	TBD
Goal Completion Date:	June, 2009	% of Goal Completion:	0%
Actual Completion Date:		Status:	Hold

Comments: On hold until North Beach development is determined.

Main Pump Station Pump Efficiency Study and Electrical Upgrades

Project Management:	Ken Knatz	Project Number/ W.O.#:	29203/ 29203
Budget:	\$250,000		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	50% Design
Goal Completion Date:	June, 2009	% of Goal Completion:	0%
Actual Completion Date:		Status:	Not Started

Comments:

Ocean Outfall Junction Repairs

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	28205/ 28205
Budget:	\$70,000		
Funding Source:	Sewer Other Agency Rsrv. Fund	Fiscal Year Goal:	TBD
Goal Completion Date:	TBD	% of Goal Completion:	
Actual Completion Date:		Status:	Project By Others

Comments:

Raw Influent Bar Screens

Project Management:	Ken Knatz	Project Number/ W.O.#:	28201/ 28201
Budget:	\$668,158		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	December, 2008	% of Goal Completion:	80%
Actual Completion Date:		Status:	On Track

Comments: Project combined with Headworks Influent Channel Relining project due to bypass requirement for

Capital Improvement Program- 1st Quarter Report

both projects.

Rehabilitate Existing Sewer Lines

Project Management:	Ken Knatz	Project Number/ W.O.#:	24200/ 24200
Budget:	\$615,849	Fiscal Year Goal:	Complete Design
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	5%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			
Comments:	Staff has prepared plans and specs based on the prioritizing of sewer line videos. Construction is on-going.		

Solids Handling Polymer Rehabilitation

Project Management:	A.J. Howard	Project Number/ W.O.#:	28203/ 28203
Budget:	\$147,711	Fiscal Year Goal:	Complete Rehab
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	70%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			
Comments:	Completed pump evaluations; prepared specifications and received proposal; purchase being prepared. Equipment received. Two units installed in temporary locations; demolition and removal of existing equipment is moving forward.		

Water and Wastewater Facilities Regulatory Assessment

Project Management:	Ken Knatz	Project Number/ W.O.#:	39201/ 39201
Budget:	\$150,000	Fiscal Year Goal:	Complete Assessment
Funding Source:	Sewer Depr. Rsrv. & Wtr. Depr. Rsrv. Funds	% of Goal Completion:	5%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			
Comments:	Assessment will address California Air Quality Management District regulations, which govern emissions on water and wastewater equipment.		

WRP Caustic System Rehabilitation

Project Management:	Jay Elston	Project Number/ W.O.#:	28204/ 28204
Budget:	\$101,805	Fiscal Year Goal:	30% Design
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	90%
Goal Completion Date:	April, 2009	Status:	Behind
Actual Completion Date:			
Comments:	All equipment on-site. In-house installation will be completed by November, 2008.		

WRP Chlorinator Replacement

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	27202/ 27202
Budget:	\$520,000	Fiscal Year Goal:	65% Design
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	20%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			
Comments:			

WRP West Driveway Wall Sight Distance Adjustment

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	29201/ 29201
Budget:	\$50,000	Fiscal Year Goal:	Complete Design
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	0%
Goal Completion Date:	April, 2009	Status:	Not Started
Actual Completion Date:			

Capital Improvement Program – 1st Quarter Report

Comments: Some survey work may be needed prior to design.

Streets- CIP Projects

129 Avenida San Pablo Retaining Wall

Project Management:	Ken Knatz	Project Number/ W.O.#:	17007/ 17007
Budget:	\$87,331	Fiscal Year Goal:	Easement Acquisition
Funding Source:	Gas Tax Fund	% of Goal Completion:	10%
Goal Completion Date:	June, 2009	Status:	Hold
Actual Completion Date:			
Comments:	Design is complete and project will be bid pending completion of negotiations with homeowner for construction access and encroachment easements.		

Avenida de la Estrella

Project Management:	Ben Parker	Project Number/ W.O.#:	19307/ 19307
Budget:	\$700,000	Fiscal Year Goal:	Contract Award
Funding Source:	Gas Tax Fund	% of Goal Completion:	50%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			
Comments:			

Avenida de la Estrella/ Avenida Presidio Traffic Signals

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	19801/ 19801
Budget:	\$275,000	Fiscal Year Goal:	Complete Design
Funding Source:	Gas Tax Fund/ Measure M Grant	% of Goal Completion:	0%
Goal Completion Date:	June, 2009	Status:	Not Started
Actual Completion Date:			
Comments:			

Avenida Palizada Sidewalk Improvements

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	19304/ 19304
Budget:	\$362,080	Fiscal Year Goal:	Complete Constr.
Funding Source:	Safe Routes To School/ Prop. 1B	% of Goal Completion:	40%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			
Comments:			

Avenida Pico & Calle Industrias Traffic Signals Update

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	18801/ 18801
Budget:	\$285,000	Fiscal Year Goal:	Complete Design
Funding Source:	Gas Tax Fund	% of Goal Completion:	0%
Goal Completion Date:	June, 2009	Status:	Not Started
Actual Completion Date:			
Comments:	To be included as part of the Avenida Pico Corridor west of the freeway improvements, per the Traffic Task Force.		

Capital Improvement Program- 1st Quarter Report

Avenida Pico Widening from I-5 to Calle del Cerro

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	12906/ 410356
Budget:	\$2,747,785	Fiscal Year Goal:	Complete Constr.
Funding Source:	RCFPP Fund	% of Goal Completion:	90%
Goal Completion Date:	January, 2009	Status:	Ahead
Actual Completion Date:			
Comments:			

Calle De Los Molinos Rehabilitation

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	18118/ 410280
Budget:	\$494,230	Fiscal Year Goal:	Award Contract
Funding Source:	Street Improvement Fund	% of Goal Completion:	0%
Goal Completion Date:	June, 2009	Status:	Not Started
Actual Completion Date:			
Comments:	Award will be dependant upon SDG&E completing utility undergrounding.		

Calle Fierros

Project Management:	Ben Parker	Project Number/ W.O.#:	19308/ 19308
Budget:	\$140,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Gas Tax Fund	% of Goal Completion:	40%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			
Comments:			

Calle Ganadero

Project Management:	Ben Parker	Project Number/ W.O.#:	19309/ 19309
Budget:	\$250,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Gas Tax Fund	% of Goal Completion:	40%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			
Comments:			

Calle Herald

Project Management:	Ben Parker	Project Number/ W.O.#:	19310/ 19310
Budget:	\$465,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Gas Tax Fund	% of Goal Completion:	40%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			
Comments:			

Calle Penasco

Project Management:	Ben Parker	Project Number/ W.O.#:	19311/ 19311
Budget:	\$230,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Gas Tax Fund	% of Goal Completion:	40%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			
Comments:			

Capital Improvement Program – 1st Quarter Report

Calle Valle Rehabilitation

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	19102/ 410084
Budget:	\$324,580		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Award Contract
Goal Completion Date:	June, 2009	% of Goal Completion:	0%
Actual Completion Date:		Status:	Not Started

Comments: Award will be dependant upon SDG&E completing undergrounding.

Calle Vicente

Project Management:	Ben Parker	Project Number/ W.O.#:	19312/ 19312
Budget:	\$400,000		
Funding Source:	Gas Tax Fund	Fiscal Year Goal:	Award Contract
Goal Completion Date:	June, 2009	% of Goal Completion:	50%
Actual Completion Date:		Status:	On Track

Comments:

Camino Capistrano Street Rehabilitation

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	17303/ 17303
Budget:	\$1,005,089		
Funding Source:	AHRP Grant/ Gas Tax Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	December, 2008	% of Goal Completion:	90%
Actual Completion Date:		Status:	Ahead

Comments:

Camino Del Rio & La Pata Extensions

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	18316/ 18316
Budget:	\$143,220		
Funding Source:	Gas Tax Fund	Fiscal Year Goal:	Coordination with the County
Goal Completion Date:	June, 2009	% of Goal Completion:	10%
Actual Completion Date:		Status:	Project By Others

Comments: Coordinate with Orange County for the EIR/EIS preparation. The budget of \$10,300 for project #38301 – La Pata and Del Rio Extension (Study) - was added to this project for this report.

Intersection Improvement of El Camino Real & Avenida Pico-Design

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	12903/ 410343
Budget:	\$1,598,150		
Funding Source:	RCFPP Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June, 2009	% of Goal Completion:	5%
Actual Completion Date:		Status:	On Track

Comments:

Portico Del Sur/Norte

Project Management:	Ben Parker	Project Number/ W.O.#:	19316/ 19316
Budget:	\$850,000		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2009	% of Goal Completion:	40%
Actual Completion Date:		Status:	On Track

Capital Improvement Program- 1st Quarter Report

Comments:

Prima Desecha Canada/PCH Bridge Rehabilitation

Project Management:	K. Knatz/ H. Cirit	Project Number/ W.O.#:	17313/ 17313
Budget:	\$291,189	Fiscal Year Goal:	50% Design
Funding Source:	Gas Tax Fund	% of Goal Completion:	0%
Goal Completion Date:	June, 2009	Status:	Not Started
Actual Completion Date:			
Comments: Project will be amended to the Regional Transportation Improvement Program (RTIP) on October 1, 2008. Environmental work will commence in October.			

Rail Corridor Pedestrian Beach Trail (Phase II)

Project Management:	Tom Bonigut	Project Number/ W.O.#:	11410/ 630023
Budget:	\$2,536,917	Fiscal Year Goal:	Complete Constr.
Funding Source:	Gas Tax Fund/ TEA Grant	% of Goal Completion:	97%
Goal Completion Date:	October, 2008	Status:	On Track
Actual Completion Date:			
Comments: Phase II construction is almost complete. A trail dedication will be held October 3, 2008. There are only a few minor detail items which will be finished in October, 2008.			

South Ola Vista - Phase I

Project Management:	Ben Parker	Project Number/ W.O.#:	18318/ 18318
Budget:	\$897,146	Fiscal Year Goal:	Bid Project
Funding Source:	Street Improvement Fund	% of Goal Completion:	50%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			
Comments: Design is in progress.			

South Ola Vista- Phase II

Project Management:	Ben Parker	Project Number/ W.O.#:	19315/ 19315
Budget:	\$1,000,000	Fiscal Year Goal:	Bid Project
Funding Source:	Street Improvement Fund	% of Goal Completion:	50%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			
Comments:			

Trafalgar Lane

Project Management:	Ben Parker	Project Number/ W.O.#:	19313/ 19313
Budget:	\$262,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Gas Tax Fund	% of Goal Completion:	0%
Goal Completion Date:	June, 2009	Status:	Not Started
Actual Completion Date:			
Comments:			

Traffic Signal Cabinets/ Electrical Services Upgrade

Project Management:	Akram Hindiyyeh	Project Number/ W.O.#:	18802/ 18802
Budget:	\$156,015	Fiscal Year Goal:	Complete Constr.
Funding Source:	Cap. Equip. Rsrv. Fund	% of Goal Completion:	25%
Goal Completion Date:	April, 2009	Status:	On Track
Actual Completion Date:			
Comments: The intersections involved are: Avenida Pico and Avenida La Pata/ El Camino Real and Avenida			

Capital Improvement Program – 1st Quarter Report

Barcelona.

Via Blanco

Project Management:	Ben Parker	Project Number/ W.O.#:	19314/ 19314
Budget:	\$100,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Gas Tax Fund	% of Goal Completion:	40%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			
Comments:			

Streets- Maintenance and Other Projects

Avenida Palizada Corridor Improvements- Design

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	39301/ 39301
Budget:	\$50,000	Fiscal Year Goal:	Complete Design
Funding Source:	Gas Tax Fund	% of Goal Completion:	0%
Goal Completion Date:	May, 2009	Status:	Not Started
Actual Completion Date:			
Comments:			

Avenida Presidio Corridor Improvements- Design

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	39302/ 39302
Budget:	\$50,000	Fiscal Year Goal:	Award Contract
Funding Source:	Gas Tax Fund	% of Goal Completion:	0%
Goal Completion Date:	May, 2009	Status:	Not Started
Actual Completion Date:			
Comments:			

Downtown Parking Update

Project Management:	Jim Holloway	Project Number/ W.O.#:	36801/ 36801
Budget:	\$840,545	Fiscal Year Goal:	Secure agreement converting private parking to public parking sources
Funding Source:	Public Facilities Fee Fund	% of Goal Completion:	20%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			
Comments:	This is an ongoing project. The City has executed lease agreements with five property owners. Other negotiations are ongoing. Public Works is working on making necessary improvements.		

“Go Local” Transit Program

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	37806/ 37806
Budget:	\$236,001	Fiscal Year Goal:	Phase II, Award Contract
Funding Source:	Gas Tax Fund	% of Goal Completion:	0%
Goal Completion Date:	May, 2009	Status:	Not Started
Actual Completion Date:			
Comments:	The Phase I report was submitted to OCTA.		

Capital Improvement Program- 1st Quarter Report

Major Street Maintenance Program

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	29303/ 29303
Budget:	\$550,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Gen., Water Deprec. and Sewer Deprec. Fund	% of Goal Completion:	40%
Goal Completion Date:	April, 2009	Status:	On Track
Actual Completion Date:			
Comments:			

Sewer System Replacement

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	24201/ 24201
Budget:	\$100,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Sewer Deprec. Rsrv. Fund	% of Goal Completion:	10%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			
Comments:	Design and construct sewer rehabilitation as part of the Street Improvement Program.		

Slurry Seal

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	27304/ 27304
Budget:	\$265,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	90%
Goal Completion Date:	November, 2008	Status:	Ahead
Actual Completion Date:			
Comments:			

Street Improvement Design

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	24300/ 24300
Budget:	\$200,000	Fiscal Year Goal:	Complete Design
Funding Source:	Street Improvement Fund	% of Goal Completion:	20%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			
Comments:			

Water System Replacement

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	24400/ 24400
Budget:	\$100,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Water Deprec. Rsrv. Fund	% of Goal Completion:	10%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			
Comments:	Design and construct water rehabilitations as part of the Street Improvement Program.		

Water CIP Projects

Calle Real Pump Station Rehab

Project Management:	Ken Knatz	Project Number/ W.O.#:	16521/ 16521
Budget:	\$148,350	Fiscal Year Goal:	Hire Consultant
Funding Source:	Water Depr. Rsrv. Fund	% of Goal Completion:	80%
Goal Completion Date:	June, 2009	Status:	Hold
Actual Completion Date:			
Comments:	Project will commence once easements are obtained between reservoir 10 & 6 Water Line. The RFP		

Capital Improvement Program – 1st Quarter Report

for consultant evaluation/hiring is complete and will be sent out once securing of easements is near completion.

Del Cabo Water Line Replacement

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19406/ 19406
Budget:	\$700,000		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Award Contract
Goal Completion Date:	June, 2009	% of Goal Completion:	60%
Actual Completion Date:		Status:	On Track

Comments: The Homeowners Association needs to dedicate a Utility Easement to the City prior to construction.

El Elevante Pump Station Rehabilitation

Project Management:	Handan Cirit	Project Number/ W.O.#:	19408/ 19408
Budget:	\$100,000		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	60% Design
Goal Completion Date:	June, 2009	% of Goal Completion:	0%
Actual Completion Date:		Status:	Not Started

Comments: Rehabilitate motors, pumps and electrical systems.

Irvine Ranch Water District Interconnection

Project Management:	A.J. Howard/D. Rebensdorf	Project Number/ W.O.#:	18426/ 18426
Budget:	\$1,498,741		
Funding Source:	Water Acre. Fee Rsrv. Fund	Fiscal Year Goal:	Become Signatory to the Operational Agreement and Completion of Arteries to IRWD
Goal Completion Date:	June, 2009	% of Goal Completion:	70%
Actual Completion Date:		Status:	Project By Others

Comments: Design completed by MNWD/SMWD. Participation Agreement with City Attorney for review and comment. Awaiting final revisions to agreement...once executed, budget funds will be processed for design and construction. Complete final review with agencies attorneys. Final agreement to be completed and presented to the City Council for approval.

La Placentia, Calle Campo & Revuelto Ct. Pipe Connection

Project Management:	Ken Knatz	Project Number/ W.O.#:	19409/ 19409
Budget:	\$350,000		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	75% Constr.
Goal Completion Date:	June, 2009	% of Goal Completion:	0%
Actual Completion Date:		Status:	Not Started

Comments: Project will improve water pressures and fire flows. Recommended as part of 2006 Water Master Plan.

Presidente Turnout

Project Management:	Ken Knatz	Project Number/ W.O.#:	19407/ 19407
Budget:	\$80,000		
Funding Source:	Water Acre. Fee Rsrv. Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June, 2009	% of Goal Completion:	0%
Actual Completion Date:		Status:	Not Started

Comments: Project will improve service to reservoir and fire flows in southernmost section of City. Recommended as part of 2006 Water Master Plan.

Capital Improvement Program- 1st Quarter Report

Reeves Pump Station

Project Management:	Ken Knatz	Project Number/ W.O.#:	17405/ 17405
Budget:	\$1,468,965		
Funding Source:	Water Acre. Fee Rsrv. Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June, 2009	% of Goal Completion:	50%
Actual Completion Date:		Status:	On Track

Comments: Design is ongoing. Easement issues dating back to the Avenida Vista Hermosa Interchange have been discovered. Bidding and construction cannot proceed until easements are secured or property is dedicated and accepted by the City. Staff will be reviewing options with the City Attorney's office in consideration of the ongoing issues in completing/accepting Marblehead Coastal improvements.

Reservoir 8 Cathodic Protection

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	19405/ 19405
Budget:	\$175,000		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	75% Design
Goal Completion Date:	June, 2009	% of Goal Completion:	0%
Actual Completion Date:		Status:	Not Started

Comments:

Reservoir 9 & 10 Rehabilitation Study and Lining

Project Management:	Ken Knatz	Project Number/ W.O.#:	19404/ 19404
Budget:	\$100,000		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June, 2009	% of Goal Completion:	5%
Actual Completion Date:		Status:	On Track

Comments: City is working with original tank manufacturer to address concerns at Reservoir 10. Reservoir 9 has been scoped as a separate project.

Reservoir 10 and 6 Water Line (Land Acquisition)

Project Management:	D. Rebensdorf/ M. Fakhar	Project Number/ W.O.#:	14400/ 14400
Budget:	\$50,346		
Funding Source:	Water Acre. Fee Rsrv. Fund	Fiscal Year Goal:	Complete Condemnation Process
Goal Completion Date:	June, 2009	% of Goal Completion:	10%
Actual Completion Date:		Status:	On Track

Comments: Offer letters were sent to the property owners. Property is under escrow. Apparent price of property has increased. City staff has waited to try to work with potential buyers, but there have been several potential buyers over the last few years. The best way to obtain easement is to condemn the easement portion of the property.

Upper Chiquita Reservoir Emergency Storage

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	16524/ 16524
Budget:	\$548,958		
Funding Source:	Water Acre. Fee Rsrv. Fund	Fiscal Year Goal:	TBD
Goal Completion Date:		% of Goal Completion:	
Actual Completion Date:		Status:	Project By Others

Capital Improvement Program – 1st Quarter Report

Comments: Santa Margarita Water District and Moulton Niguel Water District are teamed during the design and environmental process. Santa Margarita Water District is drafting a participation agreement.

Vera Cruz/ Vista Hermosa Water System Valving and Loop

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	18425/ 18425
Budget:	\$412,716		
Funding Source:	Water Deprec.Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	October, 2008	% of Goal Completion:	100%
Actual Completion Date:	October, 2008	Status:	Done

Comments: Plans were prepared by in-house staff. Construction contract was awarded to Lonerock, Inc. on 7/1/08. Notice of completion will be requested at the 11/3/08 City Council meeting.

Water System SCADA Implementation

Project Management:	D. Rebensdorf/ M. Fakhar	Project Number/ W.O.#:	13501/ 410391
Budget:	\$2,130,953		
Funding Source:	Water Deprec./Water Acr. Fee Rsrv. Funds	Fiscal Year Goal:	Start Constr.
Goal Completion Date:	June, 2009	% of Goal Completion:	20%
Actual Completion Date:		Status:	On Track

Comments: Design for remote sites will be ongoing while Water System “Central” integration at WRP is being upgraded. DLT&V was hired and has commenced with the integration portion of the project.

Well No. 8

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	16522/ 16522
Budget:	\$1,651,046		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	May, 2009	% of Goal Completion:	30%
Actual Completion Date:		Status:	On Track

Comments:

Water- Maintenance and Other Projects

Cathodic Protection System Evaluation

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	26402/ 26402
Budget:	\$119,910		
Funding Source:	Water Deprec. Rsrv. & Sewer Deprec. Resr. Funds	Fiscal Year Goal:	75% Design
Goal Completion Date:	June, 2009	% of Goal Completion:	10%
Actual Completion Date:		Status:	On Track

Comments:

Dana Point Ocean Water Desalination Project

Project Management:	Bill Cameron	Project Number/ W.O.#:	38401/ 38401
Budget:	\$209,021		
Funding Source:	Water Acreage Fee Rsrv. Fund	Fiscal Year Goal:	TBD
Goal Completion Date:	June, 2009	% of Goal Completion:	
Actual Completion Date:		Status:	Project By Others

Comments: Agreement negotiated and approved by all public agencies participating in the desalination project

Capital Improvement Program- 1st Quarter Report

feasibility study.

JRWSS Agency Projects

Project Management: A.J. Howard/D. Rebensdorf **Project Number/ W.O.#:** 27402/ 27402
Budget: \$978,556
Funding Source: Water Deprec. Rsrv. Fund **Fiscal Year Goal:** Complete Projects Identified in SCWD CIP Budget
Goal Completion Date: June, 2009 **% of Goal Completion:** 25%
Actual Completion Date: **Status:** Project By Others
Comments: This is an assortment of CIP projects on the JRWSS importation line that are managed by South Coast Water District on behalf of the JRWSS Agencies.

JRWSS Del Avion Repairs

Project Management: A.J. Howard/D. Rebensdorf **Project Number/ W.O.#:** 27403/ 27403
Budget: \$2,155,154
Funding Source: Water Deprec. Rsrv. Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: June, 2009 **% of Goal Completion:** 25%
Actual Completion Date: **Status:** Project By Others
Comments: Design is complete and contract to construct will be awarded in October, 2008 by South Coast Water District to CCL Contracting Inc.

JRWSS- Via Canon Easement Relocation

Project Management: Dave Rebensdorf **Project Number/ W.O.#:** 29403/ 29403
Budget: \$1,000,000
Funding Source: Water Other Agency Rsrv. Fund **Fiscal Year Goal:** TBD
Goal Completion Date: **% of Goal Completion:**
Actual Completion Date: **Status:** Project By Others
Comments:

Reservoir 9 & 12 Pipe Replacements

Project Management: Ken Knatz **Project Number/ W.O.#:** 26403 / 26403
Budget: \$82,361
Funding Source: Water Deprec. Rsrv. Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: June, 2009 **% of Goal Completion:** 10%
Actual Completion Date: **Status:** On Track
Comments: Infrastructure Engineering Corporation has been hired to design Reservoir 9 improvements. Improvements to Reservoir 9 are a priority; therefore, Reservoir 12 work has been removed from project scope.

Water System Rehabilitation

Project Management: A.J. Howard **Project Number/ W.O.#:** 24401 / 24401
Budget: \$250,000
Funding Source: Water Deprec. Rsrv. Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: June, 2009 **% of Goal Completion:** 25%
Actual Completion Date: **Status:** On Track
Comments:

Capital Improvement Program – 1st Quarter Report



City of San Clemente

2nd Quarter Report

FY 2008-09

George Scarborough, City Manager

Pall Gudgeirsson, Assistant City Manager/
City Treasurer



City of San Clemente City Manager

George Scarborough, City Manager
Phone: 361-8322 Fax: 361-8283
scarboroughg@san-clemente.org

February 17, 2009

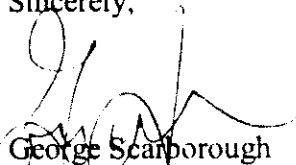
Honorable Mayor and Councilmembers:

Submitted for your review is the City of San Clemente's 2nd quarter report for the period ending December 31, 2008. The intent of this report is to provide the Council, staff and citizens with an overview of the financial condition of the City for the 2008-09 fiscal year.

The report also contains an update of the City's performance measurement system and capital improvement program.

Please feel free to call me if you have any questions regarding this report.

Sincerely,



George Scarborough
City Manager



October – December 2008

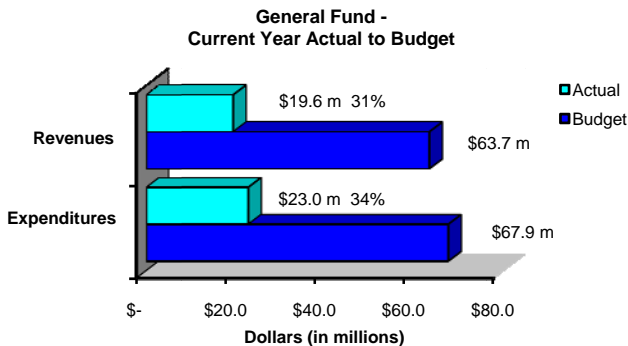
CURRENT FINANCIAL CONDITION

The effects of the national recession are impacting the City's finances. Overall revenues are slightly below the first half of the prior year. Revenues will be adjusted downward as part of the mid-year adjustment process. Expenditures are being examined closely and will also be reduced to offset a portion of the lower revenue projections. The City will maintain a positive operating position following the mid-year adjustments and the overall financial condition remains stable. Second quarter revenues are typically below expenditures as a result of the timing of property tax receipts, the City's major revenue source.

GENERAL FUND


General Fund revenues total \$19.6 million or 39% of an adjusted \$50.0 million budget as compared to \$19.6 million or 39% for the previous fiscal year. Receipts are down \$27,500 from last fiscal year with Permits and Fees down by \$126,000 and Service charges down by \$271,000.


General Fund expenditures total \$23.0 million or 42% of the adjusted budget of \$52.3 million. Expenditures are down \$1.6 million compared to the prior years' second quarter.





GENERAL FUND REVENUES


Revenues by Category	Budget	YTD Actual	%
Property Taxes	25,403,000	10,426,939	41%
Sales Tax	7,429,000	2,135,725	29%
Transient Occ. Tax	1,500,000	616,433	41%
Other Taxes	2,245,000	426,819	19%
Permits & Fees	2,208,730	582,284	26%
Intergovernmental	792,060	217,699	27%
Service Charges	3,608,200	2,021,953	56%
Fines	960,500	463,274	48%
Interest & Rents	2,203,930	1,098,204	50%
Sale of Property	13,620,000	0	0%
Interfund Transfers	3,688,090	1,631,495	44%
Balance, YTD	63,658,510	19,620,825	31%


➤ **Property Taxes:**  Property taxes amount to \$10.4 million or 41% of budget. In total, property taxes were only \$22,300 more than the prior year. Higher receipts of secured tax and prior year property taxes were offset by lower receipts in other areas. Revenue from unsecured property, supplemental property tax and property transfer tax is showing a decline from the prior year as a result of the housing and mortgage meltdown. Mid-year adjustments are recommended.


➤ **Sales Tax:**  Sales taxes amount to \$2.1, compared to \$2.1 million in the prior year. Current year sales taxes are \$69,000 higher than the prior year. Sales tax receipts are up because of one-time payments and higher taxes on gasoline. Public safety sales taxes, which are based upon County-wide receipts of sales taxes, is down by \$100,000 and will be adjusted at mid-year.

➤ **Transient Occupancy Taxes:**  Transient occupancy taxes declined by \$48,000 from the prior year to \$616,000. Further declines are anticipated through the fiscal year and a downward adjustment of \$150,000 is recommended.

➤ **Permits & Fees:**  Permits & Fees amount to \$582,000 or 19% of budget as compared to \$709,000 or 27% for the prior year. During the budget process, revenue from development activity was reduced from the prior year in anticipation of slower activity. However, new residential home activity has stopped and further revenue reductions are recommended. The number of business licenses issued and the dollar value of the licenses is also declining.

➤ **Service Charges:**  Services charges are \$2.0 million, which is \$271,000 lower than last year, with a decline in revenue from planning fees (\$207,000) and parking meters (\$93,000), offset by an increase in ambulance service charges (\$129,000).

➤ **Fines:**  Fine revenue totals \$463,000 or 48% of a \$960,500 budget. Parking citation revenues account for the majority of the revenues in this category with \$327,000 received.

➤ **Interest & Rents:**  Investment earnings amount to \$312,000. Current yield for the City's investment portfolio equals 3.16%, as compared to 3.51% as of September 30, 2008.

➤ **Interfund Transfers:**  Interfund transfers total \$1.6 million or 44% of budget because the



State of California withheld payment of gas tax monies from April through September due to the State's budget crisis. Back payments of gas tax revenues were made in late September, however, it is anticipated that the State will again withhold payment of gas tax monies beginning in February 2009.

revenue is \$119,000 higher as a result of the \$3 fee increase per round put in place last fiscal year. Storm Drain and Clean Ocean revenues are in line with budget expectations.

GENERAL FUND EXPENDITURES

Expenditure by Type	Budget	YTD Actual	%
Salaries	11,127,150	5,137,223	46%
Benefits	4,702,600	1,943,320	41%
Supplies	1,123,000	426,815	38%
Contractual Services	24,206,445	10,871,206	45%
Other Charges	1,530,740	561,253	37%
Capital Outlay	3,571,840	923,183	26%
Interdepartmental	3,596,100	1,833,979	51%
Transfers & Debt	18,042,210	1,343,524	7%
Total	67,900,085	23,040,503	34%

Expenditure by Dept	Budget	YTD Actual	%
General Government	4,163,650	1,829,612	44%
City General	20,987,280	2,465,416	12%
Police	11,878,720	5,767,894	49%
Fire	6,497,990	3,129,066	48%
Comm. Development	5,243,025	2,002,895	38%
Public Works	8,691,810	3,478,905	40%
Beaches, Parks & Rec	10,437,610	4,366,710	42%
Total	67,900,085	23,040,503	34%

All departments are within budgeted expenditures through the first quarter of the fiscal year. City General, at 12% of budget, is low due to one-time transfers which will be completed during the fourth quarter of the fiscal year.

ENTERPRISE FUNDS

The following tables summarize the operating revenues, operating expenses, and changes in operating fund working capital for enterprise funds including Water, Sewer, Golf, Storm Drain and Clean Ocean funds.

Revenues

Revenue	Budget	YTD Actual	%
Water Fund	13,906,740	6,269,113	45%
Sewer Fund	7,373,450	3,063,445	42%
Golf Fund	2,557,500	1,287,129	50%
Storm Drain Fund	1,215,340	423,899	35%
Clean Ocean Fund	2,194,060	827,240	38%

Water revenues are down \$284,000 compared to the prior year's quarter. This is largely a result of a \$260,000 payment from JWRSS which was treated as operating revenue in FY 2007-08. Rain during the second quarter resulted in slightly lower demand for water, accounting for the flat revenue after the JWRSS adjustment. Sewer revenue is up slightly from the previous year, but is tracking below budget for the current fiscal year. A mid-year reduction of \$150,000 in Sewer revenue has been recommended. Golf course

Expenses

Expenses	Budget	YTD Actual	%
Water Fund	15,215,470	6,931,905	46%
Sewer Fund	7,547,040	3,585,183	48%
Golf Fund	2,414,950	1,060,914	44%
Storm Drain Fund	1,279,210	602,656	47%
Clean Ocean Fund	3,296,790	921,906	28%

Water expenses are up \$464,000 compared to the prior year, but include an additional month of purchased water due to invoice timing. Expenses are in line with budget expectations. Sewer expenses are \$260,000 higher than the previous year. Increased expenses include \$90K of property insurance (paid in January of the prior year), \$20K of chemical supplies, \$20K in maintenance, and \$40K of landfill fees. Landfill fees have nearly doubled in the past year.

Clean Ocean expenses are well below the 50% level due to the delay in maintenance project activity. Golf and Storm Drain expenses are in line with budget through the second quarter of the fiscal year.

Working Capital

Working Capital	Budget	YTD Actual	%
Water Fund	2,422,880	3,068,818	127%
Sewer Fund	1,475,305	1,127,157	76%
Golf Fund	407,941	491,606	120%
Storm Drain Fund	1,182,816	1,067,929	90%
Clean Ocean Fund	800,208	1,808,272	226%

The Sewer fund balance is below budget at the end of the second quarter. Revenues lag expenditures throughout the year because utility billing in one month in arrears. The Sewer fund balance should exceed budget by fiscal year-end.

The Storm Drain fund balance is slightly below the budget amount, again due to the timing of revenue receipts during the second quarter. The fund is expected to end the year with the actual fund balance greater than the budget amount.

WHAT'S NEXT

➤ **FY 2008-09 Mid Year Report:** Public meeting to review the FY 2008-09 Mid-year results on Tuesday, February 17, 2009 at 7:00 p.m. in the Council chambers at City Hall.

➤ Detailed budgetary information for the General fund and all other funds can be found at the following link:

[Click here for financial detail](#)



Performance Measurement System

City Manager				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 2nd Qtr	2008-09 Y-T-D
Budget:	\$526,060	\$519,130	\$117,051	\$228,922
Efficiency:				
Percent of customer service requests or complaints resolved or informed of proposed action within 10 days	95.0%	95.0%	95.0%	95.0%
Effectiveness:				
Percentage of projects and work-plans on schedule and within budget*	67.5%	90.0%	N/A	N/A
* Annual measurement				

City Clerk				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 2nd Qtr	2008-09 Y-T-D
Budget:	\$770,228	\$719,970	\$164,617	\$299,079
Workload Outputs:				
Number of City Council agendas/packets posted 7 days prior to meeting	35	40	11	19
Number of formal public records requests	141	200	38	74
Number of City Council minutes finalized	33	24	13	25
Effectiveness:				
Percentage of agendas/packets provided at least 7 days prior to the meeting	100.0%	100.0%	100.0%	100.0%
Percentage of legal notices that met legal deadlines	100.0%	100.0%	100.0%	100.0%
Percentage of public records requests responded to within 10 days	100.0%	100.0%	100.0%	100.0%
Percentage of Council meeting minutes that accurately reflect meeting content and actions	100.0%	100.0%	100.0%	100.0%
Percentage of Council minutes input into Legislative History within 15 days of Council approval	100.0%	100.0%	100.0%	100.0%

Performance Measurement System

Finance & Administrative Services/City Treasurer				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 2nd Qtr	2008-09 Y-T-D
Budget:	\$555,552	\$429,300	\$104,461	\$201,615
Efficiency:				
Percentage of quarterly reports completed within the end of the month after the financial close of the quarter.	100.0%	100.0%	100.0%	100.0%
Rate of return on investments compared to The City benchmark	3.40%			
(City rate/Benchmark rate)*	2.81%	3.50%	-0.77%	1.22%
Effectiveness:				
General Fund revenues forecast within 98% of projections*	97.6%	98.0%	N/A	N/A
Percentage of City operating funds in balance*	96.8%	100.0%	N/A	N/A
Percentage of adopted fiscal policies in compliance*	100.0%	100.0%	N/A	N/A

* Annual measurement.

Finance				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 2nd Qtr	2008-09 Y-T-D
Budget:	\$1.3M	\$1.7M	\$413,023	\$795,706
Workload Outputs:				
Number of Accounts Payable checks issued	9,111	9,350	2569	5019
Number of random petty cash audits performed per Year	8	8	0	0
Number of purchasing documents processed	174	400	27	106
Number of business licenses issued	5,428	5,000	717	1,612
Efficiency:				
Average cost to issue an Accounts Payable check	\$6.91	\$6.60	\$6.74	\$6.91
Effectiveness:				
Percentage of financial transactions posted within established target dates	96.6%	95.0%	97.0%	97.0%
Percentage accuracy of financial transactions within established accuracy rates	100.0%	100.0%	100.0%	100.0%
Percentage of required financial reports submitted to applicable agencies or customers within established target dates	98.0%	100.0%	97.0%	98.0%
Percentage of receivables written off	0.00%	1.00%	0.10%	0.10%
Percentage of receivables over 60 days old	17.5%	15.0%	31.9%	25.9%
Percent of purchases/contracts completed within established timeframes	100.0%	100.0%	100.0%	100.0%
Percentage of business license applications processed within 2 business days	100.0%	100.0%	100.0%	100.0%

Performance Measurement System

Human Resources				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 2nd Qtr	2008-09 Y-T-D
Budget:	\$634,340	\$642,670	\$133,896	\$265,618
Workload Outputs:				
Number of recruitments	45	48	3	9
Number of hours of employee training programs administered	2348	350	142	420
Efficiency:				
Percentage of recruitments that were completed within the established timeline	100.0%	100.0%	100.0%	100.0%
Effectiveness:				
Percentage of inquiries (public & internal) receiving initial response within 1 business day	90.0%	95.0%	90.0%	90.0%

Information Technology				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 2nd Qtr	2008-09 Y-T-D
Budget:	\$1.2M	\$1.42	\$300,785	\$628,030
Workload Outputs:				
Number of workstation computers administered	240	240	241	240
Number of server computers administered	24	28	23	23
Efficiency:				
Percentage of operational servers (server uptime)	98.6%	99.9%	99.2%	98.8%
Percentage of operational workstations (workstation uptime)	100.0%	98.0%	100.0%	100.0%
Percentage of Data Com that is operational (datacomm uptime)	99.1%	99.9%	99.7%	99.4%
Effectiveness:				
Percent of requests for computer help desk services resolved within 3 working days	99.9%	100.0%	100.0%	100.0%

Performance Measurement System

Contract Police Services				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 2nd Qtr	2008-09 Y-T-D
Budget:	\$11.3M	\$11.8M	\$3.1M	\$5.8M
Workload Outputs:				
Number of total calls for service	27,776	28000	6,555	14,241
Number of emergency calls received (Priority 1)	276	300	82	162
Number of traffic collision reports	358	350	0	33
Number of Part 1 crimes committed per 1,000 population	1.10	1.25	1.21	1.11
Efficiency:				
Average response time from receipt to on-scene emergency calls	3:79	5:00	5.37	11:16
Percentage of preventative patrol time - day shift (6:00 a.m. to 6:00 p.m.)	43.8%	40.0%	37.7%	38.5%
Percentage of preventative patrol time - day shift (10:00 a.m. to 8:00 p.m.)	36.3%	40.0%	25.7%	26.2%
Percentage of preventative patrol time - night shift (6:00 p.m. to 6:00 a.m.)	32.5%	40.0%	38.3%	33.7%
Percentage of preventative patrol time - night shift (5:00 p.m. to 3:00 a.m.)	35.3%	40.0%	43.0%	38.7%
Effectiveness:				
Percentage of emergency calls responded to in 5 minutes or less	88.7%	95.0%	96.7%	96.7%
Percentage change in Part I crimes from prior year current year	2.8%	1.0%	0.3%	-1.3%

Performance Measurement System

Contract Fire Services				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 2nd Qtr	2008-09 Y-T-D
Budget:	\$6.2M	\$6.5M	\$1.6M	\$3.1M
Workload Outputs:				
Number of emergency calls	2,618	3,000	664	1,325
Number of new construction fire inspections performed	824	500	121	264
Number of fire inspections performed	755	1,000	180	455
Number of fire plan checks completed	440	500	94	179
Efficiency:				
Average response time for emergency calls	5:52	7:00	6:05	6:07
Effectiveness:				
Percentage of calls with response time within 7 minutes	76.0%	85.0%	73.0%	71.5%
Percentage of technical on-site inspections scheduled within 24 hours	100.0%	90.0%	100.0%	100.0%
Percentage of all plan checks completed within adopted turn around time goals based on plan types	100.0%	90.0%	100.0%	100.0%
Percentage of 5 day turn around plan checks completed within goal	100.0%	90.0%	100.0%	100.0%
Percentage of 10 day turn around plan checks completed within goal	100.0%	90.0%	100.0%	100.0%

Community Development Administration				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 2nd Qtr	2008-09 Y-T-D
Budget:	\$333,241	\$311,350	\$79,432	\$146,939
Workload Outputs:				
Number of Home Rehab Projects completed	6	8	1	2
Number of Commercial Rehab Grants provided	5	6	4	5
Efficiency:				
Percentage of projects and work-plans completed on schedule and within budget	43.5%	90.0%	42.0%	31.5%
Effectiveness:				
Percentage of authorized grants expended RDA	50.0%	100.0%	60.0%	52.0%
Percentage of authorized grants expended CDBG	51.8%	95.0%	49.0%	39.0%
Percentage of customer service requests or complaints resolved or informed of proposed action within 10 days	90.8%	90.0%	91.0%	90.5%

Performance Measurement System

Building				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 2nd Qtr	2008-09 Y-T-D
Budget:	\$2.0M	\$2.0M	\$431,559	\$860,335
Workload Outputs:				
Number of building permits issued	4,282	4,200	732	1,710
Number of building inspections completed	24,619	27,000	5,094	10,896
Effectiveness:				
Percentage of new projects: First review completed within 15 work days	94.8%	90.0%	97.4%	97.6%
Percentage plan review rechecks: Reviewed within 10 work days	82.0%	90.0%	92.2%	91.6%
Percentage of building inspection requests responded to within 24 hours	100.0%	100.0%	100.0%	100.0%
Percentage response to the public at the counter in 10 minutes	75.9%	70.0%	75.8%	78.4%
Percentage response to phone inquiries in 24 hours	97.5%	90.0%	97.8%	98.5%
Planning				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 2nd Qtr	2008-09 Y-T-D
Budget:	\$1.4M	\$2.1M	\$337,662	\$667,553
Workload Outputs:				
Number of planning applications completed	96	120	31	60
Number of zoning plan checks completed	567	890	100	250
Number of people assisted at counter/over phone	9,718	10,100	1,972	4,525
Efficiency:				
Percentage of cost recovery (measured by amount of permit fees compared to current planning staff costs)	58.4%	97.0%	29.0%	41.7%
Effectiveness:				
Percentage of new projects: First review completed within 15 work days	90.0%	80.0%	100.0%	93.1%
Percentage plan review rechecks: Reviewed within 10 work days	86.5%	80.0%	96.0%	92.5%
Meet accepted norm processing time on 95% of applications processed (once deemed complete and prior to public hearing):				
Zoning Administrator Projects (accepted norm: 7 weeks)	95.8%	87.0%	100.0%	100.0%
Planning Commission Projects (accepted norm: 18 weeks)	98.8%	95.0%	94.3%	97.2%
City Council Projects (accepted norm: 22 weeks)	100.0%	95.0%	100.0%	100.0%
Percentage of public calls returned within one business day	98.7%	95.0%	98.6%	98.8%

