



City of San Clemente

1st
Quarter Report
Ending September 30, 2010

FY 2011

George Scarborough, City Manager

Pall Gudgeirsson, Assistant City Manager/
City Treasurer



City of San Clemente City Manager

George Scarborough, City Manager
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November 2, 2010

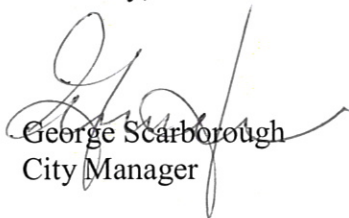
Honorable Mayor and Councilmembers:

Submitted for your review is the City of San Clemente's 1st quarter report for the period ending September 30, 2010. The intent of this report is to provide the Council, staff and citizens with an overview of the financial condition of the City for the 2011 fiscal year.

The report also contains an update of the City's performance measurement system and capital improvement program.

Please feel free to call me if you have any questions regarding this report.

Sincerely,



George Scarborough
City Manager



July – September 2010

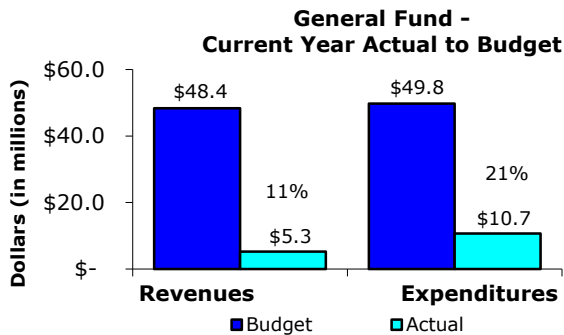
CURRENT FINANCIAL CONDITION

Revenues were budgeted to decline in the current fiscal year primarily as a result of weakness in property and sales tax. Revenues at the end of the first quarter are typically well below expenditures as a result of the timing of property tax receipts. The city will need to closely monitor revenues as the year progress to ensure a budgetary balance is maintained.

GENERAL FUND


General Fund revenues total \$5.3 million or 11% of a \$48.4 million budget as compared to \$5.1 million or 10% for the previous fiscal year. The General Fund revenue budget is \$478,000 lower than the prior year due to reductions in property tax revenues. Other changes by category are identified in the revenue narrative section.


General Fund expenditures total \$10.7 million or 21% of the budget of \$49.8 million as compared to \$10.9 million or 22% last year. Expenditure decreases have occurred in multiple areas due to cost containment strategies taken by the City.





GENERAL FUND REVENUES

Revenues by Category	Budget	YTD Actual	%
Property Taxes	23,726,800	747,545	3%
Sales Tax	6,600,000	499,372	8%
Transient Occ. Tax	1,380,000	358,068	26%
Other Taxes	2,317,300	74,313	3%
Permits & Fees	1,748,230	364,574	21%
Intergovernmental	960,000	176,485	18%
Service Charges	4,082,570	1,446,857	35%
Fines	1,053,900	165,763	16%
Interest, Rents, Other	2,007,210	514,202	26%
Interfund Transfers	4,507,910	903,167	20%
Balance, YTD	48,383,920	5,250,346	11%


➤ **Property Taxes:**  Property taxes total \$748,000 for the first quarter with unsecured taxes \$48,000 higher than the previous year. Prior year taxes and property transfer taxes are down by \$92,000 based on one receipt this year, as compared to two receipts in the prior year. Secured property taxes are received in the second quarter of the fiscal year.


➤ **Sales Tax:**  Sales taxes amount to \$499,000 or 8% of budget in the 1st quarter. Sales taxes from general consumer goods, restaurants and fuel stations showed an increase from the prior quarter. The "triple flip true-up", which reconciles the 1% of sales tax allocated in FY 2010 with the actual amount generated in San Clemente, will result in an increase of \$209,000 in sales tax revenue in FY 2011. However, consumers are still cautious about the economy and sales taxes will be monitored to determine if mid-year adjustments are necessary.


➤ **Transient Occupancy Taxes (TOT):**  Transient occupancy taxes amount to \$358,000, compared to \$314,000 from the prior year.

➤ **Other Taxes:**  Other taxes (franchise taxes) amount to \$74,313 compared to \$83,454 in the prior year. Major receipts typically occur in April for this category.



➤ **Permits & Fees:**  Permits and fees total \$365,000 with business license revenues at \$111,000 and construction permits at \$213,000.

➤ **Intergovernmental:**  Intergovernmental revenue totals \$142,000 and represents amounts from the State for disaster drill activities related to the San Onofre Nuclear Generating plant. Motor vehicle fees are \$34,000 compared to \$39,000 from the prior year as the State continues to erode the amount of motor vehicle fees received by the City through increases in the amount of administrative fees charged for collection.

➤ **Service Charges:**  Services charges amount to \$1.4 million or 35% of budget primarily due to ambulance service charges and public works service charges. Construction inspection fees increased by \$170,000 due to fees paid by the contractor completing the Marblehead Coastal improvements.

➤ **Fines:**  Fine revenue totals \$165,000 or 16% of a \$1.1 million budget. Parking citation revenues account for the majority of the revenues in this category with \$91,000 received. A very cool summer, plus a vacant position reduced the number of parking citations issued in the first quarter.



- **Interest & Rents:**  Interest and Rents amount to \$514,000 or 26% of a \$2.0 million budget. Rental income from the Beach Club, Community Center and sports fields is up by \$41,000.
- **Interfund Transfers:**  Interfund transfers total \$903,000 or 20% of budget due to amounts being transferred upon project completion.

GENERAL FUND EXPENDITURES 

Expenditure by Type	Budget	YTD Actual	%
Salaries	10,871,015	2,307,405	21%
Benefits	4,692,166	955,936	20%
Supplies	962,010	158,580	16%
Contractual Services	23,745,570	5,457,131	23%
Other Charges	1,305,450	308,024	24%
Capital Outlay	2,819,510	269,002	10%
Interdepartmental	3,321,670	815,932	25%
Transfers & Debt	2,049,570	405,328	20%
Total	49,766,961	10,677,338	21%

Expenditure by Dept	Budget	YTD Actual	%
General Government	4,556,201	884,816	19%
City General	5,235,960	1,039,387	20%
Police	12,342,920	3,024,401	25%
Fire	7,080,660	1,650,486	23%
Comm. Development	4,296,819	854,003	20%
Public Works	7,170,451	1,186,854	17%
Beaches, Parks & Rec	9,083,950	2,046,391	23%
Total	49,766,961	10,677,338	21%

Fiscal year actual expenditures are at \$10.7 million compared to the prior year amount of \$10.9 million. Decreases from the prior year were mostly in salaries and benefits which were down by \$0.3 million. Contractual costs increased by \$0.1 million from the prior year related mostly to the change in fire contract costs of \$0.1 million. Expenditures by department are within budgeted levels.

ENTERPRISE FUNDS

The following tables summarize the operating revenues, operating expenses, and changes in operating fund working capital for enterprise funds including Water, Sewer, Golf, Storm Drain and Clean Ocean funds.

Revenues

Revenue	Budget	YTD Actual	%
Water Fund	16,228,465	2,610,194	16%
Sewer Fund	8,183,094	1,245,862	15%
Golf Fund	2,393,154	651,160	27%
Storm Drain Fund	1,324,680	199,753	15%
Clean Ocean Fund	2,218,774	355,239	16%

Only two months of Water revenues are typically recorded in the first quarter, as billing is one month in arrears. Water consumption is flat as compared to the prior year. Sewer revenue is up approximately \$26,000, or 2% compared to the previous year which is due mostly to increases to the sewer rate.

Golf Course revenue is down \$43,000 from the previous year and is due to a combination of fewer rounds played and lower concession receipts from the golf course restaurant.

Expenses

Expenses	Budget	YTD Actual	%
Water Fund	17,047,850	3,501,126	21%
Sewer Fund	7,688,540	1,823,774	24%
Golf Fund	2,402,480	524,054	22%
Storm Drain Fund	1,417,030	340,622	24%
Clean Ocean Fund	3,105,800	343,388	11%

Water expenses in total are up \$110,000 when compared to the prior year. Purchased water costs increased \$75,000, representing the majority of the year-over-year expense increase. Sewer expenses, at \$1.8 million, are equal to the expense level in the previous fiscal year and in line with expectations.

Golf expenses are down \$52,000 compared to last year's expense total of \$576,460. Lower water consumption is the result of conservation efforts implemented at the golf course.

All fund expenses are within budget expectations at the end of the first quarter.

Working Capital

Working Capital	Budget	YTD Actual	%
Water Fund	96,119	-98,489	-102%
Sewer Fund	1,231,822	-295,763	-24%
Golf Fund	95,577	149,992	157%
Storm Drain Fund	1,048,202	1,053,067	100%
Clean Ocean Fund	795,308	2,104,598	265%

The Water and Sewer fund working capital balances began the fiscal year below the projected level developed during the budget process. The first quarter typically sees expenses exceeding revenues. Working capital balances will continue to be monitored closely.

The Golf, Storm Drain, and Clean Ocean Fund working capital balances exceed or equal budget at this time. These funds are maintaining adequate fund balances.

WHAT'S NEXT

- **FY 2011 Mid-year Report:** Public forum to review the FY 2011 Mid-year results in February 2011.
- Detailed budgetary information for the General fund and all other funds can be found at the following link: [Click here for financial detail.](#)



Performance Measures

General Government

Performance Measures	2010 Actual	2011 Budget	2011 1st Qtr	2011 Y-T-D
<u>City Manager</u>				
Budget:	\$540,184	\$547,634	\$122,568	\$122,568
Efficiency:				
Percent of customer service requests or complaints resolved or informed of proposed action within 10 days*	95.0%	98.0%	N/A	N/A
* Annual measurement				
<u>City Clerk</u>				
Budget:	\$616,583	\$918,605	\$127,284	\$127,284
Workload Outputs:				
Number of Regular City Council minutes prepared within 21 days of meeting	21	24	1	1
Number of City Council Agendas/Packets posted 7 days prior to meeting	23	24	5	5
Number of formal public records requests	172	200	57	57
Effectiveness:				
Percent of Regular Council Minutes produced within 21 days	79.2%	100.0%	16.7%	16.7%
Percentage of Agendas/Packets provided at least 7 days prior to the meeting	100.0%	100.0%	100.0%	100.0%
Percentage of public records requests responded to within 10 days	100.0%	100.0%	100.0%	100.0%
<u>Economic Development/Housing Administration</u>				
Budget:	\$174,254	\$128,270	\$24,938	\$24,938
Workload Outputs:				
Number of Home Rehab loans provided to property owners	8	6	1	1
Number of businesses receiving commercial facade grants	17	6	5	5
Number of non-profits receiving Social Program grants	14	14	14	14
Effectiveness:				
Percentage of Home Rehab & commercial grants expended	60.5%	85.0%	19.0%	19.0%
Percentage General fund social program grants expended	67.3%	100.0%	15.0%	15.0%
Percentage of RDA Affordable Housing budgeted funds expended	21.3%	100.0%	22.0%	22.0%

Performance Measures

Finance & Administrative Services

Performance Measures	2010 Actual	2011 Budget	2011 1st Qtr	2011 Y-T-D
<u>Finance & Administrative Services Administration</u>				
Budget:	\$438,319	\$452,633	\$91,008	\$91,008
Efficiency:				
Percentage of quarterly reports completed within the end of the month after the financial close of the quarter.	100.0%	100.0%	100.0%	100.0%
Rate of return on investments compared to the City benchmark (City rate/Benchmark rate)	-0.01%/ 3.5%	3.00%/ 3.50%	2.29%/ 3.50%	2.29%/ 3.50%
Effectiveness:				
Percent of actual General Fund revenues to projections*	98.8%	98.0%	N/A	N/A
Percentage of City operating funds in balance*	100.0%	100.0%	N/A	N/A
Percentage of adopted fiscal policies in compliance*	100.0%	98.0%	N/A	N/A
* Annual measurement.				
 <u>Finance Division</u>				
Budget:	\$ 1,791,109	\$1,889,985	\$397,530	\$397,530
Workload Outputs:				
Number of accounting transactions processed	27,628	28,900	7,058	7,058
Number of TOT audits performed per Year	0	8	0	0
Number of utility bills generated per year	215,546	210,000	53,078	53,078
Number of business licenses issued	5,167	5,000	1,000	1,000
Efficiency:				
Average cost to process accounting transactions	\$34.28	\$31.70	\$23.39	\$23.39
Average cost to generate a utility bill	\$2.43	\$2.56	\$3.04	\$3.04
Average cost to generate a business license	\$27.38	\$40.90	\$36.90	\$36.90
Effectiveness:				
Percentage of total annual TOT revenue audited	0.0%	33.0%	0.0%	0.0%
Percentage accuracy of financial transactions within established accuracy rates	100.0%	98.0%	97.0%	97.0%
Percentage of receivables written off	0.33%	0.10%	0.54%	0.54%
Percentage of receivables over 60 days old	35.3%	15.0%	19.1%	19.1%

Performance Measures

Finance & Administrative Services

Performance Measures	2010 Actual	2011 Budget	2011 1st Qtr	2011 Y-T-D
<u>Human Resources</u>				
Budget:	\$631,629	\$523,988	\$106,946	\$106,946
Workload Outputs:				
Number of recruitments (Benefited employees)	16	15	13	13
Number of liability claims	49	53	8	8
Number of workers' compensation claims	21	18	12	12
Number of benefited part-time and full-time employees processed through initial benefit enrollment	5	8	1	1
Number of employees completing a HR customer satisfaction survey	0	100	0	0
Efficiency:				
Average cost per liability claim	\$2,384	\$3,500	\$1,626	\$1,626
Average cost of a workers' compensation claim	\$7,006	\$920	\$1,095	\$1,095
Effectiveness:				
Percent of total number of liability claims filed that settled	29.5%	31.0%	33.0%	33.0%
Percent decrease in the number of work comp claims filed	-25.0%	-5.0%	22.0%	22.0%
Percent of employees processed through benefit enrollment within 7 days of forms received by HR	37.5%	70.0%	100.0%	100.0%
Percent of employees giving and overall satisfaction rating of "Excellent"	0.0%	80.0%	0.0%	0.0%
<u>Information Technology</u>				
Budget:	\$ 1,235,617	\$1,322,768	\$303,347	\$303,347
Workload Outputs:				
Number of workstation computers administered	241	238	240	240
Number of server computers administered	22	28	23	23
Efficiency:				
Percentage of time that servers are operational (server uptime)	99.5%	99.9%	99.8%	99.8%
Percentage of time that workstations are operational (workstation uptime)	99.0%	99.9%	98.8%	98.8%
Percentage of total time that network communications equipment is operational (network communications uptime)	99.9%	99.9%	100.0%	100.0%
Percent of requests for computer services resolved within 3 working days	100.0%	100.0%	100.0%	100.0%

Performance Measures

Public Safety

Performance Measures	2010 Actual	2011 Budget	2011 1st Qtr	2011 Y-T-D
<u>Contract Police Services</u>				
Budget:	\$12.2M	\$12.3M	\$3.0M	\$3.0M
Workload Outputs:				
Number of total calls for service	26,233	28,000	7,097	7,097
Number of emergency calls received (Priority 1)	269	285	76	76
Number of traffic collision reports	404	345	72	72
Number of Part 1 crimes committed per 1,000 population	0.98	1.15	1.06	1.06
Efficiency:				
Average response time from receipt to on-scene emergency calls	5:65	5:00	5:23	5:23
Percentage of preventative patrol time - day shift (6:00 a.m. to 6:00 p.m.)	43.7%	40.0%	40.3%	40.3%
Percentage of preventative patrol time - day shift (10:00 a.m. to 8:00 p.m.)	34.6%	40.0%	43.0%	43.0%
Percentage of preventative patrol time - night shift (6:00 p.m. to 6:00 a.m.)	38.4%	40.0%	30.7%	30.7%
Percentage of preventative patrol time - night shift (5:00 p.m. to 3:00 a.m.)	42.9%	40.0%	34.3%	34.3%
Effectiveness:				
Percentage of emergency calls responded to in 5 minutes or less	93.6%	95.0%	97.3%	97.3%
Percentage change in Part I crimes from prior year current year	-10.6%	1.0%	-11.7%	-11.7%
<u>Contract Fire Services</u>				
Budget:	\$6,769,520	\$7,080,660	\$1.65M	\$1.65M
Workload Outputs:				
Number of emergency calls	2,778	3,000	712	712
Number of new construction fire inspections performed	363	500	113	113
Number of fire inspections performed	1137	1,000	328	328
Number of fire plan checks completed	328	500	75	75
Efficiency:				
Average response time for emergency calls	5:51	7:00	5:46	5:46
Effectiveness:				
Percentage of calls with response time within 7 minutes	75.8%	85.0%	78.0%	78.0%
Percentage of technical on-site inspections scheduled within 24 hours	100.0%	90.0%	100.0%	100.0%
Percentage of all plan checks completed within adopted turn around time goals based on plan types	100.0%	90.0%	100.0%	100.0%
Percentage of 5 day turn around plan checks completed within goal	100.0%	90.0%	100.0%	100.0%
Percentage of 10 day turn around plan checks completed within goal	100.0%	90.0%	100.0%	100.0%

Performance Measures

Community Development

Performance Measures	2010 Actual	2011 Budget	2011 1st Qtr	2011 Y-T-D
Building				
Budget:	\$1,678,285	\$1,701,616	\$337,636	\$337,636
Workload Outputs:				
Number of building permits issued	3,005	2,900	828	828
Number of Plan Reviews performed	2649	2,500	704	704
Number of building inspections completed	14,001	15,000	4,193	4,193
Number of customers served at Building counter	4,891	4,700	1,232	1,232
Efficiency:				
Number of Plan Reviews performed per Plan Check staff	883	833	312	312
Number of inspection conducted per inspector	4,115	4,285	1,198	1,198
Number of customers served per Permit Tech	2,446	1,567	616	616
Effectiveness:				
Percentage of new projects: First review completed within 15 work days	96.3%	98.0%	100.0%	100.0%
Percentage plan review rechecks: Reviewed within 10 work days	90.9%	95.0%	97.3%	97.3%
Percentage response to the public at the counter in 10 minutes	75.4%	80.0%	77.0%	77.0%
Planning				
Budget:	\$1,420,943	\$1,503,703	\$307,919	\$307,919
Workload Outputs:				
Number of discretionary applications completed	90	100	16	16
Number of zoning plan checks completed	518	480	107	107
Number of people assisted at counter/over phone	8,792	9,000	1,968	1,968
Number of training sessions to maintain Certified Local Government status	9	15	0	0
Number of training sessions attended by PC	7	14	1	1
Efficiency:				
Number of people assisted at counter/phone per FTE	22	20	16.9	16.9
Number of Plan checks completed/FTE/Week	2.4	2	1.8	1.8
Number of applications completed/FTE/Week	5	4	3.2	3.2

Performance Measures

Community Development

Performance Measures	2010 Actual	2011 Budget	2011 1st Qtr	2011 Y-T-D
<u>Planning (continued)</u>				
Effectiveness:				
Percentage of FTE's time funded by Developer Deposit and fixed fees	21.1%	20.0%	22.3%	22.3%
Percentage of initial plan reviews completed within 15 days	86.0%	95.0%	98.0%	98.0%
Percentage of plan rechecks: reviewed within 10 days	86.0%	95.0%	91.0%	91.0%
Percent of Zoning Administrator applications completed within 7 weeks	100.0%	98.0%	91.7%	91.7%
Percent of Planning Commission applications completed within 18 weeks	100.0%	98.0%	95.8%	95.8%
Percent of City Council applications completed within 22 weeks	100.0%	98.0%	100.0%	100.0%
Percent of calls returned within one business day	98.2%	95.0%	96.7%	96.7%
Percent of counter served within 10 minutes	70.0%	75.0%	75.2%	75.2%
Percent of counter served within 20 minutes	91.0%	95.0%	95.1%	95.1%
<u>Code Compliance</u>				
Budget:	\$682,676	\$658,503	\$126,153	\$126,153
Workload Outputs:				
Number of new cases	2217	2104	453	453
Number of lots cleared by Weed Abatement	37	107	5	5
Number of graffiti cases	655	609	149	149
Number of weekend cases	590	800	122	122
Efficiency:				
Cost of weed abatement per lot	\$458	\$2,079	\$1,084	\$1,084
Cost of graffiti removal per case	\$244	\$159	\$120	\$120
Effectiveness:				
Percent of graffiti cases closed within 6 hours	86.1%	86.0%	85.0%	85.0%
Percentage of cases acknowledged within 2 days	93.7%	50.0%	95.0%	95.0%
Percentage of cases resolved within 10 work days	64.9%	54.0%	55.7%	55.7%
Percentage of weekend cases closed within 10 days	91.0%	94.5%	90.3%	90.3%

Performance Measures

Public Works

Performance Measures	2010 Actual	2011 Budget	2011 1st Qtr	2011 Y-T-D
<u>Engineering</u>				
Budget:	\$2,824,749	\$2,943,280	\$411,702	\$411,702
Workload Outputs:				
Number of permits issued	498	350	92	92
Number of inspections conducted	10387	800	915	915
Number of plans submitted for 1st plan check	53	30	15	15
Number of plans submitted for additional plan checks	49	45	19	19
Number of research projects conducted	208	200	111	111
Number of miles of streets designed	3.44	3.00	0.21	0.21
Number of miles of streets constructed	1.68	3.75	0.75	0.75
Number of traffic citizens complaints received	94	120	35	35
Efficiency:				
Time spent per first plan review (hours)	4.29	5.00	8.33	8.33
Time spent per additional plan review (hours)	3.80	4.00	4.67	4.67
Time spent per research project	3.54	3.00	1.50	1.50
Design cost less than 15% of the projected costs	86.3%	85.0%	100.0%	100.0%
Final project costs within budget	100.0%	85.0%	100.0%	100.0%
Percent of response to citizen complaints within 45 days	61.7%	75.0%	82.9%	82.9%
Effectiveness:				
Percent of plan reviews completed in 15 days (1st plan check)	100.0%	90.0%	84.1%	84.1%
Percent of plan reviews completed in 10 days (add'l plan check)	100.0%	90.0%	62.0%	62.0%
Percent of research projects completed in 10 days	99.5%	90.0%	100.0%	100.0%
Percent of projected street design completed	24.8%	85.0%	7.0%	7.0%
Percent of street miles completed	8.5%	85.0%	20.0%	20.0%
Percent of traffic complaints resolved	50.5%	75.0%	47.4%	47.4%
<u>Maintenance</u>				
Budget:	\$3,288,414	\$3,718,099	\$652,418	\$652,418
Workload Outputs:				
Number of potholes repaired	598	500	151	151
Number of signs repaired or replaced	1,895	1,800	471	471
Number of work orders received/completed by Facilities Maintenance Section	1,810	1,500	416	416
Number of street light/traffic signal repairs	919	800	211	211
Number of USA responses (Underground Service Alerts)	880	650	157	157

Performance Measures

Public Works

Performance Measures	2010 Actual	2011 Budget	2011 1st Qtr	2011 Y-T-D
<u>Maintenance (continued)</u>				
Efficiency:				
Average sq. ft. of pothole repairs provided per day of service	419.1	450.0	303.7	303.7
Average # of signs maintained per hour of service provided	4.1	4.1	4.3	4.3
Average # of facilities maintenance work orders completed per day of service	8.2	6.0	7.2	7.2
Average # of USA completed per day of service	3.9	3.5	2.7	2.7
Average number of streetlight/traffic signal repairs per day	4.1	4.0	3.7	3.7
Effectiveness:				
Percentage of pothole service requests repaired within 3 working days	100.0%	100.0%	100.0%	100.0%
Percentage of signage repair requests responded to and completed within 3 working days	100.0%	100.0%	100.0%	100.0%
Percentage of facilities maintenance work orders responded to in 3 working days	99.2%	100.0%	100.0%	100.0%
Percentage of street light / traffic signal service Requests completed within 3 working days	98.5%	100.0%	99.7%	99.7%
Percentage of USA service requests completed within 3 working days	100.0%	100.0%	100.0%	100.0%
<u>Water</u>				
Budget:	\$15,153,809	\$17.0M	\$ 3,501,126	\$ 3,501,126
Workload Outputs:				
Number of maintenance procedures at reservoirs, pump stations, valves, hydrants and operating equipment	3,640	3,600	955	955
Number of miles of planned leak detection on water pipeline	164.6	160	44.5	44.5
Number of samples taken to test compliance	8,676	8,600	2,158	2,158
Number of emergency calls for service	1,104	1,000	360	360
Efficiency:				
Percentage of maintenance procedures completed on time	93.3%	94.0%	95.3%	95.3%
Percentage of system water loss	2.6%	4.0%	2.8%	2.8%
Effectiveness:				
Percentage of leaks repaired within 48 hours	95.2%	95.0%	95.0%	95.0%
Percentage of monitoring samples in full compliance	100.0%	100.0%	100.0%	100.0%
Percentage of emergency calls responded within 15 minutes during working hours	100.0%	100.0%	100.0%	100.0%
Percentage of emergency calls responded within 30 minutes during non-working hours	98.7%	98.0%	100.0%	100.0%

Performance Measures

Public Works

Performance Measures	2010 Actual	2011 Budget	2011 1st Qtr	2011 Y-T-D
<u>Sewer</u>				
Budget:	\$7,865,240	\$ 8,263,340	\$ 1,823,774	\$ 1,823,774
Workload Outputs:				
Number of maintenance procedures at treatment plant, pump stations and recycled water facilities	3,910	4,200	915	915
Number of samples taken to test compliance	11,753	10,000	3,536	3,536
Number of miles of planned video inspections on sewer collection system	36.3	30.0	8	8
Number of miles of planned cleaning procedures on sewer collection system	230.7	175.0	61.3	61.3
Number of emergency calls for service	268	300.0	59	59.0
Efficiency:				
Percentage of maintenance procedures completed on time	93.1%	94.0%	95.3%	95.3%
Percentage of monitoring samples in full compliance	100.0%	100.0%	100.0%	100.0%
Percentage of sewer collection system cleaned annually	33.0%	100.0%	35.1%	35.1%
Percentage of sewer collection system inspected annually	5.2%	20.0%	4.6%	4.6%
Effectiveness:				
Percentage of emergency calls responded within 15 minutes during working hours	100.0%	100.0%	100.0%	100.0%
Percentage of emergency calls responded within 30 minutes during non-working hours	100.0%	100.0%	100.0%	100.0%
<u>Storm Drain</u>				
Budget:	\$1,393,906	\$1,529,930	\$340,622	\$340,622
Workload Outputs:				
Number of miles of storm drain pipelines cleaned	3.15	3.5	0.10	0.10
Number of miles of storm drain video inspection	5.20	5.0	0.50	0.50
Number of catch basins cleaned/inspected/stenciled	293	1,200	7	7
Number of emergency calls for service	17.0	120.0	2.0	2.0
Efficiency:				
Percentage of storm drain pipelines cleaned annually	5.0%	5.6%	0.2%	0.2%
Percentage of storm drain system inspected Annually	8.4%	8.0%	0.8%	0.8%
Percentage of catch basins cleaned/inspected annually	15.6%	64.0%	0.4%	0.4%
Effectiveness:				
Number of emergency calls/percentage of time responding within 15 minutes during working hours	100.0%	100.0%	100.0%	100.0%
Number of emergency calls/percentage of time responding within 30 minutes during non-working hours	100.0%	100.0%	100.0%	100.0%

Performance Measures

Public Works

Performance Measures	2010 Actual	2011 Budget	2011 0	2011 Y-T-D
Clean Ocean				
Budget:	\$2,239,422	\$ 2,796,051	\$343,388	\$343,388
Workload Outputs:				
Number of facilities inspected for storm water compliance	268	250	10	10
Number of water quality enforcement actions issued	244	350	39	39
Number of local outreach impressions per year	4,879,586	5,775,000	539,792	539,792
Efficiency:				
Number of facility inspections per FTE (1 FTE)	268	250	10	10
Number of water quality enforcement actions issued per FTE (2 FTE)	122	175	20	20
Number of public outreach "impressions" per capita	71	84	8	8
<i>** "impressions" refers to the estimated number of individuals receiving education</i>				
Solid Waste				
Budget:	\$299,200	\$210,156	\$59,946	\$59,946
Workload Outputs:				
Total tons of residential waste diverted from landfill	17,531	18,000	4,557	4,557
Total tons of commercial waste diverted from landfill	8,371	14,500	2,381	2,381
Total tons of construction & demolition waste diverted from landfill	4,883	2,200	2,072	2,072
Efficiency:				
Solid waste program cost per ton diverted	\$4.88	\$4.61	\$6.66	\$6.66
Effectiveness:				
Total percent of residential waste diversion from landfill	45.2%	52.0%	45.2%	45.2%
Total percent of commercial waste diversion from landfill	37.2%	52.0%	39.3%	39.3%
Total percent of construction and demolition waste diversion from landfill	78.2%	52.0%	80.7%	80.7%
Total percent of overall diversion from landfill	45.7%	53.0%	44.5%	44.5%

Performance Measures

Public Works

Performance Measures	2010 Actual	2011 Budget	2011 0.191	2011 Y-T-D
<u>Contract Fleet Maintenance</u>				
Budget:	\$1,337,609	\$1,109,600	\$195,116	\$195,116
Workload Outputs:				
Total number of vehicles maintained	145	145	145	145
Number of work orders completed	795	700	200	200
Number of preventative maintenance services completed	314	240	71	71
Number of repeat work orders needed	2	0	1	1
Effectiveness:				
Percentage of fleet available per month	98.9%	95.0%	99.4%	99.4%
Percentage of reworks relative to total work orders	0.2%	0.0%	0.6%	0.6%
Percentage of preventative maintenance services completed within 1 day	100.0%	90.0%	100.0%	100.0%

Performance Measures

Beaches. Parks & Recreation

Performance Measures	2010 Actual	2011 Budget	2011 1st Qtr	2011 Y-T-D
<u>Beaches. Parks & Recreation Administration</u>				
Budget:	\$402,539	\$440,987	\$84,874	\$84,874
Workload Outputs:				
Number of development plans reviewed	1	5	7	7
Number of active park CIP projects	14	15	13	13
Number of completed park CIP projects	1	5	0	0
Number of CIP project change orders that required City Council approval	-	0	0	0
Efficiency:				
Hours spent reviewing each set of development plans	49	50	3	3
Effectiveness:				
Percentage of development plans reviewed within 2 weeks	100.0%	100.0%	100.0%	100.0%
Percentage of park CIP projects completed within budget as established at time of contract award	25.0%	100.0%	0.0%	0.0%
<u>Parks & Beach Maintenance</u>				
Budget:	\$4,389,071	\$ 4,498,198	\$ 874,860	\$ 874,860
Workload Outputs:				
Maintain industry standard ratio of 50 acres of landscape monitored per inspector - 276 acres	69.3	69.3	84	84
Trim 2,000 trees annually to ensure a 7 year cycle	2,350	2,000	568	568
Resolve 90% of all service requests within 10 days	89.1%	85.0%	89.7%	89.7%
Efficiency:				
Ratio of acres of landscapes monitored per contract inspector	138%	138.0%	168.7%	168.7
Effectiveness:				
Percentage of trees trimmed to maintain an average 7-year trimming cycle	117.2%	100.0%	113.3%	113.3%
Maintain parks at established levels measured on a scale of A-F: <i>A-excellent, B- above average, C- average, D-low level, F- minimum level per the 1999 Parks & Rec. Master Plan.</i>				
Maintenance level of beaches (target level = C)	C	C+	C	C
Maintenance level of parks (target level = C)	C	C	C	C
Maintenance level of park sports fields (target level = B)	B	B+	B	B
Maintenance level of streetscapes (target level = C)	C	C+	C	C

Performance Measures

Beaches. Parks & Recreation

Performance Measures	2010 Actual	2011 Budget	2011 1st Qtr	2011 Y-T-D
Recreation				
Budget:	\$2,762,545	\$2,819,100	\$683,322	\$683,322
Workload Outputs:				
Number of aquatic enrollments	4,377	2,500	1,284	1,284
Number of other registrations	14,511	12,000	5,127	5,127
Number of classes/programs offered	725	290	268	268
Number of attendees at special events	105,450	12,000	73,975	73,975
Number of rentals at Community Center	158	160	42	42
Number of rentals at Beach Club	83	95	36	36
Number of partnered community events	37	37	16	16
Efficiency:				
Percent of registrations taken on-line	32.1%	35.0%	36.0%	36.0%
Percentage of total expenditures recovered by revenues	61.7%	79.0%	109.5%	109.5%
Effectiveness:				
Percentage customer satisfaction response of satisfactory or above for recreation and leisure classes/facility rentals*	96.2%	100.0%	97.3%	97.3%
Percent of classes/programs cancelled	16.1%	15.0%	13.5%	13.5%
Number of customer requested refunds for classes/programs	441	200	173	173
* Annual measurement				
Marine Safety				
Budget:	\$1,273,268	\$1,325,665	\$403,334	\$ 403,334
Workload Outputs:				
Number of beach visitors (estimate)	2,626,300	2,800,000	1,044,500	1,044,500
Number of swimmer rescues	4,401	4,500	1,216	1,216
Number of preventative actions via public education/warnings	41,637	40,000	15,558	15,558
Number of people reached through public education programs	13,301	20,000	8,786	8,786
Number of drownings with lifeguards on duty	1	0	0	0
Efficiency:				
Visitors per lifeguard (8 hour shift)	893	793	852	852
Rescues per lifeguard FTE (2080 hours)	197	331	205	205
Effectiveness:				
Percentage of swimmer rescues without a drowning	99.9%	100.0%	100.0%	100.0%
Percentage of swimmer rescues compared to preventative actions	7.4%	11.0%	6.7%	6.7%
Percent of City elementary schools reached through public education*	70.0%	55.0%	0.0%	0.0%
* Annual measurement				

Performance Measures

Beaches. Parks & Recreation

Performance Measures	2010 Actual	2011 Budget	2011 1st Qtr	2011 Y-T-D
<u>Golf Operating</u>				
Budget:	\$2,125,405	\$2,295,910	\$524,054	\$524,054
Workload Outputs:				
Number of golf rounds played - projected	91,834	95,000	26,868	26,868
Number of golf course acres maintained	133	133	133	133
Total revenue generated by the Golf Course	\$2,640,039	\$2.45M	\$807,209	\$807,209
Efficiency:				
Course utilization (rounds played/available tee times*)	99.9%	100.0%	101.0%	101.0%
Cost per round	\$23.14	\$24.81	\$19.57	\$19.57
Percentage cost of recovery	124.2%	100.0%	156.0%	156.0%
Effectiveness:				
Number of complaints per 1,000 rounds	3.3	10.0	1.7	1.7
Maintenance quality of golf course retained at a level B May through October	100.0%	100.0%	100.0%	100.0%
Maintenance quality of golf course retained at a level C November through April	100.0%	100.0%	N/A	N/A

Performance Measures

Animal Shelter

Performance Measures	2010 Actual	2011 Budget	2011 1st Qtr	2011 Y-T-D
<u>Animal Shelter</u>				
Budget:	\$1,291,324	\$1,457,028	\$304,249	\$ 304,249
Workload Outputs:				
Number of Dogs Licensed during the year	7,481	11,500	2,002	2,002
Number of calls for service completed during the year	1,708	2,500	403	403
Barking Dog complaints received	200	115	52	52
Efficiency:				
Percent of calls for service handled within 24 hours	99.8%	97.0%	99.3%	99.3%
Effectiveness:				
Percentage increase in the number of dog licensed per year	-13.1%	33.0%	11.3%	11.3%
Number of dog adoptions	316	300	74	74
Number of cat adoptions	363	380	107	107
Number of animals returned to owners	307	470	122	122
Percentage of barking complaints resolved within 40 days	95.3%	95.0%	91.3%	91.3%

City of San Clemente Capital Improvement Program Quarterly Report

September 30, 2010

FY 2011 CIP 1st Quarter Summary

- 98 CIP and Maintenance Projects
Totaling \$92.4
- 63 CIP Projects
Totaling \$82.9M
- 35 Maintenance
Projects Totaling \$9.5M



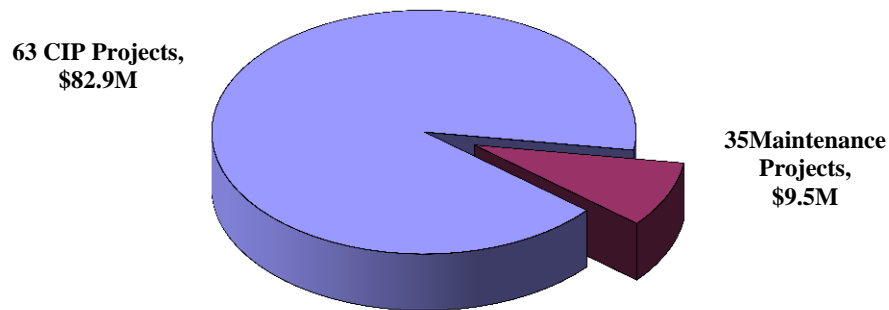
Capital Improvement Program- 1st Quarter Report

Program Summary

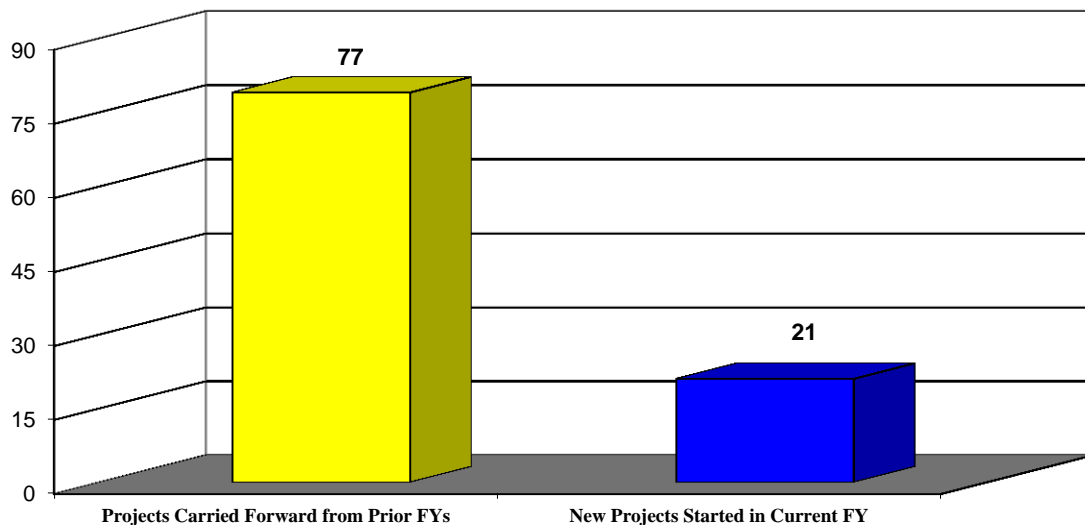
The Capital Improvement Program report provides the Mayor, City Council and community the status of projects in the current FY 2011 and establishes a commitment for the scheduled delivery of projects. The City's Capital Improvement Program remains strong and active. Most areas in the City continue to see improvements to their community facilities in the form of parks, streets, water, sewer, storm drain and other infrastructure improvement projects.

The FY 2011 Capital Improvement Program consists of 98 projects for a total budget of 92.4 million. A total of 77 projects were started in the prior fiscal years for completion in FY 2011. There are 63 CIP projects and 35 Maintenance and Study projects.

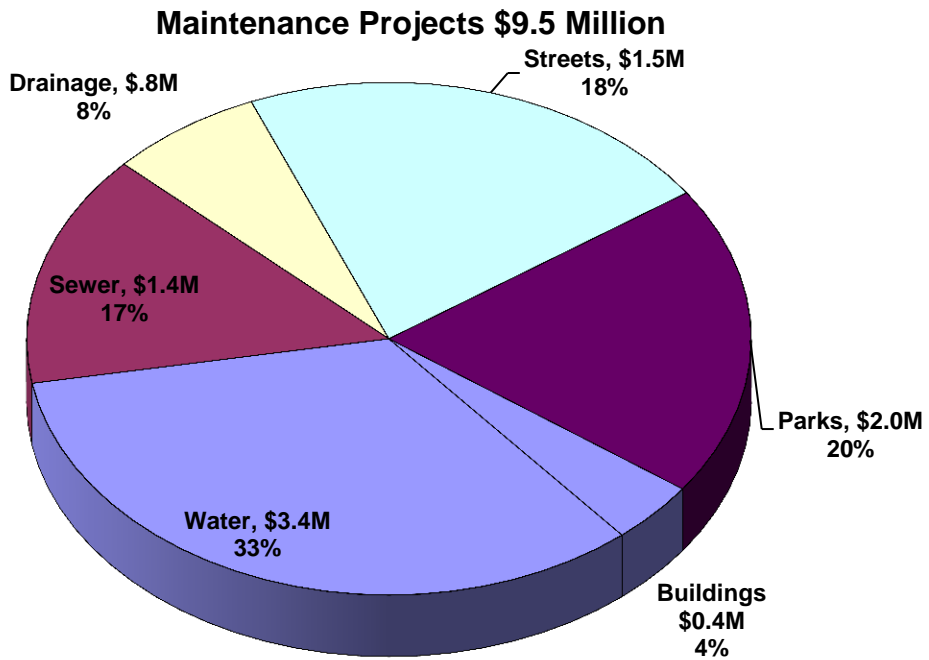
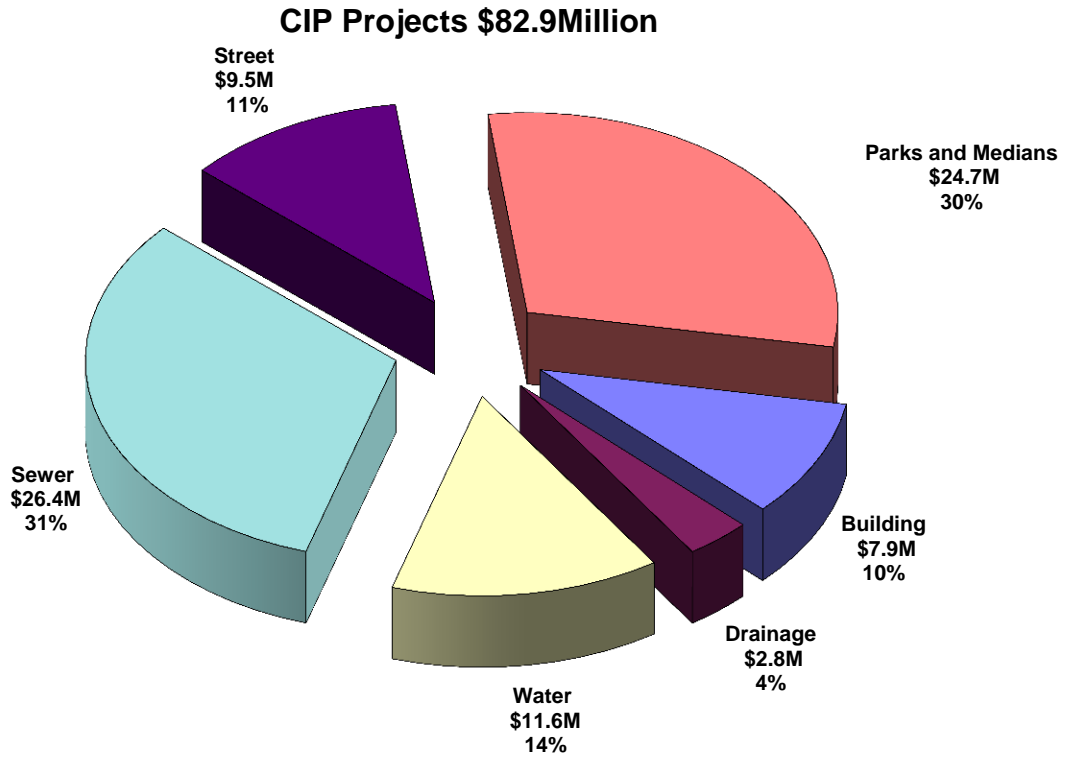
FY 2011 CIP and Maintenance Projects: \$92.4 Million



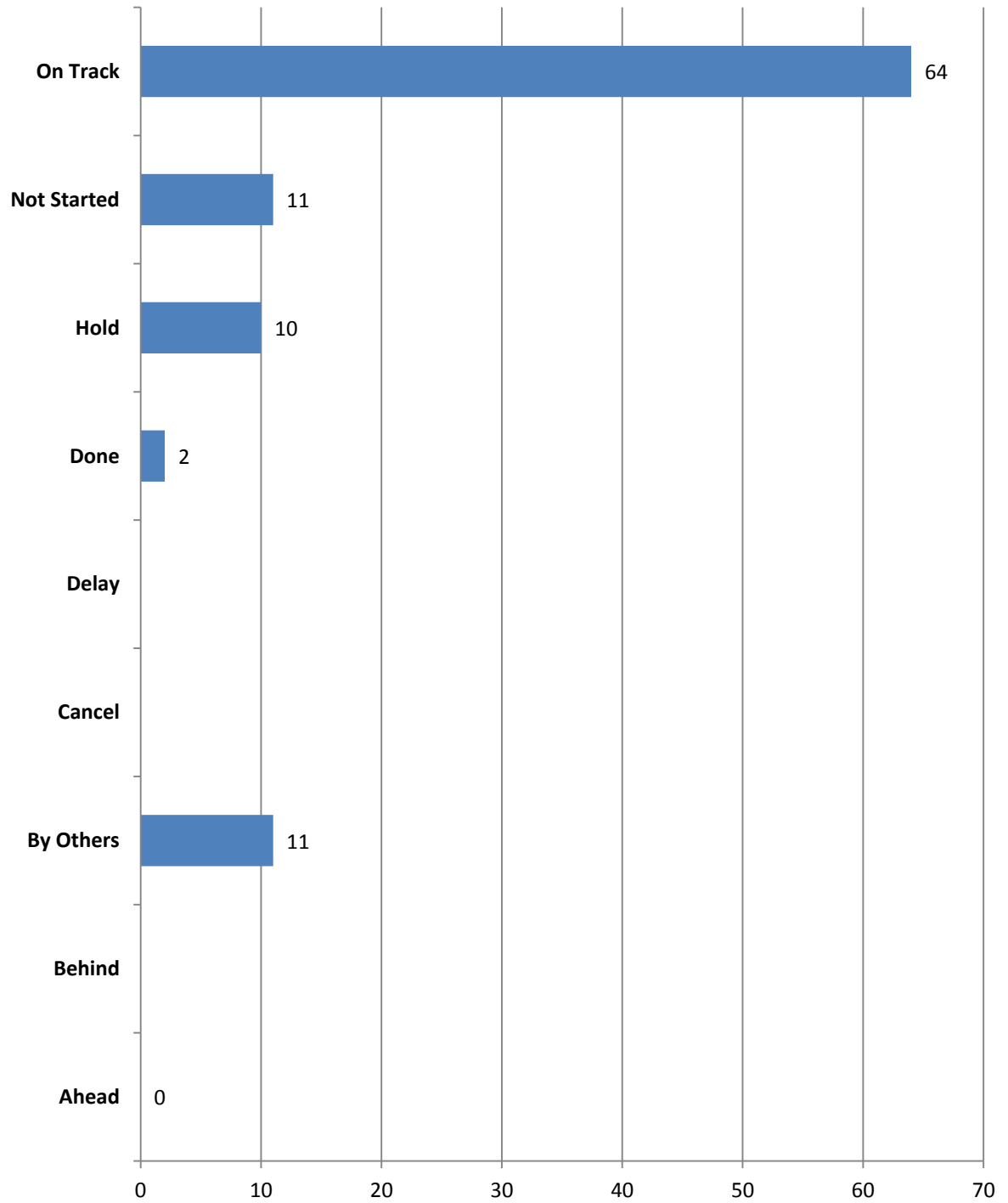
98 Total CIP and Maintenance Projects: Carried Forward vs. Projects Started in Current FY



Capital Improvement Program – 1st Quarter Report



Project Status



Capital Improvement Program – 1st Quarter Report

Schedule Changes

Projects are often re-scoped to take advantage of additional funding or to address the changing needs of the community. In order to realign the project delivery commitment with a revised scope, a baseline budget or schedule adjustment (reset) may be proposed. This section proposes each baseline budget adjustment and establishes a new commitment for delivering the project. The project budgets recommended for reset for this quarter are listed in the following table:

PROJECT*	ORIGINAL GOAL	REVISED GOAL	ORIGINAL COMPLETION DATE	REVISED COMPLETION DATE
* See individual projects for a detailed explanation				

Project Description and Status Report

An overview of the projects, including the project manager, adopted budget, funding source, anticipated completion date and status at the end of the first quarter have been provided below. Also provided are definitions of terms found within the project updates.

