Annual Budget

Fiscal Year 2017

Bob Baker
Mayor

Kathy Ward
Mayor Pro Tem

Tim Brown
Councilmember

Lori Donchak
Councilmember

Chris Hamm
Councilmember

James Makshanoff
City Manager

http://san-clemente.org/about-us/city-finances/city-budget

2016 San Clemente City Council

Top Row: Mayor Bob Baker

Bottom Row (left): Mayor Pro Tem Kathy Ward, Tim Brown, Lori Donchak, and Chris Hamm

Mission Statement

The City of San Clemente, in partnership with the community we serve, will foster a tradition dedicated to:

- Maintaining a safe, healthy atmosphere in which to live, work and play;
- Guiding development to ensure responsible growth while preserving and enhancing our village character, unique environment and natural amenities;
- Providing for the City's long term stability through promotion of economic vitality and diversity;
- Resulting in a balanced community committed to protection of what is valued today while meeting tomorrow's needs.

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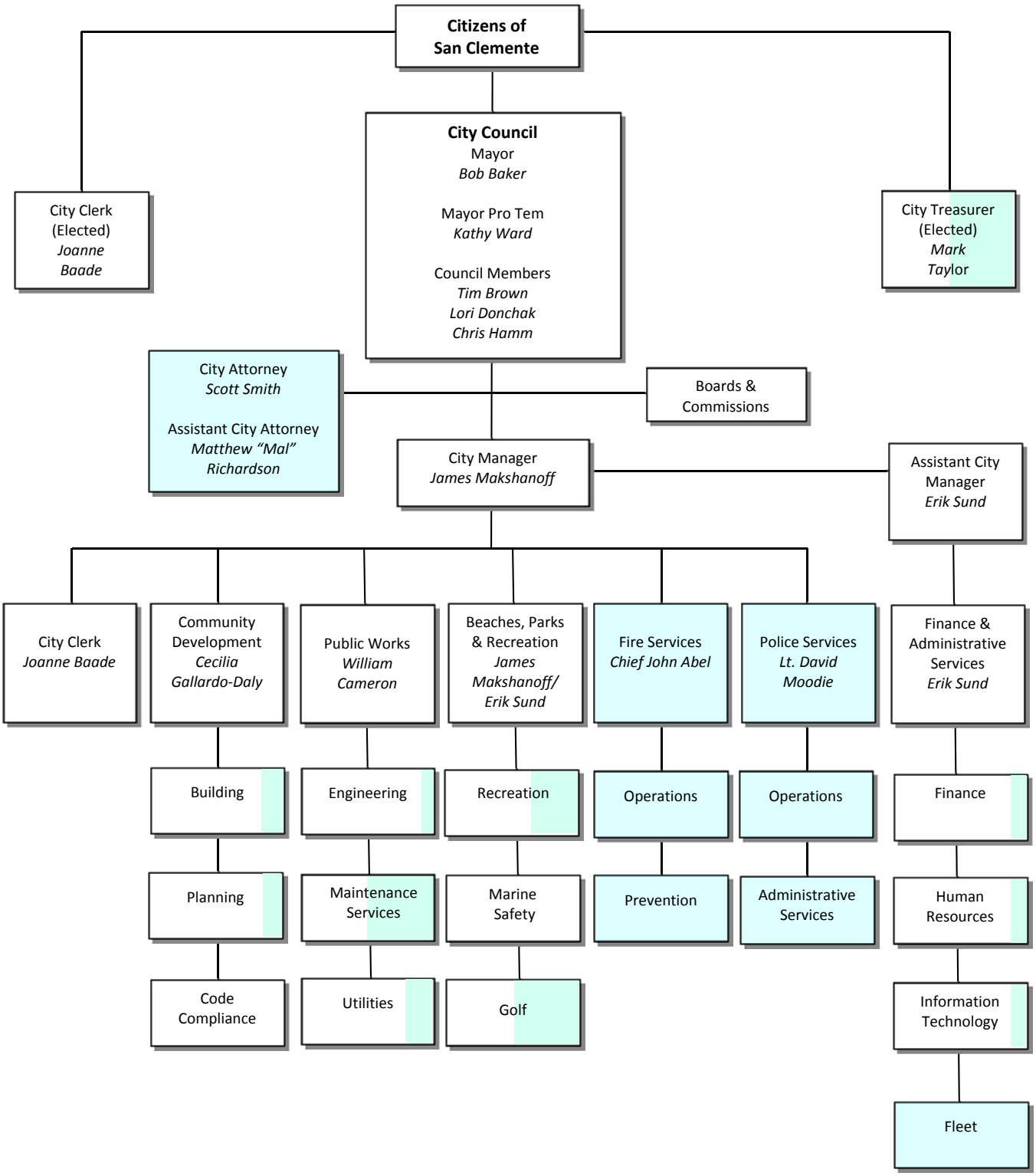
Demographic and Statistical Information ..... ***(inside Back Cover)***

This entire document can also be downloaded from the City's website: http://san-clemente.org.

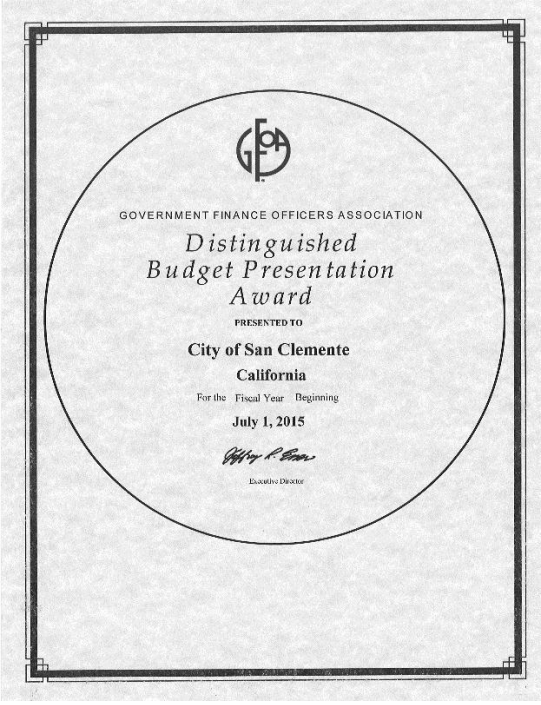
All photography in this publication has been provided by:
Will Buddenhagen, Former City Employee

San Clemente Organization Chart



Shading indicates contracted services

Financial Accomplishments


GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of San Clemente

California

For the Fiscal Year Beginning

July 1, 2015

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of San Clemente, California for its annual budget for the fiscal year beginning July 1, 2015. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to the program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

SAN CLEMENTE (AAA)
"San Clemente is the southernmost city in Orange County, located on the Pacific Ocean. Although a primarily wealthy residential community, the city also has some office and retail areas. In our view, financially, the city has performed very well in recent years and has maintained an unreserved fund balance of more than 40% of expenditures since 2001. We understand that the city does not have any plans to issue debt in the next couple years."

STANDARD & POOR'S

RATINGSDIRECT®

AAA---An obligation rated 'AAA' has the highest rating assigned by Standard & Poor's. The obligor's capacity to meet its financial commitment on the obligation is extremely strong.

Standard and Poor's reaffirmed the City's long-term financial "AAA" rating and stable outlook in August 2015.

City of San Clemente
James Makshanoff, City Manager
100 Avenida Presidio, San Clemente, CA 92672

Honorable Mayor and Councilmembers:

I am pleased to present a balanced Operating Budget and Capital Improvement Program for the City of San Clemente for the 2017 fiscal year, commencing on July 1, 2016 through June 30, 2017. The total City budget amounts to $137.4 million, with a total General Fund spending plan of $65.5 million.

As we approach the new fiscal year 2017, the City has completed its 2016 annual Long Term Financial Plan which assists and guides the City in its annual process of developing the proposed budget before you. As discussed at the 2016 Long Term Financial Plan workshop, the City's financial stability is essential to all operations and services, and crucial in helping to ensure financial solvency for years to come. The City continues to be diligent and committed to maintaining a strong financial foundation, providing all public services effectively and safeguarding our essential technology and infrastructure.

The City's obligation to maintain a strong financial foundation is demonstrated through the annual budget process, which is an all-encompassing process that utilizes key City staff to provide input and needs assessments, and also incorporates the contribution and guidance of the City's Long Term Financial Plan, including financial forecasting, fiscal and reserve policies, a strategic review and analysis of the City's Capital Projects, and a recently created Information Technology Strategic Plan. This comprehensive approach allows the City to continue to maintain a strong financial position and carry on its AAA credit rating.

Department budgets for fiscal year 2017 are structured to maintain appropriate levels of the City's core services. The City of San Clemente's budget continues to reflect a dedication to maintaining organizational effectiveness and an on-going commitment to emphasize cost saving approaches in providing core services effectively. This is achieved through a number of important tools: the City's Long Term Financial Planning, continuous and consistent review of expenditures and revenues through the budget process and quarterly reporting, and the continued practice of staffing reassessments,

It is important to stress that throughout the past fiscal year, and into the coming fiscal years, we continuously review and assess staff positions, job responsibilities, and operational deployment of resources, in addition to carefully monitoring classifications and compensations. It is my goal to ensure the City is delivering its core services as optimally as possible. If you reference the Staffing section of the budget you will see a number of changes that reflect these factors. In a budget climate where there is limited funding, it is essential for the City to always examine opportunities that incur minimal or no costs and can improve the delivery of City services.

The City recently adopted new regulations that help protect the integrity of the City's residential communities. Over the next year, the City will be assessing the resources that manage these regulations: Code Enforcement, Business Licensing and the Planning Divisions. The City is dedicated to ensuring these regulations are carried out appropriately and that the City is deploying the resources in an efficient manner, as we strive to do with all City services.

San Clemente, like most other cities in California, continues to be impacted by increases in public safety costs. The Orange County Sheriff's Department (OCSD) police services contract is increasing by $928,000, or 7.26%, from $12.8 million to $13.7 million, in total. The FY 2017 contract includes the addition of one Deputy Sheriff II, one Investigator, and additional extra help for a half-time Crime Prevention Specialist, as well as the defunding of two vacant positions (one Motorcycle Deputy and one Staff Assistant), and a reduction of some extra help hours used for part-time investigators. The OCSD contract is also increasing due to the implementation of a new overtime costing model which eliminates the past practice of applying past year's vacancy credits to offset the overtime budget in the next year's contract.

Pursuant to the Orange County Fire Authority (OCFA) contract, there is a cap of 4.5% on the amount that the base contract can be increased on an annual basis. The actual increase to the base contract proposed by OCFA for FY 2017 is 1.4% ($110,000). In addition, the FY 2017 budget includes continued funding to OCFA for one full-time ambulance. In November 2015, the City initiated a pilot program to add a second full-time ambulance service in the City in lieu of the part-time seasonal service that had been provided by OCFA over the past two years. Funding to continue the second full-time ambulance, currently serviced by a private ambulance company, is also included in the FY 2017 budget.

In March of 2016 Memorial Care announced their intent to close Saddleback Memorial Care San Clemente Hospital on May 31, 2016. Over the past year the City has been fully committed to protecting the residents of San Clemente. These efforts have included the support of legislation to allow for a stand-alone emergency room, a rezone and General Plan amendment to ensure that the current hospital property is zoned only for the essential hospital purpose it was designated for when purchased, conducting a number of public workshop to gather public comments, collaborating with the non-profit Save Our Hospitals (S.O.S.) to seek ways to maintain a hospital and emergency room, working with our Senator and Assemblymen to pursue solutions, and working with possible suitors to purchase the hospital. The City Council is committed to protecting the need for a hospital and emergency room to provide the much needed critical medical services to the residents of San Clemente.

As another component of long-term financial solvency, I am proud to say the City has begun to take the necessary steps to invest in and protect the City's aging infrastructure, using a number of tools to accomplish this. Whether it is the re-allocation of reserves as approved in the 2016 Long Term Financial Plan, the implementation of a state of the art computer management maintenance system (CMMS) that will prioritize the City's maintenance needs and track all costs, the creation of a new on-going funding strategy to address small maintenance projects, or the City's commitment to creating a road map to maintaining our Information Technology, there is a strong effort and desire to chart a course on maintaining and improving the City's infrastructure. For a City that incorporated over 87 years ago it will be increasingly important in the years to come that we continue this process to maintain and improve all City facilities and infrastructure and to fund replacements when required.

