



City of San Clemente

1st  
Quarter Report  
Ending September 30, 2012

FY 2013

George Scarborough, City Manager

Pall Gudgeirsson, Assistant City Manager/  
City Treasurer





# City of San Clemente City Manager

George Scarborough, City Manager

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November 8, 2012

Honorable Mayor and Councilmembers:

Submitted for your review is the City of San Clemente's quarterly report for the period ending September 30, 2012. The intent of this report is to provide the Council, staff and citizens with an overview of the financial condition of the City for the 2013 fiscal year.

The report also contains an update of the City's performance measurement system and capital improvement program.

Please feel free to call me if you have any questions regarding this report.

Sincerely,

A handwritten signature in blue ink, appearing to read "George Scarborough".

George Scarborough  
City Manager





July – September 2012

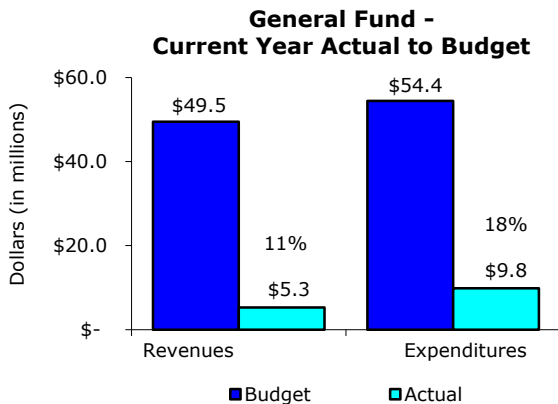
## CURRENT FINANCIAL CONDITION

For FY 2013, the City operating revenues and expenditures are budgeted to increase slightly from the prior year and to maintain a positive operating position. Typically, at the end of the first quarter, revenues are well below expenditures due to the timing of property tax receipts. Revenues and expenditures are within budgetary expectations for this time of year.

## GENERAL FUND


General Fund revenues total \$5.3 million or 11% of a \$49.5 million budget. General Fund revenue is \$392,410 lower than last year's amount of \$5.7 million due to a one-time reimbursement of storm damage costs for \$337,800.


General Fund expenditures total \$9.8 million or 18% of the budget of \$53.8 million as compared to \$11.0 million last year. Expenditures were lower than last year by \$1.2 million, which is result of the timing of payments for public service contracts.





## GENERAL FUND REVENUES


Revenues by Category	Budget	YTD Actual	%
Property Taxes	24,824,890	611,761	2%
Sales Tax	7,425,670	481,664	6%
Transient Occ. Tax	1,542,160	291,198	19%
Other Taxes	3,209,250	146,530	5%
Permits & Fees	976,610	345,062	35%
Intergovernmental	392,640	336,604	85%
Service Charges	4,281,560	1,595,099	37%
Fines	939,000	155,122	17%
Interest, Rents, Other	2,045,530	432,799	21%
Interfund Transfers	3,865,940	889,986	23%
<b>Balance, YTD</b>	<b>49,503,250</b>	<b>5,285,825</b>	<b>11%</b>


➤ **Property Taxes:**  Property taxes total \$612,000 primarily from unsecured taxes. During the first quarter, unsecured and prior year taxes are allocated to the City. Secured taxes will be received later in the fiscal year.


➤ **Sales Tax:**  Sales taxes amount to \$482,000 which is a \$76,000 decrease from the prior year. This receipt is one month's receipt from the state and varies based on a routine quarterly adjustment. Sales taxes are received two quarters in arrears, so an accurate picture will be available later in the fiscal year.


➤ **Transient Occupancy Taxes (TOT):**  Transient occupancy taxes, which include vacation rental receipts, total \$291,000 which is slightly higher than the prior year amount of \$274,000.


➤ **Other Taxes:**  Other taxes total \$147,000 and consist of mostly franchise fees. SDG&E and Southern California Gas, which are the largest franchise fees are remitted once a year in April.

➤ **Permits & Fees:**  Permits and fees total \$345,000, or 35%, showing an increase from the prior year of \$128,000. This increase in construction permits is mostly a result of permit fees paid related to a Meta senior housing project.

➤ **Intergovernmental:**  Grant revenue totals \$336,600, from activities related to the San Onofre Nuclear Generating plant and reimbursements under a EECBG federal grant. The EECBG reimbursements were performed early in this fiscal year.

➤ **Service Charges:**  Service charges amount to \$1.6 million or 37% of budget and consist of general government, public safety, parking meters and recreation service charges. The largest change was an increase of \$213,000 in recreation service charges, which is a result of programs at the new sports park and aquatic center, which exceed the revenue losses due to the temporary closure at the Ole Hanson Beach Club.

➤ **Fines:**  Fine revenue was at \$155,000, down from \$220,000 in the prior year as a result of a \$57,000 decrease in parking violations and an \$8,000 decrease in other fines.

➤ **Interest, Rents & Other:**  Interest, rents and other reimbursements total \$433,000, down from \$900,000 due to a one time reimbursement of prior year storm damage costs. Site leases, recreation



rentals and concessions are comparable with the prior year.

**GENERAL FUND EXPENDITURES**



Expenditure by Type	Budget	YTD Actual	%
Salaries	11,518,780	2,467,698	21%
Benefits	5,414,640	1,094,947	20%
Supplies	1,125,800	165,035	15%
Contractual Services	25,619,030	3,727,398	15%
Other Charges	1,331,730	490,534	37%
Capital Outlay	3,684,900	40,492	1%
Interdepartmental	3,428,390	868,023	25%
Transfers & Debt	2,315,670	993,768	43%
<b>Total</b>	<b>54,438,940</b>	<b>9,847,895</b>	<b>18%</b>

Expenditure by Dept	Budget	YTD Actual	%
General Government	4,607,300	862,250	19%
City General	4,582,560	1,690,231	37%
Police	12,537,870	1,030,501	8%
Fire	7,450,690	1,740,170	23%
Comm. Development	4,424,450	812,340	18%
Public Works	8,551,830	1,307,512	15%
Beaches, Parks & Rec	12,284,240	2,404,891	20%
<b>Total</b>	<b>54,438,940</b>	<b>9,847,895</b>	<b>18%</b>

Fiscal year actual expenditures are at \$9.8 million compared to the prior year amount of \$11.0 million. This change from the prior year is a result of decreases in contractual services and increases to interfund transfers. These changes are discussed below.

The Police department is at 8% and reflects one County payment which is a decrease of \$2 million from the prior year amount. The police contract amounts, due to timing, were paid in October. City General is at 37% of budget due to the \$630,000 transfer of funds from the General fund reimbursing the Beach Parking Reserve, which was completed in September.

**ENTERPRISE FUNDS**

The following tables summarize the operating revenues, operating expenses, and changes in operating fund working capital for enterprise funds including Water, Sewer, Golf, Storm Drain and Clean Ocean funds.

**Revenues**

Revenue	Budget	YTD Actual	%
Water Fund	17,193,534	3,822,831	22%
Sewer Fund	9,211,188	1,634,042	18%
Golf Fund	2,296,602	654,500	28%
Storm Drain Fund	1,666,688	239,356	14%
Clean Ocean Fund	2,162,291	334,310	15%

Water meter and fixed revenues have increased \$0.4 million this year as a result of increased consumption and rate increases. Recycled water sales are down slightly from the previous year, as well as late payment charges and reclaimed water credits. Total water revenue is up \$0.1 million from the previous quarter.

Golf Course revenue is down \$10,000 from last year from the loss of rent from the Golf Course restaurant. A new restaurant concessionaire will begin operations during the 2<sup>nd</sup> quarter of the year which should result in increased revenue to the Golf Operating Fund for the balance of the fiscal year.

Storm Drain and Clean Ocean fees are fixed and do not change significantly from year to year.

**Expenses**

Expenses	Budget	YTD Actual	%
Water Fund	17,422,370	3,030,731	17%
Sewer Fund	8,845,460	2,078,486	23%
Golf Fund	2,300,060	517,659	23%
Storm Drain Fund	1,702,610	407,351	24%
Clean Ocean Fund	2,999,610	644,185	21%

Water expenses are up \$0.1 million when adjusted for water purchases for September. Purchased water costs are \$215,000 higher than the previous year, in line with increased water consumption. Sewer expenses decreased \$35,000 and are a combination of lower energy consumption and landfill fees.

Golf expenses are down \$7,000 from the previous year. Golf continues to carefully manage expenses.

**Working Capital**

Working Capital	Budget	YTD Actual
Water Fund	52,059	1,072,995
Sewer Fund	441,402	-368,770
Golf Fund	-135,938	4,361
Storm Drain Fund	1,144,053	1,011,980
Clean Ocean Fund	1,542,285	2,069,729

The Water and Sewer funds entered the fiscal year with minimal working capital balances. The Water fund balance increased during the first quarter due to a delayed payment for purchased water of \$845,000. The negative working capital position for Sewer at the end of the 1st Quarter was anticipated and is expected to end the year with a positive balance. Transfers from the depreciation reserve have been budgeted to offset the negative working capital balance, but will not be completed until the end of the fiscal year.

The Water, Golf, Storm Drain and Clean Ocean Fund working capital balances exceed or are in line with budget at this time. These funds are maintaining adequate fund balances.

**WHAT'S NEXT**

- **FY 2013 Mid-year Report:** A public meeting to review the FY 2013 mid-year results will be in February 2013.
- Detailed budgetary information for the General fund and all other funds can be obtained from the Finance and Administrative Services Department.



# Performance Measures

## General Government

<b>Performance Measures</b>	<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 1st Qtr</b>	<b>2013 Y-T-D</b>
<b><u>City Manager</u></b>				
<b>Budget:</b>	\$564,741	\$590,720	\$114,162	\$114,162
<b>Efficiency:</b>				
Percent of customer service requests or complaints resolved or informed of proposed action within 10 days*	98.0%	98.0%	N/A	N/A
* Annual measurement				
<b><u>City Clerk</u></b>				
<b>Budget:</b>	\$648,785	\$795,110	\$135,748	\$135,748
<b>Workload Outputs:</b>				
Number of Regular City Council minutes prepared within 21 days of meeting	16	23	5	5
Number of City Council Agendas/Packets posted 7 days prior to meeting	22	23	5	5
Number of formal public records requests	204	200	130	130
<b>Effectiveness:</b>				
Percent of Regular Council Minutes produced within 21 days	75.0%	100.0%	100.0%	100.0%
Percentage of Agendas/Packets provided at least 7 days prior to the meeting	100.0%	100.0%	100.0%	100.0%
Percentage of public records requests responded to within 10 days	100.0%	100.0%	100.0%	100.0%

# Performance Measures

## Finance & Administrative Services

Performance Measures	2012 Actual	2013 Budget	2013 1st Qtr	2013 Y-T-D
<b><u>Finance &amp; Administrative Services Administration</u></b>				
<b>Budget:</b>	\$456,551	\$483,980	\$93,245	\$93,245
<b>Efficiency:</b>				
Percentage of quarterly reports completed within the end of the month after the financial close of the quarter.	100.0%	100.0%	100.0%	100.0%
Rate of return on investments compared to the City benchmark (City rate/Benchmark rate)	1.21%/1.50%	1.20%/1.50%	0.98%/1.50%	0.98%/1.50%
<b>Effectiveness:</b>				
Percent of actual General Fund revenues to projections*	100.1%	98.0%	N/A	N/A
Percentage of City operating funds in balance*	97.3%	100.0%	N/A	N/A
Percentage of adopted fiscal policies in compliance*	93.2%	98.0%	N/A	N/A
<b>* Annual measurement.</b>				
<b><u>Finance Division</u></b>				
<b>Budget:</b>	\$ 1,938,374	\$1,989,790	\$392,449	\$392,449
<b>Workload Outputs:</b>				
Number of accounting transactions processed	27,283	28,900	6,975	6,975
Number of TOT audits performed per Year	0	4	0	0
Number of utility bills generated per year	219,841	218,000	52,770	52,770
Number of business licenses issued	5,653	5,100	885	885
<b>Efficiency:</b>				
Average cost to process accounting transactions	\$29.95	\$31.00	\$24.61	\$24.61
Average cost to generate a utility bill	\$3.44	\$3.20	\$3.15	\$3.15
Average cost to generate a business license	\$38.51	\$38.50	\$37.18	\$37.18
<b>Effectiveness:</b>				
Percentage of total annual TOT revenue audited	0.0%	50.0%	0.0%	0.0%
Percentage accuracy of financial transactions within established accuracy rates	100.0%	98.0%	100.0%	100.0%
Percentage of receivables written off	0.31%	0.20%	0.16%	0.16%
Percentage of receivables over 60 days old	20.7%	15.0%	27.0%	27.0%



# Performance Measures

## Finance & Administrative Services

<b>Performance Measures</b>	<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 1st Qtr</b>	<b>2013 Y-T-D</b>
<b><u>Human Resources</u></b>				
<b>Budget:</b>	\$532,356	\$538,580	\$102,754	\$102,754
<b>Workload Outputs:</b>				
Number of recruitments opened	31	35	9	9
Number of liability claims filed	31	40	12	12
Number of workers' compensation claims filed	17	22	5	5
Number of benefited part-time and full-time employees processed through initial benefit enrollment	8	10	3	3
Number of employees completing an annual HR customer satisfaction survey	0	100	0	0
<b>Efficiency:</b>				
Average cost per liability claim settled	\$1,797	\$3,350	\$2,327	\$2,327
Average amount paid on a workers' compensation claim	\$2,446	\$1,825	\$1,595	\$1,595
<b>Effectiveness:</b>				
Percent of total number of liability claims filed that settled	26.0%	31.0%	25.0%	25.0%
Percent change in the number of work comp claims filed	-35.0%	0.0%	-29.0%	-29.0%
Percent of employees giving an overall satisfaction rating of "Excellent" on annual survey	0.0%	85.0%	0.0%	0.0%
<b><u>Information Technology</u></b>				
<b>Budget:</b>	\$ 1,490,946	\$1,476,250	\$335,136	\$335,136
<b>Workload Outputs:</b>				
Number of workstation computers administered	249	253	248	248
Number of server computers administered	24	26	25	25
<b>Efficiency:</b>				
Percentage of time that servers are operational (server uptime)	99.8%	99.9%	99.7%	99.7%
Percentage of time that workstations are operational (workstation uptime)	98.8%	99.9%	99.2%	99.2%
Percentage of total time that network communications equipment is operational (network communications uptime)	100.0%	99.9%	100.0%	100.0%
Percent of requests for computer services resolved within 3 working days	99.6%	100.0%	99.3%	99.3%

