



City of San Clemente

1st
Quarter Report
Ending September 30, 2011

FY 2012

George Scarborough, City Manager

Pall Gudgeirsson, Assistant City Manager/
City Treasurer



City of San Clemente City Manager

George Scarborough, City Manager
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November 1, 2011

Honorable Mayor and Councilmembers:

Submitted for your review is the City of San Clemente's 1st quarter report for the period ending September 30, 2011. The intent of this report is to provide the Council, staff and citizens with an overview of the financial condition of the City for the 2012 fiscal year.

The report also contains an update of the City's performance measurement system and capital improvement program.

Please feel free to call me if you have any questions regarding this report.

Sincerely,



George Scarborough
City Manager



July – September 2011

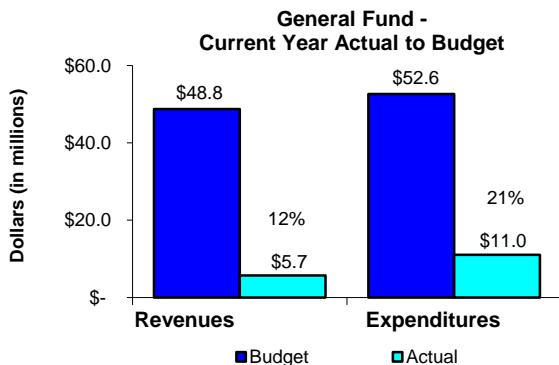
CURRENT FINANCIAL CONDITION

For FY 2012, the City budgeted both revenues and expenditures to increase slightly from the prior year budget and to maintain a positive operating position. Typically, at the end of the first quarter, revenues are below expenditures due to the timing of property tax receipts. As the city monitors revenues, staff will propose any adjustments at the end of the second quarter to maintain a positive operating position.

GENERAL FUND











General Fund revenues total \$5.7 million or 12% of a \$48.8 million budget. The General Fund revenue is higher than last years amount of \$5.3 million due to higher receipts in interest, rents and other receipts of \$0.4 million.

General Fund expenditures total \$11.0 million or 21% of the budget of \$52.6 million as compared to \$10.7 million last year. Expenditures increased from last year by \$0.3 million, which is due to an increase in contractual services of \$0.2 million.



GENERAL FUND REVENUES

Revenues by Category	Budget	YTD Actual	%
Property Taxes	23,970,800	711,402	3%
Sales Tax	6,840,000	557,928	8%
Transient Occ. Tax	1,453,250	273,585	19%
Other Taxes	3,204,000	198,584	6%
Permits & Fees	996,190	216,923	22%
Intergovernmental	757,110	212,692	28%
Service Charges	3,904,150	1,488,149	38%
Fines	935,400	220,432	24%
Interest, Rents, Other	2,044,730	899,796	44%
Interfund Transfers	4,653,170	898,744	19%
Balance, YTD	48,758,800	5,678,235	12%

- **Property Taxes:**  Property taxes total \$711,000 primarily from unsecured taxes. During the first quarter, unsecured and prior year taxes are allocated to the City. Secured taxes will not be received until later in the fiscal year.
- **Sales Tax:**  Sales taxes amount to \$558,000 which is an increase from the prior year. This is due to higher gasoline prices and some recovery in consumer spending during the first quarter of the calendar year. Sales taxes are received two quarters in arrears of the sales transactions.
- **Transient Occupancy Taxes (TOT):**  Transient occupancy taxes show a decline from the prior year with \$274,000, compared to \$358,000 in the prior year. TOT is still on track to meet budget expectations and the timing of TOT receipts is the reason for the discrepancy between years.
- **Other Taxes:**  Other taxes of \$199,000 are from franchise fees from CR&R and parimutual taxes from the City's off track betting facility. Cox franchise fees are remitted quarterly and utility franchise fees are paid annually in April.
- **Permits & Fees:**  Permits and fees total \$217,000, with construction permits showing a decline of \$35,430 from the prior year. This was partially due to fees paid last year for construction of the Target building. Building believes that permit activity is on track to meet budget by year-end.
- **Intergovernmental:**  Grant revenue totals \$179,000, from activities related to the San Onofre Nuclear Generating plant. The City received \$34,000 of motor vehicle fees from the State, although the State recently implemented a total diversion of fees for FY 2012.
- **Service Charges:**  Service charges amount to \$1.5 million with increases in public safety, parking meters and recreation service charges.
- **Fines:**  Fine revenue totals \$220,000 with parking citation revenues accounting for the majority of the revenues in this category.
- **Interest, Rents & Other:**  Interest and Rents are \$900,000 of a \$2.0 million budget. Site leases, recreation rentals and concessions are showing increases from the prior year.
- **Interfund Transfers:**  Interfund transfers total \$900,000 from scheduled transfers from other funds for activities supported by the General Fund.



GENERAL FUND EXPENDITURES 

Expenditure by Type	Budget	YTD Actual	%
Salaries	10,917,270	2,356,911	22%
Benefits	5,144,970	1,056,077	21%
Supplies	1,057,330	133,579	13%
Contractual Services	24,779,960	5,698,763	23%
Other Charges	2,326,860	362,205	16%
Capital Outlay	3,317,400	246,988	7%
Interdepartmental	3,505,490	868,113	25%
Transfers & Debt	1,592,140	309,318	19%
Total	52,641,420	11,031,954	21%

Expenditure by Dept	Budget	YTD Actual	%
General Government	4,469,430	899,458	20%
City General	4,547,880	919,352	20%
Police	12,518,160	3,086,135	25%
Fire	7,306,270	1,696,456	23%
Comm. Development	4,386,740	842,378	19%
Public Works	8,072,570	1,432,038	18%
Beaches, Parks & Rec	11,340,370	2,156,137	19%
Total	52,641,420	11,031,954	21%

Fiscal year actual expenditures are at \$11.0 million compared to the prior year amount of \$10.7 million. Salaries and benefits, contractual services, other charges, and interdepartmental charges all experienced increases from the prior year. The largest increase was in contractual services due to higher public safety costs and increased utility costs. Expenditures by department are within anticipated budgeted levels.

ENTERPRISE FUNDS

The following tables summarize the operating revenues, operating expenses, and changes in operating fund working capital for enterprise funds including Water, Sewer, Golf, Storm Drain and Clean Ocean funds.

Revenues

Revenue	Budget	YTD Actual	%
Water Fund	16,765,888	3,715,369	22%
Sewer Fund	8,716,878	1,641,090	19%
Golf Fund	2,361,172	664,598	28%
Storm Drain Fund	1,522,846	83,095	5%
Clean Ocean Fund	2,215,821	350,605	16%

Water usage has increased in the first quarter as compared to the prior year. Adjusted for rate increases, metered water revenue is \$340,000 higher and sewer commodity charges are \$161,000 higher than the previous year.

Golf Course revenue is up \$13,000 from the previous year but remains weak as the effects of the slow economic recovery continue to impact course play.

Storm Drain and Clean Ocean fees are fixed and do not change significantly from year to year.

Expenses

Expenses	Budget	YTD Actual	%
Water Fund	16,741,930	3,782,758	23%
Sewer Fund	8,689,480	2,113,541	24%
Golf Fund	2,262,860	551,169	24%
Storm Drain Fund	1,685,950	378,727	22%
Clean Ocean Fund	2,438,750	415,280	17%

Water expenses in total are up \$371,000 when compared to the prior year, but within the expected range for the first quarter. Purchased water accounted for \$318,000 of the increase. Sewer expenses increased \$289,000 and are a combination of recognizing reclaimed water purchases monthly versus annually in the previous year, and increases in contractual services for a cost-of-service study.

Golf expenses are up \$27,000 from purchased water increases as a result of warmer weather during the summer.

Working Capital

Working Capital	Budget	YTD Actual
Water Fund	24,085	-67,262
Sewer Fund	32,776	-467,073
Golf Fund	7,652	22,769
Storm Drain Fund	932,141	799,613
Clean Ocean Fund	1,494,082	1,652,336

The Water and Sewer funds entered the fiscal year with minimal working capital balances. The negative working capital position at the end of the 1st Quarter is temporary and expected to end the year with positive balances. Transfers from the depreciation reserves have been budgeted to offset negative working capital balances, but will not be completed until the end of the fiscal year.

The Golf, Storm Drain and Clean Ocean Fund working capital balances exceed or are in line with budget at this time. These funds are maintaining adequate fund balances.

WHAT'S NEXT

- **FY 2012 Mid year Report:** Public forum to review the FY 2012 mid year results in February 2012.
- Detailed budgetary information for the General fund and all other funds can be obtained from the Finance Department.



Performance Measures

General Government

Performance Measures	2011 Actual	2012 Budget	2012 1st Qtr	2012 Y-T-D
City Manager				
Budget:	\$563,344	\$581,290	\$124,554	\$124,554
Efficiency:				
Percent of customer service requests or complaints resolved or informed of proposed action within 10 days*	98.0%	98.0%	N/A	N/A
* Annual measurement				
City Clerk				
Budget:	\$840,880	\$729,680	\$130,659	\$130,659
Workload Outputs:				
Number of Regular City Council minutes prepared within 21 days of meeting	12	23	3	3
Number of City Council Agendas/Packets posted 7 days prior to meeting	23	23	5	5
Number of formal public records requests	212	200	60	60
Effectiveness:				
Percent of Regular Council Minutes produced within 21 days	50.0%	100.0%	66.7%	66.7%
Percentage of Agendas/Packets provided at least 7 days prior to the meeting	100.0%	100.0%	100.0%	100.0%
Percentage of public records requests responded to within 10 days	100.0%	100.0%	100.0%	100.0%

Performance Measures

Finance & Administrative Services

Performance Measures	2011 Actual	2012 Budget	2012 1st Qtr	2012 Y-T-D
<u>Finance & Administrative Services Administration</u>				
Budget:	\$437,559	\$468,960	\$92,368	\$92,368
Efficiency:				
Percentage of quarterly reports completed within the end of the month after the financial close of the quarter.	100.0%	100.0%	100.0%	100.0%
Rate of return on investments compared to the City benchmark (City rate/Benchmark rate)	1.96%/3.50%	1.50%/1.50%	1.30%/1.50%	1.30%/1.50%
Effectiveness:				
Percent of actual General Fund revenues to projections*	85.7%	98.0%	N/A	N/A
Percentage of City operating funds in balance*	97.2%	100.0%	N/A	N/A
Percentage of adopted fiscal policies in compliance*	92.9%	98.0%	N/A	N/A
* Annual measurement.				
<u>Finance Division</u>				
Budget:	\$ 1,851,848	\$1,947,950	\$414,991	\$414,991
Workload Outputs:				
Number of accounting transactions processed	26,444	28,900	7,505	7,505
Number of TOT audits performed per Year	0	4	0	0
Number of utility bills generated per year	220,614	218,000	52,717	52,717
Number of business licenses issued	5,288	5,100	1,043	1,043
Efficiency:				
Average cost to process accounting transactions	\$29.85	\$31.00	\$23.63	\$23.63
Average cost to generate a utility bill	\$3.30	\$3.20	\$3.13	\$3.13
Average cost to generate a business license	\$34.03	\$38.50	\$30.98	\$30.98
Effectiveness:				
Percentage of total annual TOT revenue audited	0.0%	50.0%	0.0%	0.0%
Percentage accuracy of financial transactions within established accuracy rates	99.0%	98.0%	100.0%	100.0%
Percentage of receivables written off	0.29%	0.15%	0.29%	0.29%
Percentage of receivables over 60 days old	20.7%	15.0%	15.1%	15.1%

Performance Measures

Finance & Administrative Services

Performance Measures	2011 Actual	2012 Budget	2012 1st Qtr	2012 Y-T-D
<u>Human Resources</u>				
Budget:	\$539,679	\$513,850	\$108,610	\$108,610
Workload Outputs:				
Number of recruitments opened	31	35	8	8
Number of liability claims filed	56	49	6	6
Number of workers' compensation claims filed	26	22	7	7
Number of benefited part-time and full-time employees processed through initial benefit enrollment	8	15	2	2
Number of employees completing an annual HR customer satisfaction survey	0	100	0	0
Efficiency:				
Average cost per liability claim settled	\$2,685	\$3,700	\$2,693	\$2,693
Average amount paid on a workers' compensation claim	\$1,790	\$1,250	\$1,850	\$1,850
Effectiveness:				
Percent of total number of liability claims filed that settled	25.0%	29.0%	67.0%	67.0%
Percent change in the number of work comp claims filed	24.0%	-15.0%	-42.0%	-42.0%
Percent of BPT and FTE employees processed through benefit enrollment within 7 days	100.0%	95.0%	100.0%	100.0%
Percent of employees giving an overall satisfaction rating of "Excellent" on annual survey	0.0%	85.0%	0.0%	0.0%
<u>Information Technology</u>				
Budget:	\$ 1,255,147	\$1,405,130	\$292,489	\$292,489
Workload Outputs:				
Number of workstation computers administered	244	241	240	240
Number of server computers administered	25	24	24	24
Efficiency:				
Percentage of time that servers are operational (server uptime)	99.5%	99.9%	99.7%	99.7%
Percentage of time that workstations are operational (workstation uptime)	98.5%	99.9%	98.3%	98.3%
Percentage of total time that network communications equipment is operational (network communications uptime)	99.8%	99.9%	100.0%	100.0%
Percent of requests for computer services resolved within 3 working days	99.4%	100.0%	100.0%	100.0%

Performance Measures

Public Safety

Performance Measures	2011 Actual	2012 Budget	2012 1st Qtr	2012 Y-T-D
<u>Contract Police Services</u>				
Budget:	\$11.9M	\$12.5M	\$3.1M	\$3.1M
Workload Outputs:				
Number of total calls for service	25,008	28,000	6,828	6,828
Number of emergency calls received (Priority 1)	240	300	68	68
Number of traffic collision reports	426	350	84	84
Number of Part 1 crimes committed per 1,000 population	1.11	1.15	1.29	1.29
Efficiency:				
Average response time from dispatch to on-scene emergency calls	3:87	5:00	3:13	3:13
Average response time from receipt of call to on-scene emergency calls	6:27	6:00	10:73	10:73
Percentage of preventative patrol time - day shift (6:00 a.m. to 6:00 p.m.)	39.1%	40.0%	38.7%	38.7%
Percentage of preventative patrol time - day shift (10:00 a.m. to 8:00 p.m.)	39.8%	40.0%	43.3%	43.3%
Percentage of preventative patrol time - night shift (6:00 p.m. to 6:00 a.m.)	40.2%	40.0%	35.3%	35.3%
Percentage of preventative patrol time - night shift (5:00 p.m. to 3:00 a.m.)	40.2%	40.0%	40.0%	40.0%
Effectiveness:				
Percentage of emergency calls responded to in 5 minutes or less	94.5%	95.0%	96.6%	96.6%
Percentage change in Part I crimes from prior year current year	-5.7%	1.0%	11.3%	11.3%
<u>Contract Fire Services</u>				
Budget:	\$6,913,198	\$7,306,270	\$ 1,696,456	\$ 1,696,456
Workload Outputs:				
Number of emergency calls	2,695	3,000	745	745
Number of new construction fire inspections performed	349	500	131	131
Number of fire inspections performed	674	1,000	100	100
Number of fire plan checks completed	308	500	74	74
Efficiency:				
Average response time for emergency calls	5:53	7:00	5:45	5:45
Effectiveness:				
Percentage of calls with response time within 7 minutes	75.8%	85.0%	76.0%	76.0%
Percentage of technical on-site inspections scheduled within 24 hours	100.0%	90.0%	100.0%	100.0%
Percentage of all plan checks completed within adopted turn around time goals based on plan types	100.0%	90.0%	100.0%	100.0%
Percentage of 5 day turn around plan checks completed within goal	100.0%	90.0%	100.0%	100.0%
Percentage of 10 day turn around plan checks completed within goal	100.0%	90.0%	100.0%	100.0%

Performance Measures

Community Development

Performance Measures	2011 Actual	2012 Budget	2012 1st Qtr	2012 Y-T-D
<u>Building</u>				
Budget:	\$1,439,016	\$1,548,870	\$327,717	\$327,717
Workload Outputs:				
Number of building permits issued	3,018	3,000	801	801
Number of Plan Reviews performed	2511	2,500	681	681
Number of building inspections completed	13,964	14,000	3,242	3,242
Number of customers served at Building counter	4,511	4,700	1,347	1,347
Efficiency:				
Number of Plan Reviews performed per Plan Check staff	1,096	1,000	272	272
Number of inspection conducted per inspector	4,186	4,000	926	926
Number of customers served per Permit Tech	2,256	2,350	674	674
Effectiveness:				
Percentage of new projects: First review completed within 15 work days	100.0%	98.0%	99.8%	99.8%
Percentage plan review rechecks: Reviewed within 10 work days	99.3%	95.0%	100.0%	100.0%
Percentage response to the public at the counter in 10 minutes	78.8%	80.0%	76.6%	76.6%
<u>Planning</u>				
Budget:	\$1,454,422	\$1,703,540	\$324,143	\$324,143
Workload Outputs:				
Number of discretionary applications completed	71	80	26	26
Number of zoning plan checks completed	378	400	460	460
Number of people assisted at counter/over phone	7,942	8,000	2,066	2,066
Number of training sessions to maintain Certified Local Government status	7	10	2	2
Number of training sessions attended by PC	21	14	1	1
Efficiency:				
Number of people assisted at counter/phone per FTE	19.3	15	34.6	34.6
Number of Plan checks completed/FTE/Week	1.6	2.0	9.6	9.6
Number of applications completed/FTE/Week	3.6	4.0	5.2	5.2

Performance Measures

Community Development

Performance Measures	2011 Actual	2012 Budget	2012 1st Qtr	2012 Y-T-D
<u>Planning (continued)</u>				
Effectiveness:				
Percentage of FTE's time funded by Developer Deposit and fixed fees	18.5%	20.0%	13.7%	13.7%
Percentage of initial plan reviews completed within 15 days	97.2%	95.0%	89.0%	89.0%
Percentage of plan rechecks: reviewed within 10 days	90.0%	95.0%	97.0%	97.0%
Percent of Zoning Administrator applications completed within 7 weeks	97.9%	98.0%	100.0%	100.0%
Percent of Planning Commission applications completed within 18 weeks	99.0%	98.0%	100.0%	100.0%
Percent of City Council applications completed within 22 weeks	100.0%	98.0%	100.0%	100.0%
Percent of calls returned within one business day	97.2%	95.0%	95.2%	95.2%
Percent of counter served within 10 minutes	75.2%	75.0%	75.7%	75.7%
Percent of counter served within 20 minutes	93.9%	95.0%	94.0%	94.0%
<u>Code Compliance</u>				
Budget:	\$620,714	\$680,590	\$106,298	\$106,298
Workload Outputs:				
Number of new cases	1658	2220	354	354
Number of lots cleared by Weed Abatement	24	50	9	9
Number of graffiti cases	515	600	74	74
Number of case actions	4,902	5,000	1,061	1,061
Number of weekend inspections	1,479	800	643	643
Number of sessions for certification	13	12	50	50
Efficiency:				
Number of cases per officer	114	120	38	38
Cost of weed abatement per lot	\$374	\$750	\$964	\$964
Cost of graffiti removal per case	\$128	\$159	\$146	\$146
Number of actions per officer	331	350	112	112
Number of weekend inspections conducted per officer	247	250	108	108
Effectiveness:				
Percent of graffiti cases closed within 6 hours	88.2%	86.0%	88.0%	88.0%
Percentage of cases acknowledged within 2 days	94.7%	90.0%	84.3%	84.3%
Percentage of cases closed within 10 days	76.2%	94.5%	74.0%	74.0%

Performance Measures

Community Development

Performance Measures	2011 Actual	2012 Budget	2012 1st Qtr	2012 Y-T-D
<u>Economic Development/Housing Administration</u>				
Budget:	\$138,339	\$137,270	\$18,319	\$18,319
Workload Outputs:				
Number of Home Rehab loans provided to property owners	5	6	2	2
Number of businesses receiving commercial facade grants	12	8	4	4
Number of non-profits receiving Social Program grants	14	15	15	15
Effectiveness:				
Percentage of Home Rehab & commercial grants expended	90.0%	85.0%	12.0%	12.0%
Percentage General fund social program grants expended	100.0%	100.0%	100.0%	100.0%
Percentage of RDA Affordable Housing budgeted funds expended	57.8%	100.0%	22.0%	22.0%

Performance Measures

Public Works

Performance Measures	2011 Actual	2012 Budget	2012 1st Qtr	2012 Y-T-D
<u>Engineering</u>				
Budget:	\$2,964,688	\$3,715,680	\$578,225	\$578,225
Workload Outputs:				
Number of permits issued	307	330	64	64
Number of inspections conducted	2762	2,500	675	675
Number of plans submitted for 1st plan check	58	40	12	12
Number of plans submitted for additional plan checks	95	80	15	15
Number of research projects conducted	467	550	171	171
Number of miles of streets designed	2.22	3.00	0.00	0.00
Number of miles of streets constructed	2.82	3.00	0.00	0.00
Number of traffic citizens complaints received	113	120	28	28
Efficiency:				
Time spent per first plan review (hours)	5.32	6.00	6.83	6.83
Time spent per additional plan review (hours)	3.42	4.00	5.44	5.44
Time spent per research project	2.34	3.00	2.33	2.33
Design cost less than 15% of the projected costs	90.6%	85.0%	100.0%	100.0%
Final project costs within budget	97.2%	85.0%	100.0%	100.0%
Percent of response to citizen complaints within 45 days	83.8%	80.0%	65.0%	65.0%
Effectiveness:				
Percent of plan reviews completed in 15 days (1st plan check)	88.4%	90.0%	95.8%	95.8%
Percent of plan reviews completed in 10 days (add'l plan check)	83.7%	90.0%	77.8%	77.8%
Percent of research projects completed in 10 days	98.8%	95.0%	96.8%	96.8%
Percent of projected street design completed	74.0%	85.0%	0.0%	0.0%
Percent of street miles completed	75.2%	85.0%	0.0%	0.0%
Percent of traffic complaints resolved	68.5%	80.0%	53.3%	53.3%
<u>Maintenance</u>				
Budget:	\$3,442,703	\$3,761,390	\$737,999	\$737,999
Workload Outputs:				
Number of potholes repaired	618	500	157	157
Number of signs repaired or replaced	1,770	1,800	486	486
Number of work orders received/completed by Facilities Maintenance Section	2,364	2,000	414	414
Number of street light/traffic signal repairs	835	800	146	146
Number of USA responses (Underground Service Alerts)	720	600	161	161

Performance Measures

Public Works

Performance Measures	2011 Actual	2012 Budget	2012 1st Qtr	2012 Y-T-D
<u>Maintenance (continued)</u>				
Efficiency:				
Average sq. ft. of pothole repairs provided per day of service	337	450.0	375.0	375.0
Average # of signs maintained per hour of service provided	4.6	4.5	4.9	4.9
Average # of facilities maintenance work orders completed per day of service	10.7	10.0	7.4	7.4
Average # of USA completed per day of service	3.2	3.0	2.9	2.9
Average number of streetlight/traffic signal repairs per day	3.8	4.0	2.6	2.6
Effectiveness:				
Percentage of pothole service requests repaired within 3 working days	100.0%	100.0%	100.0%	100.0%
Percentage of signage repair requests responded to and completed within 3 working days	100.0%	100.0%	100.0%	100.0%
Percentage of facilities maintenance work orders responded to in 3 working days	100.0%	100.0%	100.0%	100.0%
Percentage of street light / traffic signal service Requests completed within 3 working days	99.8%	100.0%	99.7%	99.7%
Percentage of USA service requests completed within 3 working days	100.0%	100.0%	100.0%	100.0%
<u>Water</u>				
Budget:	\$14,774,673	\$ 16,741,930	\$ 3,782,757	\$ 3,782,757
Workload Outputs:				
Number of maintenance procedures at reservoirs, pump stations, valves, hydrants and operating equipment	3,675	3,600	900	900
Number of miles of planned leak detection on water pipeline	166.6	160.0	45.6	45.6
Number of samples taken to test compliance	8,611	8,600	2,279	2,279
Number of emergency calls for service	993	1,100	119	119
Efficiency:				
Percentage of maintenance procedures completed on time	94.8%	94.0%	95.6%	95.6%
Percentage of system water loss	3.5%	4.0%	1.9%	1.9%
Effectiveness:				
Percentage of leaks repaired within 48 hours	95.0%	95.0%	94.0%	94.0%
Percentage of monitoring samples in full compliance	100.0%	100.0%	100.0%	100.0%
Percentage of emergency calls responded within 15 minutes during working hours	100.0%	100.0%	100.0%	100.0%
Percentage of emergency calls responded within 30 minutes during non-working hours	100.0%	100.0%	100.0%	100.0%

Performance Measures

Public Works

Performance Measures	2011 Actual	2012 Budget	2012 1st Qtr	2012 Y-T-D
<u>Sewer</u>				
Budget:	\$8,349,291	\$ 8,689,480	\$ 2,113,541	\$ 2,113,541
Workload Outputs:				
Number of maintenance procedures at treatment plant, pump stations and recycled water facilities	3,939	4,000	978	978
Number of samples taken to test compliance	13,978	14,000	3,592	3,592
Number of miles of planned video inspections on sewer collection system	29.6	30.0	5.22	5.22
Number of miles of planned cleaning procedures on sewer collection system	166.5	180.0	26.8	26.8
Number of emergency calls for service	216	300	16	16
Efficiency:				
Percentage of maintenance procedures completed on time	94.7%	94.0%	95.0%	95.0%
Percentage of monitoring samples in full compliance	100.0%	100.0%	100.0%	100.0%
Percentage of sewer collection system cleaned annually	23.8%	100.0%	15.3%	15.3%
Percentage of sewer collection system inspected annually	4.4%	20.0%	3.0%	3.0%
Effectiveness:				
Percentage of emergency calls responded within 15 minutes during working hours	100.0%	100.0%	100.0%	100.0%
Percentage of emergency calls responded within 30 minutes during non-working hours	100.0%	100.0%	100.0%	100.0%
<u>Storm Drain</u>				
Budget:	\$1,500,425	\$1,685,950	\$378,726	\$378,726
Workload Outputs:				
Number of miles of storm drain pipelines cleaned	1.02	3.00	0.50	0.50
Number of miles of storm drain video inspection	2.70	3.00	1.00	1.00
Number of catch basins cleaned/inspected/stenciled	1826	1,200	209	209
Number of emergency calls for service	12.0	30.0	7.0	7.0
Efficiency:				
Percentage of storm drain pipelines cleaned annually	1.6%	4.5%	0.8%	0.8%
Percentage of storm drain system inspected Annually	4.2%	8.0%	1.6%	1.6%
Percentage of catch basins cleaned/inspected annually	97.1%	64.0%	11.1%	11.1%
Effectiveness:				
Number of emergency calls/percentage of time responding within 15 minutes during working hours	100.0%	100.0%	100.0%	100.0%
Number of emergency calls/percentage of time responding within 30 minutes during non-working hours	100.0%	100.0%	100.0%	100.0%

Performance Measures

Public Works

Performance Measures	2011 Actual	2012 Budget	2012 1st Qtr	2012 Y-T-D
Clean Ocean				
Budget:	\$2,215,501	\$ 2,438,750	\$415,280	\$415,280
Workload Outputs:				
Number of facilities inspected for storm water compliance	157	140	9	9
Number of water quality enforcement actions issued	159	200	75	75
Number of local outreach impressions per year**	2,888,048	5,000,000	751,179	751,179
Efficiency:				
Number of facility inspections per FTE (1 FTE)	157	140	9	9
Number of water quality enforcement actions issued per FTE (2 FTE)	80	100	38	38
Number of public outreach "impressions" per capita	42	73	12	12
** "impressions" refers to the estimated number of individuals receiving education				
Solid Waste				
Budget:	\$385,955	\$212,890	\$68,749	\$68,749
Workload Outputs:				
Total tons of residential waste diverted from landfill	17,532	18,000	4,686	4,686
Total tons of commercial waste diverted from landfill	10,812	14,500	2,041	2,041
Total tons of construction & demolition waste diverted from landfill	9,357	2,200	2,528	2,528
Efficiency:				
Solid waste program cost per ton diverted	\$5.19	\$4.61	\$4.28	\$4.28
Effectiveness:				
Total percent of residential waste diversion from landfill	45.0%	52.0%	45.7%	45.7%
Total percent of commercial waste diversion from landfill	45.7%	52.0%	44.1%	44.1%
Total percent of construction and demolition waste diversion from landfill	82.0%	55.0%	80.7%	80.7%
Total percent of overall diversion from landfill	48.5%	53.0%	51.4%	51.4%

* Solid Waste performance measures are based on the waste diversion controlled by CR&R

Performance Measures

Public Works

Performance Measures	2011 Actual	2012 Budget	2012 1st Qtr	2012 Y-T-D
<u>Contract Fleet Maintenance</u>				
Budget:	\$1,159,193	\$1,137,940	\$235,055	\$235,055
Workload Outputs:				
Total number of vehicles maintained	146	146	146	146
Number of work orders completed	724	750	192	192
Number of preventative maintenance services completed	272	300	71	71
Number of repeat work orders needed	2	2	0	0
Effectiveness:				
Percentage of fleet available per month	99.0%	95.0%	99.1%	99.1%
Percentage of reworks relative to total work orders	0.3%	0.0%	0.0%	0.0%
Percentage of preventative maintenance services completed within 1 day	100.0%	90.0%	100.0%	100.0%

Performance Measures

Beaches. Parks & Recreation

Performance Measures	2011 Actual	2012 Budget	2012 1st Qtr	2012 Y-T-D
<u>Beaches. Parks & Recreation Administration</u>				
Budget:	\$448,967	\$441,340	\$109,143	\$109,143
Workload Outputs:				
Number of development plans reviewed	21	5	2	2
Number of active park CIP projects	13	16	13	13
Number of completed park CIP projects	0	4	0	0
Number of CIP project change orders that required City Council approval	0	0	0	0
Efficiency:				
Hours spent reviewing each set of development plans	13	50	2	2
Effectiveness:				
Percentage of development plans reviewed within 2 weeks	100.0%	100.0%	100.0%	100.0%
Percentage of park CIP projects completed within budget as established at time of contract award	0.0%	100.0%	0.0%	0.0%
<u>Parks & Beach Maintenance</u>				
Budget:	\$4,451,752	\$ 4,786,000	\$ 841,733	\$ 841,733
Workload Outputs:				
Maintain industry standard ratio of 50 acres of landscape monitored per inspector - 276 acres	82.4	76.6	69.0	69
Trim 2,000 trees annually to ensure a 7 year cycle	2,405	2,000	656	656
Resolve 90% of all service requests within 10 days	86.5%	85.0%	78.1%	78.1%
Efficiency:				
Ratio of acres of landscapes monitored per contract inspector	165.0%	143.0%	138.0%	138.0%
Effectiveness:				
Percentage of trees trimmed to maintain an average 7-year trimming cycle	120.2%	100.0%	131.0%	131.0%
Maintain parks at established levels measured on a scale of A-F: <i>A-excellent, B- above average, C- average, D-low level, F- minimum level per the 1999 Parks & Rec. Master Plan.</i>				
Maintenance level of beaches (target level = C)	C	C+	C	C
Maintenance level of parks (target level = C)	C	C	C	C
Maintenance level of park sports fields (target level = B)	B	B+	B	B
Maintenance level of streetscapes (target level = C)	C	C+	C	C

Performance Measures

Beaches. Parks & Recreation

Performance Measures	2011 Actual	2012 Budget	2012 1st Qtr	2012 Y-T-D
Recreation				
Budget:	\$2,645,041	\$4,731,700	\$770,393	\$770,393
Workload Outputs:				
Number of aquatic enrollments	4,728	5,000	1,345	1,345
Number of other registrations	15,126	12,000	5,199	5,199
Number of classes/programs offered	817	350	285	285
Number of attendees at special events	114,475	120,000	79,300	79,300
Number of rentals at Community Center	163	160	57	57
Number of rentals at Beach Club	86	40	42	42
Number of partnered community events	47	37	15	15
Efficiency:				
Percent of registrations taken on-line	32.3%	35.0%	36.0%	36.0%
Percentage of total expenditures recovered by revenues	69.3%	56.0%	109.2%	109.2%
Effectiveness:				
Percentage customer satisfaction response of satisfactory or above for recreation and leisure classes/facility rentals*	97.8%	100.0%	96.7%	96.7%
Percent of classes/programs cancelled	16.5%	15.0%	11.8%	11.8%
Number of customer requested refunds for classes/programs	358	300	158	158
* Annual measurement				
Marine Safety				
Budget:	\$1,328,811	\$1,381,330	\$434,868	\$ 434,868
Workload Outputs:				
Number of beach visitors (estimate)	2,283,200	2,800,000	921,150	921,150
Number of swimmer rescues	1,670	4,500	2,091	2,091
Number of preventative actions via public education/warnings	24,445	30,000	33,903	33,903
Number of people reached through public education programs	15,216	20,000	19,775	19,755
Number of drownings with lifeguards on duty	0	0	0	0
Efficiency:				
Visitors per lifeguard (8 hour shift)	786	750	585	585
Rescues per lifeguard FTE (2080 hours)	80	200	298	298
Effectiveness:				
Percentage of swimmer rescues without a drowning	100.0%	100.0%	100.0%	100.0%
Percentage of swimmer rescues compared to preventative actions	3.3%	10.0%	5.2%	5.2%
Percent of City elementary schools reached through public education*	0.7%	70.0%	0.0%	0.0%
* Annual measurement				

Performance Measures

Beaches, Parks & Recreation

Performance Measures	2011 Actual	2012 Budget	2012 1st Qtr	2012 Y-T-D
<u>Golf Operating</u>				
Budget:	\$2,298,638	\$2,262,860	\$551,169	\$551,169
Workload Outputs:				
Number of golf rounds played - projected	88,629	95,000	25,715	25,715
Number of golf course acres maintained	133	133	133	133
Total revenue generated by the Golf Course	\$2,152,582	\$ 2,240,000	\$670,952	\$670,952
Efficiency:				
Course utilization (rounds played/available tee times*)	96.3%	100.0%	96.3%	96.3%
Cost per round	\$22.72	\$23.84	\$21.43	\$21.43
Percentage cost of recovery	93.6%	100.0%	138.0%	138.0%
Effectiveness:				
Number of complaints per 1,000 rounds	1.4	3.0	1.6	1.6
Maintenance quality of golf course retained at a level B May through October	100.0%	100.0%	100.0%	100.0%
Maintenance quality of golf course retained at a level C November through April	100.0%	100.0%	100.0%	100.0%

Performance Measures

Animal Shelter

Performance Measures	2011 Actual	2012 Budget	2012 1st Qtr	2012 Y-T-D
<u>Animal Shelter</u>				
Budget:	\$1,308,801	\$1,902,040	\$336,131	\$ 336,131
Workload Outputs:				
Number of Dogs Licensed during the year	7,425	9,900	1,516	1,516
Number of calls for service completed during the year	1,863	2,400	1,060	1,060
Barking Dog complaints received	124	100	36	36
Efficiency:				
Percent of calls for service handled within 24 hours	98.9%	99.0%	100.0%	100.0%
Effectiveness:				
Percentage increase in the number of dog licensed per year	-0.8%	5.0%	-24.7%	-24.7%
Number of dog adoptions	244	325	63	63
Number of cat adoptions	330	400	157	157
Number of animals returned to owners	396	425	100	100
Percentage of barking complaints resolved within 40 days	80.3%	97.0%	86.7%	86.7%

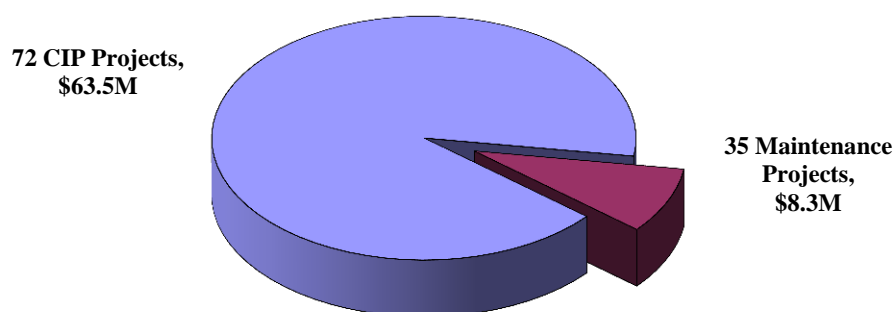
Capital Improvement Program- 1st Quarter Report

Program Summary

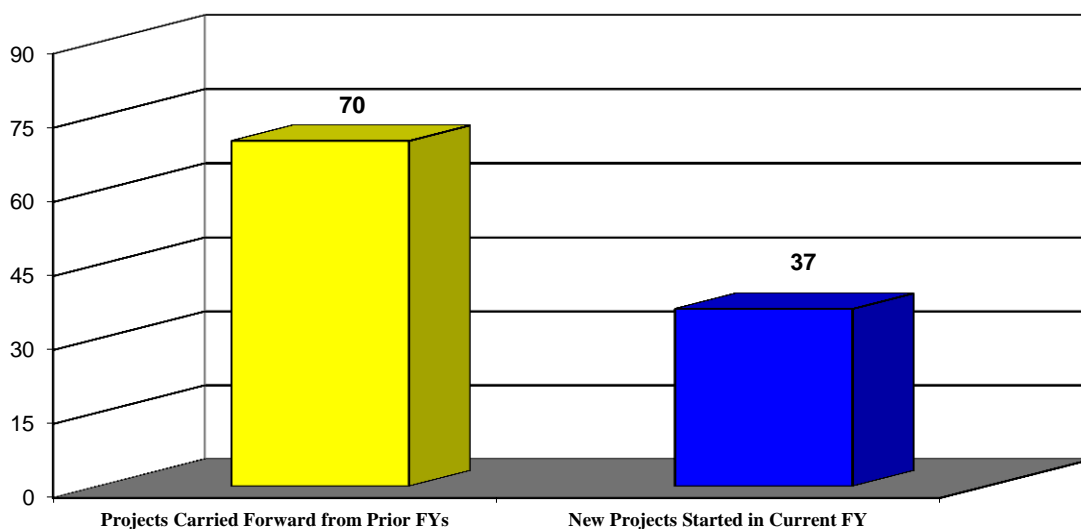
The Capital Improvement Program report provides the Mayor, City Council and community the status of projects in the current FY 2012 and establishes a commitment for the scheduled delivery of projects. The City's Capital Improvement Program remains strong and active. Most areas in the City continue to see improvements to their community facilities in the form of parks, streets, water, sewer, storm drain and other infrastructure improvement projects.

The FY 2012 Capital Improvement Program consists of 107 projects for a total budget of \$71.8 million. A total of 70 projects were started in the prior fiscal years for completion in FY 2012. There are a total of 72 CIP projects and 35 Maintenance and Study projects.

FY 2012 CIP and Maintenance Projects: \$71.8 Million

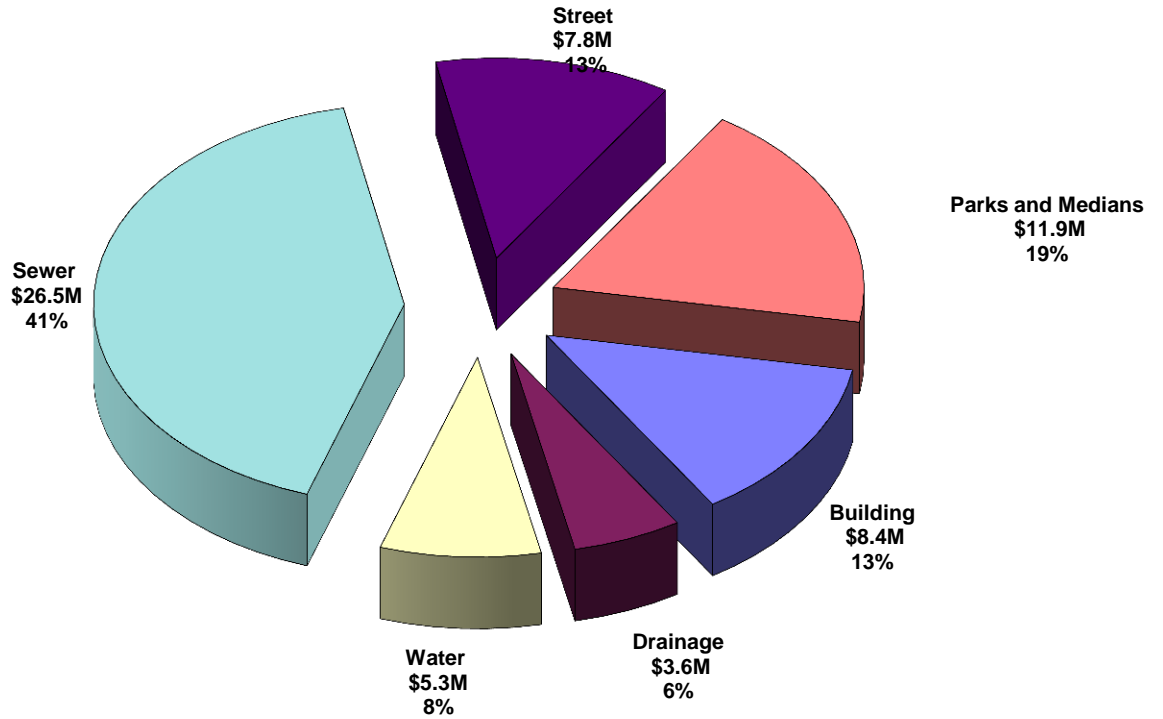


Total CIP and Maintenance Projects: Carried Forward vs. Projects Started in Current FY

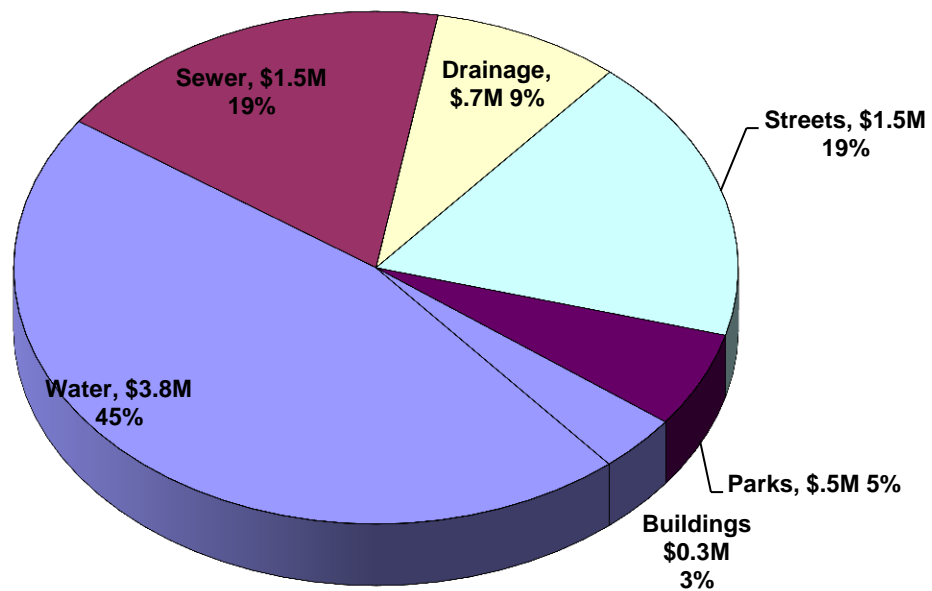


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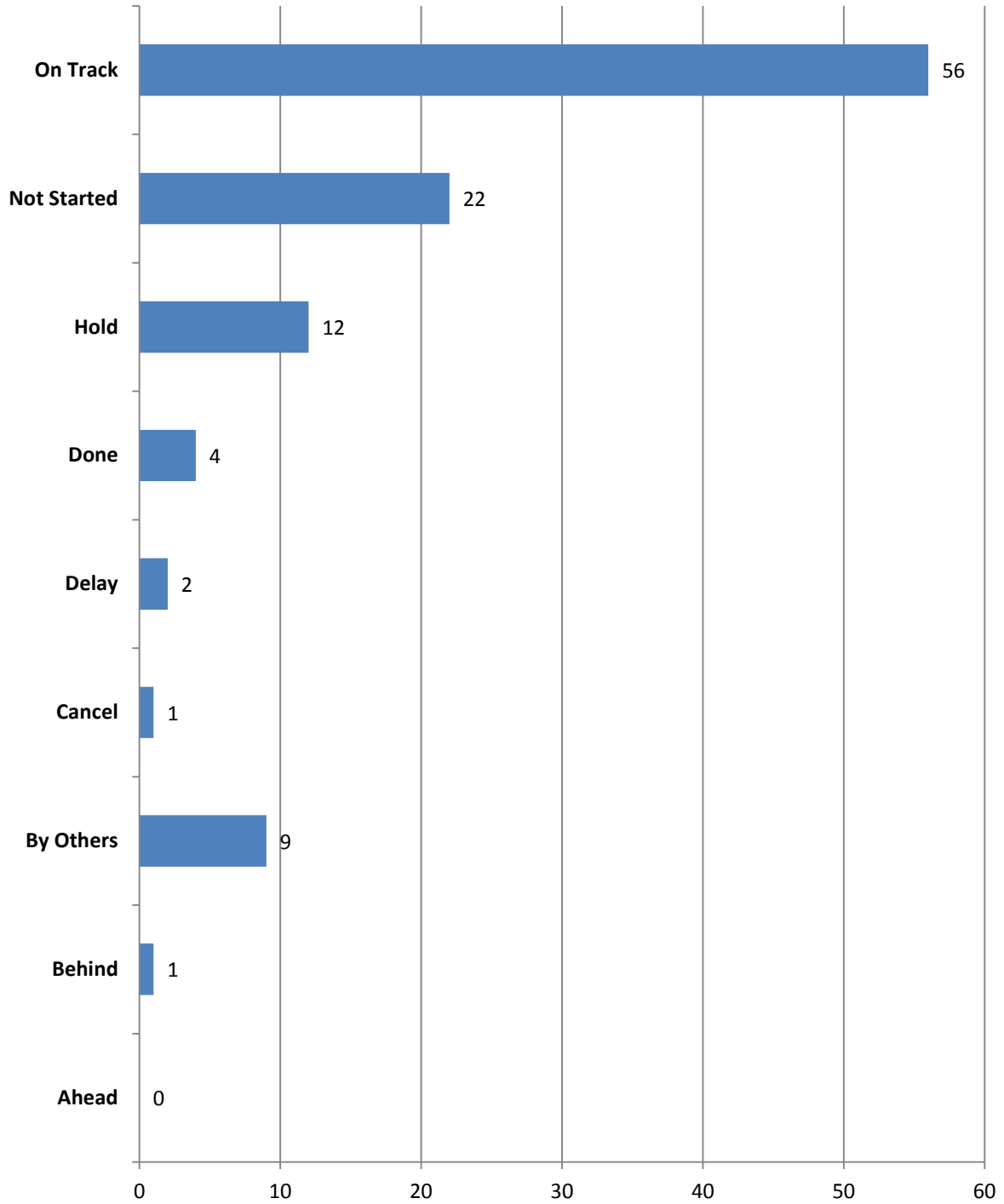
CIP Projects \$63.5Million



Maintenance Projects \$8.3Million



Project Status



Capital Improvement Program – 1st Quarter Report

Schedule Changes

Projects are often re-scoped to take advantage of additional funding or to address the changing needs of the community. In order to realign the project delivery commitment with a revised scope, a baseline budget or schedule adjustment (reset) may be proposed. This section proposes each baseline budget adjustment and establishes a new commitment for delivering the project. The projects recommended for reset for this quarter are listed in the following table:

PROJECT*	ORIGINAL GOAL	REVISED GOAL	ORIGINAL COMPLETION DATE	REVISED COMPLETION DATE
* See individual projects for a detailed explanation				

Project Description and Status Report

An overview of the projects, including the project manager, adopted budget, funding source, anticipated completion date and status at the end of the first quarter have been provided below. Also provided are definitions of terms found within the project updates.

Definitions

- **Fiscal Year Goal:** The project goal for this fiscal year
- **Goal Completion Date:** The date the project's Fiscal Year Goal is projected to be reached
- **Actual Completion Date:** The date when the Fiscal Year Goal is actually completed
- **Status:** Measures how much the project has been completed toward the Fiscal Year Goal
- **New Project:** A project that has been appropriated by the City Council after the budget is adopted
- **By Others:** The City is not directly in charge of the schedule for these projects

Capital Improvement Program- 1st Quarter Report

Project Description and Status Report

Buildings - CIP Projects

Base of Pier Restrooms Rehabilitation

Project Management:	Tim Shaw	Project Number/ W.O.#:	12560/ 12560
Budget:	\$300,000	Fiscal Year Goal:	Complete Design
Funding Source:	RDA & General Fund	% of Goal Completion:	5%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			
Comments:	Preliminary prep work for drawings is underway.		

Beach Palapa & Picnic Cover Renovations

Project Management:	Dennis Reed	Project Number/ W.O.#:	18701/ 18701
Budget:	\$37,900	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	70%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			
Comments:	Staff has determined three more locations for this ongoing project.		

Community Center Rehabilitation

Project Management:	Dave Dendel	Project Number/ W.O.#:	11546/ 11546
Budget:	\$125,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Facility Maintenance Rsrv.	% of Goal Completion:	15%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			
Comments:	Scope of work includes upgrades to HVAC and addition of a solar/electric system. Project is combined with a proposal to add roof mounted solar panels to the building with grant funding. The solar component is pending City Council direction.		

Corporation Yard Building A Rehabilitation

Project Management:	TBD	Project Number/ W.O.#:	11547/ 11547
Budget:	\$250,000	Fiscal Year Goal:	50% Construction
Funding Source:	Facility Maintenance Rsrv.	% of Goal Completion:	15%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			
Comments:	This project involves the design of structural improvements to upgrade Building A to current building codes, with seismic retrofit for roof joints. Engineering has inspected the building and is assisting in the procurement of professional services. Project will be assigned to new Associate Civil Engineer.		

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Downtown Fire Station

Project Management:	Mike Jorgensen	Project Number/ W.O.#:	15502/ 15502
Budget:	\$1,678,170	Fiscal Year Goal:	Complete Constr.
Funding Source:	Pub. Fac. Constr. Fee Fund	% of Goal Completion:	100%
Goal Completion Date:	September 2011	Status:	Done
Actual Completion Date:	September 2011		
Comments:			

Facilities Structural Assessment

Project Management:	TBD	Project Number/ W.O.#:	12561/ 12561
Budget:	\$90,000	Fiscal Year Goal:	Complete Assessment
Funding Source:	Facilities Main.Rsrv. Fund	% of Goal Completion:	0%
Goal Completion Date:	June 2012	Status:	Not Started
Actual Completion Date:			
Comments:	Development of short and long term rehabilitation needs of City facilities including Steed Park, North Beach Concessions, City Hall and Corporation Yard Facilities. Project will be assigned to new Associate Civil Engineer.		

Fuel Management Upgrade and Gate Replacement at WRP

Project Management:	Dave Dendel	Project Number/ W.O.#:	12910/ 12910
Budget:	\$130,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Fleet Maint. Fund	% of Goal Completion:	20%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			
Comments:	Replacement of the gasoline and diesel monitoring and dispensing system with a new Fuel Management System. The Corporation Yard electrically operated entrance/exit gates and associated improvements will also be upgraded through this project.		

M02 Channel-MHC Parking Lots

Project Management:	Tom Bonigut	Project Number/ W.O.#:	11505/ 11505
Budget:	\$381,980	Fiscal Year Goal:	Complete Design
Funding Source:	Pub. Fac. Constr. Fund	% of Goal Completion:	0%
Goal Completion Date:	April 2012	Status:	Not Started
Actual Completion Date:			
Comments:			

M02 Channel Parking Improvements

Project Management:	Tom Bonigut	Project Number/ W.O.#:	12909/ 12909
Budget:	\$1,200,000	Fiscal Year Goal:	Complete Design
Funding Source:	Pub. Fac. Constr. Fund	% of Goal Completion:	0%
Goal Completion Date:	April 2012	Status:	Not Started
Actual Completion Date:			
Comments:			

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Ole Hanson Beach Club Rehabilitation

Project Management:	Amir Ilkhanipour	Project Number/ W.O.#:	12559/ 12559
Budget:	\$1,500,000	Fiscal Year Goal:	60% Design
Funding Source:	General Fund	% of Goal Completion:	5%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			

Comments: The Ole Hanson Beach Club is deteriorating due to its age and exposure to the harsh marine environment. Due to the Beach Club's listing on the Federal historic register, a historic architect as defined by the Secretary of the Interior's Standards and Guidelines for Historic Preservation will need to assess and evaluate the needed improvements and prepare final plans and specifications for permitting and construction. Staff is in the process of retaining an architect consultant via requesting for proposals from qualified architects.