Definitions

- **Fiscal Year Goal:** The project goal for this fiscal year
- **Goal Completion Date:** The date the project's Fiscal Year Goal is projected to be reached
- **Actual Completion Date:** The date when the Fiscal Year Goal is actually completed
- **Status:** Measures how much the project has been completed toward the Fiscal Year Goal
- **New Project:** A project that has been appropriated by the City Council after the budget is adopted
- **By Others:** The City is not directly in charge of the schedule for these projects

Capital Improvement Program- 1st Quarter Report

Project Description and Status Report

Buildings - CIP Projects

Beach Palapa & Picnic Cover Renovations

Project Management:	Dennis Reed	Project Number/ W.O.#:	18701/ 18701
Budget:	\$52,630	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	50%
Goal Completion Date:	June 2011	Status:	Hold
Actual Completion Date:			

Comments: Final additions were not able to be completed prior to summer; therefore, the project was carried over into FY 2011. The project is on hold until the City's Beach Fire Ring Policy has been adopted, as aspects of the policy may impact the placement of shade structures.

Community Center Rehabilitation

Project Management:	Dave Dendel	Project Number/ W.O.#:	11546/ 11546
Budget:	\$125,000	Fiscal Year Goal:	20% Constr.
Funding Source:	Facility Maintenance Rsrv.	% of Goal Completion:	5%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			

Comments: Scope of work includes upgrades to HVAC and electrical systems. Project is combined with a proposal to add roof mounted solar panels to the building with grant funding.

Corporate Yard Building A Rehabilitation

Project Management:	Dave Dendel	Project Number/ W.O.#:	11547/ 11547
Budget:	\$50,000	Fiscal Year Goal:	75% Design
Funding Source:	Facility Maintenance Rsrv.	% of Goal Completion:	0%
Goal Completion Date:	June 2011	Status:	Not Started
Actual Completion Date:			

Comments: Design of structural improvements to upgrade Building A to current building codes.

Downtown Fire Station

Project Management:	Mike Jorgensen	Project Number/ W.O.#:	15502/ 15502
Budget:	\$3,976,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Pub. Fac. Constr. Fee Fund	% of Goal Completion:	35%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			

Comments: The prime contractor, Gamut Construction, defaulted on the project. Staff is working with the bonding company's contractor to complete remaining improvements. Construction work has resumed.

Ole Hanson Beach Club Re-Roof

Project Management:	Tim Shaw	Project Number/ W.O.#:	16520/ 16520
Budget:	\$150,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Fac. Maint. Rsrv. Fund	% of Goal Completion:	
Goal Completion Date:		Status:	Hold
Actual Completion Date:			

Comments: On hold to evaluate the possibility of a larger project to improve the facility after building assessments are completed.

Capital Improvement Program – 1st Quarter Report

Safety/Quiet Zone Improvements – Design and Construction

Project Management:	Tom Bonigut	Project Number/ W.O.#:	10812/ 10812
Budget:	\$768,000	Fiscal Year Goal:	TBD
Funding Source:	General Fund	% of Goal Completion:	
Goal Completion Date:		Status:	Hold
Actual Completion Date:			

Comments: Goals and completion date(s) depend on what the desired improvements will be. Public Works/Engineering is awaiting further direction from Community Development pending their coordination with Quiet Zone stakeholders and agencies.

Senior Center Relocation

Project Management:	Mike Jorgensen	Project Number/ W.O.#:	15503/ 15503
Budget:	\$2,724,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Develop. Improvem. Fund	% of Goal Completion:	35%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			

Comments: The prime contractor, Gamut Construction, defaulted on the project. Staff is working with the bonding company's contractor to complete remaining improvements. Construction work has resumed.

Building- Maintenance and Other Projects

Garage Hoist Removal

Project Management:	Dave Dendel	Project Number/ W.O.#:	21801/ 21801
Budget:	\$85,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Fleet Maintenance Fund	% of Goal Completion:	0%
Goal Completion Date:	June 2011	Status:	Not Started
Actual Completion Date:			

Comments: Removal of underground vehicle hoist that is part of the Fleet Maintenance garage.

Parque Del Mar Turf Renovations

Project Management:	Dennis Reed	Project Number/ W.O.#:	29102/ 29102
Budget:	\$25,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	RDA Fund	% of Goal Completion:	80%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			

Comments: Sod was installed on northern end of the park. Staff awaits direction on when/if the southern portion of the park requires re-sodding.

T-Street Overpass Rehabilitation

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	20302/ 20302
Budget:	\$269,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	10%
Goal Completion Date:	March 2011	Status:	On Track
Actual Completion Date:			

Comments: The project was advertised and a construction contract is scheduled to be awarded to a contractor at the October 19th Council meeting. Construction is anticipated to start in December. A \$285,000 HUD grant is funding a portion of the construction.

Capital Improvement Program- 1st Quarter Report

Drainage- CIP Projects

211 & 225 Marquita Storm Drain Rehabilitation

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	10009/ 10009
Budget:	\$46,240	Fiscal Year Goal:	Complete Constr.
Funding Source:	Storm Drain Utility Fund	% of Goal Completion:	10%
Goal Completion Date:	March 2011	Status:	On Track
Actual Completion Date:			

Comments: Recent video assessment of City facilities revealed that the pipeline network in this area is in need of rehabilitation. Staff will include this project in the FY 2011 Pipe Rehabilitation contract.

Acapulco Storm Drain Lines Rehabilitation

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	10010/ 10010
Budget:	\$115,055	Fiscal Year Goal:	Complete Design
Funding Source:	Storm Drain Utility Fund	% of Goal Completion:	10%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			

Comments: Construction of numerous trenchless rehabilitation reaches have been completed, including a separate project to include a portion of open-trench repair. An erosion problem was encountered when clearing brush necessary to access a storm drain outlet. It is recommended to include the outlet repair work in the project due to available budget. Construction drawings and specifications for the work will be by City staff.

Alameda Lane Drainage System Replacement

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	10011/ 10011
Budget:	\$97,200	Fiscal Year Goal:	Complete Design
Funding Source:	Storm Drain Utility Fund	% of Goal Completion:	20%
Goal Completion Date:	May 2011	Status:	On Track
Actual Completion Date:			

Comments: Staff has completed the preliminary design of the drainage system within Alameda Lane to address nuisance water in this area. A Coastal Commission Development permit will need to be secured prior to construction. Construction is anticipated in Fall 2011.

Calle Heraldo Storm Drain Rehabilitation

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	10012/ 10012
Budget:	\$34,970	Fiscal Year Goal:	Complete Constr.
Funding Source:	Storm Drain Utility Fund	% of Goal Completion:	10%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			

Comments: Recent video assessment of City facilities revealed that the pipeline network in this area is in need of rehabilitation. Staff will include this project in the FY 2011 Pipe Rehabilitation contract.

Columbo Storm Drain Extension

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	18005/ 18005
Budget:	\$365,380	Fiscal Year Goal:	Complete Design
Funding Source:	Storm Drain Utility Fund	% of Goal Completion:	20%
Goal Completion Date:	April 2011	Status:	On Track
Actual Completion Date:			

Comments: Staff analyzed the project and scoped potential solutions by utilizing existing information and input from geotechnical firms, environmental consultants and contractors. VA Consulting has been retained to design and prepare a bid package for public advertising.

Capital Improvement Program – 1st Quarter Report

Cristobal Storm Drain Extension to T-Street Canyon RR Culvert

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19012/ 19012
Budget:	\$368,080		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Monitor
Goal Completion Date:	June 2011	% of Goal Completion:	25%
Actual Completion Date:		Status:	On Track

Comments: A hydrology study and preliminary hydraulic modeling have been prepared for the existing ditch next to the railroad tracks. Staff continues to monitor the drainage during the winter season and will work with SCRRA to coordinate and plan drainage improvements.

Los Mares/Vaquero Storm Drain

Project Management:	Amir Ilkhanipour	Project Number/ W.O.#:	16001/ 16001
Budget:	\$825,200		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	April 2011	% of Goal Completion:	25%
Actual Completion Date:		Status:	On Track

Comments: Project will address flooding in the Los Mares/Vaquero intersection.

Plaza La Playa Channel

Project Management:	Ken Knatz	Project Number/ W.O.#:	13807/ 410387
Budget:	\$795,830		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2011	% of Goal Completion:	10%
Actual Completion Date:		Status:	On Track

Comments: This project has been revised to consist of a flood wall only along a downstream section of channel near the existing railroad culvert. The City Council awarded the construction contract on October 5th. Construction will begin in Spring 2011 and be completed before Summer 2011.

Prima Deshecha Canada Channel (M01) Reconstruction

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	10013/ 10013
Budget:	\$197,040		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	25% Design
Goal Completion Date:	June 2011	% of Goal Completion:	5%
Actual Completion Date:		Status:	On Track

Comments: Prima Deshecha Canada Channel (M01), between Calle Grande Vista and Avenida Vaquero, is in need of rehabilitation. A consultant will be retained to perform the design and prepare construction documents for public bidding. All the regulatory permits, including the Coastal Commission development permit, will need to be secured prior to construction.

Drainage- Maintenance & Other Projects

Existing Storm Drain Rehabilitation

Project Management:	A.J. Howard/Z. Ponsen	Project Number/ W.O.#:	26001/ 26001
Budget:	\$300,000		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2011	% of Goal Completion:	25%
Actual Completion Date:		Status:	On Track

Comments: This project provides funding for scheduled storm drain maintenance.

Capital Improvement Program- 1st Quarter Report

Los Mares at Vaquero Infrastructure Protection

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	20001/ 20001
Budget:	\$117,570	Fiscal Year Goal:	Hire Consultant
Funding Source:	Storm Drain Util. Fund, Sewer Deprec. and Water Deprec. Funds, Gas Tax Fund		
Goal Completion Date:		% of Goal Completion:	
Actual Completion Date:		Status:	Hold
Comments: Scope for RFP to protect street and utilities is being developed.			

Poche Beach M01 Watershed, Phase II Bacterial Study

Project Management:	Tom Bonigut	Project Number/ W.O.#:	39401/ 39401
Budget:	\$350,000	Fiscal Year Goal:	50% Study Completion
Funding Source:	Clean Ocean Fund	% of Goal Completion:	5%
Goal Completion Date:	June 2011	Status:	On Track
Comments: The City Council approved the consultant agreement. Monitoring has begun, and the study is expected to be completed in Summer/Fall 2011.			

Parks & Medians- CIP Projects

Courtney's Sand Castle

Project Management:	Tim Shaw	Project Number/ W.O.#:	10143/ 10143
Budget:	\$34,030	Fiscal Year Goal:	50% Construction
Funding Source:	Parks Acq.	% of Goal Completion:	15%
Goal Completion Date:	June 2011	Status:	On Track
Comments: Project is being constructed as part of La Pata/ Vista Hermosa Sports Park.			

Linda Lane – Trail Lighting Enhancements

Project Management:	Tim Shaw	Project Number/ W.O.#:	10140/ 10140
Budget:	\$100,000	Fiscal Year Goal:	Complete Design
Funding Source:	RDA Fund	% of Goal Completion:	5%
Goal Completion Date:	June 2011	Status:	On Track
Comments: Researching bollard light fixtures and power requirements.			

Max Berg Plaza Park Sidewalk Improvements

Project Management:	Ben Parker	Project Number/ W.O.#:	11301/ 11301
Budget:	\$800,000	Fiscal Year Goal:	Complete Design
Funding Source:	Safe Route to Schools and CDBG Grants, Gas Tax Fund	% of Goal Completion:	10%
Goal Completion Date:	June 2011	Status:	On Track
Comments: Park walkway rehabilitation around the perimeter of the park.			

Capital Improvement Program – 1st Quarter Report

North Beach Crossing Improvements

Project Management:	Bill Cameron	Project Number/ W.O.#:	19805/ 19805
Budget:	\$146,400	Fiscal Year Goal:	75% Constr.
Funding Source:	Gas Tax Fund	% of Goal Completion:	25%
Goal Completion Date:	June 2011	Status:	Project By Others
Actual Completion Date:			

Comments: There are two projects to improve safety at the crossing. Metrolink improvements are complete. OCTA's contractor continues to work on the civil portion of the safety improvements. A contract amendment has delayed construction.

Pier Bowl/Beach Trail Way- Finding Signs

Project Management:	Jim Pechous	Project Number/ W.O.#:	10314/ 10314
Budget:	\$75,000	Fiscal Year Goal:	75% Constr.
Funding Source:	RDA Fund	% of Goal Completion:	10%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			

Comments: The plans and specifications are complete and will be presented to the City Council in November, prior to sending the first phase implementation out to bid. The proposed first phase signage includes the Downtown and Pier Bowl areas.

Pier Crossing Improvements

Project Management:	Bill Cameron	Project Number/ W.O.#	19806/ 19806
Budget:	\$86,400	Fiscal Year Goal:	75% Construction
Funding Source:	RDA Fund	% of Goal Completion:	25%
Goal Completion Date:	June 2011	Status:	Project By Others
Actual Completion Date:			

Comments: There are two projects to improve safety at the crossing. Metrolink improvements are complete. OCTA's contractor continues to work on the civil portion of the safety improvements. A contract amendment has delayed construction.

San Geronio Park Youth Sports Building & Restroom

Project Management:	Tim Shaw	Project Number/ W.O.#:	10401/ 630010
Budget:	\$50,000	Fiscal Year Goal:	Re-evaluate Design
Funding Source:	Parks Acquisition Fund	% of Goal Completion:	
Goal Completion Date:		Status:	Hold
Actual Completion Date:			

Comments: Staff is evaluating alternatives for completing the project.

Shoreline Feasibility Study

Project Management:	Tom Bonigut	Project Number/ W.O.#:	19907/ 19907
Budget:	\$206,676	Fiscal Year Goal:	Complete Study
Funding Source:	General Fund	% of Goal Completion:	70%
Goal Completion Date:	March 2011	Status:	Project by Others
Actual Completion Date:			

Comments: The Corps recently released a Draft Feasibility Study Report along with a Draft Environmental Impact Statement for public review, and held a public workshop to discuss the draft reports and receive public feedback. The public review period closed in late September and the Corps is now responding to comments and continuing with its internal technical and policy review. Corps staff anticipates that its Washington headquarters review will occur in mid-February 2011.

Capital Improvement Program- 1st Quarter Report

Sidewalk Repair and Improvements

Project Management:	Tom Bonigut	Project Number/ W.O.#:	19317/ 19317
Budget:	\$150,134	Fiscal Year Goal:	Complete Project
Funding Source:	General Fund	% of Goal Completion:	5%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			

Comments: The contract to mainly address the sidewalk areas for FY 2011 improvements will be awarded by the end of December 2010.

Vista Hermosa/ La Pata Sports Park- Phase 1B

Project Management:	Tim Shaw	Project Number/ W.O.#:	18142/ 18142
Budget:	\$23,111,470	Fiscal Year Goal:	50% Construction
Funding Source:	Parks Acquisition Fund	% of Goal Completion:	15%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			

Comments: Construction is underway with no delays to date.

Parks and Medians- Maintenance and Other Projects

Bathroom Door Project (Parks)

Project Management:	Tim Shaw	Project Number/ W.O.#:	28505/ 28505
Budget:	\$40,940	Fiscal Year Goal:	Obtain appropriate information about ADA Compliance/ Complete design and prioritization
Funding Source:	General Fund	% of Goal Completion:	15%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			

Comments: Staff is gathering base information to accurately develop scope. Project will require ADA compliance assessment. Parks & Recreation Commission has recommended that a consultant be hired to prepare this assessment with the current funding, and the City Manager has concurred. City Building Department is conducting an evaluation of park restrooms. Need to prioritize and design. Beach restroom Master Plan completed for renovation of beach restrooms.

Bonito Canyon Slope Replanting

Project Management:	Dennis Reed	Project Number/ W.O.#:	25102/ 25102
Budget:	\$70,060	Fiscal Year Goal:	
Funding Source:	General Fund	% of Goal Completion:	
Goal Completion Date:		Status:	Hold
Actual Completion Date:			

Comments: Beaches, Parks and Recreation Director will assess needs and prioritize funding.

Capital Improvement Program – 1st Quarter Report

Pier Bowl Improvements

Project Management:	Tim Shaw	Project Number/ W.O.#:	29701/ 29701
Budget:	\$38,170	Fiscal Year Goal:	Complete Improvements
Funding Source:	RDA Fund	% of Goal Completion:	20%
Goal Completion Date:	May 2011	Status:	On Track
Actual Completion Date:			

Comments: Proposal was processed by staff and approved by the City Council. Local artist is finalizing details for mounting artwork in Pier Access tunnel.

Pier Bowl Landscape, Lighting and Sidewalk Improvements

Project Management:	Tim Shaw	Project Number/ W.O.#:	29702/ 29702
Budget:	\$1,778,820	Fiscal Year Goal:	10% Constr.
Funding Source:	RDA Fund	% of Goal Completion:	30%
Goal Completion Date:	May 2011	Status:	On Track
Actual Completion Date:			

Comments: Project to be re-bid with bids to open in early October 2010.

Playground Rubberized Surface Replacement

Project Management:	Tim Shaw	Project Number/ W.O.#:	29101/ 29101
Budget:	\$80,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	
Goal Completion Date:	June 2011	Status:	Hold
Actual Completion Date:			

Comments: Higher priority playground repair issues have taken precedence over the rubber replacement project.

Sewer- CIP Projects

Los Molinos Pump Station Emergency Backup

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	10202/ 10202
Budget:	\$700,000	Fiscal Year Goal:	Complete Design
Funding Source:	Sewer Deprec. Rsrv. Fund	% of Goal Completion:	15%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			

Comments: Los Molinos Pump Station needs upgrades on some of its mechanical equipment, electrical and instrumentation systems for additional reliability. Lee & Ro, Inc. has been retained to design and prepare a public bid package for these upgrades.

Los Molinos Pump Station Rehabilitation

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19204/ 19204
Budget:	\$200,000	Fiscal Year Goal:	Complete Design
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	15%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			

Comments: Los Molinos Pump Station needs upgrades on some of its mechanical equipment, electrical and instrumentation systems for additional reliability. Lee & Ro, Inc. has been retained to design and prepare a public bid package for these upgrades.

Capital Improvement Program- 1st Quarter Report

Main Pump Station Rehabilitation

Project Management: Ken Knatz **Project Number/ W.O.#:** 10203/ 10203
Budget: \$746,300
Funding Source: Sewer Deprec. Rsrv. Fund **Fiscal Year Goal:** 75% Design
Goal Completion Date: June 2011 **% of Goal Completion:** 0%
Actual Completion Date: **Status:** Not Started
Comments: Results of preliminary design report are being used as a basis to scope pump station rehabilitation. Staff will implement low cost programming option from the PDR prior to considering other rehabilitation alternatives.

Marblehead Coastal Recycled Water Line Reimbursement

Project Management: Dave Rebensdorf **Project Number/ W.O.#:** 17201/ 17201
Budget: \$350,000
Funding Source: Sewer Conn. Fee Rsrv. Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: June 2011 **% of Goal Completion:**
Actual Completion Date: **Status:** Project By Others
Comments: Buried 16- inch recycled water line complete. Bridge section, tie-ins and cathodic protection have not been completed. Portions of this work will be completed by the Marblehead bonding company contractor.

Recycled Water Expansion

Project Management: D. Rebensdorf/ A. Ilkhanipour **Project Number/ W.O.#:** 18201/ 18201
Budget: \$20,075,550
Funding Source: Sewer Conn. Fee Rsrv. Fund / Prop 50 **Fiscal Year Goal:** Complete SRF Application
Goal Completion Date: February 2011 **% of Goal Completion:** 10%
Actual Completion Date: **Status:** On Track
Comments: Design of 9 miles of pipelines, Reservoir 11 conversion, a pressure reducing station and WRP improvements are complete. A low interest State Revolving Fund loan will be used to supplement secured EPA and SWRQCB Prop 50 Grants.

Sewer System SCADA System Development

Project Management: D. Rebensdorf/ M. Fakhar **Project Number/ W.O.#:** 12605/ 410336
Budget: \$2,191,040
Funding Source: Sewer Depr. & Sewer Conn. Fee Rsrv. Funds **Fiscal Year Goal:** 25% Constr.
Goal Completion Date: June 2011 **% of Goal Completion:** 10%
Actual Completion Date: **Status:** On Track
Comments: DLT&V was hired and has completed the integration portion of the project at the City's Water Reclamation Plant. Project design is substantially complete with public bidding anticipated in Winter 2010.

Water Reclamation Odor Control Improvements

Project Management: Ken Knatz **Project Number/ W.O.#:** 18604/ 410277
Budget: \$159,880
Funding Source: Sewer Connection Fee Rsrv.Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: June 2011 **% of Goal Completion:** 10%
Actual Completion Date: **Status:** On Track
Comments: In-house design to add ferric storage and injection into the wastewater stream is 90% complete. Project will either be constructed by WRP staff or publicly bid.

Capital Improvement Program – 1st Quarter Report

WRP & Maintenance Storage Area Construction

Project Management: D. Rebensdorf/ M. Fakhar **Project Number/ W.O.#:** 16525/ 16525
Budget: \$245,050
Funding Source: Sewer Depr. Rsrv., Water Depr. Rsrv. & Clean Ocean Opr. Funds **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: December 2010 **% of Goal Completion:** 25%
Actual Completion Date: **Status:** On Track
Comments: Project bids were rejected to allow for design adjustments. Contract for revised design was awarded in May. Project is under construction.

WRP Solids Handling

Project Management: Ken Knatz **Project Number/ W.O.#:** 10204/ 10204
Budget: \$1,683,330
Funding Source: Sewer Depr. Rsrv. Fund **Fiscal Year Goal:** 50% Design
Goal Completion Date: June 2011 **% of Goal Completion:** 5%
Actual Completion Date: **Status:** On Track
Comments: Project will evaluate new technology for solids handling at the WRP to replace 20 year old belt filter presses. Proposals have been received and are being reviewed by project stakeholders.

Sewer- Maintenance and Other Projects

Computerized Maintenance and Management System

Project Management: Ken Knatz **Project Number/ W.O.#:** 21201/ 21201
Budget: \$50,000
Funding Source: Sewer and Water Depr. Fund **Fiscal Year Goal:** Complete Implementation Plan
Goal Completion Date: June 2011 **% of Goal Completion:** 0%
Actual Completion Date: **Status:** Not Started
Comments: Utilities Division improvements for maintenance and replacement software and integration with utilities GIS.

Main Pump Station Force Main Inspection

Project Management: Ken Knatz **Project Number/ W.O.#:** 25203/ 25203
Budget: \$71,090
Funding Source: Sewer Depr. Rsrv. Fund **Fiscal Year Goal:**
Goal Completion Date: **% of Goal Completion:**
Actual Completion Date: **Status:** Hold
Comments: Project is on hold until the potential development of North Beach is determined.

Ocean Outfall Junction Repairs

Project Management: Dave Rebensdorf **Project Number/ W.O.#:** 28205/ 28205
Budget: \$142,000
Funding Source: Sewer Other Agency Rsrv. Fund **Fiscal Year Goal:** TBD
Goal Completion Date: TBD **% of Goal Completion:**
Actual Completion Date: **Status:** Project By Others
Comments:

Capital Improvement Program- 1st Quarter Report

Rehabilitate Existing Sewer Lines

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	24200/ 24200
Budget:	\$500,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	10%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			

Comments: This is an on-going yearly project to rehabilitate deteriorated pipelines from City video assessments. Project funding is also used by Utilities Division for unscheduled maintenance of the sewer system.

Sewer Line Support at Trafalgar Canyon

Project Management:	Ken Knatz	Project Number/ W.O.#:	21202/ 21202
Budget:	\$150,000	Fiscal Year Goal:	Complete Design
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	0%
Goal Completion Date:	June 2011	Status:	Not Started
Actual Completion Date:			

Comments: Staff will design new pipeline supports and incidental protective measures to protect line from canyon drainage.

WRP Chlorinator Replacement

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	27202/ 27202
Budget:	\$520,000	Fiscal Year Goal:	Complete Design
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	100%
Goal Completion Date:	July 2010	Status:	Done
Actual Completion Date:	July 2010		

Comments: This project is combined with the Recycled Water Expansion project.

Streets- CIP Projects

Avenida de la Estrella/ Avenida Presidio Traffic Signals

Project Management:	Akram Hindiyyeh	Project Number/ W.O.#:	19801/ 19801
Budget:	\$272,350	Fiscal Year Goal:	Contract Award
Funding Source:	Gas Tax Fund/ Measure M Grant	% of Goal Completion:	10%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			

Comments: Design is being processed through Caltrans.

Avenida Pico & Calle Industrials Traffic Signals Update

Project Management:	Akram Hindiyyeh	Project Number/ W.O.#:	18801/ 18801
Budget:	\$285,000	Fiscal Year Goal:	Complete Design
Funding Source:	Gas Tax Fund	% of Goal Completion:	10%
Goal Completion Date:	March 2011	Status:	On Track
Actual Completion Date:			

Comments: The scope of improvements is being revised to reflect the potential improvements of Pico/I-5 Interchange.

Capital Improvement Program – 1st Quarter Report

Calle Amanecer – Phase II

Project Management:	Ben Parker	Project Number/ W.O.#:	11304/ 11304
Budget:	\$700,000	Fiscal Year Goal:	Complete Design
Funding Source:	Street Improvement Fund	% of Goal Completion:	0%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			
Comments:			

Calle Cordillera

Project Management:	Ben Parker	Project Number/ W.O.#:	11305/ 11305
Budget:	\$350,000	Fiscal Year Goal:	Complete Design
Funding Source:	Street Improvement Fund	% of Goal Completion:	0%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			
Comments:			

Calle De Los Molinos Rehabilitation

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	18118/ 410280
Budget:	\$1,060,000	Fiscal Year Goal:	Contract Award
Funding Source:	Street Improvement Fund	% of Goal Completion:	0%
Goal Completion Date:	June 2011	Status:	Not Started
Actual Completion Date:			
Comments:	Award will be dependant upon SDG&E completing utility undergrounding.		

Calle Guadalajara Rehabilitation

Project Management:	Ben Parker	Project Number/ W.O.#:	10304/ 10304
Budget:	\$605,785	Fiscal Year Goal:	Complete Constr.
Funding Source:	Street Improvement Fund	% of Goal Completion:	50%
Goal Completion Date:	March 2011	Status:	On Track
Actual Completion Date:			
Comments:	Project designed and awarded. Project is under construction.		

Calle Nuevo Reconstruction

Project Management:	Ben Parker	Project Number/ W.O.#:	10301/ 10301
Budget:	\$771,993	Fiscal Year Goal:	Complete Constr.
Funding Source:	Gas Tax Fund	% of Goal Completion:	50%
Goal Completion Date:	March 2011	Status:	On Track
Actual Completion Date:			
Comments:	Project designed and awarded. Project is under construction.		

Calle Piedras Rehabilitation

Project Management:	Ben Parker	Project Number/ W.O.#:	10302/ 10302
Budget:	\$42,395	Fiscal Year Goal:	Complete Constr.
Funding Source:	Gas Tax Fund	% of Goal Completion:	50%
Goal Completion Date:	March 2011	Status:	On Track
Actual Completion Date:			
Comments:	Project designed and awarded. Project is under construction.		

Capital Improvement Program- 1st Quarter Report

Calle Valle Rehabilitation

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	19102/ 410084
Budget:	\$620,000		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Award Contract
Goal Completion Date:	June 2011	% of Goal Completion:	0%
Actual Completion Date:		Status:	Not Started

Comments: Award will be dependant upon SDG&E completing undergrounding of overhead utilities.

Camino Del Rio & La Pata Extensions

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	18316/ 18316
Budget:	\$135,770		
Funding Source:	Gas Tax Fund	Fiscal Year Goal:	Coordination with the County
Goal Completion Date:	June 2011	% of Goal Completion:	25%
Actual Completion Date:		Status:	Project By Others

Comments: Staff is coordinating with Orange County for the EIR/EIS preparation. Draft EIR scheduled to be released on November 3, 2010.

Intersection Improvement of El Camino Real & Avenida Pico-Design

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	12903/ 410343
Budget:	\$2,401,200		
Funding Source:	RCFPP	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2011	% of Goal Completion:	25%
Actual Completion Date:		Status:	On Track

Comments: The Notice to Proceed will be issued on October 4th to start construction.

Los Mares/Vaquero Street Reconstruction (MO2)

Project Management:	Ben Parker	Project Number/ W.O.#:	11302/ 11302
Budget:	\$700,000		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June 2011	% of Goal Completion:	20%
Actual Completion Date:		Status:	On Track

Comments:

Prima Desecha Canada/PCH Bridge Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	17313/ 17313
Budget:	\$230,400		
Funding Source:	Gas Tax Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2011	% of Goal Completion:	20%
Actual Completion Date:		Status:	On Track

Comments: A federal highway administration grant in the amount of \$276,000 has been secured to construct the project.

Sarmentoso

Project Management:	Ben Parker	Project Number/ W.O.#:	11303/ 11303
Budget:	\$700,000		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June 2011	% of Goal Completion:	0%
Actual Completion Date:		Status:	Not Started

Comments:

Capital Improvement Program – 1st Quarter Report

Sidewalk Improvements/ CDBG

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	10316/ 10316
Budget:	\$127,425	Fiscal Year Goal:	Contract Award
Funding Source:	CDBG Grants Fund	% of Goal Completion:	0%
Goal Completion Date:	June 2011	Status:	Not Started
Actual Completion Date:			
Comments:			

Traffic Signal Cabinets Replacement

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	10811/ 10811
Budget:	\$319,305	Fiscal Year Goal:	Complete Constr.
Funding Source:	Fac. Main. Rsrv. Fund	% of Goal Completion:	20%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			
Comments:	Contract has been awarded.		

Via Amapola Rehabilitation

Project Management:	Ben Parker	Project Number/ W.O.#:	10308/ 10308
Budget:	\$157,300	Fiscal Year Goal:	Complete Constr.
Funding Source:	Street Improvement Fund	% of Goal Completion:	50%
Goal Completion Date:	January 2011	Status:	On Track
Actual Completion Date:			
Comments:	Project designed and awarded. Project is under construction.		

Streets- Maintenance and Other Projects

Avenida Palizada Corridor Improvements - Design

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	39301/ 39301
Budget:	\$28,650	Fiscal Year Goal:	Complete Design
Funding Source:	Gas Tax Fund	% of Goal Completion:	25%
Goal Completion Date:	April 2011	Status:	On Track
Actual Completion Date:			
Comments:			

Avenida Presidio Corridor Improvements - Design

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	39302/ 39302
Budget:	\$28,890	Fiscal Year Goal:	Complete Design
Funding Source:	Gas Tax Fund	% of Goal Completion:	25%
Goal Completion Date:	April 2011	Status:	On Track
Actual Completion Date:			
Comments:			

Capital Improvement Program- 1st Quarter Report

Downtown Parking Update

Project Management:	Jim Holloway	Project Number/ W.O.#:	36801/ 36801
Budget:	\$49,000	Fiscal Year Goal:	Secure agreement converting private parking to public parking sources
Funding Source:	General Fund	% of Goal Completion:	25%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			
Comments: This is a multi-year ongoing project. The City has executed lease agreements with eight property owners. Continuing to explore opportunities to lease private lots.			

Major Street Maintenance/ FY 2011

Project Management:	Ben Parker	Project Number/ W.O.#:	21301/ 21301
Budget:	\$525,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Gen., Water Deprec. and Sewer Deprec. Rsrv. Fund	% of Goal Completion:	20%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			
Comments:			

PCH – Avenida Pico Bicycle Path Study

Project Management:	Tom Bonigut	Project Number/ W.O.#:	30803/ 30803
Budget:	\$78,260	Fiscal Year Goal:	Complete Study
Funding Source:	Gas Tax Fund	% of Goal Completion:	25%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			
Comments: Phase II work on the Pico corridor is underway.			

Sewer System Replacement

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	24201/ 24201
Budget:	\$100,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Str. Impr. & Sewer Deprec. Rsrv. Fund	% of Goal Completion:	10%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			
Comments: Design and construct sewer system replacements as part of the Street Improvement Program.			

Slurry Seal

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	27304/ 27304
Budget:	\$275,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	10%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			
Comments:			

Capital Improvement Program – 1st Quarter Report

Street Improvement Design

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	24300/ 24300
Budget:	\$200,000	Fiscal Year Goal:	Complete Design
Funding Source:	Street Improvement Fund	% of Goal Completion:	25%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			
Comments:			

Tri-City Trolley/ Go Local Step II

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	30801/ 30801
Budget:	\$158,870	Fiscal Year Goal:	Complete Phase II
Funding Source:	Air Quality Mgmt. Fund	% of Goal Completion:	10%
Goal Completion Date:	December 2010	Status:	Project by Others
Actual Completion Date:			
Comments:	OCTA is the lead agency for Phase II. Stakeholders Roundtable meeting was conducted on January 20, 2010. The consultant submitted technical memos to OCTA. The project is currently on hold until the County system-wide study is complete.		

Water System Replacement

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	24400/ 24400
Budget:	\$100,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Water Deprec. Rsrv. Fund	% of Goal Completion:	25%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			
Comments:	Design and construct water system replacements as part of the Street Improvement Program.		

Water CIP Projects

Avenida Caballeros Pressure Reducing Station Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	10405/ 10405
Budget:	\$172,595	Fiscal Year Goal:	Complete Constr.
Funding Source:	Water Depr. Rsrv. Fund	% of Goal Completion:	20%
Goal Completion Date:	January 2011	Status:	On Track
Actual Completion Date:			
Comments:	Utilities Division has recommended funding be transferred to improve the lower San Pablo Pressure Reducing Station, which has been determined to be a higher priority rehabilitation. In-house design awarded to Ted Enterprises. Scope of work includes a new vault and mechanical rehabilitation to upgrade the station to current standards.		

Calle Real Pump Station Rehab

Project Management:	Ken Knatz	Project Number/ W.O.#:	16521/ 16521
Budget:	\$148,350	Fiscal Year Goal:	TBD
Funding Source:	Water Depr. Rsrv. Fund	% of Goal Completion:	
Goal Completion Date:		Status:	Hold
Actual Completion Date:			
Comments:	Project will commence once easements are obtained between reservoir 10 & 6 Water Line. The RFP for consultant evaluation/hiring is complete and will be sent out once easement acquisition is complete.		

Capital Improvement Program- 1st Quarter Report

El Levante Pump Station Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	19408/ 19408
Budget:	\$795,780		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2011	% of Goal Completion:	5%
Actual Completion Date:		Status:	On Track

Comments: Project includes design for relocation and rehabilitation of the electrical switch gear and motor control center. Project is proposed to be added to SCADA work as a change order to eliminate duplication of electrical work.

Linda Lane Runoff Treatment

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	10008/ 10008
Budget:	\$372,650		
Funding Source:	Clean Ocean Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June 2011	% of Goal Completion:	50%
Actual Completion Date:		Status:	On Track

Comments: A water quality treatment system will be designed by staff to address dry weather urban runoff and first flush storm water runoff pollution at Linda Lane. Geotechnical investigation is needed for further design consideration. Depending on the design approach, regulatory permits, including a Coastal Commission development permit, may need to be secured prior to construction.

Reeves Pump Station

Project Management:	Ken Knatz	Project Number/ W.O.#:	17405/ 17405
Budget:	\$1,433,045		
Funding Source:	Water Acre. Fee Rsrv. Fund	Fiscal Year Goal:	TBD
Goal Completion Date:		% of Goal Completion:	
Actual Completion Date:		Status:	Hold

Comments: The City Attorney has advised that without private and/or bonding company resolution, construction cannot move forward until easements are secured, property is dedicated and accepted by the City from Marblehead Coastal or buy-offs from numerous Marblehead lien holders are secured.

Reservoir No. 4 Outlet Pipeline Replacement

Project Management:	Ken Knatz	Project Number/ W.O.#:	11445/ 11445
Budget:	\$900,000		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June 2011	% of Goal Completion:	10%
Actual Completion Date:		Status:	On Track

Comments: Proposals have been received in response to the City's RFP. Staff is recommending to the City Council to contract with Dudek for Engineering Design services.

Reservoir 8 Cathodic Protection

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	19405/ 19405
Budget:	\$175,000		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	75% Design
Goal Completion Date:	June 2011	% of Goal Completion:	5%
Actual Completion Date:		Status:	On Track

Comments: Four proposals were received and are being reviewed by staff in response to the City's Request for Proposal. Interviews have been conducted and contract negotiations are underway.

Capital Improvement Program – 1st Quarter Report

Reservoir 10 and 6 Water Line (Land Acquisition)

Project Management:	Zak Ponsen	Project Number/ W.O.#:	14400/ 14400
Budget:	\$20,230		
Funding Source:	Water Acre. Fee Rsrv. Fund	Fiscal Year Goal:	Finalize Resolution of Necessity
Goal Completion Date:	March 2011	% of Goal Completion:	5%
Actual Completion Date:		Status:	On Track

Comments: New offer letters were sent to the property owners based on a recent appraisal. One of the two property owners declined all offers. After discussions with the City Attorney, it was determined that the City would extend the contract for the land acquisition consultant and make an additional offer for the easement. The City Council rejected the contract amendment and has directed staff to negotiate directly with owners.

Upper Chiquita Reservoir Emergency Storage

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	16524/ 16524
Budget:	\$5,748,050		
Funding Source:	Water Acre. Fee Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	March 2011	% of Goal Completion:	
Actual Completion Date:		Status:	Project By Others

Comments: The City is reviewing the draft participation agreement with involved agencies. The project's anticipated completion date is Spring 2011.

Via Zafiro Pressure Reduction Station Rehabilitation

Project Management:	Amir Ilkhanipour	Project Number/ W.O.#:	11446/ 11446
Budget:	\$175,000		
Funding Source:	Water Depreciation Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June 2011	% of Goal Completion:	0%
Actual Completion Date:		Status:	Not Started

Comments: In-house design to address mechanical rehabilitation and upgrade the station to current standards.

Water System SCADA Implementation

Project Management:	D. Rebensdorf/ M. Fakhar	Project Number/ W.O.#:	13501/ 410391
Budget:	\$1,688,905		
Funding Source:	Water Deprec./Water Acr. Fee Rsrv. Funds	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2011	% of Goal Completion:	35%
Actual Completion Date:		Status:	On Track

Comments: Upgrade of central SCADA at WRP and construction of radio repeater sites is complete. Project is under construction.

Capital Improvement Program- 1st Quarter Report

Water- Maintenance and Other Projects

Calle Amable/ Calle Juarez Pressure Reducing Station Removal

Project Management: Ken Knatz **Project Number/ W.O.#:** 30401/ 30401
Budget: \$37,595
Funding Source: Water Deprec. Rsrv. Fund **Fiscal Year Goal:** Send Public Notification & Agreements
Goal Completion Date: September 2010 **% of Goal Completion:** 100%
Actual Completion Date: September 2010 **Status:** Done
Comments: Study results have confirmed that stations can be removed with minor plumbing upgrades to private property. Capital and maintenance savings can be realized if private property owners in affected areas agree to proposed plumbing improvements.

Cathodic Protection System Evaluation

Project Management: Dave Rebensdorf **Project Number/ W.O.#:** 26402/ 26402
Budget: \$115,825
Funding Source: Water Deprec. Rsrv. & Sewer Deprec. Resr. Funds **Fiscal Year Goal:** 75% Design
Goal Completion Date: June 2011 **% of Goal Completion:** 5%
Actual Completion Date: **Status:** On Track
Comments: Four proposals were received and are being reviewed by staff in response to the City's Request for Proposal. Interviews have been conducted and contract negotiations are underway.

Dana Point Ocean Water Desalination Project

Project Management: Bill Cameron/ D. Rebensdorf **Project Number/ W.O.#:** 38401/ 38401
Budget: \$408,780
Funding Source: Water Acreage Fee Rsrv. Fund **Fiscal Year Goal:** Pilot Plant Testing
Goal Completion Date: June 2011 **% of Goal Completion:** 15%
Actual Completion Date: **Status:** Project By Others
Comments: Phase 3 pilot testing began on June 1, 2010. SPI was hired by MWDOC to perform the operations and testing of the pilot plant for an 18 month period.

JRWSS Agency Projects

Project Management: A.J. Howard/D. Rebensdorf **Project Number/ W.O.#:** 27402/ 27402
Budget: \$1,220,046
Funding Source: Water Deprec. Rsrv. Fund **Fiscal Year Goal:** Complete Projects Identified in SCWD CIP Budget
Goal Completion Date: **% of Goal Completion:**
Actual Completion Date: **Status:** Project By Others
Comments: This is an assortment of CIP projects on the JRWSS importation line that are managed by South Coast Water District on behalf of the JRWSS Agencies.

Capital Improvement Program – 1st Quarter Report

JRWSS- Via Canon Easement Relocation

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	29403/ 29403
Budget:	\$1,105,729	Fiscal Year Goal:	Complete Constr.
Funding Source:	Water Other Agency Rsrv. Fund	% of Goal Completion:	30%
Goal Completion Date:	June 2011	Status:	Project By Others
Actual Completion Date:			
Comments:	Design is complete. Project is out to bid.		

Reservoir Management Study

Project Management:	Ken Knatz	Project Number/ W.O.#:	31401/ 31401
Budget:	\$150,000	Fiscal Year Goal:	50% Study
Funding Source:	Water Deprec. Rsrv. Fund	% of Goal Completion:	0%
Goal Completion Date:	June 2011	Status:	Not Started
Actual Completion Date:			
Comments:	Comprehensive reservoir study to review, prioritize and budget improvements to the City's potable water storage tanks.		

Water System Rehabilitation

Project Management:	A.J. Howard	Project Number/ W.O.#:	24401 / 24401
Budget:	\$300,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Water Deprec. Rsrv. Fund	% of Goal Completion:	25%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			
Comments:	This is a collection of scheduled and/or necessary work projects on the City water transmission and distribution system.		

Wells Nos. 3 & 7 Abandonment

Project Management:	Amir Ilkhanipour	Project Number/ W.O.#:	21401/ 21401
Budget:	\$75,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Water Depreciation Fund	% of Goal Completion:	25%
Goal Completion Date:	December 2010	Status:	On Track
Actual Completion Date:			
Comments:	Plans and specs have been prepared to abandon non-producing potable water wells to California Department of Health standards.		



City of San Clemente

2nd
Quarter Report
Ending December 31, 2010

FY 2011

George Scarborough, City Manager

Pall Gudgeirsson, Assistant City Manager/
City Treasurer



City of San Clemente City Manager

George Scarborough, City Manager
Phone: 361-8322 Fax: 361-8283
scarboroughg@san-clemente.org

February 15, 2011

Honorable Mayor and Councilmembers:

Submitted for your review is the City of San Clemente's 2nd quarter report for the period ending December 31, 2010. The intent of this report is to provide the Council, staff and citizens with an overview of the financial condition of the City for the 2011 fiscal year.

The report also contains an update of the City's performance measurement system and capital improvement program.

Please feel free to call me if you have any questions regarding this report.

Sincerely,

A handwritten signature in blue ink, appearing to read "George Scarborough". The signature is stylized and fluid, with a long, sweeping tail that extends to the right.

George Scarborough
City Manager



October – December 2010

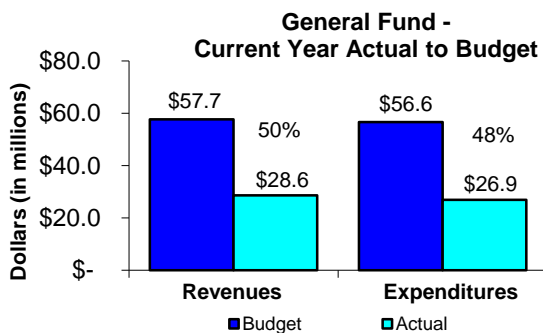
CURRENT FINANCIAL CONDITION

Revenues were anticipated to decline in the current fiscal year as a result of weakness in property and sales tax. Property and sales taxes were reviewed upon completion of the first half of the year and are anticipated to meet the current budget. Based on a mid-year review of all budgets, other revenue and expenditure budget adjustments are identified and listed in the Agenda report. Adjustments, in total, improve the operating position of the City.

GENERAL FUND










General Fund revenues total \$28.6 million or 50% of a \$57.7 million budget as compared to \$18.2 million or 37% for the previous fiscal year. The General Fund revenue budget is \$8.8 million higher than the prior year due to a transfer of \$9.15 million in from the sale of land to Target. Other changes by category are identified in the revenue narrative section.

General Fund expenditures total \$26.9 million or 48% of the budget of \$56.6 million as compared to \$23.7 million or 46% last year. Expenditures increased from last year by \$3.2 million. This increase is due to the \$4.6 million (one-time) to pay an unfunded pension liability related to public safety past service cost.