Capital Improvement and Major Maintenance projects for the coming year include major improvements to water infrastructure including the Highland Light Ductile Iron Pipeline Replacements and Avenida Del Presidente Water Line replacement projects, Sewer improvements including Odor Control Systems Replacement and Gas Flare Rehabilitation

projects at the Water Reclamation Plant, several Street improvement projects including the rehabilitation of pavement on Avenida Pico from Amanacer to Courtyards, a Pier Structural Construction project, annual funding for street repairs, slurry seal, sidewalk maintenance and facility maintenance, as well as many other Capital and Maintenance Projects. In total the budget for fiscal year 2017 is allocating $20.1 million towards Capital Improvement projects and $6.3 million for Major Maintenance projects.

The Long Term Financial Plan in 2015 presented the City's first ever Information Technology Strategic Plan (ITSP), generated through a collaborative process that involved both the IT Division and newly formed IT Steering Committee. In 2016 an updated ITSP was presented, and funding for recommended projects is included in the FY 2017 budget as the City continues to address Information Technology needs and initiatives across all City functions. For FY 2017, the ITSP includes recommendations for 11 strategic technology projects and initiatives including a citywide cashiering system evaluation, a Recreation Management Software Replacement project, a new City Council Agenda/Legislative Management System, and network system upgrades.

As we embark on a new fiscal year we will be seeing the fruits of our labor in regards to the City's budget commitments, for example:

- The on-going annual amount of $250,000 to fund minor maintenance projects, which will dramatically improve project completion timelines, much like the City's existing Street Improvement Fund.
- The investment in acquiring a new legislative software program that improves the delivery of City Council and Commissions related meeting agenda, minutes and other related documents that will provide greater public access.
- Allocation of increased resources in both Police and Fire Services to improve the public safety services to the community.
- Funding of contractual Code Enforcement staffing to address neighborhood nuisance issues.

General Fund Overview

A reasonable operating surplus of approximately $753,000 is projected for the coming year. Fund balance *reserves* are healthy, but the City's *unassigned fund balance* has remain limited over recent years as resources are committed to capital project initiatives. The General Fund *operating budget* amounts to $57.0 million, while operating revenues amount to $57.8 million. Total expenditures for the General Fund, including one-time capital project costs, transfers and grants, equals $65.5 million, as compared to total revenues of $59.9 million.

The City's two primary revenue sources consist of property and sales taxes, with continued growth projected in both of these tax categories. *Property taxes* amount to $29.2 million, an increase of $1.1 million, or 3.8%, as compared to the FY 2016. Property taxes are a principal revenue source for the City, comprising 49% of General Fund revenues. *Sales taxes* represent the City's second highest revenue source and are anticipated to increase by $615,000, or 7%, to $9.6 million in FY 2017, including revenues from a full year of operations at the new Outlets at San Clemente.

Fund balances are projected to total $14 million at the end of FY 2017, which includes $11.4 million in emergency reserves, and an unassigned fund balance of $2.6 million projected at fiscal

2017 year end. Fund Balances were restructured for FY 2017 based on recommendations in the 2016 Long-term Financial Plan. The City's $10 million Sustainability Reserve was eliminated, with $6.2 million moved to the Emergency Reserve, $2.5 million moved to the Facilities Maintenance and Accrued Leave Reserve accounts, and $1.3 million used to the Negocio Debt Service Fund to pay off debt.

Balancing the Budget

The General Fund *operating surplus* is projected at $753,000. This provides a reasonable cushion for increases to operating costs or for a reduction to revenues that may occur over the coming year.

Significant cost adjustments included in the FY 2017 budget consist of:

- *Orange County Sheriff's Department (OCSD)*: The Police Services program increases by a total of $865,400 for the coming year. The largest component of the program, the FY 2017 contract with OCSD, equals $13.6 million for the General Fund, which is a net increase of $927,500, or 7.26%, from the prior year. OCSD contract increases are due to new positions, a new overtime costing model and additional personnel costs based on recently completed labor negotiations. These increases are somewhat offset by defunding two positions: one vacant Motorcycle Deputy and one vacant Staff Assistant. The program also saw decreases in interdepartmental costs, mainly related to reduced fleet charges, resulting in a net $865,400 overall increase in the Police Services program.

- *Orange County Fire Authority (OCFA)*: The City's Fire Services program increases by a total of $261,300 for the coming year. The FY 2017 base contract budget with OCFA, in total, increases by $110,000, or 1.4%. The total OCFA contract of $8.5 million includes the base contract as well as budget for actual costs for facilities maintenance, vehicle replacement, and ambulance services for one full-time OCFA ambulance. Increases were offset by a decrease due to seasonal ambulance services being removed from the FY 2017 OCFA contract. In November 2015, a pilot program began with a private ambulance company to provide a second full-time ambulance in the City for eight months in FY 2016. A net increase of $156,000 is included in the FY 2017 budget to continue funding for a full year for the second full-time ambulance.

- *Staffing and Hiring Strategy:* Since concluding the Classification and Compensation study in 2015, the City has been diligent in the on-going commitment to operational effectiveness in each department. The City is achieving this through the restructuring/reclassifying of positions as vacancies arise. A net total increase of 1.85 FTE positons is included in the FY 2017 budget for one new full-time Revenue Analyst positon and for additional hours for several part-time positions to address increasing demands in various areas. In addition, a number of positions have been reviewed and recommended for reclassification, regrading, or retitling. More information on personnel changes can be found in the Staffing section of the budget document.

- *Compensation*: The last City negotiations with the San Clemente City Employees Association (SCCEA) resulted in a three year agreement with the term from July 1, 2014 through June 30, 2017. The agreement includes salary increases of 2.775% in July of each year, offset by

employee pickup of pension costs of 0.925%, 0.9% and 0.8% in FY 2015, 2016 and 2017, respectively. The changes noted for FY 2017 are included in the budget.

- *Pension*: In June 2014, the City transitioned administration of its pension plan for active general employees from Great-West Retirement Services to CalPERS, who also administers the City's pension plans for Safety Lifeguard members and prior Police and Fire Safety members. Pension administration for retired or inactive general employees remains with Empower Retirement (formerly Great-West), including related unfunded liability payments. Compared to the adjusted budget for FY 2016, the FY 2017 budget reflects an overall decrease of 7.3% for retirement expenses due to increased employee pickup of retirement costs as well as a reduction for CalPERS rates for the general employee plan.

- *Health costs*: There is a slight increase to the city paid portion of employee health care costs included in the budget for FY 2017, based on provisions in the three-year SCCEA agreement.

- *Rental of Negocio Building*: The second and third floors of the Negocio building are leased at this time. The tenant on the third floor leases 50% of the floor space, but the remaining area cannot be leased without a significant leasehold improvement expense by the City. Existing leases will expire between August, 2017 and June, 2018. No General Fund transfer to the Negocio Debt Service Fund will be necessary for FY 2017.

- *Downtown Business Association (DBA):* The DBA funding level included in the budget is $34,200 for FY 2017. This funding covers costs related to the DBA's car show, the Glitz and other related events.

- *Line Item reductions:* All departments were required to go through a detailed line item review of expenditures and revenues with the City Manager and Finance staff. This was to ensure budget levels were justified and appropriate, and to find budget savings where possible.

Community Focus

Over the past year, the City has seen a number of challenges impacting the City's residential communities. With the leadership of the City Council and the contribution of staff resources, we have created new ordinances that better prepare the City to deal with these issues and preserve the City's communities, as well as devoting additional resources to support these challenges. In addition, the City has committed annual funding to better address our aging community infrastructures, whether it's maintaining local parks, improving graffiti abatement services, upgrading playgrounds, rehabilitating critical facilities or maintaining the newly acquired 4 miles of amazing trails added to the City's already beautiful beach trail system.

As the City continues to evolve, recommendations will be brought forward to the City Council to address these challenges, in an effort to protect and preserve our communities. These recommendations will be based on a variety of factors: financial capabilities, staff resources, legal advice, public input and eventual City Council direction.

Utility Rate Increases

Water rates increase by 4.0% in the FY 2017 Budget based on projected increases in purchased water rates, maintenance costs, and other utilities, such as electricity and natural gas. The 2015 water rate model, which projected revenues and expenses for a five-year period, indicates an average 4.0% annual increase over the next four years to maintain positive balances in the Water Operating Fund. This was based on projected increases in both the cost of purchased water and in operating costs to fund the continued replacement and refurbishment of the entire water system infrastructure. However, the impact on revenue from the ongoing drought has been significant and was not accounted for in the 2015 water rate model. The Operating position was negative in 2016 and is projected to be negative in 2017 even including the 4.0% planned increase. As a result, a new Cost-of-Service Study has been approved, which will examine the Water Utility's current cost structure, project future water demand, and examine water rate policies to recover the costs to provide water services to the citizens of San Clemente. The study is expected to be completed in early calendar year 2017, following a public process to examine the key issues, solicit public input, and make recommendations for a water rate structure for the next five to ten year timeframe.

Sewer rates will increase 2.0% in FY 2017. Revenue from sewer charges is projected to not fully recover the cost to operate the City's sewer system while also funding the continued replacement and refurbishment of the system's infrastructure. Lower water consumption has resulted in reduced wastewater flows, which has reduced revenues to the Sewer Operating fund. The long term effect of the drought will be examined to assure that the Sewer Operating fund maintains a neutral operating position.

Other Funds

The total FY 2017 Budget for All Funds, *including fund balances*, amounts to $223.9 million. Operating revenues and expenditures total $113.1 million and $107.7 million, respectively. Expenditures include capital expenses from depreciation reserves.

A few notable changes to funds outside of the General Fund are summarized below:

- *Street Improvement Fund:* A total of $3.6 million is included for capital and maintenance projects including the Avenida Presidio project for $800,000, the Avenida Vaquero (under Interstate 5) project for $750,000, and the S. La Esperanza project for $460,000.
- *Gas Tax Fund:* A total of $3.1 million is included for capital projects, including $1.2 million for Avenida Pico – Amanacer to Courtyards and $450,000 for Avenida Pico – Los Molinas to Pico Plaza street projects, and $600,000 for an Intersection Control project at Camino Vera Cruz and Costa (Forster Ranch Park).
- *Water Depreciation Reserve:* Major capital projects include the Highland Light Ductile Iron Pipeline Replacements ($2.5 million) and the Ave. Del Presidente Water Line replacement ($800,000). An additional $900,000 is budgeted for various maintenance projects.
- *Sewer Depreciation Reserve:* Funding is provided for Water Reclamation Odor Control System Replacements at $1.5 million and Gas Flare Rehabilitation at $600,000, as well an additional $1 million for Primary Clarifier Covers and Grating replacements.

Capital Improvement Program

The City's Capital Improvement Program (CIP) includes $20.1 million in new appropriations for FY 2017 for 47 projects. Major projects included in this funding are as follows:

Project	*Cost*
Highland Light Ductile Iron Pipeline	$2,500,000
WRP Odor Control Systems Replacement	1,500,000
Avenida Pico - Amanacer to Courtyards	1,215,000
Pier Structural Construction	1,200,000
Concordia Elementary Safe Routes to School Project	997,000
Avenida Presidio	800,000
Avenida Del Presidente Water Line	800,000

The City's CIP maintenance budget totals $6.3 million in FY 2017 for 26 projects, including major street maintenance, water and sewer system rehabilitation, Poche Watershed Activities, and North Beach Opportunistic Sand Replenishment.

Decision Packages

Decision packages incorporated into the budget total $1,786,812, of which $345,312 is for the General Fund, including $25,000 for a citywide multi-year fee study starting with the Planning division, $151,000 for Information Technology Strategic Plan projects, and $96,880 for contractual Code Compliance Officers for FY 2017. Also included is $13,935 to increase a Code Enforcement Office Specialist II position from benefited part-time (36 hours per week) to full-time; $16,334 for the reclassification of one Limited-Term Code Compliance Officer to a Limited-Term Senior Code Compliance Officer; $17,163 to increase a benefited Office Specialist I position in the City Clerk and Finance and Administrative Services Department from a ½ time benefited position (20 hours per week) to a ¾ time benefited position (30 hours per week); $25,000 to increase a Business License Specialist position from benefitted part-time (30 hours per week) to full-time; and the addition of a Limited-Term Revenue Analyst position with associated costs offset by projected revenue the positon will add through auditing activities.

Other Fund decision packages included in the budget, mainly one-time items, total $1,441,500, and include a total of $320,000 for Information Technology Strategic Plan projects, $270,000 for Water Conservation Programs, and $75,000 for a Sewer Cost of Service study. Also included is $64,500 for equipment in the Water and Sewer divisions, $45,100 for the replacement of a rotary mower at the City's Golf Course, $66,900 for a San Clemente Trolley project in the Air Quality Improvement Fund, and $600,000 in the Gas Tax Fund for an intersection control project at Forster Ranch Park.