Replacement of Marine Safety Building Sheet Piles

Project Management:	Ken Knatz	Project Number/ W.O.#:	12562/ 12562
Budget:	\$500,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	RDA Fund	% of Goal Completion:	10%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			

Comments: Staff is evaluating design options to reduce construction costs while maintaining a similar level of wave protection as the original sheet pile design.

Safety/Quiet Zone Improvements – Design and Construction

Project Management:	Tom Bonigut	Project Number/ W.O.#:	10812/ 10812
Budget:	\$768,000	Fiscal Year Goal:	TBD
Funding Source:	General Fund	% of Goal Completion:	
Goal Completion Date:		Status:	Hold
Actual Completion Date:			

Comments: Goals and completion date(s) depend on what the desired improvements will be. Public Works/Engineering is awaiting further direction from Community Development pending their coordination with Quiet Zone stakeholders and agencies.

Senior Center Relocation

Project Management:	Mike Jorgensen	Project Number/ W.O.#:	15503/ 15503
Budget:	\$1,415,470	Fiscal Year Goal:	Complete Constr.
Funding Source:	Develop. Improvem. Fund	% of Goal Completion:	100%
Goal Completion Date:	September 2011	Status:	Done
Actual Completion Date:	September 2011		

Comments:

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Building- Maintenance and Other Projects

Wayfinding Master Sign Program

Project Management:	Jim Holloway	Project Number/ W.O.#:	32801/ 32801
Budget:	\$200,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	RDA & General Funds	% of Goal Completion:	15%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			

Comments: The City Council reviewed and approved Phase I of the Wayfinding program, which focuses on signage in the Downtown and Pier Bowl areas and directed staff to evaluate the program's compatibility with the *Manual on Uniform Traffic Control Devices (MUTCD)* to ensure the program's compliance with potentially mandated design requirements. Staff developed an alternative design that incorporates the MUTCD recommendations and presented it to Planning Commission on September 21, 2011. At the meeting the staff committed to provide samples of colors, brown and terra cotta that meet the MUTCD reflectivity requirements. Staff is working with a sign manufacturer to obtain samples in the two colors. Once they are received, they will be presented to Planning Commission for a recommendation and then to City Council for final approval.

Drainage- CIP Projects

Acapulco Storm Drain Lines Rehabilitation (Canyon Outlet)

Project Management:	Amir Ilkhanipour	Project Number/ W.O.#:	10010/ 10010
Budget:	\$103,290	Fiscal Year Goal:	Complete Constr.
Funding Source:	Storm Drain Utility Fund	% of Goal Completion:	40%
Goal Completion Date:	November 2012	Status:	On Track
Actual Completion Date:			

Comments: Construction of numerous trenchless rehabilitation reaches was completed in FY 2010 on Avenida Acapulco, including a separate project to include a portion of open-trench repair. An erosion problem was encountered when clearing brush necessary to access a storm drain outlet during the scoped trenchless repair work. Preparation of the construction drawings and specifications was prepared by City staff. The project is currently being constructed.

Alameda Lane Drainage System Replacement

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	10011/ 10011
Budget:	\$83,060	Fiscal Year Goal:	Complete Design
Funding Source:	Storm Drain Utility Fund	% of Goal Completion:	90%
Goal Completion Date:		Status:	Delayed
Actual Completion Date:			

Comments: Staff has completed 90% of the design of the drainage system within Alameda Lane to address nuisance water in this area. The project was deferred to 2014 based on budget constraints and the project's priority ranking.

Capital Improvement Program- 1st Quarter Report

Columbo Storm Drain Extension

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	18005/ 18005
Budget:	\$313,760		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	10% Construction
Goal Completion Date:	June 2012	% of Goal Completion:	50%
Actual Completion Date:		Status:	On Track

Comments: Staff analyzed the project and scoped potential solutions by utilizing existing information and input from geotechnical firms, environmental consultants and contractors. VA Consulting, Inc. has completed the Preliminary Design Report and is waiting for City staff to secure a storm drain easement from a property owner prior to proceeding with the final design. Negotiations with the property owner for securing the easement have delayed the project.

Cristobal Storm Drain Extension to T-Street Canyon RR Culvert

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19012/ 19012
Budget:	\$367,440		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Monitor
Goal Completion Date:	June 2012	% of Goal Completion:	25%
Actual Completion Date:		Status:	On Track

Comments: A hydrology study and preliminary hydraulic modeling have been prepared for the existing ditch next to the railroad tracks. Staff continues to monitor the drainage during the winter season and will work with SCRRA to coordinate and plan necessary drainage improvements.

Los Mares/Vaquero Storm Drain

Project Management:	Amir Ilkhanipour	Project Number/ W.O.#:	16001/ 16001
Budget:	\$745,900		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	10% Construction
Goal Completion Date:	June 2012	% of Goal Completion:	60%
Actual Completion Date:		Status:	On Track

Comments: Project will address flooding in the Los Mares/Vaquero intersection by upsizing and realigning the storm drain in this area. Staff continues to negotiate with the Shorecliffs Golf Course owners to secure a storm drain easement needed for a segment of the proposed storm drain that is within the Golf Course. Negotiations with the Golf Course for securing the easement have delayed the project.

Plaza La Playa Channel

Project Management:	Ken Knatz	Project Number/ W.O.#:	13807/ 410387
Budget:	\$368,290		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	August 2011	% of Goal Completion:	100%
Actual Completion Date:	August 2011	Status:	Done

Comments: This project constructed a flood wall along a section of channel near the existing railroad culvert. Rehabilitation of 415 feet of channel bottom was added to the project through a change order due to severe damage from the FY 2011 winter storms.

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Prima Deshecha Canada Channel (M01) Reconstruction

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	10013/ 10013
Budget:	\$1,666,900	Fiscal Year Goal:	10% Construction
Funding Source:	Storm Drain Utility Fund	% of Goal Completion:	30%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			

Comments: Prima Deshecha Canada Channel (M01), between Calle Grande Vista and Avenida Vaquero, is in need of rehabilitation. VA Consulting, Inc. has been retained to perform the design and prepare construction documents for public bidding. Regulatory permits, including the Coastal Commission development permit, will need to be secured prior to construction.

Drainage- Maintenance & Other Projects

Existing Storm Drain Rehabilitation

Project Management:	TBD/ J. Elston	Project Number/ W.O.#:	26001/ 26001
Budget:	\$335,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Storm Drain Utility Fund	% of Goal Completion:	25%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			

Comments: This is an on-going yearly project to rehabilitate deteriorated pipelines from City video assessments. Project funding is also used by the Utilities Division for unscheduled or emergency maintenance of the storm drain system. Project will be assigned to new Associate Civil Engineer.

Los Mares at Vaquero Infrastructure Protection

Project Management:	Bill Cameron	Project Number/ W.O.#:	20001/ 20001
Budget:	\$117,570	Fiscal Year Goal:	Hire Consultant
Funding Source:	Storm Drain Util. Fund, Sewer Deprec. and Water Deprec. Funds, Gas Tax Fund	% of Goal Completion:	
Goal Completion Date:	June 2012	Status:	Hold
Actual Completion Date:			

Comments: Scope for RFP to protect street and utilities is being developed.

Montalvo Canyon Drain Study

Project Management:	Amir Ilkhanipour	Project Number/ W.O.#:	22001/ 22001
Budget:	\$40,000	Fiscal Year Goal:	50% Study
Funding Source:	Storm Drain Deprec. Rsrv. Fund	% of Goal Completion:	0%
Goal Completion Date:	June 2012	Status:	Not Started
Actual Completion Date:			

Comments: A drainage study is needed to perform hydrology and hydraulic calculations for the reach of Montalvo Canyon natural waterway in the proximity of the ocean outlet.

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Poche Beach M01 Watershed, Phase II Bacterial Study

Project Management:	Tom Bonigut	Project Number/ W.O.#:	39401/ 39401
Budget:	\$259,580	Fiscal Year Goal:	Study Completion
Funding Source:	Clean Ocean Fund	% of Goal Completion:	75%
Goal Completion Date:	February 2012	Status:	On Track
Actual Completion Date:			

Comments: Project is underway with flow monitoring 35% complete and groundwater sampling 25% complete. The study is expected to be completed in Fall 2011.

Parks & Medians- CIP Projects

Bonito Canyon Tennis Court Rehabilitation

Project Management:	Tim Shaw	Project Number/ W.O.#:	12160/ 12160
Budget:	\$145,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Parks Acq.	% of Goal Completion:	5%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			

Comments: Geotechnical investigation and recommendations have been completed. Asphalt is being considered for the courts in lieu of concrete.

Courtney's Sand Castle

Project Management:	Tim Shaw	Project Number/ W.O.#:	10143/ 10143
Budget:	\$16,530	Fiscal Year Goal:	Complete Constr.
Funding Source:	Parks Acq.	% of Goal Completion:	50%
Goal Completion Date:	January 2012	Status:	On Track
Actual Completion Date:			

Comments: Phase 1 to be completed as part of La Pata/ Vista Hermosa Sports Park. Phase 2 is yet to be determined.

Linda Lane – Trail Lighting Enhancements

Project Management:	Tim Shaw	Project Number/ W.O.#:	10140/ 10140
Budget:	\$100,000	Fiscal Year Goal:	Complete Design
Funding Source:	RDA Fund	% of Goal Completion:	10%
Goal Completion Date:	June 2012	Status:	Hold
Actual Completion Date:			

Comments:

Max Berg Plaza Park Sidewalk Improvements

Project Management:	Ben Parker	Project Number/ W.O.#:	11301/ 11301
Budget:	\$830,460	Fiscal Year Goal:	Contract Award
Funding Source:	Safe Route to Schools and CDBG Grants, Gas Tax Fund	% of Goal Completion:	70%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			

Comments: Park walkway rehabilitation around the perimeter of the park and associated improvements.

Capital Improvement Program – 1st Quarter Report

North Beach Crossing Improvements

Project Management:	Tom Bonigut	Project Number/ W.O.#:	19805/ 19805
Budget:	\$146,400	Fiscal Year Goal:	Complete Constr.
Funding Source:	Gas Tax Fund	% of Goal Completion:	95%
Goal Completion Date:	December 2011	Status:	Project By Others
Actual Completion Date:			
Comments: North Beach vehicle crossing improvements are completed, and North Beach pedestrian crossing improvements are completed except for the cable-rail fencing between the crossing and North Beach platform.			

Pier Bowl/Beach Trail Way- Finding Signs

Project Management:	Jim Holloway	Project Number/ W.O.#:	10314/ 10314
Budget:	\$75,000	Fiscal Year Goal:	75% Constr.
Funding Source:	RDA Fund	% of Goal Completion:	15%
Goal Completion Date:	June 2012	Status:	Delayed
Actual Completion Date:			
Comments: The City Council reviewed and approved Phase I of the Wayfinding program, which focuses on signage in the Downtown and Pier Bowl areas and directed staff to evaluate the program's compatibility with the <i>Manual on Uniform Traffic Control Devices</i> (MUTCD) to ensure the program's compliance with potentially mandated design requirements. Staff developed an alternative design that incorporates the MUTCD recommendations and presented it to Planning Commission on September 21, 2011. At the meeting the staff committed to provide samples of colors, brown and terra cotta that meet the MUTCD reflectivity requirements. Staff is working with a sign manufacturer to obtain samples of the wayfinding signs in the two colors. Once they are received, they will be presented to Planning Commission for a recommendation and then to City Council for final approval.			

Pier Crossing Improvements

Project Management:	Tom Bonigut	Project Number/ W.O.#	19806/ 19806
Budget:	\$74,380	Fiscal Year Goal:	Complete Constr.
Funding Source:	RDA Fund	% of Goal Completion:	100%
Goal Completion Date:	September 2011	Status:	Project By Others
Actual Completion Date:	September 2011		
Comments: Pier crossing improvements are completed.			

Playground Equipment Replacements

Project Management:	Tim Shaw	Project Number/ W.O.#:	12724/ 12724
Budget:	\$125,000	Fiscal Year Goal:	Complete 1 Playground Rehab
Funding Source:	Park Asset Repl. Rsrv. Fund	% of Goal Completion:	0%
Goal Completion Date:	June 2012	Status:	Not Started
Actual Completion Date:			
Comments: Highest priority playgrounds to be evaluated.			

San Geronio Park Youth Sports Building & Restroom

Project Management:	Dennis Reed	Project Number/ W.O.#:	10401/ 630010
Budget:	\$50,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Parks Acquisition Fund	% of Goal Completion:	25%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			
Comments: Complete roof construction. Funding will allow for roof replacement of current restroom.			

Capital Improvement Program- 1st Quarter Report

Shoreline Feasibility Study

Project Management:	Tom Bonigut	Project Number/ W.O.#:	19907/ 19907
Budget:	\$116,460	Fiscal Year Goal:	Complete Study
Funding Source:	General Fund	% of Goal Completion:	90%
Goal Completion Date:	December 2011	Status:	Project by Others
Actual Completion Date:			

Comments: A final public review has been completed and the Corps is finalizing the study report and Chief's report.

Sidewalk Repair and Improvements

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	19317/ 19317
Budget:	\$287,320	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	10%
Goal Completion Date:	June 2012	Status:	Hold
Actual Completion Date:			

Comments: The contract to address the sidewalk areas for FY 2011 improvements was awarded in the third quarter of 2011. Due to decorative tile manufacturing complications the notice to proceed on those projects has not been issued. Construction is contingent on tile approval by the City Engineer. Projects for FY 2012 are to be bid at the completion of FY 2011 projects.

Vista Hermosa/ La Pata Sports Park- Phase 1B

Project Management:	Tim Shaw	Project Number/ W.O.#:	18142/ 18142
Budget:	\$9,892,840	Fiscal Year Goal:	Complete Constr.
Funding Source:	Parks Acquisition Fund	% of Goal Completion:	60%
Goal Completion Date:	January 2012	Status:	On Track
Actual Completion Date:			

Comments: Construction is underway.

Parks and Medians- Maintenance and Other Projects

Bathroom Door Project (Parks)

Project Management:	Tim Shaw	Project Number/ W.O.#:	28505/ 28505
Budget:	\$40,940	Fiscal Year Goal:	Obtain appropriate information about ADA Compliance/ Complete design and prioritization
Funding Source:	General Fund		
Goal Completion Date:	June 2012	% of Goal Completion:	25%
Actual Completion Date:		Status:	Hold

Comments: Staff is gathering base information to accurately develop scope. Project will require ADA compliance assessment. Parks & Recreation Commission has recommended that a consultant be hired to prepare this assessment with the current funding, and the City Manager has concurred. The City Building Department is conducting an evaluation of park restrooms to prioritize and design. The Beach Restroom Master Plan is completed for the renovation of beach restrooms.

Capital Improvement Program – 1st Quarter Report

Bonito Canyon Slope Replanting

Project Management:	Dennis Reed	Project Number/ W.O.#:	25102/ 25102
Budget:	\$68,440	Fiscal Year Goal:	Formalize Design
Funding Source:	General Fund	% of Goal Completion:	15%
Goal Completion Date:	June 2012	Status:	Hold
Actual Completion Date:			

Comments: Project remains on hold. Requires assistance from BP&R Landscape Architect, and is contingent upon his schedule and availability, and prioritization from the BP&R Director.

Pier Bowl Improvements

Project Management:	Tim Shaw	Project Number/ W.O.#:	29701/ 29701
Budget:	\$38,170	Fiscal Year Goal:	Develop Improvement List
Funding Source:	RDA Fund	% of Goal Completion:	0%
Goal Completion Date:	June 2012	Status:	Not Started
Actual Completion Date:			

Comments: Staff will identify further improvements as determined by the direction of the City Council.

Pier Bowl Landscape, Lighting and Sidewalk Improvements

Project Management:	Tim Shaw	Project Number/ W.O.#:	29702/ 29702
Budget:	\$334,430	Fiscal Year Goal:	Complete Constr.
Funding Source:	RDA Fund	% of Goal Completion:	100%
Goal Completion Date:	September 2011	Status:	Done
Actual Completion Date:	September 2011		

Comments:

Sewer- CIP Projects

Aeration Basin Blower Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	12201/ 12201
Budget:	\$150,000	Fiscal Year Goal:	Complete Design
Funding Source:	Sewer Deprec. Rsrv. Fund	% of Goal Completion:	0%
Goal Completion Date:	June 2012	Status:	Not Started
Actual Completion Date:			

Comments: Upgrade at WRP to replace 20 year old equipment. New technology will improve system efficiency and provide energy cost savings.

Los Molinos Pump Station Emergency Backup

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	10202/ 10202
Budget:	\$700,000	Fiscal Year Goal:	50% Construction
Funding Source:	Sewer Deprec. Rsrv. Fund	% of Goal Completion:	5%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			

Comments: Los Molinos Pump Station mechanical equipment, electrical and instrumentation systems are being upgraded for additional reliability. Design has been completed; Lee & Ro is finalizing the bid package for public advertising. Construction contract award is anticipated in Winter of 2012.

Capital Improvement Program- 1st Quarter Report

Los Molinos Pump Station Rehabilitation

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19204/ 19204
Budget:	\$200,000	Fiscal Year Goal:	50% Construction
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	5%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			

Comments: Los Molinos Pump Station mechanical equipment, electrical and instrumentation systems are being upgraded for additional reliability. Design has been completed; Lee & Ro is finalizing the bid package for public advertising. Construction contract award is anticipated in Winter of 2012.

Main Pump Station Force Main Cathodic Protection

Project Management:	Ken Knatz	Project Number/ W.O.#:	12202/ 12202
Budget:	\$500,000	Fiscal Year Goal:	Complete Design
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	0%
Goal Completion Date:	June 2012	Status:	Not Started
Actual Completion Date:			

Comments: This project will be implemented in conjunction with the City-wide cathodic protection and Main Pump Station rehabilitation projects. The joints of the force main at the intersection of Avenida Pico and El Camino Real were bonded to provide electrical continuity in this segment of the pipeline. This work was performed to avoid the future need to excavate through the decorative pavers recently installed in the intersection.

Main Pump Station Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	10203/ 10203
Budget:	\$744,750	Fiscal Year Goal:	Complete Design
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	5%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			

Comments: Results of preliminary design report are being used as a basis to scope the pump station rehabilitation. Staff recommends moving forward with pump replacements due to continued poor pump performance after testing PLC re-programming option.

Marblehead Coastal Recycled Water Line Reimbursement

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	17201/ 17201
Budget:	\$350,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Sewer Conn. Fee Rsrv. Fund	% of Goal Completion:	
Goal Completion Date:	June 2012	Status:	Project By Others
Actual Completion Date:			

Comments: Buried 16- inch recycled water line complete. Bridge section, tie-ins and cathodic protection have not been completed. Portions of this work are being completed by the Marblehead bonding company contractor.

Recycled Water Expansion

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	18201/ 18201
Budget:	\$19,790,970	Fiscal Year Goal:	Issue Bid Set
Funding Source:	Sewer Conn. Fee Rsrv. Fund / Prop 50	% of Goal Completion:	10%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			

Comments: Design of 9 miles of pipelines, Reservoir 11 conversion, a pressure reducing station and WRP improvements are complete. A low interest State Revolving Fund loan will be used to supplement secured EPA and SWRQCB Prop 50 Grants.

Capital Improvement Program – 1st Quarter Report

Sewer System SCADA System Development

Project Management:	D. Rebensdorf/ M. Fakhar	Project Number/ W.O.#:	12605/ 410336
Budget:	\$2,060,450		
Funding Source:	Sewer Depr. & Sewer Conn. Fee Rsrv. Funds	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2012	% of Goal Completion:	5%
Actual Completion Date:		Status:	On Track

Comments: Construction contract was awarded in September by the City Council.

Water Reclamation Odor Control Improvements

Project Management:	Ken Knatz	Project Number/ W.O.#:	18604/ 410277
Budget:	\$137,720		
Funding Source:	Sewer Connection Fee Rsrv.Fund	Fiscal Year Goal:	Complete Construction
Goal Completion Date:	June 2012	% of Goal Completion:	0%
Actual Completion Date:		Status:	On Track

Comments: OCFA plan check is required prior to construction contract award.

WRP Solids Handling

Project Management:	Ken Knatz	Project Number/ W.O.#:	10204/ 10204
Budget:	\$1,878,380		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	10% Construction
Goal Completion Date:	June 2012	% of Goal Completion:	20%
Actual Completion Date:		Status:	On Track

Comments: Project will evaluate new technology for solids handling at the WRP to replace 20 year old belt filter presses. Pilot testing of centrifuges and screw press equipment has been completed. Centrifuge technology has been selected for the project and incorporated into the preliminary design drawings.

Sewer- Maintenance and Other Projects

Computerized Maintenance and Management System

Project Management:	Ken Knatz	Project Number/ W.O.#:	21201/ 21201
Budget:	\$45,160		
Funding Source:	Sewer and Water Depr. Fund	Fiscal Year Goal:	Complete Implementation Plan
Goal Completion Date:	June 2012	% of Goal Completion:	10%
Actual Completion Date:		Status:	Hold

Comments: Improvements to Utilities Division asset maintenance and replacement software program. Proposals have been received. Utilities Division is considering software replacement options prior to moving forward with current software upgrades.

Capital Improvement Program- 1st Quarter Report

Digester Boiler Flame Pack Replacement

Project Management:	Jay Elston	Project Number/ W.O.#:	22201/ 22201
Budget:	\$150,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	5%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			
Comments:			

Main Pump Station Force Main Inspection

Project Management:	Ken Knatz	Project Number/ W.O.#:	25203/ 25203
Budget:	\$71,090	Fiscal Year Goal:	Complete Design
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	0%
Goal Completion Date:	June 2012	Status:	Not Started
Actual Completion Date:			
Comments:	Project will be implemented with Main Pump Station upgrades and cathodic protection improvements. The joints of the force main at the intersection of Avenida Pico and El Camino Real were bonded to provide electrical continuity in this segment of the pipeline. This work was performed to avoid the future need to excavate through the decorative pavers recently installed in the intersection. This project was previously deferred to await the outcome of the Playa Del Norte development.		

Ocean Outfall Junction Repairs

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	28205/ 28205
Budget:	\$118,080	Fiscal Year Goal:	TBD
Funding Source:	Sewer Other Agency Rsrv. Fund	% of Goal Completion:	
Goal Completion Date:		Status:	Project By Others
Actual Completion Date:			
Comments:			

Rehabilitate Existing Sewer Lines

Project Management:	TBD	Project Number/ W.O.#:	24200/ 24200
Budget:	\$445,000	Fiscal Year Goal:	Contract Award
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	0%
Goal Completion Date:	June 2012	Status:	Not Started
Actual Completion Date:			
Comments:	This is an on-going yearly project to rehabilitate deteriorated pipelines from City video assessments. Project funding is also used by the Utilities Division for unscheduled maintenance of the sewer system. Project will be assigned to new Associate Civil Engineer.		

Sewer Line Support at Trafalgar Canyon

Project Management:	TBD	Project Number/ W.O.#:	21202/ 21202
Budget:	\$150,000	Fiscal Year Goal:	Complete Design
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	0%
Goal Completion Date:	June 2012	Status:	Not Started
Actual Completion Date:			
Comments:	Staff will design new pipeline supports and incidental protective measures to protect line from canyon drainage. Project will be assigned to new Associate Civil Engineer.		

Capital Improvement Program – 1st Quarter Report

WRP Chlorinator Replacement

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	27202/ 27202
Budget:	\$520,000		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	Issue Bid Set
Goal Completion Date:	June 2012	% of Goal Completion:	10%
Actual Completion Date:	June 2012	Status:	On Track

Comments: This project is combined with the Recycled Water Expansion project.

Streets- CIP Projects

Calle Aguila

Project Management:	Ben Parker	Project Number/ W.O.#:	12336/ 12336
Budget:	\$310,000		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June 2012	% of Goal Completion:	0%
Actual Completion Date:		Status:	Not Started

Comments:

Calle Amanecer – Phase II

Project Management:	Ben Parker	Project Number/ W.O.#:	11304/ 11304
Budget:	\$699,410		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June 2012	% of Goal Completion:	70%
Actual Completion Date:		Status:	Hold

Comments: This project has been phased to accommodate delays of the Recycled Water Expansion project. Phase I portion was not impacted by this and was constructed. Base plan has been prepared and waiting on water line installation to complete design.

Calle Cordillera

Project Management:	Ben Parker	Project Number/ W.O.#:	11305/ 11305
Budget:	\$350,000		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June 2012	% of Goal Completion:	70%
Actual Completion Date:		Status:	Hold

Comments: Delayed due to the Recycled Water Expansion project. The base plan has been prepared. Waiting on water line installation to complete the design.

Calle De Los Molinos Rehabilitation

Project Management:	Ben Parker	Project Number/ W.O.#:	18118/ 410280
Budget:	\$1,057,450		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Contract Award
Goal Completion Date:	June 2012	% of Goal Completion:	0%
Actual Completion Date:		Status:	Not Started

Comments: Award will be dependant upon SDG&E completing utility undergrounding.

Capital Improvement Program- 1st Quarter Report

Calle Doncella

Project Management:	Ben Parker	Project Number/ W.O.#:	12337/ 12337
Budget:	\$150,000		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2012	% of Goal Completion:	30%
Actual Completion Date:		Status:	On Track
Comments:			

Calle Estaban

Project Management:	Ben Parker	Project Number/ W.O.#:	12338/ 12338
Budget:	\$185,000		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2012	% of Goal Completion:	30%
Actual Completion Date:		Status:	On Track
Comments:			

Calle Valle Rehabilitation

Project Management:	Ben Parker	Project Number/ W.O.#:	19102/ 410084
Budget:	\$617,150		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Award Contract
Goal Completion Date:	June 2012	% of Goal Completion:	0%
Actual Completion Date:		Status:	Not Started
Comments:	Award will be dependant upon SDG&E completing undergrounding of overhead utilities.		

Camino Del Rio & La Pata Extensions

Project Management:	Tom Bonigut	Project Number/ W.O.#:	18316/ 18316
Budget:	\$135,770		
Funding Source:	Gas Tax Fund	Fiscal Year Goal:	Coordination with the County
Goal Completion Date:	June 2012	% of Goal Completion:	
Actual Completion Date:		Status:	Project By Others
Comments:	Staff is coordinating with Orange County for the EIR/EIS preparation. EIR has been certified by the County. The County is the lead for design and NEPA certification which has commenced. City staff continues to coordinate with the County.		

Intersection Improvement of El Camino Real & Avenida Pico

Project Management:	Ben Parker	Project Number/ W.O.#:	12903/ 410343
Budget:	\$273,300		
Funding Source:	RCFPP	Fiscal Year Goal:	Complete Final Environmental and Grant Report
Goal Completion Date:	June 2012	% of Goal Completion:	20%
Actual Completion Date:		Status:	On Track
Comments:			

Capital Improvement Program – 1st Quarter Report

Los Mares/Vaquero Street Reconstruction (MO2)

Project Management:	Ben Parker	Project Number/ W.O.#:	11302/ 11302
Budget:	\$700,000	Fiscal Year Goal:	Complete Design
Funding Source:	Street Improvement Fund	% of Goal Completion:	90%
Goal Completion Date:	June 2012	Status:	Hold
Actual Completion Date:			

Comments: Street reconstruction plans are 90% complete, and are waiting on storm drain improvements that have been delayed due to easement negotiations.

Pier Bowl Street Improvements

Project Management:	Ben Parker	Project Number/ W.O.#:	12340/ 12340
Budget:	\$80,000	Fiscal Year Goal:	
Funding Source:	RDA Fund	% of Goal Completion:	
Goal Completion Date:		Status:	Cancelled
Actual Completion Date:			

Comments: Due to the lack of RDA funding, these improvements have been deferred to future years.

Sarmentoso (Phase II)

Project Management:	Ben Parker	Project Number/ W.O.#:	11303/ 11303
Budget:	\$700,000	Fiscal Year Goal:	Complete Design
Funding Source:	Gas Tax Fund	% of Goal Completion:	50%
Goal Completion Date:	June 2012	Status:	Hold
Actual Completion Date:			

Comments: This project has been phased to accommodate delays of the Recycled Water Expansion project. Phase I portion was not impacted by this and was constructed. Base plan has been prepared and waiting on water line installation to complete design.

Sidewalk Improvements/ CDBG (Calle Seville)

Project Management:	Ben Parker	Project Number/ W.O.#:	12341/ 12341
Budget:	\$150,000	Fiscal Year Goal:	Complete Design
Funding Source:	CDBG Grants Fund	% of Goal Completion:	25%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			

Comments:

Traffic Signal Battery Backup System

Project Management:	Jane Mrotek	Project Number/ W.O.#:	12334/ 12334
Budget:	\$100,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Facilities Main. Rsrv. Fund	% of Goal Completion:	25%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			

Comments:

Capital Improvement Program- 1st Quarter Report

Traffic Signal Cabinets Replacement

Project Management:	Jane Mrotek	Project Number/ W.O.#:	10811/ 10811
Budget:	\$210,168	Fiscal Year Goal:	Complete Constr.
Funding Source:	Fac. Main. Rsrv. Fund	% of Goal Completion:	50%
Goal Completion Date:	June 2012	Status:	Behind
Actual Completion Date:			

Comments: This is an on-going yearly project to rehabilitate traffic signal cabinets. Advertisement for the project is completed. The lowest bidder was deemed to be a non-responsive bidder. Contract award is pending the outcome of an administrative hearing.

Traffic Signal LED Replacement

Project Management:	Jane Mrotek	Project Number/ W.O.#:	12335/ 12335
Budget:	\$300,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Fac. Main. Rsrv. Fund	% of Goal Completion:	35%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			

Comments: Plans and specs for the project are scheduled to be completed by December 2011.

Vera Cruz Rehabilitation

Project Management:	Ben Parker	Project Number/ W.O.#:	12333/ 12333
Budget:	\$870,000	Fiscal Year Goal:	Complete Design
Funding Source:	Gas Tax Fund	% of Goal Completion:	10%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			

Comments:

Vista Montana- Phase II

Project Management:	Ben Parker	Project Number/ W.O.#:	12339/ 12339
Budget:	\$910,000	Fiscal Year Goal:	Complete Design
Funding Source:	Street Improvement Fund	% of Goal Completion:	10%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			

Comments:

Streets- Maintenance and Other Projects

Downtown Parking Update

Project Management:	Jim Holloway	Project Number/ W.O.#:	36801/ 36801
Budget:	\$3,000	Fiscal Year Goal:	Secure agreement converting private parking to public parking sources
Funding Source:	General Fund	% of Goal Completion:	25%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			

Comments: This is a multi-year ongoing project. The City has executed lease agreements with eight property owners. Continuing to explore opportunities to lease private lots.

Capital Improvement Program – 1st Quarter Report

Major Street Maintenance/ FY 2012 (Canasta and Campana)

Project Management:	Ben Parker	Project Number/ W.O.#:	22302/ 22302
Budget:	\$550,000		
Funding Source:	Gen., Water Deprec. and Sewer Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2012	% of Goal Completion:	15%
Actual Completion Date:		Status:	On Track
Comments:			

PCH – Avenida Pico Bicycle Path Study

Project Management:	Tom Bonigut	Project Number/ W.O.#:	30803/ 30803
Budget:	\$45,490		
Funding Source:	Gas Tax Fund	Fiscal Year Goal:	Complete Study
Goal Completion Date:	December 2011	% of Goal Completion:	55%
Actual Completion Date:		Status:	On Track
Comments:	Pico corridor evaluation is underway. Draft concept plans are being developed and will be reviewed with the Bike Ad Hoc Committee for comments.		

Sewer System Replacement

Project Management:	Ben Parker	Project Number/ W.O.#:	24201/ 24201
Budget:	\$100,000		
Funding Source:	Str. Impr. & Sewer Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2012	% of Goal Completion:	25%
Actual Completion Date:		Status:	On Track
Comments:	Design and construct sewer system replacements as part of the Street Improvement Program.		

Sidewalk Improvement Program Policy

Project Management:	Tom Bonigut	Project Number/ W.O.#:	32302/ 32302
Budget:	\$70,000		
Funding Source:	General Fund	Fiscal Year Goal:	Complete Study
Goal Completion Date:	June 2012	% of Goal Completion:	0%
Actual Completion Date:		Status:	Not Started
Comments:			

Slurry Seal (FY 2012)

Project Management:	Ben Parker	Project Number/ W.O.#:	27304/ 27304
Budget:	\$261,080		
Funding Source:	General Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2012	% of Goal Completion:	25%
Actual Completion Date:		Status:	On Track
Comments:			

Street Improvement Design

Project Management:	Ben Parker	Project Number/ W.O.#:	24300/ 24300
Budget:	\$200,000		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June 2012	% of Goal Completion:	25%
Actual Completion Date:		Status:	On Track
Comments:			

Capital Improvement Program- 1st Quarter Report

Street Improvement Program- Engineers's Report

Project Management:	Ben Parker	Project Number/ W.O.#:	22301/ 22301
Budget:	\$50,000	Fiscal Year Goal:	Complete Report
Funding Source:	Street Improvement Fund	% of Goal Completion:	0%
Goal Completion Date:	June 2012	Status:	Not Started
Actual Completion Date:			
Comments:			

Street Improvement Program – Renewal Election

Project Management:	Ben Parker	Project Number/ W.O.#:	32301/ 32301
Budget:	\$50,000	Fiscal Year Goal:	Conduct Election
Funding Source:	General Fund	% of Goal Completion:	0%
Goal Completion Date:	June 2012	Status:	Not Started
Actual Completion Date:			
Comments:	Staff is completing a pavement management assessment. Pursuit of an assessment district election is pending Council direction.		

Tri-City Trolley/ Go Local Step II

Project Management:	Ben Parker	Project Number/ W.O.#:	30801/ 30801
Budget:	\$89,440	Fiscal Year Goal:	Complete Phase II
Funding Source:	Air Quality Mgmt. Fund	% of Goal Completion:	100%
Goal Completion Date:	June 2012	Status:	Project by Others
Actual Completion Date:			
Comments:	OCTA is the lead agency for Phase II. The consultant submitted technical memos and project report to OCTA. The project is currently on hold until the County system-wide study is complete.		

Water System Replacement

Project Management:	Ben Parker	Project Number/ W.O.#:	24400/ 24400
Budget:	\$100,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Water Deprec. Rsrv. Fund	% of Goal Completion:	25%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			
Comments:	Design and construct water system replacements as part of the Street Improvement Program.		

Water CIP Projects

Calafia Pump Station Surge Tank Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	12449/ 12449
Budget:	\$200,000	Fiscal Year Goal:	Complete Design
Funding Source:	Water Depr. Rsrv. Fund	% of Goal Completion:	0%
Goal Completion Date:	June 2012	Status:	Not Started
Actual Completion Date:			
Comments:			

Capital Improvement Program – 1st Quarter Report

Calle Real Pump Station Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	16521/ 16521
Budget:	\$148,350	Fiscal Year Goal:	TBD
Funding Source:	Water Depr. Rsrv. Fund	% of Goal Completion:	
Goal Completion Date:		Status:	Hold
Actual Completion Date:			

Comments: Project will commence once easements are obtained between reservoir 10 & 6 Water Line. The Request for Proposal for procurement of professional services is complete and will be made available to engineering firms once easement acquisition is complete.

El Levante Pump Station Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	19408/ 19408
Budget:	\$766,540	Fiscal Year Goal:	Complete Construction
Funding Source:	Water Deprec. Rsrv. Fund	% of Goal Completion:	10%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			

Comments: Project includes design for relocation and rehabilitation of the electrical switch gear and motor control center. Construction contract was awarded September 2011 by the City Council.

Linda Lane Runoff Treatment

Project Management:	Amir Ilkhanipour	Project Number/ W.O.#:	10008/ 10008
Budget:	\$363,680	Fiscal Year Goal:	Complete Constr.
Funding Source:	Clean Ocean Fund	% of Goal Completion:	20%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			

Comments: Staff is designing a water quality treatment system to address dry weather urban runoff and first flush storm water runoff pollution at Linda Lane. Geotechnical investigation has been completed. Numerous preliminary designs have been developed and are under review. Depending on the selected design approach, regulatory permits, including a Coastal Commission development permit, may need to be secured prior to construction.

Reeves Pump Station

Project Management:	Ken Knatz	Project Number/ W.O.#:	17405/ 17405
Budget:	\$1,433,050	Fiscal Year Goal:	TBD
Funding Source:	Water Acre. Fee Rsrv. Fund	% of Goal Completion:	
Goal Completion Date:		Status:	Hold
Actual Completion Date:			

Comments: The City Attorney has advised that construction cannot move forward until easements are secured or property is dedicated and accepted by the City from Marblehead Coastal. Awaiting bankruptcy resolution to move forward.

Reservoir No. 1 Expansion

Project Management:	Ken Knatz	Project Number/ W.O.#:	11447/ 11447
Budget:	\$181,290	Fiscal Year Goal:	Complete Preliminary Design
Funding Source:	Water Deprec. Rsrv. Fund	% of Goal Completion:	50%
Goal Completion Date:	June 2012	Status:	Hold
Actual Completion Date:			

Comments: Preliminary design will consider new reservoir capacity and recommend improvements to the City's Well Water Treatment Plant and reservoir service zone upgrades to meet regulatory requirements. Due to available Water Depreciation and Water Acreage fund balances, construction funding was deferred to FY 2014.

Capital Improvement Program- 1st Quarter Report

Reservoir No. 4 Outlet Pipeline Replacement

Project Management: Ken Knatz **Project Number/ W.O.#:** 11445/ 11445
Budget: \$791,150
Funding Source: Water Deprec. Rsrv. Fund **Fiscal Year Goal:** Complete Construction

Goal Completion Date: November 2011 **% of Goal Completion:** 75%
Actual Completion Date: **Status:** On Track

Comments: Project will replace canyon waterline within Avenida Salvador by horizontal directional drilling. Project was released for public bid in late April and City Council awarded the construction contract in June. Construction is underway.

Reservoir 8 Cathodic Protection

Project Management: TBD **Project Number/ W.O.#:** 19405/ 19405
Budget: \$174,460
Funding Source: Water Deprec. Rsrv. Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: June 2012 **% of Goal Completion:** 10%
Actual Completion Date: **Status:** On Track

Comments: Design work is underway by RBF Consulting. Project will be assigned to new Associate Civil Engineer.

Reservoir 10 and 6 Water Line (Land Acquisition)

Project Management: Handan Cirit **Project Number/ W.O.#:** 14400/ 14400
Budget: \$19,520
Funding Source: Water Acre. Fee Rsrv. Fund **Fiscal Year Goal:** Finalize Resolution of Necessity
Goal Completion Date: June 2012 **% of Goal Completion:** 10%
Actual Completion Date: **Status:** Hold

Comments: Staff is unable to locate the property owner(s) to contact with an offer. The preliminary title search is not conclusive. Project is on hold until property owner can be located through further research.

Via Zafiro Pressure Reduction Station Rehabilitation

Project Management: Ken Knatz **Project Number/ W.O.#:** 11446/ 11446
Budget: \$146,820
Funding Source: Water Depreciation Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: November 2011 **% of Goal Completion:** 60%
Actual Completion Date: **Status:** On Track

Comments: In-house design to address mechanical rehabilitation and upgrade the station to current standards. Project was released for public bid in late April and City Council awarded the construction contract in June. Construction is underway.

Vista Cayenta Pressure Reducing Station Rehabilitation

Project Management: TBD **Project Number/ W.O.#:** 12450/ 12450
Budget: \$200,000
Funding Source: Water Depreciation Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: June 2012 **% of Goal Completion:** 0%
Actual Completion Date: **Status:** Not Started

Comments: In-house design to address mechanical rehabilitation and upgrade the station to current standards. Project will be assigned to new Associate Civil Engineer.

Capital Improvement Program – 1st Quarter Report

Water System SCADA Implementation

Project Management:	D. Rebensdorf/ M. Fakhar	Project Number/ W.O.#:	13501/ 410391
Budget:	\$864,360		
Funding Source:	Water Deprec./Water Acr. Fee Rsrv. Funds	Fiscal Year Goal:	Complete Integration
Goal Completion Date:	June 2012	% of Goal Completion:	50%
Actual Completion Date:		Status:	On Track

Comments: Remote water site telemetry and radio repeater site construction is complete. System integration between remote water sites and central SCADA is being completed. Water operations staff is being trained on using the new SCADA system.

Water- Maintenance and Other Projects

Calle Amable/ Calle Juarez Pressure Reducing Station Removal

Project Management:	Ken Knatz	Project Number/ W.O.#:	30401/ 30401
Budget:	\$28,900		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	March 2012	% of Goal Completion:	5%
Actual Completion Date:		Status:	On Track

Comments: Staff is in receipt of 25 out of 26 executed Agreements for private plumbing improvements. Awaiting final executed Agreement prior to scheduling private plumbing work and removal of pressure reducing stations.

Cathodic Protection System Evaluation

Project Management:	TBD	Project Number/ W.O.#:	26402/ 26402
Budget:	\$108,160		
Funding Source:	Water Deprec. Rsrv. & Sewer Deprec. Resr. Funds	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June 2012	% of Goal Completion:	10%
Actual Completion Date:		Status:	On Track

Comments: Design work is underway by RBF Consulting. Project will be assigned to new Associate Civil Engineer.

City-Wide Cathodic Protection

Project Management:	TBD	Project Number/ W.O.#:	22401/ 22401
Budget:	\$500,000		
Funding Source:	Water Deprec. Rsrv	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June 2012	% of Goal Completion:	10%
Actual Completion Date:		Status:	On Track

Comments: Implementation of the design work developed in the Cathodic Protection System Evaluation project. Project will be assigned to new Associate Civil Engineer.

Capital Improvement Program- 1st Quarter Report

Dana Point Ocean Water Desalination Project

Project Management:	Bill Cameron/ D. Rebensdorf	Project Number/ W.O.#:	38401/ 38401
Budget:	\$153,780		
Funding Source:	Water Acreage Fee Rsrv. Fund	Fiscal Year Goal:	Pilot Plant Testing
Goal Completion Date:	January 2012	% of Goal Completion:	75%
Actual Completion Date:		Status:	Project By Others

Comments: Phase 3 pilot testing began on June 1, 2010. SPI was hired by MWDOC to perform the operations and testing of the pilot plant for an 18 month period. Testing is projected to be completed in December 2011. Pilot results will determine whether continued system testing is necessary.

JRWSS Agency Projects

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	27402/ 27402
Budget:	\$2,492,124		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Projects Identified in SCWD CIP Budget
Goal Completion Date:		% of Goal Completion:	
Actual Completion Date:		Status:	Project By Others

Comments: This is an assortment of CIP projects on the JRWSS importation line that are managed by South Coast Water District on behalf of the JRWSS Agencies.

Reservoir #9 Site Drain Improvement

Project Management:	Amir Ilkhanipour	Project Number/ W.O.#:	22402/ 22402
Budget:	\$100,000		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2012	% of Goal Completion:	10%
Actual Completion Date:		Status:	On Track

Comments: During the FY 2011 winter storms, erosion occurred around the slopes descending from Reservoir No. 9. Staff is currently designing and preparing construction plans for the slope repair.

Reservoir Management Study

Project Management:	Ken Knatz	Project Number/ W.O.#:	31401/ 31401
Budget:	\$147,440		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Study
Goal Completion Date:	June 2012	% of Goal Completion:	5%
Actual Completion Date:		Status:	On Track

Comments: Study to review, prioritize and budget improvements to the City's potable water storage tanks. Staff will compile comprehensive reservoir inventory to identify and budget lining, coating and mechanical improvements. Consultant will be retained to assist with structural, seismic and water quality improvements.

Water System Rehabilitation

Project Management:	Kevin Lussier	Project Number/ W.O.#:	24401 / 24401
Budget:	\$303,800		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2012	% of Goal Completion:	25%
Actual Completion Date:		Status:	On Track

Comments: This is a collection of scheduled and/or necessary work projects on the City water transmission and distribution system.

Capital Improvement Program – 1st Quarter Report



City of San Clemente

2nd
Quarter Report
Ending December 31, 2011

FY 2012

George Scarborough, City Manager

Pall Gudgeirsson, Assistant City Manager/
City Treasurer



City of San Clemente City Manager

George Scarborough, City Manager

Phone: 361-8322 Fax: 361-8283

scarboroughg@san-clemente.org

February 15, 2012

Honorable Mayor and Councilmembers:

Submitted for your review is the City of San Clemente's 1st quarter report for the period ending December 31, 2011. The intent of this report is to provide the Council, staff and citizens with an overview of the financial condition of the City for the 2012 fiscal year.

The report also contains an update of the City's performance measurement system and capital improvement program.

Please feel free to call me if you have any questions regarding this report.

Sincerely,

A handwritten signature in blue ink, appearing to read "George Scarborough".

George Scarborough
City Manager



October – December 2011

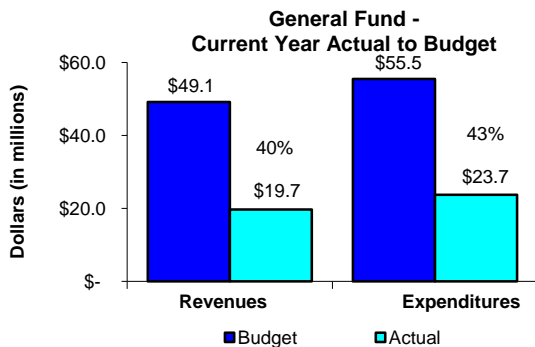
CURRENT FINANCIAL CONDITION

For FY 2012, operating revenues and operating expenditures were budgeted to remain relatively flat. Annually, at mid-year, a review of the revenue and expenditure budget is completed. Based on the revenue and expenditure budget review, adjustments were identified and are presented in an Agenda Report. In total, revenues and expenditures in the General Fund are showing a slight improvement to the operating position.

GENERAL FUND


General Fund revenues total \$19.7 million or 40% of a \$49.1 million budget. The General Fund revenue is \$8.9 million lower than last years amount of \$28.6 million due to the previous year including a one-time transfer in of \$9.15 million.


General Fund expenditures total \$23.7 million or 43% of the budget of \$55.5 million as compared to \$26.9 million last year. Expenditures decreased from last year by \$3.2 million, which is result of a decrease of \$4.6 million in pension liability payment last year and increases of \$1.4 million in expenditures such as contractual service, salary/benefits and capital outlay.





GENERAL FUND REVENUES


Revenues by Category	Budget	YTD Actual	%
Property Taxes	23,970,800	10,252,278	43%
Sales Tax	6,840,000	1,882,755	28%
Transient Occ. Tax	1,453,250	686,639	47%
Other Taxes	3,204,000	658,852	21%
Permits & Fees	996,190	404,962	41%
Intergovernmental	1,005,420	340,577	34%
Service Charges	3,904,150	2,072,328	53%
Fines	935,400	437,081	47%
Interest, Rents, Other	2,044,730	1,048,862	51%
Interfund Transfers	4,787,170	1,887,613	39%
Balance, YTD	49,141,110	19,671,947	40%


➤ **Property Taxes:**  Property taxes total \$10.3 million with the majority coming from secured taxes. Based on current assessed valuation, a mid-year increase of \$230,000 to secured taxes is recommended.


➤ **Sales Tax:**  Sales taxes amount to \$1.9 million which is an increase from the prior year. This is due to higher gasoline prices and some recovery in consumer spending. A mid-year increase of \$100,000 is recommended.


➤ **Transient Occupancy Taxes (TOT):**  Transient occupancy taxes amount to \$686,000, compared to \$649,000 in the prior year. TOT is on track to exceed budget expectations and a mid-year adjustment to increase revenue by \$50,000 is recommended.


➤ **Other Taxes:**  Other taxes of \$659,000 are from franchise fees from Cox, CR&R, AT&T U-verse and parimutual taxes from the City's off track betting facility. Mid-year adjustments of \$12,400 related to AT&T and \$14,600 for parimutual taxes are recommended.

➤ **Permits & Fees:**  Permits and fees total \$405,000, with construction permits at 40% or \$329,000 at mid-year. The building division is recommending a negative \$25,000 adjustment to building permits to recognize a slower than anticipated recovery in building activity.

➤ **Intergovernmental:**  Grant revenue totals \$341,000, from activities related to the San Onofre Nuclear Generating plant and reimbursements from federal and state grants. The State budget diverted motor vehicle fees from the City and amid-year reduction of \$146,000 is necessary.

➤ **Service Charges:**  Service charges amount to \$2.1 million at mid-year and consist of general government, public safety, parking meters and recreation service charges. Mid-year reductions of \$90,000 for parking meters and \$50,000 for ambulance service charges are recommended based on mid-year results.

➤ **Fines:**  Fine revenue totals \$437,000 with parking citation revenues accounting for the majority of the revenues in this category.

➤ **Interest, Rents & Other:**  Interest and Rents are \$1.0 million of a \$2.0 million budget. Site leases, recreation rentals and concessions are showing increases from the prior year.



➤ **Interfund Transfers:**  Interfund transfers total \$900,000 from scheduled transfers from other funds for activities supported by the General Fund.

GENERAL FUND EXPENDITURES 

Expenditure by Type	Budget	YTD Actual	%
Salaries	11,072,270	5,161,944	47%
Benefits	5,144,970	2,328,188	45%
Supplies	1,066,330	336,672	32%
Contractual Services	24,938,790	11,710,005	47%
Other Charges	2,604,080	579,072	22%
Capital Outlay	5,545,450	1,066,875	19%
Interdepartmental	3,505,490	1,731,003	49%
Transfers & Debt	1,592,140	833,096	52%
Total	55,469,520	23,746,855	43%

Expenditure by Dept	Budget	YTD Actual	%
General Government	4,541,640	2,043,857	45%
City General	6,022,570	1,979,481	33%
Police	12,518,160	6,220,788	50%
Fire	7,306,270	3,520,516	48%
Comm. Development	4,497,690	1,894,488	42%
Public Works	8,927,960	3,769,941	42%
Beaches, Parks & Rec	11,655,230	4,317,784	37%
Total	55,469,520	23,746,855	43%

Fiscal year actual expenditures are at \$23.7 million compared to the prior year amount of \$26.9 million, which included a one-time \$4.6 million payment on unfunded pension liabilities. The city experienced increases in most of the other categories with the largest increases in contractual, capital outlay and benefits. Contractual services costs increased in utility costs, public safety costs and maintenance activities. Capital outlay increased based on street projects and benefits costs increased mostly due to medical and retirement factors. Expenditures by department are within anticipated budgeted levels.

ENTERPRISE FUNDS

The following tables summarize the operating revenues, operating expenses, and changes in operating fund working capital for enterprise funds including Water, Sewer, Golf, Storm Drain and Clean Ocean funds.

Revenues

Revenue	Budget	YTD Actual	%
Water Fund	16,765,888	7,855,732	47%
Sewer Fund	8,716,878	3,858,344	44%
Golf Fund	2,361,172	1,181,206	50%
Storm Drain Fund	1,522,846	509,471	33%
Clean Ocean Fund	2,215,821	831,781	38%

Water usage has increased in the first half of the year as compared to the prior year. Adjusted for rate increases, metered water revenue is \$315,000 higher and recycled water sales are \$174,000 higher than the previous year.

Golf Course revenue is up \$78,000 from the previous year largely from a \$1 per round fee increase effective July 1, 2011. Overall, revenues remain weak as the effects of the slow economic recovery continue to impact course play.

Storm Drain and Clean Ocean fees are fixed and do not change significantly from year to year.

Expenses

Expenses	Budget	YTD Actual	%
Water Fund	16,834,310	7,714,950	46%
Sewer Fund	8,724,060	4,240,428	49%
Golf Fund	2,271,220	1,058,856	47%
Storm Drain Fund	1,696,830	808,130	48%
Clean Ocean Fund	2,936,490	871,665	30%

Water expenses in total are up \$690,000 when compared to the prior year, but within the expected range for the second quarter. The timing of purchased water invoices in the previous year account for the entire increase from year to year. Sewer expenses increased \$590,000 and are a combination of recognizing reclaimed water purchases monthly versus annually in the previous year, higher energy consumption, and increases in contractual services for a cost-of-service study.

Golf expenses are up \$71,000 from increased water purchases, employee benefit expense increases, and higher fleet and interdepartmental charges.