GENERAL FUND REVENUES

Revenues by Category	Budget	YTD Actual	%
Property Taxes	23,726,800	10,082,544	42%
Sales Tax	6,600,000	1,847,790	28%
Transient Occ. Tax	1,380,000	649,335	47%
Other Taxes	2,317,300	427,029	18%
Permits & Fees	1,748,230	689,636	39%
Intergovernmental	1,103,000	256,921	23%
Service Charges	4,082,570	2,138,257	52%
Fines	1,074,900	426,787	40%
Interest, Rents, Other	2,007,210	1,009,281	50%
Interfund Transfers	13,657,910	11,120,931	81%
Balance, YTD	57,697,920	28,648,511	50%

- **Property Taxes:**  Property taxes total \$10.1 million at mid-year. Property tax receipts are higher than the prior year by \$790,000. But if the prior year is adjusted by \$1.1 million, which is the amount the State took, property taxes reflect lower assessed values due to foreclosure/short sale activity which has contributed to lower home prices.
- **Sales Tax:**  Sales taxes amount to \$1.8 million or 28% of budget. Sales tax reports indicate that consumer spending has increased. San Clemente receipts are \$236,000 higher than the prior year.
- **Transient Occupancy Taxes (TOT):**  Transient occupancy taxes amount to \$349,000, compared to \$314,000 from the prior year. A mid-year adjustment to increase TOT by \$40,000 is recommended.
- **Other Taxes:**  Other taxes (franchise taxes) amount to \$427,000 compared to \$412,000 in the prior year. Major receipts typically occur in April for this category.
- **Permits & Fees:**  Permits and fees total \$690,000 with business license revenues at \$217,000, miscellaneous permits at \$93,000 and construction permits at \$380,000.
- **Intergovernmental:**  Intergovernmental revenue totals \$257,000 and represents amounts from the State for disaster drill activities related to the San Onofre Nuclear Generating plant.
- **Service Charges:**  Services charges amount to \$2.1 million or 52% of budget primarily due to public works service charges. Construction inspection fees increase by \$320,000 due to fees paid by the contractor completing the Marblehead Coastal improvements. A mid-year adjustment, recognizing this revenue, is recommended. Offsetting this adjustment, ambulance service charges and parking meters are reduced by \$50,000 and \$160,000.
- **Fines:**  Fine revenue totals \$427,000 or 40% of a \$1.1 million budget. Parking citation revenues account for the majority of the revenues in this category with \$232,000 received. A mid-year adjustment to reduce parking citations by \$120,000 is recommended. A very cool summer, plus a vacant position reduced the number of parking citations issued.
- **Interest & Rents:**  Interest and Rents amount to \$1.0 million or 50% of a \$2.0 million budget. Rental income from the Beach Club, Community Center and sports fields is up by \$30,000.



➤ **Interfund Transfers:**  Interfund transfers total \$11.1 million or 81% of budget as a result of the transfer of a portion of the Target land sale.

GENERAL FUND EXPENDITURES 

Expenditure by Type	Budget	YTD Actual	%
Salaries	10,856,015	5,018,630	46%
Benefits	4,692,166	2,070,808	44%
Supplies	965,460	314,796	33%
Contractual Services	24,014,339	11,154,901	46%
Other Charges	1,456,870	452,093	31%
Capital Outlay	4,676,380	800,900	17%
Interdepartmental	3,321,670	1,661,537	50%
Transfers & Debt	6,654,570	5,444,985	82%
Total	56,637,470	26,918,650	48%

Expenditure by Dept	Budget	YTD Actual	%
General Government	4,592,001	2,014,430	44%
City General	10,532,240	6,734,128	64%
Police	12,363,920	6,089,005	49%
Fire	7,080,660	3,404,145	48%
Comm. Development	4,407,729	1,812,297	41%
Public Works	7,809,571	2,845,911	36%
Beaches, Parks & Rec	9,851,349	4,018,734	41%
Total	56,637,470	26,918,650	48%

Fiscal year actual expenditures are at \$26.9 million compared to the prior year amount of \$23.7 million. Salaries and benefits, supplies, other charges, capital outlay, interdepartmental all experienced decreases from the prior year. Transfers and Debt costs, which is in the City General department, increased from \$1.3 million last year to \$5.4 million due to the \$4.6 million payment on the unfunded pension liability. Contractual costs increased by \$0.2 million from the prior year related fire contract costs. Expenditures by department are within budgeted levels.

ENTERPRISE FUNDS

The following tables summarize the operating revenues, operating expenses, and changes in operating fund working capital for enterprise funds including Water, Sewer, Golf, Storm Drain and Clean Ocean funds.

Revenues

Revenue	Budget	YTD Actual	%
Water Fund	16,273,245	6,038,140	37%
Sewer Fund	8,183,094	3,126,598	38%
Golf Fund	2,393,154	1,088,242	45%
Storm Drain Fund	1,324,680	481,610	36%
Clean Ocean Fund	2,218,774	833,491	38%

Water revenues are below the prior year by \$250,000. The largest decrease is in metered water sales, which was due to a wet weather. A downward revenue adjustment is recommended as part of the mid-year adjustments.

Golf Course revenue is down \$119,000 from the previous year and is due to a combination of fewer rounds played due to wet weather and lower concession receipts from the golf course restaurant.

Sewer, Storm Drain and Clean Ocean revenues are all flat when compared to the prior year at December 31st.

Expenses

Expenses	Budget	YTD Actual	%
Water Fund	17,096,050	7,025,585	41%
Sewer Fund	8,306,420	3,699,509	45%
Golf Fund	2,295,910	987,417	43%
Storm Drain Fund	1,529,930	709,305	46%
Clean Ocean Fund	3,283,441	735,594	22%

Water expenses in total are down \$518,000 when compared to the prior year. This decrease relates mostly to purchased water costs being below last year due to wet weather conditions. A mid-year adjustment downward has been proposed at this time.

Golf expenses are down \$123,000. A decrease of \$40,000 is the result of water conservation efforts implemented at the golf course and cooler weather.

Clean Ocean expenses are down \$198,000 with \$153,200 of the decrease related to timing of NPDES permit payments.

Sewer expenses, at \$3.7 million, increased \$0.1 million from the prior fiscal year. Storm drain costs increased \$54,000 from the prior fiscal year. All funds are within budget expectations at the end of the second quarter.

Working Capital

Working Capital	Budget	YTD Actual	%
Water Fund	17,835	-129,630	545%
Sewer Fund	240,353	-209,232	-87%
Golf Fund	120,136	123,718	103%
Storm Drain Fund	988,884	966,439	98%
Clean Ocean Fund	1,515,470	2,678,034	177%

The Water and Sewer fund balances began the fiscal year below the projected budget level. At the end of the second quarter they both have a negative balance. This should be corrected in the second half of the fiscal year. Working capital balances will be monitored closely and mid-year adjustments are recommended.

The Golf and Clean Ocean Fund working capital balances exceed or equal budget at this time. These funds are maintaining adequate fund balances.

WHAT'S NEXT

- **FY 2012 Proposed Budget:** The proposed budget for FY 2012 will be presented in May 2011.
- Detailed budgetary information for the General fund and all other funds can be found at the following link: [Click here for financial detail.](#)



Performance Measures

General Government

Performance Measures	2010 Actual	2011 Budget	2011 2nd Qtr	2011 Y-T-D
<u>City Manager</u>				
Budget:	\$540,184	\$547,634	\$138,960	\$261,529
Efficiency:				
Percent of customer service requests or complaints resolved or informed of proposed action within 10 days*	95.0%	98.0%	N/A	N/A
* Annual measurement				
<u>City Clerk</u>				
Budget:	\$616,583	\$918,605	\$187,324	\$314,608
Workload Outputs:				
Number of Regular City Council minutes prepared within 21 days of meeting	21	24	3	4
Number of City Council Agendas/Packets posted 7 days prior to meeting	23	24	6	11
Number of formal public records requests	172	200	45	102
Effectiveness:				
Percent of Regular Council Minutes produced within 21 days	79.2%	100.0%	50.0%	33.3%
Percentage of Agendas/Packets provided at least 7 days prior to the meeting	100.0%	100.0%	100.0%	100.0%
Percentage of public records requests responded to within 10 days	100.0%	100.0%	100.0%	100.0%
<u>Economic Development/Housing Administration</u>				
Budget:	\$174,254	\$146,270	\$33,384	\$58,322
Workload Outputs:				
Number of Home Rehab loans provided to property owners	8	6	2	3
Number of businesses receiving commercial facade grants	17	6	2	7
Number of non-profits receiving Social Program grants	14	14	0	14
Effectiveness:				
Percentage of Home Rehab & commercial grants expended	60.5%	85.0%	44.0%	31.5%
Percentage General fund social program grants expended	67.3%	100.0%	63.0%	39.0%
Percentage of RDA Affordable Housing budgeted funds expended	21.3%	100.0%	27.0%	24.5%

Performance Measures

Finance & Administrative Services

Performance Measures	2010 Actual	2011 Budget	2011 2nd Qtr	2011 Y-T-D
<u>Finance & Administrative Services Administration</u>				
Budget:	\$438,319	\$452,633	\$118,391	\$209,398
Efficiency:				
Percentage of quarterly reports completed within the end of the month after the financial close of the quarter.	100.0%	100.0%	100.0%	100.0%
Rate of return on investments compared to the City benchmark (City rate/Benchmark rate)	-0.01%/ 3.5%	3.00%/ 3.50%	2.09%/ 3.50%	2.19%/ 3.50%
Effectiveness:				
Percent of actual General Fund revenues to projections*	98.8%	98.0%	N/A	N/A
Percentage of City operating funds in balance*	100.0%	100.0%	N/A	N/A
Percentage of adopted fiscal policies in compliance*	100.0%	98.0%	N/A	N/A
* Annual measurement.				
 <u>Finance Division</u>				
Budget:	\$ 1,791,109	\$1,897,985	\$493,995	\$891,525
Workload Outputs:				
Number of accounting transactions processed	27,628	28,900	6,606	13,664
Number of TOT audits performed per Year	0	8	0	0
Number of utility bills generated per year	215,546	210,000	57,612	110,690
Number of business licenses issued	5,167	5,000	850	1,850
Efficiency:				
Average cost to process accounting transactions	\$34.28	\$31.70	\$32.19	\$27.79
Average cost to generate a utility bill	\$2.43	\$2.56	\$3.29	\$3.17
Average cost to generate a business license	\$27.38	\$40.90	\$38.16	\$37.53
Effectiveness:				
Percentage of total annual TOT revenue audited	0.0%	33.0%	0.0%	0.0%
Percentage accuracy of financial transactions within established accuracy rates	100.0%	98.0%	100.0%	98.5%
Percentage of receivables written off	0.33%	0.10%	0.00%	0.29%
Percentage of receivables over 60 days old	35.3%	15.0%	21.8%	20.5%

Performance Measures

Finance & Administrative Services

Performance Measures	2010 Actual	2011 Budget	2011 2nd Qtr	2011 Y-T-D
<u>Human Resources</u>				
Budget:	\$631,629	\$528,788	\$134,475	\$241,421
Workload Outputs:				
Number of recruitments (Benefited employees)	16	15	7	20
Number of liability claims	49	53	8	16
Number of workers' compensation claims	21	18	5	17
Number of benefited part-time and full-time employees processed through initial benefit enrollment	5	8	4	5
Number of employees completing a HR customer satisfaction survey	0	100	0	0
Efficiency:				
Average cost per liability claim	\$2,384	\$3,500	\$2,801	\$2,214
Average cost of a workers' compensation claim	\$7,006	\$920	\$1,092	\$1,093
Effectiveness:				
Percent of total number of liability claims filed that settled	29.5%	31.0%	38.0%	31.5%
Percent decrease in the number of work comp claims filed	-25.0%	-5.0%	25.0%	29.0%
Percent of employees processed through benefit enrollment within 7 days of forms received by HR	37.5%	70.0%	100.0%	100.0%
Percent of employees giving and overall satisfaction rating of "Excellent"	0.0%	80.0%	0.0%	0.0%
<u>Information Technology</u>				
Budget:	\$ 1,235,617	\$1,401,518	\$252,840	\$556,186
Workload Outputs:				
Number of workstation computers administered	241	238	241	240
Number of server computers administered	22	28	23	23
Efficiency:				
Percentage of time that servers are operational (server uptime)	99.5%	99.9%	99.3%	99.6%
Percentage of time that workstations are operational (workstation uptime)	99.0%	99.9%	98.0%	98.4%
Percentage of total time that network communications equipment is operational (network communications uptime)	99.9%	99.9%	99.3%	99.7%
Percent of requests for computer services resolved within 3 working days	100.0%	100.0%	100.0%	100.0%

Performance Measures

Public Safety

Performance Measures	2010 Actual	2011 Budget	2011 2nd Qtr	2011 Y-T-D
<u>Contract Police Services</u>				
Budget:	\$12.2M	\$12.4M	\$3.1M	\$6.1M
Workload Outputs:				
Number of total calls for service	26,233	28,000	5,837	12,934
Number of emergency calls received (Priority 1)	269	285	56	132
Number of traffic collision reports	404	345	0	72
Number of Part 1 crimes committed per 1,000 population	0.98	1.15	1.09	1.08
Efficiency:				
Average response time from dispatch to on-scene emergency calls	5:65	5:00	4:47	3:53
Average response time from receipt of call to on-scene emergency calls	New	New	6:54	6:04
Percentage of preventative patrol time - day shift (6:00 a.m. to 6:00 p.m.)	43.7%	40.0%	33.0%	36.7%
Percentage of preventative patrol time - day shift (10:00 a.m. to 8:00 p.m.)	34.6%	40.0%	29.3%	36.2%
Percentage of preventative patrol time - night shift (6:00 p.m. to 6:00 a.m.)	38.4%	40.0%	46.3%	38.5%
Percentage of preventative patrol time - night shift (5:00 p.m. to 3:00 a.m.)	42.9%	40.0%	46.3%	40.3%
Effectiveness:				
Percentage of emergency calls responded to in 5 minutes or less	93.6%	95.0%	93.3%	95.3%
Percentage change in Part I crimes from prior year current year	-10.6%	1.0%	-3.3%	-7.5%
<u>Contract Fire Services</u>				
Budget:	\$6,769,520	\$7,080,660	\$ 1,753,659	\$ 3,404,145
Workload Outputs:				
Number of emergency calls	2,778	3,000	663	1,375
Number of new construction fire inspections performed	363	500	66	179
Number of fire inspections performed	1137	1,000	208	536
Number of fire plan checks completed	328	500	77	152
Efficiency:				
Average response time for emergency calls	5:51	7:00	5:54	5:50
Effectiveness:				
Percentage of calls with response time within 7 minutes	75.8%	85.0%	74.0%	76.0%
Percentage of technical on-site inspections scheduled within 24 hours	100.0%	90.0%	100.0%	100.0%
Percentage of all plan checks completed within adopted turn around time goals based on plan types	100.0%	90.0%	100.0%	100.0%
Percentage of 5 day turn around plan checks completed within goal	100.0%	90.0%	100.0%	100.0%
Percentage of 10 day turn around plan checks completed within goal	100.0%	90.0%	100.0%	100.0%

Performance Measures

Community Development

Performance Measures	2010 Actual	2011 Budget	2011 2nd Qtr	2011 Y-T-D
Building				
Budget:	\$1,678,285	\$1,713,656	\$372,123	\$709,759
Workload Outputs:				
Number of building permits issued	3,005	2,900	676	1,504
Number of Plan Reviews performed	2649	2,500	608	1,312
Number of building inspections completed	14,001	15,000	3,073	7,266
Number of customers served at Building counter	4,891	4,700	1,033	2,265
Efficiency:				
Number of Plan Reviews performed per Plan Check staff	883	833	304	616
Number of inspection conducted per inspector	4,115	4,285	974	2,172
Number of customers served per Permit Tech	2,446	1,567	517	1,133
Effectiveness:				
Percentage of new projects: First review completed within 15 work days	96.3%	98.0%	100.0%	100.0%
Percentage plan review rechecks: Reviewed within 10 work days	90.9%	95.0%	100.0%	98.6%
Percentage response to the public at the counter in 10 minutes	75.4%	80.0%	76.7%	76.8%
Planning				
Budget:	\$1,420,943	\$1,573,373	\$381,090	\$689,009
Workload Outputs:				
Number of discretionary applications completed	90	100	19	35
Number of zoning plan checks completed	518	480	97	204
Number of people assisted at counter/over phone	8,792	9,000	1,613	3,581
Number of training sessions to maintain Certified Local Government status	9	15	0	0
Number of training sessions attended by PC	7	14	4	5
Efficiency:				
Number of people assisted at counter/phone per FTE	22	20	14.9	15.9
Number of Plan checks completed/FTE/Week	2.4	2	1.6	1.7
Number of applications completed/FTE/Week	5	4	3.8	3.5

Performance Measures

Community Development

Performance Measures	2010 Actual	2011 Budget	2011 2nd Qtr	2011 Y-T-D
<u>Planning (continued)</u>				
Effectiveness:				
Percentage of FTE's time funded by Developer Deposit and fixed fees	21.1%	20.0%	17.3%	19.8%
Percentage of initial plan reviews completed within 15 days	86.0%	95.0%	98.7%	98.4%
Percentage of plan rechecks: reviewed within 10 days	86.0%	95.0%	90.4%	90.7%
Percent of Zoning Administrator applications completed within 7 weeks	100.0%	98.0%	100.0%	95.8%
Percent of Planning Commission applications completed within 18 weeks	100.0%	98.0%	100.0%	97.9%
Percent of City Council applications completed within 22 weeks	100.0%	98.0%	100.0%	100.0%
Percent of calls returned within one business day	98.2%	95.0%	96.7%	96.7%
Percent of counter served within 10 minutes	70.0%	75.0%	70.4%	72.8%
Percent of counter served within 20 minutes	91.0%	95.0%	90.8%	93.0%
<u>Code Compliance</u>				
Budget:	\$682,676	\$687,703	\$116,968	\$243,121
Workload Outputs:				
Number of new cases	2217	2104		453
Number of lots cleared by Weed Abatement	37	107		5
Number of graffiti cases	655	609		149
Number of weekend cases	590	800		122
Efficiency:				
Cost of weed abatement per lot	\$458	\$2,079		\$1,084
Cost of graffiti removal per case	\$244	\$159		\$120
Effectiveness:				
Percent of graffiti cases closed within 6 hours	86.1%	86.0%		85.0%
Percentage of cases acknowledged within 2 days	93.7%	50.0%		95.0%
Percentage of cases resolved within 10 work days	64.9%	54.0%		55.7%
Percentage of weekend cases closed within 10 days	91.0%	94.5%		90.3%

Note: Code Compliance information not available when the report was published

Performance Measures

Public Works

Performance Measures	2010 Actual	2011 Budget	2011 2nd Qtr	2011 Y-T-D
<u>Engineering</u>				
Budget:	\$2,824,749	\$3,576,950	\$718,754	\$1,130,456
Workload Outputs:				
Number of permits issued	498	350	55	147
Number of inspections conducted	10387	800	666	1,581
Number of plans submitted for 1st plan check	53	30	14	29
Number of plans submitted for additional plan checks	49	45	32	51
Number of research projects conducted	208	200	79	190
Number of miles of streets designed	3.44	3.00	0.13	0.34
Number of miles of streets constructed	1.68	3.75	1.39	2.14
Number of traffic citizens complaints received	94	120	15	50
Efficiency:				
Time spent per first plan review (hours)	4.29	5.00	3.83	6.08
Time spent per additional plan review (hours)	3.80	4.00	3.04	3.85
Time spent per research project	3.54	3.00	2.67	2.08
Design cost less than 15% of the projected costs	86.3%	85.0%	100.0%	100.0%
Final project costs within budget	100.0%	85.0%	100.0%	100.0%
Percent of response to citizen complaints within 45 days	61.7%	75.0%	86.7%	84.8%
Effectiveness:				
Percent of plan reviews completed in 15 days (1st plan check)	100.0%	90.0%	94.4%	89.3%
Percent of plan reviews completed in 10 days (add'l plan check)	100.0%	90.0%	87.6%	74.8%
Percent of research projects completed in 10 days	99.5%	90.0%	100.0%	100.0%
Percent of projected street design completed	24.8%	85.0%	4.0%	5.5%
Percent of street miles completed	8.5%	85.0%	37.0%	28.5%
Percent of traffic complaints resolved	50.5%	75.0%	73.3%	60.4%
<u>Maintenance</u>				
Budget:	\$3,288,414	\$3,720,599	\$784,813	\$1,437,231
Workload Outputs:				
Number of potholes repaired	598	500	70	221
Number of signs repaired or replaced	1,895	1,800	425	896
Number of work orders received/completed by Facilities Maintenance Section	1,810	1,500	663	1,079
Number of street light/traffic signal repairs	919	800	173	384
Number of USA responses (Underground Service Alerts)	880	650	140	297

Performance Measures

Public Works

Performance Measures	2010 Actual	2011 Budget	2011 2nd Qtr	2011 Y-T-D
<u>Maintenance (continued)</u>				
Efficiency:				
Average sq. ft. of pothole repairs provided per day of service	419.1	450.0	302.3	303
Average # of signs maintained per hour of service provided	4.1	4.1	4.8	4.6
Average # of facilities maintenance work orders completed per day of service	8.2	6.0	12.8	10.0
Average # of USA completed per day of service	3.9	3.5	2.6	2.7
Average number of streetlight/traffic signal repairs per day	4.1	4.0	3.3	3.5
Effectiveness:				
Percentage of pothole service requests repaired within 3 working days	100.0%	100.0%	100.0%	100.0%
Percentage of signage repair requests responded to and completed within 3 working days	100.0%	100.0%	100.0%	100.0%
Percentage of facilities maintenance work orders responded to in 3 working days	99.2%	100.0%	100.0%	100.0%
Percentage of street light / traffic signal service Requests completed within 3 working days	98.5%	100.0%	100.0%	99.8%
Percentage of USA service requests completed within 3 working days	100.0%	100.0%	100.0%	100.0%
<u>Water</u>				
Budget:	\$15,153,809	\$17.1M	\$ 3,524,459	\$ 7,025,585
Workload Outputs:				
Number of maintenance procedures at reservoirs, pump stations, valves, hydrants and operating equipment	3,640	3,600	882	1837
Number of miles of planned leak detection on water pipeline	164.6	160	36.7	81.2
Number of samples taken to test compliance	8,676	8,600	1,951	4,109
Number of emergency calls for service	1,104	1,000	294	654
Efficiency:				
Percentage of maintenance procedures completed on time	93.3%	94.0%	94.7%	95.0%
Percentage of system water loss	2.6%	4.0%	3.1%	2.9%
Effectiveness:				
Percentage of leaks repaired within 48 hours	95.2%	95.0%	95.0%	95.0%
Percentage of monitoring samples in full compliance	100.0%	100.0%	100.0%	100.0%
Percentage of emergency calls responded within 15 minutes during working hours	100.0%	100.0%	100.0%	100.0%
Percentage of emergency calls responded within 30 minutes during non-working hours	98.7%	98.0%	100.0%	100.0%

Performance Measures

Public Works

Performance Measures	2010 Actual	2011 Budget	2011 2nd Qtr	2011 Y-T-D
Sewer				
Budget:	\$7,865,240	\$ 8,306,420	\$ 1,875,736	\$ 3,699,509
Workload Outputs:				
Number of maintenance procedures at treatment plant, pump stations and recycled water facilities	3,910	4,200	1,039	1,954
Number of samples taken to test compliance	11,753	10,000	3,509	7,045
Number of miles of planned video inspections on sewer collection system	36.3	30.0	5.3	13.3
Number of miles of planned cleaning procedures on sewer collection system	230.7	175.0	36	97.3
Number of emergency calls for service	268	300.0	100	159.0
Efficiency:				
Percentage of maintenance procedures completed on time	93.1%	94.0%	94.7%	95.0%
Percentage of monitoring samples in full compliance	100.0%	100.0%	100.0%	100.0%
Percentage of sewer collection system cleaned annually	33.0%	100.0%	20.6%	27.9%
Percentage of sewer collection system inspected annually	5.2%	20.0%	3.0%	3.8%
Effectiveness:				
Percentage of emergency calls responded within 15 minutes during working hours	100.0%	100.0%	100.0%	100.0%
Percentage of emergency calls responded within 30 minutes during non-working hours	100.0%	100.0%	100.0%	100.0%
Storm Drain				
Budget:	\$1,393,906	\$1,529,930	\$368,683	\$709,305
Workload Outputs:				
Number of miles of storm drain pipelines cleaned	3.15	3.5	0.42	0.52
Number of miles of storm drain video inspection	5.20	5.0	0.40	0.90
Number of catch basins cleaned/inspected/stenciled	293	1,200	40	47
Number of emergency calls for service	17.0	120.0	8.0	10.0
Efficiency:				
Percentage of storm drain pipelines cleaned annually	5.0%	5.6%	0.7%	0.8%
Percentage of storm drain system inspected Annually	8.4%	8.0%	0.7%	1.5%
Percentage of catch basins cleaned/inspected annually	15.6%	64.0%	2.1%	2.5%
Effectiveness:				
Number of emergency calls/percentage of time responding within 15 minutes during working hours	100.0%	100.0%	100.0%	100.0%
Number of emergency calls/percentage of time responding within 30 minutes during non-working hours	100.0%	100.0%	100.0%	100.0%

Performance Measures

Public Works

Performance Measures	2010 Actual	2011 Budget	2011 0	2011 Y-T-D
Clean Ocean				
Budget:	\$2,239,422	\$ 3,283,441	\$392,206	\$735,594
Workload Outputs:				
Number of facilities inspected for storm water compliance	268	250	29	39
Number of water quality enforcement actions issued	244	350	50	89
Number of local outreach impressions per year	4,879,586	5,775,000	423,339	963,131
Efficiency:				
Number of facility inspections per FTE (1 FTE)	268	250	29	39
Number of water quality enforcement actions issued per FTE (2 FTE)	122	175	25	45
Number of public outreach "impressions" per capita	71	84	6	14
<i>** "impressions" refers to the estimated number of individuals receiving education</i>				
Solid Waste				
Budget:	\$299,200	\$462,166	\$107,527	\$167,472
Workload Outputs:				
Total tons of residential waste diverted from landfill	17,531	18,000	4,228	8,771
Total tons of commercial waste diverted from landfill	8,371	14,500	2,157	4,497
Total tons of construction & demolition waste diverted from landfill	4,883	2,200	1,987	4,252
Efficiency:				
Solid waste program cost per ton diverted	\$4.88	\$4.61	\$6.61	\$6.59
Effectiveness:				
Total percent of residential waste diversion from landfill	45.2%	52.0%	44.6%	45.0%
Total percent of commercial waste diversion from landfill	37.2%	52.0%	41.3%	40.1%
Total percent of construction and demolition waste diversion from landfill	78.2%	52.0%	82.5%	82.6%
Total percent of overall diversion from landfill	45.7%	53.0%	48.1%	47.9%

Performance Measures

Public Works

Performance Measures	2010 Actual	2011 Budget	2011 0.218	2011 Y-T-D
<u>Contract Fleet Maintenance</u>				
Budget:	\$1,337,609	\$1,109,600	\$240,865	\$435,981
Workload Outputs:				
Total number of vehicles maintained	145	145	146	146
Number of work orders completed	795	700	201	401
Number of preventative maintenance services completed	314	240	71	142
Number of repeat work orders needed	2	0	0	1
Effectiveness:				
Percentage of fleet available per month	98.9%	95.0%	98.9%	99.1%
Percentage of reworks relative to total work orders	0.2%	0.0%	0.0%	0.3%
Percentage of preventative maintenance services completed within 1 day	100.0%	90.0%	100.0%	100.0%

Performance Measures

Beaches. Parks & Recreation

Performance Measures	2010 Actual	2011 Budget	2011 2nd Qtr	2011 Y-T-D
<u>Beaches. Parks & Recreation Administration</u>				
Budget:	\$402,539	\$440,987	\$117,042	\$201,916
Workload Outputs:				
Number of development plans reviewed	1	5	5	12
Number of active park CIP projects	14	15	13	13
Number of completed park CIP projects	1	5	0	0
Number of CIP project change orders that required City Council approval	-	0	0	0
Efficiency:				
Hours spent reviewing each set of development plans	49	50	3	6
Effectiveness:				
Percentage of development plans reviewed within 2 weeks	100.0%	100.0%	100.0%	100.0%
Percentage of park CIP projects completed within budget as established at time of contract award	25.0%	100.0%	0.0%	0.0%
<u>Parks & Beach Maintenance</u>				
Budget:	\$4,389,071	\$ 5,263,478	\$ 970,120	\$ 1,844,980
Workload Outputs:				
Maintain industry standard ratio of 50 acres of landscape monitored per inspector - 276 acres	69.3	69.3	92	88.2
Trim 2,000 trees annually to ensure a 7 year cycle	2,350	2,000	578	1,146
Resolve 90% of all service requests within 10 days	89.1%	85.0%	92.0%	90.8%
Efficiency:				
Ratio of acres of landscapes monitored per contract inspector	138%	138.0%	184.0%	176.0
Effectiveness:				
Percentage of trees trimmed to maintain an average 7-year trimming cycle	117.2%	100.0%	115.7%	114.5%
Maintain parks at established levels measured on a scale of A-F: <i>A-excellent, B- above average, C- average, D-low level, F- minimum level per the 1999 Parks & Rec. Master Plan.</i>				
Maintenance level of beaches (target level = C)	C	C+	C	C
Maintenance level of parks (target level = C)	C	C	C	C
Maintenance level of park sports fields (target level = B)	B	B+	B	B
Maintenance level of streetscapes (target level = C)	C	C+	C	C

Performance Measures

Beaches. Parks & Recreation

Performance Measures	2010 Actual	2011 Budget	2011 2nd Qtr	2011 Y-T-D
Recreation				
Budget:	\$2,762,545	\$2,821,220	\$608,769	\$1,292,091
Workload Outputs:				
Number of aquatic enrollments	4,377	2,500	664	1,948
Number of other registrations	14,511	12,000	1,434	6,561
Number of classes/programs offered	725	290	88	356
Number of attendees at special events	105,450	12,000	20,650	94,625
Number of rentals at Community Center	158	160	43	85
Number of rentals at Beach Club	83	95	22	58
Number of partnered community events	37	37	12	28
Efficiency:				
Percent of registrations taken on-line	32.1%	35.0%	32.1%	34.0%
Percentage of total expenditures recovered by revenues	61.7%	79.0%	36.6%	73.0%
Effectiveness:				
Percentage customer satisfaction response of satisfactory or above for recreation and leisure classes/facility rentals*	96.2%	100.0%	95.0%	96.2%
Percent of classes/programs cancelled	16.1%	15.0%	18.4%	16.0%
Number of customer requested refunds for classes/programs	441	200	25	198
* Annual measurement				
Marine Safety				
Budget:	\$1,273,268	\$1,325,665	\$276,413	\$ 679,745
Workload Outputs:				
Number of beach visitors (estimate)	2,626,300	2,800,000	359,900	1,404,400
Number of swimmer rescues	4,401	4,500	15	1,231
Number of preventative actions via public education/warnings	41,637	40,000	667	16,225
Number of people reached through public education programs	13,301	20,000	0	8,786
Number of drownings with lifeguards on duty	1	0	0	0
Efficiency:				
Visitors per lifeguard (8 hour shift)	893	793	952	902
Rescues per lifeguard FTE (2080 hours)	197	331	9	107
Effectiveness:				
Percentage of swimmer rescues without a drowning	99.9%	100.0%	100.0%	100.0%
Percentage of swimmer rescues compared to preventative actions	7.4%	11.0%	1.5%	4.1%
Percent of City elementary schools reached through public education*	70.0%	55.0%	0.0%	0.0%
* Annual measurement				

Performance Measures

Beaches. Parks & Recreation

Performance Measures	2010 Actual	2011 Budget	2011 2nd Qtr	2011 Y-T-D
<u>Golf Operating</u>				
Budget:	\$2,125,405	\$2,295,910	\$463,363	\$987,417
Workload Outputs:				
Number of golf rounds played - projected	91,834	95,000	18,272	45,140
Number of golf course acres maintained	133	133	133	133
Total revenue generated by the Golf Course	\$2,640,039	\$2.45M	\$593,848	\$1,401,057
Efficiency:				
Course utilization (rounds played/available tee times*)	99.9%	100.0%	98.0%	99.6%
Cost per round	\$23.14	\$24.81	\$26.06	\$22.82
Percentage cost of recovery	124.2%	100.0%	129.0%	142.4%
Effectiveness:				
Number of complaints per 1,000 rounds	3.3	10.0	1.5	3.2
Maintenance quality of golf course retained at a level B May through October	100.0%	100.0%	100.0%	100.0%
Maintenance quality of golf course retained at a level C November through April	100.0%	100.0%	100.0%	100.0%

Performance Measures

Animal Shelter

Performance Measures	2010 Actual	2011 Budget	2011 2nd Qtr	2011 Y-T-D
<u>Animal Shelter</u>				
Budget:	\$1,291,324	\$1,457,028	\$321,383	\$ 625,632
Workload Outputs:				
Number of Dogs Licensed during the year	7,481	11,500	1,685	3,687
Number of calls for service completed during the year	1,708	2,500	494	897
Barking Dog complaints received	200	115	22	74
Efficiency:				
Percent of calls for service handled within 24 hours	99.8%	97.0%	100.0%	99.5%
Effectiveness:				
Percentage increase in the number of dog licensed per year	-13.1%	33.0%	2.0%	6.7%
Number of dog adoptions	316	300	62	136
Number of cat adoptions	363	380	104	211
Number of animals returned to owners	307	470	83	205
Percentage of barking complaints resolved within 40 days	95.3%	95.0%	64.3%	77.8%



City of San Clemente Capital Improvement Program Quarterly Report

December 31, 2010

FY 2011 CIP 2nd Quarter Summary

☐ 99 CIP and
Maintenance Projects
Totaling \$94.3

☐ 63 CIP Projects
Totaling \$84.6M

☐ 35 Maintenance
Projects Totaling \$9.7M



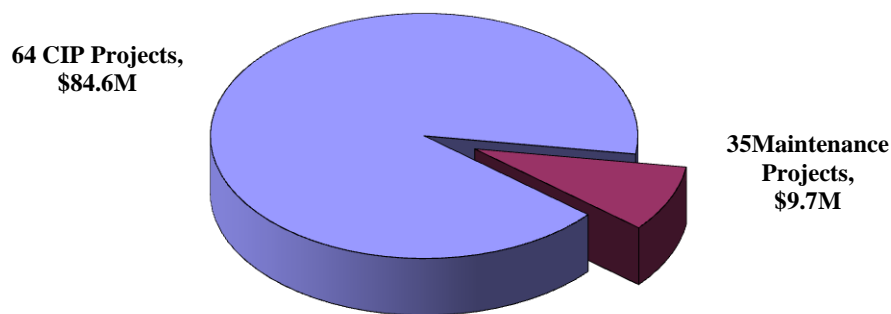
Capital Improvement Program- 2nd Quarter Report

Program Summary

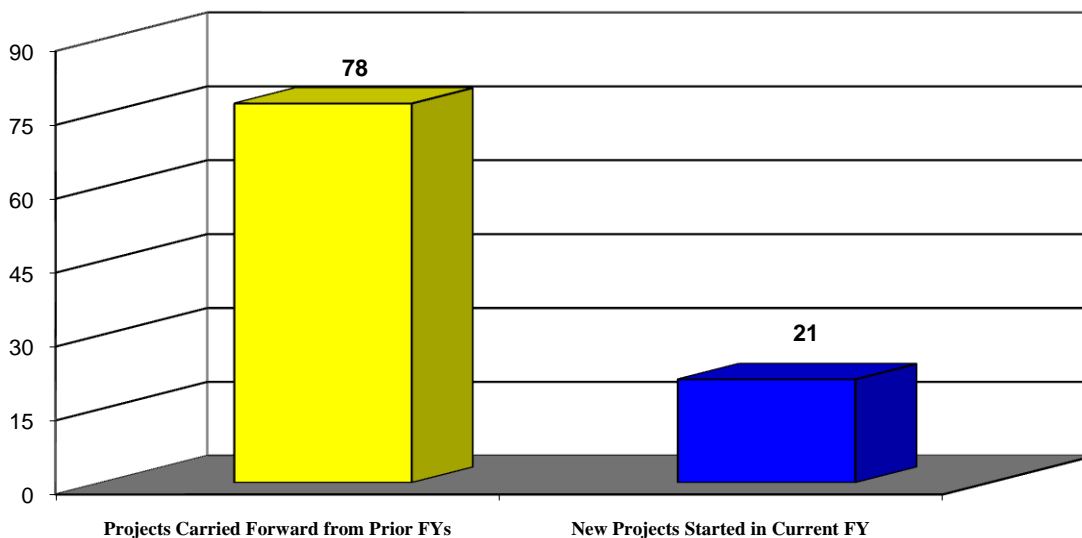
The Capital Improvement Program report provides the Mayor, City Council and community the status of projects in the current FY 2011 and establishes a commitment for the scheduled delivery of projects. The City's Capital Improvement Program remains strong and active. Most areas in the City continue to see improvements to their community facilities in the form of parks, streets, water, sewer, storm drain and other infrastructure improvement projects.

The FY 2011 Capital Improvement Program consists of 99 projects for a total budget of 94.3 million. A total of 78 projects were started in the prior fiscal years for completion in FY 2011. There are 64 CIP projects and 35 Maintenance and Study projects.

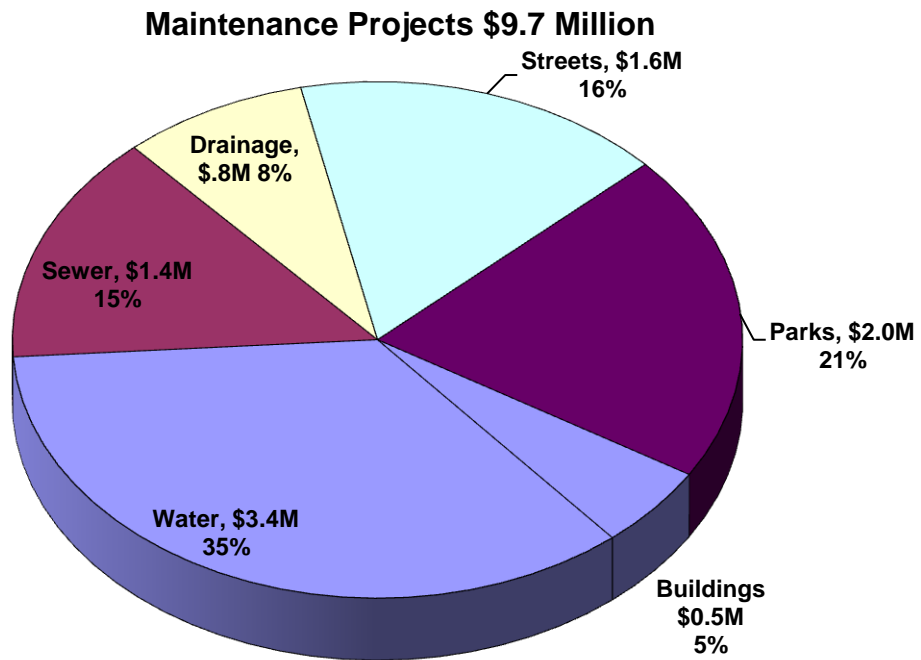
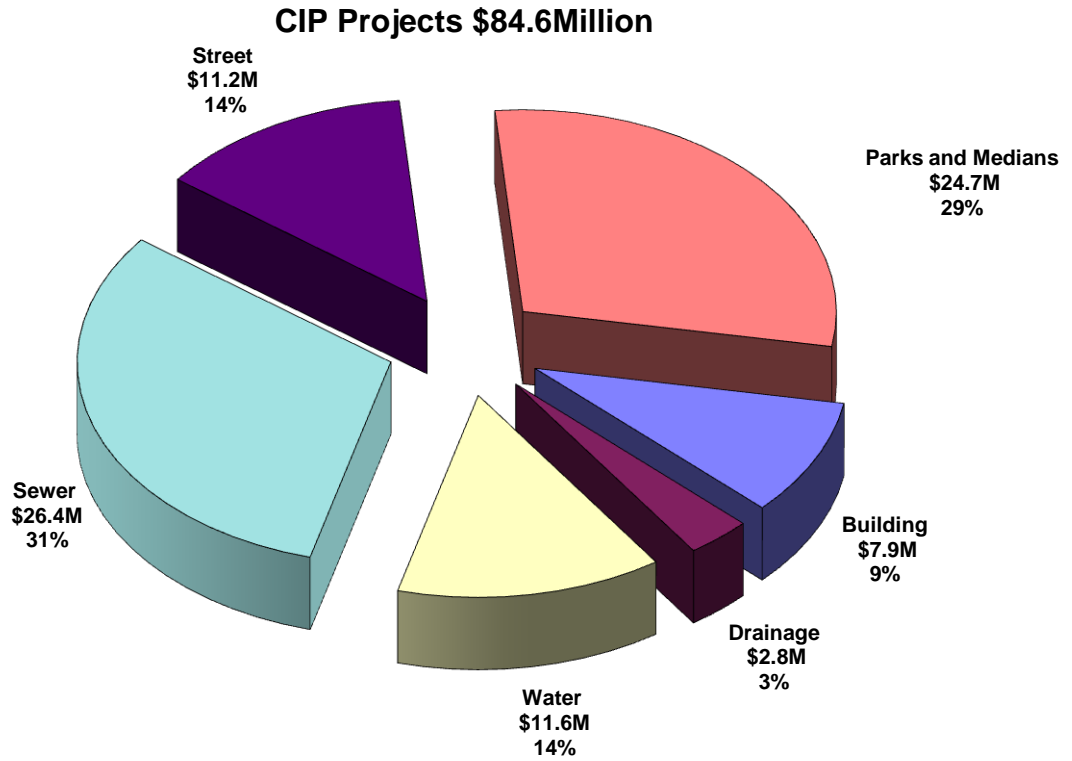
FY 2011 CIP and Maintenance Projects: \$94.3 Million



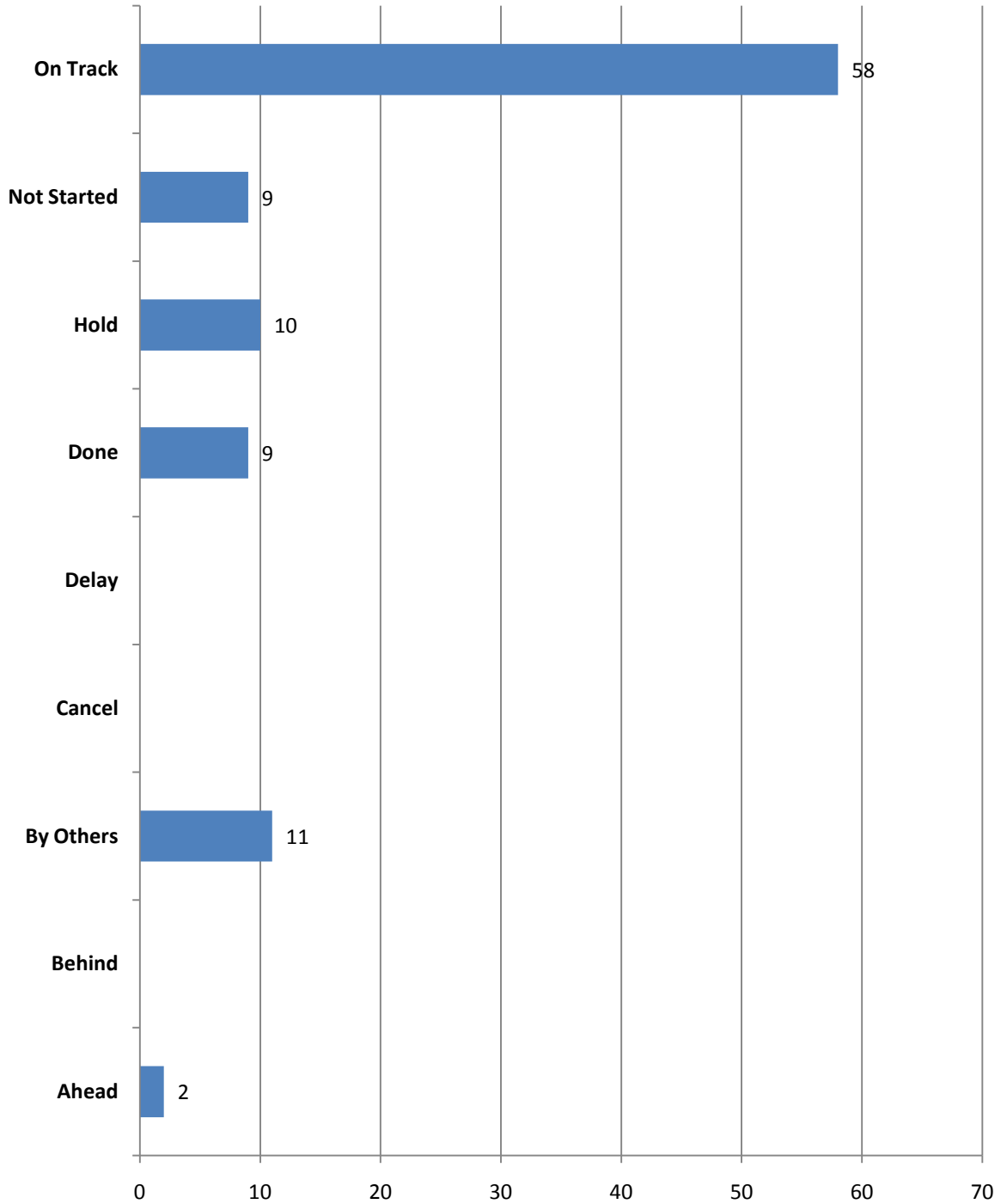
99 Total CIP and Maintenance Projects: Carried Forward vs. Projects Started in Current FY



Capital Improvement Program – 2nd Quarter Report



Project Status



Capital Improvement Program – 2nd Quarter Report

Schedule Changes

Projects are often re-scoped to take advantage of additional funding or to address the changing needs of the community. In order to realign the project delivery commitment with a revised scope, a baseline budget or schedule adjustment (reset) may be proposed. This section proposes each baseline budget adjustment and establishes a new commitment for delivering the project. The project budgets recommended for reset for this quarter are listed in the following table:

PROJECT*	ORIGINAL GOAL	REVISED GOAL	ORIGINAL COMPLETION DATE	REVISED COMPLETION DATE
<i>Sidewalk Improvements/CDBG/ PN 10316</i>	<i>Contract Award</i>	<i>Complete Design</i>	<i>June 2011</i>	<i>June 2011</i>
<i>Wells Nos. 3,4 &7 Abandonment/ PN 21401</i>	<i>Complete Construction</i>	<i>Complete Construction</i>	<i>December 2010</i>	<i>February 2011</i>
<i>Main Pump Station Rehabilitation/ PN 10203</i>	<i>75% Design</i>	<i>Test PLC Re-programming</i>	<i>June 2011</i>	<i>June 2011</i>
<i>Tri-City Trolley/Go Local Step II/ PN 30801</i>	<i>Complete Phase II</i>	<i>Complete Phase II</i>	<i>December 2010</i>	<i>June 3011</i>
* See individual projects for a detailed explanation				

Project Description and Status Report

An overview of the projects, including the project manager, adopted budget, funding source, anticipated completion date and status at the end of the second quarter have been provided below. Also provided are definitions of terms found within the project updates.

