



City of San Clemente

2nd
Quarter Report
Ending December 31, 2012

FY 2013

George Scarborough, City Manager

Pall Gudgeirsson, Assistant City Manager/
City Treasurer



City of San Clemente City Manager

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February 19, 2013

Honorable Mayor and Councilmembers:

Submitted for your review is the City of San Clemente's quarterly report for the period ending December 31, 2012. The intent of this report is to provide the Council, staff and citizens with an overview of the financial condition of the City for the 2013 fiscal year.

The report also contains an update of the City's performance measurement system and capital improvement program.

Please feel free to call me if you have any questions regarding this report.

Sincerely,

George Scarborough
City Manager



October – December 2012

CURRENT FINANCIAL CONDITION

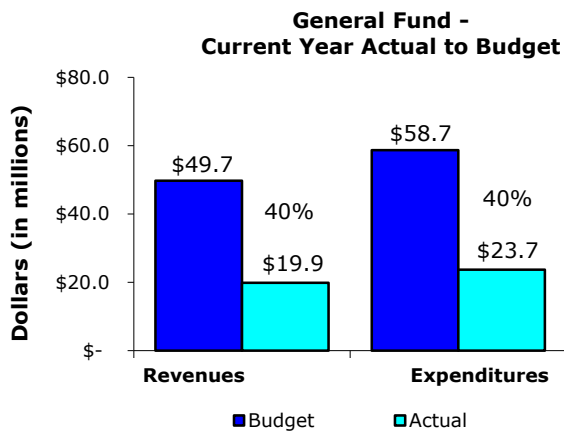
The City's financial condition at mid-year can be considered positive. A series of budget adjustments are proposed in order to bring the budget up-to-date and also to reflect financial changes through December 31, 2012.

The City's pension portfolio rate of return for 2012 was 12.7%, a little over the national average.

GENERAL FUND


General Fund revenues total \$19.9 million, or 40% of the \$49.7 million budget. General Fund revenue is \$246,000 higher than last year's amount of \$19.7 million, largely due to increases seen in sales taxes, transient occupancy taxes, permits & fees, and service charges.


General Fund expenditures to date, including one-time capital expenditures, total \$23.7 million, or 40% of the budget of \$58.7 million, as compared to \$23.7 million last year. Expenditures are lower than last year by \$60,000.





GENERAL FUND REVENUES

Revenues by Category	Budget	YTD Actual	%
Property Taxes	24,824,890	10,188,361	41%
Sales Tax	7,425,670	2,044,143	28%
Transient Occ. Tax	1,542,160	724,006	47%
Other Taxes	3,209,250	642,168	20%
Permits & Fees	976,610	558,459	57%
Intergovernmental	549,800	359,261	65%
Service Charges	4,281,560	2,376,188	55%
Fines	939,000	315,528	34%
Interest, Rents, Other	2,045,530	871,087	43%
Interfund Transfers	3,945,880	1,839,710	47%
Balance, YTD	49,740,350	19,918,911	40%


➤ **Property Taxes:**  Property taxes total \$10.2 million, primarily from secured taxes. This is slightly less than the \$10.3 million from the prior year, mainly due to a one month delayed timing of some receipts for secured property taxes as well as a slight overall decrease in supplemental property tax receipts.


➤ **Sales Tax:**  Sales taxes amount to \$2.0 million, up slightly from \$1.9 million in the prior year, mainly driven by continued recovery in consumer spending.


➤ **Transient Occupancy Taxes (TOT):**  Transient occupancy taxes, which include vacation rental receipts, total \$724,000 which is \$38,000 higher than the prior year. Vacation rental receipts account for \$32,000 of the increase.

➤ **Other Taxes:**  Other taxes, which mostly consists of franchise fees, totals \$642,000 and is slightly down from \$659,000 in the prior year. SDG&E and Southern California Gas, which are the largest franchise fees, are remitted once a year in April.

➤ **Permits & Fees:**  Permits and fees are at \$558,000, a \$153,000 increase from the prior year. A new senior housing project accounts for the majority of this increase.

➤ **Intergovernmental:**  Grant revenue totals \$359,000, from activities related to the San Onofre Nuclear Generating plant and reimbursements under a EECBG federal grant. This compares to \$341,000 in the prior year through the 2nd quarter.

➤ **Service Charges:**  Service charges amount to \$2.4 million at mid-year, up \$304,000 when compared to last year. The charges consist of general government, public safety, parking meters and recreation service charges. The most significant changes from the prior year were a \$275,000 increase in recreation service charges due from Vista Hermosa Sports Park and \$124,000 in public safety, mainly from an increase in ambulance charges.

➤ **Fines:**  Fine revenue was at \$315,000, down from \$437,000 in the prior year as a result of a \$83,000 decrease in parking violations and an \$38,000 decrease in other fines.

➤ **Interest, Rents & Other:**  Interest, rents and other reimbursements total \$871,000, down from \$1,048,000 due to lower interest and rents from the Ole Hanson Beach Club.



GENERAL FUND EXPENDITURES 

Expenditure by Type	Budget	YTD Actual	%
Salaries	11,486,280	5,368,662	47%
Benefits	5,414,640	2,437,209	45%
Supplies	1,140,930	365,999	32%
Contractual Services	25,864,580	10,827,640	42%
Other Charges	1,476,400	676,199	46%
Capital Outlay	7,554,310	706,142	9%
Interdepartmental	3,428,390	1,717,482	50%
Transfers & Debt	2,315,670	1,587,428	69%
Total	58,681,200	23,686,761	40%

Expenditure by Dept	Budget	YTD Actual	%
General Government	4,708,490	1,945,410	41%
City General	5,780,940	2,712,155	47%
Police	12,568,280	5,102,446	41%
Fire	7,457,370	3,598,841	48%
Comm. Development	4,727,300	1,938,056	41%
Public Works	9,375,380	3,402,640	36%
Beaches, Parks & Rec	14,063,440	4,987,213	35%
Total	58,681,200	23,686,761	40%

Fiscal year actual expenditures are at \$23.7 million compared to the prior year amount of \$23.7 million. The change from the prior year is small, but there are changes in individual departments as discussed below.

The Police department is down \$1.1 million from the prior year due the timing of one payment, which was made in January. City General is up \$733,000 due to a one-time transfer to the Public Facilities Fund of \$630,000. Other changes are in Beaches, Parks, and Recreation which increased due to the Vista Hermosa Sports Park operations and decreases to Public Works as a result of lower capital project costs. Overall, budgets are currently in line with expectations at this time.

ENTERPRISE FUNDS

The following tables summarize the operating revenues, operating expenses, and changes in operating fund working capital for enterprise funds including Water, Sewer, Golf, Storm Drain and Clean Ocean funds.

Revenues

Revenue	Budget	YTD Actual	%
Water Fund	17,193,534	8,925,514	52%
Sewer Fund	9,211,188	4,037,438	44%
Golf Fund	2,296,602	1,124,070	49%
Storm Drain Fund	1,666,688	565,576	34%
Clean Ocean Fund	2,162,291	794,257	37%

Total water revenue is up \$1.1 million from the previous year, due to a combination of increased water consumption and a 7% rate increase implemented in August 2012. Sewer revenues are up \$0.4 million as a result of an 8% rate increase, also implemented in August 2012.

Golf Course revenue is down \$30,000 when compared to last year as a result of lower Greens Fees revenues. This was due to a reduced number of rounds, mainly attributed to rain days during the past quarter. The new

restaurant concessionaire began operations during the 2nd quarter of the year, and will increase revenue to the Golf Operating Fund for the balance of the fiscal year as anticipated.

Storm Drain and Clean Ocean fees are fixed and do not change significantly from year to year.

Expenses

Expenses	Budget	YTD Actual	%
Water Fund	17,431,380	8,465,517	49%
Sewer Fund	8,845,690	4,071,946	46%
Golf Fund	2,314,060	1,090,156	47%
Storm Drain Fund	1,725,020	820,671	48%
Clean Ocean Fund	3,165,810	814,626	26%

Water expenses are flat when adjusted for water purchases through December. Purchased water costs are \$825,000 higher than the previous year, in line with increased water consumption. Sewer expenses increased \$169,000 and are a combination of increases in chemical supplies, water costs, and landfill fees.

Golf expenses are up \$32,000 from the previous year for expenses the City incurred while temporarily operating the Golf Course Restaurant.

Working Capital

Working Capital	Budget	YTD Actual
Water Fund	43,049	740,892
Sewer Fund	441,172	41,166
Golf Fund	-149,938	-98,566
Storm Drain Fund	1,121,643	924,880
Clean Ocean Fund	1,376,085	2,359,235

The Water and Sewer funds continue to maintain minimal working capital balances. The Water fund balance has increased during the first two quarters with improved water revenues. The Sewer Fund working capital position is expected to end the year with a positive balance based on a transfer from the depreciation reserve, which will be completed at the end of the fiscal year. The Golf Fund working capital balance began the year in a negative position, and will likely remain negative for the entire fiscal year.

The Storm Drain and Clean Ocean Fund working capital balances exceed or are in line with budget at this time. These funds are maintaining adequate fund balances.

WHAT'S NEXT

- **Long Term Financial Plan (LTFP):** The LTFP is scheduled to be presented to City Council on March 13, 2013.
- **FY 2013 Proposed Budget:** The proposed FY 2014 budget will be presented to City Council in May 2013.
- Detailed budgetary information for the General fund and all other funds can be obtained from the Finance and Administrative Services Department.



Performance Measures

General Government

Performance Measures	2012 Actual	2013 Budget	2013 2nd Qtr	2013 Y-T-D
<u>City Manager</u>				
Budget:	\$564,741	\$590,720	\$148,620	\$262,782
Efficiency:				
Percent of customer service requests or complaints resolved or informed of proposed action within 10 days*	98.0%	98.0%	N/A	N/A
* Annual measurement				
<u>City Clerk</u>				
Budget:	\$648,785	\$845,110	\$187,289	\$323,037
Workload Outputs:				
Number of Regular City Council minutes prepared within 21 days of meeting	16	23	5	10
Number of City Council Agendas/Packets posted 7 days prior to meeting	22	23	6	11
Number of formal public records requests	204	200	53	183
Effectiveness:				
Percent of Regular Council Minutes produced within 21 days	75.0%	100.0%	83.3%	91.7%
Percentage of Agendas/Packets provided at least 7 days prior to the meeting	100.0%	100.0%	100.0%	100.0%
Percentage of public records requests responded to within 10 days	100.0%	100.0%	100.0%	100.0%

Performance Measures

Finance & Administrative Services

Performance Measures	2012 Actual	2013 Budget	2013 2nd Qtr	2013 Y-T-D
<u>Finance & Administrative Services Administration</u>				
Budget:	\$456,551	\$483,980	\$118,465	\$211,710
Efficiency:				
Percentage of quarterly reports completed within the end of the month after the financial close of the quarter.	100.0%	100.0%	100.0%	100.0%
Rate of return on investments compared to the City benchmark (City rate/Benchmark rate)	1.21%/1.50%	1.20%/1.50%	0.87%/1.50%	0.93%/1.50%
Effectiveness:				
Percent of actual General Fund revenues to projections*	100.1%	98.0%	N/A	N/A
Percentage of City operating funds in balance*	97.3%	100.0%	N/A	N/A
Percentage of adopted fiscal policies in compliance*	93.2%	98.0%	N/A	N/A
* Annual measurement.				
<u>Finance Division</u>				
Budget:	\$ 1,938,374	\$2,031,990	\$450,346	\$842,796
Workload Outputs:				
Number of accounting transactions processed	27,283	28,900	6,927	13,902
Number of TOT audits performed per Year	0	4	0	0
Number of utility bills generated per year	219,841	218,000	57,473	110,243
Number of business licenses issued	5,653	5,100	913	1,798
Efficiency:				
Average cost to process accounting transactions	\$29.95	\$31.00	\$30.19	\$27.40
Average cost to generate a utility bill	\$3.44	\$3.20	\$3.45	\$3.30
Average cost to generate a business license	\$38.51	\$38.50	\$31.79	\$34.44
Effectiveness:				
Percentage of total annual TOT revenue audited	0.0%	50.0%	0.0%	0.0%
Percentage accuracy of financial transactions within established accuracy rates	100.0%	98.0%	100.0%	100.0%
Percentage of receivables written off	0.31%	0.20%	0.12%	0.14%
Percentage of receivables over 60 days old	20.7%	15.0%	36.7%	32.1%

Performance Measures

Finance & Administrative Services

Performance Measures	2012 Actual	2013 Budget	2013 2nd Qtr	2013 Y-T-D
<u>Human Resources</u>				
Budget:	\$532,356	\$538,580	\$145,006	\$247,760
Workload Outputs:				
Number of recruitments opened	31	35	4	13
Number of liability claims filed	31	40	14	26
Number of workers' compensation claims filed	17	22	1	6
Number of benefited part-time and full-time employees processed through initial benefit enrollment	8	10	3	6
Number of employees completing an annual HR customer satisfaction survey	0	100	0	0
Efficiency:				
Average cost per liability claim settled	\$1,797	\$3,350	\$965	\$1,646
Average amount paid on a workers' compensation claim	\$2,446	\$1,825	\$2,098	\$1,847
Effectiveness:				
Percent of total number of liability claims filed that settled	26.0%	31.0%	14.0%	19.5%
Percent change in the number of work comp claims filed	-35.0%	0.0%	-83.0%	-56.0%
Percent of employees giving an overall satisfaction rating of "Excellent" on annual survey	0.0%	85.0%	0.0%	0.0%
<u>Information Technology</u>				
Budget:	\$ 1,490,946	\$1,529,850	\$305,361	\$640,497
Workload Outputs:				
Number of workstation computers administered	249	253	247	247
Number of server computers administered	24	26	25	25
Efficiency:				
Percentage of time that servers are operational (server uptime)	99.8%	99.9%	100.0%	99.8%
Percentage of time that workstations are operational (workstation uptime)	98.8%	99.9%	98.7%	98.9%
Percentage of total time that network communications equipment is operational (network communications uptime)	100.0%	99.9%	100.0%	100.0%
Percent of requests for computer services resolved within 3 working days	99.6%	100.0%	99.7%	99.5%