# Performance Measures

## Public Safety

Performance Measures	2012 Actual	2013 Budget	2013 1st Qtr	2013 Y-T-D
<b><u>Contract Police Services</u></b>				
<b>Budget:</b>	\$12.0M	\$12.5M	\$ 3,014,702	\$ 3,014,702
<b>Workload Outputs:</b>				
Number of total calls for service	23,651	28,000	6,360	6,360
Number of emergency calls received (Priority 1)	248	300	71	71
Number of traffic collision reports	257	350	49	49
Number of Part 1 crimes committed per 1,000 population	1.28	1.15	1.06	1.06
<b>Efficiency:</b>				
Average response time from dispatch to on-scene emergency calls	3:45	5:00	3:40	3:40
Average response time from receipt of call to on-scene emergency calls	7:04	6:00	5:82	5:82
Percentage of preventative patrol time - day shift (6:00 a.m. to 6:00 p.m.)	41.8%	40.0%	44.7%	44.7%
Percentage of preventative patrol time - day shift (10:00 a.m. to 8:00 p.m.)	41.3%	40.0%	37.0%	37.0%
Percentage of preventative patrol time - night shift (6:00 p.m. to 6:00 a.m.)	39.3%	40.0%	42.3%	42.3%
Percentage of preventative patrol time - night shift (5:00 p.m. to 3:00 a.m.)	41.8%	40.0%	42.0%	42.0%
<b>Effectiveness:</b>				
Percentage of emergency calls responded to in 5 minutes or less	89.0%	95.0%	93.7%	93.7%
Percentage change in Part I crimes from prior year current year	8.0%	1.0%	-17.7%	-17.7%
<b><u>Contract Fire Services</u></b>				
<b>Budget:</b>	\$7,280,209	\$7,450,690	\$ 1,740,170	\$ 1,740,170
<b>Workload Outputs:</b>				
Number of emergency calls	2,840	3,000	784	784
Number of new construction fire inspections performed	433	400	85	85
Number of fire inspections performed	150	1,000	24	24
Number of fire plan checks completed	210	300	52	52
<b>Efficiency:</b>				
Average response time for emergency calls	5:47	7:00	5:56	5:56
<b>Effectiveness:</b>				
Percentage of calls with response time within 7 minutes	75.5%	85.0%	74.4%	74.4%
Percentage of technical on-site inspections scheduled within 24 hours	100.0%	90.0%	100.0%	100.0%
Percentage of all plan checks completed within adopted turn around time goals based on plan types	100.0%	90.0%	100.0%	100.0%
Percentage of 5 day turn around plan checks completed within goal	100.0%	90.0%	100.0%	100.0%
Percentage of 10 day turn around plan checks completed within goal	100.0%	90.0%	100.0%	100.0%

# Performance Measures

## Community Development

Performance Measures	2012 Actual	2013 Budget	2013 1st Qtr	2013 Y-T-D
<b><u>Building</u></b>				
<b>Budget:</b>	\$1,528,157	\$1,608,720	\$311,427	\$311,427
<b>Workload Outputs:</b>				
Number of building permits issued	2,990	3,000	763	763
Number of Plan Reviews performed	2,636	2,500	679	679
Number of building inspections completed	13,194	13,500	3,143	3,143
Number of customers served at Building counter	4,804	5,000	1,247	1,247
<b>Efficiency:</b>				
Number of Plan Reviews performed per Plan Check staff	1,075	1,000	420	420
Number of inspection conducted per inspector	3,825	3,857	898	898
Number of customers served per Permit Tech	2,402	2,500	624	624
<b>Effectiveness:</b>				
Percentage of new projects: First review completed within 15 work days	98.3%	98.0%	95.5%	95.5%
Percentage plan review rechecks: Reviewed within 10 work days	98.1%	98.0%	90.4%	90.4%
Percentage response to the public at the counter in 10 minutes	79.5%	80.0%	77.1%	77.1%
<b><u>Planning</u></b>				
<b>Budget:</b>	\$1,383,567	\$1,619,640	\$308,906	\$308,906
<b>Workload Outputs:</b>				
Number of discretionary applications completed	74	80	26	26
Number of zoning plan checks completed	1,637	400	447	447
Number of people assisted at counter/over phone	7,987	8,000	1,928	1,928
Number of training sessions to maintain Certified Local Government status	3	10	1	1
Number of training sessions attended by PC	4	14	2	2
<b>Efficiency:</b>				
Number of people assisted at counter/phone per FTE	30.8	15	17.2	17.2
Number of Plan checks completed/FTE/Week	6.3	2.0	4.3	4.3
Number of applications completed/FTE/Week	3.7	4.0	0.7	0.7

# Performance Measures

## Community Development

Performance Measures	2012 Actual	2013 Budget	2013 1st Qtr	2013 Y-T-D
<b><u>Planning (continued)</u></b>				
<b>Effectiveness:</b>				
Percentage of FTE's time funded by Developer Deposit and fixed fees	24.3%	20.0%	38.3%	38.3%
Percentage of initial plan reviews completed within 15 days	96.9%	95.0%	94.7%	94.7%
Percentage of plan rechecks: reviewed within 10 days	98.4%	95.0%	100.0%	100.0%
Percent of Zoning Administrator applications completed within 6 weeks	99.0%	98.0%	83.3%	83.3%
Percent of Planning Commission applications completed within 14 weeks	93.8%	98.0%	100.0%	100.0%
Percent of City Council applications completed within 19 weeks	50.0%	98.0%	0.0%	0.0%
Percent of calls returned within one business day	95.0%	95.0%	93.7%	93.7%
Percent of counter served within 10 minutes	75.7%	75.0%	77.7%	77.7%
Percent of counter served within 20 minutes	94.3%	95.0%	93.0%	93.0%
<b><u>Code Compliance</u></b>				
<b>Budget:</b>	\$674,951	\$675,600	\$93,890	\$93,890
<b>Workload Outputs:</b>				
Number of new cases	1390	2129	449	449
Number of lots cleared by Weed Abatement	44	20	1	1
Number of graffiti cases	336	585	134	134
Number of case actions	4,054	4,006	1,423	1,423
Number of weekend inspections	2,278	1587	689	689
Number of sessions for certification	313	104	70	70
<b>Efficiency:</b>				
Number of cases per officer	121	126	40	40
Cost of weed abatement per lot	\$526	\$428	\$240	\$240
Cost of graffiti removal per case	\$144	\$119	\$122	\$122
Number of actions per officer	357	363	126	126
Number of weekend inspections conducted per officer	381	303	131	131
<b>Effectiveness:</b>				
Percent of graffiti cases closed within 6 hours	85.9%	88.8%	75.5%	75.5%
Percentage of cases acknowledged within 2 days	84.4%	90.5%	82.7%	82.7%
Percentage of cases closed within 10 days	88.6%	79.5%	97.3%	97.3%

# Performance Measures

## Community Development

<b>Performance Measures</b>	<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 1st Qtr</b>	<b>2013 Y-T-D</b>
<b><u>Economic Development/Housing Administration</u></b>				
<b>Budget:</b>	\$163,824	\$127,200	\$12,263	\$12,263
<b>Workload Outputs:</b>				
Number of Home Rehab loans provided to property owners	6	6	2	2
Number of businesses receiving commercial facade grants	11	8	2	2
Number of non-profits receiving Social Program grants	15	6	12	12
<b>Effectiveness:</b>				
Percentage of Home Rehab & commercial grants expended	23.8%	85.0%	30.0%	30.0%
Percentage General fund social program grants expended	100.0%	100.0%	100.0%	100.0%

# Performance Measures

## Public Works

Performance Measures	2012 Actual	2013 Budget	2013 1st Qtr	2013 Y-T-D
<b><u>Engineering</u></b>				
<b>Budget:</b>	\$3,413,774	\$4,060,200	\$507,927	\$507,927
<b>Workload Outputs:</b>				
Number of permits issued	233	250	83	83
Number of inspections conducted	2,874	2,500	288	288
Number of plans submitted for 1st plan check	42	40	10	10
Number of plans submitted for additional plan checks	84	80	20	20
Number of research projects conducted	514	600	82	82
Number of miles of streets designed	3.29	3.00	0.63	0.63
Number of miles of streets constructed	1.79	3.00	0.00	0.00
Number of traffic citizens complaints received	151	120	53	53
<b>Efficiency:</b>				
Time spent per first plan review (hours)	6.38	7.00	7.17	7.17
Time spent per additional plan review (hours)	5.15	5.00	5.67	5.67
Time spent per research project	1.94	2.50	2.00	2.00
Design cost less than 15% of the projected costs	91.1%	85.0%	100.0%	100.0%
Final project costs within budget	99.3%	85.0%	100.0%	100.0%
Percent of response to citizen complaints within 45 days	65.9%	80.0%	83.0%	83.0%
<b>Effectiveness:</b>				
Percent of project reviews completed in 15 days (1st plan check)	92.7%	90.0%	66.7%	66.7%
Percent of project reviews completed in 10 days (add'l plan check)	92.3%	90.0%	100.0%	100.0%
Percent of research projects completed in 10 days	93.0%	95.0%	98.3%	98.3%
Percent of projected street design completed	109.7%	85.0%	20.0%	20.0%
Percent of street miles completed	59.7%	85.0%	0.0%	0.0%
Percent of traffic complaints resolved	56.9%	80.0%	75.5%	75.5%
<b><u>Maintenance</u></b>				
<b>Budget:</b>	\$3,582,267	\$3,882,800	\$671,566	\$671,566
<b>Workload Outputs:</b>				
Number of potholes repaired	568	500	149	149
Number of signs repaired or replaced	1,992	1,800	555	555
Number of work orders received/completed by Facilities Maintenance Section	2,155	2,000	437	437
Number of street light/traffic signal repairs	676	800	143	143
Number of USA responses (Underground Service Alerts)	630	600	173	173

# Performance Measures

## Public Works

<b>Performance Measures</b>	<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 1st Qtr</b>	<b>2013 Y-T-D</b>
<b><u>Maintenance (continued)</u></b>				
<b>Efficiency:</b>				
Average sq. ft. of pothole repairs provided per day of service	414.1	450.0	357.0	357.0
Average # of signs maintained per hour of service provided	5.8	4.5	4.8	4.8
Average # of facilities maintenance work orders completed per day of service	9.8	10.0	7.9	7.9
Average # of USA completed per day of service	2.9	3.0	3.1	3.1
Average number of streetlight/traffic signal repairs per day	3.1	4.0	2.6	2.6
<b>Effectiveness:</b>				
Percentage of pothole service requests repaired within 3 working days	100.0%	100.0%	100.0%	100.0%
Percentage of signage repair requests responded to and completed within 3 working days	100.0%	100.0%	100.0%	100.0%
Percentage of facilities maintenance work orders responded to in 3 working days	100.0%	100.0%	100.0%	100.0%
Percentage of street light / traffic signal service Requests completed within 3 working days	99.6%	100.0%	98.8%	98.8%
Percentage of USA service requests completed within 3 working days	100.0%	100.0%	100.0%	100.0%
<b><u>Water</u></b>				
<b>Budget:</b>	\$17,025,316	\$ 17,422,370	\$ 3,030,731	\$ 3,030,731
<b>Workload Outputs:</b>				
Number of maintenance procedures at reservoirs, pump stations, valves, hydrants and operating equipment	3,907	3,600	1,035	1,035
Number of miles of planned leak detection on water pipeline	221.8	170.0	27	27
Number of samples taken to test compliance	8,725	8,600	2,530	2,530
Number of emergency calls for service	464	500	157	157
<b>Efficiency:</b>				
Percentage of maintenance procedures completed on time	96.7%	96.0%	92.0%	92.0%
Percentage of system water loss	3.6%	3.0%	5.0%	5.0%
<b>Effectiveness:</b>				
Percentage of leaks repaired within 48 hours	98.6%	96.0%	100.0%	100.0%
Percentage of monitoring samples in full compliance	100.0%	100.0%	100.0%	100.0%
Percentage of emergency calls responded within 15 minutes during working hours	100.0%	100.0%	100.0%	100.0%
Percentage of emergency calls responded within 30 minutes during non-working hours	100.0%	100.0%	100.0%	100.0%

# Performance Measures

## Public Works

Performance Measures	2012 Actual	2013 Budget	2013 1st Qtr	2013 Y-T-D
<b><u>Sewer</u></b>				
<b>Budget:</b>	\$8,603,304	\$ 8,845,460	\$ 2,078,486	\$ 2,078,486
<b>Workload Outputs:</b>				
Number of maintenance procedures at treatment plant, pump stations and recycled water facilities	4,130	4,000	634	634
Number of samples taken to test compliance	13,972	14,000	3,445	3,445
Number of miles of planned video inspections on sewer collection system	29.6	30.0	8.5	8.5
Number of miles of planned cleaning procedures on sewer collection system	137.6	170.0	28.0	28.0
Number of emergency calls for service	63	100	41	41
<b>Efficiency:</b>				
Percentage of maintenance procedures completed on time	95.1%	94.0%	91.7%	91.7%
Percentage of monitoring samples in full compliance	100.0%	100.0%	100.0%	100.0%
Percentage of sewer collection system cleaned annually	19.7%	95.0%	16.0%	16.0%
Percentage of sewer collection system inspected annually	4.2%	20.0%	4.9%	4.9%
<b>Effectiveness:</b>				
Percentage of emergency calls responded within 15 minutes during working hours	100.0%	100.0%	100.0%	100.0%
Percentage of emergency calls responded within 30 minutes during non-working hours	100.0%	100.0%	100.0%	100.0%
<b><u>Storm Drain</u></b>				
<b>Budget:</b>	\$1,590,458	\$1,702,610	\$407,351	\$407,351
<b>Workload Outputs:</b>				
Number of miles of storm drain pipelines cleaned	2.09	3.00	0.40	0.40
Number of miles of storm drain video inspection	5.80	3.00	1.82	1.82
Number of catch basins cleaned/inspected/stenciled	1,367	1,200	205	205
Number of emergency calls for service	31.0	20.0	25.0	25.0
<b>Efficiency:</b>				
Percentage of storm drain pipelines cleaned annually	3.3%	4.0%	0.6%	0.6%
Percentage of storm drain system inspected annually	9.3%	5.0%	2.9%	2.9%
Percentage of catch basins cleaned/inspected annually	72.7%	95.0%	10.9%	10.9%
<b>Effectiveness:</b>				
Number of emergency calls/percentage of time responding within 15 minutes during working hours	100.0%	100.0%	100.0%	100.0%
Number of emergency calls/percentage of time responding within 30 minutes during non-working hours	100.0%	100.0%	100.0%	100.0%



# Performance Measures

## Public Works

Performance Measures	2012 Actual	2013 Budget	2013 1st Qtr	2013 Y-T-D
<b>Clean Ocean</b>				
<b>Budget:</b>	\$2,353,294	\$ 2,999,610	\$339,371	\$339,371
<b>Workload Outputs:</b>				
Number of facilities inspected for storm water compliance	282	95	46	46
Number of water quality enforcement actions issued	124	200	30	30
Number of local outreach impressions per year**	2,865,942	3,000,000	672,882	672,882
<b>Efficiency:</b>				
Number of facility inspections per FTE (1 FTE)	175	95	46	46
Number of water quality enforcement actions issued per FTE (2 FTE)	62	100	15	15
Number of public outreach "impressions" per capita	45	47	11	11
<i>** "impressions" refers to the estimated number of individuals receiving education</i>				
<b>Solid Waste</b>				
<b>Budget:</b>	\$270,303	\$221,690	\$45,429	\$45,429
<b>Workload Outputs:</b>				
Number of residents participating in the Household Hazardous Waste (HHW) Program per quarter	N/A	3,500	597	597
Number of Waste Management Plans approved	N/A	10	201	201
Number of Public Outreach impressions	N/A	22,000	57,000	57,000
Number of trash barrel placement violations	N/A	200	889	889
Tons of Solid Waste disposed	N/A	36,148	9,483	9,483
<b>Efficiency:</b>				
Total % of participation for residential HHW pick-ups (19,000 households)	N/A	17.5%	3.2%	3.2%
Total number of Waste Management Plans approved per quarter within 24 hours	N/A	188	201	201
Total number of trash barrel placement violations resolved within 7 days	N/A	150	899	899
<b>Effectiveness:</b>				
Cost of Public Outreach impressions	N/A	\$10.00	\$2.50	\$2.50
Solid Waste program cost per ton diverted	\$5.55	\$4.00	\$4.81	\$4.81

\* Solid Waste performance measures are based on the waste diversion controlled by CR&R