Definitions

- ***Fiscal Year Goal:*** The project goal for this fiscal year
- ***Goal Completion Date:*** The date the project's Fiscal Year Goal is projected to be reached
- ***Actual Completion Date:*** The date when the Fiscal Year Goal is actually completed
- ***Status:*** Measures how much the project has been completed toward the Fiscal Year Goal
- ***New Project:*** A project that has been appropriated by the City Council after the budget is adopted
- ***By Others:*** The City is not directly in charge of the schedule for these projects

Capital Improvement Program- 2nd Quarter Report

Project Description and Status Report

Buildings - CIP Projects

Beach Palapa & Picnic Cover Renovations

Project Management:	Dennis Reed	Project Number/ W.O.#:	18701/ 18701
Budget:	\$52,630	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	50%
Goal Completion Date:	June 2011	Status:	Hold
Actual Completion Date:			

Comments: Final additions were not able to be completed prior to summer; therefore, the project was carried over into FY 2011. The City Council did not approve the recommended changes to the City's Beach Fire Ring Policy, which may limit some areas where palapas could be placed. Further discussion with the CAC and Beaches, Parks and Recreation Commission has been scheduled.

Community Center Rehabilitation

Project Management:	Dave Dendel	Project Number/ W.O.#:	11546/ 11546
Budget:	\$125,000	Fiscal Year Goal:	20% Constr.
Funding Source:	Facility Maintenance Rsrv.	% of Goal Completion:	10%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			

Comments: Scope of work includes upgrades to HVAC and electrical systems. Project is combined with a proposal to add roof mounted solar panels to the building with grant funding.

Corporate Yard Building A Rehabilitation

Project Management:	Dave Dendel	Project Number/ W.O.#:	11547/ 11547
Budget:	\$50,000	Fiscal Year Goal:	75% Design
Funding Source:	Facility Maintenance Rsrv.	% of Goal Completion:	0%
Goal Completion Date:	June 2011	Status:	Not Started
Actual Completion Date:			

Comments: Design of structural improvements to upgrade Building A to current building codes. Seismic retrofit for roof joints.

Downtown Fire Station

Project Management:	Mike Jorgensen	Project Number/ W.O.#:	15502/ 15502
Budget:	\$3,976,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Pub. Fac. Constr. Fee Fund	% of Goal Completion:	60%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			

Comments: The prime contractor, Gamut Construction, defaulted on the project. Staff is working with the bonding company's contractor to complete remaining improvements.

Capital Improvement Program – 2nd Quarter Report

Ole Hanson Beach Club Re-Roof

Project Management:	Tim Shaw	Project Number/ W.O.#:	16520/ 16520
Budget:	\$150,000		
Funding Source:	Fac. Maint. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:		% of Goal Completion:	
Actual Completion Date:		Status:	Hold

Comments: Project funding has been re-appropriated to procure professional design services necessary for the Beach Club rehabilitation.

Safety/Quiet Zone Improvements – Design and Construction

Project Management:	Tom Bonigut	Project Number/ W.O.#:	10812/ 10812
Budget:	\$768,000		
Funding Source:	General Fund	Fiscal Year Goal:	TBD
Goal Completion Date:		% of Goal Completion:	
Actual Completion Date:		Status:	Hold

Comments: Goals and completion date(s) depend on what the desired improvements will be. Public Works/Engineering is awaiting further direction from Community Development pending their coordination with Quiet Zone stakeholders and agencies.

Senior Center Relocation

Project Management:	Mike Jorgensen	Project Number/ W.O.#:	15503/ 15503
Budget:	\$2,724,000		
Funding Source:	Develop. Improvem. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2011	% of Goal Completion:	60%
Actual Completion Date:		Status:	On Track

Comments: The prime contractor, Gamut Construction, defaulted on the project. Staff is working with the bonding company's contractor to complete remaining improvements.

Building- Maintenance and Other Projects

Garage Hoist Removal

Project Management:	Dave Dendel	Project Number/ W.O.#:	21801/ 21801
Budget:	\$85,000		
Funding Source:	Fleet Maintenance Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2011	% of Goal Completion:	5%
Actual Completion Date:		Status:	On Track

Comments: This project consists of removal of the underground vehicle hoist that is part of the Fleet Maintenance garage. Bids for work are being reviewed.

Parque Del Mar Turf Renovations

Project Management:	Dennis Reed	Project Number/ W.O.#:	29102/ 29102
Budget:	\$25,000		
Funding Source:	RDA Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2011	% of Goal Completion:	100%
Actual Completion Date:	January 2011	Status:	Done

Comments: Sod was installed on northern end of the park, and remainder of park was determined not to require new sod.

Capital Improvement Program- 2nd Quarter Report

T-Street Overpass Rehabilitation

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	20302/ 20302
Budget:	\$426,710	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	60%
Goal Completion Date:	March 2011	Status:	On Track
Actual Completion Date:			

Comments: Construction began on December 6, 2010. A \$285,000 HUD grant is funding a portion of the construction.

Drainage- CIP Projects

211 & 225 Marquita Storm Drain Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	10009/ 10009
Budget:	\$46,240	Fiscal Year Goal:	Complete Constr.
Funding Source:	Storm Drain Utility Fund	% of Goal Completion:	20%
Goal Completion Date:	March 2011	Status:	On Track
Actual Completion Date:			

Comments: Recent video assessment of City facilities revealed that the pipeline network in this area is in need of rehabilitation. Project award scheduled for January 18, 2011.

Acapulco Storm Drain Lines Rehabilitation

Project Management:	Amir Ilkhanipour	Project Number/ W.O.#:	10010/ 10010
Budget:	\$115,055	Fiscal Year Goal:	Complete Design
Funding Source:	Storm Drain Utility Fund	% of Goal Completion:	10%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			

Comments: Construction of numerous trenchless rehabilitation reaches have been completed, including a separate project to include a portion of open-trench repair. An erosion problem was encountered when clearing brush necessary to access a storm drain outlet. It is recommended to include the outlet repair work in the project due to available budget. Construction drawings and specifications for the work will be prepared by City staff.

Alameda Lane Drainage System Replacement

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	10011/ 10011
Budget:	\$97,200	Fiscal Year Goal:	Complete Design
Funding Source:	Storm Drain Utility Fund	% of Goal Completion:	30%
Goal Completion Date:	May 2011	Status:	On Track
Actual Completion Date:			

Comments: Staff has completed the preliminary design of the drainage system within Alameda Lane to address nuisance water in this area. A Coastal Commission Development permit will need to be secured prior to construction. Construction is anticipated in Fall 2011.

Calle Heraldo Storm Drain Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	10012/ 10012
Budget:	\$34,970	Fiscal Year Goal:	Complete Constr.
Funding Source:	Storm Drain Utility Fund	% of Goal Completion:	20%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			

Comments: Recent video assessment of City facilities revealed that the pipeline network in this area is in need of rehabilitation. Project award scheduled for January 18, 2011.

Capital Improvement Program – 2nd Quarter Report

Columbo Storm Drain Extension

Project Management: Amir K. Ilkhanipour **Project Number/ W.O.#:** 18005/ 18005
Budget: \$365,380
Funding Source: Storm Drain Utility Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: April 2011 **% of Goal Completion:** 35%
Actual Completion Date: **Status:** On Track
Comments: Staff analyzed the project and scoped potential solutions by utilizing existing information and input from geotechnical firms, environmental consultants and contractors. VA Consulting has been retained to design and prepare a bid package for public advertising.

Cristobal Storm Drain Extension to T-Street Canyon RR Culvert

Project Management: Amir K. Ilkhanipour **Project Number/ W.O.#:** 19012/ 19012
Budget: \$368,080
Funding Source: Storm Drain Utility Fund **Fiscal Year Goal:** Monitor
Goal Completion Date: June 2011 **% of Goal Completion:** 50%
Actual Completion Date: **Status:** On Track
Comments: A hydrology study and preliminary hydraulic modeling have been prepared for the existing ditch next to the railroad tracks. Staff continues to monitor the drainage during the winter season and will work with SCRRA to coordinate and plan drainage improvements.

Los Mares/Vaquero Storm Drain

Project Management: Amir Ilkhanipour **Project Number/ W.O.#:** 16001/ 16001
Budget: \$825,200
Funding Source: Storm Drain Utility Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: April 2011 **% of Goal Completion:** 35%
Actual Completion Date: **Status:** On Track
Comments: Project will address flooding in the Los Mares/Vaquero intersection by upsizing and realigning the storm drain in this area.

Plaza La Playa Channel

Project Management: Ken Knatz **Project Number/ W.O.#:** 13807/ 410387
Budget: \$795,830
Funding Source: Storm Drain Utility Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: June 2011 **% of Goal Completion:** 10%
Actual Completion Date: **Status:** On Track
Comments: This project consists of a flood wall along a downstream section of channel near the existing railroad culvert. The City Council awarded the construction contract on October 5, 2010. Construction will begin in Spring 2011 and be completed before Summer 2011.

Prima Deshecha Canada Channel (M01) Reconstruction

Project Management: Amir K. Ilkhanipour **Project Number/ W.O.#:** 10013/ 10013
Budget: \$197,040
Funding Source: Storm Drain Utility Fund **Fiscal Year Goal:** 25% Design
Goal Completion Date: June 2011 **% of Goal Completion:** 5%
Actual Completion Date: **Status:** On Track
Comments: Prima Deshecha Canada Channel (M01), between Calle Grande Vista and Avenida Vaquero, is in need of rehabilitation. A consultant will be retained to perform the design and prepare construction documents for public bidding. All the regulatory permits, including the Coastal Commission development permit, will need to be secured prior to construction. An RFP was prepared and distributed to nine consultants.

Capital Improvement Program- 2nd Quarter Report

Drainage- Maintenance & Other Projects

Existing Storm Drain Rehabilitation

Project Management:	K. Knatz/ J. Elston	Project Number/ W.O.#:	26001/ 26001
Budget:	\$300,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Storm Drain Utility Fund	% of Goal Completion:	20%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			
Comments:	This project provides funding for scheduled and unscheduled storm drain maintenance. Pipe rehabilitation contract award scheduled for January 18, 2011.		

Los Mares at Vaquero Infrastructure Protection

Project Management:	Bill Cameron	Project Number/ W.O.#:	20001/ 20001
Budget:	\$117,570	Fiscal Year Goal:	Hire Consultant
Funding Source:	Storm Drain Util. Fund, Sewer Deprec. and Water Deprec. Funds, Gas Tax Fund	% of Goal Completion:	
Goal Completion Date:		Status:	Hold
Actual Completion Date:			
Comments:	Scope for RFP to protect street and utilities is being developed.		

Poche Beach M01 Watershed, Phase II Bacterial Study

Project Management:	Tom Bonigut	Project Number/ W.O.#:	39401/ 39401
Budget:	\$350,000	Fiscal Year Goal:	50% Study Completion
Funding Source:	Clean Ocean Fund	% of Goal Completion:	25%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			
Comments:	Project is underway with flow monitoring 30% complete and groundwater sampling 20% complete. The study is expected to be completed in Summer/Fall 2011.		

Parks & Medians- CIP Projects

Courtney's Sand Castle

Project Management:	Tim Shaw	Project Number/ W.O.#:	10143/ 10143
Budget:	\$34,030	Fiscal Year Goal:	50% Construction
Funding Source:	Parks Acq.	% of Goal Completion:	20%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			
Comments:	Project is being constructed as part of La Pata/ Vista Hermosa Sports Park.		

Linda Lane – Trail Lighting Enhancements

Project Management:	Tim Shaw	Project Number/ W.O.#:	10140/ 10140
Budget:	\$100,000	Fiscal Year Goal:	Complete Design
Funding Source:	RDA Fund	% of Goal Completion:	10%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			
Comments:	Researching bollard light fixtures and power requirements.		

Capital Improvement Program – 2nd Quarter Report

Max Berg Plaza Park Sidewalk Improvements

Project Management:	Ben Parker	Project Number/ W.O.#:	11301/ 11301
Budget:	\$800,000		
Funding Source:	Safe Route to Schools and CDBG Grants, Gas Tax Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June 2011	% of Goal Completion:	20%
Actual Completion Date:		Status:	On Track
Comments: Park walkway rehabilitation around the perimeter of the park.			

North Beach Crossing Improvements

Project Management:	Tom Bonigut	Project Number/ W.O.#:	19805/ 19805
Budget:	\$146,400		
Funding Source:	Gas Tax Fund	Fiscal Year Goal:	75% Constr.
Goal Completion Date:	June 2011	% of Goal Completion:	25%
Actual Completion Date:		Status:	Project By Others
Comments: There are two projects to improve safety at the crossing. Metrolink improvements are complete. A contract amendment has delayed construction. OCTA's contractor will resume work by March on electrical and civil site work improvements, which will be completed by June. The final phase to install signals will occur in late July/early August.			

Pier Bowl/Beach Trail Way- Finding Signs

Project Management:	Jim Pechous	Project Number/ W.O.#:	10314/ 10314
Budget:	\$75,000		
Funding Source:	RDA Fund	Fiscal Year Goal:	75% Constr.
Goal Completion Date:	June 2011	% of Goal Completion:	15%
Actual Completion Date:		Status:	On Track
Comments: The plans and specifications are complete and the City Council approved Phase I of the project which focuses on the Downtown and Pier Bowl areas. It is anticipated that the project will go out to bid in the third quarter of 2011.			

Pier Crossing Improvements

Project Management:	Tom Bonigut	Project Number/ W.O.#:	19806/ 19806
Budget:	\$86,400		
Funding Source:	RDA Fund	Fiscal Year Goal:	75% Construction
Goal Completion Date:	June 2011	% of Goal Completion:	25%
Actual Completion Date:		Status:	Project By Others
Comments: There are two projects to improve safety at the crossing. Metrolink improvements are complete. A contract amendment has delayed construction. OCTA's contractor will resume work by March on electrical and civil site work improvements, which will be completed by June. The final phase to install signals will occur in late July/early August.			

San Geronio Park Youth Sports Building & Restroom

Project Management:	Tim Shaw	Project Number/ W.O.#:	10401/ 630010
Budget:	\$50,000		
Funding Source:	Parks Acquisition Fund	Fiscal Year Goal:	Re-evaluate Design
Goal Completion Date:		% of Goal Completion:	
Actual Completion Date:		Status:	Hold
Comments: Staff is evaluating alternatives for completing the project.			

Capital Improvement Program- 2nd Quarter Report

Shoreline Feasibility Study

Project Management:	Tom Bonigut	Project Number/ W.O.#:	19907/ 19907
Budget:	\$206,670	Fiscal Year Goal:	Complete Study
Funding Source:	General Fund	% of Goal Completion:	75%
Goal Completion Date:	March 2011	Status:	Project by Others
Actual Completion Date:			

Comments: The Corps is responding to public review comments on the Draft EIS and is continuing with its internal technical and policy review. Corps staff anticipates that its Washington headquarters review will occur in mid-April 2011.

Sidewalk Repair and Improvements

Project Management:	Tom Bonigut	Project Number/ W.O.#:	19317/ 19317
Budget:	\$150,134	Fiscal Year Goal:	Complete Project
Funding Source:	General Fund	% of Goal Completion:	5%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			

Comments: The contract to mainly address the sidewalk areas for FY 2011 improvements will be awarded during the third quarter of 2011.

Vista Hermosa/ La Pata Sports Park- Phase 1B

Project Management:	Tim Shaw	Project Number/ W.O.#:	18142/ 18142
Budget:	\$23,111,470	Fiscal Year Goal:	50% Construction
Funding Source:	Parks Acquisition Fund	% of Goal Completion:	25%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			

Comments: Construction is underway. Some minor rain delays occurred in late December 2010.

Parks and Medians- Maintenance and Other Projects

Bathroom Door Project (Parks)

Project Management:	Tim Shaw	Project Number/ W.O.#:	28505/ 28505
Budget:	\$40,940	Fiscal Year Goal:	Obtain appropriate information about ADA Compliance/ Complete design and prioritization
Funding Source:	General Fund	% of Goal Completion:	20%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			

Comments: Staff is gathering base information to accurately develop scope. Project will require ADA compliance assessment. Parks & Recreation Commission has recommended that a consultant be hired to prepare this assessment with the current funding, and the City Manager has concurred. City Building Department is conducting an evaluation of park restrooms. Need to prioritize and design. Beach restroom Master Plan completed for renovation of beach restrooms.

Bonito Canyon Slope Replanting

Project Management:	Dennis Reed	Project Number/ W.O.#:	25102/ 25102
Budget:	\$70,060	Fiscal Year Goal:	Formalize Design
Funding Source:	General Fund	% of Goal Completion:	5%
Goal Completion Date:		Status:	Hold
Actual Completion Date:			

Comments: Beaches, Parks and Recreation Director will assess needs and prioritize funding.

Capital Improvement Program – 2nd Quarter Report

Pier Bowl Improvements

Project Management:	Tim Shaw	Project Number/ W.O.#:	29701/ 29701
Budget:	\$38,170		
Funding Source:	RDA Fund	Fiscal Year Goal:	Complete Improvements
Goal Completion Date:	May 2011	% of Goal Completion:	25%
Actual Completion Date:		Status:	On Track

Comments: Proposal was processed by staff and approved by the City Council. Local artist is finalizing details for mounting artwork in Pier Access tunnel. Artwork installation to be coordinated with Pier Bowl Lighting and Landscape improvements.

Pier Bowl Landscape, Lighting and Sidewalk Improvements

Project Management:	Tim Shaw	Project Number/ W.O.#:	29702/ 29702
Budget:	\$1,778,820		
Funding Source:	RDA Fund	Fiscal Year Goal:	10% Constr.
Goal Completion Date:	May 2011	% of Goal Completion:	33%
Actual Completion Date:		Status:	On Track

Comments: Contractor is mobilizing, construction commencement is anticipated the first week of January 2011.

Playground Rubberized Surface Replacement

Project Management:	Tim Shaw	Project Number/ W.O.#:	29101/ 29101
Budget:	\$80,000		
Funding Source:	General Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2011	% of Goal Completion:	
Actual Completion Date:		Status:	Hold

Comments: Higher priority playground repair issues have taken precedence over the rubber replacement project.

Sewer- CIP Projects

Los Molinos Pump Station Emergency Backup

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	10202/ 10202
Budget:	\$700,000		
Funding Source:	Sewer Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June 2011	% of Goal Completion:	35%
Actual Completion Date:		Status:	On Track

Comments: Los Molinos Pump Station mechanical equipment, electrical and instrumentation systems are being upgraded for additional reliability. Lee & Ro, Inc. has been retained to design and prepare a public bid package for these upgrades. A Preliminary Design Report has been completed.

Los Molinos Pump Station Rehabilitation

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19204/ 19204
Budget:	\$200,000		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June 2011	% of Goal Completion:	35%
Actual Completion Date:		Status:	On Track

Comments: Los Molinos Pump Station mechanical equipment, electrical and instrumentation systems are being upgraded for additional reliability. Lee & Ro, Inc. has been retained to design and prepare a public bid package for these upgrades. A Preliminary Design Report has been completed.

Capital Improvement Program- 2nd Quarter Report

Main Pump Station Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	10203/ 10203
Budget:	\$746,300	Fiscal Year Goal:	Test PLC Re-Programming
Funding Source:	Sewer Deprec. Rsrv. Fund	% of Goal Completion:	25%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			

Comments: Results of preliminary design report are being used as a basis to scope pump station rehabilitation. Staff will implement low cost programming option from the PDR prior to considering other rehabilitation alternatives. This project goal has been re-scoped.

Marblehead Coastal Recycled Water Line Reimbursement

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	17201/ 17201
Budget:	\$350,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Sewer Conn. Fee Rsrv. Fund	% of Goal Completion:	
Goal Completion Date:	June 2011	Status:	Project By Others
Actual Completion Date:			

Comments: Buried 16- inch recycled water line complete. Bridge section, tie-ins and cathodic protection have not been completed. Portions of this work will be completed by the Marblehead bonding company contractor.

Recycled Water Expansion

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	18201/ 18201
Budget:	\$20,075,550	Fiscal Year Goal:	Complete SRF Application
Funding Source:	Sewer Conn. Fee Rsrv. Fund / Prop 50	% of Goal Completion:	95%
Goal Completion Date:	February 2011	Status:	On Track
Actual Completion Date:			

Comments: Design of 9 miles of pipelines, Reservoir 11 conversion, a pressure reducing station and WRP improvements are complete. A low interest State Revolving Fund loan will be used to supplement secured EPA and SWRQCB Prop 50 Grants.

Sewer System SCADA System Development

Project Management:	D. Rebensdorf/ M. Fakhar	Project Number/ W.O.#:	12605/ 410336
Budget:	\$2,191,040	Fiscal Year Goal:	25% Constr.
Funding Source:	Sewer Depr. & Sewer Conn. Fee Rsrv. Funds	% of Goal Completion:	15%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			

Comments: DLT&V was hired and has completed the integration portion of the project at the City's Water Reclamation Plant. Project design is complete with public bidding anticipated in the third quarter of 2011.

Water Reclamation Odor Control Improvements

Project Management:	Ken Knatz	Project Number/ W.O.#:	18604/ 410277
Budget:	\$159,880	Fiscal Year Goal:	Complete Constr.
Funding Source:	Sewer Connection Fee Rsrv.Fund	% of Goal Completion:	10%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			

Comments: In-house design to add ferric storage and injection into the wastewater stream is 90% complete.

Capital Improvement Program – 2nd Quarter Report

WRP & Maintenance Storage Area Construction

Project Management:	D. Rebensdorf/ M. Fakhar	Project Number/ W.O.#:	16525/ 16525
Budget:	\$245,050	Fiscal Year Goal:	Complete Constr.
Funding Source:	Sewer Depr. Rsrv., Water Depr. Rsrv. & Clean Ocean Opr. Funds	% of Goal Completion:	100%
Goal Completion Date:	December 2010	Status:	Done
Actual Completion Date:	December 2010		
Comments: Punch list items are being finalized.			

WRP Solids Handling

Project Management:	Ken Knatz	Project Number/ W.O.#:	10204/ 10204
Budget:	\$1,683,330	Fiscal Year Goal:	50% Design
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	10%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			
Comments: Project will evaluate new technology for solids handling at the WRP to replace 20 year old belt filter presses. Design contract was awarded December 7, 2010.			

Sewer- Maintenance and Other Projects

Computerized Maintenance and Management System

Project Management:	Ken Knatz	Project Number/ W.O.#:	21201/ 21201
Budget:	\$50,000	Fiscal Year Goal:	Complete Implementation Plan
Funding Source:	Sewer and Water Depr. Fund	% of Goal Completion:	10%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			
Comments: Utilities Division improvements for maintenance and replacement software and integration with utilities GIS. Proposals are being reviewed			

Main Pump Station Force Main Inspection

Project Management:	Ken Knatz	Project Number/ W.O.#:	25203/ 25203
Budget:	\$71,090	Fiscal Year Goal:	
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	
Goal Completion Date:		Status:	Hold
Actual Completion Date:			
Comments: Project is on hold until the potential development of North Beach is determined.			

Ocean Outfall Junction Repairs

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	28205/ 28205
Budget:	\$142,000	Fiscal Year Goal:	TBD
Funding Source:	Sewer Other Agency Rsrv. Fund	% of Goal Completion:	
Goal Completion Date:	TBD	Status:	Project By Others
Actual Completion Date:			
Comments:			

Capital Improvement Program- 2nd Quarter Report

Rehabilitate Existing Sewer Lines

Project Management:	Ken Knatz	Project Number/ W.O.#:	24200/ 24200
Budget:	\$500,000		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2011	% of Goal Completion:	10%
Actual Completion Date:		Status:	On Track

Comments: This is an on-going yearly project to rehabilitate deteriorated pipelines from City video assessments. Project funding is also used by Utilities Division for unscheduled maintenance of the sewer system. Pipe rehabilitation contract is scheduled for award on January 18, 2011.

Sewer Line Support at Trafalgar Canyon

Project Management:	Ken Knatz	Project Number/ W.O.#:	21202/ 21202
Budget:	\$150,000		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June 2011	% of Goal Completion:	0%
Actual Completion Date:		Status:	Not Started

Comments: Staff will design new pipeline supports and incidental protective measures to protect line from canyon drainage.

WRP Chlorinator Replacement

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	27202/ 27202
Budget:	\$520,000		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	July 2010	% of Goal Completion:	100%
Actual Completion Date:	July 2010	Status:	Done

Comments: This project is combined with the Recycled Water Expansion project.

Streets- CIP Projects

Avenida de la Estrella/ Avenida Presidio Traffic Signals

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	19801/ 19801
Budget:	\$272,350		
Funding Source:	Gas Tax Fund/ Measure M Grant	Fiscal Year Goal:	Contract Award
Goal Completion Date:	June 2011	% of Goal Completion:	10%
Actual Completion Date:		Status:	On Track

Comments: Design is being processed through Caltrans.

Avenida Pico & Calle Industrials Traffic Signals Update

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	18801/ 18801
Budget:	\$285,000		
Funding Source:	Gas Tax Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	March 2011	% of Goal Completion:	10%
Actual Completion Date:		Status:	On Track

Comments: The scope of improvements is being revised to reflect the potential improvements of Pico/I-5 Interchange.

Capital Improvement Program – 2nd Quarter Report

Calle Amanecer – Phase II

Project Management:	Ben Parker	Project Number/ W.O.#:	11304/ 11304
Budget:	\$700,000	Fiscal Year Goal:	Complete Design
Funding Source:	Street Improvement Fund	% of Goal Completion:	0%
Goal Completion Date:	June 2011	Status:	Not Started
Actual Completion Date:			
Comments:			

Calle Cordillera

Project Management:	Ben Parker	Project Number/ W.O.#:	11305/ 11305
Budget:	\$350,000	Fiscal Year Goal:	Complete Design
Funding Source:	Street Improvement Fund	% of Goal Completion:	0%
Goal Completion Date:	June 2011	Status:	Not Started
Actual Completion Date:			
Comments:			

Calle De Los Molinos Rehabilitation

Project Management:	A. Hindiye/ B. Parker	Project Number/ W.O.#:	18118/ 410280
Budget:	\$1,060,000	Fiscal Year Goal:	Contract Award
Funding Source:	Street Improvement Fund	% of Goal Completion:	0%
Goal Completion Date:	June 2011	Status:	Not Started
Actual Completion Date:			
Comments:	Award will be dependant upon SDG&E completing utility undergrounding.		

Calle Guadalajara Rehabilitation

Project Management:	Ben Parker	Project Number/ W.O.#:	10304/ 10304
Budget:	\$605,785	Fiscal Year Goal:	Complete Constr.
Funding Source:	Street Improvement Fund	% of Goal Completion:	100%
Goal Completion Date:	March 2011	Status:	Done
Actual Completion Date:	December 2010		
Comments:			

Calle Nuevo Reconstruction

Project Management:	Ben Parker	Project Number/ W.O.#:	10301/ 10301
Budget:	\$771,965	Fiscal Year Goal:	Complete Constr.
Funding Source:	Gas Tax Fund	% of Goal Completion:	100%
Goal Completion Date:	March 2011	Status:	Done
Actual Completion Date:	December 2010		
Comments:			

Calle Piedras Rehabilitation

Project Management:	Ben Parker	Project Number/ W.O.#:	10302/ 10302
Budget:	\$62,395	Fiscal Year Goal:	Complete Constr.
Funding Source:	Gas Tax Fund	% of Goal Completion:	100%
Goal Completion Date:	March 2011	Status:	Done
Actual Completion Date:	December 2010		
Comments:			

Capital Improvement Program- 2nd Quarter Report

Calle Valle Rehabilitation

Project Management: A. Hindiyeh/ B. Parker **Project Number/ W.O.#:** 19102/ 410084
Budget: \$620,000
Funding Source: Street Improvement Fund **Fiscal Year Goal:** Award Contract
Goal Completion Date: June 2011 **% of Goal Completion:** 0%
Actual Completion Date: **Status:** Not Started
Comments: Award will be dependant upon SDG&E completing undergrounding of overhead utilities.

Camino Del Rio & La Pata Extensions

Project Management: Akram Hindiyeh **Project Number/ W.O.#:** 18316/ 18316
Budget: \$135,770 **Fiscal Year Goal:** Coordination with the County
Funding Source: Gas Tax Fund **% of Goal Completion:** 75%
Goal Completion Date: June 2011 **Status:** Project By Others
Actual Completion Date: **Comments:** Staff is coordinating with Orange County for the EIR/EIS preparation. Draft EIR scheduled to be certified Spring 2011.

Intersection Improvement of El Camino Real & Avenida Pico-Design

Project Management: Akram Hindiyeh **Project Number/ W.O.#:** 12903/ 410343
Budget: \$2,401,200 **Fiscal Year Goal:** Complete Constr.
Funding Source: RCFPP **% of Goal Completion:** 25%
Goal Completion Date: June 2011 **Status:** On Track
Actual Completion Date: **Comments:**

Los Mares/Vaquero Street Reconstruction (MO2)

Project Management: Ben Parker **Project Number/ W.O.#:** 11302/ 11302
Budget: \$700,000 **Fiscal Year Goal:** Complete Design
Funding Source: Street Improvement Fund **% of Goal Completion:** 90%
Goal Completion Date: June 2011 **Status:** Ahead
Actual Completion Date: **Comments:** Street reconstruction plans are 90% complete, and are waiting on storm drain plans.

Prima Desecha Canada/PCH Bridge Rehabilitation

Project Management: Ken Knatz **Project Number/ W.O.#:** 17313/ 17313
Budget: \$230,400 **Fiscal Year Goal:** Complete Constr.
Funding Source: Gas Tax Fund **% of Goal Completion:** 20%
Goal Completion Date: June 2011 **Status:** On Track
Actual Completion Date: **Comments:** A federal highway administration grant in the amount of \$276,000 has been secured to construct the project. Bid opening is scheduled for January 27, 2011.

Sarmentoso

Project Management: Ben Parker **Project Number/ W.O.#:** 11303/ 11303
Budget: \$700,000 **Fiscal Year Goal:** Complete Design
Funding Source: Street Improvement Fund **% of Goal Completion:** 0%
Goal Completion Date: June 2011 **Status:** Not Started
Actual Completion Date: **Comments:** Waiting for the Recycled Water System.

Capital Improvement Program – 2nd Quarter Report

Sidewalk Improvements/ CDBG

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	10316/ 10316
Budget:	\$127,425	Fiscal Year Goal:	Complete Design
Funding Source:	CDBG Grants Fund	% of Goal Completion:	0%
Goal Completion Date:	June 2011	Status:	Not Started
Actual Completion Date:			
Comments:	This project has been re-scoped due to processing delays with the Max Berg Plaza Park Sidewalk Improvement project.		

South Ola Vista- Phase II

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	19315/ 19315
Budget:	\$1,625,270	Fiscal Year Goal:	Caltrans Final Report & Audit
Funding Source:	Street Improvement Fund	% of Goal Completion:	50%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			
Comments:			

Traffic Signal Cabinets Replacement

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	10811/ 10811
Budget:	\$384,305	Fiscal Year Goal:	Complete Constr.
Funding Source:	Fac. Main. Rsrv. Fund	% of Goal Completion:	20%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			
Comments:	Construction is underway for the fiscal year 2010 project with completion expected in June 2011. Contract to be awarded by June for the fiscal year 2011 project.		

Via Amapola Rehabilitation

Project Management:	Ben Parker	Project Number/ W.O.#:	10308/ 10308
Budget:	\$157,300	Fiscal Year Goal:	Complete Constr.
Funding Source:	Street Improvement Fund	% of Goal Completion:	100%
Goal Completion Date:	January 2011	Status:	Done
Actual Completion Date:	December 2010		
Comments:			

Streets- Maintenance and Other Projects

Avenida Palizada Corridor Improvements - Design

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	39301/ 39301
Budget:	\$28,650	Fiscal Year Goal:	Complete Design
Funding Source:	Gas Tax Fund	% of Goal Completion:	50%
Goal Completion Date:	April 2011	Status:	On Track
Actual Completion Date:			
Comments:			

Avenida Presidio Corridor Improvements - Design

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	39302/ 39302
Budget:	\$28,890	Fiscal Year Goal:	Complete Design
Funding Source:	Gas Tax Fund	% of Goal Completion:	50%
Goal Completion Date:	April 2011	Status:	On Track
Actual Completion Date:			
Comments:			

Capital Improvement Program- 2nd Quarter Report

Downtown Parking Update

Project Management:	Jim Holloway	Project Number/ W.O.#:	36801/ 36801
Budget:	\$10,000	Fiscal Year Goal:	Secure agreement converting private parking to public parking sources
Funding Source:	General Fund		
Goal Completion Date:	June 2011	% of Goal Completion:	50%
Actual Completion Date:		Status:	On Track

Comments: This is a multi-year ongoing project. The City has executed lease agreements with eight property owners. Continuing to explore opportunities to lease private lots.

Major Street Maintenance/ FY 2011

Project Management:	Ben Parker	Project Number/ W.O.#:	21301/ 21301
Budget:	\$525,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Gen., Water Deprec. and Sewer Deprec. Rsrv. Fund		
Goal Completion Date:	June 2011	% of Goal Completion:	40%
Actual Completion Date:		Status:	On Track

Comments: Contract was awarded on December 2010.

PCH – Avenida Pico Bicycle Path Study

Project Management:	Tom Bonigut	Project Number/ W.O.#:	30803/ 30803
Budget:	\$78,260	Fiscal Year Goal:	Complete Study
Funding Source:	Gas Tax Fund	% of Goal Completion:	35%
Goal Completion Date:	June 2011	Status:	On Track

Comments: Phase I work is complete. Phase II work on the Pico corridor is underway.

Sewer System Replacement

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	24201/ 24201
Budget:	\$100,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Str. Impr. & Sewer Deprec. Rsrv. Fund		
Goal Completion Date:	June 2011	% of Goal Completion:	50%
Actual Completion Date:		Status:	On Track

Comments: Design and construct sewer system replacements as part of the Street Improvement Program.

Slurry Seal

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	27304/ 27304
Budget:	\$275,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	90%
Goal Completion Date:	June 2011	Status:	Ahead

Comments:

Capital Improvement Program – 2nd Quarter Report

Street Improvement Design

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	24300/ 24300
Budget:	\$200,000		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June 2011	% of Goal Completion:	50%
Actual Completion Date:		Status:	On Track
Comments:			

Tri-City Trolley/ Go Local Step II

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	30801/ 30801
Budget:	\$158,870		
Funding Source:	Air Quality Mgmt. Fund	Fiscal Year Goal:	Complete Phase II
Goal Completion Date:	June 2011	% of Goal Completion:	30%
Actual Completion Date:		Status:	Project by Others
Comments:	OCTA is the lead agency for Phase II. Stakeholders Roundtable meeting was conducted on January 20, 2010. The consultant submitted technical memos to OCTA. The project is currently on hold until the County system-wide study is complete. This project date has been re-scoped.		

Water System Replacement

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	24400/ 24400
Budget:	\$100,000		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2011	% of Goal Completion:	50%
Actual Completion Date:		Status:	On Track
Comments:	Design and construct water system replacements as part of the Street Improvement Program.		

Water CIP Projects

Avenida Caballeros Pressure Reducing Station Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	10405/ 10405
Budget:	\$172,595		
Funding Source:	Water Depr. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	January 2011	% of Goal Completion:	100%
Actual Completion Date:	December 2011	Status:	Done
Comments:	Utilities Division has recommended funding be transferred to improve the lower San Pablo Pressure Reducing Station, which has been determined to be a higher priority rehabilitation. In-house design awarded to Ted Enterprises. Scope of work includes a new vault and mechanical rehabilitation to upgrade the station to current standards.		

Calle Real Pump Station Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	16521/ 16521
Budget:	\$148,350		
Funding Source:	Water Depr. Rsrv. Fund	Fiscal Year Goal:	TBD
Goal Completion Date:		% of Goal Completion:	
Actual Completion Date:		Status:	Hold
Comments:	Project will commence once easements are obtained between reservoir 10 & 6 Water Line. The RFP for consultant evaluation/hiring is complete and will be sent out once easement acquisition is complete.		

Capital Improvement Program- 2nd Quarter Report

El Levante Pump Station Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	19408/ 19408
Budget:	\$795,780	Fiscal Year Goal:	Complete Constr.
Funding Source:	Water Deprec. Rsrv. Fund	% of Goal Completion:	20%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			

Comments: Project includes design for relocation and rehabilitation of the electrical switch gear and motor control center. Design work is being reviewed by staff.

Linda Lane Runoff Treatment

Project Management:	Amir Ilkhanipour	Project Number/ W.O.#:	10008/ 10008
Budget:	\$372,650	Fiscal Year Goal:	Complete Design
Funding Source:	Clean Ocean Fund	% of Goal Completion:	50%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			

Comments: A water quality treatment system will be designed by staff to address dry weather urban runoff and first flush storm water runoff pollution at Linda Lane. Geotechnical investigation is needed for further design consideration. Depending on the design approach, regulatory permits, including a Coastal Commission development permit, may need to be secured prior to construction.

Reeves Pump Station

Project Management:	Ken Knatz	Project Number/ W.O.#:	17405/ 17405
Budget:	\$1,433,045	Fiscal Year Goal:	TBD
Funding Source:	Water Acre. Fee Rsrv. Fund	% of Goal Completion:	
Goal Completion Date:		Status:	Hold
Actual Completion Date:			

Comments: The City Attorney has advised that without private and/or bonding company resolution, construction cannot move forward until easements are secured, property is dedicated and accepted by the City from Marblehead Coastal or buy-offs from numerous Marblehead lien holders are secured.

Reservoir No. 4 Outlet Pipeline Replacement

Project Management:	Ken Knatz	Project Number/ W.O.#:	11445/ 11445
Budget:	\$900,000	Fiscal Year Goal:	Complete Design
Funding Source:	Water Deprec. Rsrv. Fund	% of Goal Completion:	30%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			

Comments: Project will replace canyon waterline into the Avenida Salvador by horizontal directional drilling.

Reservoir 8 Cathodic Protection

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	19405/ 19405
Budget:	\$175,000	Fiscal Year Goal:	75% Design
Funding Source:	Water Deprec. Rsrv. Fund	% of Goal Completion:	5%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			

Comments: Four proposals were received, staff anticipates contract approval and design commencement in April 2011.

Capital Improvement Program – 2nd Quarter Report

Reservoir 10 and 6 Water Line (Land Acquisition)

Project Management:	Handan Cirit	Project Number/ W.O.#:	14400/ 14400
Budget:	\$20,230		
Funding Source:	Water Acre. Fee Rsrv. Fund	Fiscal Year Goal:	Finalize Resolution of Necessity
Goal Completion Date:	March 2011	% of Goal Completion:	10%
Actual Completion Date:		Status:	On Track

Comments: New offer letters were sent to the property owners based on a recent appraisal. One of the two property owners declined all offers. After discussions with the City Attorney, it was determined that the City would extend the contract for the land acquisition consultant and make an additional offer for the easement. The City Council rejected the contract amendment and has directed staff to negotiate directly with owners.

Upper Chiquita Reservoir Emergency Storage

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	16524/ 16524
Budget:	\$5,748,050		
Funding Source:	Water Acre. Fee Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	March 2011	% of Goal Completion:	
Actual Completion Date:		Status:	Project By Others

Comments: The City is reviewing the draft participation agreement with involved agencies. The project had some storm damage from December 2010 rain events. Project completion has been delayed by several months to Summer 2011.

Via Zafiro Pressure Reduction Station Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	11446/ 11446
Budget:	\$175,000		
Funding Source:	Water Depreciation Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June 2011	% of Goal Completion:	15%
Actual Completion Date:		Status:	On Track

Comments: In-house design to address mechanical rehabilitation and upgrade the station to current standards.

Water System SCADA Implementation

Project Management:	D. Rebensdorf/ M. Fakhar	Project Number/ W.O.#:	13501/ 410391
Budget:	\$1,688,905		
Funding Source:	Water Deprec./Water Acr. Fee Rsrv. Funds	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2011	% of Goal Completion:	50%
Actual Completion Date:		Status:	On Track

Comments: Upgrade of central SCADA at WRP and construction of radio repeater sites is complete. Project is under construction and is 50% complete. Water operation staff are being trained on using the new SCADA system.

Capital Improvement Program- 2nd Quarter Report

Water- Maintenance and Other Projects

Calle Amable/ Calle Juarez Pressure Reducing Station Removal

Project Management: Ken Knatz **Project Number/ W.O.#:** 30401/ 30401
Budget: \$37,595
Funding Source: Water Deprec. Rsrv. Fund **Fiscal Year Goal:** Send Public Notification & Agreements
Goal Completion Date: September 2010 **% of Goal Completion:** 100%
Actual Completion Date: September 2010 **Status:** Done

Comments: Study results have confirmed that stations can be removed with minor plumbing upgrades to private property. Capital and maintenance savings can be realized if private property owners in affected areas agree to proposed plumbing improvements.

Cathodic Protection System Evaluation

Project Management: Dave Rebensdorf **Project Number/ W.O.#:** 26402/ 26402
Budget: \$115,825
Funding Source: Water Deprec. Rsrv. & Sewer Deprec. Resr. Funds **Fiscal Year Goal:** 75% Design
Goal Completion Date: June 2011 **% of Goal Completion:** 5%
Actual Completion Date: **Status:** On Track

Comments: Four proposals were received, staff anticipates contract approval and design commencement in April 2011.

Dana Point Ocean Water Desalination Project

Project Management: Bill Cameron/ D. Rebensdorf **Project Number/ W.O.#:** 38401/ 38401
Budget: \$408,780
Funding Source: Water Acreage Fee Rsrv. Fund **Fiscal Year Goal:** Pilot Plant Testing
Goal Completion Date: June 2011 **% of Goal Completion:** 25%
Actual Completion Date: **Status:** Project By Others

Comments: Phase 3 pilot testing began on June 1, 2010. SPI was hired by MWDOC to perform the operations and testing of the pilot plant for an 18 month period.

JRWSS Agency Projects

Project Management: Dave Rebensdorf **Project Number/ W.O.#:** 27402/ 27402
Budget: \$1,220,046
Funding Source: Water Deprec. Rsrv. Fund **Fiscal Year Goal:** Complete Projects Identified in SCWD CIP Budget
Goal Completion Date: **% of Goal Completion:**
Actual Completion Date: **Status:** Project By Others

Comments: This is an assortment of CIP projects on the JRWSS importation line that are managed by South Coast Water District on behalf of the JRWSS Agencies.

Capital Improvement Program – 2nd Quarter Report

JRWSS- Via Canon Easement Relocation

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	29403/ 29403
Budget:	\$1,105,729	Fiscal Year Goal:	Complete Constr.
Funding Source:	Water Other Agency Rsrv. Fund	% of Goal Completion:	30%
Goal Completion Date:	June 2011	Status:	Project By Others
Actual Completion Date:			
Comments: Design is complete. Project is out to bid.			

Reservoir Management Study

Project Management:	Ken Knatz	Project Number/ W.O.#:	31401/ 31401
Budget:	\$150,000	Fiscal Year Goal:	50% Study
Funding Source:	Water Deprec. Rsrv. Fund	% of Goal Completion:	0%
Goal Completion Date:	June 2011	Status:	Not Started
Actual Completion Date:			
Comments: Study to review, prioritize and budget improvements to the City's potable water storage tanks.			

Water System Rehabilitation

Project Management:	Kevin Lussier	Project Number/ W.O.#:	24401 / 24401
Budget:	\$300,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Water Deprec. Rsrv. Fund	% of Goal Completion:	50%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			
Comments: This is a collection of scheduled and/or necessary work projects on the City water transmission and distribution system.			

Wells Nos. 3 & 7 Abandonment

Project Management:	Amir Ilkhanipour	Project Number/ W.O.#:	21401/ 21401
Budget:	\$88,520	Fiscal Year Goal:	Complete Constr.
Funding Source:	Water Depreciation Fund	% of Goal Completion:	25%
Goal Completion Date:	February 2011	Status:	On Track
Actual Completion Date:			
Comments: Plans and specs have been prepared to abandon non-producing potable water wells to California Department of Health standards. This project date has been re-scoped.			



City of San Clemente

3rd
Quarter Report
Ending March 31, 2011

FY 2011

George Scarborough, City Manager

Pall Gudgeirsson, Assistant City Manager/
City Treasurer



City of San Clemente City Manager

George Scarborough, City Manager

Phone: 361-8322 Fax: 361-8283

scarboroughg@san-clemente.org

May 19, 2011

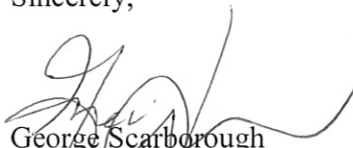
Honorable Mayor and Councilmembers:

Submitted for your review is the City of San Clemente's 3rd quarter report for the period ending March 31, 2011. The intent of this report is to provide the Council, staff and citizens with an overview of the financial condition of the City for the 2011 fiscal year.

The report also contains an update of the City's performance measurement system and capital improvement program.

Please feel free to call me if you have any questions regarding this report.

Sincerely,



George Scarborough
City Manager



January – March 2011

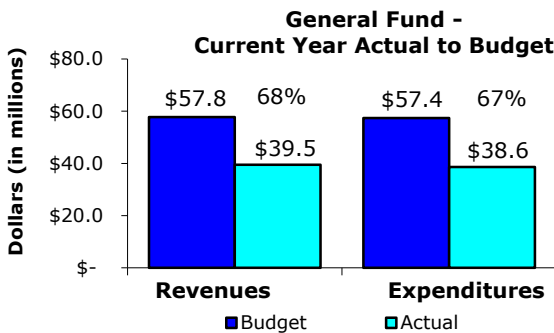
CURRENT FINANCIAL CONDITION

For FY 2011, the City will maintain a positive operating position. Overall, revenues are above the third quarter of the prior year. The City is currently on target to meet budgeted revenue expectations for the year and to come in under budget on expenditures. Typically, at the end of the third quarter, expenditures exceed revenue. However, that is not the case this year due to a one-time transfer resulting in higher revenues than expenditures.

GENERAL FUND


General Fund revenues total \$39.5 million or 68% of the \$57.8 million budget compared to \$28.9 million or 62% for the previous fiscal year. The General Fund revenue budget is \$8.8 million higher than the prior year due to a transfer in of \$9.15 million from proceeds of the Target land sale. Other changes by category are identified in the revenue narrative section.


General Fund expenditures total \$38.6 million or 67% of the budget of \$57.4 million as compared to \$35.1 million or 67% last year. Expenditures increased from last year by \$3.5 million, which is related to a one-time payment on the unfunded pension liability related to public safety past service cost.