Performance Measures

Public Safety

Performance Measures	2012 Actual	2013 Budget	2013 2nd Qtr	2013 Y-T-D
<u>Contract Police Services</u>				
Budget:	\$12.0M	\$12.6M	\$ 3,085,963	\$ 6,088,428
Workload Outputs:				
Number of total calls for service	23,651	28,000	5,650	12,010
Number of emergency calls received (Priority 1)	248	300	83	154
Number of traffic collision reports	257	350	122	253
Number of Part 1 crimes committed per 1,000 population	1.28	1.15	1.17	1.12
Efficiency:				
Average response time from dispatch to on-scene emergency calls	3:45	5:00	3:97	3:68
Average response time from receipt of call to on-scene emergency calls	7:04	6:00	6:97	6:39
Percentage of preventative patrol time - day shift (6:00 a.m. to 6:00 p.m.)	41.8%	40.0%	41.3%	43.0%
Percentage of preventative patrol time - day shift (10:00 a.m. to 8:00 p.m.)	41.3%	40.0%	42.0%	39.5%
Percentage of preventative patrol time - night shift (6:00 p.m. to 6:00 a.m.)	39.3%	40.0%	37.3%	39.8%
Percentage of preventative patrol time - night shift (5:00 p.m. to 3:00 a.m.)	41.8%	40.0%	46.0%	44.0%
Effectiveness:				
Percentage of emergency calls responded to in 5 minutes or less	89.0%	95.0%	92.7%	93.2%
Percentage change in Part I crimes from prior year current year	8.0%	1.0%	-7.4%	-12.6%
<u>Contract Fire Services</u>				
Budget:	\$7,280,209	\$7,457,370	\$ 1,858,672	\$ 3,598,841
Workload Outputs:				
Number of emergency calls	2,840	3,000	708	1,492
Number of new construction fire inspections performed	433	400	100	185
Number of fire inspections performed	150	1,000	14	38
Number of fire plan checks completed	210	300	61	113
Efficiency:				
Average response time for emergency calls	5:47	7:00	5:42	5:49
Effectiveness:				
Percentage of calls with response time within 7 minutes	75.5%	85.0%	39.0%	57.0%
Percentage of technical on-site inspections scheduled within 24 hours	100.0%	90.0%	100.0%	100.0%
Percentage of all plan checks completed within adopted turn around time goals based on plan types	100.0%	90.0%	100.0%	100.0%
Percentage of 5 day turn around plan checks completed within goal	100.0%	90.0%	100.0%	100.0%
Percentage of 10 day turn around plan checks completed within goal	100.0%	90.0%	100.0%	100.0%

Performance Measures

Community Development

Performance Measures	2012 Actual	2013 Budget	2013 2nd Qtr	2013 Y-T-D
<u>Building</u>				
Budget:	\$1,528,157	\$1,616,930	\$425,452	\$736,879
Workload Outputs:				
Number of building permits issued	2,990	3,000	685	1,448
Number of Plan Reviews performed	2,636	2,500	628	1,307
Number of building inspections completed	13,194	13,500	3,259	6,402
Number of customers served at Building counter	4,804	5,000	1,186	2,433
Efficiency:				
Number of Plan Reviews performed per Plan Check staff	1,075	1,000	251	671
Number of inspection conducted per inspector	3,825	3,857	931	1,829
Number of customers served per Permit Tech	2,402	2,500	593	1,217
Effectiveness:				
Percentage of new projects: First review completed within 15 work days	98.3%	98.0%	99.3%	97.4%
Percentage plan review rechecks: Reviewed within 10 work days	98.1%	98.0%	95.6%	93.0%
Percentage response to the public at the counter in 10 minutes	79.5%	80.0%	73.2%	75.1%
<u>Planning</u>				
Budget:	\$1,383,567	\$1,764,620	\$389,067	\$697,973
Workload Outputs:				
Number of discretionary applications completed	74	80	20	46
Number of zoning plan checks completed	1,637	400	433	886
Number of people assisted at counter/over phone	7,987	8,000	1,918	3,846
Number of training sessions to maintain Certified Local Government status	3	10	0	1
Number of training sessions attended by PC	4	14	3	5
Efficiency:				
Number of people assisted at counter/phone per FTE	30.8	15	18.6	17.9
Number of Plan checks completed/FTE/Week	6.3	2.0	5.8	5.0
Number of applications completed/FTE/Week	3.7	4.0	1.0	0.9

Performance Measures

Community Development

Performance Measures	2012 Actual	2013 Budget	2013 2nd Qtr	2013 Y-T-D
<u>Planning (continued)</u>				
Effectiveness:				
Percentage of FTE's time funded by Developer Deposit and fixed fees	24.3%	20.0%	35.0%	36.7%
Percentage of initial plan reviews completed within 15 days	96.9%	95.0%	100.0%	97.3%
Percentage of plan rechecks: reviewed within 10 days	98.4%	95.0%	100.0%	100.0%
Percent of Zoning Administrator applications completed within 6 weeks	99.0%	98.0%	100.0%	91.7%
Percent of Planning Commission applications completed within 14 weeks	93.8%	98.0%	100.0%	100.0%
Percent of City Council applications completed within 19 weeks	50.0%	98.0%	100.0%	100.0%
Percent of calls returned within one business day	95.0%	95.0%	94.7%	94.2%
Percent of counter served within 10 minutes	75.7%	75.0%	75.3%	76.5%
Percent of counter served within 20 minutes	94.3%	95.0%	94.7%	93.8%
<u>Code Compliance</u>				
Budget:	\$674,951	\$675,600	\$152,979	\$246,869
Workload Outputs:				
Number of new cases	1390	2129	313	762
Number of lots cleared by Weed Abatement	44	20	1	2
Number of graffiti cases	336	585	164	298
Number of case actions	4,054	4,006	1,200	2,623
Number of weekend inspections	2,278	1587	523	1,212
Number of sessions for certification	313	104	69	139
Efficiency:				
Number of cases per officer	121	126	42	82
Cost of weed abatement per lot	\$526	\$428	\$350	\$295
Cost of graffiti removal per case	\$144	\$119	\$90	\$106
Number of actions per officer	357	363	159	143
Number of weekend inspections conducted per officer	381	303	174	153
Effectiveness:				
Percent of graffiti cases closed within 6 hours	85.9%	88.8%	77.7%	78.2%
Percentage of cases acknowledged within 2 days	84.4%	90.5%	82.7%	79.2%
Percentage of cases closed within 10 days	88.6%	79.5%	50.7%	56.3%

Performance Measures

Community Development

Performance Measures	2012 Actual	2013 Budget	2013 2nd Qtr	2013 Y-T-D
<u>Economic Development/Housing Administration</u>				
Budget:	\$163,824	\$136,190	\$19,064	\$31,327
Workload Outputs:				
Number of Home Rehab loans provided to property owners	6	6	1	3
Number of businesses receiving commercial facade grants	11	8	2	4
Number of non-profits receiving Social Program grants	15	6	0	12
Effectiveness:				
Percentage of Home Rehab & commercial grants expended	23.8%	85.0%	8.0%	19.2%
Percentage General fund social program grants expended	100.0%	100.0%	0.0%	100.0%

Performance Measures

Public Works

Performance Measures	2012 Actual	2013 Budget	2013 2nd Qtr	2013 Y-T-D
<u>Engineering</u>				
Budget:	\$3,413,774	\$4,876,070	\$1,000,303	\$1,508,230
Workload Outputs:				
Number of permits issued	233	250	69	152
Number of inspections conducted	2,874	2,500	511	799
Number of plans submitted for 1st plan check	42	40	15	25
Number of plans submitted for additional plan checks	84	80	12	32
Number of research projects conducted	514	600	39	121
Number of miles of streets designed	3.29	3.00	0.27	0.90
Number of miles of streets constructed	1.79	3.00	0.00	0.00
Number of traffic citizens complaints received	151	120	39	92
Efficiency:				
Time spent per first plan review (hours)	6.38	7.00	5.75	6.46
Time spent per additional plan review (hours)	5.15	5.00	4.17	4.92
Time spent per research project	1.94	2.50	2.13	2.07
Design cost less than 15% of the projected costs	91.1%	85.0%	75.0%	87.5%
Final project costs within budget	99.3%	85.0%	83.0%	91.5%
Percent of response to citizen complaints within 45 days	65.9%	80.0%	82.1%	82.5%
Effectiveness:				
Percent of project reviews completed in 15 days (1st plan check)	92.7%	90.0%	80.5%	73.6%
Percent of project reviews completed in 10 days (add'l plan check)	92.3%	90.0%	86.7%	93.3%
Percent of research projects completed in 10 days	93.0%	95.0%	96.7%	97.5%
Percent of projected street design completed	109.7%	85.0%	8.0%	14.0%
Percent of street miles completed	59.7%	85.0%	0.0%	0.0%
Percent of traffic complaints resolved	56.9%	80.0%	74.4%	74.9%
<u>Maintenance</u>				
Budget:	\$3,582,267	\$3,884,010	\$932,791	\$1,604,357
Workload Outputs:				
Number of potholes repaired	568	500	165	314
Number of signs repaired or replaced	1,992	1,800	502	1,057
Number of work orders received/completed by Facilities Maintenance Section	2,155	2,000	457	894
Number of street light/traffic signal repairs	676	800	119	262
Number of USA responses (Underground Service Alerts)	630	600	138	311

Performance Measures

Public Works

Performance Measures	2012 Actual	2013 Budget	2013 2nd Qtr	2013 Y-T-D
<u>Maintenance (continued)</u>				
Efficiency:				
Average sq. ft. of pothole repairs provided per day of service	414.1	450.0	392.0	374.5
Average # of signs maintained per hour of service provided	5.8	4.5	4.7	4.8
Average # of facilities maintenance work orders completed per day of service	9.8	10.0	8.5	8.2
Average # of USA completed per day of service	2.9	3.0	2.5	2.8
Average number of streetlight/traffic signal repairs per day	3.1	4.0	2.2	2.4
Effectiveness:				
Percentage of pothole service requests repaired within 3 working days	100.0%	100.0%	100.0%	100.0%
Percentage of signage repair requests responded to and completed within 3 working days	100.0%	100.0%	100.0%	100.0%
Percentage of facilities maintenance work orders responded to in 3 working days	100.0%	100.0%	100.0%	100.0%
Percentage of street light / traffic signal service Requests completed within 3 working days	99.6%	100.0%	99.5%	99.2%
Percentage of USA service requests completed within 3 working days	100.0%	100.0%	100.0%	100.0%
<u>Water</u>				
Budget:	\$17,025,316	\$ 17,431,380	\$ 5,434,785	\$ 8,465,517
Workload Outputs:				
Number of maintenance procedures at reservoirs, pump stations, valves, hydrants and operating equipment	3,907	3,600	813	1,848
Number of miles of planned leak detection on water pipeline	221.8	170.0	27	54
Number of samples taken to test compliance	8,725	8,600	2,789	5,319
Number of emergency calls for service	464	500	180	337
Efficiency:				
Percentage of maintenance procedures completed on time	96.7%	96.0%	91.7%	91.8%
Percentage of system water loss	3.6%	3.0%	6.4%	5.7%
Effectiveness:				
Percentage of leaks repaired within 48 hours	98.6%	96.0%	100.0%	100.0%
Percentage of monitoring samples in full compliance	100.0%	100.0%	100.0%	100.0%
Percentage of emergency calls responded within 15 minutes during working hours	100.0%	100.0%	100.0%	100.0%
Percentage of emergency calls responded within 30 minutes during non-working hours	100.0%	100.0%	100.0%	100.0%

Performance Measures

Public Works

Performance Measures	2012 Actual	2013 Budget	2013 2nd Qtr	2013 Y-T-D
<u>Sewer</u>				
Budget:	\$8,603,304	\$ 8,845,690	\$ 1,993,460	\$ 4,071,946
Workload Outputs:				
Number of maintenance procedures at treatment plant, pump stations and recycled water facilities	4,130	4,000	1,075	1,709
Number of samples taken to test compliance	13,972	14,000	3,377	6,822
Number of miles of planned video inspections on sewer collection system	29.6	30.0	3.8	12.3
Number of miles of planned cleaning procedures on sewer collection system	137.6	170.0	26.0	54.0
Number of emergency calls for service	63	100	30	71
Efficiency:				
Percentage of maintenance procedures completed on time	95.1%	94.0%	91.0%	91.3%
Percentage of monitoring samples in full compliance	100.0%	100.0%	100.0%	100.0%
Percentage of sewer collection system cleaned annually	78.8%	95.0%	15.0%	31.0%
Percentage of sewer collection system inspected annually	17.0%	20.0%	2.2%	7.1%
Effectiveness:				
Percentage of emergency calls responded within 15 minutes during working hours	100.0%	100.0%	100.0%	100.0%
Percentage of emergency calls responded within 30 minutes during non-working hours	100.0%	100.0%	100.0%	100.0%
<u>Storm Drain</u>				
Budget:	\$1,590,458	\$1,725,020	\$413,321	\$820,671
Workload Outputs:				
Number of miles of storm drain pipelines cleaned	2.09	3.00	-	0.41
Number of miles of storm drain video inspection	5.80	3.00	0.90	2.80
Number of catch basins cleaned/inspected/stenciled	1,367	1,200	745	950
Number of emergency calls for service	31.0	20.0	16.0	41.0
Efficiency:				
Percentage of storm drain pipelines cleaned annually	3.3%	4.0%	0.0%	0.6%
Percentage of storm drain system inspected annually	9.3%	5.0%	1.5%	4.4%
Percentage of catch basins cleaned/inspected annually	72.7%	95.0%	39.6%	50.5%
Effectiveness:				
Number of emergency calls/percentage of time responding within 15 minutes during working hours	100.0%	100.0%	100.0%	100.0%
Number of emergency calls/percentage of time responding within 30 minutes during non-working hours	100.0%	100.0%	100.0%	100.0%