# Performance Measures

## Public Works

<b>Performance Measures</b>	<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 1st Qtr</b>	<b>2013 Y-T-D</b>
<b><u>Contract Fleet Maintenance</u></b>				
<b>Budget:</b>	\$1,172,057	\$1,200,730	\$220,132	\$220,132
<b>Workload Outputs:</b>				
Total number of vehicles maintained	154	170	154	154
Number of work orders completed	768	750	206	206
Number of preventative maintenance services completed	295	300	74	74
Number of repeat work orders needed	0	2	1	1
<b>Effectiveness:</b>				
Percentage of fleet available per month	99.1%	95.0%	99.0%	99.0%
Percentage of reworks relative to total work orders	0.0%	0.0%	0.5%	0.5%
Percentage of preventative maintenance services completed within 1 day	100.0%	90.0%	100.0%	100.0%

# Performance Measures

## Beaches. Parks & Recreation

Performance Measures	2012 Actual	2013 Budget	2013 1st Qtr	2013 Y-T-D
<b><u>Beaches. Parks &amp; Recreation Administration</u></b>				
<b>Budget:</b>	\$439,893	\$476,160	\$107,342	\$107,342
<b>Workload Outputs:</b>				
Number of development plans reviewed	18	5	2	2
Number of active park CIP projects	13	10	1	1
Number of completed park CIP projects	1	4	0	0
Number of CIP project change orders that required City Council approval	0	0	0	0
<b>Efficiency:</b>				
Hours spent reviewing each set of development plans	19	50	-	-
<b>Effectiveness:</b>				
Percentage of development plans reviewed within 2 weeks	99.8%	100.0%	100.0%	100.0%
Percentage of park CIP projects completed within budget as established at time of contract award	100.0%	100.0%	0.0%	0.0%
<b><u>Parks &amp; Beach Maintenance</u></b>				
<b>Budget:</b>	\$4,409,637	\$ 5,570,480	\$ 916,660	\$ 916,660
<b>Workload Outputs:</b>				
Maintain industry standard ratio of 50 acres of landscape monitored per inspector - 316 acres	73.2	77.8	79.0	79.0
Trim 2,000 trees annually to ensure a 7 year cycle	2,323	2,000	656	656
Resolve 90% of all service requests within 10 days	85.0%	88.7%	89.1%	89.1%
<b>Efficiency:</b>				
Ratio of acres of landscapes monitored per contract inspector	146.0%	156.0%	158.0%	158.0%
<b>Effectiveness:</b>				
Percentage of trees trimmed to maintain an average 7-year trimming cycle	116.0%	100.0%	131.3%	131.3%
<b>Maintain parks at established levels measured on a scale of A-F:</b>				
<i>A-excellent, B- above average, C- average, D-low level, F-minimum level per the 1999 Parks &amp; Rec. Master Plan.</i>				
Maintenance level of beaches (target level = C)	C	C+	C	C
Maintenance level of parks (target level = C)	C	C	C	C
Maintenance level of park sports fields (target level = B)	B+	B+	B+	B+
Maintenance level of streetscapes (target level = C)	C+	C+	C+	C+

# Performance Measures

## Beaches. Parks & Recreation

Performance Measures	2012 Actual	2013 Budget	2013 1st Qtr	2013 Y-T-D
<b>Recreation</b>				
<b>Budget:</b>	\$3,222,828	\$4,773,850	\$922,013	\$922,013
<b>Workload Outputs:</b>				
Number of aquatic enrollments	7,305	7,000	2,464	2,464
Number of other registrations	13,993	13,000	4,403	4,403
Number of classes/programs offered	879	700	322	322
Number of attendees at special events	150,620	120,000	114,250	114,250
Number of rentals at Community Center	243	170	49	49
Number of rentals at Beach Club	71	0	0	0
Number of partnered community events	45	37	12	12
<b>Efficiency:</b>				
Percent of registrations taken on-line	37.1%	35.0%	37.9%	37.9%
Percentage of total expenditures recovered by revenues	67.4%	65.0%	98.0%	98.0%
<b>Effectiveness:</b>				
Percentage customer satisfaction response of satisfactory or above for recreation and leisure classes/facility rentals*	99.2%	100.0%	94.7%	94.7%
Percent of classes/programs cancelled	14.0%	15.0%	15.6%	15.6%
Number of customer requested refunds for classes/programs	449	400	212	212
<b>* Annual measurement</b>				
<b>Marine Safety</b>				
<b>Budget:</b>	\$1,424,171	\$1,463,750	\$458,875	\$ 458,875
<b>Workload Outputs:</b>				
Number of beach visitors (estimate)	2,082,420	2,200,000	1,033,800	1,033,800
Number of swimmer rescues	2,813	3,000	2,241	2,241
Number of preventative actions via public education/warnings	46,479	43,000	33,824	33,824
Number of people reached through public education programs	31,713	30,000	19,099	19,099
Number of drownings with lifeguards on duty	0	0	0	0
<b>Efficiency:</b>				
Visitors per lifeguard (8 hour shift)	635	650	706	706
Rescues per lifeguard FTE (2080 hours)	112	230	334	334
<b>Effectiveness:</b>				
Percentage of swimmer rescues without a drowning	100.0%	100.0%	100.0%	100.0%
Percentage of swimmer rescues compared to preventative actions	3.7%	8.0%	6.1%	6.1%
Percent of City elementary schools reached through public education*	50.0%	70.0%	0.0%	0.0%
<b>* Annual measurement</b>				

# Performance Measures

## Beaches. Parks & Recreation

Performance Measures	2012 Actual	2013 Budget	2013 1st Qtr	2013 Y-T-D
<b><u>Golf Operating</u></b>				
<b>Budget:</b>	\$2,115,108	\$2,300,060	\$517,659	\$517,659
<b>Workload Outputs:</b>				
Number of golf rounds played - projected	90,118	93,000	25,864	25,864
Number of golf course acres maintained	133	133	133	133
Total revenue generated by the Golf Course	\$2,237,111	\$ 2,300,000	\$655,125	\$655,125
<b>Efficiency:</b>				
Course utilization (rounds played/available tee times*)	98.6%	100.0%	97.1%	97.1%
Cost per round	\$22.82	\$24.00	\$20.01	\$20.01
Percentage cost of recovery	105.6%	100.0%	79.0%	79.0%
<b>Effectiveness:</b>				
Number of complaints per 1,000 rounds	3.4	3.0	1.1	1.1
Maintenance quality of golf course retained at a level B May through October	100.0%	100.0%	100.0%	100.0%
Maintenance quality of golf course retained at a level C November through April	100.0%	100.0%	100.0%	100.0%

# Performance Measures

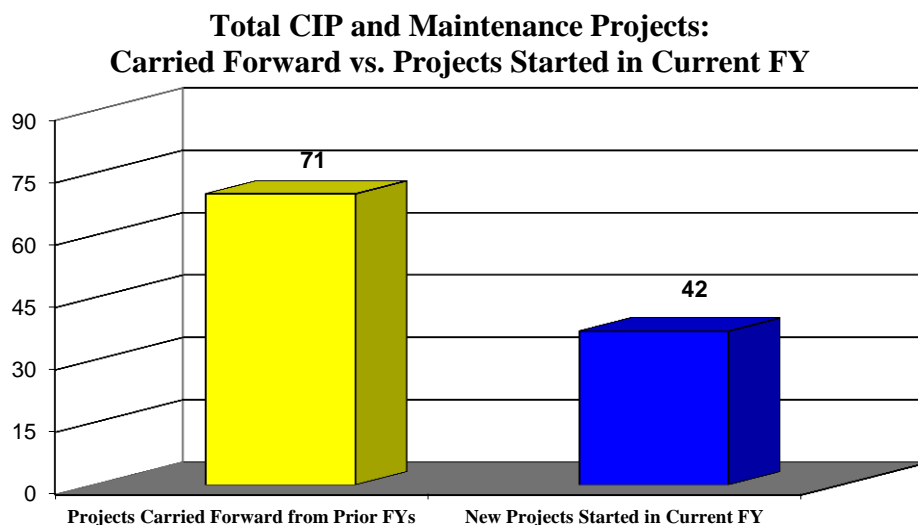
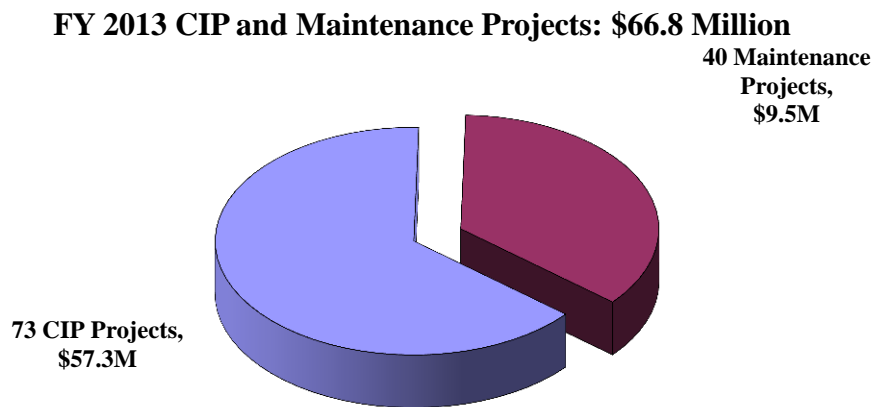
## Animal Shelter

<b>Performance Measures</b>	<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 1st Qtr</b>	<b>2013 Y-T-D</b>
<b><u>Animal Shelter</u></b>				
<b>Budget:</b>	\$1,802,939	\$1,301,680	\$341,215	\$ 341,215
<b>Workload Outputs:</b>				
Number of Dogs Licensed during the year	6,940	9,900	1,881	1,881
Number of calls for service completed during the year	2,588	2,400	578	578
Barking Dog complaints received	109	100	29	29
<b>Efficiency:</b>				
Percent of calls for service handled within 24 hours	99.0%	99.0%	98.0%	98.0%
<b>Effectiveness:</b>				
Percentage increase in the number of dog licensed per year	-4.8%	5.0%	24.1%	24.1%
Number of dog adoptions	212	325	128	128
Number of cat adoptions	382	400	75	75
Number of animals returned to owners	329	425	116	116
Percentage of barking complaints resolved within 40 days	84.5%	97.0%	74.0%	74.0%

## Program Summary

The Capital Improvement Program report provides the Mayor, City Council and community the status of projects in the current FY 2013 and establishes a commitment for the scheduled delivery of projects. The City's Capital Improvement Program remains strong and active. Most areas in the City continue to see improvements to their community facilities in the form of parks, streets, water, sewer, storm drain and other infrastructure improvement projects.

The FY 2013 Capital Improvement Program consists of 113 projects for a total budget of \$66.8 million. A total of 71 projects were started in the prior fiscal years for completion in FY 2013. There are a total of 73 CIP projects and 40 Maintenance and Study projects.

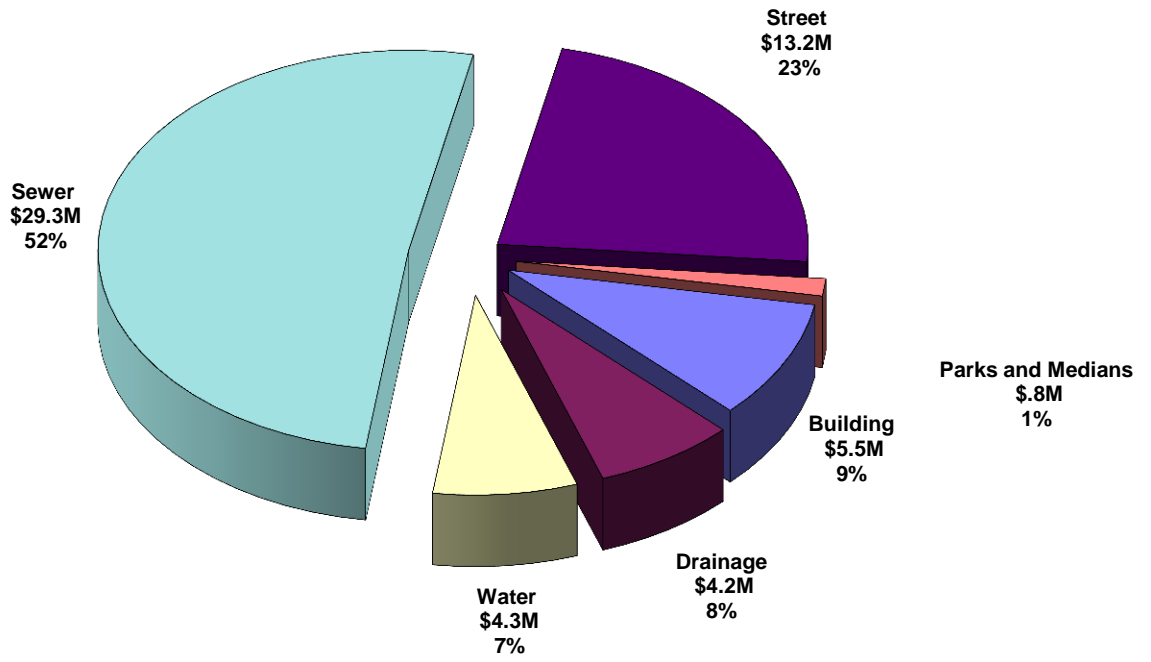


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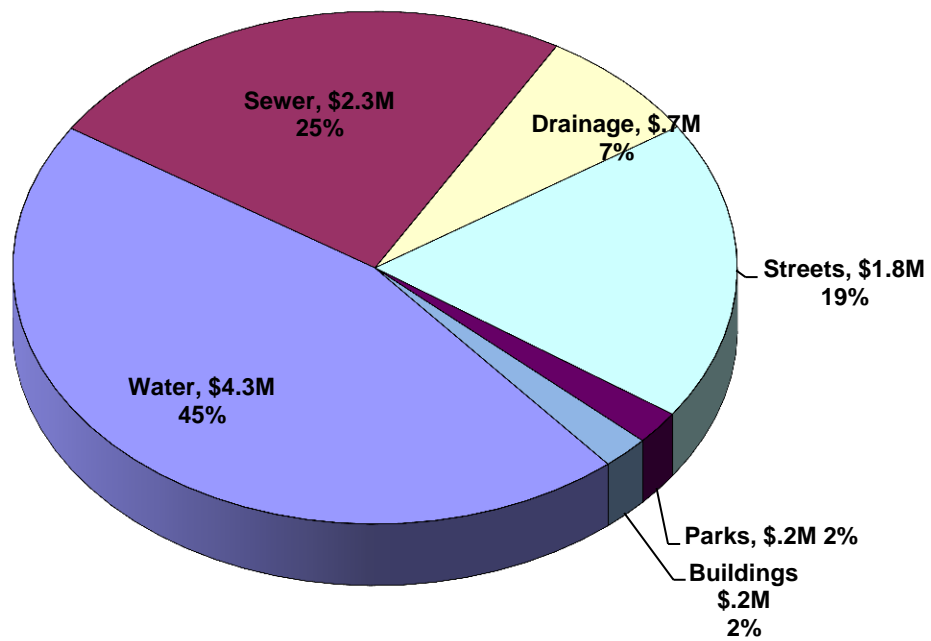
# Capital Improvement Program – 1st Quarter Report

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**CIP Projects \$57.3 Million**