Performance Measurement System

Code Compliance				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 2nd Qtr	2008-09 Y-T-D
Budget:	\$818,349	\$794,030	\$157,343	\$327,067
Workload Outputs:				
Number of code compliance cases completed	2195	1750	601	1,354
Number of code compliance cases opened by code volunteers	588	450	71	212
Number of code compliance cases closed by code volunteers	566	450	68	233
Efficiency:				
Number of code enforcement cases resolved (per code enforcement officer FTE)	1663	1350	533	1121
Effectiveness:				
Percent reduction in code violations	75.0%	75.0%	75.0%	75.0%
Percentage of calls returned within 24 hours	99.0%	96.0%	100.0%	99.6%
Percentage of issues reviewed and resolved within 10 work days	99.2%	80.0%	100.0%	99.9%
Percentage of Weed Abatement notification letters mailed to owners of vacant properties by April 1	100.0%	100.0%	N/A	N/A
Percentage of City-owned vacant properties cleared by May 15	100.0%	100.0%	N/A	N/A
Percentage of privately-owned non-compliant (not cleared by property owner) vacant properties by July 1	100.0%	100.0%	N/A	N/A

Performance Measurement System

Engineering				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 2nd Qtr	2008-09 Y-T-D
Budget:	\$4.2M	\$4.7M	\$921,872	\$1.7M
Workload Outputs:				
Number of permits issued	266	160	58	119
Number of miles of streets designed/constructed	3.71/6.47	4.00/4.50	1.26/1.64	1.49/2.69
Efficiency:				
Percentage of project applications/ improvement plans reviewed within 15 working days (1 st plan check)	98.3%	80.0%	100.0%	100.0%
Percentage of project applications/ improvement plans reviewed within 10 working days (additional plan checks)	94.6%	80.0%	95.8%	94.6%
Effectiveness:				
Street Design: Percentage of budgeted target met	75.0%	85.0%	32.0%	19.0%
Street Construction: Percentage of budgeted target met	158.9%	85.0%	36.0%	29.5%
Percentage of programmed CIP project tasks completed	90.8%	80.0%	100.0%	100.0%
Percentage of Public Works CIP projects completed within budget	100.0%	85.0%	90.0%	45.0%

Performance Measurement System

Maintenance				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 2nd Qtr	2008-09 Y-T-D
Budget:	\$3.1M	\$3.3M	\$836,243	\$1.5M
Workload Outputs:				
Number of potholes repaired	486	400	84	235
Number of signs repaired or replaced	1748	1800	441	932
Number of work orders received/completed by Facilities Maintenance Section	1089	800	246	460
Number of street light/traffic signal repairs	786	850	231	383
Number of USA responses (Underground Service Alerts)	749	1,100	157	328
Efficiency:				
Average sq. ft. of pothole repairs provided per day of service	420.4	400	517	529.3
Average # of signs maintained per hour of service provided	4.1	3	3.7	4
Average miles of streets swept per day of scheduled service	80.8	75	97	88.8
Effectiveness:				
Percentage of pothole service requests repaired within 3 working days	100.0%	95.0%	100.0%	100.0%
Percentage of signage repair requests responded to and completed within 3 working days	100.0%	99.0%	100.0%	100.0%
Percentage of street sweeping service requests responded to within 3 working days	100.0%	98.0%	100.0%	100.0%
Percentage of facilities maintenance work orders responded to in 3 working days	100.0%	85.0%	100.0%	100.0%
Percentage of street light / traffic signal service Requests completed within 3 working days	100.0%	99.0%	100.0%	100.0%
Percentage of USA service requests completed within 3 working days	100.0%	100.0%	100.0%	100.0%

Performance Measurement System

Water				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 2nd Qtr	2008-09 Y-T-D
Budget:	\$14.5M	\$15.2M	\$3.7M	\$6.9M
Workload Outputs:				
Number of maintenance procedures at reservoirs, pump stations, valves, hydrants and operating equipment	3,334	3,000	871	1,815
Number of miles of planned leak detection on water pipeline	151.8	150	36.3	78
Groundwater production from wells (acre feet/year)	476.1	600	160.3	327.7
Efficiency:				
Number of non-compliant events with state and federal requirements	0	0	0	0
Percentage of system water loss	6.5%	4.5%	5.0%	3.7%
Effectiveness:				
Percentage of monitoring samples in full compliance	100%	100%	100%	100%
Number of emergency calls / Percentage of time responding within 15 minutes during working hours	615/ 98.8%	1000/ 98%	164/ 98.1%	279/ 97.7%
Number of emergency calls / Percentage of time responding within 30 minutes during non-working hours	948/ 97.6%	740/ 98%	182/ 98.3%	449/ 98.4%
Sewer				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 2nd Qtr	2008-09 Y-T-D
Budget:	\$7.3M	\$7.5M	\$1.8M	\$3.6M
Workload Outputs:				
Millions of gallons treated per day (average)	4.12	4.20	4.03	4.03
Number of maintenance procedures at treatment plant, pump stations and recycled water facilities	2,519	2,500	938	1749
Number of samples analyzed	18,442	18,000	4,145	8,460
Number of miles of planned video inspections on sewer collection system	26.6	25.0	6.7	18.3
Number of miles of planned cleaning procedures on sewer collection system	190	155.0	44.3	81.7
Reclaimed water delivered annually (millions of gallons)	199.7	210.0	50.7	118
Efficiency:				
Number of non-compliant events with state and federal waste discharge requirements (target = 0)	8	0	0	0
Effectiveness:				
Number of emergency calls / percentage of time responding within 15 minutes during working hours	59/ 100%	100/ 100%	16/ 100.0%	42/ 98.7%
Number of emergency calls / percentage of time responding within 30 minutes during non-working hours	331/ 99%	450/ 98%	120/ 96.7%	184/ 97.1%

Performance Measurement System

Storm Drain				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 2nd Qtr	2008-09 Y-T-D
Budget:	\$1.0M	\$1.3M	\$303,563	\$602,656
Workload Outputs:				
Number of miles of storm drain pipelines cleaned	3.8	2.5	0.1	0.2
Number of miles of storm drain video inspection	1.5	5	0.8	1
Number of catch basins cleaned/inspected/ stenciled	1665	1,200	24	45
Efficiency:				
Percentage of storm drain pipelines cleaned annually	6.1%	4.0%	0.2%	30.0%
Percentage of storm drain system inspected Annually	2.4%	8.0%	1.3%	1.6%
Percentage of catch basins cleaned/inspected Annually	88.6%	64.0%	1.3%	2.4%
Effectiveness:				
Number of emergency calls/percentage of time responding within 15 minutes during working hours	24/ 100%	31/ 100%	5/ 100%	12/ 100%
Number of emergency calls/percentage of time responding within 30 minutes during non-working hours	54/ 100%	51/ 100%	10/ 100%	14/ 100%
Solid Waste				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 2nd Qtr	2008-09 Y-T-D
Budget:	\$148,673	\$178,950	\$45,985	\$87,126
Workload Outputs:				
Total % of residential waste diverted from landfill	50.2%	50.0%	50.0%	50.1%
Total % of commercial waste diverted from landfill	45.5%	50.0%	45.3%	45.8%
Total % of construction & demolition waste diverted from landfill	48.1%	50.0%	48.7%	47.6%
Effectiveness:				
Total % of overall diversion from landfill	55.6%	50.0%	66.0%	65.0%

Performance Measurement System

Clean Ocean				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 2nd Qtr	2008-09 Y-T-D
Budget:	\$1.7M	\$3.3M	\$570,785	\$921,906
Workload Outputs:				
Number of commercial and municipal storm water inspections conducted	324	300	111	167
Number of construction storm water inspections conducted	1676	500	860	1548
Number of enforcement actions issued	387	500	78	190
Number of staff trainings and/or public outreach Initiatives	51	50	8	22
Efficiency:				
Number of storm water inspections per FTE	1676	New	430	774
Number of enforcement actions per FTE	419	500	39	95
Number of "impressions" made through educational efforts	4,388,486	3,000,000	1,420,280	2,473,146
<i>** "impressions" refers to the estimated number of individuals receiving education</i>				

Contract Fleet Maintenance				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 2nd Qtr	2008-09 Y-T-D
Budget:	\$1.1M	\$1.1M	\$278,593	\$494,584
Workload Outputs:				
Total number of vehicles maintained	144	144	144	144
Efficiency:				
Percentage of reworks relative to total work orders	0.0%	4.0%	0.0%	20.0%
Effectiveness:				
Percentage of fleet available per month	99.4%	94.0%	99.6%	99.5%
Percentage of scheduled preventative maintenance completed each month	100.0%	90.0%	100.0%	100.0%

Performance Measurement System

Beaches, Parks & Recreation Administration				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 2nd Qtr	2008-09 Y-T-D
Budget:	\$521,720	\$540,930	\$112,418	\$232,726
Efficiency:				
Number of project change orders, professional services agreement amendments, and project budget amendments (Goal: minimize change and amendments)	9	0	1	1
Percentage of assignments and capital improvement projects completed on-time and within budget	97.5%	100.0%	100.0%	100.0%
Effectiveness:				
Level of community satisfaction with project results	100.0%	100.0%	100.0%	100.0%
Percentage of time customer requests for service or complaints resolved within 10 working days of receipt	100.0%	100.0%	100.0%	100.0%

Parks & Beach Maintenance				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 2nd Qtr	2008-09 Y-T-D
Budget:	\$5.5M	\$5.5M	\$ 992,278	\$1.9M
Workload Outputs:				
Number of landscaped acres maintained	272.51	295.21	272.51	272.51
Number of trees trimmed	2,136	2,000	641	1,265
Efficiency:				
Ratio of acres of landscapes monitored per contract inspector	68.1	73.8	68.1	68.1
Effectiveness:				
Number of trees requiring trimming per year in order to maintain an average 7-year cycle	1,350	2,000	450	900
Percentage of trees trimmed to maintain an average 7-year trimming cycle	100.0%	100.0%	100.0%	100.0%
Maintain parks at established levels measured on a scale of A-F: <i>A-excellent, B- above average, C- average, D-low level, F-minimum level per the 1999 Parks & Rec. Master Plan.</i>				
Maintenance level of beaches (target level = C)	C	C+	C	C
Maintenance level of parks (target level = C)	C	C	C	C
Maintenance level of park sports fields (target level = B)	B	B	B	B
Maintenance level of streetscapes (target level = C)	C	C+	C	C

Performance Measurement System

Recreation				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 2nd Qtr	2008-09 Y-T-D
Budget:	\$2.9M	\$3.0M	\$667,904	\$1.5M
Workload Outputs:				
Number of adult aquatic enrollment	1,378	1,700	556	1,176
Number of youth aquatic enrollment	2,807	2,000	71	837
Number of adult recreation/sports enrollments	1,523	1,900	496	1,336
Number of youth recreation/sports enrollments	12,565	14,000	1,255	5,363
Number of special / partnership events	37	27	15	30
Number of facility rentals	0	390	185	390
Efficiency:				
Percentage of total expenditures recovered by revenues	0.0%	55.0%	16.0%	52.6%
Effectiveness:				
Percentage customer satisfaction response of satisfactory or above for recreation and leisure classes/facility rentals*	99.4%	90.0%	90.0%	91.7%
Percent of youth classes reaching target attendance (enrollment/max. capacity)	78.0%	85.0%	79.3%	80.2%
Percent of adult classes reaching target attendance (enrollment/max. capacity)	74.0%	80.0%	85.5%	80.9%
Percent of registrations taken on-line	18.7%	20.0%	29.5%	27.2%
* Annual measurement				

Performance Measurement System

Golf Operating				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 2nd Qtr	2008-09 Y-T-D
Budget:	\$2.2M	\$2.4M	\$483,402	\$1.1M
Workload Outputs:				
Number of golf course acres maintained	133	133	133	133
Number of golf rounds played - projected	90,000	90,000	22,500	45,000
Efficiency:				
Total revenue generated by the Golf Course	\$2.6M	\$2.5M	\$646,887	\$1.45M
Total expenses generated by the Golf Course	\$2.1M	\$2.4M	\$483,369	\$1.061M
Percentage cost of recovery	133%	104%	134%	139%
Tee slots available (figure based on foursomes only)	92,873	92,660	18,651	45,329
Tee slots used	95,898	90,000	20,710	48,820
Percentage utilization	104.2%	97.0%	110.6%	108.1%
Effectiveness:				
Percentage of trees trimmed to maintain a 7-year cycle	103.0%	100.0%	16.0%	28.0%
Percentage of rolling stock receiving timely preventative maintenance twice annually	100.0%	100.0%	100.0%	100.0%
Percentage of booked group events that rate experience satisfactory or higher	99.2%	100.0%	100.0%	100.0%
Maintenance quality of golf course retained at a level B (on a scale of A-F)	B	B	B	B
Marine Safety				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 2nd Qtr	2008-09 Y-T-D
Budget:	\$1.3M	\$1.4M	\$250,411	\$716,376
Workload Outputs:				
Number of beach visitors (estimate)	2,658,300	2,800,000	334,160	1,355,160
Number of swimmer rescues	4,519	3,300	6	3297
Number of preventative actions performed by lifeguards	38,462	27,123	613	30,455
Number of calls for medical aid	1,304	1,300	39	717
Number of people reached through public education programs	18,845	18,000	0	16,000
Number of calls for law enforcement	9,190	7,900	603	3,684
Efficiency:				
Percentage of swimmer rescues responded to in 1 minute or less	100.0%	100.0%	100.0%	100.0%
Percentage of calls for medical aids responded to in 5 minutes or less	100.0%	100.0%	100.0%	100.0%
Percentage of calls for law enforcement responded to in 5 minutes or less	100.0%	100.0%	100.0%	100.0%
Effectiveness:				
Percentage of swimmer rescues without a drowning	100.0%	100.0%	100.0%	100.0%

Performance Measurement System

Animal Shelter				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 2nd Qtr	2008-09 Y-T-D
Budget:	\$1.3M	\$1.3M	\$315,374	\$633,807
Workload Outputs:				
Number of Dogs Licensed during the year	5,635	5,600	998	2,057
Efficiency:				
Percent of renewal notices mailed within 30 days of expiration	100.0%	100.0%	100.0%	100.0%
Percent of after hours emergency calls answered within 45 minutes	100.0%	100.0%	100.0%	100.0%
Percent of calls for service handled within 24 hours	95.4%	95.0%	97.3%	97.3%
Effectiveness:				
Number of formal educational occasions per quarter	3	3	3	7
Number of Veterinary hospital volunteers recruited	2	2	2	4
Number of volunteer fund raising events promoted	8	8	1	3
Number of grants for fundraising submitted to increase CASA services	0	0	0	0
Number of patrols of Parks and Beaches per year	1,021	1,000	207	405
Number of enforcement actions per year	481	500	136	316

City of San Clemente Capital Improvement Program Quarterly Report

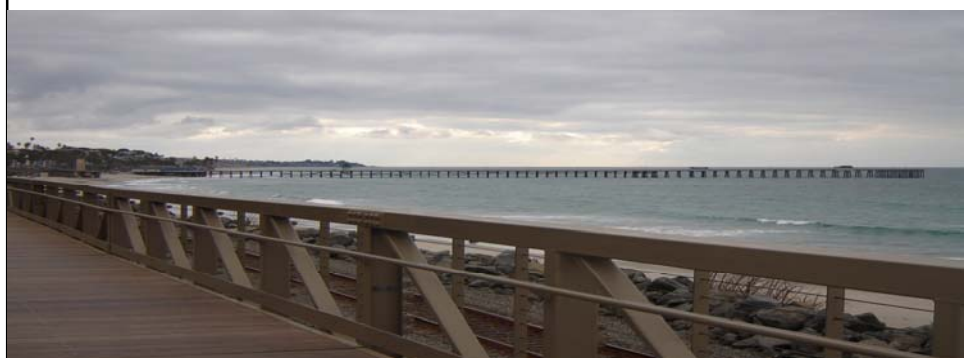
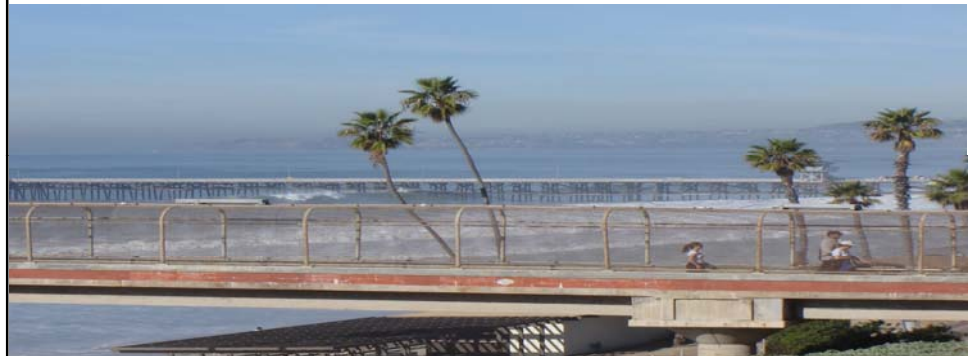
December 31, 2008

FY 08-09 CIP 2nd Quarter Summary

123 CIP and
Maintenance Projects
Totaling \$94.5M

79 CIP Projects
Totaling \$82.6M

44 Maintenance
Projects Totaling
\$11.9M



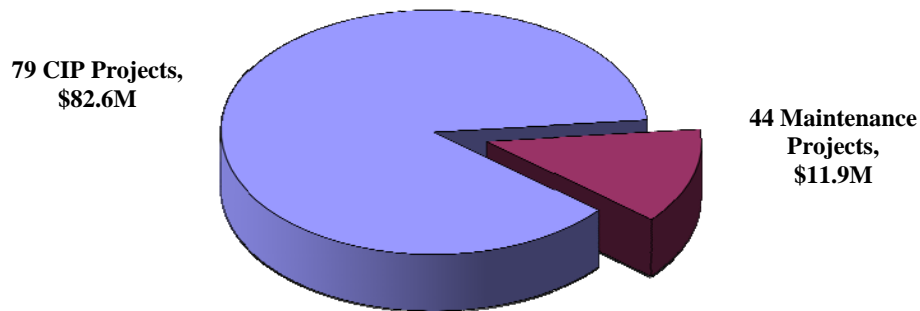
Capital Improvement Program- 2nd Quarter Report

Program Summary

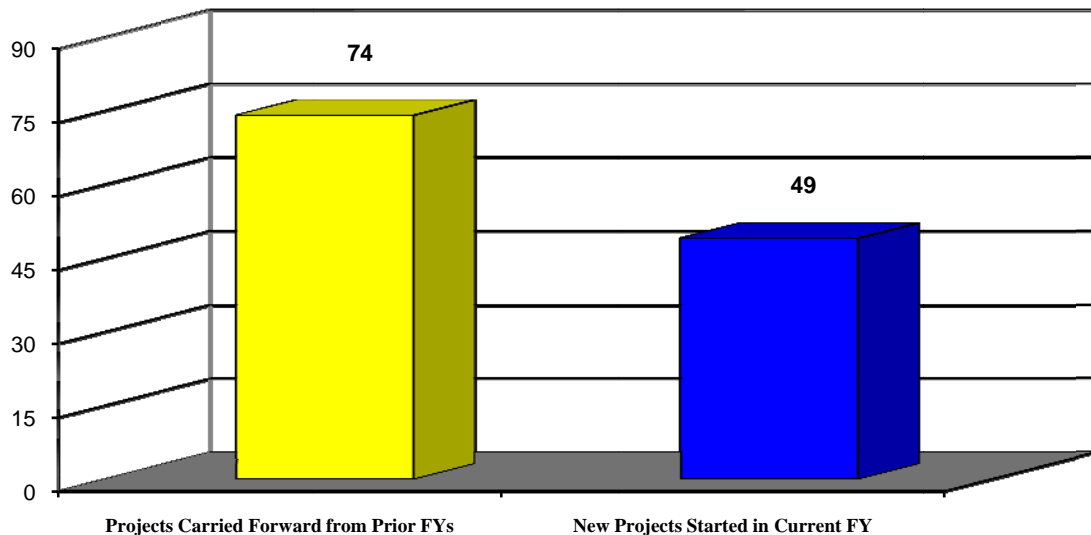
The Capital Improvement Program report provides the Mayor, City Council and community the status of projects in the current 2008/09 fiscal year and establishes a commitment for the scheduled delivery of projects. The City's Capital Improvement Program remains strong and active. Most areas in the City have seen improvements to their community facilities in the form of parks, streets, pier, water, sewer, storm drain and other infrastructure improvement projects.

The 2008/09 Capital Improvement Program consists of 123 projects for a total budget of \$94.5 million. A total of 74 projects were started in the prior fiscal years for completion in FY 2008-09. There are 79 CIP projects and 44 Maintenance and Study projects. There were four new projects this quarter.

FY 2008-09 CIP and Maintenance Projects: \$94.5 Million

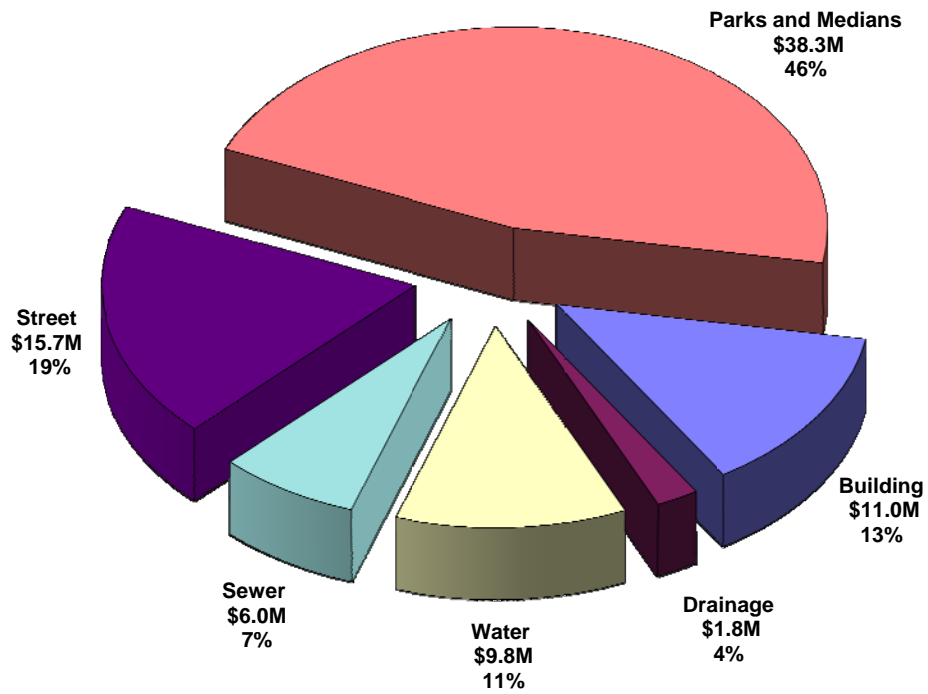


123 Total CIP and Maintenance Projects: Carried Forward vs. Projects Started in Current FY

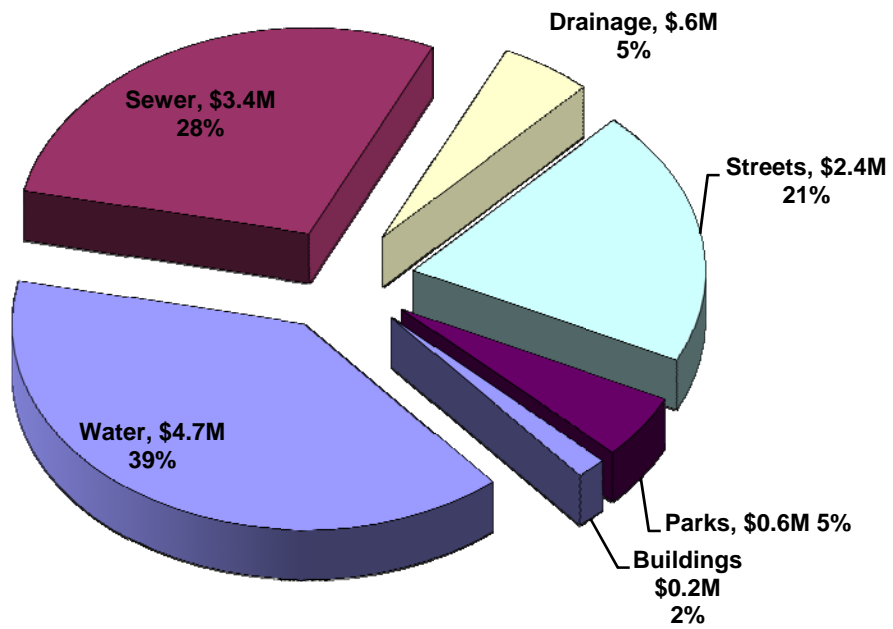


Capital Improvement Program – 2nd Quarter Report

CIP Projects \$82.6 Million

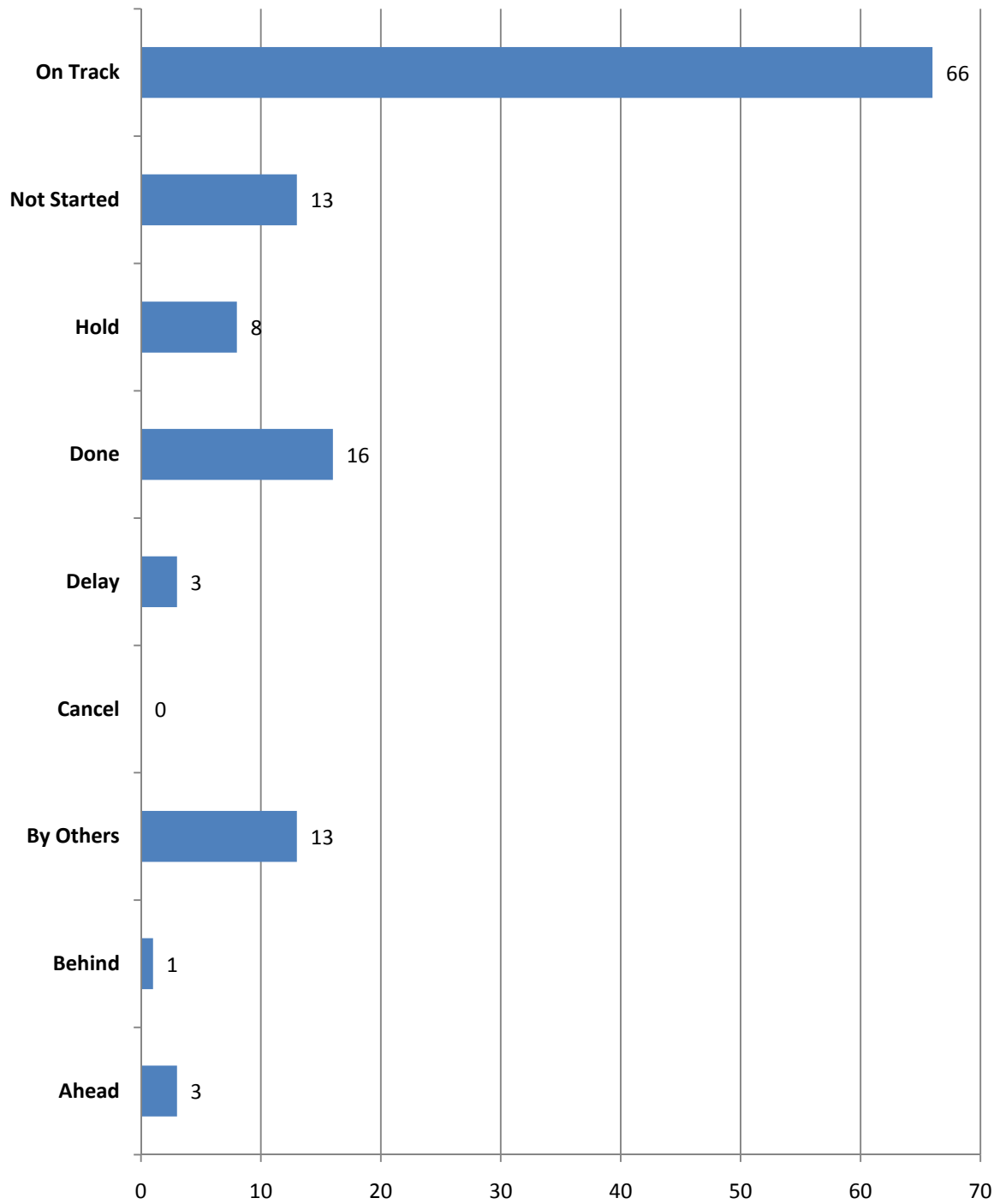


Maintenance Projects \$11.9 Million



Capital Improvement Program- 2nd Quarter Report

Project Status



Capital Improvement Program – 2nd Quarter Report

Schedule Changes

Projects are often re-scoped to take advantage of additional funding or to address the changing needs of the community. In order to realign the project delivery commitment with a revised scope, a baseline budget or schedule adjustment (reset) may be proposed. This section proposes each baseline budget adjustment and establishes a new commitment for delivering the project. The project budgets recommended for reset for this quarter are listed in the following table:

PROJECT*	ORIGINAL GOAL	REVISED GOAL	ORIGINAL COMPLETION DATE	REVISED COMPLETION DATE
<i>Prima Desecha Canada/PCH Bridge Rehabilitation/ PN 17313</i>	<i>50% Design</i>	<i>Complete Preliminary Study</i>	<i>June, 2009</i>	<i>June, 2009</i>
<i>El Elevante Pump Station Rehabilitation/ PN 19408</i>	<i>60% Design</i>	<i>Commence Preliminary Design</i>	<i>June, 2009</i>	<i>June, 2009</i>
* See individual projects for a detailed explanation				

Project Description and Status Report

An overview of the projects, including the project manager, adopted budget, funding source, anticipated completion date and status at the end of the second quarter have been provided below. Also provided are definitions of terms found within the project updates.

Definitions

- ***Fiscal Year Goal:*** The project goal for this fiscal year
- ***Goal Completion Date:*** The date the project's Fiscal Year Goal is projected to be reached
- ***Actual Completion Date:*** The date when the Fiscal Year Goal is actually completed
- ***Status:*** Measures how much the project has been completed toward the Fiscal Year Goal
- ***New Project:*** A project that has been appropriated by the City Council after the budget is adopted
- ***By Others:*** The City is not directly in charge of the schedule for these projects

Capital Improvement Program- 2nd Quarter Report

Project Description and Status Report

Buildings - CIP Projects

Beach Palapa & Picnic Cover Renovations

Project Management:	Dennis Reed	Project Number/ W.O.#:	18701/ 18701
Budget:	\$63,830	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	30%
Goal Completion Date:	June, 2009	Status:	Delayed
Actual Completion Date:			
Comments: Project deferred to FY 2008-09 by Parks and Recreation Commission due to other priorities. No recent progress.			

Bellota Landslide Repair

Project Management:	B. Cameron/ K. Knatz	Project Number/ W.O.#:	16343/ 16343
Budget:	\$387,185	Fiscal Year Goal:	75% Constr.
Funding Source:	Gen. Liability Self Ins. Fund	% of Goal Completion:	5%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			
Comments: Construction schedule is dependent upon Seaview Repair LLC's completion of canyon grading repair, which commenced December, 2007, availability of soil and weather conditions. Project is currently out to bid. Construction of Bellota improvements is anticipated to begin in the Spring, 2009.			

Civic Center

Project Management:	Mike Jorgensen	Project Number/ W.O.#:	18508/ 18508
Budget:	\$590,480	Fiscal Year Goal:	Complete Construction Plans and Specs
Funding Source:	Pub. Fac. Constr. Fund	% of Goal Completion:	40%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			
Comments: Project was on hold due to the processing and evaluation of LEED Silver NC Certification for the Civic Center plans and specifications. Project design was restarted in October, 2008.			

Community Center –Art Gallery Entry Improvements

Project Management:	Tim Shaw	Project Number/ W.O.#:	18507/ 18507
Budget:	\$10,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Fac. Maint. Rsrv. Fund	% of Goal Completion:	15%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			
Comments: Contractor selected. Processing building permit.			

Capital Improvement Program – 2nd Quarter Report

Downtown Fire Station

Project Management:	Garth Nagel	Project Number/ W.O.#:	15502/ 15502
Budget:	\$5,661,440		
Funding Source:	Pub. Fac. Constr. Fee Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	March, 2009	% of Goal Completion:	85%
Actual Completion Date:		Status:	On Track

Comments: Planning approvals were achieved in November, 2006. Following City Council authorization to proceed with construction documents, the project was placed on hold, while negotiations between the City and South County Senior Services transpired. Negotiations were resolved, and on May 6th the City Council authorized a series of architectural design services contract augments due to modified project scope and schedule. The project is now proceeding aggressively towards a new fiscal year goal for FY08/09 of completing construction documents by March, 2009.

Forster Ranch Ridgeline Trail Connection

Project Management:	Tim Shaw	Project Number/ W.O.#:	19704/ 19704
Budget:	\$20,000		
Funding Source:	General Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2009	% of Goal Completion:	5%
Actual Completion Date:		Status:	On Track

Comments: This is a new project. Surveyor preparing survey and legal description for easement.

Fuel Island Cover

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19802/ 19802
Budget:	\$225,000		
Funding Source:	Fleet Maintenance Rsrv.	Fiscal Year Goal:	80% Design
Goal Completion Date:	June, 2009	% of Goal Completion:	30%
Actual Completion Date:		Status:	On Track

Comments: Fielder Group is preparing final plans. Preliminary plans have been approved by the Planning Department.

“Landmarks” On Del Mar Murals

Project Management:	Dennis Reed	Project Number/ W.O.#:	17302/ 17302
Budget:	\$10,000		
Funding Source:	General Fund	Fiscal Year Goal:	Assist SC Historical Society
Goal Completion Date:	June, 2009	% of Goal Completion:	60%
Actual Completion Date:		Status:	Project By Others

Comments: This project is being done by the SC Historical Society. Staff support was funded if required, no current change in status or information provided to staff.

Marine Safety Building Repairs, Phase II (Relocation Study)

Project Management:	Al King	Project Number/ W.O.#:	13011/ 630066
Budget:	\$73,580		
Funding Source:	RDA Fund	Fiscal Year Goal:	
Goal Completion Date:	March, 2009	% of Goal Completion:	0%
Actual Completion Date:		Status:	Hold

Comments: Remaining funds from the Phase II project will be used for the Relocation Study. Project is on hold until a determination can be made following the conclusion of the ACE Shoreline Feasibility Study.

Capital Improvement Program- 2nd Quarter Report

Ole Hanson Beach Club Re-Roof

Project Management:	Tim Shaw	Project Number/ W.O.#:	16520/ 16520
Budget:	\$150,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Fac. Maint. Rsrv. Fund	% of Goal Completion:	20%
Goal Completion Date:	June, 2009	Status:	Hold
Actual Completion Date:			

Comments: An additional \$100,000 in funding was requested to move forward with the project. Funds will be combined with previous allocation. On hold to evaluate possibility of larger project to improve facility.

Ole Hanson Beach Club Restroom Fixture Replacement

Project Management:	Dennis Reed	Project Number/ W.O.#:	17506/ 17506
Budget:	\$36,340	Fiscal Year Goal:	Complete Constr.
Funding Source:	Fac. Maint. Rsrv. Fund	% of Goal Completion:	100%
Goal Completion Date:	June, 2009	Status:	Done
Actual Completion Date:	December, 2008		

Comments: This project has been completed to the degree possible with the current funding. Additional funding will be requested in the 09/10 CIP to complete the entire project as envisioned.

Ole Hanson Beach Club: Shower/Restroom Tile Replacement

Project Management:	Dennis Reed	Project Number/ W.O.#:	17510/ 17510
Budget:	\$21,500	Fiscal Year Goal:	Complete Constr.
Funding Source:	Fac. Maint. Rsrv. Fund	% of Goal Completion:	100%
Goal Completion Date:	June, 2009	Status:	Done
Actual Completion Date:	December, 2008		

Comments: This project has been completed to the degree possible with the current funding. Additional funding will be requested in the 09/10 CIP to complete the entire project as envisioned.

Senior Center Relocation

Project Management:	Garth Nagel	Project Number/ W.O.#:	15503/ 15503
Budget:	\$3,741,130	Fiscal Year Goal:	Complete Design
Funding Source:	Develop. Improvem. Fund	% of Goal Completion:	85%
Goal Completion Date:	March, 2009	Status:	On Track
Actual Completion Date:			

Comments: Planning approvals were achieved in November, 2006. Following City Council authorization to proceed with construction documents, the project was placed on hold, while negotiations between the City and South County Senior Services transpired. Negotiations were resolved, and on May 6th the City Council authorized a series of architectural design services contract augments due to modified project scope and schedule. The project is now proceeding aggressively towards a new fiscal year goal for FY08/09 of completing construction documents by March, 2009.

Building- Maintenance and Other Projects

Parque Del Mar Turf Renovations

Project Management:		Project Number/ W.O.#:	29102/ 29102
Budget:	\$80,000	Fiscal Year Goal:	Complete Renovations
Funding Source:	RDA Fund	% of Goal Completion:	10%
Goal Completion Date:	May, 2009	Status:	On Track
Actual Completion Date:			

Capital Improvement Program – 2nd Quarter Report

Comments: This is a new project. Awarded by the City Council in December, 2008.

T- Street Overpass Structural Assessment

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	39804/ 39804
Budget:	\$50,000	Fiscal Year Goal:	Complete Study
Funding Source:	General Fund	% of Goal Completion:	30%
Goal Completion Date:	May, 2009	Status:	On Track
Actual Completion Date:			

Comments: A consultant (TM Engineers) has been selected. Structural and non-structural assessment of the overpass is being completed.

Drainage- CIP Projects

224 Palizada Storm Drain

Project Management:	Ken Knatz	Project Number/ W.O.#:	18003/ 18003
Budget:	\$39,540	Fiscal Year Goal:	Complete Constr.
Funding Source:	Storm Drain Utility Fund	% of Goal Completion:	100%
Goal Completion Date:	December, 2008	Status:	Done
Actual Completion Date:	November, 2008		

Comments: Project was incorporated into the sewer line rehabilitation contract, which is currently on-going.

762 Acapulco Storm Drain Rehabilitation

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19009/ 19009
Budget:	\$30,000	Fiscal Year Goal:	Complete Design
Funding Source:	Storm Drain Utility Fund	% of Goal Completion:	65%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			

Comments: Design, bid and construction will be done by Cox Communications since Cox damaged the storm drain line. Construction repair plans are under preparation for City issuance of an encroachment permit prior to construction.

Acalpulco and Cisco Storm Drain Rehabilitation

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19008/ 19008
Budget:	\$100,000	Fiscal Year Goal:	Complete Design
Funding Source:	Storm Drain Utility Fund	% of Goal Completion:	90%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			

Comments: Staff has completed 90% of construction plans and specifications.

Cantilena and Marbella Storm Drain Rehabilitation

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19010/ 19010
Budget:	\$65,000	Fiscal Year Goal:	Complete Design
Funding Source:	Storm Drain Utility Fund	% of Goal Completion:	0%
Goal Completion Date:	June, 2009	Status:	Not Started
Actual Completion Date:			

Comments: An internal pipelining contractor will be retained to rehabilitate the storm drain.

Capital Improvement Program- 2nd Quarter Report

Columbo Storm Drain Extension

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	18005/ 18005
Budget:	\$102,690	Fiscal Year Goal:	Complete Study
Funding Source:	Storm Drain Utility Fund	% of Goal Completion:	90%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			

Comments: Staff analyzed the project and scoped potential solutions by utilizing existing information and input from geotechnical firms, environmental consultants and contractors. A geotechnical consultant was hired to evaluate alternatives. An investigation geotechnical report prepared by the consultant (LGC), including recommendations, is being finalized.

Cristobal Storm Drain Extension to T-Street Canyon RR Culvert

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19012/ 19012
Budget:	\$80,000	Fiscal Year Goal:	10% Design
Funding Source:	Storm Drain Utility Fund	% of Goal Completion:	0%
Goal Completion Date:	June, 2009	Status:	Not Started
Actual Completion Date:			

Comments: Depending on current drafting staff workload, a consultant may need to design the project.

Los Mares/Vaquero Storm Drain

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	16001/ 16001
Budget:	\$189,970	Fiscal Year Goal:	Hire Consultant
Funding Source:	Storm Drain Utility Fund	% of Goal Completion:	5%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			

Comments: RFP is being prepared to evaluate slope stabilization options to protect street and utilities.

Plaza La Playa Channel

Project Management:	Tom Bonigut	Project Number/ W.O.#:	13807/ 410387
Budget:	\$929,710	Fiscal Year Goal:	Complete Design
Funding Source:	Storm Drain Utility Fund	% of Goal Completion:	30%
Goal Completion Date:	June, 2009	Status:	Hold
Actual Completion Date:			

Comments: This project has been on hold due to concerns from adjacent residents and ongoing coordination with OCTA regarding a railroad culvert undercrossing. Per City Manager direction, staff has finalized a revised scope of work to construct a flood wall at the lower reach of the channel. The design consultant has started work for design and permitting of this flood wall. Design, permitting and construction of this flood wall will be accomplished within the original approved project budget.

Poche Dry-Weather Runoff Treatment

Project Management:	Tom Bonigut	Project Number/ W.O.#:	13808/ 410388
Budget:	\$0	Fiscal Year Goal:	Complete Constr.
Funding Source:	EPA Grant/ Clean Ocean Fund	% of Goal Completion:	95%
Goal Completion Date:	November, 2008	Status:	Project by Others
Actual Completion Date:			

Comments: The City fulfilled its construction phase cost share obligation in FY07/08. Construction is nearly complete, and the County expects to begin startup testing in March, 2009, after the completion of required O&M manuals by the Contractor. The system is expected to be operational by May, 2009.