Working Capital

Working Capital	Budget	YTD Actual
Water Fund	-68,295	140,909
Sewer Fund	-1,804	-376,706
Golf Fund	-708	31,690
Storm Drain Fund	956,384	831,709
Clean Ocean Fund	1,878,541	2,559,326

The Water and Sewer funds entered the fiscal year with minimal working capital balances. The negative working capital position for Sewer at the end of the 2nd Quarter is temporary and expected to end the year with positive balance. Transfers from the depreciation reserve have been budgeted to offset the negative working capital balance, but will not be completed until the end of the fiscal year.

The Water, Golf, Storm Drain and Clean Ocean Fund working capital balances exceed or are in line with budget at this time. These funds are maintaining adequate fund balances.

WHAT'S NEXT

- **FY 2013 Proposed Budget:** The proposed FY 2013 budget will be presented to City Council in May 2012.
- Detailed budgetary information for the General fund and all other funds can be obtained from the Finance and Administrative Services Department.



Performance Measures

General Government

Performance Measures	2011 Actual	2012 Budget	2012 2nd Qtr	2012 Y-T-D
<u>City Manager</u>				
Budget:	\$563,344	\$581,290	\$148,240	\$272,794
Efficiency:				
Percent of customer service requests or complaints resolved or informed of proposed action within 10 days*	98.0%	98.0%	N/A	N/A
* Annual measurement				
<u>City Clerk</u>				
Budget:	\$840,880	\$729,680	\$175,165	\$305,824
Workload Outputs:				
Number of Regular City Council minutes prepared within 21 days of meeting	12	23	5	8
Number of City Council Agendas/Packets posted 7 days prior to meeting	23	23	5	10
Number of formal public records requests	212	200	47	107
Effectiveness:				
Percent of Regular Council Minutes produced within 21 days	50.0%	100.0%	100.0%	83.3%
Percentage of Agendas/Packets provided at least 7 days prior to the meeting	100.0%	100.0%	100.0%	100.0%
Percentage of public records requests responded to within 10 days	100.0%	100.0%	100.0%	100.0%

Performance Measures

Finance & Administrative Services

Performance Measures	2011 Actual	2012 Budget	2012 2nd Qtr	2012 Y-T-D
<u>Finance & Administrative Services Administration</u>				
Budget:	\$437,559	\$468,960	\$121,700	\$214,067
Efficiency:				
Percentage of quarterly reports completed within the end of the month after the financial close of the quarter.	100.0%	100.0%	100.0%	100.0%
Rate of return on investments compared to the City benchmark (City rate/Benchmark rate)	1.96%/ 3.50%	1.50%/ 1.50%	1.24%/ 1.50%	1.27%/ 1.50%
Effectiveness:				
Percent of actual General Fund revenues to projections*	85.7%	98.0%	N/A	N/A
Percentage of City operating funds in balance*	97.2%	100.0%	N/A	N/A
Percentage of adopted fiscal policies in compliance*	92.9%	98.0%	N/A	N/A
* Annual measurement.				
<u>Finance Division</u>				
Budget:	\$ 1,851,848	\$1,947,950	\$503,259	\$918,250
Workload Outputs:				
Number of accounting transactions processed	26,444	28,900	6,513	14,018
Number of TOT audits performed per Year	0	4	0	0
Number of utility bills generated per year	220,614	218,000	57,414	110,131
Number of business licenses issued	5,288	5,100	889	1,932
Efficiency:				
Average cost to process accounting transactions	\$29.85	\$31.00	\$33.88	\$28.76
Average cost to generate a utility bill	\$3.30	\$3.20	\$3.38	\$3.26
Average cost to generate a business license	\$34.03	\$38.50	\$56.09	\$47.28
Effectiveness:				
Percentage of total annual TOT revenue audited	0.0%	50.0%	0.0%	0.0%
Percentage accuracy of financial transactions within established accuracy rates	99.0%	98.0%	100.0%	100.0%
Percentage of receivables written off	0.29%	0.15%	0.31%	0.30%
Percentage of receivables over 60 days old	20.7%	15.0%	21.8%	18.5%

Performance Measures

Finance & Administrative Services

Performance Measures	2011 Actual	2012 Budget	2012 2nd Qtr	2012 Y-T-D
<u>Human Resources</u>				
Budget:	\$539,679	\$513,850	\$131,934	\$240,544
Workload Outputs:				
Number of recruitments opened	31	35	6	13
Number of liability claims filed	56	49	7	13
Number of workers' compensation claims filed	26	22	6	13
Number of benefited part-time and full-time employees processed through initial benefit enrollment	8	15	1	3
Number of employees completing an annual HR customer satisfaction survey	0	100	0	0
Efficiency:				
Average cost per liability claim settled	\$2,685	\$3,700	\$987	\$1,840
Average amount paid on a workers' compensation claim	\$1,790	\$1,250	\$1,953	\$1,774
Effectiveness:				
Percent of total number of liability claims filed that settled	25.0%	29.0%	43.0%	55.0%
Percent change in the number of work comp claims filed	24.0%	-15.0%	20.0%	-11.0%
Percent of BPT and FTE employees processed through benefit enrollment within 7 days	100.0%	95.0%	0.0%	50.0%
Percent of employees giving an overall satisfaction rating of "Excellent" on annual survey	0.0%	85.0%	0.0%	0.0%
<u>Information Technology</u>				
Budget:	\$ 1,255,147	\$1,405,130	\$298,736	\$591,225
Workload Outputs:				
Number of workstation computers administered	244	241	245	243
Number of server computers administered	25	24	24	24
Efficiency:				
Percentage of time that servers are operational (server uptime)	99.5%	99.9%	99.8%	99.8%
Percentage of time that workstations are operational (workstation uptime)	98.5%	99.9%	99.0%	98.7%
Percentage of total time that network communications equipment is operational (network communications uptime)	99.8%	99.9%	99.8%	99.9%
Percent of requests for computer services resolved within 3 working days	99.4%	100.0%	99.7%	99.8%

Performance Measures

Public Safety

Performance Measures	2011 Actual	2012 Budget	2012 2nd Qtr	2012 Y-T-D
<u>Contract Police Services</u>				
Budget:	\$11.9M	\$12.5M	\$ 3,134,652	\$ 6,220,787
Workload Outputs:				
Number of total calls for service	25,008	28,000	5,537	12,365
Number of emergency calls received (Priority 1)	240	300	65	133
Number of traffic collision reports	426	350	22	106
Number of Part 1 crimes committed per 1,000 population	1.11	1.15	1.27	1.28
Efficiency:				
Average response time from dispatch to on-scene emergency calls	3:87	5:00	3:55	3:34
Average response time from receipt of call to on-scene emergency calls	6:27	6:00	5:77	8:25
Percentage of preventative patrol time - day shift (6:00 a.m. to 6:00 p.m.)	39.1%	40.0%	42.7%	40.7%
Percentage of preventative patrol time - day shift (10:00 a.m. to 8:00 p.m.)	39.8%	40.0%	40.7%	42.0%
Percentage of preventative patrol time - night shift (6:00 p.m. to 6:00 a.m.)	40.2%	40.0%	51.0%	43.2%
Percentage of preventative patrol time - night shift (5:00 p.m. to 3:00 a.m.)	40.2%	40.0%	43.0%	41.5%
Effectiveness:				
Percentage of emergency calls responded to in 5 minutes or less	94.5%	95.0%	93.7%	95.1%
Percentage change in Part I crimes from prior year current year	-5.7%	1.0%	7.5%	9.4%
<u>Contract Fire Services</u>				
Budget:	\$6,913,198	\$7,306,270	\$ 1,824,060	\$ 3,520,516
Workload Outputs:				
Number of emergency calls	2,695	3,000	707	1,452
Number of new construction fire inspections performed	349	500	108	239
Number of fire inspections performed	674	1,000	14	114
Number of fire plan checks completed	308	500	54	128
Efficiency:				
Average response time for emergency calls	5:53	7:00	5:56	5:51
Effectiveness:				
Percentage of calls with response time within 7 minutes	75.8%	85.0%	75.0%	75.5%
Percentage of technical on-site inspections scheduled within 24 hours	100.0%	90.0%	100.0%	100.0%
Percentage of all plan checks completed within adopted turn around time goals based on plan types	100.0%	90.0%	100.0%	100.0%
Percentage of 5 day turn around plan checks completed within goal	100.0%	90.0%	100.0%	100.0%
Percentage of 10 day turn around plan checks completed within goal	100.0%	90.0%	100.0%	100.0%

Performance Measures

Community Development

Performance Measures	2011 Actual	2012 Budget	2012 2nd Qtr	2012 Y-T-D
<u>Building</u>				
Budget:	\$1,439,016	\$1,548,870	\$407,945	\$735,662
Workload Outputs:				
Number of building permits issued	3,018	3,000	675	1,476
Number of Plan Reviews performed	2511	2,500	630	1,311
Number of building inspections completed	13,964	14,000	3,481	6,723
Number of customers served at Building counter	4,511	4,700	1,168	2,515
Efficiency:				
Number of Plan Reviews performed per Plan Check staff	1,096	1,000	252	524
Number of inspection conducted per inspector	4,186	4,000	995	1,921
Number of customers served per Permit Tech	2,256	2,350	584	1,258
Effectiveness:				
Percentage of new projects: First review completed within 15 work days	100.0%	98.0%	93.2%	96.5%
Percentage plan review rechecks: Reviewed within 10 work days	99.3%	95.0%	92.4%	96.2%
Percentage response to the public at the counter in 10 minutes	78.8%	80.0%	80.0%	78.3%
<u>Planning</u>				
Budget:	\$1,454,422	\$1,703,540	\$379,526	\$703,670
Workload Outputs:				
Number of discretionary applications completed	71	80	27	53
Number of zoning plan checks completed	378	400	397	857
Number of people assisted at counter/over phone	7,942	8,000	1,892	3,958
Number of training sessions to maintain Certified Local Government status	7	10	1	3
Number of training sessions attended by PC	21	14	1	2
Efficiency:				
Number of people assisted at counter/phone per FTE	19.3	15	17.7	26.1
Number of Plan checks completed/FTE/Week	1.6	2.0	26.5	18.0
Number of applications completed/FTE/Week	3.6	4.0	5.4	5.3

Performance Measures

Community Development

Performance Measures	2011 Actual	2012 Budget	2012 2nd Qtr	2012 Y-T-D
<u>Planning (continued)</u>				
Effectiveness:				
Percentage of FTE's time funded by Developer Deposit and fixed fees	18.5%	20.0%	24.7%	19.2%
Percentage of initial plan reviews completed within 15 days	97.2%	95.0%	98.7%	93.8%
Percentage of plan rechecks: reviewed within 10 days	90.0%	95.0%	100.0%	98.5%
Percent of Zoning Administrator applications completed within 7 weeks	97.9%	98.0%	100.0%	100.0%
Percent of Planning Commission applications completed within 18 weeks	99.0%	98.0%	100.0%	100.0%
Percent of City Council applications completed within 22 weeks	100.0%	98.0%	100.0%	100.0%
Percent of calls returned within one business day	97.2%	95.0%	95.3%	95.3%
Percent of counter served within 10 minutes	75.2%	75.0%	74.8%	75.3%
Percent of counter served within 20 minutes	93.9%	95.0%	94.5%	94.3%
<u>Code Compliance</u>				
Budget:	\$620,714	\$680,590	\$161,591	\$267,889
Workload Outputs:				
Number of new cases	1658	2220	354	708
Number of lots cleared by Weed Abatement	24	50	-	9
Number of graffiti cases	515	600	60	134
Number of case actions	4,902	5,000	838	1,899
Number of weekend inspections	1,479	800	546	1,189
Number of sessions for certification	13	12	86	136
Efficiency:				
Number of cases per officer	114	120	21	59
Cost of weed abatement per lot	\$374	\$750	\$0	\$964
Cost of graffiti removal per case	\$128	\$159	\$172	\$159
Number of actions per officer	331	350	53	83
Number of weekend inspections conducted per officer	247	250	91	100
Effectiveness:				
Percent of graffiti cases closed within 6 hours	88.2%	86.0%	94.7%	91.3%
Percentage of cases acknowledged within 2 days	94.7%	90.0%	83.7%	84.0%
Percentage of cases closed within 10 days	76.2%	94.5%	84.7%	79.3%

Performance Measures

Community Development

Performance Measures	2011 Actual	2012 Budget	2012 2nd Qtr	2012 Y-T-D
<u>Economic Development/Housing Administration</u>				
Budget:	\$138,339	\$137,270	\$46,012	\$64,331
Workload Outputs:				
Number of Home Rehab loans provided to property owners	5	6	1	3
Number of businesses receiving commercial facade grants	12	8	3	7
Number of non-profits receiving Social Program grants	14	15	0	15
Effectiveness:				
Percentage of Home Rehab & commercial grants expended	90.0%	85.0%	17.0%	14.5%
Percentage General fund social program grants expended	100.0%	100.0%	0.0%	100.0%
Percentage of RDA Affordable Housing budgeted funds expended	57.8%	100.0%	37.0%	27.4%

Performance Measures

Public Works

Performance Measures	2011 Actual	2012 Budget	2012 2nd Qtr	2012 Y-T-D
<u>Engineering</u>				
Budget:	\$2,964,688	\$3,715,680	\$1,246,754	\$1,824,979
Workload Outputs:				
Number of permits issued	307	330	61	125
Number of inspections conducted	2762	2,500	650	1,325
Number of plans submitted for 1st plan check	58	40	7	19
Number of plans submitted for additional plan checks	95	80	16	31
Number of research projects conducted	467	550	163	334
Number of miles of streets designed	2.22	3.00	0.49	1.38
Number of miles of streets constructed	2.82	3.00	0.73	1.30
Number of traffic citizens complaints received	113	120	12	40
Efficiency:				
Time spent per first plan review (hours)	5.32	6.00	10.67	8.75
Time spent per additional plan review (hours)	3.42	4.00	6.20	5.82
Time spent per research project	2.34	3.00	2.05	2.19
Design cost less than 15% of the projected costs	90.6%	85.0%	87.5%	93.8%
Final project costs within budget	97.2%	85.0%	100.0%	100.0%
Percent of response to citizen complaints within 45 days	83.8%	80.0%	83.3%	74.2%
Effectiveness:				
Percent of plan reviews completed in 15 days (1st plan check)	88.4%	90.0%	100.0%	97.9%
Percent of plan reviews completed in 10 days (add'l plan check)	83.7%	90.0%	94.4%	86.1%
Percent of research projects completed in 10 days	98.8%	95.0%	100.0%	98.4%
Percent of projected street design completed	74.0%	85.0%	16.0%	46.0%
Percent of street miles completed	75.2%	85.0%	24.0%	43.0%
Percent of traffic complaints resolved	68.5%	80.0%	66.7%	60.0%
<u>Maintenance</u>				
Budget:	\$3,442,703	\$3,761,390	\$915,072	\$1,653,071
Workload Outputs:				
Number of potholes repaired	618	500	140	297
Number of signs repaired or replaced	1,770	1,800	482	968
Number of work orders received/completed by Facilities Maintenance Section	2,364	2,000	830	1,244
Number of street light/traffic signal repairs	835	800	187	333
Number of USA responses (Underground Service Alerts)	720	600	106	267

Performance Measures

Public Works

Performance Measures	2011 Actual	2012 Budget	2012 2nd Qtr	2012 Y-T-D
<u>Maintenance (continued)</u>				
Efficiency:				
Average sq. ft. of pothole repairs provided per day of service	337	450.0	451.7	413.3
Average # of signs maintained per hour of service provided	4.6	4.5	9.0	6.9
Average # of facilities maintenance work orders completed per day of service	10.7	10.0	15.4	11.4
Average # of USA completed per day of service	3.2	3.0	2.0	2.4
Average number of streetlight/traffic signal repairs per day	3.8	4.0	3.5	3.1
Effectiveness:				
Percentage of pothole service requests repaired within 3 working days	100.0%	100.0%	100.0%	100.0%
Percentage of signage repair requests responded to and completed within 3 working days	100.0%	100.0%	100.0%	100.0%
Percentage of facilities maintenance work orders responded to in 3 working days	100.0%	100.0%	100.0%	100.0%
Percentage of street light / traffic signal service Requests completed within 3 working days	99.8%	100.0%	98.7%	99.2%
Percentage of USA service requests completed within 3 working days	100.0%	100.0%	100.0%	100.0%
<u>Water</u>				
Budget:	\$14,774,673	\$ 16,741,930	\$ 3,932,193	\$ 7,714,950
Workload Outputs:				
Number of maintenance procedures at reservoirs, pump stations, valves, hydrants and operating equipment	3,675	3,600	894	1794
Number of miles of planned leak detection on water pipeline	166.6	160.0	43.5	89.1
Number of samples taken to test compliance	8,611	8,600	2,179	4,458
Number of emergency calls for service	993	1,100	123	242
Efficiency:				
Percentage of maintenance procedures completed on time	94.8%	94.0%	98.7%	97.1%
Percentage of system water loss	3.5%	4.0%	2.6%	2.3%
Effectiveness:				
Percentage of leaks repaired within 48 hours	95.0%	95.0%	100.0%	97.2%
Percentage of monitoring samples in full compliance	100.0%	100.0%	100.0%	100.0%
Percentage of emergency calls responded within 15 minutes during working hours	100.0%	100.0%	100.0%	100.0%
Percentage of emergency calls responded within 30 minutes during non-working hours	100.0%	100.0%	100.0%	100.0%

Performance Measures

Public Works

Performance Measures	2011 Actual	2012 Budget	2012 2nd Qtr	2012 Y-T-D
<u>Sewer</u>				
Budget:	\$8,349,291	\$ 8,689,480	\$ 2,126,887	\$ 4,240,428
Workload Outputs:				
Number of maintenance procedures at treatment plant, pump stations and recycled water facilities	3,939	4,000	1,097	2,075
Number of samples taken to test compliance	13,978	14,000	3,284	6,876
Number of miles of planned video inspections on sewer collection system	29.6	30.0	12.9	18.2
Number of miles of planned cleaning procedures on sewer collection system	166.5	180.0	32.5	59.3
Number of emergency calls for service	216	300	8	24
Efficiency:				
Percentage of maintenance procedures completed on time	94.7%	94.0%	95.3%	95.2%
Percentage of monitoring samples in full compliance	100.0%	100.0%	100.0%	100.0%
Percentage of sewer collection system cleaned annually	23.8%	100.0%	18.6%	17.0%
Percentage of sewer collection system inspected annually	4.4%	20.0%	7.4%	5.2%
Effectiveness:				
Percentage of emergency calls responded within 15 minutes during working hours	100.0%	100.0%	100.0%	100.0%
Percentage of emergency calls responded within 30 minutes during non-working hours	100.0%	100.0%	100.0%	100.0%
<u>Storm Drain</u>				
Budget:	\$1,500,425	\$1,685,950	\$429,404	\$808,130
Workload Outputs:				
Number of miles of storm drain pipelines cleaned	1.02	3.00	0.69	1.16
Number of miles of storm drain video inspection	2.70	3.00	0.20	1.20
Number of catch basins cleaned/inspected/stenciled	1826	1,200	326	535
Number of emergency calls for service	12.0	30.0	-	7.0
Efficiency:				
Percentage of storm drain pipelines cleaned annually	1.6%	4.5%	1.1%	1.9%
Percentage of storm drain system inspected Annually	4.2%	8.0%	0.4%	2.0%
Percentage of catch basins cleaned/inspected annually	97.1%	64.0%	17.3%	28.5%
Effectiveness:				
Number of emergency calls/percentage of time responding within 15 minutes during working hours	100.0%	100.0%	100.0%	100.0%
Number of emergency calls/percentage of time responding within 30 minutes during non-working hours	100.0%	100.0%	100.0%	100.0%

Performance Measures

Public Works

Performance Measures	2011 Actual	2012 Budget	2012 2nd Qtr	2012 Y-T-D
Clean Ocean				
Budget:	\$2,215,501	\$ 2,438,750	\$456,385	\$871,665
Workload Outputs:				
Number of facilities inspected for storm water compliance	157	140	2	11
Number of water quality enforcement actions issued	159	200	11	86
Number of local outreach impressions per year**	2,888,048	5,000,000	707,453	1,458,632
Efficiency:				
Number of facility inspections per FTE (1 FTE)	157	140	2	11
Number of water quality enforcement actions issued per FTE (2 FTE)	80	100	6	43
Number of public outreach "impressions" per capita	42	73	11	23
<i>** "impressions" refers to the estimated number of individuals receiving education</i>				
Solid Waste				
Budget:	\$385,955	\$212,890	\$85,575	\$154,324
Workload Outputs:				
Total tons of residential waste diverted from landfill	17,532	18,000	4,676	9,283
Total tons of commercial waste diverted from landfill	10,812	14,500	2,251	4,525
Total tons of construction & demolition waste diverted from landfill	9,357	2,200	2,344	4,841
Efficiency:				
Solid waste program cost per ton diverted	\$5.19	\$4.61	\$4.23	\$4.23
Effectiveness:				
Total percent of residential waste diversion from landfill	45.0%	52.0%	47.2%	46.5%
Total percent of commercial waste diversion from landfill	45.7%	52.0%	45.0%	44.6%
Total percent of construction and demolition waste diversion from landfill	82.0%	55.0%	82.1%	81.4%
Total percent of overall diversion from landfill	48.5%	53.0%	52.4%	52.2%

* Solid Waste performance measures are based on the waste diversion controlled by CR&R

Performance Measures

Public Works

Performance Measures	2011 Actual	2012 Budget	2012 2nd Qtr	2012 Y-T-D
<u>Contract Fleet Maintenance</u>				
Budget:	\$1,159,193	\$1,137,940	\$257,168	\$492,222
Workload Outputs:				
Total number of vehicles maintained	146	146	154	154
Number of work orders completed	724	750	212	404
Number of preventative maintenance services completed	272	300	64	135
Number of repeat work orders needed	2	2	0	0
Effectiveness:				
Percentage of fleet available per month	99.0%	95.0%	99.0%	99.1%
Percentage of reworks relative to total work orders	0.3%	0.0%	0.0%	0.0%
Percentage of preventative maintenance services completed within 1 day	100.0%	90.0%	100.0%	100.0%

Performance Measures

Beaches. Parks & Recreation

Performance Measures	2011 Actual	2012 Budget	2012 2nd Qtr	2012 Y-T-D
<u>Beaches. Parks & Recreation Administration</u>				
Budget:	\$448,967	\$441,340	\$144,927	\$254,071
Workload Outputs:				
Number of development plans reviewed	21	5	4	6
Number of active park CIP projects	13	16	13	13
Number of completed park CIP projects	0	4	0	0
Number of CIP project change orders that required City Council approval	0	0	0	0
Efficiency:				
Hours spent reviewing each set of development plans	13	50	8	10
Effectiveness:				
Percentage of development plans reviewed within 2 weeks	100.0%	100.0%	100.0%	100.0%
Percentage of park CIP projects completed within budget as established at time of contract award	0.0%	100.0%	0.0%	0.0%
<u>Parks & Beach Maintenance</u>				
Budget:	\$4,451,752	\$ 4,786,000	\$ 1,043,295	\$ 1,885,027
Workload Outputs:				
Maintain industry standard ratio of 50 acres of landscape monitored per inspector - 276 acres	82.4	76.6	69.0	69
Trim 2,000 trees annually to ensure a 7 year cycle	2,405	2,000	578	1,234
Resolve 90% of all service requests within 10 days	86.5%	85.0%	88.7%	83.4%
Efficiency:				
Ratio of acres of landscapes monitored per contract inspector	165.0%	143.0%	138.0%	138.0%
Effectiveness:				
Percentage of trees trimmed to maintain an average 7-year trimming cycle	120.2%	100.0%	115.3%	123.2%
Maintain parks at established levels measured on a scale of A-F: <i>A-excellent, B- above average, C- average, D-low level, F- minimum level per the 1999 Parks & Rec. Master Plan.</i>				
Maintenance level of beaches (target level = C)	C	C+	C	C
Maintenance level of parks (target level = C)	C	C	C	C
Maintenance level of park sports fields (target level = B)	B	B+	B+	B
Maintenance level of streetscapes (target level = C)	C	C+	C+	C

Performance Measures

Beaches. Parks & Recreation

Performance Measures	2011 Actual	2012 Budget	2012 2nd Qtr	2012 Y-T-D
Recreation				
Budget:	\$2,645,041	\$4,731,700	\$676,562	\$1,446,955
Workload Outputs:				
Number of aquatic enrollments	4,728	5,000	749	2,094
Number of other registrations	15,126	12,000	1,158	6,357
Number of classes/programs offered	817	350	117	402
Number of attendees at special events	114,475	120,000	24,200	103,500
Number of rentals at Community Center	163	160	64	121
Number of rentals at Beach Club	86	40	25	67
Number of partnered community events	47	37	12	27
Efficiency:				
Percent of registrations taken on-line	32.3%	35.0%	36.5%	36.3%
Percentage of total expenditures recovered by revenues	69.3%	56.0%	39.5%	74.3%
Effectiveness:				
Percentage customer satisfaction response of satisfactory or above for recreation and leisure classes/facility rentals*	97.8%	100.0%	100.0%	98.3%
Percent of classes/programs cancelled	16.5%	15.0%	14.0%	12.9%
Number of customer requested refunds for classes/programs	358	300	26	184
* Annual measurement				
Marine Safety				
Budget:	\$1,328,811	\$1,381,330	\$296,864	\$ 731,731
Workload Outputs:				
Number of beach visitors (estimate)	2,283,200	2,800,000	297,270	1,218,420
Number of swimmer rescues	1,670	4,500	23	2,114
Number of preventative actions via public education/warnings	24,445	30,000	864	34,767
Number of people reached through public education programs	15,216	20,000	850	20,605
Number of drownings with lifeguards on duty	0	0	0	0
Efficiency:				
Visitors per lifeguard (8 hour shift)	786	750	734	659
Rescues per lifeguard FTE (2080 hours)	80	200	10	154
Effectiveness:				
Percentage of swimmer rescues without a drowning	100.0%	100.0%	100.0%	100.0%
Percentage of swimmer rescues compared to preventative actions	3.3%	10.0%	2.3%	3.8%
Percent of City elementary schools reached through public education*	0.7%	70.0%	0.0%	0.0%
* Annual measurement				

Performance Measures

Beaches. Parks & Recreation

Performance Measures	2011 Actual	2012 Budget	2012 2nd Qtr	2012 Y-T-D
<u>Golf Operating</u>				
Budget:	\$2,298,638	\$2,262,860	\$507,687	\$1,058,856
Workload Outputs:				
Number of golf rounds played - projected	88,629	95,000	20,250	45,965
Number of golf course acres maintained	133	133	133	133
Total revenue generated by the Golf Course	\$2,152,582	\$ 2,240,000	\$538,654	\$1,209,606
Efficiency:				
Course utilization (rounds played/available tee times*)	96.3%	100.0%	108.3%	102.3%
Cost per round	\$22.72	\$23.84	\$25.42	\$23.47
Percentage cost of recovery	93.6%	100.0%	94.3%	88.2%
Effectiveness:				
Number of complaints per 1,000 rounds	1.4	3.0	3.1	4.8
Maintenance quality of golf course retained at a level B May through October	100.0%	100.0%	100.0%	100.0%
Maintenance quality of golf course retained at a level C November through April	100.0%	100.0%	100.0%	100.0%

Performance Measures

Animal Shelter

Performance Measures	2011 Actual	2012 Budget	2012 2nd Qtr	2012 Y-T-D
<u>Animal Shelter</u>				
Budget:	\$1,308,801	\$1,902,040	\$574,287	\$ 910,417
Workload Outputs:				
Number of Dogs Licensed during the year	7,425	9,900	1,513	3,029
Number of calls for service completed during the year	1,863	2,400	441	1,501
Barking Dog complaints received	124	100	19	55
Efficiency:				
Percent of calls for service handled within 24 hours	98.9%	99.0%	98.3%	99.2%
Effectiveness:				
Percentage increase in the number of dog licensed per year	-0.8%	5.0%	-6.7%	-15.7%
Number of dog adoptions	244	325	48	111
Number of cat adoptions	330	400	97	254
Number of animals returned to owners	396	425	69	169
Percentage of barking complaints resolved within 40 days	80.3%	97.0%	79.0%	82.8%

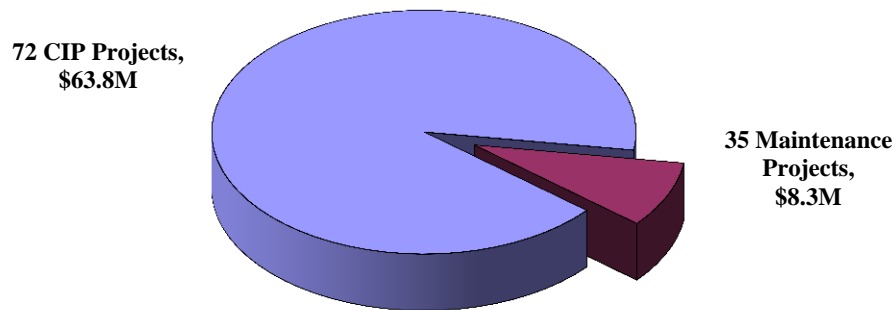
Capital Improvement Program- 2nd Quarter Report

Program Summary

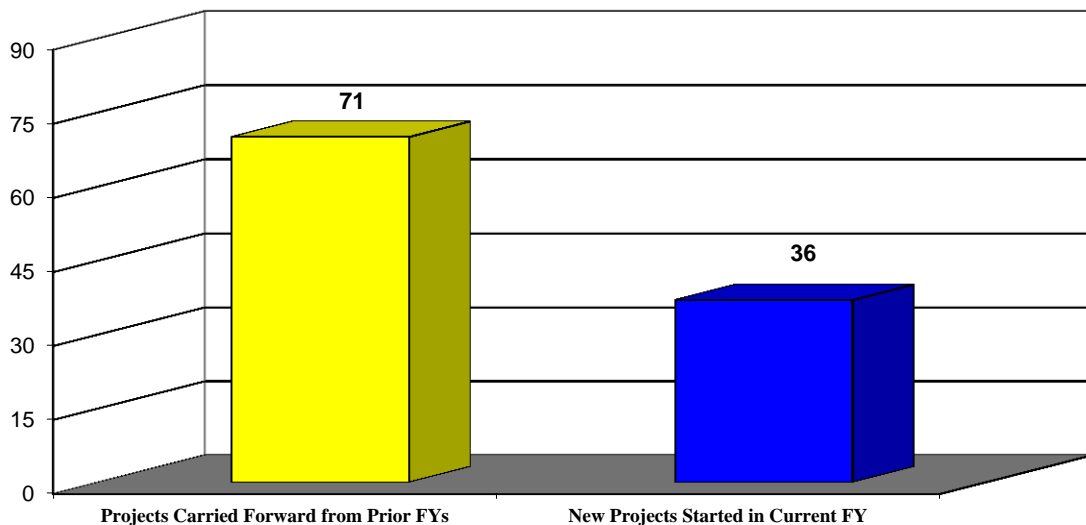
The Capital Improvement Program report provides the Mayor, City Council and community the status of projects in the current FY 2012 and establishes a commitment for the scheduled delivery of projects. The City's Capital Improvement Program remains strong and active. Most areas in the City continue to see improvements to their community facilities in the form of parks, streets, water, sewer, storm drain and other infrastructure improvement projects.

The FY 2012 Capital Improvement Program consists of 107 projects for a total budget of \$72.1 million. A total of 71 projects were started in the prior fiscal years for completion in FY 2012. There are a total of 72 CIP projects and 35 Maintenance and Study projects.

FY 2012 CIP and Maintenance Projects: \$72.1 Million

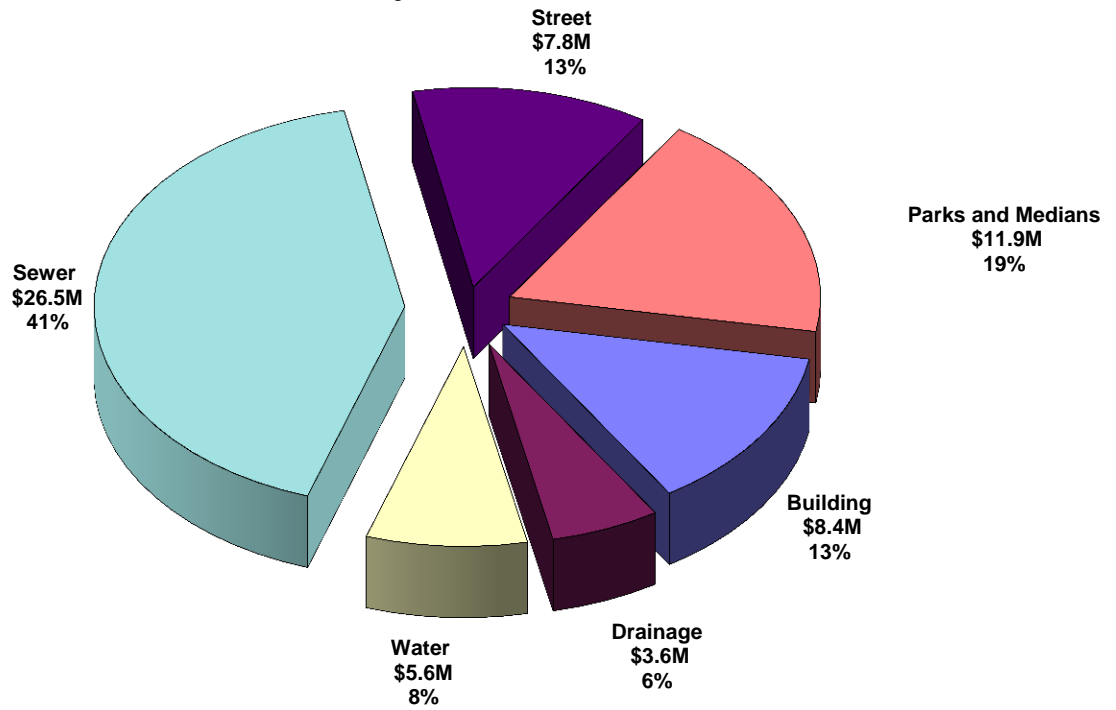


Total CIP and Maintenance Projects: Carried Forward vs. Projects Started in Current FY

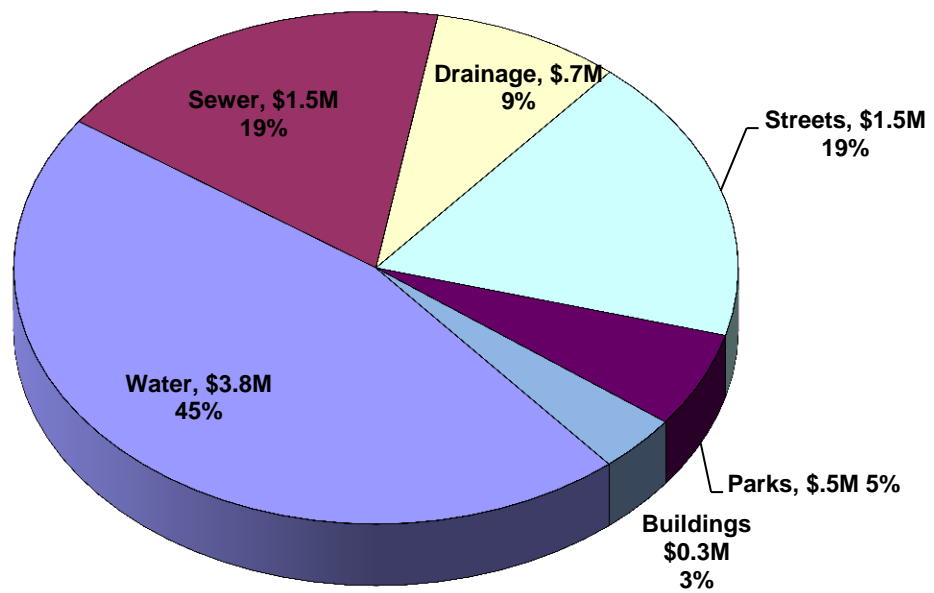


Capital Improvement Program – 2nd Quarter Report

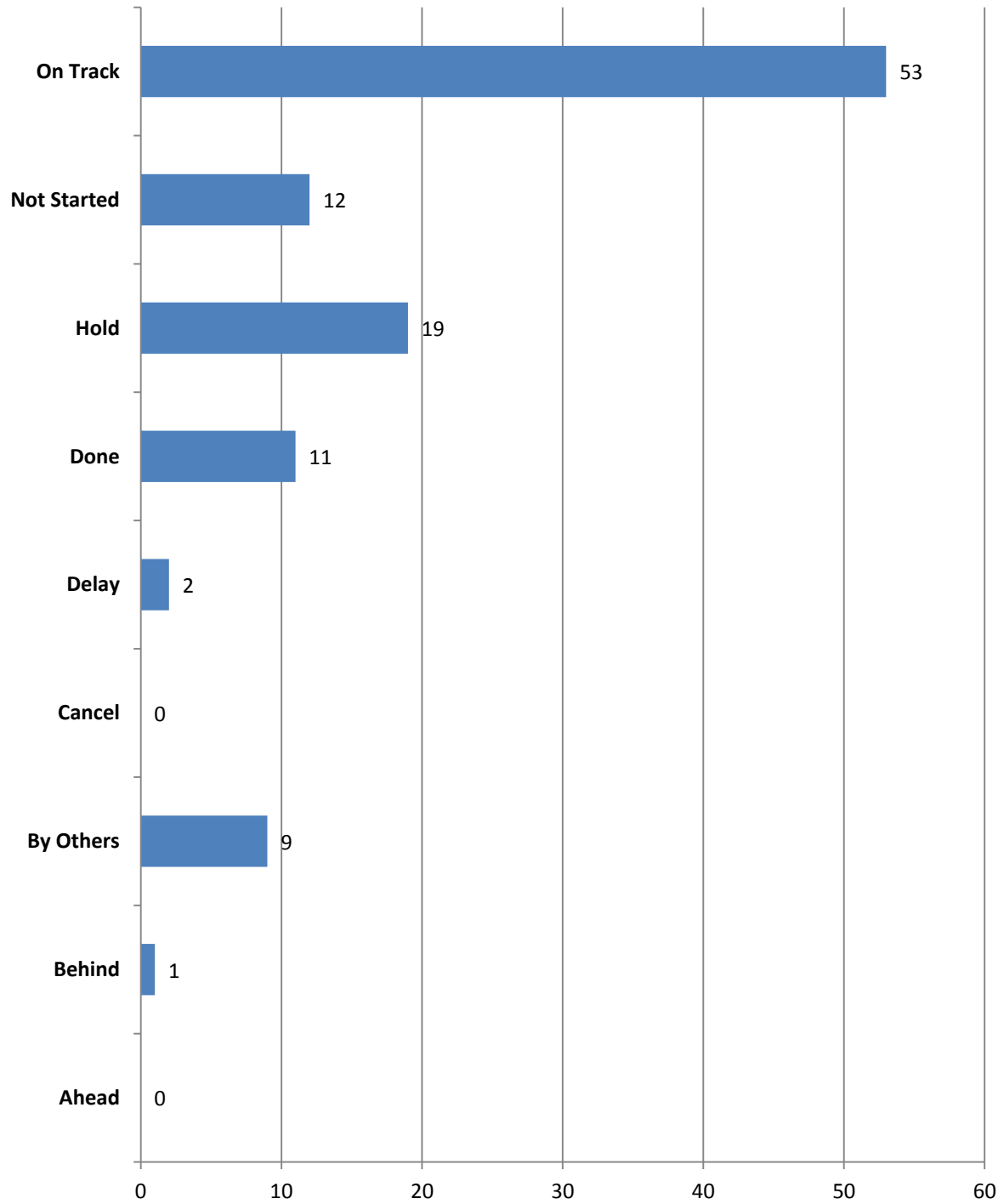
CIP Projects \$63.8Million



Maintenance Projects \$8.3Million



Project Status



Capital Improvement Program – 2nd Quarter Report

Schedule Changes

Projects are often re-scoped to take advantage of additional funding or to address the changing needs of the community. In order to realign the project delivery commitment with a revised scope, a baseline budget or schedule adjustment (reset) may be proposed. This section proposes each baseline budget adjustment and establishes a new commitment for delivering the project. The projects recommended for reset for this quarter are listed in the following table:

PROJECT*	ORIGINAL GOAL	REVISED GOAL	ORIGINAL COMPLETION DATE	REVISED COMPLETION DATE
<i>Facilities Structural Assessment/ PN 12561</i>	<i>Complete Assessment</i>	<i>Hire Consultant</i>	<i>June 2012</i>	<i>June 2012</i>
<i>Poche Beach M01 Watershed, Phase II Bacterial Study/ PN 39401</i>	<i>Study Completion</i>	<i>Study Completion</i>	<i>February 2012</i>	<i>April 2012</i>
<i>Main Pump Station Rehabilitation/ PN 10203</i>	<i>Complete Design</i>	<i>50% Design</i>	<i>June 3012</i>	<i>June 2012</i>

* See individual projects for a detailed explanation

Project Description and Status Report

An overview of the projects, including the project manager, adopted budget, funding source, anticipated completion date and status at the end of the second quarter have been provided below. Also provided are definitions of terms found within the project updates.

Definitions

- **Fiscal Year Goal:** The project goal for this fiscal year
- **Goal Completion Date:** The date the project’s Fiscal Year Goal is projected to be reached
- **Actual Completion Date:** The date when the Fiscal Year Goal is actually completed
- **Status:** Measures how much the project has been completed toward the Fiscal Year Goal
- **New Project:** A project that has been appropriated by the City Council after the budget is adopted
- **By Others:** The City is not directly in charge of the schedule for these projects

A bar chart depicting the fiscal year schedule is included for significant City projects as shown below. The highlighted area within the chart denotes the completed portion of the project.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	D	D	D	D	D	B	B	B	C

Definitions for the nomenclature used in the chart are as follows:

- **RFP:** Request for proposal phase
- **D:** Design phase
- **B:** Public bidding phase
- **C:** Construction phase
- **H:** Hold

Capital Improvement Program- 2nd Quarter Report

Project Description and Status Report

Buildings - CIP Projects

Base of Pier Restrooms Rehabilitation

Project Management:	Tim Shaw	Project Number/ W.O.#:	12560/ 12560
Budget:	\$300,000	Fiscal Year Goal:	Complete Design
Funding Source:	RDA & General Fund	% of Goal Completion:	5%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			
Comments:	Preliminary prep work for drawings is underway.		

Beach Palapa & Picnic Cover Renovations

Project Management:	Dennis Reed	Project Number/ W.O.#:	18701/ 18701
Budget:	\$37,900	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	70%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			
Comments:	Staff has determined three more locations for installation this spring after the winter storms.		

Community Center Rehabilitation

Project Management:	Dave Dendel	Project Number/ W.O.#:	11546/ 11546
Budget:	\$125,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Facility Maintenance Rsrv.	% of Goal Completion:	25%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			
Comments:	Scope of work includes rehabilitation/upgrades to HVAC system. The addition of new thermo-pane windows for the second floor office area is being included. The solar/electric system portion of this project has been removed from the scope of work.		

Corporation Yard Building A Rehabilitation

Project Management:	Matt Atteberry	Project Number/ W.O.#:	11547/ 11547
Budget:	\$250,000	Fiscal Year Goal:	50% Construction
Funding Source:	Facility Maintenance Rsrv.	% of Goal Completion:	15%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			
Comments:	This project involves the design of structural improvements to upgrade Building A to current building codes, with seismic retrofit for roof joints and the replacement of aged skylights. Engineering has inspected the building and is assisting in the procurement of professional services with Spire Structural Engineering, Inc.		

Downtown Fire Station

Project Management:	Mike Jorgensen	Project Number/ W.O.#:	15502/ 15502
Budget:	\$1,678,170	Fiscal Year Goal:	Complete Constr.
Funding Source:	Pub. Fac. Constr. Fee Fund	% of Goal Completion:	100%
Goal Completion Date:	September 2011	Status:	Done
Actual Completion Date:	September 2011		
Comments:			

Capital Improvement Program – 2nd Quarter Report

Facilities Structural Assessment

Project Management: Matt Atteberry **Project Number/ W.O.#:** 12561/ 12561
Budget: \$90,000
Funding Source: Facilities Main.Rsrv. Fund **Fiscal Year Goal:** Hire Consultant
Goal Completion Date: June 2012 **% of Goal Completion:** 0%
Actual Completion Date: **Status:** Not Started
Comments: Development of short and long term rehabilitation needs of City facilities including Steed Park, North Beach Concessions, City Hall and Corporation Yard Facilities. This project has been re-scoped.

Fuel Management Upgrade and Gate Replacement at WRP

Project Management: Dave Dendel **Project Number/ W.O.#:** 12910/ 12910
Budget: \$130,000
Funding Source: Fleet Maint. Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: June 2012 **% of Goal Completion:** 25%
Actual Completion Date: **Status:** On Track
Comments: Replacement of the gasoline and diesel monitoring and dispensing system with a new Fuel Management System. The Corporation Yard electrically operated entrance/exit gates and associated improvements will also be upgraded through this project. Bids for the fuel management system have been received and are being analyzed.

M02 Channel-MHC Parking Lots

Project Management: Tom Bonigut **Project Number/ W.O.#:** 11505/ 12909
Budget: \$1,581,980
Funding Source: Pub. Fac. Constr. Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: April 2012 **% of Goal Completion:** 0%
Actual Completion Date: **Status:** Hold
Comments: City Council has directed staff to negotiate with County of Orange prior to procuring professional design services.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	H	H	H	H	H	H	H	H	H	H

Ole Hanson Beach Club Rehabilitation

Project Management: Amir Ilkhanipour **Project Number/ W.O.#:** 12559/ 12559
Budget: \$1,500,000
Funding Source: General Fund **Fiscal Year Goal:** 60% Design
Goal Completion Date: June 2012 **% of Goal Completion:** 5%
Actual Completion Date: **Status:** On Track

Comments: The Ole Hanson Beach Club is deteriorating due to its age and exposure to the harsh marine environment. Due to the Beach Club's listing on the Federal historic register, a historic architect as defined by the Secretary of the Interior's Standards and Guidelines for Historic Preservation needs to assess and evaluate the needed improvements and prepare final plans and specifications for permitting and construction. Via requesting for proposals from qualified architects, Architectural Resources Group, Inc. has been retained to provide the above services.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
RFP	RFP	RFP	RFP	RFP	D	D	D	D	D	D	D

Capital Improvement Program- 2nd Quarter Report

Replacement of Marine Safety Building Sheet Piles

Project Management:	Ken Knatz	Project Number/ W.O.#:	12562/ 12562
Budget:	\$500,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	RDA Fund	% of Goal Completion:	10%
Goal Completion Date:	June 2012	Status:	Hold
Actual Completion Date:			

Comments: Staff is evaluating design options to reduce construction costs while maintaining a similar level of wave protection as the original sheet pile design. Construction is delayed to next year due to required regulatory permit processing.

Safety/Quiet Zone Improvements – Design and Construction

Project Management:	Tom Bonigut	Project Number/ W.O.#:	10812/ 10812
Budget:	\$768,000	Fiscal Year Goal:	TBD
Funding Source:	General Fund	% of Goal Completion:	
Goal Completion Date:		Status:	Hold
Actual Completion Date:			

Comments: Goals and completion date(s) depend on what the desired improvements will be. Public Works/Engineering is awaiting further direction from Community Development pending their coordination with Quiet Zone stakeholders and agencies.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	H	H	H	H	H	H	H	H	H	H

Senior Center Relocation

Project Management:	Mike Jorgensen	Project Number/ W.O.#:	15503/ 15503
Budget:	\$1,415,470	Fiscal Year Goal:	Complete Constr.
Funding Source:	Develop. Improvem. Fund	% of Goal Completion:	100%
Goal Completion Date:	September 2011	Status:	Done
Actual Completion Date:	September 2011		

Comments:

Building- Maintenance and Other Projects

Wayfinding Master Sign Program

Project Management:	Jim Holloway	Project Number/ W.O.#:	32801/ 32801
Budget:	\$200,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	RDA & General Funds	% of Goal Completion:	15%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			

Comments: The City Council reviewed and approved Phase I of the Wayfinding program, which focuses on signage in the Downtown and Pier Bowl areas and directed staff to evaluate the program's compatibility with the *Manual on Uniform Traffic Control Devices (MUTCD)* to ensure the program's compliance with potentially mandated design requirements. Staff developed an alternative design that incorporates the MUTCD recommendations and presented it to Planning Commission on September 21, 2011. At the meeting the staff committed to provide samples of colors, brown and terra cotta that meet the MUTCD reflectivity requirements. Staff is working with a sign manufacturer to obtain samples in the two colors. Once they are received, they will be presented to Planning Commission for a recommendation and then to City Council for final approval.

Capital Improvement Program – 2nd Quarter Report

Drainage- CIP Projects

Acapulco Storm Drain Lines Rehabilitation (Canyon Outlet)

Project Management:	Amir Ilkhanipour	Project Number/ W.O.#:	10010/ 10010
Budget:	\$103,290		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	November 2011	% of Goal Completion:	100%
Actual Completion Date:	November 2011	Status:	Done

Comments: Construction of numerous trenchless rehabilitation reaches was completed in FY 2010 on Avenida Acapulco, including a separate project to include a portion of open-trench repair. An erosion problem was encountered when clearing brush necessary to access a storm drain outlet during the scoped trenchless repair work. Preparation of the construction drawings and specifications was prepared by City staff. Construction is completed.

Alameda Lane Drainage System Replacement

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	10011/ 10011
Budget:	\$83,060		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:		% of Goal Completion:	90%
Actual Completion Date:		Status:	Delayed

Comments: Staff has completed 90% of the design of the drainage system within Alameda Lane to address nuisance water in this area. The project was deferred to 2014 based on budget constraints and the project's priority ranking.

Columbo Storm Drain Extension

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	18005/ 18005
Budget:	\$313,760		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	10% Construction
Goal Completion Date:	June 2012	% of Goal Completion:	50%
Actual Completion Date:		Status:	On Track

Comments: Staff analyzed the project and scoped potential solutions by utilizing existing information and input from geotechnical firms, environmental consultants and contractors. VA Consulting, Inc. has completed the Preliminary Design Report and is waiting for City staff to secure a storm drain easement from a property owner prior to proceeding with the final design. Negotiations with the property owner for securing the easement have delayed the project.

Cristobal Storm Drain Extension to T-Street Canyon RR Culvert

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19012/ 19012
Budget:	\$367,440		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Monitor
Goal Completion Date:	June 2012	% of Goal Completion:	50%
Actual Completion Date:		Status:	On Track

Comments: A hydrology study and preliminary hydraulic modeling have been prepared for the existing ditch next to the railroad tracks. Staff continues to monitor the drainage during the winter season and will work with SCRRA to coordinate and plan necessary drainage improvements.

Capital Improvement Program- 2nd Quarter Report

Los Mares/Vaquero Storm Drain

Project Management: A. Ilkhanipour **Project Number/ W.O.#:** 16001/ 16001
Budget: \$745,900
Funding Source: Storm Drain Utility Fund **Fiscal Year Goal:** 10% Construction
Goal Completion Date: June 2012 **% of Goal Completion:** 60%
Actual Completion Date: **Status:** On Track

Comments: Project will address flooding in the Los Mares/Vaquero intersection by upsizing and realigning the storm drain in this area. Staff continues to negotiate with the Shorecliffs Golf Course owners to secure a storm drain easement needed for a segment of the proposed storm drain that is within the Golf Course. Negotiations with the Golf Course for securing the easement have delayed the project.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	D	NE	GO	TIA	TION	B	B	B	C

Plaza La Playa Channel

Project Management: Ken Knatz **Project Number/ W.O.#:** 13807/ 410387
Budget: \$368,290
Funding Source: Storm Drain Utility Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: August 2011 **% of Goal Completion:** 100%
Actual Completion Date: August 2011 **Status:** Done

Comments: This project constructed a flood wall along a section of channel near the existing railroad culvert. Rehabilitation of 415 feet of channel bottom was added to the project through a change order due to severe damage from the FY 2011 winter storms.