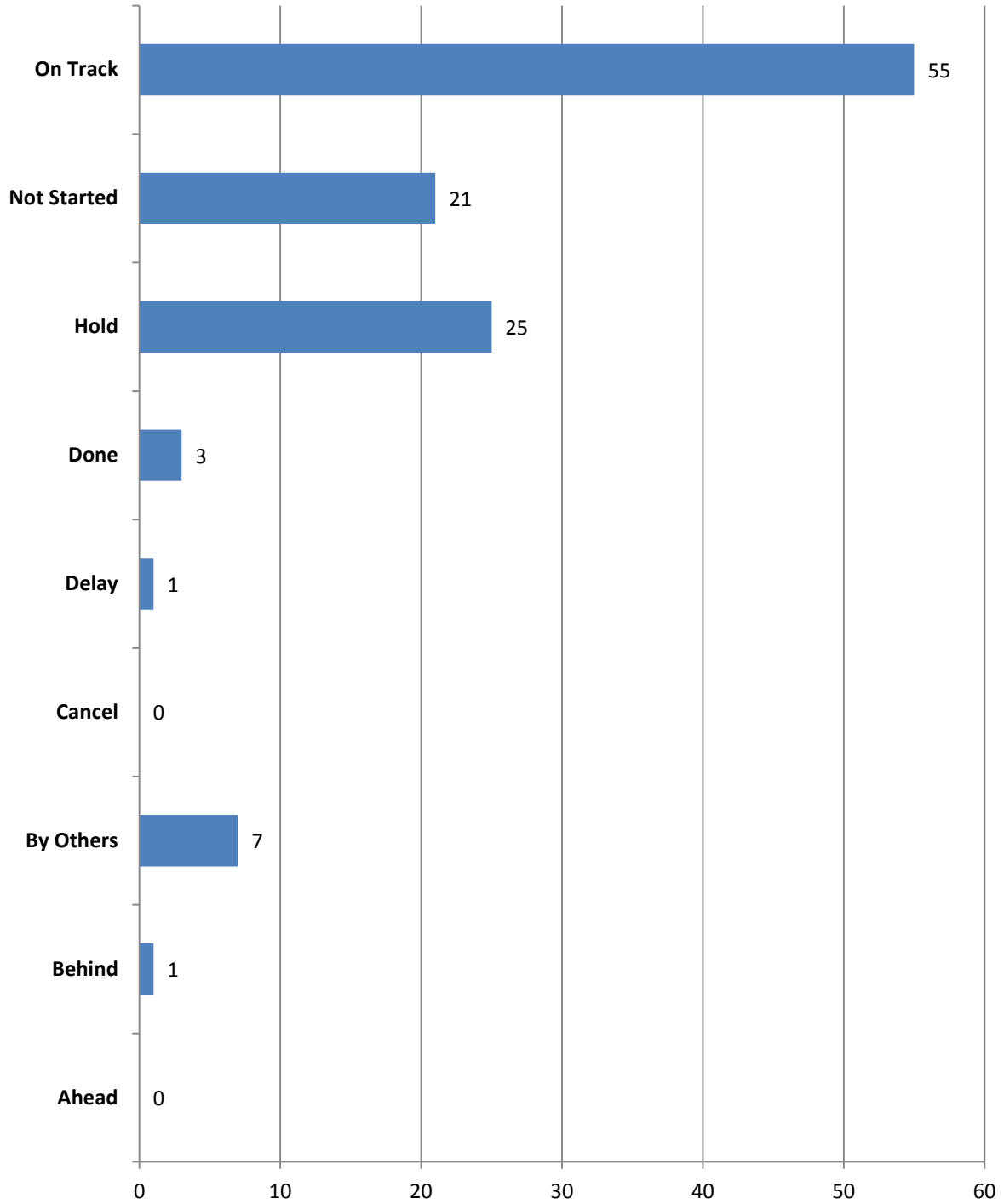


**Maintenance Projects \$9.5 Million**





## Project Status



# Capital Improvement Program – 1st Quarter Report

## Schedule Changes

Projects are often re-scoped to take advantage of additional funding or to address the changing needs of the community. In order to realign the project delivery commitment with a revised scope, a baseline budget or schedule adjustment (reset) may be proposed. This section proposes each baseline budget adjustment and establishes a new commitment for delivering the project. The projects recommended for reset for this quarter are listed in the following table:

PROJECT*	ORIGINAL GOAL	REVISED GOAL	ORIGINAL COMPLETION DATE	REVISED COMPLETION DATE

\* See individual projects for a detailed explanation

## Project Description and Status Report

An overview of the projects, including the project manager, adopted budget, funding source, anticipated completion date and status at the end of the first quarter have been provided below. Also provided are definitions of terms found within the project updates.

### Definitions

- **Fiscal Year Goal:** The project goal for this fiscal year
- **Goal Completion Date:** The date the project’s Fiscal Year Goal is projected to be reached
- **Actual Completion Date:** The date when the Fiscal Year Goal is actually completed
- **Status:** Measures how much the project has been completed toward the Fiscal Year Goal
- **New Project:** A project that has been appropriated by the City Council after the budget is adopted
- **By Others:** The City is not directly in charge of the schedule for these projects
- 

A bar chart depicting the fiscal year schedule is included for significant City projects as shown below. The highlighted area within the chart denotes the completed portion of the project.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	D	D	D	D	D	B	B	B	C

Definitions for the nomenclature used in the chart are as follows:

- **RFP:** Request for proposal phase
- **D:** Design phase
- **B:** Public bidding phase
- **C:** Construction phase
- **H:** Hold

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# Capital Improvement Program- 1st Quarter Report

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## *Project Description and Status Report*

### **Buildings/Facilities - CIP Projects**

#### *Avenida Granada Trash Enclosures*

<b>Project Management:</b>	Matt Atteberry	<b>Project Number/ W.O.#:</b>	12346/ 12346
<b>Budget:</b>	\$19,960		
<b>Funding Source:</b>	Solid Waste Mngmt. Fund	<b>Fiscal Year Goal:</b>	Complete Constr.
<b>Goal Completion Date:</b>	March 2013	<b>% of Goal Completion:</b>	50%
<b>Actual Completion Date:</b>		<b>Status:</b>	On Track

**Comments:** Bids have been received and staff is asking City Council to award a construction contract in mid October. Staff has recommended to the City Council to construct the project after the first of the year to avoid occupying parking spaces for construction during the holiday shopping season.

#### *Base of Pier Restrooms Rehabilitation*

<b>Project Management:</b>	Landscape Architect	<b>Project Number/ W.O.#:</b>	12560/ 12560
<b>Budget:</b>	\$159,600		
<b>Funding Source:</b>	RDA & General Fund	<b>Fiscal Year Goal:</b>	Complete Design
<b>Goal Completion Date:</b>	June 2013	<b>% of Goal Completion:</b>	10%
<b>Actual Completion Date:</b>		<b>Status:</b>	Behind

**Comments:** The consultant is evaluating the structural integrity of the restroom building and base drawings have been prepared.

#### *Community Center Rehabilitation*

<b>Project Management:</b>	Dave Dendel	<b>Project Number/ W.O.#:</b>	11546/ 11546
<b>Budget:</b>	\$225,090		
<b>Funding Source:</b>	Facility Maintenance Rsrv.	<b>Fiscal Year Goal:</b>	Complete Constr.
<b>Goal Completion Date:</b>	September 2012	<b>% of Goal Completion:</b>	100%
<b>Actual Completion Date:</b>	September 2012	<b>Status:</b>	Done

**Comments:** Scope of work includes rehabilitation/upgrades to HVAC system. The addition of new thermo-pane windows for the second floor office area was included in the scope of work and has been completed.

#### *Corporation Yard Building A Rehabilitation*

<b>Project Management:</b>	Matt Atteberry	<b>Project Number/ W.O.#:</b>	11547/ 11547
<b>Budget:</b>	\$217,560		
<b>Funding Source:</b>	Facility Maintenance Rsrv.	<b>Fiscal Year Goal:</b>	Complete Constr.
<b>Goal Completion Date:</b>	March 2013	<b>% of Goal Completion:</b>	55%
<b>Actual Completion Date:</b>		<b>Status:</b>	On Track

**Comments:** This project involves structural improvements to upgrade Building A including seismic retrofit of roof to wall connections and the replacement of skylights. The construction contract has been awarded by City Council and construction is anticipated to be completed in February 2013.

## Capital Improvement Program – 1st Quarter Report

### *Facilities Structural Assessment*

**Project Management:** Matt Atteberry **Project Number/ W.O.#:** 12561/ 12561  
**Budget:** \$82,600  
**Funding Source:** Facilities Main. Rsrv. Fund **Fiscal Year Goal:** Complete Study  
**Goal Completion Date:** April 2013 **% of Goal Completion:** 20%  
**Actual Completion Date:** **Status:** On Track  
**Comments:** This project addresses the development of short and long term rehabilitation needs of City facilities including Steed Park, North Beach Concessions, City Hall and Corporation Yard Facilities. Staff is currently ranking and interviewing firms who submitted proposals to perform the studies.

### *M02 Channel-MHC Parking Lots*

**Project Management:** Tom Bonigut **Project Number/ W.O.#:** 11505/ 12909  
**Budget:** \$1,573,190  
**Funding Source:** Pub. Fac. Constr. Fund **Fiscal Year Goal:** Complete Design  
**Goal Completion Date:** June 2013 **% of Goal Completion:** 0%  
**Actual Completion Date:** **Status:** Hold  
**Comments:** City Council has directed staff to negotiate with County of Orange prior to procuring professional design services. None of the three County-approved appraisal firms is able to conduct this work until early 2013, so staff will further pursue at that time. In the meantime, per Council direction, Community Development is preparing preliminary estimates for parking on the ECR lot, Gallery site and MO2 channel along with appraisals for each. Note that this appraisal for the MO2 channel will be different than the effort above needed for the County.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	H									

### *Ole Hanson Beach Club Rehabilitation*

**Project Management:** Amir Ilkhanipour **Project Number/ W.O.#:** 12559/ 12559  
**Budget:** \$2,420,030  
**Funding Source:** General Fund **Fiscal Year Goal:** Award Contract  
**Goal Completion Date:** June 2013 **% of Goal Completion:** 10%  
**Actual Completion Date:** **Status:** On Track  
**Comments:** The Ole Hanson Beach Club is deteriorating due to its age and exposure to the harsh marine environment. Since the Beach Club is on the Federal historic register listing, a historic architect (i.e. Architectural Resources Group, Inc. - ARG) has been retained to assess and evaluate the needed improvements and prepare final plans and specifications for permitting and construction. In consultation with the City staff, ARG has completed a draft Preliminary Design Report for the needed building improvements and some pool improvements. The report will be reviewed by Councilmembers, San Clemente Historical Society and the public to receive input before the final construction documents are prepared for public bidding.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	D	D	D	D	D	B	B	B	C

### *Operational Continuity Data Center*

**Project Management:** Matt Squires **Project Number/ W.O.#:** 13810/ 13810  
**Budget:** \$20,000  
**Funding Source:** Information Techn. Fund **Fiscal Year Goal:** Complete Design  
**Goal Completion Date:** June 2013 **% of Goal Completion:** 20%  
**Actual Completion Date:** **Status:** On Track  
**Comments:** Vendors are being interviewed.

## Capital Improvement Program- 1st Quarter Report

### *Safety/Quiet Zone Improvements – Design and Construction*

<b>Project Management:</b>	Tom Bonigut	<b>Project Number/ W.O.#:</b>	10812/ 10812
<b>Budget:</b>	\$798,000	<b>Fiscal Year Goal:</b>	Start Constr.
<b>Funding Source:</b>	General Fund	<b>% of Goal Completion:</b>	5%
<b>Goal Completion Date:</b>	June 2013	<b>Status:</b>	Project By Others
<b>Actual Completion Date:</b>			

**Comments:** OCTA/Metrolink is finalizing the design for safety improvements (including audible warning system or AWS) at seven crossings. OCTA is planning to secure a grant and award a contract by the end of 2012.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	D									

### **Building- Maintenance and Other Projects**

#### *Lifeguard Towers*

<b>Project Management:</b>	Bill Humphreys	<b>Project Number/ W.O.#:</b>	33501/ 33501
<b>Budget:</b>	\$30,000	<b>Fiscal Year Goal:</b>	Complete Design
<b>Funding Source:</b>	General Fund	<b>% of Goal Completion:</b>	0%
<b>Goal Completion Date:</b>	June 2013	<b>Status:</b>	Not Started
<b>Actual Completion Date:</b>			

**Comments:** Preparing RFP for design consultant.

#### *Pier Timber Pile Inspection*

<b>Project Management:</b>	Amir Ilkhanipour	<b>Project Number/ W.O.#:</b>	23801/ 23801
<b>Budget:</b>	\$25,000	<b>Fiscal Year Goal:</b>	Complete Inspection
<b>Funding Source:</b>	General Fund	<b>% of Goal Completion:</b>	0%
<b>Goal Completion Date:</b>	June 2013	<b>Status:</b>	Not Started
<b>Actual Completion Date:</b>			

**Comments:** As a requirement of the Coastal Commission development permit that was previously secured for the Pier improvements, the City is obligated to perform timber pile inspection once every two years. A coastal engineer will be retained to perform this inspection.

#### *Wayfinding Master Sign Program*

<b>Project Management:</b>	Jim Holloway	<b>Project Number/ W.O.#:</b>	32801/ 32801
<b>Budget:</b>	\$116,480	<b>Fiscal Year Goal:</b>	Complete Constr.
<b>Funding Source:</b>	General Fund	<b>% of Goal Completion:</b>	50%
<b>Goal Completion Date:</b>	June 2013	<b>Status:</b>	On Track
<b>Actual Completion Date:</b>			

**Comments:** The City Council reviewed and approved Phase I of the Wayfinding program, which focuses on signage in the Downtown and Pier Bowl areas, and directed staff to evaluate the program's compatibility with the *Manual on Uniform Traffic Control Devices (MUTCD)* to ensure the program's compliance with potentially mandated design requirements. Sign protocols have been installed in the field so that Council may evaluate the project. Staff will return to Council for further direction.

# Capital Improvement Program – 1st Quarter Report

## Drainage- CIP Projects

### *Alameda Lane Drainage System Replacement*

**Project Management:** Amir K. Ilkhanipour **Project Number/ W.O.#:** 10011/ 10011  
**Budget:** \$179,580  
**Funding Source:** Storm Drain Utility Fund **Fiscal Year Goal:** Complete Constr.  
**Goal Completion Date:** March 2013 **% of Goal Completion:** 10%  
**Actual Completion Date:** **Status:** On Track  
**Comments:** Staff has completed design of the drainage system within Alameda Lane to address nuisance water in this area and obtained a Coastal Commission permit. Based on a public bidding on September 11, 2012, a construction contract award is scheduled for the October 2, 2012 City Council meeting.

### *Columbo Storm Drain Extension*

**Project Management:** Amir K. Ilkhanipour **Project Number/ W.O.#:** 18005/ 18005  
**Budget:** \$294,430  
**Funding Source:** Storm Drain Utility Fund **Fiscal Year Goal:** 20% Construction  
**Goal Completion Date:** June 2013 **% of Goal Completion:** 5%  
**Actual Completion Date:** **Status:** On Track  
**Comments:** VA Consulting, Inc. has completed the Preliminary Design Report and has been waiting for City staff to secure a storm drain easement from a property owner prior to proceeding with the final design. The needed storm drain easement was finally secured; however, due to delays for securing the easement, the biological studies are outdated and need to be re-drafted. Additionally, a mitigated negative declaration vs. categorical exemption CEQA documentation is required before the final construction documents are completed. Via a request for proposal, an environmental consultant was retained to prepare CEQA documents and secure the needed regulatory agencies permits. Although the plans and specifications are completed, the final bid package will not be completed until the CEQA is approved and regulatory permits are secured.