Financial Forecast

The financial forecast has been updated to show the fiscal impact of the FY 2017 budget on the City's projected operating position and fund balances over the next five years. It should be noted that the financial forecast projections utilize a variety of economic and budget assumptions and do not include any future development or one-time revenues or expenses.

After incorporating the budget for the coming year into the forecast, positive projections are indicated for the first two years of the forecast, in part due to increased sales and property tax

revenue from new retail development including the Outlets at San Clemente and the Estrella development. Operating deficits are projected beginning in FY 2019, mainly due to increasing public safety contractual costs outpacing conservative revenue projections. As always, the City will continue to monitor the long-term forecast by methodically reviewing operational and capital expenditures and ensuring ongoing revenues support ongoing expenditure levels. Projected operating deficits will be eliminated during the budget process.

Accomplishments

There have been a number of key accomplishments in FY 2016 including the following: Assessing residential impacts of Short-Term Lodging Units and their effect on the community and developing related ordinances, completing the Calle Frontera and Avenida La Pata street rehabilitations, completing the Los Molinas utility undergrounding project, expanding the recycled water conversion program with 10 City sites and 110 customer retrofits completed, implementing a pilot program for a 2nd full-time ambulance in the City, implementing a unified marketing strategy for Recreation programs and increasing online registrations, and completing the design and permitting of the N. El Camino Real Class I bicycle and pedestrian path.

In FY 2017, we will again see a significant list of initiatives and projects that will continue to improve the City of San Clemente.

Summary

The FY 2017 Budget provides a fiscally responsible roadmap for San Clemente's future. The City's fiscal responsibility is a direct result of the City Council's guidance, fiscal minded decisions and their on-going support to protecting San Clemente's funds and resources. Of course it is also important to recognize and thank the City staff that had a hand in developing the budget and making significant contributions to the City of San Clemente's strong fiscal foundation.

As I saw my one year anniversary at San Clemente come and go, I cannot escape the fact that we are truly fortunate to be in this beautiful City. From the City's pristine beaches, iconic pier, beautiful parks, wonderful climate or the employees who put such pride in the services they deliver to keep San Clemente beautiful. For these reasons and a multitude of others, I thank you for being able to be the City Manager and introduce the fiscal year 2017 proposed budget. This budget continues down a path of fiscal responsibility and investing in today to protect tomorrow.

James Makshanoff
City Manager

(Please note that numbers in this document have been rounded)

Fiscal Year 2016 Accomplishments by Department

Public Works

- Achieved 70% Solid Waste Diversion Rate (exceeds AB939 requirement of 50% diversion)
- Conducted two-20-hour Community Emergency Response Team Training Courses
- Completed North Beach Pedestrian Safety/Bulbout Project
- Completed Los Molinos utility undergrounding project
- Completed Calle Frontera and Avenida La Pata street rehabilitations
- Completed reconstruction of El Portal Beach access stairway
- Completed design and permitting of the N. El Camino Real Class I bicycle and pedestrian path
- Expedited the recycled water conversion program and completed 10 City sites and customer retrofits of over 110 sites
- Water customers met water conservation initiatives mandated by the SWRCB
- Obtained and implemented train horn rule waiver to stop routine sounding of train horns
- Completed Bonito Canyon and Marblehead park playground equipment replacements

Community Development

- Implemented and enforced residential and commercial drug and alcohol rehab moratorium
- Addressed residential impacts of Short Term Lodging Units and their effect on the community and established new related ordinances
- Adopted regulations addressing the use of commercial mascots
- Implemented Code Compliance Hotline allowing for 24/7 live response to calls.
- Implemented new and improved interactive telephone inspection request system
- Implemented new and improved customer check-in system to better serve the customers at the Permit Counter
- Developed and implemented state mandated (AB 2188) expedited solar permitting process
- Completed the first phase of updates to the Zoning Ordinance and Zoning Map for consistency with the General Plan
- Completed the Coastal Land Use Plan and submitted to Coastal Commission for certification
- Developed a paseo plan for the Downtown area
- Completed a South El Camino Real Streetscape Design Project in partnership with Cal Poly SLO graduate division

Finance and Administrative Services

- Maintained Standard and Poor's long-term financial "AAA" rating
- Prepared an award winning Comprehensive Annual Financial Report and Annual Budget
- Implemented new pension accounting standards per GASB 67 and GASB 68
- Developed and implemented a program for the City's Retired Senior Volunteer Program (RSVP)
- Enacted Citywide GIS Initiative including implementation of Esri ArcGIS Platform and launch of ArcGIS Online mapping applications
- Implemented system for online submittal, tracking, and delivery of PRA requests.
- Implemented streamlined processes for recruitments to get positions filled in a timely manner
- Developed and implemented an onboarding process for new employees
- Transitioned to a new industrial medical provider for expanded services

Public Safety (Police, Fire and Marine Safety)

- Developed special assessment team(s) comprised of the Community Liaison Deputy, Special Enforcement Team, and Directed Enforcement Team members in order to serve the community in special enforcement and in direct response to citizen complaints
- Kept the number of Part 1 crimes to only a 12% increase when compared to the larger increases of other contract cities and municipalities throughout Orange County
- Responded to 27,647 calls for police services
- Developed and distributed wildland fire pre-planning documents
- Assisted in the development and implementation of the Ambulance Services Pilot Program for a 2nd full-time ambulance in the City
- Responded to approximately 4,900 fire and emergency medical responses within the city
- Marine Safety rescued 2,315 swimmers in distress and continued to advise/educate beach visitors on water safety
- Modified Junior Lifeguard Program to allow a greater number of participants and streamlined registration process

Beaches, Parks and Recreation

- Continued implementation of a unified marketing strategy for Recreation Programs increasing number of online registrations
- Revamped Employee Wellness Program including 154 employee members and local business participation
- Managed contract renewal for golf pro shop operations
- Continued implementation of water conservation landscape plan at Municipal Golf Course
- Managed 42 City and partnered community events, including a new movie and concert at Linda Lane Park.
- Renewed five recreation sports partnerships and one aquatic partnerships, as well as added one additional aquatics partnership.
- Recognized at the California Parks and Recreation Society annual conference for the Excellence in Design for the Sensory Garden in Courtney's SandCastle Playground.

San Clemente At A Glance

Mission Statement
The City of San Clemente, in partnership with the community we serve, will foster a tradition dedicated to:

- Maintaining a safe, healthy atmosphere in which to live, work and play;
- Guiding development to ensure responsible growth while preserving and enhancing our village character, unique environment and natural amenities;
- Providing for the City's long term stability through the promotion of economic vitality and diversity;
- Resulting in a balanced community committed to protection of what is valued today while meeting tomorrow's needs.

History
The City of San Clemente, commonly known as the "Spanish Village by the Sea", spans just over eighteen square miles of coastline and scenic foothills. The area, long admired by explorers and passing settlers for its location, remained virtually uninhabited until 1776, when the establishment of the San Juan Capistrano Mission led to nearby settlements by both Indians and Spaniards.

Property rights to land exchanged hands several times, but few ventured to build on the land until 1925, when Ole Hanson, a Seattle developer, purchased a large portion of what is now San Clemente. Hanson believed that the area's pleasant climate, beautiful beaches and fertile soil would serve as a haven for Californians who were tired of "The Big City". He named the City after San Clemente Island, which was originally named by the explorer Vizcaino, in 1602 after Saint Clemente, whose feast is celebrated on November 23, the day of Vizcaino's arrival on the island.

Hanson succeeded in promoting the new area and selling property to interested buyers. He built facilities such as a community center, beach club, pier and Plaza Park, and donated them to the community. The area was incorporated officially as a City in 1928 and enjoyed slow but steady growth in the years thereafter.

In 1969, an event occurred which accelerated the growth and reputation of San Clemente. In that year, then President Richard Nixon purchased a Spanish mansion that Hamilton Cotton had built in the southern part of town in 1927. This "Western White House" became the site of numerous historical meetings and decisions. In earlier years, President Franklin Delano Roosevelt often stopped at Cotton's Point whenever he traveled between Los Angeles and San Diego.

City Government
The City of San Clemente is a General Law city that operates under the Council/Manager form of city government. The voters elect five of their fellow citizens to the City Council for overlapping four-year terms. The Council, in turn, selects one of its members to serve as Mayor for a one-year term. The City Council holds regular public meetings every first and third Tuesday of each month.

The City's current population of 66,245 enjoys 187.93 acres at 25 parks and beach accesses, 20 acres of sand beaches, 27.5 miles of hiking trails, and a championship municipal golf course.

San Clemente At A Glance

The City contracts for police services from the Orange County Sheriff's Department and for fire services from the Orange County Fire Authority.

Utilities (water, sewer, storm drain and urban runoff) are provided by the City. Trash collection is contracted to a private company.

Animal control and shelter services are provided by Coastal Animal Services Authority (CASA). CASA is a joint powers authority serving the cities of San Clemente and Dana Point.

Location

San Clemente is centrally located between Los Angeles and San Diego. The San Onofre Nuclear Generating Station and Marine Corps Base Camp Pendleton are located immediately to its south.

The City limits cover 18.45 square miles at an average elevation of 250 feet.

Reader’s Guide to the Budget

Reader's Guide to the Budget

This guide is intended to help the reader understand what information is available in the budget and how it is organized. The FY 2017 budget document consists of 19 chapters including a Budget Glossary and Index. Below is an explanation of the major sections of this budget:

Introduction

- **Table of Contents** - Provides page numbers to locate sections within the budget document.

- **City Organization Chart** – Provides a City-wide organization chart.

- **Financial Accomplishments –** The City has been presented the Distinguished Budget Presentation Award from the Government Finance Officers Association (GFOA) for the Fiscal Year beginning July 1, 2015. The City has been presented a Certificate of Achievement Award by International City/County Management Association (ICMA) for its principles of performance management for the fiscal year ending June 30, 2015 Standard & Poor’s rates the City of San Clemente’s credit at AAA.

- **San Clemente at a Glance -** Presents the Mission Statement, a brief history of the City, description of the form of government, location, and artwork credits.

- **Reader's Guide to the Budget** - Provides a listing and description of chapters included in the annual budget.

Chapter 1 – Budget Overview

- **City Manager’s Transmittal Letter** - The City Manager's Transmittal Letter summarizes many of the critical issues addressed in the budget.

- **Budget Summary -** This section presents a brief overview of the City’s Operating and Capital budgets.

- **Financial Overview** – Provides a comprehensive overview of the FY 2017 budget with a focus on All Funds and General Fund revenues and expenditures, as well as staffing levels, capital projects, maintenance projects, fund balances and the General Fund operating position.

- **Budget Process** - Provides an overview of the budget development process and timeline.

- **Accounting System & Controls** - Provides an overview of the City's accounting systems and the level at which budgetary control is maintained. The Cost Allocation Plan provides an overview of the process which allocates General Fund overhead costs to other funds.

Chapter 2 - All Funds Summary

A comprehensive overview of the FY 2017 budget, with a focus on all funds (consolidated). Included are tables and graphs for both revenues and expenditures and an overview of revenue assumptions that were utilized in the development of the budget. A listing of all city-wide programs is included in this section.

Chapter 3 - General Fund Revenues and Expenditures

An analysis of General Fund revenues is provided in this chapter, including General Fund revenues by category, revenue overview, revenue summary and revenue by line item. This section also provides an explanation of General Fund expenditures, including expenditures by category, department, summary of expenditures, expenditure overview, and expenditures by line item.

Reader's Guide to the Budget

Chapters 4 through 9 – Department/Division Budgets

These sections include the budgets for the City's basic organizational units which provide essential services to the citizens of San Clemente. Each section presents information summarized at the Department level and General Fund Division level. The Department/Division/Program Budgets include:

- General Government
- Public Safety
- Public Works
- Finance and Administrative Services
- Community Development
- Beaches, Parks and Recreation

Departmental summary information is presented in the following format:

- **Department Overview** – An overview of the structure and description of the Department.
- **Organization Chart** - An organization chart by function is provided for each department.
- **Expenditures by General Fund Division** - A chart comparing FY 2015 actual expenditures, FY 2016 adjusted budget and projected expenditures, and budgeted expenditures for FY 2017 for General Fund divisions within the Department.
- **Department Expenditures by Category** - A chart comparing FY 2015 actual expenditures, FY 2016 adjusted budget and projected expenditures, and budgeted expenditures for FY 2017 for each expenditure category.
- **Department Personnel Summary** - The total number of staff assigned to each Department by Full-Time Equivalent (FTE). FTE refers to a budgeted, benefited position that normally works at least 2,080 hours per year. A .5 FTE would be scheduled to work 1,040 hours per year.
- **Accomplishments** - A list of Department/Program accomplishments for Fiscal Year 2016.
- **Key Initiatives** – A listing of key initiatives for the Department/Program for Fiscal Year 2017.