Prima Deshecha Canada Channel (M01) Reconstruction

Project Management: Amir K. Ilkhanipour **Project Number/ W.O.#:** 10013/ 10013
Budget: \$1,666,900
Funding Source: Storm Drain Utility Fund **Fiscal Year Goal:** 10% Construction
Goal Completion Date: June 2012 **% of Goal Completion:** 40%
Actual Completion Date: **Status:** On Track

Comments: Prima Deshecha Canada Channel (M01), between Calle Grande Vista and Avenida Vaquero, is in need of rehabilitation. Based on an alternative analysis by VA Consulting, Inc. (consultant), a preliminary concept design for the proposed improvements has been selected for the final design and preparation of the construction documents for public bidding. Regulatory permits, including the Coastal Commission development permit, will need to be secured prior to construction.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	D	D	D	D	D	B	B	B	C

Drainage- Maintenance & Other Projects

Existing Storm Drain Rehabilitation

Project Management: M. Atteberry/ J. Elston **Project Number/ W.O.#:** 26001/ 26001
Budget: \$335,000
Funding Source: Storm Drain Utility Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: June 2012 **% of Goal Completion:** 25%
Actual Completion Date: **Status:** On Track

Comments: This is an on-going yearly project to rehabilitate deteriorated pipelines from City video assessments. Project funding is also used by the Utilities Division for unscheduled or emergency maintenance of the storm drain system.

Capital Improvement Program – 2nd Quarter Report

Los Mares at Vaquero Infrastructure Protection

Project Management:	Bill Cameron	Project Number/ W.O.#:	20001/ 20001
Budget:	\$117,570		
Funding Source:	Storm Drain Util. Fund, Sewer Deprec. and Water Deprec. Funds, Gas Tax Fund	Fiscal Year Goal:	Hire Consultant
Goal Completion Date:	June 2012	% of Goal Completion:	
Actual Completion Date:		Status:	Hold

Comments: Scope for RFP to protect street and utilities is being developed.

Montalvo Canyon Drain Study

Project Management:	Amir Ilkhanipour	Project Number/ W.O.#:	22001/ 22001
Budget:	\$40,000		
Funding Source:	Storm Drain Deprec. Rsrv. Fund	Fiscal Year Goal:	50% Study
Goal Completion Date:	June 2012	% of Goal Completion:	0%
Actual Completion Date:		Status:	Not Started

Comments: A drainage study is needed to perform hydrology and hydraulic calculations for the reach of Montalvo Canyon natural waterway in the proximity of the ocean outlet.

Poche Beach M01 Watershed, Phase II Bacterial Study

Project Management:	Tom Bonigut	Project Number/ W.O.#:	39401/ 39401
Budget:	\$259,580		
Funding Source:	Clean Ocean Fund	Fiscal Year Goal:	Study Completion
Goal Completion Date:	April 2012	% of Goal Completion:	85%
Actual Completion Date:		Status:	On Track

Comments: Project is underway with a final report expected in March 2012. This project has been re-scoped

Parks & Medians- CIP Projects

Bonito Canyon Tennis Court Rehabilitation

Project Management:	Matt Atteberry	Project Number/ W.O.#:	12160/ 12160
Budget:	\$145,000		
Funding Source:	Parks Acq.	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2012	% of Goal Completion:	5%
Actual Completion Date:		Status:	On Track

Comments: Geotechnical investigation and recommendations have been completed. Asphalt is being considered for the courts in lieu of concrete.

Courtney's Sand Castle

Project Management:	Tim Shaw	Project Number/ W.O.#:	10143/ 10143
Budget:	\$16,530		
Funding Source:	Parks Acq.	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	January 2012	% of Goal Completion:	50%
Actual Completion Date:		Status:	On Track

Comments: Phase 1 to be completed as part of La Pata/ Vista Hermosa Sports Park. Phase 2 is yet to be determined.

Capital Improvement Program- 2nd Quarter Report

Linda Lane – Trail Lighting Enhancements

Project Management:	Tim Shaw	Project Number/ W.O.#:	10140/ 10140
Budget:	\$100,000	Fiscal Year Goal:	Complete Design
Funding Source:	RDA Fund	% of Goal Completion:	10%
Goal Completion Date:	June 2012	Status:	Hold
Actual Completion Date:			
Comments:			

Max Berg Plaza Park Sidewalk Improvements

Project Management:	Ben Parker	Project Number/ W.O.#:	11301/ 11301
Budget:	\$894,460	Fiscal Year Goal:	Contract Award
Funding Source:	Safe Route to Schools and CDBG Grants, Gas Tax Fund	% of Goal Completion:	100%
Goal Completion Date:	June 2012	Status:	Done
Actual Completion Date:	December 2011		
Comments:	Park walkway rehabilitation around the perimeter of the park and associated improvements.		

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	B	B	B	C	C	C	C	C	C

North Beach Crossing Improvements

Project Management:	Tom Bonigut	Project Number/ W.O.#:	19805/ 19805
Budget:	\$146,400	Fiscal Year Goal:	Complete Constr.
Funding Source:	Gas Tax Fund	% of Goal Completion:	100%
Goal Completion Date:	December 2011	Status:	Project By Others
Actual Completion Date:	December 2011		
Comments:	North Beach crossing improvements are complete.		

Pier Bowl/Beach Trail Way- Finding Signs

Project Management:	Jim Holloway	Project Number/ W.O.#:	10314/ 10314
Budget:	\$75,000	Fiscal Year Goal:	75% Constr.
Funding Source:	RDA Fund	% of Goal Completion:	15%
Goal Completion Date:	June 2012	Status:	Delayed
Actual Completion Date:			

Comments: The City Council reviewed and approved Phase I of the Wayfinding program, which focuses on signage in the Downtown and Pier Bowl areas and directed staff to evaluate the program's compatibility with the *Manual on Uniform Traffic Control Devices (MUTCD)* to ensure the program's compliance with potentially mandated design requirements. Staff developed an alternative design that incorporates the MUTCD recommendations and presented it to Planning Commission on September 21, 2011. At the meeting the staff committed to provide samples of colors, brown and terra cotta that meet the MUTCD reflectivity requirements. Staff is working with a sign manufacturer to obtain samples of the wayfinding signs in the two colors. Once they are received, they will be presented to Planning Commission for a recommendation and then to City Council for final approval.

Pier Crossing Improvements

Project Management:	Tom Bonigut	Project Number/ W.O.#:	19806/ 19806
Budget:	\$74,380	Fiscal Year Goal:	Complete Constr.
Funding Source:	RDA Fund	% of Goal Completion:	100%
Goal Completion Date:	September 2011	Status:	Project By Others
Actual Completion Date:	September 2011		
Comments:	Pier crossing improvements are completed.		

Capital Improvement Program – 2nd Quarter Report

Playground Equipment Replacements

Project Management:	Tim Shaw	Project Number/ W.O.#:	12724/ 12724
Budget:	\$125,000	Fiscal Year Goal:	Complete 1 Playground Rehab
Funding Source:	Park Asset Repl. Rsrv. Fund	% of Goal Completion:	0%
Goal Completion Date:	June 2012	Status:	Not Started
Actual Completion Date:			
Comments: Highest priority playgrounds to be evaluated.			

San Gorgonio Park Youth Sports Building & Restroom

Project Management:	Dennis Reed	Project Number/ W.O.#:	10401/ 630010
Budget:	\$50,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Parks Acquisition Fund	% of Goal Completion:	30%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			
Comments: Complete roof construction. Design firm to be hired this winter.			

Shoreline Feasibility Study

Project Management:	Tom Bonigut	Project Number/ W.O.#:	19907/ 19907
Budget:	\$116,460	Fiscal Year Goal:	Complete Study
Funding Source:	General Fund	% of Goal Completion:	90%
Goal Completion Date:	December 2011	Status:	Project by Others
Actual Completion Date:			
Comments: A final public review has been completed and the Corps is finalizing the study report and Chief's report.			

Sidewalk Repair and Improvements

Project Management:	Zachary Ponsen	Project Number/ W.O.#:	19317/ 19317
Budget:	\$287,320	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	10%
Goal Completion Date:	June 2012	Status:	Hold
Actual Completion Date:			
Comments: The contract to address the sidewalk areas for FY 2011 improvements was awarded in the third quarter of 2011. Due to decorative tile manufacturing complications the notice to proceed on those projects has not been issued. Construction is contingent on tile approval by the City Engineer. Projects for FY 2012 are to be bid at the completion of FY 2011 projects.			

Vista Hermosa/ La Pata Sports Park- Phase 1B

Project Management:	Tim Shaw	Project Number/ W.O.#:	18142/ 18142
Budget:	\$9,892,840	Fiscal Year Goal:	Complete Constr.
Funding Source:	Parks Acquisition Fund	% of Goal Completion:	95%
Goal Completion Date:	January 2012	Status:	On Track
Actual Completion Date:			
Comments: Construction is underway.			

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
C	C	C	C	C	C	C	C				

Capital Improvement Program- 2nd Quarter Report

Parks and Medians- Maintenance and Other Projects

Bathroom Door Project (Parks)

Project Management:	Tim Shaw	Project Number/ W.O.#:	28505/ 28505
Budget:	\$40,940	Fiscal Year Goal:	Obtain appropriate information about ADA Compliance/ Complete design and prioritization
Funding Source:	General Fund	% of Goal Completion:	25%
Goal Completion Date:	June 2012	Status:	Hold
Actual Completion Date:			

Comments: Staff is gathering base information to accurately develop scope. Project will require ADA compliance assessment. Parks & Recreation Commission has recommended that a consultant be hired to prepare this assessment with the current funding, and the City Manager has concurred. The City Building Department is conducting an evaluation of park restrooms to prioritize and design. The Beach Restroom Master Plan is completed for the renovation of beach restrooms.

Bonito Canyon Slope Replanting

Project Management:	Dennis Reed	Project Number/ W.O.#:	25102/ 25102
Budget:	\$68,440	Fiscal Year Goal:	Formalize Design
Funding Source:	General Fund	% of Goal Completion:	15%
Goal Completion Date:	June 2012	Status:	Hold
Actual Completion Date:			

Comments: Project remains on hold. Requires assistance from BP&R Landscape Architect, and is contingent upon his schedule and availability, and prioritization from the BP&R Director.

Pier Bowl Improvements

Project Management:	Tim Shaw	Project Number/ W.O.#:	29701/ 29701
Budget:	\$38,170	Fiscal Year Goal:	Develop Improvement List
Funding Source:	RDA Fund	% of Goal Completion:	0%
Goal Completion Date:	June 2012	Status:	Not Started
Actual Completion Date:			

Comments: Staff will identify further improvements as determined by the direction of the City Council.

Pier Bowl Landscape, Lighting and Sidewalk Improvements

Project Management:	Tim Shaw	Project Number/ W.O.#:	29702/ 29702
Budget:	\$334,430	Fiscal Year Goal:	Complete Constr.
Funding Source:	RDA Fund	% of Goal Completion:	100%
Goal Completion Date:	September 2011	Status:	Done
Actual Completion Date:	September 2011		

Comments:

Capital Improvement Program – 2nd Quarter Report

Sewer- CIP Projects

Aeration Basin Blower Rehabilitation

Project Management: Ken Knatz **Project Number/ W.O.#:** 12201/ 12201
Budget: \$150,000
Funding Source: Sewer Deprec. Rsrv. Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: June 2012 **% of Goal Completion:** 5%
Actual Completion Date: **Status:** On Track
Comments: Upgrade at WRP to replace 20 year old equipment. New technology will improve system efficiency and provide energy cost savings. Staff is developing a request for proposal for design services that will be issued January 2012.

Los Molinos Pump Station Emergency Backup

Project Management: Amir K. Ilkhanipour **Project Number/ W.O.#:** 10202/ 10202
Budget: \$700,000
Funding Source: Sewer Deprec. Rsrv. Fund **Fiscal Year Goal:** 50% Construction
Goal Completion Date: June 2012 **% of Goal Completion:** 15%
Actual Completion Date: **Status:** On Track
Comments: Los Molinos Pump Station mechanical equipment, electrical and instrumentation systems are being upgraded for additional reliability. Based on a public bid opening, a contractor is being retained to construct the above improvements. Construction contract award is scheduled for the City Council meeting on January 17, 2012.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	D	D	B	B	B	C	C	C	C

Los Molinos Pump Station Rehabilitation

Project Management: Amir K. Ilkhanipour **Project Number/ W.O.#:** 19204/ 19204
Budget: \$200,000
Funding Source: Sewer Depr. Rsrv. Fund **Fiscal Year Goal:** 50% Construction
Goal Completion Date: June 2012 **% of Goal Completion:** 15%
Actual Completion Date: **Status:** On Track
Comments: Los Molinos Pump Station mechanical equipment, electrical and instrumentation systems are being upgraded for additional reliability. Based on a public bid opening, a contractor is being retained to construct the above improvements. Construction contract award is scheduled for the City Council meeting on January 17, 2012.

Main Pump Station Force Main Cathodic Protection

Project Management: Ken Knatz **Project Number/ W.O.#:** 12202/ 12202
Budget: \$500,000
Funding Source: Sewer Deprec. Rsrv. Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: June 2012 **% of Goal Completion:** 50%
Actual Completion Date: **Status:** On Track
Comments: This project will be implemented in conjunction with the City-wide cathodic protection and Main Pump Station rehabilitation projects. The joints of the force main at the intersection of Avenida Pico and El Camino Real were bonded to provide electrical continuity in this segment of the pipeline. This work was performed to avoid the future need to excavate through the decorative pavers recently installed in the intersection.

Capital Improvement Program- 2nd Quarter Report

Main Pump Station Rehabilitation

Project Management: Ken Knatz **Project Number/ W.O.#:** 10203/ 10203
Budget: \$744,750
Funding Source: Sewer Deprec. Rsrv. Fund **Fiscal Year Goal:** 50% Design
Goal Completion Date: June 2012 **% of Goal Completion:** 10%
Actual Completion Date: **Status:** On Track

Comments: Results of preliminary design report are being used as a basis to scope the pump station rehabilitation. Staff recommends moving forward with pump replacements due to continued poor pump performance after testing PLC re-programming option. This project has been re-scoped.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
					RFP	RFP	RFP	D	D	D	D

Marblehead Coastal Recycled Water Line Reimbursement

Project Management: Dave Rebensdorf **Project Number/ W.O.#:** 17201/ 17201
Budget: \$350,000
Funding Source: Sewer Conn. Fee Rsrv. Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: June 2012 **% of Goal Completion:**
Actual Completion Date: **Status:** Project By Others

Comments: Buried 16- inch recycled water line complete. Bridge section, tie-ins and cathodic protection have not been completed. Portions of this work are being completed by the Marblehead bonding company contractor.

Recycled Water Expansion

Project Management: Dave Rebensdorf **Project Number/ W.O.#:** 18201/ 18201
Budget: \$19,790,970
Funding Source: Sewer Conn. Fee Rsrv. Fund / Prop 50 **Fiscal Year Goal:** Issue Bid Set
Goal Completion Date: June 2012 **% of Goal Completion:** 75%
Actual Completion Date: **Status:** On Track

Comments: Design of 9 miles of pipelines, Reservoir 11 conversion, a pressure reducing station and WRP improvements are complete. A low interest State Revolving Fund loan will be used to supplement secured EPA and SWRQCB Prop 50 Grants.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	D	D	D	D	D	B	B	B	C

Sewer System SCADA System Development

Project Management: D. Rebensdorf/ M. Fakhar **Project Number/ W.O.#:** 12605/ 410336
Budget: \$2,060,450
Funding Source: Sewer Depr. & Sewer Conn. Fee Rsrv. Funds **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: June 2012 **% of Goal Completion:** 25%
Actual Completion Date: **Status:** On Track

Comments: Construction contract was awarded in September by the City Council. Construction is underway.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
B	B	B	C	C	C	C	C	C	C	C	C

Capital Improvement Program – 2nd Quarter Report

Water Reclamation Odor Control Improvements

Project Management:	Ken Knatz	Project Number/ W.O.#:	18604/ 410277
Budget:	\$137,720	Fiscal Year Goal:	Complete
Funding Source:	Sewer Connection Fee		Construction
	Rsrv.Fund	% of Goal Completion:	5%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			
Comments: Plans and specifications are complete. OCFA approval is required prior to construction contract award.			

WRP Solids Handling

Project Management:	Ken Knatz	Project Number/ W.O.#:	10204/ 10204
Budget:	\$1,878,380	Fiscal Year Goal:	10% Construction
Funding Source:	Sewer Deprec. Rsrv. Fund	% of Goal Completion:	20%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			
Comments: Project will evaluate new technology for solids handling at the WRP to replace 20 year old belt filter presses. Pilot testing of centrifuges and screw press equipment has been completed. Centrifuge technology has been selected for the project. 90% design plans and specifications are anticipated January 2012.			

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	D	D	D	D	D	B	B	B	C

Sewer- Maintenance and Other Projects

Computerized Maintenance and Management System

Project Management:	Ken Knatz	Project Number/ W.O.#:	21201/ 21201
Budget:	\$45,160	Fiscal Year Goal:	Complete
Funding Source:	Sewer and Water Depr. Fund		Implementation Plan
Goal Completion Date:	June 2012	% of Goal Completion:	10%
Actual Completion Date:		Status:	Hold

Comments: Improvements to Utilities Division asset maintenance and replacement software program. Utilities Division is considering software replacement options prior to moving forward with current software upgrades of its Maximo CMMS system. The Utilities Division Assessment recommends implementing an enterprise solution throughout the Division to track all of its activities. Current project funding is planned for an assessment of CMMS needs and development of a phased implementation plan. Additional funding will be requested to move forward with execution of the implementation plan.

Digester Boiler Flame Pack Replacement

Project Management:	Jay Elston	Project Number/ W.O.#:	22201/ 22201
Budget:	\$150,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	5%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			
Comments:			

Capital Improvement Program- 2nd Quarter Report

Main Pump Station Force Main Inspection

Project Management:	Ken Knatz	Project Number/ W.O.#:	25203/ 25203
Budget:	\$71,090	Fiscal Year Goal:	Complete Design
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	50%
Goal Completion Date:	June 2012	Status:	On Track

Comments: Project will be implemented with Main Pump Station upgrades and cathodic protection improvements. The joints of the force main at the intersection of Avenida Pico and El Camino Real were bonded to provide electrical continuity in this segment of the pipeline. This work was performed to avoid the future need to excavate through the decorative pavers recently installed in the intersection. This project was previously deferred to await the outcome of the Playa Del Norte development.

Ocean Outfall Junction Repairs

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	28205/ 28205
Budget:	\$118,080	Fiscal Year Goal:	TBD
Funding Source:	Sewer Other Agency Rsrv. Fund	% of Goal Completion:	
Goal Completion Date:		Status:	Project By Others

Comments:

Rehabilitate Existing Sewer Lines

Project Management:	Matt Atteberry	Project Number/ W.O.#:	24200/ 24200
Budget:	\$445,000	Fiscal Year Goal:	Contract Award
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	0%
Goal Completion Date:	June 2012	Status:	Not Started

Comments: This is an on-going yearly project to rehabilitate deteriorated pipelines from City video assessments. Project funding is also used by the Utilities Division for unscheduled maintenance of the sewer system.

Sewer Line Support at Trafalgar Canyon

Project Management:	Matt Atteberry	Project Number/ W.O.#:	21202/ 21202
Budget:	\$150,000	Fiscal Year Goal:	Complete Design
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	0%
Goal Completion Date:	June 2012	Status:	Not Started

Comments: Staff will design new pipeline supports and incidental protective measures to protect line from canyon drainage.

WRP Chlorinator Replacement

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	27202/ 27202
Budget:	\$520,000	Fiscal Year Goal:	Issue Bid Set
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	75%
Goal Completion Date:	June 2012	Status:	On Track

Comments: This project is combined with the Recycled Water Expansion project.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	D	D	D	D	D	B	B	B	C

Capital Improvement Program – 2nd Quarter Report

Streets- CIP Projects

Calle Aguila

Project Management: Ben Parker **Project Number/ W.O.#:** 12336/ 12336
Budget: \$310,000
Funding Source: Street Improvement Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: June 2012 **% of Goal Completion:** 0%
Actual Completion Date: **Status:** Not Started
Comments:

Calle Amanecer – Phase II

Project Management: Ben Parker **Project Number/ W.O.#:** 11304/ 11304
Budget: \$699,410
Funding Source: Street Improvement Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: June 2012 **% of Goal Completion:** 70%
Actual Completion Date: **Status:** Hold

Comments: This project has been phased to accommodate delays of the Recycled Water Expansion project. Phase I portion was not impacted by this and was constructed. Base plan has been prepared and waiting on water line installation to complete design.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	D	D	D	H	H	H	H	H	H

Calle Cordillera

Project Management: Ben Parker **Project Number/ W.O.#:** 11305/ 11305
Budget: \$350,000
Funding Source: Street Improvement Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: June 2012 **% of Goal Completion:** 70%
Actual Completion Date: **Status:** Hold

Comments: Delayed due to the Recycled Water Expansion project. The base plan has been prepared. Waiting on water line installation to complete the design.

Calle De Los Molinos Rehabilitation

Project Management: Ben Parker **Project Number/ W.O.#:** 18118/ 410280
Budget: \$1,057,450
Funding Source: Street Improvement Fund **Fiscal Year Goal:** Contract Award
Goal Completion Date: June 2012 **% of Goal Completion:** 0%
Actual Completion Date: **Status:** Hold

Comments: Award will be dependant upon SDG&E completing utility undergrounding.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	H	H	H	H						

Calle Doncella

Project Management: Ben Parker **Project Number/ W.O.#:** 12337/ 12337
Budget: \$150,000
Funding Source: Street Improvement Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: June 2012 **% of Goal Completion:** 100%
Actual Completion Date: December 2011 **Status:** Done
Comments:

Capital Improvement Program- 2nd Quarter Report

Calle Estaban

Project Management:	Ben Parker	Project Number/ W.O.#:	12338/ 12338
Budget:	\$185,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Street Improvement Fund	% of Goal Completion:	100%
Goal Completion Date:	June 2012	Status:	Done
Actual Completion Date:	December 2011		
Comments:			

Calle Valle Rehabilitation

Project Management:	Ben Parker	Project Number/ W.O.#:	19102/ 410084
Budget:	\$617,150	Fiscal Year Goal:	Award Contract
Funding Source:	Street Improvement Fund	% of Goal Completion:	0%
Goal Completion Date:	June 2012	Status:	Not Started
Actual Completion Date:			
Comments:	Award will be dependant upon SDG&E completing undergrounding of overhead utilities.		

Camino Del Rio & La Pata Extensions

Project Management:	Tom Bonigut	Project Number/ W.O.#:	18316/ 18316
Budget:	\$135,770	Fiscal Year Goal:	Coordination with the County
Funding Source:	Gas Tax Fund	% of Goal Completion:	
Goal Completion Date:	June 2012	Status:	Project By Others
Actual Completion Date:			
Comments:	Staff is coordinating with Orange County for the EIR/EIS preparation. EIR has been certified by the County. The County is the lead for design and NEPA certification which has commenced. City staff continues to coordinate with the County.		

Intersection Improvement of El Camino Real & Avenida Pico

Project Management:	Ben Parker	Project Number/ W.O.#:	12903/ 410343
Budget:	\$273,300	Fiscal Year Goal:	Complete Final Environmental and Grant Report
Funding Source:	RCFPF	% of Goal Completion:	90%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			
Comments:			

Los Mares/Vaquero Street Reconstruction (MO2)

Project Management:	Ben Parker	Project Number/ W.O.#:	11302/ 11302
Budget:	\$700,000	Fiscal Year Goal:	Complete Design
Funding Source:	Street Improvement Fund	% of Goal Completion:	90%
Goal Completion Date:	June 2012	Status:	Hold
Actual Completion Date:			
Comments:	Street reconstruction plans are 90% complete, and are waiting on storm drain improvements that have been delayed due to easement negotiations.		

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	H	H	H	H	H	H	H	H	H	H

Capital Improvement Program – 2nd Quarter Report

Pier Bowl Street Improvements

Project Management: Ben Parker **Project Number/ W.O.#:** 12340/ 12340
Budget: \$80,000
Funding Source: RDA Fund **Fiscal Year Goal:**
Goal Completion Date: **% of Goal Completion:**
Actual Completion Date: **Status:** Hold
Comments: Due to the lack of RDA funding, prioritization of these improvements will be determined by the City Council.

Sarmentoso (Phase II)

Project Management: Ben Parker **Project Number/ W.O.#:** 11303/ 11303
Budget: \$700,000
Funding Source: Gas Tax Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: June 2012 **% of Goal Completion:** 70%
Actual Completion Date: **Status:** Hold
Comments: This project has been phased to accommodate delays of the Recycled Water Expansion project. Phase I portion was not impacted by this and was constructed. Base plan has been prepared and waiting on water line installation to complete design.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	D	D	D	H	H	H	H	H	H

Sidewalk Improvements/ CDBG (Calle Seville)

Project Management: Ben Parker **Project Number/ W.O.#:** 12341/ 12341
Budget: \$150,000
Funding Source: CDBG Grants Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: June 2012 **% of Goal Completion:** 25%
Actual Completion Date: **Status:** On Track
Comments:

Traffic Signal Battery Backup System

Project Management: Jane Mrotek **Project Number/ W.O.#:** 12334/ 12334
Budget: \$100,000
Funding Source: Facilities Main. Rsrv. Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: June 2012 **% of Goal Completion:** 35%
Actual Completion Date: **Status:** On Track
Comments: Plans and specifications will be completed by the end of January.

Traffic Signal Cabinets Replacement

Project Management: Jane Mrotek **Project Number/ W.O.#:** 10811/ 10811
Budget: \$255,160
Funding Source: Fac. Main. Rsrv. Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: June 2012 **% of Goal Completion:** 60%
Actual Completion Date: **Status:** On Track
Comments: This is an on-going yearly project to rehabilitate traffic signal cabinets. The contract has been awarded.

Capital Improvement Program- 2nd Quarter Report

Traffic Signal LED Replacement

Project Management: Jane Mrotek **Project Number/ W.O.#:** 12335/ 12335
 \$300,000

Funding Source: Fac. Main. Rsrv. Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: June 2012 **% of Goal Completion:** 35%
Actual Completion Date: **Status:** On Track
Comments: Plans and specs for the project are scheduled to be completed by the end of January.

Vera Cruz Rehabilitation

Project Management: Ben Parker **Project Number/ W.O.#:** 12333/ 12333
Budget: \$870,000

Funding Source: Gas Tax Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: June 2012 **% of Goal Completion:** 20%
Actual Completion Date: **Status:** On Track
Comments:

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	D	D	D	D	D	D	D	D	D

Vista Montana- Phase II

Project Management: Ben Parker **Project Number/ W.O.#:** 12339/ 12339
Budget: \$910,000

Funding Source: Street Improvement Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: June 2012 **% of Goal Completion:** 10%
Actual Completion Date: **Status:** On Track
Comments:

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	D	D	D	D	D	D	D	D	D

Streets- Maintenance and Other Projects

Downtown Parking Update

Project Management: Jim Holloway **Project Number/ W.O.#:** 36801/ 36801
Budget: \$3,000
Funding Source: General Fund **Fiscal Year Goal:**

Status: On Track
Goal Completion Date: June 2012 **% of Goal Completion:** 50%
Actual Completion Date:

Comments: This is a multi-year ongoing project. The City has executed lease agreements with eight property owners. Continuing to explore opportunities to lease private lots.

Capital Improvement Program – 2nd Quarter Report

Major Street Maintenance/ FY 2012 (Canasta and Campana)

Project Management:	Ben Parker	Project Number/ W.O.#:	22302/ 22302
Budget:	\$550,000		
Funding Source:	Gen., Water Deprec. and Sewer Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2012	% of Goal Completion:	100%
Actual Completion Date:	December 2011	Status:	Done
Comments:			

PCH – Avenida Pico Bicycle Path Study

Project Management:	Tom Bonigut	Project Number/ W.O.#:	30803/ 30803
Budget:	\$45,490		
Funding Source:	Gas Tax Fund	Fiscal Year Goal:	Complete Study
Goal Completion Date:	December 2011	% of Goal Completion:	60%
Actual Completion Date:		Status:	Behind
Comments:	Pico corridor evaluation is underway. Draft concept plans are being developed and will be reviewed with the Bike Ad Hoc Committee for comments.		

Sewer System Replacement

Project Management:	Ben Parker	Project Number/ W.O.#:	24201/ 24201
Budget:	\$100,000		
Funding Source:	Str. Impr. & Sewer Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2012	% of Goal Completion:	50%
Actual Completion Date:		Status:	On Track
Comments:	Design and construct sewer system replacements as part of the Street Improvement Program.		

Sidewalk Improvement Program Policy

Project Management:	Tom Bonigut	Project Number/ W.O.#:	32302/ 32302
Budget:	\$70,000		
Funding Source:	General Fund	Fiscal Year Goal:	Complete Draft Policy
Goal Completion Date:	June 2012	% of Goal Completion:	5%
Actual Completion Date:		Status:	On Track
Comments:			

Slurry Seal (FY 2012)

Project Management:	Ben Parker	Project Number/ W.O.#:	27304/ 27304
Budget:	\$261,080		
Funding Source:	General Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2012	% of Goal Completion:	25%
Actual Completion Date:		Status:	On Track
Comments:			

Street Improvement Design

Project Management:	Ben Parker	Project Number/ W.O.#:	24300/ 24300
Budget:	\$200,000		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June 2012	% of Goal Completion:	50%
Actual Completion Date:		Status:	On Track
Comments:			

Capital Improvement Program- 2nd Quarter Report

Street Improvement Program- Engineers's Report

Project Management:	Tom Frank	Project Number/ W.O.#:	22301/ 22301
Budget:	\$50,000	Fiscal Year Goal:	Complete Report
Funding Source:	Street Improvement Fund	% of Goal Completion:	0%
Goal Completion Date:	June 2012	Status:	Not Started
Actual Completion Date:			
Comments:			

Street Improvement Program – Renewal Election

Project Management:	Tom Frank	Project Number/ W.O.#:	32301/ 32301
Budget:	\$50,000	Fiscal Year Goal:	Conduct Election
Funding Source:	General Fund	% of Goal Completion:	0%
Goal Completion Date:	June 2012	Status:	Not Started
Actual Completion Date:			
Comments:	Staff is completing a pavement management assessment. Pursuit of an assessment district election is pending Council direction.		

Tri-City Trolley/ Go Local Step II

Project Management:	Tom Frank	Project Number/ W.O.#:	30801/ 30801
Budget:	\$89,440	Fiscal Year Goal:	Complete Phase II
Funding Source:	Air Quality Mgmt. Fund	% of Goal Completion:	100%
Goal Completion Date:	June 2012	Status:	Project by Others
Actual Completion Date:			
Comments:	OCTA is the lead agency for Phase II. The consultant submitted technical memos and project report to OCTA. The project is currently on hold until the County system-wide study is complete.		

Water System Replacement

Project Management:	Ben Parker	Project Number/ W.O.#:	24400/ 24400
Budget:	\$100,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Water Deprec. Rsrv. Fund	% of Goal Completion:	50%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			
Comments:	Design and construct water system replacements as part of the Street Improvement Program.		

Water CIP Projects

Calafia Pump Station Surge Tank Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	12449/ 12449
Budget:	\$200,000	Fiscal Year Goal:	Complete Design
Funding Source:	Water Depr. Rsrv. Fund	% of Goal Completion:	0%
Goal Completion Date:	June 2012	Status:	Not Started
Actual Completion Date:			
Comments:	In-house design work planned for 4 th quarter of FY 2012.		

Capital Improvement Program – 2nd Quarter Report

Calle Real Pump Station Rehabilitation

Project Management: Ken Knatz **Project Number/ W.O.#:** 16521/ 16521
Budget: \$148,350
Funding Source: Water Depr. Rsrv. Fund **Fiscal Year Goal:** TBD
Goal Completion Date: **% of Goal Completion:**
Actual Completion Date: **Status:** Hold

Comments: Project will commence once easements are obtained between reservoir 10 & 6 Water Line. The Request for Proposal to procure professional services is complete and will be made available to engineering firms once easement acquisition is complete.

El Levante Pump Station Rehabilitation

Project Management: Ken Knatz **Project Number/ W.O.#:** 19408/ 19408
Budget: \$766,540
Funding Source: Water Deprec. Rsrv. Fund **Fiscal Year Goal:** Complete
Goal Completion Date: June 2012 **% of Goal Completion:** Construction
Actual Completion Date: **Status:** 20%
Actual Completion Date: **Status:** On Track

Comments: Project includes design for relocation and rehabilitation of the electrical switch gear and motor control center. Construction contract was awarded September 2011 by the City Council. Shop drawings are under review.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
B	B	B	C	C	C	C	C	C	C		

Linda Lane Runoff Treatment

Project Management: Amir Ilkhanipour **Project Number/ W.O.#:** 10008/ 10008
Budget: \$363,680
Funding Source: Clean Ocean Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: June 2012 **% of Goal Completion:** 20%
Actual Completion Date: **Status:** On Track

Comments: Staff is designing a water quality treatment system to address dry weather urban runoff and first flush storm water runoff pollution at Linda Lane. Based on evaluating several preliminary design alternatives, a concept design is selected and final plans and bid package are being prepared by staff. A Coastal Commission development permit may need to be secured prior to construction.

Reeves Pump Station

Project Management: Ken Knatz **Project Number/ W.O.#:** 17405/ 17405
Budget: \$1,433,050
Funding Source: Water Acre. Fee Rsrv. Fund **Fiscal Year Goal:** TBD
Goal Completion Date: **% of Goal Completion:**
Actual Completion Date: **Status:** Hold

Comments: The City Attorney has advised that construction cannot move forward until easements are secured or property is dedicated and accepted by the City from Marblehead Coastal. Awaiting bankruptcy resolution to move forward.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	H	H	H	H						

Capital Improvement Program- 2nd Quarter Report

Reservoir No. 1 Expansion

Project Management:	Ken Knatz	Project Number/ W.O.#:	11447/ 11447
Budget:	\$181,290		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Preliminary Design
Goal Completion Date:	June 2012	% of Goal Completion:	50%
Actual Completion Date:		Status:	Hold

Comments: Preliminary design will consider new reservoir capacity and recommend improvements to the City's Well Water Treatment Plant and reservoir service zone upgrades to meet regulatory requirements. Due to available Water Depreciation and Water Acreage fund balances, construction funding was deferred to FY 2014. Water quality system improvements are planned to be constructed ahead of the reservoir expansion in FY 2013.

Reservoir No. 4 Outlet Pipeline Replacement

Project Management:	Ken Knatz	Project Number/ W.O.#:	11445/ 11445
Budget:	\$791,150		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Construction
Goal Completion Date:	November 2011	% of Goal Completion:	100%
Actual Completion Date:	November 2011	Status:	Done

Comments: Project will replace canyon waterline within Avenida Salvador by horizontal directional drilling. Project was released for public bid in late April and City Council awarded the construction contract in June. Construction is complete.

Reservoir 8 Cathodic Protection

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	19405/ 19405
Budget:	\$174,460		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June 2012	% of Goal Completion:	50%
Actual Completion Date:		Status:	On Track

Comments: Design work is underway by RBF Consulting.

Reservoir 10 and 6 Water Line (Land Acquisition)

Project Management:	Handan Cirit	Project Number/ W.O.#:	14400/ 14400
Budget:	\$19,520		
Funding Source:	Water Acre. Fee Rsrv. Fund	Fiscal Year Goal:	Finalize Resolution of Necessity
Goal Completion Date:	June 2012	% of Goal Completion:	10%
Actual Completion Date:		Status:	Hold

Comments: City Attorney is in the process of negotiating with property owners prior to moving forward with property condemnation. Project is on hold until feedback from City Attorney is received.

Via Zafiro Pressure Reduction Station Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	11446/ 11446
Budget:	\$146,820		
Funding Source:	Water Depreciation Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	November 2011	% of Goal Completion:	100%
Actual Completion Date:	November 2011	Status:	Done

Comments: In-house design to address mechanical rehabilitation and upgrade the station to current standards. Project was released for public bid in late April and City Council awarded the construction contract in June. Construction is complete.

Capital Improvement Program – 2nd Quarter Report

Vista Cayenta Pressure Reducing Station Rehabilitation

Project Management: Matt Atteberry **Project Number/ W.O.#:** 12450/ 12450
Budget: \$200,000
Funding Source: Water Depreciation Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: June 2012 **% of Goal Completion:** 0%
Actual Completion Date: **Status:** Not Started
Comments: In-house design to address mechanical rehabilitation and upgrade the station to current standards.

Water System SCADA Implementation

Project Management: D. Rebensdorf/ M. Fakhar **Project Number/ W.O.#:** 13501/ 410391
Budget: \$864,360
Funding Source: Water Deprec./Water Acr. Fee Rsrv. Funds **Fiscal Year Goal:** Complete Integration
Goal Completion Date: June 2012 **% of Goal Completion:** 75%
Actual Completion Date: **Status:** On Track
Comments: Remote water site telemetry and radio repeater site construction is complete. System integration between remote water and sewer sites and central SCADA is being completed. Water and sewer operations staff is being trained on using the new SCADA system.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
C	C	C	C	C	C	C	C	C	C	C	C

Well No. 8

Project Management: Dave Rebensdorf **Project Number/ W.O.#:** 16522/ 16522
Budget: \$257,260
Funding Source: Water Depreciation Fund **Fiscal Year Goal:** 75% Construction
Goal Completion Date: June 2012 **% of Goal Completion:** 50%
Actual Completion Date: **Status:** On Track
Comments: Remaining funds for Well 8 construction is being utilized to perform a chemical and mechanical rehabilitation for Well 6.

Water- Maintenance and Other Projects

Calle Amable/ Calle Juarez Pressure Reducing Station Removal

Project Management: Ken Knatz **Project Number/ W.O.#:** 30401/ 30401
Budget: \$28,900
Funding Source: Water Deprec. Rsrv. Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: March 2012 **% of Goal Completion:** 10%
Actual Completion Date: **Status:** On Track
Comments: Staff is in receipt of 25 out of 26 executed Agreements for private plumbing improvements. Awaiting final executed Agreement prior to scheduling private plumbing work and removal of pressure reducing stations.

Cathodic Protection System Evaluation

Project Management: Dave Rebensdorf **Project Number/ W.O.#:** 26402/ 26402
Budget: \$108,160
Funding Source: Water Deprec. Rsrv. & Sewer Deprec. Resr. Funds **Fiscal Year Goal:** Complete Design
Goal Completion Date: June 2012 **% of Goal Completion:** 50%
Actual Completion Date: **Status:** On Track
Comments: Design work is underway by RBF Consulting.

Capital Improvement Program- 2nd Quarter Report

City-Wide Cathodic Protection

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	22401/ 22401
Budget:	\$500,000	Fiscal Year Goal:	Complete Design
Funding Source:	Water Deprec. Rsrv	% of Goal Completion:	50%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			
Comments: Implementation of the design work developed in the Cathodic Protection System Evaluation project.			

Dana Point Ocean Water Desalination Project

Project Management:	Bill Cameron/ D. Rebensdorf	Project Number/ W.O.#:	38401/ 38401
Budget:	\$153,780	Fiscal Year Goal:	Pilot Plant Testing
Funding Source:	Water Acreage Fee Rsrv. Fund	% of Goal Completion:	75%
Goal Completion Date:	January 2012	Status:	Project By Others
Actual Completion Date:			
Comments: Phase 3 pilot testing began on June 1, 2010. SPI was hired by MWDOC to perform the operations and testing of the pilot. Testing is projected to be completed in April 2012. Pilot results along with various technical and financing studies will be evaluated to determine whether the project moves forward.			

JRWSS Agency Projects

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	27402/ 27402
Budget:	\$2,492,122	Fiscal Year Goal:	Complete Projects Identified in SCWD CIP Budget
Funding Source:	Water Deprec. Rsrv. Fund	% of Goal Completion:	
Goal Completion Date:		Status:	Project By Others
Actual Completion Date:			
Comments: This is an assortment of CIP projects on the JRWSS importation line that are managed by South Coast Water District on behalf of the JRWSS Agencies.			

Reservoir #9 Site Drain Improvement

Project Management:	Amir Ilkhanipour	Project Number/ W.O.#:	22402/ 22402
Budget:	\$100,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Water Deprec. Rsrv. Fund	% of Goal Completion:	20%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			
Comments: During the FY 2011 winter storms, erosion occurred around the slopes descending from Reservoir No. 9. Staff is currently designing and preparing construction plans for improving drainage around the water tank to prevent further erosion on the slope.			

Reservoir Management Study

Project Management:	Ken Knatz	Project Number/ W.O.#:	31401/ 31401
Budget:	\$147,440	Fiscal Year Goal:	Complete Study
Funding Source:	Water Deprec. Rsrv. Fund	% of Goal Completion:	5%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			
Comments: Study to review, prioritize and budget improvements to the City's potable water storage tanks. Staff will compile comprehensive reservoir inventory to identify and budget lining, coating and mechanical improvements. Consultant will be retained to assist with structural, seismic and water quality improvements.			

Capital Improvement Program – 2nd Quarter Report

Water System Rehabilitation

Project Management:	Kevin Lussier	Project Number/ W.O.#:	24401 / 24401
Budget:	\$303,800	Fiscal Year Goal:	Complete Constr.
Funding Source:	Water Deprec. Rsrv. Fund	% of Goal Completion:	25%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			

Comments: This is a collection of scheduled and/or necessary work projects on the City water transmission and distribution system.



City of San Clemente

3rd
Quarter Report
Ending March 31, 2012

FY 2012

George Scarborough, City Manager

Pall Gudgeirsson, Assistant City Manager/
City Treasurer



City of San Clemente City Manager

George Scarborough, City Manager
Phone: 361-8322 Fax: 361-8283
scarboroughg@san-clemente.org

May 17, 2012

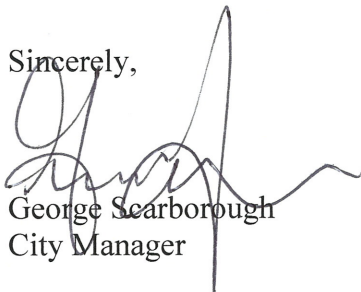
Honorable Mayor and Councilmembers:

Submitted for your review is the City of San Clemente's 1st quarter report for the period ending March 31, 2012. The intent of this report is to provide the Council, staff and citizens with an overview of the financial condition of the City for the 2012 fiscal year.

The report also contains an update of the City's performance measurement system and capital improvement program.

Please feel free to call me if you have any questions regarding this report.

Sincerely,



George Scarborough
City Manager



January – March 2012

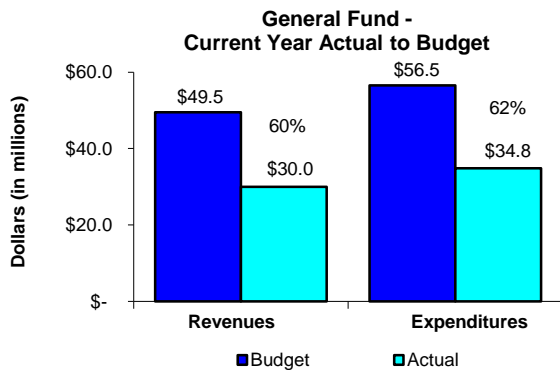
CURRENT FINANCIAL CONDITION

For FY 2012, the City will maintain a positive operating position. At the end of the third quarter expenditures typically exceed revenues, which is the case this fiscal year. The City is currently projecting revenues to be in line with budget and expenditures to come in under the adjusted budget amount. The projected operating position is approximately \$1.3 million.

GENERAL FUND


General Fund revenues total \$30.0 million or 60% of a \$49.5 million budget. The General Fund revenue is \$9.5 million lower than last year's amount of \$39.5 million due to the previous year including a one-time transfer in of \$9.15 million.


General Fund expenditures total \$34.8 million or 62% of the budget of \$56.5 million as compared to \$38.6 million last year. Expenditures decreased from last year by \$3.8 million, which is result of a decrease of \$4.6 million in pension liability payment last year and increases of \$0.8 million in salaries and benefits, supplies, contractual services and other charges.





GENERAL FUND REVENUES


Revenues by Category	Budget	YTD Actual	%
Property Taxes	24,200,800	14,326,168	59%
Sales Tax	6,940,000	4,107,850	59%
Transient Occ. Tax	1,503,250	965,186	64%
Other Taxes	3,189,000	1,539,670	48%
Permits & Fees	971,190	660,571	68%
Intergovernmental	881,350	418,347	47%
Service Charges	4,036,230	3,026,590	75%
Fines	941,400	655,716	70%
Interest, Rents, Other	2,092,640	1,450,593	69%
Interfund Transfers	4,787,170	2,814,512	59%
Balance, YTD	49,543,030	29,965,203	60%

➤ **Property Taxes:**  Property taxes total \$14.3 million at the end of the third quarter. The second installment of property taxes will be received in late April. Supplemental property taxes receipts are lower due to insufficient supplemental property tax collection. However, these lower receipts are anticipated to be offset by higher secured property tax receipts and property transfer taxes.


➤ **Sales Tax:**  Sales taxes amount to \$4.1 million which is a \$63,000 increase from the prior year. These receipts are higher than anticipated due to a quarter to quarter increase during the fourth quarter of the calendar year. This increase was largely attributed to consumer spending and higher gasoline prices.


➤ **Transient Occupancy Taxes (TOT):**  Transient occupancy taxes, which includes vacation rental amounts, total \$965,000 resulting in receipts \$15,000 higher than the prior year.


➤ **Other Taxes:**  Other taxes of \$1.5 million are from franchise fees from Cox, CR&R, AT&T U-verse and parimutual taxes from the City's off track betting facility. SDG&E and Southern California Gas are expected in the fourth quarter of the fiscal year.

➤ **Permits & Fees:**  Permits and fees total \$661,000, with construction permits at 66% or \$530,000 at the end of the third quarter. Miscellaneous permits, primarily from street encroachment and alarms, amount to \$131,000 or 80% of budget.

➤ **Intergovernmental:**  Grant revenue totals \$418,000, from activities related to the San Onofre Nuclear Generating plant and reimbursements from other federal and state grants.

➤ **Service Charges:**  Service charges amount to \$3.0 million or 75% of budget and consist of general government, public safety, parking meters and recreation service charges.

➤ **Fines:**  Fine revenue totals \$656,000 with parking citation revenues accounting for the majority of the revenues in this category.

➤ **Interest, Rents & Other:**  Interest and Rents total \$1.5 million of a \$2.1 million budget. Site leases, recreation rentals and concessions are showing increases from the prior year.

➤ **Interfund Transfers:**  Interfund transfers total \$2.8 from scheduled transfers from other funds.



GENERAL FUND EXPENDITURES 

Expenditure by Type	Budget	YTD Actual	%
Salaries	11,121,230	7,566,004	68%
Benefits	5,144,970	3,487,349	68%
Supplies	1,056,430	600,453	57%
Contractual Services	24,960,778	16,723,103	67%
Other Charges	2,588,920	726,068	28%
Capital Outlay	5,710,842	1,184,890	21%
Interdepartmental	3,505,490	2,614,175	75%
Transfers & Debt	2,440,201	1,908,824	78%
Total	56,528,861	34,810,866	62%

Expenditure by Dept	Budget	YTD Actual	%
General Government	4,553,710	3,067,352	67%
City General	6,883,911	3,657,986	53%
Police	12,480,160	8,289,951	66%
Fire	7,306,270	5,330,574	73%
Comm. Development	4,581,430	2,830,912	62%
Public Works	8,975,700	5,413,040	60%
Beaches, Parks & Rec	11,747,680	6,221,051	53%
Total	56,528,861	34,810,866	62%

Fiscal year actual expenditures are at \$34.8 million compared to the prior year amount of \$38.6 million, which included a one-time \$4.6 million payment on unfunded pension liabilities. The city experienced increases in most of the other categories with the largest increases in salary and benefits, supplies, contractual, and other charges. The operation of the Vista Hermosa Sports Park is impacting salaries and benefits and other charges. Contractual service costs increased in fire contract services, utility costs, and maintenance activities. Expenditures by department are within anticipated budgeted levels.

ENTERPRISE FUNDS

The following tables summarize the operating revenues, operating expenses, and changes in operating fund working capital for enterprise funds including Water, Sewer, Golf, Storm Drain and Clean Ocean funds.

Revenues

Revenue	Budget	YTD Actual	%
Water Fund	16,765,888	11,349,617	68%
Sewer Fund	8,716,878	6,031,940	69%
Golf Fund	2,361,172	1,672,304	71%
Storm Drain Fund	1,475,816	903,354	61%
Clean Ocean Fund	2,136,111	1,462,056	68%

Water consumption has increased this year as compared to the prior year. Adjusted for rate increases, metered water revenue is \$0.8 million higher. Recycled water sales are \$0.3 million higher than the previous year as well.

Golf Course revenue is up \$55,000 from last year largely from a \$1 per round fee increase implemented July 1, 2011. Overall, revenues remain weak as the effects of the slow economic recovery continue to impact course play.

Storm Drain and Clean Ocean fees are fixed and do not change significantly from year to year.

Expenses

Expenses	Budget	YTD Actual	%
Water Fund	16,834,310	11,783,144	70%
Sewer Fund	8,731,270	6,346,889	73%
Golf Fund	2,271,220	1,501,027	66%
Storm Drain Fund	1,696,830	1,207,801	71%
Clean Ocean Fund	2,936,490	1,483,854	51%

Water expenses in total are up \$1.0 million when compared to the prior year, but within the expected range for the third quarter. Purchased water costs are \$661,000 higher than the previous year, in line with increased water consumption. Sewer expenses increased \$770,000 and are a combination of recognizing reclaimed water purchases monthly versus annually in the previous year, higher energy consumption, landfill fees, and increases in contractual services for the cost-of-service study.

Golf expenses are up \$101,000 from increased water purchases resulting from warmer weather, higher electricity consumption, and higher fleet and interdepartmental charges.

Working Capital

Working Capital	Budget	YTD Actual
Water Fund	-68,295	-463,401
Sewer Fund	-9,014	-309,571
Golf Fund	-708	80,617
Storm Drain Fund	909,354	825,921
Clean Ocean Fund	1,798,831	2,577,411

The Water and Sewer funds entered the fiscal year with minimal working capital balances. The negative working capital positions for Water and Sewer at the end of the 3rd Quarter are temporary and expected to end the year with positive balances. Transfers from the depreciation reserves have been budgeted to offset the negative working capital balances, but will not be completed until the end of the fiscal year.

The Water, Golf, Storm Drain and Clean Ocean Fund working capital balances exceed or are in line with budget at this time. These funds are maintaining adequate fund balances.

WHAT'S NEXT

- **FY 2013 Proposed Budget:** The budget workshop will be held on May 17, 2012. The budget public hearing will be held on June 12th and the budget adoption will occur on June 19st.
- Detailed budgetary information for the General fund and all other funds can be obtained from the Finance and Administrative Services Department.



