



City of San Clemente

4th
Quarter Report
Ending June 30, 2013

FY 2013

Pall Gudgeirsson,
City Manager

Erik Sund,
Assistant City Manager



City of San Clemente City Manager

Pall Gudgeirsson, City Manager

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November 7, 2013

Honorable Mayor and Councilmembers:

Submitted for your review is the City of San Clemente's quarterly report for the period ending June 30, 2013. The intent of this report is to provide the Council, staff and citizens with an overview of the financial condition of the City for the 2013 fiscal year.

The report also contains an update of the City's performance measurement system and capital improvement program.

Please feel free to call me if you have any questions regarding this report.

Sincerely,

A handwritten signature in blue ink, appearing to read "P. Gudgeirsson".

Pall Gudgeirsson
City Manager



April – June 2013

CURRENT FINANCIAL CONDITION

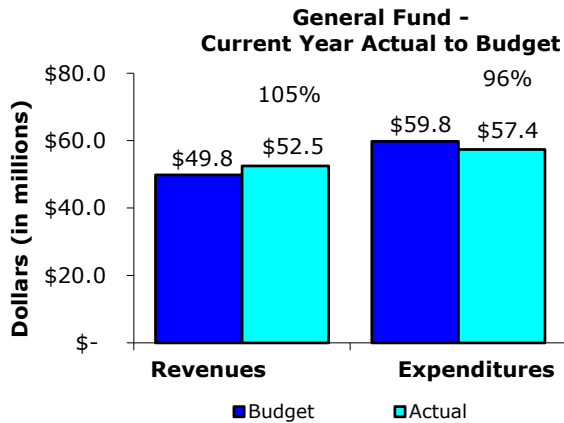
In FY 2013, the City maintained a positive operating position despite continued slow growth in the economy. Although the economy is solid and there is moderate growth incorporated in next year's budget for property taxes and sales tax, revenues must still outpace expenditure growth in order to maintain a positive operating position.

GENERAL FUND

General Fund revenues total \$52.5 million, or 105% of the \$49.8 million budget. General Fund revenue is \$3.3 million higher than last year's amount of \$49.2 million, largely due to a one-time repayment of \$2.3 million from the State for property taxes borrowed and related interest, as well as increases in sales taxes, permits & fees, and service charges.


General Fund expenditures, including encumbrances, total \$57.4 million, or 96% of the \$59.8 million budget, as compared to \$53.5 million last year. Expenditures, in total, ended the year \$2.4 million less than budget.


The General Fund unassigned fund balance at year end was \$5.2 million, which is higher than the projected amount of \$2.1 million mainly due to the \$2.3 million State property tax repayment noted above as well as other FY 2013 budgetary savings. For FY 2014, Operating Revenues and Expenditures are budgeted at \$51.1 million and \$50.9 million, respectively. About \$600,000 of the unassigned fund balance is slated to cover one-time costs in FY 2014. Staff will be reviewing and proposing to City Council future Capital Improvement Projects that may require allocations from the unassigned fund balance.





GENERAL FUND REVENUES


Revenues by Category	Budget	YTD Actual	%
Property Taxes	24,894,890	27,849,667	112%
Sales Tax	7,425,670	7,452,871	100%
Transient Occ. Tax	1,562,160	1,587,576	102%
Other Taxes	3,209,250	3,119,301	97%
Permits & Fees	994,610	1,042,512	105%
Intergovernmental	616,050	574,369	93%
Service Charges	4,228,150	4,584,424	108%
Fines	939,000	776,634	83%
Interest, Rents, Other	1,985,330	1,850,849	83%
Interfund Transfers	3,945,880	3,664,868	93%
Balance, YTD	49,800,990	52,503,071	105%


➤ **Property Taxes:**  Property taxes total \$27.8 million for FY2013, increasing \$3.5 million over the prior year mainly due to the State repayment of \$2.2 million previously borrowed, a \$300,000 refund from the County for administrative fees overcharged in prior years, and a \$1 million increase in secured, supplemental, and property transfer taxes collected.


➤ **Sales Tax:**  Sales taxes amount to \$7.5 million, up from \$7.1 million in the prior year, largely driven by continued recovery in consumer retail spending.

➤ **Transient Occupancy Taxes (TOT):**  Transient occupancy taxes, which include vacation rental receipts, total \$1.6 million, \$46,000 higher than FY2012, with the increase largely attributable to growth in receipts from vacation rentals.

➤ **Other Taxes:**  Other taxes, primarily from franchise fees and business licenses, total \$3.1 million, about the same as the prior year, although slightly under the projected budget for FY2013.


➤ **Permits & Fees:**  Permits and fees total \$1.0 million, a \$150,000 increase from the prior year. The construction of a senior housing project was the major reason for the increase.


➤ **Intergovernmental:**  Grant revenue totals \$574,000, based on activities related to the San Onofre Nuclear Generating plant and reimbursements under an EECBG federal grant. Grant revenue was \$40,000 less than budget due to the timing of receipts from reimbursable grants.

➤ **Service Charges:**  Service charges amount to \$4.6 million, up \$340,000 when compared to last year. The charges consist of general government, public safety, parking meters and recreation service charges. Significant changes from last year include



an increase in recreation charges due to the new sports park and an increase in public safety charges as a result of increased ambulance fees.

➤ **Fines:**  Fine revenue is \$777,000, down about \$100,000 from the prior year mainly as a result of an overall decrease in fines for parking violations. This decrease is due to police staffing vacancies, with a corresponding decrease in expenditures.

➤ **Interest, Rents & Other:**  Interest, rents and other reimbursements total \$1.8 million, down from \$1.9 million in the prior year due to lower interest rates and lower cash balances and due to decreased rents from the Ole Hanson Beach Club.

GENERAL FUND EXPENDITURES 

Expenditure by Type	Budget	YTD Actual	%
Salaries	11,470,780	10,976,563	96%
Benefits	5,417,640	5,195,550	96%
Supplies	1,167,580	1,019,660	87%
Contractual Services	25,999,670	24,894,413	96%
Other Charges	1,324,434	1,225,430	93%
Capital Outlay	8,277,610	7,873,837	95%
Interdepartmental	3,428,390	3,429,700	100%
Transfers & Debt	2,718,670	2,764,454	102%
Total	59,804,774	57,379,607	96%

Expenditure by Dept	Budget	YTD Actual	%
General Government	4,755,790	4,376,253	92%
City General	6,199,240	6,185,082	100%
Police	12,568,280	11,973,969	95%
Fire	7,457,370	7,478,736	100%
Comm. Development	4,832,030	4,612,360	95%
Public Works	9,354,370	8,471,672	91%
Beaches, Parks & Rec	14,637,694	14,281,535	98%
Total	59,804,774	57,379,607	96%

Fiscal year actual expenditures are \$57.4 million, which is \$2.4 million less than the adjusted budget, and a decrease of \$3.9 million when compared to the prior year.

As compared to the budget, savings from the current year include about \$700,000 from City staffing vacancies, 600,000 from Police contract savings mainly from Sheriff’s Department staffing vacancies, \$500,000 from various other contractual savings, and \$400,000 from capital projects completed under budget or projects being re-budgeted in FY 2014. Overall, the total expenditures ended the year within budgeted amounts.

Departments with increases from the prior year include City General, Community Development and Beaches, Parks and Recreation. City General’s increase of \$450,000 is related to a one-time transfer to the Public Facilities Fund and to insurance premiums allocated. Community Development’s increase of \$300,000 is due to one-time costs driven by General Plan and Quiet Zone related activities. Beaches, Parks and Recreation costs increased \$3.0 million as a result of the operation of Vista Hermosa Sports Park as well as capital funds encumbered for the Ole Hanson Beach Club.

ENTERPRISE FUNDS

The following tables summarize the operating revenues, operating expenses, and changes in operating fund working capital for enterprise funds including Water, Sewer, Golf, Storm Drain and Clean Ocean funds.

Revenues

Revenue	Budget	YTD Actual	%
Water Fund	17,188,883	18,544,973	108%
Sewer Fund	9,205,404	9,527,438	103%
Golf Fund	2,294,030	2,179,627	95%
Storm Drain Fund	1,865,787	1,840,293	99%
Clean Ocean Fund	2,156,697	2,143,740	99%

Total water revenue is up \$1.0 million from the previous year, largely due to a 7% rate increase implemented in August 2012. Sewer revenues are up \$0.6 million as a result of an 8% rate increase, also implemented in August 2012.

Golf Course revenue is down \$59,000 when compared to the prior year due to lower Green Fee revenues, as the number of rounds was down from the previous year. As anticipated in the budget, the new restaurant concessionaire began operations during the 2nd quarter of the year. Restaurant concession revenues amounted to \$64,900 for the fiscal year, as compared to the budgeted amount of \$55,000.

Storm Drain and Clean Ocean fees are fixed and do not change significantly from year to year and reductions in revenue are offset by expenditure savings.

Expenses

Expenses	Budget	YTD Actual	%
Water Fund	17,431,380	17,406,318	100%
Sewer Fund	8,845,690	8,251,229	93%
Golf Fund	2,314,060	2,384,417	103%
Storm Drain Fund	1,725,020	1,668,086	97%
Clean Ocean Fund	3,165,810	2,540,239	80%

Water expenses are flat compared to the prior year and within budget for the current year. Sewer expenses decreased \$610,000 and are a combination of decreases in maintenance costs, electricity, water costs, and landfill fees.

Golf expenses are up \$102,000 from the previous year for expenses the City incurred while operating the golf course restaurant in the first half of the year, higher equipment maintenance costs, and increased water consumption.

Working Capital

Working Capital	Budget	YTD Actual
Water Fund	38,398	1,419,550
Sewer Fund	435,388	1,351,883
Golf Fund	-152,510	-337,270
Storm Drain Fund	1,320,742	1,352,182
Clean Ocean Fund	1,370,490	1,983,105

The Water and Sewer funds continued to build working capital balances to levels prescribed by the City’s Fiscal



Good. Positive Indicator;



Caution. Unsettled Indicator;



Problem. Negative Indicator

Policy. The negative working capital position of the Golf Fund increased during the fiscal year, as revenues did not meet budget expectations and expenses were over budget. A review of the operating position is warranted to address the negative working capital position in the Golf Course Operating Fund.

The Storm Drain Fund working capital balance is in line with budget at this time. The Clean Ocean working capital balance exceeded budget for the year, but decreased by \$400,000 from the previous year, and is expected to continue to decline due to costs for Storm Water Permit Compliance exceeding Fund revenues.



Good. Positive Indicator;



Caution. Unsettled Indicator;



Problem. Negative Indicator

Performance Measures

General Government

Performance Measures	2012 Actual	2013 Budget	2013 4th Qtr	2013 Y-T-D
<u>City Manager</u>				
Budget:	\$564,741	\$590,720	\$185,404	\$581,443
Efficiency:				
Percent of customer service requests or complaints resolved or informed of proposed action within 10 days*	98.0%	98.0%	98.0%	98.0%
* Annual measurement				
<u>City Clerk</u>				
Budget:	\$648,785	\$861,110	\$168,057	\$674,991
Workload Outputs:				
Number of Regular City Council minutes prepared within 21 days of meeting	16	23	6	21
Number of City Council Agendas/Packets posted 7 days prior to meeting	22	23	2	20
Number of formal public records requests	204	200	106	400
Effectiveness:				
Percent of Regular Council Minutes produced within 21 days	75.0%	100.0%	100.0%	87.5%
Percentage of Agendas/Packets provided at least 7 days prior to the meeting	100.0%	100.0%	100.0%	100.0%
Percentage of public records requests responded to within 10 days	100.0%	100.0%	100.0%	100.0%

Performance Measures

Finance & Administrative Services

Performance Measures	2012 Actual	2013 Budget	2013 4th Qtr	2013 Y-T-D
<u>Finance & Administrative Services Administration</u>				
Budget:	\$456,551	\$483,980	\$55,618	\$384,287
Efficiency:				
Percentage of quarterly reports completed within the end of the month after the financial close of the quarter.	100.0%	100.0%	100.0%	100.0%
Rate of return on investments compared to the City benchmark (City rate/Benchmark rate)	1.21%/1.50%	1.20%/1.50%	0.66%/1.50%	0.82%/1.50%
Effectiveness:				
Percent of actual General Fund revenues to projections*	100.1%	98.0%	101.9%	101.9%
Percentage of City operating funds in balance*	97.3%	100.0%	97.3%	97.3%
Percentage of adopted fiscal policies in compliance*	93.2%	98.0%	93.2%	93.2%
* Annual measurement.				
<u>Finance Division</u>				
Budget:	\$ 1,938,374	\$2,045,790	\$561,942	\$1,916,713
Workload Outputs:				
Number of accounting transactions processed	27,283	28,900	7,566	27,782
Number of TOT audits performed per Year	0	4	0	0
Number of utility bills generated per year	219,841	218,000	57,529	220,338
Number of business licenses issued	5,653	5,100	1,580	5,507
Efficiency:				
Average cost to process accounting transactions	\$29.95	\$31.00	\$32.44	\$30.17
Average cost to generate a utility bill	\$3.44	\$3.20	\$3.85	\$3.54
Average cost to generate a business license	\$38.51	\$38.50	\$20.53	\$28.07
Effectiveness:				
Percentage of total annual TOT revenue audited	0.0%	50.0%	0.0%	0.0%
Percentage accuracy of financial transactions within established accuracy rates	100.0%	98.0%	100.0%	100.0%
Percentage of receivables written off	0.31%	0.20%	0.35%	0.20%
Percentage of receivables over 60 days old	20.7%	15.0%	33.1%	34.4%

