



City of San Clemente

1st
Quarter Report
FY 2010

George Scarborough, City Manager

Pall Gudgeirsson, Assistant City Manager/
City Treasurer



City of San Clemente City Manager

George Scarborough, City Manager
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November 2, 2009

Honorable Mayor and Councilmembers:

Submitted for your review is the City of San Clemente's 1st quarter report for the period ending September 30, 2009. The intent of this report is to provide the Council, staff and citizens with an overview of the financial condition of the City for the 2010 fiscal year.

The report also contains an update of the City's performance measurement system and capital improvement program.

Please feel free to call me if you have any questions regarding this report.

Sincerely,



George Scarborough
City Manager



July – September 2009

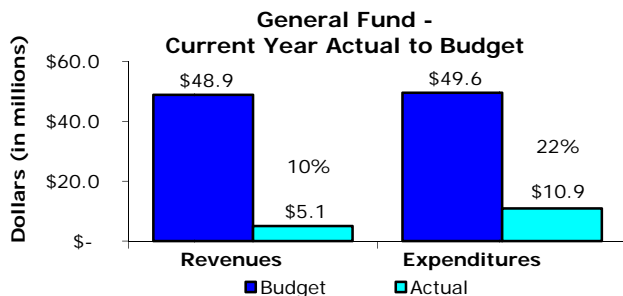
CURRENT FINANCIAL CONDITION

Revenues were budgeted to decline in the current fiscal year as a result of the economy on the City's finances. Revenues at the end of the first quarter are typically well below expenditures as a result of the timing of property tax receipts. Revenues will need to be closely monitored as the year continues to make sure the revenues meet budgeted amounts for the fiscal year.

GENERAL FUND


General Fund revenues total \$5.1 million or 10% of an adjusted \$48.9 million budget which is consistent with the prior fiscal year amounts of \$5.0 million or 10% at the end of the first quarter. Please refer to the revenue narrative section for analysis by category.


General Fund expenditures total \$10.9 million or 22% of the budget of \$49.6 million. Expenditures last year were \$10.9 million at the end of the first quarter and at 21% of the budget.





GENERAL FUND REVENUES


Revenues by Category	Budget	YTD Actual	%
Property Taxes	24,591,800	786,790	3%
Sales Tax	7,100,000	454,193	6%
Transient Occ. Tax	1,425,000	313,669	22%
Other Taxes	2,245,000	72,387	3%
Permits & Fees	1,815,590	352,078	19%
Intergovernmental	648,000	191,244	30%
Service Charges	3,838,900	1,411,199	37%
Fines	1,106,500	172,308	16%
Interest, Rents, Other	2,008,475	579,807	29%
Interfund Transfers	4,083,130	718,561	18%
Balance, YTD	48,862,395	5,052,236	10%


➤ **Property Taxes:**  Property taxes total \$787,000 and consist primarily of the first installment of unsecured property taxes. Unsecured property tax is an ad-valorem (value based) tax on personal property that is not secured by real property. This includes business fixtures, business property, boats and aircraft. Unsecured property taxes are anticipated to decline by 13% in FY 2010.


➤ **Sales Tax:**  Sales taxes amount to \$454,000, compared to \$488,000 in the prior year. As anticipated, sales taxes will be lower in FY 2010 due to the lingering effects of the economy. Public safety sales taxes, which are shared by all Orange County cities, are also anticipated to decline in FY 2010.


➤ **Transient Occupancy Taxes (TOT):**  Transient occupancy taxes declined by \$56,000 from the prior year to \$314,000. Vacation rental TOT collected since July 2009 accounts for \$36,520 of total receipts.


➤ **Permits & Fees:**  Construction related permits and fees are anticipated to decline by 14% and business license fees by 24% in FY 2010. Currently total receipts amount to \$352,000 or 19% of budget.

➤ **Intergovernmental:**  Intergovernmental revenue totals \$191,000 and consists primarily of a reimbursement from San Onofre Nuclear Generating Station for costs associated with two disaster preparedness drills. Motor vehicle fees are \$41,000 or 51% lower than the prior year's first quarter.

➤ **Service Charges:**  Services charges amount to \$1.4 million or 37% of budget due to \$182,000 from ambulance service charges and \$200,860 in general government service charges.

➤ **Fines:**  Fine revenue totals \$172,000 or 16% of a \$1.1 million budget. Parking citation revenues account for the majority of the revenues in this category with \$118,000 received. Fines are expected to exceed budget by \$80,000 at year-end.

➤ **Interest & Rents:**  Investment earnings amount to \$149,000, compared to \$165,000 in the prior year. Current yield for the City's investment portfolio equals 2.39%, as compared to 3.51% as of September 30, 2008.

➤ **Interfund Transfers:**  Interfund transfers total \$719,000 or 18% of budget because first quarter gas tax funds from the State have been deferred due to the State's budgetary and cash flow problems.



GENERAL FUND EXPENDITURES



Expenditure by Type	Budget	YTD Actual	%
Salaries	11,027,240	2,537,801	23%
Benefits	4,873,370	1,013,886	21%
Supplies	1,020,180	186,270	18%
Contractual Services	23,502,145	5,357,519	23%
Other Charges	1,181,200	323,876	27%
Capital Outlay	2,734,500	320,237	12%
Interdepartmental	3,187,820	834,597	26%
Transfers & Debt	2,025,065	326,655	16%
Total	49,551,520	10,900,841	22%

Expenditure by Dept	Budget	YTD Actual	%
General Government	4,582,460	881,435	19%
City General	4,982,155	925,654	19%
Police	12,151,420	3,056,765	25%
Fire	6,764,690	1,576,649	23%
Comm. Development	4,373,115	922,948	21%
Public Works	6,645,450	1,288,802	19%
Beaches, Parks & Rec	10,052,230	2,248,588	22%
Total	49,551,520	10,900,841	22%

Fiscal year actual expenditures were at 22% of the budget. Expenditures by type reflect other charges and interdepartmental exceeding 25% due to the timing of budget reappropriations. Expenditures by department reflect that all departments are within their budgeted levels.

ENTERPRISE FUNDS

The following tables summarize the operating revenues, operating expenses, and changes in operating fund working capital for enterprise funds including Water, Sewer, Golf, Storm Drain and Clean Ocean funds.

Revenues

Revenue	Budget	YTD Actual	%
Water Fund	14,618,770	2,581,772	18%
Sewer Fund	7,580,160	1,219,684	16%
Golf Fund	2,449,680	694,045	28%
Storm Drain Fund	1,329,790	165,723	12%
Clean Ocean Fund	2,226,610	347,781	16%

Water revenues are below budget and down from \$2.8 million in 2009 to \$2.6 million this quarter due to lower consumption and implementation of rate increases in October, rather than August as in prior years. Demand for water continues to decline as a result of water conservation efforts by the City. Sewer revenue is down approximately \$40,000 compared to the previous year. Water conservation has a direct impact on sewer commodity revenues. Golf Course, Storm Drain, and Clean Ocean revenues are flat as compared to the previous year revenues.

Expenses

Expenses	Budget	YTD Actual	%
Water Fund	16,223,650	3,390,600	21%
Sewer Fund	7,595,300	1,810,624	24%
Golf Fund	2,334,480	576,461	25%
Storm Drain Fund	1,356,030	320,215	24%
Clean Ocean Fund	2,545,090	347,582	14%

Water expenses in total are up \$202,000 when compared to the prior year. Purchased water costs account for 50% of the expense increase, up \$102,000 from the prior year. Sewer expenses, at \$1.8 million, are equal to the expense level in the previous fiscal year.

Golf, Storm Drain and Clean Ocean expenses are in line with budget and flat with prior year expenses at the end of the first quarter.

All fund expenses are within budget expectations at the end of the first quarter.

Working Capital

Working Capital	Budget	YTD Actual	%
Water Fund	735,380	1,744,574	237%
Sewer Fund	1,424,564	236,430	17%
Golf Fund	311,387	216,097	69%
Storm Drain Fund	1,078,776	1,051,930	98%
Clean Ocean Fund	880,298	2,503,181	284%

The Water Fund, Storm Drain Fund, and the Clean Ocean working capital balances are healthy and exceed budget at this time. This is due to higher beginning balances and the timing related to payment of capital projects. The working capital amount for these funds will likely narrow in future periods.

The Sewer fund working capital balance began the fiscal year below the projected level during the budget process. While a decline was anticipated, the current level will require close monitoring. The declining working capital balance will continue to apply upward pressure to sewer rates for the foreseeable future.

The Golf working capital balance is below the budgeted amount, largely as a result of a lower beginning balance than originally projected.

WHAT'S NEXT

- **FY 2010 Mid year Report:** Public forum to review the FY 2010 Mid-year results in February 2011.
- Detailed budgetary information for the General fund and all other funds can be found at the following link: [Click here for financial detail](#)



Performance Measurement System

City Manager				
Performance Measures	2009 Actual	2010 Budget	2010 1st Qtr	2010 Y-T-D
Budget:	\$521,819	\$553,120	\$117,948	\$117,948
Efficiency:				
Percent of customer service requests or complaints resolved or informed of proposed action within 10 days	98.0%	95.0%	N/A	N/A
Effectiveness:				
Percentage of projects and work-plans on schedule and within budget*	67.5%	95.0%	N/A	N/A
* Annual measurement				

City Clerk				
Performance Measures	2009 Actual	2010 Budget	2010 1st Qtr	2010 Y-T-D
Budget:	\$661,098	\$652,550	\$132,437	\$132,437
Workload Outputs:				
Number fo Regular City Council minutes prepared within 21 days of meeting	New	24	5	5
Number of City Council Agendas/Packets posted 7 days prior to meeting	39	24	5	5
Number of formal public records requests	161	200	47	47
Effectiveness:				
Percent of Regular Council Minutes produced within 21 days	New	100.0%	100.0%	100.0%
Percentage of Agendas/Packets provided at least 7 days prior to the meeting	100.0%	100.0%	100.0%	100.0%
Percentage of public records requests responded to within 10 days	100.0%	100.0%	100.0%	100.0%

Performance Measurement System

Economic Development/Housing Administration				
Performance Measures	2009 Actual	2010 Budget	2010 1st Qtr	2010 Y-T-D
Budget:	\$322,623	\$379,720	\$1,500	\$1,500
Workload Outputs:				
Number of Home Rehab loans provided to property owners	6	6	2	2
Number of businesses receiving commercial facade grants	6	6	7	7
Number of non-profits receiving Social Program grants	17	16	14	14
Effectiveness:				
Percentage of Home Rehab & commercial grants expended	85.0%	85.0%	13.0%	13.0%
Percentage General fund social program grants expended	100.0%	100.0%	7.3%	7.3%
Percentage of RDA Affordable Housing budgeted funds expended	100.0%	100.0%	0.0%	0.0%

Performance Measurement System

Finance & Administrative Services/City Treasurer				
Performance Measures	2009 Actual	2010 Budget	2010 1st Qtr	2010 Y-T-D
Budget:	\$436,912	\$451,990	\$93,506	\$93,506
Efficiency:				
Percentage of quarterly reports completed within the end of the month after the financial close of the quarter.	100.0%	100.0%	100.0%	100.0%
Rate of return on investments compared to The City benchmark (City rate/Benchmark rate)	5.08%/ 2.15%	4.00%/ 3.50%	3.48%/ 3.50%	3.48%/ 3.50%
Effectiveness:				
General Fund revenues forecast within 98% of projections*	97.3%	98.0%	N/A	N/A
Percentage of City operating funds in balance*	100.0%	100.0%	N/A	N/A
Percentage of adopted fiscal policies in compliance*	100.0%	97.8%	N/A	N/A

* Annual measurement.

Finance				
Performance Measures	2009 Actual	2010 Budget	2010 1st Qtr	2010 Y-T-D
Budget:	\$1.8M	\$1.8M	\$394,869	\$394,869
Workload Outputs:				
Number of accounting transactions processed	New	28,900	7,369	7,369
Number of TOT audits performed per Year	New	11	0	0
Number of utility bills generated per year	219,515	195,000	52,624	52,624
Number of business licenses issued	5,230	4,500	1,263	1,263
Efficiency:				
Average cost to process accounting transactions	New	\$31.70	\$26.99	\$26.99
Average cost to generate a utility bill	\$2.27	\$2.56	\$2.21	\$2.21
Average cost to generate a business license	\$34.56	\$40.90	\$31.44	\$31.44
Effectiveness:				
Percentage of total annual TOT revenue audited	New	33.0%	0.0%	0.0%
Percentage accuracy of financial transactions within established accuracy rates	100.0%	98.0%	100.0%	100.0%
Percentage of required financial reports submitted to applicable agencies or customers within established target dates	98.3%	98.0%	99.0%	99.0%
Percentage of receivables written off	0.12%	0.10%	0.08%	0.08%
Percentage of receivables over 60 days old	29.6%	15.0%	27.0%	27.0%

Performance Measurement System

Human Resources				
Performance Measures	2009 Actual	2010 Budget	2010 1st Qtr	2010 Y-T-D
Budget:	\$624,532	\$664,930	\$124,784	\$124,784
Workload Outputs:				
Number of recruitments*	23	25	3	3
Number of liability claims	97	50	12	12
Number of workers' compensation claims	28	19	9	9
Number of benefited part-time and full-time employees processed through initial benefit enrollment	12	15	2	2
Number of employees completing a HR customer satisfaction survey	New	100	0	0
Efficiency:				
Average cost per recruitment	\$2,907	\$25,546	\$41,592	\$41,592
Average cost per liability claim	\$1,861	\$4,263	\$1,383	\$1,383
Average cost of a workers' compensation claim	\$15,229	\$2,500	\$15,255	\$15,255
Average cost per employee to process through benefit enrollment	\$101	TBD	\$91	\$91
Effectiveness:				
Percentage of recruitments completed according to performance contract with department/division	New	85.0%	100.0%	100.0%
Percent of total number of liability claims filed that settled	14.0%	30.0%	17.0%	17.0%
Percent decrease in the number of work comp claims filed	47.0%	-5.0%	0.0%	0.0%
Percent of employees processed through benefit enrollment within 5 days of forms received by HR	67.0%	100.0%	50.0%	50.0%
Percent of employees giving and overall satisfaction rating of "Excellent"	New	75.0%	0.0%	0.0%

Performance Measurement System

Information Technology				
Performance Measures	2009 Actual	2010 Budget	2010 1st Qtr	2010 Y-T-D
Budget:	\$1.3M	\$1.3	\$296,891	\$296,891
Workload Outputs:				
Number of workstation computers administered	240	235	240	240
Number of server computers administered	23	28	22	22
Efficiency:				
Percentage of time that servers are operational (server uptime)	99.0%	99.9%	99.3%	99.3%
Percentage of time that workstations are operational (workstation uptime)	99.9%	99.9%	99.3%	99.3%
Percentage of total time that network communications equipment is operational (network communications uptime)	99.3%	99.9%	99.8%	99.8%
Percent of requests for computer services resolved within 3 working days	100.0%	100.0%	100.0%	100.0%

Contract Police Services				
Performance Measures	2009 Actual	2010 Budget	2010 1st Qtr	2010 Y-T-D
Budget:	\$11.6M	\$12.2M	\$3.1M	\$3.1M
Workload Outputs:				
Number of total calls for service	25,351	28,000	7,534	7,534
Number of emergency calls received (Priority 1)	294	300	91	91
Number of traffic collision reports	450	350	45	45
Number of Part 1 crimes committed per 1,000 population	1.10	1.25	0.86	0.86
Efficiency:				
Average response time from receipt to on-scene emergency calls	5:62	5:00	3:67	3:67
Percentage of preventative patrol time - day shift (6:00 a.m. to 6:00 p.m.)	44.8%	40.0%	47.3%	47.3%
Percentage of preventative patrol time - day shift (10:00 a.m. to 8:00 p.m.)	40.7%	40.0%	48.7%	48.7%
Percentage of preventative patrol time - night shift (6:00 p.m. to 6:00 a.m.)	40.3%	40.0%	47.7%	47.7%
Percentage of preventative patrol time - night shift (5:00 p.m. to 3:00 a.m.)	44.3%	40.0%	47.3%	47.3%
Effectiveness:				
Percentage of emergency calls responded to in 5 minutes or less	94.3%	95.0%	95.7%	95.7%
Percentage change in Part I crimes from prior year current year	-4.3%	1.0%	-9.0%	-9.0%

Performance Measurement System

Contract Fire Services				
Performance Measures	2009 Actual	2010 Budget	2010 1st Qtr	2010 Y-T-D
Budget:	\$6.5M	\$6.8M	\$1.6M	\$1.6M
Workload Outputs:				
Number of emergency calls	1,956	3,000	707	707
Number of new construction fire inspections performed	346	500	96	96
Number of fire inspections performed	679	1,000	258	258
Number of fire plan checks completed	248	500	88	88
Efficiency:				
Average response time for emergency calls	6:01	7:00	5:54	5:54
Effectiveness:				
Percentage of calls with response time within 7 minutes	72.8%	85.0%	74.0%	74.0%
Percentage of technical on-site inspections scheduled within 24 hours	100.0%	90.0%	100.0%	100.0%
Percentage of all plan checks completed within adopted turn around time goals based on plan types	100.0%	90.0%	100.0%	100.0%
Percentage of 5 day turn around plan checks completed within goal	100.0%	90.0%	100.0%	100.0%
Percentage of 10 day turn around plan checks completed within goal	100.0%	90.0%	100.0%	100.0%

Performance Measurement System

Building				
Performance Measures	2009 Actual	2010 Budget	2010 1st Qtr	2010 Y-T-D
Budget:	\$1.8M	\$1.8M	\$367,787	\$367,787
Workload Outputs:				
Number of building permits issued	3,151	3,400	287	287
Number of Plan Reviews performed	New	2,800	618	618
Number of building inspections completed	19,320	18,000	3,514	3,514
Number of customers served at Building counter	New	5,300	1,125	1,125
Efficiency:				
Number of Plan Reviews performed per Plan Check staff	New	867	206	206
Number of inspection conducted per inspector	New	5,143	1,004	1,004
Number of customers served per Permit Tech	New	2,120	563	563
Effectiveness:				
Percentage of new projects: First review completed within 15 work days	98.0%	90.0%	97.9%	97.9%
Percentage plan review rechecks: Reviewed within 10 work days	92.7%	90.0%	97.5%	97.5%
Percentage response to the public at the counter in 10 minutes	80.2%	80.0%	78.5%	78.5%

Code Compliance				
Performance Measures	2009 Actual	2010 Budget	2010 1st Qtr	2010 Y-T-D
Budget:	\$793,878	\$780,460	\$135,607	\$135,607
Workload Outputs:				
Number of new cases	1642	1908	690	690
Number of lots cleared by Weed Abatement	125	140	10	10
Number of graffiti cases	300	369	123	123
Number of weekend cases	990	990	262	262
Efficiency:				
Cost of weed abatement per lot	\$1,303	\$1,397	\$377	\$377
Cost of graffiti removal per case	\$151	\$159	\$157	\$157
Effectiveness:				
Percent of graffiti cases closed within 6 hours	85.0%	85.0%	86.0%	86.0%
Percentage of cases acknowledged within 2 days	99.0%	99.0%	93.0%	93.0%
Percentage of cases resolved within 10 work days	90.0%	90.0%	68.8%	68.8%
Percentage of weekend cases closed within 10 days	94.0%	93.0%	97.7%	97.7%

Performance Measurement System

Performance Measures	Planning			
	2009 Actual	2010 Budget	2010 1st Qtr	2010 Y-T-D
Budget:	\$1.5M	\$1.5M	\$343,305	\$343,305
Workload Outputs:				
Number of discretionary applications completed	117	120	12	12
Number of zoning plan checks completed	439	890	119	119
Number of people assisted at counter/over phone	9,048	10,100	2,329	2,329
Number of training sessions to maintain Certified Local Government status	10	15	3	3
Number of training sessions attended by PC	8	14	0	0
Efficiency:				
Number of people assisted at counter/phone per FTE	20	20	20.1	20.1
Number of Plan checks completed/FTE/Week	2	2	2	2
Number of applications completed/FTE/Week	17	17	2	2
Effectiveness:				
Percentage of FTE's time funded by Developer Deposit and fixed fees	New	40.0%	10.7%	10.7%
Percentage of initial plan reviews completed within 15 days	96.0%	95.0%	89.8%	89.8%
Percentage of plan rechecks: reviewed within 10 days	92.8%	95.0%	95.6%	95.6%
Percent of Zoning Administrator applications completed within 7 weeks	100.0%	95.0%	100.0%	100.0%
Percent of Planning Commission applications completed within 18 weeks	97.9%	95.0%	100.0%	100.0%
Percent of City Council applications completed within 22 weeks	98.6%	95.0%	100.0%	100.0%
Percent of calls returned within one business day	98.5%	95.0%	98.3%	98.3%
Percent of counter served within 10 minutes	New	75.0%	73.0%	73.0%
Percent of counter served within 20 minutes	New	95.0%	91.7%	91.7%

Performance Measurement System

Engineering				
Performance Measures	2009 Actual	2010 Budget	2010 1st Qtr	2010 Y-T-D
Budget:	\$2.9M	\$2.7M	\$514,047	\$514,047
Workload Outputs:				
Number of permits issued	160	200	285	285
Number of inspections conducted	New	0	5,031	5,031
Number of plans submitted for 1st plan check	New	20	13	13
Number of plans submitted for additional plan checks	New	45	6	6
Number of research projects conducted	New	240	57	57
Number of miles of streets designed	4.00	2.74	0.76	0.76
Number of miles of streets constructed	4.50	2.74	0.58	0.58
Number of traffic citizens complaints received	New	120	27	27
Efficiency:				
Time spent per first plan review (hours)	New	5	5	5
Time spent per additional plan review (hours)	New	4	4	4
Time spent per research project	New	3	3	3
Design cost less than 15% of the projected costs	New	85.0%	100.0%	100.0%
Final project costs within budget	New	85.0%	100.0%	100.0%
Percent of response to citizen complaints within 45 days	New	75.0%	77.0%	77.0%
Effectiveness:				
Percent of plan reviews completed in 15 days (1st plan check)	80.0%	75.0%	100.0%	100.0%
Percent of plan reviews completed in 10 days (add'l plan check)	80.0%	75.0%	100.0%	100.0%
Percent of research projects completed in 10 days	New	85.0%	99.0%	99.0%
Percent of projected street design completed	New	85.0%	99.0%	99.0%
Percent of street miles completed	New	85%	22%	22%
Percent of traffic complaints resolved	New	75%	12%	12%

Performance Measurement System

Maintenance				
Performance Measures	2009 Actual	2010 Budget	2010 1st Qtr	2010 Y-T-D
Budget:	\$3.2M	\$3.4M	\$663,612	\$663,612
Workload Outputs:				
Number of potholes repaired	643	470	146	146
Number of signs repaired or replaced	1,822	1,800	470	470
Number of work orders received/completed by Facilities Maintenance Section	920	1,000	334	334
Number of street light/traffic signal repairs	641	800	232	232
Number of USA responses (Underground Service Alerts)	677	650	261	261
Efficiency:				
Average sq. ft. of pothole repairs provided per day of service	512.8	450	460.7	460.7
Average # of signs maintained per hour of service provided	4.0	4.1	4.0	4.0
Average # of facilities maintenance work orders completed per day of service	4.1	4.3	5.8	5.8
Average # of USA completed per day of service	2.9	2.9	4.3	4.3
Average miles of streetlight/traffic signal repairs per day	3.4	3.5	4.0	4.0
Effectiveness:				
Percentage of pothole service requests repaired within 3 working days	100.0%	100.0%	100.0%	100.0%
Percentage of signage repair requests responded to and completed within 3 working days	100.0%	100.0%	100.0%	100.0%
Percentage of facilities maintenance work orders responded to in 3 working days	100.0%	100.0%	99.0%	99.0%
Percentage of street light / traffic signal service Requests completed within 3 working days	100.0%	100.0%	99.4%	99.4%
Percentage of USA service requests completed within 3 working days	100.0%	100.0%	100.0%	100.0%

Performance Measurement System

Water				
Performance Measures	2009 Actual	2010 Budget	2010 1st Qtr	2010 Y-T-D
Budget:	\$14.6M	\$16.2M	\$3.4M	\$3.4M
Workload Outputs:				
Number of maintenance procedures at reservoirs, pump stations, valves, hydrants and operating equipment	3,562	3,500	909	909
Number of miles of planned leak detection on water pipeline	156.3	150	40.1	40.1
Number of samples taken to test compliance	600	1,100	2,117	2,117
Number of emergency calls for service	1,740	1,700	249	249
Efficiency:				
Percentage of maintenance procedures completed on time	98.0%	98.0%	86.7%	86.7%
Percentage of system water loss	4.0%	4.5%	3.3%	3.3%
Effectiveness:				
Percentage of leaks repaired within 48 hours	New	100.0%	95.0%	95.0%
Percentage of monitoring samples in full compliance	100%	100%	100%	100%
Percentage of emergency calls responded within 15 minutes during working hours	98.0%	98.0%	100.0%	100.0%
Percentage of emergency calls responded within 30 minutes during non-working hours	98.0%	98.0%	98.0%	98.0%

Performance Measurement System

Sewer				
Performance Measures	2009 Actual	2010 Budget	2010 1st Qtr	2010 Y-T-D
Budget:	\$7.9M	\$7.6M	\$1.8M	\$1.8M
Workload Outputs:				
Number of maintenance procedures at treatment plant, pump stations and recycled water facilities	3,686	3,000	1,031	1,031
Number of samples taken to test compliance	16,626	17,000	2,062	2,062
Number of miles of planned video inspections on sewer collection system	30.9	30.0	8.1	8.1
Number of miles of planned cleaning procedures on sewer collection system	178.8	160.0	53.1	53.1
Number of emergency calls for service	New	550.0	94	94.0
Efficiency:				
Percentage of maintenance procedures completed on time	New	98.0%	86.1%	86.1%
Percentage of monitoring samples in full compliance	New	100.0%	100.0%	100.0%
Percentage of sewer collection system cleaned annually	New	91.0%	10.1%	10.1%
Percentage of sewer collection system inspected annually	New	17.0%	1.5%	1.5%
Effectiveness:				
Percentage of emergency calls responded within 15 minutes during working hours	99.4%	100.0%	100.0%	100.0%
Percentage of emergency calls responded within 30 minutes during non-working hours	97.0%	98.0%	100.0%	100.0%

Performance Measurement System

Storm Drain				
Performance Measures	2009 Actual	2010 Budget	2010 1st Qtr	2010 Y-T-D
Budget:	\$1.2M	\$1.4M	\$320,215	\$320,215
Workload Outputs:				
Number of miles of storm drain pipelines cleaned	1.3	2.0	1.2	1.2
Number of miles of storm drain video inspection	4.0	3.5	0.2	0.2
Number of catch basins cleaned/inspected/stenciled	511	1,200	116	116
Number of emergency calls for service	New	82.0	2.0	2.0
Efficiency:				
Percentage of storm drain pipelines cleaned annually	2.1%	3.2%	0.0%	0.0%
Percentage of storm drain system inspected Annually	6.4%	4.8%	10.0%	10.0%
Percentage of catch basins cleaned/inspected annually	27.2%	64.0%	2.1%	2.1%
Effectiveness:				
Number of emergency calls/percentage of time responding within 15 minutes during working hours	100%	100%	100%	100%
Number of emergency calls/percentage of time responding within 30 minutes during non-working hours	100%	100%	100%	100%

Clean Ocean				
Performance Measures	2009 Actual	2010 Budget	2010 1st Qtr	2010 Y-T-D
Budget:	\$2.5M	\$2.5M	\$347,582	\$347,582
Workload Outputs:				
Number of facilities inspected for storm water compliance	295	200	646	646
Number of water quality enforcement actions issued	370	450	74	74
Number of local outreach impressions per year	3,000,000	3,500,000	1,170,704	1,107,704
Efficiency:				
Number of facility inspections per FTE (2 FTE)	147.5	100	646	646
Number of water quality enforcement actions issued per FTE (2 FTE)	185	225	37	37
Number of public outreach "impressions" per capita	44	52	17	17
** "impressions" refers to the estimated number of individuals receiving education				

Performance Measurement System

Solid Waste				
Performance Measures	2009 Actual	2010 Budget	2010 1st Qtr	2010 Y-T-D
Budget:	\$171,175	\$164,170	\$31,944	\$31,944
Workload Outputs:				
Total tons of residential waste diverted from landfill	17,154	17,500	4,986	4,986
Total tons of commercial waste diverted from landfill	14,438	14,500	2,160	2,160
Total tons of construction & demolition waste diverted from landfill	1,380	2,000	906	906
Efficiency:				
Solid waste program cost per ton diverted	\$5.09	\$4.27	\$3.97	\$3.97
Effectiveness:				
Total percent of residential waste diversion from landfill	50.0%	52.0%	46.2%	46.2%
Total percent of commercial waste diversion from landfill	50.0%	52.0%	35.7%	35.7%
Total percent of construction and demolition waste diversion from landfill	50.0%	52.0%	73.0%	73.0%
Total percent of overall diversion from landfill	50.0%	52.0%	44.5%	44.5%

Contract Fleet Maintenance				
Performance Measures	2009 Actual	2010 Budget	2010 1st Qtr	2010 Y-T-D
Budget:	\$1.1M	\$1.1M	\$171,117	\$171,117
Workload Outputs:				
Total number of vehicles maintained	144	144	144	144
Number of work orders completed	New	700	184	184
Number of preventative maintenance services completed	New	240	77	77
Number of repeat work orders needed	2	0	0	0
Effectiveness:				
Percentage of fleet available per month	99.3%	95.0%	98.6%	98.6%
Percentage of reworks relative to total work orders	0.3%	0.0%	0.0%	0.0%
Percentage of preventative maintenance services completed within 1 day	New	90.0%	100.0%	100.0%

Performance Measurement System

Beaches, Parks & Recreation Administration				
Performance Measures	2009 Actual	2010 Budget	2010 1st Qtr	2010 Y-T-D
Budget:	\$486,338	\$426,750	\$100,335	\$100,335
Workload Outputs:				
Number of development plans reviewed	10	10	1	1
Number of active park CIP projects	23	19	1	1
Number of completed park CIP projects	2	6	0	0
Number of CIP project change orders that required City Council approval	2	0	0	0
Efficiency:				
Hours spent reviewing each set of development plans	New	New	13	13
Effectiveness:				
Percentage of development plans reviewed within 2 weeks	New	95.0%	100.0%	100.0%
Percentage of park CIP projects completed within budget as established at time of contract award	50.0%	100.0%	0.0%	0.0%

Parks & Beach Maintenance				
Performance Measures	2009 Actual	2010 Budget	2010 1st Qtr	2010 Y-T-D
Budget:	\$4.4M	\$5.3M	\$ 959,894	\$ 959,894
Workload Outputs:				
Maintain industry standard ratio of 50 acres of landscape monitored per inspector - 276 acres	69.3	69.3	138	138
Trim 2,000 trees annually to ensure a 7 year cycle	100.0%	100.0%	138.0%	138.0%
Resolve 90% of all service requests within 10 days	74.0%	85.0%	89.1%	89.1%
Efficiency:				
Ratio of acres of landscapes monitored per contract inspector	68.1	73.8	138	138
Effectiveness:				
Number of trees requiring trimming per year in order to maintain an average 7-year cycle	2,000	2,000	695	695
Percentage of trees trimmed to maintain an average 7-year trimming cycle	100.0%	100.0%	138.7%	138.7%
Maintain parks at established levels measured on a scale of A-F: <i>A-excellent, B- above average, C- average, D-low level, F- minimum level per the 1999 Parks & Rec. Master Plan.</i>				
Maintenance level of beaches (target level = C)	C+	C+	C	C
Maintenance level of parks (target level = C)	C	C	C	C
Maintenance level of park sports fields (target level = B)	B	B	B	B
Maintenance level of streetscapes (target level = C)	C+	C+	C	C

Performance Measurement System

Recreation				
Performance Measures	2009 Actual	2010 Budget	2010 1st Qtr	2010 Y-T-D
Budget:	\$3.0M	\$3.0M	\$770,506	\$770,506
Workload Outputs:				
Number of aquatic enrollments	4,544	5,000	1,169	1,169
Number of other registrations	16,052	14,000	4,811	4,811
Number of classes/programs offered	276	275	705	705
Number of attendees at special events	13,300	15,000	38,450	38,450
Number of rentals at Community Center	175	200	37	37
Number of rentals at Beach Club	100	125	29	29
Number of partnered community events	48	37	10	10
Efficiency:				
Percent of registrations taken on-line	31.5%	35.0%	33.3	33.3
Percentage of total expenditures recovered by revenues	58.0%	61.5%		
Effectiveness:				
Percentage customer satisfaction response of satisfactory or above for recreation and leisure classes/facility rentals*	95.8%	100.0%	95.4%	95.4%
Percent of classes/programs cancelled	17.7%	15.0%	11.2%	11.2%
Number of customer requested refunds for classes/programs	250	200	239	240

* Annual measurement

Marine Safety				
Performance Measures	2009 Actual	2010 Budget	2010 1st Qtr	2010 Y-T-D
Budget:	\$1.3M	\$1.2M	\$417,853	\$ 417,853
Workload Outputs:				
Number of beach visitors (estimate)	2,495,160	2,800,000	1,250,400	1,250,400
Number of swimmer rescues	4,131	4,000	3,851	3,851
Number of preventative actions via public education/warnings	37,339	40,000	36,208	36,208
Number of people reached through public education programs	16,950	20,000	6,889	6,889
Number of drownings with lifeguards on duty	0	0	1	1
Efficiency:				
Visitors per lifeguard (8 hour shift)	831	750	822	822
Rescues per lifeguard FTE (2080 hours)	356	308	615	615
Effectiveness:				
Percentage of swimmer rescues without a drowning	100.0%	100.0%	99.9%	99.9%
Percentage of swimmer rescues compared to preventative actions	12.0%	10.0%	11.0%	11.0%
Percent of City elementary schools reached through public education	55.0%	60.0%	0.0%	0.0%

Performance Measurement System

Golf Operating				
Performance Measures	2009 Actual	2010 Budget	2010 1st Qtr	2010 Y-T-D
Budget:	\$2.2M	\$2.3M	\$576,461	\$576,461
Workload Outputs:				
Number of golf rounds played - projected	90,000	95,000	27,875	27,875
Number of golf course acres maintained	133	133	133	133
Total revenue generated by the Golf Course	\$2.7M	\$2.45M	\$785,248	\$785,249
Efficiency:				
Course utilization (rounds played/available tee times*)	102.0%	102.0%	105.0%	205.0%
Cost per round	\$25.15	\$25.47	\$20.89	\$21.89
Percentage cost of recovery	101.0%	101.0%	138.0%	238.0%
Effectiveness:				
Number of complaints per 1,000 rounds	New	10	0	0
Maintenance quality of golf course retained at a level B May through October	New	100.0%	100.0%	200.0%
Maintenance quality of golf course retained at a level C November through April	New	100.0%	N/A	N/A

Animal Shelter				
Performance Measures	2009 Actual	2010 Budget	2010 1st Qtr	2010 Y-T-D
Budget:	\$1.4M	\$1.3M	\$296,746	\$ 296,746
Workload Outputs:				
Number of Dogs Licensed during the year	8,600	11,500	668	668
Number of calls for service completed during the year	2,400	2,500	387	387
Barking Dog complaints received	125	115	57	57
Efficiency:				
Percent of calls for service handled within 24 hours	97.5%	97.0%	100.0%	100.0%
Effectiveness:				
Percentage increase in the number of dog licensed per year	6.0%	33.0%	-57.0%	-57.0%
Number of dog adoptions	290	300	79	79
Number of cat adoptions	376	380	129	129
Number of animals returned to owners	472	470	105	105
Percentage of barking complaints resolved within 40 days	94.0%	95.0%	100.0%	100.0%

City of San Clemente Capital Improvement Program Quarterly Report

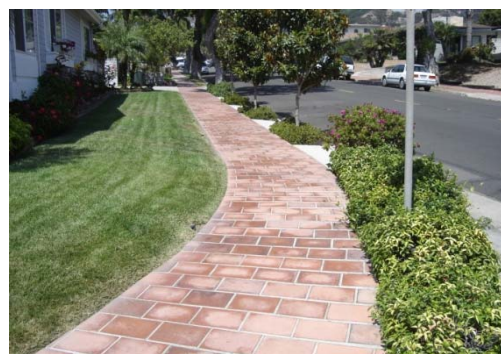
September 30, 2009

FY 2010 CIP 1st Quarter Summary

**125 CIP and
Maintenance Projects
Totaling \$106.9M**

**81 CIP Projects
Totaling \$97.3M**

**44 Maintenance
Projects Totaling \$9.6M**



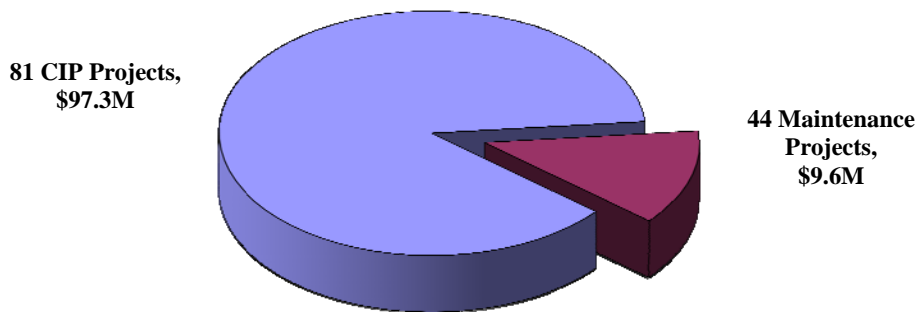
Capital Improvement Program- 1st Quarter Report

Program Summary

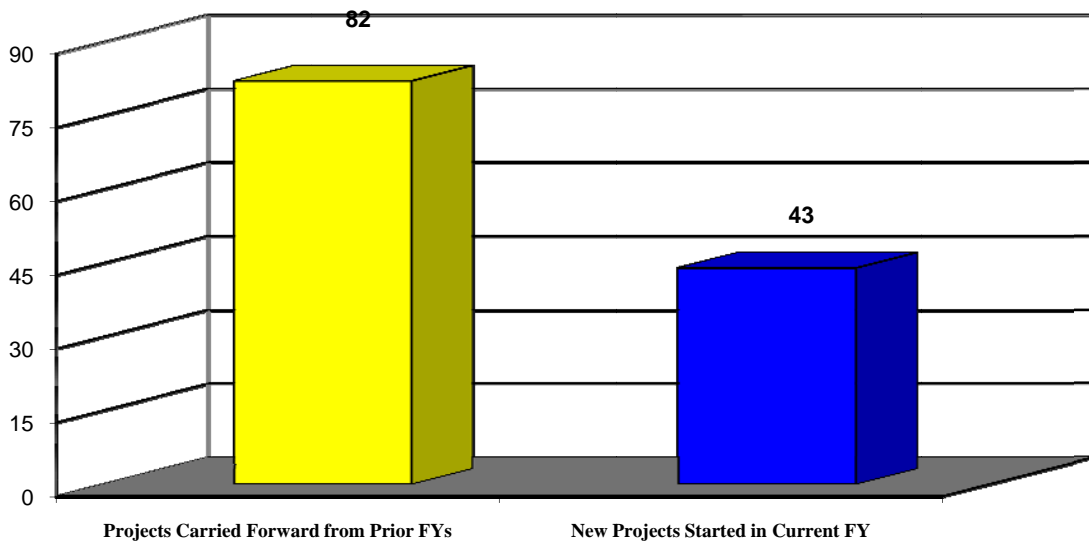
The Capital Improvement Program report provides the Mayor, City Council and community the status of projects in the current FY 2010 and establishes a commitment for the scheduled delivery of projects. The City's Capital Improvement Program remains strong and active. Most areas in the City continue to see improvements to their community facilities in the form of parks, streets, pier, water, sewer, storm drain and other infrastructure improvement projects.

The FY 2010 Capital Improvement Program consists of 125 projects for a total budget of \$106.9 million. A total of 82 projects were started in the prior fiscal years for completion in FY 2010. There are 81 CIP projects and 44 Maintenance and Study projects.

FY 2010 CIP and Maintenance Projects: \$106.9 Million

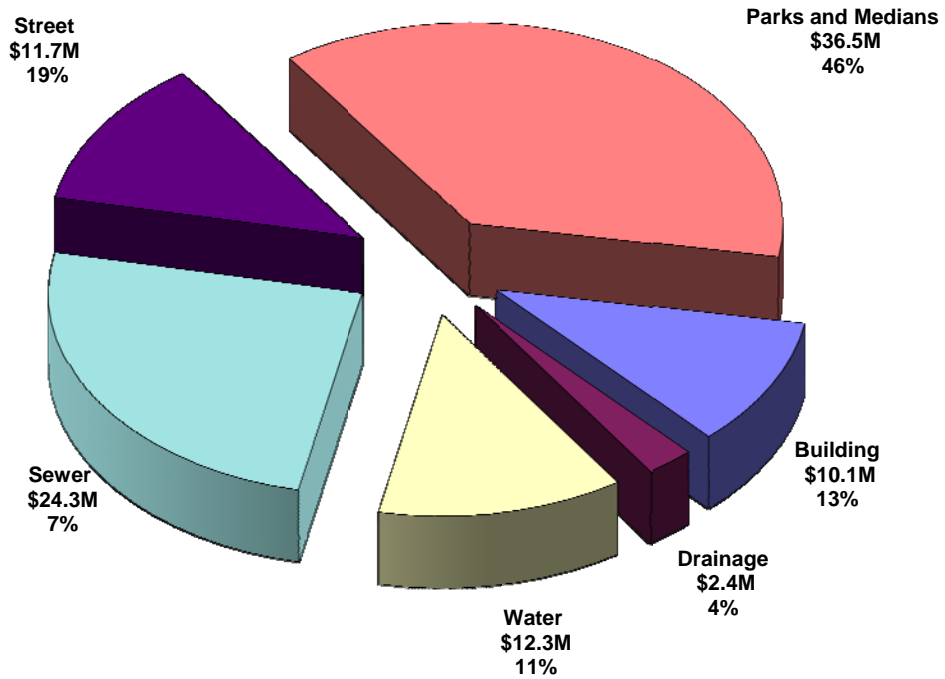


125 Total CIP and Maintenance Projects: Carried Forward vs. Projects Started in Current FY

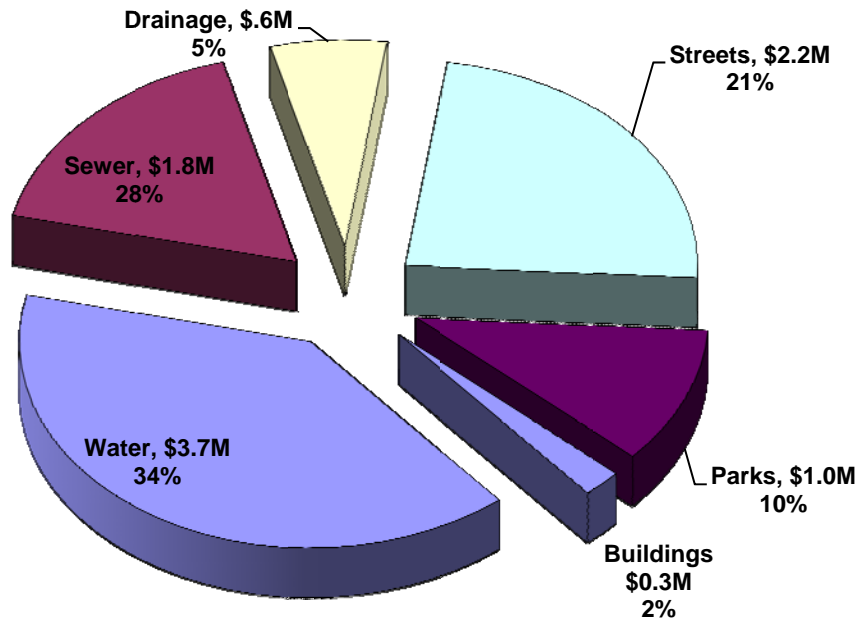


Capital Improvement Program – 1st Quarter Report

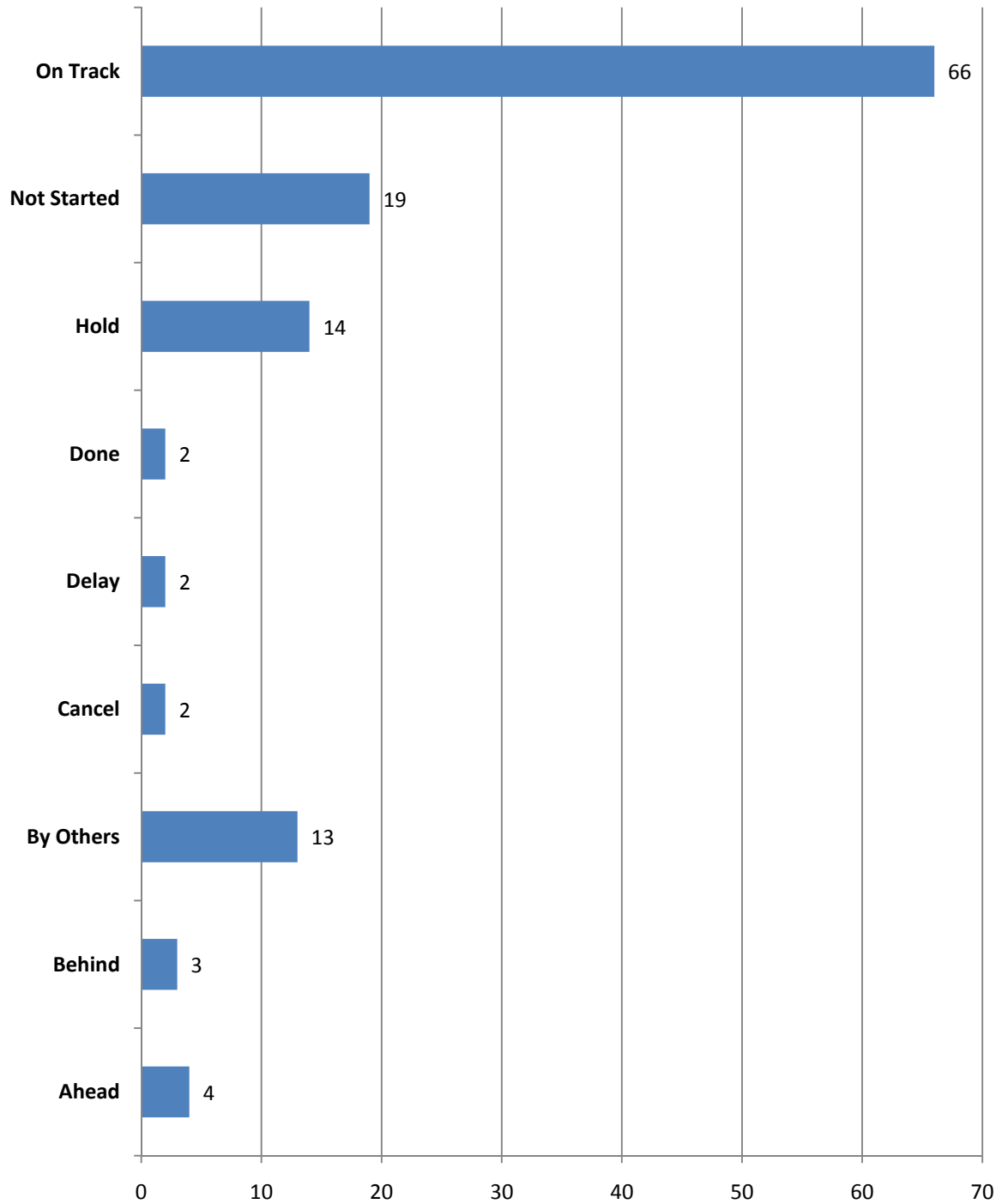
CIP Projects \$97.3 Million



Maintenance Projects \$9.6 Million



Project Status



Capital Improvement Program – 1st Quarter Report

Schedule Changes

Projects are often re-scoped to take advantage of additional funding or to address the changing needs of the community. In order to realign the project delivery commitment with a revised scope, a baseline budget or schedule adjustment (reset) may be proposed. This section proposes each baseline budget adjustment and establishes a new commitment for delivering the project. The project budgets recommended for reset for this quarter are listed in the following table:

PROJECT*	ORIGINAL GOAL	REVISED GOAL	ORIGINAL COMPLETION DATE	REVISED COMPLETION DATE
* See individual projects for a detailed explanation				

Project Description and Status Report

An overview of the projects, including the project manager, adopted budget, funding source, anticipated completion date and status at the end of the first quarter have been provided below. Also provided are definitions of terms found within the project updates.

Definitions

- **Fiscal Year Goal:** The project goal for this fiscal year
- **Goal Completion Date:** The date the project's Fiscal Year Goal is projected to be reached
- **Actual Completion Date:** The date when the Fiscal Year Goal is actually completed
- **Status:** Measures how much the project has been completed toward the Fiscal Year Goal
- **New Project:** A project that has been appropriated by the City Council after the budget is adopted
- **By Others:** The City is not directly in charge of the schedule for these projects

Capital Improvement Program- 1st Quarter Report

Project Description and Status Report

Buildings - CIP Projects

Beach Palapa & Picnic Cover Renovations

Project Management:	Dennis Reed	Project Number/ W.O.#:	18701/ 18701
Budget:	\$55,080	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	70%
Goal Completion Date:	June, 2010	Status:	Delayed
Actual Completion Date:			

Comments: Staff has determined appropriate spacing, and three new palapas have been installed. Installation of additional palapas will resume in the Fall. Project completion was delayed due to other priorities of the Beaches, Parks and Recreation Commission.

Bellota Landslide Repair

Project Management:	B. Cameron/ K. Knatz	Project Number/ W.O.#:	16343/ 16343
Budget:	\$384,459	Fiscal Year Goal:	Complete Constr.
Funding Source:	Gen. Liability Self Ins. Fund	% of Goal Completion:	5%
Goal Completion Date:	April, 2010	Status:	On Track
Actual Completion Date:			

Comments: Project includes extension of Via Bellota and associated improvements. Contract has been awarded and construction is pending grading certification.

Community Center –Art Gallery Entry Improvements

Project Management:	Tim Shaw	Project Number/ W.O.#:	18507/ 18507
Budget:	\$14,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Fac. Maint. Rsrv. Fund	% of Goal Completion:	20%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			

Comments: Processing building permit.

Downtown Fire Station

Project Management:	Mike Jorgensen	Project Number/ W.O.#:	15502/ 15502
Budget:	\$5,393,607	Fiscal Year Goal:	70% Constr.
Funding Source:	Pub. Fac. Constr. Fee Fund	% of Goal Completion:	5%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			

Comments: Notice to proceed issued to Gamut construction August 20, 2009. Site work has been started. Construction is anticipated to be completed October/ November, 2010.

Capital Improvement Program – 1st Quarter Report

Forster Ranch Ridgeline Trail Connection

Project Management:	Tim Shaw	Project Number/ W.O.#:	19704/ 19704
Budget:	\$6,354	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	33%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			

Comments: Easement is on the October 22, 2009 agenda for County Board of Supervisors. Once approved, the contractor will install the fencing, signs and gates.

Fuel Island Cover

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19802/ 19802
Budget:	\$252,820	Fiscal Year Goal:	Complete Constr.
Funding Source:	Fleet Maintenance Rsrv.	% of Goal Completion:	5%
Goal Completion Date:	April, 2010	Status:	On Track
Actual Completion Date:			

Comments: Construction contract awarded September, 2009.

“Landmarks” On Del Mar Murals

Project Management:	Dennis Reed	Project Number/ W.O.#:	17302/ 17302
Budget:	\$9,634	Fiscal Year Goal:	Assist SC Historical Society
Funding Source:	General Fund	% of Goal Completion:	95%
Goal Completion Date:	June, 2010	Status:	Project By Others
Actual Completion Date:			

Comments: This project is being administered by the SC Historical Society. They have completed one seating area, and plan to complete another in Winter, 2009.

Ole Hanson Beach Club Re-Roof

Project Management:	Tim Shaw	Project Number/ W.O.#:	16520/ 16520
Budget:	\$150,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Fac. Maint. Rsrv. Fund	% of Goal Completion:	20%
Goal Completion Date:	June, 2010	Status:	Hold
Actual Completion Date:			

Comments: An additional \$100,000 in funding was requested to move forward with the project. Funds will be combined with previous allocation. On hold to evaluate possibility of larger project to improve facility.

Ole Hanson Beach Club Restroom Fixture Replacement

Project Management:	Dennis Reed	Project Number/ W.O.#:	17506/ 17506
Budget:	\$22,175	Fiscal Year Goal:	Complete Constr.
Funding Source:	Fac. Maint. Rsrv. Fund	% of Goal Completion:	5%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			

Comments: The first portion of this project was completed in 2009. Additional funding provided in 2010 budget.

Capital Improvement Program- 1st Quarter Report

Safety/Quiet Zone Improvements – Design and Construction

Project Management:	Tom Bonigut	Project Number/ W.O.#:	10812/ 10812
Budget:	\$300,000	Fiscal Year Goal:	TBD
Funding Source:	General Fund	% of Goal Completion:	
Goal Completion Date:		Status:	Hold
Actual Completion Date:			

Comments: Goals and completion date(s) depend on what the desired improvements will be. Public Works/Engineering is awaiting further direction from Community Development pending their coordination with Quiet Zone stakeholders and agencies.

Senior Center Relocation

Project Management:	Mike Jorgensen	Project Number/ W.O.#:	15503/ 15503
Budget:	\$3,515,266	Fiscal Year Goal:	70% Constr.
Funding Source:	Develop. Improvem. Fund	% of Goal Completion:	5%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			

Comments: Notice to proceed issued to Gamut construction August 20, 2009. Site work has been started. Construction is anticipated to be completed October/November, 2010.

Building- Maintenance and Other Projects

Cabrillo Public Parking Lot Access Improvements

Project Management:	Jim Holloway	Project Number/ W.O.#:	20701/ 20701
Budget:	\$12,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	0%
Goal Completion Date:	June, 2010	Status:	Not Started
Actual Completion Date:			

Comments:

Installation of Fence at T-Street

Project Management:	Dennis Reed	Project Number/ W.O.#:	20801/ 20801
Budget:	\$12,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	0%
Goal Completion Date:	June, 2010	Status:	Not Started
Actual Completion Date:			

Comments: This project requires that an adjacent property owner also make improvements. Negotiations ongoing.