Performance Measures

General Government

Performance Measures	2011 Actual	2012 Budget	2012 3rd Qtr	2012 Y-T-D
City Manager				
Budget:	\$563,344	\$586,810	\$128,069	\$400,863
Efficiency:				
Percent of customer service requests or complaints resolved or informed of proposed action within 10 days*	98.0%	98.0%	N/A	N/A
* Annual measurement				
City Clerk				
Budget:	\$840,880	\$734,620	\$148,098	\$453,921
Workload Outputs:				
Number of Regular City Council minutes prepared within 21 days of meeting	12	23	5	13
Number of City Council Agendas/Packets posted 7 days prior to meeting	23	23	6	16
Number of formal public records requests	212	200	50	157
Effectiveness:				
Percent of Regular Council Minutes produced within 21 days	50.0%	100.0%	83.3%	83.3%
Percentage of Agendas/Packets provided at least 7 days prior to the meeting	100.0%	100.0%	100.0%	100.0%
Percentage of public records requests responded to within 10 days	100.0%	100.0%	100.0%	100.0%

Performance Measures

Finance & Administrative Services

Performance Measures	2011 Actual	2012 Budget	2012 3rd Qtr	2012 Y-T-D
<u>Finance & Administrative Services Administration</u>				
Budget:	\$437,559	\$472,910	\$111,230	\$325,297
Efficiency:				
Percentage of quarterly reports completed within the end of the month after the financial close of the quarter.	100.0%	100.0%	100.0%	100.0%
Rate of return on investments compared to the City benchmark (City rate/Benchmark rate)	1.96%/3.50%	1.50%/1.50%	1.18%/1.50%	1.24%/1.50%
Effectiveness:				
Percent of actual General Fund revenues to projections*	85.7%	98.0%	N/A	N/A
Percentage of City operating funds in balance*	97.2%	100.0%	N/A	N/A
Percentage of adopted fiscal policies in compliance*	92.9%	98.0%	N/A	N/A
* Annual measurement.				
<u>Finance Division</u>				
Budget:	\$ 1,851,848	\$1,975,070	\$446,793	\$1,365,043
Workload Outputs:				
Number of accounting transactions processed	26,444	28,900	6,235	20,253
Number of TOT audits performed per Year	0	4	0	0
Number of utility bills generated per year	220,614	218,000	52,651	162,782
Number of business licenses issued	5,288	5,100	2,215	4,147
Efficiency:				
Average cost to process accounting transactions	\$29.85	\$31.00	\$30.26	\$29.26
Average cost to generate a utility bill	\$3.30	\$3.20	\$3.41	\$3.31
Average cost to generate a business license	\$34.03	\$38.50	\$19.49	\$38.02
Effectiveness:				
Percentage of total annual TOT revenue audited	0.0%	50.0%	0.0%	0.0%
Percentage accuracy of financial transactions within established accuracy rates	99.0%	98.0%	100.0%	100.0%
Percentage of receivables written off	0.29%	0.15%	0.33%	0.31%
Percentage of receivables over 60 days old	20.7%	15.0%	19.0%	18.7%

Performance Measures

Finance & Administrative Services

Performance Measures	2011 Actual	2012 Budget	2012 3rd Qtr	2012 Y-T-D
<u>Human Resources</u>				
Budget:	\$539,679	\$535,860	\$140,708	\$381,251
Workload Outputs:				
Number of recruitments opened	31	35	8	21
Number of liability claims filed	56	49	8	21
Number of workers' compensation claims filed	26	22	0	13
Number of benefited part-time and full-time employees processed through initial benefit enrollment	8	15	3	6
Number of employees completing an annual HR customer satisfaction survey	0	100	0	0
Efficiency:				
Average cost per liability claim settled	\$2,685	\$3,700	\$0	\$1,840
Average amount paid on a workers' compensation claim	\$1,790	\$1,250	\$2,923	\$2,157
Effectiveness:				
Percent of total number of liability claims filed that settled	25.0%	29.0%	0.0%	55.0%
Percent change in the number of work comp claims filed	24.0%	-15.0%	-100.0%	-40.7%
Percent of BPT and FTE employees processed through benefit enrollment within 7 days	100.0%	95.0%	100.0%	66.7%
Percent of employees giving an overall satisfaction rating of "Excellent" on annual survey	0.0%	85.0%	0.0%	0.0%
<u>Information Technology</u>				
Budget:	\$ 1,255,147	\$1,522,590	\$359,585	\$950,810
Workload Outputs:				
Number of workstation computers administered	244	241	246	246
Number of server computers administered	25	24	25	25
Efficiency:				
Percentage of time that servers are operational (server uptime)	99.5%	99.9%	99.7%	99.7%
Percentage of time that workstations are operational (workstation uptime)	98.5%	99.9%	99.2%	98.8%
Percentage of total time that network communications equipment is operational (network communications uptime)	99.8%	99.9%	100.0%	99.9%
Percent of requests for computer services resolved within 3 working days	99.4%	100.0%	99.3%	99.7%

Performance Measures

Public Safety

Performance Measures	2011 Actual	2012 Budget	2012 3rd Qtr	2012 Y-T-D
<u>Contract Police Services</u>				
Budget:	\$11.9M	\$12.5M	\$ 2,069,164	\$ 8,289,951
Workload Outputs:				
Number of total calls for service	25,008	28,000	5,404	17,769
Number of emergency calls received (Priority 1)	240	300	60	193
Number of traffic collision reports	426	350	22	128
Number of Part 1 crimes committed per 1,000 population	1.11	1.15	1.50	1.35
Efficiency:				
Average response time from dispatch to on-scene emergency calls	3:87	5:00	3:53	3:41
Average response time from receipt of call to on-scene emergency calls	6:27	6:00	5:93	7:48
Percentage of preventative patrol time - day shift (6:00 a.m. to 6:00 p.m.)	39.1%	40.0%	44.7%	42.0%
Percentage of preventative patrol time - day shift (10:00 a.m. to 8:00 p.m.)	39.8%	40.0%	42.3%	42.1%
Percentage of preventative patrol time - night shift (6:00 p.m. to 6:00 a.m.)	40.2%	40.0%	38.0%	41.4%
Percentage of preventative patrol time - night shift (5:00 p.m. to 3:00 a.m.)	40.2%	40.0%	44.0%	42.3%
Effectiveness:				
Percentage of emergency calls responded to in 5 minutes or less	94.5%	95.0%	92.9%	94.4%
Percentage change in Part I crimes from prior year current year	-5.7%	1.0%	30.0%	16.3%
<u>Contract Fire Services</u>				
Budget:	\$6,913,198	\$7,306,270	\$ 1,810,057	\$ 5,330,574
Workload Outputs:				
Number of emergency calls	2,695	3,000	690	2,142
Number of new construction fire inspections performed	349	500	95	334
Number of fire inspections performed	674	1,000	0	114
Number of fire plan checks completed	308	500	23	151
Efficiency:				
Average response time for emergency calls	5:53	7:00	5:46	5:47
Effectiveness:				
Percentage of calls with response time within 7 minutes	75.8%	85.0%	75.0%	75.3%
Percentage of technical on-site inspections scheduled within 24 hours	100.0%	90.0%	100.0%	100.0%
Percentage of all plan checks completed within adopted turn around time goals based on plan types	100.0%	90.0%	100.0%	100.0%
Percentage of 5 day turn around plan checks completed within goal	100.0%	90.0%	100.0%	100.0%
Percentage of 10 day turn around plan checks completed within goal	100.0%	90.0%	100.0%	100.0%

Performance Measures

Community Development

Performance Measures	2011 Actual	2012 Budget	2012 3rd Qtr	2012 Y-T-D
<u>Building</u>				
Budget:	\$1,439,016	\$1,585,640	\$350,973	\$1,086,635
Workload Outputs:				
Number of building permits issued	3,018	3,000	710	2,186
Number of Plan Reviews performed	2511	2,500	640	1,951
Number of building inspections completed	13,964	14,000	3,015	9,738
Number of customers served at Building counter	4,511	4,700	1,107	3,622
Efficiency:				
Number of Plan Reviews performed per Plan Check staff	1,096	1,000	256	780
Number of inspection conducted per inspector	4,186	4,000	861	2,782
Number of customers served per Permit Tech	2,256	2,350	554	1,811
Effectiveness:				
Percentage of new projects: First review completed within 15 work days	100.0%	98.0%	100.0%	97.7%
Percentage plan review rechecks: Reviewed within 10 work days	99.3%	95.0%	100.0%	97.5%
Percentage response to the public at the counter in 10 minutes	78.8%	80.0%	81.7%	79.4%
<u>Planning</u>				
Budget:	\$1,454,422	\$1,745,960	\$326,365	\$1,030,035
Workload Outputs:				
Number of discretionary applications completed	71	80	11	64
Number of zoning plan checks completed	378	400	372	1229
Number of people assisted at counter/over phone	7,942	8,000	1,894	5,852
Number of training sessions to maintain Certified Local Government status	7	10	0	3
Number of training sessions attended by PC	21	14	0	2
Efficiency:				
Number of people assisted at counter/phone per FTE	19.3	15	34.4	28.9
Number of Plan checks completed/FTE/Week	1.6	2.0	24.8	20.3
Number of applications completed/FTE/Week	3.6	4.0	2.2	4.3

Performance Measures

Community Development

Performance Measures	2011 Actual	2012 Budget	2012 3rd Qtr	2012 Y-T-D
<u>Planning (continued)</u>				
Effectiveness:				
Percentage of FTE's time funded by Developer Deposit and fixed fees	18.5%	20.0%	23.0%	20.4%
Percentage of initial plan reviews completed within 15 days	97.2%	95.0%	100.0%	95.9%
Percentage of plan rechecks: reviewed within 10 days	90.0%	95.0%	96.7%	97.9%
Percent of Zoning Administrator applications completed within 7 weeks	97.9%	98.0%	100.0%	100.0%
Percent of Planning Commission applications completed within 18 weeks	99.0%	98.0%	100.0%	100.0%
Percent of City Council applications completed within 22 weeks	100.0%	98.0%	0.0%	66.7%
Percent of calls returned within one business day	97.2%	95.0%	95.7%	95.4%
Percent of counter served within 10 minutes	75.2%	75.0%	78.5%	76.3%
Percent of counter served within 20 minutes	93.9%	95.0%	95.4%	94.7%
<u>Code Compliance</u>				
Budget:	\$620,714	\$684,280	\$156,262	\$424,151
Workload Outputs:				
Number of new cases	1658	2220	413	1,121
Number of lots cleared by Weed Abatement	24	50	-	9
Number of graffiti cases	515	600	106	240
Number of case actions	4,902	5,000	1,211	3,110
Number of weekend inspections	1,479	800	506	1,695
Number of sessions for certification	13	12	59	195
Efficiency:				
Number of cases per officer	114	120	47	106
Cost of weed abatement per lot	\$374	\$750	\$0	\$964
Cost of graffiti removal per case	\$128	\$159	\$125	\$148
Number of actions per officer	331	350	139	305
Number of weekend inspections conducted per officer	247	250	85	284
Effectiveness:				
Percent of graffiti cases closed within 6 hours	88.2%	86.0%	86.3%	89.7%
Percentage of cases acknowledged within 2 days	94.7%	90.0%	86.3%	84.8%
Percentage of cases closed within 10 days	76.2%	94.5%	96.3%	85.0%

Performance Measures

Community Development

Performance Measures	2011 Actual	2012 Budget	2012 3rd Qtr	2012 Y-T-D
<u>Economic Development/Housing Administration</u>				
Budget:	\$138,339	\$157,270	\$32,484	\$96,815
Workload Outputs:				
Number of Home Rehab loans provided to property owners	5	6	1	4
Number of businesses receiving commercial facade grants	12	8	2	9
Number of non-profits receiving Social Program grants	14	15	0	15
Effectiveness:				
Percentage of Home Rehab & commercial grants expended	90.0%	85.0%	29.7%	19.6%
Percentage General fund social program grants expended	100.0%	100.0%	0.0%	33.3%
Percentage of RDA Affordable Housing budgeted funds expended	57.8%	100.0%	44.7%	33.1%

Performance Measures

Public Works

Performance Measures	2011 Actual	2012 Budget	2012 3rd Qtr	2012 Y-T-D
<u>Engineering</u>				
Budget:	\$2,964,688	\$4,459,890	\$641,912	\$2,466,891
Workload Outputs:				
Number of permits issued	307	330	47	172
Number of inspections conducted	2762	2,500	749	2,074
Number of plans submitted for 1st plan check	58	40	11	30
Number of plans submitted for additional plan checks	95	80	23	54
Number of research projects conducted	467	550	108	442
Number of miles of streets designed	2.22	3.00	0.00	1.38
Number of miles of streets constructed	2.82	3.00	0.00	1.30
Number of traffic citizens complaints received	113	120	48	88
Efficiency:				
Time spent per first plan review (hours)	5.32	6.00	3.33	6.94
Time spent per additional plan review (hours)	3.42	4.00	4.63	5.43
Time spent per research project	2.34	3.00	2.04	2.14
Design cost less than 15% of the projected costs	90.6%	85.0%	100.0%	93.8%
Final project costs within budget	97.2%	85.0%	100.0%	100.0%
Percent of response to citizen complaints within 45 days	83.8%	80.0%	58.3%	74.2%
Effectiveness:				
Percent of plan reviews completed in 15 days (1st plan check)	88.4%	90.0%	88.9%	94.9%
Percent of plan reviews completed in 10 days (add'l plan check)	83.7%	90.0%	100.0%	90.7%
Percent of research projects completed in 10 days	98.8%	95.0%	95.0%	97.3%
Percent of projected street design completed	74.0%	85.0%	0.0%	15.3%
Percent of street miles completed	75.2%	85.0%	0.0%	14.3%
Percent of traffic complaints resolved	68.5%	80.0%	58.3%	59.4%
<u>Maintenance</u>				
Budget:	\$3,442,703	\$3,896,790	\$857,547	\$2,510,618
Workload Outputs:				
Number of potholes repaired	618	500	147	444
Number of signs repaired or replaced	1,770	1,800	504	1,472
Number of work orders received/completed by Facilities Maintenance Section	2,364	2,000	430	1,674
Number of street light/traffic signal repairs	835	800	226	559
Number of USA responses (Underground Service Alerts)	720	600	156	423

Performance Measures

Public Works

Performance Measures	2011 Actual	2012 Budget	2012 3rd Qtr	2012 Y-T-D
<u>Maintenance (continued)</u>				
Efficiency:				
Average sq. ft. of pothole repairs provided per day of service	337	450.0	401.0	409.2
Average # of signs maintained per hour of service provided	4.6	4.5	4.6	6.1
Average # of facilities maintenance work orders completed per day of service	10.7	10.0	8.0	10.3
Average # of USA completed per day of service	3.2	3.0	2.9	2.6
Average number of streetlight/traffic signal repairs per day	3.8	4.0	4.2	3.4
Effectiveness:				
Percentage of pothole service requests repaired within 3 working days	100.0%	100.0%	100.0%	100.0%
Percentage of signage repair requests responded to and completed within 3 working days	100.0%	100.0%	100.0%	100.0%
Percentage of facilities maintenance work orders responded to in 3 working days	100.0%	100.0%	100.0%	100.0%
Percentage of street light / traffic signal service Requests completed within 3 working days	99.8%	100.0%	100.0%	99.4%
Percentage of USA service requests completed within 3 working days	100.0%	100.0%	100.0%	100.0%
<u>Water</u>				
Budget:	\$14,774,673	\$ 16,834,310	\$ 4,068,195	\$ 11,783,145
Workload Outputs:				
Number of maintenance procedures at reservoirs, pump stations, valves, hydrants and operating equipment	3,675	3,600	987	2781
Number of miles of planned leak detection on water pipeline	166.6	160.0	80.5	169.6
Number of samples taken to test compliance	8,611	8,600	2,160	6,618
Number of emergency calls for service	993	1,100	88	330
Efficiency:				
Percentage of maintenance procedures completed on time	94.8%	94.0%	96.8%	97.0%
Percentage of system water loss	3.5%	4.0%	4.5%	3.0%
Effectiveness:				
Percentage of leaks repaired within 48 hours	95.0%	95.0%	100.0%	98.1%
Percentage of monitoring samples in full compliance	100.0%	100.0%	100.0%	100.0%
Percentage of emergency calls responded within 15 minutes during working hours	100.0%	100.0%	100.0%	100.0%
Percentage of emergency calls responded within 30 minutes during non-working hours	100.0%	100.0%	100.0%	100.0%

Performance Measures

Public Works

Performance Measures	2011 Actual	2012 Budget	2012 3rd Qtr	2012 Y-T-D
<u>Sewer</u>				
Budget:	\$8,349,291	\$ 8,731,270	\$ 2,106,462	\$ 6,346,889
Workload Outputs:				
Number of maintenance procedures at treatment plant, pump stations and recycled water facilities	3,939	4,000	1,033	3,108
Number of samples taken to test compliance	13,978	14,000	3,515	10,391
Number of miles of planned video inspections on sewer collection system	29.6	30.0	6.01	24.2
Number of miles of planned cleaning procedures on sewer collection system	166.5	180.0	41.5	100.8
Number of emergency calls for service	216	300	13	37
Efficiency:				
Percentage of maintenance procedures completed on time	94.7%	94.0%	95.0%	95.1%
Percentage of monitoring samples in full compliance	100.0%	100.0%	100.0%	100.0%
Percentage of sewer collection system cleaned annually	23.8%	100.0%	23.8%	19.2%
Percentage of sewer collection system inspected annually	4.4%	20.0%	3.4%	4.6%
Effectiveness:				
Percentage of emergency calls responded within 15 minutes during working hours	100.0%	100.0%	100.0%	100.0%
Percentage of emergency calls responded within 30 minutes during non-working hours	100.0%	100.0%	100.0%	100.0%
<u>Storm Drain</u>				
Budget:	\$1,500,425	\$1,696,830	\$399,671	\$1,207,801
Workload Outputs:				
Number of miles of storm drain pipelines cleaned	1.02	3.00	0.09	1.25
Number of miles of storm drain video inspection	2.70	3.00	0.95	2.20
Number of catch basins cleaned/inspected/stenciled	1826	1,200	566	1101
Number of emergency calls for service	12.0	30.0	11.0	18.0
Efficiency:				
Percentage of storm drain pipelines cleaned annually	1.6%	4.5%	0.1%	2.0%
Percentage of storm drain system inspected Annually	4.2%	8.0%	1.5%	3.5%
Percentage of catch basins cleaned/inspected annually	97.1%	64.0%	30.1%	58.6%
Effectiveness:				
Number of emergency calls/percentage of time responding within 15 minutes during working hours	100.0%	100.0%	100.0%	100.0%
Number of emergency calls/percentage of time responding within 30 minutes during non-working hours	100.0%	100.0%	100.0%	100.0%

Performance Measures

Public Works

Performance Measures	2011 Actual	2012 Budget	2012 3rd Qtr	2012 Y-T-D
Clean Ocean				
Budget:	\$2,215,501	\$ 2,936,490	\$603,190	\$1,474,854
Workload Outputs:				
Number of facilities inspected for storm water compliance	157	140	71	82
Number of water quality enforcement actions issued	159	200	21	107
Number of local outreach impressions per year**	2,888,048	5,000,000	724,692	2,183,324
Efficiency:				
Number of facility inspections per FTE (1 FTE)	157	140	71	82
Number of water quality enforcement actions issued per FTE (2 FTE)	80	100	11	54
Number of public outreach "impressions" per capita	42	73	11	34
** "impressions" refers to the estimated number of individuals receiving education				
Solid Waste				
Budget:	\$385,955	\$300,880	\$50,286	\$204,610
Workload Outputs:				
Total tons of residential waste diverted from landfill	17,532	18,000	3,791	13,074
Total tons of commercial waste diverted from landfill	10,812	14,500	2,335	6,860
Total tons of construction & demolition waste diverted from landfill	9,357	2,200	2,049	6,889
Efficiency:				
Solid waste program cost per ton diverted	\$5.19	\$4.61	\$6.15	\$4.87
Effectiveness:				
Total percent of residential waste diversion from landfill	45.0%	52.0%	44.0%	45.3%
Total percent of commercial waste diversion from landfill	45.7%	52.0%	43.3%	45.4%
Total percent of construction and demolition waste diversion from landfill	82.0%	55.0%	82.1%	81.8%
Total percent of overall diversion from landfill	48.5%	53.0%	56.5%	55.5%

* Solid Waste performance measures are based on the waste diversion controlled by CR&R

Performance Measures

Public Works

Performance Measures	2011 Actual	2012 Budget	2012 3rd Qtr	2012 Y-T-D
<u>Contract Fleet Maintenance</u>				
Budget:	\$1,159,193	\$1,137,940	\$291,097	\$783,319
Workload Outputs:				
Total number of vehicles maintained	146	146	154	154
Number of work orders completed	724	750	179	583
Number of preventative maintenance services completed	272	300	77	212
Number of repeat work orders needed	2	2	0	0
Effectiveness:				
Percentage of fleet available per month	99.0%	95.0%	99.0%	99.0%
Percentage of reworks relative to total work orders	0.3%	0.0%	0.0%	0.0%
Percentage of preventative maintenance services completed within 1 day	100.0%	90.0%	100.0%	100.0%

Performance Measures

Beaches. Parks & Recreation

Performance Measures	2011 Actual	2012 Budget	2012 3rd Qtr	2012 Y-T-D
<u>Beaches. Parks & Recreation Administration</u>				
Budget:	\$448,967	\$445,980	\$42,989	\$297,059
Workload Outputs:				
Number of development plans reviewed	21	5	5	11
Number of active park CIP projects	13	16	13	13
Number of completed park CIP projects	0	4	0	0
Number of CIP project change orders that required City Council approval	0	0	0	0
Efficiency:				
Hours spent reviewing each set of development plans	13	50	5	15
Effectiveness:				
Percentage of development plans reviewed within 2 weeks	100.0%	100.0%	100.0%	100.0%
Percentage of park CIP projects completed within budget as established at time of contract award	0.0%	100.0%	0.0%	0.0%
<u>Parks & Beach Maintenance</u>				
Budget:	\$4,451,752	\$ 5,015,930	\$ 1,005,826	\$ 2,890,853
Workload Outputs:				
Maintain industry standard ratio of 50 acres of landscape monitored per inspector - 276 acres	82.4	76.6	75.7	71.2
Trim 2,000 trees annually to ensure a 7 year cycle	2,405	2,000	589	1,823
Resolve 90% of all service requests within 10 days	86.5%	85.0%	85.8%	84.2%
Efficiency:				
Ratio of acres of landscapes monitored per contract inspector	165.0%	143.0%	151.3%	142.0%
Effectiveness:				
Percentage of trees trimmed to maintain an average 7-year trimming cycle	120.2%	100.0%	117.7%	121.0%
Maintain parks at established levels measured on a scale of A-F: <i>A-excellent, B- above average, C- average, D-low level, F- minimum level per the 1999 Parks & Rec. Master Plan.</i>				
Maintenance level of beaches (target level = C)	C	C+	C	C
Maintenance level of parks (target level = C)	C	C	C	C
Maintenance level of park sports fields (target level = B)	B	B+	B+	B+
Maintenance level of streetscapes (target level = C)	C	C+	C+	C+

Performance Measures

Beaches. Parks & Recreation

Performance Measures	2011 Actual	2012 Budget	2012 3rd Qtr	2012 Y-T-D
Recreation				
Budget:	\$2,645,041	\$4,843,070	\$610,296	\$2,057,251
Workload Outputs:				
Number of aquatic enrollments	4,728	5,000	2,355	4,449
Number of other registrations	15,126	12,000	2,658	9,015
Number of classes/programs offered	817	350	199	601
Number of attendees at special events	114,475	120,000	11,420	114,920
Number of rentals at Community Center	163	160	65	186
Number of rentals at Beach Club	86	40	4	71
Number of partnered community events	47	37	7	34
Efficiency:				
Percent of registrations taken on-line	32.3%	35.0%	38.6%	37.0%
Percentage of total expenditures recovered by revenues	69.3%	56.0%	67.2%	72.0%
Effectiveness:				
Percentage customer satisfaction response of satisfactory or above for recreation and leisure classes/facility rentals*	97.8%	100.0%	100.0%	98.9%
Percent of classes/programs cancelled	16.5%	15.0%	17.1%	14.3%
Number of customer requested refunds for classes/programs	358	300	113	297
* Annual measurement				
Marine Safety				
Budget:	\$1,328,811	\$1,442,700	\$244,156	\$ 975,887
Workload Outputs:				
Number of beach visitors (estimate)	2,283,200	2,800,000	282,600	1,501,020
Number of swimmer rescues	1,670	4,500	18	2,132
Number of preventative actions via public education/warnings	24,445	30,000	973	35,740
Number of people reached through public education programs	15,216	20,000	2,849	23,454
Number of drownings with lifeguards on duty	0	0	0	0
Efficiency:				
Visitors per lifeguard (8 hour shift)	786	750	685	668
Rescues per lifeguard FTE (2080 hours)	80	200	0.1	103
Effectiveness:				
Percentage of swimmer rescues without a drowning	100.0%	100.0%	100.0%	100.0%
Percentage of swimmer rescues compared to preventative actions	3.3%	10.0%	1.8%	3.1%
Percent of City elementary schools reached through public education*	0.7%	70.0%	20.0%	20.0%
* Annual measurement				

Performance Measures

Beaches. Parks & Recreation

Performance Measures	2011 Actual	2012 Budget	2012 3rd Qtr	2012 Y-T-D
<u>Golf Operating</u>				
Budget:	\$2,298,638	\$2,271,220	\$442,171	\$1,501,027
Workload Outputs:				
Number of golf rounds played - projected	88,629	95,000	20,027	65,992
Number of golf course acres maintained	133	133	133	133
Total revenue generated by the Golf Course	\$2,152,582	\$ 2,240,000	\$498,067	\$1,702,271
Efficiency:				
Course utilization (rounds played/available tee times*)	96.3%	100.0%	102.7%	102.4%
Cost per round	\$22.72	\$23.84	\$22.08	\$22.86
Percentage cost of recovery	93.6%	100.0%	88.8%	88.7%
Effectiveness:				
Number of complaints per 1,000 rounds	1.4	3.0	2.7	3.5
Maintenance quality of golf course retained at a level B May through October	100.0%	100.0%	100.0%	100.0%
Maintenance quality of golf course retained at a level C November through April	100.0%	100.0%	100.0%	100.0%

Performance Measures

Animal Shelter

Performance Measures	2011 Actual	2012 Budget	2012 3rd Qtr	2012 Y-T-D
<u>Animal Shelter</u>				
Budget:	\$1,308,801	\$1,902,040	\$466,972	\$ 1,377,389
Workload Outputs:				
Number of Dogs Licensed during the year	7,425	9,900	1,922	4,951
Number of calls for service completed during the year	1,863	2,400	597	2,098
Barking Dog complaints received	124	100	25	80
Efficiency:				
Percent of calls for service handled within 24 hours	98.9%	99.0%	99.3%	99.2%
Effectiveness:				
Percentage increase in the number of dog licensed per year	-0.8%	5.0%	10.1%	-7.1%
Number of dog adoptions	244	325	50	161
Number of cat adoptions	330	400	52	306
Number of animals returned to owners	396	425	86	255
Percentage of barking complaints resolved within 40 days	80.3%	97.0%	85.3%	83.7%

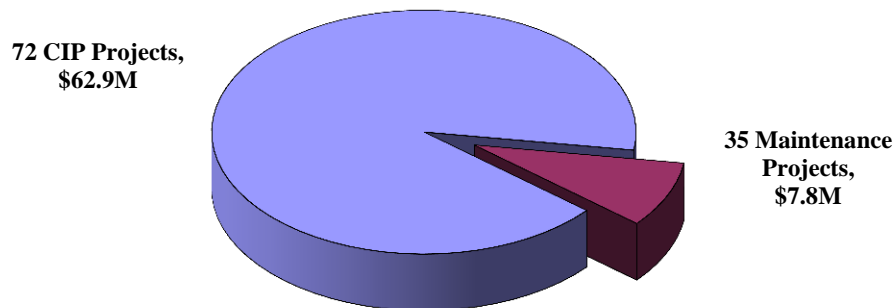
Capital Improvement Program- 3rd Quarter Report

Program Summary

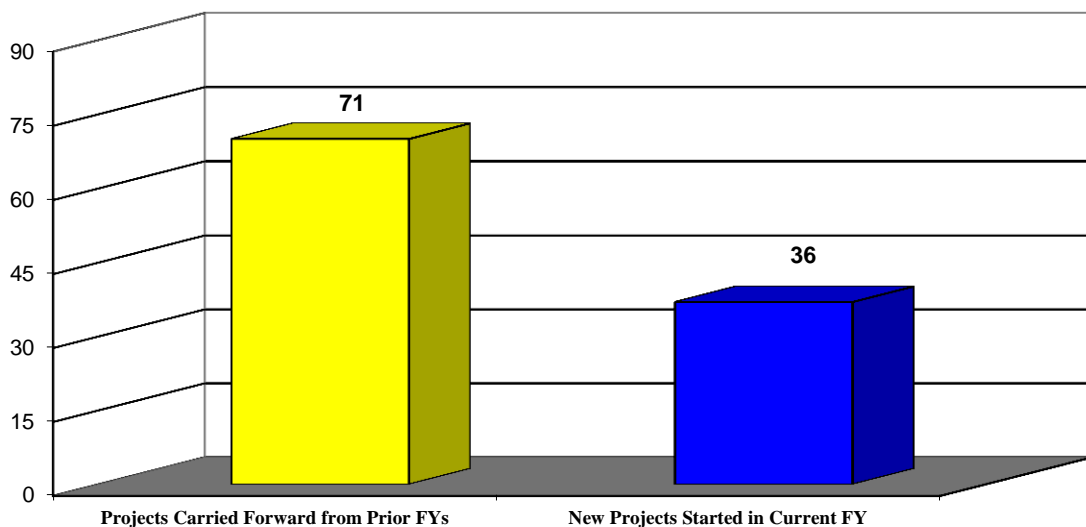
The Capital Improvement Program report provides the Mayor, City Council and community the status of projects in the current FY 2012 and establishes a commitment for the scheduled delivery of projects. The City's Capital Improvement Program remains strong and active. Most areas in the City continue to see improvements to their community facilities in the form of parks, streets, water, sewer, storm drain and other infrastructure improvement projects.

The FY 2012 Capital Improvement Program consists of 107 projects for a total budget of \$70.7 million. A total of 71 projects were started in the prior fiscal years for completion in FY 2012. There are a total of 72 CIP projects and 35 Maintenance and Study projects.

FY 2012 CIP and Maintenance Projects: \$70.7 Million

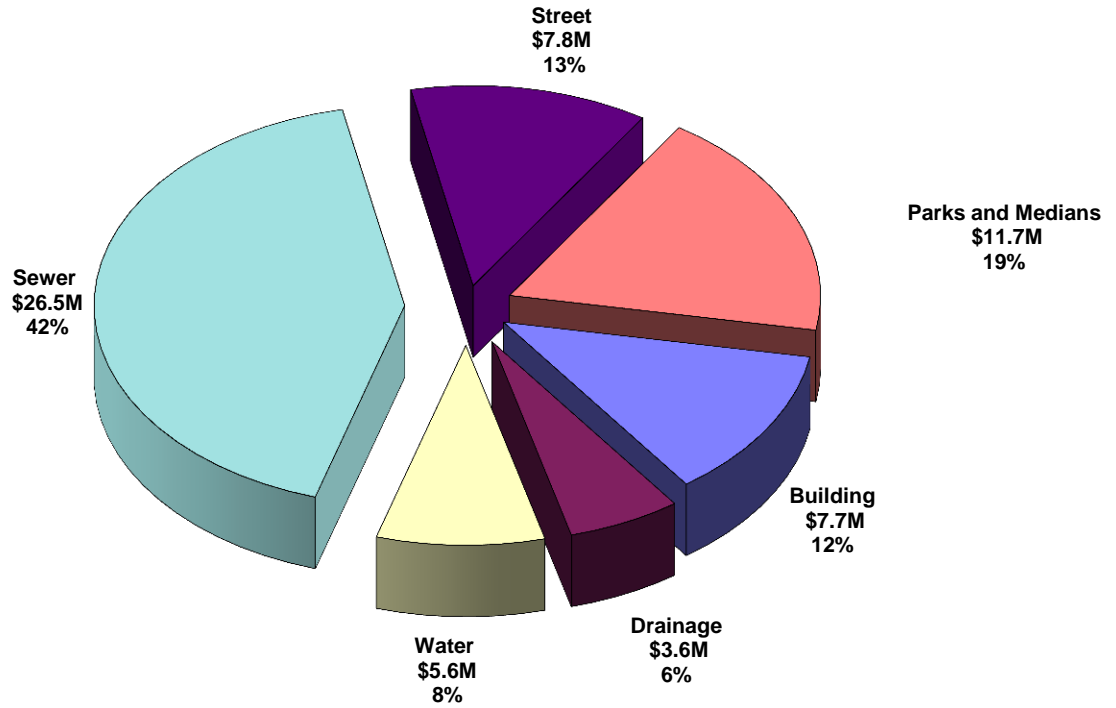


Total CIP and Maintenance Projects: Carried Forward vs. Projects Started in Current FY

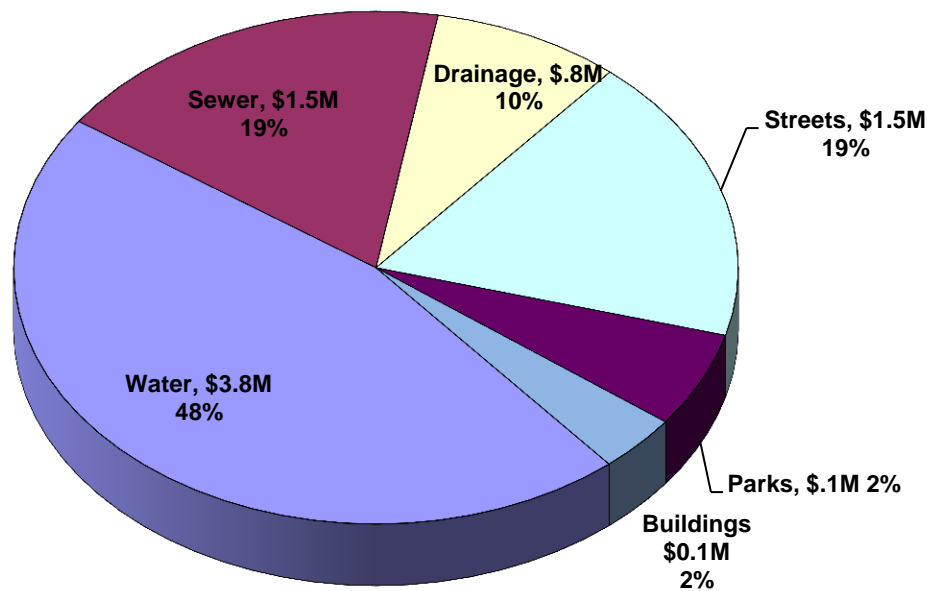


Capital Improvement Program – 3rd Quarter Report

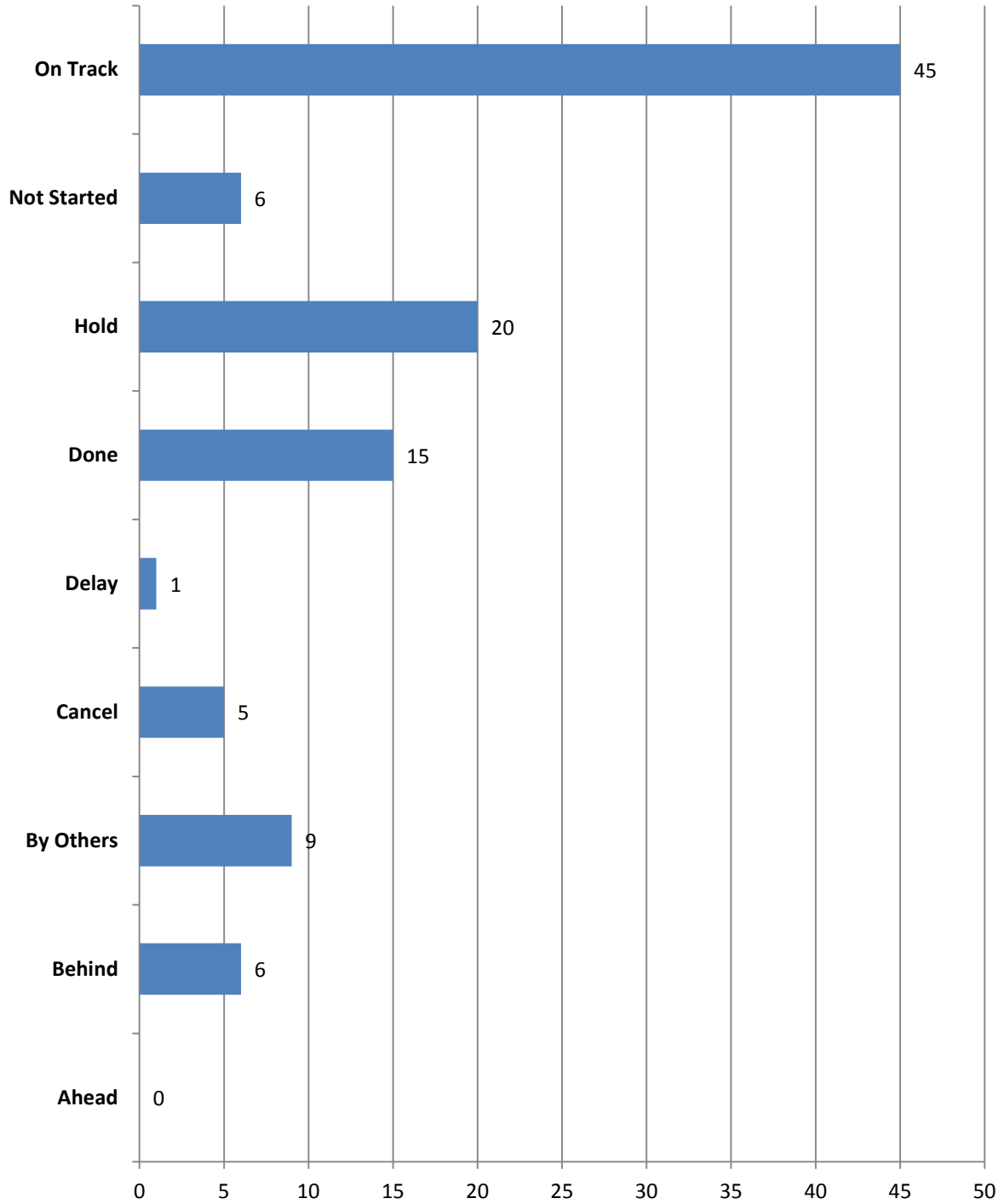
CIP Projects \$62.9 Million



Maintenance Projects \$7.8 Million



Project Status



Capital Improvement Program – 3rd Quarter Report

Schedule Changes

Projects are often re-scoped to take advantage of additional funding or to address the changing needs of the community. In order to realign the project delivery commitment with a revised scope, a baseline budget or schedule adjustment (reset) may be proposed. This section proposes each baseline budget adjustment and establishes a new commitment for delivering the project. The projects recommended for reset for this quarter are listed in the following table:

PROJECT*	ORIGINAL GOAL	REVISED GOAL	ORIGINAL COMPLETION DATE	REVISED COMPLETION DATE
<i>Computer Management and Maintenance System/ PN 21201</i>	<i>Complete Implementation Plan</i>	<i>Issue RFP</i>	<i>June 2012</i>	<i>June 2012</i>
<i>Cathodic Protection Projects: PN 12202,19405,22401,26402</i>	<i>Complete Design</i>	<i>75% Design</i>	<i>June 2012</i>	<i>June 2012</i>
<i>Rehabilitate Existing Sewer Lines/ PN 24200</i>	<i>Contract Award</i>	<i>Prioritize Repairs</i>	<i>June 2012</i>	<i>June 2012</i>

* See individual projects for a detailed explanation

Project Description and Status Report

An overview of the projects, including the project manager, adopted budget, funding source, anticipated completion date and status at the end of the third quarter have been provided below. Also provided are definitions of terms found within the project updates.

Definitions

- **Fiscal Year Goal:** The project goal for this fiscal year
- **Goal Completion Date:** The date the project’s Fiscal Year Goal is projected to be reached
- **Actual Completion Date:** The date when the Fiscal Year Goal is actually completed
- **Status:** Measures how much the project has been completed toward the Fiscal Year Goal
- **New Project:** A project that has been appropriated by the City Council after the budget is adopted
- **By Others:** The City is not directly in charge of the schedule for these projects
-

A bar chart depicting the fiscal year schedule is included for significant City projects as shown below. The highlighted area within the chart denotes the completed portion of the project.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	D	D	D	D	D	B	B	B	C

Definitions for the nomenclature used in the chart are as follows:

- **RFP:** Request for proposal phase
- **D:** Design phase
- **B:** Public bidding phase
- **C:** Construction phase
- **H:** Hold

Capital Improvement Program- 3rd Quarter Report

Project Description and Status Report

Buildings - CIP Projects

Base of Pier Restrooms Rehabilitation

Project Management:	Tim Shaw	Project Number/ W.O.#:	12560/ 12560
Budget:	\$140,400	Fiscal Year Goal:	Complete Design
Funding Source:	RDA & General Fund	% of Goal Completion:	5%
Goal Completion Date:	June 2012	Status:	Behind
Actual Completion Date:			

Comments: A portion of this project was previously funded by the Redevelopment Agency (RDA). \$159,600 in funding has been lost due to the dissolution of RDA. Preliminary prep work for drawings is underway.

Beach Palapa & Picnic Cover Renovations

Project Management:	Dennis Reed	Project Number/ W.O.#:	18701/ 18701
Budget:	\$37,900	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	100%
Goal Completion Date:	June 2012	Status:	Done
Actual Completion Date:	March 2012		

Comments: Project is completed.

Community Center Rehabilitation

Project Management:	Dave Dendel	Project Number/ W.O.#:	11546/ 11546
Budget:	\$125,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Facility Maintenance Rsrv.	% of Goal Completion:	35%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			

Comments: Scope of work includes rehabilitation/upgrades to HVAC system. The addition of new thermo-pane windows for the second floor office area is being included. City Council approved the award of contract. Staff is in the process of finalizing the documents. The estimated completion is the end of June 2012.

Corporation Yard Building A Rehabilitation

Project Management:	Matt Atteberry	Project Number/ W.O.#:	11547/ 11547
Budget:	\$250,000	Fiscal Year Goal:	50% Construction
Funding Source:	Facility Maintenance Rsrv.	% of Goal Completion:	35%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			

Comments: This project involves the design of structural improvements to upgrade Building A with seismic retrofit of roof joints and the replacement of aged skylights. Spire Structural Engineering, Inc. has submitted plans for review and Building Permit.

Capital Improvement Program – 3rd Quarter Report

Downtown Fire Station

Project Management: Mike Jorgensen **Project Number/ W.O.#:** 15502/ 15502
Budget: \$1,678,170
Funding Source: Pub. Fac. Constr. Fee Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: September 2011 **% of Goal Completion:** 100%
Actual Completion Date: September 2011 **Status:** Done
Comments:

Facilities Structural Assessment

Project Management: Matt Atteberry **Project Number/ W.O.#:** 12561/ 12561
Budget: \$90,000
Funding Source: Facilities Main.Rsrv. Fund **Fiscal Year Goal:** Hire Consultant
Goal Completion Date: June 2012 **% of Goal Completion:** 5%
Actual Completion Date: **Status:** On Track
Comments: Development of short and long term rehabilitation needs of City facilities including Steed Park, North Beach Concessions, City Hall and Corporation Yard Facilities. The Request for Proposal is being developed.

Fuel Management Upgrade and Gate Replacement at WRP

Project Management: Dave Dendel **Project Number/ W.O.#:** 12910/ 12910
Budget: \$130,000
Funding Source: Fleet Maint. Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: June 2012 **% of Goal Completion:** 30%
Actual Completion Date: **Status:** On Track
Comments: Replacement of the gasoline and diesel monitoring and dispensing system with a new Fuel Management System. The Corporation Yard electrically operated entrance/exit gates and associated improvements will also be upgraded through this project. Requests for proposal for the fuel management system are being developed. The project will go out to bid in late April 2012.

M02 Channel-MHC Parking Lots

Project Management: Tom Bonigut **Project Number/ W.O.#:** 11505/ 12909
Budget: \$1,581,980
Funding Source: Pub. Fac. Constr. Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: April 2012 **% of Goal Completion:** 0%
Actual Completion Date: **Status:** Hold
Comments: City Council has directed staff to negotiate with County of Orange prior to procuring professional design services. Staff is seeking an opinion regarding the County's proposed scope of work for the appraisal.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	H	H	H	H	H	H	H			

Capital Improvement Program- 3rd Quarter Report

Ole Hanson Beach Club Rehabilitation

Project Management: Amir Ilkhanipour **Project Number/ W.O.#:** 12559/ 12559
Budget: \$1,500,000
Funding Source: General Fund **Fiscal Year Goal:** 60% Design
Goal Completion Date: June 2012 **% of Goal Completion:** 65%
Actual Completion Date: **Status:** On Track

Comments: The Ole Hanson Beach Club is deteriorating due to its age and exposure to the harsh marine environment. Due to the Beach Club's listing on the Federal historic register, a historic architect as defined by the Secretary of the Interior's Standards and Guidelines for Historic Preservation has been retained to assess and evaluate the needed improvements and prepare final plans and specifications for permitting and construction.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
RFP	RFP	RFP	RFP	RFP	D	D	D	D	D	D	D

Replacement of Marine Safety Building Sheet Piles

Project Management: Ken Knatz **Project Number/ W.O.#:** 12562/ 12562
Budget: \$0
Funding Source: RDA Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: June 2012 **% of Goal Completion:** 10%
Actual Completion Date: **Status:** Cancelled

Comments: In early January 2012, the State's Supreme Court upheld legislation dissolving California Redevelopment Agencies. Projects deemed to be high priority by the City will be budgeted with funding from the General Fund or other available funding sources in future years.

Safety/Quiet Zone Improvements – Design and Construction

Project Management: Tom Bonigut **Project Number/ W.O.#:** 10812/ 10812
Budget: \$768,000
Funding Source: General Fund **Fiscal Year Goal:** TBD
Goal Completion Date: **% of Goal Completion:**
Actual Completion Date: **Status:** Hold

Comments: Goals and completion date(s) depend on what the desired improvements will be. Public Works/Engineering is awaiting further direction from Community Development pending their coordination with Quiet Zone stakeholders and agencies.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	H	H	H	H	H	H	H			

Senior Center Relocation

Project Management: Mike Jorgensen **Project Number/ W.O.#:** 15503/ 15503
Budget: \$1,415,470
Funding Source: Develop. Improvem. Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: September 2011 **% of Goal Completion:** 100%
Actual Completion Date: September 2011 **Status:** Done

Comments:

Capital Improvement Program – 3rd Quarter Report

Building- Maintenance and Other Projects

Wayfinding Master Sign Program

Project Management:	Jim Holloway	Project Number/ W.O.#:	32801/ 32801
Budget:	\$125,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	RDA & General Fund	% of Goal Completion:	20%
Goal Completion Date:	June 2012	Status:	Behind
Actual Completion Date:			

Comments: The City Council reviewed and approved Phase I of the Wayfinding program, which focuses on signage in the Downtown and Pier Bowl areas and directed staff to evaluate the program's compatibility with the *Manual on Uniform Traffic Control Devices* (MUTCD) to ensure the program's compliance with potentially mandated design requirements. Staff developed an alternative design that incorporates the MUTCD recommendations and presented it to Planning Commission on September 21, 2011. At the meeting the staff committed to provide samples of colors, brown and terra cotta that meet the MUTCD reflectivity requirements. Staff is working with a sign manufacturer to obtain samples in the two colors. Once they are received, they will be presented to Planning Commission for a recommendation and then to City Council for final approval. A portion of this project was previously funded by RDA. \$75,000 in funding has been lost due to the dissolution of RDA.

Drainage- CIP Projects

Acapulco Storm Drain Lines Rehabilitation (Canyon Outlet)

Project Management:	Amir Ilkhanipour	Project Number/ W.O.#:	10010/ 10010
Budget:	\$103,290	Fiscal Year Goal:	Complete Constr.
Funding Source:	Storm Drain Utility Fund	% of Goal Completion:	100%
Goal Completion Date:	November 2011	Status:	Done
Actual Completion Date:	November 2011		

Comments: Construction of numerous trenchless rehabilitation reaches was completed in FY 2010 on Avenida Acapulco, including a separate project to include a portion of open-trench repair. An erosion problem was encountered when clearing brush necessary to access a storm drain outlet during the scoped trenchless repair work. Preparation of the construction drawings and specifications was prepared by City staff. Construction is completed.

Alameda Lane Drainage System Replacement

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	10011/ 10011
Budget:	\$83,060	Fiscal Year Goal:	Complete Design
Funding Source:	Storm Drain Utility Fund	% of Goal Completion:	90%
Goal Completion Date:		Status:	On Track
Actual Completion Date:			

Comments: Staff has completed 90% design of the drainage system within Alameda Lane to address nuisance water in this area.

Capital Improvement Program- 3rd Quarter Report

Columbo Storm Drain Extension

Project Management: Amir K. Ilkhanipour **Project Number/ W.O.#:** 18005/ 18005
Budget: \$313,760
Funding Source: Storm Drain Utility Fund **Fiscal Year Goal:** 10% Construction
Goal Completion Date: June 2012 **% of Goal Completion:** 50%
Actual Completion Date: **Status:** Hold

Comments: Staff analyzed the project and scoped potential solutions by utilizing existing information and input from geotechnical firms, environmental consultants and contractors. VA Consulting, Inc. has completed the Preliminary Design Report and is waiting for City staff to secure a storm drain easement from a property owner prior to proceeding with the final design. Project is on hold until negotiations with the property owner for securing the easement are finalized.

Cristobal Storm Drain Extension to T-Street Canyon RR Culvert

Project Management: Amir K. Ilkhanipour **Project Number/ W.O.#:** 19012/ 19012
Budget: \$367,440
Funding Source: Storm Drain Utility Fund **Fiscal Year Goal:** Monitor
Goal Completion Date: June 2012 **% of Goal Completion:** 75%
Actual Completion Date: **Status:** On Track

Comments: A hydrology study and preliminary hydraulic modeling have been prepared for the existing ditch next to the railroad tracks. Staff continues to monitor the drainage during the spring season and will work with SCRRA to coordinate and plan necessary drainage improvements.

Los Mares/Vaquero Storm Drain

Project Management: Amir Ilkhanipour **Project Number/ W.O.#:** 16001/ 16001
Budget: \$745,900
Funding Source: Storm Drain Utility Fund **Fiscal Year Goal:** 10% Construction
Goal Completion Date: June 2012 **% of Goal Completion:** 60%
Actual Completion Date: **Status:** Hold

Comments: Project will address flooding in the Los Mares/Vaquero intersection by upsizing and realigning the storm drain in this area. Staff continues to negotiate with the Shorecliffs Golf Course owners to secure a storm drain easement needed for a segment of the proposed storm drain that is within the Golf Course. Project is on hold until negotiations with the Golf Course for securing the easement are finalized.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
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Plaza La Playa Channel

Project Management: Ken Knatz **Project Number/ W.O.#:** 13807/ 410387
Budget: \$368,290
Funding Source: Storm Drain Utility Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: August 2011 **% of Goal Completion:** 100%
Actual Completion Date: August 2011 **Status:** Done

Comments: This project constructed a flood wall along a section of channel near the existing railroad culvert. Rehabilitation of 415 feet of channel bottom was added to the project through a change order due to severe damage from the FY 2011 winter storms.

Capital Improvement Program – 3rd Quarter Report

Prima Deshecha Canada Channel (M01) Reconstruction

Project Management: Amir K. Ilkhanipour **Project Number/ W.O.#:** 10013/ 10013
Budget: \$1,666,900
Funding Source: Storm Drain Utility Fund **Fiscal Year Goal:** 10% Construction
Goal Completion Date: June 2012 **% of Goal Completion:** 75%
Actual Completion Date: **Status:** On Track

Comments: Prima Deshecha Canada Channel (M01), between Calle Grande Vista and Avenida Vaquero, is in need of rehabilitation. VA Consulting, Inc. (consultant) has completed the final design, prepared 90% complete construction plans, specifications and engineer's estimate (bid package) for the proposed improvements for public bidding. Regulatory permits, including the Coastal Commission approval, are currently being secured.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	D	D	D	D	D	D	B	B	B

Drainage- Maintenance & Other Projects

Existing Storm Drain Rehabilitation

Project Management: M. Atteberry/ J. Elston **Project Number/ W.O.#:** 26001/ 26001
Budget: \$335,000
Funding Source: Storm Drain Utility Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: June 2012 **% of Goal Completion:** 50%
Actual Completion Date: **Status:** On Track
Comments: This is an on-going yearly project to rehabilitate deteriorated pipelines from City video assessments. Project funding is also used by the Utilities Division for unscheduled or emergency maintenance of the storm drain system.

Los Mares at Vaquero Infrastructure Protection

Project Management: Bill Cameron **Project Number/ W.O.#:** 20001/ 20001
Budget: \$117,570
Funding Source: Storm Drain Util. Fund, Sewer Deprec. and Water Deprec. Funds, Gas Tax Fund **Fiscal Year Goal:** Hire Consultant
Goal Completion Date: June 2012 **% of Goal Completion:**
Actual Completion Date: **Status:** Hold
Comments: Scope for RFP to protect street and utilities is being developed.

Montalvo Canyon Drain Study

Project Management: Amir Ilkhanipour **Project Number/ W.O.#:** 22001/ 22001
Budget: \$40,000
Funding Source: Storm Drain Deprec. Rsrv. Fund **Fiscal Year Goal:** 50% Study
Goal Completion Date: June 2012 **% of Goal Completion:** 30%
Actual Completion Date: **Status:** On Track
Comments: A drainage study is needed to perform hydrology and hydraulic calculations for the reach of Montalvo Canyon natural waterway in the proximity of the ocean outlet. A request for proposal has been distributed to several consultants for engineering services.

Capital Improvement Program- 3rd Quarter Report

Poche Beach M01 Watershed, Phase II Bacterial Study

Project Management:	Tom Bonigut	Project Number/ W.O.#:	39401/ 39401
Budget:	\$259,580	Fiscal Year Goal:	Study Completion
Funding Source:	Clean Ocean Fund	% of Goal Completion:	95%
Goal Completion Date:	April 2012	Status:	On Track
Actual Completion Date:			
Comments: A draft study report has been prepared and will be provided for public review in April 2012.			