Performance Measures

Public Works

Performance Measures	2012 Actual	2013 Budget	2013 2nd Qtr	2013 Y-T-D
Clean Ocean				
Budget:	\$2,353,294	\$ 3,165,810	\$475,255	\$814,626
Workload Outputs:				
Number of facilities inspected for storm water compliance	282	95	108	154
Number of water quality enforcement actions issued	124	200	22	52
Number of local outreach impressions per year**	2,865,942	3,000,000	672,882	1,347,564
Efficiency:				
Number of facility inspections per FTE (1 FTE)	175	95	108	154
Number of water quality enforcement actions issued per FTE (2 FTE)	62	100	11	26
Number of public outreach "impressions" per capita	45	47	11	21
<i>** "impressions" refers to the estimated number of individuals receiving education</i>				
Solid Waste				
Budget:	\$270,303	\$258,650	\$65,020	\$110,449
Workload Outputs:				
Number of residents participating in the Household Hazardous Waste (HHW) Program per quarter	N/A	3,500	567	1,160
Number of Waste Management Plans approved	N/A	10	180	381
Number of Public Outreach impressions	N/A	22,000	57,000	114,000
Number of trash barrel placement violations	N/A	200	366	1,255
Tons of Solid Waste disposed	N/A	36,148	9,049	18,532
Efficiency:				
Total % of participation for residential HHW pick-ups (19,000 households)	N/A	17.5%	3.2%	3.2%
Total number of Waste Management Plans approved per quarter within 24 hours	N/A	188	180	191
Total number of trash barrel placement violations resolved within 7 days	N/A	150	282	588
Effectiveness:				
Cost of Public Outreach impressions	N/A	\$10.00	\$2.50	\$2.50
Solid Waste program cost per ton diverted	\$5.55	\$4.00	\$4.71	\$4.73

* Solid Waste performance measures are based on the waste diversion controlled by CR&R

Performance Measures

Public Works

Performance Measures	2012 Actual	2013 Budget	2013 2nd Qtr	2013 Y-T-D
<u>Contract Fleet Maintenance</u>				
Budget:	\$1,172,057	\$1,200,730	\$277,407	\$497,539
Workload Outputs:				
Total number of vehicles maintained	154	170	154	154
Number of work orders completed	768	750	213	419
Number of preventative maintenance services completed	295	300	101	175
Number of repeat work orders needed	0	2	0	1
Effectiveness:				
Percentage of fleet available per month	99.1%	95.0%	99.0%	99.0%
Percentage of reworks relative to total work orders	0.0%	0.0%	0.0%	0.2%
Percentage of preventative maintenance services completed within 1 day	100.0%	90.0%	100.0%	100.0%

Performance Measures

Beaches. Parks & Recreation

Performance Measures	2012 Actual	2013 Budget	2013 2nd Qtr	2013 Y-T-D
<u>Beaches. Parks & Recreation Administration</u>				
Budget:	\$439,893	\$463,660	\$100,786	\$208,129
Workload Outputs:				
Number of development plans reviewed	18	5	0	2
Number of active park CIP projects	13	10	1	2
Number of completed park CIP projects	1	4	0	0
Number of CIP project change orders that required City Council approval	0	0	0	0
Efficiency:				
Hours spent reviewing each set of development plans	19	50	-	-
Effectiveness:				
Percentage of development plans reviewed within 2 weeks	99.8%	100.0%	0.0%	50.0%
Percentage of park CIP projects completed within budget as established at time of contract award	100.0%	100.0%	0.0%	0.0%
<u>Parks & Beach Maintenance</u>				
Budget:	\$4,409,637	\$ 5,885,070	\$ 1,330,335	\$ 2,246,996
Workload Outputs:				
Maintain industry standard ratio of 50 acres of landscape monitored per inspector - 316 acres	73.2	77.8	79.0	79.0
Trim 2,000 trees annually to ensure a 7 year cycle	2,323	2,000	619	1,275
Resolve 90% of all service requests within 10 days	85.0%	88.7%	80.3%	84.7%
Efficiency:				
Ratio of acres of landscapes monitored per contract inspector	146.0%	156.0%	158.0%	158.0%
Effectiveness:				
Percentage of trees trimmed to maintain an average 7-year trimming cycle	116.0%	100.0%	123.7%	127.5%
Maintain parks at established levels measured on a scale of A-F:				
<i>A-excellent, B- above average, C- average, D-low level, F-minimum level per the 1999 Parks & Rec. Master Plan.</i>				
Maintenance level of beaches (target level = C)	C	C+	C	C
Maintenance level of parks (target level = C)	C	C	C	C
Maintenance level of park sports fields (target level = B)	B+	B+	B+	B+
Maintenance level of streetscapes (target level = C)	C+	C+	C+	C+

Performance Measures

Beaches. Parks & Recreation

Performance Measures	2012 Actual	2013 Budget	2013 2nd Qtr	2013 Y-T-D
Recreation				
Budget:	\$3,222,828	\$6,202,100	\$865,215	\$1,787,228
Workload Outputs:				
Number of aquatic enrollments	7,305	7,000	1,149	3,613
Number of other registrations	13,993	13,000	1,287	5,690
Number of classes/programs offered	879	700	157	479
Number of attendees at special events	150,620	120,000	25,500	139,750
Number of rentals at Community Center	243	170	47	96
Number of rentals at Beach Club	71	0	4	4
Number of partnered community events	45	37	12	24
Efficiency:				
Percent of registrations taken on-line	37.1%	35.0%	42.6%	40.3%
Percentage of total expenditures recovered by revenues	67.4%	65.0%	33.8%	69.7%
Effectiveness:				
Percentage customer satisfaction response of satisfactory or above for recreation and leisure classes/facility rentals*	99.2%	100.0%	94.7%	94.7%
Percent of classes/programs cancelled	14.0%	15.0%	22.4%	19.0%
Number of customer requested refunds for classes/programs	449	400	43	255
* Annual measurement				
Marine Safety				
Budget:	\$1,424,171	\$1,512,610	\$285,984	\$ 744,859
Workload Outputs:				
Number of beach visitors (estimate)	2,082,420	2,200,000	352,400	1,386,200
Number of swimmer rescues	2,813	3,000	66	2,307
Number of preventative actions via public education/warnings	46,479	43,000	1,165	34,989
Number of people reached through public education programs	31,713	30,000	2,025	21,124
Number of drownings with lifeguards on duty	0	0	0	0
Efficiency:				
Visitors per lifeguard (8 hour shift)	635	650	985	846
Rescues per lifeguard FTE (2080 hours)	112	230	38	186
Effectiveness:				
Percentage of swimmer rescues without a drowning	100.0%	100.0%	100.0%	100.0%
Percentage of swimmer rescues compared to preventative actions	3.7%	8.0%	4.7%	5.4%
Percent of City elementary schools reached through public education*	50.0%	70.0%	0.0%	0.0%
* Annual measurement				

Performance Measures

Beaches. Parks & Recreation

Performance Measures	2012 Actual	2013 Budget	2013 2nd Qtr	2013 Y-T-D
<u>Golf Operating</u>				
Budget:	\$2,115,108	\$2,314,060	\$558,017	\$1,090,156
Workload Outputs:				
Number of golf rounds played - projected	90,118	93,000	19,362	45,226
Number of golf course acres maintained	133	133	133	133
Total revenue generated by the Golf Course	\$2,237,111	\$ 2,300,000	\$470,077	\$1,125,205
Efficiency:				
Course utilization (rounds played/available tee times*)	98.6%	100.0%	103.3%	100.2%
Cost per round	\$22.82	\$24.00	\$27.59	\$23.80
Percentage cost of recovery	105.6%	100.0%	113.6%	93.5%
Effectiveness:				
Number of complaints per 1,000 rounds	3.4	3.0	2.7	3.1
Maintenance quality of golf course retained at a level B May through October	100.0%	100.0%	100.0%	100.0%
Maintenance quality of golf course retained at a level C November through April	100.0%	100.0%	100.0%	100.0%

Performance Measures

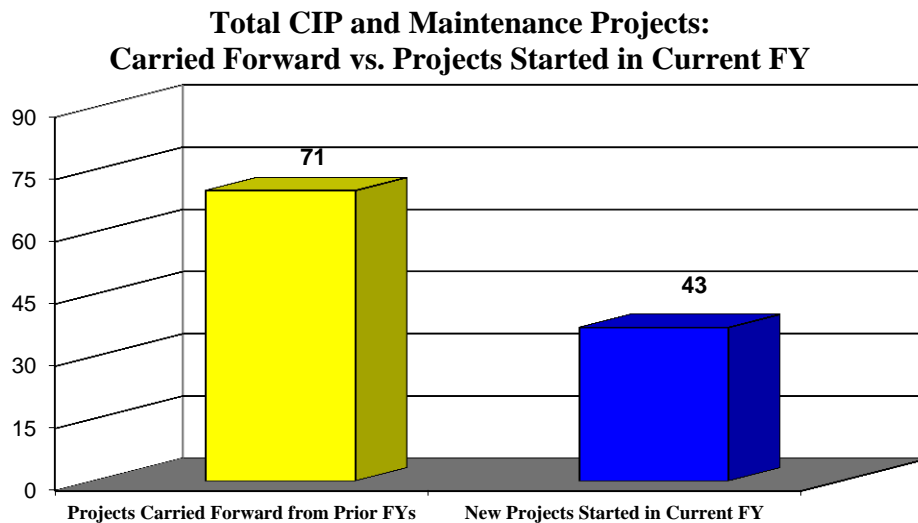
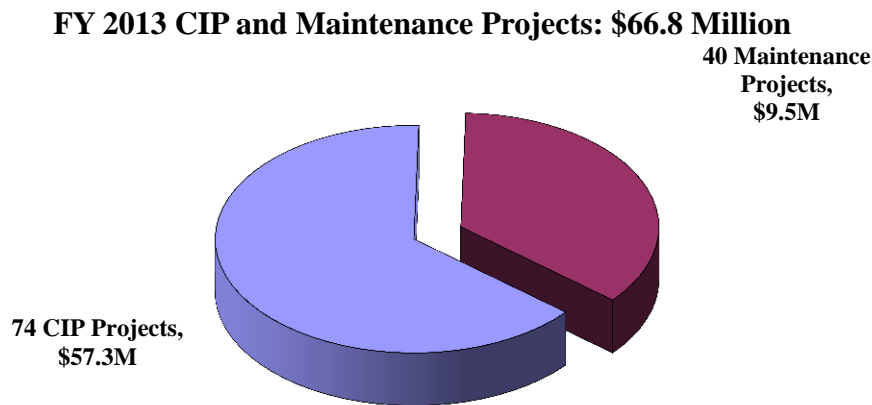
Animal Shelter

Performance Measures	2012 Actual	2013 Budget	2013 2nd Qtr	2013 Y-T-D
<u>Animal Shelter</u>				
Budget:	\$1,802,939	\$1,301,680	\$311,215	\$ 652,430
Workload Outputs:				
Number of Dogs Licensed during the year	6,940	9,900	1,573	3,454
Number of calls for service completed during the year	2,588	2,400	655	1,233
Barking Dog complaints received	109	100	27	56
Efficiency:				
Percent of calls for service handled within 24 hours	99.0%	99.0%	98.7%	98.3%
Effectiveness:				
Percentage increase in the number of dog licensed per year	-4.8%	5.0%	5.8%	15.0%
Number of dog adoptions	212	325	65	193
Number of cat adoptions	382	400	73	148
Number of animals returned to owners	329	425	71	187
Percentage of barking complaints resolved within 40 days	84.5%	97.0%	91.7%	82.8%

Program Summary

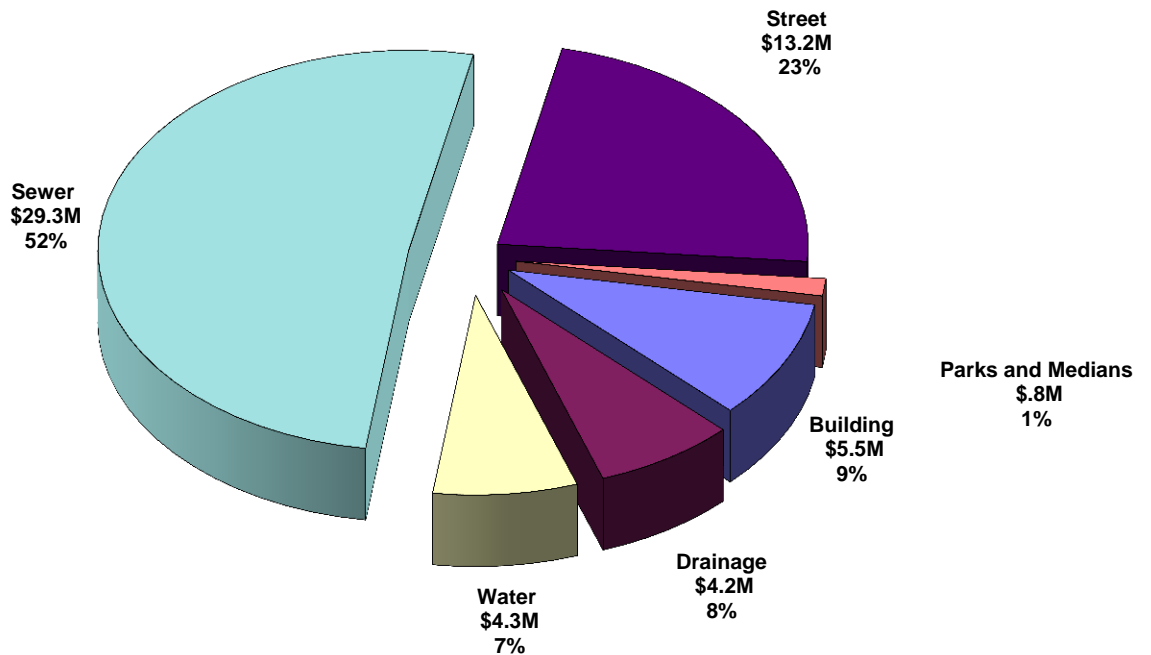
The Capital Improvement Program report provides the Mayor, City Council and community the status of projects in the current FY 2013 and establishes a commitment for the scheduled delivery of projects. The City's Capital Improvement Program remains strong and active. Most areas in the City continue to see improvements to their community facilities in the form of parks, streets, water, sewer, storm drain and other infrastructure improvement projects.