Parque Del Mar Turf Renovations

Project Management:	Dennis Reed	Project Number/ W.O.#:	29102/ 29102
Budget:	\$39,426	Fiscal Year Goal:	Complete Renovations
Funding Source:	RDA Fund	% of Goal Completion:	100%
Goal Completion Date:	June, 2010	Status:	Done
Actual Completion Date:	September, 2009		

Comments: Sod was installed on northern end of the park. City Manager has directed staff not to re-sod the remaining area at this time.

Capital Improvement Program – 1st Quarter Report

T-Street Overpass Rehabilitation

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	20302/ 20302
Budget:	\$300,000	Fiscal Year Goal:	Complete Design
Funding Source:	General Fund	% of Goal Completion:	50%
Goal Completion Date:	March, 2010	Status:	On Track
Actual Completion Date:			

Comments: Rehabilitation phasing and materials selection are currently being evaluated by project stakeholders.

Drainage- CIP Projects

211 & 225 Marquita Storm Drain Rehabilitation

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	10009/ 10009
Budget:	\$50,000	Fiscal Year Goal:	Complete Design
Funding Source:	Storm Drain Utility Fund	% of Goal Completion:	0%
Goal Completion Date:	April, 2010	Status:	Not Started
Actual Completion Date:			

Comments: Recent video assessment of City facilities revealed that the pipeline network in this area is in need of rehabilitation. Staff will include this project in the FY 2010 Pipe Rehabilitation contract.

Acapulco Storm Drain Lines Rehabilitation

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	10010/ 10010
Budget:	\$120,000	Fiscal Year Goal:	Complete Design
Funding Source:	Storm Drain Utility Fund	% of Goal Completion:	0%
Goal Completion Date:	April, 2010	Status:	Not Started
Actual Completion Date:			

Comments: Recent video assessment of City facilities revealed that the pipeline network in this area is in need of rehabilitation. Staff will include this project in the FY 2010 Pipe Rehabilitation contract.

Alameda Lane Drainage System Replacement

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	10011/ 10011
Budget:	\$100,000	Fiscal Year Goal:	50% Design
Funding Source:	Storm Drain Utility Fund	% of Goal Completion:	0%
Goal Completion Date:	June, 2010	Status:	Not Started
Actual Completion Date:			

Comments: Staff will re-design and rehabilitate the drainage system within Alameda Lane to address nuisance water in this area. A Coastal Commission Development permit will need to be secured prior to construction.

Calle Heraldo Storm Drain Rehabilitation

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	10012/ 10012
Budget:	\$40,000	Fiscal Year Goal:	Complete Design
Funding Source:	Storm Drain Utility Fund	% of Goal Completion:	0%
Goal Completion Date:	March, 2010	Status:	Not Started
Actual Completion Date:			

Comments: Recent video assessment of City facilities revealed that the pipeline network in this area is in need of rehabilitation. Staff will include this project in the FY 2010 Pipe Rehabilitation contract.

Capital Improvement Program- 1st Quarter Report

Columbo Storm Drain Extension

Project Management: Amir K. Ilkhanipour **Project Number/ W.O.#:** 18005/ 18005
Budget: \$381,982
Funding Source: Storm Drain Utility Fund **Fiscal Year Goal:** Hire Consultant
Goal Completion Date: June, 2010 **% of Goal Completion:** 20%
Actual Completion Date: **Status:** On Track

Comments: Staff analyzed the project and scoped potential solutions by utilizing existing information and input from geotechnical firms, environmental consultants and contractors. A geotechnical consultant was hired to evaluate alternatives and provide recommendations. The City will implement projects based on the project findings.

Cristobal Storm Drain Extension to T-Street Canyon RR Culvert

Project Management: Amir K. Ilkhanipour **Project Number/ W.O.#:** 19012/ 19012
Budget: \$374,400
Funding Source: Storm Drain Utility Fund **Fiscal Year Goal:** Monitor
Goal Completion Date: June, 2010 **% of Goal Completion:** 25%
Actual Completion Date: **Status:** On Track

Comments: A hydrology study and preliminary hydraulic model have been prepared for the existing ditch next to the railroad tracks. Staff will monitor drainage during the winter season.

Los Mares/Vaquero Storm Drain

Project Management: Zachary Ponsen **Project Number/ W.O.#:** 16001/ 16001
Budget: \$189,247
Funding Source: Storm Drain Utility Fund **Fiscal Year Goal:** TBD
Goal Completion Date: **% of Goal Completion:** **Status:** Hold

Comments: RFP will be prepared to protect street and utilities. Consultant selection for storm drain will commence when utility protection Project No. 20001 is concluded.

Plaza La Playa Channel

Project Management: Tom Bonigut **Project Number/ W.O.#:** 13807/ 410387
Budget: \$900,032
Funding Source: Storm Drain Utility Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: June, 2010 **% of Goal Completion:** 5%
Actual Completion Date: **Status:** On Track

Comments: This project has been revised to consist of a flood wall only along a downstream section of channel near the existing railroad culvert. RBF Consulting has prepared 60% plans and specifications, and a Coastal Commission CDP application. The Coastal Commission hearing and completion of final plans and specs is anticipated for November. The project will be constructed in FY 2010, with an anticipated construction period in Spring, 2010.

Prima Deshecha Canada Channel (M01) Reconstruction

Project Management: Amir K. Ilkhanipour **Project Number/ W.O.#:** 10013/ 10013
Budget: \$200,000
Funding Source: Storm Drain Utility Fund **Fiscal Year Goal:** 25% Design
Goal Completion Date: June, 2010 **% of Goal Completion:** 0%
Actual Completion Date: **Status:** Not Started

Comments: Prima Deshecha Canada Channel (M01), between Calle Grande Vista and Avenida Vaquero, is in need of rehabilitation. Via an RFP, a consultant will be retained to perform the design and prepare construction documents for public bidding. All the regulatory permits, including the Coastal Commission development permit, will need to be secured prior to construction.

Capital Improvement Program – 1st Quarter Report

South Calle Grande Vista Storm Drain Rehabilitation

Project Management:	Zachary Ponsen	Project Number/ W.O#:	19011/ 19011
Budget:	\$59,174	Fiscal Year Goal:	Complete Constr.
Funding Source:	Storm Drain Utility Fund	% of Goal Completion:	90%
Goal Completion Date:	March, 2010	Status:	On Track
Actual Completion Date:			

Comments: Due to access constraints, the FY 2009 pipe rehabilitation contractor was unable to perform work. Staff is evaluating project costs and will defer construction to FY 2010 pipe rehabilitation contract if prices are not competitive.

Drainage- Maintenance & Other Projects

Acapulco City Property Drainage Improvements

Project Management:	Zachary Ponsen	Project Number/ W.O#:	29001/ 29001
Budget:	\$147,768	Fiscal Year Goal:	Complete Constr.
Funding Source:	Storm Drain Utility Fund	% of Goal Completion:	20%
Goal Completion Date:	January, 2010	Status:	On Track
Actual Completion Date:			

Comments: Project will control erosion by improving drainage system and landscaping. Construction contract awarded August, 2009.

Existing Storm Drain Rehabilitation

Project Management:	A.J. Howard/Z. Ponsen	Project Number/ W.O#:	26001/ 26001
Budget:	\$50,000	Fiscal Year Goal:	Complete Construction
Funding Source:	Storm Drain Utility Fund	% of Goal Completion:	25%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			

Comments: Recent video assessment of City facilities revealed that the pipeline network in this area is in need of rehabilitation. Staff will include this project in the FY 2010 Pipe Rehabilitation contract.

Los Mares at Vaquero Infrastructure Protection

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	20001/ 20001
Budget:	\$120,000	Fiscal Year Goal:	Hire Consultant
Funding Source:	Storm Drain Util. Fund, Sewer Deprec. and Water Deprec. Funds, Gas Tax Fund	% of Goal Completion:	5%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			
Comments:			

Poche Beach M01 Watershed, Phase II Bacterial Study

Project Management:	Tom Bonigut	Project Number/ W.O#:	39401/ 39401
Budget:	\$350,000	Fiscal Year Goal:	Contract Award
Funding Source:	Clean Ocean Fund	% of Goal Completion:	
Goal Completion Date:	June, 2010	Status:	Hold
Actual Completion Date:			

Comments: Staff is developing a scope of work for an RFP, to obtain required consultant assistance for this study. After consulting with researchers at SCCWRP and with SWRCB staff, City staff is pursuing a potential opportunity to partner with the SWRCB on this study. Staff is hopeful that contract will be awarded by end of fiscal year.

Capital Improvement Program- 1st Quarter Report

Parks & Medians- CIP Projects

Bonito Canyon Electrical: Security Light Replacements

Project Management:	Tim Shaw	Project Number/ W.O.#:	10141/ 10141
Budget:	\$95,000	Fiscal Year Goal:	Complete Fence Installation
Funding Source:	General Fund	% of Goal Completion:	5%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			

Comments: Staff is developing standard light pole footing design for park walkway lights.

Bonito Park Slope Erosion Control

Project Management:	Dennis Reed	Project Number/ W.O.#:	17401/ 17401
Budget:	\$287,780	Fiscal Year Goal:	Complete Phase II Construction
Funding Source:	Parks Acq./ Local Drainage	% of Goal Completion:	40%
Goal Completion Date:	June, 2010	Status:	Hold
Actual Completion Date:			

Comments: The original landscape architect on this project has been contacted and his proposal is under review. The carry forward budget (\$74,440) from project #25102 (Bonito Canyon Slope Replanting) is combined into this account.

Linda Lane – Trail Lighting Enhancements

Project Management:	Tim Shaw	Project Number/ W.O.#:	10140/ 10140
Budget:	\$100,000	Fiscal Year Goal:	Complete Installation
Funding Source:	RDA Fund	% of Goal Completion:	5%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			

Comments: Staff is researching possible bollard light fixtures.

Lost Winds Beach Access Rehabilitation

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	19804/ 19804
Budget:	\$370,671	Fiscal Year Goal:	TBD
Funding Source:	RDA Fund	% of Goal Completion:	
Goal Completion Date:		Status:	Hold
Actual Completion Date:			

Comments: Staff is considering revising project scope from full rehabilitation to as-needed maintenance.

North Beach Crossing Improvements

Project Management:	Bill Cameron	Project Number/ W.O.#:	19805/ 19805
Budget:	\$100,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Gas Tax Fund	% of Goal Completion:	10%
Goal Completion Date:	June, 2010	Status:	Project By Others
Actual Completion Date:			

Comments: There are two projects to improve safety at the crossing. In May, 2009, Metrolink's contractor installed new crossing pads at the crossing. In Winter, 2009/Spring, 2010, OCTA's contractor plans to complete the civil portion of the safety improvements.

Capital Improvement Program – 1st Quarter Report

Pier Bowl/Beach Trail Way- Finding Signs

Project Management:	Jim Pechous	Project Number/ W.O#:	10314/ 10314
Budget:	\$75,000	Fiscal Year Goal:	Complete Design
Funding Source:	RDA Fund	% of Goal Completion:	0%
Goal Completion Date:	June, 2010	Status:	Not Started
Actual Completion Date:			
Comments:			

Pier Bowl Nuisance Water Discharge Drain System

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O#:	10014/ 10014
Budget:	\$100,000	Fiscal Year Goal:	30% Design
Funding Source:	RDA Fund	% of Goal Completion:	0%
Goal Completion Date:	June, 2010	Status:	Not Started
Actual Completion Date:			
Comments:	Project will provide design to convey nuisance flow into existing storm drain system.		

Pier Crossing Improvements

Project Management:	Bill Cameron	Project Number/ W.O#	19806/ 19806
Budget:	\$100,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	RDA Fund	% of Goal Completion:	10%
Goal Completion Date:	June, 2010	Status:	Project By Others
Actual Completion Date:			
Comments:	There are two projects to improve safety at the crossing. In May, 2009, Metrolink's contractor installed new crossing pads at the crossing. In Winter, 2009/ Spring, 2010, OCTA's contractor plans to complete the civil portion of the safety improvements.		

Pier Structural Construction

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O#:	19703/ 19703
Budget:	\$2,136,450	Fiscal Year Goal:	Complete Constr.
Funding Source:	RDA Fund	% of Goal Completion:	20%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			
Comments:	Construction contract awarded August, 2009. Construction is scheduled between Labor Day and Memorial Day holidays.		

San Geronio Park Youth Sports Building & Restroom

Project Management:	Tim Shaw	Project Number/ W.O#:	10401/ 630010
Budget:	\$318,930	Fiscal Year Goal:	Re-evaluate Design
Funding Source:	Parks Acquisition Fund	% of Goal Completion:	50%
Goal Completion Date:	June, 2010	Status:	Hold
Actual Completion Date:			
Comments:	Staff is evaluating alternatives for completing the project.		

San Geronio Park Walkway Light Replacements

Project Management:	Tim Shaw	Project Number/ W.O#:	10142/ 10142
Budget:	\$75,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	5%
Goal Completion Date:	June, 2010	Status:	Behind
Actual Completion Date:			
Comments:	Staff is developing standard light pole footing design for park walkway lights.		

Capital Improvement Program- 1st Quarter Report

Shoreline Feasibility Study

Project Management:	Tom Bonigut	Project Number/ W.O.#:	19907/ 19907
Budget:	\$265,905		
Funding Source:	General Fund	Fiscal Year Goal:	Complete Study
Goal Completion Date:	June, 2010	% of Goal Completion:	70%
Actual Completion Date:		Status:	Project by Others

Comments: A policy and technical review workshop with Corps Washington, D.C. staff was scheduled for August 26 in Los Angeles, but was then delayed. The meeting is being re-scheduled to late October or early November. Staff is working with Marlowe & Company (the City's Federal lobbyist) to address and resolve the Corps' scheduling delays, and a conference call with senior Corps staff is being scheduled for mid-October to conduct a detailed schedule and progress review. Once held, the results of the Corps workshop should clear the Draft Feasibility Study report and Draft Environmental Impact Statement (EIS) for public release and review. One or more public workshops will follow release of the draft report.

Vista Hermosa/ La Pata Sports Park- Phase 1B

Project Management:	T. Shaw/ A.King	Project Number/ W.O.#:	18142/ 18142
Budget:	\$32,529,458		
Funding Source:	Parks Acquisition Fund	Fiscal Year Goal:	10% Constr.
Goal Completion Date:	April, 2010	% of Goal Completion:	99%
Actual Completion Date:		Status:	Delayed

Comments: Staff is preparing to bid the project based upon direction from City Council.

Parks and Medians- Maintenance and Other Projects

Bathroom Door Project (Parks)

Project Management:	Tim Shaw	Project Number/ W.O.#:	28505/ 28505
Budget:	\$40,940		
Funding Source:	General Fund	Fiscal Year Goal:	Obtain appropriate information about ADA Compliance/ Complete design and prioritization
Goal Completion Date:	February, 2010	% of Goal Completion:	25%
Actual Completion Date:		Status:	Behind

Comments: Staff is gathering base information to accurately develop scope. Project will require ADA compliance assessment. Parks & Recreation Commission has recommended that a consultant be hired to prepare this assessment with the current funding, and the City Manager has concurred.

Contractual Structural Assessment

Project Management:	Zachary Ponsen/Dave Dendel	Project Number/ W.O.#:	30802/ 30802
Budget:	\$60,000		
Funding Source:	General Fund	Fiscal Year Goal:	Hire Consultant
Goal Completion Date:	April, 2010	% of Goal Completion:	0%
Actual Completion Date:		Status:	Not Started

Comments: Engineering Division will assist in preparing an RFP to solicit a structural evaluation of City facilities.

Capital Improvement Program – 1st Quarter Report

Del Mar & El Camino Real Paver Repairs

Project Management:	Dennis Reed	Project Number/ W.O.#:	27302/ 27302
Budget:	\$12,500	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	10%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			

Comments: This is an on-going project that carries over to the next fiscal year.

Pier Bowl Improvements

Project Management:	Tim Shaw	Project Number/ W.O.#:	29701/ 29701
Budget:	\$38,170	Fiscal Year Goal:	Complete Improvements
Funding Source:	RDA Fund	% of Goal Completion:	15%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			

Comments: Project examines the needs in the Pier Bowl area and creates a task list of small projects. Some delay due to necessary repairs to Pier Underpass. Processing proposal for art installation in underpass.

Pier Bowl Lighting Replacements

Project Management:	Tim Shaw	Project Number/ W.O.#:	29702/ 29702
Budget:	\$393,120	Fiscal Year Goal:	Begin Constr.
Funding Source:	RDA Fund	% of Goal Completion:	35%
Goal Completion Date:	March, 2010	Status:	On Track
Actual Completion Date:			

Comments: Design for new lights in the Pier Bowl parking lot and along Avenida Del Mar is underway. Scope of project has been expanded to include replacement of sidewalks in the same area.

Pier Bowl RR Undercrossing Rehabilitation

Project Management:	Bill Cameron	Project Number/ W.O.#:	20303/ 20303
Budget:	\$60,000	Fiscal Year Goal:	Complete Assessment
Funding Source:	RDA Fund	% of Goal Completion:	100%
Goal Completion Date:	September, 2009	Status:	Done
Actual Completion Date:	September, 2009		

Comments: Per the existing license agreement, staff has determined that SCRRA is responsible for structural improvements to the undercrossing. SCRRA has been notified of the need for evaluation/repairs. BPR Maintenance has performed cosmetic improvements to the undercrossing walls.

Pier Fire Line Support Upgrades

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	28701/ 28701
Budget:	\$75,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	RDA Fund	% of Goal Completion:	20%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			

Comments: This project is being combined with the Pier Structural Construction project. Construction contract awarded August, 2009. Construction is scheduled between Labor Day and Memorial Day holidays.

Capital Improvement Program- 1st Quarter Report

Pier Planking Replacements

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	28702/ 28702
Budget:	\$96,800		
Funding Source:	RDA Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2010	% of Goal Completion:	20%
Actual Completion Date:		Status:	On Track

Comments: This project is being combined with the Pier Structural Construction project. Construction contract awarded August, 2009. Construction is scheduled between Labor Day and Memorial Day holidays.

San Luis Rey Park: Tennis Fence and Lighting Replacement

Project Management:	Dennis Reed	Project Number/ W.O.#:	26102/ 26102
Budget:	\$45,000		
Funding Source:	General Fund	Fiscal Year Goal:	
Goal Completion Date:		% of Goal Completion:	0%
Actual Completion Date:		Status:	Hold

Comments: This project will have components added to a full renovation of the tennis courts in the future.

Playground Rubberized Surface Replacement

Project Management:	Tim Shaw	Project Number/ W.O.#:	29101/ 29101
Budget:	\$80,000		
Funding Source:	General Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2010	% of Goal Completion:	10%
Actual Completion Date:		Status:	Behind

Comments: Playgrounds audits for code compliance are complete. Plans and specs are being prepared for bidding.

Sewer- CIP Projects

Columbo Lift Station Protection

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	10201/ 10201
Budget:	\$175,000		
Funding Source:	Sewer Deprec. Rsrv. Fund	Fiscal Year Goal:	50% Construction
Goal Completion Date:	June, 2010	% of Goal Completion:	5%
Actual Completion Date:		Status:	On Track

Comments: Consultant will be retained to design project based on preliminary evaluation and recommendations report.

Los Molinos Pump Station Emergency Backup

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	10202/ 10202
Budget:	\$700,000		
Funding Source:	Sewer Deprec. Rsrv. Fund	Fiscal Year Goal:	50% Design
Goal Completion Date:	June, 2010	% of Goal Completion:	10%
Actual Completion Date:		Status:	On Track

Comments: Carollo Engineering (consultant) has completed a study for the needed improvements on this pump station. Staff is seeking other cost effective alternatives before a final decision is made. RFP for final PS&E is being prepared based on study recommendations.

Capital Improvement Program – 1st Quarter Report

Los Molinos Pump Station Rehabilitation

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19204/ 19204
Budget:	\$400,000	Fiscal Year Goal:	50% Design
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	10%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			

Comments: Carollo Engineering (consultant) has completed a study for the needed improvements on this pump station. Staff is seeking other cost effective alternatives before a final decision is made. RFP for final PS&E is being prepared based on study recommendations.

Main Pump Station Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	10203/ 10203
Budget:	\$750,000	Fiscal Year Goal:	10% Design
Funding Source:	Sewer Deprec. Rsrv. Fund	% of Goal Completion:	0%
Goal Completion Date:	June, 2010	Status:	Not Started
Actual Completion Date:			

Comments: Results of preliminary design report will be used as a basis to scope pump station rehabilitation work.

Marblehead Coastal Recycled Water Line Reimbursement

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	17201/ 17201
Budget:	\$350,000	Fiscal Year Goal:	TBD
Funding Source:	Sewer Conn. Fee Rsrv. Fund	% of Goal Completion:	
Goal Completion Date:	TBD	Status:	Project By Others
Actual Completion Date:			

Comments: Buried 16- inch recycled water line complete. Bridge section, tie-ins and cathodic protection have not been completed.

Recycled Water Expansion

Project Management:	D. Rebensdorf/ A. Ilkhanipour	Project Number/ W.O.#:	18201/ 18201
Budget:	\$18,927,241	Fiscal Year Goal:	Complete Design
Funding Source:	Sewer Conn. Fee Rsrv. Fund / Prop 50	% of Goal Completion:	70%
Goal Completion Date:	April, 2010	Status:	On Track
Actual Completion Date:			

Comments: Consists of design for several pipeline segments, Reservoir 11 conversion and two pressure reducing stations.

Sewer System SCADA System Development

Project Management:	D. Rebensdorf/ M. Fakhar	Project Number/ W.O.#:	12605/ 410336
Budget:	\$2,360,274	Fiscal Year Goal:	10% Construction
Funding Source:	Sewer Depr. & Sewer Conn. Fee Rsrv. Funds	% of Goal Completion:	25%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			

Comments: DLT&V was hired and has commenced with the integration portion of the project. Design is ongoing for the remote sewer sites. Construction of radio repeater sites will begin in fourth quarter of FY 2010.

Capital Improvement Program- 1st Quarter Report

Water Reclamation Odor Control Improvements

Project Management:	A.J. Howard/ Ken Knatz	Project Number/ W.O.#:	18604/ 410277
Budget:	\$196,311		
Funding Source:	Sewer Connection Fee Rsrv.Fund	Fiscal Year Goal:	25% Construction
Goal Completion Date:	June, 2010	% of Goal Completion:	10%
Actual Completion Date:		Status:	On Track

Comments: Pilot testing is ongoing. Location for permanent equipment site is being evaluated for staff design.

WRP & Maintenance Storage Area Construction

Project Management:	D. Rebensdorf/ M. Fakhar	Project Number/ W.O.#:	16525/ 16525
Budget:	\$246,630		
Funding Source:	Sewer Depr. Rsrv., Water Depr. Rsrv. & Clean Ocean Opr. Funds	Fiscal Year Goal:	25% Construction
Goal Completion Date:	June, 2010	% of Goal Completion:	90%
Actual Completion Date:		Status:	On Track

Comments: Staff will recommend bids previously received for the project be rejected in order to make design adjustments.

WRP Solids Handling

Project Management:	Ken Knatz	Project Number/ W.O.#:	10204/ 10204
Budget:	\$200,000		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	25% Design
Goal Completion Date:	June, 2010	% of Goal Completion:	0%
Actual Completion Date:		Status:	Not Started

Comments: Project will evaluate new technology for solids handling at the WRP to replace 20 year old belt filter presses.

Sewer- Maintenance and Other Projects

Los Molinos Wet Well Overflow Modification

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	26201/ 26201
Budget:	\$101,810		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	50% Design
Goal Completion Date:	June, 2010	% of Goal Completion:	5%
Actual Completion Date:		Status:	On Track

Comments: Carollo Engineering (consultant) has completed a study for the needed improvements on this pump station. Staff is seeking other cost effective alternatives before a final decision is made. RFP for final PS&E is being prepared based on study recommendations.

Main Pump Station Force Main Inspection

Project Management:	Ken Knatz	Project Number/ W.O.#:	25203/ 25203
Budget:	\$71,088		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	
Goal Completion Date:		% of Goal Completion:	
Actual Completion Date:		Status:	Hold

Comments: Project will be implemented during the design of Main Pump Station Rehabilitation.

Capital Improvement Program – 1st Quarter Report

Main Pump Station Pump Efficiency Study

Project Management:	Ken Knatz	Project Number/ W.O.#:	29203/ 29203
Budget:	\$238,279		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	December, 2009	% of Goal Completion:	5%
Actual Completion Date:		Status:	On Track

Comments: AKM Consulting Engineers has been hired to evaluate the pump station and prepare a preliminary design report with three design alternatives to improve energy efficiency and reduce maintenance and operations costs.

Ocean Outfall Junction Repairs

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	28205/ 28205
Budget:	\$82,000		
Funding Source:	Sewer Other Agency Rsrv. Fund	Fiscal Year Goal:	TBD
Goal Completion Date:	TBD	% of Goal Completion:	
Actual Completion Date:		Status:	Project By Others

Comments:

Rehabilitate Existing Sewer Lines

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	24200/ 24200
Budget:	\$471,300		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	April, 2010	% of Goal Completion:	0%
Actual Completion Date:		Status:	Not Started

Comments: Recent video assessment of City facilities revealed that the pipeline network in this area is in need of rehabilitation. Staff will include this project in the FY 2010 Pipe Rehabilitation contract.

Water and Wastewater Facilities Regulatory Assessment

Project Management:	Ken Knatz	Project Number/ W.O.#:	39201/ 39201
Budget:	\$133,722		
Funding Source:	Sewer Depr. Rsrv. & Wtr. Depr. Rsrv. Funds	Fiscal Year Goal:	Complete Assessment
Goal Completion Date:	December, 2009	% of Goal Completion:	75%
Actual Completion Date:		Status:	On Track

Comments: Updates to South Coast AQMD permits for permanent and temporary generator internal combustion engines have been completed by 1 Stop Diesel Solutions. Evaluation of emission generating components is underway for the WRP equipment.

WRP Chlorinator Replacement

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	27202/ 27202
Budget:	\$520,000		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	April, 2010	% of Goal Completion:	70%
Actual Completion Date:		Status:	On Track

Comments: Project is combined with Recycled Water Expansion.

Capital Improvement Program- 1st Quarter Report

Streets- CIP Projects

129 Avenida San Pablo Retaining Wall

Project Management:	Ken Knatz	Project Number/ W.O.#:	17007/ 17007
Budget:	\$173,510	Fiscal Year Goal:	
Funding Source:	Gas Tax Fund	% of Goal Completion:	
Goal Completion Date:		Status:	Cancel
Actual Completion Date:			
Comments:	Staff has recommended project cancellation due to the inability to acquire an easement to construct the project.		

Avenida de la Estrella

Project Management:	Ben Parker	Project Number/ W.O.#:	19307/ 19307
Budget:	\$683,648	Fiscal Year Goal:	Complete Constr.
Funding Source:	Gas Tax Fund	% of Goal Completion:	10%
Goal Completion Date:	May, 2010	Status:	On Track
Actual Completion Date:			
Comments:	Construction contract was awarded.		

Avenida de la Estrella/ Avenida Presidio Traffic Signals

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	19801/ 19801
Budget:	\$275,000	Fiscal Year Goal:	Complete Design
Funding Source:	Gas Tax Fund/ Measure M Grant	% of Goal Completion:	5%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			
Comments:	RFP was sent to solicit consultant.		

Avenida Palizada Sidewalk Improvements

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	19304/ 19304
Budget:	\$308,563	Fiscal Year Goal:	Complete Constr.
Funding Source:	Safe Routes To School/ Prop. 1B	% of Goal Completion:	15%
Goal Completion Date:	December, 2009	Status:	On Track
Actual Completion Date:			
Comments:	Contract awarded September, 2009.		

Avenida Pico & Calle Industrials Traffic Signals Update

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	18801/ 18801
Budget:	\$285,000	Fiscal Year Goal:	Complete Design
Funding Source:	Gas Tax Fund	% of Goal Completion:	0%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			
Comments:	The scope of improvements is being revised to reflect the potential improvements of Pico/I-5 Interchange.		

Capital Improvement Program – 1st Quarter Report

Calle Amanecer – Phase I

Project Management:	Ben Parker	Project Number/ W.O.#:	10303/ 10303
Budget:	\$622,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Street Improvement Fund	% of Goal Completion:	25%
Goal Completion Date:	March, 2010	Status:	Ahead
Actual Completion Date:			
Comments:			

Calle De Los Molinos Rehabilitation

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	18118/ 410280
Budget:	\$494,230	Fiscal Year Goal:	Contract Award
Funding Source:	Street Improvement Fund	% of Goal Completion:	
Goal Completion Date:	June, 2010	Status:	Hold
Actual Completion Date:			
Comments:	Award will be dependant upon SDG&E completing utility undergrounding.		

Calle Guadalajara Rehabilitation

Project Management:	Ben Parker	Project Number/ W.O.#:	10304/ 10304
Budget:	\$623,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Street Improvement Fund	% of Goal Completion:	5%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			
Comments:			

Calle Nuevo Reconstruction

Project Management:	Ben Parker	Project Number/ W.O.#:	10301/ 10301
Budget:	\$784,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Gas Tax Fund	% of Goal Completion:	5%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			
Comments:			

Calle Piedras Rehabilitation

Project Management:	Ben Parker	Project Number/ W.O.#:	10302/ 10302
Budget:	\$48,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Gas Tax Fund	% of Goal Completion:	5%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			
Comments:			

Calle Recodo

Project Management:	Ben Parker	Project Number/ W.O.#:	10305/ 10305
Budget:	\$210,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Street Improvement Fund	% of Goal Completion:	25%
Goal Completion Date:	March, 2010	Status:	Ahead
Actual Completion Date:			
Comments:			

Capital Improvement Program- 1st Quarter Report

Calle Sombra

Project Management:	Ben Parker	Project Number/ W.O.#:	10306/ 10306
Budget:	\$275,000		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	March, 2010	% of Goal Completion:	25%
Actual Completion Date:		Status:	Ahead
Comments:			

Calle Valle Rehabilitation

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	19102/ 410084
Budget:	\$324,580		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Award Contract
Goal Completion Date:	June, 2010	% of Goal Completion:	
Actual Completion Date:		Status:	Hold
Comments:	Award will be dependant upon SDG&E completing undergrounding of overhead utilities.		

Camino Del Rio & La Pata Extensions

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	18316/ 18316
Budget:	\$135,770		
Funding Source:	Gas Tax Fund	Fiscal Year Goal:	Coordination with the County
Goal Completion Date:	June, 2010	% of Goal Completion:	10%
Actual Completion Date:		Status:	Project By Others
Comments:	Coordinate with Orange County for the EIR/EIS preparation.		

Intersection Improvement of El Camino Real & Avenida Pico-Design

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	12903/ 410343
Budget:	\$1,595,889		
Funding Source:	RCFPP Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	May, 2010	% of Goal Completion:	10%
Actual Completion Date:		Status:	On Track
Comments:	The City Council approved the preferred design alternative in May, 2009. Contract awarded in August, 2009.		

Pier Bowl Handicapped Parking

Project Management:	Ben Parker	Project Number/ W.O.#:	10311/ 10311
Budget:	\$50,000		
Funding Source:	RDA Fund	Fiscal Year Goal:	Coastal Commission Approval
Goal Completion Date:	June, 2010	% of Goal Completion:	5%
Actual Completion Date:		Status:	On Track
Comments:			

Capital Improvement Program – 1st Quarter Report

Prima Desecha Canada/PCH Bridge Rehabilitation

Project Management:	K. Knatz/ H. Cirit	Project Number/ W.O.#:	17313/ 17313
Budget:	\$261,898	Fiscal Year Goal:	Complete Construction
Funding Source:	Gas Tax Fund	% of Goal Completion:	25%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			
Comments: Design for repair of the bridge girders is substantially complete and regulatory approvals have been obtained. Staff will continue to pursue State Highway Bridge Grant opportunity for funding of repairs.			

Sidewalk Improvements/ CDBG FY 2010

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	10313/ 10313
Budget:	\$156,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	CDBG Grants Fund	% of Goal Completion:	15%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			
Comments:			

South Ola Vista – Phase I

Project Management:	Ben Parker	Project Number/ W.O.#:	18318/ 18318
Budget:	\$1,557,350	Fiscal Year Goal:	Complete Constr.
Funding Source:	Street Improvement Fund	% of Goal Completion:	15%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			
Comments: Design is complete. Project was in review with Caltrans. However, due to Caltrans delays, Economic Stimulus funds were transferred to Phase II.			

South Ola Vista – Phase II

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	19315/ 19315
Budget:	\$1,721,504	Fiscal Year Goal:	Bid Project
Funding Source:	Street Improvement Fund	% of Goal Completion:	15%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			
Comments: Project is in review with Caltrans due to the utilization of the Economic Stimulus funds. Caltrans approved the environmental documents.			

Three Traffic Signal Battery Backup System

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	10813/ 10813
Budget:	\$11,000	Fiscal Year Goal:	Award Contract
Funding Source:	Fac. Main. Rsrv. Fund	% of Goal Completion:	0%
Goal Completion Date:	June, 2010	Status:	Not Started
Actual Completion Date:			
Comments:			

Traffic Signal Cabinets Replacement

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	10811/ 10811
Budget:	\$160,000	Fiscal Year Goal:	Award Contract
Funding Source:	Fac. Main. Rsrv. Fund	% of Goal Completion:	0%
Goal Completion Date:	June, 2010	Status:	Not Started
Actual Completion Date:			
Comments:			

Capital Improvement Program- 1st Quarter Report

Via Amapola Rehabilitation

Project Management:	Ben Parker	Project Number/ W.O.#:	10308/ 10308
Budget:	\$170,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Street Improvement Fund	% of Goal Completion:	5%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			
Comments:			

Via Bellota Rehabilitation

Project Management:	Ben Parker	Project Number/ W.O.#:	10309/ 10309
Budget:	\$150,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Street Improvement Fund	% of Goal Completion:	5%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			
Comments:			

Vista Montana – Phase I

Project Management:	Ben Parker	Project Number/ W.O.#:	10310/ 10310
Budget:	\$625,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Street Improvement Fund	% of Goal Completion:	20%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			
Comments:	Phase II will be completed after recycled water construction.		

Streets- Maintenance and Other Projects

Avenida Palizada Corridor Improvements- Design

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	39301/ 39301
Budget:	\$50,000	Fiscal Year Goal:	Complete Design
Funding Source:	Gas Tax Fund	% of Goal Completion:	5%
Goal Completion Date:	May, 2010	Status:	On Track
Actual Completion Date:			
Comments:	RFP was sent to solicit consultants.		

Avenida Presidio Corridor Improvements- Design

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	39302/ 39302
Budget:	\$50,000	Fiscal Year Goal:	Complete Design
Funding Source:	Gas Tax Fund	% of Goal Completion:	5%
Goal Completion Date:	May, 2010	Status:	On Track
Actual Completion Date:			
Comments:	RFP was sent to solicit consultants.		

Capital Improvement Program – 1st Quarter Report

Downtown Parking Update

Project Management:	Jim Holloway	Project Number/ W.O.#:	36801/ 36801
Budget:	\$742,809		
Funding Source:	Public Facilities Fee Fund	Fiscal Year Goal:	Secure agreement converting private parking to public parking sources
Goal Completion Date:	June, 2010	% of Goal Completion:	10%
Actual Completion Date:		Status:	On Track

Comments: This is an ongoing project. The City has executed lease agreements with seven property owners. Other negotiations are ongoing.

Major Street Maintenance/ FY 2010

Project Management:	Ben Parker	Project Number/ W.O.#:	20304/ 20304
Budget:	\$550,000		
Funding Source:	Gen., Water Deprec. and Sewer Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2010	% of Goal Completion:	75%
Actual Completion Date:		Status:	On Track

Comments:

PCH – Avenida Pico Bicycle Path Study

Project Management:	Tom Bonigut	Project Number/ W.O.#:	30803/ 30803
Budget:	\$100,000		
Funding Source:	Gas Tax Fund	Fiscal Year Goal:	Complete Study
Goal Completion Date:	June, 2010	% of Goal Completion:	0%
Actual Completion Date:		Status:	Not Started

Comments: Scope and RFP for consultant assistance to be issued before the end of 2009, with study to occur in the first half of 2010.

Sewer System Replacement

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	24201/ 24201
Budget:	\$100,000		
Funding Source:	Sewer Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2010	% of Goal Completion:	25%
Actual Completion Date:		Status:	On Track

Comments: Design and construct sewer system replacements as part of the Street Improvement Program.

Sidewalk Improvements / CDBG (ARRA)

Project Management:	Ben Parker	Project Number/ W.O.#:	None/ None
Budget:	\$107,000		
Funding Source:	CDBG Grants Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	May, 2010	% of Goal Completion:	15%
Actual Completion Date:		Status:	Ahead

Comments:

Capital Improvement Program- 1st Quarter Report

Slurry Seal

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	27304/ 27304
Budget:	\$250,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	25%
Goal Completion Date:	December, 2009	Status:	On Track
Actual Completion Date:			
Comments:			

Street Improvement Design

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	24300/ 24300
Budget:	\$200,000	Fiscal Year Goal:	Complete Design
Funding Source:	Street Improvement Fund	% of Goal Completion:	25%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			
Comments:			

Tri-City Trolley/ Go Local Step II

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	30801/ 30801
Budget:	\$30,000	Fiscal Year Goal:	Complete Phase II
Funding Source:	Air Quality Mgmt. Fund	% of Goal Completion:	5%
Goal Completion Date:	June, 2010	Status:	Project by Others
Actual Completion Date:			
Comments:	OCTA will be the lead agency for Phase II.		

Water System Replacement

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	24400/ 24400
Budget:	\$100,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Water Deprec. Rsrv. Fund	% of Goal Completion:	25%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			
Comments:	Design and construct water system replacements as part of the Street Improvement Program.		

Water CIP Projects

Avenida Caballeros Pressure Reducing Station Rehabilitation

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	10405/ 10405
Budget:	\$175,000	Fiscal Year Goal:	Complete Design
Funding Source:	Water Depr. Rsrv. Fund	% of Goal Completion:	0%
Goal Completion Date:	June, 2010	Status:	Not Started
Actual Completion Date:			
Comments:	Utilities Division has recommended funding be transferred to improve lower San Pablo Pressure Reducing Station, which has been determined to be a higher priority rehabilitation. In-house design will address mechanical rehabilitation and upgrade the station to current standards.		

Capital Improvement Program – 1st Quarter Report

Calle Real Pump Station Rehab

Project Management:	Ken Knatz	Project Number/ W.O.#:	16521/ 16521
Budget:	\$148,350		
Funding Source:	Water Depr. Rsrv. Fund	Fiscal Year Goal:	TBD
Goal Completion Date:		% of Goal Completion:	
Actual Completion Date:		Status:	Hold

Comments: Project will commence once easements are obtained between reservoir 10 & 6 Water Line. The RFP for consultant evaluation/hiring is complete and will be sent out once easement acquisition is achieved.

Del Cabo Water Line Replacement

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19406/ 19406
Budget:	\$990,030		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	TBD
Goal Completion Date:		% of Goal Completion:	
Actual Completion Date:		Status:	Hold

Comments: Staff is awaiting HOA utility easement dedications prior to construction. The project is on hold until easement negotiations are finalized.

El Elevante Pump Station Rehabilitation

Project Management:	Handan Cirit	Project Number/ W.O.#:	19408/ 19408
Budget:	\$798,800		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	50% Design
Goal Completion Date:	June, 2010	% of Goal Completion:	5%
Actual Completion Date:		Status:	On Track

Comments: Project includes design for relocation and rehabilitation of the electrical and mechanical equipment. Scope of services for project design is being developed.

Irvine Ranch Water District Interconnection

Project Management:	A.J. Howard/D. Rebensdorf	Project Number/ W.O.#:	18426/ 18426
Budget:	\$329,326		
Funding Source:	Water Acre. Fee Rsrv. Fund	Fiscal Year Goal:	IRWD Completes Constr.
Goal Completion Date:	June, 2010	% of Goal Completion:	30%
Actual Completion Date:		Status:	Project By Others

Comments: Project is under construction with completion anticipated in Summer, 2010.

Linda Lane Runoff Treatment

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	10008/ 10008
Budget:	\$100,000		
Funding Source:	Clean Ocean Fund	Fiscal Year Goal:	50% Design
Goal Completion Date:	June, 2010	% of Goal Completion:	0%
Actual Completion Date:		Status:	Not Started

Comments: A water quality treatment system will be designed by staff to address dry weather urban runoff and first flush storm water runoff pollution at Linda Lane. Regulatory permits, including a Coastal Commission development permit, will need to be secured prior to construction.

Capital Improvement Program- 1st Quarter Report

Los Mares Turnout Realignment

Project Management:	Ken Knatz	Project Number/ W.O.#:	10406/ 10406
Budget:	\$350,000		
Funding Source:	Water Depr. Rsrv. Fund	Fiscal Year Goal:	
Goal Completion Date:		% of Goal Completion:	
Actual Completion Date:		Status:	Cancel

Comments: Project was recommended as part of 2006 Water Master Plan. While working on the project design, staff determined project is not necessary due to operating parameters at South Coast Water District's Palisades Reservoir.

Reeves Pump Station

Project Management:	Ken Knatz	Project Number/ W.O.#:	17405/ 17405
Budget:	\$1,433,047		
Funding Source:	Water Acre. Fee Rsrv. Fund	Fiscal Year Goal:	TBD
Goal Completion Date:		% of Goal Completion:	
Actual Completion Date:		Status:	Hold

Comments: The City Attorney has advised that without private and/or bonding company resolution, construction cannot move forward until easements are secured, property is dedicated and accepted by the City from Marblehead Coastal, or buy-offs from numerous Marblehead lien holders are secured.

Reservoir 8 Cathodic Protection

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	19405/ 19405
Budget:	\$175,000		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	10% Construction
Goal Completion Date:	June, 2010	% of Goal Completion:	10%
Actual Completion Date:		Status:	On Track

Comments: Four proposals were received and are being reviewed by staff in response to the City's Request for Proposal.

Reservoir 9 & 10 Rehabilitation Study and Lining

Project Management:	Ken Knatz	Project Number/ W.O.#:	19404/ 19404
Budget:	\$96,918		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Monitor/Study
Goal Completion Date:	June, 2010	% of Goal Completion:	25%
Actual Completion Date:		Status:	On Track

Comments: The concrete tank's interior and exterior was inspected by a Natgun representative. Natgun recommendations included future replacement of corroded interior piping and interior lining. Reservoir 10 is the sole storage/supply for the area. Performing the recommended work will require extensive operation planning to provide sufficient temporary storage and bypass pumping to ensure fire protection can be provided while the tank is out of service during construction. Reservoir 9 has been scoped as a separate project, under Project No.26403.

Reservoir 10 and 6 Water Line (Land Acquisition)

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	14400/ 14400
Budget:	\$33,099		
Funding Source:	Water Acre. Fee Rsrv. Fund	Fiscal Year Goal:	Finalize Resolution of Necessity
Goal Completion Date:	June, 2010	% of Goal Completion:	25%
Actual Completion Date:		Status:	On Track

Comments: New offer letters were sent to the property owners based on a recent appraisal. It has been concluded that the best way to obtain the easement is to condemn the needed portion of the property. Project is proceeding in that direction.

Capital Improvement Program – 1st Quarter Report

Upper Chiquita Reservoir Emergency Storage

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	16524/ 16524
Budget:	\$5,748,052		
Funding Source:	Water Acre. Fee Rsrv. Fund	Fiscal Year Goal:	70% Construction
Goal Completion Date:	June, 2010	% of Goal Completion:	30%
Actual Completion Date:		Status:	Project By Others

Comments: The City is reviewing the draft participation agreement with involved agencies. Excavation to bedrock for the dam has been completed. The project's anticipated completion date is January, 2011.

Water System SCADA Implementation

Project Management:	D. Rebensdorf/ M. Fakhar	Project Number/ W.O.#:	13501/ 410391
Budget:	\$1,928,574		
Funding Source:	Water Deprec./Water Acr. Fee Rsrv. Funds	Fiscal Year Goal:	30% Construction
Goal Completion Date:	June, 2010	% of Goal Completion:	20%
Actual Completion Date:		Status:	On Track

Comments: Upgrade central SCADA at WRP is complete. Design for the remote water sites is complete. Bids were received for installation of four repeater sites, construction of radio repeater sites will be bid in the second quarter of FY 2010.

Water- Maintenance and Other Projects

Calle Amable/ Calle Juarez Pressure Reducing Station Removal

Project Management:	Ken Knatz	Project Number/ W.O.#:	30401/ 30401
Budget:	\$50,000		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Study
Goal Completion Date:	March, 2010	% of Goal Completion:	0%
Actual Completion Date:		Status:	Not Started

Comments: In-house study of pressure reducing station removal possibility.

Cathodic Protection System Evaluation

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	26402/ 26402
Budget:	\$116,585		
Funding Source:	Water Deprec. Rsrv. & Sewer Deprec. Resr. Funds	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June, 2010	% of Goal Completion:	10%
Actual Completion Date:		Status:	On Track

Comments: Four proposals were received and are being reviewed by staff in response to the City's Request for Proposal.

Dana Point Ocean Water Desalination Project

Project Management:	Bill Cameron	Project Number/ W.O.#:	38401/ 38401
Budget:	\$352,000		
Funding Source:	Water Acreage Fee Rsrv. Fund	Fiscal Year Goal:	Complete Test Well
Goal Completion Date:	June, 2010	% of Goal Completion:	20%
Actual Completion Date:		Status:	Project By Others

Comments: A Coastal Permit was obtained for Phase 3 pilot plant testing. State grant funding has been delayed due to the State's financial crisis. Five participating agencies agreed to increase agency contributions to carry the project until grant funds are received. If no grant funds are released, there will be enough funding to complete construction of the test facilities and operate the test well until the end of FY 2010.

Capital Improvement Program- 1st Quarter Report

JRWSS Agency Projects

Project Management:	A.J. Howard/D. Rebensdorf	Project Number/ W.O.#:	27402/ 27402
Budget:	\$1,467,787		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Projects Identified in SCWD CIP Budget
Goal Completion Date:	June, 2010	% of Goal Completion:	10%
Actual Completion Date:		Status:	Project By Others

Comments: This is an assortment of CIP projects on the JRWSS importation line that are managed by South Coast Water District on behalf of the JRWSS Agencies.

JRWSS- Via Canon Easement Relocation

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	29403/ 29403
Budget:	\$981,031		
Funding Source:	Water Other Agency Rsrv. Fund	Fiscal Year Goal:	50% Construction
Goal Completion Date:		% of Goal Completion:	
Actual Completion Date:		Status:	Project By Others

Comments: Design is 90% complete.

Reservoir 9 & 12 Pipe Replacements

Project Management:	Ken Knatz	Project Number/ W.O.#:	26403 / 26403
Budget:	\$399,762		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Construction
Goal Completion Date:	June, 2010	% of Goal Completion:	10%
Actual Completion Date:		Status:	On Track

Comments: Reservoir 9 improvements are scheduled for bidding in October, 2009. Reservoir 12 work has been removed from project scope. Project construction anticipated Winter, 2009/Spring, 2010.

Water System Rehabilitation

Project Management:	A.J. Howard	Project Number/ W.O.#:	24401 / 24401
Budget:	\$300,000		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2010	% of Goal Completion:	25%
Actual Completion Date:		Status:	On Track

Comments: This is a collection of work projects on the City water transmission and distribution system.



City of San Clemente

2nd

Quarter Report
Ending December 31, 2009

FY 2010

George Scarborough, City Manager

Pall Gudgeirsson, Assistant City Manager/
City Treasurer



City of San Clemente City Manager

George Scarborough, City Manager

Phone: 361-8322 Fax: 361-8283

scarboroughg@san-clemente.org

February 16, 2010

Honorable Mayor and Councilmembers:

Submitted for your review is the City of San Clemente's 2nd quarter report for the period ending December 31, 2009. The intent of this report is to provide the Council, staff and citizens with an overview of the financial condition of the City for the 2010 fiscal year.

The report also contains an update of the City's performance measurement system and capital improvement program.

Please feel free to call me if you have any questions regarding this report.

Sincerely,

A handwritten signature in black ink, appearing to read "George Scarborough".

George Scarborough
City Manager



October – December 2009

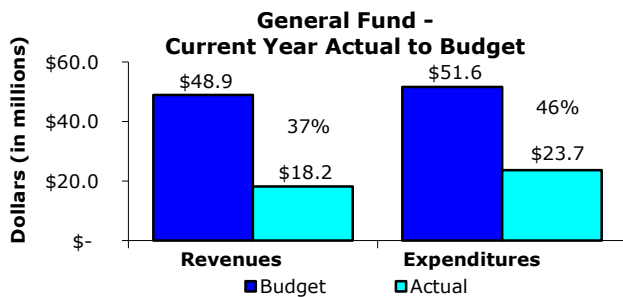
CURRENT FINANCIAL CONDITION

An anticipated decline in revenues from FY 2009 was incorporated into the FY 2010 budget. Revenues have been monitored closely during the first half of the year and sales and transient occupancy taxes are expected to decline further. Revenue reductions on these items are included as part of the mid-year adjustment process. To offset revenue losses, expenditures may need to be reduced. The City is maintaining a positive operating position and will continue to monitor its expenditures carefully.

GENERAL FUND


General Fund revenues total \$18.2 million or 37% of an adjusted \$48.9 million budget which is down by \$1.4 million from the prior fiscal year amount of \$19.6 million. This decline is primarily related to property taxes and sales tax. The property tax decline is \$1.1 million and the sales tax decline is \$0.5 million from the prior year. Please refer to the revenue narrative section for analysis by category and the proposed midyear adjustments for detail on revenue reductions.


General Fund expenditures total \$23.7 million or 46% of the budget of \$51.6 million. Expenditures last year were \$23.0 million at the end of the second quarter.





GENERAL FUND REVENUES


Revenues by Category	Budget	YTD Actual	%
Property Taxes	24,591,800	9,344,654	38%
Sales Tax	7,100,000	1,611,420	23%
Transient Occ. Tax	1,425,000	613,788	43%
Other Taxes	2,245,000	411,729	18%
Permits & Fees	1,815,590	671,443	37%
Intergovernmental	648,000	422,658	65%
Service Charges	3,838,900	2,116,994	55%
Fines	1,106,500	365,849	33%
Interest, Rents, Other	2,008,475	1,015,758	51%
Interfund Transfers	4,090,242	1,613,940	39%
Balance, YTD	48,869,507	18,188,233	37%


➤ **Property Taxes:**  Property taxes total \$9.3 million or 38% of budget, as compared to \$10.4 million or 41% last year. The FY 2010 budget did not include the State's budget action to borrow \$2.2 million from the City's property taxes. The first installment of \$1.1 million was deferred to the State in December. A mid-year adjustment reducing property taxes by \$2.2 million is recommended to account for the action taken by the State after the City's budget was adopted.


➤ **Sales Tax:**  Sales taxes amount to \$1.6 million or 23% of budget at mid-year. A mid-year adjustment to reduce sales taxes by \$600,000 is recommended. The FY 2010 budget anticipated a 4% decline in sales taxes; however, actual sales tax receipts are now projected to decline by 10%. In addition, several State misallocations of sales taxes over the past two years have resulted in a negative "true-up" adjustment which will further reduce sales receipts.

➤ **Transient Occupancy Taxes (TOT):**  Transient occupancy taxes amount to \$614,000 or 40% of a \$1.4 million budget. TOT receipts are also projected to be lower than budget and a mid-year adjustment is recommended.

➤ **Permits & Fees:**  Construction related permits amount to \$365,000 or 39% of budget at mid-year. Construction activity is not anticipated to recover in the second half of the fiscal year and a mid-year adjustment to permits and building plan check fees is recommended by the Building Official. In total, permits and fees amount to \$671,000 at mid-year.


➤ **Intergovernmental:**  Intergovernmental revenue totals \$423,000 and consists of a reimbursement for costs associated with two disaster preparedness drills and a federal grant. Motor vehicle fees are \$46,000 at mid-year due to an increase in the amount of admin fees charged by the State, which reduces the amount allocated to the City. A mid-year reduction in motor vehicle fees is proposed.

➤ **Service Charges:**  Services charges amount to \$2.1 million or 55% of budget primarily due to \$411,000 from ambulance service charges and \$378,000 in general government service charges.

➤ **Fines:**  Fine revenue totals \$366,000 or 33% of a \$1.1 million budget. Parking citation revenues account for the majority of the revenues in this category with \$221,000 received.

➤ **Interest & Rents:**  Interest and Rents amount to \$980,000 or 51% of a \$1.9 million budget.



➤ **Interfund Transfers:**  Interfund transfers total \$1.6 million or 39% of budget because gas tax funds from the State have been deferred due to the State’s budgetary and cash flow problems.

GENERAL FUND EXPENDITURES 

Expenditure by Type	Budget	YTD Actual	%
Salaries	11,007,240	5,380,126	49%
Benefits	4,873,370	2,216,982	45%
Supplies	1,034,170	400,924	39%
Contractual Services	23,883,675	10,925,557	46%
Other Charges	1,190,650	500,515	42%
Capital Outlay	4,304,580	1,243,860	29%
Interdepartmental	3,187,820	1,672,605	52%
Transfers & Debt	2,133,565	1,335,971	63%
Total	51,615,070	23,676,540	46%

Expenditure by Dept	Budget	YTD Actual	%
General Government	4,651,550	1,989,001	43%
City General	5,189,025	2,425,558	47%
Police	12,189,780	6,121,760	50%
Fire	6,764,690	3,250,419	48%
Comm. Development	4,640,315	1,991,118	43%
Public Works	7,329,270	3,476,607	47%
Beaches, Parks & Rec	10,850,440	4,422,077	41%
Total	51,615,070	23,676,540	46%

Fiscal year actual expenditures are at \$23.7 million compared to the prior year amount of \$23.0 million. Increases from the prior year are due to salaries and benefits, and capital outlay. The salary and benefit increase was due to the 14th pay period for the fiscal year occurring on December 31st. The capital outlay increase was due to the timing of projects. Expenditures by department reflect that all departments are within their budgeted levels.