Performance Measures

Finance & Administrative Services

Performance Measures	2012 Actual	2013 Budget	2013 4th Qtr	2013 Y-T-D
<u>Human Resources</u>				
Budget:	\$532,356	\$538,580	\$171,667	\$546,052
Workload Outputs:				
Number of recruitments opened	31	35	8	36
Number of liability claims filed	31	40	11	46
Number of workers' compensation claims filed	17	22	10	19
Number of benefited part-time and full-time employees processed through initial benefit enrollment	8	10	3	11
Number of employees completing an annual HR customer satisfaction survey	0	100	0	0
Efficiency:				
Average cost per liability claim settled	\$1,797	\$3,350	\$4,115	\$1,858
Average amount paid on a workers' compensation claim	\$2,446	\$1,825	\$1,633	\$2,423
Effectiveness:				
Percent of total number of liability claims filed that settled	26.0%	31.0%	18.0%	26.0%
Percent change in the number of work comp claims filed	-35.0%	0.0%	150.0%	12.0%
Percent of employees giving an overall satisfaction rating of "Excellent" on annual survey	0.0%	85.0%	0.0%	0.0%
<u>Information Technology</u>				
Budget:	\$ 1,490,946	\$1,529,850	\$434,655	\$1,478,309
Workload Outputs:				
Number of workstation computers administered	249	253	249	249
Number of server computers administered	24	26	26	26
Efficiency:				
Percentage of time that servers are operational (server uptime)	99.8%	99.9%	99.5%	99.8%
Percentage of time that workstations are operational (workstation uptime)	98.8%	99.9%	99.3%	99.0%
Percentage of total time that network communications equipment is operational (network communications uptime)	100.0%	99.9%	100.0%	100.0%
Percent of requests for computer services resolved within 3 working days	99.6%	100.0%	99.5%	99.5%

Performance Measures

Public Safety

Performance Measures	2012 Actual	2013 Budget	2013 4th Qtr	2013 Y-T-D
<u>Contract Police Services</u>				
Budget:	\$12.0M	\$12.6M	\$ 2,745,526	\$ 11,973,969
Workload Outputs:				
Number of total calls for service	23,651	28,000	6,492	24,082
Number of emergency calls received (Priority 1)	248	300	105	336
Number of traffic collision reports	257	350	121	487
Number of Part 1 crimes committed per 1,000 population	1.28	1.15	1.26	1.12
Efficiency:				
Average response time from dispatch to on-scene emergency calls	3:45	5:00	3:27	4:07
Average response time from receipt of call to on-scene emergency calls	7:04	6:00	5:57	6:09
Percentage of preventative patrol time - day shift (6:00 a.m. to 6:00 p.m.)	41.8%	40.0%	44.7%	43.8%
Percentage of preventative patrol time - day shift (10:00 a.m. to 8:00 p.m.)	41.3%	40.0%	41.3%	40.2%
Percentage of preventative patrol time - night shift (6:00 p.m. to 6:00 a.m.)	39.3%	40.0%	29.0%	36.8%
Percentage of preventative patrol time - night shift (5:00 p.m. to 3:00 a.m.)	41.8%	40.0%	47.0%	45.8%
Effectiveness:				
Percentage of emergency calls responded to in 5 minutes or less	89.0%	95.0%	86.3%	88.9%
Percentage change in Part I crimes from prior year current year	8.0%	1.0%	15.0%	-10.6%
<u>Contract Fire Services</u>				
Budget:	\$7,280,209	\$7,457,370	\$ 1,999,919	\$ 7,478,736
Workload Outputs:				
Number of emergency calls	2,840	3,000	739	2,977
Number of new construction fire inspections performed	433	400	63	341
Number of fire inspections performed	150	1,000	106	168
Number of fire plan checks completed	210	300	53	229
Efficiency:				
Average response time for emergency calls	5:47	7:00	5:50	5:51
Effectiveness:				
Percentage of calls with response time within 7 minutes	75.5%	85.0%	77.0%	57.3%
Percentage of technical on-site inspections scheduled within 24 hours	100.0%	90.0%	100.0%	100.0%
Percentage of all plan checks completed within adopted turn around time goals based on plan types	100.0%	90.0%	100.0%	100.0%
Percentage of 5 day turn around plan checks completed within goal	100.0%	90.0%	100.0%	100.0%
Percentage of 10 day turn around plan checks completed within goal	100.0%	90.0%	100.0%	100.0%

Performance Measures

Community Development

Performance Measures	2012 Actual	2013 Budget	2013 4th Qtr	2013 Y-T-D
<u>Building</u>				
Budget:	\$1,528,157	\$1,616,930	\$466,525	\$1,577,912
Workload Outputs:				
Number of building permits issued	2,990	3,000	859	3,205
Number of Plan Reviews performed	2,636	2,500	792	2,846
Number of building inspections completed	13,194	13,500	3,438	13,149
Number of customers served at Building counter	4,804	5,000	1,368	5,094
Efficiency:				
Number of Plan Reviews performed per Plan Check staff	1,075	1,000	317	1,287
Number of inspection conducted per inspector	3,825	3,857	982	3,757
Number of customers served per Permit Tech	2,402	2,500	684	2,547
Effectiveness:				
Percentage of new projects: First review completed within 15 work days	98.3%	98.0%	90.7%	95.6%
Percentage plan review rechecks: Reviewed within 10 work days	98.1%	98.0%	67.1%	86.7%
Percentage response to the public at the counter in 10 minutes	79.5%	80.0%	74.9%	74.7%
<u>Planning</u>				
Budget:	\$1,383,567	\$1,769,020	\$408,344	\$1,443,119
Workload Outputs:				
Number of discretionary applications completed	74	80	16	83
Number of zoning plan checks completed	1,637	400	573	1,936
Number of people assisted at counter/over phone	7,987	8,000	1,860	7,644
Number of training sessions to maintain Certified Local Government status	3	10	2	3
Number of training sessions attended by PC	4	14	2	24
Efficiency:				
Number of people assisted at counter/phone per FTE/Week	30.8	15	16.3	17.3
Number of Plan checks completed/FTE/Week	6.3	2.0	9.6	8.1
Number of applications completed/FTE/Week	3.7	4.0	0.8	1.0

Performance Measures

Community Development

Performance Measures	2012 Actual	2013 Budget	2013 4th Qtr	2013 Y-T-D
<u>Planning (continued)</u>				
Effectiveness:				
Percentage of FTE's time funded by Developer Deposit and fixed fees	24.3%	20.0%	43.3%	38.6%
Percentage of initial plan reviews completed within 15 days	96.9%	95.0%	98.7%	98.0%
Percentage of plan rechecks: reviewed within 10 days	98.4%	95.0%	96.3%	99.1%
Percent of Zoning Administrator applications completed within 6 weeks	99.0%	98.0%	91.7%	92.1%
Percent of Planning Commission applications completed within 14 weeks	93.8%	98.0%	100.0%	100.0%
Percent of City Council applications completed within 19 weeks	50.0%	98.0%	0.0%	25.0%
Percent of calls returned within one business day	95.0%	95.0%	96.7%	95.4%
Percent of counter served within 10 minutes	75.7%	75.0%	72.0%	75.2%
Percent of counter served within 20 minutes	94.3%	95.0%	92.7%	93.3%
<u>Code Compliance</u>				
Budget:	\$674,951	\$725,600	\$269,647	\$654,723
Workload Outputs:				
Number of new cases	1390	2129	441	1,727
Number of lots cleared by Weed Abatement	44	20	36	38
Number of graffiti cases	336	585	101	633
Number of case actions	4,054	4,006	1,482	5,624
Number of weekend inspections	2,278	1587	511	2,129
Number of sessions for certification	313	104	72	258
Efficiency:				
Number of cases per officer	121	126	49	189
Cost of weed abatement per lot	\$526	\$428	\$1,941	\$768
Cost of graffiti removal per case	\$144	\$119	\$128	\$105
Number of actions per officer	357	363	165	155
Number of weekend inspections conducted per officer	381	303	148	143
Effectiveness:				
Percent of graffiti cases closed within 6 hours	85.9%	88.8%	67.3%	75.5%
Percentage of cases acknowledged within 2 days	84.4%	90.5%	75.0%	79.8%
Percentage of cases closed within 10 days	88.6%	79.5%	67.7%	64.1%

Performance Measures

Community Development

Performance Measures	2012 Actual	2013 Budget	2013 4th Qtr	2013 Y-T-D
<u>Economic Development/Housing Administration</u>				
Budget:	\$163,824	\$143,190	\$49,766	\$114,983
Workload Outputs:				
Number of Home Rehab loans provided to property owners	6	6	1	6
Number of businesses receiving commercial facade grants	11	8	1	11
Number of non-profits receiving Social Program grants	15	6	0	12
Effectiveness:				
Percentage of Home Rehab & commercial grants expended	23.8%	85.0%	10.0%	100.0%
Percentage General fund social program grants expended	100.0%	100.0%	0.0%	100.0%

Performance Measures

Public Works

Performance Measures	2012 Actual	2013 Budget	2013 4th Qtr	2013 Y-T-D
<u>Engineering</u>				
Budget:	\$3,413,774	\$4,809,510	\$1,176,936	\$3,419,615
Workload Outputs:				
Number of permits issued	233	250	103	334
Number of inspections conducted	2,874	2,500	912	2,462
Number of plans submitted for 1st plan check	42	40	19	52
Number of plans submitted for additional plan checks	84	80	20	61
Number of research projects conducted	514	600	114	329
Number of miles of streets designed	3.29	3.00	1.05	2.53
Number of miles of streets constructed	1.79	3.00	0.14	0.69
Number of traffic citizens complaints received	151	120	48	178
Efficiency:				
Time spent per first plan review (hours)	6.38	7.00	5.33	6.06
Time spent per additional plan review (hours)	5.15	5.00	4.33	4.71
Time spent per research project	1.94	2.50	2.10	2.13
Design cost less than 15% of the projected costs	91.1%	85.0%	80.0%	83.8%
Final project costs within budget	99.3%	85.0%	80.0%	90.8%
Percent of response to citizen complaints within 45 days	65.9%	80.0%	72.9%	77.9%
Effectiveness:				
Percent of project reviews completed in 15 days (1st plan check)	92.7%	90.0%	96.3%	81.8%
Percent of project reviews completed in 10 days (add'l plan check)	92.3%	90.0%	85.5%	91.4%
Percent of research projects completed in 10 days	93.0%	95.0%	96.7%	97.9%
Percent of projected street design completed	109.7%	85.0%	0.0%	63.0%
Percent of street miles completed	59.7%	85.0%	54.0%	54.0%
Percent of traffic complaints resolved	56.9%	80.0%	77.1%	73.2%
<u>Maintenance</u>				
Budget:	\$3,582,267	\$3,893,310	\$1,155,394	\$3,572,432
Workload Outputs:				
Number of potholes repaired	568	500	189	729
Number of signs repaired or replaced	1,992	1,800	538	2,076
Number of work orders received/completed by Facilities Maintenance Section	2,155	2,000	101	1,416
Number of street light/traffic signal repairs	676	800	134	601
Number of USA responses (Underground Service Alerts)	630	600	196	665

Performance Measures

Public Works

Performance Measures	2012 Actual	2013 Budget	2013 4th Qtr	2013 Y-T-D
<u>Maintenance (continued)</u>				
Efficiency:				
Average sq. ft. of pothole repairs provided per day of service	414.1	450.0	478.7	406.4
Average # of signs maintained per hour of service provided	5.8	4.5	4.6	4.7
Average # of facilities maintenance work orders completed per day of service	9.8	10.0	1.8	6.5
Average # of USA completed per day of service	2.9	3.0	3.4	3.0
Average number of streetlight/traffic signal repairs per day	3.1	4.0	2.3	2.7
Effectiveness:				
Percentage of pothole service requests repaired within 3 working days	100.0%	100.0%	100.0%	100.0%
Percentage of signage repair requests responded to and completed within 3 working days	100.0%	100.0%	100.0%	100.0%
Percentage of facilities maintenance work orders responded to in 3 working days	100.0%	100.0%	100.0%	100.0%
Percentage of street light / traffic signal service Requests completed within 3 working days	99.6%	100.0%	98.5%	99.0%
Percentage of USA service requests completed within 3 working days	100.0%	100.0%	100.0%	100.0%
<u>Water</u>				
Budget:	\$17,025,316	\$ 17,431,380	\$ 5,427,949	\$ 17,184,875
Workload Outputs:				
Number of maintenance procedures at reservoirs, pump stations, valves, hydrants and operating equipment	3,907	3,600	1,039	3,687
Number of miles of planned leak detection on water pipeline	221.8	170.0	63.5	145.5
Number of samples taken to test compliance	8,725	8,600	2,507	10,304
Number of emergency calls for service	464	500	197	744
Efficiency:				
Percentage of maintenance procedures completed on time	96.7%	96.0%	89.0%	90.8%
Percentage of system water loss	3.6%	3.0%	5.9%	5.5%
Effectiveness:				
Percentage of leaks repaired within 48 hours	98.6%	96.0%	100.0%	100.0%
Percentage of monitoring samples in full compliance	100.0%	100.0%	100.0%	100.0%
Percentage of emergency calls responded within 15 minutes during working hours	100.0%	100.0%	100.0%	100.0%
Percentage of emergency calls responded within 30 minutes during non-working hours	100.0%	100.0%	100.0%	100.0%