General Fund Division information is presented in the following format:

- **Purpose Statement** – This provides a general description of the primary purpose of the division.
- **Service Description** - A listing of the key services or functions provided by the division.
- **General Fund Program Summary** - A chart comparing FY 2015 actual expenditures, FY 2016 adjusted budget and projected expenditures, and budgeted expenditures for FY 2017 for General Fund programs within the Division.
- **Category Expenditure Summary** - A chart comparing FY 2015 actual expenditures, FY 2016 budgeted and projected expenditures, and budgeted expenditures for FY 2017 for each expenditure category.
- **Division Personnel Summary** – The total number of staff assigned to each Division by FTE.
- **Significant Changes –** This section provides an overview of the significant changes included in the budget.

Chapter 10 - Special Revenue Funds
This section includes budgets for the City's Special Revenue Funds. Fund descriptions, along with revenue and expenditure information and beginning and ending fund balances are presented. Special Revenue Funds include the Street Improvement, Gas Tax, Miscellaneous Grants, Air Quality Improvement, Local Cable Infrastructure and Police Grants Funds.

Chapter 11 - Capital Project Funds
This section provides an overview of the City's Capital Project Funds including a listing of projects where appropriate. Capital Project Funds include the Parks Acquisition and Development, Local Drainage Facilities, Regional Circulation Financing & Phasing Program, Public Facilities Construction Fee, Developers Improvement, and Reserve Funds.

Chapter 12 - Debt Service Funds
This section contains the Negocio Debt Service Fund, which accounts for the debt service and operating costs for the 910 Calle Negocio building.

Chapter 13 - Enterprise Funds
The budgets for the Water, Sewer, Storm Drain, Clean Ocean, Solid Waste, and Golf Funds are presented. Operating, Depreciation and Capital Reserve Funds are included in this section. For Operating Divisions within these funds, information is presented in the following format:

- **Purpose Statement** – This provides a general description of the primary purpose of the division.
- **Service Description** - A listing of the key services or functions provided by the division.
- **Beginning Net Working Capital Balance** - A chart comparing FY 2015 beginning balance, FY 2016 beginning budgeted and projected balance, and budgeted beginning balance for FY 2017.
- **Revenue Summary** - A chart comparing FY 2015 actual revenues, FY 2016 budgeted and projected revenues, and budgeted revenues for FY 2017.
- **Expenditures by Program** - A chart comparing FY 2015 actual expenditures, FY 2016 adjusted budget and projected expenditures and budgeted expenditures for FY 2017 by program within the Division.
- **Ending Net Working Capital Balance** - A chart comparing FY 2015 ending balance, FY 2016 ending budgeted and projected balance, and budgeted ending balance for FY 2017.
- **Expenditures by Category** - A chart comparing FY 2015 actual expenditures, FY 2016 budgeted and projected expenditures, and budgeted expenditures for FY 2017.
- **Division Personnel Summary** – The number of staff assigned to each Division is listed in this table by FTE.
- **Significant Changes –** This section provides an overview of the significant changes included in the budget.

Chapter 14 - Internal Service Funds
This section presents an overview of all Internal Service Funds, including fund descriptions, revenue and expenditure detail, and beginning and ending fund balances. Internal Service Funds include Central Services, Information Technology, Contract Fleet Services, Fleet Replacement Reserve, Medical Insurance, Workers' Compensation and General Liability Self-Insurance Funds.

Chapter 15 - Capital Improvement Program

This chapter presents the City's Capital Improvement Program (CIP) budget for Fiscal Year 2017. The first section provides an introduction to the City's six-year Capital Improvement Plan for Capital and Major Maintenance projects. The section includes three graphs, providing an overview of the total CIP Revenues and Expenditures by Category and Fund. An overview of the City's Master Plans, the CIP process, categories, carry forward projects, and project summaries by fund and category for the FY 2017 CIP follows. A map of the City, indicating major project locations, is included for the reader's reference. Following this introductory section, the six major categories, *Drainage, Parks and Medians, Sewer, Street, Water, and Facilities and Other Improvements,* are presented in detail. Each section provides an overview of the category and detailed project sheets for the FY 2017 CIP budget.

Chapter 16 - Fiscal Policy and Debt Summary

- The City's **Fiscal Policy** describes the City's financial goals along with policies addressing the operating budget, revenues and expenditures, utility rates and fees, capital improvement program, short- and long-term debt, reserves, investments, and accounting, auditing and financial reporting.

- **Appropriations Limit,** which is required by the State constitution, places limits on the amount of proceeds of taxes that the City can allocate each year.

- **Debt Summary,** an overview of the City's general government, former Redevelopment Agency, Golf Operating Fund and assessment district debt.

Chapter 17 – Performance Measures

This section presents quantitative data which measures each division's efficiency and effectiveness in the achievement of performance objectives in meeting the City's mission statement.

Chapter 18 - Staffing

This section includes a staffing schedule, by position and category, for fiscal years 2013 to 2017. Position changes included in the FY 2017 budget are described, and the workforce is graphically illustrated by department and by category. A ten-year historical comparison of the changes in full-time and part-time employees is also presented.

Chapter 19 – Glossary & Index

This section provides a complete glossary of terms and acronyms used throughout the budget document. The index provides an alphabetical listing of subjects discussed in the budget document and provides a page number as to where each subject can be found.

Appendix A – City Fee Schedule

As part of the final Adopted Budget, this section provides a listing of fees charged by the City of San Clemente, including the legal basis of each fee, the date last adjusted, and the date last reviewed.

Demographic and Statistical Information

Printed inside the back cover of the final Adopted Budget, this provides a list of demographic and statistical information for the City of San Clemente.

Strategic Financial Planning Process

The City of San Clemente has a well established strategic financial planning process. The City's financial planning process is multifaceted and emphasizes long term strategic planning. The City Council encourages a process that focuses on ensuring fiscal sustainability when making decisions that will impact service delivery and the quality of life in San Clemente. The process begins each year with a public goal setting workshop which results in establishing the City's Strategic Priorities. A Long Term Financial Plan is developed which projects future expenditures and revenues based on current service levels and addresses any funding gaps. After input from the public, Council appointed commissions and committees, and executive management, the City Council adopts a balanced budget which becomes the fiscal blueprint for the following fiscal year. During the ensuing year, City staff monitors the budget, including the Strategic Priority projects, by providing comprehensive quarterly reports to the City Council and public.

Financial Highlights

Following is a brief overview of the FY 2017 budget:

- Total City operating budget (excluding fund balances, capital outlay and transfers between funds) amounts to $107.7 million, compared to last year's operating budget of $104.3 million.

- General Fund revenues total $59.9 million, which is a 2% increase from the FY 2016 adjusted budget of $58.6 million. General Fund expenditures (including transfers and one-time expenditures) total $65.5 million, a 4% decrease from the prior year. Based on fiscal policy, one-time costs are paid with the General Fund's fund balance.

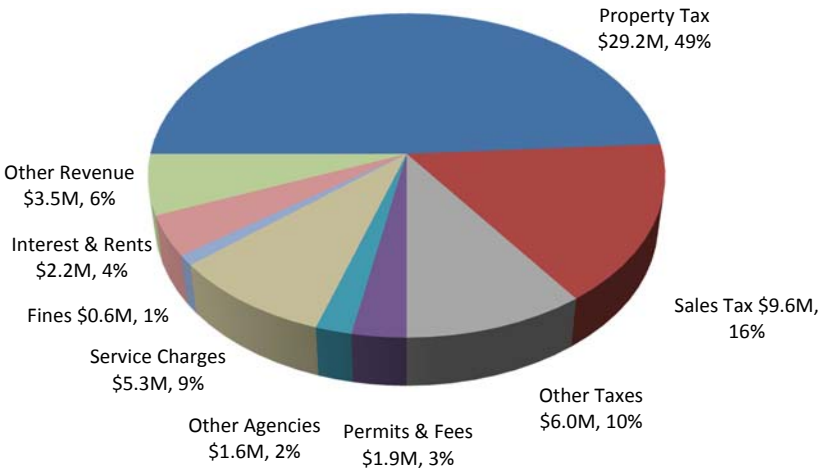
- The General Fund operating budget (excluding capital outlay and grants of $4.3 million, one-time transfers of $3.1 million, and other one-time costs of $1.1 million) amounts to $57.0 million, which is an increase of 5.6% from last year. Operating revenues total $57.8 million when adjusted by $1.2 million for one-time grants and $0.9 million for one-time fees related to Marblehead Coastal Development.

- The Capital Improvement Program totals $20.1 million and the Maintenance program totals $6.3 million.
- A net total of 1.85 increase in General Fund positions are included in the budget.
- The OCSD Police contract increases to $13.7 million, with $13.6 million in the General Fund and $0.1 million in the Police Grants Fund.
- The Fire contract with OCFA is $8.5 million, with $7.7 million for base fire service, $200,500 for maintenance and replacement costs and $566,500 for ambulance transport.

Budget Summary

Fiscal Year 2017

General Fund Revenue: $59,864,180



Revenues

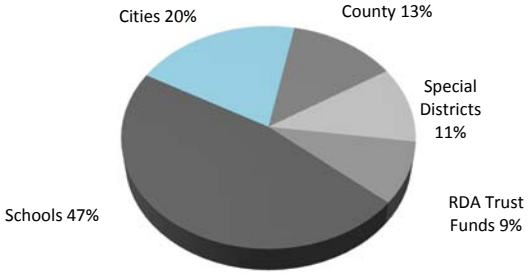
General Fund total revenues amount to $59.9 million. Revenues in the General fund are budgeted to increase by 2% over the FY 2016 adjusted budget. Available fund balance will be reduced to fund one-time capital costs and studies.

Taxes, intergovernmental, service charges and interest and rents increase from FY 2016. Taxes represent 75% of General Fund revenues and are budgeted to increase by 5%, or $2 million, in FY 2017. Property, sales, franchise and transient occupancy taxes all reflect budget increases as a result of the stronger economy and new development in the City. A one-time state grant in FY 2017 for the Safe Routes to School Program increases intergovernmental revenues. Service charge budgets increase based on higher recreation fees and higher ambulance service fees from a second full-time City ambulance. Interest and rents increase from rental revenue anticipated from the reopening of the Ole Hanson Beach Club as well as other new lease and rental agreements.

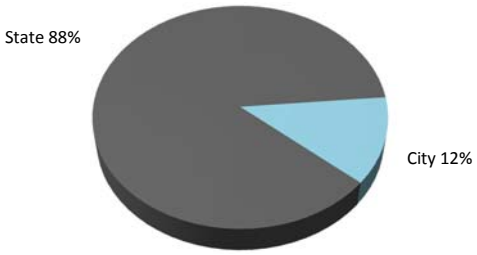
Permits and Fees, fines, and interfund revenue budgets decrease from the prior year. Permits and fees decrease based on lower construction permitting. Fine revenues decrease from lower vehicle code fines due to the elimination of one motorcycle Deputy. Interfund revenue decrease due to a higher amount of one-time transfers from other funds to the General Fund in the prior year.

Where the Typical Orange County Property Tax Dollar Goes

(Locally Assessed 1% Basic Levy)



Where the Sales Tax Dollar Goes

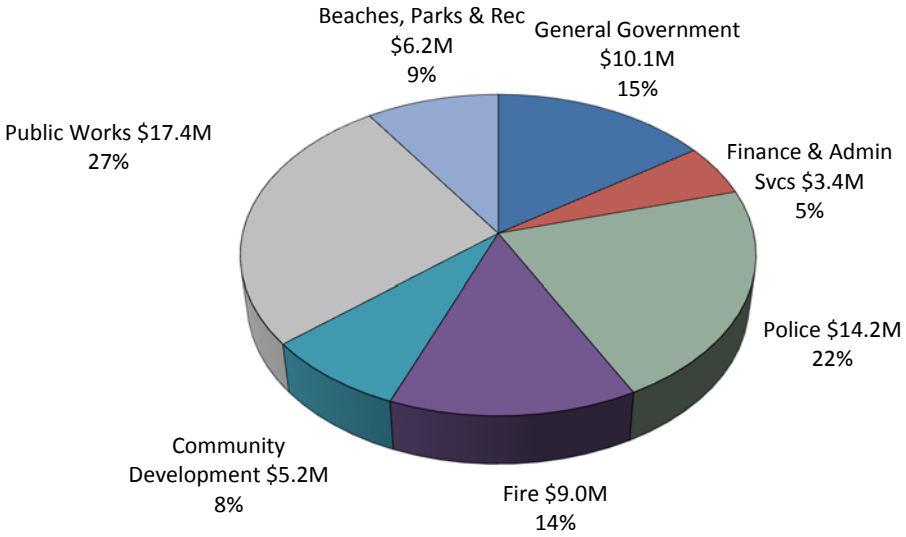


Budget Summary

Fiscal Year 2017

General Fund Expenditures: $65,468,220

(Includes one-time expenditures)



Expenditures

General Fund expenditures decline by 4% to $65.5 million from last years adjusted budget of $68.1 million. Once expenditures are adjusted for one-time items, operating expenditures increase 5.6% from the FY 2016 adopted budget, due primarily to increases in personnel costs, public safety contract services, interdepartmental charges, transfers and debt service. Supplies costs remained flat from the prior year. Expenditure decreases are budgeted for other contractual services and capital outlay. Additional detail of changes are listed in the following paragraphs.