ENTERPRISE FUNDS

The following tables summarize the operating revenues, operating expenses, and changes in operating fund working capital for enterprise funds including Water, Sewer, Golf, Storm Drain and Clean Ocean funds.

Revenues

Revenue	Budget	YTD Actual	%
Water Fund	14,618,770	6,288,724	43%
Sewer Fund	7,580,160	3,148,117	42%
Golf Fund	2,449,680	1,207,243	49%
Storm Drain Fund	1,322,790	480,281	36%
Clean Ocean Fund	2,326,607	828,954	36%

Water revenues are below budget but up \$41,000 from 2009. Lower consumption from conservation efforts and delayed rate increases in October, rather than August, as in prior years, account for these differences. Demand for water remained flat as a result of water conservation efforts by the City. Sewer revenue is up approximately \$85,000 compared to the previous year. Increases from the phased Cost-of-Service analysis for sewer rates have increased revenue for the Sewer Fund. Golf Course revenue is down \$80,000 from the

previous year due to the number of rain days this year. Storm Drain and Clean Ocean revenues are flat as compared to the previous year revenues.

Expenses

Expenses	Budget	YTD Actual	%
Water Fund	16,277,870	7,543,681	46%
Sewer Fund	7,629,940	3,596,251	47%
Golf Fund	2,334,480	1,110,558	48%
Storm Drain Fund	1,417,030	655,271	46%
Clean Ocean Fund	3,105,800	933,780	30%

Water expenses in total are up \$612,000 when compared to the prior year. Purchased water costs account for 60% of the expense increase, up \$353,000 and Maintenance expenses are up \$137,000 from the prior year. Sewer expenses are flat as compared to the previous fiscal year and down slightly as a percent of this year’s budget.

Golf expenses are up \$50,000 as a result of increased water costs. Storm Drain and Clean Ocean expenses are in line with budget and flat with prior year expenses at the end of the second quarter.

All fund expenses are within budget expectations at the end of the second quarter.

Working Capital

Working Capital	Budget	YTD Actual	%
Water Fund	948,524	1,352,667	143%
Sewer Fund	812,168	413,814	51%
Golf Fund	213,713	195,198	91%
Storm Drain Fund	1,173,182	1,092,432	93%
Clean Ocean Fund	1,771,995	2,446,362	138%

The Water Fund, Storm Drain Fund, and the Clean Ocean working capital balances are healthy and exceed budget at this time. These funds began the fiscal year with higher beginning fund balances. The working capital amount for these funds will likely narrow in future periods.

The Sewer fund working capital balance continues to decline. While this decline was anticipated, the current level is below budget estimates and will require close monitoring through the end of this fiscal year. The declining working capital balance will continue to apply upward pressure to sewer rates for the foreseeable future.

The Golf working capital balance is below the budgeted amount as a result of lower revenues and higher expenses previously explained above for the first two quarters of the fiscal year.

WHAT’S NEXT

- **February 23, 2010 - Special Council Meeting:** Strategic Priority & Program Review Workshop.
- Detailed budgetary information for the General fund and all other funds can be found at the following link: [Click here for financial detail](#)



Performance Measurement System

City Manager				
Performance Measures	2009 Actual	2010 Budget	2010 2nd Qtr	2010 Y-T-D
Budget:	\$521,819	\$553,120	\$140,439	\$258,387
Efficiency:				
Percent of customer service requests or complaints resolved or informed of proposed action within 10 days	98.0%	95.0%	N/A	N/A
Effectiveness:				
Percentage of projects and work-plans on schedule and within budget*	67.5%	95.0%	N/A	N/A
* Annual measurement				

City Clerk				
Performance Measures	2009 Actual	2010 Budget	2010 2nd Qtr	2010 Y-T-D
Budget:	\$661,098	\$652,550	\$169,883	\$302,320
Workload Outputs:				
Number fo Regular City Council minutes prepared within 21 days of meeting	New	24	6	11
Number of City Council Agendas/Packets posted 7 days prior to meeting	39	24	6	11
Number of formal public records requests	161	200	39	86
Effectiveness:				
Percent of Regular Council Minutes produced within 21 days	New	100.0%	50.0%	75.0%
Percentage of Agendas/Packets provided at least 7 days prior to the meeting	100.0%	100.0%	100.0%	100.0%
Percentage of public records requests responded to within 10 days	100.0%	100.0%	100.0%	100.0%

Performance Measurement System

Economic Development/Housing Administration				
Performance Measures	2009 Actual	2010 Budget	2010 2nd Qtr	2010 Y-T-D
Budget:	\$322,623	\$379,720	\$12,270	\$13,770
Workload Outputs:				
Number of Home Rehab loans provided to property owners	6	6	2	4
Number of businesses receiving commercial facade grants	6	6	5	12
Number of non-profits receiving Social Program grants	17	16	0	14
Effectiveness:				
Percentage of Home Rehab & commercial grants expended	85.0%	85.0%	17.0%	15.0%
Percentage General fund social program grants expended	100.0%	100.0%	20.0%	13.5%
Percentage of RDA Affordable Housing budgeted funds expended	100.0%	100.0%	0.0%	0.0%

Performance Measurement System

Finance & Administrative Services/City Treasurer				
Performance Measures	2009 Actual	2010 Budget	2010 2nd Qtr	2010 Y-T-D
Budget:	\$436,912	\$451,990	\$119,311	\$212,817
Efficiency:				
Percentage of quarterly reports completed within the end of the month after the financial close of the quarter.	100.0%	100.0%	100.0%	100.0%
Rate of return on investments compared to The City benchmark (City rate/Benchmark rate)	5.08%/ 2.15%	4.00%/ 3.50%	-7.67%/ 3.50%	-2.09%/ 3.50%
Effectiveness:				
General Fund revenues forecast within 98% of projections*	97.3%	98.0%	N/A	N/A
Percentage of City operating funds in balance*	100.0%	100.0%	N/A	N/A
Percentage of adopted fiscal policies in compliance*	100.0%	97.8%	N/A	N/A
* Annual measurement.				

Finance				
Performance Measures	2009 Actual	2010 Budget	2010 2nd Qtr	2010 Y-T-D
Budget:	\$1.8M	\$1.8M	\$481,364	\$876,233
Workload Outputs:				
Number of accounting transactions processed	New	28,900	6,993	14,362
Number of TOT audits performed per Year	New	11	0	0
Number of utility bills generated per year	219,515	195,000	52,604	105,228
Number of business licenses issued	5,230	4,500	759	2,022
Efficiency:				
Average cost to process accounting transactions	New	\$31.70	\$37.47	\$32.79
Average cost to generate a utility bill	\$2.27	\$2.56	\$2.62	\$2.41
Average cost to generate a business license	\$34.56	\$40.90	\$40.68	\$36.06
Effectiveness:				
Percentage of total annual TOT revenue audited	New	33.0%	0.0%	0.0%
Percentage accuracy of financial transactions within established accuracy rates	100.0%	98.0%	100.0%	100.0%
Percentage of required financial reports submitted to applicable agencies or customers within established target dates	98.3%	98.0%	97.0%	98.0%
Percentage of receivables written off	0.12%	0.10%	0.30%	0.18%
Percentage of receivables over 60 days old	29.6%	15.0%	46.8%	36.9%

Performance Measurement System

Human Resources				
Performance Measures	2009 Actual	2010 Budget	2010 2nd Qtr	2010 Y-T-D
Budget:	\$624,532	\$664,930	\$163,411	\$288,196
Workload Outputs:				
Number of recruitments (Benefited employees)	23	25	0	5
Number of liability claims	97	50	8	20
Number of workers' compensation claims	28	19	4	13
Number of benefited part-time and full-time employees processed through initial benefit enrollment	12	15	0	2
Number of employees completing a HR customer satisfaction survey	New	100	0	0
Efficiency:				
Average cost per recruitment	\$2,907	\$25,546	\$0	\$1,822
Average cost per liability claim	\$1,861	\$4,263	\$462	\$923
Average cost of a workers' compensation claim	\$15,229	\$2,500	\$19,052	\$17,153
Average cost per employee to process through benefit enrollment	\$101	TBD	\$0	\$46
Effectiveness:				
Percentage of recruitments completed according to performance contract with department/division	New	85.0%	100.0%	100.0%
Percent of total number of liability claims filed that settled	14.0%	30.0%	38.0%	28.0%
Percent decrease in the number of work comp claims filed	47.0%	-5.0%	22.0%	11.0%
Percent of employees processed through benefit enrollment within 5 days of forms received by HR	67.0%	100.0%	0.0%	25.0%
Percent of employees giving and overall satisfaction rating of "Excellent"	New	75.0%	0.0%	0.0%

Performance Measurement System

Information Technology				
Performance Measures	2009 Actual	2010 Budget	2010 2nd Qtr	2010 Y-T-D
Budget:	\$1.3M	\$1.3	\$246,874	\$543,764
Workload Outputs:				
Number of workstation computers administered	240	235	241	240
Number of server computers administered	23	28	22	22
Efficiency:				
Percentage of time that servers are operational (server uptime)	99.0%	99.9%	99.7%	99.5%
Percentage of time that workstations are operational (workstation uptime)	99.9%	99.9%	99.0%	99.2%
Percentage of total time that network communications equipment is operational (network communications uptime)	99.3%	99.9%	99.8%	99.8%
Percent of requests for computer services resolved within 3 working days	100.0%	100.0%	100.0%	100.0%

Contract Police Services				
Performance Measures	2009 Actual	2010 Budget	2010 2nd Qtr	2010 Y-T-D
Budget:	\$11.6M	\$12.2M	\$3.1M	\$6.1M
Workload Outputs:				
Number of total calls for service	25,351	28,000	6,181	13,715
Number of emergency calls received (Priority 1)	294	300	59	150
Number of traffic collision reports	450	350	63	193
Number of Part 1 crimes committed per 1,000 population	1.10	1.25	1.14	1.00
Efficiency:				
Average response time from receipt to on-scene emergency calls	5:62	5:00	6:20	5:40
Percentage of preventative patrol time - day shift (6:00 a.m. to 6:00 p.m.)	44.8%	40.0%	44.7%	46.0%
Percentage of preventative patrol time - day shift (10:00 a.m. to 8:00 p.m.)	40.7%	40.0%	38.3%	43.5%
Percentage of preventative patrol time - night shift (6:00 p.m. to 6:00 a.m.)	40.3%	40.0%	43.0%	45.3%
Percentage of preventative patrol time - night shift (5:00 p.m. to 3:00 a.m.)	44.3%	40.0%	40.7%	44.0%
Effectiveness:				
Percentage of emergency calls responded to in 5 minutes or less	94.3%	95.0%	94.0%	94.9%
Percentage change in Part I crimes from prior year current year	-4.3%	1.0%	-9.3%	-9.2%

Performance Measurement System

Contract Fire Services				
Performance Measures	2009 Actual	2010 Budget	2010 2nd Qtr	2010 Y-T-D
Budget:	\$6.5M	\$6.8M	\$1.7M	\$3.3M
Workload Outputs:				
Number of emergency calls	1,956	3,000	701	1,408
Number of new construction fire inspections performed	346	500	91	187
Number of fire inspections performed	679	1,000	125	383
Number of fire plan checks completed	248	500	70	158
Efficiency:				
Average response time for emergency calls	6:01	7:00	6:07	6:01
Effectiveness:				
Percentage of calls with response time within 7 minutes	72.8%	85.0%	72.0%	73.0%
Percentage of technical on-site inspections scheduled within 24 hours	100.0%	90.0%	100.0%	100.0%
Percentage of all plan checks completed within adopted turn around time goals based on plan types	100.0%	90.0%	100.0%	100.0%
Percentage of 5 day turn around plan checks completed within goal	100.0%	90.0%	100.0%	100.0%
Percentage of 10 day turn around plan checks completed within goal	100.0%	90.0%	100.0%	100.0%

Performance Measurement System

Building				
Performance Measures	2009 Actual	2010 Budget	2010 2nd Qtr	2010 Y-T-D
Budget:	\$1.8M	\$1.8M	\$448,657	\$816,444
Workload Outputs:				
Number of building permits issued	3,151	3,400	294	581
Number of Plan Reviews performed	New	2,800	586	1,204
Number of building inspections completed	19,320	18,000	3,383	6,897
Number of customers served at Building counter	New	5,300	1,089	2,214
Efficiency:				
Number of Plan Reviews performed per Plan Check staff	New	867	195	401
Number of inspection conducted per inspector	New	5,143	967	1,971
Number of customers served per Permit Tech	New	2,120	545	1,107
Effectiveness:				
Percentage of new projects: First review completed within 15 work days	98.0%	90.0%	95.7%	96.8%
Percentage plan review rechecks: Reviewed within 10 work days	92.7%	90.0%	91.3%	94.4%
Percentage response to the public at the counter in 10 minutes	80.2%	80.0%	74.8%	76.7%

Code Compliance				
Performance Measures	2009 Actual	2010 Budget	2010 2nd Qtr	2010 Y-T-D
Budget:	\$793,878	\$780,460	\$174,347	\$309,954
Workload Outputs:				
Number of new cases	1642	1908	462	1,152
Number of lots cleared by Weed Abatement	125	140	1	11
Number of graffiti cases	300	369	119	242
Number of weekend cases	990	990	109	371
Efficiency:				
Cost of weed abatement per lot	\$1,303	\$1,397	\$402	\$390
Cost of graffiti removal per case	\$151	\$159	\$157	\$157
Effectiveness:				
Percent of graffiti cases closed within 6 hours	85.0%	85.0%	86.3%	86.2%
Percentage of cases acknowledged within 2 days	99.0%	99.0%	94.8%	93.9%
Percentage of cases resolved within 10 work days	90.0%	90.0%	60.8%	63.8%
Percentage of weekend cases closed within 10 days	94.0%	93.0%	91.4%	94.5%

Performance Measurement System

Planning				
Performance Measures	2009 Actual	2010 Budget	2010 2nd Qtr	2010 Y-T-D
Budget:	\$1.5M	\$1.5M	\$355,011	\$698,315
Workload Outputs:				
Number of discretionary applications completed	117	120	26	38
Number of zoning plan checks completed	439	890	129	248
Number of people assisted at counter/over phone	9,048	10,100	2,014	4,343
Number of training sessions to maintain Certified Local Government status	10	15	0	3
Number of training sessions attended by PC	8	14	0	0
Efficiency:				
Number of people assisted at counter/phone per FTE	20	20	19.3	19.7
Number of Plan checks completed/FTE/Week	2	2	2.2	2.1
Number of applications completed/FTE/Week	17	17	5.2	3.6
Effectiveness:				
Percentage of FTE's time funded by Developer Deposit and fixed fees	New	40.0%	23.0%	19.5%
Percentage of initial plan reviews completed within 15 days	96.0%	95.0%	79.7%	84.7%
Percentage of plan rechecks: reviewed within 10 days	92.8%	95.0%	82.3%	88.9%
Percent of Zoning Administrator applications completed within 7 weeks	100.0%	95.0%	100.0%	100.0%
Percent of Planning Commission applications completed within 18 weeks	97.9%	95.0%	100.0%	100.0%
Percent of City Council applications completed within 22 weeks	98.6%	95.0%	100.0%	100.0%
Percent of calls returned within one business day	98.5%	95.0%	97.7%	98.0%
Percent of counter served within 10 minutes	New	75.0%	71.3%	72.2%
Percent of counter served within 20 minutes	New	95.0%	92.3%	92.0%

Performance Measurement System

Engineering				
Performance Measures	2009 Actual	2010 Budget	2010 2nd Qtr	2010 Y-T-D
Budget:	\$2.9M	\$2.7M	\$1.1M	\$1.7M
Workload Outputs:				
Number of permits issued	160	200	94	379
Number of inspections conducted	New	0	2,920	7,951
Number of plans submitted for 1st plan check	New	20	9	22
Number of plans submitted for additional plan checks	New	45	17	23
Number of research projects conducted	New	240	48	105
Number of miles of streets designed	4.00	2.74	1.38	2.14
Number of miles of streets constructed	4.50	2.74	1.1	1.68
Number of traffic citizens complaints received	New	120	24	51
Efficiency:				
Time spent per first plan review (hours)	New	5	5	5
Time spent per additional plan review (hours)	New	4	4	4
Time spent per research project	New	3	3	3
Design cost less than 15% of the projected costs	New	85.0%	100.0%	100.0%
Final project costs within budget	New	85.0%	100.0%	100.0%
Percent of response to citizen complaints within 45 days	New	75.0%	90.3%	83.7%
Effectiveness:				
Percent of plan reviews completed in 15 days (1st plan check)	80.0%	75.0%	100.0%	100.0%
Percent of plan reviews completed in 10 days (add'l plan check)	80.0%	75.0%	100.0%	100.0%
Percent of research projects completed in 10 days	New	85.0%	99.0%	99.0%
Percent of projected street design completed	New	85.0%	40.0%	31.0%
Percent of street miles completed	New	85%	22%	17%
Percent of traffic complaints resolved	New	75%	92%	72%

Performance Measurement System

Maintenance				
Performance Measures	2009 Actual	2010 Budget	2010 2nd Qtr	2010 Y-T-D
Budget:	\$3.2M	\$3.4M	\$879,394	\$1.5M
Workload Outputs:				
Number of potholes repaired	643	470	122	268
Number of signs repaired or replaced	1,822	1,800	457	927
Number of work orders received/completed by Facilities Maintenance Section	920	1,000	516	850
Number of street light/traffic signal repairs	641	800	209	441
Number of USA responses (Underground Service Alerts)	677	650	208	469
Efficiency:				
Average sq. ft. of pothole repairs provided per day of service	512.8	450	422.7	441.7
Average # of signs maintained per hour of service provided	4.0	4.1	3.9	4.0
Average # of facilities maintenance work orders completed per day of service	4.1	4.3	10.0	7.9
Average # of USA completed per day of service	2.9	2.9	4.0	4.2
Average miles of streetlight/traffic signal repairs per day	3.4	3.5	3.9	4.0
Effectiveness:				
Percentage of pothole service requests repaired within 3 working days	100.0%	100.0%	100.0%	100.0%
Percentage of signage repair requests responded to and completed within 3 working days	100.0%	100.0%	100.0%	100.0%
Percentage of facilities maintenance work orders responded to in 3 working days	100.0%	100.0%	99.0%	99.0%
Percentage of street light / traffic signal service Requests completed within 3 working days	100.0%	100.0%	98.8%	99.1%
Percentage of USA service requests completed within 3 working days	100.0%	100.0%	100.0%	100.0%

Performance Measurement System

Water				
Performance Measures	2009 Actual	2010 Budget	2010 2nd Qtr	2010 Y-T-D
Budget:	\$14.6M	\$16.2M	\$4.2M	\$7.5M
Workload Outputs:				
Number of maintenance procedures at reservoirs, pump stations, valves, hydrants and operating equipment	3,562	3,500	913	1822
Number of miles of planned leak detection on water pipeline	156.3	150	39.5	79.6
Number of samples taken to test compliance	8,400	8,500	2,192	4,309
Number of emergency calls for service	1,740	1,700	259	508
Efficiency:				
Percentage of maintenance procedures completed on time	98.0%	98.0%	95.5%	91.1%
Percentage of system water loss	4.0%	4.5%	2.2%	2.8%
Effectiveness:				
Percentage of leaks repaired within 48 hours	New	100.0%	95.3%	95.3%
Percentage of monitoring samples in full compliance	100%	100%	100%	100%
Percentage of emergency calls responded within 15 minutes during working hours	98.0%	98.0%	100.0%	100.0%
Percentage of emergency calls responded within 30 minutes during non-working hours	98.0%	98.0%	99.0%	98.6%

Performance Measurement System

Sewer				
Performance Measures	2009 Actual	2010 Budget	2010 2nd Qtr	2010 Y-T-D
Budget:	\$7.9M	\$7.6M	\$1.8M	\$3.6M
Workload Outputs:				
Number of maintenance procedures at treatment plant, pump stations and recycled water facilities	3,686	3,000	1,030	2,061
Number of samples taken to test compliance	8,300	8,400	3,328	5,390
Number of miles of planned video inspections on sewer collection system	30.9	30.0	9.4	17.5
Number of miles of planned cleaning procedures on sewer collection system	178.8	160.0	63.7	116.8
Number of emergency calls for service	New	550.0	53	147.0
Efficiency:				
Percentage of maintenance procedures completed on time	New	98.0%	95.5%	90.8%
Percentage of monitoring samples in full compliance	New	100.0%	100.0%	100.0%
Percentage of sewer collection system cleaned annually	New	91.0%	36.5%	66.9%
Percentage of sewer collection system inspected annually	New	17.0%	5.4%	10.0%
Effectiveness:				
Percentage of emergency calls responded within 15 minutes during working hours	99.4%	100.0%	100.0%	100.0%
Percentage of emergency calls responded within 30 minutes during non-working hours	97.0%	98.0%	100.0%	100.0%

Performance Measurement System

Storm Drain				
Performance Measures	2009 Actual	2010 Budget	2010 2nd Qtr	2010 Y-T-D
Budget:	\$1.2M	\$1.4M	\$335,056	\$655,271
Workload Outputs:				
Number of miles of storm drain pipelines cleaned	1.3	2.0	0.25	1.43
Number of miles of storm drain video inspection	4.0	3.5	1.70	1.90
Number of catch basins cleaned/inspected/ stenciled	511	1,200	52	168
Number of emergency calls for service	New	82.0	3.0	5.0
Efficiency:				
Percentage of storm drain pipelines cleaned annually	2.1%	3.2%	0.4%	2.3%
Percentage of storm drain system inspected Annually	6.4%	4.8%	2.7%	3.0%
Percentage of catch basins cleaned/inspected annually	27.2%	64.0%	2.8%	8.9%
Effectiveness:				
Number of emergency calls/percentage of time responding within 15 minutes during working hours	100%	100%	100%	100%
Number of emergency calls/percentage of time responding within 30 minutes during non-working hours	100%	100%	100%	100%

Clean Ocean				
Performance Measures	2009 Actual	2010 Budget	2010 2nd Qtr	2010 Y-T-D
Budget:	\$2.5M	\$2.5M	\$586,198	\$933,780
Workload Outputs:				
Number of facilities inspected for storm water compliance	295	200	99	156
Number of water quality enforcement actions issued	370	450	51	125
Number of local outreach impressions per year	3,000,000	3,500,000	1,496,532	2,667,236
Efficiency:				
Number of facility inspections per FTE (2 FTE)	147.5	100	99	156
Number of water quality enforcement actions issued per FTE (2 FTE)	185	225	26	63
Number of public outreach "impressions" per capita	44	52	22	39
** "impressions" refers to the estimated number of individuals receiving education				

Performance Measurement System

Solid Waste				
Performance Measures	2009 Actual	2010 Budget	2010 2nd Qtr	2010 Y-T-D
Budget:	\$171,175	\$164,170	\$33,615	\$65,559
Workload Outputs:				
Total tons of residential waste diverted from landfill	17,154	17,500	4,208	9,019
Total tons of commercial waste diverted from landfill	14,438	14,500	1,837	3,735
Total tons of construction & demolition waste diverted from landfill	1,380	2,000	1,025	1,857
Efficiency:				
Solid waste program cost per ton diverted	\$5.09	\$4.27	\$4.76	\$4.50
Effectiveness:				
Total percent of residential waste diversion from landfill	50.0%	52.0%	45.6%	46.1%
Total percent of commercial waste diversion from landfill	50.0%	52.0%	36.2%	35.0%
Total percent of construction and demolition waste diversion from landfill	50.0%	52.0%	79.1%	75.7%
Total percent of overall diversion from landfill	50.0%	52.0%	46.4%	45.3%

Contract Fleet Maintenance				
Performance Measures	2009 Actual	2010 Budget	2010 2nd Qtr	2010 Y-T-D
Budget:	\$1.1M	\$1.1M	\$260,118	\$431,235
Workload Outputs:				
Total number of vehicles maintained	144	144	144	144
Number of work orders completed	New	700	225	409
Number of preventative maintenance services completed	New	240	83	160
Number of repeat work orders needed	2	0	1	1
Effectiveness:				
Percentage of fleet available per month	99.3%	95.0%	98.7%	98.7%
Percentage of reworks relative to total work orders	0.3%	0.0%	0.5%	0.3%
Percentage of preventative maintenance services completed within 1 day	New	90.0%	100.0%	100.0%

Performance Measurement System

Beaches, Parks & Recreation Administration				
Performance Measures	2009 Actual	2010 Budget	2010 2nd Qtr	2010 Y-T-D
Budget:	\$486,338	\$426,750	\$115,955	\$216,290
Workload Outputs:				
Number of development plans reviewed	10	10	0	1
Number of active park CIP projects	23	19	15	15
Number of completed park CIP projects	2	6	1	1
Number of CIP project change orders that required City Council approval	2	0	0	0
Efficiency:				
Hours spent reviewing each set of development plans	New	New	10	23
Effectiveness:				
Percentage of development plans reviewed within 2 weeks	New	95.0%	100.0%	100.0%
Percentage of park CIP projects completed within budget as established at time of contract award	50.0%	100.0%	33.3%	16.7%

Parks & Beach Maintenance				
Performance Measures	2009 Actual	2010 Budget	2010 2nd Qtr	2010 Y-T-D
Budget:	\$4.4M	\$5.3M	\$1.1M	\$2.1M
Workload Outputs:				
Maintain industry standard ratio of 50 acres of landscape monitored per inspector - 276 acres	69.3	69.3	69.3	69.3
Trim 2,000 trees annually to ensure a 7 year cycle	2,717	2,000	679	1,374
Resolve 90% of all service requests within 10 days	74.0%	85.0%	80.7%	84.9%
Efficiency:				
Ratio of acres of landscapes monitored per contract inspector	138.0%	100.0%	138.0%	138.0%
Effectiveness:				
Number of trees requiring trimming per year in order to maintain an average 7-year cycle	2,717	2,000	501	1,002
Percentage of trees trimmed to maintain an average 7-year trimming cycle	100.0%	100.0%	135.3%	137.0%
Maintain parks at established levels measured on a scale of A-F: <i>A-excellent, B- above average, C- average, D-low level, F- minimum level per the 1999 Parks & Rec. Master Plan.</i>				
Maintenance level of beaches (target level = C)	C+	C+	C	C
Maintenance level of parks (target level = C)	C	C	C	C
Maintenance level of park sports fields (target level = B)	B	B	B	B
Maintenance level of streetscapes (target level = C)	C+	C+	C	C

Performance Measurement System

Recreation				
Performance Measures	2009 Actual	2010 Budget	2010 2nd Qtr	2010 Y-T-D
Budget:	\$3.0M	\$3.0M	\$680,827	\$1.5M
Workload Outputs:				
Number of aquatic enrollments	4,544	5,000	725	1,894
Number of other registrations	16,052	14,000	1,349	6,160
Number of classes/programs offered	276	275	118	823
Number of attendees at special events	13,300	15,000	26,650	65,100
Number of rentals at Community Center	175	200	35	72
Number of rentals at Beach Club	100	125	19	48
Number of partnered community events	48	37	12	22
Efficiency:				
Percent of registrations taken on-line	31.5%	35.0%	25.9%	29.6%
Percentage of total expenditures recovered by revenues	58.0%	61.5%	30.5%	66.9%
Effectiveness:				
Percentage customer satisfaction response of satisfactory or above for recreation and leisure classes/facility rentals*	95.8%	100.0%	98.3%	96.9%
Percent of classes/programs cancelled	17.7%	15.0%	15.1%	13.1%
Number of customer requested refunds for classes/programs	250	200	32	271

* Annual measurement

Marine Safety				
Performance Measures	2009 Actual	2010 Budget	2010 2nd Qtr	2010 Y-T-D
Budget:	\$1.3M	\$1.2M	\$275,232	\$ 693,084
Workload Outputs:				
Number of beach visitors (estimate)	2,495,160	2,800,000	391,500	1,641,900
Number of swimmer rescues	4,131	4,000	6	3,857
Number of preventative actions via public education/warnings	37,339	40,000	589	36,797
Number of people reached through public education programs	16,950	20,000	396	7,285
Number of drownings with lifeguards on duty	0	0	0	1
Efficiency:				
Visitors per lifeguard (8 hour shift)	831	750	1,104	1,926
Rescues per lifeguard FTE (2080 hours)	356	308	4	619
Effectiveness:				
Percentage of swimmer rescues without a drowning	100.0%	100.0%	100.0%	100.0%
Percentage of swimmer rescues compared to preventative actions	12.0%	10.0%	2.0%	6.8%
Percent of City elementary schools reached through public education	55.0%	60.0%	0.0%	0.0%

Performance Measurement System

Golf Operating				
Performance Measures	2009 Actual	2010 Budget	2010 2nd Qtr	2010 Y-T-D
Budget:	\$2.2M	\$2.3M	\$534,097	\$1.1M
Workload Outputs:				
Number of golf rounds played - projected	90,000	95,000	20,318	48,193
Number of golf course acres maintained	133	133	133	133
Total revenue generated by the Golf Course	\$2.7M	\$2.45M	\$599,457	\$1,384,705
Efficiency:				
Course utilization (rounds played/available tee times*)	102.0%	102.0%	109.0%	107.0%
Cost per round	\$25.15	\$25.47	\$26.99	\$23.94
Percentage cost of recovery	101.0%	101.0%	114.0%	126.0%
Effectiveness:				
Number of complaints per 1,000 rounds	New	10	0	0
Maintenance quality of golf course retained at a level B May through October	New	100.0%	100.0%	200.0%
Maintenance quality of golf course retained at a level C November through April	New	100.0%	100.0%	100.0%

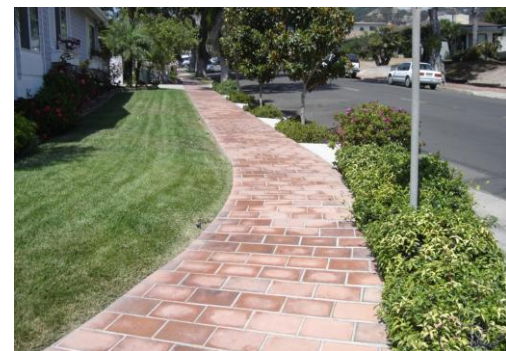
Animal Shelter				
Performance Measures	2009 Actual	2010 Budget	2010 2nd Qtr	2010 Y-T-D
Budget:	\$1.4M	\$1.3M	\$358,525	\$ 655,272
Workload Outputs:				
Number of Dogs Licensed during the year	8,600	11,500	1,691	3,490
Number of calls for service completed during the year	2,400	2,500	274	661
Barking Dog complaints received	125	115	60	117
Efficiency:				
Percent of calls for service handled within 24 hours	97.5%	97.0%	100.0%	100.0%
Effectiveness:				
Percentage increase in the number of dog licensed per year	6.0%	33.0%	10.8%	2.1%
Number of dog adoptions	290	300	84	163
Number of cat adoptions	376	380	101	230
Number of animals returned to owners	472	470	92	197
Percentage of barking complaints resolved within 40 days	94.0%	95.0%	100.0%	100.0%

City of San Clemente Capital Improvement Program Quarterly Report

December 31, 2009

FY 2010 CIP 2nd Quarter Summary

- 129 CIP and Maintenance Projects
Totaling \$107.9M
- 84 CIP Projects
Totaling \$98.3M
- 45 Maintenance
Projects Totaling \$9.6M



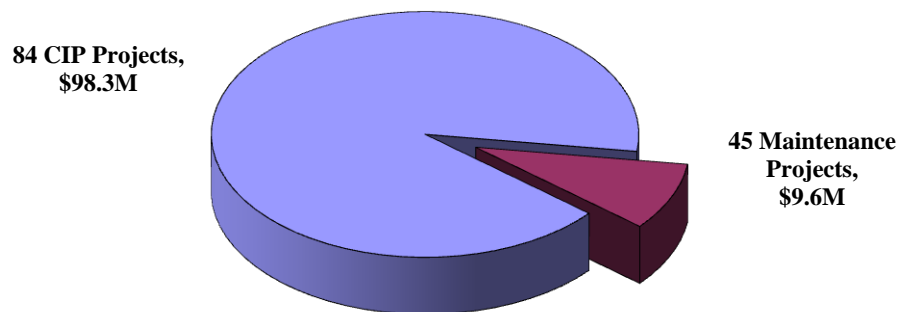
Capital Improvement Program- 2nd Quarter Report

Program Summary

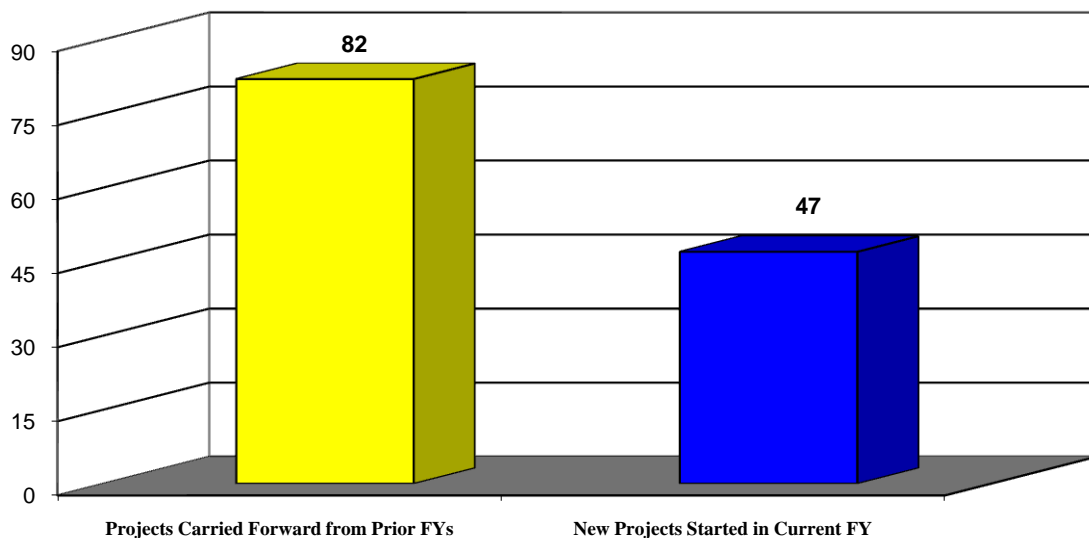
The Capital Improvement Program report provides the Mayor, City Council and community the status of projects in the current FY 2010 and establishes a commitment for the scheduled delivery of projects. The City's Capital Improvement Program remains strong and active. Most areas in the City continue to see improvements to their community facilities in the form of parks, streets, pier, water, sewer, storm drain and other infrastructure improvement projects.

The FY 2010 Capital Improvement Program consists of 129 projects for a total budget of \$107.9 million. A total of 82 projects were started in the prior fiscal years for completion in FY 2010. There are 84 CIP projects and 45 Maintenance and Study projects. There are four new projects this quarter.

FY 2010 CIP and Maintenance Projects: \$107.9 Million

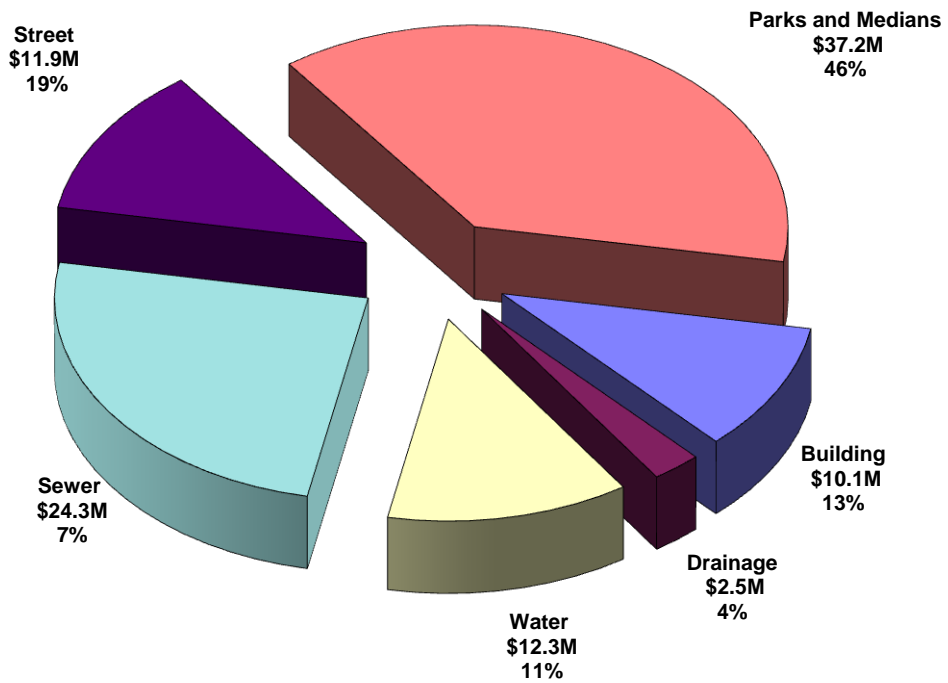


129 Total CIP and Maintenance Projects: Carried Forward vs. Projects Started in Current FY

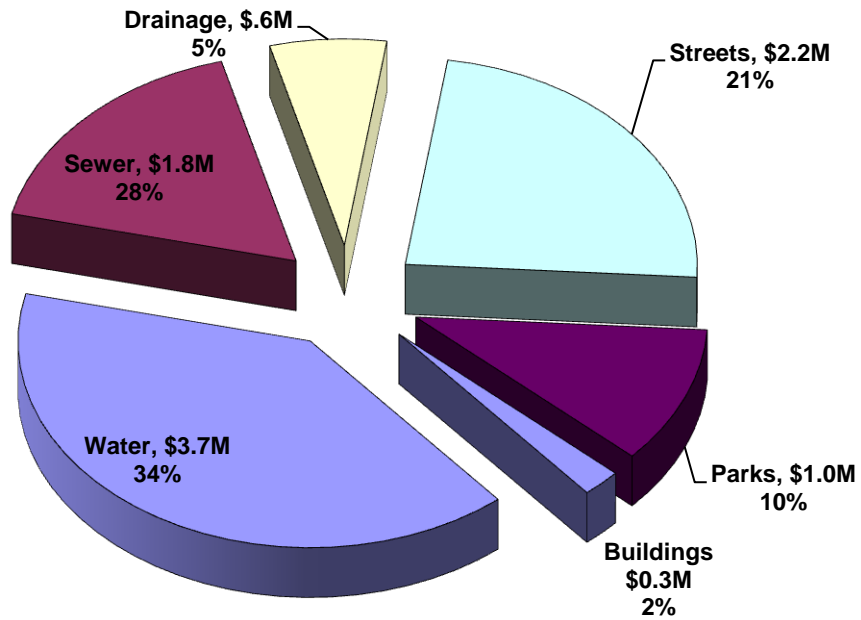


Capital Improvement Program – 2nd Quarter Report

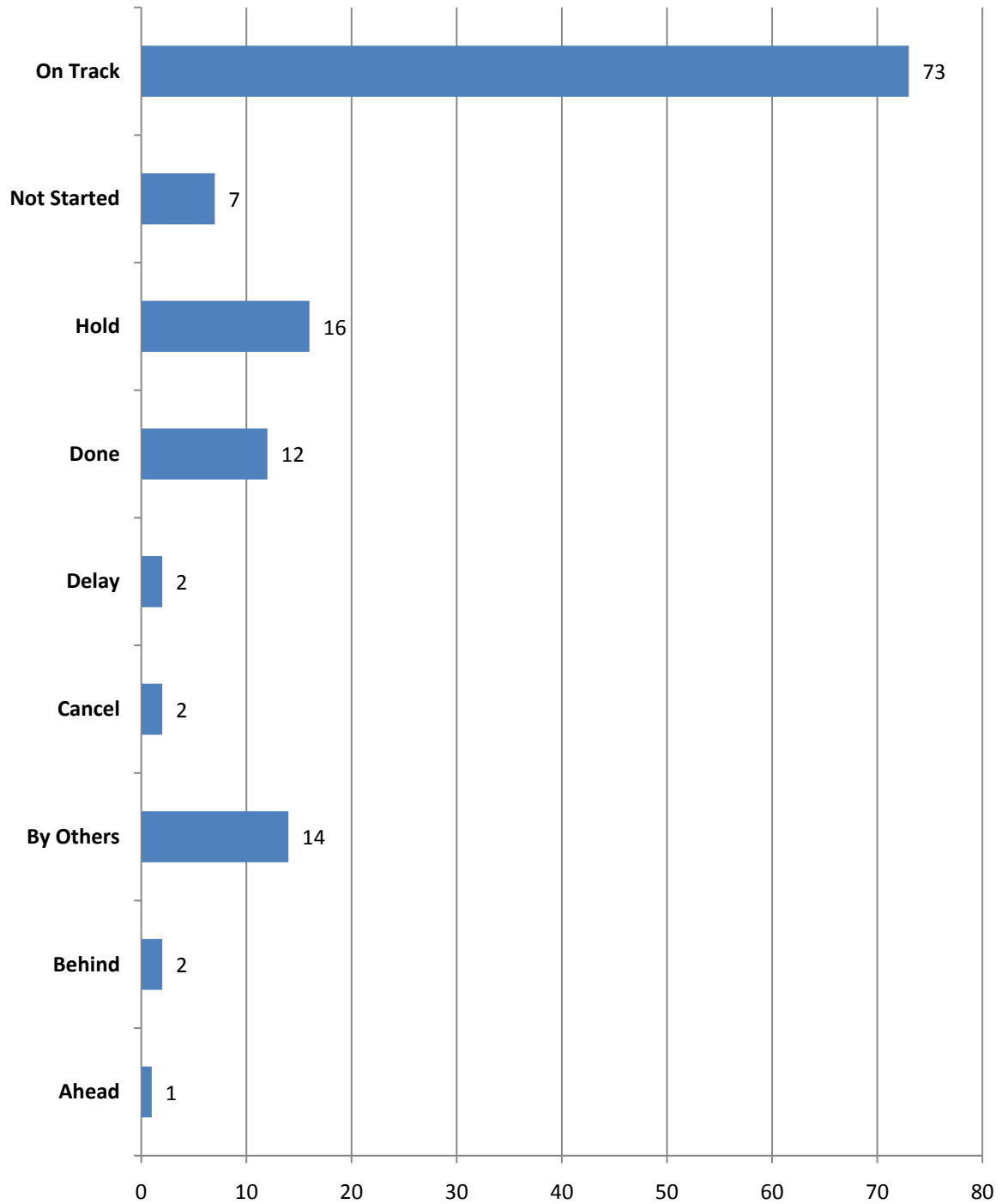
CIP Projects \$98.3 Million



Maintenance Projects \$9.6 Million



Project Status



Capital Improvement Program – 2nd Quarter Report

Schedule Changes

Projects are often re-scoped to take advantage of additional funding or to address the changing needs of the community. In order to realign the project delivery commitment with a revised scope, a baseline budget or schedule adjustment (reset) may be proposed. This section proposes each baseline budget adjustment and establishes a new commitment for delivering the project. The project budgets recommended for reset for this quarter are listed in the following table:

PROJECT*	ORIGINAL GOAL	REVISED GOAL	ORIGINAL COMPLETION DATE	REVISED COMPLETION DATE
<i>Existing Storm Drain Rehabilitation- PN 26001</i>	<i>Complete Construction</i>	<i>Complete Design</i>	<i>June, 2010</i>	<i>June, 2010</i>
<i>South Calle Grande Vista Storm Drain Rehabilitation- PN 19011</i>	<i>Complete Construction</i>	<i>Complete Design</i>	<i>March, 2010</i>	<i>March, 2010</i>
<i>Prima Deshecha Canada Channel (M01) Reconstruction- PN 10013</i>	<i>25% Design</i>	<i>Complete RFP</i>	<i>June, 2010</i>	<i>June, 2010</i>
* See individual projects for a detailed explanation				

Project Description and Status Report

An overview of the projects, including the project manager, adopted budget, funding source, anticipated completion date and status at the end of the second quarter have been provided below. Also provided are definitions of terms found within the project updates.

Definitions

- ***Fiscal Year Goal:*** The project goal for this fiscal year
- ***Goal Completion Date:*** The date the project's Fiscal Year Goal is projected to be reached
- ***Actual Completion Date:*** The date when the Fiscal Year Goal is actually completed
- ***Status:*** Measures how much the project has been completed toward the Fiscal Year Goal
- ***New Project:*** A project that has been appropriated by the City Council after the budget is adopted
- ***By Others:*** The City is not directly in charge of the schedule for these projects

Capital Improvement Program- 2nd Quarter Report

Project Description and Status Report

Buildings - CIP Projects

Beach Palapa & Picnic Cover Renovations

Project Management:	Dennis Reed	Project Number/ W.O.#:	18701/ 18701
Budget:	\$55,080		
Funding Source:	General Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2010	% of Goal Completion:	75%
Actual Completion Date:		Status:	On Track

Comments: Staff has determined appropriate spacing, and three new palapas have been installed. Based on vandalism, two palapas have had to be replaced in the Fall/Winter.

Bellota Landslide Repair

Project Management:	B. Cameron/ K. Knatz	Project Number/ W.O.#:	16343/ 16343
Budget:	\$384,460		
Funding Source:	Gen. Liability Self Ins. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	April, 2010	% of Goal Completion:	70%
Actual Completion Date:		Status:	On Track

Comments: Project includes extension of Via Bellota and associated improvements. Construction is proceeding on schedule.

Community Center –Art Gallery Entry Improvements

Project Management:	Tim Shaw	Project Number/ W.O.#:	18507/ 18507
Budget:	\$14,000		
Funding Source:	Fac. Maint. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2010	% of Goal Completion:	20%
Actual Completion Date:		Status:	On Track

Comments: Waiting on Engineering drawings for door and hardware.

Downtown Fire Station

Project Management:	Mike Jorgensen	Project Number/ W.O.#:	15502/ 15502
Budget:	\$5,393,610		
Funding Source:	Pub. Fac. Constr. Fee Fund	Fiscal Year Goal:	70% Constr.
Goal Completion Date:	June, 2010	% of Goal Completion:	15%
Actual Completion Date:		Status:	On Track

Comments: Dry utility relocations have been completed. Water main construction and concrete foundation formwork are underway. Construction is anticipated to be completed November, 2010.

Forster Ranch Ridgeline Trail Connection

Project Management:	Tim Shaw	Project Number/ W.O.#:	19704/ 19704
Budget:	\$6,350		
Funding Source:	General Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2010	% of Goal Completion:	100%
Actual Completion Date:	December, 2009	Status:	Done

Comments: Improvements were installed and completed in December, 2009. The trail is open.

Capital Improvement Program – 2nd Quarter Report

Fuel Island Cover

Project Management: Amir K. Ilkhanipour **Project Number/ W.O.#:** 19802/ 19802
Budget: \$252,820
Funding Source: Fleet Maintenance Rsrv. **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: April, 2010 **% of Goal Completion:** 10%
Actual Completion Date: **Status:** On Track
Comments: Construction contract was awarded September, 2009. Contractor submittals are approved and canopy fabrication is underway. Construction will start in late January.

“Landmarks” On Del Mar Murals

Project Management: Dennis Reed **Project Number/ W.O.#:** 17302/ 17302
Budget: \$9,640
Funding Source: General Fund **Fiscal Year Goal:** Assist SC
Historical Society
Goal Completion Date: June, 2010 **% of Goal Completion:** 95%
Actual Completion Date: **Status:** Project By Others
Comments: This project is being administered by the SC Historical Society. They have completed one seating area, and plan to complete another this Winter.

Ole Hanson Beach Club Re-Roof

Project Management: Tim Shaw **Project Number/ W.O.#:** 16520/ 16520
Budget: \$150,000
Funding Source: Fac. Maint. Rsrv. Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: June, 2010 **% of Goal Completion:** 20%
Actual Completion Date: **Status:** Hold
Comments: An additional \$100,000 in funding was requested to move forward with the project. Funds will be combined with previous allocation. On hold to evaluate possibility of larger project to improve facility.

Ole Hanson Beach Club Restroom Fixture Replacement

Project Management: Dennis Reed **Project Number/ W.O.#:** 17506/ 17506
Budget: \$18,710
Funding Source: Fac. Maint. Rsrv. Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: June, 2010 **% of Goal Completion:** 15%
Actual Completion Date: **Status:** On Track
Comments: The first portion of this project was completed in FY 2009. Additional funding provided in the FY 2010 budget.

Safety/Quiet Zone Improvements – Design and Construction

Project Management: Tom Bonigut **Project Number/ W.O.#:** 10812/ 10812
Budget: \$300,000
Funding Source: General Fund **Fiscal Year Goal:** TBD
Goal Completion Date: **% of Goal Completion:**
Actual Completion Date: **Status:** Hold
Comments: Goals and completion date(s) depend on what the desired improvements will be. Public Works/Engineering is awaiting further direction from Community Development pending their coordination with Quiet Zone stakeholders and agencies.

Capital Improvement Program- 2nd Quarter Report

Senior Center Relocation

Project Management:	Mike Jorgensen	Project Number/ W.O.#:	15503/ 15503
Budget:	\$3,515,270		
Funding Source:	Develop. Improvem. Fund	Fiscal Year Goal:	70% Constr.
Goal Completion Date:	June, 2010	% of Goal Completion:	15%
Actual Completion Date:		Status:	On Track

Comments: Dry utility relocations have been completed. Water main construction and concrete foundation formwork are underway. Construction is anticipated to be completed November, 2010.

Building- Maintenance and Other Projects

Cabrillo Public Parking Lot Access Improvements

Project Management:	Jim Holloway	Project Number/ W.O.#:	20701/ 20701
Budget:	\$12,000		
Funding Source:	General Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2010	% of Goal Completion:	100%
Actual Completion Date:	December, 2009	Status:	Done

Comments:

Hire Consultant to Prepare Quiet Zone Application

Project Management:	Jim Holloway	Project Number/ W.O.#:	37802/ 37802
Budget:	\$50,000		
Funding Source:	General Fund	Fiscal Year Goal:	Hire Consultant
Goal Completion Date:	December, 2009	% of Goal Completion:	100%
Actual Completion Date:	December, 2009	Status:	Project By Others

Comments: OCTA is providing assistance needed for the application. This is a new project that was not included in the first quarter.

Installation of Fence at T-Street

Project Management:	Dennis Reed	Project Number/ W.O.#:	20801/ 20801
Budget:	\$12,000		
Funding Source:	General Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2010	% of Goal Completion:	0%
Actual Completion Date:		Status:	Not Started

Comments: This project requires that an adjacent property owner also make improvements. Negotiations ongoing. No progress at this time.

Parque Del Mar Turf Renovations

Project Management:	Dennis Reed	Project Number/ W.O.#:	29102/ 29102
Budget:	\$39,426		
Funding Source:	RDA Fund	Fiscal Year Goal:	Complete Renovations
Goal Completion Date:	June, 2010	% of Goal Completion:	100%
Actual Completion Date:	September, 2009	Status:	Done

Comments: Sod was installed on northern end of the park. City Manager has directed staff not to re-sod the remaining area at this time.

Capital Improvement Program – 2nd Quarter Report

T-Street Overpass Rehabilitation

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	20302/ 20302
Budget:	\$300,000		
Funding Source:	General Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	March, 2010	% of Goal Completion:	50%
Actual Completion Date:		Status:	On Track

Comments: Rehabilitation phasing and materials selection has been approved by project stakeholders. Engineering Division is recommending contract award for the final design at the January 19th City Council meeting.

Drainage- CIP Projects

211 & 225 Marquita Storm Drain Rehabilitation

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	10009/ 10009
Budget:	\$50,000		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	April, 2010	% of Goal Completion:	5%
Actual Completion Date:		Status:	On Track

Comments: Recent video assessment of City facilities revealed that the pipeline network in this area is in need of rehabilitation. Staff will include this project in the FY 2010 Pipe Rehabilitation contract.

Acapulco Storm Drain Lines Rehabilitation

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	10010/ 10010
Budget:	\$120,000		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	April, 2010	% of Goal Completion:	5%
Actual Completion Date:		Status:	On Track

Comments: Recent video assessment of City facilities revealed that the pipeline network in this area is in need of rehabilitation. Staff will include this project in the FY 2010 Pipe Rehabilitation contract.

Alameda Lane Drainage System Replacement

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	10011/ 10011
Budget:	\$100,000		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	50% Design
Goal Completion Date:	June, 2010	% of Goal Completion:	0%
Actual Completion Date:		Status:	Not Started

Comments: Staff will re-design and rehabilitate the drainage system within Alameda Lane to address nuisance water in this area. A Coastal Commission Development permit will need to be secured prior to construction.

Calle Heraldo Storm Drain Rehabilitation

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	10012/ 10012
Budget:	\$40,000		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	March, 2010	% of Goal Completion:	5%
Actual Completion Date:		Status:	On Track

Comments: Recent video assessment of City facilities revealed that the pipeline network in this area is in need of rehabilitation. Staff will include this project in the FY 2010 Pipe Rehabilitation contract.

Capital Improvement Program- 2nd Quarter Report

Columbo Storm Drain Extension

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	18005/ 18005
Budget:	\$381,980		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Hire Consultant
Goal Completion Date:	June, 2010	% of Goal Completion:	20%
Actual Completion Date:		Status:	On Track

Comments: Staff analyzed the project and scoped potential solutions by utilizing existing information and input from geotechnical firms, environmental consultants and contractors. A geotechnical consultant was hired to evaluate alternatives and provide recommendations. The City will move forward with the project based on the preliminary findings.

Cristobal Storm Drain Extension to T-Street Canyon RR Culvert

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19012/ 19012
Budget:	\$374,400		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Monitor
Goal Completion Date:	June, 2010	% of Goal Completion:	50%
Actual Completion Date:		Status:	On Track

Comments: A hydrology study and preliminary hydraulic model have been prepared for the existing ditch next to the railroad tracks. Staff will monitor drainage during the winter season.

Los Mares/Vaquero Storm Drain

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	16001/ 16001
Budget:	\$189,250		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	TBD
Goal Completion Date:		% of Goal Completion:	
Actual Completion Date:		Status:	Hold

Comments: Storm drain rehabilitation design will commence when utility protection Project No. 20001 is concluded.