GENERAL FUND REVENUES


Revenues by Category	Budget	YTD Actual	%
Property Taxes	23,726,800	14,606,490	62%
Sales Tax	6,600,000	4,044,798	61%
Transient Occ. Tax	1,420,000	949,716	67%
Other Taxes	2,317,300	845,927	37%
Permits & Fees	1,763,230	1,514,292	86%
Intergovernmental	1,129,000	357,723	32%
Service Charges	4,130,470	2,975,653	72%
Fines	954,900	659,651	69%
Interest, Rents, Other	2,070,210	1,463,565	71%
Interfund Transfers	13,657,910	12,042,047	88%
Balance, YTD	57,769,820	39,459,862	68%


➤ **Property Taxes:**  Property taxes total \$14.6 million at the end of the third quarter. Property tax receipts are higher than the prior year by \$790,000. When the prior year amount is adjusted by the \$1.1 million the State borrowed, property taxes receipts are below last year as a result of lower taxable values assessed by the County.


➤ **Sales Tax:**  Sales taxes amount to \$4.4 million or 61% of budget. San Clemente receipts are \$700,000 higher than the prior year. Over \$500,000 is from the "true-up" of the triple flip payment. Other increases are in the retail, gasoline and grocery categories.


➤ **Transient Occupancy Taxes (TOT):**  Transient occupancy taxes amount to \$950,000, compared to \$900,000 from the prior year.


➤ **Other Taxes:**  Other taxes amount to \$846,000 or 37% of budget. The cable franchise fee is received quarterly and the trash franchise fee monthly. However, the gas and electricity franchises annually report in April.


➤ **Permits & Fees:**  Permits and fees total \$1.5 million with business license revenues at \$766,000, miscellaneous permits at \$136,000 and construction permits at \$612,000.

➤ **Intergovernmental:**  Grant revenue totals \$251,000 and represents amounts from the State for disaster drill activities related to the San Onofre Nuclear Generating plant and homeowner subvention funds. Motor vehicle fees of \$106,000 are also included in this category.

➤ **Service Charges:**  Services charges amount to \$3.0 million or 72% of budget primarily due to public works service charges. Construction inspection fees increase by \$393,000 due to fees paid by the contractor completing the Marblehead Coastal improvements.

➤ **Fines:**  Fine revenue totals \$660,000 or 69% of a \$955,000 budget. Parking citation revenues account for the majority of the revenues in this category with \$359,000 received. Citation revenue is \$32,000 higher than the prior year.

➤ **Interest & Rents:**  Interest and Rents are \$1.4 million or 70% of a \$2.0 million budget. Rental income from the Beach Club, Community Center and sports fields is up by \$66,000.

➤ **Interfund Transfers:**  Interfund transfers total \$12.0 million or 88% of budget as a result of the transfer in of proceeds from the Target land sale.



GENERAL FUND EXPENDITURES



Expenditure by Type	Budget	YTD Actual	%
Salaries	10,574,030	7,308,999	69%
Benefits	4,886,740	3,119,134	64%
Supplies	975,800	557,932	57%
Contractual Services	24,171,410	16,512,984	68%
Other Charges	1,443,470	705,253	49%
Capital Outlay	4,826,040	1,201,177	25%
Interdepartmental	3,321,670	2,498,519	75%
Transfers & Debt	7,199,570	6,725,773	93%
Total	57,398,730	38,629,771	67%

Expenditure by Dept	Budget	YTD Actual	%
General Government	4,647,180	3,041,029	65%
City General	11,066,420	8,455,290	76%
Police	12,271,920	8,786,198	72%
Fire	7,080,660	5,110,106	72%
Comm. Development	4,377,310	2,687,196	61%
Public Works	8,035,160	4,542,347	57%
Beaches, Parks & Rec	9,920,080	6,007,605	61%
Total	57,398,730	38,629,771	67%

Fiscal year actual expenditures are at \$38.6 million compared to the prior year amount of \$35.1 million. Salaries and benefits, supplies, contractual services, capital outlay, and interdepartmental charges all experienced decreases from the prior year. Increases occurred in Transfers and Debt costs (General Government) as a result of a \$4.8 million payment on the unfunded pension liability. Contractual costs decreased by \$0.6 million from the prior year related to decreases in legal costs and vacancy savings under the police contract. Expenditures by department are within anticipated budgeted levels.

ENTERPRISE FUNDS

The following tables summarize the operating revenues, operating expenses, and changes in operating fund working capital for enterprise funds including Water, Sewer, Golf, Storm Drain and Clean Ocean funds.

Revenues

Revenue	Budget	YTD Actual	%
Water Fund	16,034,131	8,512,969	53%
Sewer Fund	7,855,972	4,929,502	63%
Golf Fund	2,392,203	1,594,754	67%
Storm Drain Fund	1,313,032	852,552	65%
Clean Ocean Fund	2,218,506	1,470,673	66%

Water usage decreased due to the wet winter, which has resulted in water revenues below the prior year by \$12,000 even though a 12.6% increase in rates was implemented. Sewer revenues are also \$37,000 below the prior year as a result of the wet winter.

Golf Course revenue is down \$64,000 from the previous year and is due to a combination of fewer rounds played due to wet weather and lower concession receipts from the golf course restaurant.

Storm Drain and Clean Ocean fees are fixed and do not change significantly from year to year.

Expenses

Expenses	Budget	YTD Actual	%
Water Fund	16,197,600	10,781,306	67%
Sewer Fund	8,304,360	5,576,698	67%
Golf Fund	2,294,720	1,400,799	61%
Storm Drain Fund	1,532,880	1,086,654	71%
Clean Ocean Fund	3,283,430	1,226,062	37%

Water expenses in total are up \$124,000 when compared to the prior year. Equipment and maintenance costs and interdepartmental costs are higher than the previous year. Maintenance of operating equipment and interdepartmental costs account for most of the \$174,000 increase in Sewer expenses from the previous year.

Golf expenses are down \$134,000. Costs of purchased water decreased \$45,000 from continuing water conservation efforts implemented at the golf course. Electricity costs (\$8,000) and horticulture expenses (\$17,000) have also lower than the previous year.

Working Capital

Working Capital	Budget	YTD Actual	%
Water Fund	677,171	-1,427,697	-211%
Sewer Fund	-64,778	-263,586	407%
Golf Fund	120,373	216,845	180%
Storm Drain Fund	974,292	960,038	99%
Clean Ocean Fund	1,515,216	2,824,751	186%

The significant loss of revenue in the Water and Sewer funds has resulted in negative working capital positions for these two funds. Based on an analysis of reserve balances and CIP project activity for the next several years, contributions to the depreciation reserves will be reduced in 2011 to eliminate negative working capital positions by year-end. Future-year depreciation contributions will be adjusted as necessary to maintain positive working capital positions in these two funds.

The Golf, Storm Drain, and Clean Ocean Fund working capital balances exceed or are in line with budget at this time. These funds are maintaining adequate fund balances. Maintenance projects in the Clean Ocean Fund will reduce the operating position in the last quarter of the fiscal year.

WHAT'S NEXT

- **FY 2012 Budget:** The budget workshop will be held on May 19, 2011. The budget public hearing will be held on June 7th and the budget adoption will occur on June 21st.
- Detailed budgetary information for the General fund and all other funds can be found at the following link: [Click here for financial detail.](#)



Performance Measures

General Government

Performance Measures	2010 Actual	2011 Budget	2011 3rd Qtr	2011 Y-T-D
<u>City Manager</u>				
Budget:	\$540,184	\$548,034	\$142,520	\$404,049
Efficiency:				
Percent of customer service requests or complaints resolved or informed of proposed action within 10 days*	95.0%	98.0%	N/A	N/A
* Annual measurement				
<u>City Clerk</u>				
Budget:	\$616,583	\$918,605	\$182,842	\$497,451
Workload Outputs:				
Number of Regular City Council minutes prepared within 21 days of meeting	21	24	4	8
Number of City Council Agendas/Packets posted 7 days prior to meeting	23	24	6	17
Number of formal public records requests	172	200	60	162
Effectiveness:				
Percent of Regular Council Minutes produced within 21 days	79.2%	100.0%	66.7%	44.4%
Percentage of Agendas/Packets provided at least 7 days prior to the meeting	100.0%	100.0%	100.0%	100.0%
Percentage of public records requests responded to within 10 days	100.0%	100.0%	100.0%	100.0%
<u>Economic Development/Housing Administration</u>				
Budget:	\$174,254	\$180,795	\$25,836	\$84,158
Workload Outputs:				
Number of Home Rehab loans provided to property owners	8	6	1	4
Number of businesses receiving commercial facade grants	17	6	3	10
Number of non-profits receiving Social Program grants	14	14	0	14
Effectiveness:				
Percentage of Home Rehab & commercial grants expended	60.5%	85.0%	65.0%	42.7%
Percentage General fund social program grants expended	67.3%	100.0%	69.0%	49.0%
Percentage of RDA Affordable Housing budgeted funds expended	21.3%	100.0%	44.7%	31.2%

Performance Measures

Finance & Administrative Services

Performance Measures	2010 Actual	2011 Budget	2011 3rd Qtr	2011 Y-T-D
<u>Finance & Administrative Services Administration</u>				
Budget:	\$438,319	\$452,633	\$107,379	\$316,778
Efficiency:				
Percentage of quarterly reports completed within the end of the month after the financial close of the quarter.	100.0%	100.0%	100.0%	100.0%
Rate of return on investments compared to the City benchmark (City rate/Benchmark rate)	-0.01%/ 3.5%	3.00%/ 3.50%	1.51%/ 3.50%	1.96%/ 3.50%
Effectiveness:				
Percent of actual General Fund revenues to projections*	98.8%	98.0%	N/A	N/A
Percentage of City operating funds in balance*	100.0%	100.0%	N/A	N/A
Percentage of adopted fiscal policies in compliance*	100.0%	98.0%	N/A	N/A
* Annual measurement.				
<u>Finance Division</u>				
Budget:	\$ 1,791,109	\$1,916,785	\$425,203	\$1,316,727
Workload Outputs:				
Number of accounting transactions processed	27,628	28,900	6,178	19,842
Number of TOT audits performed per Year	0	8	0	0
Number of utility bills generated per year	215,546	210,000	52,511	163,201
Number of business licenses issued	5,167	5,000	2,041	3,789
Efficiency:				
Average cost to process accounting transactions	\$34.28	\$31.70	\$28.50	\$28.02
Average cost to generate a utility bill	\$2.43	\$2.56	\$3.22	\$3.19
Average cost to generate a business license	\$27.38	\$40.90	\$17.42	\$30.83
Effectiveness:				
Percentage of total annual TOT revenue audited	0.0%	33.0%	0.0%	0.0%
Percentage accuracy of financial transactions within established accuracy rates	100.0%	98.0%	100.0%	99.0%
Percentage of receivables written off	0.33%	0.10%	0.40%	0.33%
Percentage of receivables over 60 days old	35.3%	15.0%	17.4%	19.5%

Performance Measures

Finance & Administrative Services

Performance Measures	2010 Actual	2011 Budget	2011 3rd Qtr	2011 Y-T-D
<u>Human Resources</u>				
Budget:	\$631,629	\$528,788	\$130,710	\$372,131
Workload Outputs:				
Number of recruitments opened	16	15	5	25
Number of liability claims filed	49	53	27	43
Number of workers' compensation claims filed	21	18	7	24
Number of benefited part-time and full-time employees processed through initial benefit enrollment	5	8	1	6
Number of employees completing an annual HR customer satisfaction survey	0	100	0	0
Efficiency:				
Average cost per liability claim settled	\$2,384	\$3,500	\$3,092	\$2,506
Average amount paid on a workers' compensation claim	\$7,006	\$920	\$1,151	\$1,113
Effectiveness:				
Percent of total number of liability claims filed that settled	29.5%	31.0%	15.0%	26.0%
Percent change in the number of work comp claims filed	-25.0%	-5.0%	40.0%	32.7%
Percent of BPT and FTE employees processed through benefit enrollment within 7 days	37.5%	70.0%	100.0%	100.0%
Percent of employees giving an overall satisfaction rating of "Excellent" on annual survey	0.0%	80.0%	0.0%	0.0%
<u>Information Technology</u>				
Budget:	\$ 1,235,617	\$1,401,518	\$355,631	\$911,818
Workload Outputs:				
Number of workstation computers administered	241	238	240	240
Number of server computers administered	22	28	24	23
Efficiency:				
Percentage of time that servers are operational (server uptime)	99.5%	99.9%	99.5%	99.6%
Percentage of time that workstations are operational (workstation uptime)	99.0%	99.9%	98.7%	98.5%
Percentage of total time that network communications equipment is operational (network communications uptime)	99.9%	99.9%	100.0%	99.8%
Percent of requests for computer services resolved within 3 working days	100.0%	100.0%	100.0%	100.0%

Performance Measures

Public Safety

Performance Measures	2010 Actual	2011 Budget	2011 3rd Qtr	2011 Y-T-D
<u>Contract Police Services</u>				
Budget:	\$12.2M	\$12.3M	\$2.7M	\$8.8M
Workload Outputs:				
Number of total calls for service	26,233	28,000	5,706	18,640
Number of emergency calls received (Priority 1)	269	285	70	202
Number of traffic collision reports	404	345	45	259
Number of Part 1 crimes committed per 1,000 population	0.98	1.15	0.96	1.04
Efficiency:				
Average response time from dispatch to on-scene emergency calls	5:65	5:00	4:10	4:09
Average response time from receipt of call to on-scene emergency calls	New	New	7:10	6:41
Percentage of preventative patrol time - day shift (6:00 a.m. to 6:00 p.m.)	43.7%	40.0%	41.7%	38.3%
Percentage of preventative patrol time - day shift (10:00 a.m. to 8:00 p.m.)	34.6%	40.0%	47.0%	39.8%
Percentage of preventative patrol time - night shift (6:00 p.m. to 6:00 a.m.)	38.4%	40.0%	44.0%	40.3%
Percentage of preventative patrol time - night shift (5:00 p.m. to 3:00 a.m.)	42.9%	40.0%	40.3%	40.3%
Effectiveness:				
Percentage of emergency calls responded to in 5 minutes or less	93.6%	95.0%	88.8%	93.2%
Percentage change in Part I crimes from prior year current year	-10.6%	1.0%	-8.8%	-7.9%
<u>Contract Fire Services</u>				
Budget:	\$6,769,520	\$7,080,660	\$ 1,705,961	\$ 5,110,106
Workload Outputs:				
Number of emergency calls	2,778	3,000	664	2,039
Number of new construction fire inspections performed	363	500	79	258
Number of fire inspections performed	1137	1,000	44	580
Number of fire plan checks completed	328	500	76	228
Efficiency:				
Average response time for emergency calls	5:51	7:00	5:56	5:52
Effectiveness:				
Percentage of calls with response time within 7 minutes	75.8%	85.0%	76.0%	76.0%
Percentage of technical on-site inspections scheduled within 24 hours	100.0%	90.0%	100.0%	100.0%
Percentage of all plan checks completed within adopted turn around time goals based on plan types	100.0%	90.0%	100.0%	100.0%
Percentage of 5 day turn around plan checks completed within goal	100.0%	90.0%	100.0%	100.0%
Percentage of 10 day turn around plan checks completed within goal	100.0%	90.0%	100.0%	100.0%

Performance Measures

Community Development

Performance Measures	2010 Actual	2011 Budget	2011 3rd Qtr	2011 Y-T-D
Building				
Budget:	\$1,678,285	\$1,714,656	\$333,870	\$1,043,630
Workload Outputs:				
Number of building permits issued	3,005	2,900	746	2,250
Number of Plan Reviews performed	2649	2,500	605	1,917
Number of building inspections completed	14,001	15,000	2,807	10,073
Number of customers served at Building counter	4,891	4,700	1,110	3,375
Efficiency:				
Number of Plan Reviews performed per Plan Check staff	883	833	242	858
Number of inspection conducted per inspector	4,115	4,285	881	3,053
Number of customers served per Permit Tech	2,446	1,567	555	1,688
Effectiveness:				
Percentage of new projects: First review completed within 15 work days	96.3%	98.0%	100.0%	100.0%
Percentage plan review rechecks: Reviewed within 10 work days	90.9%	95.0%	100.0%	99.1%
Percentage response to the public at the counter in 10 minutes	75.4%	80.0%	81.8%	78.5%
Planning				
Budget:	\$1,420,943	\$1,541,873	\$315,214	\$1,004,223
Workload Outputs:				
Number of discretionary applications completed	90	100	16	51
Number of zoning plan checks completed	518	480	77	281
Number of people assisted at counter/over phone	8,792	9,000	2,195	5,776
Number of training sessions to maintain Certified Local Government status	9	15	4	4
Number of training sessions attended by PC	7	14	10	15
Efficiency:				
Number of people assisted at counter/phone per FTE	22	20	22.9	18.3
Number of Plan checks completed/FTE/Week	2.4	2	1.3	1.6
Number of applications completed/FTE/Week	5	4	3.2	3.4

Performance Measures

Community Development

Performance Measures	2010 Actual	2011 Budget	2011 3rd Qtr	2011 Y-T-D
<u>Planning (continued)</u>				
Effectiveness:				
Percentage of FTE's time funded by Developer Deposit and fixed fees	21.1%	20.0%	17.0%	18.9%
Percentage of initial plan reviews completed within 15 days	86.0%	95.0%	92.0%	96.2%
Percentage of plan rechecks: reviewed within 10 days	86.0%	95.0%	86.4%	89.3%
Percent of Zoning Administrator applications completed within 7 weeks	100.0%	98.0%	100.0%	97.2%
Percent of Planning Commission applications completed within 18 weeks	100.0%	98.0%	100.0%	98.6%
Percent of City Council applications completed within 22 weeks	100.0%	98.0%	100.0%	100.0%
Percent of calls returned within one business day	98.2%	95.0%	97.0%	96.8%
Percent of counter served within 10 minutes	70.0%	75.0%	74.0%	73.2%
Percent of counter served within 20 minutes	91.0%	95.0%	92.9%	92.9%
<u>Code Compliance</u>				
Budget:	\$682,676	\$687,703	\$134,272	\$377,393
Workload Outputs:				
Number of new cases	2217	2104	340	1,296
Number of lots cleared by Weed Abatement	37	107	-	6
Number of graffiti cases	655	609	108	410
Number of weekend cases	590	800	366	997
Efficiency:				
Cost of weed abatement per lot	\$458	\$2,079	\$0	\$610
Cost of graffiti removal per case	\$244	\$159	\$132	\$128
Effectiveness:				
Percent of graffiti cases closed within 6 hours	86.1%	86.0%	86.7%	88.0%
Percentage of cases acknowledged within 2 days	93.7%	50.0%	97.3%	93.4%
Percentage of cases resolved within 10 work days	64.9%	54.0%	77.3%	69.3%
Percentage of weekend cases closed within 10 days	91.0%	94.5%	87.1%	83.6%

Performance Measures

Public Works

Performance Measures	2010 Actual	2011 Budget	2011 3rd Qtr	2011 Y-T-D
<u>Engineering</u>				
Budget:	\$2,824,749	\$3,578,450	\$666,484	\$1,796,941
Workload Outputs:				
Number of permits issued	498	350	89	236
Number of inspections conducted	10387	800	838	2,419
Number of plans submitted for 1st plan check	53	30	16	45
Number of plans submitted for additional plan checks	49	45	28	79
Number of research projects conducted	208	200	169	359
Number of miles of streets designed	3.44	3.00	1.00	1.73
Number of miles of streets constructed	1.68	3.75	0.40	2.54
Number of traffic citizens complaints received	94	120	24	74
Efficiency:				
Time spent per first plan review (hours)	4.29	5.00	3.83	5.33
Time spent per additional plan review (hours)	3.80	4.00	2.75	3.49
Time spent per research project	3.54	3.00	1.21	1.79
Design cost less than 15% of the projected costs	86.3%	85.0%	81.8%	93.9%
Final project costs within budget	100.0%	85.0%	88.9%	96.9%
Percent of response to citizen complaints within 45 days	61.7%	75.0%	91.7%	87.1%
Effectiveness:				
Percent of plan reviews completed in 15 days (1st plan check)	100.0%	90.0%	80.6%	86.4%
Percent of plan reviews completed in 10 days (add'l plan check)	100.0%	90.0%	88.9%	79.5%
Percent of research projects completed in 10 days	99.5%	90.0%	95.0%	98.3%
Percent of projected street design completed	24.8%	85.0%	46.0%	57.0%
Percent of street miles completed	8.5%	85.0%	11.0%	68.0%
Percent of traffic complaints resolved	50.5%	75.0%	79.2%	66.6%
<u>Maintenance</u>				
Budget:	\$3,288,414	\$3,784,599	\$864,236	\$2,301,467
Workload Outputs:				
Number of potholes repaired	598	500	134	355
Number of signs repaired or replaced	1,895	1,800	422	1,318
Number of work orders received/completed by Facilities Maintenance Section	1,810	1,500	586	1,665
Number of street light/traffic signal repairs	919	800	315	699
Number of USA responses (Underground Service Alerts)	880	650	199	496

Performance Measures

Public Works

Performance Measures	2010 Actual	2011 Budget	2011 3rd Qtr	2011 Y-T-D
<u>Maintenance (continued)</u>				
Efficiency:				
Average sq. ft. of pothole repairs provided per day of service	419.1	450.0	353.7	319.9
Average # of signs maintained per hour of service provided	4.1	4.1	4.5	4.5
Average # of facilities maintenance work orders completed per day of service	8.2	6.0	10.5	10.2
Average # of USA completed per day of service	3.9	3.5	3.6	3.0
Average number of streetlight/traffic signal repairs per day	4.1	4.0	5.7	4.2
Effectiveness:				
Percentage of pothole service requests repaired within 3 working days	100.0%	100.0%	100.0%	100.0%
Percentage of signage repair requests responded to and completed within 3 working days	100.0%	100.0%	100.0%	100.0%
Percentage of facilities maintenance work orders responded to in 3 working days	99.2%	100.0%	100.0%	100.0%
Percentage of street light / traffic signal service Requests completed within 3 working days	98.5%	100.0%	100.0%	99.8%
Percentage of USA service requests completed within 3 working days	100.0%	100.0%	100.0%	100.0%
<u>Water</u>				
Budget:	\$15,153,809	\$ 16,197,550	\$ 3,761,741	\$ 10,787,326
Workload Outputs:				
Number of maintenance procedures at reservoirs, pump stations, valves, hydrants and operating equipment	3,640	3,600	898	2735
Number of miles of planned leak detection on water pipeline	164.6	160.0	39.7	120.9
Number of samples taken to test compliance	8,676	8,600	2,175	6,284
Number of emergency calls for service	1,104	1,000	187	841
Efficiency:				
Percentage of maintenance procedures completed on time	93.3%	94.0%	93.4%	94.8%
Percentage of system water loss	2.6%	4.0%	5.5%	3.8%
Effectiveness:				
Percentage of leaks repaired within 48 hours	95.2%	95.0%	95.0%	95.0%
Percentage of monitoring samples in full compliance	100.0%	100.0%	100.0%	100.0%
Percentage of emergency calls responded within 15 minutes during working hours	100.0%	100.0%	100.0%	100.0%
Percentage of emergency calls responded within 30 minutes during non-working hours	98.7%	98.0%	100.0%	100.0%

Performance Measures

Public Works

Performance Measures	2010 Actual	2011 Budget	2011 3rd Qtr	2011 Y-T-D
<u>Sewer</u>				
Budget:	\$7,865,240	\$ 8,304,320	\$ 1,871,169	\$ 5,570,678
Workload Outputs:				
Number of maintenance procedures at treatment plant, pump stations and recycled water facilities	3,910	4,200	993	2,947
Number of samples taken to test compliance	11,753	10,000	3,329	10,374
Number of miles of planned video inspections on sewer collection system	36.3	30.0	9.4	22.7
Number of miles of planned cleaning procedures on sewer collection system	230.7	175.0	39.4	136.7
Number of emergency calls for service	268	300	25	184
Efficiency:				
Percentage of maintenance procedures completed on time	93.1%	94.0%	94.7%	94.9%
Percentage of monitoring samples in full compliance	100.0%	100.0%	100.0%	100.0%
Percentage of sewer collection system cleaned annually	33.0%	100.0%	22.6%	26.1%
Percentage of sewer collection system inspected annually	5.2%	20.0%	6.0%	4.5%
Effectiveness:				
Percentage of emergency calls responded within 15 minutes during working hours	100.0%	100.0%	100.0%	100.0%
Percentage of emergency calls responded within 30 minutes during non-working hours	100.0%	100.0%	100.0%	100.0%
<u>Storm Drain</u>				
Budget:	\$1,393,906	\$1,532,830	\$377,349	\$1,086,654
Workload Outputs:				
Number of miles of storm drain pipelines cleaned	3.15	3.50	0.34	0.86
Number of miles of storm drain video inspection	5.20	5.00	1.53	2.50
Number of catch basins cleaned/inspected/stenciled	293	1,200	28	75
Number of emergency calls for service	17.0	120.0	1.0	11.0
Efficiency:				
Percentage of storm drain pipelines cleaned annually	5.0%	5.6%	0.5%	1.4%
Percentage of storm drain system inspected Annually	8.4%	8.0%	2.4%	3.9%
Percentage of catch basins cleaned/inspected annually	15.6%	64.0%	1.5%	4.0%
Effectiveness:				
Number of emergency calls/percentage of time responding within 15 minutes during working hours	100.0%	100.0%	100.0%	100.0%
Number of emergency calls/percentage of time responding within 30 minutes during non-working hours	100.0%	100.0%	100.0%	100.0%

Performance Measures

Public Works

Performance Measures	2010 Actual	2011 Budget	2011 0	2011 Y-T-D
Clean Ocean				
Budget:	\$2,239,422	\$ 3,283,441	\$468,582	\$1,204,176
Workload Outputs:				
Number of facilities inspected for storm water compliance	268	250	71	110
Number of water quality enforcement actions issued	244	350	39	128
Number of local outreach impressions per year	4,879,586	5,775,000	614,931	1,578,062
Efficiency:				
Number of facility inspections per FTE (1 FTE)	268	250	71	110
Number of water quality enforcement actions issued per FTE (2 FTE)	122	175	20	64
Number of public outreach "impressions" per capita	71	84	9	23
<i>** "impressions" refers to the estimated number of individuals receiving education</i>				
Solid Waste				
Budget:	\$299,200	\$463,366	\$98,916	\$266,389
Workload Outputs:				
Total tons of residential waste diverted from landfill	17,531	18,000	4,306	13,015
Total tons of commercial waste diverted from landfill	8,371	14,500	2,268	7,501
Total tons of construction & demolition waste diverted from landfill	4,883	2,200	2,284	6,463
Efficiency:				
Solid waste program cost per ton diverted	\$4.88	\$4.61	\$4.09	\$5.75
Effectiveness:				
Total percent of residential waste diversion from landfill	45.2%	52.0%	44.1%	44.5%
Total percent of commercial waste diversion from landfill	37.2%	52.0%	42.6%	43.2%
Total percent of construction and demolition waste diversion from landfill	78.2%	52.0%	84.5%	83.1%
Total percent of overall diversion from landfill	45.7%	53.0%	48.9%	48.3%

Performance Measures

Public Works

Performance Measures	2010 Actual	2011 Budget	2011 0.174	2011 Y-T-D
<u>Contract Fleet Maintenance</u>				
Budget:	\$1,337,609	\$1,109,600	\$287,400	\$723,381
Workload Outputs:				
Total number of vehicles maintained	145	145	146	146
Number of work orders completed	795	700	146	547
Number of preventative maintenance services completed	314	240	51	193
Number of repeat work orders needed	2	0	1	2
Effectiveness:				
Percentage of fleet available per month	98.9%	95.0%	98.8%	99.0%
Percentage of reworks relative to total work orders	0.2%	0.0%	0.7%	0.4%
Percentage of preventative maintenance services completed within 1 day	100.0%	90.0%	100.0%	100.0%

Performance Measures

Beaches. Parks & Recreation

Performance Measures	2010 Actual	2011 Budget	2011 3rd Qtr	2011 Y-T-D
<u>Beaches. Parks & Recreation Administration</u>				
Budget:	\$402,539	\$447,987	\$104,908	\$306,824
Workload Outputs:				
Number of development plans reviewed	1	5	4	16
Number of active park CIP projects	14	15	13	13
Number of completed park CIP projects	1	5	0	0
Number of CIP project change orders that required City Council approval	-	0	0	0
Efficiency:				
Hours spent reviewing each set of development plans	49	50	4	10
Effectiveness:				
Percentage of development plans reviewed within 2 weeks	100.0%	100.0%	100.0%	100.0%
Percentage of park CIP projects completed within budget as established at time of contract award	25.0%	100.0%	0.0%	0.0%
<u>Parks & Beach Maintenance</u>				
Budget:	\$4,389,071	\$ 5,269,178	\$ 1,075,354	\$ 2,920,334
Workload Outputs:				
Maintain industry standard ratio of 50 acres of landscape monitored per inspector - 276 acres	69.3	69.3	84.3	86.9
Trim 2,000 trees annually to ensure a 7 year cycle	2,350	2,000	690	1,836
Resolve 90% of all service requests within 10 days	89.1%	85.0%	86.8%	89.5%
Efficiency:				
Ratio of acres of landscapes monitored per contract inspector	138.0%	138.0%	168.7%	174.0%
Effectiveness:				
Percentage of trees trimmed to maintain an average 7-year trimming cycle	117.2%	100.0%	138.0%	122.3%
Maintain parks at established levels measured on a scale of A-F: <i>A-excellent, B- above average, C- average, D-low level, F- minimum level per the 1999 Parks & Rec. Master Plan.</i>				
Maintenance level of beaches (target level = C)	C	C+	C	C
Maintenance level of parks (target level = C)	C	C	C	C
Maintenance level of park sports fields (target level = B)	B	B+	B	B
Maintenance level of streetscapes (target level = C)	C	C+	C	C

Performance Measures

Beaches. Parks & Recreation

Performance Measures	2010 Actual	2011 Budget	2011 3rd Qtr	2011 Y-T-D
Recreation				
Budget:	\$2,762,545	\$2,823,320	\$570,186	\$1,862,278
Workload Outputs:				
Number of aquatic enrollments	4,377	2,500	980	2,928
Number of other registrations	14,511	12,000	2,957	9,518
Number of classes/programs offered	725	290	201	557
Number of attendees at special events	105,450	12,000	5,800	100,425
Number of rentals at Community Center	158	160	37	122
Number of rentals at Beach Club	83	95	15	73
Number of partnered community events	37	37	6	34
Efficiency:				
Percent of registrations taken on-line	32.1%	35.0%	26.0%	31.4%
Percentage of total expenditures recovered by revenues	61.7%	79.0%	61.0%	69.0%
Effectiveness:				
Percentage customer satisfaction response of satisfactory or above for recreation and leisure classes/facility rentals*	96.2%	100.0%	100.0%	97.4%
Percent of classes/programs cancelled	16.1%	15.0%	20.5%	17.5%
Number of customer requested refunds for classes/programs	441	200	74	272
* Annual measurement				
Marine Safety				
Budget:	\$1,273,268	\$1,374,525	\$238,423	\$ 918,169
Workload Outputs:				
Number of beach visitors (estimate)	2,626,300	2,800,000	301,000	1,705,400
Number of swimmer rescues	4,401	4,500	3	1,234
Number of preventative actions via public education/warnings	41,637	40,000	715	16,940
Number of people reached through public education programs	13,301	20,000	1,202	9,988
Number of drownings with lifeguards on duty	1	0	0	0
Efficiency:				
Visitors per lifeguard (8 hour shift)	893	793	776	860
Rescues per lifeguard FTE (2080 hours)	197	331	2	72
Effectiveness:				
Percentage of swimmer rescues without a drowning	99.9%	100.0%	100.0%	100.0%
Percentage of swimmer rescues compared to preventative actions	7.4%	11.0%	0.0%	2.8%
Percent of City elementary schools reached through public education*	70.0%	55.0%	0.0%	0.0%
* Annual measurement				

Performance Measures

Beaches. Parks & Recreation

Performance Measures	2010 Actual	2011 Budget	2011 3rd Qtr	2011 Y-T-D
<u>Golf Operating</u>				
Budget:	\$2,125,405	\$2,294,710	\$413,382	\$1,400,799
Workload Outputs:				
Number of golf rounds played - projected	91,834	95,000	19,357	64,497
Number of golf course acres maintained	133	133	133	133
Total revenue generated by the Golf Course	\$2,640,039	\$2.45M	\$663,111	\$2,064,168
Efficiency:				
Course utilization (rounds played/available tee times*)	99.9%	100.0%	99.2%	99.4%
Cost per round	\$23.14	\$24.81	\$21.35	\$22.33
Percentage cost of recovery	124.2%	100.0%	160.3%	148.4%
Effectiveness:				
Number of complaints per 1,000 rounds	3.3	10.0	0.8	1.3
Maintenance quality of golf course retained at a level B May through October	100.0%	100.0%	100.0%	100.0%
Maintenance quality of golf course retained at a level C November through April	100.0%	100.0%	100.0%	100.0%

Performance Measures

Animal Shelter

Performance Measures	2010 Actual	2011 Budget	2011 3rd Qtr	2011 Y-T-D
<u>Animal Shelter</u>				
Budget:	\$1,291,324	\$1,457,028	\$278,288	\$ 903,921
Workload Outputs:				
Number of Dogs Licensed during the year	7,481	11,500	1,669	5,356
Number of calls for service completed during the year	1,708	2,500	461	1,358
Barking Dog complaints received	200	115	17	91
Efficiency:				
Percent of calls for service handled within 24 hours	99.8%	97.0%	99.3%	99.4%
Effectiveness:				
Percentage increase in the number of dog licensed per year	-13.1%	33.0%	-6.7%	2.2%
Number of dog adoptions	316	300	54	190
Number of cat adoptions	363	380	66	277
Number of animals returned to owners	307	470	104	309
Percentage of barking complaints resolved within 40 days	95.3%	95.0%	99.3%	85.0%

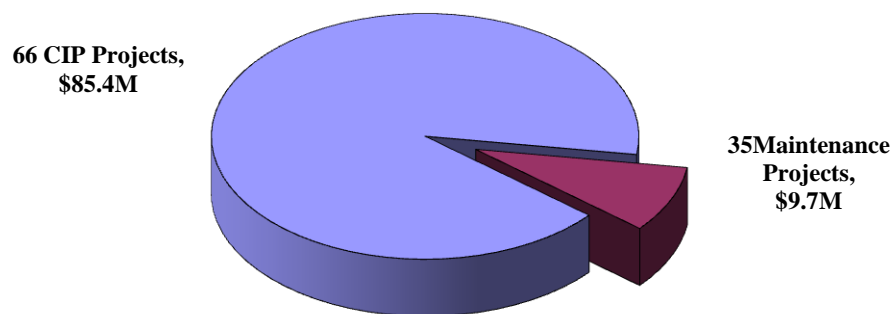
Capital Improvement Program- 3rd Quarter Report

Program Summary

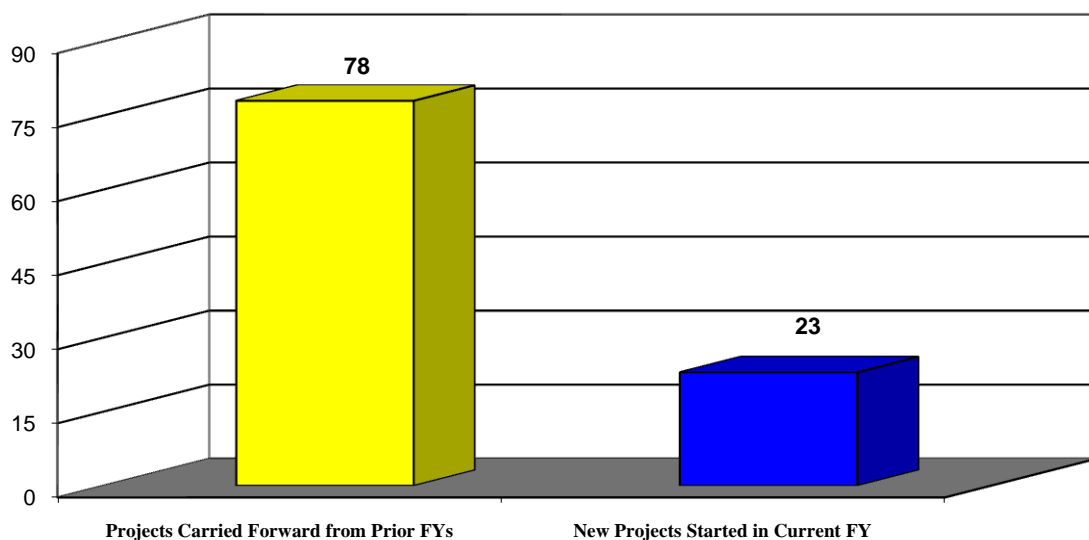
The Capital Improvement Program report provides the Mayor, City Council and community the status of projects in the current FY 2011 and establishes a commitment for the scheduled delivery of projects. The City's Capital Improvement Program remains strong and active. Most areas in the City continue to see improvements to their community facilities in the form of parks, streets, water, sewer, storm drain and other infrastructure improvement projects.

The FY 2011 Capital Improvement Program consists of 101 projects for a total budget of 95.1 million. A total of 78 projects were started in the prior fiscal years for completion in FY 2011. There are two new projects in this quarter. There are a total of 66 CIP projects and 35 Maintenance and Study projects.

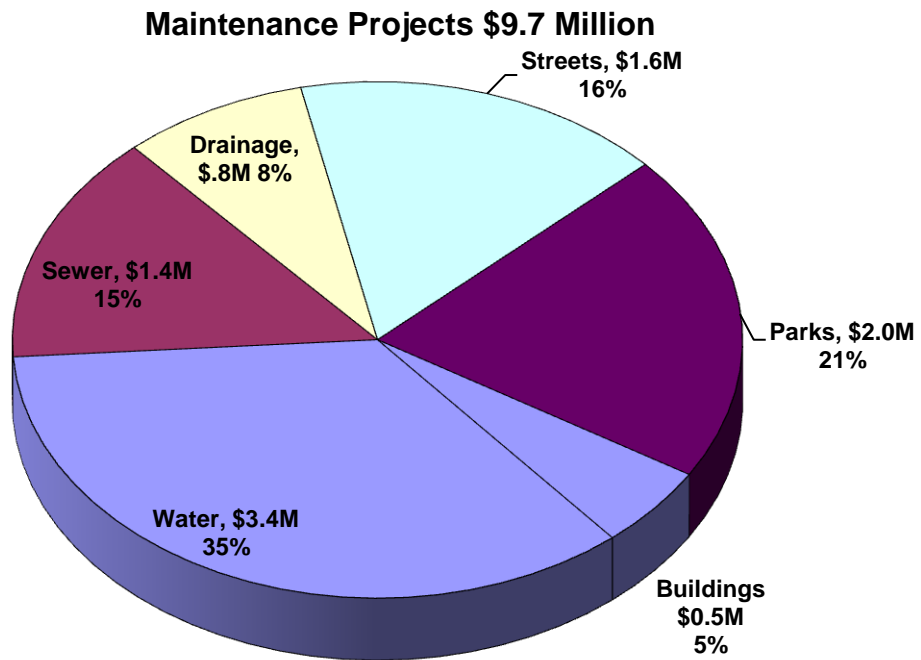
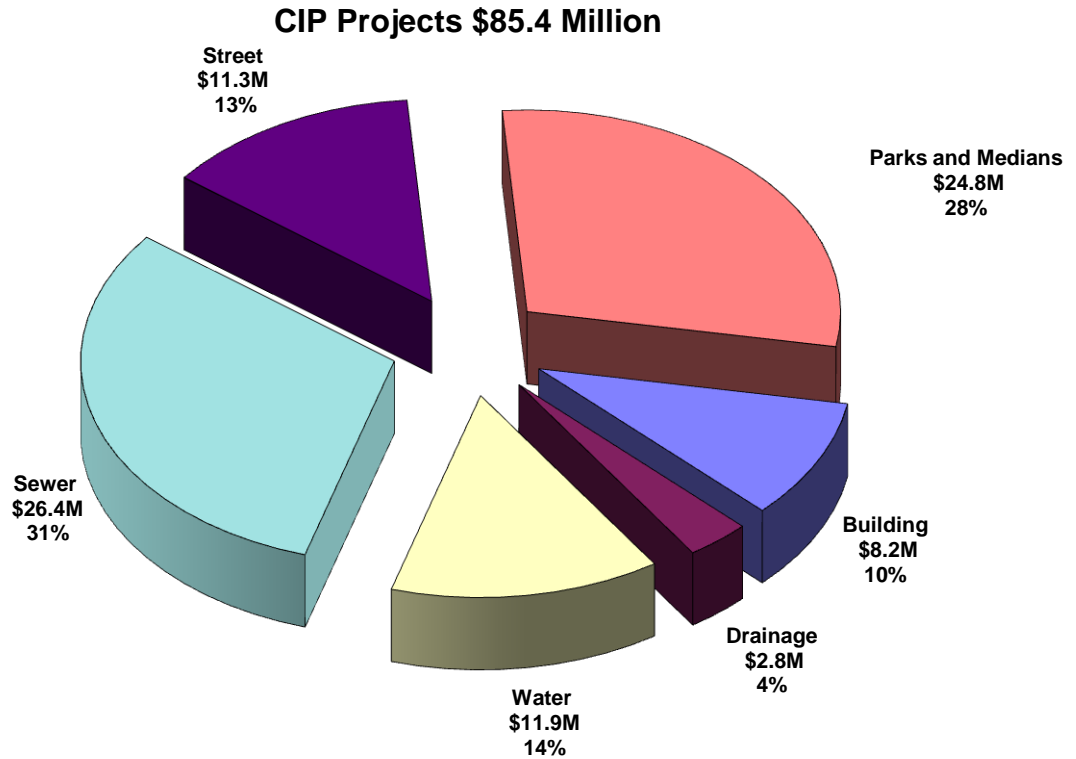
FY 2011 CIP and Maintenance Projects: \$95.1Million



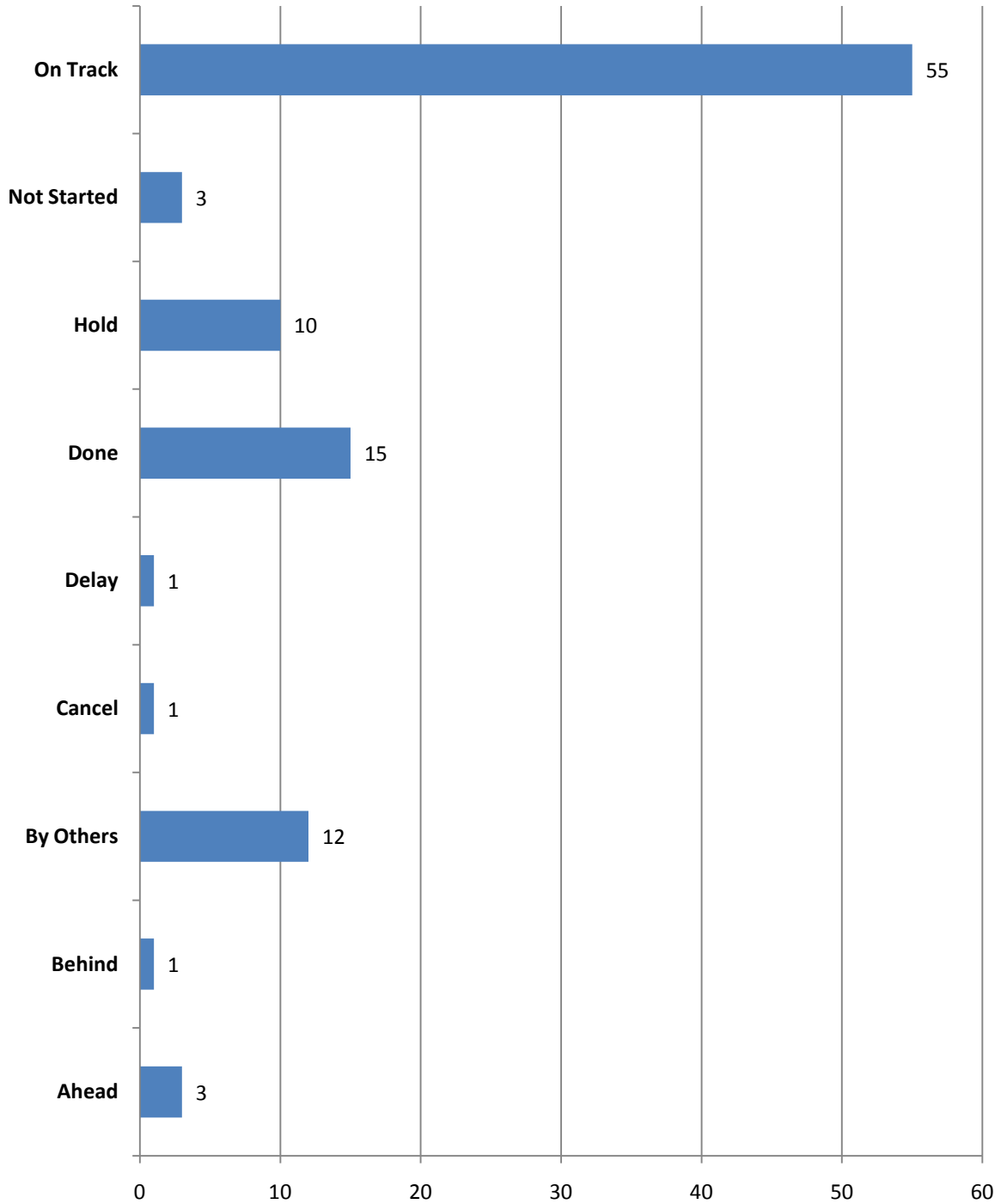
101 Total CIP and Maintenance Projects: Carried Forward vs. Projects Started in Current FY



Capital Improvement Program – 3rd Quarter Report



Project Status



Capital Improvement Program – 3rd Quarter Report

Schedule Changes

Projects are often re-scoped to take advantage of additional funding or to address the changing needs of the community. In order to realign the project delivery commitment with a revised scope, a baseline budget or schedule adjustment (reset) may be proposed. This section proposes each baseline budget adjustment and establishes a new commitment for delivering the project. The projects recommended for reset for this quarter are listed in the following table:

PROJECT*	ORIGINAL GOAL	REVISED GOAL	ORIGINAL COMPLETION DATE	REVISED COMPLETION DATE
<i>El Levante Pump Station Rehabilitation/ PN 19408</i>	<i>Complete Construction</i>	<i>Complete Design</i>	<i>June 2011</i>	<i>June 2011</i>
<i>Reservoir Management Study/ PN 31401</i>	<i>50% Study</i>	<i>Develop Scope of Work</i>	<i>June 2011</i>	<i>June 2011</i>
<i>Sewer System SCADA System Development/ PN 12605</i>	<i>25% Construction</i>	<i>Issue Plans For Bid</i>	<i>June 2011</i>	<i>June 2011</i>

* See individual projects for a detailed explanation

Project Description and Status Report

An overview of the projects, including the project manager, adopted budget, funding source, anticipated completion date and status at the end of the third quarter have been provided below. Also provided are definitions of terms found within the project updates.