Capital Improvement Program – 2nd Quarter Report

Segunda Deschecha Canada MO2 Urban Runoff Treatment Facility

Project Management:	Handan Cirit	Project Number/ W.O.#:	14804/ 14804
Budget:	\$214,750		
Funding Source:	Clean Ocean Fund	Fiscal Year Goal:	Monitoring
Goal Completion Date:	June, 2009	% of Goal Completion:	5%
Actual Completion Date:		Status:	On Track

Comments: Project construction is complete. Algae from the flood channel are impacting the operation of the facility. A fabric screen was added to the inlet structure. Monitoring planned to commence in February, 2009.

South Calle Grande Vista Storm Drain Rehabilitation

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19011/ 19011
Budget:	\$70,000		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June, 2009	% of Goal Completion:	0%
Actual Completion Date:		Status:	Not Started

Comments: An internal pipelining contractor will be retained to rehabilitate the storm drain.

Drainage- Maintenance & Other Projects

Acapulco City Property Drainage Improvements

Project Management:	Handan Cirit	Project Number/ W.O.#:	29001/ 29001
Budget:	\$150,000		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	50% Design
Goal Completion Date:	June, 2009	% of Goal Completion:	1%
Actual Completion Date:		Status:	On Track

Comments: Development of scope of work for design has commenced.

Existing Storm Drain Rehabilitation

Project Management:	AJ Howard/ A. Ilkhanipour	Project Number/ W.O.#:	26001/ 26001
Budget:	\$88,950		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2009	% of Goal Completion:	50%
Actual Completion Date:		Status:	On Track

Comments:

Poche Beach M01 Watershed, Phase II Bacterial Study

Project Management:	Tom Bonigut	Project Number/ W.O.#:	39401/ 39401
Budget:	\$350,000		
Funding Source:	Clean Ocean Fund	Fiscal Year Goal:	Contract Award
Goal Completion Date:	June, 2009	% of Goal Completion:	5%
Actual Completion Date:		Status:	Delayed

Comments: Staff is developing a scope of work for an RFP, to obtain required consultant assistance for this study. After consulting with researchers at SCCWRP and with SWRCB staff, City staff are pursuing a potential opportunity to partner with the SWRCB on this study, but this will likely delay the start of this project until FY 2010.

Capital Improvement Program- 2nd Quarter Report

Parks & Medians- CIP Projects

Bonito Park Slope Erosion Control

Project Management:	Dennis Reed	Project Number/ W.O.#:	17401/ 410023
Budget:	\$287,780		
Funding Source:	Parks Acq./ Local Drainage Fac. Fund	Fiscal Year Goal:	Complete Phase II Constr.
Goal Completion Date:	June, 2009	% of Goal Completion:	30%
Actual Completion Date:		Status:	Hold

Comments: The original landscape architect on this project will be retained, and biddable documents completed by year's end. The carry forward budget (\$74,440.00) from project #25102 (Bonito Canyon Slope Replanting) is combined into this project.

Lost Winds Beach Access Rehabilitation

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19804/ 19804
Budget:	\$80,000		
Funding Source:	General Fund	Fiscal Year Goal:	Complete RFP
Goal Completion Date:	June, 2009	% of Goal Completion:	30%
Actual Completion Date:		Status:	On Track

Comments: RFP is being completed for the design.

North Beach Crossing Improvements

Project Management:	Bill Cameron	Project Number/ W.O.#:	19805/ 19805
Budget:	\$100,000		
Funding Source:	Gas Tax Fund	Fiscal Year Goal:	10% Construction
Goal Completion Date:	June, 2009	% of Goal Completion:	30%
Actual Completion Date:		Status:	Project By Others

Comments: This is a new project. Design has been completed and project is out to bid. Construction completion is anticipated in Winter/Spring 2010. OCTA is running the project and the City will provide a 12% match.

Pier Crossing Improvements

Project Management:	Bill Cameron	Project Number/ W.O.#:	19806/ 19806
Budget:	\$100,000		
Funding Source:	RDA Fund	Fiscal Year Goal:	10% Construction
Goal Completion Date:	June, 2009	% of Goal Completion:	30%
Actual Completion Date:		Status:	Project By Others

Comments: This is a new project. Design has been completed and project is out to bid. Construction completion is anticipated in Winter/Spring 2010. OCTA is running the project and the City will provide a 12% match.

Pier Structural Construction

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19703/ 19703
Budget:	\$1,500,000		
Funding Source:	RDA Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	March, 2009	% of Goal Completion:	60%
Actual Completion Date:		Status:	On Track

Comments: A consultant (TranSystems Corporation) is preparing the plans and specifications. California coastal

Capital Improvement Program – 2nd Quarter Report

Commission has approved the plans and is in the process of issuing a permit.

San Geronio Park Youth Sports Building & Restroom

Project Management:	Tim Shaw	Project Number/ W.O.#:	10401/ 630010
Budget:	\$318,930		
Funding Source:	Parks Acquisition Fund	Fiscal Year Goal:	Re-evaluate Design
Goal Completion Date:	June, 2009	% of Goal Completion:	50%
Actual Completion Date:		Status:	Hold

Comments: Evaluating alternatives for completing the project.

Shoreline Feasibility Study

Project Management:	Tom Bonigut	Project Number/ W.O.#:	19907/ 19907
Budget:	\$338,990		
Funding Source:		Fiscal Year Goal:	Complete Study
Goal Completion Date:	June, 2009	% of Goal Completion:	70%
Actual Completion Date:		Status:	On Track

Comments: Release of the Draft Study Report and Draft EIR/EIS for public review is expected April, 2009, followed by public meetings and comment. The study and final reports are expected to be completed in mid-2009.

Vista Hermosa/ La Pata Sports Park- Phase 1A

Project Management:	T. Shaw/ A.King	Project Number/ W.O.#:	14105/ 14105
Budget:	\$2,701,740		
Funding Source:	Parks Acquisition Fund	Fiscal Year Goal:	Complete Construction for Phase 1A
Goal Completion Date:	December, 2008	% of Goal Completion:	90%
Actual Completion Date:		Status:	On Track

Comments: Phase 1A proceeding as planned without significant delay. Phase 1A to be completed by the end of January, 2009. Phase 1B will be architecture and park improvements.

Vista Hermosa/ La Pata Sports Park- Phase 1B

Project Management:	T. Shaw/ A.King	Project Number/ W.O.#:	18142/ 18142
Budget:	\$32,862,180		
Funding Source:	Parks Acquisition Fund	Fiscal Year Goal:	10% Constr.
Goal Completion Date:	April, 2009	% of Goal Completion:	85%
Actual Completion Date:		Status:	On Track

Comments: Phase 1B will be architecture and park improvements. Plans are being revised per Plan Check comments and design changes requested by the City Council. Preparing to bid the project after February, 2009.

Parks and Medians- Maintenance and Other Projects

Bathroom Door Project

Project Management:	Tim Shaw	Project Number/ W.O.#:	28505/ 28505
Budget:	\$40,940		
Funding Source:	General Fund	Fiscal Year Goal:	Obtain appropriate information about ADA Compliance/ Complete design and prioritization
Goal Completion Date:	February, 2009	% of Goal Completion:	25%
Actual Completion Date:		Status:	Behind

Comments: Gathering base information to accurately develop scope. Project will require ADA compliance

Capital Improvement Program- 2nd Quarter Report

assessment. Parks & Recreation Commission has recommended that a consultant be hired to prepare this assessment with the current funding, and the City Manager has concurred.

Del Mar & El Camino Real Paver Repairs

Project Management:	Dennis Reed	Project Number/ W.O.#:	27302/ 27302
Budget:	\$12,900	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	100%
Goal Completion Date:	June, 2009	Status:	Done
Actual Completion Date:	September, 2008		
Comments:	This is an on-going project that carries over to the next fiscal year. 2008/09 funds have been expended and all 2008/09 work is completed.		

Pier Bowl Improvements

Project Management:	Tim Shaw	Project Number/ W.O.#:	29701/ 29701
Budget:	\$75,000	Fiscal Year Goal:	Complete Improvements
Funding Source:	RDA Fund	% of Goal Completion:	10%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			
Comments:			

Pier Bowl Lighting Replacements

Project Management:	Tim Shaw	Project Number/ W.O.#:	29702/ 29702
Budget:	\$100,000	Fiscal Year Goal:	Begin Constr.
Funding Source:	RDA Fund	% of Goal Completion:	30%
Goal Completion Date:	March, 2009	Status:	On Track
Actual Completion Date:			
Comments:	Design for new lights in the Pier Bowl parking lot and along Avenida Del Mar is underway.		

Pier Fire Line Support Upgrades

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	28701/ 28701
Budget:	\$75,000	Fiscal Year Goal:	Complete Design
Funding Source:	RDA Fund	% of Goal Completion:	80%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			
Comments:	This project is being combined with the pier repair project.		

Pier Planking Replacements

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	28702/ 28702
Budget:	\$100,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	RDA Fund	% of Goal Completion:	80%
Goal Completion Date:	May, 2009	Status:	On Track
Actual Completion Date:			
Comments:	This project is being combined with the pier repair project.		

Pier Structural Assessment

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	28703/ 28703
Budget:	\$71,140	Fiscal Year Goal:	Complete Design
Funding Source:	RDA Fund	% of Goal Completion:	90%
Goal Completion Date:	March, 2009	Status:	On Track
Actual Completion Date:			

Capital Improvement Program – 2nd Quarter Report

Comments: A consultant (TranSystems Corporation) is preparing the plans and specifications. California Coastal Commission has approved the plans and is in the process of issuing a permit.

Playground Rubberized Surface Replacement

Project Management:	Tim Shaw	Project Number/ W.O.#:	29101/ 29101
Budget:	\$80,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	10%
Goal Completion Date:	June, 2009	Status:	On Track

Comments: Bids will be solicited during Winter for Spring construction. Playgrounds audited for code compliance.

San Luis Rey Park: Tennis Fence and Lighting Replacement

Project Management:	Dennis Reed	Project Number/ W.O.#:	26102/ 26102
Budget:	\$45,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	20%
Goal Completion Date:	June, 2009	Status:	Delayed

Comments: Specifications have been completed. Project will be bid in early Spring, 2009.

Subterranean Trash Receptacles

Project Management:	Dennis Reed	Project Number/ W.O.#:	27802/ 27802
Budget:	\$7,700	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	80%
Goal Completion Date:	June, 2009	Status:	On Track

Comments: Fiscal year construction on track. This is an on going project that spans multiple fiscal years. Additional funding was allowed for purchase of additional receptacles for 08/09.

Sewer- CIP Projects

Calafia Manholes Rehabilitation & Sulfide Control

Project Management:	Ken Knatz	Project Number/ W.O.#:	19202/ 19202
Budget:	\$150,000	Fiscal Year Goal:	Complete Design
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	20%
Goal Completion Date:	June, 2009	Status:	On Track

Comments: Project will address and mitigate high levels of hydrogen sulfide in Calafia area sewer system.

Los Molinos Pump Station Rehabilitation

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19204/ 19204
Budget:	\$400,000	Fiscal Year Goal:	25% Design
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	0%
Goal Completion Date:	June, 2009	Status:	Not Started

Comments: Currently, Carollo Engineering (consultant) is finalizing a study for the needed improvements on this pump station. Based on Carollo's recommendations, a consultant will be retained for design.

Capital Improvement Program- 2nd Quarter Report

Marblehead Coastal Recycled Water Line Reimbursement

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	17201/ 17201
Budget:	\$350,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Sewer Conn. Fee Rsrv. Fund	% of Goal Completion:	95%
Goal Completion Date:	June, 2009	Status:	Project By Others
Actual Completion Date:			
Comments:	Buried 16- inch recycled water line complete. Bridge section, tie-ins and cathodic protection have not been completed.		

Pico Plaza Sewer Line Replacement & Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	19201/ 19201
Budget:	\$100,000	Fiscal Year Goal:	75% Constr.
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	50%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			
Comments:	Replace sections of sewer line.		

Recycled Water Expansion

Project Management:	D. Rebensdorf/ A. Ilkhanipour	Project Number/ W.O.#:	18201/ 18201
Budget:	\$2,018,920	Fiscal Year Goal:	65% Design
Funding Source:	Sewer Conn. Fee Rsrv. Fund / Prop 50	% of Goal Completion:	35%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			
Comments:	Consists of design for three pipeline segments, Reservoir 11 conversion and two pressure reducing stations.		

Sewer System SCADA System Development

Project Management:	D. Rebensdorf/ M. Fakhar	Project Number/ W.O.#:	12605/ 410336
Budget:	\$2,601,440	Fiscal Year Goal:	Complete Design
Funding Source:	Sewer Depr. & Sewer Conn. Fee Rsrv. Funds	% of Goal Completion:	45%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			
Comments:	Upgrade Central SCADA at WRP is nearly complete. DLT&V was hired and has commenced with the integration portion of the project. Design is ongoing for the remote sewer sites. Construction of radio repeater sites will be completed before Summer, 2009.		

Water Reclamation Odor Control Improvements

Project Management:	A.J. Howard	Project Number/ W.O.#:	18604/ 410277
Budget:	\$120,860	Fiscal Year Goal:	Complete Pilot Program
Funding Source:	Sewer Connection Fee Rsrv. Fund	% of Goal Completion:	50%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			
Comments:	Pilot testing still ongoing and receiving desired results. Equipment site for permanent location being		

Capital Improvement Program – 2nd Quarter Report

reviewed to conceal from surrounding residential view corridors. Preparing draft RFP for design.

WRP & Maintenance Storage Area Construction

Project Management:	D. Rebensdorf/ M. Fakhar	Project Number/ W.O.#:	16525/ 16525
Budget:	\$246,630		
Funding Source:	Sewer Depr. Rsrv., Water Depr. Rsrv. & Clean Ocean Opr. Funds	Fiscal Year Goal:	10% Construction
Goal Completion Date:	June, 2009	% of Goal Completion:	60%
Actual Completion Date:		Status:	On Track
Comments: Design alternatives have been prepared and accepted by Planning. Design is 80% complete.			

Sewer- Maintenance and Other Projects

Digester #1 Cleaning, Residual Disposal and Inspection

Project Management:	Ken Knatz	Project Number/ W.O.#:	29204/ 29204
Budget:	\$200,000		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2009	% of Goal Completion:	25%
Actual Completion Date:		Status:	On Track
Comments: Project will ensure high treatment efficiency of digester waste activated sludge.			

Headworks Influent Channel Relining

Project Management:	Ken Knatz	Project Number/ W.O.#:	27201/ 27201
Budget:	\$365,770		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	December, 2008	% of Goal Completion:	100%
Actual Completion Date:	November, 2008	Status:	Done
Comments: Project combined with Raw Influent Bar Screens project due to bypass requirement on both projects.			

Los Molinos Wet Well Overflow Modification

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	26201/ 26201
Budget:	\$128,320		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	25% Design
Goal Completion Date:	December, 2008	% of Goal Completion:	90%
Actual Completion Date:		Status:	On Track
Comments: Upper portion of the old pump station will be utilized to house a new pump. The final report from Carollo is completed, based on this report an RFP will be prepared to retain a consultant for the final design.			

Main Pump Station Force Main Inspection

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	25203/ 25203
Budget:	\$71,750		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	TBD
Goal Completion Date:	June, 2009	% of Goal Completion:	0%
Actual Completion Date:		Status:	Hold
Comments: On hold until North Beach development is determined.			

Capital Improvement Program- 2nd Quarter Report

Main Pump Station Pump Efficiency Study and Electrical Upgrades

Project Management:	Ken Knatz	Project Number/ W.O.#:	29203/ 29203
Budget:	\$250,000		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	50% Design
Goal Completion Date:	June, 2009	% of Goal Completion:	10%
Actual Completion Date:		Status:	On Track

Comments:

Ocean Outfall Junction Repairs

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	28205/ 28205
Budget:	\$82,000		
Funding Source:	Sewer Other Agency Rsrv. Fund	Fiscal Year Goal:	TBD
Goal Completion Date:	TBD	% of Goal Completion:	
Actual Completion Date:		Status:	Project By Others

Comments:

Raw Influent Bar Screens

Project Management:	Ken Knatz	Project Number/ W.O.#:	28201/ 28201
Budget:	\$668,160		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	December, 2008	% of Goal Completion:	100%
Actual Completion Date:	November, 2008	Status:	Done

Comments: Project combined with Headworks Influent Channel Relining project due to bypass requirement for both projects.

Rehabilitate Existing Sewer Lines

Project Management:	Ken Knatz	Project Number/ W.O.#:	24200/ 24200
Budget:	\$615,850		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June, 2009	% of Goal Completion:	25%
Actual Completion Date:		Status:	On Track

Comments: Staff has prepared plans and specs based on the prioritizing of sewer line videos.

Solids Handling Polymer Rehabilitation

Project Management:	A.J. Howard	Project Number/ W.O.#:	28203/ 28203
Budget:	\$147,710		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	Complete Rehab
Goal Completion Date:	June, 2009	% of Goal Completion:	80%
Actual Completion Date:		Status:	On Track

Comments: Two units installed in temporary locations; demolition and removal of existing equipment is moving forward.

Water and Wastewater Facilities Regulatory Assessment

Project Management:	Ken Knatz	Project Number/ W.O.#:	39201/ 39201
Budget:	\$150,000		
Funding Source:	Sewer Depr. Rsrv. & Wtr. Depr. Rsrv. Funds	Fiscal Year Goal:	Complete Assessment
Goal Completion Date:	June, 2009	% of Goal Completion:	15%
Actual Completion Date:		Status:	On Track

Capital Improvement Program – 2nd Quarter Report

Comments: Assessment will address California Air Quality Management District regulations, which govern emissions on water and wastewater equipment.

WRP Caustic System Rehabilitation

Project Management:	Jay Elston	Project Number/ W.O.#:	28204/ 28204
Budget:	\$101,810		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	30% Design
Goal Completion Date:	April, 2009	% of Goal Completion:	100%
Actual Completion Date:	December, 2008	Status:	Done

Comments:

WRP Chlorinator Replacement

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	27202/ 27202
Budget:	\$520,000		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	65% Design
Goal Completion Date:	June, 2009	% of Goal Completion:	35%
Actual Completion Date:		Status:	On Track

Comments: Project is combined with Recycled Water Expansion.

WRP West Driveway Wall Sight Distance Adjustment

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	29201/ 29201
Budget:	\$50,000		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	April, 2009	% of Goal Completion:	0%
Actual Completion Date:		Status:	Not Started

Comments: Some survey work may be needed prior to design.

Streets- CIP Projects

129 Avenida San Pablo Retaining Wall

Project Management:	Ken Knatz	Project Number/ W.O.#:	17007/ 17007
Budget:	\$87,330		
Funding Source:	Gas Tax Fund	Fiscal Year Goal:	Easement Acquisition
Goal Completion Date:	June, 2009	% of Goal Completion:	10%
Actual Completion Date:		Status:	Hold

Comments: Design is complete and project will be bid pending completion of negotiations with homeowner for construction access and encroachment easements.

Avenida de la Estrella

Project Management:	Ben Parker	Project Number/ W.O.#:	19307/ 19307
Budget:	\$700,000		
Funding Source:	Gas Tax Fund	Fiscal Year Goal:	Contract Award
Goal Completion Date:	June, 2009	% of Goal Completion:	50%
Actual Completion Date:		Status:	On Track

Comments:

Avenida de la Estrella/ Avenida Presidio Traffic Signals

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	19801/ 19801
Budget:	\$275,000		
Funding Source:	Gas Tax Fund/ Measure M Grant	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June, 2009	% of Goal Completion:	0%

Capital Improvement Program- 2nd Quarter Report

Actual Completion Date: **Status:** Not Started
Comments:

Avenida Palizada Sidewalk Improvements

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	19304/ 19304
Budget:	\$362,080	Fiscal Year Goal:	Complete Constr.
Funding Source:	Safe Routes To School/ Prop. 1B	% of Goal Completion:	40%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			
Comments: Plans are being reviewed by Caltrans.			

Avenida Pico & Calle Industrias Traffic Signals Update

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	18801/ 18801
Budget:	\$285,000	Fiscal Year Goal:	Complete Design
Funding Source:	Gas Tax Fund	% of Goal Completion:	0%
Goal Completion Date:	June, 2009	Status:	Not Started
Actual Completion Date:			
Comments: To be included as part of the Avenida Pico Corridor west of the freeway improvements, per the Traffic Task Force.			

Avenida Pico Widening from I-5 to Calle del Cerro

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	12906/ 410356
Budget:	\$2,747,780	Fiscal Year Goal:	Complete Constr.
Funding Source:	RCFPP Fund	% of Goal Completion:	100%
Goal Completion Date:	January, 2009	Status:	Done
Actual Completion Date:	December, 2008		
Comments:			

Calle De Los Molinos Rehabilitation

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	18118/ 410280
Budget:	\$494,230	Fiscal Year Goal:	Award Contract
Funding Source:	Street Improvement Fund	% of Goal Completion:	0%
Goal Completion Date:	June, 2009	Status:	Not Started
Actual Completion Date:			
Comments: Award will be dependant upon SDG&E completing utility undergrounding.			

Calle Fierros

Project Management:	Ben Parker	Project Number/ W.O.#:	19308/ 19308
Budget:	\$140,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Gas Tax Fund	% of Goal Completion:	90%
Goal Completion Date:	June, 2009	Status:	Ahead
Actual Completion Date:			
Comments:			

Calle Ganadero

Project Management:	Ben Parker	Project Number/ W.O.#:	19309/ 19309
Budget:	\$264,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Gas Tax Fund	% of Goal Completion:	90%
Goal Completion Date:	June, 2009	Status:	Ahead
Actual Completion Date:			

Capital Improvement Program – 2nd Quarter Report

Comments:

Calle Herald

Project Management:	Ben Parker	Project Number/ W.O.#:	19310/ 19310
Budget:	\$555,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Gas Tax Fund	% of Goal Completion:	100%
Goal Completion Date:	June, 2009	Status:	Done
Actual Completion Date:	December, 2008		
Comments:			

Calle Penasco

Project Management:	Ben Parker	Project Number/ W.O.#:	19311/ 19311
Budget:	\$230,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Gas Tax Fund	% of Goal Completion:	100%
Goal Completion Date:	June, 2009	Status:	Done
Actual Completion Date:	December, 2008		
Comments:			

Calle Valle Rehabilitation

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	19102/ 410084
Budget:	\$324,580	Fiscal Year Goal:	Award Contract
Funding Source:	Street Improvement Fund	% of Goal Completion:	0%
Goal Completion Date:	June, 2009	Status:	Not Started
Actual Completion Date:			
Comments:	Award will be dependant upon SDG&E completing undergrounding.		

Calle Vicente

Project Management:	Ben Parker	Project Number/ W.O.#:	19312/ 19312
Budget:	\$400,000	Fiscal Year Goal:	Award Contract
Funding Source:	Gas Tax Fund	% of Goal Completion:	98%
Goal Completion Date:	June, 2009	Status:	Ahead
Actual Completion Date:			
Comments:			

Camino Capistrano Street Rehabilitation

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	17303/ 17303
Budget:	\$1,005,090	Fiscal Year Goal:	Complete Constr.
Funding Source:	AHRP Grant/ Gas Tax Fund	% of Goal Completion:	100%
Goal Completion Date:	December, 2008	Status:	Done
Actual Completion Date:	October, 2008		
Comments:			

Camino Del Rio & La Pata Extensions

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	18316/ 18316
Budget:	\$135,770	Fiscal Year Goal:	Coordination with the County
Funding Source:	Gas Tax Fund	% of Goal Completion:	10%
Goal Completion Date:	June, 2009	Status:	Project By Others
Actual Completion Date:			
Comments:	Coordinate with Orange County for the EIR/EIS preparation. The budget of \$10,300 for project		

Capital Improvement Program- 2nd Quarter Report

#38301 – La Pata and Del Rio Extension (Study) - was added to this project for this report.

Intersection Improvement of El Camino Real & Avenida Pico-Design

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	12903/ 410343
Budget:	\$1,598,150	Fiscal Year Goal:	Complete Design
Funding Source:	RCFPP Fund	% of Goal Completion:	5%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			
Comments:			

Portico Del Sur/Norte

Project Management:	Ben Parker	Project Number/ W.O.#:	19316/ 19316
Budget:	\$850,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Street Improvement Fund	% of Goal Completion:	50%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			
Comments:			

Prima Desecha Canada/PCH Bridge Rehabilitation

Project Management:	K. Knatz/ H. Cirit	Project Number/ W.O.#:	17313/ 17313
Budget:	\$291,190	Fiscal Year Goal:	Complete Preliminary Study
Funding Source:	Gas Tax Fund	% of Goal Completion:	10%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			
Comments:	Staff obtained engineering proposals to evaluate bridge rehabilitation/replacement alternatives to determine funding required for final design and construction of the project. Staff will pursue an application for federal grant funding upon completion of the preliminary study. Project goal has been re-scoped to allow for review of rehabilitation alternatives.		

Rail Corridor Pedestrian Beach Trail (Phase II)

Project Management:	Tom Bonigut	Project Number/ W.O.#:	11410/ 630023
Budget:	\$2,536,910	Fiscal Year Goal:	Complete Constr.
Funding Source:	Gas Tax Fund/ TEA Grant	% of Goal Completion:	100%
Goal Completion Date:	October, 2008	Status:	Done
Actual Completion Date:	October, 2008		
Comments:	Phase II construction is complete. A trail dedication was held October 3, 2008. Items under the Phase II contract are complete, and a Notice of Completion will be submitted to the City Council in February, 2009.		

South Ola Vista - Phase I

Project Management:	Ben Parker	Project Number/ W.O.#:	18318/ 18318
Budget:	\$897,150	Fiscal Year Goal:	Bid Project
Funding Source:	Street Improvement Fund	% of Goal Completion:	50%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			
Comments:	Design is in progress.		

South Ola Vista- Phase II

Project Management:	Ben Parker	Project Number/ W.O.#:	19315/ 19315
Budget:	\$1,000,000	Fiscal Year Goal:	Bid Project
Funding Source:	Street Improvement Fund	% of Goal Completion:	50%
Goal Completion Date:	June, 2009		
Actual Completion Date:			
Comments:			

Capital Improvement Program – 2nd Quarter Report

Actual Completion Date: Status: On Track
Comments:

Trafalgar Lane

Project Management:	Ben Parker	Project Number/ W.O.#:	19313/ 19313
Budget:	\$262,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Gas Tax Fund	% of Goal Completion:	40%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			
Comments:			

Traffic Signal Cabinets/ Electrical Services Upgrade

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	18802/ 18802
Budget:	\$156,010	Fiscal Year Goal:	Complete Constr.
Funding Source:	Cap. Equip. Rsrv. Fund	% of Goal Completion:	50%
Goal Completion Date:	April, 2009	Status:	On Track
Actual Completion Date:			
Comments:	The intersections involved are: Avenida Pico and Avenida La Pata/ El Camino Real and Avenida Barcelona.		

Via Blanco

Project Management:	Ben Parker	Project Number/ W.O.#:	19314/ 19314
Budget:	\$100,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Gas Tax Fund	% of Goal Completion:	100%
Goal Completion Date:	June, 2009	Status:	Done
Actual Completion Date:	December, 2008		
Comments:			

Streets- Maintenance and Other Projects

Avenida Palizada Corridor Improvements- Design

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	39301/ 39301
Budget:	\$50,000	Fiscal Year Goal:	Complete Design
Funding Source:	Gas Tax Fund	% of Goal Completion:	0%
Goal Completion Date:	May, 2009	Status:	Not Started
Actual Completion Date:			
Comments:			

Avenida Presidio Corridor Improvements- Design

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	39302/ 39302
Budget:	\$50,000	Fiscal Year Goal:	Complete Design
Funding Source:	Gas Tax Fund	% of Goal Completion:	0%
Goal Completion Date:	May, 2009	Status:	Not Started
Actual Completion Date:			
Comments:			

Capital Improvement Program- 2nd Quarter Report

Downtown Parking Update

Project Management:	Jim Holloway	Project Number/ W.O.#:	36801/ 36801
Budget:	\$840,550		
Funding Source:	Public Facilities Fee Fund	Fiscal Year Goal:	Secure agreement converting private parking to public parking sources
Goal Completion Date:	June, 2009	% of Goal Completion:	40%
Actual Completion Date:		Status:	On Track
Comments: This is an ongoing project. The City has executed lease agreements with five property owners. Other negotiations are ongoing. Public Works is working on making necessary improvements.			

“Go Local” Transit Program

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	37806/ 37806
Budget:	\$236,000		
Funding Source:	Gas Tax Fund	Fiscal Year Goal:	Phase II, Award Contract
Goal Completion Date:	May, 2009	% of Goal Completion:	0%
Actual Completion Date:		Status:	Not Started
Comments: The Phase I report was submitted to OCTA. OCTA will be the leading agent for Phase II.			

Major Street Maintenance Program

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	29303/ 29303
Budget:	\$550,000		
Funding Source:	Gen., Water Deprec. and Sewer Deprec. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	April, 2009	% of Goal Completion:	100%
Actual Completion Date:	November, 2008	Status:	Done
Comments:			

Sewer System Replacement

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	24201/ 24201
Budget:	\$100,000		
Funding Source:	Sewer Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2009	% of Goal Completion:	50%
Actual Completion Date:		Status:	On Track
Comments: Design and construct sewer rehabilitation as part of the Street Improvement Program.			

Slurry Seal

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	27304/ 27304
Budget:	\$265,000		
Funding Source:	General Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	November, 2008	% of Goal Completion:	100%
Actual Completion Date:	November, 2008	Status:	Done
Comments:			

Capital Improvement Program – 2nd Quarter Report

Street Improvement Design

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	24300/ 24300
Budget:	\$200,000		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June, 2009	% of Goal Completion:	50%
Actual Completion Date:		Status:	On Track
Comments:			

Water System Replacement

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	24400/ 24400
Budget:	\$100,000		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2009	% of Goal Completion:	50%
Actual Completion Date:		Status:	On Track
Comments:	Design and construct water rehabilitations as part of the Street Improvement Program.		

Water CIP Projects

Calle Real Pump Station Rehab

Project Management:	Ken Knatz	Project Number/ W.O.#:	16521/ 16521
Budget:	\$148,350		
Funding Source:	Water Depr. Rsrv. Fund	Fiscal Year Goal:	Hire Consultant
Goal Completion Date:	June, 2009	% of Goal Completion:	80%
Actual Completion Date:		Status:	Hold
Comments:	Project will commence once easements are obtained between reservoir 10 & 6 Water Line. The RFP for consultant evaluation/hiring is complete and will be sent out once securing of easements is near completion.		

Del Cabo Water Line Replacement

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19406/ 19406
Budget:	\$700,000		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Award Contract
Goal Completion Date:	June, 2009	% of Goal Completion:	60%
Actual Completion Date:		Status:	On Track
Comments:	Staff is working with the Homeowners Association to dedicate a Utility Easement to the City prior to construction.		

El Elevante Pump Station Rehabilitation

Project Management:	Handan Cirit	Project Number/ W.O.#:	19408/ 19408
Budget:	\$100,000		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Commence Preliminary Design
Goal Completion Date:	June, 2009	% of Goal Completion:	0%
Actual Completion Date:		Status:	Not Started
Comments:	Project includes design for relocation and rehabilitation of the electrical and mechanical equipment. Project goal re-scoped. Equipment relocation visual impact will need to be evaluated.		

Capital Improvement Program- 2nd Quarter Report

Irvine Ranch Water District Interconnection

Project Management: A.J. Howard/D. Rebensdorf **Project Number/ W.O.#:** 18426/ 18426
Budget: \$1,898,740
Funding Source: Water Acre. Fee Rsrv. Fund **Fiscal Year Goal:** Become Signatory to the Operational Agreement with IRWD
Goal Completion Date: June, 2009 **% of Goal Completion:** 100%
Actual Completion Date: November, 2008 **Status:** Project By Others
Comments: Design completed by MNWD/SMWD. Participation Agreement with IRWD has been signed by the City. Project is under construction with completion anticipated in Spring, 2010.

La Placentia, Calle Campo & Revuelto Ct. Pipe Connection

Project Management: Ken Knatz **Project Number/ W.O.#:** 19409/ 19409
Budget: \$350,000
Funding Source: Water Deprec. Rsrv. Fund **Fiscal Year Goal:** 75% Constr.
Goal Completion Date: June, 2009 **% of Goal Completion:** 35%
Actual Completion Date: **Status:** On Track
Comments: Project will improve water pressures and fire flows. Recommended as part of 2006 Water Master Plan.

Presidente Turnout

Project Management: Ken Knatz **Project Number/ W.O.#:** 19407/ 19407
Budget: \$80,000
Funding Source: Water Acre. Fee Rsrv. Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: June, 2009 **% of Goal Completion:** 5%
Actual Completion Date: **Status:** On Track
Comments: Project will improve service to reservoir and fire flows in southernmost section of City. Recommended as part of 2006 Water Master Plan.

Reeves Pump Station

Project Management: Ken Knatz **Project Number/ W.O.#:** 17405/ 17405
Budget: \$1,468,960
Funding Source: Water Acre. Fee Rsrv. Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: June, 2009 **% of Goal Completion:** 50%
Actual Completion Date: **Status:** On Track
Comments: Design is ongoing. Easement issues dating back to the Avenida Vista Hermosa Interchange have been discovered. Bidding and construction cannot proceed until easements are secured or property is dedicated and accepted by the City. Staff will be reviewing options with the City Attorney's office in consideration of the ongoing issues in completing/accepting Marblehead Coastal improvements.

Reservoir 8 Cathodic Protection

Project Management: Dave Rebensdorf **Project Number/ W.O.#:** 19405/ 19405
Budget: \$175,000
Funding Source: Water Deprec. Rsrv. Fund **Fiscal Year Goal:** 75% Design
Goal Completion Date: June, 2009 **% of Goal Completion:** 10%
Actual Completion Date: **Status:** On Track
Comments: RFP is complete and is ready for distribution.

Capital Improvement Program – 2nd Quarter Report

Reservoir 9 & 10 Rehabilitation Study and Lining

Project Management:	Ken Knatz	Project Number/ W.O.#:	19404/ 19404
Budget:	\$100,000	Fiscal Year Goal:	Complete Design
Funding Source:	Water Deprec. Rsrv. Fund	% of Goal Completion:	15%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			

Comments: City is working with original tank manufacturer to address concerns at Reservoir 10. Reservoir 9 has been scoped as a separate project.

Reservoir 10 and 6 Water Line (Land Acquisition)

Project Management:	D. Rebensdorf/ M. Fakhar	Project Number/ W.O.#:	14400/ 14400
Budget:	\$50,350	Fiscal Year Goal:	Complete Condemnation Process
Funding Source:	Water Acre. Fee Rsrv. Fund	% of Goal Completion:	15%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			

Comments: New offer letters were sent to the property owners. The best way to obtain easement is to condemn the easement portion of the property. Project is proceeding in that direction.

Upper Chiquita Reservoir Emergency Storage

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	16524/ 16524
Budget:	\$548,960	Fiscal Year Goal:	TBD
Funding Source:	Water Acre. Fee Rsrv. Fund	% of Goal Completion:	
Goal Completion Date:		Status:	Project By Others
Actual Completion Date:			

Comments: Santa Margarita Water District and Moulton Niguel Water District are teamed during the design and environmental process. Santa Margarita Water District is drafting a participation agreement.

Vera Cruz/ Vista Hermosa Water System Valving and Loop

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	18425/ 18425
Budget:	\$412,720	Fiscal Year Goal:	Complete Constr.
Funding Source:	Water Deprec.Rsrv. Fund	% of Goal Completion:	100%
Goal Completion Date:	October, 2008	Status:	Done
Actual Completion Date:	October, 2008		

Comments: Notice of completion was requested at the 11/3/08 City Council meeting.

Water System SCADA Implementation

Project Management:	D. Rebensdorf/ M. Fakhar	Project Number/ W.O.#:	13501/ 410391
Budget:	\$2,130,950	Fiscal Year Goal:	Start Constr.
Funding Source:	Water Deprec./Water Acr. Fee Rsrv. Funds	% of Goal Completion:	30%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			

Comments: Upgrade central SCADA at WRP is nearly complete. Design for the remote water sites is nearly complete. Bids were received for installation of four repeater sites, construction of radio repeater sites will be completed Fall, 2009.

Capital Improvement Program- 2nd Quarter Report

Well No. 8

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	16522/ 16522
Budget:	\$1,651,050		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	May, 2009	% of Goal Completion:	35%
Actual Completion Date:		Status:	On Track

Comments: Well has been drilled and casing is installed. Site mechanical, electrical and civil portion of project are under construction.

Water- Maintenance and Other Projects

Cathodic Protection System Evaluation

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	26402/ 26402
Budget:	\$119,910		
Funding Source:	Water Deprec. Rsrv. & Sewer Deprec. Resr. Funds	Fiscal Year Goal:	75% Design
Goal Completion Date:	June, 2009	% of Goal Completion:	15%
Actual Completion Date:		Status:	On Track

Comments: RFP is complete.

Dana Point Ocean Water Desalination Project

Project Management:	Bill Cameron	Project Number/ W.O.#:	38401/ 38401
Budget:	\$209,020		
Funding Source:	Water Acreage Fee Rsrv. Fund	Fiscal Year Goal:	TBD
Goal Completion Date:	June, 2009	% of Goal Completion:	
Actual Completion Date:		Status:	Project By Others

Comments: Agreement negotiated and approved by all public agencies participating in the desalination project feasibility study.

JRWSS Agency Projects

Project Management:	A.J. Howard/D. Rebensdorf	Project Number/ W.O.#:	27402/ 27402
Budget:	\$978,560		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Projects Identified in SCWD CIP Budget
Goal Completion Date:	June, 2009	% of Goal Completion:	40%
Actual Completion Date:		Status:	Project By Others

Comments: This is an assortment of CIP projects on the JRWSS importation line that are managed by South Coast Water District on behalf of the JRWSS Agencies.

JRWSS Del Avion Repairs

Project Management:	A.J. Howard/D. Rebensdorf	Project Number/ W.O.#:	27403/ 27403
Budget:	\$2,155,150		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June, 2009	% of Goal Completion:	40%
Actual Completion Date:		Status:	Project By Others

Comments: Contract awarded with Notice to Proceed to CCL Contracting, Inc. Contractor mobilizing, long lead

Capital Improvement Program – 2nd Quarter Report

materials on order.

JRWSS- Via Canon Easement Relocation

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	29403/ 29403
Budget:	\$1,000,000	Fiscal Year Goal:	TBD
Funding Source:	Water Other Agency Rsrv. Fund	% of Goal Completion:	
Goal Completion Date:		Status:	Project By Others
Actual Completion Date:			
Comments:			

Reservoir 9 & 12 Pipe Replacements

Project Management:	Ken Knatz	Project Number/ W.O.#:	26403 / 26403
Budget:	\$82,360	Fiscal Year Goal:	Complete Design
Funding Source:	Water Deprec. Rsrv. Fund	% of Goal Completion:	50%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			
Comments:	Infrastructure Engineering Corporation has been hired to design Reservoir 9 improvements. Improvements to Reservoir 9 are a priority; therefore, Reservoir 12 work has been removed from project scope.		

Water System Rehabilitation

Project Management:	A.J. Howard	Project Number/ W.O.#:	24401 / 24401
Budget:	\$250,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Water Deprec. Rsrv. Fund	% of Goal Completion:	50%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			
Comments:			



City of San Clemente

3rd Quarter Report

FY 2009

George Scarborough, City Manager

Pall Gudgeirsson, Assistant City Manager/
City Treasurer



City of San Clemente City Manager

George Scarborough, City Manager

Phone: 361-8322 Fax: 361-8283

scarboroughg@san-clemente.org

May 11, 2009

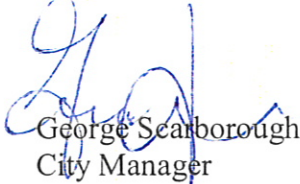
Honorable Mayor and Councilmembers:

Submitted for your review is the City of San Clemente's 3rd quarter report for the period ending March 31, 2009. The intent of this report is to provide the Council, staff and citizens with an overview of the financial condition of the City for the 2009 fiscal year.

The report also contains an update of the City's performance measurement system and capital improvement program.

Please feel free to call me if you have any questions regarding this report.

Sincerely,



George Scarborough
City Manager



January – March 2009

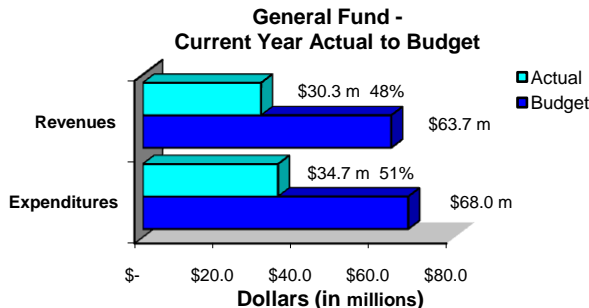
CURRENT FINANCIAL CONDITION

The effects of the national recession continue to impact the City's finances. Overall revenues are slightly below the third quarter of the prior year. Revenues are being closely monitored. Expenditures are being examined closely and have been reduced to offset a portion of the lower revenue projections. The City will maintain a positive operating position and the overall financial condition remains stable. Third quarter revenues are typically below expenditures as a result of the timing of property tax receipts, the City's major revenue source.

GENERAL FUND


General Fund revenues total \$30.3 million or 60% of an adjusted \$50.1 million budget as compared to \$31.0 million or 63% for the previous fiscal year. In total, receipts are down \$721,000 from last fiscal year with declines in permits and fees, sales taxes and service charges. Secured property taxes and fines increase when compared to the prior year.


General Fund expenditures total \$34.7 million or 64% of the adjusted budget of \$54.4 million. Expenditures are down \$2.5 million compared to the prior years' third quarter.





GENERAL FUND REVENUES


Revenues by Category	Budget	YTD Actual	%
Property Taxes	25,403,000	15,113,831	59%
Sales Tax	7,429,000	4,248,900	57%
Transient Occ. Tax	1,500,000	902,259	60%
Other Taxes	2,245,000	829,316	37%
Permits & Fees	2,208,730	1,277,264	58%
Intergovernmental	792,060	315,745	40%
Service Charges	3,608,200	2,850,056	79%
Fines	990,500	768,140	78%
Interest & Rents	2,203,930	1,607,237	73%
Sale of Property	13,620,000	0	0%
Interfund Transfers	3,688,090	2,406,209	65%
Balance, YTD	63,688,510	30,318,957	48%


➤ **Property Taxes:**  Property taxes total \$15.1 million or 59% of a \$25.4 million budget. Secured taxes increased by \$183,000 from the prior year. However, supplemental roll and property transfer taxes have declined due to the current slowdown in property sales transactions and year-end projections will be lower than the budget amounts. In total, property taxes are projected to be \$25.0 million or \$400,000 lower than budget.