Performance Measures

Public Works

Performance Measures	2012 Actual	2013 Budget	2013 4th Qtr	2013 Y-T-D
Sewer				
Budget:	\$8,603,304	\$ 8,845,690	\$ 2,212,178	\$ 8,227,029
Workload Outputs:				
Number of maintenance procedures at treatment plant, pump stations and recycled water facilities	4,130	4,000	1,200	3,916
Number of samples taken to test compliance	13,972	14,000	3,440	13,534
Number of miles of planned video inspections on sewer collection system	29.6	30.0	11.1	48.8
Number of miles of planned cleaning procedures on sewer collection system	137.6	170.0	40.5	125.2
Number of emergency calls for service	63	100	47	147
Efficiency:				
Percentage of maintenance procedures completed on time	95.1%	94.0%	89.7%	90.8%
Percentage of monitoring samples in full compliance	100.0%	100.0%	99.3%	99.8%
Percentage of sewer collection system cleaned annually	78.8%	95.0%	23.2%	71.8%
Percentage of sewer collection system inspected annually	17.0%	20.0%	6.3%	27.9%
Effectiveness:				
Percentage of emergency calls responded within 15 minutes during working hours	100.0%	100.0%	100.0%	100.0%
Percentage of emergency calls responded within 30 minutes during non-working hours	100.0%	100.0%	100.0%	100.0%
Storm Drain				
Budget:	\$1,590,458	\$1,725,020	\$386,133	\$1,607,964
Workload Outputs:				
Number of miles of storm drain pipelines cleaned	2.09	3.00	0.17	0.73
Number of miles of storm drain video inspection	5.80	3.00	0.25	4.60
Number of catch basins cleaned/inspected/stenciled	1,367	1,200	842	2,416
Number of emergency calls for service	31.0	20.0	4.0	50.0
Efficiency:				
Percentage of storm drain pipelines cleaned annually	3.3%	4.0%	0.3%	1.1%
Percentage of storm drain system inspected annually	9.3%	5.0%	0.4%	7.3%
Percentage of catch basins cleaned/inspected annually	72.7%	95.0%	44.8%	128.5%
Effectiveness:				
Number of emergency calls/percentage of time responding within 15 minutes during working hours	100.0%	100.0%	100.0%	100.0%
Number of emergency calls/percentage of time responding within 30 minutes during non-working hours	100.0%	100.0%	100.0%	100.0%

Performance Measures

Public Works

Performance Measures	2012 Actual	2013 Budget	2013 4th Qtr	2013 Y-T-D
Clean Ocean				
Budget:	\$2,353,294	\$ 3,165,810	\$848,611	\$2,169,720
Workload Outputs:				
Number of facilities inspected for storm water compliance	282	95	214	644
Number of water quality enforcement actions issued	124	200	37	126
Number of local outreach impressions per year**	2,865,942	3,000,000	695,357	2,765,879
Efficiency:				
Number of facility inspections per FTE (1 FTE)	175	95	214	644
Number of water quality enforcement actions issued per FTE (2 FTE)	62	100	19	63
Number of public outreach "impressions" per capita	45	47	11	44
** "impressions" refers to the estimated number of individuals receiving education				
Solid Waste				
Budget:	\$270,303	\$258,650	\$67,816	\$255,200
Workload Outputs:				
Number of residents participating in the Household Hazardous Waste (HHW) Program per quarter	N/A	3,500	562	2,271
Number of Waste Management Plans approved	N/A	10	175	751
Number of Public Outreach impressions	N/A	22,000	57,000	228,000
Number of trash barrel placement violations	N/A	200	538	2,332
Tons of Solid Waste disposed	N/A	36,148	9,166	36,603
Efficiency:				
Total % of participation for residential HHW pickups (19,000 households)	N/A	17.5%	3.2%	3.2%
Total number of Waste Management Plans approved per quarter within 24 hours	N/A	188	175	188
Total number of trash barrel placement violations resolved within 7 days	N/A	150	538	2,337
Effectiveness:				
Cost of Public Outreach impressions	N/A	\$10.00	\$2.50	\$2.50
Solid Waste program cost per ton diverted	\$5.55	\$4.00	\$5.62	\$5.95

* Solid Waste performance measures are based on the waste diversion controlled by CR&R

Performance Measures

Public Works

Performance Measures	2012 Actual	2013 Budget	2013 4th Qtr	2013 Y-T-D
<u>Contract Fleet Maintenance</u>				
Budget:	\$1,172,057	\$1,200,730	\$333,657	\$1,148,037
Workload Outputs:				
Total number of vehicles maintained	154	170	154	154
Number of work orders completed	768	750	188	783
Number of preventative maintenance services completed	295	300	92	356
Number of repeat work orders needed	0	2	0	1
Effectiveness:				
Percentage of fleet available per month	99.1%	95.0%	98.9%	98.9%
Percentage of reworks relative to total work orders	0.0%	0.0%	0.0%	0.1%
Percentage of preventative maintenance services completed within 1 day	100.0%	90.0%	100.0%	100.0%

Performance Measures

Beaches. Parks & Recreation

Performance Measures	2012 Actual	2013 Budget	2013 4th Qtr	2013 Y-T-D
<u>Beaches. Parks & Recreation Administration</u>				
Budget:	\$439,893	\$463,660	\$144,719	\$426,673
Workload Outputs:				
Number of development plans reviewed	18	5	4	6
Number of active park CIP projects	13	10	6	6
Number of completed park CIP projects	1	4	0	0
Number of CIP project change orders that required City Council approval	0	0	1	1
Efficiency:				
Hours spent reviewing each set of development plans	19	50	13	52
Effectiveness:				
Percentage of development plans reviewed within 2 weeks	99.8%	100.0%	100.0%	100.0%
Percentage of park CIP projects completed within budget as established at time of contract award	100.0%	100.0%	0.0%	0.0%
<u>Parks & Beach Maintenance</u>				
Budget:	\$4,409,637	\$ 5,986,420	\$ 1,849,947	\$ 5,061,769
Workload Outputs:				
Maintain industry standard ratio of 50 acres of landscape monitored per inspector - 316 acres	73.2	77.8	79.0	79.0
Trim 2,000 trees annually to ensure a 7 year cycle	2,323	2,000	475	2,368
Resolve 90% of all service requests within 10 days	85.0%	88.7%	93.0%	88.0%
Efficiency:				
Ratio of acres of landscapes monitored per contract inspector	146.0%	156.0%	158.0%	158.0%
Effectiveness:				
Percentage of trees trimmed to maintain an average 7-year trimming cycle	116.0%	100.0%	95.0%	118.3%
Maintain parks at established levels measured on a scale of A-F:				
<i>A-excellent, B- above average, C- average, D-low level, F-minimum level per the 1999 Parks & Rec. Master Plan.</i>				
Maintenance level of beaches (target level = C)	C	C+	C	C
Maintenance level of parks (target level = C)	C	C	C	C
Maintenance level of park sports fields (target level = B)	B+	B+	B+	B+
Maintenance level of streetscapes (target level = C)	C+	C+	C+	C+

Performance Measures

Beaches. Parks & Recreation

Performance Measures	2012 Actual	2013 Budget	2013 4th Qtr	2013 Y-T-D
Recreation				
Budget:	\$3,222,828	\$6,655,004	\$1,111,209	\$3,605,857
Workload Outputs:				
Number of aquatic enrollments	7,305	7,000	2,975	8,124
Number of other registrations	13,993	13,000	5,474	13,514
Number of classes/programs offered	879	700	324	1,064
Number of attendees at special events	150,620	120,000	19,900	163,700
Number of rentals at Community Center	243	170	42	187
Number of rentals at Beach Club	71	0	2	11
Number of partnered community events	45	37	9	38
Efficiency:				
Percent of registrations taken on-line	37.1%	35.0%	39.2%	40.4%
Percentage of total expenditures recovered by revenues	67.4%	65.0%	65.5%	66.8%
Effectiveness:				
Percentage customer satisfaction response of satisfactory or above for recreation and leisure classes/facility rentals*	99.2%	100.0%	100.0%	96.0%
Percent of classes/programs cancelled	14.0%	15.0%	16.8%	20.7%
Number of customer requested refunds for classes/programs	449	400	130	446
* Annual measurement				
Marine Safety				
Budget:	\$1,424,171	\$1,532,610	\$441,840	\$ 1,434,646
Workload Outputs:				
Number of beach visitors (estimate)	2,082,420	2,200,000	801,200	2,421,800
Number of swimmer rescues	2,813	3,000	928	3,248
Number of preventative actions via public education/warnings	46,479	43,000	11,496	47,202
Number of people reached through public education programs	31,713	30,000	13,279	35,449
Number of drownings with lifeguards on duty	0	0	0	0
Efficiency:				
Visitors per lifeguard (8 hour shift)	635	650	709	746
Rescues per lifeguard FTE (2080 hours)	112	230	182	140
Effectiveness:				
Percentage of swimmer rescues without a drowning	100.0%	100.0%	100.0%	100.0%
Percentage of swimmer rescues compared to preventative actions	3.7%	8.0%	7.6%	5.0%
Percent of City elementary schools reached through public education*	50.0%	70.0%	70.0%	70.0%
* Annual measurement				

Performance Measures

Beaches. Parks & Recreation

Performance Measures	2012 Actual	2013 Budget	2013 4th Qtr	2013 Y-T-D
<u>Golf Operating</u>				
Budget:	\$2,115,108	\$2,300,060	\$689,815	\$2,235,939
Workload Outputs:				
Number of golf rounds played - projected	90,118	93,000	23,777	88,177
Number of golf course acres maintained	133	133	133	133
Total revenue generated by the Golf Course	\$2,237,111	\$ 2,300,000	\$572,255	\$2,168,454
Efficiency:				
Course utilization (rounds played/available tee times*)	98.6%	100.0%	85.7%	96.0%
Cost per round	\$22.82	\$24.00	\$15.38	\$21.25
Percentage cost of recovery	105.6%	100.0%	83.0%	97.0%
Effectiveness:				
Number of complaints per 1,000 rounds	3.4	3.0	0.7	1.2
Maintenance quality of golf course retained at a level B May through October	100.0%	100.0%	100.0%	100.0%
Maintenance quality of golf course retained at a level C November through April	100.0%	100.0%	100.0%	100.0%

Performance Measures

Animal Shelter

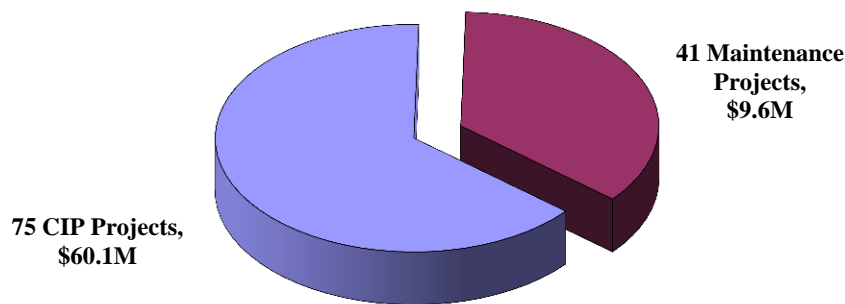
Performance Measures	2012 Actual	2013 Budget	2013 4th Qtr	2013 Y-T-D
<u>Animal Shelter</u>				
Budget:	\$1,802,939	\$1,301,680	\$393,943	\$ 1,331,194
Workload Outputs:				
Number of Dogs Licensed during the year	6,940	9,900	1,716	6,942
Number of calls for service completed during the year	2,588	2,400	549	2,155
Barking Dog complaints received	109	100	34	111
Efficiency:				
Percent of calls for service handled within 24 hours	99.0%	99.0%	96.3%	98.1%
Effectiveness:				
Percentage increase in the number of dog licensed per year	-4.8%	5.0%	-0.3%	0.3%
Number of dog adoptions	212	325	60	323
Number of cat adoptions	382	400	62	266
Number of animals returned to owners	329	425	85	342
Percentage of barking complaints resolved within 40 days	84.5%	97.0%	81.0%	81.4%

Program Summary

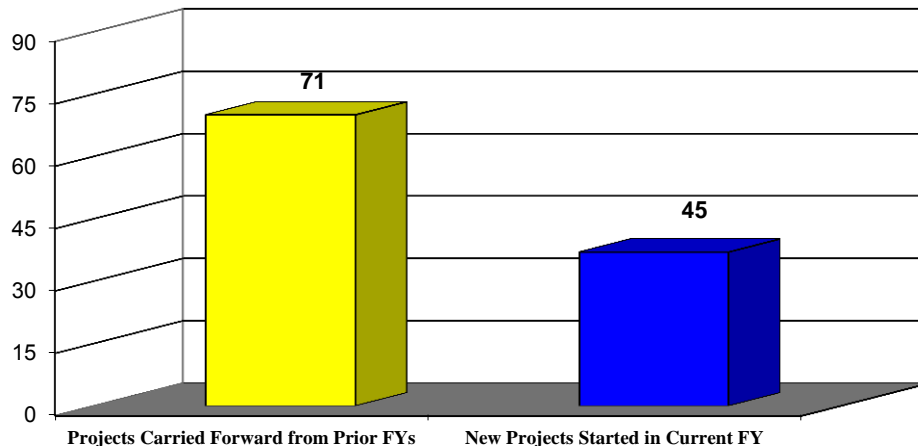
The Capital Improvement Program report provides the Mayor, City Council and community the status of projects in the current FY 2013 and establishes a commitment for the scheduled delivery of projects. The City's Capital Improvement Program remains strong and active. Most areas in the City continue to see improvements to their community facilities in the form of parks, streets, water, sewer, storm drain and other infrastructure improvement projects.

The FY 2013 Capital Improvement Program consists of 116 projects for a total budget of \$69.7 million. A total of 71 projects were started in the prior fiscal years for completion in FY 2013. There are a total of 75 CIP projects and 41 Maintenance and Study projects.