Definitions

- ***Fiscal Year Goal:*** The project goal for this fiscal year
- ***Goal Completion Date:*** The date the project's Fiscal Year Goal is projected to be reached
- ***Actual Completion Date:*** The date when the Fiscal Year Goal is actually completed
- ***Status:*** Measures how much the project has been completed toward the Fiscal Year Goal
- ***New Project:*** A project that has been appropriated by the City Council after the budget is adopted
- ***By Others:*** The City is not directly in charge of the schedule for these projects

Capital Improvement Program- 3rd Quarter Report

Project Description and Status Report

Buildings - CIP Projects

Beach Palapa & Picnic Cover Renovations

Project Management:	Dennis Reed	Project Number/ W.O.#:	18701/ 18701
Budget:	\$52,630	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	50%
Goal Completion Date:	June 2011	Status:	Hold
Actual Completion Date:			

Comments: Final additions were not able to be completed prior to summer; therefore, the project was carried over into FY 2011. This project is contingent on the City Council's potential to change the City's Beach Fire Ring Policy, which may limit some areas where palapas could be placed. The City Council will rule on this issue in the near future.

Community Center Rehabilitation

Project Management:	Dave Dendel	Project Number/ W.O.#:	11546/ 11546
Budget:	\$125,000	Fiscal Year Goal:	20% Constr.
Funding Source:	Facility Maintenance Rsrv.	% of Goal Completion:	15%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			

Comments: Scope of work includes upgrades to HVAC and addition of a solar/electrical system. Project is combined with a proposal to add roof mounted solar panels to the building with grant funding. Initial budgetary proposal has been received and is under review.

Corporate Yard Building A Rehabilitation

Project Management:	Dave Dendel	Project Number/ W.O.#:	11547/ 11547
Budget:	\$50,000	Fiscal Year Goal:	75% Design
Funding Source:	Facility Maintenance Rsrv.	% of Goal Completion:	10%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			

Comments: Design of structural improvements to upgrade Building A to current building codes. Seismic retrofit for roof joints. Engineering has inspected the building and is assisting in the procurement of professional services.

Downtown Fire Station

Project Management:	Mike Jorgensen	Project Number/ W.O.#:	15502/ 15502
Budget:	\$3,976,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Pub. Fac. Constr. Fee Fund	% of Goal Completion:	80%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			

Comments: The prime contractor, Gamut Construction, defaulted on the project. Staff is working with the bonding company's contractor to complete remaining improvements.

Capital Improvement Program – 3rd Quarter Report

M02 Channel-MHC Parking Lots

Project Management:	Tom Bonigut	Project Number/ W.O.#:	11505/ 11505
Budget:	\$392,000	Fiscal Year Goal:	Issue RFP for Design Services
Funding Source:	Pub. Fac. Constr. Fund	% of Goal Completion:	25%
Goal Completion Date:	May 2011	Status:	On Track
Actual Completion Date:			
Comments:	This is a new project added in the third quarter.		

Ole Hanson Beach Club Re-Roof

Project Management:	Tim Shaw	Project Number/ W.O.#:	16520/ 16520
Budget:	\$150,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Fac. Maint. Rsrv. Fund	% of Goal Completion:	
Goal Completion Date:		Status:	Cancel
Actual Completion Date:			
Comments:	Project funding has been re-appropriated to procure professional design services necessary for the Beach Club rehabilitation.		

Safety/Quiet Zone Improvements – Design and Construction

Project Management:	Tom Bonigut	Project Number/ W.O.#:	10812/ 10812
Budget:	\$768,000	Fiscal Year Goal:	TBD
Funding Source:	General Fund	% of Goal Completion:	
Goal Completion Date:		Status:	Hold
Actual Completion Date:			
Comments:	Goals and completion date(s) depend on what the desired improvements will be. Public Works/Engineering is awaiting further direction from Community Development pending their coordination with Quiet Zone stakeholders and agencies.		

Senior Center Relocation

Project Management:	Mike Jorgensen	Project Number/ W.O.#:	15503/ 15503
Budget:	\$2,724,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Develop. Improvem. Fund	% of Goal Completion:	80%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			
Comments:	The prime contractor, Gamut Construction, defaulted on the project. Staff is working with the bonding company's contractor to complete remaining improvements.		

Building- Maintenance and Other Projects

Garage Hoist Removal

Project Management:	Dave Dendel	Project Number/ W.O.#:	21801/ 21801
Budget:	\$85,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Fleet Maintenance Fund	% of Goal Completion:	10%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			
Comments:	This project consists of removal of the underground vehicle hoist that is part of the Fleet Maintenance garage. Bids for work have been reviewed and contractor has been selected.		

Capital Improvement Program- 3rd Quarter Report

Parque Del Mar Turf Renovations

Project Management:	Dennis Reed	Project Number/ W.O.#:	29102/ 29102
Budget:	\$25,000		
Funding Source:	RDA Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2011	% of Goal Completion:	100%
Actual Completion Date:	January 2011	Status:	Done

Comments: Sod was installed on northern end of the park, and remainder of park was determined not to require new sod.

T-Street Overpass Rehabilitation

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	20302/ 20302
Budget:	\$426,710		
Funding Source:	General Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	March 2011	% of Goal Completion:	100%
Actual Completion Date:	March 2011	Status:	Done

Comments: Construction has been completed. A \$285,000 HUD grant funded a portion of the construction.

Drainage- CIP Projects

211 & 225 Marquita Storm Drain Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	10009/ 10009
Budget:	\$46,240		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	March 2011	% of Goal Completion:	20%
Actual Completion Date:		Status:	Behind

Comments: Recent video assessment of City facilities revealed that the pipeline network in this area is in need of rehabilitation. Contract is awarded with work completion anticipated in April 2011.

Acapulco Storm Drain Lines Rehabilitation

Project Management:	Amir Ilkhanipour	Project Number/ W.O.#:	10010/ 10010
Budget:	\$115,055		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June 2011	% of Goal Completion:	40%
Actual Completion Date:		Status:	On Track

Comments: Construction of numerous trenchless rehabilitation reaches has been completed, including a separate project to include a portion of open-trench repair. An erosion problem was encountered when clearing brush necessary to access a storm drain outlet. It is recommended to include the outlet repair work in the project due to available budget. Construction drawings and specifications for the work will be prepared by City staff.

Capital Improvement Program – 3rd Quarter Report

Alameda Lane Drainage System Replacement

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	10011/ 10011
Budget:	\$97,200		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	May 2011	% of Goal Completion:	90%
Actual Completion Date:		Status:	On Track

Comments: Staff has completed the preliminary design of the drainage system within Alameda Lane to address nuisance water in this area. A Coastal Commission Development permit will need to be secured prior to construction.

Calle Heraldo Storm Drain Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	10012/ 10012
Budget:	\$34,970		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2011	% of Goal Completion:	20%
Actual Completion Date:		Status:	On Track

Comments: Recent video assessment of City facilities revealed that the pipeline network in this area is in need of rehabilitation. Contract is awarded with work completion anticipated in April 2011.

Columbo Storm Drain Extension

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	18005/ 18005
Budget:	\$365,380		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	April 2011	% of Goal Completion:	50%
Actual Completion Date:		Status:	On Track

Comments: Staff analyzed the project and scoped potential solutions by utilizing existing information and input from geotechnical firms, environmental consultants and contractors. VA Consulting has been retained to design and prepare a bid package for public advertising.

Cristobal Storm Drain Extension to T-Street Canyon RR Culvert

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19012/ 19012
Budget:	\$368,080		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Monitor
Goal Completion Date:	June 2011	% of Goal Completion:	75%
Actual Completion Date:		Status:	On Track

Comments: A hydrology study and preliminary hydraulic modeling have been prepared for the existing ditch next to the railroad tracks. Staff continues to monitor the drainage during the winter season and will work with SCRRA to coordinate and plan drainage improvements.

Los Mares/Vaquero Storm Drain

Project Management:	Amir Ilkhanipour	Project Number/ W.O.#:	16001/ 16001
Budget:	\$825,200		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	April 2011	% of Goal Completion:	60%
Actual Completion Date:		Status:	On Track

Comments: Project will address flooding in the Los Mares/Vaquero intersection by upsizing and realigning the storm drain in this area. Staff is currently negotiating with the Shorecliffs Golf Course owners to secure a storm drain easement for portion of the proposed storm drain line that is within the Golf Course.

Capital Improvement Program- 3rd Quarter Report

Plaza La Playa Channel

Project Management:	Ken Knatz	Project Number/ W.O.#:	13807/ 410387
Budget:	\$795,830		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2011	% of Goal Completion:	15%
Actual Completion Date:		Status:	On Track

Comments: This project consists of a flood wall along a downstream section of channel near the existing railroad culvert. The City Council awarded the construction contract on October 5, 2010. Construction will begin in April 2011 and be completed in June 2011.

Prima Deshecha Canada Channel (M01) Reconstruction

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	10013/ 10013
Budget:	\$197,040		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	25% Design
Goal Completion Date:	June 2011	% of Goal Completion:	20%
Actual Completion Date:		Status:	On Track

Comments: Prima Deshecha Canada Channel (M01), between Calle Grande Vista and Avenida Vaquero, is in need of rehabilitation. VA Consulting, Inc. is being retained to perform the design and prepare construction documents for public bidding. All the regulatory permits, including the Coastal Commission development permit, will need to be secured prior to construction.

Drainage- Maintenance & Other Projects

Existing Storm Drain Rehabilitation

Project Management:	K. Knatz/ J. Elston	Project Number/ W.O.#:	26001/ 26001
Budget:	\$300,000		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2011	% of Goal Completion:	75%
Actual Completion Date:		Status:	On Track

Comments: This project provides funding for scheduled and unscheduled storm drain maintenance. Contract is awarded with work completion anticipated in April 2011.

Los Mares at Vaquero Infrastructure Protection

Project Management:	Bill Cameron	Project Number/ W.O.#:	20001/ 20001
Budget:	\$117,570		
Funding Source:	Storm Drain Util. Fund, Sewer Deprec. and Water Deprec. Funds, Gas Tax Fund	Fiscal Year Goal:	Hire Consultant
Goal Completion Date:		% of Goal Completion:	
Actual Completion Date:		Status:	Hold

Comments: Scope for RFP to protect street and utilities is being developed.

Capital Improvement Program – 3rd Quarter Report

Poche Beach M01 Watershed, Phase II Bacterial Study

Project Management:	Tom Bonigut	Project Number/ W.O.#:	39401/ 39401
Budget:	\$350,000	Fiscal Year Goal:	50% Study Completion
Funding Source:	Clean Ocean Fund	% of Goal Completion:	30%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			
Comments: Project is underway with flow monitoring 35% complete and groundwater sampling 25% complete. The study is expected to be completed in Summer/Fall 2011.			

Parks & Medians- CIP Projects

Courtney's Sand Castle

Project Management:	Tim Shaw	Project Number/ W.O.#:	10143/ 10143
Budget:	\$34,030	Fiscal Year Goal:	50% Construction
Funding Source:	Parks Acq.	% of Goal Completion:	25%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			
Comments: Project is being constructed as part of La Pata/ Vista Hermosa Sports Park.			

Linda Lane – Trail Lighting Enhancements

Project Management:	Tim Shaw	Project Number/ W.O.#:	10140/ 10140
Budget:	\$100,000	Fiscal Year Goal:	Complete Design
Funding Source:	RDA Fund	% of Goal Completion:	10%
Goal Completion Date:	June 2011	Status:	Hold
Actual Completion Date:			
Comments: Researching bollard light fixtures and power requirements. Project has been on hold due to work load and the scheduling of work in the pier bowl area.			

Max Berg Plaza Park Sidewalk Improvements

Project Management:	Ben Parker	Project Number/ W.O.#:	11301/ 11301
Budget:	\$800,000	Fiscal Year Goal:	Complete Design
Funding Source:	Safe Route to Schools and CDBG Grants, Gas Tax Fund	% of Goal Completion:	75%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			
Comments: Park walkway rehabilitation around the perimeter of the park.			

Capital Improvement Program- 3rd Quarter Report

North Beach Crossing Improvements

Project Management:	Tom Bonigut	Project Number/ W.O.#:	19805/ 19805
Budget:	\$146,400	Fiscal Year Goal:	75% Constr.
Funding Source:	Gas Tax Fund	% of Goal Completion:	45%
Goal Completion Date:	June 2011	Status:	Project By Others
Actual Completion Date:			

Comments: There are two projects to improve safety at the crossing. Metrolink improvements are complete. OCTA's contractor has resumed work on electrical and civil site work improvements, which will be substantially completed by June. The final phase to install signals will occur in late July/early August.

Pier Bowl/Beach Trail Way- Finding Signs

Project Management:	Jim Pechous	Project Number/ W.O.#:	10314/ 10314
Budget:	\$75,000	Fiscal Year Goal:	75% Constr.
Funding Source:	RDA Fund	% of Goal Completion:	15%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			

Comments: The plans and specifications are complete and the City Council approved Phase I of the project which focuses on the Downtown and Pier Bowl areas. Concurrent with City Council's approval of the Wayfinding program, the federal government updated the Manual on Uniform Traffic Control Devices (MUTCD) which dictates design requirements of wayfinding sign programs. Staff is currently working with the State and our consultant to ensure the wayfinding program complies with all requirements. Once this is finalized, staff will publicly bid the first phase implementation.

Pier Crossing Improvements

Project Management:	Tom Bonigut	Project Number/ W.O.#	19806/ 19806
Budget:	\$86,400	Fiscal Year Goal:	75% Construction
Funding Source:	RDA Fund	% of Goal Completion:	45%
Goal Completion Date:	June 2011	Status:	Project By Others
Actual Completion Date:			

Comments: There are two projects to improve safety at the crossing. Metrolink improvements are complete. OCTA's contractor has resumed work on electrical and civil site work improvements, which will be substantially completed by June. The final phase to install signals will occur in late July/early August.

San Geronio Park Youth Sports Building & Restroom

Project Management:	Tim Shaw	Project Number/ W.O.#:	10401/ 630010
Budget:	\$50,000	Fiscal Year Goal:	Re-evaluate Design
Funding Source:	Parks Acquisition Fund	% of Goal Completion:	
Goal Completion Date:		Status:	Hold
Actual Completion Date:			

Comments: Staff is evaluating alternatives for completing the project.

Shoreline Feasibility Study

Project Management:	Tom Bonigut	Project Number/ W.O.#:	19907/ 19907
Budget:	\$206,670	Fiscal Year Goal:	Complete Study
Funding Source:	General Fund	% of Goal Completion:	80%
Goal Completion Date:	March 2011	Status:	Project by Others
Actual Completion Date:			

Comments: City Council formally supported the recommended plan in March, and the Corps' Washington level review conference is scheduled for May 12. If approved by the Corps, a Chiefs Report will be completed by late summer to complete the feasibility study phase.

Capital Improvement Program – 3rd Quarter Report

Sidewalk Repair and Improvements

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	19317/ 19317
Budget:	\$150,134	Fiscal Year Goal:	Complete Project
Funding Source:	General Fund	% of Goal Completion:	10%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			

Comments: The contract to mainly address the sidewalk areas for FY 2011 improvements was recently awarded and the preconstruction meeting will be held in April.

Vista Hermosa/ La Pata Sports Park- Phase 1B

Project Management:	Tim Shaw	Project Number/ W.O.#:	18142/ 18142
Budget:	\$23,111,470	Fiscal Year Goal:	50% Construction
Funding Source:	Parks Acquisition Fund	% of Goal Completion:	60%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			

Comments: Construction is underway. Some minor rain delays occurred in late December 2010.

Parks and Medians- Maintenance and Other Projects

Bathroom Door Project (Parks)

Project Management:	Tim Shaw	Project Number/ W.O.#:	28505/ 28505
Budget:	\$40,940	Fiscal Year Goal:	Obtain appropriate information about ADA Compliance/ Complete design and prioritization
Funding Source:	General Fund	% of Goal Completion:	25%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			

Comments: Staff is gathering base information to accurately develop scope. Project will require ADA compliance assessment. Parks & Recreation Commission has recommended that a consultant be hired to prepare this assessment with the current funding, and the City Manager has concurred. City Building Department is conducting an evaluation of park restrooms. Need to prioritize and design. Beach restroom Master Plan completed for renovation of beach restrooms.

Bonito Canyon Slope Replanting

Project Management:	Dennis Reed	Project Number/ W.O.#:	25102/ 25102
Budget:	\$70,060	Fiscal Year Goal:	Formalize Design
Funding Source:	General Fund	% of Goal Completion:	5%
Goal Completion Date:		Status:	Hold
Actual Completion Date:			

Comments: Beaches, Parks and Recreation Director will assess needs and prioritize funding. No decision at this time.

Capital Improvement Program- 3rd Quarter Report

Pier Bowl Improvements

Project Management:	Tim Shaw	Project Number/ W.O.#:	29701/ 29701
Budget:	\$38,170		
Funding Source:	RDA Fund	Fiscal Year Goal:	Complete Improvements
Goal Completion Date:	May 2011	% of Goal Completion:	75%
Actual Completion Date:		Status:	On Track

Comments: Proposal was processed by staff and approved by the City Council. Local artist is finalizing details for mounting artwork in Pier Access tunnel. Artwork installation to be coordinated with Pier Bowl Lighting and Landscape improvements.

Pier Bowl Landscape, Lighting and Sidewalk Improvements

Project Management:	Tim Shaw	Project Number/ W.O.#:	29702/ 29702
Budget:	\$1,778,820		
Funding Source:	RDA Fund	Fiscal Year Goal:	10% Constr.
Goal Completion Date:	May 2011	% of Goal Completion:	100%
Actual Completion Date:	March 2011	Status:	Done

Comments: Construction is underway. Project should be substantially complete by May 31, 2011.

Playground Rubberized Surface Replacement

Project Management:	Tim Shaw	Project Number/ W.O.#:	29101/ 29101
Budget:	\$80,000		
Funding Source:	General Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2011	% of Goal Completion:	
Actual Completion Date:		Status:	Hold

Comments: Higher priority playground repair issues have taken precedence over the rubber replacement project.

Sewer- CIP Projects

Los Molinos Pump Station Emergency Backup

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	10202/ 10202
Budget:	\$700,000		
Funding Source:	Sewer Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June 2011	% of Goal Completion:	50%
Actual Completion Date:		Status:	On Track

Comments: Los Molinos Pump Station mechanical equipment, electrical and instrumentation systems are being upgraded for additional reliability. Lee & Ro, Inc. has been retained to design and prepare a public bid package for these upgrades. 50% complete plans have been completed.

Los Molinos Pump Station Rehabilitation

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19204/ 19204
Budget:	\$200,000		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June 2011	% of Goal Completion:	50%
Actual Completion Date:		Status:	On Track

Comments: Los Molinos Pump Station mechanical equipment, electrical and instrumentation systems are being upgraded for additional reliability. Lee & Ro, Inc. has been retained to design and prepare a public bid package for these upgrades. 50% complete plans have been completed.

Capital Improvement Program – 3rd Quarter Report

Main Pump Station Rehabilitation

Project Management: Ken Knatz **Project Number/ W.O.#:** 10203/ 10203
Budget: \$746,300
Funding Source: Sewer Deprec. Rsrv. Fund **Fiscal Year Goal:** Test PLC Re-Programming

Goal Completion Date: June 2011 **% of Goal Completion:** 50%
Actual Completion Date: **Status:** On Track

Comments: Results of preliminary design report are being used as a basis to scope pump station rehabilitation. Staff will implement low cost programming option from the PDR prior to considering other rehabilitation alternatives.

Marblehead Coastal Recycled Water Line Reimbursement

Project Management: Dave Rebensdorf **Project Number/ W.O.#:** 17201/ 17201
Budget: \$350,000
Funding Source: Sewer Conn. Fee Rsrv. Fund **Fiscal Year Goal:** Complete Constr.

Goal Completion Date: June 2011 **% of Goal Completion:**
Actual Completion Date: **Status:** Project By Others

Comments: Buried 16- inch recycled water line complete. Bridge section, tie-ins and cathodic protection have not been completed. Portions of this work will be completed by the Marblehead bonding company contractor.

Recycled Water Expansion

Project Management: Dave Rebensdorf **Project Number/ W.O.#:** 18201/ 18201
Budget: \$20,075,550
Funding Source: Sewer Conn. Fee Rsrv. Fund / Prop 50 **Fiscal Year Goal:** Complete SRF Application

Goal Completion Date: February 2011 **% of Goal Completion:** 100%
Actual Completion Date: February 2011 **Status:** Done

Comments: Design of 9 miles of pipelines, Reservoir 11 conversion, a pressure reducing station and WRP improvements are complete. A low interest State Revolving Fund loan will be used to supplement secured EPA and SWRQCB Prop 50 Grants.

Sewer System SCADA System Development

Project Management: D. Rebensdorf/ M. Fakhar **Project Number/ W.O.#:** 12605/ 410336
Budget: \$2,191,040
Funding Source: Sewer Depr. & Sewer Conn. Fee Rsrv. Funds **Fiscal Year Goal:** Issue Plans For Bid

Goal Completion Date: June 2011 **% of Goal Completion:** 70%
Actual Completion Date: **Status:** On Track

Comments: DLT&V was hired and has completed the integration portion of the project at the City's Water Reclamation Plant. Project has been re-scoped. Four water pump stations and one sewage lift station are added to the project.

Water Reclamation Odor Control Improvements

Project Management: Ken Knatz **Project Number/ W.O.#:** 18604/ 410277
Budget: \$159,880
Funding Source: Sewer Connection Fee Rsrv.Fund **Fiscal Year Goal:** Complete Constr.

Goal Completion Date: June 2011 **% of Goal Completion:** 10%
Actual Completion Date: **Status:** On Track

Comments: In-house design to add ferric storage and injection into the wastewater stream is 90% complete.

Capital Improvement Program- 3rd Quarter Report

WRP & Maintenance Storage Area Construction

Project Management:	D. Rebensdorf/ M. Fakhar	Project Number/ W.O.#:	16525/ 16525
Budget:	\$245,050		
Funding Source:	Sewer Depr. Rsrv., Water Depr. Rsrv. & Clean Ocean Opr. Funds	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	December 2010	% of Goal Completion:	100%
Actual Completion Date:	December 2010	Status:	Done
Comments:			

WRP Solids Handling

Project Management:	Ken Knatz	Project Number/ W.O.#:	10204/ 10204
Budget:	\$1,683,330		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	50% Design
Goal Completion Date:	June 2011	% of Goal Completion:	30%
Actual Completion Date:		Status:	On Track
Comments:	Project will evaluate new technology for solids handling at the WRP to replace 20 year old belt filter presses.		

Sewer- Maintenance and Other Projects

Computerized Maintenance and Management System

Project Management:	Ken Knatz	Project Number/ W.O.#:	21201/ 21201
Budget:	\$50,000		
Funding Source:	Sewer and Water Depr. Fund	Fiscal Year Goal:	Complete Implementation Plan
Goal Completion Date:	June 2011	% of Goal Completion:	10%
Actual Completion Date:		Status:	On Track
Comments:	Utilities Division improvements for maintenance and replacement software and integration with utilities GIS. Proposals are being reviewed		

Main Pump Station Force Main Inspection

Project Management:	Ken Knatz	Project Number/ W.O.#:	25203/ 25203
Budget:	\$71,090		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	
Goal Completion Date:		% of Goal Completion:	
Actual Completion Date:		Status:	Hold
Comments:	Project will be implemented with Main Pump Station upgrades and cathodic protection improvements next fiscal year.		

Ocean Outfall Junction Repairs

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	28205/ 28205
Budget:	\$142,000		
Funding Source:	Sewer Other Agency Rsrv. Fund	Fiscal Year Goal:	TBD
Goal Completion Date:	TBD	% of Goal Completion:	
Actual Completion Date:		Status:	Project By Others
Comments:			

Capital Improvement Program – 3rd Quarter Report

Rehabilitate Existing Sewer Lines

Project Management:	Ken Knatz	Project Number/ W.O.#:	24200/ 24200
Budget:	\$500,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	20%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			

Comments: This is an on-going yearly project to rehabilitate deteriorated pipelines from City video assessments. Project funding is also used by Utilities Division for unscheduled maintenance of the sewer system. Contract is awarded with work completion anticipated in April 2011.

Sewer Line Support at Trafalgar Canyon

Project Management:	Ken Knatz	Project Number/ W.O.#:	21202/ 21202
Budget:	\$150,000	Fiscal Year Goal:	Complete Design
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	0%
Goal Completion Date:	June 2011	Status:	Not Started
Actual Completion Date:			

Comments: Staff will design new pipeline supports and incidental protective measures to protect line from canyon drainage.

WRP Chlorinator Replacement

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	27202/ 27202
Budget:	\$520,000	Fiscal Year Goal:	Complete Design
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	100%
Goal Completion Date:	July 2010	Status:	Done
Actual Completion Date:	July 2010		

Comments: This project is combined with the Recycled Water Expansion project.

Streets- CIP Projects

Avenida de la Estrella/ Avenida Presidio Traffic Signals

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	19801/ 19801
Budget:	\$272,350	Fiscal Year Goal:	Contract Award
Funding Source:	Gas Tax Fund/ Measure M Grant	% of Goal Completion:	75%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			

Comments: Design is being processed through Caltrans.

Avenida Pico & Calle Industrials Traffic Signals Update

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	18801/ 18801
Budget:	\$285,000	Fiscal Year Goal:	Complete Design
Funding Source:	Gas Tax Fund	% of Goal Completion:	10%
Goal Completion Date:	March 2011	Status:	Delayed
Actual Completion Date:			

Comments: The scope of improvements is being revised to reflect the potential improvements of Pico/I-5 Interchange.

Capital Improvement Program- 3rd Quarter Report

Calle Amanecer – Phase II

Project Management:	Ben Parker	Project Number/ W.O.#:	11304/ 11304
Budget:	\$700,000		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June 2011	% of Goal Completion:	70%
Actual Completion Date:		Status:	On Track

Comments: Delayed due to the Recycled Water Expansion project.

Calle Cordillera

Project Management:	Ben Parker	Project Number/ W.O.#:	11305/ 11305
Budget:	\$350,000		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June 2011	% of Goal Completion:	70%
Actual Completion Date:		Status:	On Track

Comments: Delayed due to the Recycled Water Expansion project.

Calle De Los Molinos Rehabilitation

Project Management:	A. Hindiye/ B. Parker	Project Number/ W.O.#:	18118/ 410280
Budget:	\$1,060,000		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Contract Award
Goal Completion Date:	June 2011	% of Goal Completion:	0%
Actual Completion Date:		Status:	Not Started

Comments: Award will be dependant upon SDG&E completing utility undergrounding.

Calle Guadalajara Rehabilitation

Project Management:	Ben Parker	Project Number/ W.O.#:	10304/ 10304
Budget:	\$605,785		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	March 2011	% of Goal Completion:	100%
Actual Completion Date:	December 2010	Status:	Done

Comments:

Calle Nuevo Reconstruction

Project Management:	Ben Parker	Project Number/ W.O.#:	10301/ 10301
Budget:	\$771,965		
Funding Source:	Gas Tax Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	March 2011	% of Goal Completion:	100%
Actual Completion Date:	December 2010	Status:	Done

Comments:

Calle Piedras Rehabilitation

Project Management:	Ben Parker	Project Number/ W.O.#:	10302/ 10302
Budget:	\$62,395		
Funding Source:	Gas Tax Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	March 2011	% of Goal Completion:	100%
Actual Completion Date:	December 2010	Status:	Done

Comments:

Capital Improvement Program – 3rd Quarter Report

Calle Valle Rehabilitation

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	19102/ 410084
Budget:	\$620,000		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Award Contract
Goal Completion Date:	June 2011	% of Goal Completion:	0%
Actual Completion Date:		Status:	Not Started

Comments: Award will be dependant upon SDG&E completing undergrounding of overhead utilities.

Camino Del Rio & La Pata Extensions

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	18316/ 18316
Budget:	\$135,770		
Funding Source:	Gas Tax Fund	Fiscal Year Goal:	Coordination with the County
Goal Completion Date:	June 2011	% of Goal Completion:	75%
Actual Completion Date:		Status:	Project By Others

Comments: Staff is coordinating with Orange County for the EIR/EIS preparation. Draft EIR scheduled to be certified Spring 2011.

Intersection Improvement of El Camino Real & Avenida Pico

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	12903/ 410343
Budget:	\$2,531,900		
Funding Source:	RCFPP	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2011	% of Goal Completion:	75%
Actual Completion Date:		Status:	On Track

Comments: Construction is on-going.

Los Mares/Vaquero Street Reconstruction (MO2)

Project Management:	Ben Parker	Project Number/ W.O.#:	11302/ 11302
Budget:	\$700,000		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June 2011	% of Goal Completion:	90%
Actual Completion Date:		Status:	Ahead

Comments: Street reconstruction plans are 90% complete, and are waiting on storm drain plans.

Prima Desecha Canada/PCH Bridge Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	17313/ 17313
Budget:	\$230,400		
Funding Source:	Gas Tax Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2011	% of Goal Completion:	20%
Actual Completion Date:		Status:	On Track

Comments: A federal highway administration grant in the amount of \$276,000 has been secured to construct the project. Construction will commence April 2011 and will be completed prior to Memorial Day.

Sarmentoso

Project Management:	Ben Parker	Project Number/ W.O.#:	11303/ 11303
Budget:	\$700,000		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June 2011	% of Goal Completion:	100%
Actual Completion Date:	March 2011	Status:	Done

Comments: Project has been phased to accommodate delays attributed to the Recycled Water Expansion. Phase 1 will include the portion of the roadway not impacted by recycled water construction.

Capital Improvement Program- 3rd Quarter Report

Sidewalk Improvements/ CDBG

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	10316/ 10316
Budget:	\$127,425	Fiscal Year Goal:	Complete Design
Funding Source:	CDBG Grants Fund	% of Goal Completion:	75%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			
Comments: Project is part of the Max Berg Plaza Park Sidewalk Improvements project.			

South Ola Vista- Phase II

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	19315/ 19315
Budget:	\$1,625,270	Fiscal Year Goal:	Caltrans Final Report & Audit
Funding Source:	Street Improvement Fund	% of Goal Completion:	75%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			
Comments:			

Traffic Signal Cabinets Replacement

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	10811/ 10811
Budget:	\$384,305	Fiscal Year Goal:	Complete Constr.
Funding Source:	Fac. Main. Rsrv. Fund	% of Goal Completion:	40%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			
Comments: Construction is underway for the fiscal year 2010 project with completion expected in June 2011. Contract to be awarded by June for the fiscal year 2011 project.			

Via Amapola Rehabilitation

Project Management:	Ben Parker	Project Number/ W.O.#:	10308/ 10308
Budget:	\$157,300	Fiscal Year Goal:	Complete Constr.
Funding Source:	Street Improvement Fund	% of Goal Completion:	100%
Goal Completion Date:	January 2011	Status:	Done
Actual Completion Date:	December 2010		
Comments:			

Streets- Maintenance and Other Projects

Avenida Palizada Corridor Improvements - Design

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	39301/ 39301
Budget:	\$28,650	Fiscal Year Goal:	Complete Design
Funding Source:	Gas Tax Fund	% of Goal Completion:	100%
Goal Completion Date:	April 2011	Status:	Done
Actual Completion Date:	March 2011		
Comments:			

Avenida Presidio Corridor Improvements - Design

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	39302/ 39302
Budget:	\$28,890	Fiscal Year Goal:	Complete Design
Funding Source:	Gas Tax Fund	% of Goal Completion:	100%
Goal Completion Date:	April 2011	Status:	Done
Actual Completion Date:	March 2011		
Comments:			

Capital Improvement Program – 3rd Quarter Report

Downtown Parking Update

Project Management:	Jim Holloway	Project Number/ W.O.#:	36801/ 36801
Budget:	\$10,000	Fiscal Year Goal:	Secure agreement converting private parking to public parking sources
Funding Source:	General Fund	% of Goal Completion:	75%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			
Comments:	This is a multi-year ongoing project. The City has executed lease agreements with eight property owners. Continuing to explore opportunities to lease private lots.		

Major Street Maintenance/ FY 2011

Project Management:	Ben Parker	Project Number/ W.O.#:	21301/ 21301
Budget:	\$525,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Gen., Water Deprec. and Sewer Deprec. Rsrv. Fund	% of Goal Completion:	70%
Goal Completion Date:	June 2011	Status:	Ahead
Actual Completion Date:			
Comments:			

PCH – Avenida Pico Bicycle Path Study

Project Management:	Tom Bonigut	Project Number/ W.O.#:	30803/ 30803
Budget:	\$78,260	Fiscal Year Goal:	Complete Study
Funding Source:	Gas Tax Fund	% of Goal Completion:	45%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			
Comments:	Phase I work is complete. Phase II work on the Pico corridor is underway.		

Sewer System Replacement

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	24201/ 24201
Budget:	\$100,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Str. Impr. & Sewer Deprec. Rsrv. Fund	% of Goal Completion:	75%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			
Comments:	Design and construct sewer system replacements as part of the Street Improvement Program.		

Slurry Seal

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	27304/ 27304
Budget:	\$275,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	95%
Goal Completion Date:	June 2011	Status:	Ahead
Actual Completion Date:			
Comments:	Contractor is working on remaining punch list items.		

Capital Improvement Program- 3rd Quarter Report

Street Improvement Design

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	24300/ 24300
Budget:	\$200,000		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June 2011	% of Goal Completion:	75%
Actual Completion Date:		Status:	On Track
Comments:			

Tri-City Trolley/ Go Local Step II

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	30801/ 30801
Budget:	\$158,870		
Funding Source:	Air Quality Mgmt. Fund	Fiscal Year Goal:	Complete Phase II
Goal Completion Date:	June 2011	% of Goal Completion:	30%
Actual Completion Date:		Status:	Project by Others
Comments:	OCTA is the lead agency for Phase II. Stakeholders Roundtable meeting was conducted on January 20, 2010. The consultant submitted technical memos to OCTA. The project is currently on hold until the County system-wide study is complete.		

Water System Replacement

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	24400/ 24400
Budget:	\$100,000		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2011	% of Goal Completion:	75%
Actual Completion Date:		Status:	On Track
Comments:	Design and construct water system replacements as part of the Street Improvement Program.		

Water CIP Projects

Avenida Caballeros Pressure Reducing Station Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	10405/ 10405
Budget:	\$191,835		
Funding Source:	Water Depr. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	January 2011	% of Goal Completion:	100%
Actual Completion Date:	December 2011	Status:	Done
Comments:	Utilities Division has recommended funding be transferred to improve the lower San Pablo Pressure Reducing Station, which has been determined to be a higher priority rehabilitation. In-house design awarded to Ted Enterprises. Scope of work includes a new vault and mechanical rehabilitation to upgrade the station to current standards.		

Calle Real Pump Station Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	16521/ 16521
Budget:	\$148,350		
Funding Source:	Water Depr. Rsrv. Fund	Fiscal Year Goal:	TBD
Goal Completion Date:		% of Goal Completion:	
Actual Completion Date:		Status:	Hold
Comments:	Project will commence once easements are obtained between reservoir 10 & 6 Water Line. The RFP for consultant evaluation/hiring is complete and will be sent out once easement acquisition is complete.		

Capital Improvement Program – 3rd Quarter Report

El Levante Pump Station Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	19408/ 19408
Budget:	\$795,780		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June 2011	% of Goal Completion:	90%
Actual Completion Date:		Status:	On Track

Comments: Project includes design for relocation and rehabilitation of the electrical switch gear and motor control center. Improvements will be bid with the Sewer SCADA upgrades to reduce construction costs. This project has been re-scoped.

Linda Lane Runoff Treatment

Project Management:	Amir Ilkhanipour	Project Number/ W.O.#:	10008/ 10008
Budget:	\$372,650		
Funding Source:	Clean Ocean Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June 2011	% of Goal Completion:	50%
Actual Completion Date:		Status:	On Track

Comments: A water quality treatment system will be designed by staff to address dry weather urban runoff and first flush storm water runoff pollution at Linda Lane. Geotechnical investigation is needed for further design consideration. Depending on the design approach, regulatory permits, including a Coastal Commission development permit, may need to be secured prior to construction.

Reeves Pump Station

Project Management:	Ken Knatz	Project Number/ W.O.#:	17405/ 17405
Budget:	\$1,433,045		
Funding Source:	Water Acre. Fee Rsrv. Fund	Fiscal Year Goal:	TBD
Goal Completion Date:		% of Goal Completion:	
Actual Completion Date:		Status:	Hold

Comments: The City Attorney has advised that without private and/or bonding company resolution, construction cannot move forward until easements are secured, property is dedicated and accepted by the City from Marblehead Coastal or buy-offs from numerous Marblehead lien holders are secured.

Reservoir No. 1 Expansion

Project Management:	Ken Knatz	Project Number/ W.O.#:	11447/ 11447
Budget:	\$255,000		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Preliminary Design
Goal Completion Date:	June 2011	% of Goal Completion:	50%
Actual Completion Date:		Status:	On Track

Comments: Preliminary design will consider new reservoir capacity and recommend improvements to the City's Well Water Treatment Plant and reservoir service zone upgrades to meet regulatory requirements. This is a new project added in the third quarter.

Reservoir No. 4 Outlet Pipeline Replacement

Project Management:	Ken Knatz	Project Number/ W.O.#:	11445/ 11445
Budget:	\$900,000		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June 2011	% of Goal Completion:	90%
Actual Completion Date:		Status:	On Track

Comments: Project will replace canyon waterline within Avenida Salvador by horizontal directional drilling.

Capital Improvement Program- 3rd Quarter Report

Reservoir 8 Cathodic Protection

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	19405/ 19405
Budget:	\$175,000		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	75% Design
Goal Completion Date:	June 2011	% of Goal Completion:	5%
Actual Completion Date:		Status:	On Track

Comments: Four proposals were received, staff anticipates contract approval and design commencement in April 2011.

Reservoir 10 and 6 Water Line (Land Acquisition)

Project Management:	Handan Cirit	Project Number/ W.O.#:	14400/ 14400
Budget:	\$20,230		
Funding Source:	Water Acre. Fee Rsrv. Fund	Fiscal Year Goal:	Finalize Resolution of Necessity
Goal Completion Date:	March 2011	% of Goal Completion:	10%
Actual Completion Date:		Status:	Hold

Comments: Staff is unable to locate the property owner(s) to contact with an offer. The preliminary title search is not conclusive. Project is on hold until property owner can be located through further research.

Upper Chiquita Reservoir Emergency Storage

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	16524/ 16524
Budget:	\$5,748,050		
Funding Source:	Water Acre. Fee Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	March 2011	% of Goal Completion:	
Actual Completion Date:		Status:	Project By Others

Comments: The City is reviewing the draft participation agreement with involved agencies. The project had some storm damage from December 2010 rain events. Project completion has been delayed by several months to Summer 2011.

Via Zafiro Pressure Reduction Station Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	11446/ 11446
Budget:	\$175,000		
Funding Source:	Water Depreciation Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June 2011	% of Goal Completion:	90%
Actual Completion Date:		Status:	On Track

Comments: In-house design to address mechanical rehabilitation and upgrade the station to current standards.

Water System SCADA Implementation

Project Management:	D. Rebensdorf/ M. Fakhari	Project Number/ W.O.#:	13501/ 410391
Budget:	\$1,688,905		
Funding Source:	Water Deprec./Water Acr. Fee Rsrv. Funds	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2011	% of Goal Completion:	75%
Actual Completion Date:		Status:	On Track

Comments: Upgrade of central SCADA at WRP and construction of radio repeater sites is complete. Project is under construction and is 75% complete. Water operation staff are being trained on using the new SCADA system.

Capital Improvement Program – 3rd Quarter Report

Water- Maintenance and Other Projects

Calle Amable/ Calle Juarez Pressure Reducing Station Removal

Project Management: Ken Knatz **Project Number/ W.O.#:** 30401/ 30401
Budget: \$37,595
Funding Source: Water Deprec. Rsrv. Fund **Fiscal Year Goal:** Send Public Notification & Agreements

Goal Completion Date: September 2010 **% of Goal Completion:** 100%

Actual Completion Date: September 2010 **Status:** Done

Comments: Study results have confirmed that stations can be removed with minor plumbing upgrades to private property. Capital and maintenance savings can be realized if private property owners in affected areas agree to proposed plumbing improvements.

Cathodic Protection System Evaluation

Project Management: Dave Rebensdorf **Project Number/ W.O.#:** 26402/ 26402
Budget: \$115,825
Funding Source: Water Deprec. Rsrv. & Sewer Deprec. Resr. Funds **Fiscal Year Goal:** 75% Design

Goal Completion Date: June 2011 **% of Goal Completion:** 20%

Actual Completion Date: **Status:** On Track

Comments: RBF is evaluating and designing the existing system.

Dana Point Ocean Water Desalination Project

Project Management: Bill Cameron/ D. Rebensdorf **Project Number/ W.O.#:** 38401/ 38401
Budget: \$408,780
Funding Source: Water Acreage Fee Rsrv. Fund **Fiscal Year Goal:** Pilot Plant Testing

Goal Completion Date: June 2011 **% of Goal Completion:** 50%

Actual Completion Date: **Status:** Project By Others

Comments: Phase 3 pilot testing began on June 1, 2010. SPI was hired by MWDOC to perform the operations and testing of the pilot plant for an 18 month period.

JRWSS Agency Projects

Project Management: Dave Rebensdorf **Project Number/ W.O.#:** 27402/ 27402
Budget: \$1,220,046
Funding Source: Water Deprec. Rsrv. Fund **Fiscal Year Goal:** Complete Projects Identified in SCWD CIP Budget

Goal Completion Date: **% of Goal Completion:**

Actual Completion Date: **Status:** Project By Others

Comments: This is an assortment of CIP projects on the JRWSS importation line that are managed by South Coast Water District on behalf of the JRWSS Agencies.

Capital Improvement Program- 3rd Quarter Report

JRWSS- Via Canon Easement Relocation

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	29403/ 29403
Budget:	\$1,105,729	Fiscal Year Goal:	Complete Constr.
Funding Source:	Water Other Agency Rsrv. Fund	% of Goal Completion:	30%
Goal Completion Date:	June 2011	Status:	Project By Others
Actual Completion Date:			
Comments: Design is complete. Project is out to bid.			

Reservoir Management Study

Project Management:	Ken Knatz	Project Number/ W.O.#:	31401/ 31401
Budget:	\$150,000	Fiscal Year Goal:	Develop Scope of Work
Funding Source:	Water Deprec. Rsrv. Fund	% of Goal Completion:	20%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			
Comments: Study to review, prioritize and budget improvements to the City's potable water storage tanks. This project has been re-scoped.			

Water System Rehabilitation

Project Management:	Kevin Lussier	Project Number/ W.O.#:	24401 / 24401
Budget:	\$300,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Water Deprec. Rsrv. Fund	% of Goal Completion:	75%
Goal Completion Date:	June 2011	Status:	On Track
Actual Completion Date:			
Comments: This is a collection of scheduled and/or necessary work projects on the City water transmission and distribution system.			

Wells Nos. 3 & 7 Abandonment

Project Management:	Amir Ilkhanipour	Project Number/ W.O.#:	21401/ 21401
Budget:	\$88,520	Fiscal Year Goal:	Complete Constr.
Funding Source:	Water Depreciation Fund	% of Goal Completion:	100%
Goal Completion Date:	February 2011	Status:	Done
Actual Completion Date:			
Comments: Plans and specs have been prepared to abandon non-producing potable water wells to California Department of Health standards. Construction has been completed.			



City of San Clemente

4th
Quarter Report
Ending June 30, 2011

FY 2011

George Scarborough, City Manager

Pall Gudgeirsson, Assistant City Manager/
City Treasurer



City of San Clemente City Manager

George Scarborough, City Manager
Phone: 361-8322 Fax: 361-8283
scarboroughg@san-clemente.org

November 1, 2011

Honorable Mayor and Councilmembers:

Submitted for your review is the City of San Clemente's 4th quarter report for the period ending June 30, 2011. The intent of this report is to provide the Council, staff and citizens with an overview of the financial condition of the City for the 2011 fiscal year.

The report also contains an update of the City's performance measurement system and capital improvement program.

Please feel free to call me if you have any questions regarding this report.

Sincerely,



George Scarborough
City Manager



April – June 2011

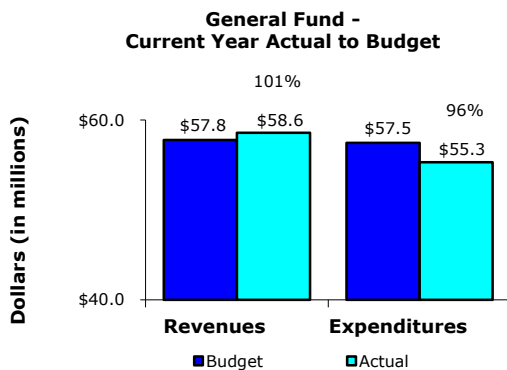
CURRENT FINANCIAL CONDITION

In FY 2011, the City was able to maintain a minimal positive operating position despite the lackluster economy. Although the State continues to negatively affect the City's finances, we are starting to see positive fiscal developments. Property taxes are projected to increase and sales taxes will see moderate growth.

GENERAL FUND

General Fund revenues total \$58.6 million exceeding the \$57.8 million budget by \$0.8 million. General Fund revenue is \$12.0 million higher than last year due to a transfer of \$9.2 million in Target land sales proceeds and \$0.7 million in improved sales tax.











General Fund expenditures total \$55.3 million or 96% of the \$57.5 million budget compared to \$49.8 million last year. Expenditures increased by \$5.5 million, which includes a \$4.8 million payment on a public safety unfunded pension liability and \$0.2 million of election costs for Measure A.



The excess budgeted revenue and costs savings were built into the Council approved budget for FY 2012.