➤ **Sales Tax:**  Sales taxes amount to \$4.2 million, compared to \$4.7 million in the prior year. Current year taxes are lower than the prior year due to misallocated payments and lower public safety sales taxes. In FY 2008, the City received over \$500,000 in sales taxes that the State Board of Equalization determined did not originate from San Clemente. A company with an office in the Rancho San Clemente business park coordinated installation of solar panels, but it was determined that the actual sales transactions occurred in a different office. Public safety sales tax, which is based upon countywide sales transactions, has been impacted by the downturn in the economy. Public safety sales taxes are \$40,000 lower than last year.

➤ **Transient Occupancy Taxes (TOT):**  Transient occupancy taxes declined by \$94,000 from the prior year to \$902,000. Year-end projections for TOT have been lowered from \$1.5 million to \$1.35 million.

➤ **Permits & Fees:**  Permits & Fees amount to \$1.3 million or 58% of budget as compared to \$1.7 million or 79% for the prior year. Construction permit revenue is currently \$474,000 and will be \$200,000 short of the budget projection of \$698,500 by year-end.


➤ **Intergovernmental:**  Intergovernmental revenue totals \$316,000 compared to \$437,000 in the prior year. Motor vehicle fees are \$100,000 lower than the prior year's third quarter and projected revenue is anticipated to be \$200,000 by year-end.


➤ **Service Charges:**  Services charges are \$2.9 million, which is \$170,000 lower than last year, with a decline in revenue from planning fees (\$218,000) and parking meters (\$97,000), offset by an increase in ambulance service charges (\$196,000). Ambulance service charges are projected to exceed budget by \$150,000 at year-end.

➤ **Fines:**  Fine revenue totals \$768,000 or 78% of a \$960,500 budget. Parking citation revenues account for the majority of the revenues in this



category with \$480,000 received. Fines are expected to exceed budget by \$80,000 at year-end.

➤ **Interest & Rents:**  Investment earnings amount to \$515,000, compared to \$587,000 in the prior year. Current yield for the City's investment portfolio equals 2.78%, as compared to 4.17% as of March 31, 2008.

➤ **Interfund Transfers:**  Interfund transfers total \$2.4 million or 65% of budget because a \$70,000 transfer from the Gas Tax Fund which supports an Associate Engineer position will not be made until year-end.

GENERAL FUND EXPENDITURES 

Expenditure by Type	Budget	YTD Actual	%
Salaries	11,444,380	7,915,651	69%
Benefits	4,640,810	3,142,906	68%
Supplies	1,123,200	641,938	57%
Contractual Services	24,293,445	16,120,548	66%
Other Charges	1,239,530	802,760	65%
Capital Outlay	3,661,840	1,111,241	30%
Interdepartmental	3,596,100	2,723,231	76%
Transfers & Debt	18,042,210	2,200,189	12%
Total	68,041,515	34,658,464	51%

Expenditure by Dept	Budget	YTD Actual	%
General Government	4,266,430	2,971,290	70%
City General	20,700,780	3,815,653	18%
Police	11,920,220	8,437,482	71%
Fire	6,497,990	4,765,024	73%
Comm. Development	5,318,395	3,130,418	59%
Public Works	8,796,250	5,086,771	58%
Beaches, Parks & Rec	10,541,450	6,451,826	61%
Total	68,041,515	34,658,464	51%

All departments are within budgeted expenditures through the first quarter of the fiscal year. City General, at 18% of budget, is low due to one-time transfers which will be re-budgeted when proceeds from the sale of the 9 acre parcel are received.

ENTERPRISE FUNDS

The following tables summarize the operating revenues, operating expenses, and changes in operating fund working capital for enterprise funds including Water, Sewer, Golf, Storm Drain and Clean Ocean funds.

Revenues 

Revenue	Budget	YTD Actual	%
Water Fund	13,906,740	8,462,849	61%
Sewer Fund	7,373,450	4,787,754	65%
Golf Fund	2,557,500	1,774,950	69%
Storm Drain Fund	1,215,340	780,494	64%
Clean Ocean Fund	2,194,060	1,460,120	67%

Water revenues are up by 3% compared to the prior year's quarter, when a one-time payment of \$260,000 from JWRSS, which was treated as operating revenue in FY 2008, is excluded. Overall demand for water is down from the previous year. Sewer revenue is flat

when compared to the previous year, but is tracking 4%, or approximately \$200,000, below budget for the current fiscal year. Golf course revenue is \$112,000 higher as a result of the \$3 fee increase per round put in place last fiscal year. Storm Drain and Clean Ocean revenues are in line with budget expectations.

Expenses 

Expenses	Budget	YTD Actual	%
Water Fund	15,215,470	10,001,457	66%
Sewer Fund	7,547,040	5,516,335	73%
Golf Fund	2,414,950	1,534,411	64%
Storm Drain Fund	1,279,210	938,412	73%
Clean Ocean Fund	3,296,790	1,418,206	43%

Water expenses are down \$162,000 compared to the prior year as a result of fewer maintenance projects in the current year. Expenses are in line with budget expectations. Sewer expenses are \$246,000 higher than the previous year. Increased expenses include \$90,000 of property insurance, \$63,000 of chemical supplies, \$25,000 in maintenance, and \$62,000 of landfill fees. Landfill fees and chemical supplies have increased dramatically in the past year.

Clean Ocean expenses are well below the 75% level due to the delay in maintenance project activity. Golf and Storm Drain expenses are in line with budget through the third quarter of the fiscal year.

Working Capital 

Working Capital	Budget	YTD Actual	%
Water Fund	2,422,880	2,193,002	91%
Sewer Fund	1,475,305	920,314	62%
Golf Fund	407,941	505,930	124%
Storm Drain Fund	1,182,816	1,088,768	92%
Clean Ocean Fund	800,208	1,944,852	243%

The Sewer fund working capital balance is below budget at the end of the third quarter. Revenues lag expenditures throughout the year because utility billing in one month in arrears. The Sewer fund balance should exceed budget by fiscal year-end.

The Storm Drain fund balance is slightly below the budget amount, again due to the timing of revenue receipts during the third quarter. The fund is expected to end the year with the actual fund balance greater than the budget amount.

WHAT'S NEXT

➤ **FY 2010 Budget workshop:** Public meeting to review the FY 2010 Proposed Budget on Thursday, May 21, 2009 at 2:30 p.m. in the Council chambers at City Hall.

➤ Detailed budgetary information for the General fund and all other funds can be found at the following link:

[Click here for financial detail](#)



Performance Measurement System

City Manager				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 3rd Qtr	2008-09 Y-T-D
Budget:	\$526,060	\$542,580	\$147,868	\$376,790
Efficiency:				
Percent of customer service requests or complaints resolved or informed of proposed action within 10 days	95.0%	95.0%	95.0%	95.0%
Effectiveness:				
Percentage of projects and work-plans on schedule and within budget*	67.5%	90.0%	N/A	N/A
* Annual measurement				

City Clerk				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 3rd Qtr	2008-09 Y-T-D
Budget:	\$770,228	\$729,680	\$218,318	\$517,397
Workload Outputs:				
Number of City Council agendas/packets posted 7 days prior to meeting	35	40	9	28
Number of formal public records requests	141	200	31	105
Number of City Council minutes finalized	33	24	11	36
Effectiveness:				
Percentage of agendas/packets provided at least 7 days prior to the meeting	100.0%	100.0%	100.0%	100.0%
Percentage of legal notices that met legal deadlines	100.0%	100.0%	100.0%	100.0%
Percentage of public records requests responded to within 10 days	100.0%	100.0%	100.0%	100.0%
Percentage of Council meeting minutes that accurately reflect meeting content and actions	100.0%	100.0%	100.0%	100.0%
Percentage of Council minutes input into Legislative History within 15 days of Council approval	100.0%	100.0%	100.0%	100.0%

Performance Measurement System

Finance & Administrative Services/City Treasurer				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 3rd Qtr	2008-09 Y-T-D
Budget:	\$555,552	\$436,950	\$119,664	\$321,279
Efficiency:				
Percentage of quarterly reports completed within the end of the month after the financial close of the quarter.	100.0%	100.0%	100.0%	100.0%
Rate of return on investments compared to The City benchmark (City rate/Benchmark rate)*	3.40% vs. 2.81%	4%/ 3.50%	4.08%/ 2.01%	6.64%/ 1.48%
Effectiveness:				
General Fund revenues forecast within 98% of projections*	97.6%	98.0%	N/A	N/A
Percentage of City operating funds in balance*	96.8%	100.0%	N/A	N/A
Percentage of adopted fiscal policies in compliance*	100.0%	100.0%	N/A	N/A

* Annual measurement.

Finance				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 3rd Qtr	2008-09 Y-T-D
Budget:	\$1.3M	\$1.8M	\$463,828	\$1.3M
Workload Outputs:				
Number of Accounts Payable checks issued	9,111	9,350	2184	7203
Number of random petty cash audits performed per Year	8	8	8	8
Number of purchasing documents processed	174	400	35	141
Number of business licenses issued	5,428	5,000	2,458	4,070
Efficiency:				
Average cost to issue an Accounts Payable check	\$6.91	\$6.60	\$7.81	\$7.21
Effectiveness:				
Percentage of financial transactions posted within established target dates	96.6%	95.0%	96.7%	96.9%
Percentage accuracy of financial transactions within established accuracy rates	100.0%	100.0%	100.0%	100.0%
Percentage of required financial reports submitted to applicable agencies or customers within established target dates	98.0%	100.0%	99.0%	98.3%
Percentage of receivables written off	0.00%	1.00%	0.20%	0.60%
Percentage of receivables over 60 days old	17.5%	15.0%	31.9%	29.9%
Percent of purchases/contracts completed within established timeframes	100.0%	100.0%	100.0%	100.0%
Percentage of business license applications processed within 2 business days	100.0%	100.0%	100.0%	100.0%

Performance Measurement System

Human Resources				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 3rd Qtr	2008-09 Y-T-D
Budget:	\$634,340	\$677,690	\$174,189	\$439,807
Workload Outputs:				
Number of recruitments	45	48	4	13
Number of hours of employee training programs administered	2348	350	512	932
Efficiency:				
Percentage of recruitments that were completed within the established timeline	100.0%	100.0%	100.0%	100.0%
Effectiveness:				
Percentage of inquiries (public & internal) receiving initial response within 1 business day	90.0%	95.0%	90.0%	90.0%

Information Technology				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 3rd Qtr	2008-09 Y-T-D
Budget:	\$1.2M	\$1.42	\$372,641	\$1.0M
Workload Outputs:				
Number of workstation computers administered	240	240	241	241
Number of server computers administered	24	28	23	23
Efficiency:				
Percentage of operational servers (server uptime)	98.6%	99.9%	99.2%	98.9%
Percentage of operational workstations (workstation uptime)	100.0%	98.0%	99.8%	99.9%
Percentage of Data Com that is operational (datacomm uptime)	99.1%	99.9%	99.3%	99.4%
Effectiveness:				
Percent of requests for computer help desk services resolved within 3 working days	99.9%	100.0%	100.0%	100.0%

Performance Measurement System

Contract Police Services				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 3rd Qtr	2008-09 Y-T-D
Budget:	\$11.3M	\$11.9M	\$2.7M	\$8.4M
Workload Outputs:				
Number of total calls for service	27,776	28000	4,445	18,686
Number of emergency calls received (Priority 1)	276	300	59	221
Number of traffic collision reports	358	350	51	263
Number of Part 1 crimes committed per 1,000 population	1.10	1.25	1.06	1.09
Efficiency:				
Average response time from receipt to on-scene emergency calls	3:79	5:00	5:63	5:52
Percentage of preventative patrol time - day shift (6:00 a.m. to 6:00 p.m.)	43.8%	40.0%	56.7%	44.6%
Percentage of preventative patrol time - day shift (10:00 a.m. to 8:00 p.m.)	36.3%	40.0%	82.3%	44.9%
Percentage of preventative patrol time - night shift (6:00 p.m. to 6:00 a.m.)	32.5%	40.0%	57.0%	41.4%
Percentage of preventative patrol time - night shift (5:00 p.m. to 3:00 a.m.)	35.3%	40.0%	55.7%	44.3%
Effectiveness:				
Percentage of emergency calls responded to in 5 minutes or less	88.7%	95.0%	92.3%	95.2%
Percentage change in Part I crimes from prior year current year	2.8%	1.0%	-6.0%	-2.9%

Performance Measurement System

Contract Fire Services				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 3rd Qtr	2008-09 Y-T-D
Budget:	\$6.2M	\$6.5M	\$1.6M	\$4.8M
Workload Outputs:				
Number of emergency calls	2,618	3,000	631	1,956
Number of new construction fire inspections performed	824	500	82	346
Number of fire inspections performed	755	1,000	224	679
Number of fire plan checks completed	440	500	69	248
Efficiency:				
Average response time for emergency calls	5:52	7:00	6:05	6:06
Effectiveness:				
Percentage of calls with response time within 7 minutes	76.0%	85.0%	72.0%	71.7%
Percentage of technical on-site inspections scheduled within 24 hours	100.0%	90.0%	100.0%	100.0%
Percentage of all plan checks completed within adopted turn around time goals based on plan types	100.0%	90.0%	100.0%	100.0%
Percentage of 5 day turn around plan checks completed within goal	100.0%	90.0%	100.0%	100.0%
Percentage of 10 day turn around plan checks completed within goal	100.0%	90.0%	100.0%	100.0%

Community Development Administration				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 3rd Qtr	2008-09 Y-T-D
Budget:	\$333,241	\$321,910	\$83,311	\$230,250
Workload Outputs:				
Number of Home Rehab Projects completed	6	8	2	2
Number of Commercial Rehab Grants provided	5	6	3	5
Efficiency:				
Percentage of projects and work-plans completed on schedule and within budget	43.5%	90.0%	65.0%	42.7%
Effectiveness:				
Percentage of authorized grants expended RDA	50.0%	100.0%	66.0%	56.7%
Percentage of authorized grants expended CDBG	51.8%	95.0%	59.0%	45.7%
Percentage of customer service requests or complaints resolved or informed of proposed action within 10 days	90.8%	90.0%	91.0%	90.7%

Performance Measurement System

Building				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 3rd Qtr	2008-09 Y-T-D
Budget:	\$2.0M	\$2.1M	\$476,581	\$1.3M
Workload Outputs:				
Number of building permits issued	4,282	4,200	673	1,710
Number of building inspections completed	24,619	27,000	4,338	10,896
Effectiveness:				
Percentage of new projects: First review completed within 15 work days	94.8%	90.0%	96.8%	97.4%
Percentage plan review rechecks: Reviewed within 10 work days	82.0%	90.0%	86.9%	90.0%
Percentage of building inspection requests responded to within 24 hours	100.0%	100.0%	100.0%	100.0%
Percentage response to the public at the counter in 10 minutes	75.9%	70.0%	82.8%	79.9%
Percentage response to phone inquiries in 24 hours	97.5%	90.0%	96.9%	97.9%
Planning				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 3rd Qtr	2008-09 Y-T-D
Budget:	\$1.4M	\$2.1M	\$409,128	\$1.1M
Workload Outputs:				
Number of planning applications completed	96	120	28	88
Number of zoning plan checks completed	567	890	78	328
Number of people assisted at counter/over phone	9,718	10,100	2,170	6,695
Efficiency:				
Percentage of cost recovery (measured by amount of permit fees compared to current planning staff costs)	58.4%	97.0%	31.7%	38.3%
Effectiveness:				
Percentage of new projects: First review completed within 15 work days	90.0%	80.0%	100.0%	95.4%
Percentage plan review rechecks: Reviewed within 10 work days	86.5%	80.0%	100.0%	95.0%
Meet accepted norm processing time on 95% of applications processed (once deemed complete and prior to public hearing):				
Zoning Administrator Projects (accepted norm: 7 weeks)	95.8%	87.0%	100.0%	100.0%
Planning Commission Projects (accepted norm: 18 weeks)	98.8%	95.0%	97.3%	97.2%
City Council Projects (accepted norm: 22 weeks)	100.0%	95.0%	94.3%	98.1%
Percentage of public calls returned within one business day	98.7%	95.0%	98.4%	98.7%

Performance Measurement System

Code Compliance				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 3rd Qtr	2008-09 Y-T-D
Budget:	\$818,349	\$803,590	\$158,502	\$486,567
Workload Outputs:				
Number of code compliance cases completed	2195	1750	559	1,913
Number of code compliance cases opened by code volunteers	588	450	142	354
Number of code compliance cases closed by code volunteers	566	450	125	358
Efficiency:				
Number of code enforcement cases resolved (per code enforcement officer FTE)	1663	1350	434	1555
Effectiveness:				
Percent reduction in code violations	75.0%	75.0%	75.0%	75.0%
Percentage of calls returned within 24 hours	99.0%	96.0%	97.4%	98.8%
Percentage of issues reviewed and resolved within 10 work days	99.2%	80.0%	99.4%	99.7%
Percentage of Weed Abatement notification letters mailed to owners of vacant properties by April 1	100.0%	100.0%	N/A	N/A
Percentage of City-owned vacant properties cleared by May 15	100.0%	100.0%	N/A	N/A
Percentage of privately-owned non-compliant (not cleared by property owner) vacant properties by July 1	100.0%	100.0%	N/A	N/A

Performance Measurement System

Engineering				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 3rd Qtr	2008-09 Y-T-D
Budget:	\$4.2M	\$4.7M	\$648,875	\$2.4M
Workload Outputs:				
Number of permits issued	266	160	62	181
Number of miles of streets designed/constructed	3.71/6.47	4.00/4.50	1.27/0.48	2.76/3.17
Efficiency:				
Percentage of project applications/ improvement plans reviewed within 15 working days (1 st plan check)	98.3%	80.0%	100.0%	100.0%
Percentage of project applications/ improvement plans reviewed within 10 working days (additional plan checks)	94.6%	80.0%	100.0%	96.4%
Effectiveness:				
Street Design: Percentage of budgeted target met	75.0%	85.0%	32.0%	70.0%
Street Construction: Percentage of budgeted target met	158.9%	85.0%	11.0%	70.0%
Percentage of programmed CIP project tasks completed	90.8%	80.0%	100.0%	100.0%
Percentage of Public Works CIP projects completed within budget	100.0%	85.0%	100.0%	63.3%

Performance Measurement System

Maintenance				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 3rd Qtr	2008-09 Y-T-D
Budget:	\$3.1M	\$3.3M	\$804,126	\$2.3M
Workload Outputs:				
Number of potholes repaired	486	400	117	352
Number of signs repaired or replaced	1748	1800	431	1,363
Number of work orders received/completed by Facilities Maintenance Section	1089	800	222	682
Number of street light/traffic signal repairs	786	850	162	545
Number of USA responses (Underground Service Alerts)	749	1,100	176	504
Efficiency:				
Average sq. ft. of pothole repairs provided per day of service	420.4	400	476.7	511.8
Average # of signs maintained per hour of service provided	4.1	3	4	4
Average miles of streets swept per day of scheduled service	80.8	75	94	90.6
Effectiveness:				
Percentage of pothole service requests repaired within 3 working days	100.0%	95.0%	100.0%	100.0%
Percentage of signage repair requests responded to and completed within 3 working days	100.0%	99.0%	100.0%	100.0%
Percentage of street sweeping service requests responded to within 3 working days	100.0%	98.0%	100.0%	100.0%
Percentage of facilities maintenance work orders responded to in 3 working days	100.0%	85.0%	100.0%	100.0%
Percentage of street light / traffic signal service Requests completed within 3 working days	100.0%	99.0%	100.0%	100.0%
Percentage of USA service requests completed within 3 working days	100.0%	100.0%	100.0%	100.0%

Performance Measurement System

Water				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 3rd Qtr	2008-09 Y-T-D
Budget:	\$14.5M	\$15.2M	\$3.1M	\$10.0M
Workload Outputs:				
Number of maintenance procedures at reservoirs, pump stations, valves, hydrants and operating equipment	3,334	3,000	837	2,652
Number of miles of planned leak detection on water pipeline	151.8	150	38.6	116.6
Groundwater production from wells (acre feet/year)	476.1	600	99.8	427.5
Efficiency:				
Number of non-compliant events with state and federal requirements	0	0	0	0
Percentage of system water loss	6.5%	4.5%	4.0%	3.8%
Effectiveness:				
Percentage of monitoring samples in full compliance	100%	100%	100%	100%
Number of emergency calls / Percentage of time responding within 15 minutes during working hours	615/ 98.8%	1000/ 98%	148/ 97.9%	427/ 97.8%
Number of emergency calls / Percentage of time responding within 30 minutes during non-working hours	948/ 97.6%	740/ 98%	171/ 97.6%	620/ 98.1%
Sewer				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 3rd Qtr	2008-09 Y-T-D
Budget:	\$7.3M	\$7.5M	\$1.9M	\$5.5M
Workload Outputs:				
Millions of gallons treated per day (average)	4.12	4.20	4.11	4.06
Number of maintenance procedures at treatment plant, pump stations and recycled water facilities	2,519	2,500	981	2730
Number of samples analyzed	18,442	18,000	3,928	12,388
Number of miles of planned video inspections on sewer collection system	26.6	25.0	5.7	24
Number of miles of planned cleaning procedures on sewer collection system	190	155.0	46.5	128.2
Reclaimed water delivered annually (millions of gallons)	199.7	210.0	20.4	138.4
Efficiency:				
Number of non-compliant events with state and federal waste discharge requirements (target = 0)	8	0	0	0
Effectiveness:				
Number of emergency calls / percentage of time responding within 15 minutes during working hours	59/ 100%	100/ 100%	27/ 100.0%	69/ 99.1%
Number of emergency calls / percentage of time responding within 30 minutes during non-working hours	331/ 99%	450/ 98%	47/ 97.0%	231/ 97.1%

Performance Measurement System

Storm Drain				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 3rd Qtr	2008-09 Y-T-D
Budget:	\$1.0M	\$1.3M	\$335,756	\$938,412
Workload Outputs:				
Number of miles of storm drain pipelines cleaned	3.8	2.5	0.6	0.8
Number of miles of storm drain video inspection	1.5	5	1.7	2.7
Number of catch basins cleaned/inspected/ stenciled	1665	1,200	455	500
Efficiency:				
Percentage of storm drain pipelines cleaned annually	6.1%	4.0%	1.0%	1.3%
Percentage of storm drain system inspected Annually	2.4%	8.0%	2.7%	4.3%
Percentage of catch basins cleaned/inspected Annually	88.6%	64.0%	24.2%	26.6%
Effectiveness:				
Number of emergency calls/percentage of time responding within 15 minutes during working hours	24/ 100%	31/ 100%	7/ 100%	19/ 100%
Number of emergency calls/percentage of time responding within 30 minutes during non- working hours	54/ 100%	51/ 100%	2/ 100%	16/ 100%
Solid Waste				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 3rd Qtr	2008-09 Y-T-D
Budget:	\$148,673	\$178,950	\$37,767	\$124,892
Workload Outputs:				
Total % of residential waste diverted from landfill	50.2%	50.0%	48.7%	49.6%
Total % of commercial waste diverted from landfill	45.5%	50.0%	46.3%	46.0%
Total % of construction & demolition waste diverted from landfill	48.1%	50.0%	45.0%	46.7%
Effectiveness:				
Total % of overall diversion from landfill	55.6%	50.0%	64.2%	64.7%

Performance Measurement System

Clean Ocean				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 3rd Qtr	2008-09 Y-T-D
Budget:	\$1.7M	\$3.3M	\$496,300	\$1.4M
Workload Outputs:				
Number of commercial and municipal storm water inspections conducted	324	300	56	223
Number of construction storm water inspections conducted	1676	500	818	2366
Number of enforcement actions issued	387	500	104	294
Number of staff trainings and/or public outreach Initiatives	51	50	22	44
Efficiency:				
Number of storm water inspections per FTE	1676	New	409	1183
Number of enforcement actions per FTE	419	500	52	147
Number of "impressions" made through educational efforts	4,388,486	3,000,000	2,593,510	5,066,656
<i>** "impressions" refers to the estimated number of individuals receiving education</i>				

Contract Fleet Maintenance				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 3rd Qtr	2008-09 Y-T-D
Budget:	\$1.1M	\$1.1M	\$235,369	\$720,953
Workload Outputs:				
Total number of vehicles maintained	144	144	141	143
Efficiency:				
Percentage of reworks relative to total work orders	0.0%	4.0%	0.4%	0.3%
Effectiveness:				
Percentage of fleet available per month	99.4%	94.0%	99.3%	99.5%
Percentage of scheduled preventative maintenance completed each month	100.0%	90.0%	100.0%	100.0%

Performance Measurement System

Beaches, Parks & Recreation Administration				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 3rd Qtr	2008-09 Y-T-D
Budget:	\$521,720	\$567,050	\$121,312	\$354,038
Efficiency:				
Number of project change orders, professional services agreement amendments, and project budget amendments (Goal: minimize change and amendments)	9	0	2	3
Percentage of assignments and capital improvement projects completed on-time and within budget	97.5%	100.0%	100.0%	100.0%
Effectiveness:				
Level of community satisfaction with project results	100.0%	100.0%	100.0%	100.0%
Percentage of time customer requests for service or complaints resolved within 10 working days of receipt	100.0%	100.0%	100.0%	100.0%

Parks & Beach Maintenance				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 3rd Qtr	2008-09 Y-T-D
Budget:	\$5.5M	\$5.6M	\$1.0M	\$2.9M
Workload Outputs:				
Number of landscaped acres maintained	272.51	295.21	272.51	272.51
Number of trees trimmed	2,136	2,000	944	2,209
Efficiency:				
Ratio of acres of landscapes monitored per contract inspector	68.1	73.8	68.1	68.1
Effectiveness:				
Number of trees requiring trimming per year in order to maintain an average 7-year cycle	1,350	2,000	450	1,350
Percentage of trees trimmed to maintain an average 7-year trimming cycle	100.0%	100.0%	100.0%	100.0%
Maintain parks at established levels measured on a scale of A-F: <i>A-excellent, B- above average, C- average, D- low level, F-minimum level per the 1999 Parks & Rec. Master Plan.</i>				
Maintenance level of beaches (target level = C)	C	C+	C	C
Maintenance level of parks (target level = C)	C	C	C	C
Maintenance level of park sports fields (target level = B)	B	B	B	B
Maintenance level of streetscapes (target level = C)	C	C+	C	C

Performance Measurement System

Recreation				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 3rd Qtr	2008-09 Y-T-D
Budget:	\$2.9M	\$3.0M	\$673,872	\$2.2M
Workload Outputs:				
Number of adult aquatic enrollment	1,378	1,700	343	1,519
Number of youth aquatic enrollment	2,807	2,000	408	1,245
Number of adult recreation/sports enrollments	1,523	1,900	1,124	2,460
Number of youth recreation/sports enrollments	12,565	14,000	2,428	7,791
Number of special / partnership events	37	27	7	37
Number of facility rentals	0	390	161	551
Efficiency:				
Percentage of total expenditures recovered by revenues	0.0%	55.0%	0.0%	0.0%
Effectiveness:				
Percentage customer satisfaction response of satisfactory or above for recreation and leisure classes/facility rentals*	99.4%	90.0%	100.0%	94.4%
Percent of youth classes reaching target attendance (enrollment/max. capacity)	78.0%	85.0%	74.0%	78.1%
Percent of adult classes reaching target attendance (enrollment/max. capacity)	74.0%	80.0%	87.3%	83.0%
Percent of registrations taken on-line	18.7%	20.0%	40.2%	31.5%

* Annual measurement

Performance Measurement System

Golf Operating				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 3rd Qtr	2008-09 Y-T-D
Budget:	\$2.2M	\$2.4M	\$473,498	\$1.5M
Workload Outputs:				
Number of golf course acres maintained	133	133	133	133
Number of golf rounds played - projected	90,000	90,000	22,500	67,500
Efficiency:				
Total revenue generated by the Golf Course	\$2.6M	\$2.5M	\$569,322	\$2.0M
Total expenses generated by the Golf Course	\$2.1M	\$2.4M	\$473,498	\$1.534M
Percentage cost of recovery	133%	104%	121%	133%
Tee slots available (figure based on foursomes only)	92,873	92,660	19,662	64,991
Tee slots used	95,898	90,000	20,636	69,456
Percentage utilization	104.2%	97.0%	105.2%	107.1%
Effectiveness:				
Percentage of trees trimmed to maintain a 7-year cycle	103.0%	100.0%	18.0%	46.0%
Percentage of rolling stock receiving timely preventative maintenance twice annually	100.0%	100.0%	100.0%	100.0%
Percentage of booked group events that rate experience satisfactory or higher	99.2%	100.0%	100.0%	100.0%
Maintenance quality of golf course retained at a level B (on a scale of A-F)	B	B	B	B
Marine Safety				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 3rd Qtr	2008-09 Y-T-D
Budget:	\$1.3M	\$1.4M	\$254,343	\$970,720
Workload Outputs:				
Number of beach visitors (estimate)	2,658,300	2,800,000	309,500	1,664,660
Number of swimmer rescues	4,519	3,300	3	3300
Number of preventative actions performed by lifeguards	38,462	27,123	522	30,977
Number of calls for medical aid	1,304	1,300	31	748
Number of people reached through public education programs	18,845	18,000	950	16,950
Number of calls for law enforcement	9,190	7,900	858	4,542
Efficiency:				
Percentage of swimmer rescues responded to in 1 minute or less	100.0%	100.0%	100.0%	100.0%
Percentage of calls for medical aids responded to in 5 minutes or less	100.0%	100.0%	100.0%	100.0%
Percentage of calls for law enforcement responded to in 5 minutes or less	100.0%	100.0%	100.0%	100.0%
Effectiveness:				
Percentage of swimmer rescues without a drowning	100.0%	100.0%	100.0%	100.0%

Performance Measurement System

Animal Shelter				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 3rd Qtr	2008-09 Y-T-D
Budget:	\$1.3M	\$1.3M	\$341,435	\$975,242
Workload Outputs:				
Number of Dogs Licensed during the year	5,635	5,600	1,268	3,325
Efficiency:				
Percent of renewal notices mailed within 30 days of expiration	100.0%	100.0%	100.0%	100.0%
Percent of after hours emergency calls answered within 45 minutes	100.0%	100.0%	100.0%	100.0%
Percent of calls for service handled within 24 hours	95.4%	95.0%	97.3%	97.3%
Effectiveness:				
Number of formal educational occasions per quarter	3	3	5	12
Number of Veterinary hospital volunteers recruited	2	2	2	6
Number of volunteer fund raising events promoted	8	8	2	5
Number of grants for fundraising submitted to increase CASA services	0	0	0	0
Number of patrols of Parks and Beaches per year	1,021	1,000	220	625
Number of enforcement actions per year	481	500	130	446

City of San Clemente Capital Improvement Program Quarterly Report

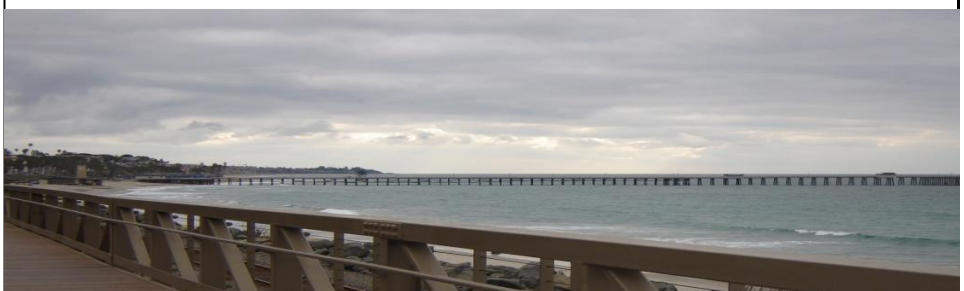
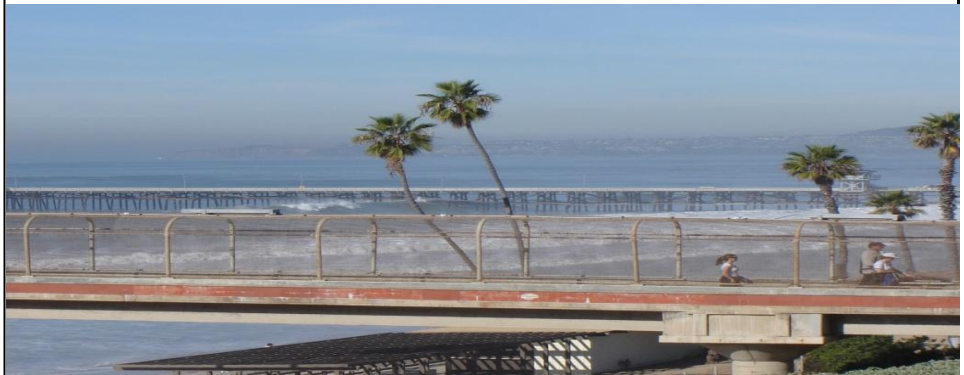
March 31, 2009

FY 2009 CIP 3rd Quarter Summary

□ 123 CIP and
Maintenance Projects
Totaling \$94.5M

□ 79 CIP Projects
Totaling \$82.6M

□ 44 Maintenance
Projects Totaling
\$11.9M



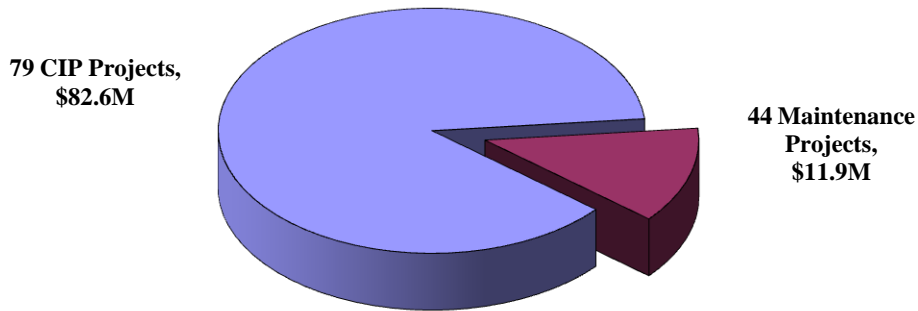
Capital Improvement Program- 3rd Quarter Report

Program Summary

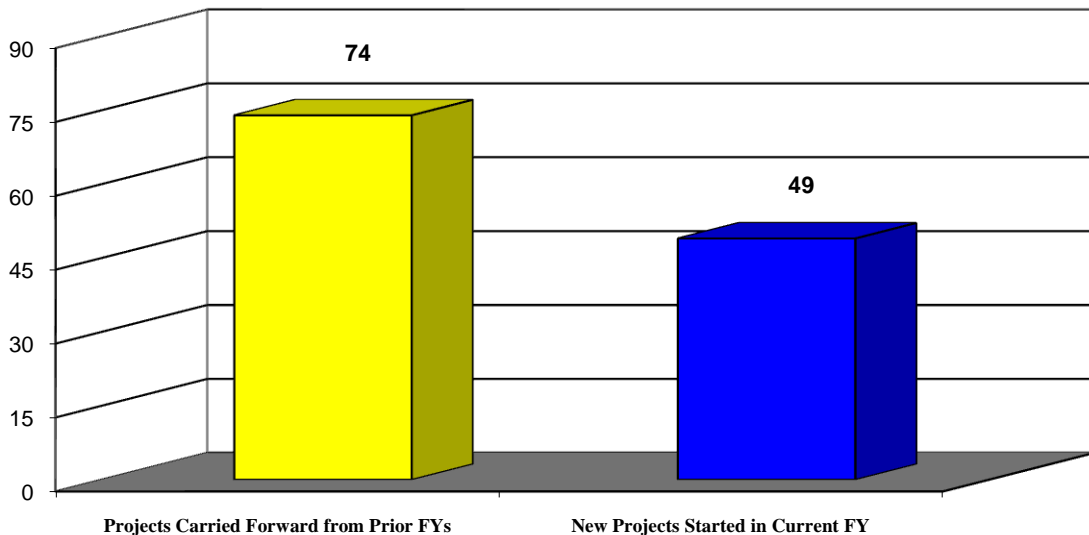
The Capital Improvement Program report provides the Mayor, City Council and community the status of projects in the current FY 2009 and establishes a commitment for the scheduled delivery of projects. The City's Capital Improvement Program remains strong and active. Most areas in the City have seen improvements to their community facilities in the form of parks, streets, pier, water, sewer, storm drain and other infrastructure improvement projects.

The FY 2009 Capital Improvement Program consists of 123 projects for a total budget of \$94.5 million. A total of 74 projects were started in the prior fiscal years for completion in FY 2009. There are 79 CIP projects and 44 Maintenance and Study projects.

FY 2009 CIP and Maintenance Projects: \$94.5 Million

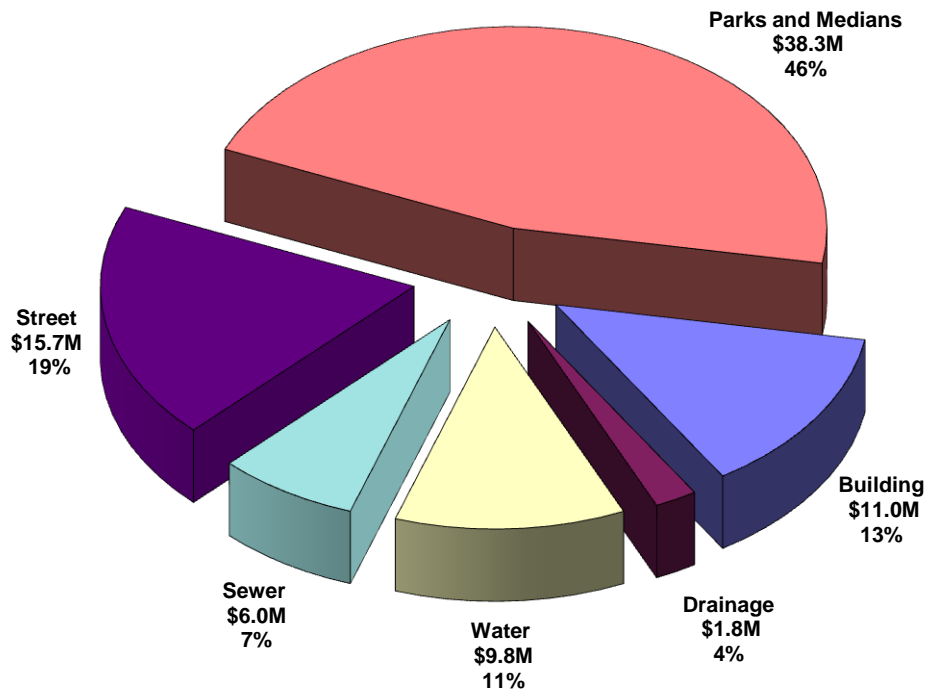


123 Total CIP and Maintenance Projects: Carried Forward vs. Projects Started in Current FY

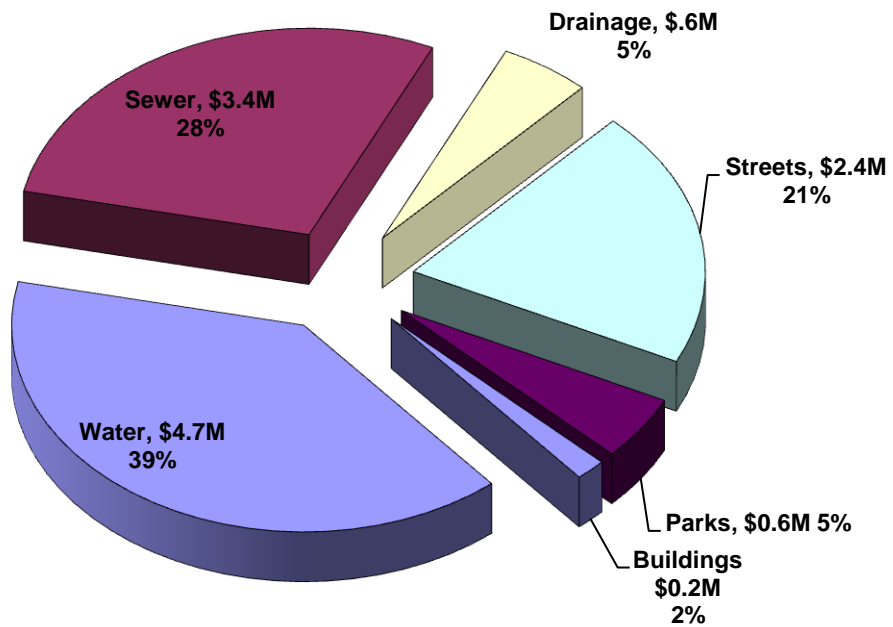


Capital Improvement Program – 3rd Quarter Report

CIP Projects \$82.6 Million

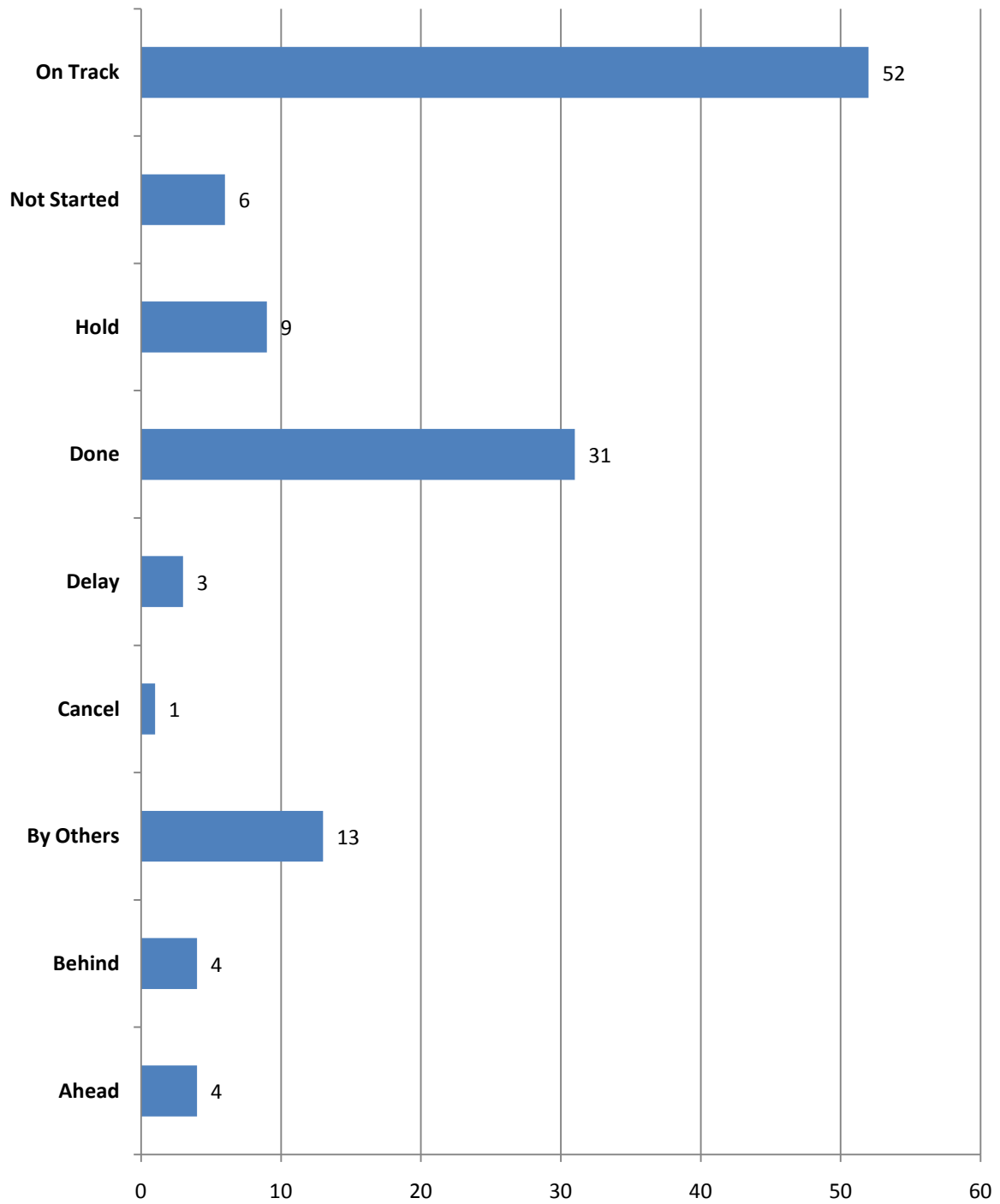


Maintenance Projects \$11.9 Million



Capital Improvement Program- 3rd Quarter Report

Project Status



Capital Improvement Program – 3rd Quarter Report

Schedule Changes

Projects are often re-scoped to take advantage of additional funding or to address the changing needs of the community. In order to realign the project delivery commitment with a revised scope, a baseline budget or schedule adjustment (reset) may be proposed. This section proposes each baseline budget adjustment and establishes a new commitment for delivering the project. The project budgets recommended for reset for this quarter are listed in the following table:

PROJECT*	ORIGINAL GOAL	REVISED GOAL	ORIGINAL COMPLETION DATE	REVISED COMPLETION DATE
<i>Reservoir 8 Cathodic Protection/ PN 19405</i>	<i>75% Design</i>	<i>25% Design</i>	<i>June, 2009</i>	<i>June, 2009</i>
<i>Cathodic Protection System Evaluation/ PN 26402</i>	<i>75% Design</i>	<i>25% Design</i>	<i>June, 2009</i>	<i>June, 2009</i>
<i>Main Pump Station Pump Efficiency Study and Electrical Upgrade/ PN 29203</i>	<i>50% Design</i>	<i>Hire Consultant</i>	<i>June, 2009</i>	<i>June, 2009</i>
* See individual projects for a detailed explanation				

Project Description and Status Report

An overview of the projects, including the project manager, adopted budget, funding source, anticipated completion date and status at the end of the third quarter have been provided below. Also provided are definitions of terms found within the project updates.