FY 2013 CIP and Maintenance Projects: \$69.7 Million

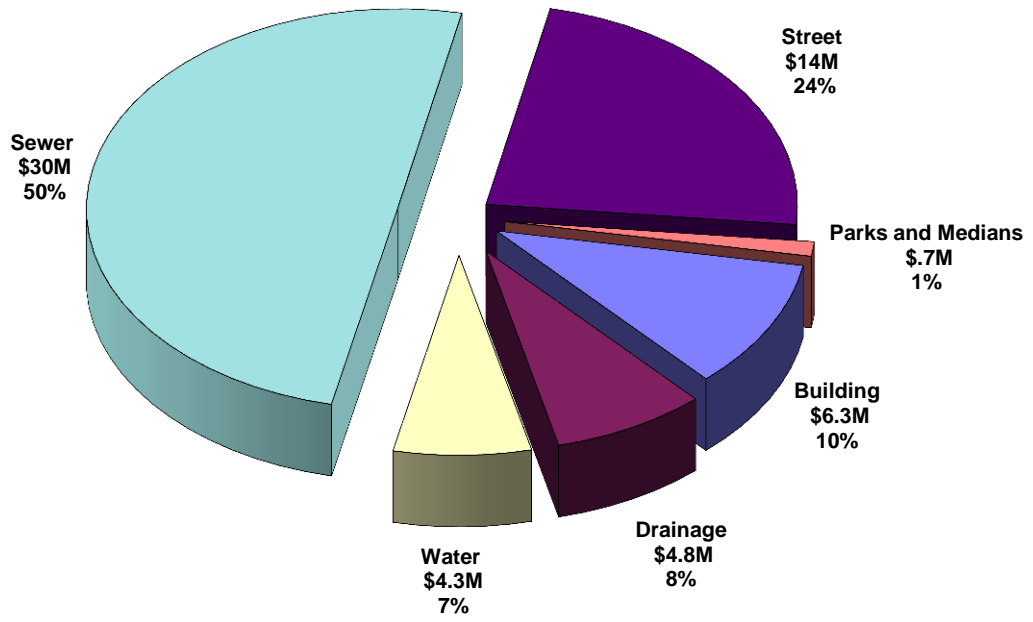


**Total CIP and Maintenance Projects:
Carried Forward vs. Projects Started in Current FY**

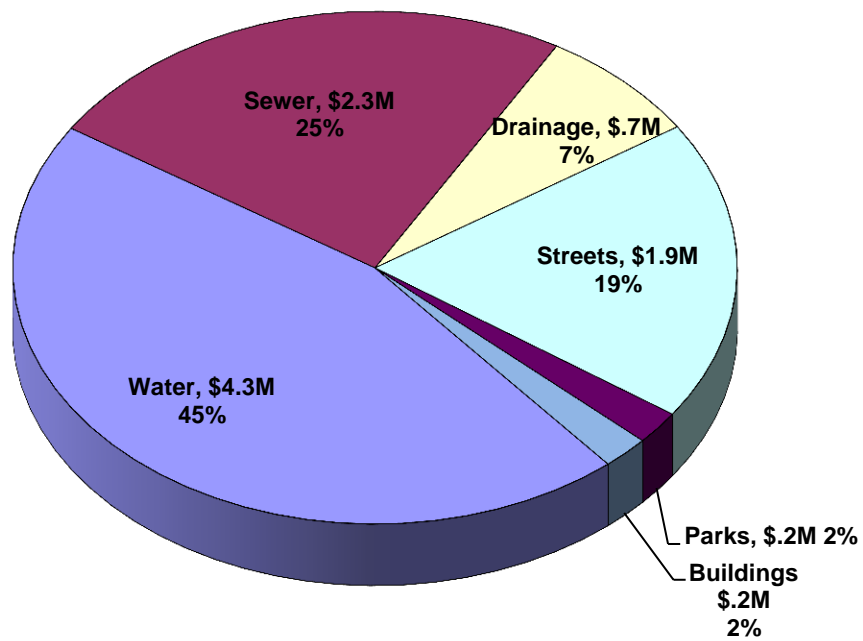


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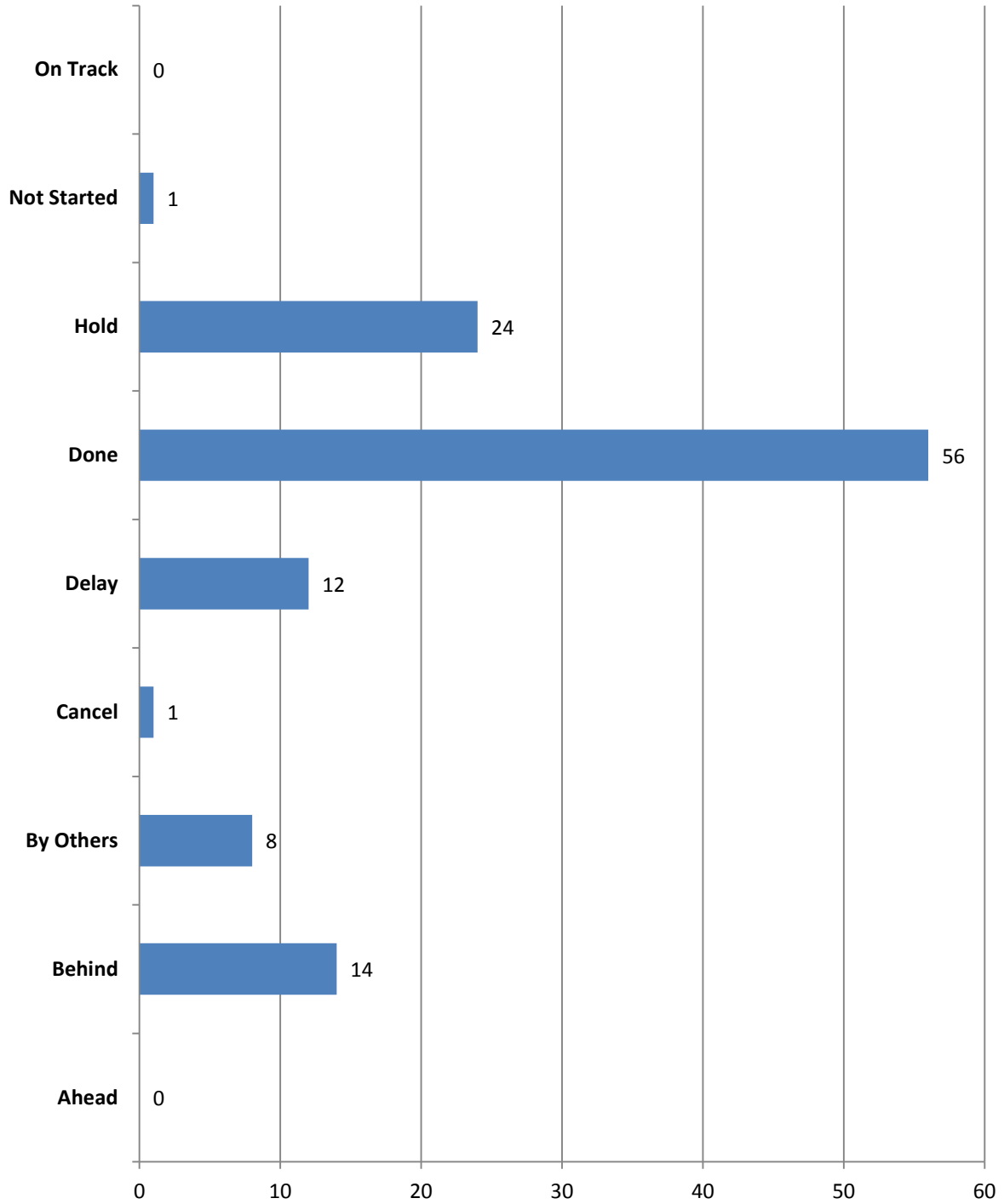
CIP Projects \$60.1 Million



Maintenance Projects \$9.6 Million



Project Status



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Schedule Changes

Projects are often re-scoped to take advantage of additional funding or to address the changing needs of the community. In order to realign the project delivery commitment with a revised scope, a baseline budget or schedule adjustment (reset) may be proposed. This section proposes each baseline budget adjustment and establishes a new commitment for delivering the project. The projects recommended for reset for this quarter are listed in the following table:

PROJECT*	ORIGINAL GOAL	REVISED GOAL	ORIGINAL COMPLETION DATE	REVISED COMPLETION DATE
<i>Recycled Water Retrofit of City Parks & Medians/ PN 13111</i>	<i>Complete Design</i>	<i>Preliminary Design</i>	<i>June 2013</i>	<i>June 2013</i>
<i>Well Water Aquifer Study</i>	<i>75% Study</i>	<i>Hire Consultant</i>	<i>June 2013</i>	<i>June 2013</i>
* See individual projects for a detailed explanation				

Project Description and Status Report

An overview of the projects, including the project manager, adopted budget, funding source, anticipated completion date and status at the end of the fourth quarter have been provided below. Also provided are definitions of terms found within the project updates.

Definitions

- **Fiscal Year Goal:** The project goal for this fiscal year
- **Goal Completion Date:** The date the project’s Fiscal Year Goal is projected to be reached
- **Actual Completion Date:** The date when the Fiscal Year Goal is actually completed
- **Status:** Measures how much the project has been completed toward the Fiscal Year Goal
- **New Project:** A project that has been appropriated by the City Council after the budget is adopted
- **By Others:** The City is not directly in charge of the schedule for these projects

A bar chart depicting the fiscal year schedule is included for significant City projects as shown below. The highlighted area within the chart denotes the completed portion of the project.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	D	D	D	D	D	B	B	B	C

Definitions for the nomenclature used in the chart are as follows:

- **RFP:** Request for proposal phase
- **D:** Design phase
- **B:** Public bidding phase
- **C:** Construction phase
- **H:** Hold

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Project Description and Status Report

Buildings/Facilities - CIP Projects

Avenida Granada Trash Enclosures

Project Management:	Matt Atteberry	Project Number/ W.O.#:	12346/ 12346
Budget:	\$36,960	Fiscal Year Goal:	Complete Constr.
Funding Source:	Solid Waste Mngmt. Fund	% of Goal Completion:	100%
Goal Completion Date:	March 2013	Status:	Done
Actual Completion Date:	March 2013		
Comments:	Construction is complete.		

Base of Pier Restroom Rehabilitation

Project Management:	A. Donnelly/H. Cirit	Project Number/ W.O.#:	12560/ 12560
Budget:	\$224,600	Fiscal Year Goal:	Complete Design
Funding Source:	General Fund	% of Goal Completion:	80%
Goal Completion Date:	June 2013	Status:	Behind
Actual Completion Date:			
Comments:	The City Council reviewed two concept plans and approved an alternative with two family restrooms. Staff is requesting meetings with Coastal Commission Staff to review plans and required permit processing.		

Community Center Rehabilitation

Project Management:	Dave Dendel	Project Number/ W.O.#:	11546/ 11546
Budget:	\$225,090	Fiscal Year Goal:	Complete Constr.
Funding Source:	Facility Maintenance Rsrv.	% of Goal Completion:	100%
Goal Completion Date:	September 2012	Status:	Done
Actual Completion Date:	September 2012		
Comments:	Scope of work includes rehabilitation/upgrades to HVAC system. The addition of new thermo-pane windows for the second floor office area was included in the work and the project has been completed.		

Corporation Yard Building A Rehabilitation

Project Management:	Matt Atteberry	Project Number/ W.O.#:	11547/ 11547
Budget:	\$197,560	Fiscal Year Goal:	Complete Constr.
Funding Source:	Facility Maintenance Rsrv.	% of Goal Completion:	100%
Goal Completion Date:	March 2013	Status:	Done
Actual Completion Date:	March 2013		
Comments:	Construction is complete.		

Facilities Structural Assessment

Project Management:	Matt Atteberry	Project Number/ W.O.#:	12561/ 12561
Budget:	\$102,600	Fiscal Year Goal:	Complete Study
Funding Source:	Facilities Main. Rsrv. Fund	% of Goal Completion:	70%
Goal Completion Date:	April 2013	Status:	Delayed
Actual Completion Date:			
Comments:	This project addresses the development of short and long term rehabilitation needs of City facilities including Steed Park, North Beach Concessions, City Hall and Corporation Yard Facilities. Lawson-Burke is under contract with the City to perform the work but did not start until March 2013 due to insurance issues. Study expected to be completed in September 2013. Results of the assessment will be used to budget high priority projects in the 6-year Capital Improvement Program.		

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M02 Channel-MHC Parking Lots

Project Management: Tom Bonigut **Project Number/ W.O.#:** 11505/ 12909
Budget: \$1,573,190
Funding Source: Pub. Fac. Constr. Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: June 2013 **% of Goal Completion:** 0%
Actual Completion Date: **Status:** Hold

Comments: City Council has directed staff to negotiate with County of Orange prior to procuring professional design services. None of the three County-approved appraisal firms is able to conduct this work until early 2013, so staff will further pursue at that time. In the meantime, per Council direction, Community Development is preparing preliminary estimates for parking on the ECR lot, Gallery site and MO2 channel along with appraisals for each. Note that this appraisal for the MO2 channel will be different than the effort above needed for the County.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	H	H	H	H	H	H	H	H	H	H

Ole Hanson Beach Club Rehabilitation

Project Management: Amir Ilkhanipour **Project Number/ W.O.#:** 12559/ 12559
Budget: \$3,155,000
Funding Source: General Fund **Fiscal Year Goal:** 30% Design
Goal Completion Date: June 2013 **% of Goal Completion:** 100%
Actual Completion Date: June 2013 **Status:** Done

Comments: The Ole Hanson Beach Club is deteriorating due to its age and exposure to the harsh marine environment. Since the Beach Club is on the Federal historic register listing, a historic architect, Architectural Resources Group, Inc., has been retained to assess and evaluate the needed improvements and prepare final plans and specifications for permitting and construction. In consultation with City staff and input from the public, ARG completed a draft Preliminary Design Report for the needed building improvements and some pool improvements. The report was reviewed by Councilmembers, the San Clemente Historical Society and the public to receive input before the final construction documents are prepared for public bidding. Based on the public input, City Council requested ARG and staff to explore additional options and provide associated cost estimates to assist for selection of the final building layout. On May 21, 2013, City Council selected the final building layout and identified additional features that need to be included in the scope of work for the final design and preparation of the construction documents. Currently, the City staff with ARG's assistance are working on the planning (i.e. Planning Commission approval) and permitting (i.e. Coastal Commission) processes. A contract amendment to ARG's Professional Services Agreement is being prepared for Council's approval for the above additional design work.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	D	D	D	D	D	D	D	D	D

Operational Continuity Data Center

Project Management: Matt Squires **Project Number/ W.O.#:** 13810/ 13810
Budget: \$20,000
Funding Source: Information Tech. Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: June 2013 **% of Goal Completion:** 50%
Actual Completion Date: **Status:** Behind

Comments: Design vendors will not be selected until room prep is completed.