GENERAL FUND REVENUES

Revenues by Category	Budget	YTD Actual	%
Property Taxes	23,726,800	24,322,687	103%
Sales Tax	6,600,000	6,979,049	106%
Transient Occ. Tax	1,420,000	1,460,880	103%
Other Taxes	2,317,300	2,236,551	97%
Permits & Fees	1,763,230	1,903,618	108%
Intergovernmental	1,129,000	1,050,037	93%
Service Charges	4,130,470	3,959,169	96%
Fines	954,900	931,686	98%
Interest, Rents, Other	2,070,210	2,062,151	100%
Interfund Transfers	13,657,910	13,662,308	100%
Balance, YTD	57,769,820	58,568,136	101%

- **Property Taxes:**  Property taxes total \$24.3 million at the end of the fiscal year. Property taxes receipts, when adjusted for the state borrowing, are \$560,000 lower than last year as a result of lower taxable values assessed by the County.
- **Sales Tax:**  Sales taxes amount to \$7.0 million or 106% of budget. San Clemente receipts are \$1.1 million higher than the prior year. Higher gasoline prices increased the amount of sales tax received and \$600,000 is related to a triple flip "true-up" payment.
- **Transient Occupancy Taxes (TOT):**  Transient occupancy taxes amount to \$1.5 million compared to \$1.4 million from the prior year. The rebranding of the former Countyside Inn and higher occupancy rate contributed to this increase.
- **Other Taxes:**  Other taxes amount to \$2.2 million and are received from the City's gas, electric, cable and trash franchises. This category also includes parimutual taxes from the off-track betting facility that recently opened.
- **Permits & Fees:**  Permits and fees total \$1.9 million with business license revenues at \$900,000, miscellaneous permits at \$190,000 and construction permits at \$810,000.
- **Intergovernmental:**  Grant revenue totals \$576,000, primarily from \$178,000 for disaster drill activities related to the San Onofre Nuclear Generating plant and \$370,000 from a Federal energy grant. Motor vehicles fees, which will now be reallocated to the State in FY 2012, amount to \$313,000.
- **Service Charges:**  Services charges amount to almost \$4.0 million or 96% of budget primarily due to public works service charges. Construction inspection fees increase by \$409,000 due to fees paid by the contractor completing the Marblehead Coastal improvements. Due to changes in the allowable Medicare reimbursements, ambulance service charges were \$135,000 lower than the prior year.
- **Fines:**  Fine revenue totals \$932,000 or 98% of budget. Parking citation revenues account for \$520,000 which is the majority of the revenues in this category.
- **Interest & Rents:**  Interest and Rents totaled \$2.1 million or 100% of the budget.
- **Interfund Transfers:**  Interfund transfers total \$13.7 million or 100% of budget primarily from the transfer in of proceeds from the Target land sale.



Good. Positive Indicator;



Caution. Unsettled Indicator;



Problem. Negative Indicator

GENERAL FUND EXPENDITURES 

Expenditure by Type	Budget	YTD Actual	%
Salaries	10,768,365	10,258,333	95%
Benefits	4,692,166	4,572,991	97%
Supplies	982,035	825,775	84%
Contractual Services	24,205,779	23,155,759	96%
Other Charges	1,420,195	1,283,957	90%
Capital Outlay	4,861,040	4,676,806	96%
Interdepartmental	3,321,670	3,326,648	100%
Transfers & Debt	7,210,260	7,195,130	100%
Total	57,461,510	55,295,399	96%

Expenditure by Dept	Budget	YTD Actual	%
General Government	4,647,180	4,478,662	96%
City General	11,051,755	11,026,705	100%
Police	12,271,920	11,915,797	97%
Fire	7,080,660	6,913,198	98%
Comm. Development	4,398,529	3,961,428	90%
Public Works	8,035,071	7,854,399	98%
Beaches, Parks & Rec	9,976,450	9,145,210	92%
Total	57,461,510	55,295,399	96%

Fiscal year actual expenditures are at \$55.3 million compared to the prior year amount of \$49.8 million. Salaries and benefits, supplies, and contractual services all experienced decreases from the prior year. Increases occurred in Transfers and Debt costs (General Government) as a result of the \$4.8 million payment on the unfunded pension liability. Other charges increased by \$0.2 million related to grant expenditures. General Plan costs contributed to the increase from the prior year in capital outlay/studies. Expenditures by department are well within budget.

ENTERPRISE FUNDS

The following tables summarize the operating revenues, operating expenses, and changes in operating fund working capital for enterprise funds including Water, Sewer, Golf, Storm Drain and Clean Ocean funds.

Revenues

Revenue	Budget	YTD Actual	%
Water Fund	16,034,131	13,929,694	87%
Sewer Fund	7,855,972	7,989,777	102%
Golf Fund	2,392,203	2,151,861	90%
Storm Drain Fund	1,313,032	1,438,164	110%
Clean Ocean Fund	2,218,506	2,230,925	101%

Mild weather continued to reduce water demand throughout 2011. Water revenues increased \$300,000 from the previous year, but were below budget by \$1.7 million in metered water sales, resulting in a significant shortfall in budgeted revenues.

The Sewer fund exceeded budget by \$130,000, or 1.7%. Storm Drain and Clean Ocean revenues are stable and were slightly above budget for the year. The wet winter and the continued effects of the economic downturn reduced the total number of rounds at the municipal golf course to a ten-year low. Golf revenues were \$152,000 lower than the prior year.

Expenses

Expenses	Budget	YTD Actual	%
Water Fund	16,197,600	14,770,210	91%
Sewer Fund	8,304,360	8,368,009	101%
Golf Fund	2,294,720	2,265,411	87%
Storm Drain Fund	1,532,880	1,537,059	100%
Clean Ocean Fund	3,283,430	3,094,053	94%

Water expenses were \$400,000 below the prior year but exceeded revenues by \$0.8 million. A \$600,000 one-time reduction in depreciation funding was necessary to avoid a negative Water Fund operating position due to revenue shortfalls. While not ideal, the City believes that this reduced contribution to the depreciation reserve will not impact the long-term viability of the fund's reserves. Sewer expenses were slightly above budget and are related to recycled water costs to operate the plant.

Golf expenses were \$30,000 below budget and \$50,000 lower than the previous year. Unfortunately, expenses exceeded revenues for the year. The course will continue to manage expenses carefully during these unstable economic times.

Storm Drain expenses were within budget, while Clean Ocean was below budget as a result of a delayed capital project transfer of \$190,000.

Working Capital

Working Capital	Budget	YTD Actual
Water Fund	677,171	127
Sewer Fund	-64,778	5,378
Golf Fund	120,373	-90,660
Storm Drain Fund	974,292	1,095,245
Clean Ocean Fund	1,515,216	1,717,011

Water and Golf funds depleted working capital balances during 2011 as a result of revenue shortfalls. A reduction to the depreciation contribution in the Water Fund reduced the deficit. In 2012, a combination of rate adjustments and tight spending controls are expected to correct these operating positions, but a reduction to depreciation contributions may be required again if water working capital cannot be stabilized.

The Sewer fund consumed much of the available working capital balance, but not as a result of revenue shortfalls. The fund was anticipated to run at a deficit for the year with the negative operating position corrected in 2012.

The Storm Drain and Clean Ocean funds continue to maintain adequate working capital balances.

WHAT'S NEXT

- **FY 2012 Mid year Report:** Public forum to review the FY 2012 mid year results in February 2012.
- Detailed budgetary information for the General fund and all other funds can be obtained from the Finance Department.



Performance Measures

General Government

Performance Measures	2010 Actual	2011 Budget	2011 4th Qtr	2011 Y-T-D
<u>City Manager</u>				
Budget:	\$540,184	\$548,034	\$159,295	\$563,344
Efficiency:				
Percent of customer service requests or complaints resolved or informed of proposed action within 10 days*	95.0%	98.0%	98.0%	98.0%
* Annual measurement				
<u>City Clerk</u>				
Budget:	\$616,583	\$918,605	\$343,430	\$840,880
Workload Outputs:				
Number of Regular City Council minutes prepared within 21 days of meeting	21	24	4	12
Number of City Council Agendas/Packets posted 7 days prior to meeting	23	24	6	23
Number of formal public records requests	172	200	50	212
Effectiveness:				
Percent of Regular Council Minutes produced within 21 days	79.2%	100.0%	66.7%	50.0%
Percentage of Agendas/Packets provided at least 7 days prior to the meeting	100.0%	100.0%	100.0%	100.0%
Percentage of public records requests responded to within 10 days	100.0%	100.0%	100.0%	100.0%
<u>Economic Development/Housing Administration</u>				
Budget:	\$174,254	\$180,795	\$54,181	\$138,339
Workload Outputs:				
Number of Home Rehab loans provided to property owners	8	6	0	5
Number of businesses receiving commercial facade grants	17	6	2	12
Number of non-profits receiving Social Program grants	14	14	0	14
Effectiveness:				
Percentage of Home Rehab & commercial grants expended	60.5%	85.0%	0.0%	90.0%
Percentage General fund social program grants expended	67.3%	100.0%	0.0%	100.0%
Percentage of RDA Affordable Housing budgeted funds expended	21.3%	100.0%	10.8%	57.8%

Performance Measures

Finance & Administrative Services

Performance Measures	2010 Actual	2011 Budget	2011 4th Qtr	2011 Y-T-D
<u>Finance & Administrative Services Administration</u>				
Budget:	\$438,319	\$452,633	\$120,781	\$437,559
Efficiency:				
Percentage of quarterly reports completed within the end of the month after the financial close of the quarter.	100.0%	100.0%	100.0%	100.0%
Rate of return on investments compared to the City benchmark (City rate/Benchmark rate)	-0.01%/ 3.5%	3.00%/ 3.50%	1.51%/ 3.50%	1.96%/ 3.50%
Effectiveness:				
Percent of actual General Fund revenues to projections*	98.8%	98.0%	85.7%	85.7%
Percentage of City operating funds in balance*	100.0%	100.0%	97.2%	97.2%
Percentage of adopted fiscal policies in compliance*	100.0%	98.0%	92.9%	92.9%
* Annual measurement.				
<u>Finance Division</u>				
Budget:	\$ 1,791,109	\$1,916,785	\$535,121	\$1,851,848
Workload Outputs:				
Number of accounting transactions processed	27,628	28,900	6,602	26,444
Number of TOT audits performed per Year	0	8	0	0
Number of utility bills generated per year	215,546	210,000	57,413	220,614
Number of business licenses issued	5,167	5,000	1,431	5,288
Efficiency:				
Average cost to process accounting transactions	\$34.28	\$31.70	\$35.32	\$29.85
Average cost to generate a utility bill	\$2.43	\$2.56	\$3.66	\$3.30
Average cost to generate a business license	\$27.38	\$40.90	\$33.90	\$34.03
Effectiveness:				
Percentage of total annual TOT revenue audited	0.0%	33.0%	0.0%	0.0%
Percentage accuracy of financial transactions within established accuracy rates	100.0%	98.0%	99.0%	99.0%
Percentage of receivables written off	0.33%	0.10%	0.15%	0.29%
Percentage of receivables over 60 days old	35.3%	15.0%	24.3%	20.7%

Performance Measures

Finance & Administrative Services

Performance Measures	2010 Actual	2011 Budget	2011 4th Qtr	2011 Y-T-D
<u>Human Resources</u>				
Budget:	\$631,629	\$528,788	\$167,548	\$539,679
Workload Outputs:				
Number of recruitments opened	16	15	6	31
Number of liability claims filed	49	53	13	56
Number of workers' compensation claims filed	21	18	2	26
Number of benefited part-time and full-time employees processed through initial benefit enrollment	5	8	2	8
Number of employees completing an annual HR customer satisfaction survey	0	100	0	0
Efficiency:				
Average cost per liability claim settled	\$2,384	\$3,500	\$2,715	\$2,685
Average amount paid on a workers' compensation claim	\$7,006	\$920	\$3,322	\$1,790
Effectiveness:				
Percent of total number of liability claims filed that settled	29.5%	31.0%	38.0%	25.0%
Percent change in the number of work comp claims filed	-25.0%	-5.0%	-33.0%	24.0%
Percent of BPT and FTE employees processed through benefit enrollment within 7 days	37.5%	70.0%	50.0%	100.0%
Percent of employees giving an overall satisfaction rating of "Excellent" on annual survey	0.0%	80.0%	0.0%	0.0%
<u>Information Technology</u>				
Budget:	\$ 1,235,617	\$1,401,518	\$343,329	\$1,255,147
Workload Outputs:				
Number of workstation computers administered	241	238	244	244
Number of server computers administered	22	28	25	25
Efficiency:				
Percentage of time that servers are operational (server uptime)	99.5%	99.9%	99.5%	99.5%
Percentage of time that workstations are operational (workstation uptime)	99.0%	99.9%	98.5%	98.5%
Percentage of total time that network communications equipment is operational (network communications uptime)	99.9%	99.9%	99.7%	99.8%
Percent of requests for computer services resolved within 3 working days	100.0%	100.0%	97.7%	99.4%

Performance Measures

Public Safety

Performance Measures	2010 Actual	2011 Budget	2011 4th Qtr	2011 Y-T-D
<u>Contract Police Services</u>				
Budget:	\$12.2M	\$12.3M	\$3.1M	\$11.9M
Workload Outputs:				
Number of total calls for service	26,233	28,000	6,368	25,008
Number of emergency calls received (Priority 1)	269	285	38	240
Number of traffic collision reports	404	345	83	426
Number of Part 1 crimes committed per 1,000 population	0.98	1.15	1.32	1.11
Efficiency:				
Average response time from dispatch to on-scene emergency calls	5:65	5:00	3:60	3:87
Average response time from receipt of call to on-scene emergency calls	New	New	5:83	6:27
Percentage of preventative patrol time - day shift (6:00 a.m. to 6:00 p.m.)	43.7%	40.0%	41.3%	39.1%
Percentage of preventative patrol time - day shift (10:00 a.m. to 8:00 p.m.)	34.6%	40.0%	40.0%	39.8%
Percentage of preventative patrol time - night shift (6:00 p.m. to 6:00 a.m.)	38.4%	40.0%	39.7%	40.2%
Percentage of preventative patrol time - night shift (5:00 p.m. to 3:00 a.m.)	42.9%	40.0%	39.7%	40.2%
Effectiveness:				
Percentage of emergency calls responded to in 5 minutes or less	93.6%	95.0%	98.3%	94.5%
Percentage change in Part I crimes from prior year current year	-10.6%	1.0%	1.0%	-5.7%
<u>Contract Fire Services</u>				
Budget:	\$6,769,520	\$7,080,660	\$ 1,803,092	\$ 6,913,198
Workload Outputs:				
Number of emergency calls	2,778	3,000	656	2,695
Number of new construction fire inspections performed	363	500	91	349
Number of fire inspections performed	1137	1,000	94	674
Number of fire plan checks completed	328	500	80	308
Efficiency:				
Average response time for emergency calls	5:51	7:00	5:55	5:53
Effectiveness:				
Percentage of calls with response time within 7 minutes	75.8%	85.0%	75.0%	75.8%
Percentage of technical on-site inspections scheduled within 24 hours	100.0%	90.0%	100.0%	100.0%
Percentage of all plan checks completed within adopted turn around time goals based on plan types	100.0%	90.0%	100.0%	100.0%
Percentage of 5 day turn around plan checks completed within goal	100.0%	90.0%	100.0%	100.0%
Percentage of 10 day turn around plan checks completed within goal	100.0%	90.0%	100.0%	100.0%

Performance Measures

Community Development

Performance Measures	2010 Actual	2011 Budget	2011 4th Qtr	2011 Y-T-D
Building				
Budget:	\$1,678,285	\$1,714,656	\$395,386	\$1,439,016
Workload Outputs:				
Number of building permits issued	3,005	2,900	768	3,018
Number of Plan Reviews performed	2649	2,500	594	2,511
Number of building inspections completed	14,001	15,000	3,447	13,964
Number of customers served at Building counter	4,891	4,700	1,136	4,511
Efficiency:				
Number of Plan Reviews performed per Plan Check staff	883	833	238	1,096
Number of inspection conducted per inspector	4,115	4,285	985	4,186
Number of customers served per Permit Tech	2,446	1,567	568	2,256
Effectiveness:				
Percentage of new projects: First review completed within 15 work days	96.3%	98.0%	100.0%	100.0%
Percentage plan review rechecks: Reviewed within 10 work days	90.9%	95.0%	100.0%	99.3%
Percentage response to the public at the counter in 10 minutes	75.4%	80.0%	79.7%	78.8%
Planning				
Budget:	\$1,420,943	\$1,543,973	\$450,199	\$1,454,422
Workload Outputs:				
Number of discretionary applications completed	90	100	20	71
Number of zoning plan checks completed	518	480	97	378
Number of people assisted at counter/over phone	8,792	9,000	2,166	7,942
Number of training sessions to maintain Certified Local Government status	9	15	3	7
Number of training sessions attended by PC	7	14	0	21
Efficiency:				
Number of people assisted at counter/phone per FTE	22	20	22.6	19.3
Number of Plan checks completed/FTE/Week	2.4	2	1.6	1.6
Number of applications completed/FTE/Week	5	4	4.0	3.6

Performance Measures

Community Development

Performance Measures	2010 Actual	2011 Budget	2011 4th Qtr	2011 Y-T-D
<u>Planning (continued)</u>				
Effectiveness:				
Percentage of FTE's time funded by Developer Deposit and fixed fees	21.1%	20.0%	17.3%	18.5%
Percentage of initial plan reviews completed within 15 days	86.0%	95.0%	100.0%	97.2%
Percentage of plan rechecks: reviewed within 10 days	86.0%	95.0%	92.2%	90.0%
Percent of Zoning Administrator applications completed within 7 weeks	100.0%	98.0%	100.0%	97.9%
Percent of Planning Commission applications completed within 18 weeks	100.0%	98.0%	100.0%	99.0%
Percent of City Council applications completed within 22 weeks	100.0%	98.0%	100.0%	100.0%
Percent of calls returned within one business day	98.2%	95.0%	98.4%	97.2%
Percent of counter served within 10 minutes	70.0%	75.0%	81.0%	75.2%
Percent of counter served within 20 minutes	91.0%	95.0%	96.7%	93.9%
<u>Code Compliance</u>				
Budget:	\$682,676	\$687,703	\$243,321	\$620,714
Workload Outputs:				
Number of new cases	2217	2104	362	1,658
Number of lots cleared by Weed Abatement	37	107	18	24
Number of graffiti cases	655	609	105	515
Number of case actions	New	New	1,128	4,902
Number of weekend inspections	590	800	482	1,479
Number of sessions for certification	New	New	7	13
Efficiency:				
Number of cases per officer	New	New	33	114
Cost of weed abatement per lot	\$458	\$2,079	\$276	\$374
Cost of graffiti removal per case	\$244	\$159	\$129	\$128
Number of actions per officer	New	New	94	331
Number of weekend inspections conducted per officer	New	New	80	247
Effectiveness:				
Percent of graffiti cases closed within 6 hours	86.1%	86.0%	88.7%	88.2%
Percentage of cases acknowledged within 2 days	93.7%	50.0%	98.7%	94.7%
Percentage of weekend cases closed within 10 days	91.0%	94.5%	96.7%	76.2%

Performance Measures

Public Works

Performance Measures	2010 Actual	2011 Budget	2011 4th Qtr	2011 Y-T-D
<u>Engineering</u>				
Budget:	\$2,824,749	\$3,578,450	\$1,167,748	\$2,964,688
Workload Outputs:				
Number of permits issued	498	350	71	307
Number of inspections conducted	10387	800	343	2,762
Number of plans submitted for 1st plan check	53	30	13	58
Number of plans submitted for additional plan checks	49	45	16	95
Number of research projects conducted	208	200	108	467
Number of miles of streets designed	3.44	3.00	0.49	2.22
Number of miles of streets constructed	1.68	3.75	0.28	2.82
Number of traffic citizens complaints received	94	120	39	113
Efficiency:				
Time spent per first plan review (hours)	4.29	5.00	5.28	5.32
Time spent per additional plan review (hours)	3.80	4.00	3.23	3.42
Time spent per research project	3.54	3.00	4.00	2.34
Design cost less than 15% of the projected costs	86.3%	85.0%	80.7%	90.6%
Final project costs within budget	100.0%	85.0%	100.0%	97.2%
Percent of response to citizen complaints within 45 days	61.7%	75.0%	74.0%	83.8%
Effectiveness:				
Percent of plan reviews completed in 15 days (1st plan check)	100.0%	90.0%	94.4%	88.4%
Percent of plan reviews completed in 10 days (add'l plan check)	100.0%	90.0%	96.3%	83.7%
Percent of research projects completed in 10 days	99.5%	90.0%	100.0%	98.8%
Percent of projected street design completed	24.8%	85.0%	16.3%	74.0%
Percent of street miles completed	8.5%	85.0%	7.5%	75.2%
Percent of traffic complaints resolved	50.5%	75.0%	74.0%	68.5%
<u>Maintenance</u>				
Budget:	\$3,288,414	\$3,784,599	\$1,141,237	\$3,442,703
Workload Outputs:				
Number of potholes repaired	598	500	263	618
Number of signs repaired or replaced	1,895	1,800	452	1,770
Number of work orders received/completed by Facilities Maintenance Section	1,810	1,500	699	2,364
Number of street light/traffic signal repairs	919	800	136	835
Number of USA responses (Underground Service Alerts)	880	650	224	720

Performance Measures

Public Works

Performance Measures	2010 Actual	2011 Budget	2011 4th Qtr	2011 Y-T-D
<u>Maintenance (continued)</u>				
Efficiency:				
Average sq. ft. of pothole repairs provided per day of service	419.1	450.0	388.3	337.0
Average # of signs maintained per hour of service provided	4.1	4.1	4.7	4.6
Average # of facilities maintenance work orders completed per day of service	8.2	6.0	12.2	10.7
Average # of USA completed per day of service	3.9	3.5	3.9	3.2
Average number of streetlight/traffic signal repairs per day	4.1	4.0	2.4	3.8
Effectiveness:				
Percentage of pothole service requests repaired within 3 working days	100.0%	100.0%	100.0%	100.0%
Percentage of signage repair requests responded to and completed within 3 working days	100.0%	100.0%	100.0%	100.0%
Percentage of facilities maintenance work orders responded to in 3 working days	99.2%	100.0%	100.0%	100.0%
Percentage of street light / traffic signal service Requests completed within 3 working days	98.5%	100.0%	100.0%	99.8%
Percentage of USA service requests completed within 3 working days	100.0%	100.0%	100.0%	100.0%
<u>Water</u>				
Budget:	\$15,153,809	\$ 16,197,550	\$ 3,993,367	\$ 14,774,673
Workload Outputs:				
Number of maintenance procedures at reservoirs, pump stations, valves, hydrants and operating equipment	3,640	3,600	940	3675
Number of miles of planned leak detection on water pipeline	164.6	160.0	45.7	166.6
Number of samples taken to test compliance	8,676	8,600	2,327	8,611
Number of emergency calls for service	1,104	1,000	152	993
Efficiency:				
Percentage of maintenance procedures completed on time	93.3%	94.0%	100.0%	94.8%
Percentage of system water loss	2.6%	4.0%	3.1%	3.5%
Effectiveness:				
Percentage of leaks repaired within 48 hours	95.2%	95.0%	95.0%	95.0%
Percentage of monitoring samples in full compliance	100.0%	100.0%	100.0%	100.0%
Percentage of emergency calls responded within 15 minutes during working hours	100.0%	100.0%	100.0%	100.0%
Percentage of emergency calls responded within 30 minutes during non-working hours	98.7%	98.0%	100.0%	100.0%

Performance Measures

Public Works

Performance Measures	2010 Actual	2011 Budget	2011 4th Qtr	2011 Y-T-D
<u>Sewer</u>				
Budget:	\$7,865,240	\$ 8,304,320	\$ 2,772,593	\$ 8,349,291
Workload Outputs:				
Number of maintenance procedures at treatment plant, pump stations and recycled water facilities	3,910	4,200	992	3,939
Number of samples taken to test compliance	11,753	10,000	3,604	13,978
Number of miles of planned video inspections on sewer collection system	36.3	30.0	6.9	29.6
Number of miles of planned cleaning procedures on sewer collection system	230.7	175.0	29.8	166.5
Number of emergency calls for service	268	300	32	216
Efficiency:				
Percentage of maintenance procedures completed on time	93.1%	94.0%	94.0%	94.7%
Percentage of monitoring samples in full compliance	100.0%	100.0%	100.0%	100.0%
Percentage of sewer collection system cleaned annually	33.0%	100.0%	17.1%	23.8%
Percentage of sewer collection system inspected annually	5.2%	20.0%	4.0%	4.4%
Effectiveness:				
Percentage of emergency calls responded within 15 minutes during working hours	100.0%	100.0%	100.0%	100.0%
Percentage of emergency calls responded within 30 minutes during non-working hours	100.0%	100.0%	100.0%	100.0%
<u>Storm Drain</u>				
Budget:	\$1,393,906	\$1,532,830	\$413,772	\$1,500,425
Workload Outputs:				
Number of miles of storm drain pipelines cleaned	3.15	3.50	0.16	1.02
Number of miles of storm drain video inspection	5.20	5.00	0.20	2.70
Number of catch basins cleaned/inspected/stenciled	293	1,200	1751	1826
Number of emergency calls for service	17.0	120.0	1.0	12.0
Efficiency:				
Percentage of storm drain pipelines cleaned annually	5.0%	5.6%	0.3%	1.6%
Percentage of storm drain system inspected Annually	8.4%	8.0%	0.3%	4.2%
Percentage of catch basins cleaned/inspected annually	15.6%	64.0%	93.1%	97.1%
Effectiveness:				
Number of emergency calls/percentage of time responding within 15 minutes during working hours	100.0%	100.0%	100.0%	100.0%
Number of emergency calls/percentage of time responding within 30 minutes during non-working hours	100.0%	100.0%	100.0%	100.0%

Performance Measures

Public Works

Performance Measures	2010 Actual	2011 Budget	2011 4th Qtr	2011 Y-T-D
Clean Ocean				
Budget:	\$2,239,422	\$ 3,283,441	\$989,438	\$2,215,501
Workload Outputs:				
Number of facilities inspected for storm water compliance	268	250	47	157
Number of water quality enforcement actions issued	244	350	31	159
Number of local outreach impressions per year**	4,879,586	5,775,000	1,309,986	2,888,048
Efficiency:				
Number of facility inspections per FTE (1 FTE)	268	250	47	157
Number of water quality enforcement actions issued per FTE (2 FTE)	122	175	16	80
Number of public outreach "impressions" per capita	71	84	19	42
<i>** "impressions" refers to the estimated number of individuals receiving education</i>				
Solid Waste				
Budget:	\$299,200	\$463,366	\$119,567	\$385,955
Workload Outputs:				
Total tons of residential waste diverted from landfill	17,531	18,000	4,720	17,532
Total tons of commercial waste diverted from landfill	8,371	14,500	2,393	10,812
Total tons of construction & demolition waste diverted from landfill	4,883	2,200	2,528	9,357
Efficiency:				
Solid waste program cost per ton diverted	\$4.88	\$4.61	\$5.41	\$5.19
Effectiveness:				
Total percent of residential waste diversion from landfill	45.2%	52.0%	46.8%	45.0%
Total percent of commercial waste diversion from landfill	37.2%	52.0%	43.8%	45.7%
Total percent of construction and demolition waste diversion from landfill	78.2%	52.0%	80.3%	82.0%
Total percent of overall diversion from landfill	45.7%	53.0%	49.1%	48.5%

* Solid Waste performance measures are based on the waste diversion controlled by CR&R

Performance Measures

Public Works

Performance Measures	2010 Actual	2011 Budget	2011 4th Qtr	2011 Y-T-D
<u>Contract Fleet Maintenance</u>				
Budget:	\$1,337,609	\$1,109,600	\$435,812	\$1,159,193
Workload Outputs:				
Total number of vehicles maintained	145	145	146	146
Number of work orders completed	795	700	177	724
Number of preventative maintenance services completed	314	240	79	272
Number of repeat work orders needed	2	0	0	2
Effectiveness:				
Percentage of fleet available per month	98.9%	95.0%	99.0%	99.0%
Percentage of reworks relative to total work orders	0.2%	0.0%	0.0%	0.3%
Percentage of preventative maintenance services completed within 1 day	100.0%	90.0%	100.0%	100.0%

Performance Measures

Beaches. Parks & Recreation

Performance Measures	2010 Actual	2011 Budget	2011 4th Qtr	2011 Y-T-D
<u>Beaches. Parks & Recreation Administration</u>				
Budget:	\$402,539	\$447,987	\$142,133	\$448,967
Workload Outputs:				
Number of development plans reviewed	1	5	5	21
Number of active park CIP projects	14	15	13	13
Number of completed park CIP projects	1	5	0	0
Number of CIP project change orders that required City Council approval	0	0	0	0
Efficiency:				
Hours spent reviewing each set of development plans	49	50	3	13
Effectiveness:				
Percentage of development plans reviewed within 2 weeks	100.0%	100.0%	100.0%	100.0%
Percentage of park CIP projects completed within budget as established at time of contract award	25.0%	100.0%	0.0%	0.0%
<u>Parks & Beach Maintenance</u>				
Budget:	\$4,389,071	\$ 5,325,618	\$ 1,531,418	\$ 4,451,752
Workload Outputs:				
Maintain industry standard ratio of 50 acres of landscape monitored per inspector - 276 acres	69.3	69.3	69.0	82.4
Trim 2,000 trees annually to ensure a 7 year cycle	2,350	2,000	569	2,405
Resolve 90% of all service requests within 10 days	89.1%	85.0%	77.7%	86.5%
Efficiency:				
Ratio of acres of landscapes monitored per contract inspector	138.0%	138.0%	138.0%	165.0%
Effectiveness:				
Percentage of trees trimmed to maintain an average 7-year trimming cycle	117.2%	100.0%	113.7%	120.2%
Maintain parks at established levels measured on a scale of A-F: <i>A-excellent, B- above average, C- average, D-low level, F- minimum level per the 1999 Parks & Rec. Master Plan.</i>				
Maintenance level of beaches (target level = C)	C	C+	C	C
Maintenance level of parks (target level = C)	C	C	C	C
Maintenance level of park sports fields (target level = B)	B	B+	B	B
Maintenance level of streetscapes (target level = C)	C	C+	C	C

Performance Measures

Beaches. Parks & Recreation

Performance Measures	2010 Actual	2011 Budget	2011 4th Qtr	2011 Y-T-D
Recreation				
Budget:	\$2,762,545	\$2,823,320	\$782,763	\$2,645,041
Workload Outputs:				
Number of aquatic enrollments	4,377	2,500	1,800	4,728
Number of other registrations	14,511	12,000	5,608	15,126
Number of classes/programs offered	725	290	260	817
Number of attendees at special events	105,450	12,000	14,050	114,475
Number of rentals at Community Center	158	160	41	163
Number of rentals at Beach Club	83	95	13	86
Number of partnered community events	37	37	13	47
Efficiency:				
Percent of registrations taken on-line	32.1%	35.0%	35.3%	32.3%
Percentage of total expenditures recovered by revenues	61.7%	79.0%	61.6%	69.3%
Effectiveness:				
Percentage customer satisfaction response of satisfactory or above for recreation and leisure classes/facility rentals*	96.2%	100.0%	98.9%	97.8%
Percent of classes/programs cancelled	16.1%	15.0%	13.7%	16.5%
Number of customer requested refunds for classes/programs	441	200	86	358
* Annual measurement				
Marine Safety				
Budget:	\$1,273,268	\$1,374,525	\$410,642	\$ 1,328,811
Workload Outputs:				
Number of beach visitors (estimate)	2,626,300	2,800,000	577,800	2,283,200
Number of swimmer rescues	4,401	4,500	436	1,670
Number of preventative actions via public education/warnings	41,637	40,000	7,505	24,445
Number of people reached through public education programs	13,301	20,000	5,228	15,216
Number of drownings with lifeguards on duty	1	0	0	0
Efficiency:				
Visitors per lifeguard (8 hour shift)	893	793	565	786
Rescues per lifeguard FTE (2080 hours)	197	331	104	80
Effectiveness:				
Percentage of swimmer rescues without a drowning	99.9%	100.0%	100.0%	100.0%
Percentage of swimmer rescues compared to preventative actions	7.4%	11.0%	5.0%	3.3%
Percent of City elementary schools reached through public education*	70.0%	55.0%	2.7%	0.7%
* Annual measurement				

Performance Measures

Beaches. Parks & Recreation

Performance Measures	2010 Actual	2011 Budget	2011 4th Qtr	2011 Y-T-D
<u>Golf Operating</u>				
Budget:	\$2,379,760	\$2,294,710	\$897,840	\$2,298,638
Workload Outputs:				
Number of golf rounds played - projected	91,834	95,000	24,132	88,629
Number of golf course acres maintained	133	133	133	133
Total revenue generated by the Golf Course	\$2,304,133	\$ 2,392,203	\$817,705	\$2,152,582
Efficiency:				
Course utilization (rounds played/available tee times*)	99.9%	100.0%	87.4%	96.3%
Cost per round	\$23.14	\$24.81	\$23.87	\$22.72
Percentage cost of recovery	96.8%	104.2%	91.1%	93.6%
Effectiveness:				
Number of complaints per 1,000 rounds	3.3	10.0	1.4	1.4
Maintenance quality of golf course retained at a level B May through October	100.0%	100.0%	100.0%	100.0%
Maintenance quality of golf course retained at a level C November through April	100.0%	100.0%	100.0%	100.0%

Performance Measures

Animal Shelter

Performance Measures	2010 Actual	2011 Budget	2011 4th Qtr	2011 Y-T-D
<u>Animal Shelter</u>				
Budget:	\$1,291,324	\$1,457,028	\$404,881	\$ 1,308,801
Workload Outputs:				
Number of Dogs Licensed during the year	7,481	11,500	2,069	7,425
Number of calls for service completed during the year	1,708	2,500	505	1,863
Barking Dog complaints received	200	115	33	124
Efficiency:				
Percent of calls for service handled within 24 hours	99.8%	97.0%	97.3%	98.9%
Effectiveness:				
Percentage increase in the number of dog licensed per year	-13.1%	33.0%	1.0%	-0.8%
Number of dog adoptions	316	300	54	244
Number of cat adoptions	363	380	53	330
Number of animals returned to owners	307	470	87	396
Percentage of barking complaints resolved within 40 days	95.3%	95.0%	66.3%	80.3%

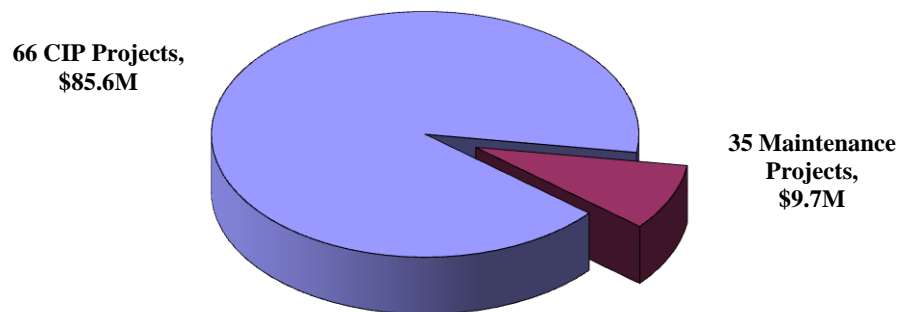
Capital Improvement Program- 4th Quarter Report

Program Summary

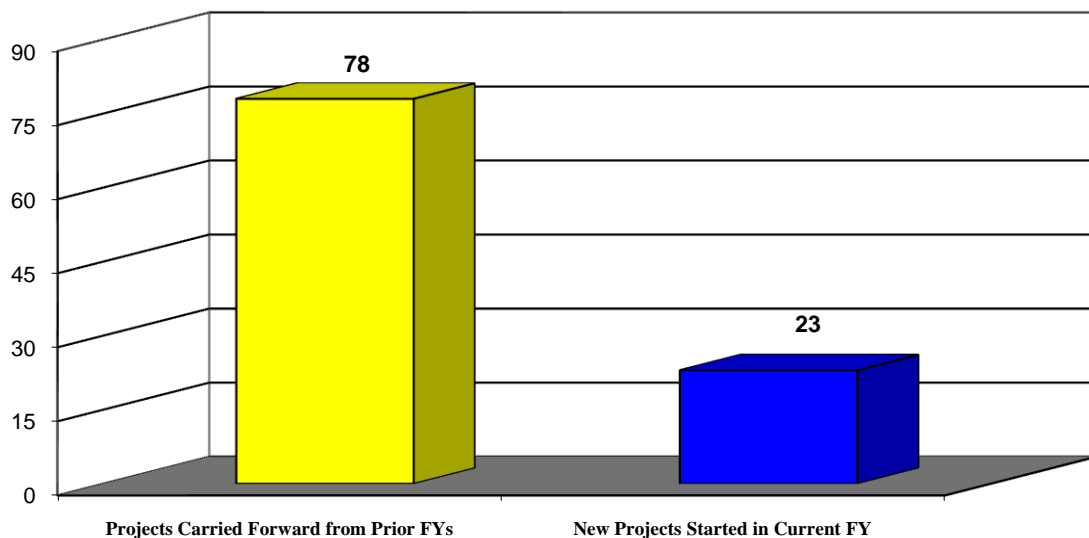
The Capital Improvement Program report provides the Mayor, City Council and community the status of projects in the current FY 2011 and establishes a commitment for the scheduled delivery of projects. The City's Capital Improvement Program remains strong and active. Most areas in the City continue to see improvements to their community facilities in the form of parks, streets, water, sewer, storm drain and other infrastructure improvement projects.

The FY 2011 Capital Improvement Program consists of 101 projects for a total budget of 95.3 million. A total of 78 projects were started in the prior fiscal years for completion in FY 2011. There are a total of 66 CIP projects and 35 Maintenance and Study projects.

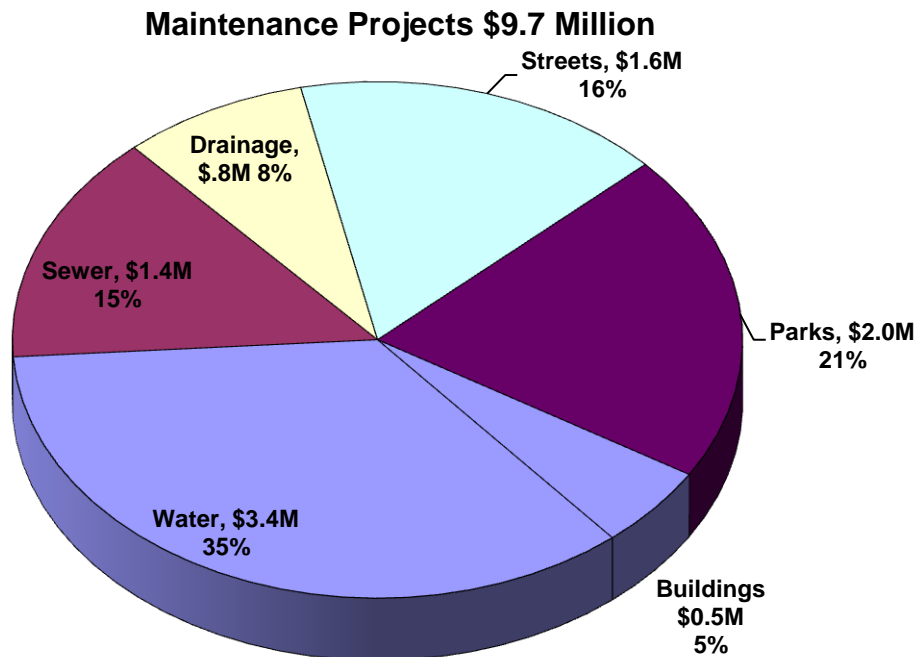
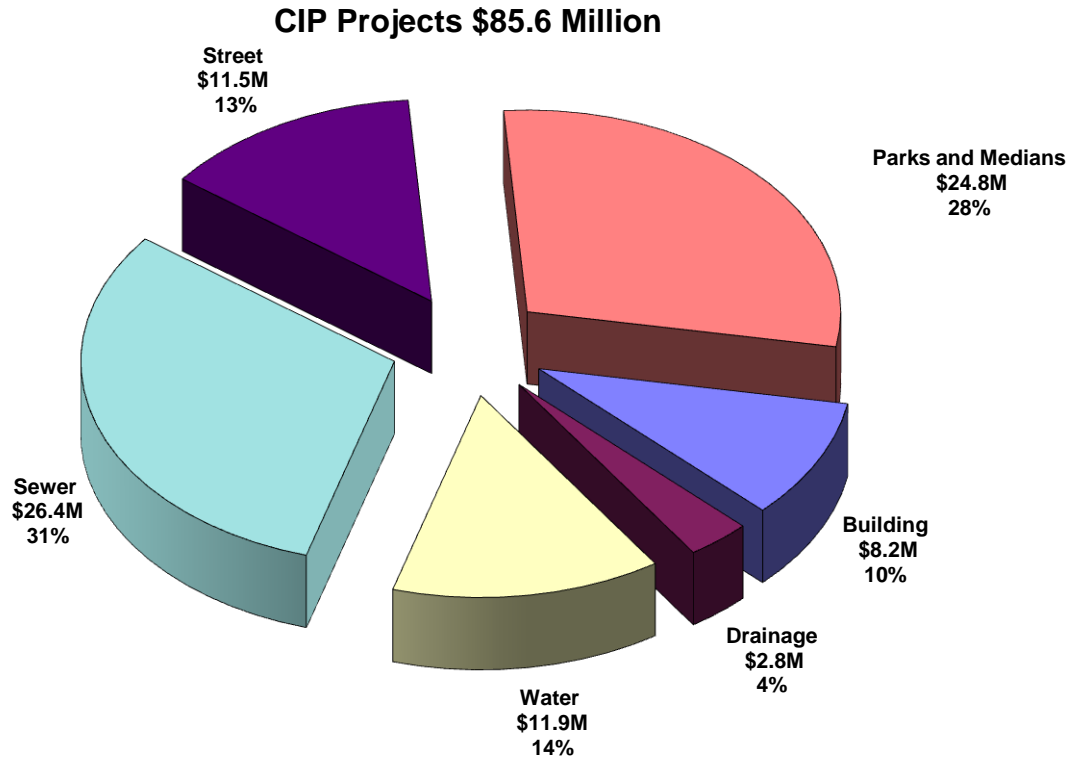
FY 2011 CIP and Maintenance Projects: \$95.3 Million



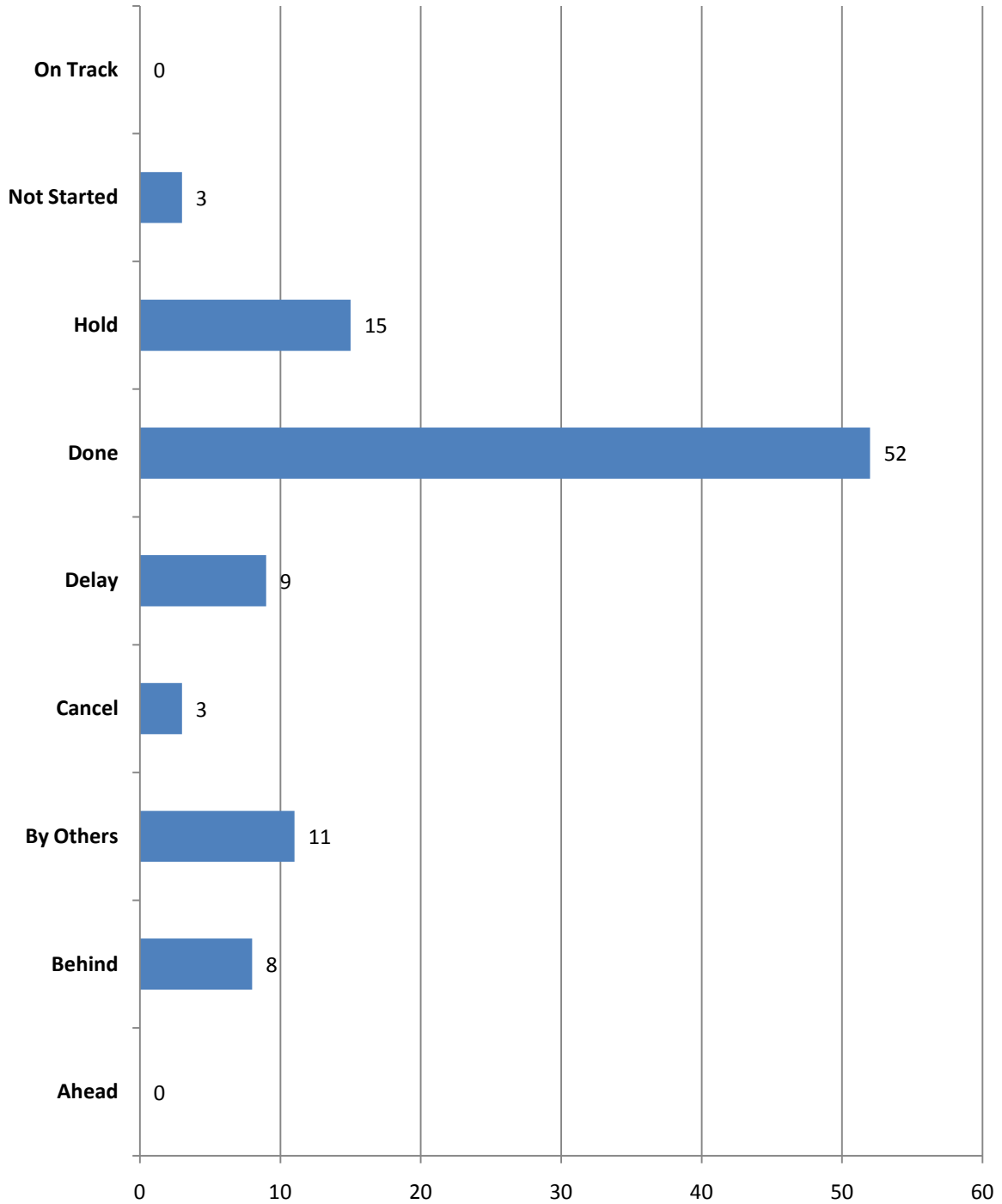
101 Total CIP and Maintenance Projects: Carried Forward vs. Projects Started in Current FY



Capital Improvement Program – 4th Quarter Report



Project Status



Capital Improvement Program – 4th Quarter Report

Schedule Changes

Projects are often re-scoped to take advantage of additional funding or to address the changing needs of the community. In order to realign the project delivery commitment with a revised scope, a baseline budget or schedule adjustment (reset) may be proposed. This section proposes each baseline budget adjustment and establishes a new commitment for delivering the project. The projects recommended for reset for this quarter are listed in the following table:

PROJECT*	ORIGINAL GOAL	REVISED GOAL	ORIGINAL COMPLETION DATE	REVISED COMPLETION DATE
<i>WRP Odor Control Improvements/ PN 18604</i>	<i>Complete Construction</i>	<i>Complete Design</i>	<i>June 2011</i>	<i>June 2011</i>
* See individual projects for a detailed explanation				

Project Description and Status Report

An overview of the projects, including the project manager, adopted budget, funding source, anticipated completion date and status at the end of the fourth quarter have been provided below. Also provided are definitions of terms found within the project updates.