The FY 2013 Capital Improvement Program consists of 114 projects for a total budget of \$66.8 million. A total of 71 projects were started in the prior fiscal years for completion in FY 2013. There are a total of 74 CIP projects and 40 Maintenance and Study projects. There was one new project added this quarter.

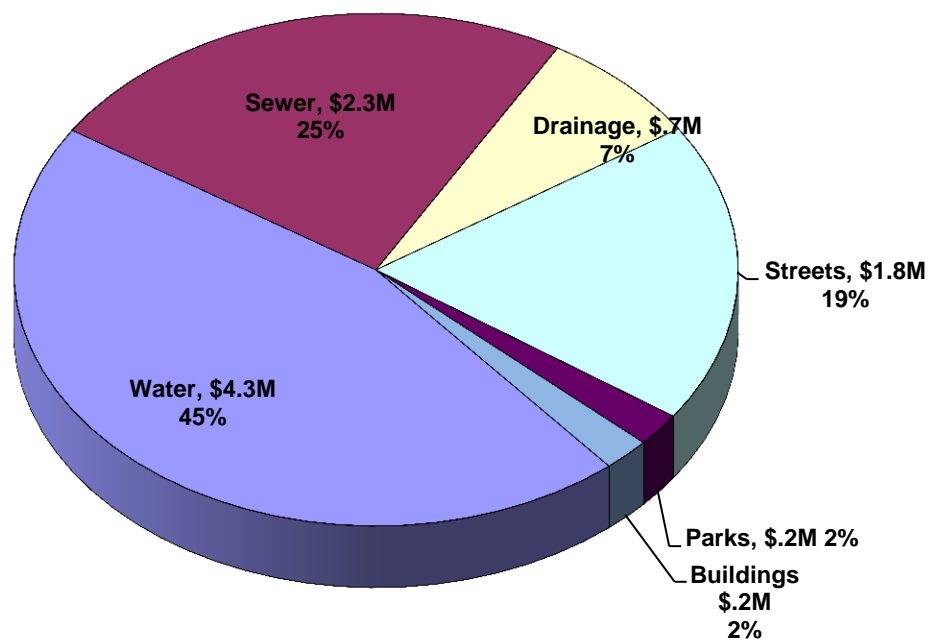


Capital Improvement Program – 2nd Quarter Report

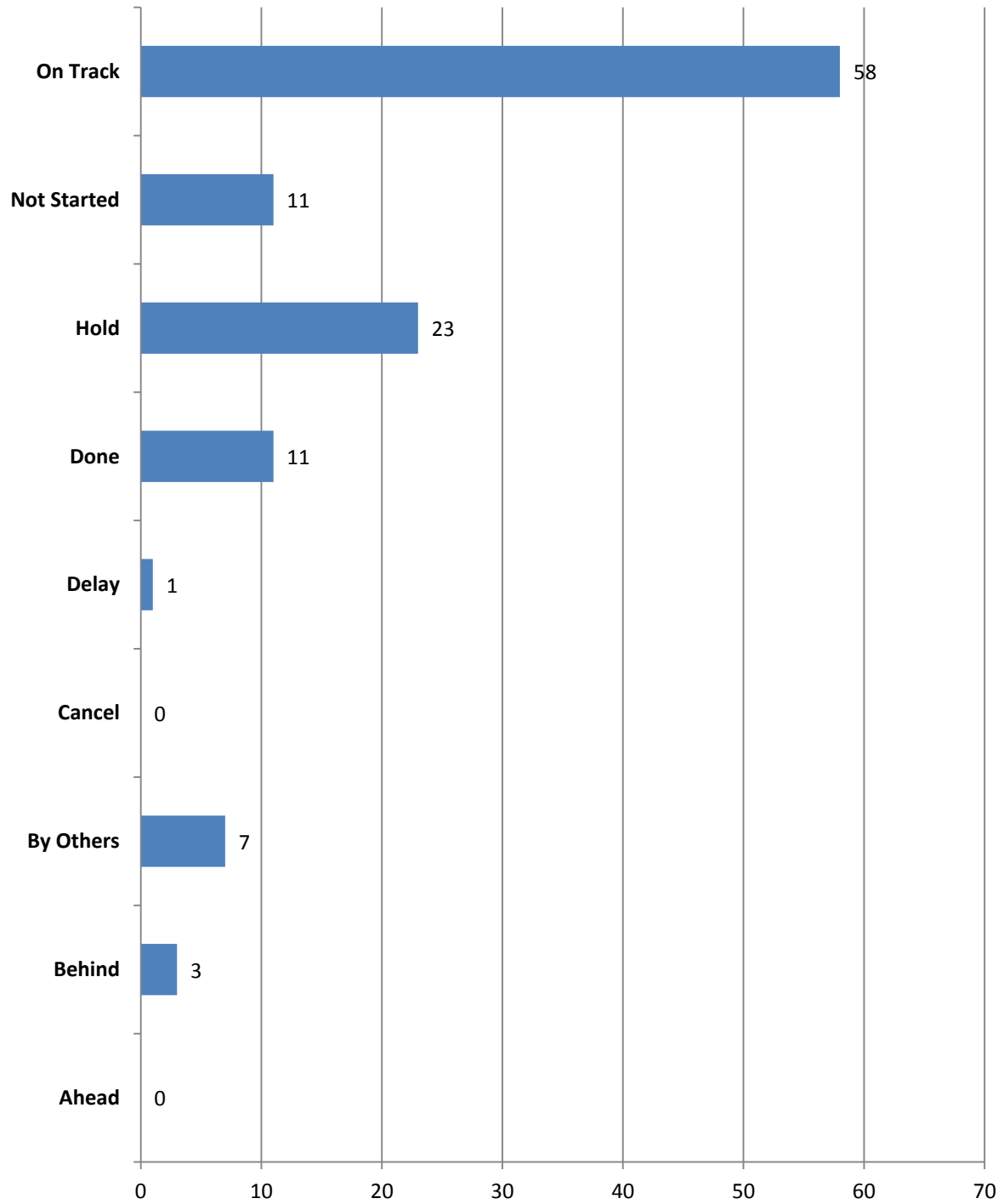
CIP Projects \$57.3 Million



Maintenance Projects \$9.5 Million



Project Status



Capital Improvement Program – 2nd Quarter Report

Schedule Changes

Projects are often re-scoped to take advantage of additional funding or to address the changing needs of the community. In order to realign the project delivery commitment with a revised scope, a baseline budget or schedule adjustment (reset) may be proposed. This section proposes each baseline budget adjustment and establishes a new commitment for delivering the project. The projects recommended for reset for this quarter are listed in the following table:

PROJECT*	ORIGINAL GOAL	REVISED GOAL	ORIGINAL COMPLETION DATE	REVISED COMPLETION DATE
<i>Ole Hanson Beach Club Rehabilitation- PN 12559</i>	<i>Award Contract</i>	<i>30% Design</i>	<i>June 2013</i>	<i>June 2013</i>
<i>Los Mares/Vaquero Storm Drain- PN 16001</i>	<i>50% Construction</i>	<i>Bid Project</i>	<i>June 2013</i>	<i>June 2013</i>
<i>Main Pump Station Rehabilitation- PN 10203</i>	<i>25% Construction</i>	<i>Bid Project</i>	<i>June 2013</i>	<i>June 2013</i>
<i>Calafia Pump Station Surge Tank Rehabilitation- PN 12449</i>	<i>75% Construction</i>	<i>Complete Design</i>	<i>June 2013</i>	<i>June 2013</i>

* See individual projects for a detailed explanation

Project Description and Status Report

An overview of the projects, including the project manager, adopted budget, funding source, anticipated completion date and status at the end of the second quarter have been provided below. Also provided are definitions of terms found within the project updates.

Definitions

- **Fiscal Year Goal:** The project goal for this fiscal year
- **Goal Completion Date:** The date the project's Fiscal Year Goal is projected to be reached
- **Actual Completion Date:** The date when the Fiscal Year Goal is actually completed
- **Status:** Measures how much the project has been completed toward the Fiscal Year Goal
- **New Project:** A project that has been appropriated by the City Council after the budget is adopted
- **By Others:** The City is not directly in charge of the schedule for these projects

A bar chart depicting the fiscal year schedule is included for significant City projects as shown below. The highlighted area within the chart denotes the completed portion of the project.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	D	D	D	D	D	B	B	B	C

Definitions for the nomenclature used in the chart are as follows:

- **RFP:** Request for proposal phase
- **D:** Design phase
- **B:** Public bidding phase
- **C:** Construction phase
- **H:** Hold

Capital Improvement Program- 2nd Quarter Report

Project Description and Status Report

Buildings/Facilities - CIP Projects

Avenida Granada Trash Enclosures

Project Management:	Matt Atteberry	Project Number/ W.O.#:	12346/ 12346
Budget:	\$36,960		
Funding Source:	Solid Waste Mngmt. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	March 2013	% of Goal Completion:	50%
Actual Completion Date:		Status:	On Track

Comments: Bids have been received and staff is asking City Council to award a construction contract in mid October. Staff has recommended to the City Council to construct the project after the first of the year to avoid occupying parking spaces for construction during the holiday shopping season.

Base of Pier Restrooms Rehabilitation

Project Management:	Park Planner	Project Number/ W.O.#:	12560/ 12560
Budget:	\$159,600		
Funding Source:	RDA & General Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June 2013	% of Goal Completion:	20%
Actual Completion Date:		Status:	Behind

Comments: The consultant is evaluating the structural integrity of the restroom building and base drawings have been prepared. The resignation of the Landscape Architect has slowed progress.

Community Center Rehabilitation

Project Management:	Dave Dendel	Project Number/ W.O.#:	11546/ 11546
Budget:	\$225,090		
Funding Source:	Facility Maintenance Rsrv.	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	September 2012	% of Goal Completion:	100%
Actual Completion Date:	September 2012	Status:	Done

Comments: Scope of work includes rehabilitation/upgrades to HVAC system. The addition of new thermo-pane windows for the second floor office area was included in the work and the project has been completed.

Corporation Yard Building A Rehabilitation

Project Management:	Matt Atteberry	Project Number/ W.O.#:	11547/ 11547
Budget:	\$217,560		
Funding Source:	Facility Maintenance Rsrv.	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	March 2013	% of Goal Completion:	90%
Actual Completion Date:		Status:	On Track

Comments: This project involves structural improvements to upgrade Building A including seismic retrofit of roof to wall connections and the replacement of skylights. The construction contract has been awarded by City Council and construction is anticipated to be completed in March 2013.

Capital Improvement Program – 2nd Quarter Report

Facilities Structural Assessment

Project Management: Matt Atteberry **Project Number/ W.O.#:** 12561/ 12561
Budget: \$82,600
Funding Source: Facilities Main. Rsrv. Fund **Fiscal Year Goal:** Complete Study
Goal Completion Date: April 2013 **% of Goal Completion:** 40%
Actual Completion Date: **Status:** On Track

Comments: This project addresses the development of short and long term rehabilitation needs of City facilities including Steed Park, North Beach Concessions, City Hall and Corporation Yard Facilities. Lawson-Burke will start work in January 2013.