### *Los Mares/Vaquero Storm Drain*

**Project Management:** Amir Ilkhanipour **Project Number/ W.O.#:** 16001/ 16001  
**Budget:** \$836,190  
**Funding Source:** Storm Drain Utility Fund **Fiscal Year Goal:** 50% Construction  
**Goal Completion Date:** June 2013 **% of Goal Completion:** 0%  
**Actual Completion Date:** **Status:** Hold  
**Comments:** Project will address flooding in the Los Mares/Vaquero intersection by upsizing and realigning the storm drain in this area. In-house design work is 90% completed. Staff continues to negotiate with the Shorecliffs Golf Course owners to secure a storm drain easement needed for a segment of the proposed storm drain that is within the Golf Course. Project is on hold until negotiations with the Golf Course for securing the easement are finalized.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	H									

### *M02 Water Quality Treatment Backwash Pipeline*

**Project Management:** Ken Knatz **Project Number/ W.O.#:** 13015/ 13015  
**Budget:** \$150,000  
**Funding Source:** Clean Ocean Fund **Fiscal Year Goal:** Complete Design  
**Goal Completion Date:** June 2013 **% of Goal Completion:** 0%  
**Actual Completion Date:** **Status:** Not Started  
**Comments:** A request for proposal for design services will be developed in conjunction with other water reclamation plant projects. Grouping of the projects into one contract will reduce project overhead costs and accelerate project completions.

## Capital Improvement Program- 1st Quarter Report

### *Prima Deshecha Canada Channel (M01) Reconstruction*

<b>Project Management:</b>	Amir K. Ilkhanipour	<b>Project Number/ W.O.#:</b>	10013/ 10013
<b>Budget:</b>	\$1,557,880	<b>Fiscal Year Goal:</b>	10% Construction
<b>Funding Source:</b>	Storm Drain Utility Fund	<b>% of Goal Completion:</b>	75%
<b>Goal Completion Date:</b>	June 2013	<b>Status:</b>	Hold

**Comments:** Prima Deshecha Canada Channel (M01), between Calle Grande Vista and Avenida Vaquero, is in need of rehabilitation. VA Consulting, Inc. (consultant) completed the final design and prepared the construction plans, specifications for public bidding. The project was bid on May 24, 2012, and the bids ranged from \$992,048 to \$2,116,358. After the bid opening, the low bidder contacted staff and indicated that a cost error of \$363,000 was made on the bid, and requested that the City relieve them from their bid. The City Council rejected all bids and directed staff to rebid the project during the winter with construction anticipated in spring/summer of 2013.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
B	H	H	H	H	H	B	B	B	C	C	C

### *Via Ballena Storm Drain Relocation*

<b>Project Management:</b>	Amir Ilkhanipour	<b>Project Number/ W.O.#:</b>	13016/ 13016
<b>Budget:</b>	\$1,100,000	<b>Fiscal Year Goal:</b>	20% Construction
<b>Funding Source:</b>	Storm Dr. Utility Fund / FEMA Grant	<b>% of Goal Completion:</b>	0%
<b>Goal Completion Date:</b>	June 2013	<b>Status:</b>	Hold

**Comments:** Staff is working with California and Federal Emergency Management Agencies to secure the needed grant funding for design and construction.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	H	H	RFP	RFP	RFP	D	D	D	B	B

### *Via Montego/Cascadita Storm Drain M01*

<b>Project Management:</b>	Amir Ilkhanipour	<b>Project Number/ W.O.#:</b>	13017/ 13017
<b>Budget:</b>	\$50,000	<b>Fiscal Year Goal:</b>	30% Design
<b>Funding Source:</b>	Storm Drain Utility Fund	<b>% of Goal Completion:</b>	0%
<b>Goal Completion Date:</b>	June 2013	<b>Status:</b>	Not Started

**Comments:** Currently there is no storm drain system at the intersection of Via Montego and Via Cascadita. During heavy rain events, the storm runoff is not contained within the street, and has caused local flooding. A storm system needs to be designed and constructed at this intersection to convey the storm runoff to the nearby Prima Dechesha Canada Channel (M01). Design will be in FY 2013 with construction in FY 2014.

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## Capital Improvement Program – 1st Quarter Report

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### Drainage- Maintenance & Other Projects

#### *Los Mares at Vaquero Infrastructure Protection*

<b>Project Management:</b>	Ken Knatz	<b>Project Number/ W.O.#:</b>	20001/ 20001
<b>Budget:</b>	\$117,310	<b>Fiscal Year Goal:</b>	Hire Consultant
<b>Funding Source:</b>	Storm Drain Util. Fund, Sewer Deprec. and Water Deprec. Funds, Gas Tax Fund	<b>% of Goal Completion:</b>	
<b>Goal Completion Date:</b>	June 2013	<b>Status:</b>	Hold
<b>Actual Completion Date:</b>			
<b>Comments:</b>	Scope for RFP to protect street and utilities is being developed.		

#### *Montalvo Canyon Drain Study*

<b>Project Management:</b>	Amir Ilkhanipour	<b>Project Number/ W.O.#:</b>	22001/ 22001
<b>Budget:</b>	\$34,430	<b>Fiscal Year Goal:</b>	50% Study
<b>Funding Source:</b>	Storm Drain Deprec. Rsrv. Fund	<b>% of Goal Completion:</b>	30%
<b>Goal Completion Date:</b>	June 2013	<b>Status:</b>	Hold
<b>Actual Completion Date:</b>			
<b>Comments:</b>	A drainage study is needed to perform hydrology and hydraulic calculations for the reach of Montalvo Canyon natural waterway in the proximity of the ocean outlet. A request for proposal was distributed to several consultants for engineering services. Two proposals were received ranging from \$59,350 to \$67,327. Staff is re-evaluating the scope of work with respect to the available budget.		

#### *Revetment Rehabilitation at 1304 Calle Toledo*

<b>Project Management:</b>	Matt Atteberry	<b>Project Number/ W.O.#:</b>	23001/ 23001
<b>Budget:</b>	\$20,000	<b>Fiscal Year Goal:</b>	Complete Design
<b>Funding Source:</b>	Storm Drain Utility Fund	<b>% of Goal Completion:</b>	0%
<b>Goal Completion Date:</b>	March 2013	<b>Status:</b>	Not Started
<b>Actual Completion Date:</b>			
<b>Comments:</b>	Ownership verification is being conducted prior to commencement of any work. Once legal status is confirmed, this project will evaluate the existing hydrology and hydraulics in the Calle Toledo area and rehabilitate the revetment at 1304 Calle Toledo.		

#### *Storm Drain Rehabilitation*

<b>Project Management:</b>	Matt Atteberry/ Jay Elston	<b>Project Number/ W.O.#:</b>	26001/ 26001
<b>Budget:</b>	\$436,500	<b>Fiscal Year Goal:</b>	Complete Constr.
<b>Funding Source:</b>	Storm Drain Utility Fund	<b>% of Goal Completion:</b>	90%
<b>Goal Completion Date:</b>	January 2013	<b>Status:</b>	On Track
<b>Actual Completion Date:</b>			
<b>Comments:</b>	This is an on-going yearly project to rehabilitate deteriorated pipelines from City video assessments. Project funding is also used by the Utilities Division for unscheduled or emergency maintenance of the storm drain system. A construction contract has been awarded by the City Council to Sancon Engineering, Inc. with construction completion anticipated in January 2013. Remaining funds to be used for pipe condition evaluation, design, and future storm drain rehabilitation work.		



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## Capital Improvement Program- 1st Quarter Report

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### *Via Alegre Storm Drain Outlet Rehabilitation*

<b>Project Management:</b>	Amir Ilkhanipour	<b>Project Number/ W.O.#:</b>	23002/ 23002
<b>Budget:</b>	\$50,000		
<b>Funding Source:</b>	Storm Drain Utility Fund	<b>Fiscal Year Goal:</b>	Complete Constr.
<b>Goal Completion Date:</b>	February 2013	<b>% of Goal Completion:</b>	10%
<b>Actual Completion Date:</b>		<b>Status:</b>	On Track

**Comments:** The outlet of this storm drain system is submerged in the Cascadita waterway. A relief point will be constructed near the submerged outlet. As part of the improvements, the CMP portion of the storm drain will also be lined.

### **Parks & Medians- CIP Projects**

### *Bonito Canyon Tennis Court Rehabilitation*

<b>Project Management:</b>	Matt Atteberry	<b>Project Number/ W.O.#:</b>	12160/ 12160
<b>Budget:</b>	\$131,340		
<b>Funding Source:</b>	Parks Acq.	<b>Fiscal Year Goal:</b>	Complete Constr.
<b>Goal Completion Date:</b>	June 2013	<b>% of Goal Completion:</b>	50%
<b>Actual Completion Date:</b>		<b>Status:</b>	Delayed

**Comments:** In-house prepared construction plans and specifications are 90% complete. The project budget is not sufficient to complete the scoped work. Engineering is awaiting direction from BPR regarding additional funding needed to complete the project.

### *Linda Lane – Trail Lighting Enhancements*

<b>Project Management:</b>	Landscape Architect	<b>Project Number/ W.O.#:</b>	10140/ 10140
<b>Budget:</b>	\$249,305		
<b>Funding Source:</b>	General Fund	<b>Fiscal Year Goal:</b>	Complete Constr.
<b>Goal Completion Date:</b>	December 2012	<b>% of Goal Completion:</b>	50%
<b>Actual Completion Date:</b>		<b>Status:</b>	On Track

**Comments:** The contractor is on site doing the construction with completion scheduled for late November.

### *Playground Equipment Replacements*

<b>Project Management:</b>	Landscape Architect	<b>Project Number/ W.O.#:</b>	12724/ 12724
<b>Budget:</b>	\$125,000		
<b>Funding Source:</b>	Park Asset Repl. Rsrv. Fund	<b>Fiscal Year Goal:</b>	Complete 1 Playground Rehab
<b>Goal Completion Date:</b>	June 2013	<b>% of Goal Completion:</b>	25%
<b>Actual Completion Date:</b>		<b>Status:</b>	On Track

**Comments:** Plans have been submitted. Public input to follow.

### *Recycled Water Retrofit of City Parks and Medians*

<b>Project Management:</b>	Ken Knatz	<b>Project Number/ W.O.#:</b>	13111/ 13111
<b>Budget:</b>	\$60,000		
<b>Funding Source:</b>	General Fund	<b>Fiscal Year Goal:</b>	Complete Design
<b>Goal Completion Date:</b>	June 2013	<b>% of Goal Completion:</b>	0%
<b>Actual Completion Date:</b>		<b>Status:</b>	Not Started

**Comments:** Beneficial use of the recycled water produced as part of the Recycled Water Expansion project is a requirement of the grant funding being received by the City. This project starts a multi-year effort to begin the planning and design of both public and private irrigation systems conversions to meet the performance requirements of the grant funding.

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## Capital Improvement Program – 1st Quarter Report

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### *San Geronio Park Youth Sports Building & Restroom*

<b>Project Management:</b>	Dennis Reed	<b>Project Number/ W.O.#:</b>	10401/ 630010
<b>Budget:</b>	\$48,800	<b>Fiscal Year Goal:</b>	10% Design
<b>Funding Source:</b>	Parks Acquisition Fund	<b>% of Goal Completion:</b>	0%
<b>Goal Completion Date:</b>	June 2013	<b>Status:</b>	Not Started
<b>Actual Completion Date:</b>			

**Comments:** Higher priority projects have taken precedence. Resignation of the Landscape Architect will also slow progress. Design work is anticipated in FY2013.

### *Sidewalk Repair and Improvements*

<b>Project Management:</b>	Tom Frank	<b>Project Number/ W.O.#:</b>	19317/ 19317
<b>Budget:</b>	\$115,000	<b>Fiscal Year Goal:</b>	Complete Constr.
<b>Funding Source:</b>	General Fund	<b>% of Goal Completion:</b>	0%
<b>Goal Completion Date:</b>	June 2013	<b>Status:</b>	Not Started
<b>Actual Completion Date:</b>			

**Comments:** Bidding is planned for late October/early November with contract award anticipated in December.

### *Vista Hermosa Corporate Picnic and Wedding Facility*

<b>Project Management:</b>	Landscape Architect	<b>Project Number/ W.O.#:</b>	13112/ 13112
<b>Budget:</b>	\$75,000	<b>Fiscal Year Goal:</b>	30% Design
<b>Funding Source:</b>	Parks Acquisition Fund	<b>% of Goal Completion:</b>	0%
<b>Goal Completion Date:</b>	June 2013	<b>Status:</b>	Not Started
<b>Actual Completion Date:</b>			

**Comments:**

## Parks and Medians- Maintenance and Other Projects

### *Bonito Canyon Slope Replanting*

<b>Project Management:</b>	Dennis Reed	<b>Project Number/ W.O.#:</b>	25102/ 25102
<b>Budget:</b>	\$68,440	<b>Fiscal Year Goal:</b>	Formalize Design
<b>Funding Source:</b>	General Fund	<b>% of Goal Completion:</b>	15%
<b>Goal Completion Date:</b>	June 2013	<b>Status:</b>	Hold
<b>Actual Completion Date:</b>			

**Comments:** Project remains on hold. Funding was planned to be used to supplement another pressing project in the park, but Water Quality has expressed the need for additional erosion control of the property.

### *El Portal Beach Access Rehabilitation*

<b>Project Management:</b>	Landscape Architect	<b>Project Number/ W.O.#:</b>	23101/ 23101
<b>Budget:</b>	\$150,000	<b>Fiscal Year Goal:</b>	Award Design Contract
<b>Funding Source:</b>	General Fund	<b>% of Goal Completion:</b>	0%
<b>Goal Completion Date:</b>	June 2013	<b>Status:</b>	Not Started
<b>Actual Completion Date:</b>			

**Comments:**

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## Capital Improvement Program- 1st Quarter Report

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### Sewer- CIP Projects

#### *Aeration Basin Blower Rehabilitation*

<b>Project Management:</b>	Ken Knatz	<b>Project Number/ W.O.#:</b>	12201/ 12201
<b>Budget:</b>	\$526,890	<b>Fiscal Year Goal:</b>	Complete Constr.
<b>Funding Source:</b>	Sewer Deprec. Rsrv. Fund	<b>% of Goal Completion:</b>	15%
<b>Goal Completion Date:</b>	June 2013	<b>Status:</b>	On Track
<b>Actual Completion Date:</b>			

**Comments:** Upgrade at WRP to replace 20 year old equipment. New technology will improve system efficiency and provide significant energy cost savings. Project preliminary design is complete. Blower equipment specifications will be released for public bidding in October.

#### *Los Molinos Pump Station Emergency Backup*

<b>Project Management:</b>	Amir K. Ilkhanipour	<b>Project Number/ W.O.#:</b>	10202/ 10202
<b>Budget:</b>	\$663,500	<b>Fiscal Year Goal:</b>	Complete Constr.
<b>Funding Source:</b>	Sewer Deprec. Rsrv. Fund	<b>% of Goal Completion:</b>	50%
<b>Goal Completion Date:</b>	January 2013	<b>Status:</b>	On Track
<b>Actual Completion Date:</b>			

**Comments:** Los Molinos Pump Station mechanical equipment, electrical and instrumentation systems are being upgraded for additional reliability. Based on a public bid opening, the City Council awarded a construction contract on January 17, 2012. Construction is underway.

#### *Los Molinos Pump Station Rehabilitation*

<b>Project Management:</b>	Amir K. Ilkhanipour	<b>Project Number/ W.O.#:</b>	19204/ 19204
<b>Budget:</b>	\$199,410	<b>Fiscal Year Goal:</b>	Complete Constr.
<b>Funding Source:</b>	Sewer Depr. Rsrv. Fund	<b>% of Goal Completion:</b>	50%
<b>Goal Completion Date:</b>	January 2013	<b>Status:</b>	On Track
<b>Actual Completion Date:</b>			

**Comments:** Los Molinos Pump Station mechanical equipment, electrical and instrumentation systems are being upgraded for additional reliability. Based on a public bid opening, the City Council awarded a construction contract on January 17, 2012. Construction is underway.

