



City of San Clemente

3rd  
Quarter Report  
Ending March 31, 2013

FY 2013

Pall Gudgeirsson,  
City Manager

Judith Vincent,  
Acting Finance &  
Administrative Services Director





# City of San Clemente City Manager

Pall Gudgeirsson, City Manager

Phone: 361-8322 Fax: 361-8283

Gudgeirssonp@san-clemente.org

May 16, 2013

Honorable Mayor and Councilmembers:

Submitted for your review is the City of San Clemente's quarterly report for the period ending March 31, 2013. The intent of this report is to provide the Council, staff and citizens with an overview of the financial condition of the City for the 2013 fiscal year.

The report also contains an update of the City's performance measurement system and capital improvement program.

Please feel free to call me if you have any questions regarding this report.

Sincerely,

Pall Gudgeirsson  
City Manager





January – March 2013

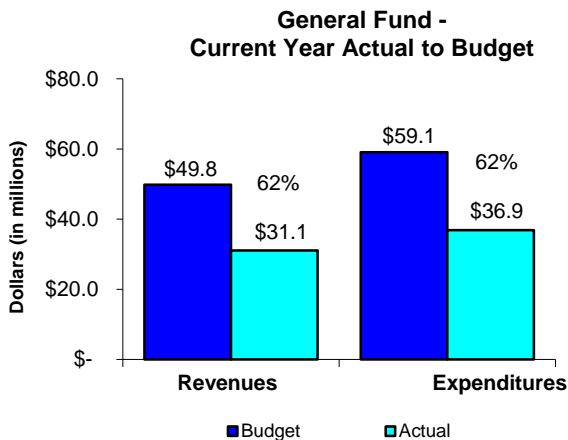
### CURRENT FINANCIAL CONDITION

In FY 2013, the City is projecting to maintain a positive operating position. At the end of the third quarter expenditures typically exceed revenues, which is the case this fiscal year due to the timing of property tax receipts. By fiscal year end, the City is projecting revenues to be in line with budget and expenditures to come in under the adjusted budget amount. The projected operating position for FY 2013 is approximately \$840,000.

### GENERAL FUND


General Fund revenues total \$31.1 million, or 62% of the \$49.8 million budget. General Fund revenue is \$1.1 million higher than last year's amount of \$30.0 million, largely due to increases seen in property and sales taxes, permits & fees, and service charges.


General Fund expenditures to date, including one-time capital expenditures, total \$36.9 million, or 62% of the budget of \$59.1 million, as compared to \$34.8 million last year. Expenditures are higher than last year by \$2.1 million.





### GENERAL FUND REVENUES


Revenues by Category	Budget	YTD Actual	%
Property Taxes	24,894,890	15,199,267	61%
Sales Tax	7,425,670	4,243,914	57%
Transient Occ. Tax	1,562,160	967,279	62%
Other Taxes	3,209,250	1,543,979	48%
Permits & Fees	994,610	803,959	81%
Intergovernmental	616,050	412,617	67%
Service Charges	4,228,150	3,290,865	78%
Fines	939,000	510,172	54%
Interest, Rents, Other	1,985,330	1,304,757	66%
Interfund Transfers	3,945,880	2,810,387	71%
<b>Balance, YTD</b>	<b>49,800,990</b>	<b>31,087,196</b>	<b>62%</b>


➤ **Property Taxes:**  Property taxes total \$15.2 million, primarily from secured taxes. This is about \$900,000 more than the \$14.3 million from the prior year, mainly due to the timing of receipts as well as an overall increase in secured property taxes.


➤ **Sales Tax:**  Sales taxes amount to \$4.2 million, up slightly from \$4.1 million in the prior year, largely driven by continued recovery in consumer spending.


➤ **Transient Occupancy Taxes (TOT):**  Transient occupancy taxes, which include vacation rental receipts, total \$967,000 which is \$2,000 higher than the prior year. Vacation rental receipts alone are about \$44,000 higher than the prior year.

➤ **Other Taxes:**  Other taxes, which mostly consist of franchise fees, total \$1.5 million, which is about the same as the prior year. SDG&E and Southern California Gas, which are the largest franchise fees, are remitted once a year in April.

➤ **Permits & Fees:**  Permits and fees are at \$804,000, a \$143,000 increase from the prior year. The construction of a senior housing project was the reason for the majority of this increase.

➤ **Intergovernmental:**  Grant revenue totals \$377,000, based on activities related to the San Onofre Nuclear Generating plant and reimbursements under an EECBG federal grant. This compares to \$384,000 in the prior year through the 3<sup>rd</sup> quarter.

➤ **Service Charges:**  Service charges amount to \$3.3 million, up \$264,000 when compared to last year. The charges consist of general government, public safety, parking meters and recreation service charges. Significant changes from last year include an increase of \$239,000 in recreation charges due to the new sports park and \$124,000 in public safety charges as a result of ambulance fees. Inspection fees decreased \$154,000 from the prior year.

➤ **Fines:**  Fine revenue is \$510,000, down from \$656,000 in the prior year as a result of a \$123,000 decrease in parking violations and a \$23,000 decrease in other fines.

➤ **Interest, Rents & Other:**  Interest, rents and other reimbursements total \$1,305,000, down from \$1,450,000 due to lower interest and rents from the Ole Hanson Beach Club.



**GENERAL FUND EXPENDITURES**



Expenditure by Type	Budget	YTD Actual	%
Salaries	11,469,580	7,790,524	68%
Benefits	5,417,640	3,625,819	67%
Supplies	1,167,580	605,196	52%
Contractual Services	25,999,370	17,884,690	69%
Other Charges	1,312,100	838,297	64%
Capital Outlay	7,557,610	1,183,294	16%
Interdepartmental	3,428,390	2,582,223	75%
Transfers & Debt	2,718,670	2,354,546	87%
<b>Total</b>	<b>59,070,940</b>	<b>36,864,589</b>	<b>62%</b>

Expenditure by Dept	Budget	YTD Actual	%
General Government	4,745,290	3,067,032	65%
City General	6,199,240	4,067,957	66%
Police	12,568,280	9,228,443	73%
Fire	7,457,370	5,478,817	73%
Comm. Development	4,832,030	2,952,663	61%
Public Works	9,354,370	5,088,444	54%
Beaches, Parks & Rec	13,914,360	6,981,233	50%
<b>Total</b>	<b>59,070,940</b>	<b>36,864,589</b>	<b>62%</b>

Fiscal year actual expenditures are at \$36.9 million compared to the prior year amount of \$34.8 million. The change from the prior year is \$2.1 million and the changes by department are discussed below.

Departments with significant increases from the prior year amount include City General, Police, and Beaches, Parks and Recreation. City General increase is mainly due to a one-time transfer of \$630,000 to the Public Facilities Fund. Police costs increased \$1.0 million due to the timing of a one payment. Beaches, Parks and Recreation costs increased \$760,000 as a result of the operation of Vista Hermosa Sports Park. Costs decreased from the prior year in public works as a result of lower capital activity.

Overall, budgets are currently in line with expectations at this time.

**ENTERPRISE FUNDS**

The following tables summarize the operating revenues, operating expenses, and changes in operating fund working capital for enterprise funds including Water, Sewer, Golf, Storm Drain and Clean Ocean funds.

**Revenues**

Revenue	Budget	YTD Actual	%
Water Fund	17,193,534	12,021,523	70%
Sewer Fund	9,211,188	6,370,837	69%
Golf Fund	2,296,602	1,594,744	69%
Storm Drain Fund	2,366,688	991,721	42%
Clean Ocean Fund	2,162,291	1,459,750	68%

Total water revenue is up \$0.7 million from the previous year, largely due to a 7% rate increase implemented in August 2012. Sewer revenues are up \$0.3 million as a result of an 8% rate increase, also implemented in August 2012.

Golf Course revenue is down \$44,000 when compared to last year as a result of lower Green Fee revenues.

This was due to a reduced number of rounds, mainly attributed to rain days during the past quarter. As anticipated in the budget, the new restaurant concessionaire began operations during the 2<sup>nd</sup> quarter of the year. Restaurant concession revenues at the end of the 3<sup>rd</sup> quarter were \$26,808.

Storm Drain and Clean Ocean fees are fixed and do not change significantly from year to year.

**Expenses**

Expenses	Budget	YTD Actual	%
Water Fund	17,431,380	11,756,925	67%
Sewer Fund	8,845,690	6,014,851	68%
Golf Fund	2,314,060	1,546,124	67%
Storm Drain Fund	1,725,020	1,221,831	71%
Clean Ocean Fund	3,165,810	1,321,109	42%

Water expenses are flat compared to the prior year through March. Marginal increases in maintenance and contractual costs have been offset by savings in electricity. Sewer expenses decreased \$331,000 and are a combination of decreases in chemical supplies, electricity, water costs, and landfill fees.

Golf expenses are up \$45,000 from the previous year for expenses the City incurred while operating the golf course restaurant in the first half of the year.

**Working Capital**

Working Capital	Budget	YTD Actual
Water Fund	43,049	545,493
Sewer Fund	441,172	431,660
Golf Fund	-149,938	-83,860
Storm Drain Fund	1,821,643	949,865
Clean Ocean Fund	1,376,085	2,518,244

The Water and Sewer funds continue to build working capital balances. The Water fund balance has increased during the first three quarters with improved water revenues and flat expenses as compare to the previous year. The Golf Fund working capital balance began the year in a negative position, and will likely remain negative for the entire fiscal year.

The Storm Drain and Clean Ocean Fund working capital balances are in line with budget at this time. These funds are maintaining adequate fund balances.

**WHAT'S NEXT**

- **FY 2014 Proposed Budget:** The budget workshop will be held on May 16<sup>th</sup>, 2013. The budget public hearing will be held on June 4<sup>th</sup> and the budget adoption will occur on June 18<sup>th</sup>.
- Detailed budgetary information for the General fund and all other funds can be obtained from the Finance and Administrative Services Department.



# Performance Measures

## General Government

<b>Performance Measures</b>	<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 3rd Qtr</b>	<b>2013 Y-T-D</b>
<b><u>City Manager</u></b>				
<b>Budget:</b>	\$564,741	\$590,720	\$133,257	\$396,039
<b>Efficiency:</b>				
Percent of customer service requests or complaints resolved or informed of proposed action within 10 days*	98.0%	98.0%	N/A	N/A
* Annual measurement				
<b><u>City Clerk</u></b>				
<b>Budget:</b>	\$648,785	\$861,110	\$183,897	\$506,934
<b>Workload Outputs:</b>				
Number of Regular City Council minutes prepared within 21 days of meeting	16	23	5	15
Number of City Council Agendas/Packets posted 7 days prior to meeting	22	23	7	18
Number of formal public records requests	204	200	111	294
<b>Effectiveness:</b>				
Percent of Regular Council Minutes produced within 21 days	75.0%	100.0%	66.7%	83.3%
Percentage of Agendas/Packets provided at least 7 days prior to the meeting	100.0%	100.0%	100.0%	100.0%
Percentage of public records requests responded to within 10 days	100.0%	100.0%	100.0%	100.0%

# Performance Measures

## Finance & Administrative Services

<b>Performance Measures</b>	<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 3rd Qtr</b>	<b>2013 Y-T-D</b>
<b><u>Finance &amp; Administrative Services Administration</u></b>				
<b>Budget:</b>	\$456,551	\$483,980	\$116,959	\$328,669
<b>Efficiency:</b>				
Percentage of quarterly reports completed within the end of the month after the financial close of the quarter.	100.0%	100.0%	100.0%	100.0%
Rate of return on investments compared to the City benchmark (City rate/Benchmark rate)	1.21%/1.50%	1.20%/1.50%	0.78%/1.50%	0.93%/1.50%
<b>Effectiveness:</b>				
Percent of actual General Fund revenues to projections*	100.1%	98.0%	N/A	N/A
Percentage of City operating funds in balance*	97.3%	100.0%	N/A	N/A
Percentage of adopted fiscal policies in compliance*	93.2%	98.0%	N/A	N/A
<b>* Annual measurement.</b>				
<b><u>Finance Division</u></b>				
<b>Budget:</b>	\$ 1,938,374	\$2,045,790	\$511,975	\$1,354,770
<b>Workload Outputs:</b>				
Number of accounting transactions processed	27,283	28,900	6,314	20,216
Number of TOT audits performed per Year	0	4	0	0
Number of utility bills generated per year	219,841	218,000	52,566	162,809
Number of business licenses issued	5,653	5,100	2,224	3,927
<b>Efficiency:</b>				
Average cost to process accounting transactions	\$29.95	\$31.00	\$33.42	\$29.41
Average cost to generate a utility bill	\$3.44	\$3.20	\$3.69	\$3.43
Average cost to generate a business license	\$38.51	\$38.50	\$27.08	\$31.11
<b>Effectiveness:</b>				
Percentage of total annual TOT revenue audited	0.0%	50.0%	0.0%	0.0%
Percentage accuracy of financial transactions within established accuracy rates	100.0%	98.0%	100.0%	100.0%
Percentage of receivables written off	0.31%	0.20%	0.17%	0.15%
Percentage of receivables over 60 days old	20.7%	15.0%	40.3%	34.8%



# Performance Measures

## Finance & Administrative Services

<b>Performance Measures</b>	<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 3rd Qtr</b>	<b>2013 Y-T-D</b>
<b><u>Human Resources</u></b>				
<b>Budget:</b>	\$532,356	\$538,580	\$126,626	\$374,385
<b>Workload Outputs:</b>				
Number of recruitments opened	31	35	15	28
Number of liability claims filed	31	40	9	35
Number of workers' compensation claims filed	17	22	3	9
Number of benefited part-time and full-time employees processed through initial benefit enrollment	8	10	2	8
Number of employees completing an annual HR customer satisfaction survey	0	100	0	0
<b>Efficiency:</b>				
Average cost per liability claim settled	\$1,797	\$3,350	\$1,032	\$1,441
Average amount paid on a workers' compensation claim	\$2,446	\$1,825	\$1,090	\$1,594
<b>Effectiveness:</b>				
Percent of total number of liability claims filed that settled	26.0%	31.0%	56.0%	31.7%
Percent change in the number of work comp claims filed	-35.0%	0.0%	100.0%	-4.0%
Percent of employees giving an overall satisfaction rating of "Excellent" on annual survey	0.0%	85.0%	0.0%	0.0%
<b><u>Information Technology</u></b>				
<b>Budget:</b>	\$ 1,490,946	\$1,529,850	\$403,157	\$1,043,654
<b>Workload Outputs:</b>				
Number of workstation computers administered	249	253	249	249
Number of server computers administered	24	26	26	26
<b>Efficiency:</b>				
Percentage of time that servers are operational (server uptime)	99.8%	99.9%	99.8%	99.8%
Percentage of time that workstations are operational (workstation uptime)	98.8%	99.9%	98.7%	98.8%
Percentage of total time that network communications equipment is operational (network communications uptime)	100.0%	99.9%	100.0%	100.0%
Percent of requests for computer services resolved within 3 working days	99.6%	100.0%	99.3%	99.4%