M02 Channel-MHC Parking Lots

Project Management: Tom Bonigut **Project Number/ W.O.#:** 11505/ 12909
Budget: \$1,573,190
Funding Source: Pub. Fac. Constr. Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: June 2013 **% of Goal Completion:** 0%
Actual Completion Date: **Status:** Hold

Comments: City Council has directed staff to negotiate with County of Orange prior to procuring professional design services. None of the three County-approved appraisal firms is able to conduct this work until early 2013, so staff will further pursue at that time. In the meantime, per Council direction, Community Development is preparing preliminary estimates for parking on the ECR lot, Gallery site and MO2 channel along with appraisals for each. Note that this appraisal for the MO2 channel will be different than the effort above needed for the County.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	H	H	H	H						

Ole Hanson Beach Club Rehabilitation

Project Management: Amir Ilkhanipour **Project Number/ W.O.#:** 12559/ 12559
Budget: \$2,420,030
Funding Source: General Fund **Fiscal Year Goal:** 30% Design
Goal Completion Date: June 2013 **% of Goal Completion:** 10%
Actual Completion Date: **Status:** On Track

Comments: The Ole Hanson Beach Club is deteriorating due to its age and exposure to the harsh marine environment. Since the Beach Club is on the Federal historic register listing, a historic architect, Architectural Resources Group, Inc., has been retained to assess and evaluate the needed improvements and prepare final plans and specifications for permitting and construction. In consultation with City staff and input from the public, ARG completed a draft Preliminary Design Report for the needed building improvements and some pool improvements. The report was reviewed by Councilmembers, San Clemente Historical Society and the public to receive input before the final construction documents are prepared for public bidding. Based on the public input, City Council requested ARG and staff to explore additional options and provide associated cost estimates to assist for selection of the final building layout. This project has been re-scoped.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	D	D	D	D	D	D	D	D	D

Operational Continuity Data Center

Project Management: Matt Squires **Project Number/ W.O.#:** 13810/ 13810
Budget: \$20,000
Funding Source: Information Tech. Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: June 2013 **% of Goal Completion:** 50%
Actual Completion Date: **Status:** On Track

Comments: Vendors are being selected.

Capital Improvement Program- 2nd Quarter Report

Safety/Quiet Zone Improvements – Design and Construction

Project Management: Tom Bonigut **Project Number/ W.O.#:** 10812/ 10812
Budget: \$798,000
Funding Source: General Fund **Fiscal Year Goal:** Start Constr.
Goal Completion Date: June 2013 **% of Goal Completion:** 5%
Actual Completion Date: **Status:** Project By Others
Comments: OCTA/Metrolink is finalizing the design for safety improvements (including audible warning system or AWS) at seven crossings.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	D	D	D	D						

Building- Maintenance and Other Projects

Lifeguard Towers

Project Management: Bill Humphreys **Project Number/ W.O.#:** 33501/ 33501
Budget: \$30,000
Funding Source: General Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: June 2013 **% of Goal Completion:** 10%
Actual Completion Date: **Status:** On Track
Comments: Staff is reviewing proposal from design consultant.

Pier Timber Pile Inspection

Project Management: Amir Ilkhanipour **Project Number/ W.O.#:** 23801/ 23801
Budget: \$25,000
Funding Source: General Fund **Fiscal Year Goal:** Complete Inspection
Goal Completion Date: June 2013 **% of Goal Completion:** 0%
Actual Completion Date: **Status:** Not Started
Comments: As a requirement of the Coastal Commission development permit that was previously secured for the Pier improvements, the City is obligated to perform timber pile inspection once every two years. A coastal engineer will be retained to perform this inspection.

Wayfinding Master Sign Program

Project Management: Jim Holloway **Project Number/ W.O.#:** 32801/ 32801
Budget: \$116,480
Funding Source: General Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: June 2013 **% of Goal Completion:** 50%
Actual Completion Date: **Status:** On Track
Comments: Two sign prototypes have been installed in the field so that Council may evaluate the project. Several more (5) prototypes will be installed to direct people to Linda Lane Park/parking, as well as the Pier Bowl return loop.

Capital Improvement Program – 2nd Quarter Report

Drainage- CIP Projects

Alameda Lane Drainage System Replacement

Project Management: Amir K. Ilkhanipour **Project Number/ W.O.#:** 10011/ 10011
Budget: \$179,580
Funding Source: Storm Drain Utility Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: March 2013 **% of Goal Completion:** 30%
Actual Completion Date: **Status:** On Track

Comments: Staff has completed design of the drainage system within Alameda Lane to address nuisance water in this area and obtained a Coastal Commission permit. City Council awarded a construction contract award at their October 2, 2012. Construction is currently underway.

Columbo Storm Drain Extension

Project Management: Amir K. Ilkhanipour **Project Number/ W.O.#:** 18005/ 18005
Budget: \$294,430
Funding Source: Storm Drain Utility Fund **Fiscal Year Goal:** 20% Construction
Goal Completion Date: June 2013 **% of Goal Completion:** 10%
Actual Completion Date: **Status:** On Track

Comments: VA Consulting, Inc. has completed the Preliminary Design Report and has been waiting for City staff to secure a storm drain easement from a property owner prior to proceeding with the final design. The needed storm drain easement was finally secured; however, due to delays for securing the easement, the biological studies are outdated and need to be re-drafted. Additionally, a mitigated negative declaration vs. categorical exemption CEQA documentation is required before the final construction documents are completed. Via a request for proposal, an environmental consultant was retained to prepare CEQA documents and secure the needed regulatory agencies permits. Although the plans and specifications are completed, the final bid package will not be issued until the CEQA is approved and regulatory permits are secured.

Los Mares/Vaquero Storm Drain

Project Management: Amir Ilkhanipour **Project Number/ W.O.#:** 16001/ 16001
Budget: \$836,190
Funding Source: Storm Drain Utility Fund **Fiscal Year Goal:** Bid project
Goal Completion Date: June 2013 **% of Goal Completion:** 0%
Actual Completion Date: **Status:** On Track

Comments: Project will address flooding in the Los Mares/Vaquero intersection by upsizing and realigning the storm drain in this area. In-house design work is 90% completed. Pursuant to lengthy negotiations with the Shorecliffs Golf Course owners, a storm drain easement was secured for a segment of the proposed storm drain that is within the Golf Course. A geotechnical firm and a structural consultant will be retained to provide these needed services as part of the project design. City staff will prepare the final bid package for public advertising. This project has been re-scoped.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	H	H	H	H	D	D	D	B	B	B

M02 Water Quality Treatment Backwash Pipeline

Project Management: Ken Knatz **Project Number/ W.O.#:** 13015/ 13015
Budget: \$150,000
Funding Source: Clean Ocean Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: June 2013 **% of Goal Completion:** 5%
Actual Completion Date: **Status:** On Track

Comments: Staff is working with the State Water Resources Control Board to ensure that backwash operations of the filters will not violate current treatment plant permit provisions.

Capital Improvement Program- 2nd Quarter Report

Prima Deshecha Canada Channel (M01) Reconstruction

Project Management: Amir K. Ilkhanipour **Project Number/ W.O.#:** 10013/ 10013
Budget: \$1,557,880
Funding Source: Storm Drain Utility Fund **Fiscal Year Goal:** 10% Construction
Goal Completion Date: June 2013 **% of Goal Completion:** 75%
Actual Completion Date: **Status:** On Track

Comments: Prima Deshecha Canada Channel (M01), between Calle Grande Vista and Avenida Vaquero, is in need of rehabilitation. VA Consulting, Inc. (consultant) completed the final design and prepared the construction plans, specifications for public bidding. The project was bid on May 24, 2012, and the bids ranged from \$992,048 to \$2,116,358. After the bid opening, the low bidder contacted staff and indicated that a cost error of \$363,000 was made on the bid, and requested that the City relieve them from their bid. The City Council rejected all bids and directed staff to rebid the project during the winter with construction anticipated in spring/summer of 2013. The project is being advertised to receive bids, with bid opening on January 29, 2013.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
B	H	H	H	H	D	B	B	B	C	C	C

Via Ballena Storm Drain Relocation

Project Management: Amir Ilkhanipour **Project Number/ W.O.#:** 13016/ 13016
Budget: \$1,100,000
Funding Source: Storm Dr. Utility Fund / FEMA Grant **Fiscal Year Goal:** 40% Design
Goal Completion Date: June 2013 **% of Goal Completion:** 0%
Actual Completion Date: **Status:** Hold

Comments: Staff is working with California and Federal Emergency Management Agencies to secure the needed grant funding for design and construction.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	H	H	H	H	RFP	RFP	RFP	D	D	D

Via Montego/Cascadita Storm Drain M01

Project Management: Amir Ilkhanipour **Project Number/ W.O.#:** 13017/ 13017
Budget: \$50,000
Funding Source: Storm Drain Utility Fund **Fiscal Year Goal:** 30% Design
Goal Completion Date: June 2013 **% of Goal Completion:** 0%
Actual Completion Date: **Status:** Not Started

Comments: Currently there is no storm drain system at the intersection of Via Montega and Via Cascadita. During heavy rain events, the storm runoff has caused local flooding. A storm system needs to be designed and constructed at this intersection to convey the storm runoff to the nearby Prima Dechesha Canada Channel (M01). Design will be in FY 2013 with construction in FY 2014.

Capital Improvement Program – 2nd Quarter Report

Drainage- Maintenance & Other Projects

Los Mares at Vaquero Infrastructure Protection

Project Management:	Ken Knatz	Project Number/ W.O.#:	20001/ 20001
Budget:	\$117,310	Fiscal Year Goal:	Hire Consultant
Funding Source:	Storm Drain Util. Fund, Sewer Deprec. and Water Deprec. Funds, Gas Tax Fund	% of Goal Completion:	
Goal Completion Date:	June 2013	Status:	Hold
Actual Completion Date:			
Comments:	Scope for RFP to protect street and utilities is being developed.		

Montalvo Canyon Drain Study

Project Management:	Amir Ilkhanipour	Project Number/ W.O.#:	22001/ 22001
Budget:	\$34,430	Fiscal Year Goal:	50% Study
Funding Source:	Storm Drain Deprec. Rsrv. Fund	% of Goal Completion:	30%
Goal Completion Date:	June 2013	Status:	On Track
Actual Completion Date:			
Comments:	A drainage study is needed to perform hydrology and hydraulic calculations for the reach of Montalvo Canyon natural waterway in the proximity of the ocean outlet. A request for proposal was distributed to several consultants for engineering services. Two proposals were received ranging from \$59,350 to \$67,327. Staff is revising the scope of work to reduce the study to a more conceptual level. Based on the findings of this conceptual study, further detailed studies and final design will be required should any potential improvements are needed.		

Revetment Rehabilitation at 1304 Calle Toledo

Project Management:	Matt Atteberry	Project Number/ W.O.#:	23001/ 23001
Budget:	\$20,000	Fiscal Year Goal:	Complete Design
Funding Source:	Storm Drain Utility Fund	% of Goal Completion:	0%
Goal Completion Date:	June 2013	Status:	Not Started
Actual Completion Date:			
Comments:	Ownership verification is being conducted prior to commencement of any work. Once legal status is confirmed, this project will evaluate the existing hydrology and hydraulics in the Calle Toledo area and rehabilitate the revetment at 1304 Calle Toledo.		

Storm Drain Rehabilitation

Project Management:	Matt Atteberry/ Jay Elston	Project Number/ W.O.#:	26001/ 26001
Budget:	\$436,500	Fiscal Year Goal:	Complete Constr.
Funding Source:	Storm Drain Utility Fund	% of Goal Completion:	95%
Goal Completion Date:	January 2013	Status:	On Track
Actual Completion Date:			
Comments:	This is an on-going yearly project to rehabilitate deteriorated pipelines from City video assessments. Project funding is also used by the Utilities Division for unscheduled or emergency maintenance of the storm drain system. A construction contract has been awarded by the City Council to Sancon Engineering, Inc. with construction completion anticipated in January 2013. Remaining funds to be used for pipe condition evaluation, design, and future storm drain rehabilitation work.		

Capital Improvement Program- 2nd Quarter Report

Via Alegre Storm Drain Outlet Rehabilitation

Project Management:	Amir Ilkhanipour	Project Number/ W.O.#:	23002/ 23002
Budget:	\$50,000		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	February 2013	% of Goal Completion:	100%
Actual Completion Date:	December 2012	Status:	Done

Comments: The outlet of this storm drain system is submerged in the Cascadita waterway. A relief point is constructed near the submerged outlet. As part of the improvements, the CMP portion of the storm drain will also be lined.

Parks & Medians- CIP Projects

Bonito Canyon Tennis Court Rehabilitation

Project Management:	Matt Atteberry	Project Number/ W.O.#:	12160/ 12160
Budget:	\$131,340		
Funding Source:	Parks Acq.	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2013	% of Goal Completion:	50%
Actual Completion Date:		Status:	Delayed

Comments: In-house prepared construction plans and specifications are 90% complete. The project budget is not sufficient to complete the scoped work. Engineering is awaiting direction from BPR regarding additional funding needed to complete the project.

Linda Lane – Trail Lighting Enhancements

Project Management:	Landscape Architect	Project Number/ W.O.#:	10140/ 10140
Budget:	\$149,300		
Funding Source:	General Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	December 2012	% of Goal Completion:	100%
Actual Completion Date:	December 2012	Status:	Done

Comments:

Playground Equipment Replacements

Project Management:	Landscape Architect	Project Number/ W.O.#:	12724/ 12724
Budget:	\$125,000		
Funding Source:	Park Asset Repl. Rsrv. Fund	Fiscal Year Goal:	Complete 1 Playground Rehab
Goal Completion Date:	June 2013	% of Goal Completion:	35%
Actual Completion Date:		Status:	On Track

Comments: Plans have been submitted. Public input is scheduled.

Recycled Water Retrofit of City Parks and Medians

Project Management:	Ken Knatz	Project Number/ W.O.#:	13111/ 13111
Budget:	\$60,000		
Funding Source:	General Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June 2013	% of Goal Completion:	0%
Actual Completion Date:		Status:	Not Started

Comments: Beneficial use of the recycled water produced as part of the Recycled Water Expansion project is a requirement of the grant funding being received by the City. This project starts a multi-year effort to begin the planning and design of City irrigation system conversions to meet the performance requirements of the grant funding.