Plaza La Playa Channel

Project Management:	Tom Bonigut	Project Number/ W.O.#:	13807/ 410387
Budget:	\$900,030		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2010	% of Goal Completion:	35%
Actual Completion Date:		Status:	On Track

Comments: This project has been revised to consist of a flood wall only along a downstream section of channel near the existing railroad culvert. The Coastal Commission issued a tentative CDP pending submittal of several items required by special CDP conditions. RBF Consulting is completing those items for submittal and is finalizing the plans and specifications for bidding. The project is planned to be constructed in Spring, 2010.

Prima Deshecha Canada Channel (M01) Reconstruction

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	10013/ 10013
Budget:	\$200,000		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete RFP
Goal Completion Date:	June, 2010	% of Goal Completion:	0%
Actual Completion Date:		Status:	Not Started

Comments: Prima Deshecha Canada Channel (M01), between Calle Grande Vista and Avenida Vaquero, is in need of rehabilitation. A consultant will be retained to perform the design and prepare construction documents for public bidding. All the regulatory permits, including the Coastal Commission development permit, will need to be secured prior to construction. This project has been re-scoped.

Capital Improvement Program – 2nd Quarter Report

South Calle Grande Vista Storm Drain Rehabilitation

Project Management:	Zachary Ponsen	Project Number/ W.O#:	19011/ 19011
Budget:	\$59,170		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	March, 2010	% of Goal Completion:	90%
Actual Completion Date:		Status:	On Track

Comments: Due to access constraints, the FY 2009 pipe rehabilitation contractor was unable to perform work. Staff is evaluating project costs and will defer construction to FY 2010 pipe rehabilitation contract. This project has been re-scoped.

Drainage- Maintenance & Other Projects

Acapulco City Property Drainage Improvements

Project Management:	Zachary Ponsen	Project Number/ W.O#:	29001/ 29001
Budget:	\$147,770		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	January, 2010	% of Goal Completion:	95%
Actual Completion Date:		Status:	On Track

Comments: Project will control erosion by improving drainage system and landscaping. Improvements have been constructed. A 90-day maintenance establishment period is underway.

Existing Storm Drain Rehabilitation

Project Management:	A.J. Howard/Z. Ponsen	Project Number/ W.O#:	26001/ 26001
Budget:	\$50,000		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June, 2010	% of Goal Completion:	30%
Actual Completion Date:		Status:	On Track

Comments: Continued video assessment of City drainage revealed that segments in the pipeline network is in need of rehabilitation. Staff will include this project in the FY 2010 Pipe Rehabilitation contract. This project has been re-scoped.

Los Mares at Vaquero Infrastructure Protection

Project Management:	Zachary Ponsen	Project Number/ W.O#:	20001/ 20001
Budget:	\$120,000		
Funding Source:	Storm Drain Util. Fund, Sewer Deprec. and Water Deprec. Funds, Gas Tax Fund	Fiscal Year Goal:	Hire Consultant
Goal Completion Date:	June, 2010	% of Goal Completion:	15%
Actual Completion Date:		Status:	Hold

Comments: RFP to protect street and utilities.

Poche Beach M01 Watershed, Phase II Bacterial Study

Project Management:	Tom Bonigut	Project Number/ W.O#:	39401/ 39401
Budget:	\$350,000		
Funding Source:	Clean Ocean Fund	Fiscal Year Goal:	Contract Award
Goal Completion Date:	June, 2010	% of Goal Completion:	
Actual Completion Date:		Status:	Hold

Comments: Staff is developing a scope of work for an RFP, to obtain required consultant assistance for this study. After consulting with researchers at SCCWRP and with SWRCB staff, City staff is pursuing a potential opportunity to partner with the SWRCB on this study. Staff is hopeful that contract will be awarded by end of fiscal year.

Capital Improvement Program- 2nd Quarter Report

Parks & Medians- CIP Projects

Bonito Canyon Electrical: Security Light Replacements

Project Management:	Tim Shaw	Project Number/ W.O.#:	10141/ 10141
Budget:	\$95,000	Fiscal Year Goal:	Complete Fence Installation
Funding Source:	General Fund	% of Goal Completion:	15%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			
Comments: Staff is developing standard light pole footing design for park walkway lights.			

Bonito Park Slope Erosion Control

Project Management:	Dennis Reed	Project Number/ W.O.#:	17401/ 17401
Budget:	\$287,780	Fiscal Year Goal:	Complete Phase II Construction
Funding Source:	Parks Acq./ Local Drainage	% of Goal Completion:	40%
Goal Completion Date:	June, 2010	Status:	Hold
Actual Completion Date:			
Comments: This project has once again been “de-prioritized”. The carry forward budget (\$74,440) from project #25102 (Bonito Canyon Slope Replanting) is combined into this account.			

Courtney’s Sand Castle

Project Management:	Tim Shaw	Project Number/ W.O.#:	10143/ 10143
Budget:	\$90,535	Fiscal Year Goal:	Award Contract
Funding Source:	Parks Acq.	% of Goal Completion:	25%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			
Comments: Playground construction drawings have been included with the LPVH Sports Park project plans and specs as a bid alternative. At the time of La Pata/Vista Hermosa Park award, City Council will make the decision whether to move forward with construction. This is a new project that was not included in the first quarter.			

Linda Lane – Trail Lighting Enhancements

Project Management:	Tim Shaw	Project Number/ W.O.#:	10140/ 10140
Budget:	\$100,000	Fiscal Year Goal:	Complete Installation
Funding Source:	RDA Fund	% of Goal Completion:	10%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			
Comments: Researching bollard light fixtures and power requirements.			

Lost Winds Beach Access Rehabilitation

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	19804/ 19804
Budget:	\$370,670	Fiscal Year Goal:	TBD
Funding Source:	RDA Fund	% of Goal Completion:	
Goal Completion Date:		Status:	Hold
Actual Completion Date:			
Comments: Staff is considering revising project scope from full rehabilitation to as-needed maintenance.			

Capital Improvement Program – 2nd Quarter Report

North Beach Crossing Improvements

Project Management:	Bill Cameron	Project Number/ W.O.#:	19805/ 19805
Budget:	\$100,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Gas Tax Fund	% of Goal Completion:	10%
Goal Completion Date:	June, 2010	Status:	Project By Others
Actual Completion Date:			

Comments: There are two projects to improve safety at the crossing. In May, 2009, Metrolink's contractor installed new crossing pads at the crossing. In Winter/Spring, 2010, OCTA's contractor plans to complete the civil portion of the safety improvements.

Pier Bowl/Beach Trail Way- Finding Signs

Project Management:	Jim Pechous	Project Number/ W.O.#:	10314/ 10314
Budget:	\$75,000	Fiscal Year Goal:	Complete Design
Funding Source:	RDA Fund	% of Goal Completion:	0%
Goal Completion Date:	June, 2010	Status:	Not Started
Actual Completion Date:			

Comments: Project will be reviewed by City Council February 2, 2010. Staff is recommending approval of the Wayfinding Sign Program and authorization to proceed with first phase implementation.

Pier Bowl Nuisance Water Discharge Drain System

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	10014/ 10014
Budget:	\$100,000	Fiscal Year Goal:	30% Design
Funding Source:	RDA Fund	% of Goal Completion:	0%
Goal Completion Date:	June, 2010	Status:	Not Started
Actual Completion Date:			

Comments: Project will provide design to convey nuisance flow into existing storm drain system.

Pier Crossing Improvements

Project Management:	Bill Cameron	Project Number/ W.O.#	19806/ 19806
Budget:	\$100,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	RDA Fund	% of Goal Completion:	10%
Goal Completion Date:	June, 2010	Status:	Project By Others
Actual Completion Date:			

Comments: There are two projects to improve safety at the crossing. In May, 2009, Metrolink's contractor installed new crossing pads at the crossing. In Winter/ Spring, 2010, OCTA's contractor plans to complete the civil portion of the safety improvements.

Pier Structural Construction

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19703/ 19703
Budget:	\$2,423,970	Fiscal Year Goal:	Complete Constr.
Funding Source:	RDA Fund	% of Goal Completion:	40%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			

Comments: Construction contract awarded August, 2009. Construction is scheduled between Labor Day and Memorial Day holidays.

San Geronio Park Youth Sports Building & Restroom

Project Management:	Tim Shaw	Project Number/ W.O.#:	10401/ 630010
Budget:	\$318,930	Fiscal Year Goal:	Re-evaluate Design
Funding Source:	Parks Acquisition Fund	% of Goal Completion:	50%
Goal Completion Date:	June, 2010	Status:	Hold
Actual Completion Date:			

Comments: Staff is evaluating alternatives for completing the project.

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San Geronio Park Walkway Light Replacements

Project Management:	Tim Shaw	Project Number/ W.O.#:	10142/ 10142
Budget:	\$75,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	15%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			
Comments: Staff is developing standard light pole footing design for park walkway lights.			

Shoreline Feasibility Study

Project Management:	Tom Bonigut	Project Number/ W.O.#:	19907/ 19907
Budget:	\$265,910	Fiscal Year Goal:	Complete Study
Funding Source:	General Fund	% of Goal Completion:	70%
Goal Completion Date:	June, 2010	Status:	Project by Others
Actual Completion Date:			
Comments: Staff worked with Marlowe & Company (the City's Federal lobbyist) to address and resolve the Corps of Engineers scheduling delays. Currently, the Corps is on track per a new schedule agreed upon in November, 2009. The Draft Feasibility Study report and Draft Environmental Impact Statement (EIS) are anticipated for public release and review by June, 2010, which will be followed by more public workshops.			

Sidewalk Repair and Improvements

Project Management:	Nabil Toma	Project Number/ W.O.#:	19317/ 19317
Budget:	\$310,400	Fiscal Year Goal:	Complete Phase 1
Funding Source:	General Fund	% of Goal Completion:	70%
Goal Completion Date:	May, 2010	Status:	On Track
Actual Completion Date:			
Comments: Phase 1 addresses completing repair work for the gray concrete portion of the project. This is a new project that was not included in the first quarter.			

Vista Hermosa/ La Pata Sports Park- Phase 1B

Project Management:	T. Shaw/ A.King	Project Number/ W.O.#:	18142/ 18142
Budget:	\$32,529,460	Fiscal Year Goal:	10% Constr.
Funding Source:	Parks Acquisition Fund	% of Goal Completion:	99%
Goal Completion Date:	April, 2010	Status:	Delayed
Actual Completion Date:			
Comments: Bids to be opened the first week of March, 2010. Delayed due to decisions related to bidding.			

Parks and Medians- Maintenance and Other Projects

Bathroom Door Project (Parks)

Project Management:	Tim Shaw	Project Number/ W.O.#:	28505/ 28505
Budget:	\$40,940	Fiscal Year Goal:	Obtain appropriate information about ADA Compliance/ Complete design and prioritization
Funding Source:	General Fund	% of Goal Completion:	30%
Goal Completion Date:	February, 2010	Status:	On Track
Actual Completion Date:			
Comments: Staff is gathering base information to accurately develop scope. Project will require ADA compliance			

Capital Improvement Program – 2nd Quarter Report

assessment. Parks & Recreation Commission has recommended that a consultant be hired to prepare this assessment with the current funding, and the City Manager has concurred. City Building Department is conducting an evaluation of park restrooms.

Contractual Structural Assessment

Project Management:	Zachary Ponsen/Dave Dendel	Project Number/ W.O.#:	30802/ 30802
Budget:	\$60,000	Fiscal Year Goal:	Hire Consultant
Funding Source:	General Fund	% of Goal Completion:	50%
Goal Completion Date:	April, 2010	Status:	On Track
Actual Completion Date:			
Comments:	Engineering Division will assist in preparing an RFP to solicit a building evaluation of City facilities. RFP has been issued with proposals due in early January.		

Del Mar & El Camino Real Paver Repairs

Project Management:	Dennis Reed	Project Number/ W.O.#:	27302/ 27302
Budget:	\$12,500	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	20%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			
Comments:	This is an on-going project that carries over to the next fiscal year. Some repairs have been completed. Remaining areas will be serviced in the Spring.		

Pier Bowl Improvements

Project Management:	Tim Shaw	Project Number/ W.O.#:	29701/ 29701
Budget:	\$38,170	Fiscal Year Goal:	Complete Improvements
Funding Source:	RDA Fund	% of Goal Completion:	20%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			
Comments:	Some delay due to necessary repairs to Pier Underpass. Processing a proposal for art installation in the underpass.		

Pier Bowl Lighting Replacements

Project Management:	Tim Shaw	Project Number/ W.O.#:	29702/ 29702
Budget:	\$393,120	Fiscal Year Goal:	Begin Constr.
Funding Source:	RDA Fund	% of Goal Completion:	40%
Goal Completion Date:	March, 2010	Status:	On Track
Actual Completion Date:			
Comments:	Bids for the project to be opened January, 2010. Scope of the project has been expanded to include replacement of sidewalks in the same area.		

Pier Bowl RR Undercrossing Rehabilitation

Project Management:	Bill Cameron	Project Number/ W.O.#:	20303/ 20303
Budget:	\$60,000	Fiscal Year Goal:	Complete Assessment
Funding Source:	RDA Fund	% of Goal Completion:	100%
Goal Completion Date:	September, 2009	Status:	Done
Actual Completion Date:	September, 2009		
Comments:	Per the existing license agreement, staff has determined that SCRRA is responsible for structural improvements to the undercrossing. SCRRA has been notified of the need for evaluation/repairs. BPR Maintenance has performed cosmetic improvements to the undercrossing walls.		

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Pier Fire Line Support Upgrades

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	28701/ 28701
Budget:	\$75,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	RDA Fund	% of Goal Completion:	40%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			

Comments: This project is being combined with the Pier Structural Construction project. Construction contract awarded August, 2009. Construction is scheduled between Labor Day and Memorial Day holidays.

Pier Planking Replacements

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	28702/ 28702
Budget:	\$96,800	Fiscal Year Goal:	Complete Constr.
Funding Source:	RDA Fund	% of Goal Completion:	40%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			

Comments: This project is being combined with the Pier Structural Construction project. Construction contract awarded August, 2009. Construction is scheduled between Labor Day and Memorial Day holidays.

San Luis Rey Park: Tennis Fence and Lighting Replacement

Project Management:	Dennis Reed	Project Number/ W.O.#:	26102/ 26102
Budget:	\$45,000	Fiscal Year Goal:	
Funding Source:	General Fund	% of Goal Completion:	0%
Goal Completion Date:		Status:	Hold
Actual Completion Date:			

Comments: This project will have components added to a full renovation of the tennis courts in the future. No action will be taken in 09/10.

Playground Rubberized Surface Replacement

Project Management:	Tim Shaw	Project Number/ W.O.#:	29101/ 29101
Budget:	\$80,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	10%
Goal Completion Date:	June, 2010	Status:	Behind
Actual Completion Date:			

Comments: Playgrounds audits for code compliance are complete. Plans and specs are being prepared for bidding.

Underground Crossing Study

Project Management:	Jim Holloway	Project Number/ W.O.#:	30805/ 30805
Budget:	\$40,000	Fiscal Year Goal:	Complete Study
Funding Source:	General Fund	% of Goal Completion:	50%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			

Comments: Produce a technical study that will determine if underground crossings are feasible along the Trail. RailPros is currently finishing up the technical study to provide for staff and Council review. This is a new project that was not included in the first quarter.

Capital Improvement Program – 2nd Quarter Report

Sewer- CIP Projects

Columbo Lift Station Protection

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	10201/ 10201
Budget:	\$175,000		
Funding Source:	Sewer Deprec. Rsrv. Fund	Fiscal Year Goal:	50% Construction
Goal Completion Date:	June, 2010	% of Goal Completion:	10%
Actual Completion Date:		Status:	On Track

Comments: A consultant was retained to design project based on preliminary evaluation and recommendations report. Design is 30% complete.

Los Molinos Pump Station Emergency Backup

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	10202/ 10202
Budget:	\$700,000		
Funding Source:	Sewer Deprec. Rsrv. Fund	Fiscal Year Goal:	50% Design
Goal Completion Date:	June, 2010	% of Goal Completion:	15%
Actual Completion Date:		Status:	On Track

Comments: Proposals for final PS&E, based on preliminary study recommendations are under review.

Los Molinos Pump Station Rehabilitation

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19204/ 19204
Budget:	\$399,940		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	50% Design
Goal Completion Date:	June, 2010	% of Goal Completion:	10%
Actual Completion Date:		Status:	On Track

Comments: Proposals for final PS&E, based on preliminary study recommendations are under review.

Main Pump Station Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	10203/ 10203
Budget:	\$750,000		
Funding Source:	Sewer Deprec. Rsrv. Fund	Fiscal Year Goal:	10% Design
Goal Completion Date:	June, 2010	% of Goal Completion:	0%
Actual Completion Date:		Status:	Not Started

Comments: Results of preliminary design report will be used as a basis to scope pump station rehabilitation work. Request for proposals will be issued in January.

Marblehead Coastal Recycled Water Line Reimbursement

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	17201/ 17201
Budget:	\$350,000		
Funding Source:	Sewer Conn. Fee Rsrv. Fund	Fiscal Year Goal:	TBD
Goal Completion Date:	TBD	% of Goal Completion:	
Actual Completion Date:		Status:	Project By Others

Comments: Buried 16- inch recycled water line complete. Bridge section, tie-ins and cathodic protection have not been completed.

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Recycled Water Expansion

Project Management: D. Rebensdorf/ A. Ilkhanipour
Budget: \$18,927,240
Funding Source: Sewer Conn. Fee Rsrv. Fund / Prop 50
Project Number/ W.O.#: 18201/ 18201
Fiscal Year Goal: Complete Design
Goal Completion Date: April, 2010
% of Goal Completion: 80%
Actual Completion Date:
Status: On Track
Comments: Consists of design for several pipeline segments, Reservoir 11 conversion and two pressure reducing stations.

Sewer System SCADA System Development

Project Management: D. Rebensdorf/ M. Fakhari
Budget: \$2,360,275
Funding Source: Sewer Depr. & Sewer Conn. Fee Rsrv. Funds
Project Number/ W.O.#: 12605/ 410336
Fiscal Year Goal: 10% Construction
Goal Completion Date: June, 2010
% of Goal Completion: 50%
Actual Completion Date:
Status: On Track
Comments: DLT&V was hired and has completed the integration portion of the project at the City's Water Reclamation Plant. Design is ongoing for the remote sewer sites. Construction of radio repeater sites is complete.

Water Reclamation Odor Control Improvements

Project Management: Ken Knatz
Budget: \$196,310
Funding Source: Sewer Connection Fee Rsrv.Fund
Project Number/ W.O.#: 18604/ 410277
Fiscal Year Goal: 25% Construction
Goal Completion Date: June, 2010
% of Goal Completion: 15%
Actual Completion Date:
Status: On Track
Comments: Pilot testing was deemed successful. Location for permanent equipment site is being evaluated for staff design.

WRP & Maintenance Storage Area Construction

Project Management: D. Rebensdorf/ M. Fakhari
Budget: \$246,630
Funding Source: Sewer Depr. Rsrv., Water Depr. Rsrv. & Clean Ocean Opr. Funds
Project Number/ W.O.#: 16525/ 16525
Fiscal Year Goal: 25% Construction
Goal Completion Date: June, 2010
% of Goal Completion: 60%
Actual Completion Date:
Status: On Track
Comments: Revised design is expected to go to public bidding in February, 2010. Project bids were rejected to allow for design adjustments.

WRP Solids Handling

Project Management: Ken Knatz
Budget: \$200,000
Funding Source: Sewer Deprec. Rsrv. Fund
Project Number/ W.O.#: 10204/ 10204
Fiscal Year Goal: 25% Design
Goal Completion Date: June, 2010
% of Goal Completion: 20%
Actual Completion Date:
Status: On Track
Comments: Project will evaluate new technology for solids handling at the WRP to replace 20 year old belt filter presses. Proposals have been submitted and are being evaluated. Consultant selection is anticipated in February, 2010.

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Sewer- Maintenance and Other Projects

Los Molinos Wet Well Overflow Modification

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	26201/ 26201
Budget:	\$101,810	Fiscal Year Goal:	50% Design
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	5%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			
Comments:	Proposals for final PS&E, based on preliminary study recommendations are under review.		

Main Pump Station Force Main Inspection

Project Management:	Ken Knatz	Project Number/ W.O.#:	25203/ 25203
Budget:	\$71,090	Fiscal Year Goal:	
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	
Goal Completion Date:		Status:	Hold
Actual Completion Date:			
Comments:	Project will be implemented during the design of Main Pump Station Rehabilitation.		

Main Pump Station Pump Efficiency Study

Project Management:	Ken Knatz	Project Number/ W.O.#:	29203/ 29203
Budget:	\$238,280	Fiscal Year Goal:	Complete Design
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	100%
Goal Completion Date:	December, 2009	Status:	Done
Actual Completion Date:	December, 2009		
Comments:	A preliminary design report with various pump configuration and selection alternatives has been prepared by AKM Consulting Engineers to improve energy efficiency and reduce operations and maintenance costs. The report will be used as a basis to solicit proposals for the final design.		

Ocean Outfall Junction Repairs

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	28205/ 28205
Budget:	\$82,000	Fiscal Year Goal:	TBD
Funding Source:	Sewer Other Agency Rsrv. Fund	% of Goal Completion:	
Goal Completion Date:	TBD	Status:	Project By Others
Actual Completion Date:			
Comments:			

Rehabilitate Existing Sewer Lines

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	24200/ 24200
Budget:	\$471,300	Fiscal Year Goal:	Complete Design
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	5%
Goal Completion Date:	April, 2010	Status:	On Track
Actual Completion Date:			
Comments:	2009 work is complete. This is an on-going yearly project to rehabilitate deteriorated pipelines from City video assessments.		

Water and Wastewater Facilities Regulatory Assessment

Project Management:	Ken Knatz	Project Number/ W.O.#:	39201/ 39201
Budget:	\$133,720	Fiscal Year Goal:	Complete Assessment
Funding Source:	Sewer Depr. Rsrv. & Wtr. Depr. Rsrv. Funds	% of Goal Completion:	90%
Goal Completion Date:	December, 2009	Status:	Behind
Actual Completion Date:			

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Comments: Updates to South Coast AQMD permits for permanent and temporary generator internal combustion engines have been completed by 1 Stop Diesel Solutions. Evaluation of emission generating components is underway for the WRP equipment.

WRP Chlorinator Replacement

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	27202/ 27202
Budget:	\$520,000	Fiscal Year Goal:	Complete Design
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	80%
Goal Completion Date:	April, 2010	Status:	On Track
Actual Completion Date:			

Comments: Project is combined with Recycled Water Expansion.

Streets- CIP Projects

129 Avenida San Pablo Retaining Wall

Project Management:	Ken Knatz	Project Number/ W.O.#:	17007/ 17007
Budget:	\$173,510	Fiscal Year Goal:	
Funding Source:	Gas Tax Fund	% of Goal Completion:	
Goal Completion Date:		Status:	Cancel
Actual Completion Date:			

Comments: Staff has recommended project cancellation due to the inability to acquire an easement to construct the project.

Avenida de la Estrella

Project Management:	Ben Parker	Project Number/ W.O.#:	19307/ 19307
Budget:	\$683,650	Fiscal Year Goal:	Complete Constr.
Funding Source:	Gas Tax Fund	% of Goal Completion:	100%
Goal Completion Date:	May, 2010	Status:	Done
Actual Completion Date:	November, 2009		

Comments:

Avenida de la Estrella/ Avenida Presidio Traffic Signals

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	19801/ 19801
Budget:	\$275,000	Fiscal Year Goal:	Complete Design
Funding Source:	Gas Tax Fund/ Measure M Grant	% of Goal Completion:	15%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			

Comments: Contract was awarded November. 2009.

Avenida Palizada Sidewalk Improvements

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	19304/ 19304
Budget:	\$538,570	Fiscal Year Goal:	Complete Constr.
Funding Source:	Safe Routes To School/ Prop. 1B	% of Goal Completion:	100%
Goal Completion Date:	December, 2009	Status:	Done
Actual Completion Date:	December, 2009		

Comments: Contract awarded September, 2009. Ribbon cutting was on 11/30/09.

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Avenida Pico & Calle Industrials Traffic Signals Update

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	18801/ 18801
Budget:	\$285,000	Fiscal Year Goal:	Complete Design
Funding Source:	Gas Tax Fund	% of Goal Completion:	0%
Goal Completion Date:	June, 2010	Status:	Hold
Actual Completion Date:			

Comments: The scope of improvements is being revised to reflect the potential improvements of Pico/I-5 Interchange.

Calle Amanecer – Phase I

Project Management:	Ben Parker	Project Number/ W.O.#:	10303/ 10303
Budget:	\$622,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Street Improvement Fund	% of Goal Completion:	100%
Goal Completion Date:	March, 2010	Status:	Done
Actual Completion Date:	December, 2009		

Comments:

Calle De Los Molinos Rehabilitation

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	18118/ 410280
Budget:	\$494,230	Fiscal Year Goal:	Contract Award
Funding Source:	Street Improvement Fund	% of Goal Completion:	
Goal Completion Date:	June, 2010	Status:	Hold
Actual Completion Date:			

Comments: Award will be dependant upon SDG&E completing utility undergrounding.

Calle Guadalajara Rehabilitation

Project Management:	Ben Parker	Project Number/ W.O.#:	10304/ 10304
Budget:	\$623,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Street Improvement Fund	% of Goal Completion:	10%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			

Comments:

Calle Nuevo Reconstruction

Project Management:	Ben Parker	Project Number/ W.O.#:	10301/ 10301
Budget:	\$784,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Gas Tax Fund	% of Goal Completion:	10%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			

Comments:

Calle Piedras Rehabilitation

Project Management:	Ben Parker	Project Number/ W.O.#:	10302/ 10302
Budget:	\$48,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Gas Tax Fund	% of Goal Completion:	10%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			

Comments:

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Calle Recodo

Project Management:	Ben Parker	Project Number/ W.O.#:	10305/ 10305
Budget:	\$210,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Street Improvement Fund	% of Goal Completion:	100%
Goal Completion Date:	March, 2010	Status:	Done
Actual Completion Date:	December, 2009		
Comments:			

Calle Sombra

Project Management:	Ben Parker	Project Number/ W.O.#:	10306/ 10306
Budget:	\$275,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Street Improvement Fund	% of Goal Completion:	100%
Goal Completion Date:	March, 2010	Status:	Done
Actual Completion Date:	December, 2009		
Comments:			

Calle Valle Rehabilitation

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	19102/ 410084
Budget:	\$324,580	Fiscal Year Goal:	Award Contract
Funding Source:	Street Improvement Fund	% of Goal Completion:	
Goal Completion Date:	June, 2010	Status:	Hold
Actual Completion Date:			
Comments:	Award will be dependant upon SDG&E completing undergrounding of overhead utilities.		

Camino Del Rio & La Pata Extensions

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	18316/ 18316
Budget:	\$135,770	Fiscal Year Goal:	Coordination with the County
Funding Source:	Gas Tax Fund	% of Goal Completion:	10%
Goal Completion Date:	June, 2010	Status:	Project By Others
Actual Completion Date:			
Comments:	Coordinate with Orange County for the EIR/EIS preparation.		

Intersection Improvement of El Camino Real & Avenida Pico-Design

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	12903/ 410343
Budget:	\$1,595,890	Fiscal Year Goal:	Complete Design
Funding Source:	RCFPP Fund	% of Goal Completion:	20%
Goal Completion Date:	May, 2010	Status:	On Track
Actual Completion Date:			
Comments:	The City Council approved the preferred design alternative in May, 2009. Contract awarded in August, 2009. Plans were submitted to the Coastal Commission for their approval.		

Pier Bowl Handicapped Parking

Project Management:	Ben Parker	Project Number/ W.O.#:	10311/ 10311
Budget:	\$50,000	Fiscal Year Goal:	Coastal Commission Approval
Funding Source:	RDA Fund	% of Goal Completion:	5%
Goal Completion Date:	June, 2010	Status:	Hold
Actual Completion Date:			
Comments:	Under review by the City Manager.		

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Prima Desecha Canada/PCH Bridge Rehabilitation

Project Management:	K. Knatz/ H. Cirit	Project Number/ W.O.#:	17313/ 17313
Budget:	\$261,900	Fiscal Year Goal:	Complete Construction
Funding Source:	Gas Tax Fund	% of Goal Completion:	25%
Goal Completion Date:	June, 2010	Status:	Delayed
Actual Completion Date:			

Comments: Design for repair of the bridge girders is complete and regulatory approvals have been obtained. OCTA/Caltrans is programming the project for Federal funding for Spring, 2010. Due to delays in grant funding the project construction is planned for completion in December, 2010.

Sidewalk Improvements/ CDBG FY 2010

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	10313/ 10313
Budget:	\$179,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	CDBG Grants Fund	% of Goal Completion:	15%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			

Comments:

South Ola Vista – Phase I

Project Management:	Ben Parker	Project Number/ W.O.#:	18318/ 18318
Budget:	\$1,557,350	Fiscal Year Goal:	Complete Constr.
Funding Source:	Street Improvement Fund	% of Goal Completion:	25%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			

Comments: Project awarded.

South Ola Vista – Phase II

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	19315/ 19315
Budget:	\$1,721,500	Fiscal Year Goal:	Bid Project
Funding Source:	Street Improvement Fund	% of Goal Completion:	15%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			

Comments: Project is in review with Caltrans due to the utilization of the Economic Stimulus funds. Caltrans approved the environmental documents.

Three Traffic Signal Battery Backup System

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	10813/ 10813
Budget:	\$11,000	Fiscal Year Goal:	Award Contract
Funding Source:	Fac. Main. Rsrv. Fund	% of Goal Completion:	10%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			

Comments: Bid documents have been prepared.

Traffic Signal Cabinets Replacement

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	10811/ 10811
Budget:	\$160,000	Fiscal Year Goal:	Award Contract
Funding Source:	Fac. Main. Rsrv. Fund	% of Goal Completion:	10%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			

Comments: Bid documents have been prepared.

Capital Improvement Program- 2nd Quarter Report

Via Amapola Rehabilitation

Project Management:	Ben Parker	Project Number/ W.O.#:	10308/ 10308
Budget:	\$170,000		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2010	% of Goal Completion:	10%
Actual Completion Date:		Status:	On Track

Comments: Project includes extension of Via Bellota and associated improvements. Construction is proceeding on schedule.

Via Bellota Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	10309/ 10309
Budget:	\$150,000		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2010	% of Goal Completion:	70%
Actual Completion Date:		Status:	On Track

Comments: Project is being completed in conjunction with other Via Bellota landslide improvements.

Vista Montana – Phase I

Project Management:	Ben Parker	Project Number/ W.O.#:	10310/ 10310
Budget:	\$625,000		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2010	% of Goal Completion:	25%
Actual Completion Date:		Status:	On Track

Comments: Phase II will be completed after recycled water construction.

Streets- Maintenance and Other Projects

Avenida Palizada Corridor Improvements- Design

Project Management:	Akram Hindiye	Project Number/ W.O.#:	39301/ 39301
Budget:	\$50,000		
Funding Source:	Gas Tax Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	May, 2010	% of Goal Completion:	15%
Actual Completion Date:		Status:	On Track

Comments: Contract was awarded in November, 2009.

Avenida Presidio Corridor Improvements- Design

Project Management:	Akram Hindiye	Project Number/ W.O.#:	39302/ 39302
Budget:	\$50,000		
Funding Source:	Gas Tax Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	May, 2010	% of Goal Completion:	15%
Actual Completion Date:		Status:	On Track

Comments: Contract was awarded in November, 2009.

Downtown Parking Update

Project Management:	Jim Holloway	Project Number/ W.O.#:	36801/ 36801
Budget:	\$742,810		
Funding Source:	Public Facilities Fee Fund	Fiscal Year Goal:	Secure agreement converting private parking to public parking sources
Goal Completion Date:	June, 2010	% of Goal Completion:	10%
Actual Completion Date:		Status:	On Track

Capital Improvement Program – 2nd Quarter Report

Comments: This is an ongoing project. The City has executed lease agreements with seven property owners. Other negotiations are ongoing.

Major Street Maintenance/ FY 2010

Project Management:	Ben Parker	Project Number/ W.O.#:	20304/ 20304
Budget:	\$550,000		
Funding Source:	Gen., Water Deprec. and Sewer Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2010	% of Goal Completion:	100%
Actual Completion Date:	November, 2009	Status:	Done
Comments:			

PCH – Avenida Pico Bicycle Path Study

Project Management:	Tom Bonigut	Project Number/ W.O.#:	30803/ 30803
Budget:	\$100,000		
Funding Source:	Gas Tax Fund	Fiscal Year Goal:	Complete Study
Goal Completion Date:	June, 2010	% of Goal Completion:	10%
Actual Completion Date:		Status:	On Track
Comments:	The scope for this study was included in the RFP for the Bicycle Master Plan. RFPs are due in mid-January, with consultant selection and award planned for February.		

Sewer System Replacement

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	24201/ 24201
Budget:	\$100,000		
Funding Source:	Sewer Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2010	% of Goal Completion:	50%
Actual Completion Date:		Status:	On Track
Comments:	Design and construct sewer system replacements as part of the Street Improvement Program.		

Sidewalk Improvements / CDBG (ARRA)

Project Management:	Ben Parker	Project Number/ W.O.#:	None/ None
Budget:	\$107,000		
Funding Source:	CDBG Grants Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	May, 2010	% of Goal Completion:	25%
Actual Completion Date:		Status:	Ahead
Comments:	Contract was awarded.		

Slurry Seal

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	27304/ 27304
Budget:	\$250,000		
Funding Source:	General Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	December, 2009	% of Goal Completion:	100%
Actual Completion Date:	September, 2009	Status:	Done
Comments:			

Street Improvement Design

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	24300/ 24300
Budget:	\$200,000		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June, 2010	% of Goal Completion:	50%
Actual Completion Date:		Status:	On Track
Comments:			

Capital Improvement Program- 2nd Quarter Report

Tri-City Trolley/ Go Local Step II

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	30801/ 30801
Budget:	\$30,000		
Funding Source:	Air Quality Mgmt. Fund	Fiscal Year Goal:	Complete Phase II
Goal Completion Date:	June, 2010	% of Goal Completion:	20%
Actual Completion Date:		Status:	Project by Others

Comments: OCTA will be the lead agency for Phase II. Stakeholders Roundtable meeting is set for January 20, 2010.

Water System Replacement

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	24400/ 24400
Budget:	\$100,000		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2010	% of Goal Completion:	50%
Actual Completion Date:		Status:	On Track

Comments: Design and construct water system replacements as part of the Street Improvement Program.

Water CIP Projects

Avenida Caballeros Pressure Reducing Station Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	10405/ 10405
Budget:	\$175,000		
Funding Source:	Water Depr. Rsrv. Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June, 2010	% of Goal Completion:	75%
Actual Completion Date:		Status:	On Track

Comments: Utilities Division has recommended funding be transferred to improve lower San Pablo Pressure Reducing Station, which has been determined to be a higher priority rehabilitation. In-house design will address mechanical rehabilitation and upgrade the station to current standards.

Calle Real Pump Station Rehab

Project Management:	Ken Knatz	Project Number/ W.O.#:	16521/ 16521
Budget:	\$148,350		
Funding Source:	Water Depr. Rsrv. Fund	Fiscal Year Goal:	TBD
Goal Completion Date:		% of Goal Completion:	
Actual Completion Date:		Status:	Hold

Comments: Project will commence once easements are obtained between reservoir 10 & 6 Water Line. The RFP for consultant evaluation/hiring is complete and will be sent out once easement acquisition is complete.

Del Cabo Water Line Replacement

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19406/ 19406
Budget:	\$990,030		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	80% Construction
Goal Completion Date:		% of Goal Completion:	10%
Actual Completion Date:		Status:	On Track

Comments: A contract was awarded on December 15, 2009. The construction is anticipated to start in late January.

Capital Improvement Program – 2nd Quarter Report

El Elevante Pump Station Rehabilitation

Project Management:	Handan Cirit	Project Number/ W.O.#:	19408/ 19408
Budget:	\$798,800	Fiscal Year Goal:	50% Design
Funding Source:	Water Deprec. Rsrv. Fund	% of Goal Completion:	5%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			

Comments: Project includes design for relocation and rehabilitation of the electrical and mechanical equipment. Scope of services for project design is being developed.

Irvine Ranch Water District Interconnection

Project Management:	A.J. Howard/D. Rebensdorf	Project Number/ W.O.#:	18426/ 18426
Budget:	\$329,325	Fiscal Year Goal:	IRWD Completes Constr.
Funding Source:	Water Acre. Fee Rsrv. Fund	% of Goal Completion:	65%
Goal Completion Date:	June, 2010	Status:	Project By Others
Actual Completion Date:			

Comments: Project is going through final punch list items and performance testing. Other design and construction activities are forthcoming.

Linda Lane Runoff Treatment

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	10008/ 10008
Budget:	\$100,000	Fiscal Year Goal:	50% Design
Funding Source:	Clean Ocean Fund	% of Goal Completion:	0%
Goal Completion Date:	June, 2010	Status:	Not Started
Actual Completion Date:			

Comments: A water quality treatment system will be designed by staff to address dry weather urban runoff and first flush storm water runoff pollution at Linda Lane. Regulatory permits, including a Coastal Commission development permit, will need to be secured prior to construction.

Los Mares Turnout Realignment

Project Management:	Ken Knatz	Project Number/ W.O.#:	10406/ 10406
Budget:	\$350,000	Fiscal Year Goal:	
Funding Source:	Water Depr. Rsrv. Fund	% of Goal Completion:	
Goal Completion Date:		Status:	Cancel
Actual Completion Date:			

Comments: Project was recommended as part of 2006 Water Master Plan. While working on the project design, staff determined project is not necessary due to operating parameters at South Coast Water District's Palisades Reservoir.

Reeves Pump Station

Project Management:	Ken Knatz	Project Number/ W.O.#:	17405/ 17405
Budget:	\$1,433,045	Fiscal Year Goal:	TBD
Funding Source:	Water Acre. Fee Rsrv. Fund	% of Goal Completion:	
Goal Completion Date:		Status:	Hold
Actual Completion Date:			

Comments: The City Attorney has advised that without private and/or bonding company resolution, construction cannot move forward until easements are secured, property is dedicated and accepted by the City from Marblehead Coastal, or buy-offs from numerous Marblehead lien holders are secured.

Capital Improvement Program- 2nd Quarter Report

Reservoir 8 Cathodic Protection

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	19405/ 19405
Budget:	\$175,000		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	10% Construction
Goal Completion Date:	June, 2010	% of Goal Completion:	10%
Actual Completion Date:		Status:	On Track

Comments: Four proposals were received and are being reviewed by staff in response to the City's Request for Proposal.

Reservoir 9 & 10 Rehabilitation Study and Lining

Project Management:	Ken Knatz	Project Number/ W.O.#:	19404/ 19404
Budget:	\$96,920		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Monitor/Study
Goal Completion Date:	June, 2010	% of Goal Completion:	50%
Actual Completion Date:		Status:	On Track

Comments: The concrete tank's interior and exterior was inspected by a Natgun representative. Natgun recommendations included future replacement of corroded interior piping and interior lining. Reservoir 10 is the sole storage/supply for the area. Performing the recommended work will require extensive operation planning to provide sufficient temporary storage and bypass pumping to ensure fire protection can be provided while the tank is out of service during construction. Reservoir 9 has been scoped as a separate project, under Project No.26403.

Reservoir 10 and 6 Water Line (Land Acquisition)

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	14400/ 14400
Budget:	\$33,100		
Funding Source:	Water Acre. Fee Rsrv. Fund	Fiscal Year Goal:	Finalize Resolution of Necessity
Goal Completion Date:	June, 2010	% of Goal Completion:	25%
Actual Completion Date:		Status:	On Track

Comments: New offer letters were sent to the property owners based on a recent appraisal. One of the two property owners has declined all offers. It has been concluded that the best way to obtain the easement from that property owner is to condemn the needed portion of the property. Project is proceeding in that direction. City Attorney work order is needed to complete process.

Upper Chiquita Reservoir Emergency Storage

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	16524/ 16524
Budget:	\$5,748,050		
Funding Source:	Water Acre. Fee Rsrv. Fund	Fiscal Year Goal:	70% Construction
Goal Completion Date:	June, 2010	% of Goal Completion:	35%
Actual Completion Date:		Status:	Project By Others

Comments: The City is reviewing the draft participation agreement with involved agencies. Excavation to bedrock for the dam has been completed and installation of pipelines are ongoing. The project's anticipated completion date is January, 2011.

Water System SCADA Implementation

Project Management:	D. Rebensdorf/ M. Fakhar	Project Number/ W.O.#:	13501/ 410391
Budget:	\$1,928,580		
Funding Source:	Water Deprec./Water Acr. Fee Rsrv. Funds	Fiscal Year Goal:	30% Construction
Goal Completion Date:	June, 2010	% of Goal Completion:	35%
Actual Completion Date:		Status:	On Track

Capital Improvement Program – 2nd Quarter Report

Water- Maintenance and Other Projects

Calle Amable/ Calle Juarez Pressure Reducing Station Removal

Project Management:	Ken Knatz	Project Number/ W.O.#:	30401/ 30401
Budget:	\$50,000		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Study
Goal Completion Date:	March, 2010	% of Goal Completion:	10%
Actual Completion Date:		Status:	On Track

Comments: In-house study of pressure reducing station removal possibility.

Cathodic Protection System Evaluation

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	26402/ 26402
Budget:	\$116,590		
Funding Source:	Water Deprec. Rsrv. & Sewer Deprec. Resr. Funds	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June, 2010	% of Goal Completion:	10%
Actual Completion Date:		Status:	On Track

Comments: Four proposals were received and are being reviewed by staff in response to the City's Request for Proposal.

Dana Point Ocean Water Desalination Project

Project Management:	Bill Cameron/ D. Rebensdorf	Project Number/ W.O.#:	38401/ 38401
Budget:	\$352,000		
Funding Source:	Water Acreage Fee Rsrv. Fund	Fiscal Year Goal:	Complete Test Well
Goal Completion Date:	June, 2010	% of Goal Completion:	20%
Actual Completion Date:		Status:	Project By Others

Comments: A Coastal Permit was obtained for Phase 3 pilot plant testing. Proposals were received for the 18 month operation and testing of the pilot plant. Based on these written proposals and interviews, the project participants committee recommended SPI for approval by MWDOC.

JRWSS Agency Projects

Project Management:	A.J. Howard/D. Rebensdorf	Project Number/ W.O.#:	27402/ 27402
Budget:	\$1,467,790		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Projects Identified in SCWD CIP Budget
Goal Completion Date:	June, 2010	% of Goal Completion:	50%
Actual Completion Date:		Status:	Project By Others

Comments: This is an assortment of CIP projects on the JRWSS importation line that are managed by South Coast Water District on behalf of the JRWSS Agencies.

JRWSS- Via Canon Easement Relocation

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	29403/ 29403
Budget:	\$981,030		
Funding Source:	Water Other Agency Rsrv. Fund	Fiscal Year Goal:	50% Construction
Goal Completion Date:		% of Goal Completion:	
Actual Completion Date:		Status:	Project By Others

Comments: Design is complete. Project is out to bid.

Capital Improvement Program- 2nd Quarter Report

Reservoir 9 & 12 Pipe Replacements

Project Management:	Ken Knatz	Project Number/ W.O.#:	26403 / 26403
Budget:	\$399,760		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Construction
Goal Completion Date:	June, 2010	% of Goal Completion:	10%
Actual Completion Date:		Status:	On Track

Comments: Notice to Proceed has been issued to the contractor and materials submittals are being reviewed. Project construction will commence in February after Metropolitan Water District's scheduled maintenance shutdown. Reservoir 12 work has been removed from project scope.

Water System Rehabilitation

Project Management:	A.J. Howard	Project Number/ W.O.#:	24401 / 24401
Budget:	\$300,000		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2010	% of Goal Completion:	45%
Actual Completion Date:		Status:	On Track

Comments: This is a collection of work projects on the City water transmission and distribution system.



City of San Clemente

3rd
Quarter Report
Ending March 31, 2010

FY 2010

George Scarborough, City Manager

Pall Gudgeirsson, Assistant City Manager/
City Treasurer



City of San Clemente City Manager

George Scarborough, City Manager

Phone: 361-8322 Fax: 361-8283

scarboroughg@san-clemente.org

May 17, 2010

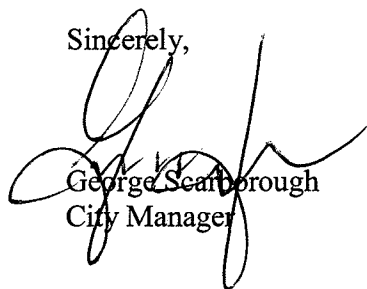
Honorable Mayor and Councilmembers:

Submitted for your review is the City of San Clemente's 3rd quarter report for the period ending March 31, 2010. The intent of this report is to provide the Council, staff and citizens with an overview of the financial condition of the City for the 2010 fiscal year.

The report also contains an update of the City's performance measurement system and capital improvement program.

Please feel free to call me if you have any questions regarding this report.

Sincerely,



George Scarborough
City Manager



January – March 2010

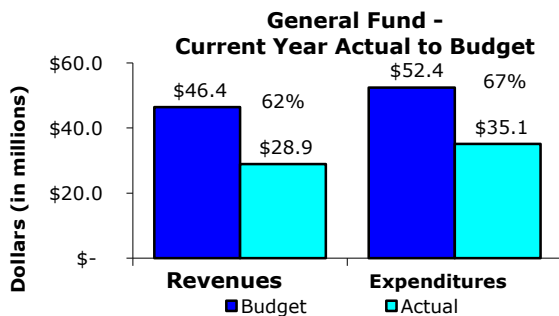
CURRENT FINANCIAL CONDITION

For FY 2010, the City will maintain a positive operating position and will continue to monitor both its revenues and expenditures carefully. Revenue declines from FY 2009 were incorporated into the FY 2010 budget. To offset these revenue losses, expenditures were lowered during FY 2010. In general, third quarter revenues are typically below expenditures as a result of the timing of the property tax receipts, the City's major revenue source.

GENERAL FUND










General Fund revenues total \$28.9 million or 62% of an adjusted \$46.4 million budget as compared to \$30.3 million or 61% for the previous fiscal year. The decrease from last year's amount is due to the State Proposition 1A loan and a reduction in sales tax, both of these items were adjusted at mid-year. Revenues are still on track to meet or exceed budget in the current year.

General Fund expenditures total \$35.1 million or 67% of the budget of \$52.4 million as compared to \$34.7 million or 64% last year. Expenditure increases are largely attributable to higher public safety costs (police and fire contract costs).



GENERAL FUND REVENUES

Revenues by Category	Budget	YTD Actual	%
Property Taxes	22,416,800	13,878,537	62%
Sales Tax	6,500,000	3,344,854	51%
Transient Occ. Tax	1,260,000	897,018	71%
Other Taxes	2,245,000	805,432	36%
Permits & Fees	1,673,590	1,547,996	92%
Intergovernmental	668,280	509,479	76%
Service Charges	3,870,575	2,957,595	76%
Fines	1,106,500	572,927	56%
Interest, Rents, Other	2,732,565	2,084,881	76%
Interfund Transfers	4,040,242	2,342,007	58%
Balance, YTD	46,423,552	28,940,726	62%

- **Property Taxes:**  Property taxes total \$13.9 million or 62% of budget, as compared to \$15.1 million or 59% last year. This change is the result of the State's takeaway of \$2.2 million of City property taxes to balance the State budget. Property tax revenues were adjusted at mid-year to reflect this reduction. Property transfer tax and prior year delinquent taxes are higher for FY 2010 by \$170,000 suggesting that distressed homes are changing ownership and delinquent taxes have been paid.
- **Sales Tax:**  Sales taxes amount to \$3.3 million or 51% of budget at mid-year. This is normal for this time of year, as sales tax receipts are received three months in arrears. Sales taxes from the months of April, May and June will be received by September and counted as FY 2010 receipts.
- **Transient Occupancy Taxes (TOT):**  Transient occupancy taxes amount to \$897,000 or 71% of a \$1.3 million budget. As summer approaches, TOT receipts will begin to increase.
- **Permits & Fees:**  Permits and fees total \$1.5 million with business license revenues at \$805,000 or 110% of budget and construction permits at \$597,000 or 75% of budget. Non-business license permits, primarily alarm permits, amount to \$146,000 or 97% of budget.
- **Intergovernmental:**  Intergovernmental revenue totals \$509,000 and consists of a reimbursement for costs associated with two disaster preparedness drills and a federal grant. Motor vehicle fees are \$75,000 or 42% of budget due to an increase in the amount of admin fees charged by the State, which reduces the amount allocated to the City.
- **Service Charges:**  Services charges amount to \$3.0 million or 76% of budget primarily due to \$608,000 from ambulance service charges and \$583,000 in general government service charges.
- **Fines:**  Fine revenue totals \$572,000 or 56% of a \$1.1 million budget. Parking citation revenues account for the majority of the revenues in this category with \$327,000 received.
- **Interest & Rents:**  Interest and Rents amount to \$2.0 million or 77% of a \$2.7 million budget.
- **Interfund Transfers:**  Interfund transfers total \$2.3 million or 58% of budget because gas tax funds from the State have been deferred due to the State's budgetary and cash flow problems.



GENERAL FUND EXPENDITURES



Expenditure by Type	Budget	YTD Actual	%
Salaries	11,003,760	7695,017	70%
Benefits	4,863,370	3,276,196	67%
Supplies	1,023,170	565,792	55%
Contractual Services	24,411,545	17,156,154	70%
Other Charges	1,390,400	671,968	48%
Capital Outlay	4,382,580	1,560,295	36%
Interdepartmental	3,187,820	2,502,526	79%
Transfers & Debt	2,133,565	1,662,626	78%
Total	52,396,210	35,090,574	67%

Expenditure by Dept	Budget	YTD Actual	%
General Government	4,731,940	3,026,826	64%
City General	4,974,025	3,299,476	66%
Police	12,189,780	9,162,777	75%
Fire	6,764,690	4,959,380	73%
Comm. Development	4,545,185	2,873,231	63%
Public Works	8,304,660	5,501,356	66%
Beaches, Parks & Rec	10,885,930	6,267,528	58%
Total	52,396,210	35,090,574	67%

Fiscal year actual expenditures are at \$35.1 million compared to the prior year amount of \$34.7 million. Decreases from the prior year are \$0.2 million in salaries and transfers of \$0.5 million for Beach trail capital costs. Contractual costs increased by \$1.0 million from the prior year related to \$0.9 million expenditure increases in police (\$0.7 million) and fire (\$0.2 million). Expenditures by department are within their budgeted levels.

ENTERPRISE FUNDS

The following tables summarize the operating revenues, operating expenses, and changes in operating fund working capital for enterprise funds including Water, Sewer, Golf, Storm Drain and Clean Ocean funds.

Revenues

Revenue	Budget	YTD Actual	%
Water Fund	14,618,770	8,524,871	58%
Sewer Fund	7,580,160	4,966,220	66%
Golf Fund	2,409,680	1,659,165	69%
Storm Drain Fund	1,322,790	863,611	65%
Clean Ocean Fund	2,326,607	1,465,810	63%

Water revenues are below budget but up \$62,000 from 2009. The City is experiencing a wet winter, which has lowered water use and therefore, water revenues. The slight revenue increase over 2009 can be attributed to water rate increases implemented last October. Sewer revenue is up approximately \$178,000 compared to the previous year. Increases from the phased Cost-of-Service analysis for sewer rates, as well as last October's sewer rate adjustments, have increased revenue to the Sewer Fund. Golf Course revenue is down \$116,000 from the previous year due to the number of rain days this year and lower concession receipts from the golf course restaurant.

Storm Drain and Clean Ocean revenues are flat as compared to the previous year revenues.

Expenses

Expenses	Budget	YTD Actual	%
Water Fund	16,284,550	10,657,779	65%
Sewer Fund	7,688,540	5,401,296	70%
Golf Fund	2,402,480	1,534,554	64%
Storm Drain Fund	1,417,030	980,707	69%
Clean Ocean Fund	3,105,800	1,335,265	43%

Water expenses in total are up \$656,000 when compared to the prior year. Purchased water costs account for 52% of the expense increase, up \$343,000 and equipment rental expenses are up \$51,000 from temporary supply interruptions by MET. Sewer expenses are up \$115,000 as compared to the previous fiscal year, with property insurance accounting for \$109,000 of that increase.

Storm Drain expenses are up \$42,000 as a result of increased property insurance costs. Golf and Clean Ocean expenses are in line with budget and flat with prior year expenses at the end of the second quarter.

All fund expenses are within budget expectations at the end of the third quarter.

Working Capital

Working Capital	Budget	YTD Actual	%
Water Fund	941,844	474,716	50%
Sewer Fund	753,568	426,872	57%
Golf Fund	105,713	223,124	211%
Storm Drain Fund	1,173,182	1,150,326	98%
Clean Ocean Fund	1,771,995	2,681,733	151%

The Golf, Storm Drain, and Clean Ocean Fund working capital balances are healthy and exceed or equal budget at this time. These funds are maintaining adequate fund balances but the working capital amount for these funds will likely narrow in future periods.

The Water and Sewer fund working capital balances have held steady during the 3rd quarter. However, their current levels are below budget estimates and will continue to require close monitoring through the end of this fiscal year. The declining working capital balance will continue to apply upward pressure to water and sewer rates for the foreseeable future.

WHAT'S NEXT

- **May 20, 2010:** FY 2011 Budget Workshop.
- **June 1, 2010:** FY 2011 Budget Public Hearing.
- **June 15, 2010:** FY 2011 Budget Adoption.