Personnel costs increase as a result of increased staffing (total of 1.85 FTE), negotiated cost-of-living increases and benefit increases, merit increases, and additional part-time staffing due to the OHBC re-opening. A portion of these personnel increases are offset by the employee's "pick-up" of retirement costs as well as a reduction in pension rates. Total contractual service costs increased by less than 1%. Public safety contracts continue to increase, with a 7.26% for police ($927,500) and 3% ($266,000) for fire services, but these were offset by decreases from reduced development and plan check review services, lower water charges due to turf replacement projects, restructuring of maintenance contracts, and reductions in professional services due to one-time studies and assessments budgeted in the prior year. Other charges increase due to election costs budgeted in FY 2017 as well as an increase in Recreation Contract Class Instructors.

Transfers increase from FY 2016 by $375,000 or 11% due to increased Reserve fund transfers. Debt service cost increases by $97,680 based on the PERS unfunded liability actuarial results (for Safety Members past service).

FY 2017 capital outlay is lower by $4.1 million as the result of multi-year capital projects budgeted in prior years, most significantly, the Ole Hanson Beach Club renovation. One-time expenditures for FY 2017 include $4.3 million for capital cost, studies and grant related activity, $3.1 million for one-time transfers (including reserves), and $1.1 million for other one-time costs.

Financial Forecast:

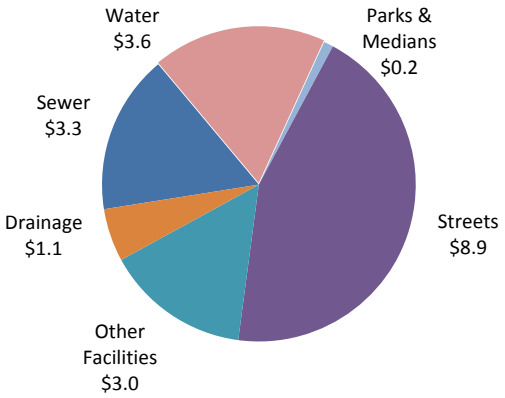
The City's five-year financial forecast has been updated with the FY 2017 budget to reflect the impact of current budget decisions on the City's future financial position. The update shows a positive operating position for FY 2017 and FY 2018, followed by negative operating positions beginning in FY 2019. The City will continue to closely monitor the long-term forecast and may need to implement expenditure adjustments or revenue enhancements in order to maintain positive operating positions in the future. Further information on the forecast is in the Financial Overview section of the Budget and is available on the City's website as part of the Long Term Financial Plan.

Infrastructure

The infrastructure of the City is the underlying base and foundation of the community. The City has a strong commitment to building and maintaining its infrastructure. As part of that commitment, the City has developed a Capital Improvement Program (CIP) that is a long range planning document for current and future projects.

The total budget for the City's Capital Improvement Program in fiscal year 2017 is $20.1 million. There are a total of 47 capital improvement projects included in this budget.

The Capital Improvement Program is divided into six major categories. FY 2017 activity is summarized below:



$20.1 million

The Sidewalk Improvements/CDBG project is dependent upon the receipt of a Federal grant in FY 2017. All other projects are funded through existing revenues in the General Fund, capital project, special revenue, or depreciation reserve funds.

Street improvement projects include the rehabilitation or reconstruction of pavement on Avenida Pico – Amanacer to Courtyards, Avenida Presidio and Avenida Vaquero – Under Interstate 5 as well as Intersection improvements at Avenida Pico/Camino Vera Cruz and Avenida Vista Hermosa/Target.

Major improvements to water infrastructure include the Highland Light Ductile Iron Pipeline Replacements and Avenida Del Presidente Water Line replacement projects.

Sewer improvements include WRP Odor Control Systems Replacement and WRP Gas Flare Rehabilitation.

Significant project funding in the FY 2017 budget are noted below:

Spending Around Town

Highland Light Ductile Iron Pipeline	$ 2,500,000
WRP Odor Control Systems Replacement	1,500,000
Avenida Pico – Amanacer to Courtyards	1,215,000
Pier Structural Construction	1,200,000
Concordia Elementary Safe Routes to School	997,000
Avenida Presidio	800,000
Avenida Del Presidente Water Line	800,000
Avenida Vaquero – Under Interstate 5	750,000
Via Montega/Cascadita Storm Drain M01	700,000
WRP Gas Flare Rehabilitation	600,000

Each year, the Capital Improvement Program provides funding for many multi-year projects. There are a number of significant CIP projects currently in process that were funded in previous years. At year end, funding for prior year projects that are not yet complete will be carried forward into the 2017 fiscal year.

Financial Overview

Fiscal Year 2017

All Funds Overview

All Funds Spending Plan

The FY 2017 budget reflects the operating and capital spending plans for the City

The All Funds budget reflects the operating and capital spending for the General Fund, Special Revenue Funds, Capital Project Funds, Debt Service Fund, Enterprise Funds, and Internal Service Funds. The City has 26 budgeted funds. The total All Funds budget for FY 2017, including fund balances and reserves, amounts to $223.9 million, with $137.4 million of budgeted expenditures. The following table illustrates the $137.4 million All Funds expenditure budget, by fund type, for FY 2017:

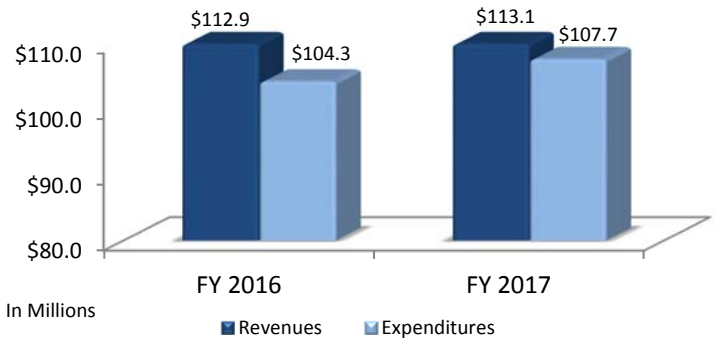
Total spending plan = $137.4 million

Fund Type	FY 2017
General Fund	$ 65,468,220
Special Revenue Funds	7,937,820
Capital Project Funds	1,881,000
Debt Service Fund	623,070
Enterprise Funds	51,132,990
Internal Service Funds	10,315,360
Total Spending Plan	***$137,358,460***

For All Funds, Beginning Fund Balance is projected at $101.3 million at the start of FY 2017 and Ending Fund Balance for FY 2017 is projected at $86.6 million, a decrease of $14.7 million. The following graph and table present the FY 2017 operating budget, as compared to the FY 2016 adopted budget, for All Funds:

The City's All Fund Operating Revenues Exceed Expenditures

All Funds Operating Budget Comparison
FY 2016 to FY 2017
Excluding Fund Balances, Loan Proceeds, Capital Outlay & Transfers
($ in millions)



Total operating revenues amount to $113.1 million

All Fund Revenues	FY 2016	FY 2017
All Funds Revenues	$ 125.1 M	$ 122.6 M
One-time revenues*	(3.5 M)	(3.1 M)
Transfers to other funds	(8.7 M)	(6.4 M)
Total All Funds Operating Revenues	**$ 112.9 M**	**$ 113.1 M**

* One-time revenues include significant one time receipts (including grants).

Total operating expenditures, excluding capital and transfers, amount to $107.7 million

All Fund Expenditures	FY 2016	FY 2017
All Funds Expenditures	$ 133.7 M	$ 137.4 M
Capital outlay/studies	(19.9 M)	(22.2 M)
Transfers to other funds	(8.7 M)	(6.4 M)
One-time costs*	(0.8 M)	(1.1 M)
Total All Funds Operating Expenditures	**$104.3 M**	**$107.7M**

*Significant one-time costs include one-time studies and other costs

Financial Overview

Financial Overview – All Funds

Revenues total $122.6 million, which is a 7% decrease from the FY 2016 adjusted budget. Expenditures are budgeted at $137.4 million, a 23% decrease from the FY 2016 adjusted budget. Excluding one-time items, All Funds operating revenues increase $0.2 million and operating expenditures increase $3.4 million. Revenues increase in taxes, service charges, and interest and rents, while permits and fees, intergovernmental, fines, and other revenues and financing sources decline, as compared to the prior year's adjusted budget. Expenditures decrease in contractual services, other charges, capital outlay, interfund transfers, and debt service, while personnel and interdepartmental charges increase from the FY 2016 adjusted budget. Significant revenue and expenditure changes are outlined below.

Significant ***revenue*** changes for All Funds include the following:

- All Fund tax revenues are up by $2.0 million, or 5%, with Property Tax up 4% due to growth in assessed valuations and new development, and Sales Tax up 7%, due to full year revenue from the Outlets at San Clemente and the Estrella retail development.
- Permits and Fees show a 10% decrease mainly due to a higher budget in the prior year for in-lieu affordable housing fees related to the Marblehead residential development.
- Intergovernmental revenues decline $2.2 million, or 33%, due to reductions of $78,830 for a Coastal Conservatory Grant, $0.8 million from a Measure M Grant, and $0.9 million from a federal storm drain grant, as well as a reduction of Gas Tax allocations, as compared to the prior year.
- Service charges increase by $1.8 million, or 5%, based on higher water charges and higher ambulance service charges, and increased Recreation Program fees.
- Interest and rents increase by $296,000, or 8%, as rents and concession revenue increases due to the opening of Ole Hanson Beach Club as well as new leases and rentals in FY 2017.
- Other Revenues and Financing Sources show a decrease of $2.0 million in Sale of Assets and a decrease of $6.5 million in transfers due to payback of OHBC project fees to the General fund, payback of Negocio debt service, and contributions to the general liability fund, all from the prior year.

Significant ***expenditure*** changes for All Funds include the following:

- Capital outlay is reduced $26.1 million as multi-year projects are either in progress, such as the Recycled Water project and Ole Hanson Beach Club, or were completed in FY 2016, with no additional budget needed in FY 2017.
- Salaries and benefits increase by 3% overall, or $0.8 million, primarily due to salary increases and other provisions in the three-year labor agreement reached with the San Clemente City Employees Association.
- Contractual services decrease $6.7 million, or 13%, with Public Safety contract increases offset by reductions from developer reimbursements and one-time projects and studies budgeted in the prior year, lower maintenance and improvement costs, and reductions in professional services and contractual maintenance costs in FY 2017.
- Other charges decrease by $1.0 million, or 6%, primarily due to a reduction in insurance claims and charges.
- Interfund transfers decrease $6.3 million from higher capital project related transfers in the prior year.
- Debt service cost decrease of $1.2 million due to the repayment of the Negocio Debt Service amount in FY 2016.

Water and Sewer Rates

Water rates to increase by 4.0%

Water rates increase by 4.0% in the FY 2017 budget based on projected increases in purchased water rates, maintenance costs, and other utilities, such as electricity and natural gas. The City purchases 96% of its potable water and will see a 3.9% increase in water costs for the coming year. The water rate model, which projects revenues and expenses for a five-year

period, indicates an average 4.0% annual increase over the next four years to maintain positive balances in the Water Operating Fund. This is based on projected increases in both the cost of purchased water and in operating costs to fund the continued replacement and refurbishment of the entire water system infrastructure. Last year, the City's model projected a 4.0% increase in each of the five years of the model forecast. The drought in California has had a significant impact on water revenues. The City has initiated a Water Rate Cost-of-Service Study to address this issue and to develop a rate model for the next five to ten year period.