Capital Improvement Program – 2nd Quarter Report

San Geronio Park Youth Sports Building & Restroom

Project Management:	Dennis Reed	Project Number/ W.O.#:	10401/ 630010
Budget:	\$48,800		
Funding Source:	Parks Acquisition Fund	Fiscal Year Goal:	10% Design
Goal Completion Date:	June 2013	% of Goal Completion:	0%
Actual Completion Date:		Status:	Not Started

Comments: Higher priority projects have taken precedence. Resignation of the Landscape Architect and medical leave of Facilities Maintenance Coordinator will also slow progress. Design work is anticipated in FY 2013.

Sidewalk Repair and Improvements

Project Management:	Tom Frank	Project Number/ W.O.#:	19317/ 19317
Budget:	\$115,000		
Funding Source:	General Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2013	% of Goal Completion:	0%
Actual Completion Date:		Status:	Not Started

Comments: Bidding is planned for February with contract award anticipated in March.

Vista Hermosa Corporate Picnic and Wedding Facility

Project Management:	Landscape Architect	Project Number/ W.O.#:	13112/ 13112
Budget:	\$75,000		
Funding Source:	Parks Acquisition Fund	Fiscal Year Goal:	30% Design
Goal Completion Date:	June 2013	% of Goal Completion:	0%
Actual Completion Date:		Status:	Not Started

Comments: Departure of Landscape Architect has slowed project progress.

Parks and Medians- Maintenance and Other Projects

Bonito Canyon Slope Replanting

Project Management:	Dennis Reed	Project Number/ W.O.#:	25102/ 25102
Budget:	\$68,440		
Funding Source:	General Fund	Fiscal Year Goal:	Formalize Design
Goal Completion Date:	June 2013	% of Goal Completion:	15%
Actual Completion Date:		Status:	Hold

Comments: Project remains on hold. City Manager has directed staff to update project for attempt at additional funding within the 2014 CIP.

El Portal Beach Access Rehabilitation

Project Management:	Landscape Architect	Project Number/ W.O.#:	23101/ 23101
Budget:	\$150,000		
Funding Source:	General Fund	Fiscal Year Goal:	Award Design Contract
Goal Completion Date:	June 2013	% of Goal Completion:	0%
Actual Completion Date:		Status:	Not Started

Comments: Departure of Landscape Architect has slowed project progress.

Capital Improvement Program- 2nd Quarter Report

Sewer- CIP Projects

Aeration Basin Blower Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	12201/ 12201
Budget:	\$526,890		
Funding Source:	Sewer Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2013	% of Goal Completion:	20%
Actual Completion Date:		Status:	On Track

Comments: Upgrade at WRP to replace 20 year old equipment. New technology will improve system efficiency and provide significant energy cost savings. A pre-purchase of blower equipment has been authorized by the City Council. The construction contract is out to public bid.

Los Molinos Pump Station Emergency Backup

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	10202/ 10202
Budget:	\$663,500		
Funding Source:	Sewer Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	January 2013	% of Goal Completion:	50%
Actual Completion Date:		Status:	On Track

Comments: Los Molinos Pump Station mechanical equipment, electrical and instrumentation systems are being upgraded for additional reliability. Based on a public bid opening, the City Council awarded a construction contract on January 17, 2012. Construction is underway.

Los Molinos Pump Station Rehabilitation

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19204/ 19204
Budget:	\$199,410		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	January 2013	% of Goal Completion:	50%
Actual Completion Date:		Status:	On Track

Comments: Los Molinos Pump Station mechanical equipment, electrical and instrumentation systems are being upgraded for additional reliability. Based on a public bid opening, the City Council awarded a construction contract on January 17, 2012. Construction is underway.

Main Pump Station Force Main Cathodic Protection

Project Management:	Ken Knatz	Project Number/ W.O.#:	12202/ 12202
Budget:	\$500,000		
Funding Source:	Sewer Deprec. Rsrv. Fund	Fiscal Year Goal:	50% Construction
Goal Completion Date:	June 2013	% of Goal Completion:	20%
Actual Completion Date:		Status:	On Track

Comments: This project will be implemented in conjunction with the City-wide cathodic protection and Main Pump Station rehabilitation projects. The joints of the force main at the intersection of Avenida Pico and El Camino Real were bonded to provide electrical continuity in this segment of the pipeline. This work was performed to avoid the future need to excavate through the decorative pavers recently installed in the intersection.

Capital Improvement Program – 2nd Quarter Report

Main Pump Station Rehabilitation

Project Management: Ken Knatz **Project Number/ W.O.#:** 10203/ 10203
Budget: \$742,140
Funding Source: Sewer Deprec. Rsrv. Fund **Fiscal Year Goal:** Bid Project
Goal Completion Date: June 2013 **% of Goal Completion:** 50%
Actual Completion Date: **Status:** On Track

Comments: A professional services agreement for design services was awarded to Pacific Advanced Civil Engineering by City Council in September. Project design plans and specifications are at 50%. Construction will be delayed to late summer/fall to avoid setting up a temporary bypass of the station during peak summer months. This project has been re-scoped.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
RFP	RFP	RFP	D	D	D	D	D	D	D	B	B

Marblehead Coastal Recycled Water Line Reimbursement

Project Management: Dave Rebensdorf **Project Number/ W.O.#:** 17201/ 17201
Budget: \$350,000
Funding Source: Sewer Conn. Fee Rsrv. Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: June 2013 **% of Goal Completion:**
Actual Completion Date: **Status:** Project By Others

Comments: Buried 16- inch recycled water line complete. Bridge abutement, tie-ins and cathodic protection have not been completed. Work is being completed by the Marblehead bonding company contractor.

Recycled Water Expansion

Project Management: Dave Rebensdorf **Project Number/ W.O.#:** 18201/ 18201
Budget: \$21,770,770
Funding Source: Sewer Conn. Fee Rsrv. Fund / Prop 50 **Fiscal Year Goal:** 20% Construction
Goal Completion Date: June 2013 **% of Goal Completion:** 35%
Actual Completion Date: **Status:** On Track

Comments: Three construction contracts were awarded by the City Council in December. Construction of the pipelines and reservoir are scheduled to begin in late January and take approximately 12 months. The treatment plant project will take approximately 18 months.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	B	B	B	B	C	C	C	C	C	C	C

San Gabriel Force Main Rehabilitation

Project Management: Ken Knatz **Project Number/ W.O.#:** 13201/ 13201
Budget: \$500,000
Funding Source: Sewer Deprec. Rsrv. Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: October 2012 **% of Goal Completion:** 100%
Actual Completion Date: October 2012 **Status:** Done

Comments: This project replaced 6000 ft. of pressure sewer line within El Camino Real. The pipeline work is completed.

Capital Improvement Program- 2nd Quarter Report

Sewer System SCADA System Development

Project Management: D. Rebensdorf/ M. Fakhar **Project Number/ W.O.#:** 12605/ 410336
Budget: \$1,725,105
Funding Source: Sewer Depr. & Sewer Conn. Fee Rsrv. Funds **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: June 2013 **% of Goal Completion:** 60%
Actual Completion Date: **Status:** Hold
Comments: Construction was completed for two remote sites. Construction of the remaining 13 sites is on hold until Water SCADA is near completion to avoid potential conflict with the Water SCADA project.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	H	H	H	H	H	C	C	C	C	C

Water Reclamation Odor Control Improvements

Project Management: Ken Knatz **Project Number/ W.O.#:** 18604/ 410277
Budget: \$120,250
Funding Source: Sewer Connection Fee Rsrv.Fund **Fiscal Year Goal:** Complete Construction
Goal Completion Date: June 2013 **% of Goal Completion:** 20%
Actual Completion Date: **Status:** On Track
Comments: Modifications are being made to the plans. OCFA review of the drawings has been completed.

WRP Solids Handling

Project Management: Ken Knatz **Project Number/ W.O.#:** 10204/ 10204
Budget: \$2,209,485
Funding Source: Sewer Depr. Rsrv. Fund **Fiscal Year Goal:** 90% Construction
Goal Completion Date: June 2013 **% of Goal Completion:** 20%
Actual Completion Date: **Status:** On Track
Comments: Centrifuge technology has been selected for the project through pilot testing of different equipment. Construction contract has been awarded and review of equipment shop drawings is underway. Contractor is not allowed to commence demolition work until equipment delivery date is confirmed by the centrifuge manufacturer.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
B	C	C	C	C	C	C	C	C	C	C	C

Sewer- Maintenance and Other Projects

Computerized Maintenance and Management System

Project Management: Ken Knatz **Project Number/ W.O.#:** 21201/ 21201
Budget: \$288,710
Funding Source: Sewer and Water Depr. Fund **Fiscal Year Goal:** Complete Implementation Plan
Goal Completion Date: June 2013 **% of Goal Completion:** 10%
Actual Completion Date: **Status:** On Track
Comments: Project for improvements to Utilities Division asset maintenance software program. The Utilities Staffing Analysis recommends implementing an enterprise solution throughout the Division to track all of its activities. A request for proposal was developed and released to 11 firms with experience in implementing CMMS systems for public agencies. Westin Solutions has been selected to assist the division with a long term strategy and implementation plan. A project kickoff meeting will be held in January.

Capital Improvement Program – 2nd Quarter Report

Digester Boiler Flame Pack Replacement

Project Management:	Jay Elston	Project Number/ W.O.#:	22201/ 22201
Budget:	\$149,710	Fiscal Year Goal:	Complete Constr.
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	75%
Goal Completion Date:	June 2013	Status:	On Track
Actual Completion Date:			

Comments: Completion of the flame pack installation is anticipated in the Spring.

Main Pump Station Force Main Inspection

Project Management:	Ken Knatz	Project Number/ W.O.#:	25203/ 25203
Budget:	\$71,090	Fiscal Year Goal:	TBD
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	
Goal Completion Date:	June 2013	Status:	Hold
Actual Completion Date:			

Comments: The joints of the force main at the intersection of Avenida Pico and El Camino Real were bonded to provide electrical continuity in this segment of the pipeline. This work was performed to avoid the future need to excavate through the decorative pavers installed in the intersection.

Ocean Outfall Junction Repairs

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	28205/ 28205
Budget:	\$91,680	Fiscal Year Goal:	TBD
Funding Source:	Sewer Other Agency Rsrv. Fund	% of Goal Completion:	
Goal Completion Date:		Status:	Project By Others
Actual Completion Date:			

Comments:

Odor Control Mechanical Piping Replacement

Project Management:	Ken Knatz	Project Number/ W.O.#:	23201/ 23201
Budget:	\$150,000	Fiscal Year Goal:	Complete Design
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	50%
Goal Completion Date:	June 2013	Status:	On Track
Actual Completion Date:			

Comments: 50% design has been completed by MBF Consulting and is being reviewed by mechanical plant staff.

Progressive Cavity Pump Replacements

Project Management:	Ken Knatz	Project Number/ W.O.#:	23202/ 23202
Budget:	\$500,000	Fiscal Year Goal:	Complete Design
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	10%
Goal Completion Date:	June 2013	Status:	On Track
Actual Completion Date:			

Comments: A Request for Proposal has been prepared and will be distributed to qualified consultants in early 2013.

Capital Improvement Program- 2nd Quarter Report

Rehabilitate Existing Sewer Lines

Project Management:	Matt Atteberry	Project Number/ W.O.#:	24200/ 24200
Budget:	\$410,200		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	Award Contract
Goal Completion Date:	June 2013	% of Goal Completion:	5%
Actual Completion Date:		Status:	On Track

Comments: This is an on-going yearly project to rehabilitate deteriorated pipelines from City video assessments. Project funding is also used by the Utilities Division for unscheduled maintenance of the sewer system. Unscheduled sewer system maintenance during FY 2012 has depleted yearly pipeline rehabilitation funds. Sewer system repairs have been prioritized and will be constructed during FY 2013.

Sewer Line Support at Trafalgar Canyon

Project Management:	Matt Atteberry	Project Number/ W.O.#:	21202/ 21202
Budget:	\$150,000		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	January 2013	% of Goal Completion:	0%
Actual Completion Date:		Status:	Not Started

Comments: Staff will design new pipeline supports and incidental protective measures to protect line from canyon drainage. Staff will negotiate with SCRRA to construct pipeline protection work when repairs are made to recently constructed concrete ditch. Work on higher priority projects has delayed this project.

WRP Chlorinator Replacement

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	27202/ 27202
Budget:	\$520,000		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	20% Construction
Goal Completion Date:	June 2013	% of Goal Completion:	35%
Actual Completion Date:		Status:	On Track

Comments: This project is combined with the Recycled Water Expansion project.

Streets- CIP Projects

Arriba Linda & Cerrito Cielo Rehabilitation

Project Management:	Ben Parker	Project Number/ W.O.#:	13310/ 13301
Budget:	\$240,000		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2013	% of Goal Completion:	60%
Actual Completion Date:		Status:	On Track

Comments:

Avenida Pico Traffic Signal Synchronization

Project Management:	Dave Zacker	Project Number/ W.O.#:	13305/ 13305
Budget:	\$460,000		
Funding Source:	M2 Grant & Gas Tax Fund	Fiscal Year Goal:	90% Construction
Goal Completion Date:	June 2013	% of Goal Completion:	50%
Actual Completion Date:		Status:	On Track

Comments: Consultants completed traffic counts and inventories. The next task is submitting proposed Synchro plans and designing the bid documents for the signal interconnect improvements.