# Performance Measures

## Public Safety

Performance Measures	2012 Actual	2013 Budget	2013 3rd Qtr	2013 Y-T-D
<b><u>Contract Police Services</u></b>				
<b>Budget:</b>	\$12.0M	\$12.6M	\$ 4,125,997	\$ 9,228,443
<b>Workload Outputs:</b>				
Number of total calls for service	23,651	28,000	5,580	17,590
Number of emergency calls received (Priority 1)	248	300	77	231
Number of traffic collision reports	257	350	128	381
Number of Part 1 crimes committed per 1,000 population	1.28	1.15	0.98	1.07
<b>Efficiency:</b>				
Average response time from dispatch to on-scene emergency calls	3:45	5:00	4:03	3:80
Average response time from receipt of call to on-scene emergency calls	7:04	6:00	6:00	6:26
Percentage of preventative patrol time - day shift (6:00 a.m. to 6:00 p.m.)	41.8%	40.0%	50.0%	45.3%
Percentage of preventative patrol time - day shift (10:00 a.m. to 8:00 p.m.)	41.3%	40.0%	46.3%	41.8%
Percentage of preventative patrol time - night shift (6:00 p.m. to 6:00 a.m.)	39.3%	40.0%	47.0%	42.2%
Percentage of preventative patrol time - night shift (5:00 p.m. to 3:00 a.m.)	41.8%	40.0%	51.3%	46.4%
<b>Effectiveness:</b>				
Percentage of emergency calls responded to in 5 minutes or less	89.0%	95.0%	83.0%	89.8%
Percentage change in Part I crimes from prior year current year	8.0%	1.0%	-32.3%	-19.1%
<b><u>Contract Fire Services</u></b>				
<b>Budget:</b>	\$7,280,209	\$7,457,370	\$ 1,879,976	\$ 5,478,817
<b>Workload Outputs:</b>				
Number of emergency calls	2,840	3,000	746	2,238
Number of new construction fire inspections performed	433	400	93	278
Number of fire inspections performed	150	1,000	24	62
Number of fire plan checks completed	210	300	63	176
<b>Efficiency:</b>				
Average response time for emergency calls	5:47	7:00	5:58	5:52
<b>Effectiveness:</b>				
Percentage of calls with response time within 7 minutes	75.5%	85.0%	38.0%	50.7%
Percentage of technical on-site inspections scheduled within 24 hours	100.0%	90.0%	100.0%	100.0%
Percentage of all plan checks completed within adopted turn around time goals based on plan types	100.0%	90.0%	100.0%	100.0%
Percentage of 5 day turn around plan checks completed within goal	100.0%	90.0%	100.0%	100.0%
Percentage of 10 day turn around plan checks completed within goal	100.0%	90.0%	100.0%	100.0%

# Performance Measures

## Community Development

Performance Measures	2012 Actual	2013 Budget	2013 3rd Qtr	2013 Y-T-D
<b>Building</b>				
<b>Budget:</b>	\$1,528,157	\$1,616,930	\$374,508	\$1,111,387
<b>Workload Outputs:</b>				
Number of building permits issued	2,990	3,000	898	2,346
Number of Plan Reviews performed	2,636	2,500	747	2,054
Number of building inspections completed	13,194	13,500	3,309	9,711
Number of customers served at Building counter	4,804	5,000	1,293	3,726
<b>Efficiency:</b>				
Number of Plan Reviews performed per Plan Check staff	1,075	1,000	299	970
Number of inspection conducted per inspector	3,825	3,857	945	2,775
Number of customers served per Permit Tech	2,402	2,500	647	1,863
<b>Effectiveness:</b>				
Percentage of new projects: First review completed within 15 work days	98.3%	98.0%	97.0%	97.3%
Percentage plan review rechecks: Reviewed within 10 work days	98.1%	98.0%	93.8%	93.3%
Percentage response to the public at the counter in 10 minutes	79.5%	80.0%	73.8%	74.7%
<b>Planning</b>				
<b>Budget:</b>	\$1,383,567	\$1,769,020	\$336,802	\$1,034,775
<b>Workload Outputs:</b>				
Number of discretionary applications completed	74	80	22	68
Number of zoning plan checks completed	1,637	400	477	1,363
Number of people assisted at counter/over phone	7,987	8,000	1,938	5,784
Number of training sessions to maintain Certified Local Government status	3	10	0	1
Number of training sessions attended by PC	4	14	17	22
<b>Efficiency:</b>				
Number of people assisted at counter/phone per FTE/Week	30.8	15	17.4	17.7
Number of Plan checks completed/FTE/Week	6.3	2.0	8.0	7.6
Number of applications completed/FTE/Week	3.7	4.0	1.1	1.1

# Performance Measures

## Community Development

Performance Measures	2012 Actual	2013 Budget	2013 3rd Qtr	2013 Y-T-D
<b><u>Planning (continued)</u></b>				
<b>Effectiveness:</b>				
Percentage of FTE's time funded by Developer Deposit and fixed fees	24.3%	20.0%	37.7%	37.0%
Percentage of initial plan reviews completed within 15 days	96.9%	95.0%	98.7%	97.8%
Percentage of plan rechecks: reviewed within 10 days	98.4%	95.0%	100.0%	100.0%
Percent of Zoning Administrator applications completed within 6 weeks	99.0%	98.0%	93.3%	92.2%
Percent of Planning Commission applications completed within 14 weeks	93.8%	98.0%	100.0%	100.0%
Percent of City Council applications completed within 19 weeks	50.0%	98.0%	0.0%	33.3%
Percent of calls returned within one business day	95.0%	95.0%	96.5%	94.9%
Percent of counter served within 10 minutes	75.7%	75.0%	75.9%	76.3%
Percent of counter served within 20 minutes	94.3%	95.0%	92.7%	93.5%
<b><u>Code Compliance</u></b>				
<b>Budget:</b>	\$674,951	\$725,600	\$138,208	\$385,076
<b>Workload Outputs:</b>				
Number of new cases	1390	2129	524	1,286
Number of lots cleared by Weed Abatement	44	20	-	2
Number of graffiti cases	336	585	234	532
Number of case actions	4,054	4,006	1,519	4,142
Number of weekend inspections	2,278	1587	406	1,618
Number of sessions for certification	313	104	47	186
<b>Efficiency:</b>				
Number of cases per officer	121	126	58	82
Cost of weed abatement per lot	\$526	\$428	\$0	\$295
Cost of graffiti removal per case	\$144	\$119	\$78	\$97
Number of actions per officer	357	363	169	151
Number of weekend inspections conducted per officer	381	303	-	102
<b>Effectiveness:</b>				
Percent of graffiti cases closed within 6 hours	85.9%	88.8%	78.3%	78.2%
Percentage of cases acknowledged within 2 days	84.4%	90.5%	86.0%	81.4%
Percentage of cases closed within 10 days	88.6%	79.5%	76.0%	62.9%

# Performance Measures

## Community Development

Performance Measures	2012 Actual	2013 Budget	2013 3rd Qtr	2013 Y-T-D
<b><u>Economic Development/Housing Administration</u></b>				
<b>Budget:</b>	\$163,824	\$143,190	\$33,890	\$65,217
<b>Workload Outputs:</b>				
Number of Home Rehab loans provided to property owners	6	6	2	5
Number of businesses receiving commercial facade grants	11	8	6	10
Number of non-profits receiving Social Program grants	15	6	0	12
<b>Effectiveness:</b>				
Percentage of Home Rehab & commercial grants expended	23.8%	85.0%	30.0%	85.0%
Percentage General fund social program grants expended	100.0%	100.0%	0.0%	100.0%

# Performance Measures

## Public Works

Performance Measures	2012 Actual	2013 Budget	2013 3rd Qtr	2013 Y-T-D
<b><u>Engineering</u></b>				
<b>Budget:</b>	\$3,413,774	\$4,809,510	\$734,450	\$2,242,680
<b>Workload Outputs:</b>				
Number of permits issued	233	250	79	231
Number of inspections conducted	2,874	2,500	751	1,550
Number of plans submitted for 1st plan check	42	40	8	33
Number of plans submitted for additional plan checks	84	80	9	41
Number of research projects conducted	514	600	94	215
Number of miles of streets designed	3.29	3.00	0.00	0.90
Number of miles of streets constructed	1.79	3.00	0.00	0.00
Number of traffic citizens complaints received	151	120	38	130
<b>Efficiency:</b>				
Time spent per first plan review (hours)	6.38	7.00	6.00	6.31
Time spent per additional plan review (hours)	5.15	5.00	4.67	4.83
Time spent per research project	1.94	2.50	2.27	2.13
Design cost less than 15% of the projected costs	91.1%	85.0%	80.0%	85.0%
Final project costs within budget	99.3%	85.0%	100.0%	94.3%
Percent of response to citizen complaints within 45 days	65.9%	80.0%	73.7%	79.6%
<b>Effectiveness:</b>				
Percent of project reviews completed in 15 days (1st plan check)	92.7%	90.0%	83.5%	76.9%
Percent of project reviews completed in 10 days (add'l plan check)	92.3%	90.0%	93.3%	93.3%
Percent of research projects completed in 10 days	93.0%	95.0%	100.0%	98.3%
Percent of projected street design completed	109.7%	85.0%	0.0%	9.3%
Percent of street miles completed	59.7%	85.0%	0.0%	0.0%
Percent of traffic complaints resolved	56.9%	80.0%	65.8%	71.9%
<b><u>Maintenance</u></b>				
<b>Budget:</b>	\$3,582,267	\$3,893,310	\$812,681	\$2,417,038
<b>Workload Outputs:</b>				
Number of potholes repaired	568	500	226	540
Number of signs repaired or replaced	1,992	1,800	481	1,538
Number of work orders received/completed by Facilities Maintenance Section	2,155	2,000	421	1,315
Number of street light/traffic signal repairs	676	800	205	467
Number of USA responses (Underground Service Alerts)	630	600	158	469

# Performance Measures

## Public Works

<b>Performance Measures</b>	<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 3rd Qtr</b>	<b>2013 Y-T-D</b>
<b><u>Maintenance (continued)</u></b>				
<b>Efficiency:</b>				
Average sq. ft. of pothole repairs provided per day of service	414.1	450.0	398.0	382.3
Average # of signs maintained per hour of service provided	5.8	4.5	4.8	4.8
Average # of facilities maintenance work orders completed per day of service	9.8	10.0	7.7	8.0
Average # of USA completed per day of service	2.9	3.0	3.0	2.9
Average number of streetlight/traffic signal repairs per day	3.1	4.0	3.7	2.8
<b>Effectiveness:</b>				
Percentage of pothole service requests repaired within 3 working days	100.0%	100.0%	100.0%	100.0%
Percentage of signage repair requests responded to and completed within 3 working days	100.0%	100.0%	100.0%	100.0%
Percentage of facilities maintenance work orders responded to in 3 working days	100.0%	100.0%	100.0%	100.0%
Percentage of street light / traffic signal service Requests completed within 3 working days	99.6%	100.0%	99.3%	99.2%
Percentage of USA service requests completed within 3 working days	100.0%	100.0%	100.0%	100.0%
<b><u>Water</u></b>				
<b>Budget:</b>	\$17,025,316	\$ 17,431,380	\$ 3,291,409	\$ 11,756,925
<b>Workload Outputs:</b>				
Number of maintenance procedures at reservoirs, pump stations, valves, hydrants and operating equipment	3,907	3,600	800	2,648
Number of miles of planned leak detection on water pipeline	221.8	170.0	28	82
Number of samples taken to test compliance	8,725	8,600	2,478	7,797
Number of emergency calls for service	464	500	210	547
<b>Efficiency:</b>				
Percentage of maintenance procedures completed on time	96.7%	96.0%	90.7%	91.4%
Percentage of system water loss	3.6%	3.0%	4.8%	5.4%
<b>Effectiveness:</b>				
Percentage of leaks repaired within 48 hours	98.6%	96.0%	100.0%	100.0%
Percentage of monitoring samples in full compliance	100.0%	100.0%	100.0%	100.0%
Percentage of emergency calls responded within 15 minutes during working hours	100.0%	100.0%	100.0%	100.0%
Percentage of emergency calls responded within 30 minutes during non-working hours	100.0%	100.0%	100.0%	100.0%

# Performance Measures

## Public Works

<b>Performance Measures</b>	<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 3rd Qtr</b>	<b>2013 Y-T-D</b>
<b><u>Sewer</u></b>				
<b>Budget:</b>	\$8,603,304	\$ 8,845,690	\$ 1,942,905	\$ 6,014,851
<b>Workload Outputs:</b>				
Number of maintenance procedures at treatment plant, pump stations and recycled water facilities	4,130	4,000	1,007	2,716
Number of samples taken to test compliance	13,972	14,000	3,272	10,094
Number of miles of planned video inspections on sewer collection system	29.6	30.0	25.4	37.7
Number of miles of planned cleaning procedures on sewer collection system	137.6	170.0	30.7	84.7
Number of emergency calls for service	63	100	29	100
<b>Efficiency:</b>				
Percentage of maintenance procedures completed on time	95.1%	94.0%	91.0%	91.2%
Percentage of monitoring samples in full compliance	100.0%	100.0%	100.0%	100.0%
Percentage of sewer collection system cleaned annually	78.8%	95.0%	17.6%	48.6%
Percentage of sewer collection system inspected annually	17.0%	20.0%	14.5%	21.6%
<b>Effectiveness:</b>				
Percentage of emergency calls responded within 15 minutes during working hours	100.0%	100.0%	100.0%	100.0%
Percentage of emergency calls responded within 30 minutes during non-working hours	100.0%	100.0%	100.0%	100.0%
<b><u>Storm Drain</u></b>				
<b>Budget:</b>	\$1,590,458	\$1,725,020	\$401,160	\$1,221,831
<b>Workload Outputs:</b>				
Number of miles of storm drain pipelines cleaned	2.09	3.00	0.15	0.56
Number of miles of storm drain video inspection	5.80	3.00	1.57	4.30
Number of catch basins cleaned/inspected/stenciled	1,367	1,200	624	1,574
Number of emergency calls for service	31.0	20.0	5.0	46.0
<b>Efficiency:</b>				
Percentage of storm drain pipelines cleaned annually	3.3%	4.0%	2.0%	0.8%
Percentage of storm drain system inspected annually	9.3%	5.0%	2.5%	6.9%
Percentage of catch basins cleaned/inspected annually	72.7%	95.0%	33.2%	83.7%
<b>Effectiveness:</b>				
Number of emergency calls/percentage of time responding within 15 minutes during working hours	100.0%	100.0%	100.0%	100.0%
Number of emergency calls/percentage of time responding within 30 minutes during non-working hours	100.0%	100.0%	100.0%	100.0%



# Performance Measures

## Public Works

Performance Measures	2012 Actual	2013 Budget	2013 3rd Qtr	2013 Y-T-D
<b>Clean Ocean</b>				
<b>Budget:</b>	\$2,353,294	\$ 3,165,810	\$506,483	\$1,321,109
<b>Workload Outputs:</b>				
Number of facilities inspected for storm water compliance	282	95	276	430
Number of water quality enforcement actions issued	124	200	37	89
Number of local outreach impressions per year**	2,865,942	3,000,000	724,758	2,070,522
<b>Efficiency:</b>				
Number of facility inspections per FTE (1 FTE)	175	95	276	430
Number of water quality enforcement actions issued per FTE (2 FTE)	62	100	19	45
Number of public outreach "impressions" per capita	45	47	11	33
** "impressions" refers to the estimated number of individuals receiving education				
<b>Solid Waste</b>				
<b>Budget:</b>	\$270,303	\$258,650	\$76,936	\$187,384
<b>Workload Outputs:</b>				
Number of residents participating in the Household Hazardous Waste (HHW) Program per quarter	N/A	3,500	551	1,709
Number of Waste Management Plans approved	N/A	10	193	576
Number of Public Outreach impressions	N/A	22,000	57,000	171,000
Number of trash barrel placement violations	N/A	200	552	1,794
Tons of Solid Waste disposed	N/A	36,148	8,914	27,437
<b>Efficiency:</b>				
Total % of participation for residential HHW pick-ups (19,000 households)	N/A	17.5%	3.2%	3.2%
Total number of Waste Management Plans approved per quarter within 24 hours	N/A	188	193	192
Total number of trash barrel placement violations resolved within 7 days	N/A	150	552	600
<b>Effectiveness:</b>				
Cost of Public Outreach impressions	N/A	\$10.00	\$2.50	\$2.50
Solid Waste program cost per ton diverted	\$5.55	\$4.00	\$6.99	\$6.07