Definitions

- ***Fiscal Year Goal:*** The project goal for this fiscal year
- ***Goal Completion Date:*** The date the project's Fiscal Year Goal is projected to be reached
- ***Actual Completion Date:*** The date when the Fiscal Year Goal is actually completed
- ***Status:*** Measures how much the project has been completed toward the Fiscal Year Goal
- ***New Project:*** A project that has been appropriated by the City Council after the budget is adopted
- ***By Others:*** The City is not directly in charge of the schedule for these projects

Capital Improvement Program- 3rd Quarter Report

Project Description and Status Report

Buildings - CIP Projects

Beach Palapa & Picnic Cover Renovations

Project Management:	Dennis Reed	Project Number/ W.O.#:	18701/ 18701
Budget:	\$63,830	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	45%
Goal Completion Date:	June, 2009	Status:	Delayed
Actual Completion Date:			

Comments: Staff has determined appropriate spacing, met with a palapa contractor and created specifications.

Bellota Landslide Repair

Project Management:	B. Cameron/ K. Knatz	Project Number/ W.O.#:	16343/ 16343
Budget:	\$387,185	Fiscal Year Goal:	75% Constr.
Funding Source:	Gen. Liability Self Ins. Fund	% of Goal Completion:	5%
Goal Completion Date:	June, 2009	Status:	Hold
Actual Completion Date:			

Comments: Construction schedule is dependent upon Seaview Repair LLC's completion of canyon grading repair, which commenced December, 2007, availability of soil and weather conditions have delayed the project. Project is currently out to bid, and will commence once grading work is certified.

Civic Center

Project Management:	Mike Jorgensen	Project Number/ W.O.#:	18508/ 18508
Budget:	\$590,480	Fiscal Year Goal:	Complete Construction Plans and Specs
Funding Source:	Pub. Fac. Constr. Fund	% of Goal Completion:	95%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			

Comments: Project was on hold due to the processing and evaluation of LEED Silver NC Certification for the Civic Center plans and specifications. Project design was restarted in October, 2008. Building permit application and construction drawings will be submitted for review on April 2, 2009.

Community Center –Art Gallery Entry Improvements

Project Management:	Tim Shaw	Project Number/ W.O.#:	18507/ 18507
Budget:	\$10,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Fac. Maint. Rsrv. Fund	% of Goal Completion:	20%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			

Comments: Processing building permit. Contracting with Engineering firm to provide additional structural details and calculations required by the Building Department.

Capital Improvement Program – 3rd Quarter Report

Downtown Fire Station

Project Management:	Garth Nagel	Project Number/ W.O.#:	15502/ 15502
Budget:	\$5,661,440	Fiscal Year Goal:	Complete Design
Funding Source:	Pub. Fac. Constr. Fee Fund	% of Goal Completion:	95%
Goal Completion Date:	March, 2009	Status:	Behind
Actual Completion Date:			

Comments: Planning approvals were achieved in November, 2006. Following City Council authorization to proceed with construction documents, the project was placed on hold, while negotiations between the City and South County Senior Services transpired. Negotiations were resolved, and on May 6, 2008, the City Council authorized a series of architectural design services contract augments due to modified project scope and schedule. It is anticipated that the project will be put out to bid in the fourth quarter.

Forster Ranch Ridgeline Trail Connection

Project Management:	Tim Shaw	Project Number/ W.O.#:	19704/ 19704
Budget:	\$20,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	10%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			

Comments: Surveyor prepared survey and legal description for easement. Easement agreement being reviewed by the City Attorney and the County.

Fuel Island Cover

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19802/ 19802
Budget:	\$225,000	Fiscal Year Goal:	80% Design
Funding Source:	Fleet Maintenance Rsrv.	% of Goal Completion:	90%
Goal Completion Date:	June, 2009	Status:	Ahead
Actual Completion Date:			

Comments: Fielder Group has just submitted 90% complete plans to the City for plan check. California Coastal commission has issued a permit.

“Landmarks” On Del Mar Murals

Project Management:	Dennis Reed	Project Number/ W.O.#:	17302/ 17302
Budget:	\$10,000	Fiscal Year Goal:	Assist SC Historical Society
Funding Source:	General Fund	% of Goal Completion:	90%
Goal Completion Date:	June, 2009	Status:	Project By Others
Actual Completion Date:			

Comments: This project is being done by the SC Historical Society. They have completed one seating area. Staff will provide a plaque in the area to commend the volunteer’s work.

Marine Safety Building Repairs, Phase II (Relocation Study)

Project Management:	Al King	Project Number/ W.O.#:	13011/ 630066
Budget:	\$73,580	Fiscal Year Goal:	
Funding Source:	RDA Fund	% of Goal Completion:	0%
Goal Completion Date:	March, 2009	Status:	Hold
Actual Completion Date:			

Comments: Remaining funds from the Phase II project will be used for the Relocation Study. Project is on hold until a determination can be made following the conclusion of the ACE Shoreline Feasibility Study.

Capital Improvement Program- 3rd Quarter Report

Ole Hanson Beach Club Re-Roof

Project Management:	Tim Shaw	Project Number/ W.O.#:	16520/ 16520
Budget:	\$150,000		
Funding Source:	Fac. Maint. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2009	% of Goal Completion:	20%
Actual Completion Date:		Status:	Hold

Comments: An additional \$100,000 in funding was requested to move forward with the project. Funds will be combined with previous allocation. On hold to evaluate possibility of larger project to improve facility.

Ole Hanson Beach Club Restroom Fixture Replacement

Project Management:	Dennis Reed	Project Number/ W.O.#:	17506/ 17506
Budget:	\$36,340		
Funding Source:	Fac. Maint. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2009	% of Goal Completion:	100%
Actual Completion Date:	December, 2008	Status:	Done

Comments: This project has been completed to the degree possible with the current funding. Additional funding will be requested in the FY 2010 CIP to complete the entire project as envisioned.

Ole Hanson Beach Club: Shower/Restroom Tile Replacement

Project Management:	Dennis Reed	Project Number/ W.O.#:	17510/ 17510
Budget:	\$21,500		
Funding Source:	Fac. Maint. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2009	% of Goal Completion:	100%
Actual Completion Date:	December, 2008	Status:	Done

Comments: This project has been completed to the degree possible with the current funding. Additional funding will be requested in the FY 2010 CIP to complete the entire project as envisioned.

Senior Center Relocation

Project Management:	Garth Nagel	Project Number/ W.O.#:	15503/ 15503
Budget:	\$3,741,130		
Funding Source:	Develop. Improvem. Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	March, 2009	% of Goal Completion:	95%
Actual Completion Date:		Status:	Behind

Comments: Planning approvals were achieved in November, 2006. Following City Council authorization to proceed with construction documents, the project was placed on hold, while negotiations between the City and South County Senior Services transpired. Negotiations were resolved, and on May 6, 2008, the City Council authorized a series of architectural design services contract augments due to modified project scope and schedule. It is anticipated that the project will be put out to bid in the fourth quarter.

Building- Maintenance and Other Projects

Parque Del Mar Turf Renovations

Project Management:	Dennis Reed	Project Number/ W.O.#:	29102/ 29102
Budget:	\$80,000		
Funding Source:	RDA Fund	Fiscal Year Goal:	Complete Renovations
Goal Completion Date:	May, 2009	% of Goal Completion:	10%
Actual Completion Date:		Status:	On Track

Comments: Sod removal and replacement scheduled to begin April 20.

Capital Improvement Program – 3rd Quarter Report

T- Street Overpass Structural Assessment

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	39804/ 39804
Budget:	\$50,000	Fiscal Year Goal:	Complete Study
Funding Source:	General Fund	% of Goal Completion:	70%
Goal Completion Date:	May, 2009	Status:	On Track
Actual Completion Date:			

Comments: TM Engineers, Inc. (consultant) has completed a draft assessment report containing rehabilitation recommendations with a phasing plan. The City is reviewing these recommendations and phasing plan for implementation.

Drainage- CIP Projects

224 Palizada Storm Drain

Project Management:	Ken Knatz	Project Number/ W.O.#:	18003/ 18003
Budget:	\$39,540	Fiscal Year Goal:	Complete Constr.
Funding Source:	Storm Drain Utility Fund	% of Goal Completion:	100%
Goal Completion Date:	December, 2008	Status:	Done
Actual Completion Date:	November, 2008		

Comments:

762 Acapulco Storm Drain Rehabilitation

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19009/ 19009
Budget:	\$30,000	Fiscal Year Goal:	Complete Design
Funding Source:	Storm Drain Utility Fund	% of Goal Completion:	100%
Goal Completion Date:	June, 2009	Status:	Done
Actual Completion Date:	March, 2009		

Comments: Design, bid and construction were done by Cox Communications, since Cox damaged the storm drain line.

Acalpulco and Cisco Storm Drain Rehabilitation

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19008/ 19008
Budget:	\$100,000	Fiscal Year Goal:	Complete Design
Funding Source:	Storm Drain Utility Fund	% of Goal Completion:	100%
Goal Completion Date:	June, 2009	Status:	Done
Actual Completion Date:	March, 2009		

Comments: Staff has completed construction plans and specifications. Construction will commence in April, 2009.

Cantilena and Marbella Storm Drain Rehabilitation

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19010/ 19010
Budget:	\$65,000	Fiscal Year Goal:	Complete Design
Funding Source:	Storm Drain Utility Fund	% of Goal Completion:	100%
Goal Completion Date:	June, 2009	Status:	Done
Actual Completion Date:	March, 2009		

Comments: An internal pipelining contractor is being retained to rehabilitate the storm drain.

Capital Improvement Program- 3rd Quarter Report

Columbo Storm Drain Extension

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	18005/ 18005
Budget:	\$102,690		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Study
Goal Completion Date:	June, 2009	% of Goal Completion:	100%
Actual Completion Date:	March, 2009	Status:	Done

Comments: Staff analyzed the project and scoped potential solutions by utilizing existing information and input from geotechnical firms, environmental consultants and contractors. A geotechnical consultant was hired to evaluate alternatives. An investigation geotechnical report prepared by the consultant (LGC), including recommendations, is completed. The City will implement projects based on these recommendations.

Cristobal Storm Drain Extension to T-Street Canyon RR Culvert

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19012/ 19012
Budget:	\$80,000		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	10% Design
Goal Completion Date:	June, 2009	% of Goal Completion:	0%
Actual Completion Date:		Status:	Not Started

Comments: Depending on current drafting staff workload, a consultant may need to design the project.

Los Mares/Vaquero Storm Drain

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	16001/ 16001
Budget:	\$189,970		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Hire Consultant
Goal Completion Date:	June, 2009	% of Goal Completion:	5%
Actual Completion Date:		Status:	On Track

Comments: RFP is being prepared to protect street and utilities.

Plaza La Playa Channel

Project Management:	Tom Bonigut	Project Number/ W.O.#:	13807/ 410387
Budget:	\$929,710		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June, 2009	% of Goal Completion:	30%
Actual Completion Date:		Status:	On Track

Comments: This project has been revised to consist of a flood wall only along a downstream section of channel near the existing railroad culvert. The design consultant is preparing 60% plans and specifications, and preparing the Coastal Commission CDP application. Design, permitting and construction of this flood wall will be accomplished within the original approved project budget.

Poche Dry-Weather Runoff Treatment

Project Management:	Tom Bonigut	Project Number/ W.O.#:	13808/ 410388
Budget:	\$0		
Funding Source:	EPA Grant/ Clean Ocean Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	November, 2008	% of Goal Completion:	99%
Actual Completion Date:		Status:	Project by Others

Comments: The City fulfilled its construction phase cost share obligation in FY07/08. Construction is complete, and the County expects to begin startup testing in April, 2009. The system is expected to be operational by May, 2009.

Capital Improvement Program – 3rd Quarter Report

Segunda Deschecha Canada MO2 Urban Runoff Treatment Facility

Project Management:	Handan Cirit	Project Number/ W.O.#:	14804/ 14804
Budget:	\$214,750		
Funding Source:	Clean Ocean Fund	Fiscal Year Goal:	Monitoring
Goal Completion Date:	June, 2009	% of Goal Completion:	25%
Actual Completion Date:		Status:	On Track

Comments: Project construction is complete. Algae from the flood channel continue to impact the operation of the facility. City Utilities is installing additional channel water screening to continue project performance monitoring.

South Calle Grande Vista Storm Drain Rehabilitation

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19011/ 19011
Budget:	\$70,000		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June, 2009	% of Goal Completion:	100%
Actual Completion Date:	March, 2009	Status:	Done

Comments: An internal pipelining contractor is being retained to rehabilitate the storm drain.

Drainage- Maintenance & Other Projects

Acapulco City Property Drainage Improvements

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	29001/ 29001
Budget:	\$150,000		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	50% Design
Goal Completion Date:	June, 2009	% of Goal Completion:	30%
Actual Completion Date:		Status:	On Track

Comments: Development of scope of work for design has commenced.

Existing Storm Drain Rehabilitation

Project Management:	A.J. Howard/A. Ilkhanipour	Project Number/ W.O.#:	26001/ 26001
Budget:	\$88,950		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2009	% of Goal Completion:	75%
Actual Completion Date:		Status:	On Track

Comments:

Poche Beach M01 Watershed, Phase II Bacterial Study

Project Management:	Tom Bonigut	Project Number/ W.O.#:	39401/ 39401
Budget:	\$350,000		
Funding Source:	Clean Ocean Fund	Fiscal Year Goal:	Contract Award
Goal Completion Date:	June, 2009	% of Goal Completion:	5%
Actual Completion Date:		Status:	Delayed

Comments: Staff is developing a scope of work for an RFP, to obtain required consultant assistance for this study. After consulting with researchers at SCCWRP and with SWRCB staff, City staff is pursuing a potential opportunity to partner with the SWRCB on this study, but this will likely delay the start of this project until FY 2010.

Capital Improvement Program- 3rd Quarter Report

Parks & Medians- CIP Projects

Bonito Park Slope Erosion Control

Project Management:	Dennis Reed	Project Number/ W.O.#:	17401/ 410023
Budget:	\$287,780		
Funding Source:	Parks Acq./ Local Drainage Fac. Fund	Fiscal Year Goal:	Complete Phase II Constr.
Goal Completion Date:	June, 2009	% of Goal Completion:	35%
Actual Completion Date:		Status:	Hold

Comments: The original landscape architect on this project will be retained, and biddable documents completed by year's end. The carry forward budget (\$74,440) from project #25102 (Bonito Canyon Slope Replanting) is combined into this project.

Lost Winds Beach Access Rehabilitation

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19804/ 19804
Budget:	\$80,000		
Funding Source:	General Fund	Fiscal Year Goal:	Complete RFP
Goal Completion Date:	June, 2009	% of Goal Completion:	90%
Actual Completion Date:		Status:	On Track

Comments: RFP is being completed for the design. Project was placed on hold temporarily to determine if construction funds would be recommended for FY 2010.

North Beach Crossing Improvements

Project Management:	Bill Cameron	Project Number/ W.O.#:	19805/ 19805
Budget:	\$100,000		
Funding Source:	Gas Tax Fund	Fiscal Year Goal:	10% Construction
Goal Completion Date:	June, 2009	% of Goal Completion:	50%
Actual Completion Date:		Status:	Project By Others

Comments: Design has been completed and project is out to bid. Construction completion is anticipated in Winter/Spring 2010. OCTA is running the project and the City will provide a 12% match. Construction is planned by OCTA in May, 2009.

Pier Crossing Improvements

Project Management:	Bill Cameron	Project Number/ W.O.#:	19806/ 19806
Budget:	\$100,000		
Funding Source:	RDA Fund	Fiscal Year Goal:	10% Construction
Goal Completion Date:	June, 2009	% of Goal Completion:	30%
Actual Completion Date:		Status:	Project By Others

Comments: Design has been completed and project is out to bid. Construction completion is anticipated in Winter/Spring 2010. OCTA is running the project and the City will provide a 12% match. Construction is planned by OCTA in May, 2009.

Pier Structural Construction

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19703/ 19703
Budget:	\$1,500,000		
Funding Source:	RDA Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	March, 2009	% of Goal Completion:	100%
Actual Completion Date:	March, 2009	Status:	Done

Comments: Additional electrical work is being completed by the consultant (TranSystems Corporation), due to

Capital Improvement Program – 3rd Quarter Report

scope amendment request by the Beaches, Parks and Recreation Department. California Coastal Commission has issued a permit.

San Geronio Park Youth Sports Building & Restroom

Project Management:	Tim Shaw	Project Number/ W.O.#:	10401/ 630010
Budget:	\$318,930		
Funding Source:	Parks Acquisition Fund	Fiscal Year Goal:	Re-evaluate Design
Goal Completion Date:	June, 2009	% of Goal Completion:	50%
Actual Completion Date:		Status:	Hold

Comments: Evaluating alternatives for completing the project.

Shoreline Feasibility Study

Project Management:	Tom Bonigut	Project Number/ W.O.#:	19907/ 19907
Budget:	\$338,990		
Funding Source:		Fiscal Year Goal:	Complete Study
Goal Completion Date:	June, 2009	% of Goal Completion:	70%
Actual Completion Date:		Status:	On Track

Comments: Release of the Draft Study Report and Draft EIR/EIS for public review is expected May, 2009, followed by public meetings and comment. The study and final reports are expected to be completed in mid-2009.

Vista Hermosa/ La Pata Sports Park- Phase 1A

Project Management:	T. Shaw/ A.King	Project Number/ W.O.#:	14105/ 14105
Budget:	\$2,701,740		
Funding Source:	Parks Acquisition Fund	Fiscal Year Goal:	Complete Construction for Phase 1A
Goal Completion Date:	December, 2008	% of Goal Completion:	100%
Actual Completion Date:	February, 2009	Status:	Done

Comments: Phase 1A is substantially complete on December 31, 2008. Processing close-out and Notice of Completion. Phase 1B will be architecture and park improvements.

Vista Hermosa/ La Pata Sports Park- Phase 1B

Project Management:	T. Shaw/ A.King	Project Number/ W.O.#:	18142/ 18142
Budget:	\$32,862,180		
Funding Source:	Parks Acquisition Fund	Fiscal Year Goal:	10% Constr.
Goal Completion Date:	April, 2009	% of Goal Completion:	90%
Actual Completion Date:		Status:	On Track

Comments: Phase 1B will be architecture and park improvements. Plans are being revised per Plan Check comments and design changes requested by the City Council. Preparing to bid the project.

Parks and Medians- Maintenance and Other Projects

Bathroom Door Project (Parks)

Project Management:	Tim Shaw	Project Number/ W.O.#:	28505/ 28505
Budget:	\$40,940		
Funding Source:	General Fund	Fiscal Year Goal:	Obtain appropriate information about ADA Compliance/ Complete design and prioritization
Goal Completion Date:	February, 2009	% of Goal Completion:	25%
Actual Completion Date:		Status:	Behind

Comments: Gathering base information to accurately develop scope. Project will require ADA compliance

Capital Improvement Program- 3rd Quarter Report

assessment. Parks & Recreation Commission has recommended that a consultant be hired to prepare this assessment with the current funding, and the City Manager has concurred.

Del Mar & El Camino Real Paver Repairs

Project Management:	Dennis Reed	Project Number/ W.O.#:	27302/ 27302
Budget:	\$12,900	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	100%
Goal Completion Date:	June, 2009	Status:	Done
Actual Completion Date:	September, 2008		

Comments: This is an on-going project that carries over to the next fiscal year. FY 2009 funds have been expended and all FY 2009 work is completed.

Pier Bowl Improvements

Project Management:	Tim Shaw	Project Number/ W.O.#:	29701/ 29701
Budget:	\$75,000	Fiscal Year Goal:	Complete Improvements
Funding Source:	RDA Fund	% of Goal Completion:	15%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			

Comments: Project was to examine the needs in the Pier Bowl area and create a task list of small projects. Pedestrian path to existing tables and benches, one such small project, has already been identified and executed.

Pier Bowl Lighting Replacements

Project Management:	Tim Shaw	Project Number/ W.O.#:	29702/ 29702
Budget:	\$100,000	Fiscal Year Goal:	Begin Constr.
Funding Source:	RDA Fund	% of Goal Completion:	35%
Goal Completion Date:	March, 2009	Status:	On Track
Actual Completion Date:			

Comments: Design for new lights in the Pier Bowl parking lot and along Avenida Del Mar is underway. A design firm is being tasked with creating additional graphics and imagery for the project. Additional funding will be requested in the FY 2010 budget.

Pier Fire Line Support Upgrades

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	28701/ 28701
Budget:	\$75,000	Fiscal Year Goal:	Complete Design
Funding Source:	RDA Fund	% of Goal Completion:	100%
Goal Completion Date:	June, 2009	Status:	Done
Actual Completion Date:	March, 2009		

Comments: This project is being combined with the pier repair project.

Pier Planking Replacements

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	28702/ 28702
Budget:	\$100,000	Fiscal Year Goal:	Complete Design
Funding Source:	RDA Fund	% of Goal Completion:	100%
Goal Completion Date:	May, 2009	Status:	Done
Actual Completion Date:	March, 2009		

Comments: This project is being combined with the pier repair project.

Capital Improvement Program – 3rd Quarter Report

Pier Structural Assessment

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	28703/ 28703
Budget:	\$71,140	Fiscal Year Goal:	Complete Design
Funding Source:	RDA Fund	% of Goal Completion:	100%
Goal Completion Date:	March, 2009	Status:	Done
Actual Completion Date:	March, 2009		

Comments: Additional electrical work is being completed by the consultant (TranSystems Corporation), due to scope amendment request by the Beaches, Parks and Recreation Department. California Coastal Commission has issued a permit.

Playground Rubberized Surface Replacement

Project Management:	Tim Shaw	Project Number/ W.O.#:	29101/ 29101
Budget:	\$80,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	10%
Goal Completion Date:	June, 2009	Status:	Behind
Actual Completion Date:			

Comments: Playgrounds audits for code compliance are complete. Plans and specs are being prepared for bidding.

San Luis Rey Park: Tennis Fence and Lighting Replacement

Project Management:	Dennis Reed	Project Number/ W.O.#:	26102/ 26102
Budget:	\$45,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	20%
Goal Completion Date:	June, 2009	Status:	Delayed
Actual Completion Date:			

Comments: This project will be dropped and the components added to a full renovation of the tennis courts in the future.

Subterranean Trash Receptacles

Project Management:	Dennis Reed	Project Number/ W.O.#:	27802/ 27802
Budget:	\$7,700	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	90%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			

Comments: Fiscal year construction on track. This is an on going project that spans multiple fiscal years. Additional funding was allowed for purchase of additional receptacles for FY 2009.

Sewer- CIP Projects

Calafia Manholes Rehabilitation & Sulfide Control

Project Management:	Ken Knatz	Project Number/ W.O.#:	19202/ 19202
Budget:	\$150,000	Fiscal Year Goal:	Complete Design
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	75%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			

Comments: Project will address and mitigate high levels of hydrogen sulfide in Calafia area sewer system.

Capital Improvement Program- 3rd Quarter Report

Manhole rehabilitation has been completed. Bioxide addition to system is being tested and evaluated.

Los Molinos Pump Station Rehabilitation

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19204/ 19204
Budget:	\$400,000	Fiscal Year Goal:	25% Design
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	40%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			
Comments: Carollo Engineering (consultant) has completed a study for the needed improvements on this pump station. Staff is seeking other cost effective alternatives before a final decision is made.			

Marblehead Coastal Recycled Water Line Reimbursement

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	17201/ 17201
Budget:	\$350,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Sewer Conn. Fee Rsrv. Fund	% of Goal Completion:	95%
Goal Completion Date:	June, 2009	Status:	Project By Others
Actual Completion Date:			
Comments: Buried 16- inch recycled water line complete. Bridge section, tie-ins and cathodic protection have not been completed.			

Pico Plaza Sewer Line Replacement & Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	19201/ 19201
Budget:	\$100,000	Fiscal Year Goal:	75% Constr.
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	75%
Goal Completion Date:	June, 2009	Status:	Ahead
Actual Completion Date:			
Comments: Contract for replacement of sewer line sections has been awarded. Construction to commence in April.			

Recycled Water Expansion

Project Management:	D. Rebensdorf/ A. Ilkhanipour	Project Number/ W.O.#:	18201/ 18201
Budget:	\$2,018,920	Fiscal Year Goal:	65% Design
Funding Source:	Sewer Conn. Fee Rsrv. Fund / Prop 50	% of Goal Completion:	70%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			
Comments: Consists of design for several pipeline segments, Reservoir 11 conversion and two pressure reducing stations.			

Sewer System SCADA System Development

Project Management:	D. Rebensdorf/ M. Fakhar	Project Number/ W.O.#:	12605/ 410336
Budget:	\$2,601,440	Fiscal Year Goal:	Complete Design
Funding Source:	Sewer Depr. & Sewer Conn. Fee Rsrv. Funds	% of Goal Completion:	50%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			
Comments: Upgrade Central SCADA at WRP is nearly complete. DLT&V was hired and has commenced with			

Capital Improvement Program – 3rd Quarter Report

the integration portion of the project. Design is ongoing for the remote sewer sites. Construction of radio repeater sites will be completed before Fall, 2009.

Water Reclamation Odor Control Improvements

Project Management:	A.J. Howard	Project Number/ W.O.#:	18604/ 410277
Budget:	\$120,860		
Funding Source:	Sewer Connection Fee Rsrv. Fund	Fiscal Year Goal:	Complete Pilot Program
Goal Completion Date:	June, 2009	% of Goal Completion:	75%
Actual Completion Date:		Status:	On Track

Comments: Pilot testing still ongoing and receiving desired results. Equipment site for permanent location being reviewed to conceal from surrounding residential view corridors. Preparing draft RFP for design.

WRP & Maintenance Storage Area Construction

Project Management:	D. Rebensdorf/ M. Fakhar	Project Number/ W.O.#:	16525/ 16525
Budget:	\$246,630		
Funding Source:	Sewer Depr. Rsrv., Water Depr. Rsrv. & Clean Ocean Opr. Funds	Fiscal Year Goal:	10% Construction
Goal Completion Date:	June, 2009	% of Goal Completion:	75%
Actual Completion Date:		Status:	On Track

Comments: Design alternatives have been prepared and accepted by Planning. Design is 80% complete.

Sewer- Maintenance and Other Projects

Digester #1 Cleaning, Residual Disposal and Inspection

Project Management:	Ken Knatz	Project Number/ W.O.#:	29204/ 29204
Budget:	\$200,000		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2009	% of Goal Completion:	50%
Actual Completion Date:		Status:	On Track

Comments: Construction contract awarded for project to clean digester which will ensure high treatment efficiency of digester sludge.

Headworks Influent Channel Relining

Project Management:	Ken Knatz	Project Number/ W.O.#:	27201/ 27201
Budget:	\$365,770		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	December, 2008	% of Goal Completion:	100%
Actual Completion Date:	November, 2008	Status:	Done

Comments: Project combined with Raw Influent Bar Screens project due to bypass requirement on both projects.

Los Molinos Wet Well Overflow Modification

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	26201/ 26201
Budget:	\$128,320		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	25% Design
Goal Completion Date:	December, 2008	% of Goal Completion:	100%
Actual Completion Date:	December, 2008	Status:	Done

Comments: Carollo Engineering (consultant) has completed a study for the needed improvements on this pump

Capital Improvement Program- 3rd Quarter Report

station. Staff is seeking other cost effective alternatives before a final decision is made.

Main Pump Station Force Main Inspection

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	25203/ 25203
Budget:	\$71,750		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	TBD
Goal Completion Date:	June, 2009	% of Goal Completion:	0%
Actual Completion Date:		Status:	Hold
Comments:	On hold until North Beach development is determined.		

Main Pump Station Pump Efficiency Study and Electrical Upgrades

Project Management:	Ken Knatz	Project Number/ W.O.#:	29203/ 29203
Budget:	\$250,000		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	Hire Consultant
Goal Completion Date:	June, 2009	% of Goal Completion:	20%
Actual Completion Date:		Status:	On Track
Comments:	RFP is under development. Project has been re-scoped as a result of time needed to establish proper parameters for efficient operation of the pump station and to consider impact of the Lab Development.		

Ocean Outfall Junction Repairs

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	28205/ 28205
Budget:	\$82,000		
Funding Source:	Sewer Other Agency Rsrv. Fund	Fiscal Year Goal:	TBD
Goal Completion Date:	TBD	% of Goal Completion:	
Actual Completion Date:		Status:	Project By Others
Comments:			

Raw Influent Bar Screens

Project Management:	Ken Knatz	Project Number/ W.O.#:	28201/ 28201
Budget:	\$668,160		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	December, 2008	% of Goal Completion:	100%
Actual Completion Date:	November, 2008	Status:	Done
Comments:	Project combined with Headworks Influent Channel Relining project due to bypass requirement for both projects.		

Rehabilitate Existing Sewer Lines

Project Management:	Ken Knatz	Project Number/ W.O.#:	24200/ 24200
Budget:	\$615,850		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June, 2009	% of Goal Completion:	100%
Actual Completion Date:	March, 2009	Status:	Done
Comments:	Staff has prepared plans and specs based on the prioritizing of sewer line videos. Project was bid and construction is anticipated late Spring/early Summer.		

Solids Handling Polymer Rehabilitation

Project Management:	A.J. Howard	Project Number/ W.O.#:	28203/ 28203
Budget:	\$147,710		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	Complete Rehab
Goal Completion Date:	June, 2009	% of Goal Completion:	80%
Actual Completion Date:		Status:	On Track

Capital Improvement Program – 3rd Quarter Report

Comments: Two units installed in temporary locations; demolition and removal of existing equipment is moving forward.

Water and Wastewater Facilities Regulatory Assessment

Project Management:	Ken Knatz	Project Number/ W.O.#:	39201/ 39201
Budget:	\$150,000		
Funding Source:	Sewer Depr. Rsrv. & Wtr. Depr. Rsrv. Funds	Fiscal Year Goal:	Complete Assessment
Goal Completion Date:	June, 2009	% of Goal Completion:	25%
Actual Completion Date:		Status:	On Track

Comments: Assessment will address California Air Quality Management District regulations, which govern emissions on internal combustion engines. 1 Stop Diesel Solutions has been selected as consultant and is commencing work.

WRP Caustic System Rehabilitation

Project Management:	Jay Elston	Project Number/ W.O.#:	28204/ 28204
Budget:	\$101,810		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	30% Design
Goal Completion Date:	April, 2009	% of Goal Completion:	100%
Actual Completion Date:	December, 2008	Status:	Done

Comments:

WRP Chlorinator Replacement

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	27202/ 27202
Budget:	\$520,000		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	65% Design
Goal Completion Date:	June, 2009	% of Goal Completion:	70%
Actual Completion Date:		Status:	On Track

Comments: Project is combined with Recycled Water Expansion.

WRP West Driveway Wall Sight Distance Adjustment

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	29201/ 29201
Budget:	\$50,000		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	April, 2009	% of Goal Completion:	60%
Actual Completion Date:		Status:	On Track

Comments: Staff has completed 60% of construction plans.

Streets- CIP Projects

129 Avenida San Pablo Retaining Wall

Project Management:	Ken Knatz	Project Number/ W.O.#:	17007/ 17007
Budget:	\$87,330		
Funding Source:	Gas Tax Fund	Fiscal Year Goal:	Easement Acquisition
Goal Completion Date:	June, 2009	% of Goal Completion:	10%
Actual Completion Date:		Status:	Hold

Comments: Design is complete and project will be bid pending completion of negotiations with homeowner for construction access and encroachment easements.

Capital Improvement Program- 3rd Quarter Report

Avenida de la Estrella

Project Management:	Ben Parker	Project Number/ W.O.#:	19307/ 19307
Budget:	\$700,000	Fiscal Year Goal:	Contract Award
Funding Source:	Gas Tax Fund	% of Goal Completion:	60%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			
Comments:			

Avenida de la Estrella/ Avenida Presidio Traffic Signals

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	19801/ 19801
Budget:	\$275,000	Fiscal Year Goal:	Complete Design
Funding Source:	Gas Tax Fund/ Measure M Grant	% of Goal Completion:	5%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			
Comments:	RFP was sent to solicit consultant.		

Avenida Palizada Sidewalk Improvements

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	19304/ 19304
Budget:	\$362,080	Fiscal Year Goal:	Complete Constr.
Funding Source:	Safe Routes To School/ Prop. 1B	% of Goal Completion:	60%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			
Comments:	Plans are being reviewed by Caltrans.		

Avenida Pico & Calle Industrias Traffic Signals Update

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	18801/ 18801
Budget:	\$285,000	Fiscal Year Goal:	Complete Design
Funding Source:	Gas Tax Fund	% of Goal Completion:	0%
Goal Completion Date:	June, 2009	Status:	Not Started
Actual Completion Date:			
Comments:	To be included as part of the Avenida Pico Corridor west of the freeway improvements, per the Traffic Task Force.		

Avenida Pico Widening from I-5 to Calle del Cerro

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	12906/ 410356
Budget:	\$2,747,780	Fiscal Year Goal:	Complete Constr.
Funding Source:	RCFPP Fund	% of Goal Completion:	100%
Goal Completion Date:	January, 2009	Status:	Done
Actual Completion Date:	December, 2008		
Comments:			

Calle De Los Molinos Rehabilitation

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	18118/ 410280
Budget:	\$494,230	Fiscal Year Goal:	Award Contract
Funding Source:	Street Improvement Fund	% of Goal Completion:	0%
Goal Completion Date:	June, 2009	Status:	Not Started
Actual Completion Date:			

Capital Improvement Program – 3rd Quarter Report

Comments: Award will be dependant upon SDG&E completing utility undergrounding.

Calle Fierros

Project Management:	Ben Parker	Project Number/ W.O.#:	19308/ 19308
Budget:	\$140,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Gas Tax Fund	% of Goal Completion:	100%
Goal Completion Date:	June, 2009	Status:	Done
Actual Completion Date:	March, 2009		
Comments:			

Calle Ganadero

Project Management:	Ben Parker	Project Number/ W.O.#:	19309/ 19309
Budget:	\$264,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Gas Tax Fund	% of Goal Completion:	100%
Goal Completion Date:	June, 2009	Status:	Done
Actual Completion Date:	March, 2009		
Comments:			

Calle Herald

Project Management:	Ben Parker	Project Number/ W.O.#:	19310/ 19310
Budget:	\$555,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Gas Tax Fund	% of Goal Completion:	100%
Goal Completion Date:	June, 2009	Status:	Done
Actual Completion Date:	December, 2008		
Comments:			

Calle Penasco

Project Management:	Ben Parker	Project Number/ W.O.#:	19311/ 19311
Budget:	\$230,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Gas Tax Fund	% of Goal Completion:	100%
Goal Completion Date:	June, 2009	Status:	Done
Actual Completion Date:	December, 2008		
Comments:			

Calle Valle Rehabilitation

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	19102/ 410084
Budget:	\$324,580	Fiscal Year Goal:	Award Contract
Funding Source:	Street Improvement Fund	% of Goal Completion:	0%
Goal Completion Date:	June, 2009	Status:	Not Started
Actual Completion Date:			
Comments:	Award will be dependant upon SDG&E completing undergrounding.		

Calle Vicente

Project Management:	Ben Parker	Project Number/ W.O.#:	19312/ 19312
Budget:	\$400,000	Fiscal Year Goal:	Award Contract
Funding Source:	Gas Tax Fund	% of Goal Completion:	100%
Goal Completion Date:	June, 2009	Status:	Done
Actual Completion Date:	March, 2009		
Comments:	Awarded and completed construction.		

Capital Improvement Program- 3rd Quarter Report

Camino Capistrano Street Rehabilitation

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	17303/ 17303
Budget:	\$1,005,090		
Funding Source:	AHRP Grant/ Gas Tax Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	December, 2008	% of Goal Completion:	100%
Actual Completion Date:	October, 2008	Status:	Done
Comments:			

Camino Del Rio & La Pata Extensions

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	18316/ 18316
Budget:	\$135,770		
Funding Source:	Gas Tax Fund	Fiscal Year Goal:	Coordination with the County
Goal Completion Date:	June, 2009	% of Goal Completion:	10%
Actual Completion Date:		Status:	Project By Others
Comments:	Coordinate with Orange County for the EIR/EIS preparation.		

Intersection Improvement of El Camino Real & Avenida Pico-Design

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	12903/ 410343
Budget:	\$1,598,150		
Funding Source:	RCFPP Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June, 2009	% of Goal Completion:	15%
Actual Completion Date:		Status:	On Track
Comments:	The City Council is to approve the preferred design alternative in April, 2009.		

Portico Del Sur/Norte

Project Management:	Ben Parker	Project Number/ W.O.#:	19316/ 19316
Budget:	\$850,000		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2009	% of Goal Completion:	70%
Actual Completion Date:		Status:	Ahead
Comments:	The project is under construction.		

Prima Desecha Canada/PCH Bridge Rehabilitation

Project Management:	K. Knatz/ H. Cirit	Project Number/ W.O.#:	17313/ 17313
Budget:	\$291,190		
Funding Source:	Gas Tax Fund	Fiscal Year Goal:	Complete Preliminary Study
Goal Completion Date:	June, 2009	% of Goal Completion:	25%
Actual Completion Date:		Status:	On Track
Comments:	Staff obtained engineering proposals to evaluate bridge rehabilitation/replacement alternatives to determine funding required for final design and construction of the project. Staff continues to pursue federal grant funding for construction. Consultant has been selected and is commencing work.		

Rail Corridor Pedestrian Beach Trail (Phase II)

Project Management:	Tom Bonigut	Project Number/ W.O.#:	11410/ 630023
Budget:	\$2,536,910		
Funding Source:	Gas Tax Fund/ TEA Grant	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	October, 2008	% of Goal Completion:	100%
Actual Completion Date:	October, 2008	Status:	Done

Capital Improvement Program – 3rd Quarter Report

Comments: Phase II construction is complete. A trail dedication was held October 3, 2008. Items under the Phase II contract are complete, and a Notice of Completion will be submitted to the City Council in February, 2009.