Capital Improvement Program- 4th Quarter Report

Safety/Quiet Zone Improvements – Design and Construction

Project Management: Tom Bonigut **Project Number/ W.O.#:** 10812/ 10812
Budget: \$798,000
Funding Source: General Fund **Fiscal Year Goal:** Start Constr.
Goal Completion Date: June 2013 **% of Goal Completion:** 5%
Actual Completion Date: **Status:** Project By Others

Comments: OCTA has completed the design for safety improvements (including audible warning system of AWS) at seven pedestrian crossings. OCTA has approved drafts of the cooperative agreement which is necessary to start construction of the AWS. Construction is planning to start this summer. The City is still awaiting a Preliminary Decision (PD) by the CPUC administrative Law Judge. The final CPUC decision on the approval of the San Clemente AWS was scheduled for sometime in June. The application for the California Coastal commission (CCC) to approve the AWS has been approved.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	D	D	D	D	D	D	D	D	D	D

Building- Maintenance and Other Projects

Lifeguard Towers

Project Management: Bill Humphreys **Project Number/ W.O.#:** 33501/ 33501
Budget: \$30,000
Funding Source: General Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: June 2013 **% of Goal Completion:** 90%
Actual Completion Date: **Status:** Behind

Comments: TranSystems has been hired and is working on the final design based on stakeholder input. Final design plans and specifications for public bidding are anticipated at the end of summer.

Pier Timber Pile Inspection

Project Management: Amir Ilkhanipour **Project Number/ W.O.#:** 23801/ 23801
Budget: \$25,000
Funding Source: General Fund **Fiscal Year Goal:** Complete Inspection
Goal Completion Date: June 2013 **% of Goal Completion:** 100%
Actual Completion Date: June 2013 **Status:** Done

Comments: As a requirement of the Coastal Commission development permit that was previously secured for the Pier improvements, the City is obligated to perform timber pile inspection once every two years. A coastal engineer was retained to perform this inspection. Inspection is completed.

Wayfinding Master Sign Program

Project Management: Jim Holloway **Project Number/ W.O.#:** 32801/ 32801
Budget: \$116,480
Funding Source: General Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: June 2013 **% of Goal Completion:** 100%
Actual Completion Date: June 2013 **Status:** Done

Comments: This is a multi-year on-going project. Construction is completed for FY 2013.

Capital Improvement Program – 4th Quarter Report

Drainage- CIP Projects

Alameda Lane Drainage System Replacement

Project Management: Amir K. Ilkhanipour **Project Number/ W.O.#:** 10011/ 10011
Budget: \$179,580
Funding Source: Storm Drain Utility Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: March 2013 **% of Goal Completion:** 100%
Actual Completion Date: March 2013 **Status:** Done
Comments: This project improved the drainage system within Alameda Lane to address nuisance water in this area. Construction is complete.

Columbo Storm Drain Extension

Project Management: Amir K. Ilkhanipour **Project Number/ W.O.#:** 18005/ 18005
Budget: \$294,430
Funding Source: Storm Drain Utility Fund **Fiscal Year Goal:** 20% Construction
Goal Completion Date: June 2013 **% of Goal Completion:** 10%
Actual Completion Date: **Status:** Delayed
Comments: VA Consulting, Inc. has completed the Preliminary Design Report and has been waiting for City staff to secure a storm drain easement from a property owner prior to proceeding with the final design. The needed storm drain easement was finally secured; however, due to delays for securing the easement, the biological studies are outdated and need to be re-drafted. Additionally, a mitigated negative declaration vs. categorical exemption CEQA documentation is required before the final construction documents are completed. Via a request for proposal, an environmental consultant was retained to prepare CEQA documents and secure the needed regulatory agencies permits. Although there is one last permit to be obtained (i.e. Army Corps of Engineers), the project was advertised for public bidding on June 20, 2013. Staff will recommending that the Council for award of a contract on July 16, 2013.

Los Mares/Vaquero Storm Drain

Project Management: Amir Ilkhanipour **Project Number/ W.O.#:** 16001/ 16001
Budget: \$836,190
Funding Source: Storm Drain Utility Fund **Fiscal Year Goal:** Bid Project
Goal Completion Date: June 2013 **% of Goal Completion:** 100%
Actual Completion Date: June 2013 **Status:** Done
Comments: Project will address flooding in the Los Mares/Vaquero intersection by upsizing and realigning the storm drain in this area. In-house design work is 95% completed. Pursuant to lengthy negotiations with the Shorecliffs Golf Course owners, a storm drain easement was secured for a segment of the proposed storm drain that is within the Golf Course. A geotechnical firm and a structural consultant were retained to provide these needed services as part of the project design. City staff prepared the final bid package for a public bidding on May 22, 2013. Staff will recommend to the Council awarding a construction contract on the July 2nd meeting.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	H	H	H	H	D	D	D	B	B	B

Capital Improvement Program- 4th Quarter Report

M02 Water Quality Treatment Backwash Pipeline

Project Management:	Ken Knatz	Project Number/ W.O.#:	13015/ 13015
Budget:	\$150,000	Fiscal Year Goal:	Complete Design
Funding Source:	Clean Ocean Fund	% of Goal Completion:	100%
Goal Completion Date:	June 2013	Status:	Done
Actual Completion Date:	May 2013		

Comments: Design is complete and project is under construction. The City Council approved a change order to recycled water expansion contract to expedite completion of the project.

Prima Deshecha Canada Channel (M01) Reconstruction

Project Management:	Matt Atteberry	Project Number/ W.O.#:	10013/ 10013
Budget:	\$2,165,880	Fiscal Year Goal:	10% Construction
Funding Source:	Storm Drain Utility Fund	% of Goal Completion:	100%
Goal Completion Date:	June 2013	Status:	Done
Actual Completion Date:	June 2013		

Comments: Prima Deshecha Canada Channel (M01), between Calle Grande Vista and Avenida Vaquero, is in need of rehabilitation. VA Consulting, Inc. (consultant) completed the final design and prepared the construction plans, specifications for public bidding. The project was originally bid on May 24, 2012, and the bids ranged from \$992,048 to \$2,116,358. After the bid opening, the low bidder contacted staff and indicated that a cost error of \$363,000 was made on the bid, and requested that the City relieve them from their bid. The City Council rejected all bids and directed staff to rebid the project during the winter with construction anticipated in spring/summer of 2013. The project was re-bid on January 29, 2013 and a construction contract was awarded on March 19, 2013. Construction commenced in early May with completion anticipated in September of 2013.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
B	H	H	H	H	D	B	B	B	C	C	C

Via Ballena Storm Drain Relocation

Project Management:	Amir Ilkhanipour	Project Number/ W.O.#:	13016/ 13016
Budget:	\$1,100,000	Fiscal Year Goal:	40% Design
Funding Source:	Storm Dr. Utility Fund / FEMA Grant	% of Goal Completion:	0%
Goal Completion Date:	June 2013	Status:	Delayed
Actual Completion Date:			

Comments: Working with California and Federal Emergency Management Agencies (CalEMA and FEMA). A grant funding for design and construction has been allocated based on completion of National Environmental Policy Act (NEPA). Environmental documents have been forwarded to FEMA for securing NEPA approval. Staff has also sent out requests for proposals to retain a consultant for design. Awaiting FEMA's approval to commence design via a consultant.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	H	H	H	H	H	H	RFP	RFP	RFP	RFP

Capital Improvement Program – 4th Quarter Report

Via Montego/Cascadita Storm Drain M01

Project Management:	Amir Ilkhanipour	Project Number/ W.O.#:	13017/ 13017
Budget:	\$50,000		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	30% Design
Goal Completion Date:	June 2013	% of Goal Completion:	0%
Actual Completion Date:		Status:	Hold

Comments: Currently there is no storm drain system at the intersection of Via Montego and Via Cascadita. During heavy rain events, the storm runoff has caused local flooding. A storm system needs to be designed and constructed at this intersection to convey the storm runoff to the nearby Prima Dechesha Canada Channel (MO1). Project placed on hold due to construction funding being deferred to FY 2015 as a result of funding needs for higher priority projects in FY 2014.

Drainage- Maintenance & Other Projects

Los Mares at Vaquero Infrastructure Protection

Project Management:	Ken Knatz	Project Number/ W.O.#:	20001/ 20001
Budget:	\$117,310		
Funding Source:	Storm Drain Util. Fund, Sewer Deprec. and Water Deprec. Funds, Gas Tax Fund	Fiscal Year Goal:	Hire Consultant
Goal Completion Date:	June 2013	% of Goal Completion:	
Actual Completion Date:		Status:	Hold

Comments: Scope for RFP to protect street and utilities is being developed.

Montalvo Canyon Drain Study

Project Management:	Amir Ilkhanipour	Project Number/ W.O.#:	22001/ 22001
Budget:	\$34,430		
Funding Source:	Storm Drain Deprec. Rsrv. Fund	Fiscal Year Goal:	50% Study
Goal Completion Date:	June 2013	% of Goal Completion:	100%
Actual Completion Date:	June 2013	Status:	Done

Comments: The City Attorney's office is directing a drainage study to perform hydrology and hydraulic calculations for the reach of Montalvo Canyon natural waterway in the proximity of the ocean outlet.

Revetment Rehabilitation at 1304 Calle Toledo

Project Management:	Matt Atteberry	Project Number/ W.O.#:	23001/ 23001
Budget:	\$20,000		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June 2013	% of Goal Completion:	10%
Actual Completion Date:		Status:	Hold

Comments: This project will evaluate the existing hydrology and hydraulics in the Calle Toledo area and rehabilitate the revetment at 1304 Calle Toledo. Project placed on hold due to construction funding being deferred to FY 2015 due to fund higher priority projects in FY 2014.

Capital Improvement Program- 4th Quarter Report

Storm Drain Rehabilitation

Project Management:	Matt Atteberry	Project Number/ W.O.#:	26001/ 26001
Budget:	\$436,500		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Const.
Goal Completion Date:	January 2013	% of Goal Completion:	100%
Actual Completion Date:	January 2013	Status:	Done

Comments: This is an on-going yearly project to rehabilitate deteriorated pipelines from City video assessments. Project funding is also used by the Utilities Division for unscheduled or emergency maintenance of the storm drain system. Sancon Engineering, Inc. completed the FY 2013 work in January 2013. Remaining funds are used by Engineering and Utilities for pipe condition evaluation, design, and emergency storm drain rehabilitation work. City Council awarded a construction contract to Sancon Engineering, Inc. for FY 2014 work.

Via Alegre Storm Drain Outlet Rehabilitation

Project Management:	Amir Ilkhanipour	Project Number/ W.O.#:	23002/ 23002
Budget:	\$50,000		
Funding Source:	Storm Drain Utility Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	February 2013	% of Goal Completion:	100%
Actual Completion Date:	December 2012	Status:	Done

Comments: The outlet of this storm drain system is submerged in the Cascadita waterway. A relief point has been constructed near the submerged outlet to mitigate backup of the storm drain and the CMP portion of the storm drain has been lined.

Parks & Medians- CIP Projects

Bonito Canyon Tennis Court Rehabilitation

Project Management:	Dennis Reed	Project Number/ W.O.#:	12160/ 12160
Budget:	\$131,340		
Funding Source:	General Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2013	% of Goal Completion:	100%
Actual Completion Date:	June 2013	Status:	Done

Comments: Due to budget constraints, the scope of this project was modified by the City Council. Resurfacing of the courts has been completed and the courts are open to the public.

Linda Lane – Trail Lighting Enhancements

Project Management:	Sharon Heider	Project Number/ W.O.#:	10140/ 10140
Budget:	\$149,300		
Funding Source:	General Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	December 2012	% of Goal Completion:	100%
Actual Completion Date:	December 2012	Status:	Done

Comments:

Playground Equipment Replacements

Project Management:	Aeryn Donnelly	Project Number/ W.O.#:	12724/ 12724
Budget:	\$150,000		
Funding Source:	Park Asset Repl. Rsrv. Fund	Fiscal Year Goal:	Complete 1 Playground Rehab
Goal Completion Date:	June 2013	% of Goal Completion:	75%
Actual Completion Date:		Status:	Behind

Comments: Council approved cooperative purchase ability, surplus of existing equipment, and donation to non-profit to be located in a community of need- potentially. Location is Max Berg Park.

Capital Improvement Program – 4th Quarter Report

Recycled Water Retrofit of City Parks and Medians

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	13111/ 13111
Budget:	\$60,000	Fiscal Year Goal:	Preliminary Design
Funding Source:	General Fund	% of Goal Completion:	100%
Goal Completion Date:	June 2013	Status:	Done

Comments: Beneficial use of the recycled water produced as part of the Recycled Water Expansion project is a requirement of the grant funding being received by the City. This project starts a multi-year effort to begin the planning and design of City irrigation system conversions to meet the performance requirements of the grant funding. Parks & Recreation is locating as-builts for existing irrigation systems that will be used as a basis to design and implement the conversions. This project has been re-scoped due to the SWRQCB delay in approving loans and contracts.

San Geronio Park Youth Sports Building & Restroom

Project Management:	Dennis Reed	Project Number/ W.O.#:	10401/ 630010
Budget:	\$48,800	Fiscal Year Goal:	10% Design
Funding Source:	Parks Acquisition Fund	% of Goal Completion:	0%
Goal Completion Date:	June 2013	Status:	Behind

Comments: Higher priority projects have taken precedence.

Sidewalk Repair and Improvements

Project Management:	Tom Frank	Project Number/ W.O.#:	19317/ 19317
Budget:	\$115,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	General Fund	% of Goal Completion:	50%
Goal Completion Date:	June 2013	Status:	Behind

Comments: Plans and specifications have been completed by staff. The project was bid in June with contract award anticipated in August.

Vista Hermosa Corporate Picnic and Wedding Facility

Project Management:	Aeryn Donnelly	Project Number/ W.O.#:	13112/ 13112
Budget:	\$75,000	Fiscal Year Goal:	30% Design
Funding Source:	Parks Acquisition Fund	% of Goal Completion:	0%
Goal Completion Date:	June 2013	Status:	Cancelled

Comments: This project is recommended for deletion from the CIP by the BPR Commission.

Parks and Medians- Maintenance and Other Projects

Bonito Canyon Slope Replanting

Project Management:	Dennis Reed	Project Number/ W.O.#:	25102/ 25102
Budget:	\$68,440	Fiscal Year Goal:	Formalize Design
Funding Source:	General Fund	% of Goal Completion:	15%
Goal Completion Date:	June 2013	Status:	Hold

Comments: Some areas were planted as part of a volunteer project in April. Project to focus on erosion control.