- Detailed budgetary information for the General fund and all other funds can be found at the following link: [Click here for financial detail](#)



Performance Measurement System

City Manager				
Performance Measures	2009 Actual	2010 Budget	2010 3rd Qtr	2010 Y-T-D
Budget:	\$521,819	\$553,120	\$126,367	\$384,754
Efficiency:				
Percent of customer service requests or complaints resolved or informed of proposed action within 10 days	98.0%	95.0%	N/A	N/A
Effectiveness:				
Percentage of projects and work-plans on schedule and within budget*	67.5%	95.0%	N/A	N/A
* Annual measurement				

City Clerk				
Performance Measures	2009 Actual	2010 Budget	2010 3rd Qtr	2010 Y-T-D
Budget:	\$661,098	\$652,550	\$140,482	\$442,802
Workload Outputs:				
Number fo Regular City Council minutes prepared within 21 days of meeting	New	24	6	17
Number of City Council Agendas/Packets posted 7 days prior to meeting	39	24	6	17
Number of formal public records requests	161	200	43	129
Effectiveness:				
Percent of Regular Council Minutes produced within 21 days	New	100.0%	100.0%	83.3%
Percentage of Agendas/Packets provided at least 7 days prior to the meeting	100.0%	100.0%	100.0%	100.0%
Percentage of public records requests responded to within 10 days	100.0%	100.0%	100.0%	100.0%

Performance Measurement System

Economic Development/Housing Administration				
Performance Measures	2009 Actual	2010 Budget	2010 3rd Qtr	2010 Y-T-D
Budget:	\$322,623	\$379,720	\$63,017	\$76,786
Workload Outputs:				
Number of Home Rehab loans provided to property owners	6	6	2	4
Number of businesses receiving commercial facade grants	6	6	5	12
Number of non-profits receiving Social Program grants	17	16	0	14
Effectiveness:				
Percentage of Home Rehab & commercial grants expended	85.0%	85.0%	20.7%	50.7%
Percentage General fund social program grants expended	100.0%	100.0%	29.3%	56.3%
Percentage of RDA Affordable Housing budgeted funds expended	100.0%	100.0%	28.3%	28.3%

Performance Measurement System

Finance & Administrative Services/City Treasurer				
Performance Measures	2009 Actual	2010 Budget	2010 3rd Qtr	2010 Y-T-D
Budget:	\$436,912	\$451,990	\$101,514	\$314,331
Efficiency:				
Percentage of quarterly reports completed within the end of the month after the financial close of the quarter.	100.0%	100.0%	100.0%	100.0%
Rate of return on investments compared to The City benchmark (City rate/Benchmark rate)	5.08%/ 2.15%	4.00%/ 3.50%	1.81%/ 3.50%	-0.79%/ 3.50%
Effectiveness:				
General Fund revenues forecast within 98% of projections*	97.3%	98.0%	N/A	N/A
Percentage of City operating funds in balance*	100.0%	100.0%	N/A	N/A
Percentage of adopted fiscal policies in compliance*	100.0%	97.8%	N/A	N/A

* Annual measurement.

Finance				
Performance Measures	2009 Actual	2010 Budget	2010 3rd Qtr	2010 Y-T-D
Budget:	\$1.8M	\$1.8M	\$412,226	\$1,288,459
Workload Outputs:				
Number of accounting transactions processed	New	28,900	6,073	20,435
Number of TOT audits performed per Year	New	11	0	0
Number of utility bills generated per year	219,515	195,000	52,660	157,888
Number of business licenses issued	5,230	4,500	2,458	4,480
Efficiency:				
Average cost to process accounting transactions	New	\$31.70	\$36.08	\$33.89
Average cost to generate a utility bill	\$2.27	\$2.56	\$2.39	\$2.40
Average cost to generate a business license	\$34.56	\$40.90	\$10.75	\$21.66
Effectiveness:				
Percentage of total annual TOT revenue audited	New	33.0%	0.0%	0.0%
Percentage accuracy of financial transactions within established accuracy rates	100.0%	98.0%	100.0%	100.0%
Percentage of required financial reports submitted to applicable agencies or customers within established target dates	98.3%	98.0%	97.0%	97.7%
Percentage of receivables written off	0.12%	0.10%	0.50%	0.29%
Percentage of receivables over 60 days old	29.6%	15.0%	37.8%	37.2%

Performance Measurement System

Human Resources				
Performance Measures	2009 Actual	2010 Budget	2010 3rd Qtr	2010 Y-T-D
Budget:	\$624,532	\$664,930	\$179,497	\$467,693
Workload Outputs:				
Number of recruitments (Benefited employees)	23	25	6	12
Number of liability claims	97	50	17	37
Number of workers' compensation claims	28	19	5	18
Number of benefited part-time and full-time employees processed through initial benefit enrollment	12	15	2	4
Number of employees completing a HR customer satisfaction survey	New	100	0	0
Efficiency:				
Average cost per recruitment	\$2,907	\$25,546	\$5,151	\$2,324
Average cost per liability claim	\$1,861	\$4,263	\$1,480	\$1,108
Average cost of a workers' compensation claim	\$15,229	\$2,500	\$22,011	\$18,773
Average cost per employee to process through benefit enrollment	\$101	TBD	\$91	\$61
Effectiveness:				
Percentage of recruitments completed according to performance contract with department/division	New	85.0%	100.0%	100.0%
Percent of total number of liability claims filed that settled	14.0%	30.0%	41.0%	32.0%
Percent decrease in the number of work comp claims filed	47.0%	-5.0%	-58.0%	-11.9%
Percent of employees processed through benefit enrollment within 5 days of forms received by HR	67.0%	100.0%	0.0%	16.7%
Percent of employees giving and overall satisfaction rating of "Excellent"	New	75.0%	0.0%	0.0%

Performance Measurement System

Information Technology				
Performance Measures	2009 Actual	2010 Budget	2010 3rd Qtr	2010 Y-T-D
Budget:	\$1.3M	\$1.3	\$351,084	\$894,849
Workload Outputs:				
Number of workstation computers administered	240	235	242	242
Number of server computers administered	23	28	21	21
Efficiency:				
Percentage of time that servers are operational (server uptime)	99.0%	99.9%	99.2%	99.4%
Percentage of time that workstations are operational (workstation uptime)	99.9%	99.9%	99.0%	99.1%
Percentage of total time that network communications equipment is operational (network communications uptime)	99.3%	99.9%	100.0%	99.9%
Percent of requests for computer services resolved within 3 working days	100.0%	100.0%	100.0%	100.0%

Contract Police Services				
Performance Measures	2009 Actual	2010 Budget	2010 3rd Qtr	2010 Y-T-D
Budget:	\$11.6M	\$12.2M	\$3.0M	\$9.2M
Workload Outputs:				
Number of total calls for service	25,351	28,000	6,150	19,865
Number of emergency calls received (Priority 1)	294	300	63	213
Number of traffic collision reports	450	350	69	271
Number of Part 1 crimes committed per 1,000 population	1.10	1.25	0.98	0.99
Efficiency:				
Average response time from receipt to on-scene emergency calls	5:62	5:00	5:47	5:42
Percentage of preventative patrol time - day shift (6:00 a.m. to 6:00 p.m.)	44.8%	40.0%	48.3%	46.8%
Percentage of preventative patrol time - day shift (10:00 a.m. to 8:00 p.m.)	40.7%	40.0%	42.3%	43.1%
Percentage of preventative patrol time - night shift (6:00 p.m. to 6:00 a.m.)	40.3%	40.0%	46.0%	45.6%
Percentage of preventative patrol time - night shift (5:00 p.m. to 3:00 a.m.)	44.3%	40.0%	52.3%	43.8%
Effectiveness:				
Percentage of emergency calls responded to in 5 minutes or less	94.3%	95.0%	92.1%	93.9%
Percentage change in Part I crimes from prior year current year	-4.3%	1.0%	-12.7%	-10.3%

Performance Measurement System

Contract Fire Services				
Performance Measures	2009 Actual	2010 Budget	2010 3rd Qtr	2010 Y-T-D
Budget:	\$6.5M	\$6.8M	\$1.7M	\$5.0M
Workload Outputs:				
Number of emergency calls	1,956	3,000	675	2,083
Number of new construction fire inspections performed	346	500	91	278
Number of fire inspections performed	679	1,000	349	732
Number of fire plan checks completed	248	500	73	231
Efficiency:				
Average response time for emergency calls	6:01	7:00	5:35	5:52
Effectiveness:				
Percentage of calls with response time within 7 minutes	72.8%	85.0%	81.0%	75.7%
Percentage of technical on-site inspections scheduled within 24 hours	100.0%	90.0%	100.0%	100.0%
Percentage of all plan checks completed within adopted turn around time goals based on plan types	100.0%	90.0%	100.0%	100.0%
Percentage of 5 day turn around plan checks completed within goal	100.0%	90.0%	100.0%	100.0%
Percentage of 10 day turn around plan checks completed within goal	100.0%	90.0%	100.0%	100.0%

Performance Measurement System

Building				
Performance Measures	2009 Actual	2010 Budget	2010 3rd Qtr	2010 Y-T-D
Budget:	\$1.8M	\$1.8M	\$396,707	\$1,213,151
Workload Outputs:				
Number of building permits issued	3,151	3,400	772	2,124
Number of Plan Reviews performed	New	2,800	710	1,914
Number of building inspections completed	19,320	18,000	3,437	10,334
Number of customers served at Building counter	New	5,300	1,253	3,467
Efficiency:				
Number of Plan Reviews performed per Plan Check staff	New	867	237	638
Number of inspection conducted per inspector	New	5,143	982	2,953
Number of customers served per Permit Tech	New	2,120	627	1,734
Effectiveness:				
Percentage of new projects: First review completed within 15 work days	98.0%	90.0%	92.0%	95.2%
Percentage plan review rechecks: Reviewed within 10 work days	92.7%	90.0%	78.1%	89.0%
Percentage response to the public at the counter in 10 minutes	80.2%	80.0%	79.1%	77.5%

Code Compliance				
Performance Measures	2009 Actual	2010 Budget	2010 3rd Qtr	2010 Y-T-D
Budget:	\$793,878	\$780,460	\$118,393	\$428,347
Workload Outputs:				
Number of new cases	1642	1908	486	1,638
Number of lots cleared by Weed Abatement	125	140	-	11
Number of graffiti cases	300	369	228	470
Number of weekend cases	990	990	94	465
Efficiency:				
Cost of weed abatement per lot	\$1,303	\$1,397	\$0	\$390
Cost of graffiti removal per case	\$151	\$159	\$347	\$220
Effectiveness:				
Percent of graffiti cases closed within 6 hours	85.0%	85.0%	86.0%	86.1%
Percentage of cases acknowledged within 2 days	99.0%	99.0%	94.7%	94.2%
Percentage of cases resolved within 10 work days	90.0%	90.0%	62.9%	63.5%
Percentage of weekend cases closed within 10 days	94.0%	93.0%	82.6%	90.6%

Performance Measurement System

Planning				
Performance Measures	2009 Actual	2010 Budget	2010 3rd Qtr	2010 Y-T-D
Budget:	\$1.5M	\$1.5M	\$290,546	\$988,861
Workload Outputs:				
Number of discretionary applications completed	117	120	27	65
Number of zoning plan checks completed	439	890	156	404
Number of people assisted at counter/over phone	9,048	10,100	2,129	6,472
Number of training sessions to maintain Certified Local Government status	10	15	2	5
Number of training sessions attended by PC	8	14	4	4
Efficiency:				
Number of people assisted at counter/phone per FTE	20	20	22.2	20.5
Number of Plan checks completed/FTE/Week	2	2	3.0	2.4
Number of applications completed/FTE/Week	17	17	6.5	4.6
Effectiveness:				
Percentage of FTE's time funded by Developer Deposit and fixed fees	New	40.0%	18.3%	19.1%
Percentage of initial plan reviews completed within 15 days	96.0%	95.0%	87.0%	85.5%
Percentage of plan rechecks: reviewed within 10 days	92.8%	95.0%	79.1%	85.6%
Percent of Zoning Administrator applications completed within 7 weeks	100.0%	95.0%	100.0%	100.0%
Percent of Planning Commission applications completed within 18 weeks	97.9%	95.0%	100.0%	100.0%
Percent of City Council applications completed within 22 weeks	98.6%	95.0%	100.0%	100.0%
Percent of calls returned within one business day	98.5%	95.0%	99.0%	98.3%
Percent of counter served within 10 minutes	New	75.0%	63.6%	69.3%
Percent of counter served within 20 minutes	New	95.0%	88.4%	90.8%

Performance Measurement System

Engineering				
Performance Measures	2009 Actual	2010 Budget	2010 3rd Qtr	2010 Y-T-D
Budget:	\$2.9M	\$2.7M	\$553,381	\$2.2M
Workload Outputs:				
Number of permits issued	160	200	59	438
Number of inspections conducted	New	0	1,379	9,330
Number of plans submitted for 1st plan check	New	20	8	30
Number of plans submitted for additional plan checks	New	45	8	31
Number of research projects conducted	New	240	54	159
Number of miles of streets designed	4.00	2.74	1.3	3.44
Number of miles of streets constructed	4.50	2.74	0	1.68
Number of traffic citizens complaints received	New	120	43	94
Efficiency:				
Time spent per first plan review (hours)	New	5.00	3.00	4.33
Time spent per additional plan review (hours)	New	4.00	2.86	3.62
Time spent per research project	New	3.00	3.51	3.17
Design cost less than 15% of the projected costs	New	85.0%	75.0%	91.7%
Final project costs within budget	New	85.0%	100.0%	100.0%
Percent of response to citizen complaints within 45 days	New	75.0%	79.4%	82.2%
Effectiveness:				
Percent of plan reviews completed in 15 days (1st plan check)	80.0%	75.0%	100.0%	100.0%
Percent of plan reviews completed in 10 days (add'l plan check)	80.0%	75.0%	100.0%	100.0%
Percent of research projects completed in 10 days	New	85.0%	100.0%	99.3%
Percent of projected street design completed	New	85.0%	37.0%	33.0%
Percent of street miles completed	New	85.0%	0.0%	11.3%
Percent of traffic complaints resolved	New	75.0%	58.1%	67.4%

Performance Measurement System

Maintenance				
Performance Measures	2009 Actual	2010 Budget	2010 3rd Qtr	2010 Y-T-D
Budget:	\$3.2M	\$3.4M	\$769,557	\$2.3M
Workload Outputs:				
Number of potholes repaired	643	470	212	480
Number of signs repaired or replaced	1,822	1,800	482	1,409
Number of work orders received/completed by Facilities Maintenance Section	920	1,000	405	1,255
Number of street light/traffic signal repairs	641	800	308	749
Number of USA responses (Underground Service Alerts)	677	650	222	691
Efficiency:				
Average sq. ft. of pothole repairs provided per day of service	512.8	450	421	434.8
Average # of signs maintained per hour of service provided	4.0	4.1	4.1	4.0
Average # of facilities maintenance work orders completed per day of service	4.1	4.3	7.4	7.7
Average # of USA completed per day of service	2.9	2.9	3.8	4.1
Average miles of streetlight/traffic signal repairs per day	3.4	3.5	5.6	4.5
Effectiveness:				
Percentage of pothole service requests repaired within 3 working days	100.0%	100.0%	100.0%	100.0%
Percentage of signage repair requests responded to and completed within 3 working days	100.0%	100.0%	100.0%	100.0%
Percentage of facilities maintenance work orders responded to in 3 working days	100.0%	100.0%	98.7%	98.9%
Percentage of street light / traffic signal service Requests completed within 3 working days	100.0%	100.0%	98.8%	99.0%
Percentage of USA service requests completed within 3 working days	100.0%	100.0%	100.0%	100.0%

Performance Measurement System

Water				
Performance Measures	2009 Actual	2010 Budget	2010 3rd Qtr	2010 Y-T-D
Budget:	\$14.6M	\$16.2M	\$3.1M	\$10.7M
Workload Outputs:				
Number of maintenance procedures at reservoirs, pump stations, valves, hydrants and operating equipment	3,562	3,500	901	2723
Number of miles of planned leak detection on water pipeline	156.3	150	41.8	121.4
Number of samples taken to test compliance	8,400	8,500	2,177	6,486
Number of emergency calls for service	1,740	1,700	300	808
Efficiency:				
Percentage of maintenance procedures completed on time	98.0%	98.0%	95.7%	92.6%
Percentage of system water loss	4.0%	4.5%	2.5%	2.7%
Effectiveness:				
Percentage of leaks repaired within 48 hours	New	100.0%	95.0%	95.2%
Percentage of monitoring samples in full compliance	100.0%	100.0%	100.0%	100.0%
Percentage of emergency calls responded within 15 minutes during working hours	98.0%	98.0%	100.0%	100.0%
Percentage of emergency calls responded within 30 minutes during non-working hours	98.0%	98.0%	98.8%	98.7%

Performance Measurement System

Sewer				
Performance Measures	2009 Actual	2010 Budget	2010 3rd Qtr	2010 Y-T-D
Budget:	\$7.9M	\$7.6M	\$1.8M	\$5.4M
Workload Outputs:				
Number of maintenance procedures at treatment plant, pump stations and recycled water facilities	3,686	3,000	1,034	3,095
Number of samples taken to test compliance	8,300	8,400	2,833	8,223
Number of miles of planned video inspections on sewer collection system	30.9	30.0	3.4	20.9
Number of miles of planned cleaning procedures on sewer collection system	178.8	160.0	64	180.9
Number of emergency calls for service	New	550.0	86	233.0
Efficiency:				
Percentage of maintenance procedures completed on time	New	98.0%	100.0%	93.8%
Percentage of monitoring samples in full compliance	New	100.0%	100.0%	100.0%
Percentage of sewer collection system cleaned annually	New	91.0%	36.7%	34.5%
Percentage of sewer collection system inspected annually	New	17.0%	1.9%	4.0%
Effectiveness:				
Percentage of emergency calls responded within 15 minutes during working hours	99.4%	100.0%	100.0%	100.0%
Percentage of emergency calls responded within 30 minutes during non-working hours	97.0%	98.0%	100.0%	100.0%

Performance Measurement System

Storm Drain				
Performance Measures	2009 Actual	2010 Budget	2010 3rd Qtr	2010 Y-T-D
Budget:	\$1.2M	\$1.4M	\$325,436	\$980,707
Workload Outputs:				
Number of miles of storm drain pipelines cleaned	1.3	2.0	1.23	2.66
Number of miles of storm drain video inspection	4.0	3.5	2.82	4.70
Number of catch basins cleaned/inspected/ stenciled	511	1,200	21	189
Number of emergency calls for service	New	82.0	11.0	16.0
Efficiency:				
Percentage of storm drain pipelines cleaned annually	2.1%	3.2%	2.0%	4.3%
Percentage of storm drain system inspected Annually	6.4%	4.8%	4.5%	7.6%
Percentage of catch basins cleaned/inspected annually	27.2%	64.0%	1.1%	10.1%
Effectiveness:				
Number of emergency calls/percentage of time responding within 15 minutes during working hours	100%	100%	100%	100%
Number of emergency calls/percentage of time responding within 30 minutes during non- working hours	100%	100%	100%	100%
Clean Ocean				
Performance Measures	2009 Actual	2010 Budget	2010 3rd Qtr	2010 Y-T-D
Budget:	\$2.5M	\$2.5M	\$401,485	\$1,335,265
Workload Outputs:				
Number of facilities inspected for storm water compliance	295	200	93	249
Number of water quality enforcement actions issued	370	450	71	196
Number of local outreach impressions per year	3,000,000	3,500,000	1,141,100	3,808,336
Efficiency:				
Number of facility inspections per FTE (2 FTE)	147.5	100	93	249
Number of water quality enforcement actions issued per FTE (2 FTE)	185	225	36	98
Number of public outreach "impressions" per capita	44	52	17	55
** "impressions" refers to the estimated number of individuals receiving education				

Performance Measurement System

Solid Waste				
Performance Measures	2009 Actual	2010 Budget	2010 3rd Qtr	2010 Y-T-D
Budget:	\$171,175	\$164,170	\$39,691	\$105,251
Workload Outputs:				
Total tons of residential waste diverted from landfill	17,154	17,500	3,847	12,970
Total tons of commercial waste diverted from landfill	14,438	14,500	2,029	5,812
Total tons of construction & demolition waste diverted from landfill	1,380	2,000	1,023	2,970
Efficiency:				
Solid waste program cost per ton diverted	\$5.09	\$4.27	\$5.75	\$4.87
Effectiveness:				
Total percent of residential waste diversion from landfill	50.0%	52.0%	41.8%	44.5%
Total percent of commercial waste diversion from landfill	50.0%	52.0%	38.5%	36.2%
Total percent of construction and demolition waste diversion from landfill	50.0%	52.0%	80.7%	77.4%
Total percent of overall diversion from landfill	50.0%	52.0%	43.2%	44.6%

Contract Fleet Maintenance				
Performance Measures	2009 Actual	2010 Budget	2010 3rd Qtr	2010 Y-T-D
Budget:	\$1.1M	\$1.1M	\$270,353	\$701,588
Workload Outputs:				
Total number of vehicles maintained	144	144	145	145
Number of work orders completed	New	700	191	600
Number of preventative maintenance services completed	New	240	77	237
Number of repeat work orders needed	2	0	1	2
Effectiveness:				
Percentage of fleet available per month	99.3%	95.0%	99.4%	98.9%
Percentage of reworks relative to total work orders	0.3%	0.0%	0.4%	0.3%
Percentage of preventative maintenance services completed within 1 day	New	90.0%	100.0%	100.0%

Performance Measurement System

Beaches, Parks & Recreation Administration				
Performance Measures	2009 Actual	2010 Budget	2010 3rd Qtr	2010 Y-T-D
Budget:	\$486,338	\$426,750	\$86,739	\$303,029
Workload Outputs:				
Number of development plans reviewed	10	10	0	1
Number of active park CIP projects	23	19	13	14
Number of completed park CIP projects	2	6	0	1
Number of CIP project change orders that required City Council approval	2	0	0	0
Efficiency:				
Hours spent reviewing each set of development plans	New	New	10	33
Effectiveness:				
Percentage of development plans reviewed within 2 weeks	New	95.0%	100.0%	100.0%
Percentage of park CIP projects completed within budget as established at time of contract award	50.0%	100.0%	0.0%	100.0%
Parks & Beach Maintenance				
Performance Measures	2009 Actual	2010 Budget	2010 3rd Qtr	2010 Y-T-D
Budget:	\$4.4M	\$5.3M	\$ 976,093	\$3.0M
Workload Outputs:				
Maintain industry standard ratio of 50 acres of landscape monitored per inspector - 276 acres	69.3	69.3	69.3	69.3
Trim 2,000 trees annually to ensure a 7 year cycle	2,717	2,000	760	2,134
Resolve 90% of all service requests within 10 days	74.0%	85.0%	92.1%	87.3%
Efficiency:				
Ratio of acres of landscapes monitored per contract inspector	138.0%	100.0%	138.0%	138.0%
Effectiveness:				
Number of trees requiring trimming per year in order to maintain an average 7-year cycle	2,717	2,000	501	1,503
Percentage of trees trimmed to maintain an average 7-year trimming cycle	100.0%	100.0%	151.7%	141.9%
Maintain parks at established levels measured on a scale of A-F: <i>A-excellent, B- above average, C- average, D-low level, F- minimum level per the 1999 Parks & Rec. Master Plan.</i>				
Maintenance level of beaches (target level = C)	C+	C+	C	C
Maintenance level of parks (target level = C)	C	C	C	C
Maintenance level of park sports fields (target level = B)	B	B	B	B
Maintenance level of streetscapes (target level = C)	C+	C+	C	C

Performance Measurement System

Recreation				
Performance Measures	2009 Actual	2010 Budget	2010 3rd Qtr	2010 Y-T-D
Budget:	\$3.0M	\$3.0M	\$570,158	\$2.0M
Workload Outputs:				
Number of aquatic enrollments	4,544	5,000	871	2,765
Number of other registrations	16,052	14,000	3,375	9,535
Number of classes/programs offered	276	275	177	508
Number of attendees at special events	13,300	15,000	4,800	69,900
Number of rentals at Community Center	175	200	42	114
Number of rentals at Beach Club	100	125	14	62
Number of partnered community events	48	37	3	25
Efficiency:				
Percent of registrations taken on-line	31.5%	35.0%	36.7%	32.0%
Percentage of total expenditures recovered by revenues	58.0%	61.5%	56.0%	65.4%
Effectiveness:				
Percentage customer satisfaction response of satisfactory or above for recreation and leisure classes/facility rentals*	95.8%	100.0%	93.3%	95.7%
Percent of classes/programs cancelled	17.7%	15.0%	19.9%	15.4%
Number of customer requested refunds for classes/programs	250	200	57	328
* Annual measurement				

Marine Safety				
Performance Measures	2009 Actual	2010 Budget	2010 3rd Qtr	2010 Y-T-D
Budget:	\$1.3M	\$1.2M	\$212,458	\$ 905,543
Workload Outputs:				
Number of beach visitors (estimate)	2,495,160	2,800,000	267,800	1,909,700
Number of swimmer rescues	4,131	4,000	30	3,887
Number of preventative actions via public education/warnings	37,339	40,000	774	37,571
Number of people reached through public education programs	16,950	20,000	1,511	8,796
Number of drownings with lifeguards on duty	0	0	0	1
Efficiency:				
Visitors per lifeguard (8 hour shift)	831	750	2,360	4,286
Rescues per lifeguard FTE (2080 hours)	356	308	61	680
Effectiveness:				
Percentage of swimmer rescues without a drowning	100.0%	100.0%	100.0%	100.0%
Percentage of swimmer rescues compared to preventative actions	12.0%	10.0%	3.0%	5.6%
Percent of City elementary schools reached through public education	55.0%	60.0%	0.0%	0.0%

Performance Measurement System

Golf Operating				
Performance Measures	2009 Actual	2010 Budget	2010 3rd Qtr	2010 Y-T-D
Budget:	\$2.2M	\$2.3M	\$423,996	\$1.5M
Workload Outputs:				
Number of golf rounds played - projected	90,000	95,000	19,202	67,395
Number of golf course acres maintained	133	133	133	133
Total revenue generated by the Golf Course	\$2.7M	\$2.45M	\$542,123	\$1,926,828
Efficiency:				
Course utilization (rounds played/available tee times*)	102.0%	102.0%	97.0%	103.0%
Cost per round	\$25.15	\$25.47	\$67.34	\$38.41
Percentage cost of recovery	101.0%	101.0%	128.0%	127.0%
Effectiveness:				
Number of complaints per 1,000 rounds	New	10	1.4	1.4
Maintenance quality of golf course retained at a level B May through October	New	100.0%	100.0%	100.0%
Maintenance quality of golf course retained at a level C November through April	New	100.0%	100.0%	100.0%

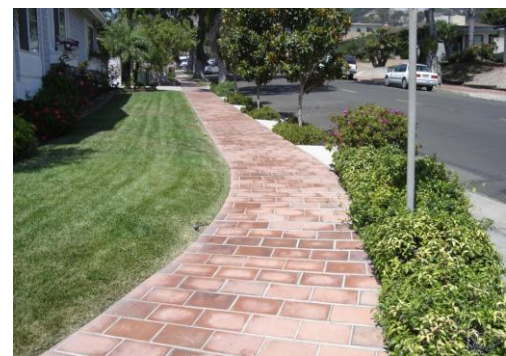
Animal Shelter				
Performance Measures	2009 Actual	2010 Budget	2010 3rd Qtr	2010 Y-T-D
Budget:	\$1.4M	\$1.3M	\$272,466	\$ 927,737
Workload Outputs:				
Number of Dogs Licensed during the year	8,600	11,500	1,938	5,428
Number of calls for service completed during the year	2,400	2,500	642	1,303
Barking Dog complaints received	125	115	65	182
Efficiency:				
Percent of calls for service handled within 24 hours	97.5%	97.0%	100.0%	100.0%
Effectiveness:				
Percentage increase in the number of dog licensed per year	6.0%	33.0%	4.1%	2.8%
Number of dog adoptions	290	300	69	232
Number of cat adoptions	376	380	54	284
Number of animals returned to owners	472	470	100	297
Percentage of barking complaints resolved within 40 days	94.0%	95.0%	100.0%	100.0%

City of San Clemente Capital Improvement Program Quarterly Report

March 31, 2010

FY 2010 CIP 3rd Quarter Summary

- 129 CIP and Maintenance Projects
Totaling \$108.7M
- 84 CIP Projects
Totaling \$99.1M
- 45 Maintenance Projects
Totaling \$9.6M



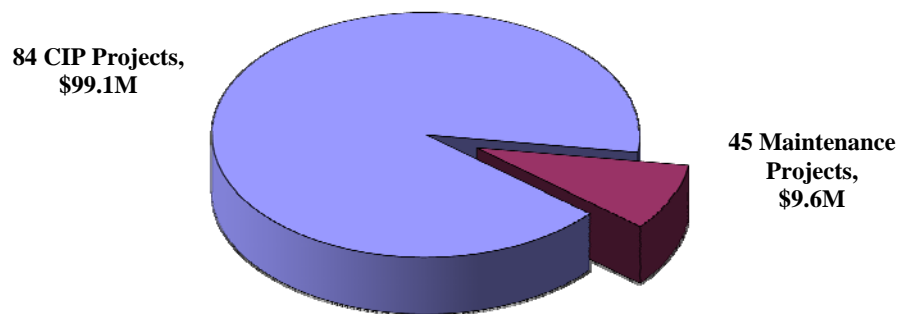
Capital Improvement Program- 3rd Quarter Report

Program Summary

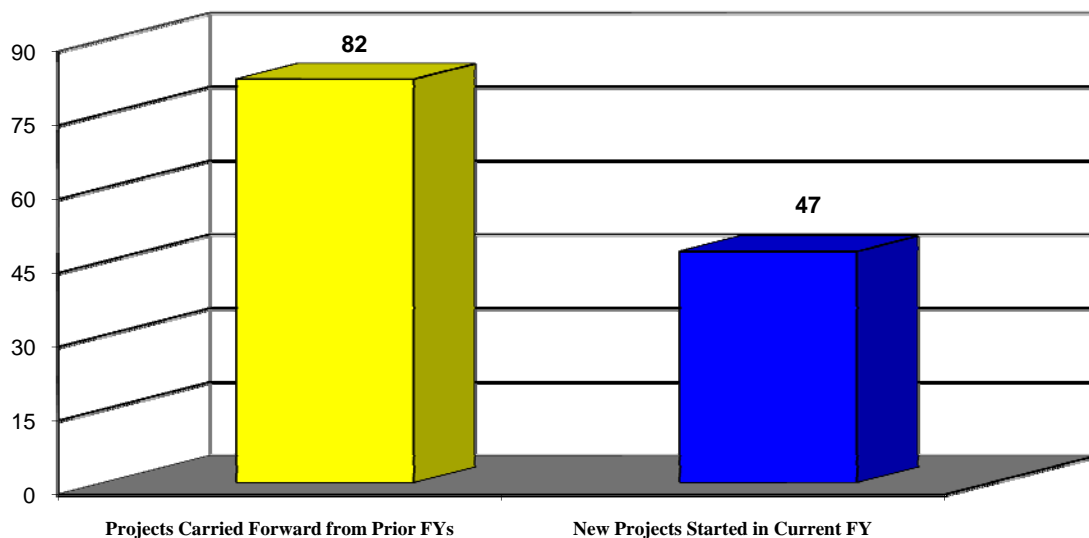
The Capital Improvement Program report provides the Mayor, City Council and community the status of projects in the current FY 2010 and establishes a commitment for the scheduled delivery of projects. The City's Capital Improvement Program remains strong and active. Most areas in the City continue to see improvements to their community facilities in the form of parks, streets, pier, water, sewer, storm drain and other infrastructure improvement projects.

The FY 2010 Capital Improvement Program consists of 129 projects for a total budget of \$108.7 million. A total of 82 projects were started in the prior fiscal years for completion in FY 2010. There are 84 CIP projects and 45 Maintenance and Study projects.

FY 2010 CIP and Maintenance Projects: \$108.7 Million

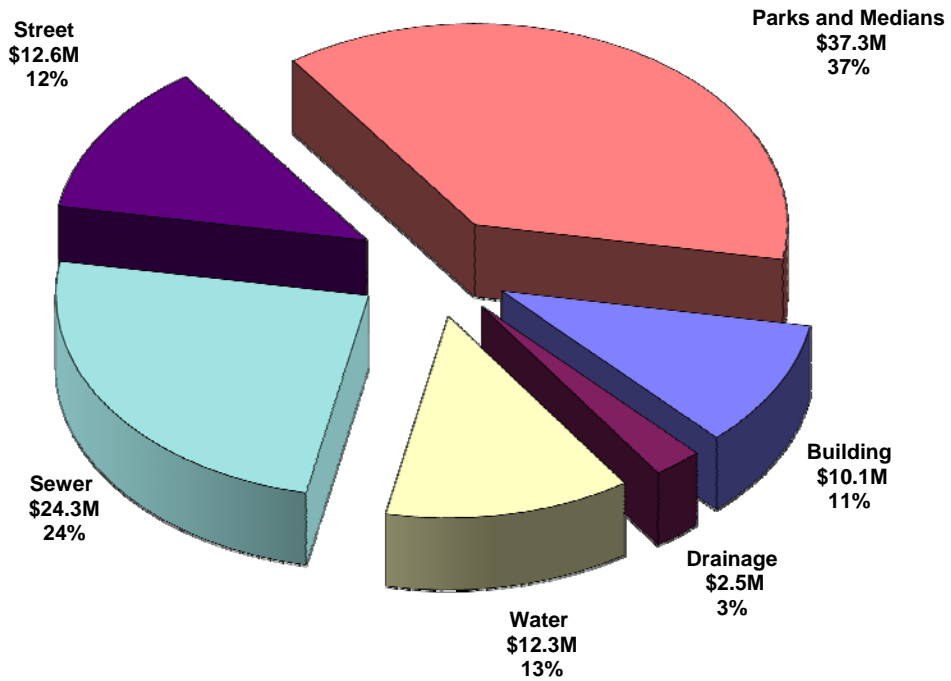


129 Total CIP and Maintenance Projects: Carried Forward vs. Projects Started in Current FY

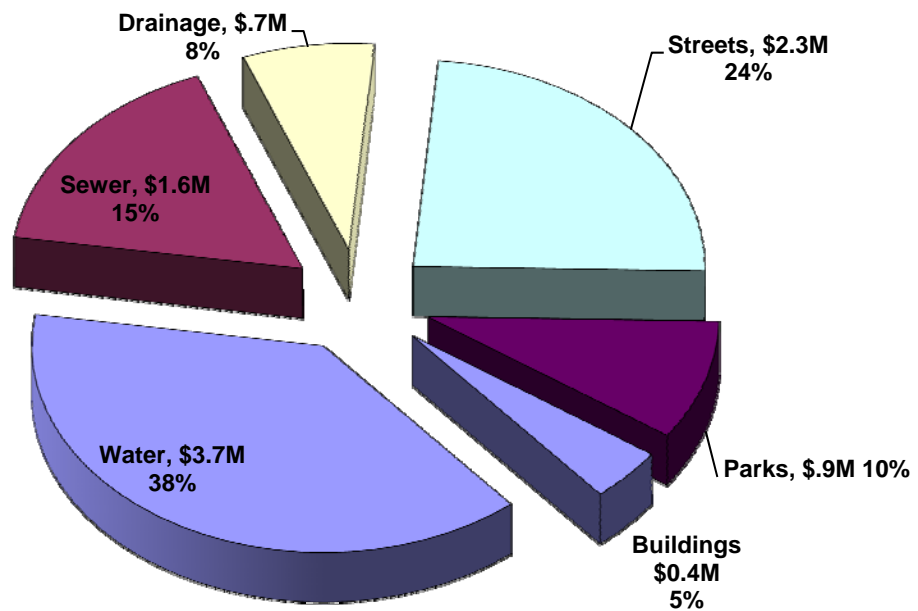


Capital Improvement Program – 3rd Quarter Report

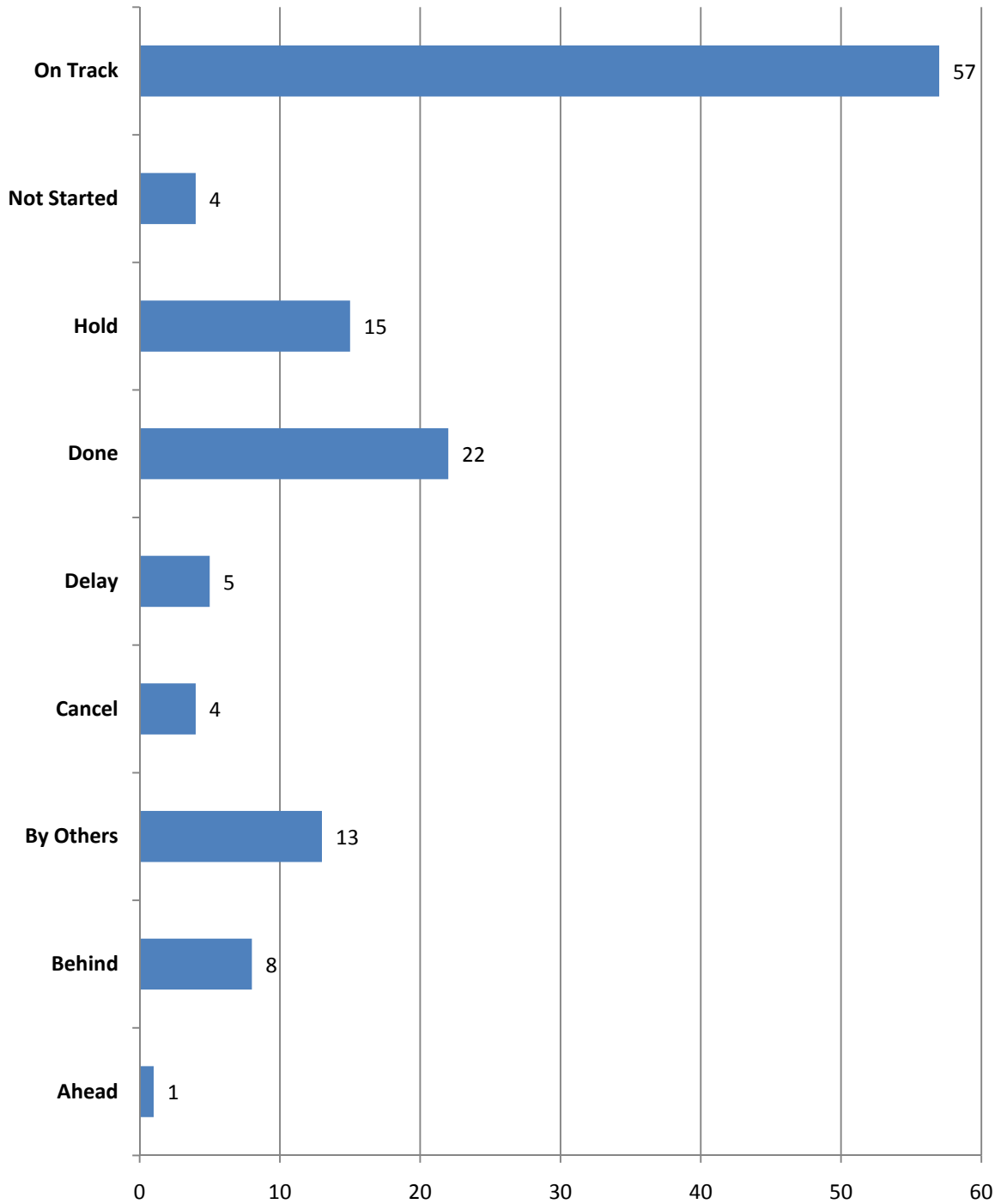
CIP Projects \$99.1 Million



Maintenance Projects \$9.6 Million



Project Status



Capital Improvement Program – 3rd Quarter Report

Schedule Changes

Projects are often re-scoped to take advantage of additional funding or to address the changing needs of the community. In order to realign the project delivery commitment with a revised scope, a baseline budget or schedule adjustment (reset) may be proposed. This section proposes each baseline budget adjustment and establishes a new commitment for delivering the project. The project budgets recommended for reset for this quarter are listed in the following table:

PROJECT*	ORIGINAL GOAL	REVISED GOAL	ORIGINAL COMPLETION DATE	REVISED COMPLETION DATE
<i>Los Molinos Pump Station PN 10202, 19204, 26201</i>	<i>50% Design</i>	<i>Contract Award</i>	<i>June, 2010</i>	<i>June, 2010</i>
<i>Reservoir 8 Cathodic Protection/ PN 19405</i>	<i>10% Construction</i>	<i>Contract Award</i>	<i>June, 2010</i>	<i>June, 2010</i>
<i>Cathodic Protection System Evaluation/ PN 26402</i>	<i>Complete Design</i>	<i>Contract Award</i>	<i>June, 2010</i>	<i>June, 2010</i>
<i>El Elevante Pump Station Rehabilitation/ PN 19408</i>	<i>50% Design</i>	<i>Complete RFP</i>	<i>June, 2010</i>	<i>June, 2010</i>
* See individual projects for a detailed explanation				

Project Description and Status Report

An overview of the projects, including the project manager, adopted budget, funding source, anticipated completion date and status at the end of the third quarter have been provided below. Also provided are definitions of terms found within the project updates.

Definitions

- ***Fiscal Year Goal:*** The project goal for this fiscal year
- ***Goal Completion Date:*** The date the project's Fiscal Year Goal is projected to be reached
- ***Actual Completion Date:*** The date when the Fiscal Year Goal is actually completed
- ***Status:*** Measures how much the project has been completed toward the Fiscal Year Goal
- ***New Project:*** A project that has been appropriated by the City Council after the budget is adopted
- ***By Others:*** The City is not directly in charge of the schedule for these projects

Project Description and Status Report

Buildings - CIP Projects

Beach Palapa & Picnic Cover Renovations

Project Management:	Dennis Reed	Project Number/ W.O.#:	18701/ 18701
Budget:	\$55,080	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	85%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			

Comments: Staff has determined appropriate spacing, and three new palapas have been installed. Based on vandalism, two palapas have had to be replaced in the Fall/Winter. An additional installation is proposed for later this spring.

Bellota Landslide Repair

Project Management:	B. Cameron/ K. Knatz	Project Number/ W.O.#:	16343/ 16343
Budget:	\$384,460	Fiscal Year Goal:	Complete Constr.
Funding Source:	Gen. Liability Self Ins. Fund	% of Goal Completion:	100%
Goal Completion Date:	April, 2010	Status:	Done
Actual Completion Date:	February, 2010		

Comments: Fiscal year goal was completed ahead of schedule. Project includes extension of Via Bellota and associated improvements. Via Bellota cul-de-sac construction has been completed by the City; however, work to complete the landslide repair by Seaview Repair LLC still remains.

Community Center –Art Gallery Entry Improvements

Project Management:	Tim Shaw	Project Number/ W.O.#:	18507/ 18507
Budget:	\$14,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Fac. Maint. Rsrv. Fund	% of Goal Completion:	25%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			

Comments: Reviewing alternative solutions with glass installation contractor.

Downtown Fire Station

Project Management:	Mike Jorgensen	Project Number/ W.O.#:	15502/ 15502
Budget:	\$5,393,610	Fiscal Year Goal:	70% Constr.
Funding Source:	Pub. Fac. Constr. Fee Fund	% of Goal Completion:	25%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			

Comments: Dry and wet utility work has been completed. Foundations have been poured and first steel beams have been erected. Rain has delayed construction progress.

Capital Improvement Program – 3rd Quarter Report

Forster Ranch Ridgeline Trail Connection

Project Management:	Tim Shaw	Project Number/ W.O.#:	19704/ 19704
Budget:	\$6,350	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	100%
Goal Completion Date:	June, 2010	Status:	Done
Actual Completion Date:	December, 2009		

Comments: Fiscal year goal was completed ahead of schedule. Improvements were installed and completed in December, 2009. The trail is open.

Fuel Island Cover

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19802/ 19802
Budget:	\$252,820	Fiscal Year Goal:	Complete Constr.
Funding Source:	Fleet Maintenance Rsrv.	% of Goal Completion:	95%
Goal Completion Date:	April, 2010	Status:	On Track
Actual Completion Date:			

Comments: Construction is substantially complete. A punch list for minor fixes prior to project acceptance is being prepared.

“Landmarks” On Del Mar Murals

Project Management:	Dennis Reed	Project Number/ W.O.#:	17302/ 17302
Budget:	\$9,640	Fiscal Year Goal:	Assist SC Historical Society
Funding Source:	General Fund	% of Goal Completion:	100%
Goal Completion Date:	June, 2010	Status:	Done
Actual Completion Date:	March, 2010		

Comments: This project is being administered by the SC Historical Society. They have completed two seating areas. The intention is to re-do all of the bulb-out seating areas, but without significant donations this project will be placed on hold next fiscal year.

Ole Hanson Beach Club Re-Roof

Project Management:	Tim Shaw	Project Number/ W.O.#:	16520/ 16520
Budget:	\$150,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Fac. Maint. Rsrv. Fund	% of Goal Completion:	20%
Goal Completion Date:	June, 2010	Status:	Hold
Actual Completion Date:			

Comments: On hold to evaluate the possibility of a larger project to improve the facility after building assessments are completed.

Ole Hanson Beach Club Restroom Fixture Replacement

Project Management:	Dennis Reed	Project Number/ W.O.#:	17506/ 17506
Budget:	\$18,710	Fiscal Year Goal:	Complete Constr.
Funding Source:	Fac. Maint. Rsrv. Fund	% of Goal Completion:	15%
Goal Completion Date:	June, 2010	Status:	Behind
Actual Completion Date:			

Comments: The first portion of this project was completed in FY 2009. Additional funding has been provided in the FY 2010 budget.

Capital Improvement Program- 3rd Quarter Report

Safety/Quiet Zone Improvements – Design and Construction

Project Management:	Tom Bonigut	Project Number/ W.O.#:	10812/ 10812
Budget:	\$300,000	Fiscal Year Goal:	TBD
Funding Source:	General Fund	% of Goal Completion:	
Goal Completion Date:		Status:	Hold
Actual Completion Date:			

Comments: Goals and completion date(s) depend on what the desired improvements will be. Public Works/Engineering is awaiting further direction from Community Development pending their coordination with Quiet Zone stakeholders and agencies.

Senior Center Relocation

Project Management:	Mike Jorgensen	Project Number/ W.O.#:	15503/ 15503
Budget:	\$3,515,270	Fiscal Year Goal:	70% Constr.
Funding Source:	Develop. Improvem. Fund	% of Goal Completion:	25%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			

Comments: Dry and wet utility work has been completed. Foundations have been poured and first steel beams have been erected. Rain has delayed construction progress.

Building- Maintenance and Other Projects

Cabrillo Public Parking Lot Access Improvements

Project Management:	Jim Holloway	Project Number/ W.O.#:	20701/ 20701
Budget:	\$12,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	100%
Goal Completion Date:	June, 2010	Status:	Done
Actual Completion Date:	December, 2009		

Comments: Fiscal year goal was completed ahead of schedule.

Hire Consultant to Prepare Quiet Zone Application

Project Management:	Jim Holloway	Project Number/ W.O.#:	37802/ 37802
Budget:	\$50,000	Fiscal Year Goal:	Hire Consultant
Funding Source:	General Fund	% of Goal Completion:	100%
Goal Completion Date:	December, 2009	Status:	Project By Others
Actual Completion Date:	December, 2009		

Comments: OCTA is providing assistance needed for the application.

Installation of Fence at T-Street

Project Management:	Dennis Reed	Project Number/ W.O.#:	20801/ 20801
Budget:	\$12,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	0%
Goal Completion Date:	June, 2010	Status:	Not Started
Actual Completion Date:			

Comments: This project requires that an adjacent property owner also make improvements. Negotiations ongoing. No progress at this time. It is likely this project will be cancelled unless the owner takes initiative.

Capital Improvement Program – 3rd Quarter Report

Parque Del Mar Turf Renovations

Project Management:	Dennis Reed	Project Number/ W.O.#:	29102/ 29102
Budget:	\$39,426		
Funding Source:	RDA Fund	Fiscal Year Goal:	Complete Renovations

Goal Completion Date:	June, 2010	% of Goal Completion:	100%
Actual Completion Date:	September, 2009	Status:	Done

Comments: Sod was installed on northern end of the park. The City Manager has directed staff not to re-sod the remaining area at this time.

T-Street Overpass Rehabilitation

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	20302/ 20302
Budget:	\$300,000		
Funding Source:	General Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	March, 2010	% of Goal Completion:	100%
Actual Completion Date:	March, 2010	Status:	Done

Comments: A consultant has completed the design and is currently preparing the bid package for advertising. A Letter of Exemption for a coastal development permit has been secured from the Coastal Commission. Staff is currently coordinating with the Southern California Regional Rail Authority (SCRRA) to obtain the required authorization for the work within the railroad right-of-way. Construction is anticipated Fall, 2010.

Drainage- CIP Projects

211 & 225 Marquita Storm Drain Rehabilitation

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	10009/ 10009
Budget:	\$50,000		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	April, 2010	% of Goal Completion:	50%
Actual Completion Date:		Status:	On Track

Comments: Recent video assessment of City facilities revealed that the pipeline network in this area is in need of rehabilitation. Staff will include this project in the FY 2011 Pipe Rehabilitation contract.

Acapulco Storm Drain Lines Rehabilitation

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	10010/ 10010
Budget:	\$120,000		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	April, 2010	% of Goal Completion:	10%
Actual Completion Date:		Status:	On Track

Comments: Recent video assessment of City facilities revealed that the pipeline network in this area is in need of rehabilitation. Numerous trenchless rehabilitation reaches were included in the FY 2009 Pipe Rehabilitation contract including a separate project to include a portion of open-trench repair. Due to brush and erosion in the canyon one reach of a portion of the FY 2009 pipe rehabilitation has been delayed. Further, an erosion problem was encountered when clearing brush necessary to access the storm drain outlet. It is recommended to include this repair work in the project due to available budget. Construction drawings and specifications for the work will be done in-house.

Capital Improvement Program- 3rd Quarter Report

Alameda Lane Drainage System Replacement

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	10011/ 10011
Budget:	\$100,000		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	50% Design
Goal Completion Date:	June, 2010	% of Goal Completion:	0%
Actual Completion Date:		Status:	Not Started

Comments: Staff will re-design and rehabilitate the drainage system within Alameda Lane to address nuisance water in this area. A Coastal Commission Development permit will need to be secured prior to construction.

Calle Heraldo Storm Drain Rehabilitation

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	10012/ 10012
Budget:	\$40,000		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	March, 2010	% of Goal Completion:	100%
Actual Completion Date:	March, 2010	Status:	Done

Comments: Recent video assessment of City facilities revealed that the pipeline network in this area is in need of rehabilitation. Staff will include this project in the FY 2011 Pipe Rehabilitation contract.

Columbo Storm Drain Extension

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	18005/ 18005
Budget:	\$381,980		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Hire Consultant
Goal Completion Date:	June, 2010	% of Goal Completion:	60%
Actual Completion Date:		Status:	On Track

Comments: Staff analyzed the project and scoped potential solutions by utilizing existing information and input from geotechnical firms, environmental consultants and contractors. Proposals are being evaluated to select a consultant to design and prepare a bid package for public advertising.

Cristobal Storm Drain Extension to T-Street Canyon RR Culvert

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19012/ 19012
Budget:	\$374,400		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Monitor
Goal Completion Date:	June, 2010	% of Goal Completion:	75%
Actual Completion Date:		Status:	On Track

Comments: A hydrology study and preliminary hydraulic model have been prepared for the existing ditch next to the railroad tracks. Staff will monitor drainage during the winter season.

Los Mares/Vaquero Storm Drain

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	16001/ 16001
Budget:	\$189,250		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Preliminary Design
Goal Completion Date:		% of Goal Completion:	5%
Actual Completion Date:		Status:	On Track

Comments: Project has been taken off hold to address drainage problems attributed to winter rains.

Capital Improvement Program – 3rd Quarter Report

Plaza La Playa Channel

Project Management:	Tom Bonigut	Project Number/ W.O.#:	13807/ 410387
Budget:	\$900,030		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2010	% of Goal Completion:	35%
Actual Completion Date:		Status:	Delayed

Comments: This project has been revised to consist of a flood wall only along a downstream section of channel near the existing railroad culvert. The Coastal Commission issued a tentative CDP pending submittal of several items required by special CDP conditions. RBF Consulting is completing those items for submittal and is finalizing the plans and specifications for bidding. Construction has been deferred to Fall, 2010 due to coastal permit requirements.

Prima Deshecha Canada Channel (M01) Reconstruction

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	10013/ 10013
Budget:	\$200,000		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete RFP
Goal Completion Date:	June, 2010	% of Goal Completion:	0%
Actual Completion Date:		Status:	Not Started

Comments: Prima Deshecha Canada Channel (M01), between Calle Grande Vista and Avenida Vaquero, is in need of rehabilitation. A consultant will be retained to perform the design and prepare construction documents for public bidding. All the regulatory permits, including the Coastal Commission development permit, will need to be secured prior to construction.

South Calle Grande Vista Storm Drain Rehabilitation

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	19011/ 19011
Budget:	\$59,170		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	March, 2010	% of Goal Completion:	90%
Actual Completion Date:		Status:	Behind

Comments: Due to access constraints, the FY 2009 pipe rehabilitation contractor has had difficulties completing this project. After further negotiations, the contractor has agreed on the design and will complete the project using a slightly different technology. Construction completion is anticipated by May, 2010.

Drainage- Maintenance & Other Projects

Acapulco City Property Drainage Improvements

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	29001/ 29001
Budget:	\$147,770		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	January, 2010	% of Goal Completion:	100%
Actual Completion Date:	January, 2010	Status:	Done

Comments: Project to control erosion by improving drainage system and landscaping has been constructed. The 90-day maintenance establishment period is also complete.

Capital Improvement Program- 3rd Quarter Report

Existing Storm Drain Rehabilitation

Project Management:	A.J. Howard/Z. Ponsen	Project Number/ W.O#:	26001/ 26001
Budget:	\$50,000	Fiscal Year Goal:	Complete Design
Funding Source:	Storm Drain Utility Fund	% of Goal Completion:	75%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			

Comments: Year to date expenditures include pipe grouting on Calle Heraldo and reconstruction of two catch basin decks. Remaining funds will be utilized for the FY 2011 Pipe Rehabilitation construction contract.

Los Mares at Vaquero Infrastructure Protection

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	20001/ 20001
Budget:	\$120,000	Fiscal Year Goal:	Hire Consultant
Funding Source:	Storm Drain Util. Fund, Sewer Deprec. and Water Deprec. Funds, Gas Tax Fund	% of Goal Completion:	
Goal Completion Date:	June, 2010	Status:	Hold
Actual Completion Date:			

Comments: Scope for RFP to protect street and utilities is being developed.