Capital Improvement Program – 2nd Quarter Report

Avenida Vaquero Rehabilitation

Project Management:	Ben Parker	Project Number/ W.O.#:	13311/ 13311
Budget:	\$880,000	Fiscal Year Goal:	Award Contract
Funding Source:	Street Improvement Fund	% of Goal Completion:	30%
Goal Completion Date:	June 2013	Status:	On Track

Comments:

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	D	D	D	B	B	B	C	C	C

Bus Stop Improvements

Project Management:	Ben Parker	Project Number/ W.O.#:	13317/ 13317
Budget:	\$44,500	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	100%
Goal Completion Date:	December 2012	Status:	Done

Comments:

Calle Aguila

Project Management:	Ben Parker	Project Number/ W.O.#:	12336/ 12336
Budget:	\$307,320	Fiscal Year Goal:	TBD
Funding Source:	Street Improvement Fund	% of Goal Completion:	0%
Goal Completion Date:		Status:	Hold

Comments: Delayed due to the Recycled Water Expansion project. The base plan has been prepared and approximately 70% of the design is completed. Waiting on water line installation to complete the design.

Calle Amanecer – Phase II

Project Management:	Ben Parker	Project Number/ W.O.#:	11304/ 11304
Budget:	\$693,580	Fiscal Year Goal:	TBD
Funding Source:	Street Improvement Fund	% of Goal Completion:	0%
Goal Completion Date:		Status:	Hold

Comments: This project has been phased to accommodate delays of the Recycled Water Expansion project. Phase I portion was not impacted by this and was constructed. Base plan has been prepared and approximately 70% of the design is completed. Waiting on recycled water line installation to complete design.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	H	H	H	H						

Calle Cordillera

Project Management:	Ben Parker	Project Number/ W.O.#:	11305/ 11305
Budget:	\$349,650	Fiscal Year Goal:	TBD
Funding Source:	Street Improvement Fund	% of Goal Completion:	0%
Goal Completion Date:		Status:	Hold

Comments: Delayed due to the Recycled Water Expansion project. The base plan has been prepared and approximately 70% of the design is completed. Waiting on water line installation to complete the design.

Capital Improvement Program- 2nd Quarter Report

Calle De Los Molinos Rehabilitation

Project Management: Ben Parker **Project Number/ W.O.#:** 18118/ 410280
Budget: \$1,035,850
Funding Source: Street Improvement Fund **Fiscal Year Goal:** TBD
Goal Completion Date: **% of Goal Completion:** 0%
Actual Completion Date: **Status:** Hold
Comments: Award will be dependent upon SDG&E completing utility undergrounding.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	H	H	H	H						

Calle Valle Rehabilitation

Project Management: Ben Parker **Project Number/ W.O.#:** 19102/ 410084
Budget: \$597,930
Funding Source: Street Improvement Fund **Fiscal Year Goal:** TBD
Goal Completion Date: **% of Goal Completion:** 0%
Actual Completion Date: **Status:** Not Started
Comments: Award will be dependent upon SDG&E completing undergrounding of overhead utilities.

Camino De Los Mares Frontage Road Rehabilitation

Project Management: Ben Parker **Project Number/ W.O.#:** 13312/ 13312
Budget: \$476,000
Funding Source: Street Improvement Fund **Fiscal Year Goal:** Award Contract
Goal Completion Date: June 2013 **% of Goal Completion:** 50%
Actual Completion Date: **Status:** On Track
Comments:

Camino De Los Mares Rehabilitation

Project Management: Ben Parker **Project Number/ W.O.#:** 13306/ 13306
Budget: \$1,400,000
Funding Source: Gas Tax Fund **Fiscal Year Goal:** Award Contract
Goal Completion Date: June 2013 **% of Goal Completion:** 35%
Actual Completion Date: **Status:** On Track
Comments:

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	D	D	D	B	B	B	C	C	C

Camino Del Rio & La Pata Extensions

Project Management: Tom Frank **Project Number/ W.O.#:** 18316/ 18316
Budget: \$135,770
Funding Source: Gas Tax Fund **Fiscal Year Goal:** Coordination with the County
Goal Completion Date: December 2012 **% of Goal Completion:** 90%
Actual Completion Date: **Status:** Project By Others
Comments: City staff continues to coordinate with the County on the design of the project. Project design will be completed by April 2013.

Capital Improvement Program – 2nd Quarter Report

El Camino Real Traffic Signal Synchronization

Project Management:	Dave Zacker	Project Number/ W.O.#:	13307/ 13307
Budget:	\$573,000	Fiscal Year Goal:	90% Completion
Funding Source:	M2 Grant & Gas Tax Fund	% of Goal Completion:	15%
Goal Completion Date:	June 2013	Status:	On Track
Actual Completion Date:			

Comments: Contract awarded to Advantec and initial traffic counts are completed. The next task is submitting proposed Synchro plans and designing the bid documents for the signal interconnect improvements.

La Ventana Rehabilitation

Project Management:	Ben Parker	Project Number/ W.O.#:	13313/ 13313
Budget:	\$150,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Street Improvement Fund	% of Goal Completion:	60%
Goal Completion Date:	June 2013	Status:	On Track
Actual Completion Date:			

Comments:

Los Mares/Vaquero Street Reconstruction (M02)

Project Management:	Ben Parker	Project Number/ W.O.#:	11302/ 11302
Budget:	\$699,870	Fiscal Year Goal:	TBD
Funding Source:	Street Improvement Fund	% of Goal Completion:	0%
Goal Completion Date:		Status:	Hold
Actual Completion Date:			

Comments: Street reconstruction plans are 90% complete, and are waiting on storm drain improvements that have been delayed due to easement negotiations with the golf course.

North El Camino Real Bike Lane

Project Management:	Tom Frank	Project Number/ W.O.#:	13308/ 13308
Budget:	\$739,800	Fiscal Year Goal:	Complete Design and Permitting
Funding Source:	HSIP Grant & Gas Tax Fund	% of Goal Completion:	10%
Goal Completion Date:	June 2013	Status:	On Track
Actual Completion Date:			

Comments: Staff has evaluated alternative lane configurations. In the third quarter, staff will meet with OCTA to review lane configuration alternatives and proceed with design.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	D	D	D	D	D	D	D	D	B

Sarmentoso (Phase II)

Project Management:	Ben Parker	Project Number/ W.O.#:	11303/ 11303
Budget:	\$361,580	Fiscal Year Goal:	TBD
Funding Source:	Gas Tax Fund	% of Goal Completion:	0%
Goal Completion Date:		Status:	Hold
Actual Completion Date:			

Comments: This project has been phased to accommodate delays of the Recycled Water Expansion project. Phase I portion was not impacted by this and has been completed. Base plan has been prepared and approximately 70% of the design is completed. Waiting on water line installation to complete Phase II design.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
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Capital Improvement Program- 2nd Quarter Report

Sidewalk Construction Program

Project Management: Tom Frank **Project Number/ W.O.#:** 13316/ 13316
Budget: \$1,000,000
Funding Source: General Fund **Fiscal Year Goal:** Award Contract
Goal Completion Date: June 2013 **% of Goal Completion:** 40%
Actual Completion Date: **Status:** On Track

Comments: This project will construct new sidewalks in areas of the City where no sidewalks currently exist. 40% of designs have been completed. The first group of sidewalks will be bid by early February.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
			D	D	D	D	D	B	B	B	C

Sidewalk Improvements/ CDBG 2013

Project Management: Ben Parker **Project Number/ W.O.#:** 13309/ 13309
Budget: \$150,000
Funding Source: CDBG Grants Fund **Fiscal Year Goal:** TBD
Goal Completion Date: **% of Goal Completion:** 0%
Actual Completion Date: **Status:** Hold

Comments: Staff has prepared several design scenarios that are being evaluated with the citywide sidewalk policy.

Sidewalk Improvements/ CDBG 2012 (Calle Seville)

Project Management: Ben Parker **Project Number/ W.O.#:** 12341/ 12341
Budget: \$137,100
Funding Source: CDBG Grants Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: **% of Goal Completion:** 90%
Actual Completion Date: **Status:** On Track

Comments: Staff has prepared several design scenarios and held a neighborhood meeting for public input. The proposed design will be presented to the Planning Commission in early February 2013.

Traffic Signal Battery Backup System

Project Management: Jane Mrotek **Project Number/ W.O.#:** 12334/ 12334
Budget: \$198,050
Funding Source: Facilities Main. Rsrv. Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: September 2012 **% of Goal Completion:** 100%
Actual Completion Date: September 2012 **Status:** Done

Comments: Construction is complete. City Council acceptance and notice of completion anticipated November 2012.

Traffic Signal Cabinets Replacement

Project Management: Jane Mrotek **Project Number/ W.O.#:** 10811/ 10811
Budget: \$409,560
Funding Source: Fac. Main. Rsrv. Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: November 2012 **% of Goal Completion:** 100%
Actual Completion Date: November 2012 **Status:** Done

Comments:

Capital Improvement Program – 2nd Quarter Report

Traffic Signal LED Replacement

Project Management:	Jane Mrotek	Project Number/ W.O.#:	12335/ 12335
Budget:	\$250,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Fac. Main. Rsrv. Fund	% of Goal Completion:	100%
Goal Completion Date:	November 2012	Status:	Done
Actual Completion Date:	December 2012		
Comments:			

Vera Cruz Rehabilitation

Project Management:	Ben Parker	Project Number/ W.O.#:	12333/ 12333
Budget:	\$869,695	Fiscal Year Goal:	TBD
Funding Source:	Gas Tax Fund	% of Goal Completion:	0%
Goal Completion Date:		Status:	Hold
Actual Completion Date:			

Comments: This project has been phased to accommodate delays of the Recycled Water Expansion project. Phase I portion was not impacted by this and has been constructed. Base plan has been prepared and approximately 20% of the design is completed. waiting on recycled water line installation to complete Phase II design.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
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Via Breve Rehabilitation

Project Management:	Ben Parker	Project Number/ W.O.#:	13314/ 13314
Budget:	\$110,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Street Improvement Fund	% of Goal Completion:	60%
Goal Completion Date:	June 2013	Status:	On Track
Actual Completion Date:			
Comments:			

Via Pico Plaza Rehabilitation

Project Management:	Ben Parker	Project Number/ W.O.#:	13315/ 13315
Budget:	\$120,000	Fiscal Year Goal:	Complete Design
Funding Source:	Street Improvement Fund	% of Goal Completion:	60%
Goal Completion Date:	June 2013	Status:	Hold
Actual Completion Date:			
Comments:	This project is on hold while it is being evaluated for sidewalk installation.		

Vista Montana- Phase II

Project Management:	Ben Parker	Project Number/ W.O.#:	12339/ 12339
Budget:	\$908,100	Fiscal Year Goal:	TBD
Funding Source:	Street Improvement Fund	% of Goal Completion:	0%
Goal Completion Date:		Status:	Hold
Actual Completion Date:			

Comments: This project has been phased to accommodate delays of the Recycled Water Expansion project. Phase I portion was not impacted by this and has been constructed. Base plan has been prepared and approximately 10% of the design is completed. Waiting on recycled water line installation to complete design.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
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Capital Improvement Program- 2nd Quarter Report

Streets- Maintenance and Other Projects

Major Street Maintenance/ FY 2013

Project Management:	Ben Parker	Project Number/ W.O.#:	23301/ 23301
Budget:	\$550,000		
Funding Source:	General Fund/Wtr and Swr Deprec. Funds	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2013	% of Goal Completion:	60%
Actual Completion Date:		Status:	On Track
Comments:			

PCH – Avenida Pico Bicycle Path Study

Project Management:	Tom Frank	Project Number/ W.O.#:	30803/ 30803
Budget:	\$44,680		
Funding Source:	Gas Tax Fund	Fiscal Year Goal:	Complete Study
Goal Completion Date:	December 2012	% of Goal Completion:	85%
Actual Completion Date:		Status:	Behind
Comments:	Pico corridor evaluation is underway. Council approved a contract with DKS to complete the Pico corridor bike lane/path concepts. Expected completion is February 2013.		

Sewer System Replacement

Project Management:	Ben Parker	Project Number/ W.O.#:	24201/ 24201
Budget:	\$100,000		
Funding Source:	Str. Impr. & Sewer Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2013	% of Goal Completion:	50%
Actual Completion Date:		Status:	On Track
Comments:	Design and construct sewer system replacements as part of the Street Improvement Program.		

Sidewalk Improvement Program Policy

Project Management:	Tom Bonigut	Project Number/ W.O.#:	32302/ 32302
Budget:	\$55,490		
Funding Source:	General Fund	Fiscal Year Goal:	Complete Draft Policy
Goal Completion Date:	June 2013	% of Goal Completion:	100%
Actual Completion Date:	September 2012	Status:	Done
Comments:	The City Council reviewed a draft policy in September and the final policy, along with corresponding Municipal code changes, will be presented to Council on October 16.		

Slurry Seal (FY 2013)

Project Management:	Ben Parker	Project Number/ W.O.#:	27304/ 27304
Budget:	\$496,150		
Funding Source:	General Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	December 2012	% of Goal Completion:	100%
Actual Completion Date:	December 2012	Status:	Done
Comments:	FY 2012 funding was combined with FY 2013 to reduce mobilization costs.		