Definitions

- ***Fiscal Year Goal:*** The project goal for this fiscal year
- ***Goal Completion Date:*** The date the project's Fiscal Year Goal is projected to be reached
- ***Actual Completion Date:*** The date when the Fiscal Year Goal is actually completed
- ***Status:*** Measures how much the project has been completed toward the Fiscal Year Goal
- ***New Project:*** A project that has been appropriated by the City Council after the budget is adopted
- ***By Others:*** The City is not directly in charge of the schedule for these projects

Capital Improvement Program- 4th Quarter Report

Project Description and Status Report

Buildings - CIP Projects

Beach Palapa & Picnic Cover Renovations

Project Management:	Dennis Reed	Project Number/ W.O.#:	18701/ 18701
Budget:	\$52,630		
Funding Source:	General Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2011	% of Goal Completion:	60%
Actual Completion Date:		Status:	Delayed

Comments: This project became contingent on the City Council's change to the City's Beach Fire Ring Policy, limiting some areas where palapas could be placed. Renovations of several palapas occurred this quarter. Remaining funds will be carried into FY 2012 to complete renovations.

Community Center Rehabilitation

Project Management:	Dave Dendel	Project Number/ W.O.#:	11546/ 11546
Budget:	\$125,000		
Funding Source:	Facility Maintenance Rsrv.	Fiscal Year Goal:	20% Constr.
Goal Completion Date:	June 2011	% of Goal Completion:	15%
Actual Completion Date:		Status:	Delayed

Comments: Scope of work includes upgrades to HVAC and addition of a solar/electrical system. Project is combined with a proposal to add roof mounted solar panels to the building with grant funding. The solar component is pending City Council direction. The upgrades will be HVAC only. A fresh proposal has been obtained and a new set of specifications are being developed.

Corporate Yard Building A Rehabilitation

Project Management:	Dave Dendel	Project Number/ W.O.#:	11547/ 11547
Budget:	\$50,000		
Funding Source:	Facility Maintenance Rsrv.	Fiscal Year Goal:	75% Design
Goal Completion Date:	June 2011	% of Goal Completion:	15%
Actual Completion Date:		Status:	Behind

Comments: This project involves the design of structural improvements to upgrade Building A to current building codes, with seismic retrofit for roof joints. Engineering has inspected the building and is assisting in the procurement of professional services. Scope of work is being identified and specifications are being developed.

Downtown Fire Station

Project Management:	Mike Jorgensen	Project Number/ W.O.#:	15502/ 15502
Budget:	\$3,976,000		
Funding Source:	Pub. Fac. Constr. Fee Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2011	% of Goal Completion:	95%
Actual Completion Date:		Status:	Behind

Comments: The prime contractor, Gamut Construction, defaulted on the project. Staff is working with the bonding company's contractor to complete the project. Major construction items are substantially complete; minor finish work will be completed by the end of summer.

Capital Improvement Program – 4th Quarter Report

M02 Channel-MHC Parking Lots

Project Management:	Tom Bonigut	Project Number/ W.O.#:	11505/ 11505
Budget:	\$392,000		
Funding Source:	Pub. Fac. Constr. Fund	Fiscal Year Goal:	Issue RFP for Design Services
Goal Completion Date:	May 2011	% of Goal Completion:	100%
Actual Completion Date:	June 2011	Status:	Done
Comments:			

Ole Hanson Beach Club Re-Roof

Project Management:	Tim Shaw	Project Number/ W.O.#:	16520/ 16520
Budget:	\$150,000		
Funding Source:	Fac. Maint. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:		% of Goal Completion:	
Actual Completion Date:		Status:	Cancel
Comments:	Project funding has been re-appropriated to procure professional design services necessary for the Beach Club rehabilitation.		

Safety/Quiet Zone Improvements – Design and Construction

Project Management:	Tom Bonigut	Project Number/ W.O.#:	10812/ 10812
Budget:	\$768,000		
Funding Source:	General Fund	Fiscal Year Goal:	TBD
Goal Completion Date:		% of Goal Completion:	
Actual Completion Date:		Status:	Hold
Comments:	Goals and completion date(s) depend on what the desired improvements will be. Public Works/Engineering is awaiting further direction from Community Development pending their coordination with Quiet Zone stakeholders and agencies.		

Senior Center Relocation

Project Management:	Mike Jorgensen	Project Number/ W.O.#:	15503/ 15503
Budget:	\$2,724,000		
Funding Source:	Develop. Improvem. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2011	% of Goal Completion:	95%
Actual Completion Date:		Status:	Behind
Comments:	The prime contractor, Gamut Construction, defaulted on the project. Staff is working with the bonding company's contractor to complete the project. Major construction items are substantially complete; minor finish work will be completed by the end of summer.		

Building- Maintenance and Other Projects

Garage Hoist Removal

Project Management:	Dave Dendel	Project Number/ W.O.#:	21801/ 21801
Budget:	\$85,000		
Funding Source:	Fleet Maintenance Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2011	% of Goal Completion:	100%
Actual Completion Date:	June 2011	Status:	Done
Comments:	This project consisted of removal of an underground vehicle hoist that was part of the Fleet Maintenance garage.		

Capital Improvement Program- 4th Quarter Report

Parque Del Mar Turf Renovations

Project Management:	Dennis Reed	Project Number/ W.O.#:	29102/ 29102
Budget:	\$25,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	RDA Fund	% of Goal Completion:	100%
Goal Completion Date:	June 2011	Status:	Done
Actual Completion Date:	January 2011		

Comments: Sod was installed on northern end of the park, and remainder of park was determined not to require new sod.

T-Street Overpass Rehabilitation

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	20302/ 20302
Budget:	\$426,710	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	100%
Goal Completion Date:	March 2011	Status:	Done
Actual Completion Date:	March 2011		

Comments: Construction has been completed. A \$285,000 HUD grant funded a portion of the construction.

Drainage- CIP Projects

211 & 225 Marquita Storm Drain Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	10009/ 10009
Budget:	\$46,240	Fiscal Year Goal:	Complete Constr.
Funding Source:	Storm Drain Utility Fund	% of Goal Completion:	100%
Goal Completion Date:	March 2011	Status:	Done
Actual Completion Date:	May 2011		

Comments: Recent video assessment of City facilities revealed that the pipeline network in this area is in need of rehabilitation. Pipeline rehabilitation has been completed.

Acapulco Storm Drain Lines Rehabilitation

Project Management:	Amir Ilkhanipour	Project Number/ W.O.#:	10010/ 10010
Budget:	\$115,055	Fiscal Year Goal:	Complete Design
Funding Source:	Storm Drain Utility Fund	% of Goal Completion:	100%
Goal Completion Date:	June 2011	Status:	Done
Actual Completion Date:	June 2011		

Comments: Construction of numerous trenchless rehabilitation reaches has been completed, including a separate project to include a portion of open-trench repair. An erosion problem was encountered when clearing brush necessary to access a storm drain outlet during the scoped trenchless repair work. It is recommended to include the outlet repair work in the project due to available budget. Preparation of the construction drawings and specifications for the work has been completed by City staff. The project is currently being advertised for public bidding.

Capital Improvement Program – 4th Quarter Report

Alameda Lane Drainage System Replacement

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	10011/ 10011
Budget:	\$97,200		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	May 2011	% of Goal Completion:	90%
Actual Completion Date:		Status:	Delayed

Comments: Staff has completed 90% of the design of the drainage system within Alameda Lane to address nuisance water in this area. A Coastal Commission Development permit will need to be secured prior to construction. Due to current budget constraints and project's priority ranking, completion of the design and construction has been postponed.

Calle Heraldo Storm Drain Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	10012/ 10012
Budget:	\$34,970		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2011	% of Goal Completion:	100%
Actual Completion Date:	May 2011	Status:	Done

Comments: Recent video assessment of City facilities revealed that the pipeline network in this area is in need of rehabilitation. Pipeline rehabilitation has been completed.

Columbo Storm Drain Extension

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	18005/ 18005
Budget:	\$365,380		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	April 2011	% of Goal Completion:	50%
Actual Completion Date:		Status:	Delayed

Comments: Staff analyzed the project and scoped potential solutions by utilizing existing information and input from geotechnical firms, environmental consultants and contractors. VA Consulting, Inc. has completed the Preliminary Design Report and is waiting for City staff to secure a storm drain easement from Shorecliffs Golf Course prior to proceeding with the final design. Negotiations with the Golf Course for securing the easement have delayed the project.

Cristobal Storm Drain Extension to T-Street Canyon RR Culvert

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19012/ 19012
Budget:	\$368,080		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Monitor
Goal Completion Date:	June 2011	% of Goal Completion:	100%
Actual Completion Date:	June 2011	Status:	Done

Comments: A hydrology study and preliminary hydraulic modeling have been prepared for the existing ditch next to the railroad tracks. Staff continues to monitor the drainage during the winter season and will work with SCRRA to coordinate and plan drainage improvements.

Los Mares/Vaquero Storm Drain

Project Management:	Amir Ilkhanipour	Project Number/ W.O.#:	16001/ 16001
Budget:	\$825,200		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	April 2011	% of Goal Completion:	60%
Actual Completion Date:		Status:	Delayed

Comments: Project will address flooding in the Los Mares/Vaquero intersection by upsizing and realigning the storm drain in this area. Staff continues to negotiate with the Shorecliffs Golf Course owners to secure a storm drain easement needed for a segment of the proposed storm drain that is within the Golf Course. Negotiations with the Golf Course for securing the easement have delayed the project.

Capital Improvement Program- 4th Quarter Report

Plaza La Playa Channel

Project Management:	Ken Knatz	Project Number/ W.O.#:	13807/ 410387
Budget:	\$795,830		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2011	% of Goal Completion:	75%
Actual Completion Date:		Status:	Behind

Comments: This project consists of a flood wall along a downstream section of channel near the existing railroad culvert. Railroad permitting and contractor drilling difficulties have delayed completion from early summer to late August 2011. Rehabilitation of 415 feet of channel bottom was added to the project through a change order due to severe damage from this year's winter storms.

Prima Deshecha Canada Channel (M01) Reconstruction

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	10013/ 10013
Budget:	\$197,040		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	25% Design
Goal Completion Date:	June 2011	% of Goal Completion:	100%
Actual Completion Date:	June 2011	Status:	Done

Comments: Prima Deshecha Canada Channel (M01), between Calle Grande Vista and Avenida Vaquero, is in need of rehabilitation. VA Consulting, Inc. has been retained to perform the design and prepare construction documents for public bidding. All the regulatory permits, including the Coastal Commission development permit, will need to be secured prior to construction.

Drainage- Maintenance & Other Projects

Existing Storm Drain Rehabilitation

Project Management:	K. Knatz/ J. Elston	Project Number/ W.O.#:	26001/ 26001
Budget:	\$300,000		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2011	% of Goal Completion:	100%
Actual Completion Date:	June 2011	Status:	Done

Comments: This project provides funding for scheduled and unscheduled storm drain maintenance. Pipeline rehabilitation was completed in May 2011. Numerous emergency projects caused by the year's winter storms were funded from this project.

Los Mares at Vaquero Infrastructure Protection

Project Management:	Bill Cameron	Project Number/ W.O.#:	20001/ 20001
Budget:	\$117,570		
Funding Source:	Storm Drain Util. Fund, Sewer Deprec. and Water Deprec. Funds, Gas Tax Fund	Fiscal Year Goal:	Hire Consultant
Goal Completion Date:		% of Goal Completion:	
Actual Completion Date:		Status:	Hold

Comments: Scope for RFP to protect street and utilities is being developed.

Capital Improvement Program – 4th Quarter Report

Poche Beach M01 Watershed, Phase II Bacterial Study

Project Management:	Tom Bonigut	Project Number/ W.O.#:	39401/ 39401
Budget:	\$350,000	Fiscal Year Goal:	50% Study Completion
Funding Source:	Clean Ocean Fund	% of Goal Completion:	100%
Goal Completion Date:	June 2011	Status:	Done
Actual Completion Date:	June 2011		

Comments: Project is underway with flow monitoring 35% complete and groundwater sampling 25% complete. The study is expected to be completed in Summer/Fall 2011.

Parks & Medians- CIP Projects

Courtney's Sand Castle

Project Management:	Tim Shaw	Project Number/ W.O.#:	10143/ 10143
Budget:	\$34,030	Fiscal Year Goal:	50% Construction
Funding Source:	Parks Acq.	% of Goal Completion:	100%
Goal Completion Date:	June 2011	Status:	Done
Actual Completion Date:	June 2011		

Comments: Project is being constructed as part of La Pata/ Vista Hermosa Sports Park.

Linda Lane – Trail Lighting Enhancements

Project Management:	Tim Shaw	Project Number/ W.O.#:	10140/ 10140
Budget:	\$100,000	Fiscal Year Goal:	Complete Design
Funding Source:	RDA Fund	% of Goal Completion:	10%
Goal Completion Date:	June 2011	Status:	Hold
Actual Completion Date:			

Comments: Researching bollard light fixtures and power requirements. Project has been on hold due to work load and the scheduling of work in the pier bowl area.

Max Berg Plaza Park Sidewalk Improvements

Project Management:	Ben Parker	Project Number/ W.O.#:	11301/ 11301
Budget:	\$800,000	Fiscal Year Goal:	Complete Design
Funding Source:	Safe Route to Schools and CDBG Grants, Gas Tax Fund	% of Goal Completion:	100%
Goal Completion Date:	June 2011	Status:	Done
Actual Completion Date:	June 2011		

Comments: Park walkway rehabilitation around the perimeter of the park and associated improvements.

Capital Improvement Program- 4th Quarter Report

North Beach Crossing Improvements

Project Management:	Tom Bonigut	Project Number/ W.O.#:	19805/ 19805
Budget:	\$146,400	Fiscal Year Goal:	75% Constr.
Funding Source:	Gas Tax Fund	% of Goal Completion:	85%
Goal Completion Date:	June 2011	Status:	Project By Others
Actual Completion Date:			

Comments: There are two projects to improve safety at the crossing. Most of the improvements are completed, and the final phase to install signals will occur in late July/August.

Pier Bowl/Beach Trail Way- Finding Signs

Project Management:	Jim Pechous	Project Number/ W.O.#:	10314/ 10314
Budget:	\$75,000	Fiscal Year Goal:	75% Constr.
Funding Source:	RDA Fund	% of Goal Completion:	15%
Goal Completion Date:	June 2011	Status:	Delayed
Actual Completion Date:			

Comments: The plans and specifications are complete and the City Council approved Phase I of the project which focuses on the Downtown and Pier Bowl areas. Concurrent with City Council's approval of the Way-Finding program, the federal government updated the Manual on Uniform Traffic Control Devices (MUTCD) which dictates design requirements of way-finding sign programs. Staff is currently working with the State and our consultant to ensure the way-finding program complies with all requirements. Once this is finalized, staff will publicly bid the first phase implementation.

Pier Crossing Improvements

Project Management:	Tom Bonigut	Project Number/ W.O.#	19806/ 19806
Budget:	\$86,400	Fiscal Year Goal:	75% Construction
Funding Source:	RDA Fund	% of Goal Completion:	85%
Goal Completion Date:	June 2011	Status:	Project By Others
Actual Completion Date:			

Comments: There are two projects to improve safety at the crossing. Most of the improvements are completed, and the final phase to install signals will occur in late July/August.

San Geronio Park Youth Sports Building & Restroom

Project Management:	Tim Shaw	Project Number/ W.O.#:	10401/ 630010
Budget:	\$50,000	Fiscal Year Goal:	Re-evaluate Design
Funding Source:	Parks Acquisition Fund	% of Goal Completion:	
Goal Completion Date:		Status:	Hold
Actual Completion Date:			

Comments: Staff is evaluating alternatives for completing the project.

Shoreline Feasibility Study

Project Management:	Tom Bonigut	Project Number/ W.O.#:	19907/ 19907
Budget:	\$206,670	Fiscal Year Goal:	Complete Study
Funding Source:	General Fund	% of Goal Completion:	90%
Goal Completion Date:	March 2011	Status:	Project by Others
Actual Completion Date:			

Comments: The Corps of Engineers approved the study report in May 2011. A final public review will be held in July followed by the Chief's report in late Summer to complete the feasibility study phase.

Capital Improvement Program – 4th Quarter Report

Sidewalk Repair and Improvements

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	19317/ 19317
Budget:	\$150,134	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	10%
Goal Completion Date:	June 2011	Status:	Hold
Actual Completion Date:			

Comments: The contract to mainly address the sidewalk areas for FY 2011 improvements was awarded in the third quarter of 2011. Due to decorative tile manufacturing complications the notice to proceed has not been issued. Construction is contingent on tile approval by the City Engineer.

Vista Hermosa/ La Pata Sports Park- Phase 1B

Project Management:	Tim Shaw	Project Number/ W.O.#:	18142/ 18142
Budget:	\$23,111,470	Fiscal Year Goal:	50% Construction
Funding Source:	Parks Acquisition Fund	% of Goal Completion:	100%
Goal Completion Date:	June 2011	Status:	Done
Actual Completion Date:	June 2011		

Comments: Construction is underway. Building has been dry-walled and prepped for final stucco. Plant material is being installed throughout the park. Concrete sidewalks and other park elements are being constructed. Project is on schedule for December completion.

Parks and Medians- Maintenance and Other Projects

Bathroom Door Project (Parks)

Project Management:	Tim Shaw	Project Number/ W.O.#:	28505/ 28505
Budget:	\$40,940	Fiscal Year Goal:	Obtain appropriate information about ADA Compliance/ Complete design and prioritization
Funding Source:	General Fund	% of Goal Completion:	25%
Goal Completion Date:	June 2011	Status:	Hold
Actual Completion Date:			

Comments: Staff is gathering base information to accurately develop scope. Project will require ADA compliance assessment. Parks & Recreation Commission has recommended that a consultant be hired to prepare this assessment with the current funding, and the City Manager has concurred. City Building Department is conducting an evaluation of park restrooms. Need to prioritize and design. Beach restroom Master Plan completed for renovation of beach restrooms.

Bonito Canyon Slope Replanting

Project Management:	Dennis Reed	Project Number/ W.O.#:	25102/ 25102
Budget:	\$70,060	Fiscal Year Goal:	Formalize Design
Funding Source:	General Fund	% of Goal Completion:	15%
Goal Completion Date:		Status:	Hold
Actual Completion Date:			

Comments: Project remains on hold. One area was replanted during this quarter, with funds to be carried into FY 2012.

Capital Improvement Program- 4th Quarter Report

Pier Bowl Improvements

Project Management:	Tim Shaw	Project Number/ W.O.#:	29701/ 29701
Budget:	\$38,170		
Funding Source:	RDA Fund	Fiscal Year Goal:	Complete Improvements
Goal Completion Date:	May 2011	% of Goal Completion:	100%
Actual Completion Date:	June 2011	Status:	Done

Comments: Artwork has been installed.

Pier Bowl Landscape, Lighting and Sidewalk Improvements

Project Management:	Tim Shaw	Project Number/ W.O.#:	29702/ 29702
Budget:	\$1,793,820		
Funding Source:	RDA Fund	Fiscal Year Goal:	10% Constr.
Goal Completion Date:	May 2011	% of Goal Completion:	100%
Actual Completion Date:	March 2011	Status:	Done

Comments: Construction is underway. Project is substantially complete with minor punchlist items remaining.

Playground Rubberized Surface Replacement

Project Management:	Tim Shaw	Project Number/ W.O.#:	29101/ 29101
Budget:	\$80,000		
Funding Source:	General Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2011	% of Goal Completion:	
Actual Completion Date:		Status:	Hold

Comments: Higher priority playground repair issues have taken precedence over the rubber replacement project.

Sewer- CIP Projects

Los Molinos Pump Station Emergency Backup

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	10202/ 10202
Budget:	\$700,000		
Funding Source:	Sewer Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June 2011	% of Goal Completion:	100%
Actual Completion Date:	June 2011	Status:	Done

Comments: Los Molinos Pump Station mechanical equipment, electrical and instrumentation systems are being upgraded for additional reliability. Design has been completed; Lee & Ro is finalizing the bid package for public advertising.

Los Molinos Pump Station Rehabilitation

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19204/ 19204
Budget:	\$200,000		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June 2011	% of Goal Completion:	100%
Actual Completion Date:	June 2011	Status:	Done

Comments: Los Molinos Pump Station mechanical equipment, electrical and instrumentation systems are being upgraded for additional reliability. Design has been completed; Lee & Ro is finalizing the bid package for public advertising.

Capital Improvement Program – 4th Quarter Report

Main Pump Station Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	10203/ 10203
Budget:	\$746,300		
Funding Source:	Sewer Deprec. Rsrv. Fund	Fiscal Year Goal:	Test PLC Re-Programming
Goal Completion Date:	June 2011	% of Goal Completion:	100%
Actual Completion Date:	June 2011	Status:	Done

Comments: Results of preliminary design report are being used as a basis to scope pump station rehabilitation. Staff recommends moving forward with pump replacements due to continued poor pump performance after testing PLC re-programming option.

Marblehead Coastal Recycled Water Line Reimbursement

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	17201/ 17201
Budget:	\$350,000		
Funding Source:	Sewer Conn. Fee Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2011	% of Goal Completion:	
Actual Completion Date:		Status:	Project By Others

Comments: Buried 16- inch recycled water line complete. Bridge section, tie-ins and cathodic protection have not been completed. Portions of this work are being completed by the Marblehead bonding company contractor.

Recycled Water Expansion

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	18201/ 18201
Budget:	\$20,075,550		
Funding Source:	Sewer Conn. Fee Rsrv. Fund / Prop 50	Fiscal Year Goal:	Complete SRF Application
Goal Completion Date:	February 2011	% of Goal Completion:	100%
Actual Completion Date:	February 2011	Status:	Done

Comments: Design of 9 miles of pipelines, Reservoir 11 conversion, a pressure reducing station and WRP improvements are complete. A low interest State Revolving Fund loan will be used to supplement secured EPA and SWRQCB Prop 50 Grants.

Sewer System SCADA System Development

Project Management:	D. Rebensdorf/ M. Fakhar	Project Number/ W.O.#:	12605/ 410336
Budget:	\$2,191,040		
Funding Source:	Sewer Depr. & Sewer Conn. Fee Rsrv. Funds	Fiscal Year Goal:	Issue Plans For Bid
Goal Completion Date:	June 2011	% of Goal Completion:	100%
Actual Completion Date:	June 2011	Status:	Done

Comments: DLT&V was hired and has completed the integration portion of the project at the City's Water Reclamation Plant. Four water pump stations and one sewage lift station have been added to the project which includes all remote sewage lift stations. Project is being publicly advertised with bid opening scheduled for August 9th.

Capital Improvement Program- 4th Quarter Report

Water Reclamation Odor Control Improvements

Project Management:	Ken Knatz	Project Number/ W.O.#:	18604/ 410277
Budget:	\$159,880		
Funding Source:	Sewer Connection Fee Rsrv.Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June 2011	% of Goal Completion:	100%
Actual Completion Date:	June 2011	Status:	Done

Comments: In-house design to add ferric storage and injection into the wastewater stream is complete. OCFA plan check is required prior to project construction. This project has been re-scoped.

WRP & Maintenance Storage Area Construction

Project Management:	D. Rebensdorf/ M. Fakhar	Project Number/ W.O.#:	16525/ 16525
Budget:	\$245,050		
Funding Source:	Sewer Depr. Rsrv., Water Depr. Rsrv. & Clean Ocean Opr. Funds	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	December 2010	% of Goal Completion:	100%
Actual Completion Date:	December 2010	Status:	Done

Comments: Storage area covers have been successful in protecting storage stockpiles during rain events.

WRP Solids Handling

Project Management:	Ken Knatz	Project Number/ W.O.#:	10204/ 10204
Budget:	\$1,683,330		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	50% Design
Goal Completion Date:	June 2011	% of Goal Completion:	100%
Actual Completion Date:	June 2011	Status:	Done

Comments: Project will evaluate new technology for solids handling at the WRP to replace 20 year old belt filter presses. Pilot testing of centrifuges and screw press equipment has been completed. Centrifuge technology has been selected for the project and incorporated into the preliminary design drawings.

Sewer- Maintenance and Other Projects

Computerized Maintenance and Management System

Project Management:	Ken Knatz	Project Number/ W.O.#:	21201/ 21201
Budget:	\$50,000		
Funding Source:	Sewer and Water Depr. Fund	Fiscal Year Goal:	Complete Implementation Plan
Goal Completion Date:	June 2011	% of Goal Completion:	10%
Actual Completion Date:		Status:	Hold

Comments: Improvements to Utilities Division asset maintenance and replacement of software program. Proposals have been received. Utilities Division is considering software replacement options prior to moving forward with current software upgrades.

Capital Improvement Program – 4th Quarter Report

Main Pump Station Force Main Inspection

Project Management: Ken Knatz **Project Number/ W.O.#:** 25203/ 25203
Budget: \$71,090
Funding Source: Sewer Depr. Rsrv. Fund **Fiscal Year Goal:**
Goal Completion Date: **% of Goal Completion:**
Actual Completion Date: **Status:** Hold

Comments: Project will be implemented with Main Pump Station upgrades and cathodic protection improvements next fiscal year. The joints of the force main at the intersection of Avenida Pico and El Camino Real were bonded to provide electrical continuity in this segment of the pipeline. This work was performed to avoid the future need to excavate through the decorative pavers recently installed in the intersection.

Ocean Outfall Junction Repairs

Project Management: Dave Rebensdorf **Project Number/ W.O.#:** 28205/ 28205
Budget: \$142,000
Funding Source: Sewer Other Agency Rsrv. Fund **Fiscal Year Goal:** TBD
Goal Completion Date: TBD **% of Goal Completion:**
Actual Completion Date: **Status:** Project By Others
Comments:

Rehabilitate Existing Sewer Lines

Project Management: Ken Knatz **Project Number/ W.O.#:** 24200/ 24200
Budget: \$500,000
Funding Source: Sewer Depr. Rsrv. Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: June 2011 **% of Goal Completion:** 100%
Actual Completion Date: May 2011 **Status:** Done
Comments: This is an on-going yearly project to rehabilitate deteriorated pipelines from City video assessments. Project funding is also used by the Utilities Division for unscheduled maintenance of the sewer system. Pipeline rehabilitation has been completed.

Sewer Line Support at Trafalgar Canyon

Project Management: Ken Knatz **Project Number/ W.O.#:** 21202/ 21202
Budget: \$150,000
Funding Source: Sewer Depr. Rsrv. Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: June 2011 **% of Goal Completion:** 0%
Actual Completion Date: **Status:** Not Started
Comments: Staff will design new pipeline supports and incidental protective measures to protect line from canyon drainage. Not started due to staffing needs on higher priority projects.

WRP Chlorinator Replacement

Project Management: Dave Rebensdorf **Project Number/ W.O.#:** 27202/ 27202
Budget: \$520,000
Funding Source: Sewer Depr. Rsrv. Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: July 2010 **% of Goal Completion:** 100%
Actual Completion Date: July 2010 **Status:** Done
Comments: This project is combined with the Recycled Water Expansion project.

Capital Improvement Program- 4th Quarter Report

Streets- CIP Projects

Avenida de la Estrella/ Avenida Presidio Traffic Signals

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	19801/ 19801
Budget:	\$338,850		
Funding Source:	Gas Tax Fund/ Measure M Grant	Fiscal Year Goal:	Contract Award
Goal Completion Date:	June 2011	% of Goal Completion:	100%
Actual Completion Date:	June 2011	Status:	Cancelled

Comments: Council did not award the contract to construct the signals.

Avenida Pico & Calle Industrias Traffic Signals Update

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	18801/ 18801
Budget:	\$285,000		
Funding Source:	Gas Tax Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	March 2011	% of Goal Completion:	
Actual Completion Date:		Status:	Cancelled

Comments: The scope of improvements is being revised to reflect the potential improvements of Pico/I-5 Interchange. The project is cancelled due to the Pico/I-5 Interchange project.

Calle Amanecer – Phase II

Project Management:	Ben Parker	Project Number/ W.O.#:	11304/ 11304
Budget:	\$700,000		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June 2011	% of Goal Completion:	70%
Actual Completion Date:		Status:	Delayed

Comments: Delayed due to the Recycled Water Expansion project. The base plan has been prepared. Waiting on water line installation to complete the design.

Calle Cordillera

Project Management:	Ben Parker	Project Number/ W.O.#:	11305/ 11305
Budget:	\$350,000		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June 2011	% of Goal Completion:	70%
Actual Completion Date:		Status:	Delayed

Comments: Delayed due to the Recycled Water Expansion project. The base plan has been prepared. Waiting on water line installation to complete the design.

Calle De Los Molinos Rehabilitation

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	18118/ 410280
Budget:	\$1,060,000		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Contract Award
Goal Completion Date:	June 2011	% of Goal Completion:	0%
Actual Completion Date:		Status:	Not Started

Comments: Award will be dependant upon SDG&E completing utility undergrounding.

Capital Improvement Program – 4th Quarter Report

Calle Guadalajara Rehabilitation

Project Management:	Ben Parker	Project Number/ W.O.#:	10304/ 10304
Budget:	\$605,785	Fiscal Year Goal:	Complete Constr.
Funding Source:	Street Improvement Fund	% of Goal Completion:	100%
Goal Completion Date:	March 2011	Status:	Done
Actual Completion Date:	December 2010		
Comments:			

Calle Nuevo Reconstruction

Project Management:	Ben Parker	Project Number/ W.O.#:	10301/ 10301
Budget:	\$771,965	Fiscal Year Goal:	Complete Constr.
Funding Source:	Gas Tax Fund	% of Goal Completion:	100%
Goal Completion Date:	March 2011	Status:	Done
Actual Completion Date:	December 2010		
Comments:			

Calle Piedras Rehabilitation

Project Management:	Ben Parker	Project Number/ W.O.#:	10302/ 10302
Budget:	\$62,395	Fiscal Year Goal:	Complete Constr.
Funding Source:	Gas Tax Fund	% of Goal Completion:	100%
Goal Completion Date:	March 2011	Status:	Done
Actual Completion Date:	December 2010		
Comments:			

Calle Valle Rehabilitation

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	19102/ 410084
Budget:	\$620,000	Fiscal Year Goal:	Award Contract
Funding Source:	Street Improvement Fund	% of Goal Completion:	0%
Goal Completion Date:	June 2011	Status:	Not Started
Actual Completion Date:			
Comments:	Award will be dependant upon SDG&E completing undergrounding of overhead utilities.		

Camino Del Rio & La Pata Extensions

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	18316/ 18316
Budget:	\$135,770	Fiscal Year Goal:	Coordination with the County
Funding Source:	Gas Tax Fund	% of Goal Completion:	100%
Goal Completion Date:	June 2011	Status:	Project By Others
Actual Completion Date:	June 2011		
Comments:	Staff is coordinating with Orange County for the EIR/EIS preparation. EIR has been certified by the County.		

Intersection Improvement of El Camino Real & Avenida Pico

Project Management:	A.Hindiyeh/ B. Parker	Project Number/ W.O.#:	12903/ 410343
Budget:	\$2,615,455	Fiscal Year Goal:	Complete Constr.
Funding Source:	RCFPP	% of Goal Completion:	100%
Goal Completion Date:	June 2011	Status:	Done
Actual Completion Date:	June 2011		
Comments:			

Capital Improvement Program- 4th Quarter Report

Los Mares/Vaquero Street Reconstruction (MO2)

Project Management:	Ben Parker	Project Number/ W.O.#:	11302/ 11302
Budget:	\$700,000	Fiscal Year Goal:	Complete Design
Funding Source:	Street Improvement Fund	% of Goal Completion:	90%
Goal Completion Date:	June 2011	Status:	Delayed
Actual Completion Date:			

Comments: Street reconstruction plans are 90% complete, and are waiting on storm drain improvements that have been delayed due to easement negotiations.

Prima Desecha Canada/PCH Bridge Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	17313/ 17313
Budget:	\$230,400	Fiscal Year Goal:	Complete Constr.
Funding Source:	Gas Tax Fund	% of Goal Completion:	100%
Goal Completion Date:	June 2011	Status:	Done
Actual Completion Date:	June 2011		

Comments: A federal highway administration grant in the amount of \$276,000 has been secured to construct the project. Project completion has restored original bridge design capacity and eliminated the “structurally deficient” classification assigned to the bridge through the National Bridge Inventory.

Sarmentoso

Project Management:	Ben Parker	Project Number/ W.O.#:	11303/ 11303
Budget:	\$700,000	Fiscal Year Goal:	Complete Design
Funding Source:	Street Improvement Fund	% of Goal Completion:	100%
Goal Completion Date:	June 2011	Status:	Done
Actual Completion Date:	March 2011		

Comments: Project has been phased to accommodate delays attributed to the Recycled Water Expansion. Phase I will include the portion of the roadway not impacted by recycled water construction. Phase I has been awarded and is under construction.

Sidewalk Improvements/ CDBG

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	10316/ 10316
Budget:	\$127,425	Fiscal Year Goal:	Complete Design
Funding Source:	CDBG Grants Fund	% of Goal Completion:	100%
Goal Completion Date:	June 2011	Status:	Done
Actual Completion Date:	June 2011		

Comments: Project is part of the Max Berg Plaza Park Sidewalk Improvements project.

South Ola Vista- Phase II

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	19315/ 19315
Budget:	\$1,625,270	Fiscal Year Goal:	Caltrans Final Report & Audit
Funding Source:	Street Improvement Fund	% of Goal Completion:	100%
Goal Completion Date:	June 2011	Status:	Done
Actual Completion Date:	June 2011		

Comments:

Capital Improvement Program – 4th Quarter Report

Traffic Signal Cabinets Replacement

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	10811/ 10811
Budget:	\$384,305		
Funding Source:	Fac. Main. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2011	% of Goal Completion:	50%
Actual Completion Date:		Status:	Behind
Comments:	This is an on-going yearly project to rehabilitate traffic signal cabinets. Construction is complete for the FY 2010 project. The FY 2011 project is being advertised.		

Via Amapola Rehabilitation

Project Management:	Ben Parker	Project Number/ W.O.#:	10308/ 10308
Budget:	\$157,300		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	January 2011	% of Goal Completion:	100%
Actual Completion Date:	December 2010	Status:	Done
Comments:			

Streets- Maintenance and Other Projects

Avenida Palizada Corridor Improvements - Design

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	39301/ 39301
Budget:	\$28,650		
Funding Source:	Gas Tax Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	April 2011	% of Goal Completion:	100%
Actual Completion Date:	March 2011	Status:	Done
Comments:			

Avenida Presidio Corridor Improvements - Design

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	39302/ 39302
Budget:	\$28,890		
Funding Source:	Gas Tax Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	April 2011	% of Goal Completion:	100%
Actual Completion Date:	March 2011	Status:	Done
Comments:			

Downtown Parking Update

Project Management:	Jim Holloway	Project Number/ W.O.#:	36801/ 36801
Budget:	\$10,000		
Funding Source:	General Fund	Fiscal Year Goal:	Secure agreement converting private parking to public parking sources
Goal Completion Date:	June 2011	% of Goal Completion:	100%
Actual Completion Date:	June 2011	Status:	Done

Comments: This is a multi-year ongoing project. The City has executed lease agreements with eight property owners. Continuing to explore opportunities to lease private lots.

Capital Improvement Program- 4th Quarter Report

Major Street Maintenance/ FY 2011

Project Management:	Ben Parker	Project Number/ W.O.#:	21301/ 21301
Budget:	\$525,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Gen., Water Deprec. and Sewer Deprec. Rsrv. Fund	% of Goal Completion:	100%
Goal Completion Date:	June 2011	Status:	Done
Actual Completion Date:	June 2011		
Comments:			

PCH – Avenida Pico Bicycle Path Study

Project Management:	Tom Bonigut	Project Number/ W.O.#:	30803/ 30803
Budget:	\$78,260	Fiscal Year Goal:	Complete Study
Funding Source:	Gas Tax Fund	% of Goal Completion:	45%
Goal Completion Date:	June 2011	Status:	Behind
Actual Completion Date:			
Comments:	Phase I work is complete. Phase II work on the Pico corridor is underway. A draft concept plan for the Pico corridor has been prepared and will be reviewed with the Bike Ad Hoc Committee in July.		

Sewer System Replacement

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	24201/ 24201
Budget:	\$100,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Str. Impr. & Sewer Deprec. Rsrv. Fund	% of Goal Completion:	100%
Goal Completion Date:	June 2011	Status:	Done
Actual Completion Date:	June 2011		
Comments:	Design and construct sewer system replacements as part of the Street Improvement Program.		

Slurry Seal

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	27304/ 27304
Budget:	\$275,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	100%
Goal Completion Date:	June 2011	Status:	Done
Actual Completion Date:	June 2011		
Comments:			

Street Improvement Design

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	24300/ 24300
Budget:	\$200,000	Fiscal Year Goal:	Complete Design
Funding Source:	Street Improvement Fund	% of Goal Completion:	100%
Goal Completion Date:	June 2011	Status:	Done
Actual Completion Date:	June 2011		
Comments:			

Tri-City Trolley/ Go Local Step II

Project Management:	Akram Hindiyeh	Project Number/ W.O.#:	30801/ 30801
Budget:	\$158,870	Fiscal Year Goal:	Complete Phase II
Funding Source:	Air Quality Mgmt. Fund	% of Goal Completion:	100%
Goal Completion Date:	June 2011	Status:	Project by Others
Actual Completion Date:	June 2011		
Comments:	OCTA is the lead agency for Phase II. Stakeholders Roundtable meeting was conducted on January 20, 2010. The consultant submitted technical memos and project report to OCTA. The project is currently on hold until the County system-wide study is complete.		

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Water System Replacement

Project Management:	A. Hindiyeh/ B. Parker	Project Number/ W.O.#:	24400/ 24400
Budget:	\$100,000		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2011	% of Goal Completion:	100%
Actual Completion Date:	June 2011	Status:	Done

Comments: Design and construct water system replacements as part of the Street Improvement Program.

Water CIP Projects

Avenida Caballeros Pressure Reducing Station Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	10405/ 10405
Budget:	\$191,835		
Funding Source:	Water Depr. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	January 2011	% of Goal Completion:	100%
Actual Completion Date:	December 2011	Status:	Done

Comments: Utilities Division recommended funding be transferred to improve the lower San Pablo Pressure Reducing Station, which was determined to be a higher priority rehabilitation. Completed San Pablo Pressure Reducing Station included a new vault and complete mechanical rehabilitation to upgrade the station to current standards.

Calle Real Pump Station Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	16521/ 16521
Budget:	\$148,350		
Funding Source:	Water Depr. Rsrv. Fund	Fiscal Year Goal:	TBD
Goal Completion Date:		% of Goal Completion:	
Actual Completion Date:		Status:	Hold

Comments: Project will commence once easements are obtained between reservoir 10 & 6 Water Line. The Request for Proposal for procurement of professional services is complete and will be made available to engineering firms once easement acquisition is complete.

El Levante Pump Station Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	19408/ 19408
Budget:	\$795,780		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June 2011	% of Goal Completion:	100%
Actual Completion Date:	June 2011	Status:	Done

Comments: Project includes design for relocation and rehabilitation of the electrical switch gear and motor control center. Improvements are currently out to bid with the Sewer SCADA upgrades to reduce construction costs.

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Linda Lane Runoff Treatment

Project Management:	Amir Ilkhanipour	Project Number/ W.O.#:	10008/ 10008
Budget:	\$372,650		
Funding Source:	Clean Ocean Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June 2011	% of Goal Completion:	50%
Actual Completion Date:		Status:	Hold

Comments: A water quality treatment system will be designed by staff to address dry weather urban runoff and first flush storm water runoff pollution at Linda Lane. Geotechnical investigation has been completed. Numerous preliminary designs have been developed and are under review. Depending on the selected design approach, regulatory permits, including a Coastal Commission development permit, may need to be secured prior to construction.

Reeves Pump Station

Project Management:	Ken Knatz	Project Number/ W.O.#:	17405/ 17405
Budget:	\$1,433,045		
Funding Source:	Water Acre. Fee Rsrv. Fund	Fiscal Year Goal:	TBD
Goal Completion Date:		% of Goal Completion:	
Actual Completion Date:		Status:	Hold

Comments: The City Attorney has advised that without private and/or bonding company resolution, construction cannot move forward until easements are secured, property is dedicated and accepted by the City from Marblehead Coastal or buy-offs from numerous Marblehead lien holders are secured.

Reservoir No. 1 Expansion

Project Management:	Ken Knatz	Project Number/ W.O.#:	11447/ 11447
Budget:	\$255,000		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Preliminary Design
Goal Completion Date:	June 2011	% of Goal Completion:	50%
Actual Completion Date:		Status:	Hold

Comments: Preliminary design will consider new reservoir capacity and recommend improvements to the City's Well Water Treatment Plant and reservoir service zone upgrades to meet regulatory requirements. Due to available Water Depreciation and Water Acreage fund balances, construction funding was deferred to FY 2014.

Reservoir No. 4 Outlet Pipeline Replacement

Project Management:	Ken Knatz	Project Number/ W.O.#:	11445/ 11445
Budget:	\$900,000		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June 2011	% of Goal Completion:	100%
Actual Completion Date:	April 2011	Status:	Done

Comments: Project will replace canyon waterline within Avenida Salvador by horizontal directional drilling. Project was released for public bid in late April and City Council awarded the construction contract in June. Work is anticipated to commence in August and be completed by November 2011.

Reservoir 8 Cathodic Protection

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	19405/ 19405
Budget:	\$175,000		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	75% Design
Goal Completion Date:	June 2011	% of Goal Completion:	50%
Actual Completion Date:		Status:	Behind

Comments: Design work is underway by RBF Consulting.

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Reservoir 10 and 6 Water Line (Land Acquisition)

Project Management:	Handan Cirit	Project Number/ W.O.#:	14400/ 14400
Budget:	\$20,230		
Funding Source:	Water Acre. Fee Rsrv. Fund	Fiscal Year Goal:	Finalize Resolution of Necessity
Goal Completion Date:	March 2011	% of Goal Completion:	10%
Actual Completion Date:		Status:	Hold

Comments: Staff is unable to locate the property owner(s) to contact with an offer. The preliminary title search is not conclusive. Project is on hold until property owner can be located through further research.

Upper Chiquita Reservoir Emergency Storage

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	16524/ 16524
Budget:	\$5,748,050		
Funding Source:	Water Acre. Fee Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	March 2011	% of Goal Completion:	
Actual Completion Date:	June 2011	Status:	Project By Others

Comments: Reservoir filling is anticipated to commence in July and will take several months to fill.

Via Zafiro Pressure Reduction Station Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	11446/ 11446
Budget:	\$192,570		
Funding Source:	Water Depreciation Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June 2011	% of Goal Completion:	100%
Actual Completion Date:	April 2011	Status:	Done

Comments: In-house design to address mechanical rehabilitation and upgrade the station to current standards. Project was released for public bid in late April and City Council awarded the construction contract in June. Work is anticipated to commence in August and be completed by November 2011.

Water System SCADA Implementation

Project Management:	D. Rebensdorf/ M. Fakhar	Project Number/ W.O.#:	13501/ 410391
Budget:	\$1,688,905		
Funding Source:	Water Deprec./Water Acr. Fee Rsrv. Funds	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2011	% of Goal Completion:	100%
Actual Completion Date:	June 2011	Status:	Done

Comments: Remote water site telemetry and radio repeater site construction is complete. System integration between remote water sites and central SCADA at the WRP is operational with the exception of minor programming debugging. Water operations staff is being trained on using the new SCADA system.

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Water- Maintenance and Other Projects

Calle Amable/ Calle Juarez Pressure Reducing Station Removal

Project Management: Ken Knatz **Project Number/ W.O.#:** 30401/ 30401
Budget: \$37,595
Funding Source: Water Deprec. Rsrv. Fund **Fiscal Year Goal:** Send Public Notification & Agreements

Goal Completion Date: September 2010 **% of Goal Completion:** 100%
Actual Completion Date: September 2010 **Status:** Done

Comments: Study results have confirmed that stations can be removed with minor plumbing upgrades to private property. Capital and maintenance savings can be realized if private property owners in affected areas agree to the proposed plumbing improvements. Staff is in receipt of 25 out of 26 executed Agreements for private plumbing improvements. Awaiting final executed Agreement prior to scheduling private plumbing work and removal of pressure reducing stations.

Cathodic Protection System Evaluation

Project Management: Dave Rebensdorf **Project Number/ W.O.#:** 26402/ 26402
Budget: \$115,825
Funding Source: Water Deprec. Rsrv. & Sewer Deprec. Resr. Funds **Fiscal Year Goal:** 75% Design

Goal Completion Date: June 2011 **% of Goal Completion:** 50%
Actual Completion Date: **Status:** Behind

Comments: Design work is underway by RBF Consulting.

Dana Point Ocean Water Desalination Project

Project Management: Bill Cameron/ D. Rebensdorf **Project Number/ W.O.#:** 38401/ 38401
Budget: \$408,780
Funding Source: Water Acreage Fee Rsrv. Fund **Fiscal Year Goal:** Pilot Plant Testing

Goal Completion Date: June 2011 **% of Goal Completion:** 50%
Actual Completion Date: **Status:** Project By Others

Comments: Phase 3 pilot testing began on June 1, 2010. SPI was hired by MWDOC to perform the operations and testing of the pilot plant for an 18 month period. Testing is projected to be completed in December 2011. Pilot results will determine whether continued system testing is necessary.

JRWSS Agency Projects

Project Management: Dave Rebensdorf **Project Number/ W.O.#:** 27402/ 27402
Budget: \$1,220,046
Funding Source: Water Deprec. Rsrv. Fund **Fiscal Year Goal:** Complete Projects Identified in SCWD CIP Budget

Goal Completion Date: **% of Goal Completion:**
Actual Completion Date: **Status:** Project By Others

Comments: This is an assortment of CIP projects on the JRWSS importation line that are managed by South Coast Water District on behalf of the JRWSS Agencies.

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JRWSS- Via Canon Easement Relocation

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	29403/ 29403
Budget:	\$1,105,729		
Funding Source:	Water Other Agency Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2011	% of Goal Completion:	70%
Actual Completion Date:		Status:	Project By Others

Comments: Design is complete. Construction is nearing completion.

Reservoir Management Study

Project Management:	Ken Knatz	Project Number/ W.O.#:	31401/ 31401
Budget:	\$150,000		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Develop Scope of Work
Goal Completion Date:	June 2011	% of Goal Completion:	100%
Actual Completion Date:	June 2011	Status:	Done

Comments: Study to review, prioritize and budget improvements to the City's potable water storage tanks. Staff will compile comprehensive reservoir inventory to identify and budget lining, coating and mechanical improvements. Consultant will be retained to assist with structural, seismic and water quality improvements.

Water System Rehabilitation

Project Management:	Kevin Lussier	Project Number/ W.O.#:	24401 / 24401
Budget:	\$300,000		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2011	% of Goal Completion:	100%
Actual Completion Date:	June 2011	Status:	Done

Comments: This is a collection of scheduled and/or necessary work projects on the City water transmission and distribution system.

Wells Nos. 3 & 7 Abandonment

Project Management:	Amir Ilkhanipour	Project Number/ W.O.#:	21401/ 21401
Budget:	\$88,520		
Funding Source:	Water Depreciation Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	February 2011	% of Goal Completion:	100%
Actual Completion Date:	February 2011	Status:	Done

Comments: Plans and specs have been prepared to abandon non-producing potable water wells to California Department of Health standards. Construction has been completed.