Sewer rates to increase by 2.0%

Sewer rates will increase 2.0% in FY 2017. Revenue from sewer charges is projected to not fully recover the cost to operate the City's sewer system while also funding the continued replacement and refurbishment of the system's infrastructure. The sewer rate model indicated a 2.0% annual increase over the next four years to maintain a neutral operating position in the Sewer Operating Fund, but the impact from the State's ongoing drought may affect the rate increases needed to maintain a neutral operating position. Increases in electricity, landfill fees, and other maintenance expenses will also influence the future operating costs and projected rate increases.

Capital Improvement Program (CIP)

The following chart depicts the spending pattern of the City's Capital Improvement Program over the past ten years. A total of $435.1 million has been allocated to capital improvements since FY 1993.

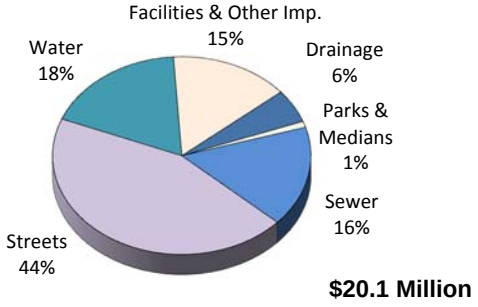
$435.1 million in Capital Improvements since 1993

Capital Projects funded in FY 2017 total $20.1 million

Capital Improvement Projects

The City's Capital Improvement budget in FY 2017 amounts to $20.1 million, compared to $17.0 million the previous year. There are 47 capital improvement projects scheduled in the FY 2017 program. Capital project expenditures, by category, are planned as follows:

Street & Water projects are 62% of CIP Budget for FY 2017



The largest project, at $2.5 million, is for the Highland Light Ductile Iron Pipeline Replacements. There is also $1.5 million for Odor Control Systems Replacement at the Water Reclamation Plant and two major street projects, totaling $2,415,000, included in the FY 2017 Capital Improvement Budget.

Financial Overview

Maintenance and other projects include street, sewer, and water

Maintenance and Other Projects

The City's maintenance and other projects budget in FY 2017 is $6.3 million including Sewer Primary Clarifier Covers and Grating Replacements, North Beach Opportunistic Sand Replenishment, annual street repair, slurry seal, sidewalk and building maintenance, and other building and structure repairs. There are 26 maintenance and other projects included in the FY 2017 budget, with Water, Streets and Sewer projects comprising 78% of the total.

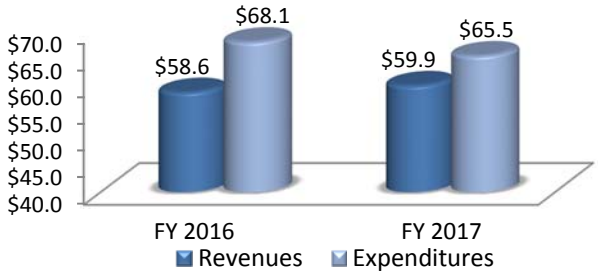
General Fund Overview

General Fund total revenues equal $59.9 million…General Fund total expenditures equal $65.5 million

General Fund total revenues amount to $59.9 million, an increase of 2% from the FY 2016 adjusted budget. General Fund total expenditures equal $65.5 million, a decrease of 4% from the prior year's adjusted budget. These amounts include one-time costs. The following graph shows the total General Fund budget for FY 2017 as compared to the FY 2016 adjusted budget:

Includes one-time costs and capital expenditures from reserves

General Fund Revenues & Expenditure Comparison
FY 2016 to FY 2017
($ in millions)



General Fund operating revenues = $57.8 million

General Fund Operating Budget

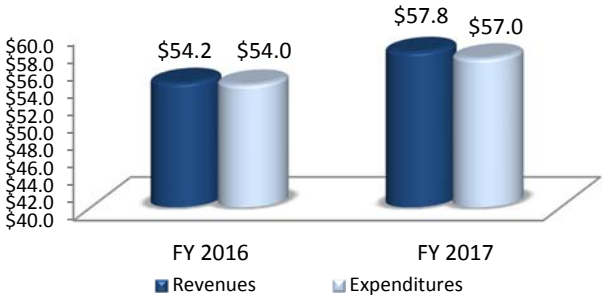
Operating revenues and expenditures, which exclude one-time receipts and expenditures, capital outlay and interfund transfers, show a more precise picture of the City's fiscal and operating position. General Fund operating revenues for FY 2017 amount to $57.8 million, which is less than the $59.9 million total revenue amount due to $1.2 million in one-time grants and $0.9 million in one-time fees related to the Marblehead Coastal development project. General Fund operating revenues increase 6.6% from the FY 2016 adopted budget.

General Fund operating expenditures = $57.0 million

General Fund operating expenditures for FY 2017 total $57.0 million and exclude one-time capital costs, studies, and grant related costs of $4.3 million, one-time transfers to other funds (including reserves) of $3.1 million, and other one-time costs of $1.1 million. Operating expenditures increase by 5.6% from the FY 2016 adopted budget.

Positive Operating Budget for next Fiscal Year (revenues greater than expenditures).

General Fund Operating Budget Comparison
FY 2016 to FY 2017
Excluding Fund Balances, Capital Outlay & Reserve Transfers
($ in millions)



Financial Overview

General Fund has a positive operating position of $753,000

General Fund Revenues	FY 2016	FY 2017
General Fund Total Revenues	$55.7 M	$59.9 M
One-time revenues*	(1.7 M)	(2.1 M)
VHSP Operations & Maint. Reserve	0.2 M	0.0 M
Total General Fund Operating Revenues	**$54.2 M**	**$57.8 M**

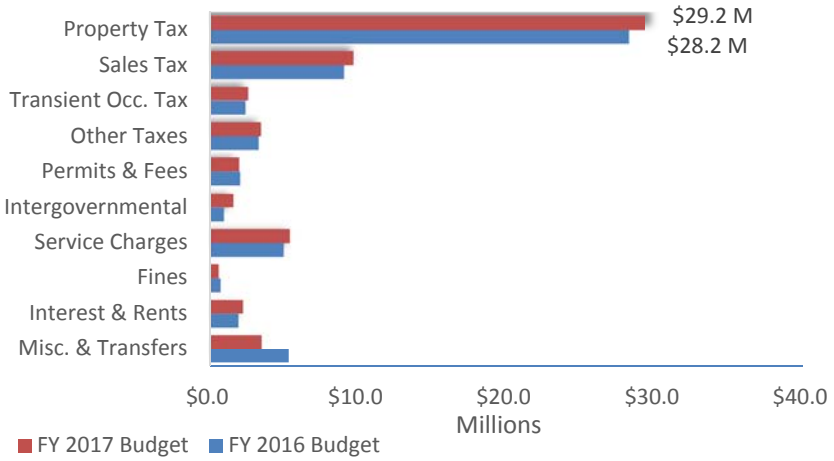
*One time revenues for FY 2017 include building and planning fees for Marblehead Coastal and one-time grants.

General Fund Expenditures	FY 2016	FY 2017
General Fund Total Expenditures	$58.6 M	$65.5 M
Capital outlay or major projects	(2.4 M)	(4.3 M)
Other one-time costs	(0.8 M)	(1.1 M)
One-time transfers to other funds	(1.4 M)	(3.1 M)
Total General Fund Operating Expenditures	**$54.0 M**	**$57.0 M**

General Fund Revenues

General Fund revenues are impacted by changes in the economy. General Fund revenue increases are expected in taxes (property, sales, transient occupancy, and franchise), intergovernmental, service charges and interest and rents, and decreases are anticipated in permits and fees, fines, miscellaneous, and interfund revenues. The following chart provides a comparison of the FY 2016 adjusted revenue budget to the FY 2017 revenue budget:

FY 2017 Property Taxes represent 49% of General Fund revenues



Taxes amount to $42 million, or 75% of General Fund revenues

General Fund Revenues by Category

Revenue Categories	2016 Budget	2016 Projected	2017 Budget	Dollar Change	% Bud 16 To Bud 17
Taxes	$42,791,100	$42,952,030	$44,792,350	$2,001,250	5%
Permits & Fees	2,021,030	1,988,900	1,935,150	(85,880)	-4%
Intergovernmental	927.050	983,450	1,570,280	643,230	69%
Service Charges	4,946,300	5,146,320	5,347,010	400,710	8%
Fines	706,000	616,000	557,000	(149,000)	-21%
Interest & Rents	1,900,420	2,000,460	2,202,030	301,610	16%
Miscellaneous	150,590	117,500	71,000	(79,590)	-53%
Interfund Revenue	5,164,500	4,895,920	3,389,360	(1,775,140)	-34%
General Fund Revenue	**$58,606,990**	**$58,700,580**	**$59,864,180**	**$1,257,190**	**2%**

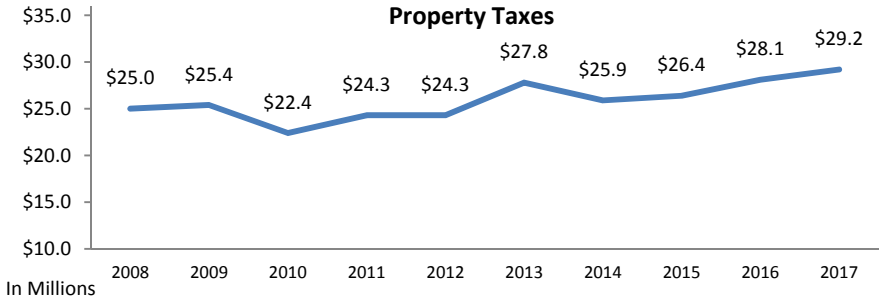
Significant revenues for the General Fund are derived from Property Taxes and Sales Taxes. These are discussed in more detail on the following pages, along with other significant changes in the General Fund from the FY 2016 budget to the FY 2017 budget.

Financial Overview

Property taxes increase by $1.1 million, or 3.8%

Property Taxes account for 49% of General Fund revenues and are budgeted to increase by $1.1 million, or 3.8%, for FY 2017, due to continued increases in market values, high activity in property resales, new development, and recapture of temporary assessment reductions from prior years. The chart below shows the City's ten year Property Tax revenue history, including Transfer Tax:

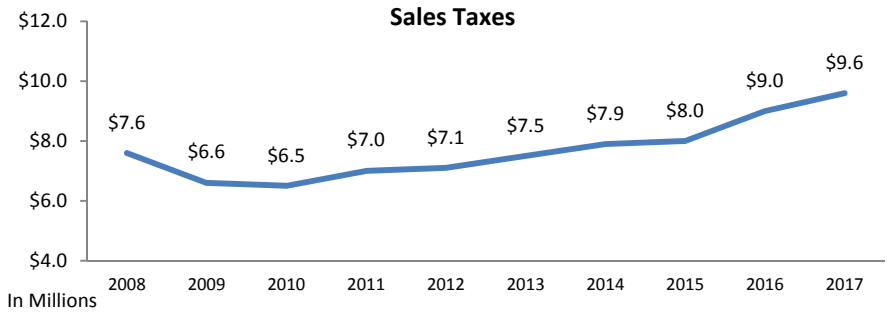
2010 dip is State borrowing of $2.2M from City, repaid in 2013



Sales taxes increase $615,000 million, or 7%

Sales Taxes increase by 7%, or $615,000, to $9.6 million in FY 2017, which includes anticipated revenues from new retail developments. The City's top three sales tax industries are consumer goods, restaurants, and fuel. Continued growth is anticipated in the first two of these; however, fuel prices are expected to remain low into the next fiscal year, somewhat hampering sales tax growth. Overall, the City's sales tax increase is mainly due to new development, with a full year of revenue anticipated from Phase I of the Outlets at San Clemente (which opened in November 2015) and the Estrella retail development (which had 3 major stores open in May 2016). The chart below shows the City's ten year Sales Tax history:

Sales taxes are anticipated to increase with opening of Marblehead Retail Outlets



Transient Occupancy Taxes increase by 8%, from inflation as well as continued increases in collections from Vacation Rentals*, while Franchise Taxes* increase 2%, mainly from inflation.

Permits and Fees decrease by $85,880, or 4%, due to slightly lower activity in construction permitting. *Interest Income and Rents* increase by 16%, from rental revenue anticipated from the reopening of the Ole Hanson Beach Club as well as other new lease and rental agreements.

Intergovernmental revenues increase $643,230, mainly due to an increase in one-time grants, with grants for the Safe Routes to School program expected in FY 2017. *Service Charge* revenues increase by $400,710, or 8%, driven by increases in ambulance service fees and recreation fees. *Fines* decrease by $149,000, largely from anticipated reductions in Parking Violations and Vehicle Code Fines due to the elimination of one Motorcycle Deputy in Police Services.