Capital Improvement Program- 4th Quarter Report

El Portal Beach Access Rehabilitation

Project Management:	A. Donnelly/H. Cirit	Project Number/ W.O.#:	23101/ 23101
Budget:	\$150,000		
Funding Source:	General Fund	Fiscal Year Goal:	Award Design Contract
Goal Completion Date:	June 2013	% of Goal Completion:	50%
Actual Completion Date:		Status:	Delayed

Comments: The City issued a Request for Proposal (RFP) for design services to develop preliminary design alternatives and provide final design services for rehabilitation of the access. RFP submittals were collected, and interviews were held. Design services agreement is planned to be recommended to the Council in August 2013 for approval.

Sewer- CIP Projects

Aeration Basin Blower Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	12201/ 12201
Budget:	\$526,890		
Funding Source:	Sewer Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2013	% of Goal Completion:	70%
Actual Completion Date:		Status:	Behind

Comments: Upgrade at Water Reclamation Plant to replace 20 year old equipment. New technology will improve system efficiency and provide significant energy cost savings. A pre-purchase of blowers was authorized by the City Council and equipment manufacturing has been completed. The installation contract was awarded June 4th and will be underway when the new blowers are delivered in July. Construction completion is anticipated September 2013.

Los Molinos Pump Station Rehabilitation/ Emergency Backup

Project Management:	Amir K. Ilkhanipour	Project Number/ W.O.#:	19204/ 10202
Budget:	\$862,910		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	January 2013	% of Goal Completion:	100%
Actual Completion Date:	March 2013	Status:	Done

Comments: Construction is complete. The project provided upgrades to the mechanical, electrical and instrumentation systems for additional reliability at this critical facility. Two projects are combined in this update.

Main Pump Station Force Main Cathodic Protection –

Project Management:	Ken Knatz	Project Number/ W.O.#:	12202/ 12202
Budget:	\$500,000		
Funding Source:	Sewer Deprec. Rsrv. Fund	Fiscal Year Goal:	Bid Project
Goal Completion Date:	June 2013	% of Goal Completion:	100%
Actual Completion Date:	June 2013	Status:	Done

Comments: This project is being implemented in conjunction with the Main Pump Station Rehabilitation. The joints of the force main at the intersection of Avenida Pico and El Camino Real were bonded to provide electrical continuity during the Pico intersection improvements a few years ago. The project will continue the required joint bonding work from the Avenida Pico and El Camino Real intersection back to the pump station within the North Beach area. Construction will be delayed to after Labor Day to minimize disruptions to the public in the peak summer months.

Capital Improvement Program – 4th Quarter Report

Main Pump Station Rehabilitation

Project Management: Ken Knatz **Project Number/ W.O.#:** 10203/ 10203
Budget: \$742,140
Funding Source: Sewer Deprec. Rsrv. Fund **Fiscal Year Goal:** Bid Project
Goal Completion Date: June 2013 **% of Goal Completion:** 100%
Actual Completion Date: June 2013 **Status:** Done

Comments: A professional services agreement for design services was awarded to Pacific Advanced Civil Engineering in September. Project design plans and specifications have been publicly bid and the construction contract will be recommended for award in July. Construction will be delayed to after the Labor Day Holiday to avoid setting up a temporary bypass of the station during peak summer months.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
RFP	RFP	RFP	D	D	D	D	D	D	D	B	B

Marblehead Coastal Recycled Water Line Reimbursement

Project Management: Dave Rebensdorf **Project Number/ W.O.#:** 17201/ 17201
Budget: \$350,000
Funding Source: Sewer Conn. Fee Rsrv. Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: June 2013 **% of Goal Completion:** 90%
Actual Completion Date: **Status:** Project By Others

Comments: Buried 16- inch recycled water line complete. Bridge abutement, tie-ins and cathodic protection have not been completed. Work is being performed by the Marblehead bonding company contractor.

Recycled Water Expansion

Project Management: Dave Rebensdorf **Project Number/ W.O.#:** 18201/ 18201
Budget: \$22,379,770
Funding Source: Sewer Conn. Fee Rsrv. Fund / Prop 50 **Fiscal Year Goal:** 20% Construction
Goal Completion Date: June 2013 **% of Goal Completion:** 100%
Actual Completion Date: June 2013 **Status:** Done

Comments: Three construction contracts were awarded by the City Council in December. Construction of the pipelines and reservoir commenced in February and will take approximately 12 months. The treatment plant project commenced in March, and will take approximately 18 months. Start of construction was delayed due to extended time for the State to review and approve the City's SRF loan package.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	B	B	B	B	C	C	C	C	C	C	C

San Gabriel Force Main Rehabilitation

Project Management: Ken Knatz **Project Number/ W.O.#:** 13201/ 13201
Budget: \$522,160
Funding Source: Sewer Deprec. Rsrv. Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: October 2012 **% of Goal Completion:** 100%
Actual Completion Date: October 2012 **Status:** Done

Comments: This project replaced 6000 ft. of pressure sewer line within El Camino Real. The pipeline work is completed.

Capital Improvement Program- 4th Quarter Report

Sewer SCADA System Development

Project Management: D. Rebensdorf/ M. Fakhar **Project Number/ W.O.#:** 12605/ 410336
Budget: \$1,725,105
Funding Source: Sewer Depr. & Sewer Conn. Fee Rsrv. Funds **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: June 2013 **% of Goal Completion:** 70%
Actual Completion Date: **Status:** Delayed

Comments: Construction was completed for five remote sites. Construction of the remaining 10 sites has resumed. Completion is expected by October, 2013. The contract is delayed to allow for completion of Water Scada.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	H	H	H	H	H	C	C	C	C	C

Water Reclamation Odor Control Improvements

Project Management: Ken Knatz **Project Number/ W.O.#:** 18604/ 410277
Budget: \$188,330
Funding Source: Sewer Connection Fee Rsrv.Fund **Fiscal Year Goal:** Complete Construction
Goal Completion Date: June 2013 **% of Goal Completion:** 30%
Actual Completion Date: **Status:** Behind

Comments: A ferric chloride tank and associated improvements will be installed as part of this project. The construction contract was awarded by City Council on June 18th. Materials submittals have been provided by the contractor and are under review. Construction completion is anticipated October 2013 due to long lead time for tank manufacturing.

WRP Solids Handling

Project Management: Ken Knatz **Project Number/ W.O.#:** 10204/ 10204
Budget: \$2,209,485
Funding Source: Sewer Deprec. Rsrv. Fund **Fiscal Year Goal:** 90% Construction
Goal Completion Date: June 2013 **% of Goal Completion:** 100%
Actual Completion Date: June 2013 **Status:** Done

Comments: Centrifuge technology has been selected for the project through pilot testing of different equipment. Construction contract has been awarded and centrifuges have been delivered. Contractor has commenced demolition work to install the centrifuges and incidental improvements. Construction completion is anticipated Fall 2013.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
B	C	C	C	C	C	C	C	C	C	C	C

Capital Improvement Program – 4th Quarter Report

Sewer- Maintenance and Other Projects

Computerized Maintenance and Management System

Project Management:	Ken Knatz	Project Number/ W.O.#:	21201/ 21201
Budget:	\$288,710	Fiscal Year Goal:	Complete Implementation Plan
Funding Source:	Sewer and Water Depr. Fund	% of Goal Completion:	75%
Goal Completion Date:	June 2013	Status:	Delayed

Comments: Project for improvements to Utilities Division asset maintenance software program. The Utilities Staffing Analysis recommends implementing an enterprise solution throughout the Division to track all of its activities. A request for proposal was developed and released to 11 firms with experience in implementing CMMS systems for public agencies. Westin Solutions has been selected to assist the division with a long term strategy and implementation plan. Evaluation of existing maintenance data and GIS data is underway. City stakeholders have reviewed software packages and shortlisted Lucity and CityWorks for further evaluation and product demonstrations. Contract negotiations to define the scope of work delayed the start of this project.

Digester Boiler Flame Pack Replacement

Project Management:	Jay Elston	Project Number/ W.O.#:	22201/ 22201
Budget:	\$149,710	Fiscal Year Goal:	Complete Constr.
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	100%
Goal Completion Date:	June 2013	Status:	Done
Actual Completion Date:	June 2013		

Comments: Construction has been completed.

Main Pump Station Force Main Inspection

Project Management:	Ken Knatz	Project Number/ W.O.#:	25203/ 25203
Budget:	\$71,090	Fiscal Year Goal:	Bid Project
Funding Source:	Sewer Depr. Rsrv. Fund	% of Goal Completion:	100%
Goal Completion Date:	June 2013	Status:	Done
Actual Completion Date:	June 2013		

Comments: The joints of the force main at the intersection of Avenida Pico and El Camino Real were bonded to provide electrical continuity in this segment of the pipeline. This work was performed to avoid the future need to excavate through the decorative pavers installed in the intersection. Force main work will be coordinated with the construction of the main pump station.

Ocean Outfall Junction Repairs

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	28205/ 28205
Budget:	\$91,680	Fiscal Year Goal:	TBD
Funding Source:	Sewer Other Agency Rsrv. Fund	% of Goal Completion:	
Goal Completion Date:		Status:	Project By Others
Actual Completion Date:			

Comments:

Capital Improvement Program- 4th Quarter Report

Odor Control Mechanical Piping Replacement

Project Management:	Ken Knatz	Project Number/ W.O.#:	23201/ 23201
Budget:	\$150,000		
Funding Source:	Sewer Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June 2013	% of Goal Completion:	100%
Actual Completion Date:	June 2013	Status:	Done

Comments: 100% design plans and specifications have been completed by MBF Consulting. Project bidding will be coordinated with completion of other WRP improvements due to staging constraints that have resulted from multiple construction contracts at the plant.

Progressive Cavity Pump Replacements

Project Management:	Ken Knatz	Project Number/ W.O.#:	23202/ 23202
Budget:	\$500,000		
Funding Source:	Sewer Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June 2013	% of Goal Completion:	60%
Actual Completion Date:		Status:	Delayed

Comments: Design was awarded to Pacific Advanced Civil Engineering May 7th. Preliminary design report establishing the basis of design has been completed. The project has been delayed to coordinate operations and pumping needs with the new Sludge Storage Tank project. Final design plans and specifications for public bidding are anticipated to complete in the Fall.

Rehabilitate Existing Sewer Lines

Project Management:	Matt Atteberry	Project Number/ W.O.#:	24200/ 24200
Budget:	\$410,200		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	Award Contract
Goal Completion Date:	June 2013	% of Goal Completion:	100%
Actual Completion Date:	June 2013	Status:	Done

Comments: This is an on-going yearly project to rehabilitate deteriorated pipelines from City video assessments. Project funding is also used by the Utilities Division for unscheduled maintenance of the sewer system. Unscheduled sewer system maintenance during FY 2012 has depleted yearly pipeline rehabilitation funds. Sewer system repairs have been prioritized and will be constructed during FY 2013.

Sewer Line Support at Trafalgar Canyon

Project Management:	Matt Atteberry	Project Number/ W.O.#:	21202/ 21202
Budget:	\$150,000		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	January 2013	% of Goal Completion:	0%
Actual Completion Date:		Status:	Hold

Comments: Project will be implemented with the Trafalgar Canyon Outlet Water Quality Improvement proposed in FY 2014. Projects will be combined to save costs and facilitate regulatory permitting with CDFG, SWRCB and SCRRRA.

WRP Chlorinator Replacement

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	27202/ 27202
Budget:	\$520,000		
Funding Source:	Sewer Depr. Rsrv. Fund	Fiscal Year Goal:	20% Construction
Goal Completion Date:	June 2013	% of Goal Completion:	100%
Actual Completion Date:	June 2013	Status:	Done

Comments: This project is combined with the Recycled Water Expansion project.

Capital Improvement Program – 4th Quarter Report

Streets- CIP Projects

Arriba Linda & Cerrito Cielo Rehabilitation

Project Management: Ben Parker **Project Number/ W.O.#:** 13310/ 13301
Budget: \$240,000
Funding Source: Street Improvement Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: June 2013 **% of Goal Completion:** 100%
Actual Completion Date: April 2013 **Status:** Done
Comments:

Avenida Pico Traffic Signal Synchronization

Project Management: Dave Zacker **Project Number/ W.O.#:** 13305/ 13305
Budget: \$567,000
Funding Source: M2 Grant & Gas Tax Fund **Fiscal Year Goal:** 90% Construction
Goal Completion Date: June 2013 **% of Goal Completion:** 65%
Actual Completion Date: **Status:** Behind
Comments: Awarded contracts: Replacement of controllers and central control system (April 2013); Construction (May 2013). Start of construction is expected July 2013. Target construction completion date is January 2014.

Avenida Vaquero Rehabilitation

Project Management: Ben Parker **Project Number/ W.O.#:** 13311/ 13311
Budget: \$880,000
Funding Source: Street Improvement Fund **Fiscal Year Goal:** Award Contract
Goal Completion Date: June 2013 **% of Goal Completion:** 30%
Actual Completion Date: **Status:** Delayed
Comments: Design was delayed so that staff could design a bike lane plan for the street.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	D	D	D	D	D	D	D	D	D

Avenida Vista Hermosa Signal Synchronization

Project Management: Dave Zacker **Project Number/ W.O.#:** 13318/ 13318
Budget: \$382,400
Funding Source: M2 Grant & Gas Tax Fund **Fiscal Year Goal:** 50% Design
Goal Completion Date: June 2013 **% of Goal Completion:** 100%
Actual Completion Date: June 2013 **Status:** Done
Comments: Consultant submitted 50% plans for review (2nd version) in June 2013.