Parks & Medians- CIP Projects

Bonito Canyon Tennis Court Rehabilitation

Project Management:	Matt Atteberry	Project Number/ W.O.#:	12160/ 12160
Budget:	\$145,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Parks Acq.	% of Goal Completion:	35%
Goal Completion Date:	June 2012	Status:	Delayed
Actual Completion Date:			
Comments: Plans and specs are 90% complete. Asphalt is being specified for the courts in lieu of concrete. Engineering is awaiting direction from Beaches, Parks and Recreation regarding inclusion of features that were not part of the original project scope.			

Courtney's Sand Castle

Project Management:	Tim Shaw	Project Number/ W.O.#:	10143/ 10143
Budget:	\$16,530	Fiscal Year Goal:	Complete Constr.
Funding Source:	Parks Acq.	% of Goal Completion:	100%
Goal Completion Date:	January 2012	Status:	Done
Actual Completion Date:	February 2012		
Comments: Phase 1 has been completed as part of La Pata/ Vista Hermosa Sports Park. Phase 2 is yet to be determined.			

Linda Lane – Trail Lighting Enhancements

Project Management:	Tim Shaw	Project Number/ W.O.#:	10140/ 10140
Budget:	\$0	Fiscal Year Goal:	Complete Design
Funding Source:	RDA Fund	% of Goal Completion:	20%
Goal Completion Date:	June 2012	Status:	Cancelled
Actual Completion Date:			
Comments: In early January 2012, the State's Supreme Court upheld legislation dissolving California Redevelopment Agencies. Projects deemed to be high priority by the City will be budgeted with funding from the General Fund or other available funding sources in future years.			

Max Berg Plaza Park Sidewalk Improvements

Project Management:	Ben Parker	Project Number/ W.O.#:	11301/ 11301
Budget:	\$894,460	Fiscal Year Goal:	Contract Award
Funding Source:	Safe Route to Schools and CDBG Grants, Gas Tax Fund	% of Goal Completion:	100%
Goal Completion Date:	June 2012	Status:	Done
Actual Completion Date:	December 2011		
Comments: Park walkway rehabilitation around the perimeter of the park and associated improvements.			

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	B	B	B	C	C	C	C	C	C

Capital Improvement Program – 3rd Quarter Report

North Beach Crossing Improvements

Project Management:	Tom Bonigut	Project Number/ W.O.#:	19805/ 19805
Budget:	\$146,400	Fiscal Year Goal:	Complete Constr.
Funding Source:	Gas Tax Fund	% of Goal Completion:	100%
Goal Completion Date:	December 2011	Status:	Project By Others
Actual Completion Date:	December 2011		
Comments: North Beach crossing improvements are complete.			

Pier Bowl/Beach Trail Way- Finding Signs

Project Management:	Jim Holloway	Project Number/ W.O.#:	10314/ 10314
Budget:	\$0	Fiscal Year Goal:	75% Constr.
Funding Source:	RDA Fund	% of Goal Completion:	15%
Goal Completion Date:	June 2012	Status:	Cancelled
Actual Completion Date:			
Comments: In early January 2012, the State's Supreme Court upheld legislation dissolving California Redevelopment Agencies. Projects deemed to be high priority by the City will be budgeted with funding from the General Fund or other available funding sources in future years. Phase 1 project will be constructed with funds from the Wayfinding Master Sign Program, project #32801 (see page 8).			

Pier Crossing Improvements

Project Management:	Tom Bonigut	Project Number/ W.O.#:	19806/ 19806
Budget:	\$0	Fiscal Year Goal:	Complete Constr.
Funding Source:	RDA Fund	% of Goal Completion:	100%
Goal Completion Date:	September 2011	Status:	Project By Others
Actual Completion Date:	September 2011		
Comments: Pier crossing improvements are completed.			

Playground Equipment Replacements

Project Management:	Tim Shaw	Project Number/ W.O.#:	12724/ 12724
Budget:	\$125,000	Fiscal Year Goal:	Complete 1 Playground Rehab
Funding Source:	Park Asset Repl. Rsrv. Fund	% of Goal Completion:	5%
Goal Completion Date:	June 2012	Status:	Behind
Actual Completion Date:			
Comments: Reviewing plans for replacement of playgrounds at Max Berg Plaza Park.			

San Geronio Park Youth Sports Building & Restroom

Project Management:	Dennis Reed	Project Number/ W.O.#:	10401/ 630010
Budget:	\$50,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Parks Acquisition Fund	% of Goal Completion:	30%
Goal Completion Date:	June 2012	Status:	Behind
Actual Completion Date:			
Comments: Project will provide for new roof construction. Design firm to be hired this Spring.			

Shoreline Feasibility Study

Project Management:	Tom Bonigut	Project Number/ W.O.#:	19907/ 19907
Budget:	\$136,460	Fiscal Year Goal:	Complete Study
Funding Source:	General Fund	% of Goal Completion:	100%
Goal Completion Date:	December 2011	Status:	Project by Others
Actual Completion Date:	December 2011		
Comments: The study has been completed, and the Army Corps Chief of Engineers has approved the final report.			

Capital Improvement Program- 3rd Quarter Report

Sidewalk Repair and Improvements

Project Management: Zachary Ponsen **Project Number/ W.O.#:** 19317/ 19317
Budget: \$287,320
Funding Source: General Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: June 2012 **% of Goal Completion:** 10%
Actual Completion Date: **Status:** Hold

Comments: The contract to address the sidewalk areas for FY 2011 improvements was awarded in the third quarter of 2011. Due to decorative tile manufacturing complications the notice to proceed on those projects has not been issued and the Contractor has now increased their unit bid prices due to the delay. The City has reduced the funding for this year's program to \$5,000 and will perform this year's delayed repairs as part of the FY 2013 program.

Vista Hermosa/ La Pata Sports Park- Phase 1B

Project Management: Tim Shaw **Project Number/ W.O.#:** 18142/ 18142
Budget: \$9,892,840
Funding Source: Parks Acquisition Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: January 2012 **% of Goal Completion:** 100%
Actual Completion Date: February 2012 **Status:** Done

Comments: Construction is complete. Wrapping up permits and contract close-out.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
C	C	C	C	C	C	C	C				

Parks and Medians- Maintenance and Other Projects

Bathroom Door Project (Parks)

Project Management: Tim Shaw **Project Number/ W.O.#:** 28505/ 28505
Budget: \$40,940
Funding Source: General Fund **Fiscal Year Goal:** Obtain appropriate information about ADA Compliance/ Complete design and prioritization
Goal Completion Date: June 2012 **% of Goal Completion:** 25%
Actual Completion Date: **Status:** Hold

Comments: Staff is gathering base information to accurately develop scope. Project will require ADA compliance assessment. Parks & Recreation Commission has recommended that a consultant be hired to prepare this assessment with the current funding, and the City Manager has concurred. The City Building Department is conducting an evaluation of park restrooms to prioritize and design. The Beach Restroom Master Plan is completed for the renovation of beach restrooms.

Bonito Canyon Slope Replanting

Project Management: Dennis Reed **Project Number/ W.O.#:** 25102/ 25102
Budget: \$68,440
Funding Source: General Fund **Fiscal Year Goal:** Formalize Design
Goal Completion Date: June 2012 **% of Goal Completion:** 15%
Actual Completion Date: **Status:** Hold

Comments: Project remains on hold. Requires assistance from BP&R Landscape Architect, and is contingent upon his schedule and availability, and prioritization from the BP&R Director.

Capital Improvement Program – 3rd Quarter Report

Pier Bowl Improvements

Project Management: Tim Shaw **Project Number/ W.O.#:** 29701/ 29701
Budget: \$0
Funding Source: RDA Fund **Fiscal Year Goal:** Develop Improvement List
Goal Completion Date: June 2012 **% of Goal Completion:** 0%
Actual Completion Date: **Status:** Cancelled
Comments: In early January 2012, the State’s Supreme Court upheld legislation dissolving California Redevelopment Agencies. Projects deemed to be high priority by the City will be budgeted with funding from the General Fund or other available funding sources in future years.

Pier Bowl Landscape, Lighting and Sidewalk Improvements

Project Management: Tim Shaw **Project Number/ W.O.#:** 29702/ 29702
Budget: \$0
Funding Source: RDA Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: September 2011 **% of Goal Completion:** 100%
Actual Completion Date: September 2011 **Status:** Done
Comments: Construction is complete.

Sewer- CIP Projects

Aeration Basin Blower Rehabilitation

Project Management: Ken Knatz **Project Number/ W.O.#:** 12201/ 12201
Budget: \$150,000
Funding Source: Sewer Deprec. Rsrv. Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: June 2012 **% of Goal Completion:** 25%
Actual Completion Date: **Status:** On Track
Comments: Upgrade at WRP to replace 20 year old equipment. New technology will improve system efficiency and provide energy cost savings. Two proposals were received in response to the City’s request for proposal. Professional services contract award by the City Council is anticipated in May.

Los Molinos Pump Station Emergency Backup

Project Management: Amir K. Ilkhanipour **Project Number/ W.O.#:** 10202/ 10202
Budget: \$700,000
Funding Source: Sewer Deprec. Rsrv. Fund **Fiscal Year Goal:** 50% Construction
Goal Completion Date: June 2012 **% of Goal Completion:** 30%
Actual Completion Date: **Status:** On Track
Comments: Los Molinos Pump Station mechanical equipment, electrical and instrumentation systems are being upgraded for additional reliability. Based on a public bid opening, the City Council awarded a construction contract on January 17, 2012.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	D	D	B	B	B	C	C	C	C

Capital Improvement Program- 3rd Quarter Report

Los Molinos Pump Station Rehabilitation

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19204/ 19204
Budget:	\$200,000	Fiscal Year Goal:	50% Construction
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	30%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			

Comments: Los Molinos Pump Station mechanical equipment, electrical and instrumentation systems are being upgraded for additional reliability. Based on a public bid opening, the City Council awarded a construction contract on January 17, 2012.

Main Pump Station Force Main Cathodic Protection

Project Management:	Ken Knatz	Project Number/ W.O.#:	12202/ 12202
Budget:	\$500,000	Fiscal Year Goal:	75% Design
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	60%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			

Comments: This project will be implemented in conjunction with the City-wide cathodic protection and Main Pump Station rehabilitation projects. The joints of the force main at the intersection of Avenida Pico and El Camino Real were bonded to provide electrical continuity in this segment of the pipeline. This work was performed to avoid the future need to excavate through the decorative pavers recently installed in the intersection. This project has been re-scoped.

Main Pump Station Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	10203/ 10203
Budget:	\$744,750	Fiscal Year Goal:	50% Design
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	10%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			

Comments: Results of preliminary design report are being used as a basis to scope the pump station rehabilitation. Staff recommends moving forward with pump replacements due to continued poor pump performance after testing PLC re-programming option.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
								RFP	RFP	RFP	D

Marblehead Coastal Recycled Water Line Reimbursement

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	17201/ 17201
Budget:	\$350,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Sewer Conn. Fee Rsrv. Fund	% of Goal Completion:	
Goal Completion Date:	June 2012	Status:	Project By Others
Actual Completion Date:			

Comments: Buried 16- inch recycled water line complete. Bridge section, tie-ins and cathodic protection have not been completed. Portions of this work are being completed by the Marblehead bonding company contractor.

Capital Improvement Program – 3rd Quarter Report

Recycled Water Expansion

Project Management: Dave Rebensdorf **Project Number/ W.O.#:** 18201/ 18201
Budget: \$19,790,970
Funding Source: Sewer Conn. Fee Rsrv. Fund / Prop 50 **Fiscal Year Goal:** Issue Bid Set
Goal Completion Date: June 2012 **% of Goal Completion:** 90%
Actual Completion Date: **Status:** On Track

Comments: Design of 9 miles of pipelines, Reservoir 11 conversion, a pressure reducing station and WRP improvements are complete. A low interest State Revolving Fund loan will be used to supplement secured EPA and SWRQCB Prop 50 Grants. Final loan approval from the State is pending.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	D	D	D	D	D	D	D	D	B

Sewer System SCADA System Development

Project Management: D. Rebensdorf/ M. Fakhar **Project Number/ W.O.#:** 12605/ 410336
Budget: \$2,060,450
Funding Source: Sewer Depr. & Sewer Conn. Fee Rsrv. Funds **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: June 2012 **% of Goal Completion:** 60%
Actual Completion Date: **Status:** On Track

Comments: Construction contract was awarded in September by the City Council. Construction is underway.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
B	B	B	C	C	C	C	C	C	C	C	C

Water Reclamation Odor Control Improvements

Project Management: Ken Knatz **Project Number/ W.O.#:** 18604/ 410277
Budget: \$137,720
Funding Source: Sewer Connection Fee Rsrv.Fund **Fiscal Year Goal:** Complete Construction
Goal Completion Date: June 2012 **% of Goal Completion:** 10%
Actual Completion Date: **Status:** On Track

Comments: Plans and specifications are complete. OCFA approval is required prior to construction contract award.

WRP Solids Handling

Project Management: Ken Knatz **Project Number/ W.O.#:** 10204/ 10204
Budget: \$1,878,380
Funding Source: Sewer Deprec. Rsrv. Fund **Fiscal Year Goal:** 10% Construction
Goal Completion Date: June 2012 **% of Goal Completion:** 65%
Actual Completion Date: **Status:** On Track

Comments: Project will evaluate new technology for solids handling at the WRP to replace 20 year old belt filter presses. Pilot testing of centrifuges and screw press equipment has been completed. Centrifuge technology has been selected for the project. Project design is complete and project will be issued for bid in late April.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	D	D	D	D	D	D	B	B	B

Capital Improvement Program- 3rd Quarter Report

Sewer- Maintenance and Other Projects

Computerized Maintenance and Management System

Project Management:	Ken Knatz	Project Number/ W.O.#:	21201/ 21201
Budget:	\$45,160	Fiscal Year Goal:	Issue RFP
Funding Source:	Sewer and Water Depr. Fund	% of Goal Completion:	50%
Goal Completion Date:	June 2012	Status:	On Track

Comments: Improvements to Utilities Division asset maintenance and replacement software program. Over the past year the Utilities Division was considering software replacement options prior to moving forward with current software upgrades to its Maximo CMMS system which resulted in putting this project on hold. The Utilities Staffing Analysis recommends implementing an enterprise solution throughout the Division to track all of its activities. A request for proposal is being developed to explore software options and create a phased implementation plan. This project has been re-scoped.

Digester Boiler Flame Pack Replacement

Project Management:	Jay Elston	Project Number/ W.O.#:	22201/ 22201
Budget:	\$150,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	50%
Goal Completion Date:	June 2012	Status:	On Track

Comments: The flame packs are ordered with an expected delivery time of 6 weeks.

Main Pump Station Force Main Inspection

Project Management:	Ken Knatz	Project Number/ W.O.#:	25203/ 25203
Budget:	\$71,090	Fiscal Year Goal:	Complete Design
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	50%
Goal Completion Date:	June 2012	Status:	On Track

Comments: Project will be implemented with Main Pump Station upgrades and cathodic protection improvements. The joints of the force main at the intersection of Avenida Pico and El Camino Real were bonded to provide electrical continuity in this segment of the pipeline. This work was performed to avoid the future need to excavate through the decorative pavers installed in the intersection. This project was previously deferred to await the outcome of the Playa Del Norte development.

Ocean Outfall Junction Repairs

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	28205/ 28205
Budget:	\$118,080	Fiscal Year Goal:	TBD
Funding Source:	Sewer Other Agency Rsrv. Fund	% of Goal Completion:	
Goal Completion Date:		Status:	Project By Others

Comments:

Capital Improvement Program – 3rd Quarter Report

Rehabilitate Existing Sewer Lines

Project Management: Matt Atteberry **Project Number/ W.O.#:** 24200/ 24200
Budget: \$445,000
Funding Source: Sewer Depr. Rsrv. Fund **Fiscal Year Goal:** Prioritize Repairs
Goal Completion Date: June 2012 **% of Goal Completion:** 10%
Actual Completion Date: **Status:** On Track
Comments: This is an on-going yearly project to rehabilitate deteriorated pipelines from City video assessments. Project funding is also used by the Utilities Division for unscheduled maintenance of the sewer system. Unscheduled sewer system maintenance has depleted yearly pipeline rehabilitation funds. Contract will be scheduled for award at the beginning of FY 2013. This project has been re-scoped.

Sewer Line Support at Trafalgar Canyon

Project Management: Matt Atteberry **Project Number/ W.O.#:** 21202/ 21202
Budget: \$150,000
Funding Source: Sewer Depr. Rsrv. Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: June 2012 **% of Goal Completion:** 0%
Actual Completion Date: **Status:** Not Started
Comments: Staff will design new pipeline supports and incidental protective measures to protect line from canyon drainage.

WRP Chlorinator Replacement

Project Management: Dave Rebensdorf **Project Number/ W.O.#:** 27202/ 27202
Budget: \$520,000
Funding Source: Sewer Depr. Rsrv. Fund **Fiscal Year Goal:** Issue Bid Set
Goal Completion Date: June 2012 **% of Goal Completion:** 90%
Actual Completion Date: **Status:** On Track
Comments: This project is combined with the Recycled Water Expansion project.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	D	D	D	D	D	D	D	D	B

Streets- CIP Projects

Calle Aguila

Project Management: Ben Parker **Project Number/ W.O.#:** 12336/ 12336
Budget: \$310,000
Funding Source: Street Improvement Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: June 2012 **% of Goal Completion:** 0%
Actual Completion Date: **Status:** Not Started
Comments: Design is scheduled for the fourth quarter. Design will only be completed to 70% until reclaimed water line is installed.

Capital Improvement Program- 3rd Quarter Report

Calle Amanecer – Phase II

Project Management: Ben Parker **Project Number/ W.O.#:** 11304/ 11304
Budget: \$699,410
Funding Source: Street Improvement Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: June 2012 **% of Goal Completion:** 70%
Actual Completion Date: **Status:** Hold

Comments: This project has been phased to accommodate delays of the Recycled Water Expansion project. Phase I portion was not impacted by this and was constructed. Base plan has been prepared and waiting on recycled water line installation to complete design.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	D	D	D	H	H	H			

Calle Cordillera

Project Management: Ben Parker **Project Number/ W.O.#:** 11305/ 11305
Budget: \$350,000
Funding Source: Street Improvement Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: June 2012 **% of Goal Completion:** 70%
Actual Completion Date: **Status:** Hold

Comments: Delayed due to the Recycled Water Expansion project. The base plan has been prepared. Waiting on water line installation to complete the design.

Calle De Los Molinos Rehabilitation

Project Management: Ben Parker **Project Number/ W.O.#:** 18118/ 410280
Budget: \$1,057,450
Funding Source: Street Improvement Fund **Fiscal Year Goal:** Contract Award
Goal Completion Date: June 2012 **% of Goal Completion:** 0%
Actual Completion Date: **Status:** Hold

Comments: Award will be dependant upon SDG&E completing utility undergrounding.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	H	H	H	H	H	H	H			

Calle Doncella

Project Management: Ben Parker **Project Number/ W.O.#:** 12337/ 12337
Budget: \$150,000
Funding Source: Street Improvement Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: June 2012 **% of Goal Completion:** 100%
Actual Completion Date: December 2011 **Status:** Done

Comments:

Calle Estaban

Project Management: Ben Parker **Project Number/ W.O.#:** 12338/ 12338
Budget: \$185,000
Funding Source: Street Improvement Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: June 2012 **% of Goal Completion:** 100%
Actual Completion Date: December 2011 **Status:** Done

Comments:

Capital Improvement Program – 3rd Quarter Report

Calle Valle Rehabilitation

Project Management: Ben Parker **Project Number/ W.O.#:** 19102/ 410084
Budget: \$617,150
Funding Source: Street Improvement Fund **Fiscal Year Goal:** Contract Award
Goal Completion Date: June 2012 **% of Goal Completion:** 0%
Actual Completion Date: **Status:** Not Started
Comments: Award will be dependant upon SDG&E completing undergrounding of overhead utilities.

Camino Del Rio & La Pata Extensions

Project Management: Tom Bonigut **Project Number/ W.O.#:** 18316/ 18316
Budget: \$135,770 **Fiscal Year Goal:** Coordination with the County
Funding Source: Gas Tax Fund **% of Goal Completion:**
Goal Completion Date: June 2012 **Status:** Project By Others
Actual Completion Date: **Comments:** City staff continues to coordinate with the County on the design of the project. Project design will be completed by the end of 2012.

Intersection Improvement of El Camino Real & Avenida Pico

Project Management: Ben Parker **Project Number/ W.O.#:** 12903/ 410343
Budget: \$273,300 **Fiscal Year Goal:** Complete Final Environmental and Grant Report
Funding Source: RCFPP **% of Goal Completion:** 100%
Goal Completion Date: June 2012 **Status:** Done
Actual Completion Date: February 2012
Comments:

Los Mares/Vaquero Street Reconstruction (MO2)

Project Management: Ben Parker **Project Number/ W.O.#:** 11302/ 11302
Budget: \$700,000 **Fiscal Year Goal:** Complete Design
Funding Source: Street Improvement Fund **% of Goal Completion:** 90%
Goal Completion Date: June 2012 **Status:** Hold
Actual Completion Date: **Comments:** Street reconstruction plans are 90% complete, and are waiting on storm drain improvements that have been delayed due to easement negotiations.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	H	H	H	H	H	H	H			

Pier Bowl Street Improvements

Project Management: Ben Parker **Project Number/ W.O.#:** 12340/ 12340
Budget: \$0 **Fiscal Year Goal:**
Funding Source: RDA Fund **% of Goal Completion:**
Goal Completion Date: **Status:** Cancelled
Actual Completion Date: **Comments:** In early January 2012, the State's Supreme Court upheld legislation dissolving California Redevelopment Agencies. Projects deemed to be high priority by the City will be budgeted with funding from the General Fund or other available funding sources in future years.

Capital Improvement Program- 3rd Quarter Report

Sarmentoso (Phase II)

Project Management:	Ben Parker	Project Number/ W.O.#:	11303/ 11303
Budget:	\$700,000	Fiscal Year Goal:	Complete Design
Funding Source:	Gas Tax Fund	% of Goal Completion:	70%
Goal Completion Date:	June 2012	Status:	Hold
Actual Completion Date:			

Comments: This project has been phased to accommodate delays of the Recycled Water Expansion project. Phase I portion was not impacted by this and was constructed. Base plan has been prepared and waiting on water line installation to complete design.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	D	D	D	H	H	H			

Sidewalk Improvements/ CDBG (Calle Seville)

Project Management:	Ben Parker	Project Number/ W.O.#:	12341/ 12341
Budget:	\$150,000	Fiscal Year Goal:	Complete Design
Funding Source:	CDBG Grants Fund	% of Goal Completion:	25%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			

Comments: Staff has prepared several design scenarios that are being evaluated with the citywide sidewalk policy.

Traffic Signal Battery Backup System

Project Management:	Jane Mrotek	Project Number/ W.O.#:	12334/ 12334
Budget:	\$100,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Facilities Main. Rsrv. Fund	% of Goal Completion:	35%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			

Comments: Award of the contract is scheduled for the 4/17/12 City Council meeting. Construction is pending traffic signal equipment fabrication.

Traffic Signal Cabinets Replacement

Project Management:	Jane Mrotek	Project Number/ W.O.#:	10811/ 10811
Budget:	\$255,160	Fiscal Year Goal:	Complete Constr.
Funding Source:	Fac. Main. Rsrv. Fund	% of Goal Completion:	60%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			

Comments: This is an on-going yearly project to rehabilitate traffic signal cabinets. The contract has been awarded. Construction is pending traffic signal equipment fabrication.

Traffic Signal LED Replacement

Project Management:	Jane Mrotek	Project Number/ W.O.#:	12335/ 12335
	\$300,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Fac. Main. Rsrv. Fund	% of Goal Completion:	35%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			

Comments: Award of the contract is scheduled for the 4/17/12 City Council meeting. Construction is pending traffic signal equipment fabrication.

Capital Improvement Program – 3rd Quarter Report

Vera Cruz Rehabilitation

Project Management: Ben Parker **Project Number/ W.O.#:** 12333/ 12333
Budget: \$870,000
Funding Source: Gas Tax Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: June 2012 **% of Goal Completion:** 20%
Actual Completion Date: **Status:** Hold

Comments: This project has been phased to accommodate delays of the Recycled Water Expansion project. Phase I portion was not impacted by this and was constructed. Base plan has been prepared and waiting on recycled water line installation to complete design.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	D	D	D	H	H	H			

Vista Montana- Phase II

Project Management: Ben Parker **Project Number/ W.O.#:** 12339/ 12339
Budget: \$910,000
Funding Source: Street Improvement Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: June 2012 **% of Goal Completion:** 10%
Actual Completion Date: **Status:** Hold

Comments: This project has been phased to accommodate delays of the Recycled Water Expansion project. Phase I portion was not impacted by this and was constructed. Base plan has been prepared and waiting on recycled water line installation to complete design.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	D	D	D	H	H	H			

Streets- Maintenance and Other Projects

Downtown Parking Update

Project Management: Jim Holloway **Project Number/ W.O.#:** 36801/ 36801
Budget: \$3,000
Funding Source: General Fund **Fiscal Year Goal:** Secure agreement converting private parking to public parking sources
Goal Completion Date: June 2012 **% of Goal Completion:** 75%
Actual Completion Date: **Status:** On Track

Comments: This is a multi-year ongoing project. The City has executed lease agreements with eight property owners. Continuing to explore opportunities to lease private lots.

Major Street Maintenance/ FY 2012 (Canasta and Campana)

Project Management: Ben Parker **Project Number/ W.O.#:** 22302/ 22302
Budget: \$550,000
Funding Source: Gen., Water Deprec. and Sewer Deprec. Rsrv. Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: June 2012 **% of Goal Completion:** 100%
Actual Completion Date: December 2011 **Status:** Done

Comments:

Capital Improvement Program- 3rd Quarter Report

PCH – Avenida Pico Bicycle Path Study

Project Management:	Tom Bonigut	Project Number/ W.O.#:	30803/ 30803
Budget:	\$45,490	Fiscal Year Goal:	Complete Study
Funding Source:	Gas Tax Fund	% of Goal Completion:	60%
Goal Completion Date:	December 2011	Status:	Behind

Comments: Pico corridor evaluation is underway. Council recently approved a contract with DKS to complete the Pico corridor bike lane/path concepts. Expected completion is June 2012.

Sewer System Replacement

Project Management:	Ben Parker	Project Number/ W.O.#:	24201/ 24201
Budget:	\$100,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Str. Impr. & Sewer Deprec. Rsrv. Fund	% of Goal Completion:	75%
Goal Completion Date:	June 2012	Status:	On Track

Comments: Design and construct sewer system replacements as part of the Street Improvement Program.

Sidewalk Improvement Program Policy

Project Management:	Tom Bonigut	Project Number/ W.O.#:	32302/ 32302
Budget:	\$70,000	Fiscal Year Goal:	Complete Draft Policy
Funding Source:	General Fund	% of Goal Completion:	15%
Goal Completion Date:	June 2012	Status:	On Track

Comments: A detailed policy outline has been prepared and will be reviewed with the City Manager before further developing the proposed policy.

Slurry Seal (FY 2012)

Project Management:	Ben Parker	Project Number/ W.O.#:	27304/ 27304
Budget:	\$261,080	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	25%
Goal Completion Date:	June 2012	Status:	On Track

Comments: FY 2012 funding is being combined with FY 2013 to reduce mobilization costs. Construction will be postponed to the Fall when weather conditions are favorable for this type of construction.

Street Improvement Design

Project Management:	Ben Parker	Project Number/ W.O.#:	24300/ 24300
Budget:	\$200,000	Fiscal Year Goal:	Complete Design
Funding Source:	Street Improvement Fund	% of Goal Completion:	75%
Goal Completion Date:	June 2012	Status:	On Track

Comments:

Capital Improvement Program – 3rd Quarter Report

Street Improvement Program- Engineers's Report

Project Management:	Tom Frank	Project Number/ W.O.#:	22301/ 22301
Budget:	\$50,000	Fiscal Year Goal:	Complete Report
Funding Source:	Street Improvement Fund	% of Goal Completion:	0%
Goal Completion Date:	June 2012	Status:	Not Started
Actual Completion Date:			

Comments: Project is postponed until FY 2013, and will be coordinated with the Street Improvement Program Renewal Election.

Street Improvement Program – Renewal Election

Project Management:	Tom Frank	Project Number/ W.O.#:	32301/ 32301
Budget:	\$50,000	Fiscal Year Goal:	Conduct Election
Funding Source:	General Fund	% of Goal Completion:	0%
Goal Completion Date:	June 2012	Status:	Not Started
Actual Completion Date:			

Comments: Staff is completing a pavement management assessment. Pursuit of an assessment district election is pending Council direction. Renewal election is likely to proceed in FY 2013.

Tri-City Trolley/ Go Local Step II

Project Management:	Tom Frank	Project Number/ W.O.#:	30801/ 30801
Budget:	\$89,440	Fiscal Year Goal:	Complete Phase II
Funding Source:	Air Quality Mgmt. Fund	% of Goal Completion:	100%
Goal Completion Date:	June 2012	Status:	Project by Others
Actual Completion Date:			

Comments: OCTA is the lead agency for Phase II. The consultant submitted technical memos and project report to OCTA. The project is currently on hold until the County system-wide study is complete.

Water System Replacement

Project Management:	Ben Parker	Project Number/ W.O.#:	24400/ 24400
Budget:	\$100,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Water Deprec. Rsrv. Fund	% of Goal Completion:	75%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			

Comments: Design and construct water system replacements as part of the Street Improvement Program. Calle Valle Water Line Replacement will be funded from this project.

Water CIP Projects

Calafia Pump Station Surge Tank Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	12449/ 12449
Budget:	\$200,000	Fiscal Year Goal:	Complete Design
Funding Source:	Water Depr. Rsrv. Fund	% of Goal Completion:	0%
Goal Completion Date:	June 2012	Status:	Not Started
Actual Completion Date:			

Comments: In-house design work planned for 4th quarter of FY 2012.

Capital Improvement Program- 3rd Quarter Report

Calle Real Pump Station Rehabilitation

Project Management: Ken Knatz **Project Number/ W.O.#:** 16521/ 16521
Budget: \$148,350
Funding Source: Water Depr. Rsrv. Fund **Fiscal Year Goal:** TBD
Goal Completion Date: **% of Goal Completion:**
Actual Completion Date: **Status:** Hold

Comments: Project will commence once easements are obtained between reservoir 10 & 6 Water Line. The Request for Proposal to procure professional services is complete and will be made available to engineering firms once easement acquisition is complete.

El Levante Pump Station Rehabilitation

Project Management: Ken Knatz **Project Number/ W.O.#:** 19408/ 19408
Budget: \$766,540
Funding Source: Water Deprec. Rsrv. Fund **Fiscal Year Goal:** Complete Construction
Goal Completion Date: June 2012 **% of Goal Completion:** 60%
Actual Completion Date: **Status:** On Track

Comments: Project includes design for relocation and rehabilitation of the electrical switch gear and motor control center. Construction contract was awarded September 2011 by the City Council.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
B	B	B	C	C	C	C	C	C	C	C	C

Linda Lane Runoff Treatment

Project Management: Amir Ilkhanipour **Project Number/ W.O.#:** 10008/ 10008
Budget: \$363,680
Funding Source: Clean Ocean Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: June 2012 **% of Goal Completion:** 30%
Actual Completion Date: **Status:** On Track

Comments: Staff has designed a water quality treatment system to address dry weather urban runoff and first flush storm water runoff pollution at Linda Lane. Based on a public bid opening, the City Council awarded a construction contract for the project at the March 20, 2012 meeting.

Reeves Pump Station

Project Management: Ken Knatz **Project Number/ W.O.#:** 17405/ 17405
Budget: \$1,433,050
Funding Source: Water Acre. Fee Rsrv. Fund **Fiscal Year Goal:** TBD
Goal Completion Date: **% of Goal Completion:**
Actual Completion Date: **Status:** Hold

Comments: The City Attorney has advised that construction cannot move forward until easements are secured or property is dedicated and accepted by the City from Marblehead Coastal. Awaiting bankruptcy resolution to move forward.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	H	H	H	H	H	H	H			

Capital Improvement Program – 3rd Quarter Report

Reservoir No. 1 Expansion

Project Management:	Ken Knatz	Project Number/ W.O.#:	11447/ 11447
Budget:	\$181,290		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Preliminary Design
Goal Completion Date:	June 2012	% of Goal Completion:	50%
Actual Completion Date:		Status:	Hold
Comments: Preliminary design will consider new reservoir capacity and recommend improvements to the City's Well Water Treatment Plant and reservoir service zone upgrades to meet regulatory requirements. Due to available Water Depreciation and Water Acreage fund balances, construction funding was deferred to FY 2017. Water quality system improvements are planned to be constructed ahead of the reservoir expansion in FY 2013.			

Reservoir No. 4 Outlet Pipeline Replacement

Project Management:	Ken Knatz	Project Number/ W.O.#:	11445/ 11445
Budget:	\$791,150		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Construction
Goal Completion Date:	November 2011	% of Goal Completion:	100%
Actual Completion Date:	November 2011	Status:	Done
Comments: Project will replace canyon waterline within Avenida Salvador by horizontal directional drilling. Project was released for public bid in late April and City Council awarded the construction contract in June. Construction is complete.			

Reservoir 8 Cathodic Protection

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	19405/ 19405
Budget:	\$174,460		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	75% Design
Goal Completion Date:	June 2012	% of Goal Completion:	60%
Actual Completion Date:		Status:	On Track
Comments: Design work is underway by RBF Consulting. This project has been re-scoped.			

Reservoir 10 and 6 Water Line (Land Acquisition)

Project Management:	Handan Cirit	Project Number/ W.O.#:	14400/ 14400
Budget:	\$19,520		
Funding Source:	Water Acre. Fee Rsrv. Fund	Fiscal Year Goal:	Finalize Resolution of Necessity
Goal Completion Date:	June 2012	% of Goal Completion:	10%
Actual Completion Date:		Status:	Hold
Comments: City Attorney is in the process of negotiating with property owners prior to moving forward with property condemnation. Project is on hold until feedback from City Attorney is received.			

Via Zafiro Pressure Reduction Station Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	11446/ 11446
Budget:	\$146,820		
Funding Source:	Water Depreciation Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	November 2011	% of Goal Completion:	100%
Actual Completion Date:	November 2011	Status:	Done
Comments: In-house design to address mechanical rehabilitation and upgrade the station to current standards. Project was released for public bid in late April and City Council awarded the construction contract in June. Construction is complete.			

Capital Improvement Program- 3rd Quarter Report

Vista Cayenta Pressure Reducing Station Rehabilitation

Project Management: Matt Atteberry **Project Number/ W.O.#:** 12450/ 12450
Budget: \$200,000
Funding Source: Water Depreciation Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: June 2012 **% of Goal Completion:** 30%
Actual Completion Date: **Status:** On Track
Comments: In-house design to address mechanical rehabilitation and upgrade the station to current standards.

Water System SCADA Implementation

Project Management: D. Rebensdorf/ M. Fakhar **Project Number/ W.O.#:** 13501/ 410391
Budget: \$864,360
Funding Source: Water Deprec./Water Acr. Fee Rsrv. Funds **Fiscal Year Goal:** Complete Integration
Goal Completion Date: June 2012 **% of Goal Completion:** 75%
Actual Completion Date: **Status:** On Track
Comments: Remote water site telemetry and radio repeater site construction is complete. System integration between remote water and sewer sites and central SCADA is being completed. Water and sewer operations staff is being trained on using the new SCADA system. A new radio communication survey will take place in May.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
C	C	C	C	C	C	C	C	C	C	C	C

Well No. 8

Project Management: Dave Rebensdorf **Project Number/ W.O.#:** 16522/ 16522
Budget: \$257,260
Funding Source: Water Depreciation Fund **Fiscal Year Goal:** 75% Construction
Goal Completion Date: June 2012 **% of Goal Completion:** 75%
Actual Completion Date: **Status:** On Track
Comments: Remaining funds for Well 8 construction is being utilized to perform a chemical and mechanical rehabilitation for Well 6.

Water- Maintenance and Other Projects

Calle Amable/ Calle Juarez Pressure Reducing Station Removal

Project Management: Ken Knatz **Project Number/ W.O.#:** 30401/ 30401
Budget: \$28,900
Funding Source: Water Deprec. Rsrv. Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: March 2012 **% of Goal Completion:** 10%
Actual Completion Date: **Status:** Hold
Comments: Staff is in receipt of 25 out of 26 executed Agreements for private plumbing improvements. Awaiting final executed Agreement prior to scheduling private plumbing work and removal of pressure reducing stations.

Cathodic Protection System Evaluation

Project Management: Dave Rebensdorf **Project Number/ W.O.#:** 26402/ 26402
Budget: \$108,160
Funding Source: Water Deprec. Rsrv. & Sewer Deprec. Resr. Funds **Fiscal Year Goal:** 75% Design
Goal Completion Date: June 2012 **% of Goal Completion:** 60%
Actual Completion Date: **Status:** On Track
Comments: Design work is underway by RBF Consulting. This project has been re-scoped.

Capital Improvement Program – 3rd Quarter Report

City-Wide Cathodic Protection

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	22401/ 22401
Budget:	\$500,000	Fiscal Year Goal:	75% Design
Funding Source:	Water Deprec. Rsrv	% of Goal Completion:	60%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			
Comments: Implementation of the design work developed in the Cathodic Protection System Evaluation project. This project has been re-scoped.			

Dana Point Ocean Water Desalination Project

Project Management:	Bill Cameron/ D. Rebensdorf	Project Number/ W.O.#:	38401/ 38401
Budget:	\$153,780	Fiscal Year Goal:	Pilot Plant Testing
Funding Source:	Water Acreage Fee Rsrv. Fund	% of Goal Completion:	75%
Goal Completion Date:	January 2012	Status:	Project By Others
Actual Completion Date:			
Comments: Phase 3 pilot testing began on June 1, 2010. SPI was hired by MWDOC to perform the operations and testing of the pilot. Testing is projected to be completed in April 2012. Pilot results along with various technical and financing studies will be evaluated to determine whether the project moves forward.			

JRWSS Agency Projects

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	27402/ 27402
Budget:	\$2,492,122	Fiscal Year Goal:	Complete Projects Identified in SCWD CIP Budget
Funding Source:	Water Deprec. Rsrv. Fund	% of Goal Completion:	
Goal Completion Date:		Status:	Project By Others
Actual Completion Date:			
Comments: This is an assortment of CIP projects on the JRWSS importation line that are managed by South Coast Water District on behalf of the JRWSS Agencies.			

Reservoir #9 Site Drain Improvement

Project Management:	Amir Ilkhanipour	Project Number/ W.O.#:	22402/ 22402
Budget:	\$100,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Water Deprec. Rsrv. Fund	% of Goal Completion:	60%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			
Comments: During the FY 2011 winter storms, erosion occurred around the slopes descending from Reservoir No. 9. Staff is currently designing and preparing construction plans for improving drainage around the water tank to prevent further erosion on the slope.			

Reservoir Management Study

Project Management:	Ken Knatz	Project Number/ W.O.#:	31401/ 31401
Budget:	\$147,440	Fiscal Year Goal:	Complete Study
Funding Source:	Water Deprec. Rsrv. Fund	% of Goal Completion:	5%
Goal Completion Date:	June 2012	Status:	Behind
Actual Completion Date:			
Comments: Study to review, prioritize and budget improvements to the City's potable water storage tanks. Staff will compile comprehensive reservoir inventory to identify and budget lining, coating and mechanical improvements. Consultant will be retained to assist with structural, seismic and water quality improvements. Work on higher priority projects has delayed this project.			

Capital Improvement Program- 3rd Quarter Report

Water System Rehabilitation

Project Management:	Kevin Lussier	Project Number/ W.O.#:	24401 / 24401
Budget:	\$303,800	Fiscal Year Goal:	Complete Constr.
Funding Source:	Water Deprec. Rsrv. Fund	% of Goal Completion:	75%
Goal Completion Date:	June 2012	Status:	On Track
Actual Completion Date:			

Comments: This is a collection of scheduled and/or necessary work projects on the City water transmission and distribution system.



City of San Clemente

4th
Quarter Report
Ending June 30, 2012

FY 2012

George Scarborough, City Manager

Pall Gudgeirsson, Assistant City Manager/
City Treasurer



City of San Clemente City Manager

George Scarborough, City Manager

Phone: 361-8322 Fax: 361-8283

scarboroughg@san-clemente.org

November 8, 2012

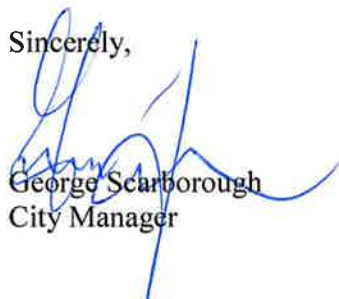
Honorable Mayor and Councilmembers:

Submitted for your review is the City of San Clemente's quarterly report for the period ending June 30, 2012. The intent of this report is to provide the Council, staff and citizens with an overview of the financial condition of the City for the 2012 fiscal year.

The report also contains an update of the City's performance measurement system and capital improvement program.

Please feel free to call me if you have any questions regarding this report.

Sincerely,



George Scarborough
City Manager



April – June 2012

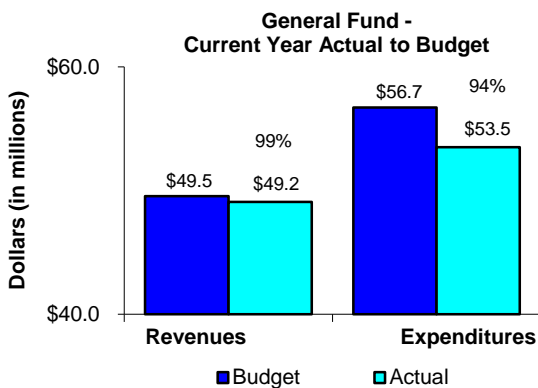
CURRENT FINANCIAL CONDITION

For FY 2012, the City ended the year with a positive operating position of \$1.3 million in the General Fund which was \$0.1 million higher than the projected amount. This, despite the negative impact of the State decision to dissolve all Redevelopment Agencies.

GENERAL FUND


General Fund revenues total \$49.2 million or 99% of a \$49.5 million budget. Revenues did exceed adjusted budget projections in total for the year. General Fund revenue is \$9.3 million lower than last years \$58.6 million largely due to a prior year transfer of \$9.15 million related to the Target property sale.


General Fund expenditures totaled \$53.5 million or 94% of the budget of \$56.7 million. However, costs were in line with the projected amounts for FY 2012. In total, expenditures ended the year less than the budget and these savings were incorporated as part of the 2013 budget allowing the General fund to end the year with unassigned fund balance of \$5.5 million.





GENERAL FUND REVENUES


Revenues by Category	Budget	YTD Actual	%
Property Taxes	24,200,800	24,302,780	100%
Sales Tax	6,940,000	7,074,047	102%
Transient Occ. Tax	1,503,250	1,541,248	103%
Other Taxes	3,189,000	3,112,257	98%
Permits & Fees	971,190	892,486	92%
Intergovernmental	881,350	815,526	93%
Service Charges	4,036,230	4,244,638	105%
Fines	941,400	879,981	93%
Interest, Rents, Other	2,092,640	1,944,000	93%
Interfund Transfers	4,787,170	4,423,132	92%
Balance, YTD	49,543,030	49,230,095	99%


➤ **Property Taxes:**  Property taxes total \$24.3 million at the end of the year which is flat compared to FY 2011 actual receipts of \$24.3 million. Property tax received in FY 2012 is in line with the budgeted property tax amount for FY 2013.


➤ **Sales Tax:**  Sales taxes amount to \$7.1 million which is a \$100,000 increase from the prior year. The city's tax receipts increased by 2%, however this was lower than the County's average increase of 7%. Part of this weakness when activity was compared to the prior year was in the construction category and the business/industry category.


➤ **Transient Occupancy Taxes (TOT):**  Transient occupancy taxes, including vacation rental amounts totaled \$1.5 million, which was an increase of \$80,000 from the prior year.

➤ **Other Taxes:**  Other taxes of \$3.1 million are primarily from franchise fees including Cox, CR&R, AT&T, SDG&E and Southern California Gas. These revenues were slightly lower than budget, but not due to any one particular franchisee.


➤ **Permits & Fees:**  Permits and fees total \$892,000 or 92% of the budget, due to construction permits only reaching 88% of the budgeted amount.

➤ **Intergovernmental:**  Grant revenue totals \$815,000 and was lower than budget only due to timing of grant activities.

➤ **Service Charges:**  Service charges amount to \$4.2 million, which exceeded the budget of \$4.0 million. Ambulance service charges (\$83,000), parking (\$20,000) and recreation service charges (\$107,000) contributed to the excess.

➤ **Fines:**  Fine revenue was at 93% of revenue as a result of vehicle code fines, court fines, and citations coming in lower than budgeted.

➤ **Interest, Rents & Other:**  Interest and Rents total \$1.9 million of a \$2.1 million budget as a result of the year end investment market value adjustment.

➤ **Interfund Transfers:**  Interfund transfers total \$4.4 million from scheduled transfers from other funds.



GENERAL FUND EXPENDITURES



Expenditure by Type	Budget	YTD Actual	%
Salaries	11,121,230	10,789,107	97%
Benefits	5,144,970	5,071,140	99%
Supplies	1,056,430	933,047	88%
Contractual Services	24,996,378	24,141,593	97%
Other Charges	2,588,920	1,432,396	55%
Capital Outlay	5,867,622	5,275,738	90%
Interdepartmental	3,505,490	3,508,887	100%
Transfers & Debt	2,440,201	2,299,792	94%
Total	56,721,241	53,451,700	94%

Expenditure by Dept	Budget	YTD Actual	%
General Government	4,579,710	4,468,711	98%
City General	6,883,911	5,735,191	83%
Police	12,480,160	12,025,685	96%
Fire	7,306,270	7,286,889	100%
Comm. Development	4,581,430	4,311,523	94%
Public Works	8,985,300	8,348,972	93%
Beaches, Parks & Rec	11,904,460	11,228,859	94%
Total	56,721,241	53,451,700	94%

Fiscal year actual costs ended the year at \$53.5 million compared to the prior year \$55.3 million decreasing \$1.8 million. However, once the \$4.6 million unfunded pension liability payment is adjusted out, costs increased \$2.8 million. This increase was in salary and benefit costs (\$1.0 million), contractual services (\$1.0 million), and capital outlay (\$0.6 million) categories.

Salary and benefits increased due to Vista Hermosa Sports Park staffing and budgeted benefit changes. Contractual costs increased in fire services (\$373,000), and utilities and maintenance costs (\$353,000). Utilities and maintenance costs were mostly driven by the Vista Hermosa Sports Park. Capital outlay increases were due to the major maintenance program costs.

Savings from budget during the current year were due to the \$970,000 which was not paid related to the voluntary redevelopment. B, P & Recreation saving are mostly a result of a later opening of Vista Hermosa Sports Park. Public Works savings are a result of capital projects being completed under budget or projects being re-budgeted in FY 2013. Expenditures by department, at the end of the fiscal year, were within budgeted levels.

ENTERPRISE FUNDS

The following tables summarize the operating revenues, operating expenses, and changes in operating fund working capital for enterprise funds including Water, Sewer, Golf, Storm Drain and Clean Ocean funds.

Revenues

Revenue	Budget	YTD Actual	%
Water Fund	16,799,888	17,529,298	104%
Sewer Fund	8,715,624	8,931,488	102%
Golf Fund	2,358,787	2,240,290	95%
Storm Drain Fund	1,607,812	1,675,191	104%
Clean Ocean Fund	2,136,318	2,152,549	101%

Water consumption increased for the second consecutive year, exceeding budget projections by \$730,000. Adjusted for rate increases, metered water revenue is \$1.0 million higher than the previous year.

Sewer revenues increased \$440,000 from the previous year as well, as average consumption in single and multi-family accounts increased.

Golf Course revenue is up \$88,000 from last year as the number of rounds increased by 1,500. The revenue shortfall for the year was a result of the loss of rental income from the Golf Course restaurant.

Storm Drain and Clean Ocean fees are fixed and do not change significantly from year to year.

Expenses

Expenses	Budget	YTD Actual	%
Water Fund	16,834,310	17,257,280	103%
Sewer Fund	8,731,270	8,861,418	101%
Golf Fund	2,299,220	2,282,110	99%
Storm Drain Fund	1,696,830	1,647,993	97%
Clean Ocean Fund	2,936,490	2,779,495	95%

Water expenses in total are up \$2.5 million as compared to the prior year. Purchased water costs increased by \$1.6 million as a result of higher water consumption. Consumption of electricity increased, and maintenance and professional services were higher than the previous year. Sewer expenses increased \$493,000 and are a combination of higher energy consumption, landfill fees, and increases in contractual services for the cost-of-service study.

Golf expenses increased \$17,000 from the prior year as hotter weather increased water and electricity consumption.

Working Capital

Working Capital	Budget	YTD Actual
Water Fund	-34,295	272,145
Sewer Fund	-10,268	75,448
Golf Fund	-31,093	-132,480
Storm Drain Fund	1,041,350	1,157,566
Clean Ocean Fund	1,799,038	1,972,264

The Water and Sewer funds entered the fiscal year with minimal working capital balances and were budgeted to end the year with negative fund balances. Both funds exceeded budgeted revenue expectations and ended the fiscal year with positive balances.

The Storm Drain and Clean Ocean Fund working capital balances exceed or are in line with budget at this time. These funds are maintaining adequate fund balances.

The Golf fund ended the year with a negative fund balance as revenues fell short of budget.