\* Solid Waste performance measures are based on the waste diversion controlled by CR&R

# Performance Measures

## Public Works

<b>Performance Measures</b>	<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 3rd Qtr</b>	<b>2013 Y-T-D</b>
<b><u>Contract Fleet Maintenance</u></b>				
<b>Budget:</b>	\$1,172,057	\$1,200,730	\$316,840	\$814,379
<b>Workload Outputs:</b>				
Total number of vehicles maintained	154	170	154	154
Number of work orders completed	768	750	176	595
Number of preventative maintenance services completed	295	300	89	264
Number of repeat work orders needed	0	2	0	1
<b>Effectiveness:</b>				
Percentage of fleet available per month	99.1%	95.0%	98.8%	98.9%
Percentage of reworks relative to total work orders	0.0%	0.0%	0.0%	0.2%
Percentage of preventative maintenance services completed within 1 day	100.0%	90.0%	100.0%	100.0%

# Performance Measures

## Beaches. Parks & Recreation

Performance Measures	2012 Actual	2013 Budget	2013 3rd Qtr	2013 Y-T-D
<b><u>Beaches. Parks &amp; Recreation Administration</u></b>				
<b>Budget:</b>	\$439,893	\$463,660	\$73,825	\$281,954
<b>Workload Outputs:</b>				
Number of development plans reviewed	18	5	0	2
Number of active park CIP projects	13	10	3	5
Number of completed park CIP projects	1	4	1	1
Number of CIP project change orders that required City Council approval	0	0	0	0
<b>Efficiency:</b>				
Hours spent reviewing each set of development plans	19	50	-	-
<b>Effectiveness:</b>				
Percentage of development plans reviewed within 2 weeks	99.8%	100.0%	0.0%	33.3%
Percentage of park CIP projects completed within budget as established at time of contract award	100.0%	100.0%	100.0%	100.0%
<b><u>Parks &amp; Beach Maintenance</u></b>				
<b>Budget:</b>	\$4,409,637	\$ 5,921,420	\$ 964,826	\$ 3,211,822
<b>Workload Outputs:</b>				
Maintain industry standard ratio of 50 acres of landscape monitored per inspector - 316 acres	73.2	77.8	79.0	79.0
Trim 2,000 trees annually to ensure a 7 year cycle	2,323	2,000	618	1,893
Resolve 90% of all service requests within 10 days	85.0%	88.7%	89.6%	86.3%
<b>Efficiency:</b>				
Ratio of acres of landscapes monitored per contract inspector	146.0%	156.0%	158.0%	158.0%
<b>Effectiveness:</b>				
Percentage of trees trimmed to maintain an average 7-year trimming cycle	116.0%	100.0%	123.3%	126.1%
<b>Maintain parks at established levels measured on a scale of A-F:</b>				
<i>A-excellent, B- above average, C- average, D-low level, F-minimum level per the 1999 Parks &amp; Rec. Master Plan.</i>				
Maintenance level of beaches (target level = C)	C	C+	C	C
Maintenance level of parks (target level = C)	C	C	C	C
Maintenance level of park sports fields (target level = B)	B+	B+	B+	B+
Maintenance level of streetscapes (target level = C)	C+	C+	C+	C+

# Performance Measures

## Beaches. Parks & Recreation

Performance Measures	2012 Actual	2013 Budget	2013 3rd Qtr	2013 Y-T-D
<b>Recreation</b>				
<b>Budget:</b>	\$3,222,828	\$5,996,670	\$707,421	\$2,494,649
<b>Workload Outputs:</b>				
Number of aquatic enrollments	7,305	7,000	1,536	5,149
Number of other registrations	13,993	13,000	2,350	8,040
Number of classes/programs offered	879	700	261	740
Number of attendees at special events	150,620	120,000	4,050	143,800
Number of rentals at Community Center	243	170	49	145
Number of rentals at Beach Club	71	0	5	9
Number of partnered community events	45	37	5	29
<b>Efficiency:</b>				
Percent of registrations taken on-line	37.1%	35.0%	41.8%	40.8%
Percentage of total expenditures recovered by revenues	67.4%	65.0%	61.7%	67.5%
<b>Effectiveness:</b>				
Percentage customer satisfaction response of satisfactory or above for recreation and leisure classes/facility rentals*	99.2%	100.0%	94.7%	94.7%
Percent of classes/programs cancelled	14.0%	15.0%	27.8%	21.9%
Number of customer requested refunds for classes/programs	449	400	61	316
<b>* Annual measurement</b>				
<b>Marine Safety</b>				
<b>Budget:</b>	\$1,424,171	\$1,532,610	\$247,948	\$ 992,807
<b>Workload Outputs:</b>				
Number of beach visitors (estimate)	2,082,420	2,200,000	234,400	1,620,600
Number of swimmer rescues	2,813	3,000	13	2,320
Number of preventative actions via public education/warnings	46,479	43,000	717	35,706
Number of people reached through public education programs	31,713	30,000	1,046	22,170
Number of drownings with lifeguards on duty	0	0	0	0
<b>Efficiency:</b>				
Visitors per lifeguard (8 hour shift)	635	650	584	758
Rescues per lifeguard FTE (2080 hours)	112	230	7	126
<b>Effectiveness:</b>				
Percentage of swimmer rescues without a drowning	100.0%	100.0%	100.0%	100.0%
Percentage of swimmer rescues compared to preventative actions	3.7%	8.0%	1.5%	4.1%
Percent of City elementary schools reached through public education*	50.0%	70.0%	0.0%	0.0%
<b>* Annual measurement</b>				

# Performance Measures

## Beaches. Parks & Recreation

Performance Measures	2012 Actual	2013 Budget	2013 3rd Qtr	2013 Y-T-D
<b><u>Golf Operating</u></b>				
<b>Budget:</b>	\$2,115,108	\$2,300,060	\$455,968	\$1,507,757
<b>Workload Outputs:</b>				
Number of golf rounds played - projected	90,118	93,000	19,174	64,400
Number of golf course acres maintained	133	133	133	133
Total revenue generated by the Golf Course	\$2,237,111	\$ 2,300,000	\$470,993	\$1,596,198
<b>Efficiency:</b>				
Course utilization (rounds played/available tee times*)	98.6%	100.0%	98.0%	99.5%
Cost per round	\$22.82	\$24.00	\$23.78	\$23.80
Percentage cost of recovery	105.6%	100.0%	96.8%	94.5%
<b>Effectiveness:</b>				
Number of complaints per 1,000 rounds	3.4	3.0	2.0	1.4
Maintenance quality of golf course retained at a level B May through October	100.0%	100.0%	100.0%	100.0%
Maintenance quality of golf course retained at a level C November through April	100.0%	100.0%	100.0%	100.0%

# Performance Measures

## Animal Shelter

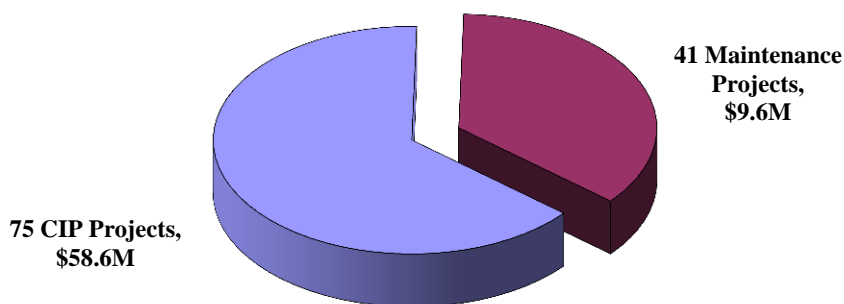
<b>Performance Measures</b>	<b>2012 Actual</b>	<b>2013 Budget</b>	<b>2013 3rd Qtr</b>	<b>2013 Y-T-D</b>
<b><u>Animal Shelter</u></b>				
<b>Budget:</b>	\$1,802,939	\$1,301,680	\$284,820	\$ 937,250
<b>Workload Outputs:</b>				
Number of Dogs Licensed during the year	6,940	9,900	1,772	5,226
Number of calls for service completed during the year	2,588	2,400	373	1,606
Barking Dog complaints received	109	100	21	77
<b>Efficiency:</b>				
Percent of calls for service handled within 24 hours	99.0%	99.0%	99.3%	98.7%
<b>Effectiveness:</b>				
Percentage increase in the number of dog licensed per year	-4.8%	5.0%	-7.3%	7.6%
Number of dog adoptions	212	325	70	263
Number of cat adoptions	382	400	56	204
Number of animals returned to owners	329	425	70	257
Percentage of barking complaints resolved within 40 days	84.5%	97.0%	79.0%	81.6%

### Program Summary

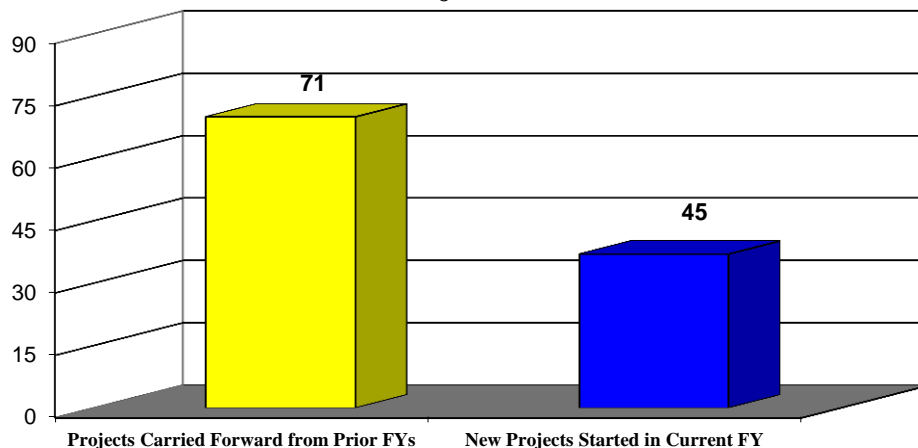
The Capital Improvement Program report provides the Mayor, City Council and community the status of projects in the current FY 2013 and establishes a commitment for the scheduled delivery of projects. The City's Capital Improvement Program remains strong and active. Most areas in the City continue to see improvements to their community facilities in the form of parks, streets, water, sewer, storm drain and other infrastructure improvement projects.

The FY 2013 Capital Improvement Program consists of 116 projects for a total budget of \$68.2 million. A total of 71 projects were started in the prior fiscal years for completion in FY 2013. There are a total of 75 CIP projects and 41 Maintenance and Study projects. There were three new projects added this quarter.

**FY 2013 CIP and Maintenance Projects: \$68.2 Million**



**Total CIP and Maintenance Projects:  
Carried Forward vs. Projects Started in Current FY**

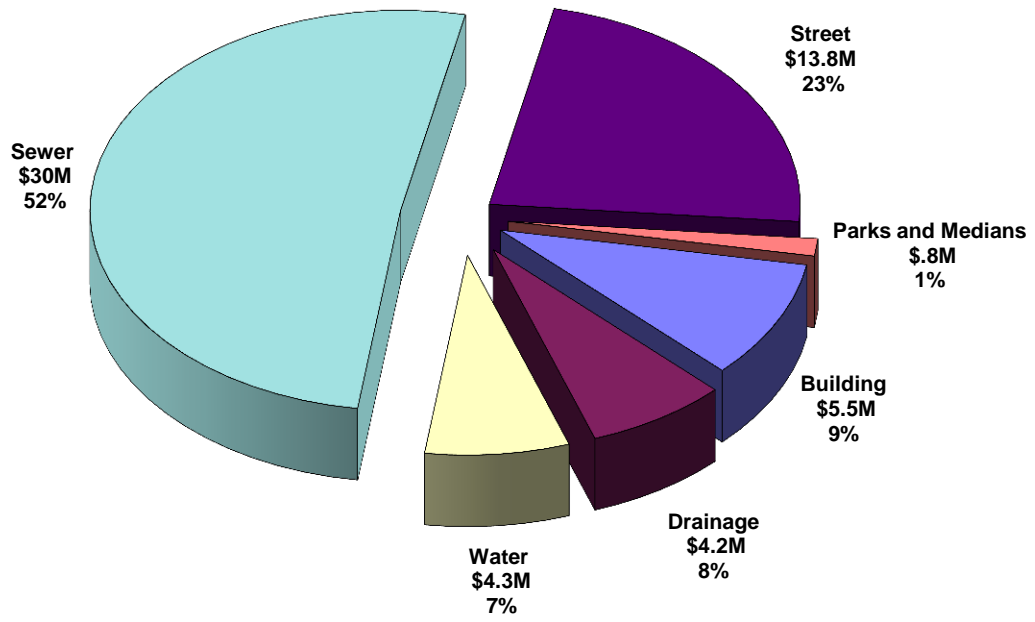


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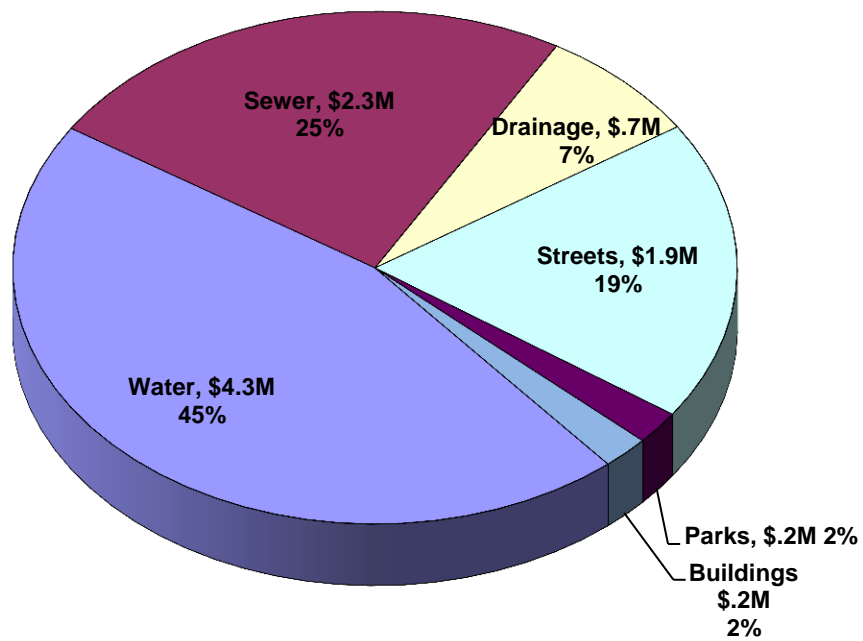
# Capital Improvement Program – 3rd Quarter Report

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## CIP Projects \$58.6 Million