#### *Main Pump Station Force Main Cathodic Protection*

<b>Project Management:</b>	Ken Knatz	<b>Project Number/ W.O.#:</b>	12202/ 12202
<b>Budget:</b>	\$500,000	<b>Fiscal Year Goal:</b>	50% Construction
<b>Funding Source:</b>	Sewer Deprec. Rsrv. Fund	<b>% of Goal Completion:</b>	20%
<b>Goal Completion Date:</b>	June 2013	<b>Status:</b>	On Track
<b>Actual Completion Date:</b>			

**Comments:** This project will be implemented in conjunction with the City-wide cathodic protection and Main Pump Station rehabilitation projects. The joints of the force main at the intersection of Avenida Pico and El Camino Real were bonded to provide electrical continuity in this segment of the pipeline. This work was performed to avoid the future need to excavate through the decorative pavers recently installed in the intersection.

## Capital Improvement Program – 1st Quarter Report

### *Main Pump Station Rehabilitation*

**Project Management:** Ken Knatz **Project Number/ W.O.#:** 10203/ 10203  
**Budget:** \$742,140  
**Funding Source:** Sewer Deprec. Rsrv. Fund **Fiscal Year Goal:** 25% Construction  
**Goal Completion Date:** June 2013 **% of Goal Completion:** 5%  
**Actual Completion Date:** **Status:** On Track

**Comments:** A professional services agreement for design services was awarded to Pacific Advanced Civil Engineering by City Council in September. A project kickoff meeting has been held and the design is underway.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
RFP	RFP	RFP	D	D	D	D	B	B	B	C	C

### *Marblehead Coastal Recycled Water Line Reimbursement*

**Project Management:** Dave Rebensdorf **Project Number/ W.O.#:** 17201/ 17201  
**Budget:** \$350,000  
**Funding Source:** Sewer Conn. Fee Rsrv. Fund **Fiscal Year Goal:** Complete Constr.  
**Goal Completion Date:** June 2013 **% of Goal Completion:**  
**Actual Completion Date:** **Status:** Project By Others

**Comments:** Buried 16- inch recycled water line complete. Bridge abutement, tie-ins and cathodic protection have not been completed. Work is being completed by the Marblehead bonding company contractor.

### *Recycled Water Expansion*

**Project Management:** Dave Rebensdorf **Project Number/ W.O.#:** 18201/ 18201  
**Budget:** \$21,770,770  
**Funding Source:** Sewer Conn. Fee Rsrv. Fund / Prop 50 **Fiscal Year Goal:** 20% Construction  
**Goal Completion Date:** June 2013 **% of Goal Completion:** 5%  
**Actual Completion Date:** **Status:** On Track

**Comments:** Design of 9 miles of pipelines, Reservoir 11 conversion, a pressure reducing station and WRP improvements are complete and have been released for public bidding. A low interest State Revolving Fund loan will be used to supplement secured EPA and SWRQCB Prop 50 Grants.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	B	B	B	B	C	C	C	C	C	C	C

### *San Gabriel Force Main Rehabilitation*

**Project Management:** Ken Knatz **Project Number/ W.O.#:** 13201/ 13201  
**Budget:** \$500,000  
**Funding Source:** Sewer Deprec. Rsrv. Fund **Fiscal Year Goal:** Complete Constr.  
**Goal Completion Date:** October 2012 **% of Goal Completion:** 90%  
**Actual Completion Date:** **Status:** On Track

**Comments:** This project will replace 6000 ft. of pressure sewer line within El Camino Real. The pipeline work is underway and nearing completion.

## Capital Improvement Program- 1st Quarter Report

### *Sewer System SCADA System Development*

**Project Management:** D. Rebensdorf/ M. Fakhar      **Project Number/ W.O.#:** 12605/ 410336  
**Budget:** \$1,725,105  
**Funding Source:** Sewer Depr. & Sewer Conn. Fee Rsrv. Funds      **Fiscal Year Goal:** Complete Constr.  
**Goal Completion Date:** June 2013      **% of Goal Completion:** 60%  
**Actual Completion Date:**      **Status:** Hold

**Comments:** Construction was completed for two remote sites. Construction of the remaining 13 sites is on hold until Water SCADA is near completion to avoid potential conflict with the Water SCADA project.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	H									

### *Water Reclamation Odor Control Improvements*

**Project Management:** Ken Knatz      **Project Number/ W.O.#:** 18604/ 410277  
**Budget:** \$120,250  
**Funding Source:** Sewer Connection Fee Rsrv.Fund      **Fiscal Year Goal:** Complete Construction  
**Goal Completion Date:** June 2013      **% of Goal Completion:** 20%  
**Actual Completion Date:**      **Status:** On Track

**Comments:** Plans and specifications are complete. OCFA approval is required prior to construction contract award.

### *WRP Solids Handling*

**Project Management:** Ken Knatz      **Project Number/ W.O.#:** 10204/ 10204  
**Budget:** \$2,209,485  
**Funding Source:** Sewer Depr. Rsrv. Fund      **Fiscal Year Goal:** 90% Construction  
**Goal Completion Date:** June 2013      **% of Goal Completion:** 10%  
**Actual Completion Date:**      **Status:** On Track

**Comments:** Centrifuge technology has been selected for the project through pilot testing of different equipment. Construction contract has been awarded and review of equipment shop drawings is underway.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
B	C	C	C	C	C	C	C	C	C	C	C

## Sewer- Maintenance and Other Projects

### *Computerized Maintenance and Management System*

**Project Management:** Ken Knatz      **Project Number/ W.O.#:** 21201/ 21201  
**Budget:** \$288,710  
**Funding Source:** Sewer and Water Depr. Fund      **Fiscal Year Goal:** Complete Implementation Plan  
**Goal Completion Date:** June 2013      **% of Goal Completion:** 5%  
**Actual Completion Date:**      **Status:** On Track

**Comments:** Project for improvements to Utilities Division asset maintenance software program. The Utilities Staffing Analysis recommends implementing an enterprise solution throughout the Division to track all of its activities. A request for proposal was developed and released to 11 firms with experience in implementing CMMS systems for public agencies. Westin Solutions has been selected to assist the division with a long term strategy and implementation plan.

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## Capital Improvement Program – 1st Quarter Report

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### *Digester Boiler Flame Pack Replacement*

<b>Project Management:</b>	Jay Elston	<b>Project Number/ W.O.#:</b>	22201/ 22201
<b>Budget:</b>	\$150,000	<b>Fiscal Year Goal:</b>	Complete Constr.
<b>Funding Source:</b>	Sewer Depr. Rsrv. Fund	<b>% of Goal Completion:</b>	75%
<b>Goal Completion Date:</b>	June 2013	<b>Status:</b>	On Track
<b>Actual Completion Date:</b>			

**Comments:** The flame packs will be delivered at the end of July. Completion of the installation is anticipated in the Fall.

### *Main Pump Station Force Main Inspection*

<b>Project Management:</b>	Ken Knatz	<b>Project Number/ W.O.#:</b>	25203/ 25203
<b>Budget:</b>	\$71,090	<b>Fiscal Year Goal:</b>	TBD
<b>Funding Source:</b>	Sewer Depr. Rsrv. Fund	<b>% of Goal Completion:</b>	
<b>Goal Completion Date:</b>	June 2013	<b>Status:</b>	Hold
<b>Actual Completion Date:</b>			

**Comments:** The joints of the force main at the intersection of Avenida Pico and El Camino Real were bonded to provide electrical continuity in this segment of the pipeline. This work was performed to avoid the future need to excavate through the decorative pavers installed in the intersection.

### *Ocean Outfall Junction Repairs*

<b>Project Management:</b>	Dave Rebensdorf	<b>Project Number/ W.O.#:</b>	28205/ 28205
<b>Budget:</b>	\$91,680	<b>Fiscal Year Goal:</b>	TBD
<b>Funding Source:</b>	Sewer Other Agency Rsrv. Fund	<b>% of Goal Completion:</b>	
<b>Goal Completion Date:</b>		<b>Status:</b>	Project By Others
<b>Actual Completion Date:</b>			

**Comments:**

### *Odor Control Mechanical Piping Replacement*

<b>Project Management:</b>	Ken Knatz	<b>Project Number/ W.O.#:</b>	23201/ 23201
<b>Budget:</b>	\$150,000	<b>Fiscal Year Goal:</b>	Complete Design
<b>Funding Source:</b>	Sewer Deprec. Rsrv. Fund	<b>% of Goal Completion:</b>	0%
<b>Goal Completion Date:</b>	June 2013	<b>Status:</b>	Not Started
<b>Actual Completion Date:</b>			

**Comments:** A request for proposal for design services will be developed in conjunction with other water reclamation plant projects. Grouping of the projects into one contract will reduce project overhead costs and accelerate project completions.

### *Progressive Cavity Pump Replacements*

<b>Project Management:</b>	Ken Knatz	<b>Project Number/ W.O.#:</b>	23202/ 23202
<b>Budget:</b>	\$500,000	<b>Fiscal Year Goal:</b>	Complete Design
<b>Funding Source:</b>	Sewer Deprec. Rsrv. Fund	<b>% of Goal Completion:</b>	0%
<b>Goal Completion Date:</b>	June 2013	<b>Status:</b>	Not Started
<b>Actual Completion Date:</b>			

**Comments:** A request for proposal for design services will be developed in conjunction with other water reclamation plant projects. Grouping of the projects into one contract will reduce overhead costs and accelerate project completions.

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## Capital Improvement Program- 1st Quarter Report

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### *Rehabilitate Existing Sewer Lines*

<b>Project Management:</b>	Matt Atteberry	<b>Project Number/ W.O.#:</b>	24200/ 24200
<b>Budget:</b>	\$410,200		
<b>Funding Source:</b>	Sewer Depr. Rsrv. Fund	<b>Fiscal Year Goal:</b>	Award Contract
<b>Goal Completion Date:</b>	June 2013	<b>% of Goal Completion:</b>	0%
<b>Actual Completion Date:</b>		<b>Status:</b>	Not Started

**Comments:** This is an on-going yearly project to rehabilitate deteriorated pipelines from City video assessments. Project funding is also used by the Utilities Division for unscheduled maintenance of the sewer system. Unscheduled sewer system maintenance during FY 2012 has depleted yearly pipeline rehabilitation funds. Sewer system repairs have been prioritized and will be constructed during FY 2013.

### *Sewer Line Support at Trafalgar Canyon*

<b>Project Management:</b>	Matt Atteberry	<b>Project Number/ W.O.#:</b>	21202/ 21202
<b>Budget:</b>	\$150,000		
<b>Funding Source:</b>	Sewer Depr. Rsrv. Fund	<b>Fiscal Year Goal:</b>	Complete Design
<b>Goal Completion Date:</b>	January 2013	<b>% of Goal Completion:</b>	0%
<b>Actual Completion Date:</b>		<b>Status:</b>	Not Started

**Comments:** Staff will design new pipeline supports and incidental protective measures to protect line from canyon drainage. Staff will negotiate with SCRRA to construct pipeline protection work when repairs are made to recently constructed concrete ditch. Work on higher priority projects has delayed this project.

### *WRP Chlorinator Replacement*

<b>Project Management:</b>	Dave Rebensdorf	<b>Project Number/ W.O.#:</b>	27202/ 27202
<b>Budget:</b>	\$520,000		
<b>Funding Source:</b>	Sewer Depr. Rsrv. Fund	<b>Fiscal Year Goal:</b>	20% Construction
<b>Goal Completion Date:</b>	June 2013	<b>% of Goal Completion:</b>	5%
<b>Actual Completion Date:</b>		<b>Status:</b>	On Track

**Comments:** This project is combined with the Recycled Water Expansion project.

## Streets- CIP Projects

### *Arriba Linda & Cerrito Cielo Rehabilitation*

<b>Project Management:</b>	Ben Parker	<b>Project Number/ W.O.#:</b>	13310/ 13301
<b>Budget:</b>	\$240,000		
<b>Funding Source:</b>	Street Improvement Fund	<b>Fiscal Year Goal:</b>	Complete Constr.
<b>Goal Completion Date:</b>	June 2013	<b>% of Goal Completion:</b>	50%
<b>Actual Completion Date:</b>		<b>Status:</b>	On Track

**Comments:**

### *Avenida Pico Traffic Signal Synchronization*

<b>Project Management:</b>	Dave Zacker	<b>Project Number/ W.O.#:</b>	13305/ 13305
<b>Budget:</b>	\$460,000		
<b>Funding Source:</b>	M2 Grant & Gas Tax Fund	<b>Fiscal Year Goal:</b>	90% Construction
<b>Goal Completion Date:</b>	June 2013	<b>% of Goal Completion:</b>	25%
<b>Actual Completion Date:</b>		<b>Status:</b>	On Track

**Comments:** Consultants completed traffic counts and inventories. The next task is designing the bid documents for the signal interconnect improvements.

## Capital Improvement Program – 1st Quarter Report

### *Avenida Vaquero Rehabilitation*

<b>Project Management:</b>	Ben Parker	<b>Project Number/ W.O.#:</b>	13311/ 13311
<b>Budget:</b>	\$880,000	<b>Fiscal Year Goal:</b>	Award Contract
<b>Funding Source:</b>	Street Improvement Fund	<b>% of Goal Completion:</b>	20%
<b>Goal Completion Date:</b>	June 2013	<b>Status:</b>	On Track

**Comments:**

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	D	D	D	B	B	B	C	C	C

### *Calle Aguila*

<b>Project Management:</b>	Ben Parker	<b>Project Number/ W.O.#:</b>	12336/ 12336
<b>Budget:</b>	\$307,320	<b>Fiscal Year Goal:</b>	TBD
<b>Funding Source:</b>	Street Improvement Fund	<b>% of Goal Completion:</b>	0%
<b>Goal Completion Date:</b>		<b>Status:</b>	Hold

**Comments:** Delayed due to the Recycled Water Expansion project. The base plan has been prepared and approximately 70% of the design is completed. Waiting on water line installation to complete the design.

### *Calle Amanecer – Phase II*

<b>Project Management:</b>	Ben Parker	<b>Project Number/ W.O.#:</b>	11304/ 11304
<b>Budget:</b>	\$693,580	<b>Fiscal Year Goal:</b>	TBD
<b>Funding Source:</b>	Street Improvement Fund	<b>% of Goal Completion:</b>	0%
<b>Goal Completion Date:</b>		<b>Status:</b>	Hold

**Comments:** This project has been phased to accommodate delays of the Recycled Water Expansion project. Phase I portion was not impacted by this and was constructed. Base plan has been prepared and approximately 70% of the design is completed. Waiting on recycled water line installation to complete design.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	H									

### *Calle Cordillera*

<b>Project Management:</b>	Ben Parker	<b>Project Number/ W.O.#:</b>	11305/ 11305
<b>Budget:</b>	\$349,650	<b>Fiscal Year Goal:</b>	TBD
<b>Funding Source:</b>	Street Improvement Fund	<b>% of Goal Completion:</b>	0%
<b>Goal Completion Date:</b>		<b>Status:</b>	Hold

**Comments:** Delayed due to the Recycled Water Expansion project. The base plan has been prepared and approximately 70% of the design is completed. Waiting on water line installation to complete the design.