South Ola Vista - Phase I

Project Management:	Ben Parker	Project Number/ W.O.#:	18318/ 18318
Budget:	\$897,150		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Bid Project
Goal Completion Date:	June, 2009	% of Goal Completion:	85%
Actual Completion Date:		Status:	On Track

Comments: Design is in progress. Project is in review with Caltrans due to the utilization of the Economic Stimulus funds.

South Ola Vista- Phase II

Project Management:	Ben Parker	Project Number/ W.O.#:	19315/ 19315
Budget:	\$1,000,000		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Bid Project
Goal Completion Date:	June, 2009	% of Goal Completion:	85%
Actual Completion Date:		Status:	On Track

Comments: Project is in review with Caltrans due to the utilization of the Economic Stimulus funds.

Trafalgar Lane

Project Management:	Ben Parker	Project Number/ W.O.#:	19313/ 19313
Budget:	\$262,000		
Funding Source:	Gas Tax Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2009	% of Goal Completion:	60%
Actual Completion Date:		Status:	On Track

Comments:

Traffic Signal Cabinets/ Electrical Services Upgrade

Project Management:	Akram Hindiyyeh	Project Number/ W.O.#:	18802/ 18802
Budget:	\$156,010		
Funding Source:	Cap. Equip. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	April, 2009	% of Goal Completion:	90%
Actual Completion Date:		Status:	On Track

Comments: The intersections involved are: Avenida Pico and Avenida La Pata/ El Camino Real and Avenida Barcelona.

Via Blanco

Project Management:	Ben Parker	Project Number/ W.O.#:	19314/ 19314
Budget:	\$100,000		
Funding Source:	Gas Tax Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2009	% of Goal Completion:	100%
Actual Completion Date:	December, 2008	Status:	Done

Comments:

Streets- Maintenance and Other Projects

Avenida Palizada Corridor Improvements- Design

Project Management:	Akram Hindiyyeh	Project Number/ W.O.#:	39301/ 39301
Budget:	\$50,000		
Funding Source:	Gas Tax Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	May, 2009	% of Goal Completion:	0%

Capital Improvement Program- 3rd Quarter Report

Actual Completion Date: **Status:** Not Started
Comments: RFP was sent to solicit consultants.

Avenida Presidio Corridor Improvements- Design

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	39302/ 39302
Budget:	\$50,000	Fiscal Year Goal:	Complete Design
Funding Source:	Gas Tax Fund	% of Goal Completion:	0%
Goal Completion Date:	May, 2009	Status:	Not Started

Actual Completion Date:
Comments: RFP was sent to solicit consultants.

Downtown Parking Update

Project Management:	Jim Holloway	Project Number/ W.O.#:	36801/ 36801
Budget:	\$840,550	Fiscal Year Goal:	Secure agreement converting private parking to public parking sources
Funding Source:	Public Facilities Fee Fund	% of Goal Completion:	50%
Goal Completion Date:	June, 2009	Status:	On Track

Actual Completion Date:
Comments: This is an ongoing project. The City has executed lease agreements with seven property owners. Other negotiations are ongoing. Public Works is working on making necessary improvements.

“Go Local” Transit Program

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	37806/ 37806
Budget:	\$236,000	Fiscal Year Goal:	Phase II, Award Contract
Funding Source:	Gas Tax Fund	% of Goal Completion:	50%
Goal Completion Date:	May, 2009	Status:	On Track

Actual Completion Date:
Comments: The Phase I report was submitted to OCTA. OCTA will be the leading agent for Phase II. The Cooperative Agreement with OCTA and the other agencies to be presented to the City Council in April, 2009.

Major Street Maintenance Program

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	29303/ 29303
Budget:	\$550,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Gen., Water Deprec. and Sewer Deprec. Fund	% of Goal Completion:	100%
Goal Completion Date:	April, 2009	Status:	Done

Actual Completion Date: November, 2008
Comments:

Sewer System Replacement

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	24201/ 24201
Budget:	\$100,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Sewer Deprec. Rsrv. Fund	% of Goal Completion:	75%
Goal Completion Date:	June, 2009	Status:	On Track

Actual Completion Date:
Comments: Design and construct sewer rehabilitation as part of the Street Improvement Program.

Capital Improvement Program – 3rd Quarter Report

Slurry Seal

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	27304/ 27304
Budget:	\$265,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	100%
Goal Completion Date:	November, 2008	Status:	Done
Actual Completion Date:	November, 2008		
Comments:			

Street Improvement Design

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	24300/ 24300
Budget:	\$200,000	Fiscal Year Goal:	Complete Design
Funding Source:	Street Improvement Fund	% of Goal Completion:	60%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			
Comments:			

Water System Replacement

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	24400/ 24400
Budget:	\$100,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Water Deprec. Rsrv. Fund	% of Goal Completion:	60%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			
Comments:	Design and construct water rehabilitation as part of the Street Improvement Program.		

Water CIP Projects

Calle Real Pump Station Rehab

Project Management:	Ken Knatz	Project Number/ W.O.#:	16521/ 16521
Budget:	\$148,350	Fiscal Year Goal:	Hire Consultant
Funding Source:	Water Depr. Rsrv. Fund	% of Goal Completion:	80%
Goal Completion Date:	June, 2009	Status:	Hold
Actual Completion Date:			
Comments:	Project will commence once easements are obtained between reservoir 10 & 6 Water Line. The RFP for consultant evaluation/hiring is complete and will be sent out once securing of easements is near completion.		

Del Cabo Water Line Replacement

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19406/ 19406
Budget:	\$700,000	Fiscal Year Goal:	Award Contract
Funding Source:	Water Deprec. Rsrv. Fund	% of Goal Completion:	70%
Goal Completion Date:	June, 2009	Status:	On Track
Actual Completion Date:			
Comments:	Staff is working with the Homeowners Association to dedicate a Utility Easement to the City prior to construction. The project may be delayed if easements are not secured by May, 2009.		

Capital Improvement Program- 3rd Quarter Report

El Elevante Pump Station Rehabilitation

Project Management:	Handan Cirit	Project Number/ W.O.#:	19408/ 19408
Budget:	\$100,000		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Commence Preliminary Design
Goal Completion Date:	June, 2009	% of Goal Completion:	5%
Actual Completion Date:		Status:	On Track

Comments: Project includes design for relocation and rehabilitation of the electrical and mechanical equipment. Equipment relocation visual impact will need to be evaluated. RFP is being developed.

Irvine Ranch Water District Interconnection

Project Management:	A.J. Howard/D. Rebensdorf	Project Number/ W.O.#:	18426/ 18426
Budget:	\$1,898,740		
Funding Source:	Water Acre. Fee Rsrv. Fund	Fiscal Year Goal:	Become Signatory to the Operational Agreement with IRWD
Goal Completion Date:	June, 2009	% of Goal Completion:	100%
Actual Completion Date:	November, 2008	Status:	Project By Others

Comments: Project is under construction with completion anticipated in Spring, 2010.

La Placentia, Calle Campo & Revuelto Ct. Pipe Connection

Project Management:	Ken Knatz	Project Number/ W.O.#:	19409/ 19409
Budget:	\$350,000		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	75% Constr.
Goal Completion Date:	June, 2009	% of Goal Completion:	80%
Actual Completion Date:		Status:	Ahead

Comments: Project will improve water pressures and fire flows. Recommended as part of 2006 Water Master Plan. Construction is on-going.

Presidente Turnout

Project Management:	Ken Knatz	Project Number/ W.O.#:	19407/ 19407
Budget:	\$80,000		
Funding Source:	Water Acre. Fee Rsrv. Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June, 2009	% of Goal Completion:	75%
Actual Completion Date:		Status:	Cancel

Comments: Project was recommended as part of 2006 Water Master Plan. While working on the project design, staff has determined project is not needed as a result of existing City water system loop feed on Cristianitos bridge.

Reeves Pump Station

Project Management:	Ken Knatz	Project Number/ W.O.#:	17405/ 17405
Budget:	\$1,468,960		
Funding Source:	Water Acre. Fee Rsrv. Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June, 2009	% of Goal Completion:	50%
Actual Completion Date:		Status:	Hold

Comments: Easement issues dating back to the Avenida Vista Hermosa Interchange have been discovered. Bidding and construction cannot proceed until easements are secured or property is dedicated and accepted by the City from Marblehead Coastal. Staff will be reviewing options with the City Attorney's office in consideration of the ongoing issues in completing/accepting Marblehead Coastal improvements.

Capital Improvement Program – 3rd Quarter Report

Reservoir 8 Cathodic Protection

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	19405/ 19405
Budget:	\$175,000		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	25% Design
Goal Completion Date:	June, 2009	% of Goal Completion:	30%
Actual Completion Date:		Status:	On Track

Comments: RFP is complete. Staff is identifying consultants of which to send this specialized service. Project is recommended for revising goal.

Reservoir 9 & 10 Rehabilitation Study and Lining

Project Management:	Ken Knatz	Project Number/ W.O.#:	19404/ 19404
Budget:	\$100,000		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June, 2009	% of Goal Completion:	50%
Actual Completion Date:		Status:	On Track

Comments: City is working with original tank manufacturer to address concerns at Reservoir 10. Reservoir 9 has been scoped as a separate project.

Reservoir 10 and 6 Water Line (Land Acquisition)

Project Management:	D. Rebensdorf/ M. Fakhar	Project Number/ W.O.#:	14400/ 14400
Budget:	\$50,350		
Funding Source:	Water Acre. Fee Rsrv. Fund	Fiscal Year Goal:	Complete Condemnation Process
Goal Completion Date:	June, 2009	% of Goal Completion:	40%
Actual Completion Date:		Status:	On Track

Comments: New offer letters were sent to the property owners. The best way to obtain easement is to condemn the easement portion of the property. Project is proceeding in that direction.

Upper Chiquita Reservoir Emergency Storage

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	16524/ 16524
Budget:	\$548,960		
Funding Source:	Water Acre. Fee Rsrv. Fund	Fiscal Year Goal:	TBD
Goal Completion Date:		% of Goal Completion:	
Actual Completion Date:		Status:	Project By Others

Comments: Santa Margarita Water District and Moulton Niguel Water District are teamed during the design and environmental process. Santa Margarita Water District is drafting a participation agreement. Clearing and grubbing of site began in Spring, 2009.

Vera Cruz/ Vista Hermosa Water System Valving and Loop

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	18425/ 18425
Budget:	\$412,720		
Funding Source:	Water Deprec.Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	October, 2008	% of Goal Completion:	100%
Actual Completion Date:	October, 2008	Status:	Done

Comments: Notice of completion was requested at the 11/3/08 City Council meeting.

Capital Improvement Program- 3rd Quarter Report

Water System SCADA Implementation

Project Management:	D. Rebensdorf/ M. Fakhar	Project Number/ W.O.#:	13501/ 410391
Budget:	\$2,130,950		
Funding Source:	Water Deprec./Water Acr. Fee Rsrv. Funds	Fiscal Year Goal:	Start Constr.
Goal Completion Date:	June, 2009	% of Goal Completion:	60%
Actual Completion Date:		Status:	On Track

Comments: Upgrade central SCADA at WRP is nearly complete. Design for the remote water sites is nearly complete. Bids were received for installation of four repeater sites, construction of radio repeater sites will be completed Fall, 2009.

Well No. 8

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	16522/ 16522
Budget:	\$1,651,050		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	May, 2009	% of Goal Completion:	80%
Actual Completion Date:		Status:	On Track

Comments: Well has been drilled and casing is installed. Site mechanical, electrical and civil portion of project are under construction.

Water- Maintenance and Other Projects

Cathodic Protection System Evaluation

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	26402/ 26402
Budget:	\$119,910		
Funding Source:	Water Deprec. Rsrv. & Sewer Deprec. Rsrv. Funds	Fiscal Year Goal:	25% Design
Goal Completion Date:	June, 2009	% of Goal Completion:	30%
Actual Completion Date:		Status:	On Track

Comments: RFP is complete. Staff is identifying consultants of which to send this specialized service. Project is recommended for revising goal.

Dana Point Ocean Water Desalination Project

Project Management:	Bill Cameron	Project Number/ W.O.#:	38401/ 38401
Budget:	\$209,020		
Funding Source:	Water Acreage Fee Rsrv. Fund	Fiscal Year Goal:	TBD
Goal Completion Date:	June, 2009	% of Goal Completion:	
Actual Completion Date:		Status:	Project By Others

Comments: Agreement negotiated and approved by all public agencies participating in the desalination project feasibility study.

JRWSS Agency Projects

Project Management:	A.J. Howard/D. Rebensdorf	Project Number/ W.O.#:	27402/ 27402
Budget:	\$978,560		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Projects Identified in SCWD CIP Budget
Goal Completion Date:	June, 2009	% of Goal Completion:	60%

Capital Improvement Program – 3rd Quarter Report

Actual Completion Date: **Status:** Project By Others
Comments: This is an assortment of CIP projects on the JRWSS importation line that are managed by South Coast Water District on behalf of the JRWSS Agencies.

JRWSS Del Avion Repairs

Project Management: A.J. Howard/D. Rebensdorf **Project Number/ W.O.#:** 27403/ 27403
Budget: \$2,155,150
Funding Source: Water Deprec. Rsrv. Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: June, 2009 **% of Goal Completion:** 100%
Actual Completion Date: January, 2009 **Status:** Project By Others
Comments: Contract awarded with Notice to Proceed to CCL Contracting, Inc. Contractor mobilizing, long lead time for materials on order.

JRWSS- Via Canon Easement Relocation

Project Management: Dave Rebensdorf **Project Number/ W.O.#:** 29403/ 29403
Budget: \$1,000,000
Funding Source: Water Other Agency Rsrv. Fund **Fiscal Year Goal:** TBD
Goal Completion Date: **% of Goal Completion:**
Actual Completion Date: **Status:** Project By Others
Comments:

Reservoir 9 & 12 Pipe Replacements

Project Management: Ken Knatz **Project Number/ W.O.#:** 26403 / 26403
Budget: \$82,360
Funding Source: Water Deprec. Rsrv. Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: June, 2009 **% of Goal Completion:** 75%
Actual Completion Date: **Status:** On Track
Comments: Infrastructure Engineering Corporation has been hired to design Reservoir 9 improvements. Improvements to Reservoir 9 are a priority; therefore, Reservoir 12 work has been removed from project scope.

Water System Rehabilitation

Project Management: A.J. Howard **Project Number/ W.O.#:** 24401 / 24401
Budget: \$250,000
Funding Source: Water Deprec. Rsrv. Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: June, 2009 **% of Goal Completion:** 75%
Actual Completion Date: **Status:** On Track
Comments:



City of San Clemente

4th Quarter Report

FY 2009

George Scarborough, City Manager

Pall Gudgeirsson, Assistant City Manager/
City Treasurer



City of San Clemente City Manager

George Scarborough, City Manager
Phone: 361-8322 Fax: 361-8283
scarboroughg@san-clemente.org

November 2, 2009

Honorable Mayor and Councilmembers:

Submitted for your review is the City of San Clemente's 4th quarter report for the period ending June 30, 2009. The intent of this report is to provide the Council, staff and citizens with an overview of the financial condition of the City for the 2009 fiscal year.

The report also contains an update of the City's performance measurement system and capital improvement program.

Please feel free to call me if you have any questions regarding this report.

Sincerely,


George Scarborough
City Manager

April – June 2009

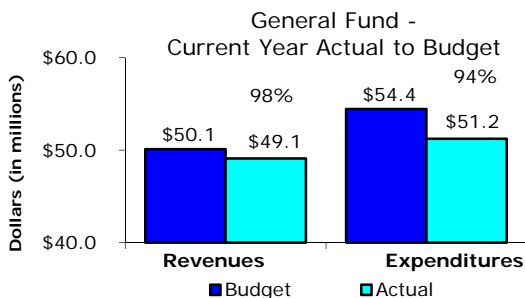
CURRENT FINANCIAL CONDITION

The effects of the national recession are starting to impact the City's finances. General fund revenues came in at 98% of an adjusted budget for FY 2009 and expenditures came in at 94% of the budget. The City maintained a positive operating position during FY 2009. Ending fund balance was \$20.1 million which was 1.5% above the \$19.8 projected fund balance. These fund balances include the fully funded city reserves of \$10 million for sustainability and \$4 million for the emergency reserve.

GENERAL FUND


General Fund revenues total \$49.1 million (98% of the \$50.1 million budget) as compared to \$50.0 million in FY 2008. The \$49.1 million was within 1% of the 2009 projected amount of \$49.4 million. In total, receipts are down \$0.9 million from last fiscal year and \$0.3 million from the projected amount. Revenue changes are discussed in the following narratives.


General Fund expenditures total \$51.2 million or 94% of the adjusted budget of \$54.4 million for the year. Overall, expenditures are down \$2.2 million when compared to the prior year and \$0.4 million lower than the 2009 projected expenditures of \$51.6 million. This reflects the continuing monitoring and control of costs by the City.





GENERAL FUND REVENUES


Revenues by Category	Budget	YTD Actual	%
Property Taxes	25,403,000	25,295,744	100%
Sales Tax	7,429,000	6,627,774	89%
Transient Occ. Tax	1,500,000	1,309,592	87%
Other Taxes	2,245,000	2,260,967	101%
Permits & Fees	2,208,730	1,714,112	78%
Intergovernmental	792,060	544,553	69%
Service Charges	3,608,200	3,883,257	108%
Fines	1,001,500	1,033,082	103%
Interest & Rents	2,203,930	2,625,769	119%
Interfund Transfers	3,688,090	3,818,743	104%
Balance, YTD	50,079,510	49,113,593	98%


➤ **Property Taxes:**  Property taxes total \$25.3 million compared to \$25.0 million in the prior year. Secured taxes increased by 3% or \$546,000 from the prior year. However, supplemental roll and property transfer taxes have declined due to the current slowdown in property sales transactions. Offsetting the loss, prior year secured and unsecured property taxes increased by more than 77% to \$637,000 as banks or property owners are paying back taxes upon restructure of loans or sale of properties.


➤ **Sales Tax:**  Sales taxes amount to \$6.6 million, compared to \$7.6 million in the prior year. Current year taxes are lower than the prior year due to misallocated payments and lower public safety sales taxes. In FY 2008, the City received over \$500,000 in sales taxes that the State Board of Equalization determined did not originate from San Clemente. This misallocation will also decrease the City's "triple flip" allocation and reduces sales taxes by an additional \$340,000. Public safety sales tax, which is based upon countywide sales transactions, has been impacted by the downturn in the economy. Public safety sales taxes are \$65,000 lower than last year.

➤ **Transient Occupancy Taxes (TOT):**  Another sign of the poor economy, transient occupancy taxes declined by 11% or \$156,000 from the prior year to \$1.3 million. However, it is anticipated that new revenue generated from TOT collected from vacation rental properties will increase TOT revenue in FY 2010.

➤ **Permits & Fees:**  Permits & Fees amount to \$1.7 million but are in-line with year-end revenue projections that anticipated reduced revenue as a result of the struggling construction industry.


➤ **Intergovernmental:**  Intergovernmental revenue totals \$545,000 compared to \$651,000 in the prior year. Motor vehicle fees are \$68,000 lower than the prior year because of the lack of new car sales.


➤ **Service Charges:**  Services charges are \$3.9 million or 108% of a \$3.6 million budget. Ambulance service charges, which were increased in July 2008 to the County of Orange standard transport rate, accounts for the majority of the increase in this category.

➤ **Fines:**  Fine revenue totals \$1.0 million or 103% of budget. Parking citation revenues account



for the majority of the revenues in this category with \$618,000 received.

➤ **Interest & Rents:**  Investment earnings amount to \$799,000. Current yield for the City's investment portfolio equals 2.39%, as compared to 3.7% as of June 30, 2008.

➤ **Interfund Transfers:**  Interfund transfers total \$3.8 million or 104% of budget because the State released previously deferred gas tax monies to cities and counties.

GENERAL FUND EXPENDITURES

Expenditure by Type	Budget	YTD Actual	%
Salaries	11,460,380	10,864,546	95%
Benefits	4,640,810	4,410,526	95%
Supplies	1,123,200	931,478	83%
Contractual Services	24,297,145	22,898,837	94%
Other Charges	1,230,830	1,106,459	90%
Capital Outlay	3,661,840	2,978,047	81%
Interdepartmental	3,596,100	3,617,462	101%
Transfers & Debt	4,422,210	4,412,149	100%
Total	54,432,515	51,219,504	94%

Expenditure by Dept	Budget	YTD Actual	%
General Government	4,266,930	4,119,396	97%
City General	7,072,080	6,834,343	97%
Police	11,928,470	11,626,393	97%
Fire	6,497,990	6,484,946	100%
Comm. Development	5,321,145	4,697,880	88%
Public Works	8,804,450	7,443,609	85%
Beaches, Parks & Rec	10,541,450	10,012,937	95%
Total	54,432,515	51,219,504	94%

Fiscal year actual expenditures were at 94% of the budget. Expenditures by type were within budget, except interdepartmental, which had a lower recovery amount than anticipated. Expenditures by department reflect all departments remained within their budgeted levels for the fiscal year.

Cost savings were achieved in salary and benefits through frozen positions and contractual services due to lower inspection, plan check and engineering services.

ENTERPRISE FUNDS

The following tables summarize the operating revenues, operating expenses, and changes in operating fund working capital for enterprise funds including Water, Sewer, Golf, Storm Drain and Clean Ocean funds.

Revenues

Revenue	Budget	YTD Actual	%
Water Fund	13,824,120	13,404,306	97%
Sewer Fund	7,338,150	7,126,213	97%
Golf Fund	2,494,632	2,382,078	95%
Storm Drain Fund	1,190,540	1,205,607	101%
Clean Ocean Fund	2,581,930	2,667,462	103%

Water revenues are below budget and flat when compared to the previous year. Overall demand for

water is down, presumably as a result of water conservation efforts by the City. Sewer revenue is also flat when compared to the previous year. Water conservation has a direct impact on sewer commodity revenues. Golf course revenue is \$126,000 higher than the previous year, but below budget expectations by \$90,000 for greens fees. Storm Drain and Clean Ocean revenues are in line with budget expectations.

Expenses

Expenses	Budget	YTD Actual	%
Water Fund	15,215,470	14,582,514	96%
Sewer Fund	7,547,040	7,947,437	105%
Golf Fund	2,419,750	2,404,959	99%
Storm Drain Fund	1,332,210	1,245,871	94%
Clean Ocean Fund	3,296,790	2,067,418	63%

Water expenses in total are down \$80,000 compared to the prior year. Purchased water was \$400,000 below budget as a result lower demand for purchased water. Sewer expenses are up \$487,000 from the previous year and \$400,000 over budget for the current year. Increased expenses include \$50,000 of insurance, \$100,000 of chemical supplies, \$25,000 in maintenance, \$60,000 of landfill fees, and \$59,000 in higher electricity costs. Landfill fees and chemical supplies continued to increase in the past year.

Clean Ocean expenses, at 63% of budget, is due to delays in maintenance project activity. Golf and Storm Drain expenses are in line with budget through the fourth quarter of the fiscal year.

Working Capital

Working Capital	Budget	YTD Actual	%
Water Fund	2,340,260	2,553,402	109%
Sewer Fund	1,439,704	827,370	57%
Golf Fund	196,276	98,513	50%
Storm Drain Fund	1,105,016	1,206,422	109%
Clean Ocean Fund	1,188,078	2,502,982	211%

The Sewer fund working capital balance is below budget at the end of the fiscal year. The decline of the working capital balance will be monitored to maintain adequate balances for future fiscal years. This will apply upward pressure to sewer rates.

The Golf working capital balance is well below the budgeted amount, largely as a result of lower revenues in the current year. With a positive operating position budgeted in 2010, the working capital balance should increase during the coming fiscal year.

WHAT'S NEXT

➤ **FY 2010 Mid year Report:** Public forum to review the FY 2010 Mid-year results in February 2011.

➤ Detailed budgetary information for the General fund and all other funds can be found at the following link: [Click here for financial detail](#)



Good. Positive Indicator;



Caution. Unsettled Indicator;



Problem. Negative Indicator

Performance Measurement System

City Manager				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 4th Qtr	2008-09 Y-T-D
Budget:	\$526,060	\$542,580	\$145,029	\$521,819
Efficiency:				
Percent of customer service requests or complaints resolved or informed of proposed action within 10 days	95.0%	95.0%	N/A	98.0%
Effectiveness:				
Percentage of projects and work-plans on schedule and within budget*	67.5%	90.0%	N/A	N/A
* Annual measurement				

City Clerk				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 4th Qtr	2008-09 Y-T-D
Budget:	\$770,228	\$730,180	\$143,701	\$661,098
Workload Outputs:				
Number of City Council agendas/packets posted 7 days prior to meeting	35	40	11	39
Number of formal public records requests	141	200	56	161
Number of City Council minutes finalized	33	24	8	44
Effectiveness:				
Percentage of agendas/packets provided at least 7 days prior to the meeting	100.0%	100.0%	100.0%	100.0%
Percentage of legal notices that met legal deadlines	100.0%	100.0%	100.0%	100.0%
Percentage of public records requests responded to within 10 days	100.0%	100.0%	100.0%	100.0%
Percentage of Council meeting minutes that accurately reflect meeting content and actions	100.0%	100.0%	100.0%	100.0%
Percentage of Council minutes input into Legislative History within 15 days of Council approval	100.0%	100.0%	100.0%	100.0%

Performance Measurement System

Finance & Administrative Services/City Treasurer				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 4th Qtr	2008-09 Y-T-D
Budget:	\$555,552	\$436,950	\$115,633	\$436,912
Efficiency:				
Percentage of quarterly reports completed within the end of the month after the financial close of the quarter.	100.0%	100.0%	100.0%	100.0%
Rate of return on investments compared to The City benchmark (City rate/Benchmark rate)*	3.40%/ 2.81%	4.00%/ 3.50%	0.39%/ 2.15%	5.08%/ 2.15%
Effectiveness:				
General Fund revenues forecast within 98% of projections*	97.6%	98.0%	N/A	97.3%
Percentage of City operating funds in balance*	96.8%	100.0%	N/A	100.0%
Percentage of adopted fiscal policies in compliance*	100.0%	100.0%	N/A	100.0%

* Annual measurement.

Finance				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 4th Qtr	2008-09 Y-T-D
Budget:	\$1.3M	\$1.8M	\$511,068	\$1.8M
Workload Outputs:				
Number of Accounts Payable checks issued	9,111	9,350	2319	9522
Number of random petty cash audits performed per Year	8	8	0	8
Number of purchasing documents processed	174	400	116	257
Number of business licenses issued	5,428	5,000	1,160	5,230
Efficiency:				
Average cost to issue an Accounts Payable check	\$6.91	\$6.60	\$7.44	\$7.27
Effectiveness:				
Percentage of financial transactions posted within established target dates	96.6%	95.0%	97.0%	96.9%
Percentage accuracy of financial transactions within established accuracy rates	100.0%	100.0%	100.0%	100.0%
Percentage of required financial reports submitted to applicable agencies or customers within established target dates	98.0%	100.0%	98.0%	98.3%
Percentage of receivables written off	0.00%	1.00%	0.30%	0.12%
Percentage of receivables over 60 days old	17.5%	15.0%	28.4%	29.6%
Percent of purchases/contracts completed within established timeframes	100.0%	100.0%	100.0%	100.0%
Percentage of business license applications processed within 2 business days	100.0%	100.0%	100.0%	100.0%

Performance Measurement System

Human Resources				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 4th Qtr	2008-09 Y-T-D
Budget:	\$643,967	\$677,690	\$184,725	\$624,532
Workload Outputs:				
Number of recruitments	45	48	7	20
Number of hours of employee training programs administered	2348	350	56	988
Efficiency:				
Percentage of recruitments that were completed within the established timeline	100.0%	100.0%	100.0%	100.0%
Effectiveness:				
Percentage of inquiries (public & internal) receiving initial response within 1 business day	90.0%	95.0%	90.0%	90.0%

Information Technology				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 4th Qtr	2008-09 Y-T-D
Budget:	\$1.2M	\$1.42	\$322,735	\$1.3M
Workload Outputs:				
Number of workstation computers administered	240	240	240	240
Number of server computers administered	24	28	22	23
Efficiency:				
Percentage of operational servers (server uptime)	98.6%	99.9%	99.3%	99.0%
Percentage of operational workstations (workstation uptime)	100.0%	98.0%	99.7%	99.9%
Percentage of Data Com that is operational (datacomm uptime)	99.1%	99.9%	99.2%	99.3%
Effectiveness:				
Percent of requests for computer help desk services resolved within 3 working days	99.9%	100.0%	100.0%	100.0%

Performance Measurement System

Contract Police Services				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 4th Qtr	2008-09 Y-T-D
Budget:	\$11.3M	\$11.9M	\$3.2M	\$11.6M
Workload Outputs:				
Number of total calls for service	27,776	28000	6,665	25,351
Number of emergency calls received (Priority 1)	276	300	73	294
Number of traffic collision reports	358	350	128	450
Number of Part 1 crimes committed per 1,000 population	1.10	1.25	1.11	1.10
Efficiency:				
Average response time from receipt to on-scene emergency calls	3:79	5:00	5:90	5:62
Percentage of preventative patrol time - day shift (6:00 a.m. to 6:00 p.m.)	43.8%	40.0%	45.7%	44.8%
Percentage of preventative patrol time - day shift (10:00 a.m. to 8:00 p.m.)	36.3%	40.0%	28.0%	40.7%
Percentage of preventative patrol time - night shift (6:00 p.m. to 6:00 a.m.)	32.5%	40.0%	37.0%	40.3%
Percentage of preventative patrol time - night shift (5:00 p.m. to 3:00 a.m.)	35.3%	40.0%	44.0%	44.3%
Effectiveness:				
Percentage of emergency calls responded to in 5 minutes or less	88.7%	95.0%	91.0%	94.3%
Percentage change in Part I crimes from prior year current year	2.8%	1.0%	-8.3%	-4.3%

Performance Measurement System

Contract Fire Services				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 4th Qtr	2008-09 Y-T-D
Budget:	\$6.2M	\$6.5M	\$1.7M	\$6.5M
Workload Outputs:				
Number of emergency calls	2,618	3,000	616	1,956
Number of new construction fire inspections performed	824	500	89	346
Number of fire inspections performed	755	1,000	269	679
Number of fire plan checks completed	440	500	59	248
Efficiency:				
Average response time for emergency calls	5:52	7:00	5:46	6:01
Effectiveness:				
Percentage of calls with response time within 7 minutes	76.0%	85.0%	76.0%	72.8%
Percentage of technical on-site inspections scheduled within 24 hours	100.0%	90.0%	100.0%	100.0%
Percentage of all plan checks completed within adopted turn around time goals based on plan types	100.0%	90.0%	100.0%	100.0%
Percentage of 5 day turn around plan checks completed within goal	100.0%	90.0%	100.0%	100.0%
Percentage of 10 day turn around plan checks completed within goal	100.0%	90.0%	100.0%	100.0%

Community Development Administration				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 4th Qtr	2008-09 Y-T-D
Budget:	\$333,241	\$321,910	\$92,373	\$322,623
Workload Outputs:				
Number of Home Rehab Projects completed	6	8	4	8
Number of Commercial Rehab Grants provided	5	6	0	8
Efficiency:				
Percentage of projects and work-plans completed on schedule and within budget	43.5%	90.0%	94.0%	55.5%
Effectiveness:				
Percentage of authorized grants expended RDA	50.0%	100.0%	100.0%	67.5%
Percentage of authorized grants expended CDBG	51.8%	95.0%	99.0%	59.0%
Percentage of customer service requests or complaints resolved or informed of proposed action within 10 days	90.8%	90.0%	91.0%	90.8%

Performance Measurement System

Building				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 4th Qtr	2008-09 Y-T-D
Budget:	\$2.0M	\$2.1M	\$481,502	\$1.8M
Workload Outputs:				
Number of building permits issued	4,282	4,200	768	3,151
Number of building inspections completed	24,619	27,000	4,082	19,320
Effectiveness:				
Percentage of new projects: First review completed within 15 work days	94.8%	90.0%	99.3%	98.0%
Percentage plan review rechecks: Reviewed within 10 work days	82.0%	90.0%	98.6%	92.7%
Percentage of building inspection requests responded to within 24 hours	100.0%	100.0%	100.0%	100.0%
Percentage response to the public at the counter in 10 minutes	75.9%	70.0%	80.6%	80.2%
Percentage response to phone inquiries in 24 hours	97.5%	90.0%	98.3%	98.0%
Planning				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 4th Qtr	2008-09 Y-T-D
Budget:	\$1.4M	\$2.1M	\$467,794	\$1.5M
Workload Outputs:				
Number of planning applications completed	96	120	29	117
Number of zoning plan checks completed	567	890	111	439
Number of people assisted at counter/over phone	9,718	10,100	2,353	9,048
Efficiency:				
Percentage of cost recovery (measured by amount of permit fees compared to current planning staff costs)	58.4%	97.0%	31.3%	36.6%
Effectiveness:				
Percentage of new projects: First review completed within 15 work days	90.0%	80.0%	98.0%	96.0%
Percentage plan review rechecks: Reviewed within 10 work days	86.5%	80.0%	86.3%	92.8%
Meet accepted norm processing time on 95% of applications processed (once deemed complete and prior to public hearing):				
Zoning Administrator Projects (accepted norm: 7 weeks)	95.8%	87.0%	100.0%	100.0%
Planning Commission Projects (accepted norm: 18 weeks)	98.8%	95.0%	100.0%	97.9%
City Council Projects (accepted norm: 22 weeks)	100.0%	95.0%	100.0%	98.6%
Percentage of public calls returned within one business day	98.7%	95.0%	97.9%	98.5%

Performance Measurement System

Code Compliance				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 4th Qtr	2008-09 Y-T-D
Budget:	\$818,349	\$806,340	\$307,309	\$793,878
Workload Outputs:				
Number of code compliance cases completed	2195	1750	533	2,446
Number of code compliance cases opened by code volunteers	588	450	76	430
Number of code compliance cases closed by code volunteers	566	450	92	450
Efficiency:				
Number of code enforcement cases resolved (per code enforcement officer FTE)	1663	1350	429	1984
Effectiveness:				
Percent reduction in code violations	75.0%	75.0%	75.0%	75.0%
Percentage of calls returned within 24 hours	99.0%	96.0%	94.4%	97.7%
Percentage of issues reviewed and resolved within 10 work days	99.2%	80.0%	97.8%	99.2%
Percentage of Weed Abatement notification letters mailed to owners of vacant properties by April 1	100.0%	100.0%	N/A	100.0%
Percentage of City-owned vacant properties cleared by May 15	100.0%	100.0%	N/A	100.0%
Percentage of privately-owned non-compliant (not cleared by property owner) vacant properties by July 1	100.0%	100.0%	100.0%	100.0%

Performance Measurement System

Engineering				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 4th Qtr	2008-09 Y-T-D
Budget:	\$4.2M	\$4.8M	\$549,376	\$2.9M
Workload Outputs:				
Number of permits issued	266	160	91	272
Number of miles of streets designed/constructed	3.71/6.47	4.00/4.50	.92/1.07	3.68/4.24
Efficiency:				
Percentage of project applications/ improvement plans reviewed within 15 working days (1 st plan check)	98.3%	80.0%	100.0%	100.0%
Percentage of project applications/ improvement plans reviewed within 10 working days (additional plan checks)	94.6%	80.0%	100.0%	97.3%
Effectiveness:				
Street Design: Percentage of budgeted target met	75.0%	85.0%	23.0%	93.0%
Street Construction: Percentage of budgeted target met	158.9%	85.0%	24.0%	94.0%
Percentage of programmed CIP project tasks completed	90.8%	80.0%	90.0%	97.5%
Percentage of Public Works CIP projects completed within budget	100.0%	85.0%	95.0%	71.3%

Performance Measurement System

Maintenance				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 4th Qtr	2008-09 Y-T-D
Budget:	\$3.1M	\$3.3M	\$915,125	\$3.2M
Workload Outputs:				
Number of potholes repaired	486	400	291	643
Number of signs repaired or replaced	1748	1800	459	1,822
Number of work orders received/completed by Facilities Maintenance Section	1089	800	238	920
Number of street light/traffic signal repairs	786	850	96	641
Number of USA responses (Underground Service Alerts)	749	1,100	173	677
Efficiency:				
Average sq. ft. of pothole repairs provided per day of service	420.4	400	516	512.8
Average # of signs maintained per hour of service provided	4.1	3	4	4
Average miles of streets swept per day of scheduled service	80.8	75	94.3	91.5
Effectiveness:				
Percentage of pothole service requests repaired within 3 working days	100.0%	95.0%	100.0%	100.0%
Percentage of signage repair requests responded to and completed within 3 working days	100.0%	99.0%	100.0%	100.0%
Percentage of street sweeping service requests responded to within 3 working days	100.0%	98.0%	100.0%	100.0%
Percentage of facilities maintenance work orders responded to in 3 working days	100.0%	85.0%	100.0%	100.0%
Percentage of street light / traffic signal service Requests completed within 3 working days	100.0%	99.0%	100.0%	100.0%
Percentage of USA service requests completed within 3 working days	100.0%	100.0%	100.0%	100.0%

Performance Measurement System

Water				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 4th Qtr	2008-09 Y-T-D
Budget:	\$14.5M	\$15.2M	\$4.6M	\$14.6M
Workload Outputs:				
Number of maintenance procedures at reservoirs, pump stations, valves, hydrants and operating equipment	3,334	3,000	910	3,562
Number of miles of planned leak detection on water pipeline	151.8	150	39.7	156.3
Groundwater production from wells (acre feet/year)	476.1	600	126.6	554.1
Efficiency:				
Number of non-compliant events with state and federal requirements	0	0	0	0
Percentage of system water loss	6.5%	4.5%	4.0%	4.0%
Effectiveness:				
Percentage of monitoring samples in full compliance	100%	100%	100%	100%
Number of emergency calls / Percentage of time responding within 15 minutes during working hours	615/ 98.8%	1000/ 98%	173/ 97.8%	600/ 97.8%
Number of emergency calls / Percentage of time responding within 30 minutes during non-working hours	948/ 97.6%	740/ 98%	245/ 97.6%	865/ 98.0%
Sewer				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 4th Qtr	2008-09 Y-T-D
Budget:	\$7.3M	\$7.5M	\$2.4M	\$7.9M
Workload Outputs:				
Millions of gallons treated per day (average)	4.12	4.20	4.03	4.05
Number of maintenance procedures at treatment plant, pump stations and recycled water facilities	2,519	2,500	956	3686
Number of samples analyzed	18,442	18,000	4,238	16,626
Number of miles of planned video inspections on sewer collection system	26.6	25.0	6.9	30.9
Number of miles of planned cleaning procedures on sewer collection system	190	155.0	50.6	178.8
Reclaimed water delivered annually (millions of gallons)	199.7	210.0	69	207.4
Efficiency:				
Number of non-compliant events with state and federal waste discharge requirements (target = 0)	8	0	0	0
Effectiveness:				
Number of emergency calls / percentage of time responding within 15 minutes during working hours	59/ 100%	100/ 100%	12/ 100.0%	81/ 99.4%
Number of emergency calls / percentage of time responding within 30 minutes during non-working hours	331/ 99%	450/ 98%	93/ 96.7%	234/ 97.0%

Performance Measurement System

Storm Drain				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 4th Qtr	2008-09 Y-T-D
Budget:	\$1.0M	\$1.3M	\$250,353	\$1.2M
Workload Outputs:				
Number of miles of storm drain pipelines cleaned	3.8	2.5	0.5	1.3
Number of miles of storm drain video inspection	1.5	5	1.3	4
Number of catch basins cleaned/inspected/ stenciled	1665	1,200	11	511
Efficiency:				
Percentage of storm drain pipelines cleaned annually	6.1%	4.0%	0.8%	2.1%
Percentage of storm drain system inspected Annually	2.4%	8.0%	2.1%	6.4%
Percentage of catch basins cleaned/inspected Annually	88.6%	64.0%	0.6%	27.2%
Effectiveness:				
Number of emergency calls/percentage of time responding within 15 minutes during working hours	24/ 100%	31/ 100%	7/ 100%	26/ 100%
Number of emergency calls/percentage of time responding within 30 minutes during non-working hours	54/ 100%	51/ 100%	21/ 100%	37/ 100%

Solid Waste				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 4th Qtr	2008-09 Y-T-D
Budget:	\$148,673	\$181,450	\$46,282	\$171,175
Workload Outputs:				
Total % of residential waste diverted from landfill	50.2%	50.0%	48.1%	49.3%
Total % of commercial waste diverted from landfill	45.5%	50.0%	48.5%	46.6%
Total % of construction & demolition waste diverted from landfill	48.1%	50.0%	40.2%	45.1%
Effectiveness:				
Total % of overall diversion from landfill	55.6%	50.0%	64.3%	64.6%

Performance Measurement System

Clean Ocean				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 4th Qtr	2008-09 Y-T-D
Budget:	\$1.7M	\$3.3M	\$1.0M	\$2.5M
Workload Outputs:				
Number of commercial and municipal storm water inspections conducted	324	300	72	295
Number of construction storm water inspections conducted	1676	500	733	3099
Number of enforcement actions issued	387	500	76	370
Number of staff trainings and/or public outreach Initiatives	51	50	12	56
Efficiency:				
Number of storm water inspections per FTE	1676	New	367	1550
Number of enforcement actions per FTE	419	500	38	185
Number of "impressions" made through educational efforts	4,388,486	3,000,000	1,079,007	6,145,663
<i>** "impressions" refers to the estimated number of individuals receiving education</i>				

Contract Fleet Maintenance				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 4th Qtr	2008-09 Y-T-D
Budget:	\$1.1M	\$1.1M	\$329,570	\$1.1M
Workload Outputs:				
Total number of vehicles maintained	144	144	144	144
Efficiency:				
Percentage of reworks relative to total work orders	0.0%	4.0%	0.4%	0.3%
Effectiveness:				
Percentage of fleet available per month	99.4%	94.0%	98.8%	99.3%
Percentage of scheduled preventative maintenance completed each month	100.0%	90.0%	100.0%	100.0%