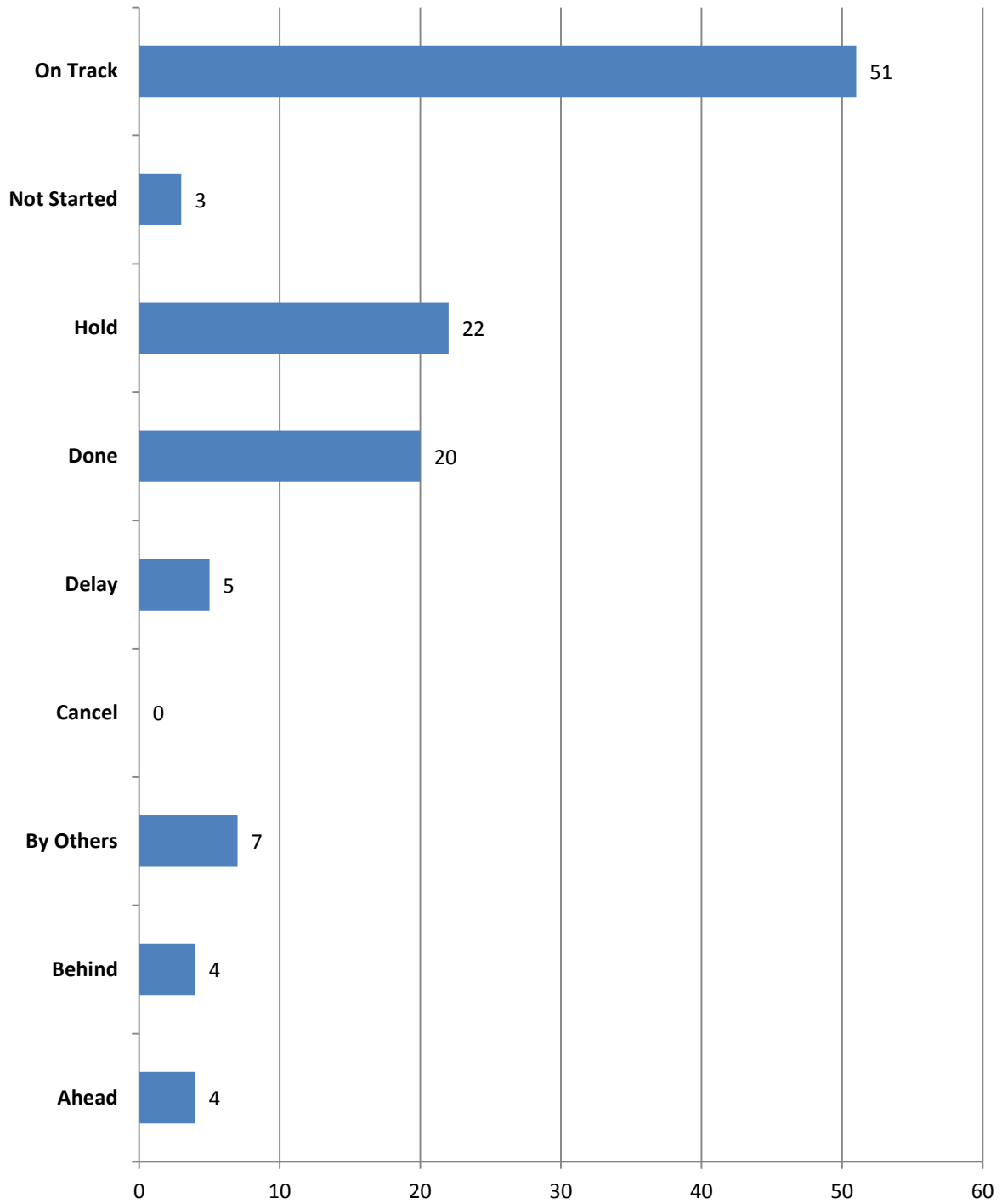


## Maintenance Projects \$9.6 Million





## Project Status



## Capital Improvement Program – 3rd Quarter Report

### Schedule Changes

Projects are often re-scoped to take advantage of additional funding or to address the changing needs of the community. In order to realign the project delivery commitment with a revised scope, a baseline budget or schedule adjustment (reset) may be proposed. This section proposes each baseline budget adjustment and establishes a new commitment for delivering the project. The projects recommended for reset for this quarter are listed in the following table:

PROJECT*	ORIGINAL GOAL	REVISED GOAL	ORIGINAL COMPLETION DATE	REVISED COMPLETION DATE
<i>Cathodic Improvement Projects/ PN 19405, PN 22401</i>	<i>50% Construction</i>	<i>10% Construction</i>	<i>June 2013</i>	<i>June 2013</i>
<i>Cathodic Protection System Evaluation/ PN 26402</i>	<i>Complete Construction</i>	<i>Complete Design</i>	<i>June 2013</i>	<i>June 2013</i>
<i>Main Pump Station Force Main Cathodic Protection/ PN 12202</i>	<i>50% Construction</i>	<i>Bid Project</i>	<i>June 2013</i>	<i>June 2013</i>
* See individual projects for a detailed explanation				

### Project Description and Status Report

An overview of the projects, including the project manager, adopted budget, funding source, anticipated completion date and status at the end of the third quarter have been provided below. Also provided are definitions of terms found within the project updates.

#### Definitions

- **Fiscal Year Goal:** The project goal for this fiscal year
- **Goal Completion Date:** The date the project's Fiscal Year Goal is projected to be reached
- **Actual Completion Date:** The date when the Fiscal Year Goal is actually completed
- **Status:** Measures how much the project has been completed toward the Fiscal Year Goal
- **New Project:** A project that has been appropriated by the City Council after the budget is adopted
- **By Others:** The City is not directly in charge of the schedule for these projects

A bar chart depicting the fiscal year schedule is included for significant City projects as shown below. The highlighted area within the chart denotes the completed portion of the project.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	D	D	D	D	D	B	B	B	C

Definitions for the nomenclature used in the chart are as follows:

- **RFP:** Request for proposal phase
- **D:** Design phase
- **B:** Public bidding phase
- **C:** Construction phase
- **H:** Hold

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## Capital Improvement Program- 3rd Quarter Report

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### *Project Description and Status Report*

#### **Buildings/Facilities - CIP Projects**

##### *Avenida Granada Trash Enclosures*

<b>Project Management:</b>	Matt Atteberry	<b>Project Number/ W.O.#:</b>	12346/ 12346
<b>Budget:</b>	\$36,960	<b>Fiscal Year Goal:</b>	Complete Constr.
<b>Funding Source:</b>	Solid Waste Mngmt. Fund	<b>% of Goal Completion:</b>	100%
<b>Goal Completion Date:</b>	March 2013	<b>Status:</b>	Done
<b>Actual Completion Date:</b>	March 2013		

**Comments:** Construction is complete.

##### *Base of Pier Restroom Rehabilitation*

<b>Project Management:</b>	Park Planner	<b>Project Number/ W.O.#:</b>	12560/ 12560
<b>Budget:</b>	\$159,600	<b>Fiscal Year Goal:</b>	Complete Design
<b>Funding Source:</b>	General Fund	<b>% of Goal Completion:</b>	20%
<b>Goal Completion Date:</b>	June 2013	<b>Status:</b>	Behind
<b>Actual Completion Date:</b>			

**Comments:** The consultant is evaluating the structural integrity of the restroom building and base drawings have been prepared. The resignation of the Landscape Architect has slowed progress. Engineering will assist with the project in the fourth quarter.

##### *Community Center Rehabilitation*

<b>Project Management:</b>	Dave Dendel	<b>Project Number/ W.O.#:</b>	11546/ 11546
<b>Budget:</b>	\$225,090	<b>Fiscal Year Goal:</b>	Complete Constr.
<b>Funding Source:</b>	Facility Maintenance Rsrv.	<b>% of Goal Completion:</b>	100%
<b>Goal Completion Date:</b>	September 2012	<b>Status:</b>	Done
<b>Actual Completion Date:</b>	September 2012		

**Comments:** Scope of work includes rehabilitation/upgrades to HVAC system. The addition of new thermo-pane windows for the second floor office area was included in the work and the project has been completed.

##### *Corporation Yard Building A Rehabilitation*

<b>Project Management:</b>	Matt Atteberry	<b>Project Number/ W.O.#:</b>	11547/ 11547
<b>Budget:</b>	\$197,560	<b>Fiscal Year Goal:</b>	Complete Constr.
<b>Funding Source:</b>	Facility Maintenance Rsrv.	<b>% of Goal Completion:</b>	100%
<b>Goal Completion Date:</b>	March 2013	<b>Status:</b>	Done
<b>Actual Completion Date:</b>	March 2013		

**Comments:** This project involves structural improvements to upgrade Building A including seismic retrofit of roof to wall connections and the replacement of skylights. Construction is complete.

## Capital Improvement Program – 3rd Quarter Report

### *Facilities Structural Assessment*

**Project Management:** Matt Atteberry **Project Number/ W.O.#:** 12561/ 12561  
**Budget:** \$102,600  
**Funding Source:** Facilities Main. Rsrv. Fund **Fiscal Year Goal:** Complete Study  
**Goal Completion Date:** April 2013 **% of Goal Completion:** 45%  
**Actual Completion Date:** **Status:** On Track  
**Comments:** This project addresses the development of short and long term rehabilitation needs of City facilities including Steed Park, North Beach Concessions, City Hall and Corporation Yard Facilities. Lawson-Burke will start work in January 2013.

### *M02 Channel-MHC Parking Lots*

**Project Management:** Tom Bonigut **Project Number/ W.O.#:** 11505/ 12909  
**Budget:** \$1,573,190  
**Funding Source:** Pub. Fac. Constr. Fund **Fiscal Year Goal:** Complete Design  
**Goal Completion Date:** June 2013 **% of Goal Completion:** 0%  
**Actual Completion Date:** **Status:** Hold  
**Comments:** City Council has directed staff to negotiate with County of Orange prior to procuring professional design services. None of the three County-approved appraisal firms is able to conduct this work until early 2013, so staff will further pursue at that time. In the meantime, per Council direction, Community Development is preparing preliminary estimates for parking on the ECR lot, Gallery site and MO2 channel along with appraisals for each. Note that this appraisal for the MO2 channel will be different than the effort above needed for the County.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	H	H	H	H	H	H	H	H	H	H

### *Ole Hanson Beach Club Rehabilitation*

**Project Management:** Amir Ilkhanipour **Project Number/ W.O.#:** 12559/ 12559  
**Budget:** \$2,420,030  
**Funding Source:** General Fund **Fiscal Year Goal:** 30% Design  
**Goal Completion Date:** June 2013 **% of Goal Completion:** 30%  
**Actual Completion Date:** **Status:** On Track  
**Comments:** The Ole Hanson Beach Club is deteriorating due to its age and exposure to the harsh marine environment. Since the Beach Club is on the Federal historic register listing, a historic architect, Architectural Resources Group, Inc., has been retained to assess and evaluate the needed improvements and prepare final plans and specifications for permitting and construction. In consultation with City staff and input from the public, ARG completed a draft Preliminary Design Report for the needed building improvements and some pool improvements. The report was reviewed by Councilmembers, the San Clemente Historical Society and the public to receive input before the final construction documents are prepared for public bidding. Based on the public input, City Council requested ARG and staff to explore additional options and provide associated cost estimates to assist for selection of the final building layout.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	D	D	D	D	D	D	D	D	D

### *Operational Continuity Data Center*

**Project Management:** Matt Squires **Project Number/ W.O.#:** 13810/ 13810  
**Budget:** \$20,000  
**Funding Source:** Information Tech. Fund **Fiscal Year Goal:** Complete Design  
**Goal Completion Date:** June 2013 **% of Goal Completion:** 50%  
**Actual Completion Date:** **Status:** On Track  
**Comments:** Vendors are being selected.



# Capital Improvement Program – 3rd Quarter Report

## Drainage- CIP Projects

### *Alameda Lane Drainage System Replacement*

**Project Management:** Amir K. Ilkhanipour      **Project Number/ W.O.#:** 10011/ 10011  
**Budget:** \$179,580  
**Funding Source:** Storm Drain Utility Fund      **Fiscal Year Goal:** Complete Constr.  
**Goal Completion Date:** March 2013      **% of Goal Completion:** 100%  
**Actual Completion Date:** March 2013      **Status:** Done  
**Comments:** Staff has completed design of the drainage system within Alameda Lane to address nuisance water in this area and obtained a Coastal Commission permit. City Council awarded a construction contract award at their October 2, 2012. Construction is complete.

### *Columbo Storm Drain Extension*

**Project Management:** Amir K. Ilkhanipour      **Project Number/ W.O.#:** 18005/ 18005  
**Budget:** \$294,430  
**Funding Source:** Storm Drain Utility Fund      **Fiscal Year Goal:** 20% Construction  
**Goal Completion Date:** June 2013      **% of Goal Completion:** 10%  
**Actual Completion Date:**      **Status:** Delayed  
**Comments:** VA Consulting, Inc. has completed the Preliminary Design Report and has been waiting for City staff to secure a storm drain easement from a property owner prior to proceeding with the final design. The needed storm drain easement was finally secured; however, due to delays for securing the easement, the biological studies are outdated and need to be re-drafted. Additionally, a mitigated negative declaration vs. categorical exemption CEQA documentation is required before the final construction documents are completed. Via a request for proposal, an environmental consultant was retained to prepare CEQA documents and secure the needed regulatory agencies permits. Although the plans and specifications are completed, the final bid package will not be issued until the CEQA is approved and regulatory permits are secured. CEQA has been completed and most of the permits are also secured.

### *Los Mares/Vaquero Storm Drain*

**Project Management:** Amir Ilkhanipour      **Project Number/ W.O.#:** 16001/ 16001  
**Budget:** \$836,190  
**Funding Source:** Storm Drain Utility Fund      **Fiscal Year Goal:** Bid Project  
**Goal Completion Date:** June 2013      **% of Goal Completion:** 80%  
**Actual Completion Date:**      **Status:** On Track  
**Comments:** Project will address flooding in the Los Mares/Vaquero intersection by upsizing and realigning the storm drain in this area. In-house design work is 95% completed. Pursuant to lengthy negotiations with the Shorecliffs Golf Course owners, a storm drain easement was secured for a segment of the proposed storm drain that is within the Golf Course. A geotechnical firm and a structural consultant were retained to provide these needed services as part of the project design. City staff is preparing the final bid package for public advertising.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	H	H	H	H	D	D	D	B	B	B

## Capital Improvement Program- 3rd Quarter Report

### *M02 Water Quality Treatment Backwash Pipeline*

<b>Project Management:</b>	Ken Knatz	<b>Project Number/ W.O.#:</b>	13015/ 13015
<b>Budget:</b>	\$150,000	<b>Fiscal Year Goal:</b>	Complete Design
<b>Funding Source:</b>	Clean Ocean Fund	<b>% of Goal Completion:</b>	95%
<b>Goal Completion Date:</b>	June 2013	<b>Status:</b>	On Track

**Comments:** Design is substantially complete. Plans have been provided to the contractor working on the WRP Recycled Water Expansion for pricing due to the proposed pipeline following a similar alignment as the recycled water yard piping. Staff will consider recommending approval of a change order to City Council if the change order pricing is below the project estimate.