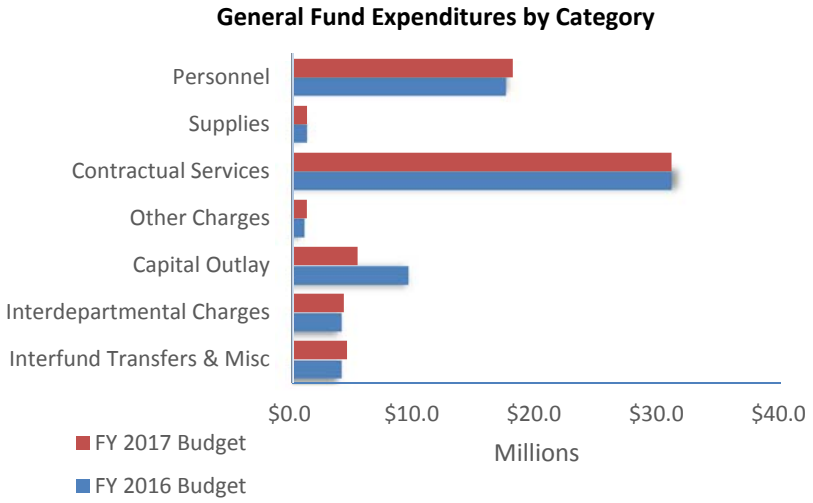
A decrease in *Interfund Revenue* of $1.8 million is primarily due to a higher amount of one-time transfers from other funds to the General Fund in the prior year.

Financial Overview

General Fund Expenditures

General Fund expenditures presented on the following chart compare the adjusted expenditure budget for FY 2016 and the FY 2017 expenditure budget:

Expenditures increase in contractual services and interfund transfers & miscellaneous charges



General Fund expenditures decline by $2.6 million, or 8%

The FY 2017 budget reflects total General Fund expenditures of $65.5 million, declining from the prior year's adjusted budget by $2.6 million, or 8%. A decrease is seen in capital outlay, while personnel, other charges, interdepartmental charges, interfund transfers and debt service expense categories have budgeted increases. In total, Contractual Services and Supplies remain flat.

Personnel costs increase by $610,440, or 4%

Personnel costs, at $18.0 million, increase by $610,440, or 4%. FY 2017 personnel increases include a 2.775% salary increase and a city paid health insurance increase per a three year agreement with the San Clemente City Employees Association (SCCEA), which expires at the end of FY 2017. Also included is the reclassification of several positons, as well as a net increase in total positions of 1.85 FTE, including the addition of Revenue Analyst (1.0 FTE), two positions moving from benefitted part-time to full-time (0.35 FTE), and increased hours for two other benefitted part-time positions (0.50 FTE). In addition, the re-opening of the Ole Hanson Beach Club increases part-time hourly staffing costs. The FY 2017 budget also incorporates planned step increases for eligible employees. These increases are somewhat offset by pension cost reductions, including employee pickup of pension costs per the SCCEA agreement and a pension rate reduction for the CalPERS General employee plan, and by freezing (defunding) the Beaches, Parks and Recreation Director position.

Supplies costs remain relatively level, as compared to the prior year.

In total, *Contractual Services* remain relatively flat, with a total increase of only 0.2%, or $65,000, with increases to Police and Fire Services contracts offset by reductions in other contractual services. Contractual services reductions include development and plan check contractual services, based on lower activity levels; maintenance of facilities due to restructuring contracts and by adding ongoing annual facility maintenance to the Capital program; legal services due to significant projects in the prior year; water charges as a result of savings due to various turf replacement projects; and professional services due to a number of one-time studies and assessments budgeted in the prior year

The Orange County Sheriff's Department (OCSD) police services contract increases $927,500, or 7.26%, from $12.7 million to $13.6 million in the General Fund. OCSD proposed contract increases include the addition of one Deputy Sheriff II and one Investigator, as well as extra

Police Services contract increases by $928,000, or 7.26%

help for a half-time Crime Prevention Specialist. These additions were somewhat offset by the defunding of two vacant positions (one Motorcycle Deputy and one Staff Assistant), and a reduction of some extra help hours used for part-time investigators. The OCSD contract is also increasing due to the implementation of a new overtime costing model which eliminates the past practice of applying past year's vacancy credits to offset the following year's overtime budget. Other cost increases in the OCSD contract are due to additional salary and benefits based on recently completed labor negotiations.

Fire Services contract increases by $266,000, or 3%

The Orange County Fire Authority (OCFA) fire services contract budget increases by $97,000, or 1.3% overall, to $8.5 million, comprised of the base contract ($7.7 million), facilities maintenance ($30,000), vehicle replacement ($170,500) and ambulance services ($0.6 million). The overall increase is mainly due to a 1.4% increase to the base contract, offset by the elimination of seasonal ambulance services. In lieu of the seasonal service, the City contracted with a private ambulance company for a partial year in FY 2016 to provide a 2nd full time ambulance in the City. The FY 2017 Fire Services budget also includes $0.5 million for a full year cost for this additional service.

Other charges increase due to election costs budgeted in FY 2017 as well as an increase in Recreation Contract Class Instructors.

Capital outlay costs are reduced by $4.1 million as the result of multi-year capital projects budgeted in prior years - most significantly, the Ole Hanson Beach Club renovation.

Transfers increase $375,000 or 11%, mainly due to increases of $2.0 million to the facilities maintenance fund and $814,000 to the accrued leave fund, offset by decreases of $1,345,000 for the Negocio Debt Service Fund and $900,000 for the General Liability Fund, which were both transfers in the prior year. In FY 2017, a total of $3.9 million will be transferred to other funds from the General Fund, as shown below:

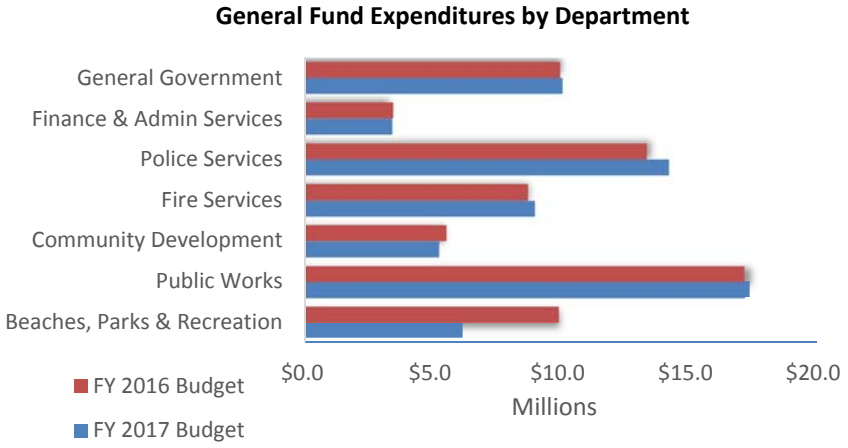
General Fund transfers to other funds are $3.9 million

Fund Transferred To	Amount	*Purpose*
2106 Gas Tax Fund	$ 14,000	*Senior mobility*
Street Improvement Fund	756,290	*Street program*
Accrued Leave Fund	974,000	*Reserve contributions*
Facilities Maintenance Fund	2,080,000	*Reserve contributions*
Park Asset Reserve	60,000	*Reserve contributions*
Total	***$3,884,880***	

The charts on the following page show department changes for General Fund expenditures, as compared to the prior year. *General Government* increases $92,220, mainly from scheduled personnel increases. *Finance and Administrative Services* decreases by $34,470 due to one-time contracts budgeted in the prior year and capital outlay for ADA improvements now budgeted in other projects for FY 2017. *Police Services* costs increase $865,400 in total based on OCSD contract increases. *Fire Services* shows a $261,340 overall increase, due to OCFA contract increases as well as the addition of a 2nd full-time ambulance. *Community Development* is lower by $282,640 based on Marblehead related projects and other one-time studies which were budgeted in the prior year. *Public Works* is increased by $247,550 mainly as a result of a net increase in capital projects in FY 2017. *Beaches, Parks and Recreation* decreases by $3.7 million mostly due to funding provided in FY 2016 for the Ole Hanson Beach Club renovation project.

Financial Overview

Fire and Police Services budgets increase in FY 2017



* General Government includes City Council, City Manager, City Clerk, Economic Development and City General.

General Fund Expenditures by Department

Departments	2016 Budget	2016 Projected	2017 Budget	Dollar Change	% Bud 16 To Bud 17
General Government	$9,996,400	$9,909,390	$10,058,620	$92,220	1%
Finance & Admin Services	3,448,980	3,358,030	3,414,510	(34,470)	-1%
Police Services	13,340,370	13,336,870	14,205,770	865,400	6%
Fire Services	8,716,310	8,690,630	8,977,650	261,340	3%
Community Development	5,524,750	5,402,980	5,242,110	(282,640)	-5%
Public Works	17,154,470	16,003,850	17,402,020	247,550	1%
Beaches, Parks & Rec.	9,903,530	10,041,480	6,167,540	(3,735,990)	-38%
General Fund Expenditures	**$68,054,810**	**$66,743,230**	**$65,468,220**	**($2,586,590)**	**-4%**

Total Public Safety for FY 2017 = $24.9 million, or 44% of GF Operating Expenditures

In FY 2017, $24.9 million, or 44% of General Fund operating expenditures, are budgeted for public safety: $14.2 million for Police Services, $9.0 million for Fire Services, and $1.7 million for Marine Safety (a division of Beaches, Parks and Recreation).

Reserves are fully funded

Reserve Contributions

General Fund reserves are fully funded in accordance with fiscal policies. The 2016 Long Term Financial Plan recommended transfers of $180,000 to the Accrued Leave Reserve, $60,000 to the Park Asset Replacement Reserve, and $380,000 to the Facilities Maintenance Reserve, which are all included in the FY 2017 budget. It was also recommended that the City's $10 million Sustainability Reserve be eliminated, with $1.7 million to be moved to the Facilities Maintenance Reserve, $794,000 to the Accrued Leave Reserve, $1.3 million to the Negocio Debt Service fund to pay off debt, and $6.2 million to the Emergency Reserve. The General Fund Emergency Reserve increase by $6.5 million in total, to $11.4 million, representing 20% of operating expenditures for FY 2017. The Council Contingency reserve is funded at $100,000. Reserve contributions for FY 2017 are summarized below:

Reserve Description	Contribution
Accrued Leave Reserve	$ 974,000
Park Asset Replacement Reserve	60,000
Facilities Maintenance Reserve	380,000
Negocio Debt Service Fund	1,725,000
Council Contingency Reserve	100,000
General Fund Emergency Reserve	6,161,000
Total	***$ 9,400,000***

Financial Overview

Fund Balance reserves projected to total $14.0 million.

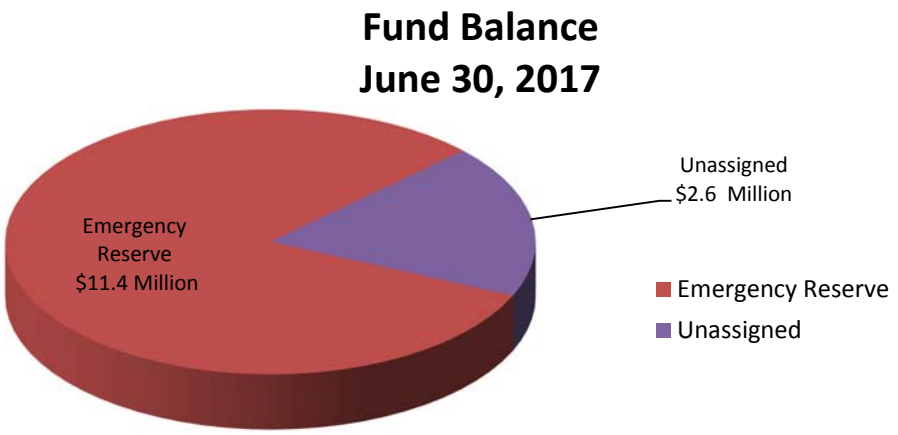
Emergency reserve is 20% of operating expenditures, or $11.4 million

Fund Balance – General Fund

The FY 2017 ending fund balance projected for the General Fund is $14.0 million, of which $11.4 million is for a General Fund Emergency Reserve, as approved by City Council through the Long Term Financial Plan and Fiscal Policy. It was recommended that the Sustainability Reserve of $10 million be transferred to the General Fund emergency reserve and other reserves as listed above in order to provide for economic and financial stability. The Emergency Reserve is $11.4 million, representing 20% of FY 2017 General Fund operating expenditures. Reserves are assigned for Emergency cost stabilization.