Performance Measurement System

Beaches, Parks & Recreation Administration				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 4th Qtr	2008-09 Y-T-D
Budget:	\$521,720	\$567,050	\$132,300	\$486,338
Efficiency:				
Number of project change orders, professional services agreement amendments, and project budget amendments (Goal: minimize change and amendments)	9	0	0	3
Percentage of assignments and capital improvement projects completed on-time and within budget	97.5%	100.0%	100.0%	100.0%
Effectiveness:				
Level of community satisfaction with project results	100.0%	100.0%	100.0%	100.0%
Percentage of time customer requests for service or complaints resolved within 10 working days of receipt	100.0%	100.0%	100.0%	100.0%

Parks & Beach Maintenance				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 4th Qtr	2008-09 Y-T-D
Budget:	\$5.5M	\$5.6M	\$1.5M	\$4.4M
Workload Outputs:				
Number of landscaped acres maintained	272.51	295.21	272.51	272.51
Number of trees trimmed	2,136	2,000	508	2,717
Efficiency:				
Ratio of acres of landscapes monitored per contract inspector	68.1	73.8	68.1	68.1
Effectiveness:				
Number of trees requiring trimming per year in order to maintain an average 7-year cycle	1,350	2,000	450	1,800
Percentage of trees trimmed to maintain an average 7-year trimming cycle	100.0%	100.0%	100.0%	100.0%
Maintain parks at established levels measured on a scale of A-F: <i>A-excellent, B- above average, C- average, D-low level, F-minimum level per the 1999 Parks & Rec. Master Plan.</i>				
Maintenance level of beaches (target level = C)	C	C+	C	C
Maintenance level of parks (target level = C)	C	C	C	C
Maintenance level of park sports fields (target level = B)	B	B	B	B
Maintenance level of streetscapes (target level = C)	C	C+	C	C

Performance Measurement System

Recreation				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 4th Qtr	2008-09 Y-T-D
Budget:	\$2.9M	\$3.0M	\$792,859	\$3.0M
Workload Outputs:				
Number of adult aquatic enrollment	1,378	1,700	706	2,225
Number of youth aquatic enrollment	2,807	2,000	1,074	2,319
Number of adult recreation/sports enrollments	1,523	1,900	1,405	3,865
Number of youth recreation/sports enrollments	12,565	14,000	4,396	12,187
Number of special / partnership events	37	27	11	48
Number of facility rentals	New	390	182	733
Efficiency:				
Percentage of total expenditures recovered by revenues	New	55.0%	58.0%	58.0%
Effectiveness:				
Percentage customer satisfaction response of satisfactory or above for recreation and leisure classes/facility rentals*	99.4%	90.0%	100.0%	95.8%
Percent of youth classes reaching target attendance (enrollment/max. capacity)	78.0%	85.0%	80.2%	78.6%
Percent of adult classes reaching target attendance (enrollment/max. capacity)	74.0%	80.0%	82.3%	82.9%
Percent of registrations taken on-line	18.7%	20.0%	32.2%	31.5%

* Annual measurement

Performance Measurement System

Golf Operating				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 4th Qtr	2008-09 Y-T-D
Budget:	\$2.2M	\$2.4M	\$673,382	\$2.2M
Workload Outputs:				
Number of golf course acres maintained	133	133	133	133
Number of golf rounds played - projected	90,000	90,000	22,500	90,000
Efficiency:				
Total revenue generated by the Golf Course	\$2.6M	\$2.5M	\$721,901	\$2.7M
Total expenses generated by the Golf Course	\$2.1M	\$2.4M	\$592,625	\$2.1M
Percentage cost of recovery	133%	104%	125%	129%
Tee slots available (figure based on foursomes only)	92,873	92,660	27,832	92,823
Tee slots used	95,898	90,000	25,734	95,190
Percentage utilization	104.2%	97.0%	92.9%	103.6%
Effectiveness:				
Percentage of trees trimmed to maintain a 7-year cycle	103.0%	100.0%	66.0%	112.0%
Percentage of rolling stock receiving timely preventative maintenance twice annually	100.0%	100.0%	100.0%	100.0%
Percentage of booked group events that rate experience satisfactory or higher	99.2%	100.0%	100.0%	100.0%
Maintenance quality of golf course retained at a level B (on a scale of A-F)	B	B	B	B
Marine Safety				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 4th Qtr	2008-09 Y-T-D
Budget:	\$1.3M	\$1.4M	\$375,652	\$1.3M
Workload Outputs:				
Number of beach visitors (estimate)	2,658,300	2,800,000	830,500	2,495,160
Number of swimmer rescues	4,519	3,300	831	4131
Number of preventative actions performed by lifeguards	38,462	27,123	6,362	37,339
Number of calls for medical aid	1,304	1,300	220	968
Number of people reached through public education programs	18,845	18,000	0	16,950
Number of calls for law enforcement	9,190	7,900	2,064	6,606
Efficiency:				
Percentage of swimmer rescues responded to in 1 minute or less	100.0%	100.0%	100.0%	100.0%
Percentage of calls for medical aids responded to in 5 minutes or less	100.0%	100.0%	100.0%	100.0%
Percentage of calls for law enforcement responded to in 5 minutes or less	100.0%	100.0%	100.0%	100.0%
Effectiveness:				
Percentage of swimmer rescues without a drowning	100.0%	100.0%	100.0%	100.0%

Performance Measurement System

Animal Shelter				
Performance Measures	2007-08 Actual	2008-09 Budget	2008-09 4th Qtr	2008-09 Y-T-D
Budget:	\$1.3M	\$1.3M	\$378,709	\$1.4M
Workload Outputs:				
Number of Dogs Licensed during the year	5,635	5,600	1,159	4,484
Efficiency:				
Percent of renewal notices mailed within 30 days of expiration	100.0%	100.0%	100.0%	100.0%
Percent of after hours emergency calls answered within 45 minutes	100.0%	100.0%	100.0%	100.0%
Percent of calls for service handled within 24 hours	95.4%	95.0%	98.0%	97.5%
Effectiveness:				
Number of formal educational occasions per quarter	3	3	2	14
Number of Veterinary hospital volunteers recruited	2	2	1	7
Number of volunteer fund raising events promoted	8	8	2	7
Number of grants for fundraising submitted to increase CASA services	0	0	0	0
Number of patrols of Parks and Beaches per year	1,021	1,000	201	826
Number of enforcement actions per year	481	500	117	563

City of San Clemente Capital Improvement Program Quarterly Report

June 30, 2009

FY 08-09 CIP 4th Quarter Summary

**123 CIP and
Maintenance Projects
Totaling \$94.5M**

**79 CIP Projects
Totaling \$82.6M**

**44 Maintenance
Projects Totaling
\$11.9M**



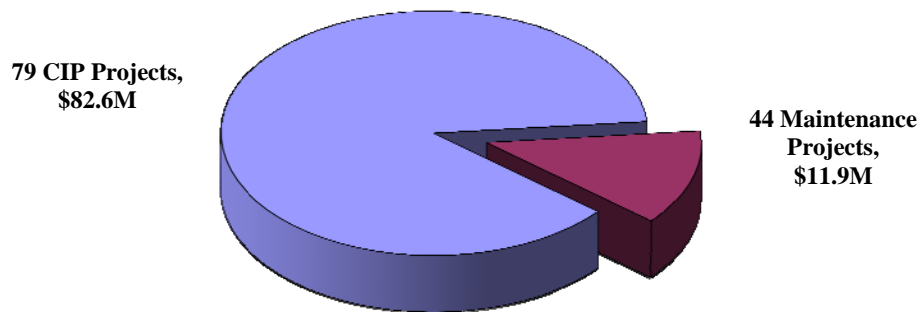
Capital Improvement Program- 4th Quarter Report

Program Summary

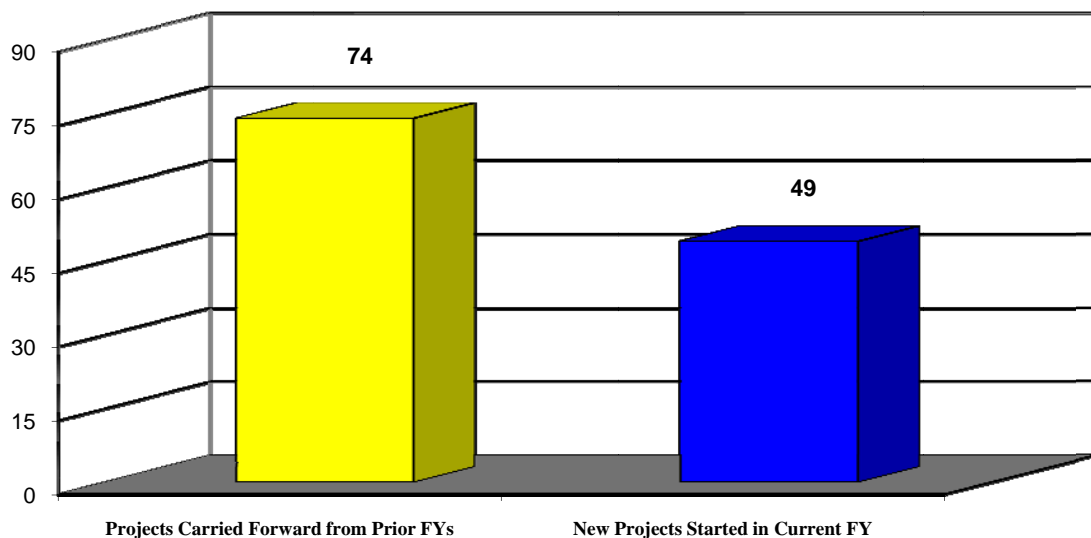
The Capital Improvement Program report provides the Mayor, City Council and community the status of projects in the current FY 2009 and establishes a commitment for the scheduled delivery of projects. The City's Capital Improvement Program remains strong and active. Most areas in the City have seen improvements to their community facilities in the form of parks, streets, pier, water, sewer, storm drain and other infrastructure improvement projects.

The FY 2009 Capital Improvement Program consists of 123 projects for a total budget of \$94.5 million. A total of 74 projects were started in the prior fiscal years for completion in FY 2009. There are 79 CIP projects and 44 Maintenance and Study projects.

FY 2009 CIP and Maintenance Projects: \$94.5 Million

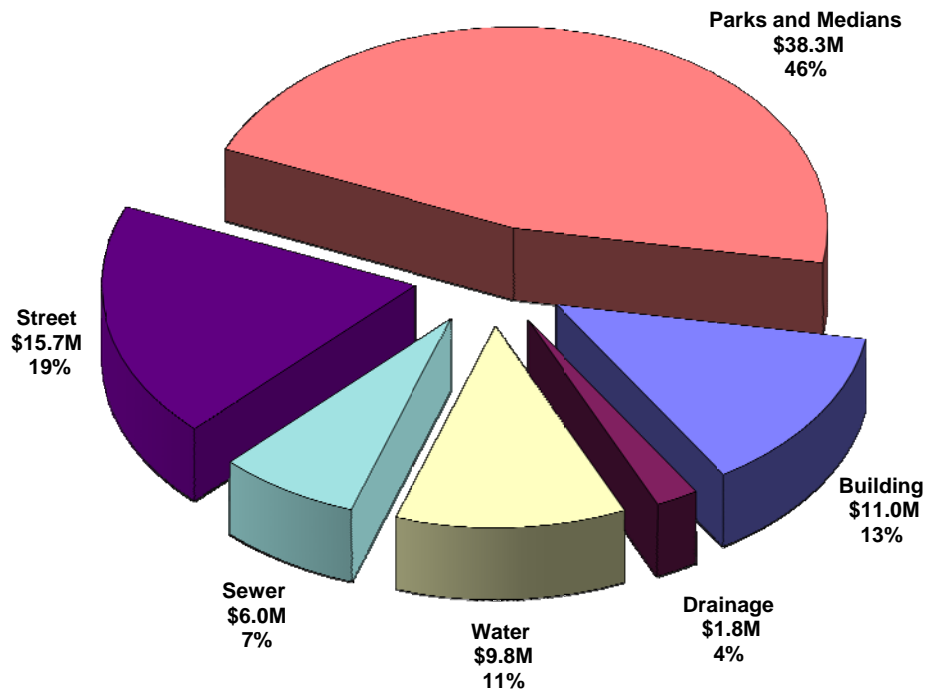


123 Total CIP and Maintenance Projects: Carried Forward vs. Projects Started in Current FY

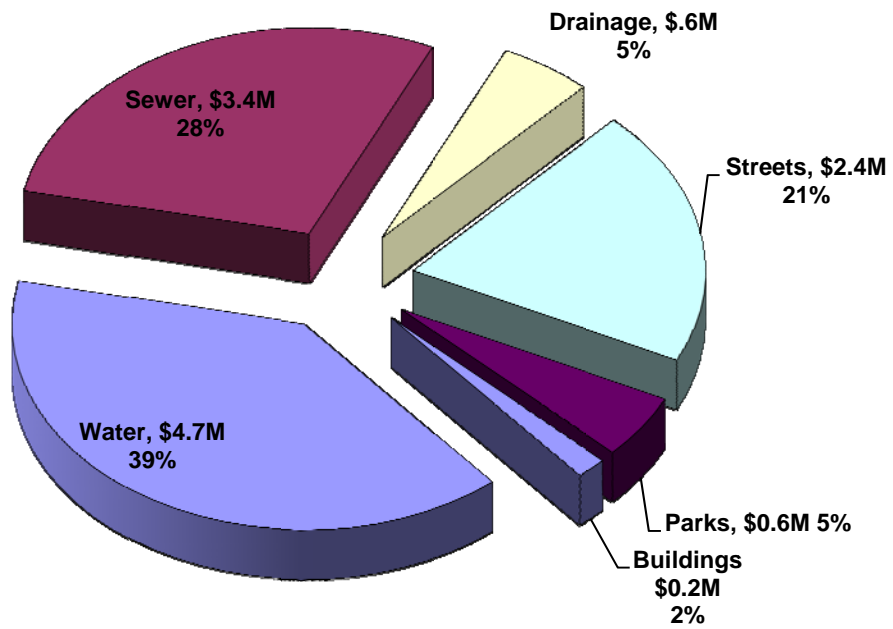


Capital Improvement Program – 4th Quarter Report

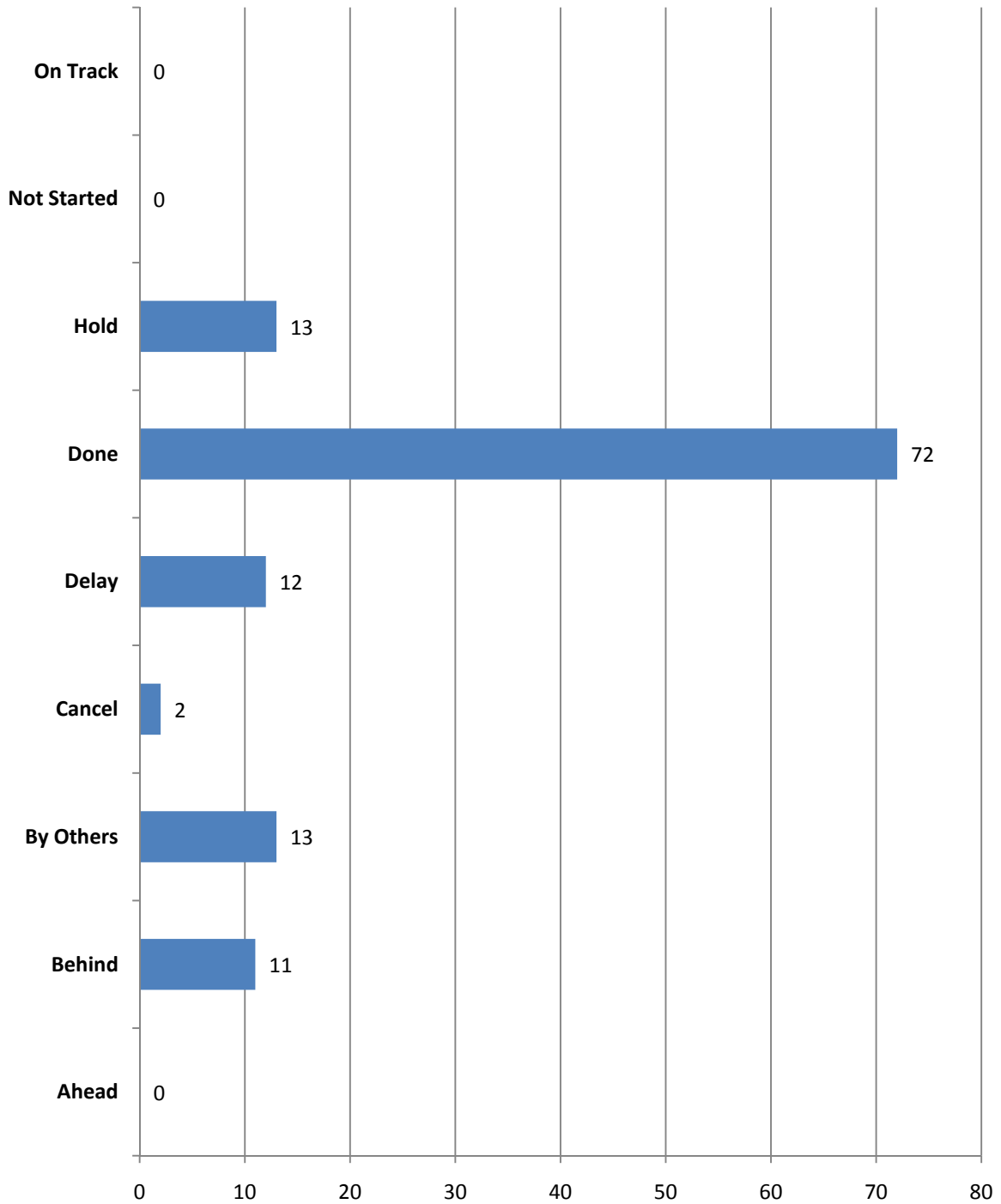
CIP Projects \$82.6 Million



Maintenance Projects \$11.9 Million



Project Status



Capital Improvement Program – 4th Quarter Report

Schedule Changes

Projects are often re-scoped to take advantage of additional funding or to address the changing needs of the community. In order to realign the project delivery commitment with a revised scope, a baseline budget or schedule adjustment (reset) may be proposed. This section proposes each baseline budget adjustment and establishes a new commitment for delivering the project. The project budgets recommended for reset for this quarter are listed in the following table:

PROJECT*	ORIGINAL GOAL	REVISED GOAL	ORIGINAL COMPLETION DATE	REVISED COMPLETION DATE
<i>Reservoir 8 Cathodic Protection/ PN 19405</i>	<i>25% Design</i>	<i>Solicit Proposals</i>	<i>June, 2009</i>	<i>June, 2009</i>
<i>Cathodic Protection System Evaluation/ PN 26402</i>	<i>25% Design</i>	<i>Solicit Proposals</i>	<i>June, 2009</i>	<i>June, 2009</i>
* See individual projects for a detailed explanation				

Project Description and Status Report

An overview of the projects, including the project manager, adopted budget, funding source, anticipated completion date and status at the end of the fourth quarter have been provided below. Also provided are definitions of terms found within the project updates.

Definitions

- ***Fiscal Year Goal:*** The project goal for this fiscal year
- ***Goal Completion Date:*** The date the project's Fiscal Year Goal is projected to be reached
- ***Actual Completion Date:*** The date when the Fiscal Year Goal is actually completed
- ***Status:*** Measures how much the project has been completed toward the Fiscal Year Goal
- ***New Project:*** A project that has been appropriated by the City Council after the budget is adopted
- ***By Others:*** The City is not directly in charge of the schedule for these projects

Capital Improvement Program- 4th Quarter Report

Project Description and Status Report

Buildings - CIP Projects

Beach Palapa & Picnic Cover Renovations

Project Management:	Dennis Reed	Project Number/ W.O.#:	18701/ 18701
Budget:	\$63,830	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	65%
Goal Completion Date:	June, 2009	Status:	Delayed
Actual Completion Date:			

Comments: Staff has determined appropriate spacing, and three new palapas have been installed. Installation of additional palapas will resume in the Fall. Project completion was delayed due to other priorities of the Beaches, Parks and Recreation Commission.

Bellota Landslide Repair

Project Management:	B. Cameron/ K. Knatz	Project Number/ W.O.#:	16343/ 16343
Budget:	\$387,185	Fiscal Year Goal:	75% Constr.
Funding Source:	Gen. Liability Self Ins. Fund	% of Goal Completion:	15%
Goal Completion Date:	June, 2009	Status:	Hold
Actual Completion Date:			

Comments: Construction schedule is dependent upon Seaview Repair LLC's completion of canyon grading repair, which commenced December, 2007, availability of soil and weather conditions have delayed the project. Bids have been opened and project award to La Strada Contracting is scheduled for July.

Civic Center

Project Management:	Mike Jorgensen	Project Number/ W.O.#:	18508/ 18508
Budget:	\$590,480	Fiscal Year Goal:	Complete Construction Plans and Specs
Funding Source:	Pub. Fac. Constr. Fund	% of Goal Completion:	100%
Goal Completion Date:	June, 2009	Status:	Done
Actual Completion Date:	June, 2009		

Comments: Design has been completed. Project will be placed on "Hold" while construction funds are secured.

Community Center -Art Gallery Entry Improvements

Project Management:	Tim Shaw	Project Number/ W.O.#:	18507/ 18507
Budget:	\$10,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Fac. Maint. Rsrv. Fund	% of Goal Completion:	20%
Goal Completion Date:	June, 2009	Status:	Behind
Actual Completion Date:			

Comments: Processing building permit. Delays in getting necessary drawings completed.

Capital Improvement Program – 4th Quarter Report

Downtown Fire Station

Project Management:	Mike Jorgensen	Project Number/ W.O.#:	15502/ 15502
Budget:	\$5,661,440		
Funding Source:	Pub. Fac. Constr. Fee Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	March, 2009	% of Goal Completion:	100%
Actual Completion Date:	May, 2009	Status:	Done

Comments: Bids have been opened and project award to Gamut Construction is scheduled for July, 2009.

Forster Ranch Ridgeline Trail Connection

Project Management:	Tim Shaw	Project Number/ W.O.#:	19704/ 19704
Budget:	\$20,000		
Funding Source:	General Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2009	% of Goal Completion:	20%
Actual Completion Date:		Status:	Behind

Comments: Surveyor prepared survey and legal description for easement. Delays in review of Easement Agreement.

Fuel Island Cover

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19802/ 19802
Budget:	\$225,000		
Funding Source:	Fleet Maintenance Rsrv.	Fiscal Year Goal:	80% Design
Goal Completion Date:	June, 2009	% of Goal Completion:	100%
Actual Completion Date:	May, 2009	Status:	Done

Comments: Fielder Group submitted 100% complete plans to the City for the bid package. California Coastal commission has issued a permit.

“Landmarks” On Del Mar Murals

Project Management:	Dennis Reed	Project Number/ W.O.#:	17302/ 17302
Budget:	\$10,000		
Funding Source:	General Fund	Fiscal Year Goal:	Assist SC Historical Society
Goal Completion Date:	June, 2009	% of Goal Completion:	95%
Actual Completion Date:		Status:	Project By Others

Comments: This project is being administered by the SC Historical Society. They have completed one seating area. Staff will provide a plaque in the area to commend the volunteer’s work.

Marine Safety Building Repairs, Phase II (Relocation Study)

Project Management:	Al King	Project Number/ W.O.#:	13011/ 630066
Budget:	\$73,580		
Funding Source:	RDA Fund	Fiscal Year Goal:	
Goal Completion Date:	March, 2009	% of Goal Completion:	0%
Actual Completion Date:		Status:	Hold

Comments: Remaining funds from the Phase II project will be used for the Relocation Study. Project is on hold until a determination can be made following the conclusion of the ACE Shoreline Feasibility Study.

Capital Improvement Program- 4th Quarter Report

Ole Hanson Beach Club Re-Roof

Project Management:	Tim Shaw	Project Number/ W.O.#:	16520/ 16520
Budget:	\$150,000		
Funding Source:	Fac. Maint. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2009	% of Goal Completion:	20%
Actual Completion Date:		Status:	Hold

Comments: An additional \$100,000 in funding was requested to move forward with the project. Funds will be combined with previous allocation. On hold to evaluate possibility of larger project to improve facility.

Ole Hanson Beach Club Restroom Fixture Replacement

Project Management:	Dennis Reed	Project Number/ W.O.#:	17506/ 17506
Budget:	\$36,340		
Funding Source:	Fac. Maint. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2009	% of Goal Completion:	100%
Actual Completion Date:	December, 2008	Status:	Done

Comments: This project has been completed to the degree possible with the current funding. Additional funding will be requested in the FY 2010 CIP to complete the entire project as envisioned.

Ole Hanson Beach Club: Shower/Restroom Tile Replacement

Project Management:	Dennis Reed	Project Number/ W.O.#:	17510/ 17510
Budget:	\$21,500		
Funding Source:	Fac. Maint. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2009	% of Goal Completion:	100%
Actual Completion Date:	December, 2008	Status:	Done

Comments: This project has been completed to the degree possible with the current funding. Additional funding will be requested in the FY 2010 CIP to complete the entire project as envisioned.

Senior Center Relocation

Project Management:	Mike Jorgensen	Project Number/ W.O.#:	15503/ 15503
Budget:	\$3,741,130		
Funding Source:	Develop. Improvem. Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	March, 2009	% of Goal Completion:	100%
Actual Completion Date:	May, 2009	Status:	Done

Comments: Bids have been opened and project award to Gamut Construction is scheduled for July, 2009.

Building- Maintenance and Other Projects

Parque Del Mar Turf Renovations

Project Management:	Dennis Reed	Project Number/ W.O.#:	29102/ 29102
Budget:	\$80,000		
Funding Source:	RDA Fund	Fiscal Year Goal:	Complete Renovations
Goal Completion Date:	May, 2009	% of Goal Completion:	75%
Actual Completion Date:		Status:	Behind

Comments: Sod was installed on northern end of the park, will return in November to complete the southern area.

Capital Improvement Program – 4th Quarter Report

T- Street Overpass Structural Assessment

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	39804/ 39804
Budget:	\$50,000		
Funding Source:	General Fund	Fiscal Year Goal:	Complete Study
Goal Completion Date:	May, 2009	% of Goal Completion:	100%
Actual Completion Date:	May, 2009	Status:	Done

Comments: TM Engineers, Inc. (consultant) has completed an assessment report containing rehabilitation recommendations with a phasing plan. The City is reviewing these recommendations and phasing plan for implementation.

Drainage- CIP Projects

224 Palizada Storm Drain

Project Management:	Ken Knatz	Project Number/ W.O.#:	18003/ 18003
Budget:	\$39,540		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	December, 2008	% of Goal Completion:	100%
Actual Completion Date:	November, 2008	Status:	Done

Comments:

762 Acapulco Storm Drain Rehabilitation

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19009/ 19009
Budget:	\$30,000		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June, 2009	% of Goal Completion:	100%
Actual Completion Date:	March, 2009	Status:	Done

Comments: Design, bid and construction were performed by Cox Communications, since Cox damaged the storm drain line.

Acapulco and Cisco Storm Drain Rehabilitation

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19008/ 19008
Budget:	\$150,000		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June, 2009	% of Goal Completion:	100%
Actual Completion Date:	March, 2009	Status:	Done

Comments: Staff completed construction plans and specifications. Construction completion was also achieved this FY.

Cantilena and Marbella Storm Drain Rehabilitation

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19010/ 19010
Budget:	\$65,000		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June, 2009	% of Goal Completion:	100%
Actual Completion Date:	March, 2009	Status:	Done

Comments: An internal pipelining contractor has been retained to rehabilitate the storm drain.

Capital Improvement Program- 4th Quarter Report

Columbo Storm Drain Extension

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	18005/ 18005
Budget:	\$102,690		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Study
Goal Completion Date:	June, 2009	% of Goal Completion:	100%
Actual Completion Date:	March, 2009	Status:	Done

Comments: Staff analyzed the project and scoped potential solutions by utilizing existing information and input from geotechnical firms, environmental consultants and contractors. A geotechnical consultant was hired to evaluate alternatives. An investigation geotechnical report prepared by the consultant (LGC), including recommendations, is completed. The City will implement projects based on these recommendations.

Cristobal Storm Drain Extension to T-Street Canyon RR Culvert

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19012/ 19012
Budget:	\$80,000		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	10% Design
Goal Completion Date:	June, 2009	% of Goal Completion:	100%
Actual Completion Date:	June, 2009	Status:	Done

Comments: A hydrology study has been completed for the tributary watershed. A preliminary hydraulic model has also been prepared for the existing ditch next to the railroad tracks.

Los Mares/Vaquero Storm Drain

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	16001/ 16001
Budget:	\$189,970		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Hire Consultant
Goal Completion Date:	June, 2009	% of Goal Completion:	5%
Actual Completion Date:		Status:	Hold

Comments: RFP is being prepared to protect street and utilities. Consultant selection for storm drain will commence when FY 2010 utility protection Project No. 20001 is completed.

Plaza La Playa Channel

Project Management:	Tom Bonigut	Project Number/ W.O.#:	13807/ 410387
Budget:	\$929,710		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June, 2009	% of Goal Completion:	60%
Actual Completion Date:		Status:	Delayed

Comments: This project has been revised to consist of a flood wall only along a downstream section of channel near the existing railroad culvert. RBF Consulting has prepared 60% plans and specifications, and a Coastal Commission CDP application. Additional time was needed to complete environmental work for the CDP application and to confirm the wall design details. The Coastal Commission hearing and completion of final plans and specs is anticipated for August. The project will be constructed in FY 2010, with an anticipated construction period in Spring, 2010.

Capital Improvement Program – 4th Quarter Report

Poche Dry-Weather Runoff Treatment

Project Management:	Tom Bonigut	Project Number/ W.O.#:	13808/ 410388
Budget:	\$0		
Funding Source:	EPA Grant/ Clean Ocean Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	November, 2008	% of Goal Completion:	100%
Actual Completion Date:	March, 2009	Status:	Project by Others

Comments: The City fulfilled its construction phase cost share obligation in FY07/08. Construction is complete, and the County has begun its system startup testing. The system will be placed in service when the performance/startup tests are successfully completed – no target date on this from the County.

Segunda Deschecha Canada MO2 Urban Runoff Treatment Facility

Project Management:	Handan Cirit	Project Number/ W.O.#:	14804/ 14804
Budget:	\$214,750		
Funding Source:	Clean Ocean Fund	Fiscal Year Goal:	Monitoring
Goal Completion Date:	June, 2009	% of Goal Completion:	100%
Actual Completion Date:	June, 2009	Status:	Done

Comments: Project is complete and operational. Algae continues to be a problem and keeping the screens clean is labor intensive. Other solutions to the algae problem are being investigated.

South Calle Grande Vista Storm Drain Rehabilitation

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	19011/ 19011
Budget:	\$70,000		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June, 2009	% of Goal Completion:	100%
Actual Completion Date:	March, 2009	Status:	Done

Comments: An internal pipelining contractor has been retained to rehabilitate the storm drain.

Drainage- Maintenance & Other Projects

Acapulco City Property Drainage Improvements

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	29001/ 29001
Budget:	\$150,000		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	50% Design
Goal Completion Date:	June, 2009	% of Goal Completion:	100%
Actual Completion Date:	June, 2009	Status:	Done

Comments: Design to control erosion by improving drainage system and landscaping is being finalized.

Existing Storm Drain Rehabilitation

Project Management:	A.J. Howard/A. Ilkhanipour	Project Number/ W.O.#:	26001/ 26001
Budget:	\$88,950		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2009	% of Goal Completion:	100%
Actual Completion Date:	June, 2009	Status:	Done

Comments:

Capital Improvement Program- 4th Quarter Report

Poche Beach M01 Watershed, Phase II Bacterial Study

Project Management:	Tom Bonigut	Project Number/ W.O.#:	39401/ 39401
Budget:	\$350,000	Fiscal Year Goal:	Contract Award
Funding Source:	Clean Ocean Fund	% of Goal Completion:	5%
Goal Completion Date:	June, 2009	Status:	Hold
Actual Completion Date:			

Comments: Staff is developing a scope of work for an RFP, to obtain required consultant assistance for this study. After consulting with researchers at SCCWRP and with SWRCB staff, City staff is pursuing a potential opportunity to partner with the SWRCB on this study, but this will likely delay the start of this project until FY 2010.

Parks & Medians- CIP Projects

Bonito Park Slope Erosion Control

Project Management:	Dennis Reed	Project Number/ W.O.#:	17401/ 410023
Budget:	\$287,780	Fiscal Year Goal:	Complete Phase II Constr.
Funding Source:	Parks Acq./ Local Drainage Fac. Fund	% of Goal Completion:	40%
Goal Completion Date:	June, 2009	Status:	Hold
Actual Completion Date:			

Comments: The original landscape architect on this project has been contacted and his proposal is under review. The carry forward budget (\$74,440) from project #25102 (Bonito Canyon Slope Replanting) is combined into this project.

Lost Winds Beach Access Rehabilitation

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	19804/ 19804
Budget:	\$80,000	Fiscal Year Goal:	Complete RFP
Funding Source:	General Fund	% of Goal Completion:	100%
Goal Completion Date:	June, 2009	Status:	Done
Actual Completion Date:	May, 2009		

Comments: Design proposals have been requested. Professional services award is scheduled for July.

North Beach Crossing Improvements

Project Management:	Bill Cameron	Project Number/ W.O.#:	19805/ 19805
Budget:	\$100,000	Fiscal Year Goal:	10% Construction
Funding Source:	Gas Tax Fund	% of Goal Completion:	100%
Goal Completion Date:	June, 2009	Status:	Project By Others
Actual Completion Date:	June, 2009		

Comments: There are two projects to improve safety at the crossing. In May, 2009, Metrolink's contractor installed new crossing pads at the crossing. In Winter/Spring of 2010, OCTA's contractor plans to complete the civil portion of the safety improvements.

Capital Improvement Program – 4th Quarter Report

Pier Crossing Improvements

Project Management:	Bill Cameron	Project Number/ W.O.#:	19806/ 19806
Budget:	\$100,000		
Funding Source:	RDA Fund	Fiscal Year Goal:	10% Construction
Goal Completion Date:	June, 2009	% of Goal Completion:	100%
Actual Completion Date:	June, 2009	Status:	Project By Others

Comments: There are two projects to improve safety at the crossing. In May, 2009, Metrolink's contractor installed new crossing pads at the crossing. In Winter/Spring of 2010, OCTA's contractor plans to complete the civil portion of the safety improvements.

Pier Structural Construction

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19703/ 19703
Budget:	\$1,500,000		
Funding Source:	RDA Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	March, 2009	% of Goal Completion:	100%
Actual Completion Date:	March, 2009	Status:	Done

Comments: Project will be advertised for construction in July, 2009. California Coastal Commission has issued a permit. Construction is anticipated to commence after Labor Day holiday.

San Geronio Park Youth Sports Building & Restroom

Project Management:	Tim Shaw	Project Number/ W.O.#:	10401/ 630010
Budget:	\$318,930		
Funding Source:	Parks Acquisition Fund	Fiscal Year Goal:	Re-evaluate Design
Goal Completion Date:	June, 2009	% of Goal Completion:	50%
Actual Completion Date:		Status:	Hold

Comments: Evaluating alternatives for completing the project.

Shoreline Feasibility Study

Project Management:	Tom Bonigut	Project Number/ W.O.#:	19907/ 19907
Budget:	\$338,990		
Funding Source:		Fiscal Year Goal:	Complete Study
Goal Completion Date:	June, 2009	% of Goal Completion:	70%
Actual Completion Date:		Status:	Delayed

Comments: The Corps has scheduled its F4A review conference for August. Release of the Draft Study Report and Draft EIR/EIS for public review is expected in September, 2009, followed by public meetings and comment. The study and final reports are expected to be completed by the end of 2009.

Vista Hermosa/ La Pata Sports Park- Phase 1A

Project Management:	T. Shaw/ A.King	Project Number/ W.O.#:	14105/ 14105
Budget:	\$2,701,740		
Funding Source:	Parks Acquisition Fund	Fiscal Year Goal:	Complete Construction for Phase 1A
Goal Completion Date:	December, 2008	% of Goal Completion:	100%
Actual Completion Date:	February, 2009	Status:	Done

Comments: Phase 1A is substantially complete on December 31, 2008. Processing close-out and Notice of Completion. Phase 1B will be architecture and park improvements.

Capital Improvement Program- 4th Quarter Report

Vista Hermosa/ La Pata Sports Park- Phase 1B

Project Management:	T. Shaw/ A.King	Project Number/ W.O.#:	18142/ 18142
Budget:	\$32,862,180		
Funding Source:	Parks Acquisition Fund	Fiscal Year Goal:	10% Constr.
Goal Completion Date:	April, 2009	% of Goal Completion:	99%
Actual Completion Date:		Status:	Delayed

Comments: Phase 1B will be architecture and park improvements. Plans are being revised per Plan Check comments and design changes requested by the City Council. Preparing to bid the project. Delayed pending funding.

Parks and Medians- Maintenance and Other Projects

Bathroom Door Project (Parks)

Project Management:	Tim Shaw	Project Number/ W.O.#:	28505/ 28505
Budget:	\$40,940		
Funding Source:	General Fund	Fiscal Year Goal:	Obtain appropriate information about ADA Compliance/ Complete design and prioritization
Goal Completion Date:	February, 2009	% of Goal Completion:	25%
Actual Completion Date:		Status:	Behind

Comments: Gathering base information to accurately develop scope. Project will require ADA compliance assessment. Parks & Recreation Commission has recommended that a consultant be hired to prepare this assessment with the current funding, and the City Manager has concurred.

Del Mar & El Camino Real Paver Repairs

Project Management:	Dennis Reed	Project Number/ W.O.#:	27302/ 27302
Budget:	\$12,900		
Funding Source:	General Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2009	% of Goal Completion:	100%
Actual Completion Date:	September, 2008	Status:	Done

Comments: This is an on-going project that carries over to the next fiscal year. FY 2009 funds have been expended and all FY 2009 work is completed.

Pier Bowl Improvements

Project Management:	Tim Shaw	Project Number/ W.O.#:	29701/ 29701
Budget:	\$75,000		
Funding Source:	RDA Fund	Fiscal Year Goal:	Complete Improvements
Goal Completion Date:	June, 2009	% of Goal Completion:	15%
Actual Completion Date:		Status:	Delayed

Comments: Project was to examine the needs in the Pier Bowl area and create a task list of small projects. Some delay due to necessary repairs to Pier Underpass. Processing proposal for art installation in underpass.

Capital Improvement Program – 4th Quarter Report

Pier Bowl Lighting Replacements

Project Management:	Tim Shaw	Project Number/ W.O.#:	29702/ 29702
Budget:	\$100,000	Fiscal Year Goal:	Begin Constr.
Funding Source:	RDA Fund	% of Goal Completion:	35%
Goal Completion Date:	March, 2009	Status:	Behind
Actual Completion Date:			

Comments: Design for new lights in the Pier Bowl parking lot and along Avenida Del Mar is underway. Additional funding will be requested in the FY 2010 budget. Scope of project has been expanded to include replacement of sidewalks in the same area.

Pier Fire Line Support Upgrades

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	28701/ 28701
Budget:	\$75,000	Fiscal Year Goal:	Complete Design
Funding Source:	RDA Fund	% of Goal Completion:	100%
Goal Completion Date:	June, 2009	Status:	Done
Actual Completion Date:	March, 2009		

Comments: This project is being combined with the Pier Structural Construction project.

Pier Planking Replacements

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	28702/ 28702
Budget:	\$100,000	Fiscal Year Goal:	Complete Design
Funding Source:	RDA Fund	% of Goal Completion:	100%
Goal Completion Date:	May, 2009	Status:	Done
Actual Completion Date:	March, 2009		

Comments: This project is being combined with the Pier Structural Construction project.

Pier Structural Assessment

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	28703/ 28703
Budget:	\$71,140	Fiscal Year Goal:	Complete Design
Funding Source:	RDA Fund	% of Goal Completion:	100%
Goal Completion Date:	March, 2009	Status:	Done
Actual Completion Date:	March, 2009		

Comments: Additional electrical work was completed by the consultant (TranSystems Corporation), due to scope amendment request by the Beaches, Parks and Recreation Department. California Coastal Commission has issued a permit.

Playground Rubberized Surface Replacement

Project Management:	Tim Shaw	Project Number/ W.O.#:	29101/ 29101
Budget:	\$80,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	10%
Goal Completion Date:	June, 2009	Status:	Behind
Actual Completion Date:			

Comments: Playgrounds audits for code compliance are complete. Plans and specs are being prepared for bidding.

Capital Improvement Program- 4th Quarter Report

San Luis Rey Park: Tennis Fence and Lighting Replacement

Project Management:	Dennis Reed	Project Number/ W.O.#:	26102/ 26102
Budget:	\$45,000		
Funding Source:	General Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2009	% of Goal Completion:	20%
Actual Completion Date:		Status:	Hold

Comments: This project will be dropped and the components added to a full renovation of the tennis courts in the future.

Subterranean Trash Receptacles

Project Management:	Dennis Reed	Project Number/ W.O.#:	27802/ 27802
Budget:	\$7,700		
Funding Source:	General Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2009	% of Goal Completion:	100%
Actual Completion Date:	June, 2009	Status:	Done

Comments: Fiscal year construction is completed. This is an on going project that spans multiple fiscal years. Additional funding was allowed for purchase of additional receptacles for FY 2009.

Sewer- CIP Projects

Calafia Manholes Rehabilitation & Sulfide Control

Project Management:	Ken Knatz	Project Number/ W.O.#:	19202/ 19202
Budget:	\$150,000		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June, 2009	% of Goal Completion:	100%
Actual Completion Date:	June, 2009	Status:	Done

Comments: Project addressed and mitigated high levels of hydrogen sulfide in Calafia area sewer system. Construction of manhole rehabilitation has been completed. Bioxide addition to the system by the Utilities Division has been successful in mitigating odors in area sewer network.

Los Molinos Pump Station Rehabilitation

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19204/ 19204
Budget:	\$400,000		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	25% Design
Goal Completion Date:	June, 2009	% of Goal Completion:	100%
Actual Completion Date:	June, 2009	Status:	Done

Comments: Carollo Engineering (consultant) has completed a study for the needed improvements on this pump station. Staff is seeking other cost effective alternatives before a final decision is made.