Poche Beach M01 Watershed, Phase II Bacterial Study

Project Management:	Tom Bonigut	Project Number/ W.O#:	39401/ 39401
Budget:	\$350,000	Fiscal Year Goal:	Contract Award
Funding Source:	Clean Ocean Fund	% of Goal Completion:	
Goal Completion Date:	June, 2010	Status:	Hold
Actual Completion Date:			

Comments: Staff is preparing an RFP to obtain required consultant assistance for this study. After consulting with researchers at SCCWRP and with SWRCB staff, City staff is pursuing a potential opportunity to partner with the SWRCB on this study. Staff anticipates that contract will be awarded by end of fiscal year.

Parks & Medians- CIP Projects

Bonito Canyon Electrical: Security Light Replacements

Project Management:	Tim Shaw	Project Number/ W.O#:	10141/ 10141
Budget:	\$95,000	Fiscal Year Goal:	Complete Fence Installation
Funding Source:	General Fund	% of Goal Completion:	15%
Goal Completion Date:	June, 2010	Status:	Behind
Actual Completion Date:			

Comments: Standard light pole footing design has been developed; however, other projects have taken priority.

Bonito Park Slope Erosion Control

Project Management:	Dennis Reed	Project Number/ W.O.#:	17401/ 17401
Budget:	\$287,780	Fiscal Year Goal:	Complete Phase II Construction
Funding Source:	Parks Acq./ Local Drainage	% of Goal Completion:	40%
Goal Completion Date:	June, 2010	Status:	Hold
Actual Completion Date:			

Comments: The carry forward budget (\$74,440) from project #25102 (Bonito Canyon Slope Replanting) is combined into this account. New BPR Director will assess needs and prioritize funding.

Capital Improvement Program – 3rd Quarter Report

Courtney's Sand Castle

Project Management:	Tim Shaw	Project Number/ W.O.#:	10143/ 10143
Budget:	\$90,535	Fiscal Year Goal:	Award Contract
Funding Source:	Parks Acq.	% of Goal Completion:	75%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			

Comments: Bids opened on March 11, 2010. At the contract award for La Pata/Vista Hermosa Park, City Council will make the decision whether to move forward with construction.

Linda Lane – Trail Lighting Enhancements

Project Management:	Tim Shaw	Project Number/ W.O.#:	10140/ 10140
Budget:	\$100,000	Fiscal Year Goal:	Complete Installation
Funding Source:	RDA Fund	% of Goal Completion:	10%
Goal Completion Date:	June, 2010	Status:	Behind
Actual Completion Date:			

Comments: Researching bollard light fixtures and power requirements.

Lost Winds Beach Access Rehabilitation

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	19804/ 19804
Budget:	\$370,670	Fiscal Year Goal:	TBD
Funding Source:	RDA Fund	% of Goal Completion:	
Goal Completion Date:		Status:	Cancel
Actual Completion Date:			

Comments: Staff has revised the project scope from full rehabilitation to as-needed maintenance.

North Beach Crossing Improvements

Project Management:	Bill Cameron	Project Number/ W.O.#:	19805/ 19805
Budget:	\$100,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Gas Tax Fund	% of Goal Completion:	25%
Goal Completion Date:	June, 2010	Status:	Project By Others
Actual Completion Date:			

Comments: There are two projects to improve safety at the crossing. In May, 2009, Metrolink's contractor installed new crossing pads at the crossing. OCTA's contractor continues to work on the civil portion of the safety improvements. A contract amendment will delay original completion date goal.

Pier Bowl/Beach Trail Way- Finding Signs

Project Management:	Jim Pechous	Project Number/ W.O.#:	10314/ 10314
Budget:	\$75,000	Fiscal Year Goal:	Complete Design
Funding Source:	RDA Fund	% of Goal Completion:	25%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			

Comments: Project was approved by City Council February 2, 2010. Staff was directed to review the signs with the value engineer with an eye toward reducing cost. The staff is currently preparing the bid documents and will present this to the City Council prior to sending the first phase implementation out to bid. The first phase signage includes the Downtown and Pier Bowl areas.

Capital Improvement Program- 3rd Quarter Report

Pier Bowl Nuisance Water Discharge Drain System

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O#:	10014/ 10014
Budget:	\$100,000	Fiscal Year Goal:	30% Design
Funding Source:	RDA Fund	% of Goal Completion:	0%
Goal Completion Date:	June, 2010	Status:	Hold
Actual Completion Date:			

Comments: Project is postponed to a future date due to other Redevelopment District Assessment funded higher priority projects.

Pier Crossing Improvements

Project Management:	Bill Cameron	Project Number/ W.O#	19806/ 19806
Budget:	\$100,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	RDA Fund	% of Goal Completion:	25%
Goal Completion Date:	June, 2010	Status:	Project By Others
Actual Completion Date:			

Comments: There are two projects to improve safety at the crossing. In May, 2009, Metrolink's contractor installed new crossing pads at the crossing. OCTA's contractor continues to work on the civil portion of the safety improvements. A contract amendment will delay original completion date goal.

Pier Structural Construction

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19703/ 19703
Budget:	\$2,423,970	Fiscal Year Goal:	Complete Constr.
Funding Source:	RDA Fund	% of Goal Completion:	70%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			

Comments: Construction contract awarded August, 2009. Construction is scheduled between Labor Day and Memorial Day holidays. Project is proceeding on schedule.

San Geronio Park Youth Sports Building & Restroom

Project Management:	Tim Shaw	Project Number/ W.O.#:	10401/ 630010
Budget:	\$318,930	Fiscal Year Goal:	Re-evaluate Design
Funding Source:	Parks Acquisition Fund	% of Goal Completion:	50%
Goal Completion Date:	June, 2010	Status:	Hold
Actual Completion Date:			

Comments: Staff is evaluating alternatives for completing the project.

San Geronio Park Walkway Light Replacements

Project Management:	Tim Shaw	Project Number/ W.O#:	10142/ 10142
Budget:	\$75,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	15%
Goal Completion Date:	June, 2010	Status:	Behind
Actual Completion Date:			

Comments: Standard light pole footing design has been developed, but other projects have had higher priority.

Capital Improvement Program – 3rd Quarter Report

Shoreline Feasibility Study

Project Management:	Tom Bonigut	Project Number/ W.O.#:	19907/ 19907
Budget:	\$265,910	Fiscal Year Goal:	Complete Study
Funding Source:	General Fund	% of Goal Completion:	70%
Goal Completion Date:	June, 2010	Status:	Project by Others
Actual Completion Date:			

Comments: The Corps of Engineers is on track per a new schedule agreed upon in November, 2009. The Draft Feasibility Study report and Draft Environmental Impact Statement (EIS) are anticipated for public release and review by June, 2010, which will be followed by public workshops.

Sidewalk Repair and Improvements

Project Management:	Nabil Toma	Project Number/ W.O.#:	19317/ 19317
Budget:	\$388,400	Fiscal Year Goal:	Complete Phase 1
Funding Source:	General Fund	% of Goal Completion:	80%
Goal Completion Date:	May, 2010	Status:	On Track
Actual Completion Date:			

Comments: Phase 1 addresses completing repair work for the gray concrete portion of the project.

Vista Hermosa/ La Pata Sports Park- Phase 1B

Project Management:	Tim Shaw	Project Number/ W.O.#:	18142/ 18142
Budget:	\$32,529,460	Fiscal Year Goal:	10% Constr.
Funding Source:	Parks Acquisition Fund	% of Goal Completion:	90%
Goal Completion Date:	April, 2010	Status:	Delayed
Actual Completion Date:			

Comments: Bids to be opened the first week of March, 2010. Award of contracts is anticipated in May, 2010 with construction starting June, 2010.

Parks and Medians- Maintenance and Other Projects

Bathroom Door Project (Parks)

Project Management:	Tim Shaw	Project Number/ W.O.#:	28505/ 28505
Budget:	\$40,940	Fiscal Year Goal:	Obtain appropriate information about ADA Compliance/ Complete design and prioritization
Funding Source:	General Fund	% of Goal Completion:	30%
Goal Completion Date:	February, 2010	Status:	Behind
Actual Completion Date:			

Comments: Staff is gathering base information to accurately develop scope. Project will require ADA compliance assessment. Parks & Recreation Commission has recommended that a consultant be hired to prepare this assessment with the current funding, and the City Manager has concurred. City Building Department is conducting an evaluation of park restrooms.

Capital Improvement Program- 3rd Quarter Report

Contractual Structural Assessment

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	30802/ 30802
Budget:	\$60,000		
Funding Source:	General Fund	Fiscal Year Goal:	Hire Consultant
Goal Completion Date:	April, 2010	% of Goal Completion:	100%
Actual Completion Date:	February, 2010	Status:	Done

Comments: Fiscal year goal was completed ahead of schedule. TM Engineers has submitted the draft Building Evaluation & Structural Assessment reports. Staff has provided comments and final reports will be delivered in April.

Del Mar & El Camino Real Paver Repairs

Project Management:	Dennis Reed	Project Number/ W.O.#:	27302/ 27302
Budget:	\$12,500		
Funding Source:	General Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2010	% of Goal Completion:	40%
Actual Completion Date:		Status:	On Track

Comments: This is an on-going project that carries over to the next fiscal year. Some repairs have been completed. Remaining areas will be serviced in the Spring.

Pier Bowl Improvements

Project Management:	Tim Shaw	Project Number/ W.O.#:	29701/ 29701
Budget:	\$38,170		
Funding Source:	RDA Fund	Fiscal Year Goal:	Complete Improvements
Goal Completion Date:	June, 2010	% of Goal Completion:	20%
Actual Completion Date:		Status:	On Track

Comments: Processing a proposal for art installation in the underpass.

Pier Bowl Lighting Replacements

Project Management:	Tim Shaw	Project Number/ W.O.#:	29702/ 29702
Budget:	\$393,120		
Funding Source:	RDA Fund	Fiscal Year Goal:	Begin Constr.
Goal Completion Date:	March, 2010	% of Goal Completion:	40%
Actual Completion Date:		Status:	Delayed

Comments: Bids for the project were rejected. Scope of the project is to be re-evaluated and re-packaged to bid in Fall, 2010.

Pier Bowl RR Undercrossing Rehabilitation

Project Management:	Bill Cameron	Project Number/ W.O.#:	20303/ 20303
Budget:	\$60,000		
Funding Source:	RDA Fund	Fiscal Year Goal:	Complete Assessment
Goal Completion Date:	September, 2009	% of Goal Completion:	100%
Actual Completion Date:	September, 2009	Status:	Done

Comments: Per the existing license agreement, staff has determined that SCRRA is responsible for structural improvements to the undercrossing. SCRRA has been notified of the need for evaluation/repairs. BPR Maintenance has performed cosmetic improvements to the undercrossing walls.

Capital Improvement Program – 3rd Quarter Report

Pier Fire Line Support Upgrades

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	28701/ 28701
Budget:	\$75,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	RDA Fund	% of Goal Completion:	70%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			

Comments: This project is being combined with the Pier Structural Construction project. Construction contract was awarded August, 2009. Construction is scheduled between Labor Day and Memorial Day holidays.

Pier Planking Replacements

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	28702/ 28702
Budget:	\$96,800	Fiscal Year Goal:	Complete Constr.
Funding Source:	RDA Fund	% of Goal Completion:	70%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			

Comments: This project is being combined with the Pier Structural Construction project. Construction contract was awarded August, 2009. Construction is scheduled between Labor Day and Memorial Day holidays.

San Luis Rey Park: Tennis Fence and Lighting Replacement

Project Management:	Dennis Reed	Project Number/ W.O.#:	26102/ 26102
Budget:	\$45,000	Fiscal Year Goal:	
Funding Source:	General Fund	% of Goal Completion:	
Goal Completion Date:		Status:	Cancel
Actual Completion Date:			

Comments: This project has been dropped. No action will be taken in 09/10.

Playground Rubberized Surface Replacement

Project Management:	Tim Shaw	Project Number/ W.O.#:	29101/ 29101
Budget:	\$80,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	10%
Goal Completion Date:	June, 2010	Status:	Behind
Actual Completion Date:			

Comments: Playgrounds audits for code compliance are complete. Plans and specs are being prepared for bidding.

Underground Crossing Study

Project Management:	Jim Holloway	Project Number/ W.O.#:	30805/ 30805
Budget:	\$40,000	Fiscal Year Goal:	Complete Study
Funding Source:	General Fund	% of Goal Completion:	100%
Goal Completion Date:	June, 2010	Status:	Done
Actual Completion Date:	January, 2010		

Comments: Fiscal year goal was completed ahead of schedule. Produced a technical study that determined if underground crossings are feasible along the Trail. Cost of about \$20 million and operational difficulties cause the crossings to be infeasible.

Capital Improvement Program- 3rd Quarter Report

Sewer- CIP Projects

Columbo Lift Station Protection

Project Management: Amir K. Ilkhanipour **Project Number/ W.O.#:** 10201/ 10201
Budget: \$175,000
Funding Source: Sewer Deprec. Rsrv. Fund **Fiscal Year Goal:** 50% Construction
Goal Completion Date: June, 2010 **% of Goal Completion:** 60%
Actual Completion Date: **Status:** On Track
Comments: A consultant was retained to design project based on preliminary evaluation and recommendations report. Design is 60% complete.

Los Molinos Pump Station Emergency Backup

Project Management: Amir K. Ilkhanipour **Project Number/ W.O.#:** 10202/ 10202
Budget: \$700,000
Funding Source: Sewer Deprec. Rsrv. Fund **Fiscal Year Goal:** Contract Award
Goal Completion Date: June, 2010 **% of Goal Completion:** 60%
Actual Completion Date: **Status:** On Track
Comments: Upon review of proposals and oral interviews, staff is currently negotiating a revised scope of work with a consultant for the final contract agreement. This project has been re-scoped.

Los Molinos Pump Station Rehabilitation

Project Management: Amir K. Ilkhanipour **Project Number/ W.O.#:** 19204/ 19204
Budget: \$399,940
Funding Source: Sewer Depr. Rsrv. Fund **Fiscal Year Goal:** Contract Award
Goal Completion Date: June, 2010 **% of Goal Completion:** 60%
Actual Completion Date: **Status:** On Track
Comments: Upon review of proposals and oral interviews, staff is currently negotiating a revised scope of work with selected consultant for the final Professional Services Agreement. This project has been re-scoped.

Main Pump Station Rehabilitation

Project Management: Ken Knatz **Project Number/ W.O.#:** 10203/ 10203
Budget: \$750,000
Funding Source: Sewer Deprec. Rsrv. Fund **Fiscal Year Goal:** 10% Design
Goal Completion Date: June, 2010 **% of Goal Completion:** 10%
Actual Completion Date: **Status:** On Track
Comments: Results of preliminary design report are being used as a basis to scope pump station rehabilitation. Staff is considering configuration options detailed in the design report before commencing final design.

Marblehead Coastal Recycled Water Line Reimbursement

Project Management: Dave Rebensdorf **Project Number/ W.O.#:** 17201/ 17201
Budget: \$350,000
Funding Source: Sewer Conn. Fee Rsrv. Fund **Fiscal Year Goal:** TBD
Goal Completion Date: TBD **% of Goal Completion:**
Actual Completion Date: **Status:** Project By Others
Comments: Buried 16- inch recycled water line complete. Bridge section, tie-ins and cathodic protection have not been completed.

Capital Improvement Program – 3rd Quarter Report

Recycled Water Expansion

Project Management: D. Rebensdorf/ A. Ilkhanipour
Budget: \$18,927,240
Funding Source: Sewer Conn. Fee Rsrv. Fund / Prop 50
Project Number/ W.O.#: 18201/ 18201
Fiscal Year Goal: Complete Design
Goal Completion Date: April, 2010
% of Goal Completion: 90%
Actual Completion Date:
Status: On Track
Comments: Consists of design for several pipeline segments, Reservoir 11 conversion and two pressure reducing stations.

Sewer System SCADA System Development

Project Management: D. Rebensdorf/ M. Fakhari
Budget: \$2,360,275
Funding Source: Sewer Depr. & Sewer Conn. Fee Rsrv. Funds
Project Number/ W.O.#: 12605/ 410336
Fiscal Year Goal: 10% Construction
Goal Completion Date: June, 2010
% of Goal Completion: 55%
Actual Completion Date:
Status: On Track
Comments: DLT&V was hired and has completed the integration portion of the project at the City's Water Reclamation Plant. Design completion for the remote sewer sites is expected in April, with construction to follow in June. Construction of radio repeater sites is complete.

Water Reclamation Odor Control Improvements

Project Management: Ken Knatz
Budget: \$196,310
Funding Source: Sewer Connection Fee Rsrv.Fund
Project Number/ W.O.#: 18604/ 410277
Fiscal Year Goal: 25% Construction
Goal Completion Date: June, 2010
% of Goal Completion: 60%
Actual Completion Date:
Status: On Track
Comments: In-house design is 90% complete. Project will either be constructed by WRP staff or publicly bid.

WRP & Maintenance Storage Area Construction

Project Management: D. Rebensdorf/ M. Fakhari
Budget: \$246,630
Funding Source: Sewer Depr. Rsrv., Water Depr. Rsrv. & Clean Ocean Opr. Funds
Project Number/ W.O.#: 16525/ 16525
Fiscal Year Goal: 25% Construction
Goal Completion Date: June, 2010
% of Goal Completion: 65%
Actual Completion Date:
Status: Delayed
Comments: Revised design is expected to go to public bidding in June, 2010. Project bids were rejected to allow for design adjustments.

WRP Solids Handling

Project Management: Ken Knatz
Budget: \$200,000
Funding Source: Sewer Deprec. Rsrv. Fund
Project Number/ W.O.#: 10204/ 10204
Fiscal Year Goal: 25% Design
Goal Completion Date: June, 2010
% of Goal Completion: 20%
Actual Completion Date:
Status: On Track
Comments: Project will evaluate new technology for solids handling at the WRP to replace 20 year old belt filter presses. Proposals have been received and contract negotiations are underway.

Capital Improvement Program- 3rd Quarter Report

Sewer- Maintenance and Other Projects

Los Molinos Wet Well Overflow Modification

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	26201/ 26201
Budget:	\$101,810	Fiscal Year Goal:	Contract Award
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	60%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			
Comments:	Upon review of proposals and oral interviews, staff is currently negotiating a revised scope of work with a consultant for the final contract agreement. This project has been re-scoped.		

Main Pump Station Force Main Inspection

Project Management:	Ken Knatz	Project Number/ W.O.#:	25203/ 25203
Budget:	\$71,090	Fiscal Year Goal:	
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	
Goal Completion Date:		Status:	Hold
Actual Completion Date:			
Comments:	Project will be implemented during the design of Main Pump Station Rehabilitation.		

Main Pump Station Pump Efficiency Study

Project Management:	Ken Knatz	Project Number/ W.O.#:	29203/ 29203
Budget:	\$238,280	Fiscal Year Goal:	Complete Design
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	100%
Goal Completion Date:	December, 2009	Status:	Done
Actual Completion Date:	December, 2009		
Comments:	A preliminary design report with various pump configuration and selection alternatives has been prepared by AKM Consulting Engineers to improve energy efficiency and reduce operations and maintenance costs. The report will be used as a basis to solicit proposals for the final design.		

Ocean Outfall Junction Repairs

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	28205/ 28205
Budget:	\$82,000	Fiscal Year Goal:	TBD
Funding Source:	Sewer Other Agency Rsrv. Fund	% of Goal Completion:	
Goal Completion Date:	TBD	Status:	Project By Others
Actual Completion Date:			
Comments:			

Rehabilitate Existing Sewer Lines

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	24200/ 24200
Budget:	\$471,300	Fiscal Year Goal:	Complete Design
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	50%
Goal Completion Date:	April, 2010	Status:	On Track
Actual Completion Date:			
Comments:	2009 work is complete. This is an on-going yearly project to rehabilitate deteriorated pipelines from City video assessments.		

Capital Improvement Program – 3rd Quarter Report

Water and Wastewater Facilities Regulatory Assessment

Project Management:	Ken Knatz	Project Number/ W.O.#:	39201/ 39201
Budget:	\$133,720		
Funding Source:	Sewer Depr. Rsrv. & Wtr. Depr. Rsrv. Funds	Fiscal Year Goal:	Complete Assessment
Goal Completion Date:	December, 2009	% of Goal Completion:	90%
Actual Completion Date:		Status:	Behind

Comments: Updates to South Coast AQMD permits for permanent and temporary generator internal combustion engines have been completed by 1 Stop Diesel Solutions. Compliance reports are being finalized.

WRP Chlorinator Replacement

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	27202/ 27202
Budget:	\$520,000		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	April, 2010	% of Goal Completion:	90%
Actual Completion Date:		Status:	On Track

Comments: Project is combined with Recycled Water Expansion.

Streets- CIP Projects

129 Avenida San Pablo Retaining Wall

Project Management:	Ken Knatz	Project Number/ W.O.#:	17007/ 17007
Budget:	\$173,510		
Funding Source:	Gas Tax Fund	Fiscal Year Goal:	
Goal Completion Date:		% of Goal Completion:	
Actual Completion Date:		Status:	Cancel

Comments: Staff has recommended project cancellation due to the inability to acquire an easement to construct the project.

Avenida de la Estrella

Project Management:	Ben Parker	Project Number/ W.O.#:	19307/ 19307
Budget:	\$683,650		
Funding Source:	Gas Tax Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	May, 2010	% of Goal Completion:	100%
Actual Completion Date:	November, 2009	Status:	Done

Comments: Fiscal year goal was completed ahead of schedule.

Avenida de la Estrella/ Avenida Presidio Traffic Signals

Project Management:	Akram Hindiye	Project Number/ W.O.#:	19801/ 19801
Budget:	\$275,000		
Funding Source:	Gas Tax Fund/ Measure M Grant	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June, 2010	% of Goal Completion:	20%
Actual Completion Date:		Status:	On Track

Comments: Contract was awarded November, 2009.

Capital Improvement Program- 3rd Quarter Report

Avenida Palizada Sidewalk Improvements

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	19304/ 19304
Budget:	\$538,570		
Funding Source:	Safe Routes To School/ Prop. 1B	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	December, 2009	% of Goal Completion:	100%
Actual Completion Date:	December, 2009	Status:	Done
Comments: Contract awarded September, 2009. Ribbon cutting was on November 30, 2009.			

Avenida Pico & Calle Industrials Traffic Signals Update

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	18801/ 18801
Budget:	\$285,000		
Funding Source:	Gas Tax Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June, 2010	% of Goal Completion:	0%
Actual Completion Date:		Status:	Hold
Comments: The scope of improvements is being revised to reflect the potential improvements of Pico/I-5 Interchange.			

Calle Amanecer – Phase I

Project Management:	Ben Parker	Project Number/ W.O.#:	10303/ 10303
Budget:	\$622,000		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	March, 2010	% of Goal Completion:	100%
Actual Completion Date:	December, 2009	Status:	Done
Comments: Fiscal year goal was completed ahead of schedule.			

Calle De Los Molinos Rehabilitation

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	18118/ 410280
Budget:	\$494,230		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Contract Award
Goal Completion Date:	June, 2010	% of Goal Completion:	
Actual Completion Date:		Status:	Hold
Comments: Award will be dependant upon SDG&E completing utility undergrounding.			

Calle Guadalajara Rehabilitation

Project Management:	Ben Parker	Project Number/ W.O.#:	10304/ 10304
Budget:	\$623,000		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2010	% of Goal Completion:	25%
Actual Completion Date:		Status:	On Track
Comments:			

Calle Nuevo Reconstruction

Project Management:	Ben Parker	Project Number/ W.O.#:	10301/ 10301
Budget:	\$784,000		
Funding Source:	Gas Tax Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2010	% of Goal Completion:	25%
Actual Completion Date:		Status:	On Track
Comments:			

Capital Improvement Program – 3rd Quarter Report

Calle Piedras Rehabilitation

Project Management:	Ben Parker	Project Number/ W.O.#:	10302/ 10302
Budget:	\$48,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Gas Tax Fund	% of Goal Completion:	25%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			
Comments:			

Calle Recodo

Project Management:	Ben Parker	Project Number/ W.O.#:	10305/ 10305
Budget:	\$210,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Street Improvement Fund	% of Goal Completion:	100%
Goal Completion Date:	March, 2010	Status:	Done
Actual Completion Date:	December, 2009		
Comments:	Fiscal year goal was completed ahead of schedule.		

Calle Sombra

Project Management:	Ben Parker	Project Number/ W.O.#:	10306/ 10306
Budget:	\$275,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Street Improvement Fund	% of Goal Completion:	100%
Goal Completion Date:	March, 2010	Status:	Done
Actual Completion Date:	December, 2009		
Comments:	Fiscal year goal was completed ahead of schedule.		

Calle Valle Rehabilitation

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	19102/ 410084
Budget:	\$324,580	Fiscal Year Goal:	Award Contract
Funding Source:	Street Improvement Fund	% of Goal Completion:	
Goal Completion Date:	June, 2010	Status:	Hold
Actual Completion Date:			
Comments:	Award will be dependant upon SDG&E completing undergrounding of overhead utilities.		

Camino Del Rio & La Pata Extensions

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	18316/ 18316
Budget:	\$135,770	Fiscal Year Goal:	Coordination with the County
Funding Source:	Gas Tax Fund	% of Goal Completion:	25%
Goal Completion Date:	June, 2010	Status:	Project By Others
Actual Completion Date:			
Comments:	Coordinate with Orange County for the EIR/EIS preparation.		

Capital Improvement Program- 3rd Quarter Report

Intersection Improvement of El Camino Real & Avenida Pico-Design

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	12903/ 410343
Budget:	\$1,595,890		
Funding Source:	RCFPP Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	May, 2010	% of Goal Completion:	75%
Actual Completion Date:		Status:	On Track

Comments: The City Council approved the preferred design alternative in May, 2009. Design contract awarded in August, 2009. The Coastal Commission approved a CDP. Construction contract award anticipated in June.

Pier Bowl Handicapped Parking

Project Management:	Ben Parker	Project Number/ W.O.#:	10311/ 10311
Budget:	\$50,000		
Funding Source:	RDA Fund	Fiscal Year Goal:	Coastal Commission Approval
Goal Completion Date:	June, 2010	% of Goal Completion:	5%
Actual Completion Date:		Status:	Hold

Comments: Under review by the City Manager.

Prima Desecha Canada/PCH Bridge Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	17313/ 17313
Budget:	\$261,900		
Funding Source:	Gas Tax Fund	Fiscal Year Goal:	Complete Construction
Goal Completion Date:	June, 2010	% of Goal Completion:	25%
Actual Completion Date:		Status:	Delayed

Comments: Design for repair of the bridge girders is complete and regulatory approvals have been obtained. OCTA/Caltrans is programming the project for Federal funding for Spring, 2010. Due to delays in grant funding the project construction is planned for completion in December, 2010.

Sidewalk Improvements/ CDBG FY 2010

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	10316/ 10316
Budget:	\$156,000		
Funding Source:	CDBG Grants Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2010	% of Goal Completion:	50%
Actual Completion Date:		Status:	On Track

Comments:

South Ola Vista – Phase I

Project Management:	Ben Parker	Project Number/ W.O.#:	18318/ 18318
Budget:	\$2,297,550		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2010	% of Goal Completion:	25%
Actual Completion Date:		Status:	On Track

Comments: Project awarded.

Capital Improvement Program – 3rd Quarter Report

South Ola Vista – Phase II

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	19315/ 19315
Budget:	\$1,721,500		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Bid Project
Goal Completion Date:	June, 2010	% of Goal Completion:	100%
Actual Completion Date:	March, 2010	Status:	Done

Comments: Fiscal year goal was completed ahead of schedule. Project going to Council for award April 6, 2010.

Three Traffic Signal Battery Backup System

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	10813/ 10813
Budget:	\$11,000		
Funding Source:	Fac. Main. Rsrv. Fund	Fiscal Year Goal:	Award Contract
Goal Completion Date:	June, 2010	% of Goal Completion:	100%
Actual Completion Date:	January, 2010	Status:	Done

Comments: Fiscal year goal was completed ahead of schedule. Construction completed.

Traffic Signal Cabinets Replacement

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	10811/ 10811
Budget:	\$160,000		
Funding Source:	Fac. Main. Rsrv. Fund	Fiscal Year Goal:	Award Contract
Goal Completion Date:	June, 2010	% of Goal Completion:	25%
Actual Completion Date:		Status:	On Track

Comments: Bid documents have been prepared.

Via Amapola Rehabilitation

Project Management:	Ben Parker	Project Number/ W.O.#:	10308/ 10308
Budget:	\$170,000		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2010	% of Goal Completion:	25%
Actual Completion Date:		Status:	On Track

Comments:

Via Bellota Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	10309/ 10309
Budget:	\$150,000		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2010	% of Goal Completion:	100%
Actual Completion Date:	February, 2010	Status:	Done

Comments: Fiscal year goal was completed ahead of schedule. Project has been completed in conjunction with other Via Bellota landslide improvements.

Vista Montana – Phase I

Project Management:	Ben Parker	Project Number/ W.O.#:	10310/ 10310
Budget:	\$625,000		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2010	% of Goal Completion:	40%
Actual Completion Date:		Status:	On Track

Comments: Phase II will be completed after recycled water construction.

Capital Improvement Program- 3rd Quarter Report

Streets- Maintenance and Other Projects

Avenida Palizada Corridor Improvements- Design

Project Management:	Akram Hindiye	Project Number/ W.O.#:	39301/ 39301
Budget:	\$50,000	Fiscal Year Goal:	Complete Design
Funding Source:	Gas Tax Fund	% of Goal Completion:	50%
Goal Completion Date:	May, 2010	Status:	On Track
Actual Completion Date:			

Comments: Contract was awarded in November, 2009.

Avenida Presidio Corridor Improvements- Design

Project Management:	Akram Hindiye	Project Number/ W.O.#:	39302/ 39302
Budget:	\$50,000	Fiscal Year Goal:	Complete Design
Funding Source:	Gas Tax Fund	% of Goal Completion:	50%
Goal Completion Date:	May, 2010	Status:	On Track
Actual Completion Date:			

Comments: Contract was awarded in November, 2009.

Downtown Parking Update

Project Management:	Jim Holloway	Project Number/ W.O.#:	36801/ 36801
Budget:	\$742,810	Fiscal Year Goal:	Secure agreement converting private parking to public parking sources
Funding Source:	Public Facilities Fee Fund	% of Goal Completion:	50%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			

Comments: This is an ongoing project. The City has executed lease agreements with seven property owners. Continuing to explore opportunities to lease private lots.

Major Street Maintenance/ FY 2010

Project Management:	Ben Parker	Project Number/ W.O.#:	20304/ 20304
Budget:	\$550,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Gen., Water Deprec. and Sewer Deprec. Rsrv. Fund	% of Goal Completion:	100%
Goal Completion Date:	June, 2010	Status:	Done
Actual Completion Date:	November, 2009		

Comments: Fiscal year goal was completed ahead of schedule.

PCH – Avenida Pico Bicycle Path Study

Project Management:	Tom Bonigut	Project Number/ W.O.#:	30803/ 30803
Budget:	\$100,000	Fiscal Year Goal:	Complete Study
Funding Source:	Gas Tax Fund	% of Goal Completion:	25%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			

Comments: The scope for this study was included in the RFP for the Bicycle Master Plan. RFPs evaluated. PCH/Pico Bicycle Path Study scheduled for award in April. Citywide Bicycle/Pedestrian Master Plan anticipated for June award and will be performed in conjunction with General Plan update.

Capital Improvement Program – 3rd Quarter Report

Sewer System Replacement

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	24201/ 24201
Budget:	\$100,000		
Funding Source:	Sewer Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2010	% of Goal Completion:	75%
Actual Completion Date:		Status:	On Track

Comments: Design and construct sewer system replacements as part of the Street Improvement Program.

Sidewalk Improvements / CDBG (ARRA)

Project Management:	Ben Parker	Project Number/ W.O.#:	10313/ 10313
Budget:	\$130,000		
Funding Source:	CDBG Grants Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	May, 2010	% of Goal Completion:	75%
Actual Completion Date:		Status:	Ahead

Comments: Project is under construction.

Slurry Seal

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	27304/ 27304
Budget:	\$250,000		
Funding Source:	General Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	December, 2009	% of Goal Completion:	100%
Actual Completion Date:	September, 2009	Status:	Done

Comments: Fiscal year goal was completed ahead of schedule.

Street Improvement Design

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	24300/ 24300
Budget:	\$200,000		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June, 2010	% of Goal Completion:	75%
Actual Completion Date:		Status:	On Track

Comments:

Tri-City Trolley/ Go Local Step II

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	30801/ 30801
Budget:	\$30,000		
Funding Source:	Air Quality Mgmt. Fund	Fiscal Year Goal:	Complete Phase II
Goal Completion Date:	June, 2010	% of Goal Completion:	40%
Actual Completion Date:		Status:	Project by Others

Comments: OCTA is the lead agency for Phase II. Stakeholders Roundtable meeting was conducted on January 20, 2010. The consultant submitted technical memos to OCTA. The project is currently on hold until the County system-wide study is complete.

Water System Replacement

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	24400/ 24400
Budget:	\$100,000		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2010	% of Goal Completion:	75%
Actual Completion Date:		Status:	On Track

Comments: Design and construct water system replacements as part of the Street Improvement Program.

Capital Improvement Program- 3rd Quarter Report

Water CIP Projects

Avenida Caballeros Pressure Reducing Station Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	10405/ 10405
Budget:	\$175,000		
Funding Source:	Water Depr. Rsrv. Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June, 2010	% of Goal Completion:	90%
Actual Completion Date:		Status:	On Track

Comments: Utilities Division has recommended funding be transferred to improve the lower San Pablo Pressure Reducing Station, which has been determined to be a higher priority rehabilitation. In-house design will address mechanical rehabilitation and upgrade the station to current standards.

Calle Real Pump Station Rehab

Project Management:	Ken Knatz	Project Number/ W.O.#:	16521/ 16521
Budget:	\$148,350		
Funding Source:	Water Depr. Rsrv. Fund	Fiscal Year Goal:	TBD
Goal Completion Date:		% of Goal Completion:	
Actual Completion Date:		Status:	Hold

Comments: Project will commence once easements are obtained between reservoir 10 & 6 Water Line. The RFP for consultant evaluation/hiring is complete and will be sent out once easement acquisition is complete.

Del Cabo Water Line Replacement

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19406/ 19406
Budget:	\$990,030		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	80% Construction
Goal Completion Date:	June, 2010	% of Goal Completion:	75%
Actual Completion Date:		Status:	On Track

Comments: A contract was awarded on December 15, 2009. The construction was started in late January and is proceeding on schedule.

El Elevante Pump Station Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	19408/ 19408
Budget:	\$798,800		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete RFP
Goal Completion Date:	June, 2010	% of Goal Completion:	5%
Actual Completion Date:		Status:	On Track

Comments: Project includes design for relocation and rehabilitation of the electrical and mechanical equipment. Scope of services for project design is being developing and staff is evaluating designing and constructing the project in-house. This project has been re-scoped.

Irvine Ranch Water District Interconnection

Project Management:	A.J. Howard/D. Rebensdorf	Project Number/ W.O.#:	18426/ 18426
Budget:	\$329,325		
Funding Source:	Water Acre. Fee Rsrv. Fund	Fiscal Year Goal:	IRWD Completes Constr.
Goal Completion Date:	June, 2010	% of Goal Completion:	80%
Actual Completion Date:		Status:	Project By Others

Comments:

Capital Improvement Program – 3rd Quarter Report

Linda Lane Runoff Treatment

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	10008/ 10008
Budget:	\$100,000		
Funding Source:	Clean Ocean Fund	Fiscal Year Goal:	50% Design
Goal Completion Date:	June, 2010	% of Goal Completion:	0%
Actual Completion Date:		Status:	Not Started

Comments: A water quality treatment system will be designed by staff to address dry weather urban runoff and first flush storm water runoff pollution at Linda Lane. Regulatory permits, including a Coastal Commission development permit, will need to be secured prior to construction.

Los Mares Turnout Realignment

Project Management:	Ken Knatz	Project Number/ W.O.#:	10406/ 10406
Budget:	\$350,000		
Funding Source:	Water Depr. Rsrv. Fund	Fiscal Year Goal:	
Goal Completion Date:		% of Goal Completion:	
Actual Completion Date:		Status:	Cancel

Comments: Project was recommended as part of 2006 Water Master Plan. Staff has determined that the project is not necessary due to operating parameters at South Coast Water District's Palisades Reservoir.

Reeves Pump Station

Project Management:	Ken Knatz	Project Number/ W.O.#:	17405/ 17405
Budget:	\$1,433,045		
Funding Source:	Water Acre. Fee Rsrv. Fund	Fiscal Year Goal:	TBD
Goal Completion Date:		% of Goal Completion:	
Actual Completion Date:		Status:	Hold

Comments: The City Attorney has advised that without private and/or bonding company resolution, construction cannot move forward until easements are secured, property is dedicated and accepted by the City from Marblehead Coastal, or buy-offs from numerous Marblehead lien holders are secured.

Reservoir 8 Cathodic Protection

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	19405/ 19405
Budget:	\$175,000		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Contract Award
Goal Completion Date:	June, 2010	% of Goal Completion:	10%
Actual Completion Date:		Status:	On Track

Comments: Four proposals were received and are being reviewed by staff in response to the City's Request for Proposal. This project has been re-scoped.

Reservoir 9 & 10 Rehabilitation Study and Lining

Project Management:	Ken Knatz	Project Number/ W.O.#:	19404/ 19404
Budget:	\$96,920		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Monitor/Study
Goal Completion Date:	June, 2010	% of Goal Completion:	75%
Actual Completion Date:		Status:	On Track

Comments: The concrete tank's interior and exterior was inspected by a Natgun representative. Natgun recommendations included future replacement of corroded interior piping and interior lining. Reservoir 10 is the sole storage/supply for the area. Performing the recommended work will require extensive operation planning to provide sufficient temporary storage and bypass pumping to ensure fire protection can be provided while the tank is out of service during construction. Reservoir 9 has been scoped as a separate project, under Project No.26403.

Capital Improvement Program- 3rd Quarter Report

Reservoir 10 and 6 Water Line (Land Acquisition)

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	14400/ 14400
Budget:	\$33,100		
Funding Source:	Water Acre. Fee Rsrv. Fund	Fiscal Year Goal:	Finalize Resolution of Necessity
Goal Completion Date:	June, 2010	% of Goal Completion:	35%
Actual Completion Date:		Status:	On Track

Comments: New offer letters were sent to the property owners based on a recent appraisal. One of the two property owners has declined all offers. It has been concluded that the best way to obtain the easement from that property owner is to condemn the needed portion of the property. Staff is working with City Attorney in determining how to best complete process.

Upper Chiquita Reservoir Emergency Storage

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	16524/ 16524
Budget:	\$5,748,050		
Funding Source:	Water Acre. Fee Rsrv. Fund	Fiscal Year Goal:	70% Construction
Goal Completion Date:	June, 2010	% of Goal Completion:	45%
Actual Completion Date:		Status:	Project By Others

Comments: The City is reviewing the draft participation agreement with involved agencies. Excavation to bedrock for the dam has been completed. Installation of pipelines and pump station is ongoing. The project's anticipated completion date is Spring, 2011.

Water System SCADA Implementation

Project Management:	D. Rebensdorf/ M. Fakhar	Project Number/ W.O.#:	13501/ 410391
Budget:	\$1,928,580		
Funding Source:	Water Deprec./Water Acr. Fee Rsrv. Funds	Fiscal Year Goal:	30% Construction
Goal Completion Date:	June, 2010	% of Goal Completion:	40%
Actual Completion Date:		Status:	On Track

Comments: Upgrade of central SCADA at WRP is complete. Design for the remote water sites is complete. Project was bid in January, but bids were rejected. Project is out to bid for the second time. Construction of radio repeater sites is complete.

Water- Maintenance and Other Projects

Calle Amable/ Calle Juarez Pressure Reducing Station Removal

Project Management:	Ken Knatz	Project Number/ W.O.#:	30401/ 30401
Budget:	\$50,000		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Study
Goal Completion Date:	March, 2010	% of Goal Completion:	100%
Actual Completion Date:	March, 2010	Status:	Done

Comments: In-house study to analyze removal possibility of two pressure reducing stations. Results have confirmed that stations can be removed with minor plumbing upgrades to private property. Capital and maintenance costs can be realized if private property owners in affected areas agree to proposed plumbing improvements.

Capital Improvement Program – 3rd Quarter Report

Cathodic Protection System Evaluation

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	26402/ 26402
Budget:	\$116,590		
Funding Source:	Water Deprec. Rsrv. & Sewer Deprec. Resr. Funds	Fiscal Year Goal:	Contract Award
Goal Completion Date:	June, 2010	% of Goal Completion:	10%
Actual Completion Date:		Status:	On Track

Comments: Four proposals were received and are being reviewed by staff in response to the City's Request for Proposal. This project has been re-scoped.

Dana Point Ocean Water Desalination Project

Project Management:	Bill Cameron/ D. Rebensdorf	Project Number/ W.O.#:	38401/ 38401
Budget:	\$352,000		
Funding Source:	Water Acreage Fee Rsrv. Fund	Fiscal Year Goal:	Complete Test Well
Goal Completion Date:	June, 2010	% of Goal Completion:	50%
Actual Completion Date:		Status:	Project By Others

Comments: A Coastal Permit was obtained for Phase 3 pilot plant testing. Proposals were received for the 18 month operation and testing of the pilot plant. Based on these written proposals and interviews, the project participants committee recommended SPI for approval by MWDOC.

JRWSS Agency Projects

Project Management:	A.J. Howard/D. Rebensdorf	Project Number/ W.O.#:	27402/ 27402
Budget:	\$1,467,790		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Projects Identified in SCWD CIP Budget
Goal Completion Date:	June, 2010	% of Goal Completion:	75%
Actual Completion Date:		Status:	Project By Others

Comments: This is an assortment of CIP projects on the JRWSS importation line that are managed by South Coast Water District on behalf of the JRWSS Agencies.

JRWSS- Via Canon Easement Relocation

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	29403/ 29403
Budget:	\$981,030		
Funding Source:	Water Other Agency Rsrv. Fund	Fiscal Year Goal:	75% Construction
Goal Completion Date:		% of Goal Completion:	
Actual Completion Date:		Status:	Project By Others

Comments: Design is complete. Project is out to bid.

Reservoir 9 & 12 Pipe Replacements

Project Management:	Ken Knatz	Project Number/ W.O.#:	26403 / 26403
Budget:	\$399,760		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Construction
Goal Completion Date:	June, 2010	% of Goal Completion:	95%
Actual Completion Date:		Status:	On Track

Comments: Project construction is proceeding on schedule. Reservoir 12 work has been removed from project scope.

Capital Improvement Program- 3rd Quarter Report

Water System Rehabilitation

Project Management:	A.J. Howard	Project Number/ W.O.#:	24401 / 24401
Budget:	\$300,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Water Deprec. Rsrv. Fund	% of Goal Completion:	75%
Goal Completion Date:	June, 2010	Status:	On Track
Actual Completion Date:			
Comments:	This is a collection of work projects on the City water transmission and distribution system.		



City of San Clemente

4th
Quarter Report
Ending June 30, 2010

FY 2010

George Scarborough, City Manager

Pall Gudgeirsson, Assistant City Manager/
City Treasurer



City of San Clemente City Manager

George Scarborough, City Manager
Phone: 361-8322 Fax: 361-8283
scarboroughg@san-clemente.org

November 2, 2010

Honorable Mayor and Councilmembers:

Submitted for your review is the City of San Clemente's 4th quarter report for the period ending June 30, 2010. The intent of this report is to provide the Council, staff and citizens with an overview of the financial condition of the City for the 2010 fiscal year.

The report also contains an update of the City's performance measurement system and capital improvement program.

Please feel free to call me if you have any questions regarding this report.

Sincerely,


George Scarborough
City Manager



April – June 2010

CURRENT FINANCIAL CONDITION

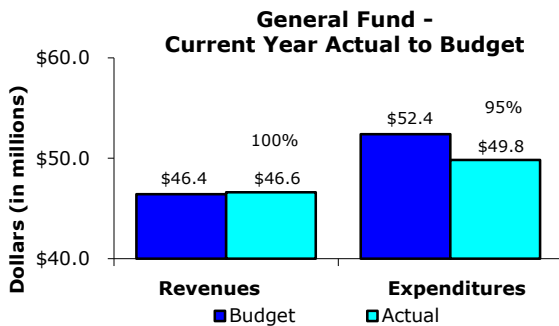
The national recession and the State of California's impact on local governments were a major concern during FY 2010. The national recession impacted sales tax receipts and may affect revenues into the future. The City adapted to these impacts and will monitor its revenues and expenditures carefully in FY 2011.

GENERAL FUND

General Fund revenues of \$46.6 million exceeded the adjusted \$46.4 million budget by \$180,000 in total. This revenue total is lower than the previous fiscal year total of \$49.1 million which is largely attributable to the State Proposition 1A loan of \$2.2 million. In FY 2010, a reduction in sales tax receipts, and lower fines were largely offset by increases in other revenue sources, such as transient occupancy taxes, and permits and fees (including business license).

General Fund expenditures of \$49.8 million were \$2.6 million lower than the adjusted budget of \$52.4 million due to cost savings. The \$49.8 million total was also lower than last year costs of \$51.2 million. Expenditure savings from the prior year were realized in salaries, supplies, interdepartmental charges and transfers.


The result of the cost savings and the revenue surplus allowed unreserved fund balances to end the year at \$4.6 million (above the \$3.8 million projected balance).





GENERAL FUND REVENUES


Revenues by Category	Budget	YTD Actual	%
Property Taxes	22,416,800	22,759,197	102%
Sales Tax	6,500,000	5,924,020	91%
Transient Occ. Tax	1,260,000	1,371,937	109%
Other Taxes	2,245,000	2,186,180	97%
Permits & Fees	1,673,590	2,083,840	125%
Intergovernmental	668,280	665,422	100%
Service Charges	3,870,575	3,921,810	101%
Fines	1,016,500	820,170	81%
Interest, Rents, Other	2,732,565	2,961,182	108%
Interfund Transfers	4,040,242	3,908,880	97%
Balance, YTD	46,423,552	46,602,638	100%


Revenues by Category	2009 Actual	2010 Actual	% chg
Property Taxes	25,295,744	22,759,197	-10%
Sales Tax	6,627,774	5,924,020	-10%
Transient Occ. Tax	1,309,592	1,371,937	5%
Other Taxes	2,260,967	2,186,180	-3%
Permits & Fees	1,714,112	2,083,840	22%
Intergovernmental	544,553	665,422	22%
Service Charges	3,883,257	3,921,810	1%
Fines	1,033,082	820,170	-21%
Interest & Rents	2,625,769	2,961,182	13%
Interfund Transfers	3,818,743	3,908,880	2%
Balance, YTD	49,113,593	46,602,638	-5%


➤ **Property Taxes:**  Property taxes total \$22.8 million or 102% of budget, as compared to \$25.3 million last year. This \$2.5 million reduction from the previous year is the result of the State's takeover of \$2.2 million of City property taxes to balance the State budget and a \$0.3 million decrease in property tax receipts as a result of property valuation declines from short sale and foreclosure activity. Property tax revenues were adjusted at mid-year to reflect these anticipated reductions. Actual property tax receipts exceeded the mid-year adjustment by \$0.4 million.

➤ **Sales Tax:**  Sales taxes were \$576,000 below budget. General sales tax receipts were \$376,000 lower in the second half of the year as the recession continued to restrict consumer spending. In addition, \$200,000 less was received in Triple-Flip payments, which represent sales tax payments in lieu of property tax receipts.

➤ **Transient Occupancy Taxes (TOT):**  Transient occupancy taxes amount to \$1.4 million or 109% of a \$1.3 million budget. Approximately \$68,000 in TOT revenue was generated from the vacation rental program.


➤ **Permits & Fees:**  Permits and fees total \$2.1 million or 125% of budget. Business license revenues amounted to \$967,000 or 132% of budget, but included \$70,000 of prior year license revenues successfully collected in the current year. Construction permits and non-business license permits, primarily alarm permits, also exceeded budget expectations.


➤ **Intergovernmental:**  Intergovernmental revenue totals \$665,000 and consists of State and Federal grant reimbursements and motor vehicle fees. Motor vehicle fees were subject to increased administrative fees charged by the state. As a result, motor vehicle fees were 5% below budget.


➤ **Service Charges:**  Services charges amount to \$3.9 million or 101% of budget. The excess over



budget can be attributed to ambulance service charges and building/planning service charges.

➤ **Fines:**  Fine revenue totals \$820,000 or 81% of a \$1.0 million budget. Parking citations, which account for the majority of revenue in this category, is down \$165,000 due to a reduction in the amount of tickets issued in the prior year and an increase in delinquencies (unpaid tickets). Due to a vacant Community Services Officer position, ticket issuance is down by 4,600 tickets from the prior year. The increase in the delinquency rate is attributed to the effects of the recession. Fine revenues for next fiscal year will likely be adjusted downward in the mid-year adjustments.

➤ **Interest & Rents:**  Interest and Rents amount to \$3.0 million or 108% of a \$2.7 million budget.

➤ **Interfund Transfers:**  Interfund transfers total \$3.9 million or 97% of budget because gas tax funds from the State have been deferred due to the State's budgetary and cash flow problems.

GENERAL FUND EXPENDITURES 

Expenditure by Type	Budget	YTD Actual	%
Salaries	10,985,305	10,574,884	96%
Benefits	4,863,370	4,622,176	95%
Supplies	1,027,555	860,436	84%
Contractual Services	24,483,317	23,711,489	97%
Other Charges	1,375,400	1,069,223	78%
Capital Outlay	4,382,580	3,682,954	84%
Interdepartmental	3,187,820	3,276,905	103%
Transfers & Debt	2,138,565	2,029,789	95%
Total	52,443,912	49,827,856	95%

Expenditure by Dept	Budget	YTD Actual	%
General Government	4,731,940	4,297,875	91%
City General	4,964,025	4,974,507	100%
Police	12,189,780	12,226,362	100%
Fire	6,764,690	6,769,520	100%
Comm. Development	4,592,887	4,214,597	92%
Public Works	8,304,660	7,859,023	95%
Beaches, Parks & Rec	10,895,930	9,485,972	87%
Total	52,443,912	49,827,856	95%

Fiscal year actual expenditures were \$49.8 million, as compared to the adjusted budget amount of \$52.4 million. Savings of \$2.6 million were achieved in the following areas:

- Salaries and benefits (\$652,000),
- Supplies (\$167,000),
- Contractual services (\$772,000),
- Other charges (\$306,000)
- and capital outlay (\$700,000)

The greatest savings were in salaries and benefits, contractual services and capital outlay. Salary and benefit savings were due to frozen positions. Contractual services savings were the result of maintenance contract savings and savings on other contractual and professional services. Capital outlay savings were the result of a review of capital activities and cost reductions.

ENTERPRISE FUNDS

The following tables summarize the operating revenues, operating expenses, and changes in operating fund working capital for enterprise funds including Water, Sewer, Golf, Storm Drain and Clean Ocean funds.

Revenues

Revenue	Budget	YTD Actual	%
Water Fund	14,592,250	13,371,028	92%
Sewer Fund	7,563,860	7,363,706	97%
Golf Fund	2,408,870	2,304,133	96%
Storm Drain Fund	1,290,160	1,304,800	101%
Clean Ocean Fund	2,236,946	2,260,181	101%

Water revenues are below budget by \$1.2 million, with metered water sales accounting for the shortfall. A wet winter season and continued conservation efforts reduced demand for water throughout the year, resulting in lower revenues to the Water fund.

Sewer revenue is \$200,000 below budget and in line with the impact from a wet winter season. Total revenue increased \$237,000 when compared to the previous year.

Golf Course revenue is down \$104,000 from the previous year due to the number of rain days this year. Concession revenue was also impacted by reduced play at the course.

Expenses

Expenses	Budget	YTD Actual	%
Water Fund	16,284,370	15,186,210	93%
Sewer Fund	7,688,540	7,943,506	103%
Golf Fund	2,402,480	2,379,760	99%
Storm Drain Fund	1,417,030	1,378,286	97%
Clean Ocean Fund	3,105,800	2,718,622	88%

Water expenses are below budget by \$1.1 million. Purchased water costs were lower because of the reduced demand during a wet year. Although less water was purchased this year, water costs were up \$381,000. Maintenance and meter expenses also increased.

Sewer expenses are flat as compared to the previous fiscal year, but greater than the anticipated budget. Chemical supply expenses exceeded budget and depreciation expenses increased as new assets were placed into service.

Storm Drain, Golf and Clean Ocean expenses are in line with budget and flat with prior year expenses at the end of the second quarter.



Working Capital

Working Capital	Budget	YTD Actual	%
Water Fund	915,504	792,443	87%
Sewer Fund	737,268	282,148	38%
Golf Fund	104,903	22,886	22%
Storm Drain Fund	1,140,552	1,193,936	105%
Clean Ocean Fund	1,682,334	2,092,747	124%

The Water, Sewer and Golf fund working capital balances were below the budgeted amount at the end of the fiscal year. Low Sewer and Golf fund working capital balances will require monitoring.

The Storm Drain and Clean Ocean Fund working capital balances are healthy and exceed or equal budget at the end of the fiscal year.