### *Prima Deshecha Canada Channel (M01) Reconstruction*

<b>Project Management:</b>	Amir K. Ilkhanipour	<b>Project Number/ W.O.#:</b>	10013/ 10013
<b>Budget:</b>	\$1,557,880	<b>Fiscal Year Goal:</b>	10% Construction
<b>Funding Source:</b>	Storm Drain Utility Fund	<b>% of Goal Completion:</b>	85%
<b>Goal Completion Date:</b>	June 2013	<b>Status:</b>	On Track

**Comments:** Prima Deshecha Canada Channel (M01), between Calle Grande Vista and Avenida Vaquero, is in need of rehabilitation. VA Consulting, Inc. (consultant) completed the final design and prepared the construction plans, specifications for public bidding. The project was originally bid on May 24, 2012, and the bids ranged from \$92,048 to \$2,116,358. After the bid opening, the low bidder contacted staff and indicated that a cost error of \$363,000 was made on the bid, and requested that the City relieve them from their bid. The City Council rejected all bids and directed staff to rebid the project during the winter with construction anticipated in spring/summer of 2013. The project was re-bid on January 29, 2013 and a construction contract was awarded on March 19, 2013. Construction will commence in early May with completion anticipated in September of 2013.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
B	H	H	H	H	D	B	B	B	C	C	C

### *Via Ballena Storm Drain Relocation*

<b>Project Management:</b>	Amir Ilkhanipour	<b>Project Number/ W.O.#:</b>	13016/ 13016
<b>Budget:</b>	\$1,100,000	<b>Fiscal Year Goal:</b>	40% Design
<b>Funding Source:</b>	Storm Dr. Utility Fund / FEMA Grant	<b>% of Goal Completion:</b>	0%
<b>Goal Completion Date:</b>	June 2013	<b>Status:</b>	Delayed

**Comments:** Working with California and Federal Emergency Management Agencies (CalEMA and FEMA). A grant funding for design and construction has been allocated based on completion of National Environmental Policy Act (NEPA). Environmental documents have been forwarded to FEMA for securing a NEPA approval. Staff has also sent out requests for proposals to retain a consultant for design. Awaiting FEMA's approval to commence design via a consultant.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	H	H	H	H	H	H	RFP	RFP	RFP	D

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## Capital Improvement Program – 3rd Quarter Report

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### *Via Montego/Cascadita Storm Drain M01*

<b>Project Management:</b>	Amir Ilkhanipour	<b>Project Number/ W.O.#:</b>	13017/ 13017
<b>Budget:</b>	\$50,000	<b>Fiscal Year Goal:</b>	30% Design
<b>Funding Source:</b>	Storm Drain Utility Fund	<b>% of Goal Completion:</b>	0%
<b>Goal Completion Date:</b>	June 2013	<b>Status:</b>	Hold

**Comments:** Currently there is no storm drain system at the intersection of Via Montega and Via Cascadita. During heavy rain events, the storm runoff has caused local flooding. A storm system needs to be designed and constructed at this intersection to convey the storm runoff to the nearby Prima Dechesha Canada Channel (MO1). Project placed on hold due to construction funding being deferred to FY 2015, as a result of funding needs for higher priority projects in FY 2014.

## Drainage- Maintenance & Other Projects

### *Los Mares at Vaquero Infrastructure Protection*

<b>Project Management:</b>	Ken Knatz	<b>Project Number/ W.O.#:</b>	20001/ 20001
<b>Budget:</b>	\$117,310	<b>Fiscal Year Goal:</b>	Hire Consultant
<b>Funding Source:</b>	Storm Drain Util. Fund, Sewer Deprec. and Water Deprec. Funds, Gas Tax Fund	<b>% of Goal Completion:</b>	
<b>Goal Completion Date:</b>	June 2013	<b>Status:</b>	Hold

**Comments:** Scope for RFP to protect street and utilities is being developed.

### *Montalvo Canyon Drain Study*

<b>Project Management:</b>	Amir Ilkhanipour	<b>Project Number/ W.O.#:</b>	22001/ 22001
<b>Budget:</b>	\$34,430	<b>Fiscal Year Goal:</b>	50% Study
<b>Funding Source:</b>	Storm Drain Deprec. Rsrv. Fund	<b>% of Goal Completion:</b>	30%
<b>Goal Completion Date:</b>	June 2013	<b>Status:</b>	On Track

**Comments:** The City Attorney's office is directing a drainage study to perform hydrology and hydraulic calculations for the reach of Montalvo Canyon natural waterway in the proximity of the ocean outlet.



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## Capital Improvement Program- 3rd Quarter Report

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### *Revetment Rehabilitation at 1304 Calle Toledo*

<b>Project Management:</b>	Matt Atteberry	<b>Project Number/ W.O.#:</b>	23001/ 23001
<b>Budget:</b>	\$20,000		
<b>Funding Source:</b>	Storm Drain Utility Fund	<b>Fiscal Year Goal:</b>	Complete Design
<b>Goal Completion Date:</b>	June 2013	<b>% of Goal Completion:</b>	10%
<b>Actual Completion Date:</b>		<b>Status:</b>	Hold

**Comments:** Ownership verification is being conducted prior to commencement of any work. Once legal status is confirmed, this project will evaluate the existing hydrology and hydraulics in the Calle Toledo area and rehabilitate the revetment at 1304 Calle Toledo. Construction funding was deferred to FY 2015 due to higher priority projects. Project placed on hold due to construction funding being deferred to FY 2015, as a result of funding needs for higher priority projects in FY 2014.

### *Storm Drain Rehabilitation*

<b>Project Management:</b>	Matt Atteberry/ Jay Elston	<b>Project Number/ W.O.#:</b>	26001/ 26001
<b>Budget:</b>	\$436,500		
<b>Funding Source:</b>	Storm Drain Utility Fund	<b>Fiscal Year Goal:</b>	Complete Const.
<b>Goal Completion Date:</b>	January 2013	<b>% of Goal Completion:</b>	100%
<b>Actual Completion Date:</b>	January 2013	<b>Status:</b>	Done

**Comments:** This is an on-going yearly project to rehabilitate deteriorated pipelines from City video assessments. Project funding is also used by the Utilities Division for unscheduled or emergency maintenance of the storm drain system. A construction contract has been awarded by the City Council to Sancon Engineering, Inc. with construction completion anticipated in January 2013. Remaining funds to be used for pipe condition evaluation, design, and future storm drain rehabilitation work.

### *Via Alegre Storm Drain Outlet Rehabilitation*

<b>Project Management:</b>	Amir Ilkhanipour	<b>Project Number/ W.O.#:</b>	23002/ 23002
<b>Budget:</b>	\$50,000		
<b>Funding Source:</b>	Storm Drain Utility Fund	<b>Fiscal Year Goal:</b>	Complete Constr.
<b>Goal Completion Date:</b>	February 2013	<b>% of Goal Completion:</b>	100%
<b>Actual Completion Date:</b>	December 2012	<b>Status:</b>	Done

**Comments:** The outlet of this storm drain system is submerged in the Cascadita waterway. A relief point is constructed near the submerged outlet. As part of the improvements, the CMP portion of the storm drain will also be lined.

## Parks & Medians- CIP Projects

### *Bonito Canyon Tennis Court Rehabilitation*

<b>Project Management:</b>	Dennis Reed	<b>Project Number/ W.O.#:</b>	12160/ 12160
<b>Budget:</b>	\$131,340		
<b>Funding Source:</b>	General Fund	<b>Fiscal Year Goal:</b>	Complete Constr.
<b>Goal Completion Date:</b>	June 2013	<b>% of Goal Completion:</b>	70%
<b>Actual Completion Date:</b>		<b>Status:</b>	On Track

**Comments:** City Council directed staff to re-surface courts as interim measure. Staff completed specifications and gathered quotes. Contract written and approved by the City Attorney. Construction is scheduled to start in May.

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## Capital Improvement Program – 3rd Quarter Report

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### *Linda Lane – Trail Lighting Enhancements*

<b>Project Management:</b>	Sharon Heider	<b>Project Number/ W.O.#:</b>	10140/ 10140
<b>Budget:</b>	\$149,300	<b>Fiscal Year Goal:</b>	Complete Constr.
<b>Funding Source:</b>	General Fund	<b>% of Goal Completion:</b>	100%
<b>Goal Completion Date:</b>	December 2012	<b>Status:</b>	Done
<b>Actual Completion Date:</b>	December 2012		
<b>Comments:</b>			

### *Playground Equipment Replacements*

<b>Project Management:</b>	Aeryn Donnelly	<b>Project Number/ W.O.#:</b>	12724/ 12724
<b>Budget:</b>	\$150,000	<b>Fiscal Year Goal:</b>	Complete 1 Playground Rehab
<b>Funding Source:</b>	Park Asset Repl. Rsrv. Fund	<b>% of Goal Completion:</b>	55%
<b>Goal Completion Date:</b>	June 2013	<b>Status:</b>	On Track
<b>Actual Completion Date:</b>			
<b>Comments:</b>	Will ask Council for cooperative purchase ability, and surplus of existing equipment and donation to non-profit to be located in a community of need- potentially Haiti or Equador. Location is Max Berg Plaza Park.		

### *Recycled Water Retrofit of City Parks and Medians*

<b>Project Management:</b>	Handan Cirit	<b>Project Number/ W.O.#:</b>	13111/ 13111
<b>Budget:</b>	\$60,000	<b>Fiscal Year Goal:</b>	Complete Design
<b>Funding Source:</b>	General Fund	<b>% of Goal Completion:</b>	10%
<b>Goal Completion Date:</b>	June 2013	<b>Status:</b>	On Track
<b>Actual Completion Date:</b>			
<b>Comments:</b>	Beneficial use of the recycled water produced as part of the Recycled Water Expansion project is a requirement of the grant funding being received by the City. This project starts a multi-year effort to begin the planning and design of City irrigation system conversions to meet the performance requirements of the grant funding.		

### *San Gorgonio Park Youth Sports Building & Restroom*

<b>Project Management:</b>	Dennis Reed	<b>Project Number/ W.O.#:</b>	10401/ 630010
<b>Budget:</b>	\$48,800	<b>Fiscal Year Goal:</b>	10% Design
<b>Funding Source:</b>	Parks Acquisition Fund	<b>% of Goal Completion:</b>	0%
<b>Goal Completion Date:</b>	June 2013	<b>Status:</b>	Not Started
<b>Actual Completion Date:</b>			
<b>Comments:</b>	Higher priority projects have taken precedence. Resignation of the Landscape Architect and medical leave of Facilities Maintenance Coordinator will also slow progress. Design work is anticipated in FY 2013.		

### *Sidewalk Repair and Improvements*

<b>Project Management:</b>	Tom Frank	<b>Project Number/ W.O.#:</b>	19317/ 19317
<b>Budget:</b>	\$115,000	<b>Fiscal Year Goal:</b>	Complete Constr.
<b>Funding Source:</b>	General Fund	<b>% of Goal Completion:</b>	70%
<b>Goal Completion Date:</b>	June 2013	<b>Status:</b>	On Track
<b>Actual Completion Date:</b>			
<b>Comments:</b>	Bidding is planned for May with contract award anticipated in June.		

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## Capital Improvement Program- 3rd Quarter Report

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### *Vista Hermosa Corporate Picnic and Wedding Facility*

<b>Project Management:</b>	Park Planner	<b>Project Number/ W.O.#:</b>	13112/ 13112
<b>Budget:</b>	\$75,000	<b>Fiscal Year Goal:</b>	30% Design
<b>Funding Source:</b>	Parks Acquisition Fund	<b>% of Goal Completion:</b>	0%
<b>Goal Completion Date:</b>	June 2013	<b>Status:</b>	Not Started
<b>Actual Completion Date:</b>			

**Comments:** This project is recommended for deletion from the CIP by the BPR Commission.

### Parks and Medians- Maintenance and Other Projects

#### *Bonito Canyon Slope Replanting*

<b>Project Management:</b>	Dennis Reed	<b>Project Number/ W.O.#:</b>	25102/ 25102
<b>Budget:</b>	\$68,440	<b>Fiscal Year Goal:</b>	Formalize Design
<b>Funding Source:</b>	General Fund	<b>% of Goal Completion:</b>	15%
<b>Goal Completion Date:</b>	June 2013	<b>Status:</b>	Hold
<b>Actual Completion Date:</b>			

**Comments:** Project remains on hold. Some areas will be planted as part of a volunteer project in April.

#### *El Portal Beach Access Rehabilitation*

<b>Project Management:</b>	H. Cirit/A. Donnelly	<b>Project Number/ W.O.#:</b>	23101/ 23101
<b>Budget:</b>	\$150,000	<b>Fiscal Year Goal:</b>	Award Design Contract
<b>Funding Source:</b>	General Fund	<b>% of Goal Completion:</b>	0%
<b>Goal Completion Date:</b>	June 2013	<b>Status:</b>	Delayed
<b>Actual Completion Date:</b>			

**Comments:** Engineering has agreed to assist with project management and the development of a request for proposals is underway.

### Sewer- CIP Projects

#### *Aeration Basin Blower Rehabilitation*

<b>Project Management:</b>	Ken Knatz	<b>Project Number/ W.O.#:</b>	12201/ 12201
<b>Budget:</b>	\$526,890	<b>Fiscal Year Goal:</b>	Complete Constr.
<b>Funding Source:</b>	Sewer Deprec. Rsrv. Fund	<b>% of Goal Completion:</b>	25%
<b>Goal Completion Date:</b>	June 2013	<b>Status:</b>	On Track
<b>Actual Completion Date:</b>			

**Comments:** Upgrade at WRP to replace 20 year old equipment. New technology will improve system efficiency and provide significant energy cost savings. A pre-purchase of blower equipment has been authorized by the City Council to expedite completion of the project. Shop drawings have been approved and the equipment manufacturing is underway. The bid opening for installation of the new equipment and construction of incidental improvements is scheduled for April 18<sup>th</sup>.

## Capital Improvement Program – 3rd Quarter Report

### *Los Molinos Pump Station Rehabilitation/ Emergency Backup*

**Project Management:** Amir K. Ilkhanipour **Project Number/ W.O.#:** 19204/ 10202  
**Budget:** \$862,910  
**Funding Source:** Sewer Depr. Rsrv. Fund **Fiscal Year Goal:** Complete Constr.  
**Goal Completion Date:** January 2013 **% of Goal Completion:** 100%  
**Actual Completion Date:** March 2013 **Status:** Done

**Comments:** Los Molinos Pump Station mechanical equipment, electrical and instrumentation systems are being upgraded for additional reliability. Based on a public bid opening, the City Council awarded a construction contract on January 17, 2012. 2 projects are combined in this update.

### *Main Pump Station Force Main Cathodic Protection –*

**Project Management:** Ken Knatz **Project Number/ W.O.#:** 12202/ 12202  
**Budget:** \$500,000  
**Funding Source:** Sewer Depr. Rsrv. Fund **Fiscal Year Goal:** Bid Project  
**Goal Completion Date:** June 2013 **% of Goal Completion:** 75%  
**Actual Completion Date:** **Status:** On Track

**Comments:** This project will be implemented in conjunction with the City-wide cathodic protection and Main Pump Station rehabilitation projects. The joints of the force main at the intersection of Avenida Pico and El Camino Real were bonded to provide electrical continuity in this segment of the pipeline. This work was performed to avoid the future need to excavate through the decorative pavers recently installed in the intersection. This project has been re-scoped.

### *Main Pump Station Rehabilitation*

**Project Management:** Ken Knatz **Project Number/ W.O.#:** 10203/ 10203  
**Budget:** \$742,140  
**Funding Source:** Sewer Depr. Rsrv. Fund **Fiscal Year Goal:** Bid Project  
**Goal Completion Date:** June 2013 **% of Goal Completion:** 75%  
**Actual Completion Date:** **Status:** On Track

**Comments:** A professional services agreement for design services was awarded to Pacific Advanced Civil Engineering by City Council in September. Project design plans and specifications are at 90%. Construction will be delayed to late summer/fall to avoid setting up a temporary bypass of the station during peak summer months.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
RFP	RFP	RFP	D	D	D	D	D	D	D	B	B

### *Marblehead Coastal Recycled Water Line Reimbursement*

**Project Management:** Dave Rebensdorf **Project Number/ W.O.#:** 17201/ 17201  
**Budget:** \$350,000  
**Funding Source:** Sewer Conn. Fee Rsrv. Fund **Fiscal Year Goal:** Complete Constr.  
**Goal Completion Date:** June 2013 **% of Goal Completion:** 90%  
**Actual Completion Date:** **Status:** Project By Others

**Comments:** Buried 16- inch recycled water line complete. Bridge abutement, tie-ins and cathodic protection have not been completed. Work is being completed by the Marblehead bonding company contractor.