### *Calle De Los Molinos Rehabilitation*

<b>Project Management:</b>	Ben Parker	<b>Project Number/ W.O.#:</b>	18118/ 410280
<b>Budget:</b>	\$1,035,850	<b>Fiscal Year Goal:</b>	TBD
<b>Funding Source:</b>	Street Improvement Fund	<b>% of Goal Completion:</b>	0%
<b>Goal Completion Date:</b>		<b>Status:</b>	Hold

**Comments:** Award will be dependent upon SDG&E completing utility undergrounding.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	H									



## Capital Improvement Program- 1st Quarter Report

### *Calle Valle Rehabilitation*

**Project Management:** Ben Parker **Project Number/ W.O.#:** 19102/ 410084  
**Budget:** \$597,930  
**Funding Source:** Street Improvement Fund **Fiscal Year Goal:** TBD  
**Goal Completion Date:** **% of Goal Completion:** 0%  
**Actual Completion Date:** **Status:** Not Started  
**Comments:** Award will be dependent upon SDG&E completing undergrounding of overhead utilities.

### *Camino De Los Mares Frontage Road Rehabilitation*

**Project Management:** Ben Parker **Project Number/ W.O.#:** 13312/ 13312  
**Budget:** \$476,000  
**Funding Source:** Street Improvement Fund **Fiscal Year Goal:** Award Contract  
**Goal Completion Date:** June 2013 **% of Goal Completion:** 50%  
**Actual Completion Date:** **Status:** On Track  
**Comments:**

### *Camino De Los Mares Rehabilitation*

**Project Management:** Ben Parker **Project Number/ W.O.#:** 13306/ 13306  
**Budget:** \$1,400,000  
**Funding Source:** Gas Tax Fund **Fiscal Year Goal:** Award Contract  
**Goal Completion Date:** June 2013 **% of Goal Completion:** 25%  
**Actual Completion Date:** **Status:** On Track  
**Comments:**

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	D	D	D	B	B	B	C	C	C

### *Camino Del Rio & La Pata Extensions*

**Project Management:** Tom Frank **Project Number/ W.O.#:** 18316/ 18316  
**Budget:** \$135,770  
**Funding Source:** Gas Tax Fund **Fiscal Year Goal:** Coordination with the County  
**Goal Completion Date:** December 2012 **% of Goal Completion:** 80%  
**Actual Completion Date:** **Status:** Project By Others  
**Comments:** City staff continues to coordinate with the County on the design of the project. Project design will be completed by the end of 2012.

### *El Camino Real Traffic Signal Synchronization*

**Project Management:** Dave Zacker **Project Number/ W.O.#:** 13307/ 13307  
**Budget:** \$573,000  
**Funding Source:** M2 Grant & Gas Tax Fund **Fiscal Year Goal:** 90% Completion  
**Goal Completion Date:** June 2013 **% of Goal Completion:** 10%  
**Actual Completion Date:** **Status:** On Track  
**Comments:** Contract awarded to Advantec and initial traffic counts are completed.

### *La Ventana Rehabilitation*

**Project Management:** Ben Parker **Project Number/ W.O.#:** 13313/ 13313  
**Budget:** \$150,000  
**Funding Source:** Street Improvement Fund **Fiscal Year Goal:** Complete Constr.  
**Goal Completion Date:** June 2013 **% of Goal Completion:** 50%  
**Actual Completion Date:** **Status:** On Track  
**Comments:**

## Capital Improvement Program – 1st Quarter Report

### *Los Mares/Vaquero Street Reconstruction (M02)*

**Project Management:** Ben Parker **Project Number/ W.O.#:** 11302/ 11302  
**Budget:** \$699,870  
**Funding Source:** Street Improvement Fund **Fiscal Year Goal:** TBD  
**Goal Completion Date:** **% of Goal Completion:** 0%  
**Actual Completion Date:** **Status:** Hold  
**Comments:** Street reconstruction plans are 90% complete, and are waiting on storm drain improvements that have been delayed due to easement negotiations with the golf course.

### *North El Camino Real Bike Lane*

**Project Management:** Tom Frank **Project Number/ W.O.#:** 13308/ 13308  
**Budget:** \$739,800  
**Funding Source:** HSIP Grant & Gas Tax Fund **Fiscal Year Goal:** Complete Design and Permitting  
**Goal Completion Date:** June 2013 **% of Goal Completion:** 10%  
**Actual Completion Date:** **Status:** On Track  
**Comments:** In 2<sup>nd</sup> Quarter, staff will meet with OCTA to review lane configuration alternatives and proceed with design.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	D	D	D	D	D	D	D	D	B

### *Sarmentoso (Phase II)*

**Project Management:** Ben Parker **Project Number/ W.O.#:** 11303/ 11303  
**Budget:** \$361,580  
**Funding Source:** Gas Tax Fund **Fiscal Year Goal:** TBD  
**Goal Completion Date:** **% of Goal Completion:** 0%  
**Actual Completion Date:** **Status:** Hold  
**Comments:** This project has been phased to accommodate delays of the Recycled Water Expansion project. Phase I portion was not impacted by this and has been completed. Base plan has been prepared and approximately 70% of the design is completed. Waiting on water line installation to complete Phase II design.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	H									

### *Sidewalk Construction Program*

**Project Management:** Tom Frank **Project Number/ W.O.#:** 13316/ 13316  
**Budget:** \$1,000,000  
**Funding Source:** General Fund **Fiscal Year Goal:** Award Contract  
**Goal Completion Date:** June 2013 **% of Goal Completion:** 0%  
**Actual Completion Date:** **Status:** Not Started  
**Comments:** This project will construct new sidewalks in areas of the City where no sidewalks currently exist.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
			D	D	D	D	D	B	B	B	C

### *Sidewalk Improvements/ CDBG 2013*

**Project Management:** Ben Parker **Project Number/ W.O.#:** 13309/ 13309  
**Budget:** \$150,000  
**Funding Source:** CDBG Grants Fund **Fiscal Year Goal:** TBD  
**Goal Completion Date:** **% of Goal Completion:** 0%  
**Actual Completion Date:** **Status:** Hold  
**Comments:** Staff has prepared several design scenarios that are being evaluated with the citywide sidewalk policy.

## Capital Improvement Program- 1st Quarter Report

### *Sidewalk Improvements/ CDBG 2012 (Calle Seville)*

<b>Project Management:</b>	Ben Parker	<b>Project Number/ W.O.#:</b>	12341/ 12341
<b>Budget:</b>	\$137,100	<b>Fiscal Year Goal:</b>	TBD
<b>Funding Source:</b>	CDBG Grants Fund	<b>% of Goal Completion:</b>	0%
<b>Goal Completion Date:</b>		<b>Status:</b>	Hold
<b>Actual Completion Date:</b>		<b>Comments:</b> Staff has prepared several design scenarios that are being evaluated with the citywide sidewalk policy.	

### *Traffic Signal Battery Backup System*

<b>Project Management:</b>	Jane Mrotek	<b>Project Number/ W.O.#:</b>	12334/ 12334
<b>Budget:</b>	\$198,050	<b>Fiscal Year Goal:</b>	Complete Constr.
<b>Funding Source:</b>	Facilities Main. Rsrv. Fund	<b>% of Goal Completion:</b>	100%
<b>Goal Completion Date:</b>	September 2012	<b>Status:</b>	Done
<b>Actual Completion Date:</b>	September 2012	<b>Comments:</b> Construction is complete. City Council acceptance and notice of completion anticipated November 2012.	

### *Traffic Signal Cabinets Replacement*

<b>Project Management:</b>	Jane Mrotek	<b>Project Number/ W.O.#:</b>	10811/ 10811
<b>Budget:</b>	\$409,560	<b>Fiscal Year Goal:</b>	Complete Constr.
<b>Funding Source:</b>	Fac. Main. Rsrv. Fund	<b>% of Goal Completion:</b>	90%
<b>Goal Completion Date:</b>	November 2012	<b>Status:</b>	On Track
<b>Actual Completion Date:</b>		<b>Comments:</b>	

### *Traffic Signal LED Replacement*

<b>Project Management:</b>	Jane Mrotek	<b>Project Number/ W.O.#:</b>	12335/ 12335
<b>Budget:</b>	\$250,000	<b>Fiscal Year Goal:</b>	Complete Constr.
<b>Funding Source:</b>	Fac. Main. Rsrv. Fund	<b>% of Goal Completion:</b>	90%
<b>Goal Completion Date:</b>	November 2012	<b>Status:</b>	On Track
<b>Actual Completion Date:</b>		<b>Comments:</b>	

### *Vera Cruz Rehabilitation*

<b>Project Management:</b>	Ben Parker	<b>Project Number/ W.O.#:</b>	12333/ 12333
<b>Budget:</b>	\$869,695	<b>Fiscal Year Goal:</b>	TBD
<b>Funding Source:</b>	Gas Tax Fund	<b>% of Goal Completion:</b>	0%
<b>Goal Completion Date:</b>		<b>Status:</b>	Hold
<b>Actual Completion Date:</b>		<b>Comments:</b> This project has been phased to accommodate delays of the Recycled Water Expansion project. Phase I portion was not impacted by this and has been constructed. Base plan has been prepared and approximately 20% of the design is completed. waiting on recycled water line installation to complete Phase II design.	

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
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# Capital Improvement Program – 1st Quarter Report

## *Via Breve Rehabilitation*

**Project Management:** Ben Parker **Project Number/ W.O.#:** 13314/ 13314  
**Budget:** \$110,000  
**Funding Source:** Street Improvement Fund **Fiscal Year Goal:** Complete Constr.  
**Goal Completion Date:** June 2013 **% of Goal Completion:** 50%  
**Actual Completion Date:** **Status:** On Track  
**Comments:**

## *Via Pico Plaza Rehabilitation*

**Project Management:** Ben Parker **Project Number/ W.O.#:** 13315/ 13315  
**Budget:** \$120,000  
**Funding Source:** Street Improvement Fund **Fiscal Year Goal:** Complete Design  
**Goal Completion Date:** June 2013 **% of Goal Completion:** 50%  
**Actual Completion Date:** **Status:** Hold  
**Comments:** This project is on hold while it is being evaluated for sidewalk installation.

## *Vista Montana- Phase II*

**Project Management:** Ben Parker **Project Number/ W.O.#:** 12339/ 12339  
**Budget:** \$908,100  
**Funding Source:** Street Improvement Fund **Fiscal Year Goal:** TBD  
**Goal Completion Date:** **% of Goal Completion:** 0%  
**Actual Completion Date:** **Status:** Hold

**Comments:** This project has been phased to accommodate delays of the Recycled Water Expansion project. Phase I portion was not impacted by this and has been constructed. Base plan has been prepared and approximately 10% of the design is completed. Waiting on recycled water line installation to complete design.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	H									

## Streets- Maintenance and Other Projects

### *Major Street Maintenance/ FY 2013*

**Project Management:** Ben Parker **Project Number/ W.O.#:** 23301/ 23301  
**Budget:** \$550,000  
**Funding Source:** General Fund/Wtr and Swr Deprec. Funds **Fiscal Year Goal:** Complete Constr.  
**Goal Completion Date:** June 2013 **% of Goal Completion:** 50%  
**Actual Completion Date:** **Status:** On Track  
**Comments:**

### *PCH – Avenida Pico Bicycle Path Study*

**Project Management:** Tom Frank **Project Number/ W.O.#:** 30803/ 30803  
**Budget:** \$44,680  
**Funding Source:** Gas Tax Fund **Fiscal Year Goal:** Complete Study  
**Goal Completion Date:** December 2012 **% of Goal Completion:** 85%  
**Actual Completion Date:** **Status:** On Track

**Comments:** Pico corridor evaluation is underway. Council recently approved a contract with DKS to complete the Pico corridor bike lane/path concepts. Expected completion is December 2012.

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## Capital Improvement Program- 1st Quarter Report

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### *Sewer System Replacement*

<b>Project Management:</b>	Ben Parker	<b>Project Number/ W.O.#:</b>	24201/ 24201
<b>Budget:</b>	\$100,000		
<b>Funding Source:</b>	Str. Impr. & Sewer Deprec. Rsrv. Fund	<b>Fiscal Year Goal:</b>	Complete Constr.
<b>Goal Completion Date:</b>	June 2013	<b>% of Goal Completion:</b>	25%
<b>Actual Completion Date:</b>		<b>Status:</b>	On Track

**Comments:** Design and construct sewer system replacements as part of the Street Improvement Program.

### *Sidewalk Improvement Program Policy*

<b>Project Management:</b>	Tom Bonigut	<b>Project Number/ W.O.#:</b>	32302/ 32302
<b>Budget:</b>	\$55,490		
<b>Funding Source:</b>	General Fund	<b>Fiscal Year Goal:</b>	Complete Draft Policy
<b>Goal Completion Date:</b>	June 2013	<b>% of Goal Completion:</b>	100%
<b>Actual Completion Date:</b>	September 2012	<b>Status:</b>	Done

**Comments:** The City Council reviewed a draft policy in September and the final policy, along with corresponding Municipal code changes, will be presented to Council on October 16.

### *Slurry Seal (FY 2012)*

<b>Project Management:</b>	Ben Parker	<b>Project Number/ W.O.#:</b>	27304/ 27304
<b>Budget:</b>	\$496,150		
<b>Funding Source:</b>	General Fund	<b>Fiscal Year Goal:</b>	Complete Constr.
<b>Goal Completion Date:</b>	December 2012	<b>% of Goal Completion:</b>	90%
<b>Actual Completion Date:</b>		<b>Status:</b>	On Track

**Comments:** FY 2012 funding was combined with FY 2013 to reduce mobilization costs. Construction will be postponed to the Fall when weather conditions are favorable for this type of construction.

### *Street Improvement Design*

<b>Project Management:</b>	Ben Parker	<b>Project Number/ W.O.#:</b>	24300/ 24300
<b>Budget:</b>	\$200,000		
<b>Funding Source:</b>	Street Improvement Fund	<b>Fiscal Year Goal:</b>	Complete Design
<b>Goal Completion Date:</b>	June 2013	<b>% of Goal Completion:</b>	25%
<b>Actual Completion Date:</b>		<b>Status:</b>	On Track

**Comments:**

### *Street Improvement Program- Engineers's Report*

<b>Project Management:</b>	Tom Frank	<b>Project Number/ W.O.#:</b>	22301/ 22301
<b>Budget:</b>	\$50,000		
<b>Funding Source:</b>	Street Improvement Fund	<b>Fiscal Year Goal:</b>	Complete Report
<b>Goal Completion Date:</b>	June 2013	<b>% of Goal Completion:</b>	0%
<b>Actual Completion Date:</b>		<b>Status:</b>	Not Started

**Comments:** Project will be coordinated with the Street Improvement Program Renewal Election.

### *Street Improvement Program – Renewal Election*

<b>Project Management:</b>	Tom Frank	<b>Project Number/ W.O.#:</b>	32301/ 32301
<b>Budget:</b>	\$50,000		
<b>Funding Source:</b>	General Fund	<b>Fiscal Year Goal:</b>	Conduct Election
<b>Goal Completion Date:</b>	June 2013	<b>% of Goal Completion:</b>	0%
<b>Actual Completion Date:</b>		<b>Status:</b>	Not Started

**Comments:** Pursuit of an assessment district election is pending Council direction. Renewal election is likely to proceed in FY 2013.

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## Capital Improvement Program – 1st Quarter Report

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### *Water System Replacement*

<b>Project Management:</b>	Ben Parker	<b>Project Number/ W.O.#:</b>	24400/ 24400
<b>Budget:</b>	\$313,700		
<b>Funding Source:</b>	Water Deprec. Rsrv. Fund	<b>Fiscal Year Goal:</b>	Complete Constr.
<b>Goal Completion Date:</b>	June 2013	<b>% of Goal Completion:</b>	25%
<b>Actual Completion Date:</b>		<b>Status:</b>	On Track
<b>Comments:</b> Design and construct water system replacements as part of the Street Improvement Program.			