Performance Measures

General Government

Performance Measures	2011 Actual	2012 Budget	2012 4th Qtr	2012 Y-T-D
<u>City Manager</u>				
Budget:	\$563,344	\$586,810	\$163,878	\$564,741
Efficiency:				
Percent of customer service requests or complaints resolved or informed of proposed action within 10 days*	98.0%	98.0%	98.0%	98.0%
* Annual measurement				
<u>City Clerk</u>				
Budget:	\$840,880	\$734,620	\$194,864	\$648,785
Workload Outputs:				
Number of Regular City Council minutes prepared within 21 days of meeting	12	23	3	16
Number of City Council Agendas/Packets posted 7 days prior to meeting	23	23	6	22
Number of formal public records requests	212	200	47	204
Effectiveness:				
Percent of Regular Council Minutes produced within 21 days	50.0%	100.0%	50.0%	75.0%
Percentage of Agendas/Packets provided at least 7 days prior to the meeting	100.0%	100.0%	100.0%	100.0%
Percentage of public records requests responded to within 10 days	100.0%	100.0%	100.0%	100.0%

Performance Measures

Finance & Administrative Services

Performance Measures	2011 Actual	2012 Budget	2012 4th Qtr	2012 Y-T-D
<u>Finance & Administrative Services Administration</u>				
Budget:	\$437,559	\$472,910	\$131,253	\$456,551
Efficiency:				
Percentage of quarterly reports completed within the end of the month after the financial close of the quarter.	100.0%	100.0%	100.0%	100.0%
Rate of return on investments compared to the City benchmark (City rate/Benchmark rate)	1.96%/3.50%	1.50%/1.50%	1.10%/1.50%	1.21%/1.50%
Effectiveness:				
Percent of actual General Fund revenues to projections*	85.7%	98.0%	100.1%	100.1%
Percentage of City operating funds in balance*	97.2%	100.0%	97.3%	97.3%
Percentage of adopted fiscal policies in compliance*	92.9%	98.0%	93.2%	93.2%
* Annual measurement.				
<u>Finance Division</u>				
Budget:	\$ 1,851,848	\$2,001,070	\$573,331	\$1,938,374
Workload Outputs:				
Number of accounting transactions processed	26,444	28,900	7,030	27,283
Number of TOT audits performed per Year	0	4	0	0
Number of utility bills generated per year	220,614	218,000	57,059	219,841
Number of business licenses issued	5,288	5,100	1,506	5,653
Efficiency:				
Average cost to process accounting transactions	\$29.85	\$31.00	\$32.04	\$29.95
Average cost to generate a utility bill	\$3.30	\$3.20	\$3.84	\$3.44
Average cost to generate a business license	\$34.03	\$38.50	\$56.13	\$38.51
Effectiveness:				
Percentage of total annual TOT revenue audited	0.0%	50.0%	0.0%	0.0%
Percentage accuracy of financial transactions within established accuracy rates	99.0%	98.0%	100.0%	100.0%
Percentage of receivables written off	0.29%	0.15%	0.33%	0.31%
Percentage of receivables over 60 days old	20.7%	15.0%	26.8%	20.7%

Performance Measures

Finance & Administrative Services

Performance Measures	2011 Actual	2012 Budget	2012 4th Qtr	2012 Y-T-D
<u>Human Resources</u>				
Budget:	\$539,679	\$535,860	\$151,104	\$532,356
Workload Outputs:				
Number of recruitments opened	31	35	10	31
Number of liability claims filed	56	49	10	31
Number of workers' compensation claims filed	26	22	4	17
Number of benefited part-time and full-time employees processed through initial benefit enrollment	8	15	2	8
Number of employees completing an annual HR customer satisfaction survey	0	100	0	0
Efficiency:				
Average cost per liability claim settled	\$2,685	\$3,700	\$641	\$1,797
Average amount paid on a workers' compensation claim	\$1,790	\$1,250	\$3,313	\$2,446
Effectiveness:				
Percent of total number of liability claims filed that settled	25.0%	29.0%	10.0%	26.0%
Percent change in the number of work comp claims filed	24.0%	-15.0%	100.0%	-35.0%
Percent of BPT and FTE employees processed through benefit enrollment within 7 days	100.0%	95.0%	66.7%	66.7%
Percent of employees giving an overall satisfaction rating of "Excellent" on annual survey	0.0%	85.0%	0.0%	0.0%
<u>Information Technology</u>				
Budget:	\$ 1,255,147	\$1,522,590	\$540,135	\$1,490,946
Workload Outputs:				
Number of workstation computers administered	244	241	249	249
Number of server computers administered	25	24	25	24
Efficiency:				
Percentage of time that servers are operational (server uptime)	99.5%	99.9%	99.8%	99.8%
Percentage of time that workstations are operational (workstation uptime)	98.5%	99.9%	98.8%	98.8%
Percentage of total time that network communications equipment is operational (network communications uptime)	99.8%	99.9%	100.0%	100.0%
Percent of requests for computer services resolved within 3 working days	99.4%	100.0%	99.3%	99.6%

Performance Measures

Public Safety

Performance Measures	2011 Actual	2012 Budget	2012 4th Qtr	2012 Y-T-D
<u>Contract Police Services</u>				
Budget:	\$11.9M	\$12.5M	\$ 3,720,324	\$12.0M
Workload Outputs:				
Number of total calls for service	25,008	28,000	5,882	23,651
Number of emergency calls received (Priority 1)	240	300	55	248
Number of traffic collision reports	426	350	74	257
Number of Part 1 crimes committed per 1,000 population	1.11	1.15	1.06	1.28
Efficiency:				
Average response time from dispatch to on-scene emergency calls	3:87	5:00	3:60	3:45
Average response time from receipt of call to on-scene emergency calls	6:27	6:00	5:73	7:04
Percentage of preventative patrol time - day shift (6:00 a.m. to 6:00 p.m.)	39.1%	40.0%	41.3%	41.8%
Percentage of preventative patrol time - day shift (10:00 a.m. to 8:00 p.m.)	39.8%	40.0%	39.0%	41.3%
Percentage of preventative patrol time - night shift (6:00 p.m. to 6:00 a.m.)	40.2%	40.0%	32.7%	39.3%
Percentage of preventative patrol time - night shift (5:00 p.m. to 3:00 a.m.)	40.2%	40.0%	40.0%	41.8%
Effectiveness:				
Percentage of emergency calls responded to in 5 minutes or less	94.5%	95.0%	85.7%	89.0%
Percentage change in Part I crimes from prior year current year	-5.7%	1.0%	-16.7%	8.0%
<u>Contract Fire Services</u>				
Budget:	\$6,913,198	\$7,306,270	\$ 1,949,635	\$ 7,280,209
Workload Outputs:				
Number of emergency calls	2,695	3,000	698	2,840
Number of new construction fire inspections performed	349	500	99	433
Number of fire inspections performed	674	1,000	36	150
Number of fire plan checks completed	308	500	59	210
Efficiency:				
Average response time for emergency calls	5:53	7:00	5:49	5:47
Effectiveness:				
Percentage of calls with response time within 7 minutes	75.8%	85.0%	76.0%	75.5%
Percentage of technical on-site inspections scheduled within 24 hours	100.0%	90.0%	100.0%	100.0%
Percentage of all plan checks completed within adopted turn around time goals based on plan types	100.0%	90.0%	100.0%	100.0%
Percentage of 5 day turn around plan checks completed within goal	100.0%	90.0%	100.0%	100.0%
Percentage of 10 day turn around plan checks completed within goal	100.0%	90.0%	100.0%	100.0%

Performance Measures

Community Development

Performance Measures	2011 Actual	2012 Budget	2012 4th Qtr	2012 Y-T-D
<u>Building</u>				
Budget:	\$1,439,016	\$1,585,640	\$441,522	\$1,528,157
Workload Outputs:				
Number of building permits issued	3,018	3,000	804	2,990
Number of Plan Reviews performed	2,511	2,500	685	2,636
Number of building inspections completed	13,964	14,000	3,456	13,194
Number of customers served at Building counter	4,511	4,700	1,182	4,804
Efficiency:				
Number of Plan Reviews performed per Plan Check staff	1,096	1,000	294	1,075
Number of inspection conducted per inspector	4,186	4,000	1,042	3,825
Number of customers served per Permit Tech	2,256	2,350	591	2,402
Effectiveness:				
Percentage of new projects: First review completed within 15 work days	100.0%	98.0%	100.0%	98.3%
Percentage plan review rechecks: Reviewed within 10 work days	99.3%	95.0%	100.0%	98.1%
Percentage response to the public at the counter in 10 minutes	78.8%	80.0%	79.8%	79.5%
<u>Planning</u>				
Budget:	\$1,454,422	\$1,745,960	\$353,532	\$1,383,567
Workload Outputs:				
Number of discretionary applications completed	71	80	10	74
Number of zoning plan checks completed	378	400	408	1,637
Number of people assisted at counter/over phone	7,942	8,000	2,135	7,987
Number of training sessions to maintain Certified Local Government status	7	10	0	3
Number of training sessions attended by PC	21	14	2	4
Efficiency:				
Number of people assisted at counter/phone per FTE	19.3	15	36.7	30.8
Number of Plan checks completed/FTE/Week	1.6	2.0	6.8	6.5
Number of applications completed/FTE/Week	3.6	4.0	2.0	3.7

Performance Measures

Community Development

Performance Measures	2011 Actual	2012 Budget	2012 4th Qtr	2012 Y-T-D
<u>Planning (continued)</u>				
Effectiveness:				
Percentage of FTE's time funded by Developer Deposit and fixed fees	18.5%	20.0%	35.7%	24.3%
Percentage of initial plan reviews completed within 15 days	97.2%	95.0%	100.0%	96.9%
Percentage of plan rechecks: reviewed within 10 days	90.0%	95.0%	100.0%	98.4%
Percent of Zoning Administrator applications completed within 7 weeks	97.9%	98.0%	95.8%	99.0%
Percent of Planning Commission applications completed within 18 weeks	99.0%	98.0%	75.0%	93.8%
Percent of City Council applications completed within 22 weeks	100.0%	98.0%	0.0%	50.0%
Percent of calls returned within one business day	97.2%	95.0%	93.7%	95.0%
Percent of counter served within 10 minutes	75.2%	75.0%	73.6%	75.7%
Percent of counter served within 20 minutes	93.9%	95.0%	93.3%	94.3%
<u>Code Compliance</u>				
Budget:	\$620,714	\$684,280	\$250,800	\$674,951
Workload Outputs:				
Number of new cases	1,658	2,220	269	1,390
Number of lots cleared by Weed Abatement	24	50	35	44
Number of graffiti cases	515	600	96	336
Number of case actions	4,902	5,000	944	4,054
Number of weekend inspections	1,479	800	583	2,278
Number of sessions for certification	13	12	118	313
Efficiency:				
Number of cases per officer	114	120	15	121
Cost of weed abatement per lot	\$374	\$750	\$551	\$526
Cost of graffiti removal per case	\$128	\$159	\$135	\$144
Number of actions per officer	331	350	53	357
Number of weekend inspections conducted per officer	247	250	97	381
Effectiveness:				
Percent of graffiti cases closed within 6 hours	88.2%	86.0%	74.7%	85.9%
Percentage of cases acknowledged within 2 days	94.7%	90.0%	83.3%	84.4%
Percentage of cases closed within 10 days	76.2%	94.5%	99.3%	88.6%

Performance Measures

Community Development

Performance Measures	2011 Actual	2012 Budget	2012 4th Qtr	2012 Y-T-D
<u>Economic Development/Housing Administration</u>				
Budget:	\$138,339	\$157,270	\$67,009	\$163,824
Workload Outputs:				
Number of Home Rehab loans provided to property owners	5	6	2	6
Number of businesses receiving commercial facade grants	12	8	2	11
Number of non-profits receiving Social Program grants	14	15	0	15
Effectiveness:				
Percentage of Home Rehab & commercial grants expended	90.0%	85.0%	36.7%	23.8%
Percentage General fund social program grants expended	100.0%	100.0%	0.0%	100.0%
Percentage of RDA Affordable Housing budgeted funds expended	57.8%	100.0%	10.3%	55.4%

Performance Measures

Public Works

Performance Measures	2011 Actual	2012 Budget	2012 4th Qtr	2012 Y-T-D
<u>Engineering</u>				
Budget:	\$2,964,688	\$4,469,490	\$945,883	\$3,413,774
Workload Outputs:				
Number of permits issued	307	330	61	233
Number of inspections conducted	2762	2,500	800	2,874
Number of plans submitted for 1st plan check	58	40	12	42
Number of plans submitted for additional plan checks	95	80	30	84
Number of research projects conducted	467	550	72	514
Number of miles of streets designed	2.22	3.00	0.82	3.29
Number of miles of streets constructed	2.82	3.00	0.00	1.79
Number of traffic citizens complaints received	113	120	63	151
Efficiency:				
Time spent per first plan review (hours)	5.32	6.00	4.67	6.38
Time spent per additional plan review (hours)	3.42	4.00	4.33	5.15
Time spent per research project	2.34	3.00	1.33	1.94
Design cost less than 15% of the projected costs	90.6%	85.0%	77.0%	91.1%
Final project costs within budget	97.2%	85.0%	97.0%	99.3%
Percent of response to citizen complaints within 45 days	83.8%	80.0%	57.1%	65.9%
Effectiveness:				
Percent of plan reviews completed in 15 days (1st plan check)	88.4%	90.0%	86.0%	92.7%
Percent of plan reviews completed in 10 days (add'l plan check)	83.7%	90.0%	97.0%	92.3%
Percent of research projects completed in 10 days	98.8%	95.0%	80.0%	93.0%
Percent of projected street design completed	74.0%	85.0%	27.0%	109.7%
Percent of street miles completed	75.2%	85.0%	0.0%	59.7%
Percent of traffic complaints resolved	68.5%	80.0%	49.2%	56.9%
<u>Maintenance</u>				
Budget:	\$3,442,703	\$3,896,790	\$1,071,648	\$3,582,267
Workload Outputs:				
Number of potholes repaired	618	500	124	568
Number of signs repaired or replaced	1,770	1,800	520	1,992
Number of work orders received/completed by Facilities Maintenance Section	2,364	2,000	481	2,155
Number of street light/traffic signal repairs	835	800	117	676
Number of USA responses (Underground Service Alerts)	720	600	207	630

Performance Measures

Public Works

Performance Measures	2011 Actual	2012 Budget	2012 4th Qtr	2012 Y-T-D
<u>Maintenance (continued)</u>				
Efficiency:				
Average sq. ft. of pothole repairs provided per day of service	337	450.0	428.7	414.1
Average # of signs maintained per hour of service provided	4.6	4.5	4.8	5.8
Average # of facilities maintenance work orders completed per day of service	10.7	10.0	8.5	9.8
Average # of USA completed per day of service	3.2	3.0	3.7	2.9
Average number of streetlight/traffic signal repairs per day	3.8	4.0	2.0	3.1
Effectiveness:				
Percentage of pothole service requests repaired within 3 working days	100.0%	100.0%	100.0%	100.0%
Percentage of signage repair requests responded to and completed within 3 working days	100.0%	100.0%	100.0%	100.0%
Percentage of facilities maintenance work orders responded to in 3 working days	100.0%	100.0%	100.0%	100.0%
Percentage of street light / traffic signal service Requests completed within 3 working days	99.8%	100.0%	100.0%	99.6%
Percentage of USA service requests completed within 3 working days	100.0%	100.0%	100.0%	100.0%
<u>Water</u>				
Budget:	\$14,774,673	\$ 16,834,310	\$ 5,242,171	\$ 17,025,316
Workload Outputs:				
Number of maintenance procedures at reservoirs, pump stations, valves, hydrants and operating equipment	3,675	3,600	1,126	3,907
Number of miles of planned leak detection on water pipeline	166.6	160.0	52.2	221.8
Number of samples taken to test compliance	8,611	8,600	2,107	8,725
Number of emergency calls for service	993	1,100	134	464
Efficiency:				
Percentage of maintenance procedures completed on time	94.8%	94.0%	95.7%	96.7%
Percentage of system water loss	3.5%	4.0%	5.3%	3.6%
Effectiveness:				
Percentage of leaks repaired within 48 hours	95.0%	95.0%	100.0%	98.6%
Percentage of monitoring samples in full compliance	100.0%	100.0%	100.0%	100.0%
Percentage of emergency calls responded within 15 minutes during working hours	100.0%	100.0%	100.0%	100.0%
Percentage of emergency calls responded within 30 minutes during non-working hours	100.0%	100.0%	100.0%	100.0%

Performance Measures

Public Works

Performance Measures	2011 Actual	2012 Budget	2012 4th Qtr	2012 Y-T-D
<u>Sewer</u>				
Budget:	\$8,349,291	\$ 8,731,270	\$ 2,256,415	\$ 8,603,304
Workload Outputs:				
Number of maintenance procedures at treatment plant, pump stations and recycled water facilities	3,939	4,000	1,022	4,130
Number of samples taken to test compliance	13,978	14,000	3,581	13,972
Number of miles of planned video inspections on sewer collection system	29.6	30.0	5.46	29.6
Number of miles of planned cleaning procedures on sewer collection system	166.5	180.0	36.9	137.6
Number of emergency calls for service	216	300	26	63
Efficiency:				
Percentage of maintenance procedures completed on time	94.7%	94.0%	95.0%	95.1%
Percentage of monitoring samples in full compliance	100.0%	100.0%	100.0%	100.0%
Percentage of sewer collection system cleaned annually	23.8%	100.0%	21.1%	19.7%
Percentage of sewer collection system inspected annually	4.4%	20.0%	3.1%	4.2%
Effectiveness:				
Percentage of emergency calls responded within 15 minutes during working hours	100.0%	100.0%	100.0%	100.0%
Percentage of emergency calls responded within 30 minutes during non-working hours	100.0%	100.0%	100.0%	100.0%
<u>Storm Drain</u>				
Budget:	\$1,500,425	\$1,696,830	\$382,657	\$1,590,458
Workload Outputs:				
Number of miles of storm drain pipelines cleaned	1.02	3.00	0.84	2.09
Number of miles of storm drain video inspection	2.70	3.00	3.60	5.80
Number of catch basins cleaned/inspected/stenciled	1,826	1,200	266	1,367
Number of emergency calls for service	12.0	30.0	13.0	31.0
Efficiency:				
Percentage of storm drain pipelines cleaned annually	1.6%	4.5%	1.3%	3.3%
Percentage of storm drain system inspected Annually	4.2%	8.0%	5.8%	9.3%
Percentage of catch basins cleaned/inspected annually	97.1%	64.0%	14.1%	72.7%
Effectiveness:				
Number of emergency calls/percentage of time responding within 15 minutes during working hours	100.0%	100.0%	100.0%	100.0%
Number of emergency calls/percentage of time responding within 30 minutes during non-working hours	100.0%	100.0%	100.0%	100.0%

Performance Measures

Public Works

Performance Measures	2011 Actual	2012 Budget	2012 4th Qtr	2012 Y-T-D
Clean Ocean				
Budget:	\$2,215,501	\$ 2,936,490	\$878,440	\$2,353,294
Workload Outputs:				
Number of facilities inspected for storm water compliance	157	140	200	282
Number of water quality enforcement actions issued	159	200	17	124
Number of local outreach impressions per year**	2,888,048	5,000,000	682,618	2,865,942
Efficiency:				
Number of facility inspections per FTE (1 FTE)	157	140	93	175
Number of water quality enforcement actions issued per FTE (2 FTE)	80	100	9	62
Number of public outreach "impressions" per capita	42	73	11	45
** "impressions" refers to the estimated number of individuals receiving education				
Solid Waste				
Budget:	\$385,955	\$300,880	\$65,693	\$270,303
Workload Outputs:				
Total tons of residential waste diverted from landfill	17,532	18,000	4,443	17,648
Total tons of commercial waste diverted from landfill	10,812	14,500	1,948	9,046
Total tons of construction & demolition waste diverted from landfill	9,357	2,200	1,997	8,864
Efficiency:				
Solid waste program cost per ton diverted	\$5.19	\$4.61	\$6.96	\$5.55
Effectiveness:				
Total percent of residential waste diversion from landfill	45.0%	52.0%	45.9%	45.5%
Total percent of commercial waste diversion from landfill	45.7%	52.0%	37.4%	43.9%
Total percent of construction and demolition waste diversion from landfill	82.0%	55.0%	80.6%	81.3%
Total percent of overall diversion from landfill	48.5%	53.0%	53.0%	55.0%

* Solid Waste performance measures are based on the waste diversion controlled by CR&R

Performance Measures

Public Works

Performance Measures	2011 Actual	2012 Budget	2012 4th Qtr	2012 Y-T-D
<u>Contract Fleet Maintenance</u>				
Budget:	\$1,159,193	\$1,137,940	\$388,739	\$1,172,057
Workload Outputs:				
Total number of vehicles maintained	146	146	154	154
Number of work orders completed	724	750	185	768
Number of preventative maintenance services completed	272	300	83	295
Number of repeat work orders needed	2	2	0	0
Effectiveness:				
Percentage of fleet available per month	99.0%	95.0%	99.2%	99.1%
Percentage of reworks relative to total work orders	0.3%	0.0%	0.0%	0.0%
Percentage of preventative maintenance services completed within 1 day	100.0%	90.0%	100.0%	100.0%

Performance Measures

Beaches. Parks & Recreation

Performance Measures	2011 Actual	2012 Budget	2012 4th Qtr	2012 Y-T-D
<u>Beaches. Parks & Recreation Administration</u>				
Budget:	\$448,967	\$445,980	\$142,834	\$439,893
Workload Outputs:				
Number of development plans reviewed	21	5	7	18
Number of active park CIP projects	13	16	13	13
Number of completed park CIP projects	0	4	1	1
Number of CIP project change orders that required City Council approval	0	0	0	0
Efficiency:				
Hours spent reviewing each set of development plans	13	50	4	19
Effectiveness:				
Percentage of development plans reviewed within 2 weeks	100.0%	100.0%	100.0%	99.8%
Percentage of park CIP projects completed within budget as established at time of contract award	0.0%	100.0%	100.0%	100.0%
<u>Parks & Beach Maintenance</u>				
Budget:	\$4,451,752	\$ 5,172,710	\$ 1,518,783	\$ 4,409,637
Workload Outputs:				
Maintain industry standard ratio of 50 acres of landscape monitored per inspector - 316 acres	82.4	76.6	79.0	73.2
Trim 2,000 trees annually to ensure a 7 year cycle	2,405	2,000	500	2,323
Resolve 90% of all service requests within 10 days	86.5%	85.0%	87.3%	85.0%
Efficiency:				
Ratio of acres of landscapes monitored per contract inspector	165.0%	143.0%	158.0%	146.0%
Effectiveness:				
Percentage of trees trimmed to maintain an average 7-year trimming cycle	120.2%	100.0%	100.0%	116.0%
Maintain parks at established levels measured on a scale of A-F: <i>A-excellent, B- above average, C- average, D-low level, F- minimum level per the 1999 Parks & Rec. Master Plan.</i>				
Maintenance level of beaches (target level = C)	C	C+	C	C
Maintenance level of parks (target level = C)	C	C	C	C
Maintenance level of park sports fields (target level = B)	B	B+	B+	B+
Maintenance level of streetscapes (target level = C)	C	C+	C+	C+

Performance Measures

Beaches. Parks & Recreation

Performance Measures	2011 Actual	2012 Budget	2012 4th Qtr	2012 Y-T-D
Recreation				
Budget:	\$2,645,041	\$4,843,070	\$1,165,577	\$3,222,828
Workload Outputs:				
Number of aquatic enrollments	4,728	5,000	2,856	7,305
Number of other registrations	15,126	12,000	4,978	13,993
Number of classes/programs offered	817	350	278	879
Number of attendees at special events	114,475	120,000	35,700	150,620
Number of rentals at Community Center	163	160	57	243
Number of rentals at Beach Club	86	40	0	71
Number of partnered community events	47	37	11	45
Efficiency:				
Percent of registrations taken on-line	32.3%	35.0%	37.2%	37.1%
Percentage of total expenditures recovered by revenues	69.3%	56.0%	55.3%	67.4%
Effectiveness:				
Percentage customer satisfaction response of satisfactory or above for recreation and leisure classes/facility rentals*	97.8%	100.0%	100.0%	99.2%
Percent of classes/programs cancelled	16.5%	15.0%	13.0%	14.0%
Number of customer requested refunds for classes/programs	358	300	152	449
* Annual measurement				
Marine Safety				
Budget:	\$1,328,811	\$1,442,700	\$448,284	\$ 1,424,171
Workload Outputs:				
Number of beach visitors (estimate)	2,283,200	2,800,000	581,400	2,082,420
Number of swimmer rescues	1,670	4,500	681	2,813
Number of preventative actions via public education/warnings	24,445	30,000	10,739	46,479
Number of people reached through public education programs	15,216	20,000	8,259	31,713
Number of drownings with lifeguards on duty	0	0	0	0
Efficiency:				
Visitors per lifeguard (8 hour shift)	786	750	536	635
Rescues per lifeguard FTE (2080 hours)	80	200	139.8	112
Effectiveness:				
Percentage of swimmer rescues without a drowning	100.0%	100.0%	100.0%	100.0%
Percentage of swimmer rescues compared to preventative actions	3.3%	10.0%	5.7%	3.7%
Percent of City elementary schools reached through public education*	0.7%	70.0%	30.0%	50.0%
* Annual measurement				

Performance Measures

Beaches. Parks & Recreation

Performance Measures	2011 Actual	2012 Budget	2012 4th Qtr	2012 Y-T-D
<u>Golf Operating</u>				
Budget:	\$2,298,638	\$2,271,220	\$614,081	\$2,115,108
Workload Outputs:				
Number of golf rounds played - projected	88,629	95,000	23,970	90,118
Number of golf course acres maintained	133	133	133	133
Total revenue generated by the Golf Course	\$2,152,582	\$ 2,240,000	\$534,840	\$2,237,111
Efficiency:				
Course utilization (rounds played/available tee times*)	96.3%	100.0%	86.3%	98.6%
Cost per round	\$22.72	\$23.84	\$25.62	\$22.82
Percentage cost of recovery	93.6%	100.0%	87.1%	105.6%
Effectiveness:				
Number of complaints per 1,000 rounds	1.4	3.0	3.0	3.4
Maintenance quality of golf course retained at a level B May through October	100.0%	100.0%	100.0%	100.0%
Maintenance quality of golf course retained at a level C November through April	100.0%	100.0%	100.0%	100.0%

Performance Measures

Animal Shelter

Performance Measures	2011 Actual	2012 Budget	2012 4th Qtr	2012 Y-T-D
<u>Animal Shelter</u>				
Budget:	\$1,308,801	\$1,902,040	\$425,550	\$ 1,802,939
Workload Outputs:				
Number of Dogs Licensed during the year	7,425	9,900	1,989	6,940
Number of calls for service completed during the year	1,863	2,400	490	2,588
Barking Dog complaints received	124	100	29	109
Efficiency:				
Percent of calls for service handled within 24 hours	98.9%	99.0%	98.3%	99.0%
Effectiveness:				
Percentage increase in the number of dog licensed per year	-0.8%	5.0%	2.2%	-4.8%
Number of dog adoptions	244	325	51	212
Number of cat adoptions	330	400	76	382
Number of animals returned to owners	396	425	74	329
Percentage of barking complaints resolved within 40 days	80.3%	97.0%	87.2%	84.5%

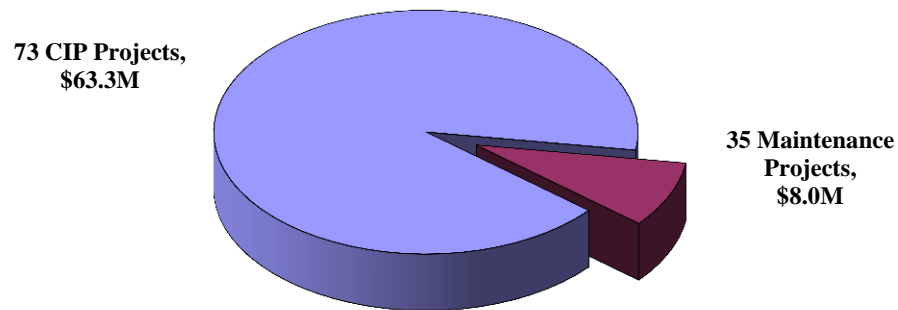
Capital Improvement Program- 4th Quarter Report

Program Summary

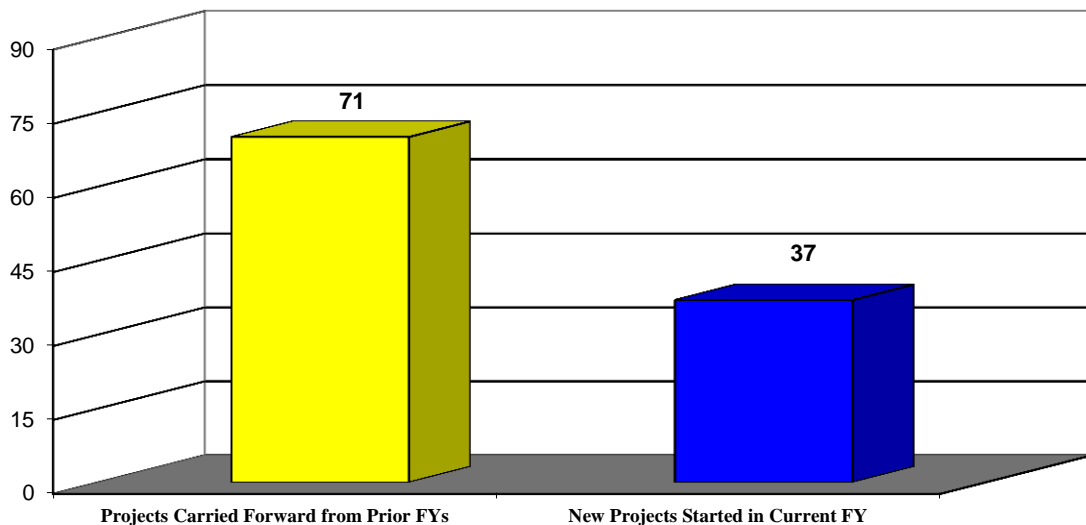
The Capital Improvement Program report provides the status of projects in the FY 2012 and establishes a commitment for the scheduled delivery of projects. The City's Capital Improvement Program remains strong and active. Most areas in the City continue to see improvements to their community facilities in the form of parks, streets, water, sewer, storm drain and other infrastructure improvement projects.

The FY 2012 Capital Improvement Program consisted of 108 projects for a total budget of \$71.3 million. A total of 71 projects were started in the prior fiscal years for completion in FY 2012. There are a total of 73 CIP projects and 35 Maintenance and Study projects. There is one new project this quarter.

FY 2012 CIP and Maintenance Projects: \$71.3 Million

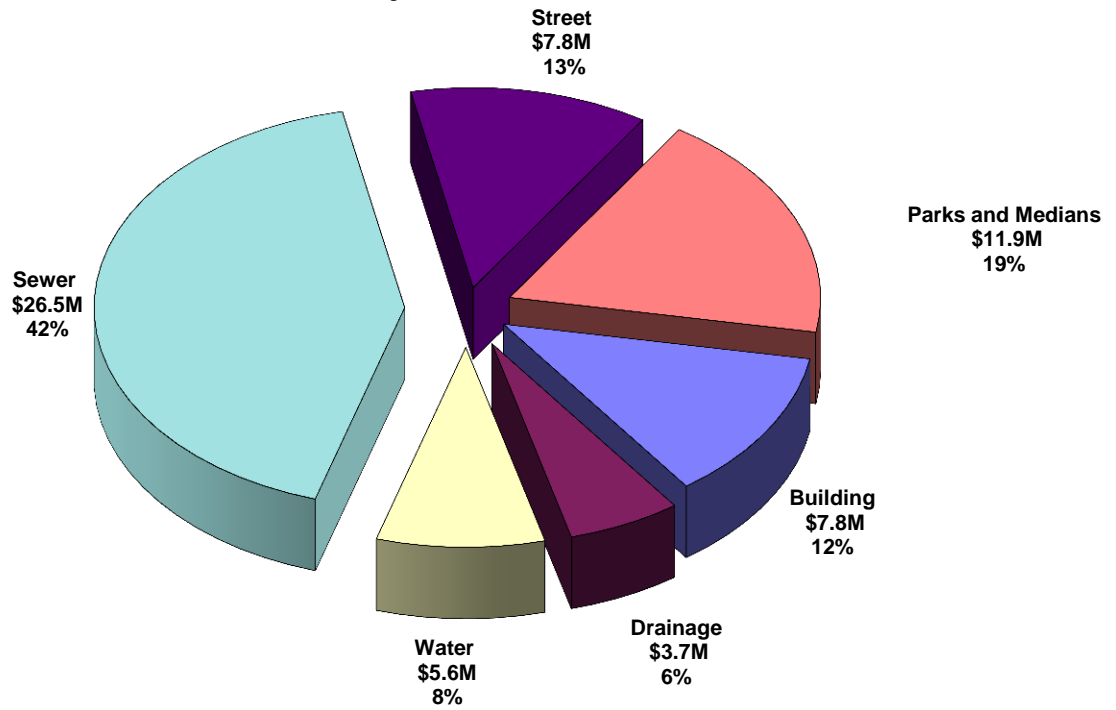


Total CIP and Maintenance Projects: Carried Forward vs. Projects Started in Current FY

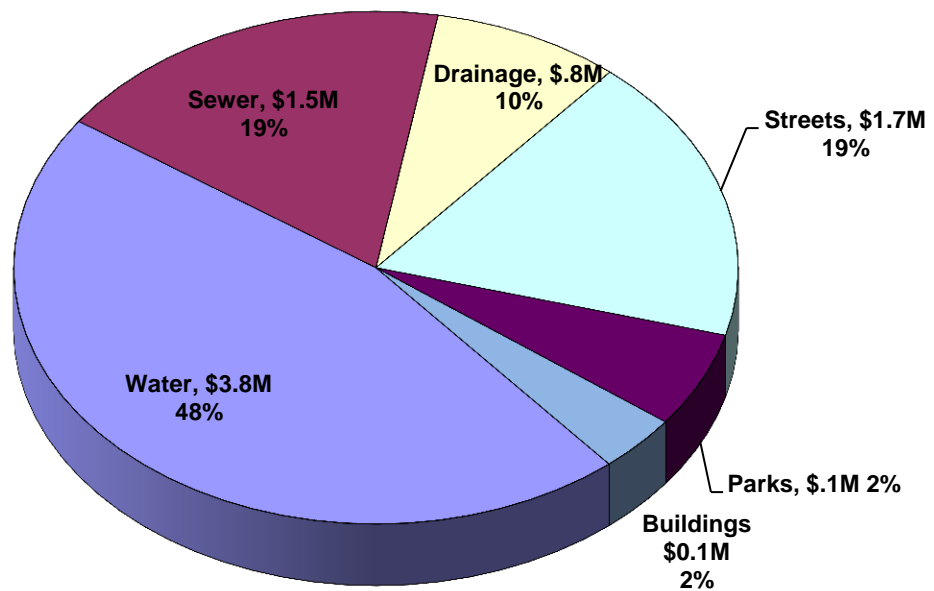


Capital Improvement Program – 4th Quarter Report

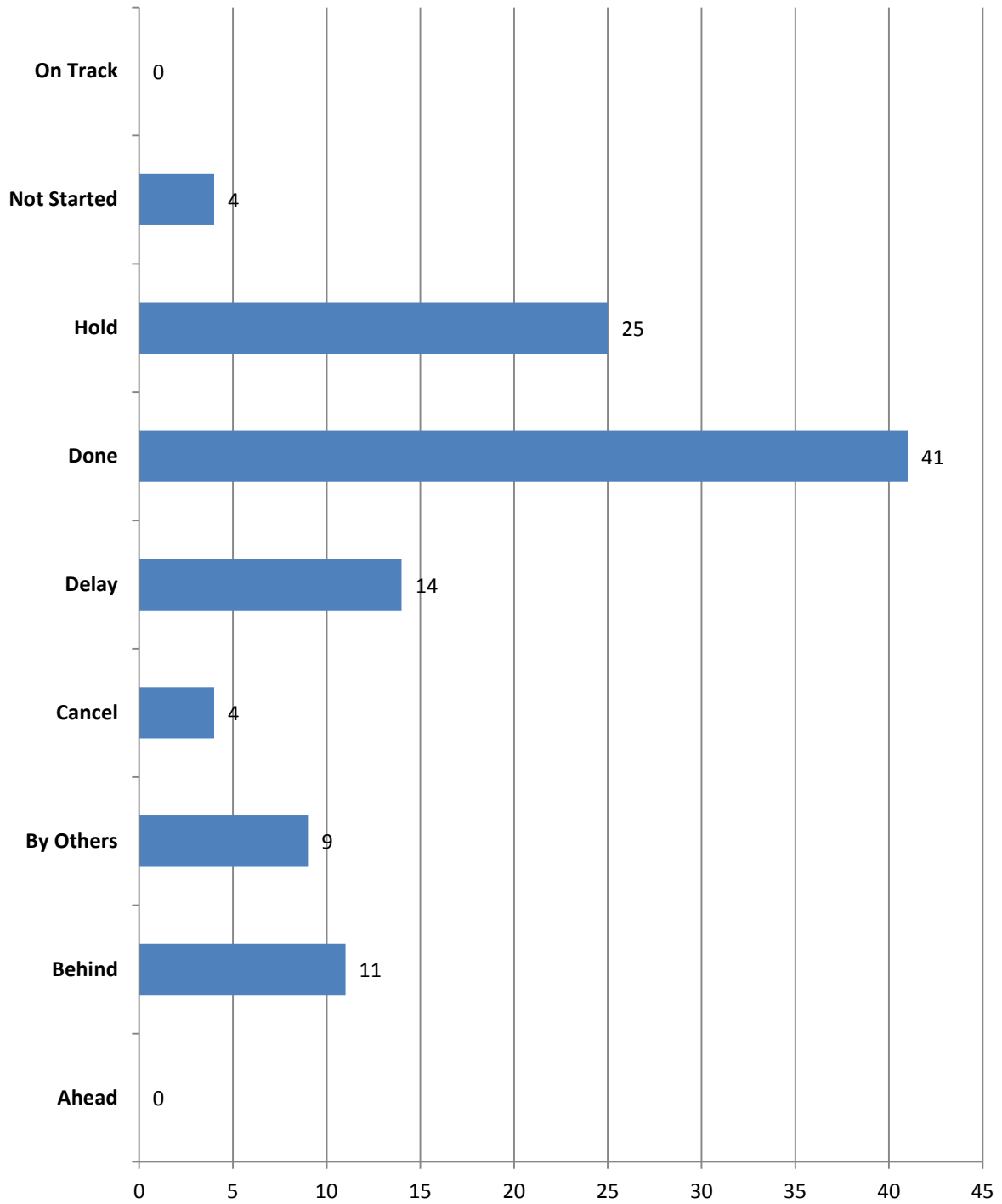
CIP Projects \$63.3 Million



Maintenance Projects \$8.0 Million



Project Status



Capital Improvement Program – 4th Quarter Report

Schedule Changes

Projects are often re-scoped to take advantage of additional funding or to address the changing needs of the community. In order to realign the project delivery commitment with a revised scope, a baseline budget or schedule adjustment (reset) may be proposed. This section proposes each baseline budget adjustment and establishes a new commitment for delivering the project. The projects recommended for reset for this quarter are listed in the following table:

PROJECT*	ORIGINAL GOAL	REVISED GOAL	ORIGINAL COMPLETION DATE	REVISED COMPLETION DATE

* See individual projects for a detailed explanation

Project Description and Status Report

An overview of the projects, including the project manager, adopted budget, funding source, anticipated completion date and status at the end of the fourth quarter have been provided below. Also provided are definitions of terms found within the project updates.

Definitions

- **Fiscal Year Goal:** The project goal for this fiscal year
- **Goal Completion Date:** The date the project’s Fiscal Year Goal is projected to be reached
- **Actual Completion Date:** The date when the Fiscal Year Goal is actually completed
- **Status:** Measures how much the project has been completed toward the Fiscal Year Goal
- **New Project:** A project that has been appropriated by the City Council after the budget is adopted
- **By Others:** The City is not directly in charge of the schedule for these projects
-

A bar chart depicting the fiscal year schedule is included for significant City projects as shown below. The highlighted area within the chart denotes the completed portion of the project.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	D	D	D	D	D	B	B	B	C

Definitions for the nomenclature used in the chart are as follows:

- **RFP:** Request for proposal phase
- **D:** Design phase
- **B:** Public bidding phase
- **C:** Construction phase
- **H:** Hold

Capital Improvement Program- 4th Quarter Report

Project Description and Status Report

Buildings - CIP Projects

Avenida Granada Trash Enclosures

Project Management:	Matt Atteberry	Project Number/ W.O.#:	12346/ 12346
Budget:	\$40,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Solid Waste Mngmt. Fund	% of Goal Completion:	50%
Goal Completion Date:	June 2012	Status:	Delayed
Actual Completion Date:			

Comments: Design has been completed and the project is currently out to bid. City Council directed Staff to construct the project in October 2012 when use of the parking lot is less frequent. This is a new project this quarter.

Base of Pier Restrooms Rehabilitation

Project Management:	Tim Shaw	Project Number/ W.O.#:	12560/ 12560
Budget:	\$140,400	Fiscal Year Goal:	Complete Design
Funding Source:	RDA & General Fund	% of Goal Completion:	5%
Goal Completion Date:	June 2012	Status:	Behind
Actual Completion Date:			

Comments: A portion of this project was previously funded by the Redevelopment Agency (RDA). \$159,600 in funding has been lost due to the dissolution of RDA. The consultant is evaluating the structural integrity of the restroom building and base drawings have been prepared.

Beach Palapa & Picnic Cover Renovations

Project Management:	Dennis Reed	Project Number/ W.O.#:	18701/ 18701
Budget:	\$37,900	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	100%
Goal Completion Date:	June 2012	Status:	Done
Actual Completion Date:	March 2012		

Comments: Project is completed.

Community Center Rehabilitation

Project Management:	Dave Dendel	Project Number/ W.O.#:	11546/ 11546
Budget:	\$225,241	Fiscal Year Goal:	Complete Constr.
Funding Source:	Facility Maintenance Rsrv.	% of Goal Completion:	65%
Goal Completion Date:	June 2012	Status:	Delayed
Actual Completion Date:			

Comments: Scope of work includes rehabilitation/upgrades to HVAC system. The addition of new thermo-pane windows for the second floor office area was included in the scope of work and has been completed. The exterior roof top ducting has been replaced. The balance of the HVAC equipment is due to be installed by the third week of August. The project was delayed due to the manufacturer of the HVAC equipment not having the units in stock and they had to be fabricated to order.

Capital Improvement Program – 4th Quarter Report

Corporation Yard Building A Rehabilitation

Project Management: Matt Atteberry **Project Number/ W.O.#:** 11547/ 11547
Budget: \$250,000
Funding Source: Facility Maintenance Rsrv. **Fiscal Year Goal:** 50% Construction
Goal Completion Date: June 2012 **% of Goal Completion:** 100%
Actual Completion Date: June 2012 **Status:** Done

Comments: This project involves structural improvements to upgrade Building A including seismic retrofit of roof joints and the replacement of aged skylights. The construction contract has been awarded by City Council and construction is anticipated to be completed in October 2012.

Downtown Fire Station

Project Management: Mike Jorgensen **Project Number/ W.O.#:** 15502/ 15502
Budget: \$1,678,170
Funding Source: Pub. Fac. Constr. Fee Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: September 2011 **% of Goal Completion:** 100%
Actual Completion Date: September 2011 **Status:** Done

Comments:

Facilities Structural Assessment

Project Management: Matt Atteberry **Project Number/ W.O.#:** 12561/ 12561
Budget: \$90,000
Funding Source: Facilities Main.Rsrv. Fund **Fiscal Year Goal:** Hire Consultant
Goal Completion Date: June 2012 **% of Goal Completion:** 80%
Actual Completion Date: **Status:** Behind

Comments: This project addresses the development of short and long term rehabilitation needs of City facilities including Steed Park, North Beach Concessions, City Hall and Corporation Yard Facilities. The Request for Proposal is complete and project stakeholder evaluation of the proposals will determine the selected consultant.

Fuel Management Upgrade and Gate Replacement at WRP

Project Management: Dave Dendel **Project Number/ W.O.#:** 12910/ 12910
Budget: \$130,000
Funding Source: Fleet Maint. Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: June 2012 **% of Goal Completion:** 30%
Actual Completion Date: **Status:** Delayed

Comments: This project replaces the gasoline and diesel monitoring and dispensing system with a new Fuel Management System. The Corporation Yard electrically operated entrance/exit gates and associated improvements will also be upgraded through this project. Requests for proposal for the fuel management system are being developed. The project will go out to bid in late September 2012. This project was delayed due to the redevelopment of the fuel management system specifications.

M02 Channel-MHC Parking Lots

Project Management: Tom Bonigut **Project Number/ W.O.#:** 11505/ 12909
Budget: \$1,581,980
Funding Source: Pub. Fac. Constr. Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: April 2012 **% of Goal Completion:** 0%
Actual Completion Date: **Status:** Hold

Comments: City Council has directed staff to negotiate with County of Orange prior to procuring professional design services. Staff is seeking an opinion regarding the County's proposed scope of work for the property appraisal.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	H	H	H	H	H	H	H	H	H	H

Capital Improvement Program- 4th Quarter Report

Ole Hanson Beach Club Rehabilitation

Project Management:	Amir Ilkhanipour	Project Number/ W.O.#:	12559/ 12559
Budget:	\$1,500,000	Fiscal Year Goal:	60% Design
Funding Source:	General Fund	% of Goal Completion:	100%
Goal Completion Date:	June 2012	Status:	Done
Actual Completion Date:	June 2012		

Comments: The Ole Hanson Beach Club is deteriorating due to its age and exposure to the harsh marine environment. Since the Beach Club is on the Federal historic register listing, a historic architect (i.e. Architectural Resources Group, Inc. - ARG) has been retained to assess and evaluate the needed improvements and prepare final plans and specifications for permitting and construction. In consultation with the City staff, ARG has completed a draft Preliminary Design Report for the needed building improvements and limited pool improvements. The report will be reviewed by Councilmembers, San Clemente Historical Society and the public to receive input before the final construction documents are prepared for public bidding.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
RFP	RFP	RFP	RFP	RFP	D	D	D	D	D	D	D

Replacement of Marine Safety Building Sheet Piles

Project Management:	Ken Knatz	Project Number/ W.O.#:	12562/ 12562
Budget:	\$0	Fiscal Year Goal:	Complete Constr.
Funding Source:	RDA Fund	% of Goal Completion:	10%
Goal Completion Date:	June 2012	Status:	Cancelled
Actual Completion Date:			

Comments: In early January 2012, the State's Supreme Court upheld legislation dissolving California Redevelopment Agencies. Projects deemed to be high priority by the City will be budgeted with funding from the General Fund or other available funding sources in future years.

Safety/Quiet Zone Improvements – Design and Construction

Project Management:	Tom Bonigut	Project Number/ W.O.#:	10812/ 10812
Budget:	\$768,000	Fiscal Year Goal:	TBD
Funding Source:	General Fund	% of Goal Completion:	
Goal Completion Date:		Status:	Hold
Actual Completion Date:			

Comments: Goals and completion date(s) depend on what the desired improvements will be. Public Works/Engineering is awaiting further direction from Community Development pending their coordination with Quiet Zone stakeholders and agencies.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	H	H	H	H	H	H	H	H	H	H

Senior Center Relocation

Project Management:	Mike Jorgensen	Project Number/ W.O.#:	15503/ 15503
Budget:	\$1,415,470	Fiscal Year Goal:	Complete Constr.
Funding Source:	Develop. Improvem. Fund	% of Goal Completion:	100%
Goal Completion Date:	September 2011	Status:	Done
Actual Completion Date:	September 2011		
Comments:			

Capital Improvement Program – 4th Quarter Report

Building- Maintenance and Other Projects

Wayfinding Master Sign Program

Project Management:	Jim Holloway	Project Number/ W.O.#:	32801/ 32801
Budget:	\$125,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	50%
Goal Completion Date:	June 2012	Status:	Behind
Actual Completion Date:			

Comments: The City Council reviewed and approved Phase I of the Wayfinding program, which focuses on signage in the Downtown and Pier Bowl areas and directed staff to evaluate the program's compatibility with the *Manual on Uniform Traffic Control Devices* (MUTCD) to ensure the program's compliance with potentially mandated design requirements. Staff developed an alternative design that incorporates the MUTCD recommendations and presented it to Planning Commission on September 21, 2011. At the meeting the staff committed to provide samples of colors, brown and terra cotta that meet the MUTCD reflectivity requirements. Staff is working with a sign manufacturer to obtain samples in the two colors. Once they are received, they will be presented to Planning Commission for a recommendation and then to City Council for final approval. A portion of this project was previously funded by RDA. \$75,000 in funding has been lost due to the dissolution of RDA.

Drainage- CIP Projects

Acapulco Storm Drain Lines Rehabilitation (Canyon Outlet)

Project Management:	Amir Ilkhanipour	Project Number/ W.O.#:	10010/ 10010
Budget:	\$103,290	Fiscal Year Goal:	Complete Constr.
Funding Source:	Storm Drain Utility Fund	% of Goal Completion:	100%
Goal Completion Date:	November 2011	Status:	Done
Actual Completion Date:	November 2011		

Comments: Construction of numerous trenchless rehabilitation reaches was completed in FY 2010 on Avenida Acapulco, including a separate project to include a portion of open-trench repair. An erosion problem was encountered when clearing brush necessary to access a storm drain outlet during the scoped trenchless repair work. Preparation of the construction drawings and specifications was prepared by City staff. Construction is completed.

Alameda Lane Drainage System Replacement

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	10011/ 10011
Budget:	\$83,060	Fiscal Year Goal:	Complete Design
Funding Source:	Storm Drain Utility Fund	% of Goal Completion:	100%
Goal Completion Date:	June 2012	Status:	Done
Actual Completion Date:	June 2012		

Comments: Staff has completed design of the drainage system within Alameda Lane to address nuisance water in this area and obtained a Coastal Commission permit. Project will be advertised for bidding this summer, and constructed in fall of 2012.

Capital Improvement Program- 4th Quarter Report

Columbo Storm Drain Extension

Project Management: Amir K. Ilkhanipour **Project Number/ W.O.#:** 18005/ 18005
Budget: \$313,760
Funding Source: Storm Drain Utility Fund **Fiscal Year Goal:** 10% Construction
Goal Completion Date: June 2012 **% of Goal Completion:** 50%
Actual Completion Date: **Status:** Hold

Comments: VA Consulting, Inc. has completed the Preliminary Design Report and has been waiting for City staff to secure a storm drain easement from a property owner prior to proceeding with the final design. The needed storm drain easement was finally secured; however, due to delays for securing the easement, the biological studies are outdated and need to be re-drafted. Additionally, a mitigated negative declaration vs. categorical exemption CEQA documentation is required before the final construction documents are completed. A request for proposal was distributed to solicit proposals from qualified firms to prepare CEQA documents and secure the needed regulatory agencies permits. Although the plans and specifications are completed, the final bid package will not be completed until the CEQA is approved and regulatory permits are secured.

Cristobal Storm Drain Extension to T-Street Canyon RR Culvert

Project Management: Amir K. Ilkhanipour **Project Number/ W.O.#:** 19012/ 19012
Budget: \$367,440
Funding Source: Storm Drain Utility Fund **Fiscal Year Goal:** Monitor
Goal Completion Date: June 2012 **% of Goal Completion:** 100%
Actual Completion Date: June 2012 **Status:** Done

Comments: A hydrology study and hydraulic modeling have been prepared for the existing ditch next to the railroad tracks. Staff continues to monitor the drainage during the spring season and will work with SCRRA to coordinate and plan necessary drainage improvements. SCRRA has constructed a new concrete ditch at the outlet of the storm drain. Tie-in grades between the outlet and the ditch were not properly constructed. City will work with SCRRA to have them repair the discrepancy.

Los Mares/Vaquero Storm Drain

Project Management: Amir Ilkhanipour **Project Number/ W.O.#:** 16001/ 16001
Budget: \$745,900
Funding Source: Storm Drain Utility Fund **Fiscal Year Goal:** 10% Construction
Goal Completion Date: June 2012 **% of Goal Completion:** 60%
Actual Completion Date: **Status:** Hold

Comments: Project will address flooding in the Los Mares/Vaquero intersection by upsizing and realigning the storm drain in this area. In-house design work is 90% completed. Staff continues to negotiate with the Shorecliffs Golf Course owners to secure a storm drain easement needed for a segment of the proposed storm drain that is within the Golf Course. Project is on hold until negotiations with the Golf Course for securing the easement are finalized.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	D	NE	GO	TIA	TI	ON	H	H	H

Plaza La Playa Channel

Project Management: Ken Knatz **Project Number/ W.O.#:** 13807/ 410387
Budget: \$368,290
Funding Source: Storm Drain Utility Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: August 2011 **% of Goal Completion:** 100%
Actual Completion Date: August 2011 **Status:** Done

Comments: This project constructed a flood wall along a section of channel near the existing railroad culvert. Rehabilitation of 415 feet of channel bottom was added to the project through a change order due to severe damage from the FY 2011 winter storms.

Capital Improvement Program – 4th Quarter Report

Prima Deshecha Canada Channel (M01) Reconstruction

Project Management: Amir K. Ilkhanipour **Project Number/ W.O.#:** 10013/ 10013
Budget: \$1,666,900
Funding Source: Storm Drain Utility Fund **Fiscal Year Goal:** 10% Construction
Goal Completion Date: June 2012 **% of Goal Completion:** 75%
Actual Completion Date: **Status:** Hold

Comments: Prima Deshecha Canada Channel (M01), between Calle Grande Vista and Avenida Vaquero, is in need of rehabilitation. VA Consulting, Inc. (consultant) completed the final design and prepared the construction plans, specifications for public bidding. The project was bid on May 24, 2012, and the bids ranged from \$992,048 to \$2,116,358. After the bid opening, the low bidder contacted staff and indicated that a cost error of \$363,000 was made on the bid, and requested that the City relieve them from their bid. Staff will recommend that the City Council reject all bids and rebid the project during this winter with construction anticipated in spring of 2013.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	D	D	D	D	D	D	H	H	H

Drainage- Maintenance & Other Projects

Storm Drain Rehabilitation

Project Management: M. Atteberry/ J. Elston **Project Number/ W.O.#:** 26001/ 26001
Budget: \$335,000
Funding Source: Storm Drain Utility Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: June 2012 **% of Goal Completion:** 90%
Actual Completion Date: **Status:** Behind

Comments: This is an on-going yearly project to rehabilitate deteriorated pipelines from City video assessments. Project funding is also used by the Utilities Division for unscheduled or emergency maintenance of the storm drain system. A construction contract has been awarded by the City Council to Sancon Engineering, Inc. with construction completion anticipated in August 2012.

Los Mares at Vaquero Infrastructure Protection

Project Management: Bill Cameron **Project Number/ W.O.#:** 20001/ 20001
Budget: \$117,570
Funding Source: Storm Drain Util. Fund, Sewer Deprec. and Water Deprec. Funds, Gas Tax Fund **Fiscal Year Goal:** Hire Consultant
Goal Completion Date: June 2012 **% of Goal Completion:**
Actual Completion Date: **Status:** Hold

Comments: Scope for RFP to protect street and utilities is being developed.