## Capital Improvement Program- 3rd Quarter Report

### *Recycled Water Expansion*

**Project Management:** Dave Rebensdorf **Project Number/ W.O.#:** 18201/ 18201  
**Budget:** \$22,379,770  
**Funding Source:** Sewer Conn. Fee Rsrv. Fund / Prop 50 **Fiscal Year Goal:** 20% Construction  
**Goal Completion Date:** June 2013 **% of Goal Completion:** 60%  
**Actual Completion Date:** **Status:** On Track

**Comments:** Three construction contracts were awarded by the City Council in December. Construction of the pipelines and reservoir commenced in February and will take approximately 12 months. The treatment plant project commenced in March, and will take approximately 18 months. Start of construction was delayed compared to the schedule due to extended time for the State to review and approve the City's SRF loan package.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	B	B	B	B	C	C	C	C	C	C	C

### *San Gabriel Force Main Rehabilitation*

**Project Management:** Ken Knatz **Project Number/ W.O.#:** 13201/ 13201  
**Budget:** \$522,160  
**Funding Source:** Sewer Deprec. Rsrv. Fund **Fiscal Year Goal:** Complete Constr.  
**Goal Completion Date:** October 2012 **% of Goal Completion:** 100%  
**Actual Completion Date:** October 2012 **Status:** Done

**Comments:** This project replaced 6000 ft. of pressure sewer line within El Camino Real. The pipeline work is completed.

### *Sewer SCADA System Development*

**Project Management:** D. Rebensdorf/ M. Fakhar **Project Number/ W.O.#:** 12605/ 410336  
**Budget:** \$1,725,105  
**Funding Source:** Sewer Depr. & Sewer Conn. Fee Rsrv. Funds **Fiscal Year Goal:** Complete Constr.  
**Goal Completion Date:** June 2013 **% of Goal Completion:** 60%  
**Actual Completion Date:** **Status:** On Track

**Comments:** Construction was completed for five remote sites. Construction of the remaining 10 sites has resumed. Completion is expected by August, 2013.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	H	H	H	H	H	C	C	C	C	C

### *Water Reclamation Odor Control Improvements*

**Project Management:** Ken Knatz **Project Number/ W.O.#:** 18604/ 410277  
**Budget:** \$120,250  
**Funding Source:** Sewer Connection Fee Rsrv.Fund **Fiscal Year Goal:** Complete Construction  
**Goal Completion Date:** June 2013 **% of Goal Completion:** 20%  
**Actual Completion Date:** **Status:** On Track

**Comments:** The project is out for public bidding. Bid opening is scheduled for May 9<sup>th</sup>.

## Capital Improvement Program – 3rd Quarter Report

### *WRP Solids Handling*

**Project Management:** Ken Knatz **Project Number/ W.O.#:** 10204/ 10204  
**Budget:** \$2,209,485  
**Funding Source:** Sewer Deprec. Rsrv. Fund **Fiscal Year Goal:** 90% Construction  
**Goal Completion Date:** June 2013 **% of Goal Completion:** 30%  
**Actual Completion Date:** **Status:** On Track

**Comments:** Centrifuge technology has been selected for the project through pilot testing of different equipment. Construction contract has been awarded and centrifuges have been delivered. Contractor has commenced demolition work to install the centrifuges and incidental improvements.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
B	C	C	C	C	C	C	C	C	C	C	C

### Sewer- Maintenance and Other Projects

#### *Computerized Maintenance and Management System*

**Project Management:** Ken Knatz **Project Number/ W.O.#:** 21201/ 21201  
**Budget:** \$288,710  
**Funding Source:** Sewer and Water Depr. Fund **Fiscal Year Goal:** Complete Implementation Plan  
**Goal Completion Date:** June 2013 **% of Goal Completion:** 10%  
**Actual Completion Date:** **Status:** On Track

**Comments:** Project for improvements to Utilities Division asset maintenance software program. The Utilities Staffing Analysis recommends implementing an enterprise solution throughout the Division to track all of its activities. A request for proposal was developed and released to 11 firms with experience in implementing CMMS systems for public agencies. Westin Solutions has been selected to assist the division with a long term strategy and implementation plan. Evaluation of existing maintenance data and GIS data is underway. City stakeholders are in the process of considering which CMMS software should be further evaluated in the Implementation Plan.

#### *Digester Boiler Flame Pack Replacement*

**Project Management:** Jay Elston **Project Number/ W.O.#:** 22201/ 22201  
**Budget:** \$149,710  
**Funding Source:** Sewer Depr. Rsrv. Fund **Fiscal Year Goal:** Complete Constr.  
**Goal Completion Date:** June 2013 **% of Goal Completion:** 75%  
**Actual Completion Date:** **Status:** On Track  
**Comments:** Completion of the flame pack installation is anticipated in the Spring.

#### *Main Pump Station Force Main Inspection*

**Project Management:** Ken Knatz **Project Number/ W.O.#:** 25203/ 25203  
**Budget:** \$71,090  
**Funding Source:** Sewer Depr. Rsrv. Fund **Fiscal Year Goal:** Bid Project  
**Goal Completion Date:** June 2013 **% of Goal Completion:** 75%  
**Actual Completion Date:** **Status:** On Track

**Comments:** The joints of the force main at the intersection of Avenida Pico and El Camino Real were bonded to provide electrical continuity in this segment of the pipeline. This work was performed to avoid the future need to excavate through the decorative pavers installed in the intersection. Force main work will be coordinated with the construction of the main pump station.

## Capital Improvement Program- 3rd Quarter Report

### *Ocean Outfall Junction Repairs*

<b>Project Management:</b>	Dave Rebensdorf	<b>Project Number/ W.O.#:</b>	28205/ 28205
<b>Budget:</b>	\$91,680	<b>Fiscal Year Goal:</b>	TBD
<b>Funding Source:</b>	Sewer Other Agency Rsrv. Fund	<b>% of Goal Completion:</b>	
<b>Goal Completion Date:</b>		<b>Status:</b>	Project By Others
<b>Actual Completion Date:</b>			
<b>Comments:</b>			

### *Odor Control Mechanical Piping Replacement*

<b>Project Management:</b>	Ken Knatz	<b>Project Number/ W.O.#:</b>	23201/ 23201
<b>Budget:</b>	\$150,000	<b>Fiscal Year Goal:</b>	Complete Design
<b>Funding Source:</b>	Sewer Deprec. Rsrv. Fund	<b>% of Goal Completion:</b>	50%
<b>Goal Completion Date:</b>	June 2013	<b>Status:</b>	On Track
<b>Actual Completion Date:</b>			
<b>Comments:</b>	50% design has been completed by MBF Consulting and is being reviewed by mechanical plant staff.		

### *Progressive Cavity Pump Replacements*

<b>Project Management:</b>	Ken Knatz	<b>Project Number/ W.O.#:</b>	23202/ 23202
<b>Budget:</b>	\$500,000	<b>Fiscal Year Goal:</b>	Complete Design
<b>Funding Source:</b>	Sewer Deprec. Rsrv. Fund	<b>% of Goal Completion:</b>	10%
<b>Goal Completion Date:</b>	June 2013	<b>Status:</b>	On Track
<b>Actual Completion Date:</b>			
<b>Comments:</b>	A request for proposal was prepared and distributed to qualified consultants. Contract award to Pacific Advanced Civil Engineering will be recommended to the City Council May 7 <sup>th</sup> .		

### *Rehabilitate Existing Sewer Lines*

<b>Project Management:</b>	Matt Atteberry	<b>Project Number/ W.O.#:</b>	24200/ 24200
<b>Budget:</b>	\$410,200	<b>Fiscal Year Goal:</b>	Award Contract
<b>Funding Source:</b>	Sewer Depr. Rsrv. Fund	<b>% of Goal Completion:</b>	50%
<b>Goal Completion Date:</b>	June 2013	<b>Status:</b>	On Track
<b>Actual Completion Date:</b>			
<b>Comments:</b>	This is an on-going yearly project to rehabilitate deteriorated pipelines from City video assessments. Project funding is also used by the Utilities Division for unscheduled maintenance of the sewer system. Unscheduled sewer system maintenance during FY 2012 has depleted yearly pipeline rehabilitation funds. Sewer system repairs have been prioritized and will be constructed during FY 2013.		

### *Sewer Line Support at Trafalgar Canyon*

<b>Project Management:</b>	Matt Atteberry	<b>Project Number/ W.O.#:</b>	21202/ 21202
<b>Budget:</b>	\$150,000	<b>Fiscal Year Goal:</b>	Complete Design
<b>Funding Source:</b>	Sewer Depr. Rsrv. Fund	<b>% of Goal Completion:</b>	0%
<b>Goal Completion Date:</b>	January 2013	<b>Status:</b>	Hold
<b>Actual Completion Date:</b>			
<b>Comments:</b>	Project will be implemented with the Trafalgar Canyon Outlet Water Quality Improvement budgeted in FY 2014. Projects will be combined to facilitate regulatory permitting with CDFG, SWRCB and SCRRA.		

## Capital Improvement Program – 3rd Quarter Report

### *WRP Chlorinator Replacement*

<b>Project Management:</b>	Dave Rebensdorf	<b>Project Number/ W.O.#:</b>	27202/ 27202
<b>Budget:</b>	\$520,000	<b>Fiscal Year Goal:</b>	20% Construction
<b>Funding Source:</b>	Sewer Depr. Rsrv. Fund	<b>% of Goal Completion:</b>	60%
<b>Goal Completion Date:</b>	June 2013	<b>Status:</b>	On Track
<b>Actual Completion Date:</b>			
<b>Comments:</b> This project is combined with the Recycled Water Expansion project.			

### Streets- CIP Projects

#### *Arriba Linda & Cerrito Cielo Rehabilitation*

<b>Project Management:</b>	Ben Parker	<b>Project Number/ W.O.#:</b>	13310/ 13301
<b>Budget:</b>	\$240,000	<b>Fiscal Year Goal:</b>	Complete Constr.
<b>Funding Source:</b>	Street Improvement Fund	<b>% of Goal Completion:</b>	90%
<b>Goal Completion Date:</b>	June 2013	<b>Status:</b>	Ahead
<b>Actual Completion Date:</b>			
<b>Comments:</b>			

#### *Avenida Pico Traffic Signal Synchronization*

<b>Project Management:</b>	Dave Zacker	<b>Project Number/ W.O.#:</b>	13305/ 13305
<b>Budget:</b>	\$460,000	<b>Fiscal Year Goal:</b>	90% Construction
<b>Funding Source:</b>	M2 Grant & Gas Tax Fund	<b>% of Goal Completion:</b>	60%
<b>Goal Completion Date:</b>	June 2013	<b>Status:</b>	On Track
<b>Actual Completion Date:</b>			
<b>Comments:</b> Consultants completed traffic counts and inventories. The next task is submitting proposed Synchro plans and designing the bid documents for the signal interconnect improvements were prepared; bid opening proposed for May 2013.			

#### *Avenida Vaquero Rehabilitation*

<b>Project Management:</b>	Ben Parker	<b>Project Number/ W.O.#:</b>	13311/ 13311
<b>Budget:</b>	\$880,000	<b>Fiscal Year Goal:</b>	Award Contract
<b>Funding Source:</b>	Street Improvement Fund	<b>% of Goal Completion:</b>	30%
<b>Goal Completion Date:</b>	June 2013	<b>Status:</b>	On Track
<b>Actual Completion Date:</b>			
<b>Comments:</b> Design was delayed so that staff could design a bike lane plan for the street.			

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	D	D	D	D	D	D	D	D	D

#### *Avenida Vista Hermosa Signal Synchronization*

<b>Project Management:</b>	Dave Zacker	<b>Project Number/ W.O.#:</b>	13318/ 13318
<b>Budget:</b>	\$382,400	<b>Fiscal Year Goal:</b>	50% Design
<b>Funding Source:</b>	M2 Grant & Gas Tax Fund	<b>% of Goal Completion:</b>	25%
<b>Goal Completion Date:</b>	June 2013	<b>Status:</b>	On Track
<b>Actual Completion Date:</b>			
<b>Comments:</b> Consultant completed traffic counts; submitted plans for review (1 <sup>st</sup> version) in April 2013.			



## Capital Improvement Program- 3rd Quarter Report

### *Bus Stop Improvements*

<b>Project Management:</b>	Ben Parker	<b>Project Number/ W.O.#:</b>	13317/ 13317
<b>Budget:</b>	\$44,500	<b>Fiscal Year Goal:</b>	Complete Constr.
<b>Funding Source:</b>	General Fund	<b>% of Goal Completion:</b>	100%
<b>Goal Completion Date:</b>	December 2012	<b>Status:</b>	Done
<b>Actual Completion Date:</b>	December 2012		
<b>Comments:</b>			

### *Calle Aguila*

<b>Project Management:</b>	Ben Parker	<b>Project Number/ W.O.#:</b>	12336/ 12336
<b>Budget:</b>	\$307,320	<b>Fiscal Year Goal:</b>	TBD
<b>Funding Source:</b>	Street Improvement Fund	<b>% of Goal Completion:</b>	0%
<b>Goal Completion Date:</b>		<b>Status:</b>	Hold
<b>Actual Completion Date:</b>			
<b>Comments:</b>	Delayed due to the Recycled Water Expansion project. The base plan has been prepared and approximately 70% of the design is completed. Waiting on water line installation to complete the design.		

### *Calle Amanecer – Phase II*

<b>Project Management:</b>	Ben Parker	<b>Project Number/ W.O.#:</b>	11304/ 11304
<b>Budget:</b>	\$693,580	<b>Fiscal Year Goal:</b>	TBD
<b>Funding Source:</b>	Street Improvement Fund	<b>% of Goal Completion:</b>	0%
<b>Goal Completion Date:</b>		<b>Status:</b>	Hold
<b>Actual Completion Date:</b>			
<b>Comments:</b>	This project has been phased to accommodate delays of the Recycled Water Expansion project. Phase I portion was not impacted by this and was constructed. Base plan has been prepared and approximately 70% of the design is completed. Waiting on recycled water line installation to complete design.		

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	H	H	H	H	H	H	H	H	H	H

### *Calle Cordillera*

<b>Project Management:</b>	Ben Parker	<b>Project Number/ W.O.#:</b>	11305/ 11305
<b>Budget:</b>	\$349,650	<b>Fiscal Year Goal:</b>	TBD
<b>Funding Source:</b>	Street Improvement Fund	<b>% of Goal Completion:</b>	0%
<b>Goal Completion Date:</b>		<b>Status:</b>	Hold
<b>Actual Completion Date:</b>			
<b>Comments:</b>	Delayed due to the Recycled Water Expansion project. The base plan has been prepared and approximately 70% of the design is completed. Waiting on water line installation to complete the design.		