WHAT'S NEXT

- **FY 2011 Mid year Report:** Public forum to review the FY 2010 Mid year results in February 2011.
- Detailed budgetary information for the General fund and all other funds can be found at the following link: [Click here for financial detail](#)



Performance Measurement System

City Manager				
Performance Measures	2009 Actual	2010 Budget	2010 4th Qtr	2010 Y-T-D
Budget:	\$521,819	\$558,040	\$155,430	\$540,184
Efficiency:				
Percent of customer service requests or complaints resolved or informed of proposed action within 10 days	98.0%	95.0%	95.0%	95.0%
Effectiveness:				
Percentage of projects and work-plans on schedule and within budget*	67.5%	95.0%	95.0%	95.0%
* Annual measurement				

City Clerk				
Performance Measures	2009 Actual	2010 Budget	2010 4th Qtr	2010 Y-T-D
Budget:	\$661,098	\$658,920	\$173,812	\$616,583
Workload Outputs:				
Number fo Regular City Council minutes prepared within 21 days of meeting	New	24	4	21
Number of City Council Agendas/Packets posted 7 days prior to meeting	39	24	6	23
Number of formal public records requests	161	200	43	172
Effectiveness:				
Percent of Regular Council Minutes produced within 21 days	New	100.0%	66.7%	79.2%
Percentage of Agendas/Packets provided at least 7 days prior to the meeting	100.0%	100.0%	100.0%	100.0%
Percentage of public records requests responded to within 10 days	100.0%	100.0%	100.0%	100.0%

Performance Measurement System

Economic Development/Housing Administration				
Performance Measures	2009 Actual	2010 Budget	2010 4th Qtr	2010 Y-T-D
Budget:	\$322,623	\$401,310	\$97,468	\$174,254
Workload Outputs:				
Number of Home Rehab loans provided to property owners	6	6	2	8
Number of businesses receiving commercial facade grants	6	6	0	17
Number of non-profits receiving Social Program grants	17	16	0	14
Effectiveness:				
Percentage of Home Rehab & commercial grants expended	85.0%	85.0%	100.0%	60.5%
Percentage General fund social program grants expended	100.0%	100.0%	100.0%	67.3%
Percentage of RDA Affordable Housing budgeted funds expended	100.0%	100.0%	28.3%	21.3%

Performance Measurement System

Finance & Administrative Services/City Treasurer				
Performance Measures	2009 Actual	2010 Budget	2010 4th Qtr	2010 Y-T-D
Budget:	\$436,912	\$456,960	\$123,989	\$438,319
Efficiency:				
Percentage of quarterly reports completed within the end of the month after the financial close of the quarter.	100.0%	100.0%	100.0%	100.0%
Rate of return on investments compared to The City benchmark (City rate/Benchmark rate)	5.08%/ 2.15%	4.00%/ 3.50%	2.34%/ 3.50%	-0.01%/ 3.50%
Effectiveness:				
Percent of actual General Fund revenues to projections*	97.3%	98.0%	98.8%	98.8%
Percentage of City operating funds in balance*	100.0%	100.0%	100.0%	100.0%
Percentage of adopted fiscal policies in compliance*	100.0%	97.8%	95.2%	95.2%
* Annual measurement.				

Finance				
Performance Measures	2009 Actual	2010 Budget	2010 4th Qtr	2010 Y-T-D
Budget:	\$1.8M	\$1.9M	\$502,650	\$1,791,109
Workload Outputs:				
Number of accounting transactions processed	New	28,900	7,193	27,628
Number of TOT audits performed per Year	New	11	0	0
Number of utility bills generated per year	219,515	195,000	57,658	215,546
Number of business licenses issued	5,230	4,500	1,402	5,167
Efficiency:				
Average cost to process accounting transactions	New	\$31.70	\$37.08	\$34.28
Average cost to generate a utility bill	\$2.27	\$2.56	\$2.49	\$2.43
Average cost to generate a business license	\$34.56	\$40.90	\$31.70	\$27.38
Effectiveness:				
Percentage of total annual TOT revenue audited	New	33.0%	0.0%	0.0%
Percentage accuracy of financial transactions within established accuracy rates	100.0%	98.0%	100.0%	100.0%
Percentage of required financial reports submitted to applicable agencies or customers within established target dates	98.3%	98.0%	100.0%	98.3%
Percentage of receivables written off	0.12%	0.10%	0.40%	0.33%
Percentage of receivables over 60 days old	29.6%	15.0%	29.6%	35.3%

Performance Measurement System

Human Resources				
Performance Measures	2009 Actual	2010 Budget	2010 4th Qtr	2010 Y-T-D
Budget:	\$624,532	\$697,590	\$163,937	\$631,629
Workload Outputs:				
Number of recruitments (Benefited employees)	23	25	4	16
Number of liability claims	97	50	9	46
Number of workers' compensation claims	28	19	3	21
Number of benefited part-time and full-time employees processed through initial benefit enrollment	12	15	1	5
Number of employees completing a HR customer satisfaction survey	New	100	0	0
Efficiency:				
Average cost per recruitment	\$2,907	\$25,546	\$40,984	\$39,477
Average cost per liability claim	\$1,861	\$4,263	\$875	\$2,384
Average cost of a workers' compensation claim	\$15,229	\$2,500	\$1,405	\$7,006
Average cost per employee to process through benefit enrollment	\$101	TBD	\$0	\$0
Effectiveness:				
Percentage of recruitments completed according to performance contract with department/division	New	85.0%	100.0%	100.0%
Percent of total number of liability claims filed that settled	14.0%	30.0%	22.0%	29.5%
Percent decrease in the number of work comp claims filed	47.0%	-5.0%	-70.0%	-25.0%
Percent of employees processed through benefit enrollment within 5 days of forms received by HR	67.0%	100.0%	100.0%	37.5%
Percent of employees giving and overall satisfaction rating of "Excellent"	New	75.0%	0.0%	0.0%

Performance Measurement System

Information Technology				
Performance Measures	2009 Actual	2010 Budget	2010 4th Qtr	2010 Y-T-D
Budget:	\$1.3M	\$1.4	\$340,768	\$1,235,617
Workload Outputs:				
Number of workstation computers administered	240	235	241	241
Number of server computers administered	23	28	22	22
Efficiency:				
Percentage of time that servers are operational (server uptime)	99.0%	99.9%	99.7%	99.5%
Percentage of time that workstations are operational (workstation uptime)	99.9%	99.9%	98.8%	99.0%
Percentage of total time that network communications equipment is operational (network communications uptime)	99.3%	99.9%	100.0%	99.9%
Percent of requests for computer services resolved within 3 working days	100.0%	100.0%	100.0%	100.0%

Contract Police Services				
Performance Measures	2009 Actual	2010 Budget	2010 4th Qtr	2010 Y-T-D
Budget:	\$11.6M	\$12.2M	\$3.1M	\$ 12,226,362
Workload Outputs:				
Number of total calls for service	25,351	28,000	6,368	26,233
Number of emergency calls received (Priority 1)	294	300	56	269
Number of traffic collision reports	450	350	99	404
Number of Part 1 crimes committed per 1,000 population	1.10	1.25	0.93	0.98
Efficiency:				
Average response time from receipt to on-scene emergency calls	5:62	5:00	5:93	5:65
Percentage of preventative patrol time - day shift (6:00 a.m. to 6:00 p.m.)	44.8%	40.0%	39.7%	43.7%
Percentage of preventative patrol time - day shift (10:00 a.m. to 8:00 p.m.)	40.7%	40.0%	25.3%	34.6%
Percentage of preventative patrol time - night shift (6:00 p.m. to 6:00 a.m.)	40.3%	40.0%	26.3%	38.4%
Percentage of preventative patrol time - night shift (5:00 p.m. to 3:00 a.m.)	44.3%	40.0%	40.7%	42.9%
Effectiveness:				
Percentage of emergency calls responded to in 5 minutes or less	94.3%	95.0%	92.7%	93.6%
Percentage change in Part I crimes from prior year current year	-4.3%	1.0%	-11.3%	-10.6%

Performance Measurement System

Contract Fire Services				
Performance Measures	2009 Actual	2010 Budget	2010 4th Qtr	2010 Y-T-D
Budget:	\$6.5M	\$6.8M	\$1.8M	\$ 6,769,520
Workload Outputs:				
Number of emergency calls	1,956	3,000	695	2,778
Number of new construction fire inspections performed	346	500	85	363
Number of fire inspections performed	679	1,000	405	1137
Number of fire plan checks completed	248	500	97	328
Efficiency:				
Average response time for emergency calls	6:01	7:00	5:48	5:51
Effectiveness:				
Percentage of calls with response time within 7 minutes	72.8%	85.0%	76.0%	75.8%
Percentage of technical on-site inspections scheduled within 24 hours	100.0%	90.0%	100.0%	100.0%
Percentage of all plan checks completed within adopted turn around time goals based on plan types	100.0%	90.0%	100.0%	100.0%
Percentage of 5 day turn around plan checks completed within goal	100.0%	90.0%	100.0%	100.0%
Percentage of 10 day turn around plan checks completed within goal	100.0%	90.0%	100.0%	100.0%

Performance Measurement System

Building				
Performance Measures	2009 Actual	2010 Budget	2010 4th Qtr	2010 Y-T-D
Budget:	\$1.8M	\$1.8M	\$465,133	\$1,678,285
Workload Outputs:				
Number of building permits issued	3,151	3,400	881	3,005
Number of Plan Reviews performed	New	2,800	735	2,649
Number of building inspections completed	19,320	18,000	3,667	14,001
Number of customers served at Building counter	New	5,300	1,424	4,891
Efficiency:				
Number of Plan Reviews performed per Plan Check staff	New	867	245	883
Number of inspection conducted per inspector	New	5,143	1,162	4,115
Number of customers served per Permit Tech	New	2,120	712	2,446
Effectiveness:				
Percentage of new projects: First review completed within 15 work days	98.0%	90.0%	99.4%	96.3%
Percentage plan review rechecks: Reviewed within 10 work days	92.7%	90.0%	95.7%	90.9%
Percentage response to the public at the counter in 10 minutes	80.2%	80.0%	69.5%	75.4%

Code Compliance				
Performance Measures	2009 Actual	2010 Budget	2010 4th Qtr	2010 Y-T-D
Budget:	\$793,878	\$835,162	\$254,329	\$682,676
Workload Outputs:				
Number of new cases	1642	1908	579	2,217
Number of lots cleared by Weed Abatement	125	140	26	37
Number of graffiti cases	300	369	185	655
Number of weekend cases	990	990	125	590
Efficiency:				
Cost of weed abatement per lot	\$1,303	\$1,397	\$1,055	\$458
Cost of graffiti removal per case	\$151	\$159	\$315	\$244
Effectiveness:				
Percent of graffiti cases closed within 6 hours	85.0%	85.0%	86.0%	86.1%
Percentage of cases acknowledged within 2 days	99.0%	99.0%	92.2%	93.7%
Percentage of cases resolved within 10 work days	90.0%	90.0%	68.9%	64.9%
Percentage of weekend cases closed within 10 days	94.0%	93.0%	92.4%	91.0%

Performance Measurement System

Planning				
Performance Measures	2009 Actual	2010 Budget	2010 4th Qtr	2010 Y-T-D
Budget:	\$1.5M	\$1.6M	\$432,081	\$1,420,943
Workload Outputs:				
Number of discretionary applications completed	117	120	25	90
Number of zoning plan checks completed	439	890	114	518
Number of people assisted at counter/over phone	9,048	10,100	2,320	8,792
Number of training sessions to maintain Certified Local Government status	10	15	4	9
Number of training sessions attended by PC	8	14	3	7
Efficiency:				
Number of people assisted at counter/phone per FTE	20	20	24.2	21.5
Number of Plan checks completed/FTE/Week	2	2	2.4	2.4
Number of applications completed/FTE/Week	17	17	6.3	5.0
Effectiveness:				
Percentage of FTE's time funded by Developer Deposit and fixed fees	New	40.0%	31.0%	22.1%
Percentage of initial plan reviews completed within 15 days	96.0%	95.0%	87.7%	86.0%
Percentage of plan rechecks: reviewed within 10 days	92.8%	95.0%	87.3%	86.0%
Percent of Zoning Administrator applications completed within 7 weeks	100.0%	95.0%	100.0%	100.0%
Percent of Planning Commission applications completed within 18 weeks	97.9%	95.0%	100.0%	100.0%
Percent of City Council applications completed within 22 weeks	98.6%	95.0%	100.0%	100.0%
Percent of calls returned within one business day	98.5%	95.0%	97.9%	98.2%
Percent of counter served within 10 minutes	New	75.0%	71.9%	70.0%
Percent of counter served within 20 minutes	New	95.0%	91.6%	91.0%

Performance Measurement System

Engineering				
Performance Measures	2009 Actual	2010 Budget	2010 4th Qtr	2010 Y-T-D
Budget:	\$2.9M	\$3.7M	\$576,888	\$2,824,749
Workload Outputs:				
Number of permits issued	160	200	60	498
Number of inspections conducted	New	0	1,057	10,387
Number of plans submitted for 1st plan check	New	20	23	53
Number of plans submitted for additional plan checks	New	45	18	49
Number of research projects conducted	New	240	49	208
Number of miles of streets designed	4.00	2.74	0.53	3.97
Number of miles of streets constructed	4.50	2.74	1.82	3.5
Number of traffic citizens complaints received	New	120	26	120
Efficiency:				
Time spent per first plan review (hours)	New	5.00	4.15	4.29
Time spent per additional plan review (hours)	New	4.00	4.35	3.80
Time spent per research project	New	3.00	4.67	3.50
Design cost less than 15% of the projected costs	New	85.0%	70.0%	86.3%
Final project costs within budget	New	85.0%	100.0%	100.0%
Percent of response to citizen complaints within 45 days	New	75.0%	82.0%	82.2%
Effectiveness:				
Percent of plan reviews completed in 15 days (1st plan check)	80.0%	75.0%	100.0%	100.0%
Percent of plan reviews completed in 10 days (add'l plan check)	80.0%	75.0%	100.0%	100.0%
Percent of research projects completed in 10 days	New	85.0%	100.0%	99.5%
Percent of projected street design completed	New	85.0%	15.0%	114.0%
Percent of street miles completed	New	85.0%	66.4%	127.7%
Percent of traffic complaints resolved	New	75.0%	84.6%	71.7%

Performance Measurement System

Maintenance				
Performance Measures	2009 Actual	2010 Budget	2010 4th Qtr	2010 Y-T-D
Budget:	\$3.2M	\$3.5M	\$975,851	\$3,288,414
Workload Outputs:				
Number of potholes repaired	643	470	118	598
Number of signs repaired or replaced	1,822	1,800	486	1,895
Number of work orders received/completed by Facilities Maintenance Section	920	1,000	555	1,810
Number of street light/traffic signal repairs	641	800	170	919
Number of USA responses (Underground Service Alerts)	677	650	189	880
Efficiency:				
Average sq. ft. of pothole repairs provided per day of service	512.8	450.0	372.0	419.1
Average # of signs maintained per hour of service provided	4.0	4.1	4.4	4.1
Average # of facilities maintenance work orders completed per day of service	4.1	4.3	9.8	8.2
Average # of USA completed per day of service	2.9	2.9	3.4	3.9
Average number of streetlight/traffic signal repairs per day	3.4	3.5	3.0	4.1
Effectiveness:				
Percentage of pothole service requests repaired within 3 working days	100.0%	100.0%	100.0%	100.0%
Percentage of signage repair requests responded to and completed within 3 working days	100.0%	100.0%	100.0%	100.0%
Percentage of facilities maintenance work orders responded to in 3 working days	100.0%	100.0%	100.0%	99.2%
Percentage of street light / traffic signal service Requests completed within 3 working days	100.0%	100.0%	96.8%	98.5%
Percentage of USA service requests completed within 3 working days	100.0%	100.0%	100.0%	100.0%

Performance Measurement System

Water				
Performance Measures	2009 Actual	2010 Budget	2010 4th Qtr	2010 Y-T-D
Budget:	\$14.6M	\$16.3M	\$4.5M	\$ 15,153,809
Workload Outputs:				
Number of maintenance procedures at reservoirs, pump stations, valves, hydrants and operating equipment	3,562	3,500	917	3640
Number of miles of planned leak detection on water pipeline	156.3	150	43.2	164.6
Number of samples taken to test compliance	8,400	8,500	2,190	8,676
Number of emergency calls for service	1,740	1,700	296	1,104
Efficiency:				
Percentage of maintenance procedures completed on time	98.0%	98.0%	100.0%	93.3%
Percentage of system water loss	4.0%	4.5%	2.5%	2.6%
Effectiveness:				
Percentage of leaks repaired within 48 hours	New	100.0%	95.0%	95.2%
Percentage of monitoring samples in full compliance	100.0%	100.0%	100.0%	100.0%
Percentage of emergency calls responded within 15 minutes during working hours	98.0%	98.0%	100.0%	100.0%
Percentage of emergency calls responded within 30 minutes during non-working hours	98.0%	98.0%	98.8%	98.7%

Performance Measurement System

Sewer				
Performance Measures	2009 Actual	2010 Budget	2010 4th Qtr	2010 Y-T-D
Budget:	\$7.9M	\$7.7M	\$2.5M	\$ 7,865,240
Workload Outputs:				
Number of maintenance procedures at treatment plant, pump stations and recycled water facilities	3,686	3,000	815	3,910
Number of samples taken to test compliance	8,300	8,400	3,530	11,753
Number of miles of planned video inspections on sewer collection system	30.9	30.0	15.4	36.3
Number of miles of planned cleaning procedures on sewer collection system	178.8	160.0	49.9	230.7
Number of emergency calls for service	New	550.0	35	268.0
Efficiency:				
Percentage of maintenance procedures completed on time	New	98.0%	100.0%	93.1%
Percentage of monitoring samples in full compliance	New	100.0%	100.0%	100.0%
Percentage of sewer collection system cleaned annually	New	91.0%	28.6%	33.0%
Percentage of sewer collection system inspected annually	New	17.0%	8.8%	5.2%
Effectiveness:				
Percentage of emergency calls responded within 15 minutes during working hours	99.4%	100.0%	100.0%	100.0%
Percentage of emergency calls responded within 30 minutes during non-working hours	97.0%	98.0%	100.0%	100.0%

Performance Measurement System

Storm Drain				
Performance Measures	2009 Actual	2010 Budget	2010 4th Qtr	2010 Y-T-D
Budget:	\$1.2M	\$1.4M	\$413,199	\$1,393,906
Workload Outputs:				
Number of miles of storm drain pipelines cleaned	1.3	2.0	0.49	3.15
Number of miles of storm drain video inspection	4.0	3.5	0.50	5.20
Number of catch basins cleaned/inspected/ stenciled	511	1,200	104	293
Number of emergency calls for service	New	82.0	1.0	17.0
Efficiency:				
Percentage of storm drain pipelines cleaned annually	2.1%	3.2%	0.8%	5.0%
Percentage of storm drain system inspected Annually	6.4%	4.8%	0.8%	8.4%
Percentage of catch basins cleaned/inspected annually	27.2%	64.0%	5.5%	15.6%
Effectiveness:				
Number of emergency calls/percentage of time responding within 15 minutes during working hours	100%	100%	100%	100%
Number of emergency calls/percentage of time responding within 30 minutes during non-working hours	100%	100%	100%	100%

Clean Ocean				
Performance Measures	2009 Actual	2010 Budget	2010 4th Qtr	2010 Y-T-D
Budget:	\$2.5M	\$3.1M	\$904,157	\$2,239,422
Workload Outputs:				
Number of facilities inspected for storm water compliance	295	200	19	268
Number of water quality enforcement actions issued	370	450	48	244
Number of local outreach impressions per year	3,000,000	3,500,000	1,071,250	4,879,586
Efficiency:				
Number of facility inspections per FTE (1 FTE in 2010)	147.5	100	19	268
Number of water quality enforcement actions issued per FTE (2 FTE)	185	225	24	122
Number of public outreach "impressions" per capita	44	52	16	71
** "impressions" refers to the estimated number of individuals receiving education				

Performance Measurement System

Solid Waste				
Performance Measures	2009 Actual	2010 Budget	2010 4th Qtr	2010 Y-T-D
Budget:	\$171,175	\$573,360	\$193,950	\$299,200
Workload Outputs:				
Total tons of residential waste diverted from landfill	17,154	17,500	4,432	17,531
Total tons of commercial waste diverted from landfill	14,438	14,500	1,710	8,371
Total tons of construction & demolition waste diverted from landfill	1,380	2,000	1,591	4,883
Efficiency:				
Solid waste program cost per ton diverted	\$5.09	\$4.27	\$5.81	\$4.88
Effectiveness:				
Total percent of residential waste diversion from landfill	50.0%	52.0%	45.4%	45.2%
Total percent of commercial waste diversion from landfill	50.0%	52.0%	32.3%	37.2%
Total percent of construction and demolition waste diversion from landfill	50.0%	52.0%	80.7%	78.2%
Total percent of overall diversion from landfill	50.0%	52.0%	44.9%	45.7%

Contract Fleet Maintenance				
Performance Measures	2009 Actual	2010 Budget	2010 4th Qtr	2010 Y-T-D
Budget:	\$1.1M	\$1.1M	\$636,021	\$1,337,609
Workload Outputs:				
Total number of vehicles maintained	144	144	145	145
Number of work orders completed	New	700	195	795
Number of preventative maintenance services completed	New	240	77	314
Number of repeat work orders needed	2	0	0	2
Effectiveness:				
Percentage of fleet available per month	99.3%	95.0%	99.0%	98.9%
Percentage of reworks relative to total work orders	0.3%	0.0%	0.0%	0.2%
Percentage of preventative maintenance services completed within 1 day	New	90.0%	100.0%	100.0%

Performance Measurement System

Beaches, Parks & Recreation Administration				
Performance Measures	2009 Actual	2010 Budget	2010 4th Qtr	2010 Y-T-D
Budget:	\$486,338	\$439,550	\$99,509	\$402,539
Workload Outputs:				
Number of development plans reviewed	10	10	0	1
Number of active park CIP projects	23	19	13	14
Number of completed park CIP projects	2	6	0	1
Number of CIP project change orders that required City Council approval	2	0	0	0
Efficiency:				
Hours spent reviewing each set of development plans	New	New	16	49
Effectiveness:				
Percentage of development plans reviewed within 2 weeks	New	95.0%	100.0%	100.0%
Percentage of park CIP projects completed within budget as established at time of contract award	50.0%	100.0%	0.0%	25.0%

Parks & Beach Maintenance				
Performance Measures	2009 Actual	2010 Budget	2010 4th Qtr	2010 Y-T-D
Budget:	\$4.4M	\$6.1M	\$1.4M	\$ 4,389,071
Workload Outputs:				
Maintain industry standard ratio of 50 acres of landscape monitored per inspector - 276 acres	69.3	69.3	69.3	69.3
Trim 2,000 trees annually to ensure a 7 year cycle	2,717	2,000	216	2,350
Resolve 90% of all service requests within 10 days	74.0%	85.0%	94.3%	89.1%
Efficiency:				
Ratio of acres of landscapes monitored per contract inspector	138.0%	100.0%	138.0%	138.0%
Effectiveness:				
Number of trees requiring trimming per year in order to maintain an average 7-year cycle	2,717	2,000	501	2,004
Percentage of trees trimmed to maintain an average 7-year trimming cycle	100.0%	100.0%	43.0%	117.2%
Maintain parks at established levels measured on a scale of A-F: <i>A-excellent, B- above average, C- average, D-low level, F- minimum level per the 1999 Parks & Rec. Master Plan.</i>				
Maintenance level of beaches (target level = C)	C+	C+	C	C
Maintenance level of parks (target level = C)	C	C	C	C
Maintenance level of park sports fields (target level = B)	B	B	B	B
Maintenance level of streetscapes (target level = C)	C+	C+	C	C

Performance Measurement System

Recreation				
Performance Measures	2009 Actual	2010 Budget	2010 4th Qtr	2010 Y-T-D
Budget:	\$3.0M	\$3.1M	\$741,055	\$2,762,545
Workload Outputs:				
Number of aquatic enrollments	4,544	5,000	1,612	4,377
Number of other registrations	16,052	14,000	4,976	14,511
Number of classes/programs offered	276	275	217	725
Number of attendees at special events	13,300	15,000	35,550	105,450
Number of rentals at Community Center	175	200	44	158
Number of rentals at Beach Club	100	125	21	83
Number of partnered community events	48	37	12	37
Efficiency:				
Percent of registrations taken on-line	31.5%	35.0%	32.3%	32.1%
Percentage of total expenditures recovered by revenues	58.0%	61.5%	57.2%	61.7%
Effectiveness:				
Percentage customer satisfaction response of satisfactory or above for recreation and leisure classes/facility rentals*	95.8%	100.0%	97.5%	96.2%
Percent of classes/programs cancelled	17.7%	15.0%	18.3%	16.1%
Number of customer requested refunds for classes/programs	250	200	113	441
* Annual measurement				

Marine Safety				
Performance Measures	2009 Actual	2010 Budget	2010 4th Qtr	2010 Y-T-D
Budget:	\$1.3M	\$1.3M	\$367,725	\$ 1,273,268
Workload Outputs:				
Number of beach visitors (estimate)	2,495,160	2,800,000	716,600	2,626,300
Number of swimmer rescues	4,131	4,000	514	4,401
Number of preventative actions via public education/warnings	37,339	40,000	4,066	41,637
Number of people reached through public education programs	16,950	20,000	4,505	13,301
Number of drownings with lifeguards on duty	0	0	0	1
Efficiency:				
Visitors per lifeguard (8 hour shift)	831	750	860	893
Rescues per lifeguard FTE (2080 hours)	356	308	147	197
Effectiveness:				
Percentage of swimmer rescues without a drowning	100.0%	100.0%	100.0%	99.9%
Percentage of swimmer rescues compared to preventative actions	12.0%	10.0%	12.6%	7.4%
Percent of City elementary schools reached through public education*	55.0%	60.0%	70.0%	70.0%
* Annual measurement				

Performance Measurement System

Golf Operating				
Performance Measures	2009 Actual	2010 Budget	2010 4th Qtr	2010 Y-T-D
Budget:	\$2.2M	\$2.4M	\$590,851	\$2,125,405
Workload Outputs:				
Number of golf rounds played - projected	90,000	95,000	24,439	91,834
Number of golf course acres maintained	133	133	133	133
Total revenue generated by the Golf Course	\$2.7M	\$2.45M	\$713,211	\$2,640,039
Efficiency:				
Course utilization (rounds played/available tee times*)	102.0%	102.0%	89.4%	99.9%
Cost per round	\$25.15	\$25.47	\$24.17	\$23.14
Percentage cost of recovery	101.0%	101.0%	120.7%	124.2%
Effectiveness:				
Number of complaints per 1,000 rounds	New	10	2.0	3.3
Maintenance quality of golf course retained at a level B May through October	New	100.0%	100.0%	100.0%
Maintenance quality of golf course retained at a level C November through April	New	100.0%	100.0%	100.0%

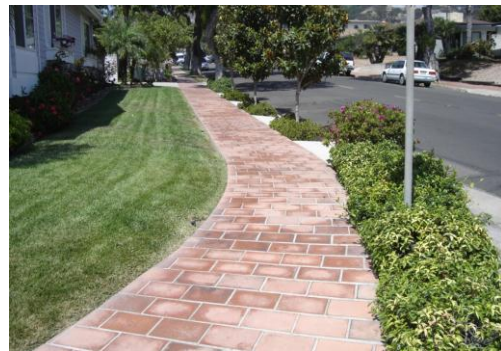
Animal Shelter				
Performance Measures	2009 Actual	2010 Budget	2010 4th Qtr	2010 Y-T-D
Budget:	\$1.4M	\$1.5M	\$363,587	\$ 1,291,324
Workload Outputs:				
Number of Dogs Licensed during the year	8,600	11,500	2,053	7,481
Number of calls for service completed during the year	2,400	2,500	405	1,708
Barking Dog complaints received	125	115	18	200
Efficiency:				
Percent of calls for service handled within 24 hours	97.5%	97.0%	99.3%	99.8%
Effectiveness:				
Percentage increase in the number of dog licensed per year	6.0%	33.0%	11.3%	-13.1%
Number of dog adoptions	290	300	84	316
Number of cat adoptions	376	380	79	363
Number of animals returned to owners	472	470	10	307
Percentage of barking complaints resolved within 40 days	94.0%	95.0%	81.3%	95.3%

City of San Clemente Capital Improvement Program Quarterly Report

June 30, 2010

FY 2010 CIP 4th Quarter Summary

- 129 CIP and Maintenance Projects
Totaling \$108.7M
- 85 CIP Projects
Totaling \$99.2M
- 44 Maintenance
Projects Totaling \$9.5M



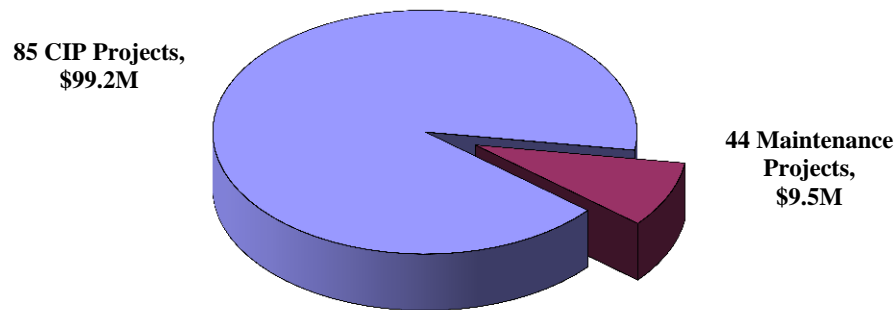
Capital Improvement Program- 4th Quarter Report

Program Summary

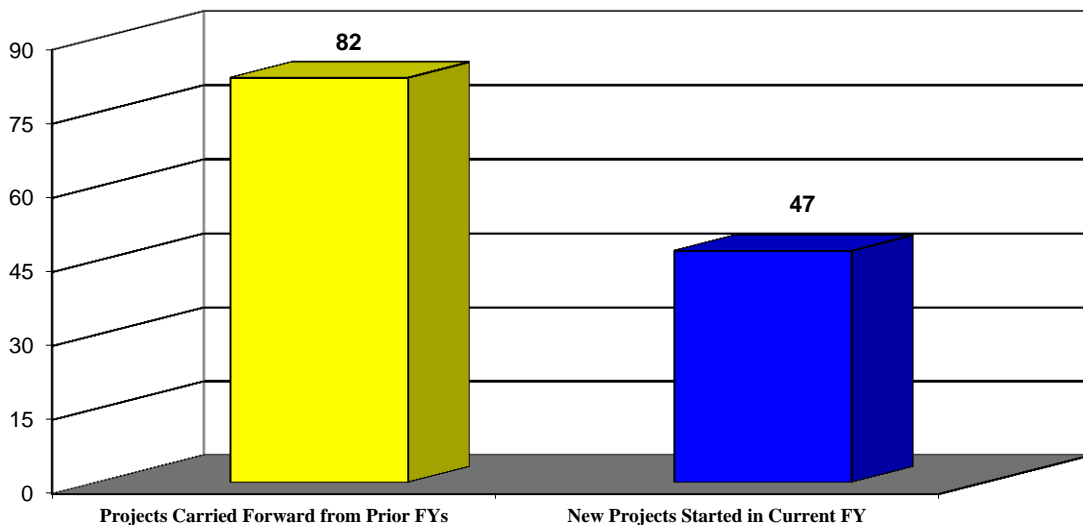
The Capital Improvement Program report provides the Mayor, City Council and community the status of projects in the current FY 2010 and establishes a commitment for the scheduled delivery of projects. The City's Capital Improvement Program remains strong and active. Most areas in the City continue to see improvements to their community facilities in the form of parks, streets, pier, water, sewer, storm drain and other infrastructure improvement projects.

The FY 2010 Capital Improvement Program consists of 129 projects for a total budget of \$108.7 million. A total of 82 projects were started in the prior fiscal years for completion in FY 2010. There are 85 CIP projects and 44 Maintenance and Study projects.

FY 2010 CIP and Maintenance Projects: \$108.7 Million

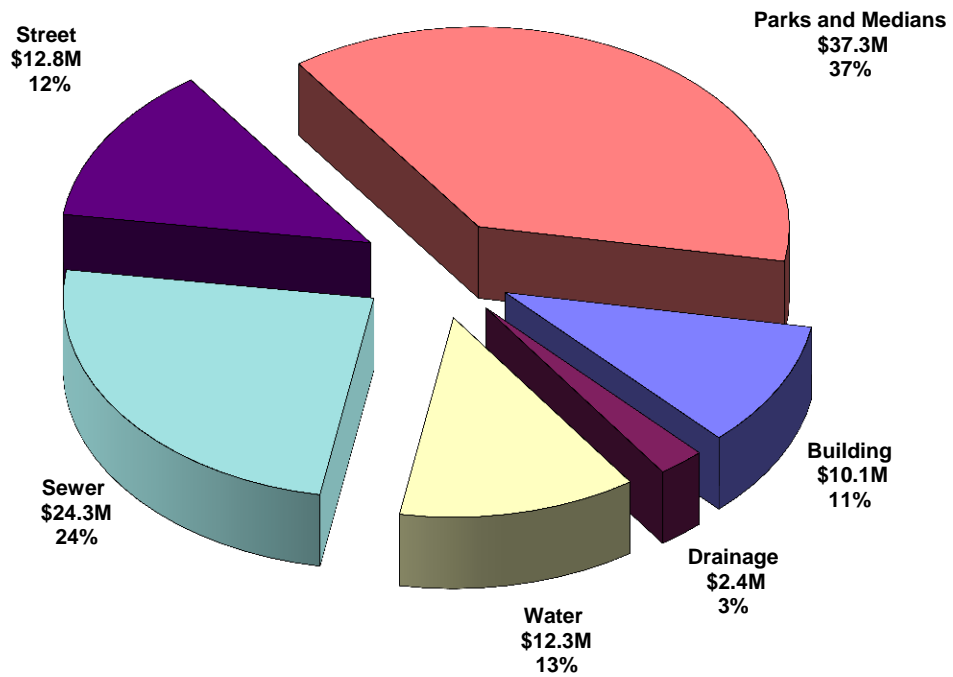


129 Total CIP and Maintenance Projects: Carried Forward vs. Projects Started in Current FY

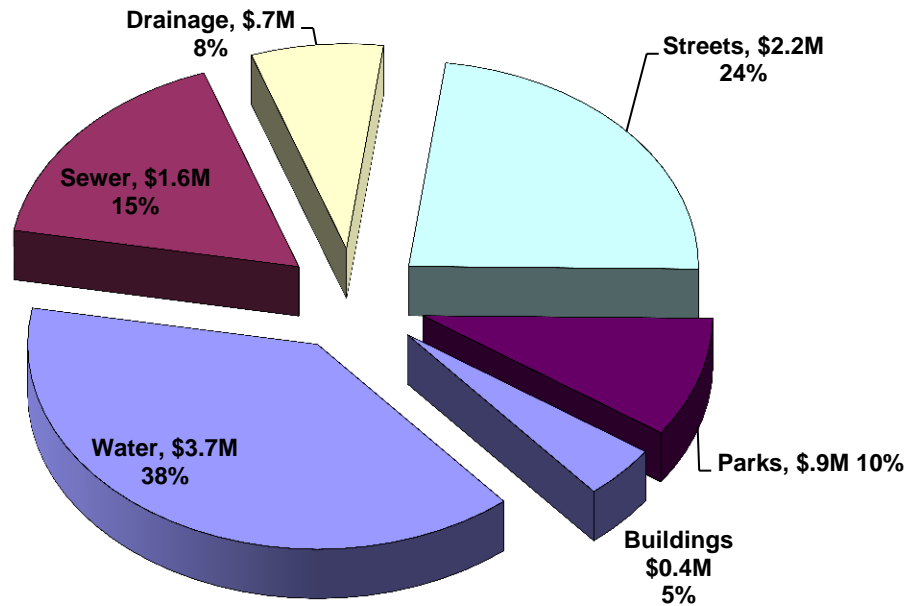


Capital Improvement Program – 4th Quarter Report

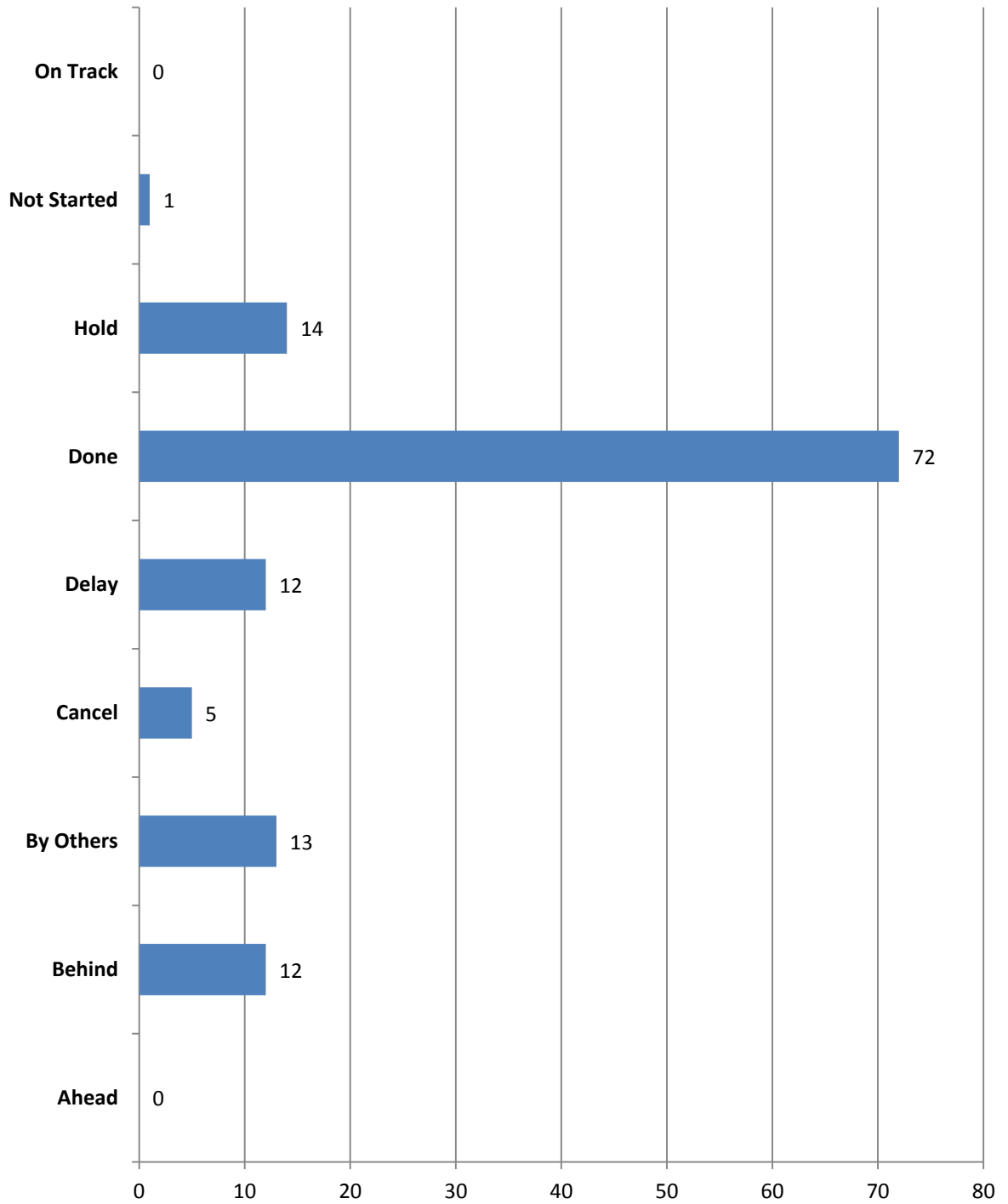
CIP Projects \$99.2 Million



Maintenance Projects \$9.5 Million



Project Status



Capital Improvement Program – 4th Quarter Report

Schedule Changes

Projects are often re-scoped to take advantage of additional funding or to address the changing needs of the community. In order to realign the project delivery commitment with a revised scope, a baseline budget or schedule adjustment (reset) may be proposed. This section proposes each baseline budget adjustment and establishes a new commitment for delivering the project. The project budgets recommended for reset for this quarter are listed in the following table:

PROJECT*	ORIGINAL GOAL	REVISED GOAL	ORIGINAL COMPLETION DATE	REVISED COMPLETION DATE
<i>Sewer System SCADA System Redevelopment/ PN 12605</i>	<i>10% Construction</i>	<i>Complete Design</i>	<i>June, 2010</i>	<i>June, 2010</i>
<i>Water Reclamation Odor Control Improvements/ PN18604</i>	<i>25% Construction</i>	<i>90% Design</i>	<i>June, 2010</i>	<i>June, 2010</i>
* See individual projects for a detailed explanation				

Project Description and Status Report

An overview of the projects, including the project manager, adopted budget, funding source, anticipated completion date and status at the end of the fourth quarter have been provided below. Also provided are definitions of terms found within the project updates.

Definitions

- ***Fiscal Year Goal:*** The project goal for this fiscal year
- ***Goal Completion Date:*** The date the project's Fiscal Year Goal is projected to be reached
- ***Actual Completion Date:*** The date when the Fiscal Year Goal is actually completed
- ***Status:*** Measures how much the project has been completed toward the Fiscal Year Goal
- ***New Project:*** A project that has been appropriated by the City Council after the budget is adopted
- ***By Others:*** The City is not directly in charge of the schedule for these projects

Capital Improvement Program- 4th Quarter Report

Project Description and Status Report

Buildings - CIP Projects

Beach Palapa & Picnic Cover Renovations

Project Management:	Dennis Reed	Project Number/ W.O.#:	18701/ 18701
Budget:	\$55,080	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	90%
Goal Completion Date:	June, 2010	Status:	Behind
Actual Completion Date:			

Comments: Staff has determined appropriate spacing, and three new palapas have been installed. Based on vandalism, two palapas have had to be replaced in the Fall/Winter. Final additions were not able to be completed prior to summer; therefore, the project will be carried over into FY 2011.

Bellota Landslide Repair

Project Management:	B. Cameron/ K. Knatz	Project Number/ W.O.#:	16343/ 16343
Budget:	\$384,460	Fiscal Year Goal:	Complete Constr.
Funding Source:	Gen. Liability Self Ins. Fund	% of Goal Completion:	100%
Goal Completion Date:	April, 2010	Status:	Done
Actual Completion Date:	February, 2010		

Comments: Fiscal year goal was completed ahead of schedule. Project includes extension of Via Bellota and associated improvements. Via Bellota cul-de-sac construction has been completed by the City; however, work to complete the landslide repair by Seaview Repair LLC still remains.

Community Center –Art Gallery Entry Improvements

Project Management:	Tim Shaw	Project Number/ W.O.#:	18507/ 18507
Budget:	\$14,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Fac. Maint. Rsrv. Fund	% of Goal Completion:	25%
Goal Completion Date:	June, 2010	Status:	On Hold
Actual Completion Date:			

Comments: Reviewing alternative solutions with glass installation firms. Project on hold due to discussions with the Art Association.

Downtown Fire Station

Project Management:	Mike Jorgensen	Project Number/ W.O.#:	15502/ 15502
Budget:	\$5,393,610	Fiscal Year Goal:	70% Constr.
Funding Source:	Pub. Fac. Constr. Fee Fund	% of Goal Completion:	25%
Goal Completion Date:	June, 2010	Status:	Behind
Actual Completion Date:			

Comments: The prime contractor, Gamut Construction, has defaulted on the project. Staff is working with the bonding company and their contractor to complete remaining improvements.

Capital Improvement Program – 4th Quarter Report

Forster Ranch Ridgeline Trail Connection

Project Management:	Tim Shaw	Project Number/ W.O.#:	19704/ 19704
Budget:	\$6,350	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	100%
Goal Completion Date:	June, 2010	Status:	Done
Actual Completion Date:	December, 2009		

Comments: Fiscal year goal was completed ahead of schedule. Improvements were installed and completed in December, 2009. The trail is open to the Public.

Fuel Island Cover

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19802/ 19802
Budget:	\$252,820	Fiscal Year Goal:	Complete Constr.
Funding Source:	Fleet Maintenance Rsrv.	% of Goal Completion:	100%
Goal Completion Date:	April, 2010	Status:	Done
Actual Completion Date:	April, 2010		

Comments: Construction has been completed.

“Landmarks” On Del Mar Murals

Project Management:	Dennis Reed	Project Number/ W.O.#:	17302/ 17302
Budget:	\$9,640	Fiscal Year Goal:	Assist SC Historical Society
Funding Source:	General Fund	% of Goal Completion:	100%
Goal Completion Date:	June, 2010	Status:	Done
Actual Completion Date:	March, 2010		

Comments: This project is being administered by the SC Historical Society. They have completed two seating areas. The intention is to re-do all of the bulb-out seating areas, but without significant donations this project will be placed on hold next fiscal year.

Ole Hanson Beach Club Re-Roof

Project Management:	Tim Shaw	Project Number/ W.O.#:	16520/ 16520
Budget:	\$150,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Fac. Maint. Rsrv. Fund	% of Goal Completion:	20%
Goal Completion Date:	June, 2010	Status:	Hold
Actual Completion Date:			

Comments: On hold to evaluate the possibility of a larger project to improve the facility after building assessments are completed.

Ole Hanson Beach Club Restroom Fixture Replacement

Project Management:	Dennis Reed	Project Number/ W.O.#:	17506/ 17506
Budget:	\$18,710	Fiscal Year Goal:	Complete Constr.
Funding Source:	Fac. Maint. Rsrv. Fund	% of Goal Completion:	15%
Goal Completion Date:	June, 2010	Status:	Hold
Actual Completion Date:			

Comments: The first portion of this project was completed in FY 2009. An assessment of the Beach Club has identified a variety of issues, so this project is on hold until priorities are established.

Capital Improvement Program- 4th Quarter Report

Safety/Quiet Zone Improvements – Design and Construction

Project Management:	Tom Bonigut	Project Number/ W.O.#:	10812/ 10812
Budget:	\$300,000	Fiscal Year Goal:	TBD
Funding Source:	General Fund	% of Goal Completion:	
Goal Completion Date:		Status:	Hold
Actual Completion Date:			

Comments: Goals and completion date(s) depend on what the desired improvements will be. Public Works/Engineering is awaiting further direction from Community Development pending their coordination with Quiet Zone stakeholders and agencies.

Senior Center Relocation

Project Management:	Mike Jorgensen	Project Number/ W.O.#:	15503/ 15503
Budget:	\$3,515,270	Fiscal Year Goal:	70% Constr.
Funding Source:	Develop. Improvem. Fund	% of Goal Completion:	25%
Goal Completion Date:	June, 2010	Status:	Behind
Actual Completion Date:			

Comments: The prime contractor, Gamut Construction, has defaulted on the project. Staff is working with the bonding company and their contractor to complete remaining improvements.

Building- Maintenance and Other Projects

Cabrillo Public Parking Lot Access Improvements

Project Management:	Jim Holloway	Project Number/ W.O.#:	20701/ 20701
Budget:	\$12,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	100%
Goal Completion Date:	June, 2010	Status:	Done
Actual Completion Date:	December, 2009		

Comments: Fiscal year goal was completed ahead of schedule.

Hire Consultant to Prepare Quiet Zone Application

Project Management:	Jim Holloway	Project Number/ W.O.#:	37802/ 37802
Budget:	\$50,000	Fiscal Year Goal:	Hire Consultant
Funding Source:	General Fund	% of Goal Completion:	100%
Goal Completion Date:	December, 2009	Status:	Project By Others
Actual Completion Date:	December, 2009		

Comments: OCTA is providing assistance needed for the application.

Installation of Fence at T-Street

Project Management:	Dennis Reed	Project Number/ W.O.#:	20801/ 20801
Budget:	\$12,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	0%
Goal Completion Date:	June, 2010	Status:	Not Started
Actual Completion Date:			

Comments: This project requires that an adjacent property owner also make improvements. Negotiations have reached an impasse. It is recommended that the project be cancelled unless the owner takes initiative.

Capital Improvement Program – 4th Quarter Report

Parque Del Mar Turf Renovations

Project Management:	Dennis Reed	Project Number/ W.O.#:	29102/ 29102
Budget:	\$39,426		
Funding Source:	RDA Fund	Fiscal Year Goal:	Complete Renovations

Goal Completion Date:	June, 2010	% of Goal Completion:	100%
Actual Completion Date:	September, 2009	Status:	Done

Comments: Sod was installed on northern end of the park. The City Manager has directed staff not to re-sod the remaining area at this time.

T-Street Overpass Rehabilitation

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	20302/ 20302
Budget:	\$300,000		
Funding Source:	General Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	March, 2010	% of Goal Completion:	100%
Actual Completion Date:	March, 2010	Status:	Done

Comments: A consultant has completed the design and is currently preparing the bid package for advertising. A Letter of Exemption for a coastal development permit has been secured from the Coastal Commission. Staff is currently coordinating with the Southern California Regional Rail Authority (SCRRA) to obtain the required authorization for the work within the railroad right-of-way. Construction is anticipated next Winter.

Drainage- CIP Projects

211 & 225 Marquita Storm Drain Rehabilitation

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	10009/ 10009
Budget:	\$50,000		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	April, 2010	% of Goal Completion:	100%
Actual Completion Date:	April, 2010	Status:	Done

Comments: Recent video assessment of City facilities revealed that the pipeline network in this area is in need of rehabilitation. Staff will include this project in the FY 2011 Pipe Rehabilitation contract.

Acapulco Storm Drain Lines Rehabilitation

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	10010/ 10010
Budget:	\$120,000		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	April, 2010	% of Goal Completion:	100%
Actual Completion Date:	June, 2010	Status:	Done

Comments: Recent video assessment of City facilities revealed that the pipeline network in this area is in need of rehabilitation. Construction of numerous trenchless rehabilitation reaches have been completed, including a separate project to include a portion of open-trench repair. Further an erosion problem was encountered when clearing brush necessary to access a storm drain outlet. It is recommended to include the outlet repair work in the project due to available budget. Construction drawings and specifications for the work will be done in-house.

Capital Improvement Program- 4th Quarter Report

Alameda Lane Drainage System Replacement

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	10011/ 10011
Budget:	\$100,000		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	50% Design
Goal Completion Date:	June, 2010	% of Goal Completion:	100%
Actual Completion Date:	June, 2010	Status:	Done

Comments: Staff has completed 50% re-design of the drainage system within Alameda Lane to address nuisance water in this area. A Coastal Commission Development permit will need to be secured prior to construction.

Calle Heraldo Storm Drain Rehabilitation

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	10012/ 10012
Budget:	\$40,000		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	March, 2010	% of Goal Completion:	100%
Actual Completion Date:	March, 2010	Status:	Done

Comments: Recent video assessment of City facilities revealed that the pipeline network in this area is in need of rehabilitation. Staff will include this project in the FY 2011 Pipe Rehabilitation contract.

Columbo Storm Drain Extension

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	18005/ 18005
Budget:	\$381,980		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Hire Consultant
Goal Completion Date:	June, 2010	% of Goal Completion:	100%
Actual Completion Date:	May, 2010	Status:	Done

Comments: Staff analyzed the project and scoped potential solutions by utilizing existing information and input from geotechnical firms, environmental consultants and contractors. VA Consulting has been retained to design and prepare a bid package for public advertising.

Cristobal Storm Drain Extension to T-Street Canyon RR Culvert

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19012/ 19012
Budget:	\$374,400		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Monitor
Goal Completion Date:	June, 2010	% of Goal Completion:	100%
Actual Completion Date:	June, 2010	Status:	Done

Comments: A hydrology study and preliminary hydraulic modeling have been prepared for the existing ditch next to the railroad tracks. Staff completed monitoring of the drainage during the winter season.

Los Mares/Vaquero Storm Drain

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	16001/ 16001
Budget:	\$189,250		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Preliminary Design
Goal Completion Date:	June, 2010	% of Goal Completion:	100%
Actual Completion Date:	June, 2010	Status:	Done

Comments: Design commenced in the fourth quarter of FY 2010.

Capital Improvement Program – 4th Quarter Report

Plaza La Playa Channel

Project Management:	Tom Bonigut	Project Number/ W.O.#:	13807/ 410387
Budget:	\$900,030		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2010	% of Goal Completion:	35%
Actual Completion Date:		Status:	Delayed

Comments: This project has been revised to consist of a flood wall only along a downstream section of channel near the existing railroad culvert. The Coastal Commission issued a tentative CDP pending submittal of several items required by special CDP conditions. RBF Consulting is completing those items for submittal and is finalizing the plans and specifications for bidding. Construction has been deferred to Fall, 2010 due to coastal permit requirements.

Prima Deshecha Canada Channel (M01) Reconstruction

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	10013/ 10013
Budget:	\$200,000		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete RFP
Goal Completion Date:	June, 2010	% of Goal Completion:	100%
Actual Completion Date:	June, 2010	Status:	Done

Comments: Prima Deshecha Canada Channel (M01), between Calle Grande Vista and Avenida Vaquero, is in need of rehabilitation. A consultant will be retained to perform the design and prepare construction documents for public bidding. All the regulatory permits, including the Coastal Commission development permit, will need to be secured prior to construction.

South Calle Grande Vista Storm Drain Rehabilitation

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	19011/ 19011
Budget:	\$59,170		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	March, 2010	% of Goal Completion:	100%
Actual Completion Date:	May, 2010	Status:	Done

Comments: Due to access constraints, the FY 2009 pipe rehabilitation contractor had difficulties completing this project. Construction was completed in May, 2010.

Drainage- Maintenance & Other Projects

Acapulco City Property Drainage Improvements

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	29001/ 29001
Budget:	\$147,770		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	January, 2010	% of Goal Completion:	100%
Actual Completion Date:	January, 2010	Status:	Done

Comments: Project to control erosion by improving drainage system and landscaping has been constructed. The 90-day maintenance establishment period is also complete.

Existing Storm Drain Rehabilitation

Project Management:	A.J. Howard/Z. Ponsen	Project Number/ W.O.#:	26001/ 26001
Budget:	\$50,000		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June, 2010	% of Goal Completion:	100%
Actual Completion Date:	June, 2010	Status:	Done

Comments: Year to date expenditures include pipe grouting on Calle Heraldo and reconstruction of two catch basin decks. Remaining funds will be utilized for the FY 2011 Pipe Rehabilitation construction contract.

Capital Improvement Program- 4th Quarter Report

Los Mares at Vaquero Infrastructure Protection

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	20001/ 20001
Budget:	\$120,000		
Funding Source:	Storm Drain Util. Fund, Sewer Deprec. and Water Deprec. Funds, Gas Tax Fund	Fiscal Year Goal:	Hire Consultant
Goal Completion Date:	June, 2010	% of Goal Completion:	
Actual Completion Date:		Status:	Hold

Comments: Scope for RFP to protect street and utilities is being developed.