Capital Improvement Program – 2nd Quarter Report

Street Improvement Design

Project Management:	Ben Parker	Project Number/ W.O.#:	24300/ 24300
Budget:	\$200,000	Fiscal Year Goal:	Complete Design
Funding Source:	Street Improvement Fund	% of Goal Completion:	50%
Goal Completion Date:	June 2013	Status:	On Track
Actual Completion Date:			
Comments:			

Street Improvement Program- Engineers's Report

Project Management:	Tom Frank	Project Number/ W.O.#:	22301/ 22301
Budget:	\$50,000	Fiscal Year Goal:	Complete Report
Funding Source:	Street Improvement Fund	% of Goal Completion:	0%
Goal Completion Date:	June 2013	Status:	Hold
Actual Completion Date:			
Comments:	Project will be coordinated with the Street Improvement Program Renewal Election.		

Street Improvement Program – Renewal Election

Project Management:	Tom Frank	Project Number/ W.O.#:	32301/ 32301
Budget:	\$50,000	Fiscal Year Goal:	Conduct Election
Funding Source:	General Fund	% of Goal Completion:	0%
Goal Completion Date:	June 2013	Status:	Hold
Actual Completion Date:			
Comments:	Per Council direction, pursuit of an assessment district election is on hold, pending a city successfully adopting a street improvement district following proposition 218.		

Water System Replacement

Project Management:	Ben Parker	Project Number/ W.O.#:	24400/ 24400
Budget:	\$313,700	Fiscal Year Goal:	Complete Constr.
Funding Source:	Water Deprec. Rsrv. Fund	% of Goal Completion:	50%
Goal Completion Date:	June 2013	Status:	On Track
Actual Completion Date:			
Comments:	Design and construct water system replacements as part of the Street Improvement Program.		

Water CIP Projects

Avenida Vaquero Waterline Replacement

Project Management:	Matt Atteberry	Project Number/ W.O.#:	13405/ 13405
Budget:	\$80,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Water Deprec. Rsrv. Fund	% of Goal Completion:	10%
Goal Completion Date:	June 2013	Status:	On Track
Actual Completion Date:			
Comments:	Design and construction of a new water main on Avenida Vaquero. On December 18, 2012, the City Council rejected all bids due to costs being in excess of project budget. Staff will perform value engineering and re-bid to lower project costs.		

Capital Improvement Program- 2nd Quarter Report

Calafia Pump Station Surge Tank Rehabilitation

Project Management: Ken Knatz **Project Number/ W.O.#:** 12449/ 12449
Budget: \$189,220
Funding Source: Water Deprec. Rsrv. Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: June 2013 **% of Goal Completion:** 50%
Actual Completion Date: **Status:** On Track

Comments: This pump station propels recycled water to the municipal golf course. Staff is exploring the feasibility of retrofitting the pumps station with control valves in lieu of rehabilitating the surge tank to reduce maintenance requirements. This project has been delayed due to staff work on an unscheduled project at the Water Filtration Plant. This project has been re-scoped.

Calle Real Pump Station Rehabilitation

Project Management: Ken Knatz **Project Number/ W.O.#:** 16521/ 16521
Budget: \$148,350
Funding Source: Water Deprec. Rsrv. Fund **Fiscal Year Goal:** TBD
Goal Completion Date: **% of Goal Completion:**
Actual Completion Date: **Status:** Hold

Comments: Project will commence once easements are obtained between reservoir 10 & 6. The request for proposal to procure professional services is complete and will be made available to engineering firms once easement acquisition is realized.

La Esperanza Pressure Reducing Station Rehabilitation

Project Management: Matt Atteberry **Project Number/ W.O.#:** 13406/ 13406
Budget: \$200,000
Funding Source: Water Deprec. Rsrv. Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: May 2013 **% of Goal Completion:** 0%
Actual Completion Date: **Status:** Not Started

Comments: This project will rehabilitate the existing pressure reducing station on La Esperanza.

Reeves Pump Station

Project Management: Ken Knatz **Project Number/ W.O.#:** 17405/ 17405
Budget: \$1,433,050
Funding Source: Water Acre. Fee Rsrv. Fund **Fiscal Year Goal:** TBD
Goal Completion Date: **% of Goal Completion:**
Actual Completion Date: **Status:** Hold

Comments: Staff will work with Lehman Brothers to acquire an easement for construction.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
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Reservoir No. 1 Expansion

Project Management: Ken Knatz **Project Number/ W.O.#:** 11447/ 11447
Budget: \$180,370
Funding Source: Water Deprec. Rsrv. Fund **Fiscal Year Goal:** Complete Preliminary Design
Goal Completion Date: June 2013 **% of Goal Completion:** 50%
Actual Completion Date: **Status:** Hold

Comments: Preliminary design will consider new reservoir capacity and recommend improvements to the City's Well Water Treatment Plant and reservoir service zone upgrades to meet regulatory requirements. Due to available Water Depreciation and Water Acreage fund balances, construction funding was deferred to FY 2017. Water quality system improvements are planned to be constructed ahead of the reservoir expansion.

Capital Improvement Program – 2nd Quarter Report

Reservoir 8 Cathodic Protection

Project Management: Dave Rebensdorf **Project Number/ W.O.#:** 19405/ 19405
Budget: \$165,750
Funding Source: Water Deprec. Rsrv. Fund **Fiscal Year Goal:** 50% Construction
Goal Completion Date: June 2013 **% of Goal Completion:** 20%
Actual Completion Date: **Status:** On Track
Comments: Final design is being completed by RBF Consulting.

Reservoir 10 and 6 Water Line (Land Acquisition)

Project Management: Amir Ilkhanipour **Project Number/ W.O.#:** 14400/ 14400
Budget: \$19,520
Funding Source: Water Acre. Fee Rsrv. Fund **Fiscal Year Goal:** Finalize Resolution of Necessity
Goal Completion Date: June 2013 **% of Goal Completion:** 10%
Actual Completion Date: **Status:** Hold
Comments: City Attorney is in the process of negotiating with property owners prior to moving forward with property condemnation. Project is on hold until feedback from City Attorney is received.

Samaritan Medical Center Water Valves

Project Management: Matt Atteberry **Project Number/ W.O.#:** 13407/ 13407
Budget: \$50,000
Funding Source: Water Deprec. Rsrv. Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: June 2013 **% of Goal Completion:** 5%
Actual Completion Date: **Status:** On Track
Comments: This project will install new valves on Camino de los Mares that reduce the need for a water service shut down to the Medical Center for an event that requires emergency repairs to the water system.

Vista Cayenta Pressure Reducing Station Rehabilitation

Project Management: Matt Atteberry **Project Number/ W.O.#:** 12450/ 12450
Budget: \$188,850
Funding Source: Water Depreciation Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: March 2013 **% of Goal Completion:** 35%
Actual Completion Date: **Status:** On Track
Comments: This project will replace the existing pressure reducing station that has served its useful life.

Water System SCADA Implementation

Project Management: D. Rebensdorf/ M. Fakhar **Project Number/ W.O.#:** 13501/ 410391
Budget: \$688,620
Funding Source: Water Deprec./Water Acr. Fee Rsrv. Funds **Fiscal Year Goal:** Complete Integration
Goal Completion Date: December 2012 **% of Goal Completion:** 95%
Actual Completion Date: **Status:** Behind
Comments: Remote water site telemetry and radio repeater site construction is complete. System integration between 30 remote water sites and central SCADA is complete. Integration of the remaining 5 sites is scheduled for completion by the end of January 2013.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
C	C	C	C	C	C						

Capital Improvement Program- 2nd Quarter Report

Well No. 8

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	16522/ 16522
Budget:	\$234,940	Fiscal Year Goal:	Complete Constr.
Funding Source:	Water Depreciation Fund	% of Goal Completion:	90%
Goal Completion Date:	January 2013	Status:	On Track
Actual Completion Date:			

Comments: Remaining funds for Well 8 construction is being utilized to perform a chemical and mechanical rehabilitation for Well 6.

Well Outlet Piping & Chemical Treatment

Project Management:	Ken Knatz	Project Number/ W.O.#:	13408/ 13408
Budget:	\$750,000	Fiscal Year Goal:	Complete Design
Funding Source:	Water Deprec. Rsrv. Fund	% of Goal Completion:	0%
Goal Completion Date:	June 2013	Status:	Hold
Actual Completion Date:			

Comments: The project design work is planned to be completed as part of the the Reservoir No. 1 expansion design. Water quality system improvements are planned to be constructed ahead of the reservoir expansion since the reservoir expansion has been delayed to FY 2017. The project is temporarily on hold to investigate rising TDS and chlorides levels in the well water.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
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Water- Maintenance and Other Projects

Calle Amable/ Calle Juarez Pressure Reducing Station Removal

Project Management:	Matt Atteberry	Project Number/ W.O.#:	30401/ 30401
Budget:	\$28,900	Fiscal Year Goal:	Complete Constr.
Funding Source:	Water Deprec. Rsrv. Fund	% of Goal Completion:	25%
Goal Completion Date:	June 2013	Status:	On Track
Actual Completion Date:			

Comments: Staff is in receipt of all executed Agreements for private plumbing improvements. A local plumber will start work installing PRVs on the private residences in January 2013.

Cathodic Protection System Evaluation

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	26402/ 26402
Budget:	\$79,590	Fiscal Year Goal:	Complete Constr.
Funding Source:	Water Deprec. Rsrv. & Sewer Deprec. Resr. Funds	% of Goal Completion:	80%
Goal Completion Date:	June 2013	Status:	On Track
Actual Completion Date:			

Comments: Final design is being completed by RBF Consulting.

Capital Improvement Program – 2nd Quarter Report

City-Wide Cathodic Protection

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	22401/ 22401
Budget:	\$500,000	Fiscal Year Goal:	50% Construction
Funding Source:	Water Deprec. Rsrv	% of Goal Completion:	20%
Goal Completion Date:	June 2013	Status:	On Track
Actual Completion Date:			

Comments: Final design is being completed by RBF Consulting.

Dana Point Ocean Water Desalination Project

Project Management:	Bill Cameron/ D. Rebensdorf	Project Number/ W.O.#:	38401/ 38401
Budget:	\$33,010	Fiscal Year Goal:	Confirm Project Feasibility
Funding Source:	Water Acreage Fee Rsrv. Fund	% of Goal Completion:	70%
Goal Completion Date:	June 2013	Status:	Project By Others
Actual Completion Date:			

Comments: Phase 3 pilot testing began on June 1, 2010. SPI was hired by MWDOC to perform the operations and testing of the pilot. Pilot testing is complete. Pilot results along with various technical and financing studies will be evaluated to determine whether the project moves forward. Technical workshops to make this decision are anticipated in March and April.

JRWSS Agency Projects

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	27402/ 27402
Budget:	\$2,343,310	Fiscal Year Goal:	Complete Projects Identified in SCWD CIP Budget
Funding Source:	Water Deprec. Rsrv. Fund	% of Goal Completion:	
Goal Completion Date:		Status:	Project By Others
Actual Completion Date:			

Comments: This is an assortment of CIP projects on the JRWSS importation line that are managed by South Coast Water District on behalf of the JRWSS Agencies.

JRWSS 60-Inch Lake Forest Drive Relocation

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	23402/ 23402
Budget:	\$535,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Water Other Agency Fund	% of Goal Completion:	75%
Goal Completion Date:	June 2013	Status:	On Track
Actual Completion Date:			

Comments: Project construction is nearing completion.

Meter Replacements

Project Management:	Kevin Lussier	Project Number/ W.O.#:	23401/ 23401
Budget:	\$75,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Wtr & Swr Deprec. Rsrv. Funds	% of Goal Completion:	50%
Goal Completion Date:	June 2013	Status:	On Track
Actual Completion Date:			

Comments:

Capital Improvement Program- 2nd Quarter Report

Reservoir #9 Site Drain Improvement

Project Management:	Amir Ilkhanipour	Project Number/ W.O.#:	22402/ 22402
Budget:	\$93,470		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	November 2012	% of Goal Completion:	100%
Actual Completion Date:	November 2012	Status:	Done

Comments: During the FY 2011 winter storms, erosion occurred around the slopes descending from Reservoir No. 9. Staff designed and prepared construction plans for improving drainage around the water tank to prevent further erosion on the slope. Project was bid and the City Council awarded a construction contact on July 3, 2012. Construction is complete.

Reservoir Management Study

Project Management:	Ken Knatz	Project Number/ W.O.#:	31401/ 31401
Budget:	\$147,440		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Study
Goal Completion Date:	June 2013	% of Goal Completion:	10%
Actual Completion Date:		Status:	On Track

Comments: Study to review, prioritize and budget improvements to the City's potable water storage tanks. Staff will compile comprehensive reservoir inventory to identify and budget lining, coating and mechanical improvements. Consultant will be retained to assist with seismic and water quality improvements. Work on higher priority projects has delayed this project.

Second Lower Cross Feeder Evaluation & South Orange County Water Reliability Study Update

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	33405/ 33405
Budget:	\$40,000		
Funding Source:	Water Acreage Fund	Fiscal Year Goal:	75% Study
Goal Completion Date:	June 2013	% of Goal Completion:	10%
Actual Completion Date:		Status:	Project By Others

Comments: This multi-agency project is being coordinated by MWDOC.

Water System Rehabilitation

Project Management:	Kevin Lussier	Project Number/ W.O.#:	24401 / 24401
Budget:	\$294,360		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2013	% of Goal Completion:	50%
Actual Completion Date:		Status:	On Track

Comments: This is a collection of scheduled and/or necessary work projects on the City water transmission and distribution system.

Well Water Aquifer Study

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	33404/ 33404
Budget:	\$75 ,000		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	75% Study
Goal Completion Date:	June 2013	% of Goal Completion:	5%
Actual Completion Date:		Status:	On Track

Comments: A request for proposal has been completed.