### *Calle De Los Molinos Rehabilitation*

<b>Project Management:</b>	Ben Parker	<b>Project Number/ W.O.#:</b>	18118/ 410280
<b>Budget:</b>	\$1,035,850	<b>Fiscal Year Goal:</b>	TBD
<b>Funding Source:</b>	Street Improvement Fund	<b>% of Goal Completion:</b>	0%
<b>Goal Completion Date:</b>		<b>Status:</b>	Hold
<b>Actual Completion Date:</b>			
<b>Comments:</b>	Award will be dependent upon SDG&E completing utility undergrounding.		

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	H	H	H	H	H	H	H	H	H	H

## Capital Improvement Program – 3rd Quarter Report

### *Calle Valle Rehabilitation*

**Project Management:** Ben Parker **Project Number/ W.O.#:** 19102/ 410084  
**Budget:** \$597,930  
**Funding Source:** Street Improvement Fund **Fiscal Year Goal:** TBD  
**Goal Completion Date:** **% of Goal Completion:** 0%  
**Actual Completion Date:** **Status:** Not Started  
**Comments:** Award will be dependent upon SDG&E completing undergrounding of overhead utilities.

### *Camino De Los Mares Frontage Road Rehabilitation*

**Project Management:** Ben Parker **Project Number/ W.O.#:** 13312/ 13312  
**Budget:** \$476,000  
**Funding Source:** Street Improvement Fund **Fiscal Year Goal:** Award Contract  
**Goal Completion Date:** June 2013 **% of Goal Completion:** 50%  
**Actual Completion Date:** **Status:** On Track  
**Comments:** Design was delayed so that staff could design a bike lane plan for the street.

### *Camino De Los Mares Rehabilitation*

**Project Management:** Ben Parker **Project Number/ W.O.#:** 13306/ 13306  
**Budget:** \$1,400,000  
**Funding Source:** Gas Tax Fund **Fiscal Year Goal:** Award Contract  
**Goal Completion Date:** June 2013 **% of Goal Completion:** 35%  
**Actual Completion Date:** **Status:** On Track  
**Comments:** Design was delayed so that staff could design a bike lane plan for the street.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	D	D	D	D	D	D	D	B	B

### *Camino De Los Mares Signal Synchronization*

**Project Management:** Dave Zacker **Project Number/ W.O.#:** 13319/ 13319  
**Budget:** \$310,300  
**Funding Source:** M2 Grant & Gas Tax Fund **Fiscal Year Goal:** 50% Design  
**Goal Completion Date:** June 2013 **% of Goal Completion:** 25%  
**Actual Completion Date:** **Status:** On Track  
**Comments:** Consultant completed traffic counts; submitted plans for review (1<sup>st</sup> version) in April 2013.

### *Camino Del Rio & La Pata Extensions*

**Project Management:** Tom Frank **Project Number/ W.O.#:** 18316/ 18316  
**Budget:** \$135,770  
**Funding Source:** Gas Tax Fund **Fiscal Year Goal:** Coordination with the County  
**Goal Completion Date:** December 2012 **% of Goal Completion:** 90%  
**Actual Completion Date:** **Status:** Project By Others  
**Comments:** City staff continues to coordinate with the County on the design of the project. Project design will be completed by May 2013.

### *El Camino Real Traffic Signal Synchronization*

**Project Management:** Dave Zacker **Project Number/ W.O.#:** 13307/ 13307  
**Budget:** \$573,000  
**Funding Source:** M2 Grant & Gas Tax Fund **Fiscal Year Goal:** 90% Completion  
**Goal Completion Date:** June 2013 **% of Goal Completion:** 60%  
**Actual Completion Date:** **Status:** On Track  
**Comments:** Contract awarded to Advantec and initial traffic counts are completed. The next task is submitting proposed Synchro plans and designing the bid documents for the signal interconnect improvements.

## Capital Improvement Program- 3rd Quarter Report

### *La Ventana Rehabilitation*

<b>Project Management:</b>	Ben Parker	<b>Project Number/ W.O.#:</b>	13313/ 13313
<b>Budget:</b>	\$150,000	<b>Fiscal Year Goal:</b>	Complete Constr.
<b>Funding Source:</b>	Street Improvement Fund	<b>% of Goal Completion:</b>	90%
<b>Goal Completion Date:</b>	June 2013	<b>Status:</b>	Ahead
<b>Actual Completion Date:</b>			
<b>Comments:</b>			

### *Los Mares/Vaquero Street Reconstruction (M02)*

<b>Project Management:</b>	Ben Parker	<b>Project Number/ W.O.#:</b>	11302/ 11302
<b>Budget:</b>	\$699,870	<b>Fiscal Year Goal:</b>	TBD
<b>Funding Source:</b>	Street Improvement Fund	<b>% of Goal Completion:</b>	0%
<b>Goal Completion Date:</b>		<b>Status:</b>	Hold
<b>Actual Completion Date:</b>			
<b>Comments:</b>	Street reconstruction plans are 90% complete, and are waiting on storm drain improvements that have been delayed due to easement negotiations with the golf course.		

### *North El Camino Real Bike Lane*

<b>Project Management:</b>	Tom Frank	<b>Project Number/ W.O.#:</b>	13308/ 13308
<b>Budget:</b>	\$739,800	<b>Fiscal Year Goal:</b>	Complete Design and Permitting
<b>Funding Source:</b>	HSIP Grant & Gas Tax Fund	<b>% of Goal Completion:</b>	10%
<b>Goal Completion Date:</b>	June 2013	<b>Status:</b>	On Track
<b>Actual Completion Date:</b>			
<b>Comments:</b>	Staff has evaluated alternative lane configurations. In the third quarter, staff will meet with OCTA to review lane configuration alternatives and proceed with design.		

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	D	D	D	D	D	D	D	D	D

### *Sarmentoso (Phase II)*

<b>Project Management:</b>	Ben Parker	<b>Project Number/ W.O.#:</b>	11303/ 11303
<b>Budget:</b>	\$361,580	<b>Fiscal Year Goal:</b>	TBD
<b>Funding Source:</b>	Gas Tax Fund	<b>% of Goal Completion:</b>	0%
<b>Goal Completion Date:</b>		<b>Status:</b>	Hold
<b>Actual Completion Date:</b>			

**Comments:** This project has been phased to accommodate delays of the Recycled Water Expansion project. Phase I portion was not impacted by this and has been completed. Base plan has been prepared and approximately 70% of the design is completed. Waiting on water line installation to complete Phase II design. Date of work is anticipated Summer 2014, to avoid impacts to school.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	H	H	H	H	H	H	H	H	H	H

## Capital Improvement Program – 3rd Quarter Report

### *Sidewalk Construction Program*

**Project Management:** Tom Frank  
**Budget:** \$1,000,000  
**Funding Source:** General Fund  
**Goal Completion Date:** June 2013  
**Actual Completion Date:**

**Project Number/ W.O.#:** 13316/ 13316  
**Fiscal Year Goal:** Award Contract  
**% of Goal Completion:** 40%  
**Status:** On Track

**Comments:** This project will construct new sidewalks in areas of the City where no sidewalks currently exist. 40% of designs have been completed. The first group of sidewalks has been issued for public bid.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
			D	D	D	D	B	B	B	C	C

### *Sidewalk Improvements/ CDBG 2012 (Calle Seville)*

**Project Management:** Ben Parker  
**Budget:** \$137,100  
**Funding Source:** CDBG Grants Fund  
**Goal Completion Date:** June 2013  
**Actual Completion Date:**

**Project Number/ W.O.#:** 12341/ 12341  
**Fiscal Year Goal:** Complete Constr.  
**% of Goal Completion:** 40%  
**Status:** Delayed

**Comments:** Staff prepared several design scenarios and held a neighborhood meeting for public input to incorporate complete streets concepts. The proposed design was presented to the Planning Commission in early March 2013. Project is being bid in May with award targeted for June 2013.

### *Traffic Signal Battery Backup System*

**Project Management:** Jane Mrotek  
**Budget:** \$198,050  
**Funding Source:** Facilities Main. Rsrv. Fund  
**Goal Completion Date:** September 2012  
**Actual Completion Date:** September 2012

**Project Number/ W.O.#:** 12334/ 12334  
**Fiscal Year Goal:** Complete Constr.  
**% of Goal Completion:** 100%  
**Status:** Done

**Comments:** Construction is complete. City Council acceptance and notice of completion anticipated November 2012.

### *Traffic Signal Cabinets Replacement*

**Project Management:** Jane Mrotek  
**Budget:** \$409,560  
**Funding Source:** Fac. Main. Rsrv. Fund  
**Goal Completion Date:** November 2012  
**Actual Completion Date:** November 2012

**Project Number/ W.O.#:** 10811/ 10811  
**Fiscal Year Goal:** Complete Constr.  
**% of Goal Completion:** 100%  
**Status:** Done

**Comments:**

### *Traffic Signal LED Replacement*

**Project Management:** Jane Mrotek  
**Budget:** \$250,000  
**Funding Source:** Fac. Main. Rsrv. Fund  
**Goal Completion Date:** November 2012  
**Actual Completion Date:** December 2012

**Project Number/ W.O.#:** 12335/ 12335  
**Fiscal Year Goal:** Complete Constr.  
**% of Goal Completion:** 100%  
**Status:** Done

**Comments:**

## Capital Improvement Program- 3rd Quarter Report

### *Vera Cruz Rehabilitation*

**Project Management:** Ben Parker **Project Number/ W.O.#:** 12333/ 12333  
**Budget:** \$869,695  
**Funding Source:** Gas Tax Fund **Fiscal Year Goal:** TBD  
**Goal Completion Date:** **% of Goal Completion:** 0%  
**Actual Completion Date:** **Status:** Hold

**Comments:** This project has been phased to accommodate delays of the Recycled Water Expansion project. Phase I portion was not impacted by this and has been constructed. Base plan has been prepared and approximately 20% of the design is completed. Waiting on recycled water line installation to complete Phase II design.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	H	H	H	H	H	H	H	H	H	H

### *Via Breve Rehabilitation*

**Project Management:** Ben Parker **Project Number/ W.O.#:** 13314/ 13314  
**Budget:** \$110,000  
**Funding Source:** Street Improvement Fund **Fiscal Year Goal:** Complete Constr.  
**Goal Completion Date:** June 2013 **% of Goal Completion:** 90%  
**Actual Completion Date:** **Status:** Ahead  
**Comments:**

### *Via Pico Plaza Rehabilitation*

**Project Management:** Ben Parker **Project Number/ W.O.#:** 13315/ 13315  
**Budget:** \$120,000  
**Funding Source:** Street Improvement Fund **Fiscal Year Goal:** Complete Design  
**Goal Completion Date:** June 2013 **% of Goal Completion:** 60%  
**Actual Completion Date:** **Status:** Hold  
**Comments:** This project is on hold due to interfering work planned as part of I-5 Pico Interchange.

### *Vista Montana- Phase II*

**Project Management:** Ben Parker **Project Number/ W.O.#:** 12339/ 12339  
**Budget:** \$908,100  
**Funding Source:** Street Improvement Fund **Fiscal Year Goal:** TBD  
**Goal Completion Date:** **% of Goal Completion:** 0%  
**Actual Completion Date:** **Status:** Hold

**Comments:** This project has been phased to accommodate delays of the Recycled Water Expansion project. Phase I portion was not impacted by this and has been constructed. Base plan has been prepared and approximately 10% of the design is completed. Waiting on recycled water line installation to complete design.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	H	H	H	H	H	H	H	H	H	H

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## Capital Improvement Program – 3rd Quarter Report

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### Streets- Maintenance and Other Projects

#### *Major Street Maintenance/ FY 2013*

<b>Project Management:</b>	Ben Parker	<b>Project Number/ W.O.#:</b>	23301/ 23301
<b>Budget:</b>	\$550,000		
<b>Funding Source:</b>	General Fund/Wtr and Swr Deprec. Funds	<b>Fiscal Year Goal:</b>	Complete Constr.
<b>Goal Completion Date:</b>	June 2013	<b>% of Goal Completion:</b>	90%
<b>Actual Completion Date:</b>		<b>Status:</b>	Ahead
<b>Comments:</b>			

#### *PCH – Avenida Pico Bicycle Path Study*

<b>Project Management:</b>	Tom Frank	<b>Project Number/ W.O.#:</b>	30803/ 30803
<b>Budget:</b>	\$44,680		
<b>Funding Source:</b>	Gas Tax Fund	<b>Fiscal Year Goal:</b>	Complete Study
<b>Goal Completion Date:</b>	December 2012	<b>% of Goal Completion:</b>	85%
<b>Actual Completion Date:</b>		<b>Status:</b>	Behind
<b>Comments:</b>	Pico corridor evaluation is underway. Council approved a contract with DKS to complete the Pico corridor bike lane/path concepts. Expected completion is May 2013.		

#### *Sewer System Replacement*

<b>Project Management:</b>	Ben Parker	<b>Project Number/ W.O.#:</b>	24201/ 24201
<b>Budget:</b>	\$100,000		
<b>Funding Source:</b>	Str. Impr. & Sewer Deprec. Rsrv. Fund	<b>Fiscal Year Goal:</b>	Complete Constr.
<b>Goal Completion Date:</b>	June 2013	<b>% of Goal Completion:</b>	75%
<b>Actual Completion Date:</b>		<b>Status:</b>	On Track
<b>Comments:</b>	Design and construct sewer system replacements as part of the Street Improvement Program.		

#### *Sidewalk Improvement Program Policy*

<b>Project Management:</b>	Tom Bonigut	<b>Project Number/ W.O.#:</b>	32302/ 32302
<b>Budget:</b>	\$55,490		
<b>Funding Source:</b>	General Fund	<b>Fiscal Year Goal:</b>	Complete Draft Policy
<b>Goal Completion Date:</b>	June 2013	<b>% of Goal Completion:</b>	100%
<b>Actual Completion Date:</b>	September 2012	<b>Status:</b>	Done
<b>Comments:</b>	The City Council approved a final policy and corresponding municipal code changes in October 2012.		

#### *Slurry Seal (FY 2013)*

<b>Project Management:</b>	Ben Parker	<b>Project Number/ W.O.#:</b>	27304/ 27304
<b>Budget:</b>	\$496,150		
<b>Funding Source:</b>	General Fund	<b>Fiscal Year Goal:</b>	Complete Constr.
<b>Goal Completion Date:</b>	December 2012	<b>% of Goal Completion:</b>	100%
<b>Actual Completion Date:</b>	December 2012	<b>Status:</b>	Done
<b>Comments:</b>	FY 2012 funding was combined with FY 2013 to reduce mobilization costs.		

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## Capital Improvement Program- 3rd Quarter Report

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### *Street Improvement Design*

<b>Project Management:</b>	Ben Parker	<b>Project Number/ W.O.#:</b>	24300/ 24300
<b>Budget:</b>	\$200,000		
<b>Funding Source:</b>	Street Improvement Fund	<b>Fiscal Year Goal:</b>	Complete Design
<b>Goal Completion Date:</b>	June 2013	<b>% of Goal Completion:</b>	75%
<b>Actual Completion Date:</b>		<b>Status:</b>	On Track
<b>Comments:</b>			

### *Street Improvement Program- Engineers's Report*

<b>Project Management:</b>	Tom Frank	<b>Project Number/ W.O.#:</b>	22301/ 22301
<b>Budget:</b>	\$50,000		
<b>Funding Source:</b>	Street Improvement Fund	<b>Fiscal Year Goal:</b>	Complete Report
<b>Goal Completion Date:</b>	June 2013	<b>% of Goal Completion:</b>	0%
<b>Actual Completion Date:</b>		<b>Status:</b>	Hold
<b>Comments:</b>	Project will be coordinated with the Street Improvement Program Renewal Election.		