Marblehead Coastal Recycled Water Line Reimbursement

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	17201/ 17201
Budget:	\$350,000		
Funding Source:	Sewer Conn. Fee Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2009	% of Goal Completion:	95%
Actual Completion Date:		Status:	Project By Others

Comments: Buried 16- inch recycled water line complete. Bridge section, tie-ins and cathodic protection have not been completed.

Capital Improvement Program – 4th Quarter Report

Pico Plaza Sewer Line Replacement & Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	19201/ 19201
Budget:	\$100,000		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	75% Constr.
Goal Completion Date:	June, 2009	% of Goal Completion:	100%
Actual Completion Date:	May, 2009	Status:	Done

Comments: Project replaced sections of sewer that had settled or were displaced. Construction has been completed.

Recycled Water Expansion

Project Management:	D. Rebensdorf/ A. Ilkhanipour	Project Number/ W.O.#:	18201/ 18201
Budget:	\$2,018,920		
Funding Source:	Sewer Conn. Fee Rsrv. Fund / Prop 50	Fiscal Year Goal:	65% Design
Goal Completion Date:	June, 2009	% of Goal Completion:	100%
Actual Completion Date:	June, 2009	Status:	Done

Comments: Consists of design for several pipeline segments, Reservoir 11 conversion and two pressure reducing stations.

Sewer System SCADA System Development

Project Management:	D. Rebensdorf/ M. Fakhar	Project Number/ W.O.#:	12605/ 410336
Budget:	\$2,601,440		
Funding Source:	Sewer Depr. & Sewer Conn. Fee Rsrv. Funds	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June, 2009	% of Goal Completion:	100%
Actual Completion Date:	June, 2009	Status:	Done

Comments: Upgrade Central SCADA at WRP is nearly complete. DLT&V was hired and has commenced with the integration portion of the project. Design is ongoing for the remote sewer sites. Construction of radio repeater sites will be completed in the first quarter of FY 2010.

Water Reclamation Odor Control Improvements

Project Management:	A.J. Howard	Project Number/ W.O.#:	18604/ 410277
Budget:	\$120,860		
Funding Source:	Sewer Connection Fee Rsrv. Fund	Fiscal Year Goal:	Complete Pilot Program
Goal Completion Date:	June, 2009	% of Goal Completion:	100%
Actual Completion Date:	June, 2009	Status:	Done

Comments: Pilot testing still ongoing and receiving desired results. Equipment site for permanent location being reviewed to conceal from surrounding residential view corridors. Preparing draft RFP for design. Goal is completed as anticipated for this fiscal year.

Capital Improvement Program- 4th Quarter Report

WRP & Maintenance Storage Area Construction

Project Management:	D. Rebensdorf/ M. Fakhar	Project Number/ W.O.#:	16525/ 16525
Budget:	\$246,630		
Funding Source:	Sewer Depr. Rsrv., Water Depr. Rsrv. & Clean Ocean Opr. Funds	Fiscal Year Goal:	10% Construction
Goal Completion Date:	June, 2009	% of Goal Completion:	90%
Actual Completion Date:		Status:	Delayed

Comments: Design alternatives have been prepared and accepted by Planning. During the permitting process, Planning recommended further review of the project by the Design Review Subcommittee. Bids have been received for the project, but are not recommended for approval until the Design Review Subcommittee provides input on the project.

Sewer- Maintenance and Other Projects

Digester #1 Cleaning, Residual Disposal and Inspection

Project Management:	Ken Knatz	Project Number/ W.O.#:	29204/ 29204
Budget:	\$200,000		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2009	% of Goal Completion:	100%
Actual Completion Date:	May, 2009	Status:	Done

Comments: Project will ensure high treatment efficiency of WRP sludge. Construction has been completed.

Headworks Influent Channel Relining

Project Management:	Ken Knatz	Project Number/ W.O.#:	27201/ 27201
Budget:	\$365,770		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	December, 2008	% of Goal Completion:	100%
Actual Completion Date:	November, 2008	Status:	Done

Comments: Project combined with Raw Influent Bar Screens project due to bypass requirement on both projects.

Los Molinos Wet Well Overflow Modification

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	26201/ 26201
Budget:	\$128,320		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	25% Design
Goal Completion Date:	December, 2008	% of Goal Completion:	100%
Actual Completion Date:	December, 2008	Status:	Done

Comments: Carollo Engineering (consultant) has completed a study for the needed improvements on this pump station. Staff is seeking other cost effective alternatives before a final decision is made.

Main Pump Station Force Main Inspection

Project Management:	Ken Knatz	Project Number/ W.O.#:	25203/ 25203
Budget:	\$71,750		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	TBD
Goal Completion Date:	June, 2009	% of Goal Completion:	0%
Actual Completion Date:		Status:	Hold

Comments: On hold until North Beach development is determined and/or Main Pump Station Rehabilitation is constructed.

Capital Improvement Program – 4th Quarter Report

Main Pump Station Pump Efficiency Study and Electrical Upgrades

Project Management:	Ken Knatz	Project Number/ W.O.#:	29203/ 29203
Budget:	\$250,000		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	Hire Consultant
Goal Completion Date:	June, 2009	% of Goal Completion:	100%
Actual Completion Date:	June, 2006	Status:	Done

Comments: AKM Consulting Engineers has been hired to evaluate the pump station and prepare a preliminary design report with three design alternatives to improve energy efficiency and reduce maintenance and operations costs.

Ocean Outfall Junction Repairs

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	28205/ 28205
Budget:	\$82,000		
Funding Source:	Sewer Other Agency Rsrv. Fund	Fiscal Year Goal:	TBD
Goal Completion Date:	TBD	% of Goal Completion:	
Actual Completion Date:		Status:	Project By Others

Comments:

Raw Influent Bar Screens

Project Management:	Ken Knatz	Project Number/ W.O.#:	28201/ 28201
Budget:	\$668,160		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	December, 2008	% of Goal Completion:	100%
Actual Completion Date:	November, 2008	Status:	Done

Comments: Project combined with Headworks Influent Channel Relining project due to bypass requirement for both projects.

Rehabilitate Existing Sewer Lines

Project Management:	Ken Knatz	Project Number/ W.O.#:	24200/ 24200
Budget:	\$665,350		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June, 2009	% of Goal Completion:	100%
Actual Completion Date:	March, 2009	Status:	Done

Comments: Staff has prepared plans and specs based on the prioritizing of sewer line videos. Project was bid and construction is underway.

Solids Handling Polymer Rehabilitation

Project Management:	A.J. Howard	Project Number/ W.O.#:	28203/ 28203
Budget:	\$147,710		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	Complete Rehab
Goal Completion Date:	June, 2009	% of Goal Completion:	100%
Actual Completion Date:	June, 2009	Status:	Done

Comments: Two units installed in temporary locations; demolition and removal of existing equipment is moving forward. Completing performance testing on units delivered. Once equipment passes all performance testing, second and final unit sets will be purchased and installed. Project goal is finished as anticipated for this fiscal year.

Capital Improvement Program- 4th Quarter Report

Water and Wastewater Facilities Regulatory Assessment

Project Management:	Ken Knatz	Project Number/ W.O.#:	39201/ 39201
Budget:	\$150,000		
Funding Source:	Sewer Depr. Rsrv. & Wtr. Depr. Rsrv. Funds	Fiscal Year Goal:	Complete Assessment
Goal Completion Date:	June, 2009	% of Goal Completion:	100%
Actual Completion Date:	June, 2009	Status:	Done

Comments: Assessment will address California Air Quality Management District regulations, which govern emissions on internal combustion engines. 1 Stop Diesel Solutions has updated permits for the City's diesel engines.

WRP Caustic System Rehabilitation

Project Management:	Jay Elston	Project Number/ W.O.#:	28204/ 28204
Budget:	\$101,810		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	30% Design
Goal Completion Date:	April, 2009	% of Goal Completion:	100%
Actual Completion Date:	December, 2008	Status:	Done

Comments:

WRP Chlorinator Replacement

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	27202/ 27202
Budget:	\$520,000		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	65% Design
Goal Completion Date:	June, 2009	% of Goal Completion:	100%
Actual Completion Date:	June, 2009	Status:	Done

Comments: Project is combined with Recycled Water Expansion.

WRP West Driveway Wall Sight Distance Adjustment

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	29201/ 29201
Budget:	\$50,000		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	April, 2009	% of Goal Completion:	100%
Actual Completion Date:	April, 2009	Status:	Done

Comments: Staff completed the construction plans. This project will be implemented at a later time when the Avenida Pico improvements in this area are constructed.

Streets- CIP Projects

129 Avenida San Pablo Retaining Wall

Project Management:	Ken Knatz	Project Number/ W.O.#:	17007/ 17007
Budget:	\$87,330		
Funding Source:	Gas Tax Fund	Fiscal Year Goal:	Easement Acquisition
Goal Completion Date:	June, 2009	% of Goal Completion:	10%
Actual Completion Date:		Status:	Cancel

Comments: Design is complete and project will be bid pending completion of negotiations with homeowner for construction access and encroachment easements. Homeowner has been unwilling to dedicate easements required to construct the project. Recommend project be removed from CIP.

Capital Improvement Program – 4th Quarter Report

Avenida de la Estrella

Project Management:	Ben Parker	Project Number/ W.O.#:	19307/ 19307
Budget:	\$700,000	Fiscal Year Goal:	Contract Award
Funding Source:	Gas Tax Fund	% of Goal Completion:	85%
Goal Completion Date:	June, 2009	Status:	Delayed
Actual Completion Date:			

Comments: This project was delayed to add the West Palizada Sidewalk project, which has a CDBG-R Grant deadline of 120 days from approval to award.

Avenida de la Estrella/ Avenida Presidio Traffic Signals

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	19801/ 19801
Budget:	\$275,000	Fiscal Year Goal:	Complete Design
Funding Source:	Gas Tax Fund/ Measure M Grant	% of Goal Completion:	5%
Goal Completion Date:	June, 2009	Status:	Behind
Actual Completion Date:			

Comments: RFP was sent to solicit consultant.

Avenida Palizada Sidewalk Improvements

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	19304/ 19304
Budget:	\$362,080	Fiscal Year Goal:	Complete Constr.
Funding Source:	Safe Routes To School/ Prop. 1B	% of Goal Completion:	75%
Goal Completion Date:	June, 2009	Status:	Delayed
Actual Completion Date:			

Comments: Encroachment Permit from Caltrans has been obtained. Waiting on F.H.W.A. authorization to advertise.

Avenida Pico & Calle Industrias Traffic Signals Update

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	18801/ 18801
Budget:	\$285,000	Fiscal Year Goal:	Complete Design
Funding Source:	Gas Tax Fund	% of Goal Completion:	0%
Goal Completion Date:	June, 2009	Status:	Delayed
Actual Completion Date:			

Comments: To be included as part of the Avenida Pico Corridor west of the freeway improvements, per the Traffic Task Force.

Avenida Pico Widening from I-5 to Calle del Cerro

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	12906/ 410356
Budget:	\$2,747,780	Fiscal Year Goal:	Complete Constr.
Funding Source:	RCFPP Fund	% of Goal Completion:	100%
Goal Completion Date:	January, 2009	Status:	Done
Actual Completion Date:	December, 2008		

Comments:

Calle De Los Molinos Rehabilitation

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	18118/ 410280
Budget:	\$494,230	Fiscal Year Goal:	Award Contract
Funding Source:	Street Improvement Fund	% of Goal Completion:	0%
Goal Completion Date:	June, 2009	Status:	Hold
Actual Completion Date:			

Comments: Award will be dependant upon SDG&E completing utility undergrounding.

Capital Improvement Program- 4th Quarter Report

Calle Fierros

Project Management:	Ben Parker	Project Number/ W.O.#:	19308/ 19308
Budget:	\$140,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Gas Tax Fund	% of Goal Completion:	100%
Goal Completion Date:	June, 2009	Status:	Done
Actual Completion Date:	March, 2009		
Comments:			

Calle Ganadero

Project Management:	Ben Parker	Project Number/ W.O.#:	19309/ 19309
Budget:	\$264,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Gas Tax Fund	% of Goal Completion:	100%
Goal Completion Date:	June, 2009	Status:	Done
Actual Completion Date:	March, 2009		
Comments:			

Calle Herald

Project Management:	Ben Parker	Project Number/ W.O.#:	19310/ 19310
Budget:	\$555,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Gas Tax Fund	% of Goal Completion:	100%
Goal Completion Date:	June, 2009	Status:	Done
Actual Completion Date:	December, 2008		
Comments:			

Calle Penasco

Project Management:	Ben Parker	Project Number/ W.O.#:	19311/ 19311
Budget:	\$230,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Gas Tax Fund	% of Goal Completion:	100%
Goal Completion Date:	June, 2009	Status:	Done
Actual Completion Date:	December, 2008		
Comments:			

Calle Valle Rehabilitation

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	19102/ 410084
Budget:	\$324,580	Fiscal Year Goal:	Award Contract
Funding Source:	Street Improvement Fund	% of Goal Completion:	0%
Goal Completion Date:	June, 2009	Status:	Hold
Actual Completion Date:			
Comments:	Award will be dependant upon SDG&E completing undergrounding.		

Calle Vicente

Project Management:	Ben Parker	Project Number/ W.O.#:	19312/ 19312
Budget:	\$400,000	Fiscal Year Goal:	Award Contract
Funding Source:	Gas Tax Fund	% of Goal Completion:	100%
Goal Completion Date:	June, 2009	Status:	Done
Actual Completion Date:	March, 2009		
Comments:	Awarded and completed construction.		

Capital Improvement Program – 4th Quarter Report

Camino Capistrano Street Rehabilitation

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	17303/ 17303
Budget:	\$1,005,090		
Funding Source:	AHRP Grant/ Gas Tax Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	December, 2008	% of Goal Completion:	100%
Actual Completion Date:	October, 2008	Status:	Done
Comments:			

Camino Del Rio & La Pata Extensions

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	18316/ 18316
Budget:	\$135,770		
Funding Source:	Gas Tax Fund	Fiscal Year Goal:	Coordination with the County
Goal Completion Date:	June, 2009	% of Goal Completion:	10%
Actual Completion Date:		Status:	Project By Others
Comments:	Coordinate with Orange County for the EIR/EIS preparation.		

Intersection Improvement of El Camino Real & Avenida Pico-Design

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	12903/ 410343
Budget:	\$1,598,150		
Funding Source:	RCFPP Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June, 2009	% of Goal Completion:	15%
Actual Completion Date:		Status:	Behind
Comments:	The City Council approved the preferred design alternative in May, 2009. Proposals were received from consultants. Contract award anticipated in August, 2009.		

Portico Del Sur/Norte

Project Management:	Ben Parker	Project Number/ W.O.#:	19316/ 19316
Budget:	\$850,000		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2009	% of Goal Completion:	100%
Actual Completion Date:	June, 2009	Status:	Done
Comments:			

Prima Desecha Canada/PCH Bridge Rehabilitation

Project Management:	K. Knatz/ H. Cirit	Project Number/ W.O.#:	17313/ 17313
Budget:	\$291,190		
Funding Source:	Gas Tax Fund	Fiscal Year Goal:	Complete Preliminary Study
Goal Completion Date:	June, 2009	% of Goal Completion:	100%
Actual Completion Date:	June, 2009	Status:	Done
Comments:	Design for repair of the bridge girders is substantially complete to submit to Caltrans and regulatory permit agencies. Staff will continue to pursue State Highway Bridge Grant opportunity for funding of repairs.		

Rail Corridor Pedestrian Beach Trail (Phase II)

Project Management:	Tom Bonigut	Project Number/ W.O.#:	11410/ 630023
Budget:	\$2,536,910		
Funding Source:	Gas Tax Fund/ TEA Grant	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	October, 2008	% of Goal Completion:	100%
Actual Completion Date:	October, 2008	Status:	Done
Comments:	Phase II construction is complete. A trail dedication was held October 3, 2008. Items under the Phase II contract are complete, and a Notice of Completion will be submitted to the City Council in February, 2009.		

Capital Improvement Program- 4th Quarter Report

South Ola Vista - Phase I

Project Management:	Ben Parker	Project Number/ W.O.#:	18318/ 18318
Budget:	\$897,150		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Bid Project
Goal Completion Date:	June, 2009	% of Goal Completion:	85%
Actual Completion Date:		Status:	Delayed

Comments: Design is complete. Project is in review with Caltrans due to the utilization of the Economic Stimulus funds. The project is delayed by Caltrans.

South Ola Vista- Phase II

Project Management:	Ben Parker	Project Number/ W.O.#:	19315/ 19315
Budget:	\$1,000,000		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Bid Project
Goal Completion Date:	June, 2009	% of Goal Completion:	85%
Actual Completion Date:		Status:	Delayed

Comments: Project is in review with Caltrans due to the utilization of the Economic Stimulus funds. The project is delayed by Caltrans.

Trafalgar Lane

Project Management:	Ben Parker	Project Number/ W.O.#:	19313/ 19313
Budget:	\$262,000		
Funding Source:	Gas Tax Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2009	% of Goal Completion:	100%
Actual Completion Date:	June, 2009	Status:	Done

Comments:

Traffic Signal Cabinets/ Electrical Services Upgrade

Project Management:	Akram Hindiyyeh	Project Number/ W.O.#:	18802/ 18802
Budget:	\$156,010		
Funding Source:	Cap. Equip. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	April, 2009	% of Goal Completion:	100%
Actual Completion Date:	May, 2009	Status:	Done

Comments: The intersections involved are: Avenida Pico and Avenida La Pata/ El Camino Real and Avenida Barcelona.

Via Blanco

Project Management:	Ben Parker	Project Number/ W.O.#:	19314/ 19314
Budget:	\$100,000		
Funding Source:	Gas Tax Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2009	% of Goal Completion:	100%
Actual Completion Date:	December, 2008	Status:	Done

Comments:

Streets- Maintenance and Other Projects

Avenida Palizada Corridor Improvements- Design

Project Management:	Akram Hindiyyeh	Project Number/ W.O.#:	39301/ 39301
Budget:	\$50,000		
Funding Source:	Gas Tax Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	May, 2009	% of Goal Completion:	5%
Actual Completion Date:		Status:	Behind

Comments: RFP was sent to solicit consultants.

Capital Improvement Program – 4th Quarter Report

Avenida Presidio Corridor Improvements- Design

Project Management: Akram Hindiyeh	Project Number/ W.O.#: 39302/ 39302
Budget: \$50,000	
Funding Source: Gas Tax Fund	Fiscal Year Goal: Complete Design
Goal Completion Date: May, 2009	% of Goal Completion: 5%
Actual Completion Date:	Status: Behind

Comments: RFP was sent to solicit consultants.

Downtown Parking Update

Project Management: Jim Holloway	Project Number/ W.O.#: 36801/ 36801
Budget: \$840,550	
Funding Source: Public Facilities Fee Fund	Fiscal Year Goal: Secure agreement converting private parking to public parking sources
Goal Completion Date: June, 2009	% of Goal Completion: 100%
Actual Completion Date: June, 2009	Status: Done

Comments: This is an ongoing project. The City has executed lease agreements with seven property owners. Other negotiations are ongoing.

“Go Local” Transit Program

Project Management: Akram Hindiyeh	Project Number/ W.O.#: 37806/ 37806
Budget: \$236,000	
Funding Source: Gas Tax Fund	Fiscal Year Goal: Phase II, Award Contract
Goal Completion Date: May, 2009	% of Goal Completion: 100%
Actual Completion Date: May, 2009	Status: Done

Comments: The Phase I report was submitted to OCTA. OCTA will be the lead agency for Phase II. The Cooperative Agreement with OCTA and the other agencies was approved by the City Council in April, 2009.

Major Street Maintenance Program

Project Management: A. Hindiyeh/ B. Parker	Project Number/ W.O.#: 29303/ 29303
Budget: \$580,000	
Funding Source: Gen., Water Deprec. and Sewer Deprec. Fund	Fiscal Year Goal: Complete Constr.
Goal Completion Date: April, 2009	% of Goal Completion: 100%
Actual Completion Date: November, 2008	Status: Done

Comments: San Dimas and Buena Ventura were added and completed with funds remaining from this year’s budgeted projects.

Sewer System Replacement

Project Management: A. Hindiyeh/ B. Parker	Project Number/ W.O.#: 24201/ 24201
Budget: \$100,000	
Funding Source: Sewer Deprec. Rsrv. Fund	Fiscal Year Goal: Complete Constr.
Goal Completion Date: June, 2009	% of Goal Completion: 100%
Actual Completion Date: June, 2009	Status: Done

Comments: Design and construct sewer system replacements as part of the Street Improvement Program.

Capital Improvement Program- 4th Quarter Report

Slurry Seal

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	27304/ 27304
Budget:	\$265,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	100%
Goal Completion Date:	November, 2008	Status:	Done
Actual Completion Date:	November, 2008		
Comments:			

Street Improvement Design

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	24300/ 24300
Budget:	\$200,000	Fiscal Year Goal:	Complete Design
Funding Source:	Street Improvement Fund	% of Goal Completion:	100%
Goal Completion Date:	June, 2009	Status:	Done
Actual Completion Date:	June, 2009		
Comments:			

Water System Replacement

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	24400/ 24400
Budget:	\$100,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Water Deprac. Rsrv. Fund	% of Goal Completion:	100%
Goal Completion Date:	June, 2009	Status:	Done
Actual Completion Date:	June, 2009		
Comments:	Design and construct water system replacements as part of the Street Improvement Program.		

Water CIP Projects

Calle Real Pump Station Rehab

Project Management:	Ken Knatz	Project Number/ W.O.#:	16521/ 16521
Budget:	\$148,350	Fiscal Year Goal:	Hire Consultant
Funding Source:	Water Depr. Rsrv. Fund	% of Goal Completion:	80%
Goal Completion Date:	June, 2009	Status:	Hold
Actual Completion Date:			
Comments:	Project will commence once easements are obtained between reservoir 10 & 6 Water Line. The RFP for consultant evaluation/hiring is complete and will be sent out once easement acquisition is near completion.		

Del Cabo Water Line Replacement

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19406/ 19406
Budget:	\$700,000	Fiscal Year Goal:	Award Contract
Funding Source:	Water Deprac. Rsrv. Fund	% of Goal Completion:	70%
Goal Completion Date:	June, 2009	Status:	Delayed
Actual Completion Date:			
Comments:	Staff is working with the Homeowners Association to dedicate a Utility Easement to the City prior to construction. The project is delayed since the easements are not secured yet.		

Capital Improvement Program – 4th Quarter Report

El Elevante Pump Station Rehabilitation

Project Management:	Handan Cirit	Project Number/ W.O.#:	19408/ 19408
Budget:	\$100,000		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Commence Preliminary Design
Goal Completion Date:	June, 2009	% of Goal Completion:	100%
Actual Completion Date:	June, 2009	Status:	Done

Comments: Project includes design for relocation and rehabilitation of the electrical and mechanical equipment. Scope of services for project design is being developed.

Irvine Ranch Water District Interconnection

Project Management:	A.J. Howard/D. Rebensdorf	Project Number/ W.O.#:	18426/ 18426
Budget:	\$1,898,740		
Funding Source:	Water Acre. Fee Rsrv. Fund	Fiscal Year Goal:	Become Signatory to the Operational Agreement with IRWD
Goal Completion Date:	June, 2009	% of Goal Completion:	100%
Actual Completion Date:	November, 2008	Status:	Project By Others

Comments: Project is under construction with completion anticipated in Spring, 2010.

La Placentia, Calle Campo & Revuelto Ct. Pipe Connection

Project Management:	Ken Knatz	Project Number/ W.O.#:	19409/ 19409
Budget:	\$350,000		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	75% Constr.
Goal Completion Date:	June, 2009	% of Goal Completion:	100%
Actual Completion Date:	May, 2009	Status:	Done

Comments: Project will improve water pressures and fire flows. Recommended as part of 2006 Water Master Plan. Construction has been completed.

Presidente Turnout

Project Management:	Ken Knatz	Project Number/ W.O.#:	19407/ 19407
Budget:	\$80,000		
Funding Source:	Water Acre. Fee Rsrv. Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June, 2009	% of Goal Completion:	75%
Actual Completion Date:		Status:	Cancel

Comments: Project was recommended as part of 2006 Water Master Plan. While working on the project design, staff has determined project is not needed as a result of existing City water system loop feed on Cristianitos bridge. Recommend removing project from CIP.

Reeves Pump Station

Project Management:	Ken Knatz	Project Number/ W.O.#:	17405/ 17405
Budget:	\$1,468,960		
Funding Source:	Water Acre. Fee Rsrv. Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June, 2009	% of Goal Completion:	50%
Actual Completion Date:		Status:	Hold

Comments: Easement issues dating back to the Avenida Vista Hermosa Interchange have been discovered. Bidding and construction cannot proceed until easements are secured or property is dedicated and accepted by the City from Marblehead Coastal. Project cannot proceed without buy-offs from numerous Marblehead lien holders. Private work and/or bonding company resolution necessary to construct project.

Capital Improvement Program- 4th Quarter Report

Reservoir 8 Cathodic Protection

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	19405/ 19405
Budget:	\$175,000		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Solicit Proposals
Goal Completion Date:	June, 2009	% of Goal Completion:	100%
Actual Completion Date:	June, 2009	Status:	Done

Comments: Four proposals were received and are being reviewed by staff in response to the City's Request for Proposal. This project goal has been re-scoped due to other priorities of the Engineering Division.

Reservoir 9 & 10 Rehabilitation Study and Lining

Project Management:	Ken Knatz	Project Number/ W.O.#:	19404/ 19404
Budget:	\$100,000		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June, 2009	% of Goal Completion:	100%
Actual Completion Date:	June, 2009	Status:	Done

Comments: City worked with Natgun, original tank manufacturer, to evaluate needs at Reservoir 10. The concrete tank's interior and exterior was inspected by a Natgun representative as part of a regularly scheduled reservoir cleaning. Natgun's evaluation rated the interior of the tank to be in fair condition and the exterior of the tank to be in good condition. Recommendations included future replacement of corroded interior piping and interior lining. Reservoir 10 is the sole storage source to the water service zone in this area. Performing the recommended work will require extensive operation planning to provide sufficient temporary storage and bypass pumping to ensure adequate fire protection can be provided while the tank is taken out of service for construction. Reservoir 9 has been scoped as a separate project.

Reservoir 10 and 6 Water Line (Land Acquisition)

Project Management:	D. Rebensdorf/ M. Fakhar	Project Number/ W.O.#:	14400/ 14400
Budget:	\$50,350		
Funding Source:	Water Acre. Fee Rsrv. Fund	Fiscal Year Goal:	Complete Condemnation Process
Goal Completion Date:	June, 2009	% of Goal Completion:	50%
Actual Completion Date:		Status:	Behind

Comments: New offer letters were sent to the property owners based on a recent appraisal. It has been concluded that the best way to obtain the easement is to condemn the needed portion of the property. Project is proceeding in that direction.

Upper Chiquita Reservoir Emergency Storage

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	16524/ 16524
Budget:	\$548,960		
Funding Source:	Water Acre. Fee Rsrv. Fund	Fiscal Year Goal:	TBD
Goal Completion Date:		% of Goal Completion:	
Actual Completion Date:		Status:	Project By Others

Comments: Santa Margarita Water District and Moulton Niguel Water District are teamed during the design and environmental process. The City is reviewing the draft participation agreement. Clearing and grubbing of site began in Spring, 2009. Sukut Engineering was hired to construct the project. Excavation to bedrock for the dam has been completed. The project's anticipated completion date is Winter, 2010.

Capital Improvement Program – 4th Quarter Report

Vera Cruz/ Vista Hermosa Water System Valving and Loop

Project Management: Amir K. Ilkhanipour **Project Number/ W.O.#:** 18425/ 18425
Budget: \$412,720
Funding Source: Water Deprec.Rsrv. Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: October, 2008 **% of Goal Completion:** 100%
Actual Completion Date: October, 2008 **Status:** Done
Comments: Recordation of the Notice of Completion was authorized at the 11/3/08 City Council meeting.

Water System SCADA Implementation

Project Management: D. Rebensdorf/ M. Fakhar **Project Number/ W.O.#:** 13501/ 410391
Budget: \$2,130,950
Funding Source: Water Deprec./Water Acr. Fee Rsrv. Funds **Fiscal Year Goal:** Start Constr.
Goal Completion Date: June, 2009 **% of Goal Completion:** 100%
Actual Completion Date: May, 2009 **Status:** Done
Comments: Upgrade central SCADA at WRP is nearly complete. Design for the remote water sites is complete. Bids were received for installation of four repeater sites, construction of radio repeater sites will be completed in the first quarter of FY 2010.

Well No. 8

Project Management: Dave Rebensdorf **Project Number/ W.O.#:** 16522/ 16522
Budget: \$1,651,050
Funding Source: Water Deprec. Rsrv. Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: May, 2009 **% of Goal Completion:** 100%
Actual Completion Date: June, 2009 **Status:** Done
Comments: Construction is complete. Permit to operate from the Department of Health Services is anticipated in the first quarter of FY 2010.

Water- Maintenance and Other Projects

Cathodic Protection System Evaluation

Project Management: Dave Rebensdorf **Project Number/ W.O.#:** 26402/ 26402
Budget: \$119,910
Funding Source: Water Deprec. Rsrv. & Sewer Deprec. Resr. Funds **Fiscal Year Goal:** Solicit Proposals
Goal Completion Date: June, 2009 **% of Goal Completion:** 100%
Actual Completion Date: June, 2009 **Status:** Done
Comments: Four proposals were received and are being reviewed by staff in response to the City's Request for Proposal. This project goal has been re-scoped due to other priorities of the Engineering Division.

Dana Point Ocean Water Desalination Project

Project Management: Bill Cameron **Project Number/ W.O.#:** 38401/ 38401
Budget: \$209,020
Funding Source: Water Acreage Fee Rsrv. Fund **Fiscal Year Goal:** TBD
Goal Completion Date: June, 2009 **% of Goal Completion:**
Actual Completion Date: **Status:** Project By Others
Comments: A Coastal Permit was obtained for Phase 3 pilot plant testing. State grant funding has been delayed due to the State's financial crisis. Five participating agencies agreed to increase agency contributions to carry the project until grant funds are received. If no grant funds are released, there will be enough funding to complete construction of the test facilities and operate the test well until the end of FY 2010.

Capital Improvement Program- 4th Quarter Report

JRWSS Agency Projects

Project Management:	A.J. Howard/D. Rebensdorf	Project Number/ W.O.#:	27402/ 27402
Budget:	\$978,560		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Projects Identified in SCWD CIP Budget
Goal Completion Date:	June, 2009	% of Goal Completion:	100%
Actual Completion Date:	June, 2009	Status:	Project By Others

Comments: This is an assortment of CIP projects on the JRWSS importation line that are managed by South Coast Water District on behalf of the JRWSS Agencies. Fiscal year 2009 projects are completed.

JRWSS Del Avion Repairs

Project Management:	A.J. Howard/D. Rebensdorf	Project Number/ W.O.#:	27403/ 27403
Budget:	\$2,155,150		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June, 2009	% of Goal Completion:	100%
Actual Completion Date:	January, 2009	Status:	Project By Others

Comments: Contract awarded with Notice to Proceed to CCL Contracting, Inc. Construction is complete and the pipeline is back in service. The City can once again receive its full allocation in the local transmission main.

JRWSS- Via Canon Easement Relocation

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	29403/ 29403
Budget:	\$1,000,000		
Funding Source:	Water Other Agency Rsrv. Fund	Fiscal Year Goal:	TBD
Goal Completion Date:		% of Goal Completion:	
Actual Completion Date:		Status:	Project By Others

Comments: Design is 70% complete.

Reservoir 9 & 12 Pipe Replacements

Project Management:	Ken Knatz	Project Number/ W.O.#:	26403 / 26403
Budget:	\$82,360		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June, 2009	% of Goal Completion:	100%
Actual Completion Date:	June, 2009	Status:	Done

Comments: Infrastructure Engineering Corporation designed the Reservoir 9 improvements. Reservoir 12 work has been removed from project scope.

Water System Rehabilitation

Project Management:	A.J. Howard	Project Number/ W.O.#:	24401 / 24401
Budget:	\$250,000		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2009	% of Goal Completion:	100%
Actual Completion Date:	June, 2009	Status:	Done

Comments: Fiscal year 2009 projects are completed.



FISCAL STATE OF THE CITY OVERVIEW

The "Fiscal State of the City" is intended to provide a brief "snapshot" of the City's financial condition at the end of the fiscal year.

The economic slowdown has become a reality. Development activity in the City declined rapidly during the fiscal year.

This report includes the following important sections with brief descriptions of each fiscal area:

- General Fund - Fund Balance
• Reserves
• Investments
• City Pension Fund
• Capital Improvement Program
• Major Projects & Accomplishments
• Financial Forecast
• Fiscal Challenges

Unreserved fund balance at the end of FY 2009 totals \$6.0 million. This amount is \$240,000 higher than projected in the budget total.

A \$10.0 million Sustainability Reserve was funded during the year based on the 2009 LTFP recommendation. This reserve reduced unreserved fund balance but is available for use under the City Council Fiscal Policy.

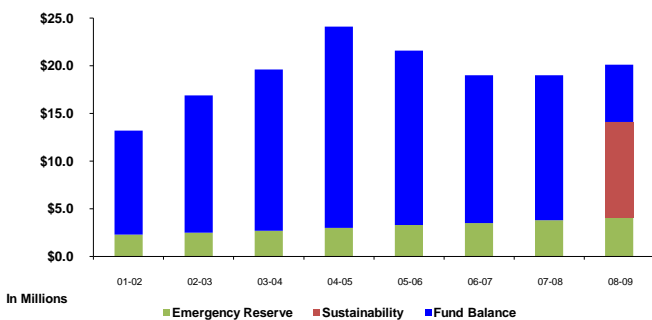
RESERVES

The City maintains reserves to; a) protect essential service programs, b) maintain self-insurance retention reserves, and c) provide resources to replace and repair City-owned facilities and capital equipment.

Table with 2 columns: Reserve Balances and June 30, 2009. Rows include Emergency Reserves (General Fund, Other Funds), Sustainability Reserve, Self-Insurance Reserves, Capital Replacement Reserves, Infrastructure Reserves, and Total Reserves (\$42,623,870).

The City's emergency, self-insurance, capital replacement reserves and infrastructure reserves are fully funded as of June 30, 2009.

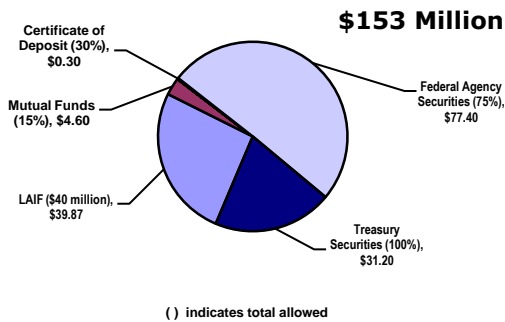
GENERAL FUND - FUND BALANCE



INVESTMENTS

At June 30, 2009 the total investment portfolio, including cash, was \$153 million with a yield of almost 2.4%. The City earned \$5.1 million as compared to \$6.9 million last year on the portfolio due to a lower interest rate environment.

The following chart shows the portfolio diversification based on investment type.



	June 30, 2009	June 30, 2008
Amount Invested	\$153,377,664	\$160,039,623
Annual Yield	3.88%	4.44%

WHERE THE MONEY IS

The City's investment portfolio, including cash, totals \$153 million. The portfolio represents the accumulated cash balances from all City funds, including the General Fund, Enterprise Funds, Capital Improvement Funds, Internal Service Funds, and Reserves. A significant portion of these cash balances are legally restricted and can be used for specific purposes only.

The following chart provides a summary by major category of the cash balances.

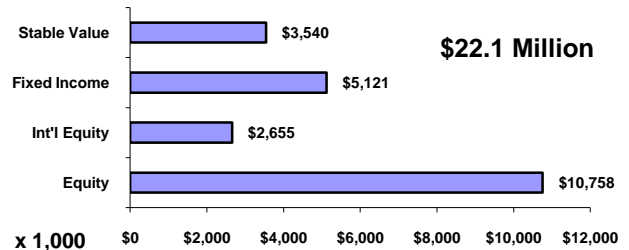
Cash Balances		June 30, 2009
General Fund (1)		\$22,588,000
Enterprise Operating Funds (2)	R	\$5,829,000
Enterprise Infrastructure Reserves	R	\$26,407,000
Developer Impact Fee Reserves	R	\$18,751,000
Restricted Funds	R	\$62,976,000
RDA Funds	R	\$5,207,000
Internal Service/Insurance Funds		\$11,242,000
Total cash balances		\$153,000,000

(R) "Restricted" funds
 (1) Includes \$4,062,000 in emergency reserve
 (2) Includes \$1,451,500 in emergency reserves

While the above chart presents the cash balances within the major funds, it does not represent cash available to spend. These cash balances are encumbered for a variety of purposes, including current year operating expenditures, capital improvements, contractual services, and self-insurance reserves. Other cash balances are restricted as to use, including development impact fees, sewer connection reserves, and gas tax funds.

CITY PENSION FUND

The City's Pension Fund amounts to \$22.1 million and is fully funded as of June 30, 2009. The asset allocation of the pension fund is as follows:



Pension Fund assets have declined due to market losses. Unless returns continue to improve, the City may face future increases in the employer retirement contribution.

INTER-FUND LOANS

The City has several inter-fund loans or advances outstanding as of June 30, 2009. These loans and advances were made to meet short-term capital needs or temporary financing until longer term alternatives could be obtained. The fund and outstanding amounts follow:

- General Fund advances outstanding of \$637,000 – made to Golf Operating Fund between 2002 and 2005
- General Fund loan to the RDA of \$2.3 million – to refinance previous liability
- In-Lieu Parking Reserve loan of \$2.5 million – to finance Golf Course Clubhouse project

CAPITAL IMPROVEMENT PROGRAM

The City had 123 Capital Improvement Program (CIP) projects in progress during the year, of which 72 projects were completed. Major projects completed during the year included the La Pata Vista Hermosa Park – Phase 1A, Segunda Deschecha MO2 Urban Runoff Treatment Facility and the Avenida Pico Street Widening.

The total CIP budget was \$94.5 million with \$25.1 million spent during the FY 2009. At year-end, multi-year projects totaling \$71.6 million



Good. Positive Indicator;



Caution. Unsettled Indicator;



Problem. Negative Indicator

were still in the design phase or under construction.

MAJOR PROJECTS & ACCOMPLISHMENTS

Over the past year, the City of San Clemente has focused its efforts on projects that are of benefit to the community or improve public services. Major projects included:

- City-wide Strategic Plan/General Plan Update process started
- e-San Clemente initiatives
- Completion of the La Pata/Vista Hermosa – Phase 1A.
- Beach Trail- Phase II completed

FISCAL CHALLENGES - CAPITAL

During Fiscal Year 2009 funding gaps remain for major capital projects. A long term funding strategy was developed as part of the Long Term Financial Plan to address the following projects:

- La Pata/Vista Hermosa Park - Phase IB
- Upper Chiquita Reservoir
- Recycled Water Expansion

The total La Pata/Vista Hermosa Park – Phase IB project has a \$13.7 million funding gap. This gap will be funded by the sale of excess City property through an agreement with Target, which is expected to close by the end of calendar year 2010. While this sale funds the existing gap, it does not provide the capital at the start of construction and may not be available when needed. If construction is started prior to the completion of the land sale, short-term funding alternatives may be required to provide working capital until the sale of land is completed. Operational costs are addressed in the operating challenges of this report.

The Upper Chiquita Reservoir funding shortfall of \$4.2 million has been funded through Water Acreage Reserve funds and a transfer of \$1.0 million from funds in the Water Depreciation Reserve.

The Recycled Water Expansion project is in the planning and design stage. This project will require additional funding through low interest loans, grants, or local bonds. Staff is developing

funding strategies to present to Council in the coming fiscal year. Staff is completing an application for a low-cost loan through the State of California. In addition, grant funding opportunities continue to be explored.

The long term strategic plan to address capital funding gaps will be reviewed and updated during the 2010 Long Term Financial Plan process.

FISCAL CHALLENGES - OPERATING

Looking forward, the financial condition of the City remains uncertain for the 2010 fiscal year as identified in the City's financial forecast. Revenues during the year may experience downward pressure, primarily from external factors having to do with the economic downturn and the effect of the State of California fiscal challenges. Costs will be reviewed to make sure that we maintain a positive operating position. These factors will need to be addressed in the FY 2011 budget, which currently shows a negative forecasted operating position of \$1.5 million.

Revenue, cost and program reviews have been incorporated into the 2010 Long Term Financial Plan to address the following:

- Revenue Enhancement – identify any potential on-going revenue enhancement or new revenue sources within the City
- Cost Savings – Seek practical on-going cost savings, cost containment and other budgetary reduction ideas from all employees
- Program Review – develop a process to establish policy level budgetary priorities for the FY 2011 budget and future years and incorporate an implementation plan.

In addition, the City will continually monitor its major revenue sources and make adjustments where necessary. Revenue categories of concern include property taxes, sales taxes, transient occupancy taxes, and permit activities. Declines in these categories have been incorporated into the FY 2010 budget and will need to be re-evaluated as part of the FY 2011 budget preparation.

The State of California's finances continue to affect the City's finances. The State adopted a budget that includes a suspension of Proposition



1A allowing the State to borrow 8% of San Clemente's property taxes. This results in an amount of \$2.2 million that the City will not receive in the current year and will be repaid with interest in three years. This temporary loss can be absorbed by undesignated fund balance but reduces the General Fund undesignated fund balance from \$6.0 million to \$3.8 million. In addition to this borrowing from the City, the State is taking \$1.0 million over two years from the San Clemente Redevelopment Agency. This amount would not be repaid and is subject to current litigation. The State may face further financial hurdles in the future that would require additional action.

Future costs will increase due to the addition of La Pata/Vista Hermosa Park maintenance and operating costs. Funding of these costs was originally anticipated to be derived from the Marblehead retail center. Construction has ceased in the Marblehead development due to the bankruptcy filing of the developer. This has made the timing of these revenues uncertain. The City is currently instituting litigation with the bonding company related to the developer's performance bonds to complete the necessary infrastructure.

The fiscal challenge for FY 2011 will be to produce a balanced budget in an uncertain economic climate. The City has taken steps to address significant revenue declines by reducing costs and prioritizing all programs as well as reviewing all revenue sources.