Poche Beach M01 Watershed, Phase II Bacterial Study

Project Management:	Tom Bonigut	Project Number/ W.O.#:	39401/ 39401
Budget:	\$350,000		
Funding Source:	Clean Ocean Fund	Fiscal Year Goal:	Contract Award
Goal Completion Date:	June, 2010	% of Goal Completion:	95%
Actual Completion Date:		Status:	Behind

Comments: Staff issued a RFP and interviewed consultants in June. Staff anticipates that contract will be awarded in July, 2010.

Parks & Medians- CIP Projects

Bonito Canyon Electrical: Security Light Replacements

Project Management:	Tim Shaw	Project Number/ W.O.#:	10141/ 10141
Budget:	\$95,000		
Funding Source:	General Fund	Fiscal Year Goal:	Complete Fence Installation
Goal Completion Date:	June, 2010	% of Goal Completion:	15%
Actual Completion Date:		Status:	Behind

Comments: Standard light pole footing design has been developed; however, other projects have taken priority.

Bonito Park Slope Erosion Control

Project Management:	Dennis Reed	Project Number/ W.O.#:	17401/ 17401
Budget:	\$287,780		
Funding Source:	Parks Acq./ Local Drainage	Fiscal Year Goal:	Complete Phase II Construction
Goal Completion Date:	June, 2010	% of Goal Completion:	40%
Actual Completion Date:		Status:	Hold

Comments: The carry forward budget (\$74,440) from project #25102 (Bonito Canyon Slope Replanting) is combined into this account. New BPR Director will assess needs and prioritize funding.

Courtney's Sand Castle

Project Management:	Tim Shaw	Project Number/ W.O.#:	10143/ 10143
Budget:	\$90,535		
Funding Source:	Parks Acq.	Fiscal Year Goal:	Award Contract
Goal Completion Date:	June, 2010	% of Goal Completion:	100%
Actual Completion Date:	May, 2010	Status:	Done

Comments: Playground bid as part of LPVH Sports Park and contract was awarded by City Council on May 18, 2010.

Capital Improvement Program – 4th Quarter Report

Linda Lane – Trail Lighting Enhancements

Project Management:	Tim Shaw	Project Number/ W.O.#:	10140/ 10140
Budget:	\$100,000	Fiscal Year Goal:	Complete Installation
Funding Source:	RDA Fund	% of Goal Completion:	10%
Goal Completion Date:	June, 2010	Status:	Behind
Actual Completion Date:			
Comments: Researching bollard light fixtures and power requirements.			

Lost Winds Beach Access Rehabilitation

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	19804/ 19804
Budget:	\$370,670	Fiscal Year Goal:	TBD
Funding Source:	RDA Fund	% of Goal Completion:	
Goal Completion Date:		Status:	Cancel
Actual Completion Date:			
Comments: Staff has revised the project scope from full rehabilitation to as-needed maintenance.			

North Beach Crossing Improvements

Project Management:	Bill Cameron	Project Number/ W.O.#:	19805/ 19805
Budget:	\$100,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Gas Tax Fund	% of Goal Completion:	25%
Goal Completion Date:	June, 2010	Status:	Project By Others
Actual Completion Date:			
Comments: There are two projects to improve safety at the crossing. In May, 2009, Metrolink's contractor installed new crossing pads. OCTA's contractor continues to work on the civil portion of the safety improvements. A contract amendment will delay original completion date goal.			

Pier Bowl/Beach Trail Way- Finding Signs

Project Management:	Jim Pechous	Project Number/ W.O.#:	10314/ 10314
Budget:	\$75,000	Fiscal Year Goal:	Complete Design
Funding Source:	RDA Fund	% of Goal Completion:	100%
Goal Completion Date:	June, 2010	Status:	Done
Actual Completion Date:	June, 2010		
Comments: Project was approved by City Council February 2, 2010. Staff was directed to review the signs with the value engineer with an eye toward reducing cost. The bid documents are complete and will be presented to the City Council prior to sending the first phase implementation out to bid. The first phase signage includes the Downtown and Pier Bowl areas.			

Pier Bowl Nuisance Water Discharge Drain System

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	10014/ 10014
Budget:	\$100,000	Fiscal Year Goal:	30% Design
Funding Source:	RDA Fund	% of Goal Completion:	0%
Goal Completion Date:	June, 2010	Status:	Hold
Actual Completion Date:			
Comments: Project is postponed to a future date due to other Redevelopment Agency funded higher priority projects.			

Capital Improvement Program- 4th Quarter Report

Pier Crossing Improvements

Project Management:	Bill Cameron	Project Number/ W.O#	19806/ 19806
Budget:	\$100,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	RDA Fund	% of Goal Completion:	25%
Goal Completion Date:	June, 2010	Status:	Project By Others
Actual Completion Date:			
Comments: There are two projects to improve safety at the crossing. In May, 2009, Metrolink's contractor installed new crossing pads. OCTA's contractor continues to work on the civil portion of the safety improvements. A contract amendment will delay original completion date goal.			

Pier Structural Construction

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19703/ 19703
Budget:	\$2,423,970	Fiscal Year Goal:	Complete Constr.
Funding Source:	RDA Fund	% of Goal Completion:	100%
Goal Completion Date:	June, 2010	Status:	Done
Actual Completion Date:	May, 2010		
Comments: Construction is substantially complete; contractor is finalizing punch list items.			

San Geronio Park Youth Sports Building & Restroom

Project Management:	Tim Shaw	Project Number/ W.O.#:	10401/ 630010
Budget:	\$318,930	Fiscal Year Goal:	Re-evaluate Design
Funding Source:	Parks Acquisition Fund	% of Goal Completion:	50%
Goal Completion Date:	June, 2010	Status:	Hold
Actual Completion Date:			
Comments: Staff is evaluating alternatives for completing the project.			

San Geronio Park Walkway Light Replacements

Project Management:	Tim Shaw	Project Number/ W.O.#:	10142/ 10142
Budget:	\$75,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	100%
Goal Completion Date:	June, 2010	Status:	Done
Actual Completion Date:	June, 2010		
Comments: A portion of the walkway lights that were corroded and considered a safety hazard were replaced with the available funding. More funding is needed to replace existing lights that remain.			

Shoreline Feasibility Study

Project Management:	Tom Bonigut	Project Number/ W.O.#:	19907/ 19907
Budget:	\$265,910	Fiscal Year Goal:	Complete Study
Funding Source:	General Fund	% of Goal Completion:	80%
Goal Completion Date:	June, 2010	Status:	Project by Others
Actual Completion Date:			
Comments: The Draft Feasibility Study report and Draft Environmental Impact Statement (EIS) are anticipated for public release and review by mid July, 2010, which will be followed by a public workshop, which is anticipated for mid-August.			

Sidewalk Repair and Improvements

Project Management:	Tom Bonigut	Project Number/ W.O.#:	19317/ 19317
Budget:	\$388,400	Fiscal Year Goal:	Complete Phase 1
Funding Source:	General Fund	% of Goal Completion:	100%
Goal Completion Date:	May, 2010	Status:	Done
Actual Completion Date:	May, 2010		
Comments: Phase 1 addresses completing repair work for the gray concrete portion of the project.			

Capital Improvement Program – 4th Quarter Report

Vista Hermosa/ La Pata Sports Park- Phase 1B

Project Management:	Tim Shaw	Project Number/ W.O.#:	18142/ 18142
Budget:	\$32,529,460		
Funding Source:	Parks Acquisition Fund	Fiscal Year Goal:	10% Constr.
Goal Completion Date:	April, 2010	% of Goal Completion:	100%
Actual Completion Date:	June, 2010	Status:	Done

Comments: Contracts awarded May 18, 2010, and notice to proceed was issued effective July 6, 2010. Two contractors, ValleyCrest and Jaynes, are mobilizing on site.

Parks and Medians- Maintenance and Other Projects

Bathroom Door Project (Parks)

Project Management:	Tim Shaw	Project Number/ W.O.#:	28505/ 28505
Budget:	\$40,940		
Funding Source:	General Fund	Fiscal Year Goal:	Obtain appropriate information about ADA Compliance/ Complete design and prioritization
Goal Completion Date:	February, 2010	% of Goal Completion:	30%
Actual Completion Date:		Status:	Behind

Comments: Staff is gathering base information to accurately develop scope. Project will require ADA compliance assessment. Parks & Recreation Commission has recommended that a consultant be hired to prepare this assessment with the current funding, and the City Manager has concurred. City Building Department is conducting an evaluation of park restrooms.

Contractual Structural Assessment

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	30802/ 30802
Budget:	\$60,000		
Funding Source:	General Fund	Fiscal Year Goal:	Hire Consultant
Goal Completion Date:	April, 2010	% of Goal Completion:	100%
Actual Completion Date:	February, 2010	Status:	Done

Comments: Fiscal year goal was completed ahead of schedule. TM Engineers has submitted the draft Building Evaluation & Structural Assessment reports. Final reports were delivered in April.

Del Mar & El Camino Real Paver Repairs

Project Management:	Dennis Reed	Project Number/ W.O.#:	27302/ 27302
Budget:	\$12,500		
Funding Source:	General Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2010	% of Goal Completion:	100%
Actual Completion Date:	June, 2010	Status:	Done

Comments: This has been classified as a maintenance project and will be removed from CIP status next fiscal year.

Capital Improvement Program- 4th Quarter Report

Pier Bowl Improvements

Project Management:	Tim Shaw	Project Number/ W.O.#:	29701/ 29701
Budget:	\$43,170		
Funding Source:	RDA Fund	Fiscal Year Goal:	Complete Improvements
Goal Completion Date:	June, 2010	% of Goal Completion:	90%
Actual Completion Date:		Status:	Delayed

Comments: Proposal was processed by staff and approved by the City Council. Waiting for artist to finalize details.

Pier Bowl Lighting Replacements

Project Management:	Tim Shaw	Project Number/ W.O.#:	29702/ 29702
Budget:	\$393,120		
Funding Source:	RDA Fund	Fiscal Year Goal:	Begin Constr.
Goal Completion Date:	March, 2010	% of Goal Completion:	40%
Actual Completion Date:		Status:	Delayed

Comments: Bids for the project were rejected. Scope of the project is to be re-evaluated and re-packaged to bid in Fall, 2010.

Pier Bowl RR Undercrossing Rehabilitation

Project Management:	Bill Cameron	Project Number/ W.O.#:	20303/ 20303
Budget:	\$60,000		
Funding Source:	RDA Fund	Fiscal Year Goal:	Complete Assessment
Goal Completion Date:	September, 2009	% of Goal Completion:	100%
Actual Completion Date:	September, 2009	Status:	Done

Comments: Per the existing license agreement, staff has determined that SCRRA is responsible for structural improvements to the undercrossing. SCRRA has been notified of the need for evaluation/repairs. BPR Maintenance has performed cosmetic improvements to the undercrossing walls.

Pier Fire Line Support Upgrades

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	28701/ 28701
Budget:	\$75,000		
Funding Source:	RDA Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2010	% of Goal Completion:	100%
Actual Completion Date:	May, 2010	Status:	Done

Comments: This project was combined with the Pier Structural Construction project. Construction has been completed.

Pier Planking Replacements

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	28702/ 28702
Budget:	\$96,800		
Funding Source:	RDA Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2010	% of Goal Completion:	100%
Actual Completion Date:	May, 2010	Status:	Done

Comments: This project was combined with the Pier Structural Construction project. Construction has been completed.

Capital Improvement Program – 4th Quarter Report

San Luis Rey Park: Tennis Fence and Lighting Replacement

Project Management:	Dennis Reed	Project Number/ W.O.#:	26102/ 26102
Budget:	\$45,000		
Funding Source:	General Fund	Fiscal Year Goal:	
Goal Completion Date:		% of Goal Completion:	
Actual Completion Date:		Status:	Cancel

Comments: This project has been cancelled. No action was taken in FY 2010.

Playground Rubberized Surface Replacement

Project Management:	Tim Shaw	Project Number/ W.O.#:	29101/ 29101
Budget:	\$80,000		
Funding Source:	General Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2010	% of Goal Completion:	10%
Actual Completion Date:		Status:	Behind

Comments: Playgrounds audits for code compliance are complete. Plans and specs are being prepared for bidding.

Underground Crossing Study

Project Management:	Jim Holloway	Project Number/ W.O.#:	30805/ 30805
Budget:	\$40,000		
Funding Source:	General Fund	Fiscal Year Goal:	Complete Study
Goal Completion Date:	June, 2010	% of Goal Completion:	100%
Actual Completion Date:	January, 2010	Status:	Done

Comments: Fiscal year goal was completed ahead of schedule. Produced a technical study that determined if underground crossings are feasible along the Trail. An estimated \$20 million cost and operational difficulties cause the crossings to be infeasible.

Sewer- CIP Projects

Columbo Lift Station Protection

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	10201/ 10201
Budget:	\$175,000		
Funding Source:	Sewer Deprec. Rsrv. Fund	Fiscal Year Goal:	50% Construction
Goal Completion Date:	June, 2010	% of Goal Completion:	100%
Actual Completion Date:	June, 2010	Status:	Done

Comments: Based on geotechnical evaluation and recommendations project was designed and a bid package was prepared for public advertising. A construction contract was awarded on June 1, 2010. Construction is complete.

Los Molinos Pump Station Emergency Backup

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	10202/ 10202
Budget:	\$700,000		
Funding Source:	Sewer Deprec. Rsrv. Fund	Fiscal Year Goal:	Contract Award
Goal Completion Date:	June, 2010	% of Goal Completion:	100%
Actual Completion Date:	May, 2010	Status:	Done

Comments: Upon review of proposals and oral interviews, staff completed negotiating a revised scope of work with selected consultant, and a Professional Services Agreement was awarded on May 18, 2010 to Lee & Ro.

Capital Improvement Program- 4th Quarter Report

Los Molinos Pump Station Rehabilitation

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19204/ 19204
Budget:	\$399,940		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	Contract Award
Goal Completion Date:	June, 2010	% of Goal Completion:	100%
Actual Completion Date:	May, 2010	Status:	Done

Comments: Upon review of proposals and oral interviews, staff completed negotiating a revised scope of work with selected consultant, and a Professional Services Agreement was awarded on May 18, 2010 to Lee & Ro.

Main Pump Station Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	10203/ 10203
Budget:	\$750,000		
Funding Source:	Sewer Deprac. Rsrv. Fund	Fiscal Year Goal:	10% Design
Goal Completion Date:	June, 2010	% of Goal Completion:	10%
Actual Completion Date:		Status:	Delayed

Comments: Results of preliminary design report are being used as a basis to scope pump station rehabilitation. Staff will implement low cost programming option from the PDR prior to considering other rehabilitation alternatives.

Marblehead Coastal Recycled Water Line Reimbursement

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	17201/ 17201
Budget:	\$350,000		
Funding Source:	Sewer Conn. Fee Rsrv. Fund	Fiscal Year Goal:	TBD
Goal Completion Date:	TBD	% of Goal Completion:	
Actual Completion Date:		Status:	Project By Others

Comments: Buried 16- inch recycled water line complete. Bridge section, tie-ins and cathodic protection have not been completed.

Recycled Water Expansion

Project Management:	D. Rebensdorf/ A. Ilkhanipour	Project Number/ W.O.#:	18201/ 18201
Budget:	\$18,927,240		
Funding Source:	Sewer Conn. Fee Rsrv. Fund / Prop 50	Fiscal Year Goal:	Complete Design
Goal Completion Date:	April, 2010	% of Goal Completion:	100%
Actual Completion Date:	June, 2010	Status:	Done

Comments: Consists of design for several pipeline segments, Reservoir 11 conversion and two pressure reducing stations.

Sewer System SCADA System Development

Project Management:	D. Rebensdorf/ M. Fakhar	Project Number/ W.O.#:	12605/ 410336
Budget:	\$2,360,275		
Funding Source:	Sewer Depr. & Sewer Conn. Fee Rsrv. Funds	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June, 2010	% of Goal Completion:	100%
Actual Completion Date:	June, 2010	Status:	Done

Comments: DLT&V was hired and has completed the integration portion of the project at the City's Water Reclamation Plant. Project design is substantially complete with a public bidding anticipated in August. This project has been re-scoped.

Capital Improvement Program – 4th Quarter Report

Water Reclamation Odor Control Improvements

Project Management:	Ken Knatz	Project Number/ W.O.#:	18604/ 410277
Budget:	\$196,310		
Funding Source:	Sewer Connection Fee Rsrv.Fund	Fiscal Year Goal:	90% Design
Goal Completion Date:	June, 2010	% of Goal Completion:	100%
Actual Completion Date:	June, 2010	Status:	Done

Comments: In-house design is 90% complete. Project will either be constructed by WRP staff or publicly bid. This project has been re-scoped.

WRP & Maintenance Storage Area Construction

Project Management:	D. Rebensdorf/ M. Fakhar	Project Number/ W.O.#:	16525/ 16525
Budget:	\$246,630		
Funding Source:	Sewer Depr. Rsrv., Water Depr. Rsrv. & Clean Ocean Opr. Funds	Fiscal Year Goal:	25% Construction
Goal Completion Date:	June, 2010	% of Goal Completion:	90%
Actual Completion Date:		Status:	Delayed

Comments: Project bids were rejected to allow for design adjustments. Contract for revised design was awarded in May.

WRP Solids Handling

Project Management:	Ken Knatz	Project Number/ W.O.#:	10204/ 10204
Budget:	\$200,000		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	25% Design
Goal Completion Date:	June, 2010	% of Goal Completion:	20%
Actual Completion Date:		Status:	Behind

Comments: Project will evaluate new technology for solids handling at the WRP to replace 20 year old belt filter presses. Proposals have been received and are being reviewed by project stakeholders.

Sewer- Maintenance and Other Projects

Los Molinos Wet Well Overflow Modification

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	26201/ 26201
Budget:	\$101,810		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	Contract Award
Goal Completion Date:	June, 2010	% of Goal Completion:	100%
Actual Completion Date:	May, 2010	Status:	Done

Comments: Upon review of proposals and oral interviews, staff completed negotiating a revised scope of work with selected consultant, and a Professional Services Agreement was awarded on May 18, 2010 to Lee & Ro.

Main Pump Station Force Main Inspection

Project Management:	Ken Knatz	Project Number/ W.O.#:	25203/ 25203
Budget:	\$71,090		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	
Goal Completion Date:		% of Goal Completion:	
Actual Completion Date:		Status:	Hold

Comments: Project will be implemented during the design of Main Pump Station Rehabilitation.

Capital Improvement Program- 4th Quarter Report

Main Pump Station Pump Efficiency Study

Project Management:	Ken Knatz	Project Number/ W.O.#:	29203/ 29203
Budget:	\$238,280		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	December, 2009	% of Goal Completion:	100%
Actual Completion Date:	December, 2009	Status:	Done

Comments: A preliminary design report with various pump configuration and selection alternatives has been prepared by AKM Consulting Engineers to improve energy efficiency and reduce operations and maintenance costs. The report will be used as a basis to solicit proposals for the final design.

Ocean Outfall Junction Repairs

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	28205/ 28205
Budget:	\$82,000		
Funding Source:	Sewer Other Agency Rsrv. Fund	Fiscal Year Goal:	TBD
Goal Completion Date:	TBD	% of Goal Completion:	
Actual Completion Date:		Status:	Project By Others

Comments:

Rehabilitate Existing Sewer Lines

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	24200/ 24200
Budget:	\$471,300		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	April, 2010	% of Goal Completion:	100%
Actual Completion Date:	June, 2010	Status:	Done

Comments: 2009/2010 work is complete. This is an on-going yearly project to rehabilitate deteriorated pipelines from City video assessments.

Water and Wastewater Facilities Regulatory Assessment

Project Management:	Ken Knatz	Project Number/ W.O.#:	39201/ 39201
Budget:	\$133,720		
Funding Source:	Sewer Depr. Rsrv. & Wtr. Depr. Rsrv. Funds	Fiscal Year Goal:	Complete Assessment
Goal Completion Date:	December, 2009	% of Goal Completion:	100%
Actual Completion Date:	May, 2010	Status:	Done

Comments: Updates to South Coast AQMD permits for permanent and temporary generator internal combustion engines have been completed by 1 Stop Diesel Solutions. Final audit reports have been received.

WRP Chlorinator Replacement

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	27202/ 27202
Budget:	\$520,000		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	April, 2010	% of Goal Completion:	100%
Actual Completion Date:	June, 2010	Status:	Done

Comments: Project is combined with Recycled Water Expansion.

Capital Improvement Program – 4th Quarter Report

Streets- CIP Projects

129 Avenida San Pablo Retaining Wall

Project Management:	Ken Knatz	Project Number/ W.O.#:	17007/ 17007
Budget:	\$173,510	Fiscal Year Goal:	
Funding Source:	Gas Tax Fund	% of Goal Completion:	
Goal Completion Date:		Status:	Cancel
Actual Completion Date:			

Comments: Staff has recommended project cancellation due to the inability to acquire an easement to construct the project.

Avenida de la Estrella

Project Management:	Ben Parker	Project Number/ W.O.#:	19307/ 19307
Budget:	\$683,650	Fiscal Year Goal:	Complete Constr.
Funding Source:	Gas Tax Fund	% of Goal Completion:	100%
Goal Completion Date:	May, 2010	Status:	Done
Actual Completion Date:	November, 2009		

Comments: Fiscal year goal was completed ahead of schedule.

Avenida de la Estrella/ Avenida Presidio Traffic Signals

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	19801/ 19801
Budget:	\$275,000	Fiscal Year Goal:	Complete Design
Funding Source:	Gas Tax Fund/ Measure M Grant	% of Goal Completion:	90%
Goal Completion Date:	June, 2010	Status:	Behind
Actual Completion Date:			

Comments: Design is being processed through Caltrans.

Avenida Palizada Sidewalk Improvements

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	19304/ 19304
Budget:	\$538,570	Fiscal Year Goal:	Complete Constr.
Funding Source:	Safe Routes To School/ Prop. 1B	% of Goal Completion:	100%
Goal Completion Date:	December, 2009	Status:	Done
Actual Completion Date:	December, 2009		

Comments: Contract awarded September, 2009. Ribbon cutting was held on November 30, 2009.

Avenida Pico & Calle Industrias Traffic Signals Update

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	18801/ 18801
Budget:	\$285,000	Fiscal Year Goal:	Complete Design
Funding Source:	Gas Tax Fund	% of Goal Completion:	0%
Goal Completion Date:	June, 2010	Status:	Hold
Actual Completion Date:			

Comments: The scope of improvements is being revised to reflect the potential improvements of Pico/I-5 Interchange.

Capital Improvement Program- 4th Quarter Report

Calle Amanecer – Phase I

Project Management:	Ben Parker	Project Number/ W.O.#:	10303/ 10303
Budget:	\$622,000		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	March, 2010	% of Goal Completion:	100%
Actual Completion Date:	December, 2009	Status:	Done

Comments: Fiscal year goal was completed ahead of schedule.

Calle De Los Molinos Rehabilitation

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	18118/ 410280
Budget:	\$494,230		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Contract Award
Goal Completion Date:	June, 2010	% of Goal Completion:	
Actual Completion Date:		Status:	Hold

Comments: Award will be dependant upon SDG&E completing utility undergrounding.

Calle Guadalajara Rehabilitation

Project Management:	Ben Parker	Project Number/ W.O.#:	10304/ 10304
Budget:	\$623,000		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2010	% of Goal Completion:	25%
Actual Completion Date:		Status:	Delayed

Comments: Project designed and awarded. Construction was postponed due to staffing demands on other projects.

Calle Nuevo Reconstruction

Project Management:	Ben Parker	Project Number/ W.O.#:	10301/ 10301
Budget:	\$784,000		
Funding Source:	Gas Tax Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2010	% of Goal Completion:	25%
Actual Completion Date:		Status:	Delayed

Comments: Project designed and awarded. Construction was postponed due to staffing demands on other projects.

Calle Piedras Rehabilitation

Project Management:	Ben Parker	Project Number/ W.O.#:	10302/ 10302
Budget:	\$48,000		
Funding Source:	Gas Tax Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2010	% of Goal Completion:	25%
Actual Completion Date:		Status:	Delayed

Comments: Project designed and awarded. Construction was postponed due to staffing demands on other projects.

Calle Recodo

Project Management:	Ben Parker	Project Number/ W.O.#:	10305/ 10305
Budget:	\$210,000		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	March, 2010	% of Goal Completion:	100%
Actual Completion Date:	December, 2009	Status:	Done

Comments: Fiscal year goal was completed ahead of schedule.

Capital Improvement Program – 4th Quarter Report

Calle Sombra

Project Management:	Ben Parker	Project Number/ W.O.#:	10306/ 10306
Budget:	\$275,000		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	March, 2010	% of Goal Completion:	100%
Actual Completion Date:	December, 2009	Status:	Done

Comments: Fiscal year goal was completed ahead of schedule.

Calle Valle Rehabilitation

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	19102/ 410084
Budget:	\$324,580		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Award Contract
Goal Completion Date:	June, 2010	% of Goal Completion:	
Actual Completion Date:		Status:	Hold

Comments: Award will be dependant upon SDG&E completing undergrounding of overhead utilities.

Camino Del Rio & La Pata Extensions

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	18316/ 18316
Budget:	\$135,770		
Funding Source:	Gas Tax Fund	Fiscal Year Goal:	Coordination with the County
Goal Completion Date:	June, 2010	% of Goal Completion:	100%
Actual Completion Date:	June, 2010	Status:	Project By Others

Comments: Staff is coordinating with Orange County for the EIR/EIS preparation.

Intersection Improvement of El Camino Real & Avenida Pico-Design

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	12903/ 410343
Budget:	\$1,595,890		
Funding Source:	RCFPP Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	May, 2010	% of Goal Completion:	100%
Actual Completion Date:	May, 2010	Status:	Done

Comments: The City Council approved the preferred design alternative in May, 2009. Design contract awarded in August, 2009. The Coastal Commission has approved a CDP, and the construction contract has been awarded.

Pier Bowl Handicapped Parking

Project Management:	Ben Parker	Project Number/ W.O.#:	10311/ 10311
Budget:	\$50,000		
Funding Source:	RDA Fund	Fiscal Year Goal:	Coastal Commission Approval
Goal Completion Date:	June, 2010	% of Goal Completion:	5%
Actual Completion Date:		Status:	Cancel

Comments: Cancelled by the City Manager.

Capital Improvement Program- 4th Quarter Report

Prima Desecha Canada/PCH Bridge Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	17313/ 17313
Budget:	\$261,900		
Funding Source:	Gas Tax Fund	Fiscal Year Goal:	Complete Construction
Goal Completion Date:	June, 2010	% of Goal Completion:	25%
Actual Completion Date:		Status:	Delayed

Comments: Design for repair of the bridge girders is complete and regulatory approvals have been obtained. OCTA/Caltrans is programming the project for Federal funding for Spring, 2010. Due to delays in grant funding the project construction has recently been pushed to Spring, 2011.

Sidewalk Improvements/ CDBG FY 2010

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	10316/ 10316
Budget:	\$156,000		
Funding Source:	CDBG Grants Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2010	% of Goal Completion:	100%
Actual Completion Date:	June, 2010	Status:	Done

Sidewalk Improvements / CDBG (ARRA)

Project Management:	Ben Parker	Project Number/ W.O.#:	10313/ 10313
Budget:	\$130,000		
Funding Source:	CDBG Grants Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	May, 2010	% of Goal Completion:	100%
Actual Completion Date:	May, 2010	Status:	Done

South Ola Vista – Phase I

Project Management:	Ben Parker	Project Number/ W.O.#:	18318/ 18318
Budget:	\$2,297,550		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2010	% of Goal Completion:	100%
Actual Completion Date:	June, 2010	Status:	Done

South Ola Vista – Phase II

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	19315/ 19315
Budget:	\$1,721,500		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Bid Project
Goal Completion Date:	June, 2010	% of Goal Completion:	100%
Actual Completion Date:	March, 2010	Status:	Done

Comments: Fiscal year goal was completed ahead of schedule. Project is under construction.

Three Traffic Signal Battery Backup System

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	10813/ 10813
Budget:	\$11,000		
Funding Source:	Fac. Main. Rsrv. Fund	Fiscal Year Goal:	Award Contract
Goal Completion Date:	June, 2010	% of Goal Completion:	100%
Actual Completion Date:	January, 2010	Status:	Done

Comments: Fiscal year goal was completed ahead of schedule. Construction completed.

Capital Improvement Program – 4th Quarter Report

Traffic Signal Cabinets Replacement

Project Management:	Akram Hindiyyeh	Project Number/ W.O.#:	10811/ 10811
Budget:	\$160,000		
Funding Source:	Fac. Main. Rsrv. Fund	Fiscal Year Goal:	Award Contract
Goal Completion Date:	June, 2010	% of Goal Completion:	100%
Actual Completion Date:	June, 2010	Status:	Done

Comments: Contract was awarded.

Via Amapola Rehabilitation

Project Management:	Ben Parker	Project Number/ W.O.#:	10308/ 10308
Budget:	\$170,000		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2010	% of Goal Completion:	25%
Actual Completion Date:		Status:	Delayed

Comments: Project designed and awarded. Construction was postponed due to staffing demands on other projects.

Via Bellota Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	10309/ 10309
Budget:	\$150,000		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2010	% of Goal Completion:	100%
Actual Completion Date:	February, 2010	Status:	Done

Comments: Fiscal year goal was completed ahead of schedule. Project has been completed in conjunction with other Via Bellota landslide improvements.

Vista Montana – Phase I

Project Management:	Ben Parker	Project Number/ W.O.#:	10310/ 10310
Budget:	\$625,000		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2010	% of Goal Completion:	100%
Actual Completion Date:	May, 2010	Status:	Done

Comments: Phase II will be completed after recycled water construction.

Streets- Maintenance and Other Projects

Avenida Palizada Corridor Improvements - Design

Project Management:	Akram Hindiyyeh	Project Number/ W.O.#:	39301/ 39301
Budget:	\$50,000		
Funding Source:	Gas Tax Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	May, 2010	% of Goal Completion:	100%
Actual Completion Date:	June, 2010	Status:	Done

Comments:

Avenida Presidio Corridor Improvements - Design

Project Management:	Akram Hindiyyeh	Project Number/ W.O.#:	39302/ 39302
Budget:	\$50,000		
Funding Source:	Gas Tax Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	May, 2010	% of Goal Completion:	100%
Actual Completion Date:	June, 2010	Status:	Done

Comments:

Capital Improvement Program- 4th Quarter Report

Downtown Parking Update

Project Management:	Jim Holloway	Project Number/ W.O.#:	36801/ 36801
Budget:	\$742,810		
Funding Source:	Public Facilities Fee Fund	Fiscal Year Goal:	Secure agreement converting private parking to public parking sources

Goal Completion Date:	June, 2010	% of Goal Completion:	100%
Actual Completion Date:	June, 2010	Status:	Done

Comments: This is an ongoing project that will be carried over into the next FY. The City has executed lease agreements with eight property owners. Continuing to explore opportunities to lease private lots.

Major Street Maintenance/ FY 2010

Project Management:	Ben Parker	Project Number/ W.O.#:	20304/ 20304
Budget:	\$550,000		
Funding Source:	Gen., Water Deprec. and Sewer Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.

Goal Completion Date:	June, 2010	% of Goal Completion:	100%
Actual Completion Date:	November, 2009	Status:	Done

Comments: Fiscal year goal was completed ahead of schedule.

PCH – Avenida Pico Bicycle Path Study

Project Management:	Tom Bonigut	Project Number/ W.O.#:	30803/ 30803
Budget:	\$100,000		
Funding Source:	Gas Tax Fund	Fiscal Year Goal:	Complete Study
Goal Completion Date:	June, 2010	% of Goal Completion:	35%
Actual Completion Date:		Status:	Delayed

Comments: A consultant was hired in April, and Phase I work completed in June on evaluation of a separated bike path on El Camino Real. A kickoff meeting to begin Phase II work on the Pico corridor is anticipated for late July.

Sewer System Replacement

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	24201/ 24201
Budget:	\$100,000		
Funding Source:	Sewer Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2010	% of Goal Completion:	100%
Actual Completion Date:	June, 2010	Status:	Done

Comments: Design and construct sewer system replacements as part of the Street Improvement Program.

Slurry Seal

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	27304/ 27304
Budget:	\$250,000		
Funding Source:	General Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	December, 2009	% of Goal Completion:	100%
Actual Completion Date:	September, 2009	Status:	Done

Comments: Fiscal year goal was completed ahead of schedule.

Capital Improvement Program – 4th Quarter Report

Street Improvement Design

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	24300/ 24300
Budget:	\$200,000		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June, 2010	% of Goal Completion:	100%
Actual Completion Date:	June, 2010	Status:	Done
Comments:			

Tri-City Trolley/ Go Local Step II

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	30801/ 30801
Budget:	\$30,000		
Funding Source:	Air Quality Mgmt. Fund	Fiscal Year Goal:	Complete Phase II
Goal Completion Date:	June, 2010	% of Goal Completion:	40%
Actual Completion Date:		Status:	Project by Others
Comments:	OCTA is the lead agency for Phase II. Stakeholders Roundtable meeting was conducted on January 20, 2010. The consultant submitted technical memos to OCTA. The project is currently on hold until the County system-wide study is complete.		

Water System Replacement

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	24400/ 24400
Budget:	\$100,000		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June, 2010	% of Goal Completion:	100%
Actual Completion Date:	June, 2010	Status:	Done
Comments:	Design and construct water system replacements as part of the Street Improvement Program.		

Water CIP Projects

Avenida Caballeros Pressure Reducing Station Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	10405/ 10405
Budget:	\$175,000		
Funding Source:	Water Depr. Rsrv. Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June, 2010	% of Goal Completion:	100%
Actual Completion Date:	June, 2010	Status:	Done
Comments:	Utilities Division has recommended funding be transferred to improve the lower San Pablo Pressure Reducing Station, which has been determined to be a higher priority rehabilitation. In-house design will address mechanical rehabilitation and upgrade the station to current standards.		

Calle Real Pump Station Rehab

Project Management:	Ken Knatz	Project Number/ W.O.#:	16521/ 16521
Budget:	\$148,350		
Funding Source:	Water Depr. Rsrv. Fund	Fiscal Year Goal:	TBD
Goal Completion Date:		% of Goal Completion:	
Actual Completion Date:		Status:	Hold
Comments:	Project will commence once easements are obtained between reservoir 10 & 6 Water Line. The RFP for consultant evaluation/hiring is complete and will be sent out once easement acquisition is complete.		

Capital Improvement Program- 4th Quarter Report

Del Cabo Water Line Replacement

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19406/ 19406
Budget:	\$990,030		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	80% Construction
Goal Completion Date:	June, 2010	% of Goal Completion:	100%
Actual Completion Date:	June, 2010	Status:	Done

Comments: A contract was awarded on December 15, 2009. Construction is substantially complete and punch list items are being finalized.

El Elevante Pump Station Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	19408/ 19408
Budget:	\$798,800		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete RFP
Goal Completion Date:	June, 2010	% of Goal Completion:	100%
Actual Completion Date:	June, 2010	Status:	Done

Comments: Project includes design for relocation and rehabilitation of the electrical and mechanical equipment. Scope for project has been developed with project stakeholders to solicit proposals.

Irvine Ranch Water District Interconnection

Project Management:	A.J. Howard/D. Rebensdorf	Project Number/ W.O.#:	18426/ 18426
Budget:	\$329,325		
Funding Source:	Water Acre. Fee Rsrv. Fund	Fiscal Year Goal:	IRWD Completes Constr.
Goal Completion Date:	June, 2010	% of Goal Completion:	100%
Actual Completion Date:	June, 2010	Status:	Project By Others

Comments:

Linda Lane Runoff Treatment

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	10008/ 10008
Budget:	\$100,000		
Funding Source:	Clean Ocean Fund	Fiscal Year Goal:	50% Design
Goal Completion Date:	June, 2010	% of Goal Completion:	100%
Actual Completion Date:	June, 2010	Status:	Done

Comments: A water quality treatment system will be designed by staff to address dry weather urban runoff and first flush storm water runoff pollution at Linda Lane. Geotechnical investigation is needed for further design consideration. Depending on the design approach, regulatory permits, including a Coastal Commission development permit, may need to be secured prior to construction.

Los Mares Turnout Realignment

Project Management:	Ken Knatz	Project Number/ W.O.#:	10406/ 10406
Budget:	\$350,000		
Funding Source:	Water Depr. Rsrv. Fund	Fiscal Year Goal:	
Goal Completion Date:		% of Goal Completion:	
Actual Completion Date:		Status:	Cancel

Comments: Project was recommended as part of 2006 Water Master Plan. Staff has determined that the project is not necessary due to operating parameters at South Coast Water District's Palisades Reservoir.

Capital Improvement Program – 4th Quarter Report

Reeves Pump Station

Project Management: Ken Knatz **Project Number/ W.O.#:** 17405/ 17405
Budget: \$1,433,045
Funding Source: Water Acre. Fee Rsrv. Fund **Fiscal Year Goal:** TBD
Goal Completion Date: **% of Goal Completion:**
Actual Completion Date: **Status:** Hold

Comments: The City Attorney has advised that without private and/or bonding company resolution, construction cannot move forward until easements are secured, property is dedicated and accepted by the City from Marblehead Coastal, or buy-offs from numerous Marblehead lien holders are secured.

Reservoir 8 Cathodic Protection

Project Management: Dave Rebensdorf **Project Number/ W.O.#:** 19405/ 19405
Budget: \$175,000
Funding Source: Water Deprec. Rsrv. Fund **Fiscal Year Goal:** Contract Award
Goal Completion Date: June, 2010 **% of Goal Completion:** 75%
Actual Completion Date: **Status:** Behind

Comments: Four proposals were received and are being reviewed by staff in response to the City's Request for Proposal. Interviews have been conducted and contract negotiations are underway.

Reservoir 9 & 10 Rehabilitation Study and Lining

Project Management: Ken Knatz **Project Number/ W.O.#:** 19404/ 19404
Budget: \$96,920
Funding Source: Water Deprec. Rsrv. Fund **Fiscal Year Goal:** Monitor/Study
Goal Completion Date: June, 2010 **% of Goal Completion:** 100%
Actual Completion Date: June, 2010 **Status:** Done

Comments: The concrete tank's interior and exterior was inspected by a Natgun representative. Natgun recommendations included future replacement of corroded interior piping and interior lining. Required improvements will be ranked in FY 2011 Reservoir Management Study.

Reservoir 10 and 6 Water Line (Land Acquisition)

Project Management: Zachary Ponsen **Project Number/ W.O.#:** 14400/ 14400
Budget: \$33,100
Funding Source: Water Acre. Fee Rsrv. Fund **Fiscal Year Goal:** Finalize Resolution of Necessity
Goal Completion Date: June, 2010 **% of Goal Completion:** 50%
Actual Completion Date: **Status:** Delayed

Comments: New offer letters were sent to the property owners based on a recent appraisal. One of the two property owners has declined all offers. After discussions with the City Attorney, it was determined that the City would extend the contract for the land acquisition consultant and make an additional offer for the easement. If further negotiations are unsuccessful, the best way to obtain the easement from that property owner is to condemn the needed portion of the property.

Upper Chiquita Reservoir Emergency Storage

Project Management: Dave Rebensdorf **Project Number/ W.O.#:** 16524/ 16524
Budget: \$5,748,050
Funding Source: Water Acre. Fee Rsrv. Fund **Fiscal Year Goal:** 70% Construction
Goal Completion Date: June, 2010 **% of Goal Completion:** 90%
Actual Completion Date: **Status:** Project By Others

Comments: The City is reviewing the draft participation agreement with involved agencies. Excavation to bedrock for the dam has been completed. Installation of pipelines and pump station is ongoing. The project's anticipated completion date is Spring, 2011.

Capital Improvement Program- 4th Quarter Report

Water System SCADA Implementation

Project Management: D. Rebensdorf/ M. Fakhar **Project Number/ W.O.#:** 13501/ 410391
Budget: \$1,928,580
Funding Source: Water Deprec./Water Acr. Fee Rsrv. Funds **Fiscal Year Goal:** 30% Construction
Goal Completion Date: June, 2010 **% of Goal Completion:** 100%
Actual Completion Date: June, 2010 **Status:** Done
Comments: Upgrade of central SCADA at WRP and construction of radio repeater sites is complete. Design for the remote water sites is complete. Project was bid in January, but bids were rejected. Project was re-bid and awarded in May, 2010.

Water- Maintenance and Other Projects

Calle Amable/ Calle Juarez Pressure Reducing Station Removal

Project Management: Ken Knatz **Project Number/ W.O.#:** 30401/ 30401
Budget: \$50,000
Funding Source: Water Deprec. Rsrv. Fund **Fiscal Year Goal:** Complete Study
Goal Completion Date: March, 2010 **% of Goal Completion:** 100%
Actual Completion Date: March, 2010 **Status:** Done
Comments: In-house study to analyze removal possibility of two pressure reducing stations. Results have confirmed that stations can be removed with minor plumbing upgrades to private property. Capital and maintenance savings can be realized if private property owners in affected areas agree to proposed plumbing improvements.

Cathodic Protection System Evaluation

Project Management: Dave Rebensdorf **Project Number/ W.O.#:** 26402/ 26402
Budget: \$116,590
Funding Source: Water Deprec. Rsrv. & Sewer Deprec. Resr. Funds **Fiscal Year Goal:** Contract Award
Goal Completion Date: June, 2010 **% of Goal Completion:** 75%
Actual Completion Date: **Status:** Behind
Comments: Four proposals were received and are being reviewed by staff in response to the City's Request for Proposal. Interviews have been conducted and contract negotiations are underway.

Dana Point Ocean Water Desalination Project

Project Management: Bill Cameron/ D. Rebensdorf **Project Number/ W.O.#:** 38401/ 38401
Budget: \$352,000
Funding Source: Water Acreage Fee Rsrv. Fund **Fiscal Year Goal:** Complete Test Well
Goal Completion Date: June, 2010 **% of Goal Completion:** 100%
Actual Completion Date: June, 2010 **Status:** Project By Others
Comments: Phase 3 pilot testing began on June 1, 2010. SPI was hired by MWDOC to perform the operations and testing of the pilot plant for an 18 month period.

Capital Improvement Program – 4th Quarter Report

JRWSS Agency Projects

Project Management: A.J. Howard/D. Rebensdorf **Project Number/ W.O.#:** 27402/ 27402
Budget: \$1,467,790
Funding Source: Water Deprec. Rsrv. Fund **Fiscal Year Goal:** Complete Projects Identified in SCWD CIP Budget
Goal Completion Date: June, 2010 **% of Goal Completion:** 100%
Actual Completion Date: June, 2010 **Status:** Project By Others
Comments: This is an assortment of CIP projects on the JRWSS importation line that are managed by South Coast Water District on behalf of the JRWSS Agencies.

JRWSS- Via Canon Easement Relocation

Project Management: Dave Rebensdorf **Project Number/ W.O.#:** 29403/ 29403
Budget: \$981,030
Funding Source: Water Other Agency Rsrv. Fund **Fiscal Year Goal:** 75% Construction
Goal Completion Date: **% of Goal Completion:** 20%
Actual Completion Date: **Status:** Project By Others
Comments: Design is complete. Project is out to bid.

Reservoir 9 & 12 Pipe Replacements

Project Management: Ken Knatz **Project Number/ W.O.#:** 26403 / 26403
Budget: \$399,760
Funding Source: Water Deprec. Rsrv. Fund **Fiscal Year Goal:** Complete Construction
Goal Completion Date: June, 2010 **% of Goal Completion:** 100%
Actual Completion Date: May, 2010 **Status:** Done
Comments: Project construction is complete. Inlet/outlet piping was replaced and lining installed in Reservoir 9. Issues with lining have delayed project acceptance. Reservoir 12 work has been removed from the project scope.

Water System Rehabilitation

Project Management: A.J. Howard **Project Number/ W.O.#:** 24401 / 24401
Budget: \$300,000
Funding Source: Water Deprec. Rsrv. Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: June, 2010 **% of Goal Completion:** 100%
Actual Completion Date: June, 2010 **Status:** Done
Comments: This is a collection of scheduled and/or necessary work projects on the City water transmission and distribution system.



FISCAL STATE OF THE CITY OVERVIEW

The "Fiscal State of the City" is intended to provide a brief "snapshot" of the City's financial condition at the end of the fiscal year. More comprehensive details of San Clemente's finances will be provided in the *Comprehensive Annual Financial Report (CAFR)* in December after completion of the independent auditor's report.

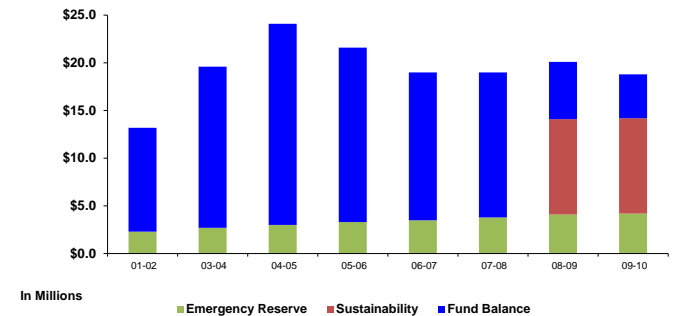
The economic slowdown is a reality as the City experienced weak property tax revenues, which is a major source of revenue to the General Fund, and a decline in sales tax receipts. The City took cost saving measures to offset the weak revenue sources. Cost saving measures included freezing open positions and performing a review of costs City-wide.

Development activity in the City was slow during the fiscal year. Limited housing construction and the on-going bankruptcy of the Marblehead developer contributed to the lack of development within the City. In the coming year, the development of the new Target location and possible resolution to the Marblehead bankruptcy will be the driving force behind development in the City. These developments offer both opportunities and challenges. Further analysis on these impacts and impacts from La Pata Vista Hermosa Park will be factored into the City's financial forecast process in the *2011 Long Term Financial Plan (LTFP)*.

This report includes the following important sections with brief descriptions of each fiscal area:

- General Fund - Fund Balance
- Reserves
- Investments
- City Pension Fund
- Capital Improvement Program
- Major Projects & Accomplishments
- Financial Forecast
- Fiscal Challenges

GENERAL FUND – FUND BALANCE



Unreserved fund balance at the end of FY 2010 totals \$4.6 million. This exceeded the projected budget amount by \$0.8 million primarily due to cost savings on expenditures. The \$4.6 million fund balance is budgeted to drop to \$3.4 million at the end of FY 2011 due to one-time costs and transfers to reserves.

RESERVES

The City maintains reserves to; a) protect essential service programs, b) maintain self-insurance retention reserves, and c) provide resources to replace and repair City-owned facilities and capital equipment. Reserve levels are determined by the City's Fiscal Policy.

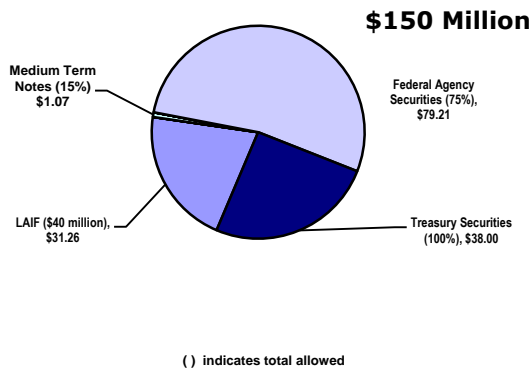
Reserve Balances	June 30, 2010
Emergency Reserves	
General Fund	\$4,168,640
Other Funds	\$1,541,000
Sustainability Reserve	\$10,000,000
Self-Insurance Reserves	\$1,920,000
Capital Replacement Reserves	\$5,592,000
Infrastructure Reserves	\$30,518,000
Total Reserves	\$53,739,640

The City's emergency, self-insurance, capital replacement reserves and infrastructure reserves are fully funded as of June 30, 2010. The City annually determines the reserve requirements as part of the Long Term Financial Plan (LTFP).

INVESTMENTS 

At June 30, 2010 the total investment portfolio, was \$150 million with a yield of 2.34%. The City earned \$3.3 million as compared to \$5.1 million last year on the portfolio due to a lower interest rate environment.

The following chart indicates the portfolio diversification based on investment type:



	June 30, 2009	June 30, 2010
Amount Invested	\$153,377,664	\$149,530,984
Annual Yield	4.25%	2.34%

WHERE THE MONEY IS 

The City’s investment portfolio, including cash, totals \$152 million. The portfolio represents the accumulated cash balances from all City funds, including the General Fund, Enterprise Funds, Capital Improvement Funds, Internal Service Funds, and Reserves. A significant portion of these cash balances are legally restricted and can be used for specific purposes only.

The following chart provides a summary by major category of the cash balances.

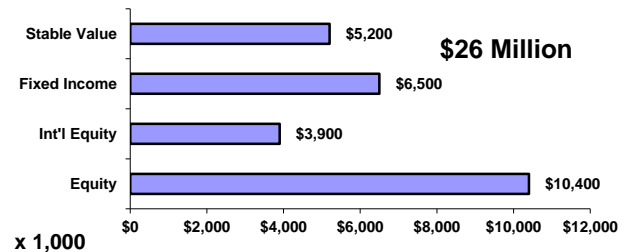
Cash Balances		June 30, 2010
General Fund (1)		\$21,437,000
Enterprise Operating Funds (2)	R	\$3,420,000
Enterprise Infrastructure Reserves	R	\$48,225,000
Developer Impact Fee Reserves	R	\$53,833,000
Restricted Funds	R	\$14,547,000
RDA Funds	R	\$2,774,000
Internal Service/Insurance Funds		\$8,001,000
Total cash balances		\$152,237,000

(R) "Restricted" funds
 (1) Includes \$4,168,640 in an emergency reserve and \$10 million in a sustainability reserve.
 (2) Includes \$1,541,000 in emergency reserves

While the above chart presents the cash balances within the major funds, it does not represent cash available to spend. Some cash balances are restricted as to use, including development impact fees, sewer connection reserves, and gas tax funds. Additionally, cash balances can be encumbered for a variety of purposes, including current year operating expenditures, capital improvements, contract services, and self-insurance reserves.

CITY PENSION FUND 

The City’s Pension Fund amounts to \$26 million as of June 30, 2010. The asset allocation of the pension fund is as follows:



Pension Fund assets have increased due to market gains and contributions. The City may experience increases in future retirement contributions as a result of actuarial factors and lower investment returns.

INTER-FUND LOANS 

The City has several inter-fund loans or advances outstanding as of June 30, 2010. These loans and advances were made to meet short-term capital needs or temporary financing until longer term alternatives could be obtained. The fund and outstanding amounts follow:

- General Fund advances outstanding of \$394,000 – made to Golf Operating Fund between 2002 and 2005
- General Fund loan to the RDA of \$2.1 million – to refinance previous liability
- In-Lieu Parking Reserve loan of \$2.5 million – to finance Golf Course Clubhouse project

CAPITAL IMPROVEMENT PROGRAM

The City had 129 Capital Improvement Program (CIP) projects in progress during the year, of which 69 projects were completed. Major projects completed during the year included the El Camino Real/Ave. Pico intersection design, Pier Structural Construction, Ave. Palizada Sidewalk, and Los Molinos Pump Station rehabilitation projects.

The total CIP budget was \$108.7 million with \$32.9 million spent during FY 2010. At year-end, multi-year projects totaling \$92.4 million were still in the design phase or under construction.

MAJOR PROJECTS & ACCOMPLISHMENTS

Over the past year, the City of San Clemente has focused its efforts on projects that are of benefit to the community or improve public services. Major projects included:

- City-wide Strategic Plan/General Plan Update process
- La Pata/Vista Hermosa – Phase 1B construction
- City pier rehabilitation completed
- Downtown Fire Station and Senior Center construction has started

FISCAL CHALLENGES - CAPITAL

During Fiscal Year 2010 funding gaps remained for two major capital projects. A long term funding strategy was developed as part of the Long Term Financial Plan to address the following projects:

- La Pata/Vista Hermosa Park - Phase IB
- Recycled Water Expansion

The total La Pata/Vista Hermosa Park – Phase IB project had a \$3.23 million funding gap. This gap was subsequently funded by the sale of excess City property through an agreement with Target.

The Recycled Water Expansion project is nearing the end of the planning and design stage. This project will require additional funding through low interest loans, grants, or local bonds. Funding strategies are in development for presentation to Council in the coming fiscal year. An application

for a low-cost loan will be completed through the State of California by December 2010. In addition, grant funding opportunities continue to be explored.

The long term strategic plan to address capital funding gaps will be reviewed and updated during the 2011 Long Term Financial Plan process.

FISCAL CHALLENGES - OPERATING

Looking forward, the financial condition of the City remains somewhat uncertain for the 2011 fiscal year. The 2011 budget was adopted with a positive operating position of approximately \$90,000. External pressures on the City including the economy, impacts from the State of California, and impacts on operational costs will effect this operating position.

The City will monitor its major revenue sources and make adjustments where necessary during the next fiscal year. Revenue categories of concern include property taxes, sales taxes, fines and permit activities. These categories may continue to be affected by the economy and can easily change during the course of the year.

The City will continue to monitor the State fiscal challenges, which caused the State to adopt a budget in 2010 that included the suspension of Proposition 1A, allowing the State to borrow \$2.2 million of San Clemente's property taxes in 2010. This borrowed amount will be repaid with interest in FY 2013. In addition to this borrowing from the City, the State took \$0.8 million in FY 2010 and will be taking another \$0.2 million in FY 2011 from the San Clemente Redevelopment Agency (RDA). These RDA funds are not subject to repayment. The State may face further financial hurdles that require additional impacts to local governments.

The City's operational costs have been reduced through a variety of initiatives. These aggressive reductions may not be able to be sustained. Staff will need to monitor expenditures on an ongoing basis to maintain a positive operating position through the end of FY 2011. The City is continuing the revenue, cost and streamlining review efforts from the 2010 Long Term Financial Plan to assist in the process of keeping the City in a strong financial position.



Future costs will increase due to the opening of La Pata Vista Hermosa Park during the coming year. Maintenance and operating costs will be substantial. Funding of these costs will be accomplished through the creation and use of an operational reserve until the Marblehead project comes online or an alternative funding source is identified.

Overall, housing and development activity are likely to recover slowly. Delays in the construction of the Marblehead retail center and residential development could impact the future operating position of the City.