### *Street Improvement Program – Renewal Election*

<b>Project Management:</b>	Tom Frank	<b>Project Number/ W.O.#:</b>	32301/ 32301
<b>Budget:</b>	\$50,000		
<b>Funding Source:</b>	General Fund	<b>Fiscal Year Goal:</b>	Conduct Election
<b>Goal Completion Date:</b>	June 2013	<b>% of Goal Completion:</b>	0%
<b>Actual Completion Date:</b>		<b>Status:</b>	Hold
<b>Comments:</b>	Per Council direction, pursuit of an assessment district election is on hold, pending a city successfully adopting a street improvement district following proposition 218.		

### *Water System Replacement*

<b>Project Management:</b>	Ben Parker	<b>Project Number/ W.O.#:</b>	24400/ 24400
<b>Budget:</b>	\$313,700		
<b>Funding Source:</b>	Water Deprec. Rsrv. Fund	<b>Fiscal Year Goal:</b>	Complete Constr.
<b>Goal Completion Date:</b>	June 2013	<b>% of Goal Completion:</b>	75%
<b>Actual Completion Date:</b>		<b>Status:</b>	On Track
<b>Comments:</b>	Design and construct water system replacements as part of the Street Improvement Program.		

## Water CIP Projects

### *Avenida Vaquero Waterline Replacement*

<b>Project Management:</b>	Matt Atteberry	<b>Project Number/ W.O.#:</b>	13405/ 13405
<b>Budget:</b>	\$98,050		
<b>Funding Source:</b>	Water Deprec. Rsrv. Fund	<b>Fiscal Year Goal:</b>	Complete Constr.
<b>Goal Completion Date:</b>	June 2013	<b>% of Goal Completion:</b>	10%
<b>Actual Completion Date:</b>		<b>Status:</b>	On Track
<b>Comments:</b>	Design and construction of a new water main on Avenida Vaquero. On December 18, 2012, the City Council rejected all bids due to costs being in excess of project budget. Staff will perform value engineering and re-bid to lower project costs. Project rebid with Well Treatment Backwash Pipeline and awarded to GCI Construction, Inc. Construction planned for May and June.		

## Capital Improvement Program – 3rd Quarter Report

### *Calafia Pump Station Surge Tank Rehabilitation*

<b>Project Management:</b>	Ken Knatz	<b>Project Number/ W.O.#:</b>	12449/ 12449
<b>Budget:</b>	\$189,220	<b>Fiscal Year Goal:</b>	Complete Design
<b>Funding Source:</b>	Water Deprec. Rsrv. Fund	<b>% of Goal Completion:</b>	60%
<b>Goal Completion Date:</b>	June 2013	<b>Status:</b>	On Track

**Comments:** This pump station propels recycled water to the municipal golf course. Staff evaluated the feasibility of retrofitting the pumps station with control valves and variable frequency drives. This alternative was too costly for the available project budget. As a result, the surge tank will be replaced in addition to other mechanical improvements at the station.

### *Calle Real Pump Station Rehabilitation*

<b>Project Management:</b>	Ken Knatz	<b>Project Number/ W.O.#:</b>	16521/ 16521
<b>Budget:</b>	\$148,350	<b>Fiscal Year Goal:</b>	TBD
<b>Funding Source:</b>	Water Deprec. Rsrv. Fund	<b>% of Goal Completion:</b>	
<b>Goal Completion Date:</b>		<b>Status:</b>	Hold

**Comments:** Project will commence once easements are obtained between reservoir 10 & 6. The request for proposal to procure professional services is complete and will be made available to engineering firms once easement acquisition is realized.

### *La Esperanza Pressure Reducing Station Rehabilitation*

<b>Project Management:</b>	Matt Atteberry	<b>Project Number/ W.O.#:</b>	13406/ 13406
<b>Budget:</b>	\$200,000	<b>Fiscal Year Goal:</b>	Complete Design
<b>Funding Source:</b>	Water Deprec. Rsrv. Fund	<b>% of Goal Completion:</b>	20%
<b>Goal Completion Date:</b>	May 2013	<b>Status:</b>	On Track

**Comments:** This project will rehabilitate the existing pressure reducing station on La Esperanza. Design work is underway.

### *Reeves Pump Station*

<b>Project Management:</b>	Ken Knatz	<b>Project Number/ W.O.#:</b>	17405/ 17405
<b>Budget:</b>	\$1,433,050	<b>Fiscal Year Goal:</b>	TBD
<b>Funding Source:</b>	Water Acre. Fee Rsrv. Fund	<b>% of Goal Completion:</b>	
<b>Goal Completion Date:</b>		<b>Status:</b>	Hold

**Comments:** Staff will work with Lehman Brothers to acquire an easement for construction.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	H	H	H	H	H	H	H	H	H	H

### *Reservoir No. 1 Expansion*

<b>Project Management:</b>	Ken Knatz	<b>Project Number/ W.O.#:</b>	11447/ 11447
<b>Budget:</b>	\$180,370	<b>Fiscal Year Goal:</b>	Complete Preliminary Design
<b>Funding Source:</b>	Water Deprec. Rsrv. Fund	<b>% of Goal Completion:</b>	50%
<b>Goal Completion Date:</b>	June 2013	<b>Status:</b>	Hold

**Comments:** Preliminary design will consider new reservoir capacity and recommend improvements to the City's Well Water Treatment Plant and reservoir service zone upgrades to meet regulatory requirements. Due to available Water Depreciation and Water Acreage fund balances, construction funding was deferred to FY 2017. Water quality system improvements are planned to be constructed ahead of the reservoir expansion once the well aquifer study is completed.





## Capital Improvement Program – 3rd Quarter Report

### Well No. 8

**Project Management:** Dave Rebensdorf **Project Number/ W.O.#:** 16522/ 16522  
**Budget:** \$234,940  
**Funding Source:** Water Depreciation Fund **Fiscal Year Goal:** Complete Constr.  
**Goal Completion Date:** January 2013 **% of Goal Completion:** 95%  
**Actual Completion Date:** **Status:** Behind  
**Comments:** Remaining funds for Well 8 construction is being utilized to perform a chemical and mechanical rehabilitation for Well 6.

### Well Outlet Piping & Chemical Treatment

**Project Management:** Ken Knatz **Project Number/ W.O.#:** 13408/ 13408  
**Budget:** \$750,000  
**Funding Source:** Water Deprec. Rsrv. Fund **Fiscal Year Goal:** Complete Design  
**Goal Completion Date:** June 2013 **% of Goal Completion:** 0%  
**Actual Completion Date:** **Status:** Hold  
**Comments:** The project design work is planned to be completed as part of the the Reservoir No. 1 expansion design. Water quality system improvements are planned to be constructed ahead of the reservoir expansion since the reservoir expansion has been delayed to FY 2017. The project is temporarily on hold to investigate rising TDS and chlorides levels in the well water. A consultant will be hired to conduct the study as part of the Well Aquifer Study project.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	H	H	H	H	H	H	H	D	D	D

## Water- Maintenance and Other Projects

### Calle Amable/ Calle Juarez Pressure Reducing Station Removal

**Project Management:** Matt Atteberry **Project Number/ W.O.#:** 30401/ 30401  
**Budget:** \$28,900  
**Funding Source:** Water Deprec. Rsrv. Fund **Fiscal Year Goal:** Complete Constr.  
**Goal Completion Date:** June 2013 **% of Goal Completion:** 100%  
**Actual Completion Date:** **Status:** Done  
**Comments:** Staff is in receipt of all executed Agreements for private plumbing improvements. All private plumbing improvements have been completed. Abandonment of the stations will be conducted by the Utilities Division.

### Cathodic Protection System Evaluation

**Project Management:** Dave Rebensdorf **Project Number/ W.O.#:** 26402/ 26402  
**Budget:** \$79,590  
**Funding Source:** Water Deprec. Rsrv. & Sewer Deprec. Resr. Funds **Fiscal Year Goal:** Complete Design  
**Goal Completion Date:** June 2013 **% of Goal Completion:** 100%  
**Actual Completion Date:** **Status:** Done  
**Comments:** Final design is complete by RBF Consulting. Project will go out to bid in the fourth quarter. This project has been re-scoped.

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## Capital Improvement Program- 3rd Quarter Report

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### *City-Wide Cathodic Protection*

<b>Project Management:</b>	Dave Rebensdorf	<b>Project Number/ W.O.#:</b>	22401/ 22401
<b>Budget:</b>	\$500,000		
<b>Funding Source:</b>	Water Deprec. Rsrv	<b>Fiscal Year Goal:</b>	10% Construction
<b>Goal Completion Date:</b>	June 2013	<b>% of Goal Completion:</b>	60%
<b>Actual Completion Date:</b>		<b>Status:</b>	On Track

**Comments:** Final design is complete by RBF Consulting. Project will go out to bid in the fourth quarter. This project has been re-scoped.

### *Dana Point Ocean Water Desalination Project*

<b>Project Management:</b>	Bill Cameron/ D. Rebensdorf	<b>Project Number/ W.O.#:</b>	38401/ 38401
<b>Budget:</b>	\$33,010		
<b>Funding Source:</b>	Water Acreage Fee Rsrv. Fund	<b>Fiscal Year Goal:</b>	Confirm Project Feasibility
<b>Goal Completion Date:</b>	June 2013	<b>% of Goal Completion:</b>	70%
<b>Actual Completion Date:</b>		<b>Status:</b>	Project By Others

**Comments:** Phase 3 pilot testing began on June 1, 2010. SPI was hired by MWDOC to perform the operations and testing of the pilot. Pilot testing is complete. Pilot results along with various technical and financing studies will be evaluated to determine whether the project moves forward. Technical workshops with decision makers have been delayed to allow for review and completion of the San Juan Basin modeling.

### *JRWSS Agency Projects*

<b>Project Management:</b>	Dave Rebensdorf	<b>Project Number/ W.O.#:</b>	27402/ 27402
<b>Budget:</b>	\$2,343,310		
<b>Funding Source:</b>	Water Deprec. Rsrv. Fund	<b>Fiscal Year Goal:</b>	Complete Projects Identified in SCWD CIP Budget
<b>Goal Completion Date:</b>		<b>% of Goal Completion:</b>	
<b>Actual Completion Date:</b>		<b>Status:</b>	Project By Others

**Comments:** This is an assortment of CIP projects on the JRWSS importation line that are managed by South Coast Water District on behalf of the JRWSS Agencies.

### *JRWSS 60-Inch Lake Forest Drive Relocation*

<b>Project Management:</b>	Dave Rebensdorf	<b>Project Number/ W.O.#:</b>	23402/ 23402
<b>Budget:</b>	\$535,000		
<b>Funding Source:</b>	Water Other Agency Fund	<b>Fiscal Year Goal:</b>	Complete Constr.
<b>Goal Completion Date:</b>	June 2013	<b>% of Goal Completion:</b>	95%
<b>Actual Completion Date:</b>		<b>Status:</b>	On Track

**Comments:** Project construction is nearing completion.

### *Meter Replacements*

<b>Project Management:</b>	Kevin Lussier	<b>Project Number/ W.O.#:</b>	23401/ 23401
<b>Budget:</b>	\$75,000		
<b>Funding Source:</b>	Wtr & Swr Deprec. Rsrv. Funds	<b>Fiscal Year Goal:</b>	Complete Constr.
<b>Goal Completion Date:</b>	June 2013	<b>% of Goal Completion:</b>	75%
<b>Actual Completion Date:</b>		<b>Status:</b>	On Track

**Comments:**

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## Capital Improvement Program – 3rd Quarter Report

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### *Reservoir #9 Site Drain Improvement*

<b>Project Management:</b>	Amir Ilkhanipour	<b>Project Number/ W.O.#:</b>	22402/ 22402
<b>Budget:</b>	\$93,470		
<b>Funding Source:</b>	Water Deprec. Rsrv. Fund	<b>Fiscal Year Goal:</b>	Complete Constr.
<b>Goal Completion Date:</b>	November 2012	<b>% of Goal Completion:</b>	100%
<b>Actual Completion Date:</b>	November 2012	<b>Status:</b>	Done

**Comments:** During the FY 2011 winter storms, erosion occurred around the slopes descending from Reservoir No. 9. Staff designed and prepared construction plans for improving drainage around the water tank to prevent further erosion on the slope. Project was bid and the City Council awarded a construction contact on July 3, 2012. Construction is complete.

### *Reservoir Management Study*

<b>Project Management:</b>	Ken Knatz	<b>Project Number/ W.O.#:</b>	31401/ 31401
<b>Budget:</b>	\$147,440		
<b>Funding Source:</b>	Water Deprec. Rsrv. Fund	<b>Fiscal Year Goal:</b>	Complete Study
<b>Goal Completion Date:</b>	June 2013	<b>% of Goal Completion:</b>	20%
<b>Actual Completion Date:</b>		<b>Status:</b>	Delayed

**Comments:** Study to review, prioritize and budget improvements to the City's potable water storage tanks. Staff will compile comprehensive reservoir inventory to identify and budget lining, coating and mechanical improvements. Consultant will be retained to assist with seismic and water quality improvements. Work on higher priority projects has delayed this project.

### *Second Lower Cross Feeder Evaluation & South Orange County Water Reliability Study Update*

<b>Project Management:</b>	Dave Rebensdorf	<b>Project Number/ W.O.#:</b>	33405/ 33405
<b>Budget:</b>	\$40,000		
<b>Funding Source:</b>	Water Acreage Fund	<b>Fiscal Year Goal:</b>	75% Study
<b>Goal Completion Date:</b>	June 2013	<b>% of Goal Completion:</b>	100%
<b>Actual Completion Date:</b>		<b>Status:</b>	Project By Others

**Comments:** This multi-agency project is being coordinated by MWDOC. The next steps are being evaluated.

### *Water System Rehabilitation*

<b>Project Management:</b>	Kevin Lussier	<b>Project Number/ W.O.#:</b>	24401 / 24401
<b>Budget:</b>	\$242,774		
<b>Funding Source:</b>	Water Deprec. Rsrv. Fund	<b>Fiscal Year Goal:</b>	Complete Constr.
<b>Goal Completion Date:</b>	June 2013	<b>% of Goal Completion:</b>	75%
<b>Actual Completion Date:</b>		<b>Status:</b>	On Track

**Comments:** This is a collection of scheduled and/or necessary work projects on the City water transmission and distribution system.

### *Well Treatment Backwash Pipeline*

<b>Project Management:</b>	Ken Knatz	<b>Project Number/ W.O.#:</b>	24401 / 24401
<b>Budget:</b>	\$176,586		
<b>Funding Source:</b>	Water Deprec. Rsrv. Fund	<b>Fiscal Year Goal:</b>	Complete Constr.
<b>Goal Completion Date:</b>	June 2013	<b>% of Goal Completion:</b>	10%
<b>Actual Completion Date:</b>		<b>Status:</b>	On Track

**Comments:** The City Council awarded construction on February 19<sup>th</sup>. Construction is underway.

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## Capital Improvement Program- 3rd Quarter Report

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*Well Water Aquifer Study*

<b>Project Management:</b>	Dave Rebensdorf	<b>Project Number/ W.O.#:</b>	33404/ 33404
<b>Budget:</b>	\$75 ,000		
<b>Funding Source:</b>	Water Deprec. Rsrv. Fund	<b>Fiscal Year Goal:</b>	75% Study
<b>Goal Completion Date:</b>	June 2013	<b>% of Goal Completion:</b>	15%
<b>Actual Completion Date:</b>		<b>Status:</b>	On Track

**Comments:** Proposals have been received. Study will commence in the fourth quarter.