Bus Stop Improvements

Project Management: Ben Parker **Project Number/ W.O.#:** 13317/ 13317
Budget: \$44,500
Funding Source: General Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: December 2012 **% of Goal Completion:** 100%
Actual Completion Date: December 2012 **Status:** Done
Comments:

Capital Improvement Program- 4th Quarter Report

Calle Aguila

Project Management: Ben Parker **Project Number/ W.O.#:** 12336/ 12336
Budget: \$307,320
Funding Source: Street Improvement Fund **Fiscal Year Goal:** TBD
Goal Completion Date: **% of Goal Completion:** 0%
Actual Completion Date: **Status:** Hold
Comments: Delayed due to the Recycled Water Expansion project. The base plan has been prepared and approximately 70% of the design is completed. Waiting on water line installation to complete the design.

Calle Amanecer – Phase II

Project Management: Ben Parker **Project Number/ W.O.#:** 11304/ 11304
Budget: \$693,580
Funding Source: Street Improvement Fund **Fiscal Year Goal:** TBD
Goal Completion Date: **% of Goal Completion:** 0%
Actual Completion Date: **Status:** Hold
Comments: This project has been phased to accommodate delays of the Recycled Water Expansion project. Phase I portion was not impacted by this and was constructed. Base plan has been prepared and approximately 70% of the design is completed. Waiting on recycled water line installation to complete design.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	H	H	H	H	H	H	H	H	H	H

Calle Cordillera

Project Management: Ben Parker **Project Number/ W.O.#:** 11305/ 11305
Budget: \$349,650
Funding Source: Street Improvement Fund **Fiscal Year Goal:** TBD
Goal Completion Date: **% of Goal Completion:** 0%
Actual Completion Date: **Status:** Hold
Comments: Delayed due to the Recycled Water Expansion project. The base plan has been prepared and approximately 70% of the design is completed. Waiting on water line installation to complete the design.

Calle De Los Molinos Rehabilitation

Project Management: Ben Parker **Project Number/ W.O.#:** 18118/ 410280
Budget: \$1,035,850
Funding Source: Street Improvement Fund **Fiscal Year Goal:** TBD
Goal Completion Date: **% of Goal Completion:** 0%
Actual Completion Date: **Status:** Hold
Comments: Award will be dependent upon SDG&E completing utility undergrounding.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	H	H	H	H	H	H	H	H	H	H

Calle Valle Rehabilitation

Project Management: Ben Parker **Project Number/ W.O.#:** 19102/ 410084
Budget: \$597,930
Funding Source: Street Improvement Fund **Fiscal Year Goal:** TBD
Goal Completion Date: **% of Goal Completion:** 0%
Actual Completion Date: **Status:** Not Started
Comments: Award will be dependent upon SDG&E completing undergrounding of overhead utilities.

Capital Improvement Program – 4th Quarter Report

Camino De Los Mares Frontage Road Rehabilitation

Project Management: Ben Parker **Project Number/ W.O.#:** 13312/ 13312
Budget: \$476,000
Funding Source: Street Improvement Fund **Fiscal Year Goal:** Award Contract
Goal Completion Date: June 2013 **% of Goal Completion:** 60%
Actual Completion Date: **Status:** Delayed
Comments: Design was delayed so that staff could design a bike lane plan for the street. Project is scheduled to be awarded in August 2013.

Camino De Los Mares Rehabilitation

Project Management: Ben Parker **Project Number/ W.O.#:** 13306/ 13306
Budget: \$1,400,000
Funding Source: Gas Tax Fund **Fiscal Year Goal:** Award Contract
Goal Completion Date: June 2013 **% of Goal Completion:** 60%
Actual Completion Date: **Status:** Delayed
Comments: Design was delayed so that staff could design a bike lane plan for the street. Project is scheduled to be awarded in August 2013.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	D	D	D	D	D	D	D	B	B

Camino De Los Mares Signal Synchronization

Project Management: Dave Zacker **Project Number/ W.O.#:** 13319/ 13319
Budget: \$310,300
Funding Source: M2 Grant & Gas Tax Fund **Fiscal Year Goal:** 50% Design
Goal Completion Date: June 2013 **% of Goal Completion:** 100%
Actual Completion Date: June 2013 **Status:** Done
Comments: Consultant submitted plans for review (2nd version) in June 2013.

Camino Del Rio & La Pata Extensions

Project Management: Tom Frank **Project Number/ W.O.#:** 18316/ 18316
Budget: \$135,770
Funding Source: Gas Tax Fund **Fiscal Year Goal:** Coordination with the County
Goal Completion Date: December 2012 **% of Goal Completion:** 90%
Actual Completion Date: **Status:** Project By Others
Comments: City staff continues to coordinate with the County on the design of the project. Project design will be completed by July 2013.

El Camino Real Traffic Signal Synchronization

Project Management: Dave Zacker **Project Number/ W.O.#:** 13307/ 13307
Budget: \$620,000
Funding Source: M2 Grant & Gas Tax Fund **Fiscal Year Goal:** 90% Completion
Goal Completion Date: June 2013 **% of Goal Completion:** 65%
Actual Completion Date: **Status:** Behind
Comments: Awarded contracts: Replacement of controllers and central control system (April 2013); Construction (May 2013). Start of construction is expected in July 2013. Target construction completion date is January 2014.

Capital Improvement Program- 4th Quarter Report

La Ventana Rehabilitation

Project Management:	Ben Parker	Project Number/ W.O.#:	13313/ 13313
Budget:	\$150,000	Fiscal Year Goal:	Complete Constr.
Funding Source:	Street Improvement Fund	% of Goal Completion:	100%
Goal Completion Date:	June 2013	Status:	Done
Actual Completion Date:	April 2013		
Comments:			

Los Mares/Vaquero Street Reconstruction (M02)

Project Management:	Ben Parker	Project Number/ W.O.#:	11302/ 11302
Budget:	\$699,870	Fiscal Year Goal:	TBD
Funding Source:	Street Improvement Fund	% of Goal Completion:	0%
Goal Completion Date:		Status:	Hold
Actual Completion Date:			
Comments:	Street reconstruction plans are 90% complete, and are waiting on storm drain improvements that have been delayed due to easement negotiations with the golf course.		

North El Camino Real Bike Lane

Project Management:	Tom Frank	Project Number/ W.O.#:	13308/ 13308
Budget:	\$739,800	Fiscal Year Goal:	Complete Design and Permitting
Funding Source:	HSIP Grant & Gas Tax Fund	% of Goal Completion:	20%
Goal Completion Date:	June 2013	Status:	Behind
Actual Completion Date:			
Comments:	Staff has evaluated alternative lane configurations. In the fourth quarter, staff completed traffic forecasting. Meeting with OCTA in August to review lane configuration alternatives and proceed with design. Design targeted for completion December 2013.		

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
D	D	D	D	D	D	D	D	D	D	D	D

Sarmentoso (Phase II)

Project Management:	Ben Parker	Project Number/ W.O.#:	11303/ 11303
Budget:	\$361,580	Fiscal Year Goal:	TBD
Funding Source:	Gas Tax Fund	% of Goal Completion:	0%
Goal Completion Date:		Status:	Hold
Actual Completion Date:			

Comments: This project has been phased to accommodate delays of the Recycled Water Expansion project. Phase I portion was not impacted by this and has been completed. Base plan has been prepared and approximately 70% of the design is completed. Waiting on water line installation to complete Phase II design. Date of work is anticipated Summer 2014, to avoid impacts to school.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	H	H	H	H	H	H	H	H	H	H

Capital Improvement Program – 4th Quarter Report

Sidewalk Construction Program

Project Management: Tom Frank **Project Number/ W.O.#:** 13316/ 13316
Budget: \$1,000,000
Funding Source: General Fund **Fiscal Year Goal:** Award Contract
Goal Completion Date: June 2013 **% of Goal Completion:** 100%
Actual Completion Date: June 2013 **Status:** Done

Comments: This project will construct new sidewalks in areas of the City where no sidewalks currently exist over multiple years. 40% of designs have been completed. The first group of sidewalks has been constructed.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
			D	D	D	D	B	B	B	C	C

Sidewalk Improvements/ CDBG 2012 (Calle Seville)

Project Management: Ben Parker **Project Number/ W.O.#:** 12341/ 12341
Budget: \$137,100
Funding Source: CDBG Grants Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: June 2013 **% of Goal Completion:** 60%
Actual Completion Date: **Status:** Delayed

Comments: Staff prepared several design scenarios and held a neighborhood meeting for public input to incorporate complete streets concepts. The proposed design was presented to the Planning Commission in early March 2013. Project has been awarded, construction scheduled to start August 2013.

Traffic Signal Battery Backup System

Project Management: Jane Mrotek **Project Number/ W.O.#:** 12334/ 12334
Budget: \$198,050
Funding Source: Facilities Main. Rsrv. Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: September 2012 **% of Goal Completion:** 100%
Actual Completion Date: September 2012 **Status:** Done

Comments: Construction is complete. City Council acceptance and notice of completion anticipated November 2012.

Traffic Signal Cabinets Replacement

Project Management: Jane Mrotek **Project Number/ W.O.#:** 10811/ 10811
Budget: \$409,560
Funding Source: Fac. Main. Rsrv. Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: November 2012 **% of Goal Completion:** 100%
Actual Completion Date: November 2012 **Status:** Done

Comments:

Traffic Signal LED Replacement

Project Management: Jane Mrotek **Project Number/ W.O.#:** 12335/ 12335
Budget: \$250,000
Funding Source: Fac. Main. Rsrv. Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: November 2012 **% of Goal Completion:** 100%
Actual Completion Date: December 2012 **Status:** Done

Comments:

Capital Improvement Program- 4th Quarter Report

Vera Cruz Rehabilitation

Project Management: Ben Parker **Project Number/ W.O.#:** 12333/ 12333
Budget: \$869,695
Funding Source: Gas Tax Fund **Fiscal Year Goal:** TBD
Goal Completion Date: **% of Goal Completion:** 0%
Actual Completion Date: **Status:** Hold

Comments: This project has been phased to accommodate delays of the Recycled Water Expansion project. Phase I portion was not impacted by this and has been constructed. Base plan has been prepared and approximately 20% of the design is completed. Waiting on recycled water line installation to complete Phase II design.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	H	H	H	H	H	H	H	H	H	H

Via Breve Rehabilitation

Project Management: Ben Parker **Project Number/ W.O.#:** 13314/ 13314
Budget: \$110,000
Funding Source: Street Improvement Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: June 2013 **% of Goal Completion:** 100%
Actual Completion Date: April 2013 **Status:** Done
Comments:

Via Pico Plaza Rehabilitation

Project Management: Ben Parker **Project Number/ W.O.#:** 13315/ 13315
Budget: \$120,000
Funding Source: Street Improvement Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: June 2013 **% of Goal Completion:** 60%
Actual Completion Date: **Status:** Hold
Comments: This project is on hold due to interfering work planned as part of I-5 Pico Interchange.

Vista Montana- Phase II

Project Management: Ben Parker **Project Number/ W.O.#:** 12339/ 12339
Budget: \$908,100
Funding Source: Street Improvement Fund **Fiscal Year Goal:** TBD
Goal Completion Date: **% of Goal Completion:** 0%
Actual Completion Date: **Status:** Hold

Comments: This project has been phased to accommodate delays of the Recycled Water Expansion project. Phase I portion was not impacted by this and has been constructed. Base plan has been prepared and approximately 10% of the design is completed. Waiting on recycled water line installation to complete design.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	H	H	H	H	H	H	H	H	H	H

Capital Improvement Program – 4th Quarter Report

Streets- Maintenance and Other Projects

Major Street Maintenance/ FY 2013

Project Management:	Ben Parker	Project Number/ W.O.#:	23301/ 23301
Budget:	\$507,000		
Funding Source:	General Fund/Wtr and Swr Deprec. Funds	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2013	% of Goal Completion:	100%
Actual Completion Date:	April 2013	Status:	Done
Comments:			

PCH – Avenida Pico Bicycle Path Study

Project Management:	Tom Frank	Project Number/ W.O.#:	30803/ 30803
Budget:	\$44,680		
Funding Source:	Gas Tax Fund	Fiscal Year Goal:	Complete Study
Goal Completion Date:	December 2012	% of Goal Completion:	85%
Actual Completion Date:		Status:	Behind
Comments:	Pico corridor evaluation is underway. Council approved a contract with DKS to complete the Pico corridor bike lane/path concepts. Expected completion is October 2013.		

Sewer System Replacement

Project Management:	Ben Parker	Project Number/ W.O.#:	24201/ 24201
Budget:	\$100,000		
Funding Source:	Str. Impr. & Sewer Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2013	% of Goal Completion:	100%
Actual Completion Date:	June 2013	Status:	Done
Comments:	Design and construct sewer system replacements as part of the Street Improvement Program.		

Sidewalk Improvement Program Policy

Project Management:	Tom Bonigut	Project Number/ W.O.#:	32302/ 32302
Budget:	\$55,490		
Funding Source:	General Fund	Fiscal Year Goal:	Complete Draft Policy
Goal Completion Date:	June 2013	% of Goal Completion:	100%
Actual Completion Date:	September 2012	Status:	Done
Comments:	The City Council approved a final policy and corresponding municipal code changes in October 2012.		

Slurry Seal (FY 2013)

Project Management:	Ben Parker	Project Number/ W.O.#:	27304/ 27304
Budget:	\$539,150		
Funding Source:	General Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	December 2012	% of Goal Completion:	100%
Actual Completion Date:	December 2012	Status:	Done
Comments:	FY 2012 funding was combined with FY 2013 to reduce mobilization costs.		

Capital Improvement Program- 4th Quarter Report

Street Improvement Design

Project Management:	Ben Parker	Project Number/ W.O.#:	24300/ 24300
Budget:	\$200,000		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June 2013	% of Goal Completion:	100%
Actual Completion Date:	June 2013	Status:	Done
Comments:			

Street Improvement Program- Engineers's Report

Project Management:	Tom Frank	Project Number/ W.O.#:	22301/ 22301
Budget:	\$50,000		
Funding Source:	Street Improvement Fund	Fiscal Year Goal:	Complete Report
Goal Completion Date:	June 2013	% of Goal Completion:	0%
Actual Completion Date:		Status:	Hold
Comments:	Project will be coordinated with the Street Improvement Program Renewal Election.		