Capital Improvement Program- 4th Quarter Report

Montalvo Canyon Drain Study

Project Management:	Amir Ilkhanipour	Project Number/ W.O.#:	22001/ 22001
Budget:	\$40,000		
Funding Source:	Storm Drain Deprec. Rsrv. Fund	Fiscal Year Goal:	50% Study
Goal Completion Date:	June 2012	% of Goal Completion:	30%
Actual Completion Date:		Status:	Hold

Comments: A drainage study is needed to perform hydrology and hydraulic calculations for the reach of Montalvo Canyon natural waterway in the proximity of the ocean outlet. A request for proposal was distributed to several consultants for engineering services. Two proposals were received ranging from \$59,350 to \$67,327. Staff is re-evaluating the scope of work with respect to the available budget.

Poche Beach M01 Watershed, Phase II Bacterial Study

Project Management:	Mary Vondrak	Project Number/ W.O.#:	39401/ 39401
Budget:	\$259,580		
Funding Source:	Clean Ocean Fund	Fiscal Year Goal:	Study Completion
Goal Completion Date:	April 2012	% of Goal Completion:	100%
Actual Completion Date:	May 2012	Status:	Done

Comments: Study complete. Staff is developing an implementation plan to guide follow up activities in the watershed.

Parks & Medians- CIP Projects

Bonito Canyon Tennis Court Rehabilitation

Project Management:	Matt Atteberry	Project Number/ W.O.#:	12160/ 12160
Budget:	\$145,000		
Funding Source:	Parks Acq.	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2012	% of Goal Completion:	50%
Actual Completion Date:		Status:	Delayed

Comments: In-house prepared construction plans and specifications are 90% complete. Beaches, Parks and Recreation (BPR) have instructed Engineering to design the courts using asphalt in lieu of concrete to save money. The project budget is still not sufficient to complete the work with the savings realized from the alternative asphalt design. Engineering is awaiting direction from BPR regarding additional funding needed to complete the project.

Courtney's Sand Castle

Project Management:	Tim Shaw	Project Number/ W.O.#:	10143/ 10143
Budget:	\$16,530		
Funding Source:	Parks Acq.	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	January 2012	% of Goal Completion:	100%
Actual Completion Date:	February 2012	Status:	Done

Comments: Phase 1 has been completed as part of La Pata/ Vista Hermosa Sports Park. Phase 2 is yet to be determined.

Capital Improvement Program – 4th Quarter Report

Linda Lane – Trail Lighting Enhancements

Project Management: Tim Shaw **Project Number/ W.O.#:** 10140/ 10140
Budget: \$156,780
Funding Source: General Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: June 2012 **% of Goal Completion:** 100%
Actual Completion Date: April 2012 **Status:** Done

Comments: The plans for this project were completed and the project was bid in March with the construction contract awarded in May 2012. However, with the elimination of the RDA as a funding source, the project funding had to be reallocated from the General Fund undesignated fund balance. The contractor is currently turning in submittals for review; construction is scheduled to begin after the Labor Day holiday.

Max Berg Plaza Park Sidewalk Improvements

Project Management: Ben Parker **Project Number/ W.O.#:** 11301/ 11301
Budget: \$894,460
Funding Source: Safe Route to Schools and CDBG Grants, Gas Tax Fund **Fiscal Year Goal:** Contract Award
Goal Completion Date: June 2012 **% of Goal Completion:** 100%
Actual Completion Date: December 2011 **Status:** Done

Comments: Park walkway rehabilitation around the perimeter of the park and associated improvements.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	B	B	B	C	C	C	C	C	C

North Beach Crossing Improvements

Project Management: Tom Bonigut **Project Number/ W.O.#:** 19805/ 19805
Budget: \$146,400
Funding Source: Gas Tax Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: December 2011 **% of Goal Completion:** 100%
Actual Completion Date: December 2011 **Status:** Project By Others
Comments: North Beach crossing improvements are complete.

Pier Bowl/Beach Trail Way- Finding Signs

Project Management: Jim Holloway **Project Number/ W.O.#:** 10314/ 10314
Budget: \$0
Funding Source: RDA Fund **Fiscal Year Goal:** 75% Constr.
Goal Completion Date: June 2012 **% of Goal Completion:** 15%
Actual Completion Date: **Status:** Cancelled

Comments: In early January 2012, the State's Supreme Court upheld legislation dissolving California Redevelopment Agencies. Projects deemed to be high priority by the City will be budgeted with funding from the General Fund or other available funding sources in future years. Phase 1 project will be constructed with funds from the Wayfinding Master Sign Program, project #32801 (see page 8).

Pier Crossing Improvements

Project Management: Tom Bonigut **Project Number/ W.O.#:** 19806/ 19806
Budget: \$0
Funding Source: RDA Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: September 2011 **% of Goal Completion:** 100%
Actual Completion Date: September 2011 **Status:** Project By Others
Comments: Pier crossing improvements are completed.

Capital Improvement Program- 4th Quarter Report

Playground Equipment Replacements

Project Management: Tim Shaw **Project Number/ W.O.#:** 12724/ 12724
Budget: \$125,000
Funding Source: Park Asset Repl. Rsrv. Fund **Fiscal Year Goal:** Complete 1
 Playground Rehab
Goal Completion Date: June 2012 **% of Goal Completion:** 10%
Actual Completion Date: **Status:** Behind
Comments: Reviewing plans for replacement of playgrounds at Max Berg Plaza Park.

San Gorgonio Park Youth Sports Building & Restroom

Project Management: Dennis Reed **Project Number/ W.O.#:** 10401/ 630010
Budget: \$50,000
Funding Source: Parks Acquisition Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: June 2012 **% of Goal Completion:** 30%
Actual Completion Date: **Status:** Behind
Comments: Higher priority projects have taken precedence. Design work is anticipated in FY2013.

Shoreline Feasibility Study

Project Management: Tom Bonigut **Project Number/ W.O.#:** 19907/ 19907
Budget: \$136,460
Funding Source: General Fund **Fiscal Year Goal:** Complete Study
Goal Completion Date: December 2011 **% of Goal Completion:** 100%
Actual Completion Date: December 2011 **Status:** Project by Others
Comments: The study has been completed, and the Army Corps Chief of Engineers has approved the final report.

Sidewalk Repair and Improvements

Project Management: Zachary Ponsen **Project Number/ W.O.#:** 19317/ 19317
Budget: \$287,320
Funding Source: General Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: June 2012 **% of Goal Completion:** 10%
Actual Completion Date: **Status:** Hold
Comments: The contract to address the sidewalk areas for FY 2011 improvements was awarded in the third quarter of 2011. Due to decorative tile manufacturing complications the notice to proceed on those projects has not been issued and the Contractor has now increased their unit bid prices due to the delay. The City has reduced the funding for this year's program to \$5,000 and will perform the delayed FY 2012 repairs as part of the FY 2013 program.

Vista Hermosa/ La Pata Sports Park- Phase 1B

Project Management: Tim Shaw **Project Number/ W.O.#:** 18142/ 18142
Budget: \$9,892,840
Funding Source: Parks Acquisition Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: January 2012 **% of Goal Completion:** 100%
Actual Completion Date: February 2012 **Status:** Done
Comments: Construction is complete and the park is open for public use.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
C	C	C	C	C	C	C	C	C	C	C	C

Capital Improvement Program – 4th Quarter Report

Parks and Medians- Maintenance and Other Projects

Bathroom Door Project (Parks)

Project Management:	Tim Shaw	Project Number/ W.O.#:	28505/ 28505
Budget:	\$40,940	Fiscal Year Goal:	Obtain appropriate information about ADA Compliance/ Complete design and prioritization
Funding Source:	General Fund	% of Goal Completion:	25%
Goal Completion Date:	June 2012	Status:	Hold
Actual Completion Date:			
Comments: Staff is gathering base information to accurately develop scope. Project will require ADA compliance assessment. Parks & Recreation Commission has recommended that a consultant be hired to prepare this assessment with the current funding, and the City Manager has concurred. The City Building Department is conducting an evaluation of park restrooms to prioritize and design. The Beach Restroom Master Plan is completed for the renovation of beach restrooms.			

Bonito Canyon Slope Replanting

Project Management:	Dennis Reed	Project Number/ W.O.#:	25102/ 25102
Budget:	\$68,440	Fiscal Year Goal:	Formalize Design
Funding Source:	General Fund	% of Goal Completion:	15%
Goal Completion Date:	June 2012	Status:	Hold
Actual Completion Date:			
Comments: Project remains on hold. Funding was planned to be used to supplement another pressing project in the park, but Water Quality has expressed the need for additional erosion control of the property. A decision on the project approach is anticipated in Fall 2012.			

Pier Bowl Improvements

Project Management:	Tim Shaw	Project Number/ W.O.#:	29701/ 29701
Budget:	\$0	Fiscal Year Goal:	Develop Improvement List
Funding Source:	RDA Fund	% of Goal Completion:	0%
Goal Completion Date:	June 2012	Status:	Cancelled
Actual Completion Date:			
Comments: In early January 2012, the State's Supreme Court upheld legislation dissolving California Redevelopment Agencies. Projects deemed to be high priority by the City will be budgeted with funding from the General Fund or other available funding sources in future years.			

Pier Bowl Landscape, Lighting and Sidewalk Improvements

Project Management:	Tim Shaw	Project Number/ W.O.#:	29702/ 29702
Budget:	\$0	Fiscal Year Goal:	Complete Constr.
Funding Source:	RDA Fund	% of Goal Completion:	100%
Goal Completion Date:	September 2011	Status:	Done
Actual Completion Date:	September 2011		
Comments: Construction is complete.			

Capital Improvement Program- 4th Quarter Report

Sewer- CIP Projects

Aeration Basin Blower Rehabilitation

Project Management: Ken Knatz **Project Number/ W.O.#:** 12201/ 12201
Budget: \$150,000
Funding Source: Sewer Deprec. Rsrv. Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: June 2012 **% of Goal Completion:** 75%
Actual Completion Date: **Status:** Behind
Comments: Upgrade at WRP to replace 20 year old equipment. New technology will improve system efficiency and provide significant energy cost savings. Project preliminary design is complete; completion of final plans and specs for public bidding anticipated in September.

Los Molinos Pump Station Emergency Backup

Project Management: Amir K. Ilkhanipour **Project Number/ W.O.#:** 10202/ 10202
Budget: \$700,000
Funding Source: Sewer Deprec. Rsrv. Fund **Fiscal Year Goal:** 50% Construction
Goal Completion Date: June 2012 **% of Goal Completion:** 100%
Actual Completion Date: June 2012 **Status:** Done
Comments: Los Molinos Pump Station mechanical equipment, electrical and instrumentation systems are being upgraded for additional reliability. Based on a public bid opening, the City Council awarded a construction contract on January 17, 2012. Construction is underway.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	D	D	B	B	B	C	C	C	C

Los Molinos Pump Station Rehabilitation

Project Management: Amir K. Ilkhanipour **Project Number/ W.O.#:** 19204/ 19204
Budget: \$200,000
Funding Source: Sewer Depr. Rsrv. Fund **Fiscal Year Goal:** 50% Construction
Goal Completion Date: June 2012 **% of Goal Completion:** 100%
Actual Completion Date: June 2012 **Status:** Done
Comments: Los Molinos Pump Station mechanical equipment, electrical and instrumentation systems are being upgraded for additional reliability. Based on a public bid opening, the City Council awarded a construction contract on January 17, 2012. Construction is underway.

Main Pump Station Force Main Cathodic Protection

Project Management: Ken Knatz **Project Number/ W.O.#:** 12202/ 12202
Budget: \$500,000
Funding Source: Sewer Deprec. Rsrv. Fund **Fiscal Year Goal:** 75% Design
Goal Completion Date: June 2012 **% of Goal Completion:** 60%
Actual Completion Date: **Status:** Done
Comments: This project will be implemented in conjunction with the City-wide cathodic protection and Main Pump Station rehabilitation projects. The joints of the force main at the intersection of Avenida Pico and El Camino Real were bonded to provide electrical continuity in this segment of the pipeline. This work was performed to avoid the future need to excavate through the decorative pavers recently installed in the intersection.

Capital Improvement Program – 4th Quarter Report

Main Pump Station Rehabilitation

Project Management: Ken Knatz **Project Number/ W.O.#:** 10203/ 10203
Budget: \$744,750
Funding Source: Sewer Deprec. Rsrv. Fund **Fiscal Year Goal:** 50% Design
Goal Completion Date: June 2012 **% of Goal Completion:** 15%
Actual Completion Date: **Status:** Behind

Comments: Results of a preliminary design report are being used as a basis to scope the pump station rehabilitation. A request for proposal has been prepared and released to firms with pump station design experience. Proposals have been received and are being evaluated by project stakeholders. Award of the project professional services contract is anticipated in September.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
								RFP	RFP	RFP	D

Marblehead Coastal Recycled Water Line Reimbursement

Project Management: Dave Rebensdorf **Project Number/ W.O.#:** 17201/ 17201
Budget: \$350,000
Funding Source: Sewer Conn. Fee Rsrv. Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: June 2012 **% of Goal Completion:**
Actual Completion Date: **Status:** Project By Others

Comments: Buried 16- inch recycled water line complete. Bridge abutement, tie-ins and cathodic protection have not been completed. Work is being completed by the Marblehead bonding company contractor.

Recycled Water Expansion

Project Management: Dave Rebensdorf **Project Number/ W.O.#:** 18201/ 18201
Budget: \$19,790,970
Funding Source: Sewer Conn. Fee Rsrv. Fund / Prop 50 **Fiscal Year Goal:** Issue Bid Set
Goal Completion Date: June 2012 **% of Goal Completion:** 100%
Actual Completion Date: June 2012 **Status:** Done

Comments: Design of 9 miles of pipelines, Reservoir 11 conversion, a pressure reducing station and WRP improvements are complete. A low interest State Revolving Fund loan will be used to supplement secured EPA and SWRQCB Prop 50 Grants. Final loan approval from the State is pending.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	D	D	D	D	D	D	D	D	B

Sewer System SCADA System Development

Project Management: D. Rebensdorf/ M. Fakhar **Project Number/ W.O.#:** 12605/ 410336
Budget: \$2,060,450
Funding Source: Sewer Depr. & Sewer Conn. Fee Rsrv. Funds **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: June 2012 **% of Goal Completion:** 60%
Actual Completion Date: **Status:** Hold

Comments: Construction contract was awarded in September by the City Council. Construction is completed for two sites. Construction of the remaining 13 sites is on hold until Water SCADA is near completion to avoid potential conflict with the Water SCADA project.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
B	B	B	C	C	C	C	C	C	H	H	H

Capital Improvement Program- 4th Quarter Report

Water Reclamation Odor Control Improvements

Project Management:	Ken Knatz	Project Number/ W.O.#:	18604/ 410277
Budget:	\$137,720	Fiscal Year Goal:	Complete
Funding Source:	Sewer Connection Fee		Construction
	Rsrv.Fund	% of Goal Completion:	20%
Goal Completion Date:	June 2012	Status:	Behind
Actual Completion Date:			
Comments: Plans and specifications are complete. OCFA approval is required prior to construction contract award.			

WRP Solids Handling

Project Management:	Ken Knatz	Project Number/ W.O.#:	10204/ 10204
Budget:	\$1,878,380	Fiscal Year Goal:	10% Construction
Funding Source:	Sewer Deprac. Rsrv. Fund	% of Goal Completion:	100%
Goal Completion Date:	June 2012	Status:	Done
Actual Completion Date:	June 2012		
Comments: Project will evaluate new technology for solids handling at the WRP to replace 23 year old belt filter presses. Centrifuge technology has been selected for the project through pilot testing of different equipment. Construction contract has been awarded and review of equipment shop drawings is underway.			

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	D	D	D	D	D	D	B	B	B

Sewer- Maintenance and Other Projects

Computerized Maintenance and Management System

Project Management:	Ken Knatz	Project Number/ W.O.#:	21201/ 21201
Budget:	\$45,160	Fiscal Year Goal:	Issue RFP
Funding Source:	Sewer and Water Depr. Fund		
Goal Completion Date:	June 2012	% of Goal Completion:	100%
Actual Completion Date:	June 2012	Status:	Done
Comments: Improvements to Utilities Division asset maintenance software program. The Utilities Staffing Analysis recommends implementing an enterprise solution throughout the Division to track all of its activities. A request for proposal was developed and released to 11 firms with experience in implementing CMMS systems for public agencies.			

Digester Boiler Flame Pack Replacement

Project Management:	Jay Elston	Project Number/ W.O.#:	22201/ 22201
Budget:	\$150,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	75%
Goal Completion Date:	June 2012	Status:	Delayed
Actual Completion Date:			
Comments: The flame packs will be delivered at the end of July. Completion of the installation is anticipated at the end of September.			

Capital Improvement Program – 4th Quarter Report

Main Pump Station Force Main Inspection

Project Management: Ken Knatz **Project Number/ W.O.#:** 25203/ 25203
Budget: \$71,090
Funding Source: Sewer Depr. Rsrv. Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: June 2012 **% of Goal Completion:** 75%
Actual Completion Date: **Status:** Delayed

Comments: Project will be implemented with City-wide cathodic protection improvements. The joints of the force main at the intersection of Avenida Pico and El Camino Real were bonded to provide electrical continuity in this segment of the pipeline. This work was performed to avoid the future need to excavate through the decorative pavers installed in the intersection. This project was previously deferred to await the outcome of the Playa Del Norte development.

Ocean Outfall Junction Repairs

Project Management: Dave Rebensdorf **Project Number/ W.O.#:** 28205/ 28205
Budget: \$118,080
Funding Source: Sewer Other Agency Rsrv. Fund **Fiscal Year Goal:** TBD
Goal Completion Date: **% of Goal Completion:**
Actual Completion Date: **Status:** Project By Others
Comments:

Rehabilitate Existing Sewer Lines

Project Management: Matt Atteberry **Project Number/ W.O.#:** 24200/ 24200
Budget: \$445,000
Funding Source: Sewer Depr. Rsrv. Fund **Fiscal Year Goal:** Prioritize Repairs
Goal Completion Date: June 2012 **% of Goal Completion:** 100%
Actual Completion Date: May 2012 **Status:** Done

Comments: This is an on-going yearly project to rehabilitate deteriorated pipelines from City video assessments. Project funding is also used by the Utilities Division for unscheduled maintenance of the sewer system. Unscheduled sewer system maintenance during FY 2012 has depleted yearly pipeline rehabilitation funds. Sewer system repairs have been prioritized and will be constructed during FY 2013.

Sewer Line Support at Trafalgar Canyon

Project Management: Matt Atteberry **Project Number/ W.O.#:** 21202/ 21202
Budget: \$150,000
Funding Source: Sewer Depr. Rsrv. Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: June 2012 **% of Goal Completion:** 0%
Actual Completion Date: **Status:** Not Started

Comments: Staff will design new pipeline supports and incidental protective measures to protect line from canyon drainage. Work on higher priority projects has delayed this project.

WRP Chlorinator Replacement

Project Management: Dave Rebensdorf **Project Number/ W.O.#:** 27202/ 27202
Budget: \$520,000
Funding Source: Sewer Depr. Rsrv. Fund **Fiscal Year Goal:** Issue Bid Set
Goal Completion Date: June 2012 **% of Goal Completion:** 100%
Actual Completion Date: June 2012 **Status:** Done

Comments: This project is combined with the Recycled Water Expansion project.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	D	D	D	D	D	D	D	D	B

Capital Improvement Program- 4th Quarter Report

Streets- CIP Projects

Calle Aguila

Project Management: Ben Parker **Project Number/ W.O.#:** 12336/ 12336
Budget: \$310,000
Funding Source: Street Improvement Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: June 2012 **% of Goal Completion:** 70%
Actual Completion Date: **Status:** Hold
Comments: Delayed due to the Recycled Water Expansion project. The base plan has been prepared. Waiting on water line installation to complete the design.

Calle Amanecer – Phase II

Project Management: Ben Parker **Project Number/ W.O.#:** 11304/ 11304
Budget: \$699,410
Funding Source: Street Improvement Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: June 2012 **% of Goal Completion:** 70%
Actual Completion Date: **Status:** Hold
Comments: This project has been phased to accommodate delays of the Recycled Water Expansion project. Phase I portion was not impacted by this and was constructed. Base plan has been prepared and waiting on recycled water line installation to complete design.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	D	D	D	H	H	H	H	H	H

Calle Cordillera

Project Management: Ben Parker **Project Number/ W.O.#:** 11305/ 11305
Budget: \$350,000
Funding Source: Street Improvement Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: June 2012 **% of Goal Completion:** 70%
Actual Completion Date: **Status:** Hold
Comments: Delayed due to the Recycled Water Expansion project. The base plan has been prepared. Waiting on water line installation to complete the design.

Calle De Los Molinos Rehabilitation

Project Management: Ben Parker **Project Number/ W.O.#:** 18118/ 410280
Budget: \$1,057,450
Funding Source: Street Improvement Fund **Fiscal Year Goal:** Contract Award
Goal Completion Date: June 2012 **% of Goal Completion:** 0%
Actual Completion Date: **Status:** Hold
Comments: Award will be dependent upon SDG&E completing utility undergrounding.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	H	H	H	H	H	H	H	H	H	H

Calle Doncella

Project Management: Ben Parker **Project Number/ W.O.#:** 12337/ 12337
Budget: \$150,000
Funding Source: Street Improvement Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: June 2012 **% of Goal Completion:** 100%
Actual Completion Date: December 2011 **Status:** Done
Comments:

Capital Improvement Program – 4th Quarter Report

Calle Estaban

Project Management: Ben Parker **Project Number/ W.O.#:** 12338/ 12338
Budget: \$185,000
Funding Source: Street Improvement Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: June 2012 **% of Goal Completion:** 100%
Actual Completion Date: December 2011 **Status:** Done
Comments:

Calle Valle Rehabilitation

Project Management: Ben Parker **Project Number/ W.O.#:** 19102/ 410084
Budget: \$617,150
Funding Source: Street Improvement Fund **Fiscal Year Goal:** Contract Award
Goal Completion Date: June 2012 **% of Goal Completion:** 0%
Actual Completion Date: **Status:** Not Started
Comments: Award will be dependent upon SDG&E completing undergrounding of overhead utilities.

Camino Del Rio & La Pata Extensions

Project Management: Tom Frank **Project Number/ W.O.#:** 18316/ 18316
Budget: \$135,770
Funding Source: Gas Tax Fund **Fiscal Year Goal:** Coordination with the County
Goal Completion Date: June 2012 **% of Goal Completion:** 100%
Actual Completion Date: June 2012 **Status:** Project By Others
Comments: City staff continues to coordinate with the County on the design of the project. Project design will be completed by the end of 2012.

Intersection Improvement of El Camino Real & Avenida Pico

Project Management: Ben Parker **Project Number/ W.O.#:** 12903/ 410343
Budget: \$273,300
Funding Source: RCFPP **Fiscal Year Goal:** Complete Final Environmental and Grant Report
Goal Completion Date: June 2012 **% of Goal Completion:** 100%
Actual Completion Date: February 2012 **Status:** Done
Comments:

Los Mares/Vaquero Street Reconstruction (MO2)

Project Management: Ben Parker **Project Number/ W.O.#:** 11302/ 11302
Budget: \$700,000
Funding Source: Street Improvement Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: June 2012 **% of Goal Completion:** 90%
Actual Completion Date: **Status:** Hold
Comments: Street reconstruction plans are 90% complete, and are waiting on storm drain improvements that have been delayed due to easement negotiations with the golf course.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	H	H	H	H	H	H	H	H	H	H

Capital Improvement Program- 4th Quarter Report

Pier Bowl Street Improvements

Project Management: Ben Parker **Project Number/ W.O.#:** 12340/ 12340
Budget: \$0
Funding Source: RDA Fund **Fiscal Year Goal:**
Goal Completion Date: **% of Goal Completion:**
Actual Completion Date: **Status:** Cancelled

Comments: In early January 2012, the State's Supreme Court upheld legislation dissolving California Redevelopment Agencies. Projects deemed to be high priority by the City will be budgeted with funding from the General Fund or other available funding sources in future years.

Sarmentoso (Phase II)

Project Management: Ben Parker **Project Number/ W.O.#:** 11303/ 11303
Budget: \$700,000
Funding Source: Gas Tax Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: June 2012 **% of Goal Completion:** 70%
Actual Completion Date: **Status:** Hold

Comments: This project has been phased to accommodate delays of the Recycled Water Expansion project. Phase I portion was not impacted by this and has been completed. Base plan has been prepared and waiting on water line installation to complete Phase II design.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	D	D	D	H	H	H	H	H	H

Sidewalk Improvements/ CDBG (Calle Seville)

Project Management: Ben Parker **Project Number/ W.O.#:** 12341/ 12341
Budget: \$150,000
Funding Source: CDBG Grants Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: June 2012 **% of Goal Completion:** 25%
Actual Completion Date: **Status:** Hold

Comments: Staff has prepared several design scenarios that are being evaluated with the citywide sidewalk policy.

Traffic Signal Battery Backup System

Project Management: Jane Mrotek **Project Number/ W.O.#:** 12334/ 12334
Budget: \$100,000
Funding Source: Facilities Main. Rsrv. Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: June 2012 **% of Goal Completion:** 35%
Actual Completion Date: **Status:** Delayed

Comments: Construction is behind schedule due to a delay in the material fabrication from the traffic cabinet manufacturer.

Traffic Signal Cabinets Replacement

Project Management: Jane Mrotek **Project Number/ W.O.#:** 10811/ 10811
Budget: \$255,160
Funding Source: Fac. Main. Rsrv. Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: June 2012 **% of Goal Completion:** 60%
Actual Completion Date: **Status:** Delayed

Comments: This project was delayed due to contractor qualification issues. An administrative hearing process to reject the lowest contractor bid took four months to complete.

Capital Improvement Program – 4th Quarter Report

Traffic Signal LED Replacement

Project Management: Jane Mrotek **Project Number/ W.O.#:** 12335/ 12335
\$300,000

Funding Source: Fac. Main. Rsrv. Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: June 2012 **% of Goal Completion:** 35%
Actual Completion Date: **Status:** Delayed

Comments: Construction is behind schedule due to a delay in the material fabrication from the traffic cabinet manufacturer.

Vera Cruz Rehabilitation

Project Management: Ben Parker **Project Number/ W.O.#:** 12333/ 12333
Budget: \$870,000

Funding Source: Gas Tax Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: June 2012 **% of Goal Completion:** 20%
Actual Completion Date: **Status:** Hold

Comments: This project has been phased to accommodate delays of the Recycled Water Expansion project. Phase I portion was not impacted by this and has been constructed. Base plan has been prepared and waiting on recycled water line installation to complete Phase II design.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	D	D	D	H	H	H	H	H	H

Vista Montana- Phase II

Project Management: Ben Parker **Project Number/ W.O.#:** 12339/ 12339
Budget: \$910,000

Funding Source: Street Improvement Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: June 2012 **% of Goal Completion:** 10%
Actual Completion Date: **Status:** Hold

Comments: This project has been phased to accommodate delays of the Recycled Water Expansion project. Phase I portion was not impacted by this and has been constructed. Base plan has been prepared and waiting on recycled water line installation to complete design.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	D	D	D	H	H	H	H	H	H

Streets- Maintenance and Other Projects

Downtown Parking Update

Project Management: Jim Holloway **Project Number/ W.O.#:** 36801/ 36801
Budget: \$3,000

Funding Source: General Fund **Fiscal Year Goal:** Secure agreement converting private parking to public parking sources

Goal Completion Date: June 2012 **% of Goal Completion:** 100%
Actual Completion Date: June 2012 **Status:** Done

Comments: This is a multi-year ongoing project that will be carried into FY 2013. The City has executed lease agreements with eight property owners. Continuing to explore opportunities to lease private lots.

Capital Improvement Program- 4th Quarter Report

Major Street Maintenance/ FY 2012 (Canasta and Campana)

Project Management:	Ben Parker	Project Number/ W.O.#:	22302/ 22302
Budget:	\$550,000		
Funding Source:	Gen., Water Deprec. and Sewer Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2012	% of Goal Completion:	100%
Actual Completion Date:	December 2011	Status:	Done
Comments:			

PCH – Avenida Pico Bicycle Path Study

Project Management:	Tom Frank	Project Number/ W.O.#:	30803/ 30803
Budget:	\$45,490		
Funding Source:	Gas Tax Fund	Fiscal Year Goal:	Complete Study
Goal Completion Date:	December 2011	% of Goal Completion:	75%
Actual Completion Date:		Status:	Behind
Comments:	Pico corridor evaluation is underway. Council recently approved a contract with DKS to complete the Pico corridor bike lane/path concepts. Expected completion is August 2012.		

Sewer System Replacement

Project Management:	Ben Parker	Project Number/ W.O.#:	24201/ 24201
Budget:	\$100,000		
Funding Source:	Str. Impr. & Sewer Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2012	% of Goal Completion:	100%
Actual Completion Date:	June 2012	Status:	Done
Comments:	Design and construct sewer system replacements as part of the Street Improvement Program.		

Sidewalk Improvement Program Policy

Project Management:	Tom Bonigut	Project Number/ W.O.#:	32302/ 32302
Budget:	\$70,000		
Funding Source:	General Fund	Fiscal Year Goal:	Complete Draft Policy
Goal Completion Date:	June 2012	% of Goal Completion:	90%
Actual Completion Date:		Status:	Delayed
Comments:	An initial draft policy has been prepared and is undergoing staff and City Manager review. It is planned to be presented to the City Council in August 2012.		

Slurry Seal (FY 2012)

Project Management:	Ben Parker	Project Number/ W.O.#:	27304/ 27304
Budget:	\$261,080		
Funding Source:	General Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2012	% of Goal Completion:	25%
Actual Completion Date:		Status:	Delayed
Comments:	FY 2012 funding is being combined with FY 2013 to reduce mobilization costs. Construction will be postponed to the Fall when weather conditions are favorable for this type of construction.		

Capital Improvement Program – 4th Quarter Report

Street Improvement Design

Project Management:	Ben Parker	Project Number/ W.O.#:	24300/ 24300
Budget:	\$200,000		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June 2012	% of Goal Completion:	100%
Actual Completion Date:	June 2012	Status:	Done
Comments:			

Street Improvement Program- Engineers's Report

Project Management:	Tom Frank	Project Number/ W.O.#:	22301/ 22301
Budget:	\$50,000		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Complete Report
Goal Completion Date:	June 2012	% of Goal Completion:	0%
Actual Completion Date:		Status:	Not Started
Comments:	Project is postponed until FY 2013, and will be coordinated with the Street Improvement Program Renewal Election.		

Street Improvement Program – Renewal Election

Project Management:	Tom Frank	Project Number/ W.O.#:	32301/ 32301
Budget:	\$50,000		
Funding Source:	General Fund	Fiscal Year Goal:	Conduct Election
Goal Completion Date:	June 2012	% of Goal Completion:	0%
Actual Completion Date:		Status:	Not Started
Comments:	Staff is completing a pavement management assessment. Pursuit of an assessment district election is pending Council direction. Renewal election is likely to proceed in FY 2013.		

Tri-City Trolley/ Go Local Step II

Project Management:	Tom Frank	Project Number/ W.O.#:	30801/ 30801
Budget:	\$89,440		
Funding Source:	Air Quality Mgmt. Fund	Fiscal Year Goal:	Complete Phase II
Goal Completion Date:	June 2012	% of Goal Completion:	100%
Actual Completion Date:	May 2012	Status:	Project by Others
Comments:	OCTA is the lead agency for Phase II. The consultant submitted technical memos and project report to OCTA. The project is currently on hold until the County system-wide study is complete.		

Water System Replacement

Project Management:	Ben Parker	Project Number/ W.O.#:	24400/ 24400
Budget:	\$235,700		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2012	% of Goal Completion:	100%
Actual Completion Date:	June 2012	Status:	Done
Comments:	Design and construct water system replacements as part of the Street Improvement Program. Calle Valle Water Line Replacement will be funded from this project.		

Capital Improvement Program – 4th Quarter Report

Reeves Pump Station

Project Management: Ken Knatz **Project Number/ W.O.#:** 17405/ 17405
Budget: \$1,433,050
Funding Source: Water Acre. Fee Rsrv. Fund **Fiscal Year Goal:** TBD
Goal Completion Date: **% of Goal Completion:**
Actual Completion Date: **Status:** Hold

Comments: The City Attorney has advised that construction cannot move forward until easements are secured or property is dedicated and accepted by the City from Marblehead Coastal. Awaiting bankruptcy resolution to move forward.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	H	H	H	H	H	H	H	H	H	H

Reservoir No. 1 Expansion

Project Management: Ken Knatz **Project Number/ W.O.#:** 11447/ 11447
Budget: \$181,290
Funding Source: Water Deprec. Rsrv. Fund **Fiscal Year Goal:** Complete
Goal Completion Date: June 2012 **% of Goal Completion:** Preliminary Design
Actual Completion Date: **Status:** 50%
Actual Completion Date: **Status:** Hold

Comments: Preliminary design will consider new reservoir capacity and recommend improvements to the City's Well Water Treatment Plant and reservoir service zone upgrades to meet regulatory requirements. Due to available Water Depreciation and Water Acreage fund balances, construction funding was deferred to FY 2017. Water quality system improvements are planned to be constructed ahead of the reservoir expansion.

Reservoir No. 4 Outlet Pipeline Replacement

Project Management: Ken Knatz **Project Number/ W.O.#:** 11445/ 11445
Budget: \$791,150
Funding Source: Water Deprec. Rsrv. Fund **Fiscal Year Goal:** Complete
Goal Completion Date: November 2011 **% of Goal Completion:** Construction
Actual Completion Date: November 2011 **Status:** 100%
Actual Completion Date: **Status:** Done

Comments: Project replaced canyon waterline within Avenida Salvador by horizontal directional drilling. Project was released for public bid in late April and City Council awarded the construction contract in June. Construction is complete.

Reservoir 8 Cathodic Protection

Project Management: Dave Rebensdorf **Project Number/ W.O.#:** 19405/ 19405
Budget: \$174,460
Funding Source: Water Deprec. Rsrv. Fund **Fiscal Year Goal:** 75% Design
Goal Completion Date: June 2012 **% of Goal Completion:** 100%
Actual Completion Date: June 2012 **Status:** Done

Comments: Design work is underway by RBF Consulting.

Capital Improvement Program- 4th Quarter Report

Reservoir 10 and 6 Water Line (Land Acquisition)

Project Management:	Handan Cirit	Project Number/ W.O.#:	14400/ 14400
Budget:	\$19,520	Fiscal Year Goal:	Finalize Resolution of Necessity
Funding Source:	Water Acre. Fee Rsrv. Fund	% of Goal Completion:	10%
Goal Completion Date:	June 2012	Status:	Hold
Actual Completion Date:			

Comments: City Attorney is in the process of negotiating with property owners prior to moving forward with property condemnation. Project is on hold until feedback from City Attorney is received.

Via Zafiro Pressure Reduction Station Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	11446/ 11446
Budget:	\$146,820	Fiscal Year Goal:	Complete Constr.
Funding Source:	Water Depreciation Fund	% of Goal Completion:	100%
Goal Completion Date:	November 2011	Status:	Done
Actual Completion Date:	November 2011		

Comments: Rehabilitation construction is complete.

Vista Cayenta Pressure Reducing Station Rehabilitation

Project Management:	Matt Atteberry	Project Number/ W.O.#:	12450/ 12450
Budget:	\$200,000	Fiscal Year Goal:	Complete Design
Funding Source:	Water Depreciation Fund	% of Goal Completion:	100%
Goal Completion Date:	June 2012	Status:	Done
Actual Completion Date:	June 2012		

Comments: In-house design to address mechanical rehabilitation and upgrade the station to current standards.

Water System SCADA Implementation

Project Management:	D. Rebensdorf/ M. Fakhar	Project Number/ W.O.#:	13501/ 410391
Budget:	\$864,360	Fiscal Year Goal:	Complete Integration
Funding Source:	Water Deprec./Water Acr. Fee Rsrv. Funds	% of Goal Completion:	90%
Goal Completion Date:	June 2012	Status:	Behind
Actual Completion Date:			

Comments: Remote water site telemetry and radio repeater site construction is complete. System integration between nine remote water sites and central SCADA is complete. Integration of the remaining 16 sites is underway. Water and sewer operations staff is trained on using the new SCADA system. A new radio communication survey was completed in May.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
C	C	C	C	C	C	C	C	C	C	C	C

Well No. 8

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	16522/ 16522
Budget:	\$397,260	Fiscal Year Goal:	75% Construction
Funding Source:	Water Depreciation Fund	% of Goal Completion:	100%
Goal Completion Date:	June 2012	Status:	Done
Actual Completion Date:	June 2012		

Comments: Remaining funds for Well 8 construction is being utilized to perform a chemical and mechanical rehabilitation for Well 6.

Capital Improvement Program – 4th Quarter Report

Water- Maintenance and Other Projects

Calle Amable/ Calle Juarez Pressure Reducing Station Removal

Project Management:	Ken Knatz	Project Number/ W.O.#:	30401/ 30401
Budget:	\$28,900		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	March 2012	% of Goal Completion:	10%
Actual Completion Date:		Status:	Hold

Comments: Staff is in receipt of 25 out of 26 executed Agreements for private plumbing improvements. Awaiting final executed Agreement prior to scheduling private plumbing work and removal of pressure reducing stations.

Cathodic Protection System Evaluation

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	26402/ 26402
Budget:	\$108,160		
Funding Source:	Water Deprec. Rsrv. & Sewer Deprec. Resr. Funds	Fiscal Year Goal:	75% Design
Goal Completion Date:	June 2012	% of Goal Completion:	100%
Actual Completion Date:	June 2012	Status:	Done

Comments: Design work is underway by RBF Consulting.

City-Wide Cathodic Protection

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	22401/ 22401
Budget:	\$500,000		
Funding Source:	Water Deprec. Rsrv	Fiscal Year Goal:	75% Design
Goal Completion Date:	June 2012	% of Goal Completion:	100%
Actual Completion Date:	June 2012	Status:	Done

Comments: Implementation of the design work developed in the Cathodic Protection System Evaluation project.

Dana Point Ocean Water Desalination Project

Project Management:	Bill Cameron/ D. Rebensdorf	Project Number/ W.O.#:	38401/ 38401
Budget:	\$183,780		
Funding Source:	Water Acreage Fee Rsrv. Fund	Fiscal Year Goal:	Pilot Plant Testing
Goal Completion Date:	January 2012	% of Goal Completion:	100%
Actual Completion Date:		Status:	Project By Others

Comments: Phase 3 pilot testing began on June 1, 2010. SPI was hired by MWDOC to perform the operations and testing of the pilot. Testing is projected to be completed in April 2012. Pilot results along with various technical and financing studies will be evaluated to determine whether the project moves forward.

Capital Improvement Program- 4th Quarter Report

JRWSS Agency Projects

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	27402/ 27402
Budget:	\$2,492,122		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Projects Identified in SCWD CIP Budget

Goal Completion Date:		% of Goal Completion:	
Actual Completion Date:		Status:	Project By Others

Comments: This is an assortment of CIP projects on the JRWSS importation line that are managed by South Coast Water District on behalf of the JRWSS Agencies.

Reservoir #9 Site Drain Improvement

Project Management:	Amir Ilkhanipour	Project Number/ W.O.#:	22402/ 22402
Budget:	\$100,000		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2012	% of Goal Completion:	60%
Actual Completion Date:		Status:	Delayed

Comments: During the FY 2011 winter storms, erosion occurred around the slopes descending from Reservoir No. 9. Staff designed and prepared construction plans for improving drainage around the water tank to prevent further erosion on the slope. Project was bid and the Council is scheduled to award a construction contact on June 3, 2012. Construction commencement is anticipated in August with completion in September of 2012. Re-scoping and expanding the project caused the delay.

Reservoir Management Study

Project Management:	Ken Knatz	Project Number/ W.O.#:	31401/ 31401
Budget:	\$147,440		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Study
Goal Completion Date:	June 2012	% of Goal Completion:	5%
Actual Completion Date:		Status:	Delayed

Comments: Study to review, prioritize and budget improvements to the City's potable water storage tanks. Staff will compile comprehensive reservoir inventory to identify and budget lining, coating and mechanical improvements. Consultant will be retained to assist with structural, seismic and water quality improvements. Work on higher priority projects has delayed this project.

Water System Rehabilitation

Project Management:	Kevin Lussier	Project Number/ W.O.#:	24401 / 24401
Budget:	\$303,800		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2012	% of Goal Completion:	100%
Actual Completion Date:	June 2012	Status:	Done

Comments: This is a collection of scheduled and/or necessary work projects on the City water transmission and distribution system.



FISCAL STATE OF THE CITY OVERVIEW

The "Fiscal State of the City" provides a brief "snapshot" of the City's financial condition at the end of the fiscal year. More comprehensive details of San Clemente's finances are provided in the *Comprehensive Annual Financial Report (CAFR)* which will be issued in December.

Economic results have been mixed. General fund property tax receipts were flat compared to the prior year and sales tax revenue increases were modest. Due to uncertainty in these two major revenue sources the City will need to remain diligent in monitoring both revenues and costs to maintain a balanced budget. The City's cost saving measures included paying an unfunded pension liability in the prior year, position hiring freeze, and a continuing review of costs.

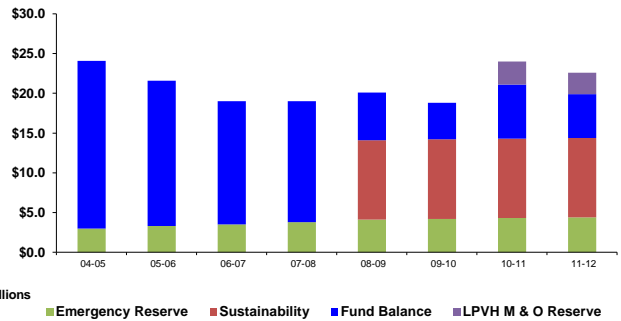
A bright spot during FY 2012 was the opening of a new Target store. This retail store will provide economic activity and opportunities for increased sales and property taxes which can offset a small portion of the costs of the Vista Hermosa Sports Park. In addition to Target, construction activity is starting to show signs of improvement and the bankruptcy of the Marblehead development is nearing resolution.

Further analysis and a the long term forecast will be completed as a part of the City's *2013 Long Term Financial Plan (LTFP)*.

This report includes the following sections offering a brief discussion of each fiscal area:

- General Fund - Fund Balance
- Reserves
- Investments
- Where the Money Is
- City Pension Fund
- Inter-fund Loans
- Capital Improvement Program
- Major Projects & Accomplishments
- Fiscal Challenges
- Bond Rating
- Forecast

GENERAL FUND – FUND BALANCE



Unassigned fund balance at the end of FY 2012 totals \$5.5 million. This was the projected fund balance at the end of FY 2012. The unassigned fund balance is budgeted to decrease from \$5.5 million to \$2.0 million at the end of FY 2013 due primarily to budgeted one-time capital costs.

RESERVES

The City maintains reserves to; a) protect essential service programs, b) maintain self-insurance retention reserves, and c) provide resources to replace and repair City-owned facilities and capital equipment. Reserve levels are determined by the City's Fiscal Policy as part of the Long Term Financial Plan (LTFP).

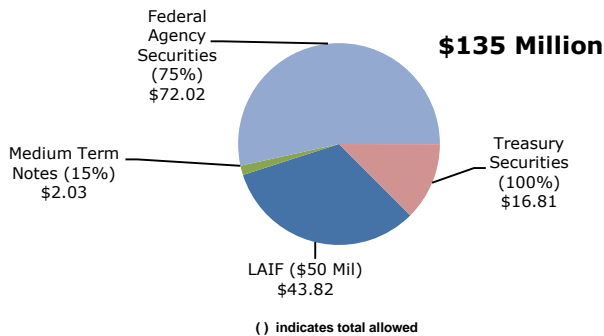
Reserve Balances		June 30, 2012
Emergency Reserves:		
General Fund		\$ 4,367,000
Other Funds		559,000
Sustainability Reserve		10,000,000
LPVH Maint. & Operation Reserve		2,702,000
Self-Insurance Reserves		1,550,000
Capital Replacement Reserves		7,645,000
Infrastructure Reserves		31,918,000
Total Reserves		\$ 58,741,000

The City's General fund emergency reserves, self-insurance, capital replacement reserves and infrastructure reserves are fully funded.

INVESTMENTS

At June 30, 2012 the total investment portfolio, was \$135 million with a yield of 1.10%. The City earned \$1.7 million as compared to \$2.5 million last year on the portfolio due to a lower interest rate environment and lower cash balances.

The following chart indicates the portfolio diversification based on investment type:



	June 30, 2011	June 30, 2012
Amount Invested	\$148,123,531	\$134,675,934
Annual Yield	1.45%	1.10%

WHERE THE MONEY IS

The City's investment portfolio, including cash, totals \$135 million. The portfolio represents the accumulated cash balances from all City funds, including the General Fund, Enterprise Funds, Capital Improvement Funds, Internal Service Funds, and Reserves. A significant portion of these cash balances are legally restricted and can be used for specific purposes only.

The following chart provides a summary by major category of the cash balances.

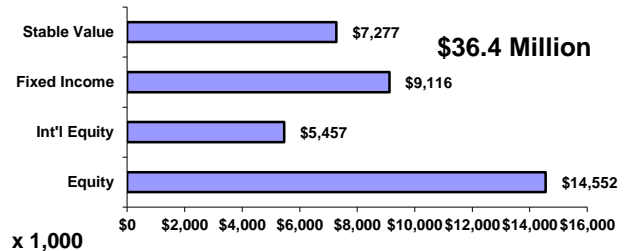
Cash Balances		June 30, 2012
General Fund (1)		28,059,000
Enterprise Operating Funds	R	3,029,000
Enterprise Infrastructure Reserves	R	42,654,000
Developer Impact Fee Reserves	R	36,340,000
Restricted Funds	R	18,140,000
Internal Service/Insurance Funds		7,052,000
Total cash balances		135,274,000

(R) "Restricted" funds
 (1) Includes \$4,262,000 in an emergency reserve and \$10 million in a sustainability reserve.

While the above chart presents the cash balances within the major funds, it does not represent cash available to spend. Some cash balances are restricted as to use, including development impact fees, sewer connection reserves, and gas tax funds. Additionally, cash balances can be encumbered for a variety of purposes, including current year operating expenditures, capital improvements, contract services, and self-insurance reserves.

CITY PENSION FUND

The City's Pension Fund amounts to \$36.4 million as of June 30, 2012 up from \$33.2 million last year. The asset allocation of the pension fund is as follows:



Pension Fund assets have increased due to market gains and contributions. The City's annual contribution is subject to changes in future retirement contributions as a result of actuarial factors and assumed investment returns.

The State of California adopted legislation effective January 1, 2013 which addresses a multitude of factors including: employee contributions, benefit levels and ages, service credit purchases, compensation caps, and other changes.

INTER-FUND LOANS

The City has several inter-fund loans or advances outstanding as of June 30, 2012. These loans and advances were made to meet short-term capital needs or temporary financing until longer term alternatives could be obtained. The fund and outstanding amounts follow:

- General Fund advances made to Golf Operating Fund was paid in full
- General Fund loan to the RDA of \$1.8 million – to refinance previous liability is currently not enforceable as part of the Agency's dissolution
- Golf Course Fund Loan of \$2.5 million to finance clubhouse project is financed \$750,000 from the Workers Compensation Fund and the remaining \$1,750,000 from Golf Course reserve funds



CAPITAL IMPROVEMENT PROGRAM

The City had 108 Capital Improvement Program (CIP) projects in progress during the year, of which 41 projects were completed. Major projects completed during the year included the Downtown Fire Station and Senior Center, Vista Hermosa Sports Park, and the Plaza La Playa Channel.

The total CIP budget was \$71.3 million with \$25.2 million spent during FY 2012. At year-end, multi-year projects totaling approximately \$56.2 million will be carried into FY 2013.

MAJOR PROJECTS & ACCOMPLISHMENTS

Over the past year, the City of San Clemente has focused its efforts on projects that are of benefit to the community or improve public services. Major projects included:

- City-wide General Plan Update in process
- Vista Hermosa Sports Park and San Clemente Aquatics Center completed
- Downtown Fire Station and Senior Center construction completed

FISCAL CHALLENGES - CAPITAL

During Fiscal Year 2012 funding gaps were closed on the following two major capital projects:

- Ole Hanson Beach Club Rehabilitation
- Recycled Water Expansion

The rehabilitation of the Ole Hanson Beach Club was budgeted in 2012 for \$1.5 million. The building, which was constructed in 1928, is listed as a Historic Resource. During the design phase of the project, it became evident that additional funding would be required to make the necessary repairs and restoration fitting with the historic nature of the structure. An additional \$1.0 million was allocated from the General Fund, increasing the total project budget to \$2.5 million.

The design phase of the Recycled Water Expansion project was completed during 2012. Construction is anticipated to being in the spring of 2013. Engineering estimates increased the

project cost by \$3.0 million, bringing the total project estimate to \$25.0 million. This project will be funded through low interest loans, grants, and connection funds. A low-cost State Revolving Fund loan application has received preliminary approval from the State. The finalization of the loan is currently in process.

The long term strategic plan to address capital funding gaps will be reviewed and updated during the 2013 Long Term Financial Plan process.

FISCAL CHALLENGES - OPERATING

Looking forward, the financial condition of the City remains stable for the 2013 fiscal year. The 2013 budget was adopted with a projected positive operating position of \$278,000, which may seem substantial, but represents less than 1% of the General Fund expenditure budget.

External pressures on the City include effects of the general state of the economy on the City's revenue sources and impacts derived as a result of the State of California budgetary issues.

The City's major revenue sources are property taxes and sales taxes. These two tax sources represent 64% of the FY 2013 General Fund revenue budget. Due to ongoing economic weakness the City will continue to monitor these revenue sources and make adjustments, as necessary, at mid-year for expected changes during the year. Property taxes are based on assessed housing values and although housing is starting to stabilize, change during the year could occur. Sales tax, although budgeted to increase, may fluctuate due to consumption and employment activity. However, the new Target store and other improvements should improve the City's results.

The City also will need to monitor the State's fiscal challenges. Recently, cities were affected when the State eliminated Redevelopment Agencies (RDA's). Although San Clemente was not impacted as much as some other cities there is a \$1.8 million loan to the RDA which is currently unenforceable. The State did pass a provision that allows for the loan to be reauthorized, however a variety of conditions must be completed, including a due diligence review, a property asset review, and other less



arduous steps. In addition, the State “borrowed” \$2 million in FY 2010, which will be required to be paid during FY 2013.

In addition to these external issues, two internal factors will present fiscal challenges: Vista Hermosa Sports Park operation cost and Water and Sewer operations.

Vista Hermosa Sports Park opened during 2012. Fiscal Year 2013 represents the first full year of operations. Staffing and maintenance costs will be monitored and could represent future operating challenges to provide services at full service levels. The City set aside \$2.9 million of fund balance to offset the costs of operating the Park. The reserve will subsidize operations and maintenance for approximately three more years, after which General fund revenue will need to fully fund park operations.

The Water and Sewer Fund completed two studies: a cost of service study, and a staffing study. These studies provided strategic direction for the next ten year. Purchased water costs will continue to impact the city’s rate structures. Expansion of the Recycled Water Plant will help reduce the City’s dependence on outside water sources by 10%, hopefully reducing some upward price pressure.

BOND RATING

The current bond rating for the City of San Clemente was confirmed this year at AAA.

FORECAST

The California State Fullerton economic forecast for the Southern California region projects the economy to continue the slow recovery from the great recession. Economists from the School of Business do not expect a “double dip” back into a recession, but caution that events at the national and international could send the economy into a slide. Unemployment in Southern California is expected to average 7.9% in 2012 and drop to 7.3% in 2013. Housing starts increased modestly from 2010 levels, but remain significantly below pre-recession levels. Home values have stabilized in most markets and should finish 2012 with modest gains in the 2-3% range. Property appreciation is anticipated in the 2-4% range for

2013, but is unlikely to reach pre-crisis levels until 2021.

The economy is seeing signs of recovery. Consumer spending, business investments and export growth should sustain growth going forward. Construction activity is beginning to show some activity in selected segments, led by apartment construction and increased single-family housing starts.

Local development activity will remain subdued and is highly dependent on the final resolution of the Marblehead bankruptcy. A reorganization plan has been approved by the courts and infrastructure work on the property has begun. Timing of the start of the Marblehead retail development and residential construction is unknown at this time. Further delays could impact the future operating position of the City.