### Water CIP Projects

#### *Avenida Vaquero Waterline Replacement*

<b>Project Management:</b>	Matt Atteberry	<b>Project Number/ W.O.#:</b>	13405/ 13405
<b>Budget:</b>	\$80,000		
<b>Funding Source:</b>	Water Deprec. Rsrv. Fund	<b>Fiscal Year Goal:</b>	Complete Constr.
<b>Goal Completion Date:</b>	June 2013	<b>% of Goal Completion:</b>	0%
<b>Actual Completion Date:</b>		<b>Status:</b>	Not Started
<b>Comments:</b> Design and construction of a new water main on Avenida Vaquero.			

#### *Calafia Pump Station Surge Tank Rehabilitation*

<b>Project Management:</b>	Ken Knatz	<b>Project Number/ W.O.#:</b>	12449/ 12449
<b>Budget:</b>	\$189,220		
<b>Funding Source:</b>	Water Deprec. Rsrv. Fund	<b>Fiscal Year Goal:</b>	75% Constr.
<b>Goal Completion Date:</b>	June 2013	<b>% of Goal Completion:</b>	5%
<b>Actual Completion Date:</b>		<b>Status:</b>	On Track
<b>Comments:</b> This pump station propels recycled water to the municipal golf course. Staff is exploring the feasibility of retrofitting the pumps station with control valves in lieu of rehabilitating the surge tank to reduce maintenance requirements. This project has been delayed due to staff work on an unscheduled project at the Water Filtration Plant.			

#### *Calle Real Pump Station Rehabilitation*

<b>Project Management:</b>	Ken Knatz	<b>Project Number/ W.O.#:</b>	16521/ 16521
<b>Budget:</b>	\$148,350		
<b>Funding Source:</b>	Water Deprec. Rsrv. Fund	<b>Fiscal Year Goal:</b>	TBD
<b>Goal Completion Date:</b>		<b>% of Goal Completion:</b>	
<b>Actual Completion Date:</b>		<b>Status:</b>	Hold
<b>Comments:</b> Project will commence once easements are obtained between reservoir 10 & 6 Water Line. The request for proposal to procure professional services is complete and will be made available to engineering firms once easement acquisition is realized			

#### *La Esperanza Pressure Reducing Station Rehabilitation*

<b>Project Management:</b>	Matt Atteberry	<b>Project Number/ W.O.#:</b>	13406/ 13406
<b>Budget:</b>	\$200,000		
<b>Funding Source:</b>	Water Deprec. Rsrv. Fund	<b>Fiscal Year Goal:</b>	Complete Design
<b>Goal Completion Date:</b>	June 2013	<b>% of Goal Completion:</b>	0%
<b>Actual Completion Date:</b>		<b>Status:</b>	Not Started
<b>Comments:</b> This project will rehabilitate the existing pressure reducing station on La Esperanza.			

## Capital Improvement Program- 1st Quarter Report

### *Reeves Pump Station*

**Project Management:** Ken Knatz **Project Number/ W.O.#:** 17405/ 17405  
**Budget:** \$1,433,050  
**Funding Source:** Water Acre. Fee Rsrv. Fund **Fiscal Year Goal:** TBD  
**Goal Completion Date:** **% of Goal Completion:**  
**Actual Completion Date:** **Status:** Hold  
**Comments:** Staff will work with Lehman Brothers to acquire an easement for construction.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	H									

### *Reservoir No. 1 Expansion*

**Project Management:** Ken Knatz **Project Number/ W.O.#:** 11447/ 11447  
**Budget:** \$180,370  
**Funding Source:** Water Deprec. Rsrv. Fund **Fiscal Year Goal:** Complete  
**Goal Completion Date:** June 2013 **% of Goal Completion:** Preliminary Design  
**Actual Completion Date:** **Status:** 50%  
**Comments:** Preliminary design will consider new reservoir capacity and recommend improvements to the City's Well Water Treatment Plant and reservoir service zone upgrades to meet regulatory requirements. Due to available Water Depreciation and Water Acreage fund balances, construction funding was deferred to FY 2017. Water quality system improvements are planned to be constructed ahead of the reservoir expansion.

### *Reservoir 8 Cathodic Protection*

**Project Management:** Dave Rebensdorf **Project Number/ W.O.#:** 19405/ 19405  
**Budget:** \$165,750  
**Funding Source:** Water Deprec. Rsrv. Fund **Fiscal Year Goal:** 50% Construction  
**Goal Completion Date:** June 2013 **% of Goal Completion:** 20%  
**Actual Completion Date:** **Status:** On Track  
**Comments:** Design work is underway by RBF Consulting.

### *Reservoir 10 and 6 Water Line (Land Acquisition)*

**Project Management:** Handan Cirit **Project Number/ W.O.#:** 14400/ 14400  
**Budget:** \$19,520  
**Funding Source:** Water Acre. Fee Rsrv. Fund **Fiscal Year Goal:** Finalize Resolution of Necessity  
**Goal Completion Date:** June 2013 **% of Goal Completion:** 10%  
**Actual Completion Date:** **Status:** Hold  
**Comments:** City Attorney is in the process of negotiating with property owners prior to moving forward with property condemnation. Project is on hold until feedback from City Attorney is received.

### *Samaritan Medical Center Water Valves*

**Project Management:** Matt Atteberry **Project Number/ W.O.#:** 13407/ 13407  
**Budget:** \$50,000  
**Funding Source:** Water Deprec. Rsrv. Fund **Fiscal Year Goal:** Complete Constr.  
**Goal Completion Date:** June 2013 **% of Goal Completion:** 0%  
**Actual Completion Date:** **Status:** Not Started  
**Comments:** This project will install new valves on Camino de los Mares that reduce the need for a water service shut down to the Medical Center for an event that requires emergency repairs to the water system.

## Capital Improvement Program – 1st Quarter Report

### *Vista Cayenta Pressure Reducing Station Rehabilitation*

**Project Management:** Matt Atteberry **Project Number/ W.O.#:** 12450/ 12450  
**Budget:** \$188,850  
**Funding Source:** Water Depreciation Fund **Fiscal Year Goal:** Complete Constr.  
**Goal Completion Date:** March 2013 **% of Goal Completion:** 25%  
**Actual Completion Date:** **Status:** On Track  
**Comments:** This project will replace the existing pressure reducing station that has served its useful life.

### *Water System SCADA Implementation*

**Project Management:** D. Rebensdorf/ M. Fakhar **Project Number/ W.O.#:** 13501/ 410391  
**Budget:** \$688,620  
**Funding Source:** Water Deprec./Water Acr. Fee Rsrv. Funds **Fiscal Year Goal:** Complete Integration  
**Goal Completion Date:** December 2012 **% of Goal Completion:** 95%  
**Actual Completion Date:** **Status:** On Track  
**Comments:** Remote water site telemetry and radio repeater site construction is complete. System integration between 27 remote water sites and central SCADA is complete. Integration of the remaining 8 sites is underway.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
C	C	C	C	C	C						

### *Well No. 8*

**Project Management:** Dave Rebensdorf **Project Number/ W.O.#:** 16522/ 16522  
**Budget:** \$234,940  
**Funding Source:** Water Depreciation Fund **Fiscal Year Goal:** Complete Constr.  
**Goal Completion Date:** January 2013 **% of Goal Completion:** 75%  
**Actual Completion Date:** **Status:** On Track  
**Comments:** Remaining funds for Well 8 construction is being utilized to perform a chemical and mechanical rehabilitation for Well 6.

### *Well Outlet Piping & Chemical Treatment*

**Project Management:** Ken Knatz **Project Number/ W.O.#:** 13408/ 13408  
**Budget:** \$750,000  
**Funding Source:** Water Deprec. Rsrv. Fund **Fiscal Year Goal:** Complete Design  
**Goal Completion Date:** June 2013 **% of Goal Completion:** 0%  
**Actual Completion Date:** **Status:** Hold  
**Comments:** The project design work is planned to be completed as part of the the Reservoir No. 1 expansion design. Water quality system improvements are planned to be constructed ahead of the reservoir expansion since the reservoir expansion has been delayed to FY 2017. The project is temporarily on hold to investigate rising TDS and chlorides levels in the well water.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	H	H	H	H	D	D	D	D	D	D



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## Capital Improvement Program- 1st Quarter Report

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### Water- Maintenance and Other Projects

#### *Calle Amable/ Calle Juarez Pressure Reducing Station Removal*

**Project Management:** Matt Atteberry **Project Number/ W.O.#:** 30401/ 30401  
**Budget:** \$28,900  
**Funding Source:** Water Deprec. Rsrv. Fund **Fiscal Year Goal:** Complete Constr.  
**Goal Completion Date:** June 2013 **% of Goal Completion:** 10%  
**Actual Completion Date:** **Status:** On Track  
**Comments:** Staff is in receipt of all executed Agreements for private plumbing improvements. Staff is submitting Building Permits for the work and obtaining quotes from local Plumbers to complete the construction.

#### *Cathodic Protection System Evaluation*

**Project Management:** Dave Rebensdorf **Project Number/ W.O.#:** 26402/ 26402  
**Budget:** \$79,590  
**Funding Source:** Water Deprec. Rsrv. & Sewer Deprec. Resr. Funds **Fiscal Year Goal:** Complete Constr.  
**Goal Completion Date:** June 2013 **% of Goal Completion:** 80%  
**Actual Completion Date:** **Status:** On Track  
**Comments:** Design work is underway by RBF Consulting.

#### *City-Wide Cathodic Protection*

**Project Management:** Dave Rebensdorf **Project Number/ W.O.#:** 22401/ 22401  
**Budget:** \$500,000  
**Funding Source:** Water Deprec. Rsrv **Fiscal Year Goal:** 50% Construction  
**Goal Completion Date:** June 2013 **% of Goal Completion:** 20%  
**Actual Completion Date:** **Status:** On Track  
**Comments:** Implementation of the design work developed in the Cathodic Protection System Evaluation project.

#### *Dana Point Ocean Water Desalination Project*

**Project Management:** Bill Cameron/ D. Rebensdorf **Project Number/ W.O.#:** 38401/ 38401  
**Budget:** \$33,010  
**Funding Source:** Water Acreage Fee Rsrv. Fund **Fiscal Year Goal:** Confirm Project Feasibility  
**Goal Completion Date:** June 2013 **% of Goal Completion:** 25%  
**Actual Completion Date:** **Status:** Project By Others  
**Comments:** Phase 3 pilot testing began on June 1, 2010. SPI was hired by MWDOC to perform the operations and testing of the pilot. Pilot testing is complete. Pilot results along with various technical and financing studies will be evaluated to determine whether the project moves forward.

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## Capital Improvement Program – 1st Quarter Report

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### *JRWSS Agency Projects*

**Project Management:** Dave Rebensdorf **Project Number/ W.O.#:** 27402/ 27402  
**Budget:** \$2,343,310  
**Funding Source:** Water Deprec. Rsrv. Fund **Fiscal Year Goal:** Complete Projects Identified in SCWD CIP Budget

**Goal Completion Date:** **% of Goal Completion:**  
**Actual Completion Date:** **Status:** Project By Others

**Comments:** This is an assortment of CIP projects on the JRWSS importation line that are managed by South Coast Water District on behalf of the JRWSS Agencies.

### *JRWSS 60-Inch Lake Forest Drive Relocation*

**Project Management:** Dave Rebensdorf **Project Number/ W.O.#:** 23402/ 23402  
**Budget:** \$535,000  
**Funding Source:** Water Other Agency Fund **Fiscal Year Goal:** Complete Constr.  
**Goal Completion Date:** June 2013 **% of Goal Completion:** 75%  
**Actual Completion Date:** **Status:** On Track

**Comments:** Project construction is nearing completion.

### *Meter Replacements*

**Project Management:** Kevin Lussier **Project Number/ W.O.#:** 23401/ 23401  
**Budget:** \$75,000  
**Funding Source:** Wtr & Swr Deprec. Rsrv. Funds **Fiscal Year Goal:** Complete Constr.

**Goal Completion Date:** June 2013 **% of Goal Completion:** 25%  
**Actual Completion Date:** **Status:** On Track

**Comments:**

### *Reservoir #9 Site Drain Improvement*

**Project Management:** Amir Ilkhanipour **Project Number/ W.O.#:** 22402/ 22402  
**Budget:** \$93,470  
**Funding Source:** Water Deprec. Rsrv. Fund **Fiscal Year Goal:** Complete Constr.  
**Goal Completion Date:** November 2012 **% of Goal Completion:** 90%  
**Actual Completion Date:** **Status:** On Track

**Comments:** During the FY 2011 winter storms, erosion occurred around the slopes descending from Reservoir No. 9. Staff designed and prepared construction plans for improving drainage around the water tank to prevent further erosion on the slope. Project was bid and the City Council awarded a construction contact on July 3, 2012. Construction is underway and completion is anticipated in November of 2012.

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## Capital Improvement Program- 1st Quarter Report

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### *Reservoir Management Study*

<b>Project Management:</b>	Ken Knatz	<b>Project Number/ W.O.#:</b>	31401/ 31401
<b>Budget:</b>	\$147,440		
<b>Funding Source:</b>	Water Deprec. Rsrv. Fund	<b>Fiscal Year Goal:</b>	Complete Study
<b>Goal Completion Date:</b>	June 2013	<b>% of Goal Completion:</b>	5%
<b>Actual Completion Date:</b>		<b>Status:</b>	On Track

**Comments:** Study to review, prioritize and budget improvements to the City's potable water storage tanks. Staff will compile comprehensive reservoir inventory to identify and budget lining, coating and mechanical improvements. Consultant will be retained to assist with seismic and water quality improvements. Work on higher priority projects has delayed this project.

### *Second Lower Cross Feeder Evaluation & South Orange County Water Reliability Study Update*

<b>Project Management:</b>	Dave Rebensdorf	<b>Project Number/ W.O.#:</b>	33405/ 33405
<b>Budget:</b>	\$40,000		
<b>Funding Source:</b>	Water Acreage Fund	<b>Fiscal Year Goal:</b>	75% Study
<b>Goal Completion Date:</b>	June 2013	<b>% of Goal Completion:</b>	5%
<b>Actual Completion Date:</b>		<b>Status:</b>	Project By Others

**Comments:** This multi-agency project is being coordinated by MWDOC.

### *Water System Rehabilitation*

<b>Project Management:</b>	Kevin Lussier	<b>Project Number/ W.O.#:</b>	24401 / 24401
<b>Budget:</b>	\$300,000		
<b>Funding Source:</b>	Water Deprec. Rsrv. Fund	<b>Fiscal Year Goal:</b>	Complete Constr.
<b>Goal Completion Date:</b>	June 2013	<b>% of Goal Completion:</b>	25%
<b>Actual Completion Date:</b>		<b>Status:</b>	On Track

**Comments:** This is a collection of scheduled and/or necessary work projects on the City water transmission and distribution system.

### *Well Water Aquifer Study*

<b>Project Management:</b>	Dave Rebensdorf	<b>Project Number/ W.O.#:</b>	33404/ 33404
<b>Budget:</b>	\$75 ,000		
<b>Funding Source:</b>	Water Deprec. Rsrv. Fund	<b>Fiscal Year Goal:</b>	75% Study
<b>Goal Completion Date:</b>	June 2013	<b>% of Goal Completion:</b>	5%
<b>Actual Completion Date:</b>		<b>Status:</b>	On Track

**Comments:** A request for proposal is being developed by staff.