Street Improvement Program – Renewal Election

Project Management:	Tom Frank	Project Number/ W.O.#:	32301/ 32301
Budget:	\$50,000		
Funding Source:	General Fund	Fiscal Year Goal:	Conduct Election
Goal Completion Date:	June 2013	% of Goal Completion:	0%
Actual Completion Date:		Status:	Hold
Comments:	Per Council direction, pursuit of an assessment district election is on hold, pending the City successfully adopting a street improvement district following proposition 218.		

Water System Replacement

Project Management:	Ben Parker	Project Number/ W.O.#:	24400/ 24400
Budget:	\$313,700		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2013	% of Goal Completion:	100%
Actual Completion Date:	June 2013	Status:	Done
Comments:	Design and construct water system replacements as part of the Street Improvement Program.		

Water CIP Projects

Avenida Vaquero Waterline Replacement

Project Management:	Matt Atteberry	Project Number/ W.O.#:	13405/ 13405
Budget:	\$98,050		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2013	% of Goal Completion:	100%
Actual Completion Date:	June 2013	Status:	Done
Comments:	Construction is complete. This project involved the design and construction of a new water main on Avenida Vaquero.		

Capital Improvement Program – 4th Quarter Report

Calafia Pump Station Surge Tank Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	12449/ 12449
Budget:	\$189,220	Fiscal Year Goal:	Complete Design
Funding Source:	Water Deprec. Rsrv. Fund	% of Goal Completion:	100%
Goal Completion Date:	June 2013	Status:	Done
Actual Completion Date:	June 2013		

Comments: This pump station propels recycled water to the municipal golf course. Staff evaluated the feasibility of retrofitting the pumps station with control valves and variable frequency drives. This alternative was too costly for the available project budget. As a result, the surge tank will be replaced in addition to other mechanical improvements at the station. The project will need to be coordinated with golf course irrigation operations due to the inability to deliver recycled water to the golf course during construction.

Calle Real Pump Station Rehabilitation

Project Management:	Ken Knatz	Project Number/ W.O.#:	16521/ 16521
Budget:	\$148,350	Fiscal Year Goal:	TBD
Funding Source:	Water Deprec. Rsrv. Fund	% of Goal Completion:	
Goal Completion Date:		Status:	Hold
Actual Completion Date:			

Comments: Project will commence once easements are obtained between reservoir 10 & 6. The request for proposal to procure professional services is complete and will be made available to engineering firms once easement acquisition is realized.

La Esperanza Pressure Reducing Station Rehabilitation

Project Management:	Matt Atteberry	Project Number/ W.O.#:	13406/ 13406
Budget:	\$200,000	Fiscal Year Goal:	Complete Design
Funding Source:	Water Deprec. Rsrv. Fund	% of Goal Completion:	30%
Goal Completion Date:	May 2013	Status:	Hold
Actual Completion Date:			

Comments: This project will rehabilitate the existing pressure reducing station on La Esperanza. Design work is underway. Easement needed from property that is currently in escrow. Project on hold until new owner can be approached about the easement.

Reeves Pump Station

Project Management:	Ken Knatz	Project Number/ W.O.#:	17405/ 17405
Budget:	\$1,433,050	Fiscal Year Goal:	TBD
Funding Source:	Water Acre. Fee Rsrv. Fund	% of Goal Completion:	
Goal Completion Date:		Status:	Hold
Actual Completion Date:			

Comments: Staff will work with Lehman Brothers to acquire an easement for construction. The scope of the project is being reevaluated due to loss of 12-inch waterline in Cascadita canyon. AKM Consulting is conducting the study by evaluating different operational scenarios of the City water model.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	H	H	H	H	H	H	H	H	H	H

Capital Improvement Program- 4th Quarter Report

Reservoir No. 1 Expansion

Project Management:	Ken Knatz	Project Number/ W.O.#:	11447/ 11447
Budget:	\$180,370		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Preliminary Design
Goal Completion Date:	June 2013	% of Goal Completion:	50%
Actual Completion Date:		Status:	Hold

Comments: Preliminary design will consider new reservoir capacity and recommend improvements to the City's Well Water Treatment Plant and reservoir service zone upgrades to meet regulatory requirements. Due to available Water Depreciation and Water Acreage fund balances, construction funding was deferred to FY 2017. Water quality system improvements are planned to be constructed ahead of the reservoir expansion once the well aquifer study is completed.

Reservoir 8 Cathodic Protection

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	19405/ 19405
Budget:	\$165,750		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	10% Construction
Goal Completion Date:	June 2013	% of Goal Completion:	60%
Actual Completion Date:		Status:	Behind

Comments: Final design is complete by RBF Consulting. Project will go out to bid in the first quarter FY 2014.

Reservoir 10 and 6 Water Line (Land Acquisition)

Project Management:	Amir Ilkhanipour	Project Number/ W.O.#:	14400/ 14400
Budget:	\$19,520		
Funding Source:	Water Acre. Fee Rsrv. Fund	Fiscal Year Goal:	Finalize Resolution of Necessity
Goal Completion Date:	June 2013	% of Goal Completion:	10%
Actual Completion Date:		Status:	Hold

Comments: City Attorney is in the process of negotiating with property owners prior to moving forward with property condemnation. Project is on hold until feedback from City Attorney is received.

Samaritan Medical Center Water Valves

Project Management:	Matt Atteberry	Project Number/ W.O.#:	13407/ 13407
Budget:	\$50,000		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2013	% of Goal Completion:	5%
Actual Completion Date:		Status:	Hold

Comments: This project will install new valves on Camino de los Mares that reduce the need for a water service shut down to the Medical Center for an event that requires emergency repairs to the water system. Legal counsel recommended staff look into partnership agreement with the owner.

Vista Cayenta Pressure Reducing Station Rehabilitation

Project Management:	Matt Atteberry	Project Number/ W.O.#:	12450/ 12450
Budget:	\$220,850		
Funding Source:	Water Depreciation Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	March 2013	% of Goal Completion:	100%
Actual Completion Date:	March 2013	Status:	Done

Comments: This project replaced the existing pressure reducing station that has served its useful life. Project is complete.

Capital Improvement Program – 4th Quarter Report

Water System SCADA Implementation

Project Management: D. Rebensdorf/ M. Fakhar **Project Number/ W.O.#:** 13501/ 410391
Budget: \$688,620
Funding Source: Water Deprec./Water Acr. Fee Rsrv. Funds **Fiscal Year Goal:** Complete Integration
Goal Completion Date: December 2012 **% of Goal Completion:** 100%
Actual Completion Date: June 2013 **Status:** Done

Comments: Remote water site telemetry and radio repeater site construction is complete. System integration between 32 remote water sites and central SCADA is complete. Punchlist items are being completed by the contractor.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
C	C	C	C	C	C	C	C	C	C	C	C

Well No. 8

Project Management: Dave Rebensdorf **Project Number/ W.O.#:** 16522/ 16522
Budget: \$234,940
Funding Source: Water Depreciation Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: January 2013 **% of Goal Completion:** 100%
Actual Completion Date: June 2013 **Status:** Done

Comments: Remaining funds for Well 8 construction is being utilized to perform a chemical and mechanical rehabilitation for Well 6.

Well Outlet Piping & Chemical Treatment

Project Management: Ken Knatz **Project Number/ W.O.#:** 13408/ 13408
Budget: \$750,000
Funding Source: Water Deprec. Rsrv. Fund **Fiscal Year Goal:** Complete Design
Goal Completion Date: June 2013 **% of Goal Completion:** 0%
Actual Completion Date: **Status:** Hold

Comments: The project design work is planned to be completed as part of the Reservoir No. 1 expansion design. Water quality system improvements are planned to be constructed ahead of the reservoir expansion since the reservoir expansion has been delayed to FY 2017. The project is temporarily on hold to investigate rising TDS and chlorides levels in the well water. Dudek has been hired to conduct the Well Aquifer Study project; the pipeline and chemical improvements needs may change based on results of the study.

July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
H	H	H	H	H	H	H	H	H	H	H	H

Water- Maintenance and Other Projects

Calle Amable/ Calle Juarez Pressure Reducing Station Removal

Project Management: Matt Atteberry **Project Number/ W.O.#:** 30401/ 30401
Budget: \$28,900
Funding Source: Water Deprec. Rsrv. Fund **Fiscal Year Goal:** Complete Constr.
Goal Completion Date: June 2013 **% of Goal Completion:** 100%
Actual Completion Date: June 2013 **Status:** Done

Comments: All private plumbing improvements have been completed. Abandonment of the stations will be conducted by the Utilities Division.

Capital Improvement Program- 4th Quarter Report

Cathodic Protection System Evaluation

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	26402/ 26402
Budget:	\$79,590		
Funding Source:	Water Deprec. Rsrv. & Sewer Deprec. Resr. Funds	Fiscal Year Goal:	Complete Design
Goal Completion Date:	June 2013	% of Goal Completion:	100%
Actual Completion Date:	June 2013	Status:	Done

Comments: Final design is complete by RBF Consulting. Project will go out to bid in the first quarter FY 2014.

City-Wide Cathodic Protection

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	22401/ 22401
Budget:	\$500,000		
Funding Source:	Water Deprec. Rsrv	Fiscal Year Goal:	10% Construction
Goal Completion Date:	June 2013	% of Goal Completion:	60%
Actual Completion Date:		Status:	Behind

Comments: Final design is complete by RBF Consulting. Project will go out to bid in the first quarter FY2014.

Dana Point Ocean Water Desalination Project

Project Management:	Bill Cameron/ D. Rebensdorf	Project Number/ W.O.#:	38401/ 38401
Budget:	\$33,010		
Funding Source:	Water Acreage Fee Rsrv. Fund	Fiscal Year Goal:	Confirm Project Feasibility
Goal Completion Date:	June 2013	% of Goal Completion:	70%
Actual Completion Date:		Status:	Project By Others

Comments: Phase 3 pilot testing began on June 1, 2010. SPI was hired by MWDOC to perform the operations and testing of the pilot. Pilot testing is complete. Pilot results along with various technical and financing studies will be evaluated to determine whether the project moves forward. Technical workshops with decision makers have been delayed to allow for review and completion of the San Juan Basin modeling. Final studies for Phase 3 have been distributed and are under review.

JRWSS Agency Projects

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	27402/ 27402
Budget:	\$2,343,310		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Projects Identified in SCWD CIP Budget
Goal Completion Date:		% of Goal Completion:	
Actual Completion Date:		Status:	Project By Others

Comments: This is an assortment of CIP projects on the JRWSS importation line that are managed by South Coast Water District on behalf of the JRWSS Agencies.

JRWSS 60-Inch Lake Forest Drive Relocation

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	23402/ 23402
Budget:	\$535,000		
Funding Source:	Water Other Agency Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2013	% of Goal Completion:	95%
Actual Completion Date:		Status:	Project By Others

Comments: Project construction is nearing completion.

Capital Improvement Program – 4th Quarter Report

Meter Replacements

Project Management:	Kevin Lussier	Project Number/ W.O.#:	23401/ 23401
Budget:	\$75,000		
Funding Source:	Wtr & Swr Deprec. Rsrv. Funds	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2013	% of Goal Completion:	100%
Actual Completion Date:	June 2013	Status:	Done
Comments: FY 2013 meter replacements have been completed.			

Reservoir #9 Site Drain Improvement

Project Management:	Amir Ilkhanipour	Project Number/ W.O.#:	22402/ 22402
Budget:	\$93,470		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	November 2012	% of Goal Completion:	100%
Actual Completion Date:	November 2012	Status:	Done
Comments: During the FY 2011 winter storms, erosion occurred around the slopes descending from Reservoir No. 9. Staff designed and prepared construction plans for improving drainage around the water tank to prevent further erosion on the slope. Project was bid and the City Council awarded a construction contact on July 3, 2012. Construction is complete.			

Reservoir Management Study

Project Management:	Ken Knatz	Project Number/ W.O.#:	31401/ 31401
Budget:	\$147,440		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Study
Goal Completion Date:	June 2013	% of Goal Completion:	20%
Actual Completion Date:		Status:	Delayed
Comments: Study to review, prioritize and budget improvements to the City's potable water storage tanks. Staff will compile comprehensive reservoir inventory to identify and budget lining, coating and mechanical improvements. Consultant will be retained to assist with seismic and water quality improvements. Work on higher priority projects has delayed this project.			

Second Lower Cross Feeder Evaluation & South Orange County Water Reliability Study Update

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	33405/ 33405
Budget:	\$40,000		
Funding Source:	Water Acreage Fund	Fiscal Year Goal:	75% Study
Goal Completion Date:	June 2013	% of Goal Completion:	100%
Actual Completion Date:	June 2013	Status:	Project By Others
Comments: This multi-agency project is being coordinated by MWDOC. The next steps are being evaluated.			

Water System Rehabilitation

Project Management:	Kevin Lussier	Project Number/ W.O.#:	24401 / 24401
Budget:	\$242,774		
Funding Source:	Water Deprec. Rsrv. Fund	Fiscal Year Goal:	Complete Constr.
Goal Completion Date:	June 2013	% of Goal Completion:	100%
Actual Completion Date:	June 2013	Status:	Done
Comments: This is a collection of scheduled and/or necessary work projects on the City water transmission and distribution system.			

Capital Improvement Program- 4th Quarter Report

Well Treatment Backwash Pipeline

Project Management:	Ken Knatz	Project Number/ W.O.#:	24401 / 24401
Budget:	\$176,586	Fiscal Year Goal:	Complete Constr.
Funding Source:	Water Deprec. Rsrv. Fund	% of Goal Completion:	100%
Goal Completion Date:	June 2013	Status:	Done
Actual Completion Date:	June 2013		

Comments: Project construction has been completed.

Well Water Aquifer Study

Project Management:	Dave Rebensdorf	Project Number/ W.O.#:	33404/ 33404
Budget:	\$75 ,000	Fiscal Year Goal:	Hire Consultant
Funding Source:	Water Deprec. Rsrv. Fund	% of Goal Completion:	100%
Goal Completion Date:	June 2013	Status:	Done
Actual Completion Date:	June 2013		

Comments: Proposals have been received. Dudek was hired by the City Council and the study is underway. This project has been re-scoped.