The Pension Reserve is being depleted, due to pension payments in FY 2016.

81% of fund balance is assigned



SCCEA MOU is a three-year agreement, extending through June 30, 2017

Labor Relations

The last City negotiations with the San Clemente City Employees Association (SCCEA) resulted in a three year agreement with the term from July 1, 2014 through June 30, 2017. The agreement includes salary increases of 2.775% in July of each year, offset by employee pickup of pension costs of 0.925%, 0.9%, and 0.8% in FY 2015, 2016, and 2017, respectively. The changes noted for FY 2017 are included in the budget.

On June 9, 2014, administration of the City's pension plan for active General employees transitioned from Great-West Retirement Services to CalPERS, who also administers the City's pension plans for Safety Lifeguard members and prior Police and Fire Safety members. Pension administration for retired or inactive general employees remains with Empower Retirement (formerly Great-West), including related unfunded liability payments. Compared to the adjusted budget for FY 2016, the FY 2017 budget reflects an overall decrease of 7.3% for retirement expenses due to increased employee pickup of retirement costs as well as a reduction for CalPERS rates for the general employee plan

A net total increase of 1.85 FTE positons is included in the FY 2017 budget. A limited-term Revenue Analyst, 1.0 FTE position, has been added, with costs expected to be offset by additional revenue generated from the positon. Additional hours are being added for both the Business License Specialist (adding 0.25 FTE) and a Code Enforcement Office Specialist (adding .10 FTE) to move those positions from benefitted part-time to full-time due to increasing demands in those areas. Also included are additional part-time hours for an Office Specialist I in the FAS Department (adding 0.25 FTE) due to increased workload, and for a Recreation Specialist (adding 0.25 FTE) due to the impending reopening of the Ole Hanson Beach Club.

A Management Analyst II position in Beaches, Parks and Recreation remains frozen (not funded) from prior years. Two additional positons have been frozen for the FY 2017 budget: a Beaches, Parks and Recreation Director and a Water Quality Code Compliance Inspector in Environmental Services, for a total of three frozen positions.

Other staffing changes include the reclassification and retitling of several positons. More detail on these position changes can be found in the Staffing section of this budget document.

Five-Year forecast has been updated to reflect FY 2017 budget

Five-Year Financial Forecast Summary – Operating Position & Fund Balance

The City's five-year financial forecast has been updated to reflect the FY 2017 budget to determine the impact of current budgetary decisions on the City's future operating position and fund balances. This forecast is an interim update of the original forecast prepared as a part of the City's annual Long Term Financial Plan (LTFP), which is available on the City's website (http:/san-clemente.org/about-us/city-finances/long-term-financial-plan). Consequently, the economic and other assumptions used in the development of LTFP forecast won't be updated until the new financial plan is prepared in January 2017.

Long-term economic outlook is mixed, with uneven economic recovery continuing

The U.S. economic outlook is considered a "mixed bag", with the uneven recovery seen over the past six years anticipated to continue, although improvements are expected in the forecast horizon. Brighter prospects are due to strong consumer spending, buoyed by an improved labor market, lower gasoline prices and higher home valuations. Homebuilding should also contribute positively to growth as momentum builds in response to shortages in inventory and higher prices. Importantly, commercial construction is also expected to ramp up in the coming years. However, growth continues to be restrained by a number of risks. On the national level, stalled wage and productivity growth, as well as lukewarm business and investment spending, has meant slower than desirable GDP growth. In addition, reduced expectations for the global economy, a volatile financial market, and uncertainty over the Federal Monetary policy can impact expansion in the near term. For California and Orange County, after several sluggish years, employment growth in Orange County has showed marked improvement over the last year, but wage levels remain restrained. Continued consumer optimism and improved household financial health indicate further growth in the coming years. Home price appreciation rates are cooling significantly across Southern California as the slow recovery in jobs over the last several years, and even slower improvement in wages, constrains housing purchases, especially at the lower end.

Forecasted increase for General Fund operating revenues is an average of 2% per year

Revenues, in total, are anticipated to increase an average of 2.0% over the five-year forecast period, based on the updated forecast.

Property taxes continue to recover, with substantial increases seen over the last several years due to increased sales, increasing values, and recapture of Proposition 8 reassessments that occurred during the recession. Continued growth is expected over the forecast horizon but at a slower pace than seen in the last few years. Beginning in FY 2018, property taxes, which account for 49% of General Fund revenues, are anticipated to increase an average of 2.1% per year due to continued growth as well as new development, such as the Marblehead Coastal Development projects. Sales Taxes are projected to have annual increases of 2.2% per year from FY 2018 through the remainder of the forecast period.

Operating expenditure growth projected at 2.9% per year.

General Fund Expenditures are projected to increase at an average rate of 2.9% over the five-year forecast period, excluding the impact of one-time capital and maintenance costs. The projected increases are primarily due to anticipated higher costs for the police and fire services contracts.

Financial Overview

The police services contract with the Orange County Sherriff's Department (OCSD) is projected to increase by an average of 4% over the remaining forecast period. The forecast does not assume any changes to staffing levels, beyond the current year. Actual contract amounts for future years are subject to negotiated changes to OCFA labor contracts as well as to the City's desired staffing levels.

The base contract with the Orange County Fire Authority (OCFA) for Fire services increases by 4.5% per year in the forecast, which is the maximum increase allowed annually under the contract. In actuality, the contract can only be increased by the actual increase in OCFA's operating expenditures, which has historically been lower than the 4.5% cap. Additional contributions to OCFA for capital maintenance and vehicle replacement reserves are also included in the forecast. Increases for these additional contributions are not subject to the 4.5% cap, and will be based on the actual cost of providing those services. Costs and associated revenues for the operation of two ambulances, year round, are also included in the forecast and future charges will be based on the actual costs to provide those services. No additional changes to OCFA staffing or service levels are assumed in the forecast, beyond the current year.

Forecast shows positive operating position in FY 2017 and 2018.

Results of the forecast with respect to operating position are shown below. The General Fund's forecasted operating position is positive in the first two years of the five-year forecast, and negative beginning in FY 2019, mainly due to increasing public safety contractual costs outpacing conservative revenue projections. Projected operating deficits in future years will be eliminated during the budget process.

Forecast Operating Position	2017	2018	2019	2020	2021
Operating Revenues	$57.8M	$58.9M	$60.2M	$61.3M	$62.5M
Operating Expenditures	57.0M	58.7M	60.4M	62.0M	63.8M
Projected surplus/deficit	$ 0.8M	$ 0.2M	$ (0.2M)	$ (0.7M)	$(1.3M)

Realization of the positive operating positons shown above, or as adjusted in future years, will add to the City's Unassigned Fund Balance in the General Fund. Unassigned Fund Balance provides resources for capital projects, one-time costs and funding to build up reserve and replacement fund balances.

The City's credit rating is the highest rating of "AAA"

Bond Rating

Based on the City of San Clemente's credit strength, the City received the highest credit rating of "AAA". An obligation rated "AAA" is the highest rating. This means that the City's capacity to meet its financial commitment on the debt obligation is extremely strong. Standard & Poor's published comments stated "In our view, financially, the City has performed very well in recent years and has maintained an unreserved fund balance of more than 40% of expenditures since 2001".

Decision Packages

Budgeted decision packages total $1,119,912 for All Funds

Decision packages incorporated into the budget total $1,786,812 of which $345,312 is for the General Fund and $1,441,500 is for other funds. A summary of budgeted decision packages is as follows:

General Fund Decision Packages - Budgeted	Amount
Staffing-Ongoing:	
Office Specialist II/Code Enforcement-hours increase (36 to 40 hrs. per week)	$13,935
Reclassification - Limited Term Code Compliance Officer to Senior	16,334
Office Specialist I/FAS-hours increase (20 to 30 hrs. per week)	17,163
Business License Specialist – Part-time to Full-time	25,000
Operating-Ongoing :	
Comprehensive Fee Study Program (Year 1 - Planning Division)	25,000
Agenda/Legislative Management System (City Clerk)	36,000
Information Technology Strategic Plan – One -Time:	
Citywide Cashiering System Evaluation	15,000
Recreation Management Software Replacement (formerly CLASS)	100,000
Other – One-Time:	
Code Enforcement Contract Employees	96,880
Add Revenue Analyst – Limited Term (Cost offset by revenue increase)	0
General Fund Total	***$345,312***

Other Fund Decision Packages - Budgeted	Amount
Information Technology Strategic Plan - Ongoing:	
Citywide CRM Notification System (Central Services)	10,000
Disaster Recovery as a Service/DRaaS (I.T.)	20,000
Security Information and Event Management/SIEM (I.T.)	50,000
Telephone System Replacement/VOIP (I.T.)	20,000
Information Technology Strategic Plan – One-Time:	
Citywide CRM Notification System (Central Services)	20,000
Track-It Assessment (I.T.)	25,000
Security Audit-SCADA (Utilities -Water and Sewer)	25,000
Network Infrastructure Upgrade/Replacement (I.T.)	150,000
Other – One-Time:	
Liquid Propane Gas (LPG) Powered Forklift (Utilities - Sewer)	31,000
Scorpion CL-3 Trailer Attenuator Unit (Utilities - Water)	33,500
Sewer Cost of Service Study (Utilities – Sewer)	75.000
Water Conservation Programs (Utilities – Water)	270,000
Replacement of Rotary Mower (Golf Course)	45,100
San Clemente Trolley Project (Air Quality Improvement)	66,900
Intersection Control – Forster Ranch Park (Gas Tax)	600,000
Other Funds Total	***$1,441,500***
Total Decision Packages - Budgeted	***$1,786,812***

The Budget Process

The Budget Process

The City's annual budget process begins in November and concludes in June. An executive team approach is used to develop the budget. Senior management representatives from each department, along with the City Manager and Assistant City Manager, utilize guidance provided by the City Council through various Strategic Priority processes. Additionally, operational issues that affect the budget are examined in the Long-Term Financial Plan and financial recommendations are incorporated into the budget. The table on the following page illustrates the budget process in detail.

The Capital Improvement Program Process

The Capital Improvement Program (CIP) Committee, consisting of members from all City departments, annually prepares and updates the six-year CIP program. Projects proposed to be funded are reviewed by the CIP Committee as a part of the budget process to ensure that the City's priorities are addressed and that staffing levels and projected revenues are in place to perform the projects.

The City Manager and Assistant City Manager review the CIP Committee's prioritized list of proposed capital improvement projects and funding sources during the review of the operating budgets. The final Capital Improvement Program is presented by the City Manager during the budget workshops in May in conjunction with the City's Annual Budget. The City Council adopts a resolution approving the fiscal year Capital Improvement Program, along with the operating budgets, in June.

Level of Control and Changes to Adopted Budget

Budgetary control, the level at which expenditures cannot legally exceed the appropriated amount, is exercised at the *fund level*. Administrative policies provide guidelines on budget transfers and the authorization necessary to implement transfers. Generally, there are two types of budget transfers:

Budget Adjustment: This is a transfer which does not change the total appropriated amount within a fund and does not require Council action. Depending upon the budget category affected by the transfer, approval may be granted at the City Manager or Department Head level. Department Heads have discretion to reapportion funds between certain line items within a program but may not exceed total appropriated amounts for each program. Additional expenditures for capital outlay items must be approved by the City Manager and City Council. Funds appropriated for salaries and benefits may not be expended for any other purpose without approval by the City Manager. The City Manager may transfer funds within and between programs and departments (with the exception of additional capital outlay expenditures, which require Council approval).

Budget Amendment: This is an adjustment to the total appropriated amount within a fund which was not included in the original budget. These supplemental appropriations are presented to City Council in an agenda report and require the passage by a simple majority of the City Council for approval. Types of modifications can be categorized as follows:

- Unanticipated revenue which was not projected in the budget may be appropriated by Council for expenditure in the year received.

- Prior year reserves or fund balances may be appropriated to fund items not previously included in the adopted budget. Reserves/fund balances exceeding minimum amounts required by administrative policies may be appropriated if it is determined to be in the best interest of the City. Council may also appropriate reserves in case of emergencies or unusual circumstances.

- Transfers between funds require a motion and agreement by the majority of the City Council.

Unexpended unencumbered appropriations automatically lapse at the end of the fiscal year and are included in the ending fund balance calculations within each fund.

The Budget Process

Budget Planning (November - December)

- Budget assumptions and policies are developed
- Budget instructions, training videos, and supporting information is published to budget website
- Human Resources distributes Reclassification Requests
- Capital Improvement Program development kickoff meeting

Public Input and Priority Setting (January - March)

- City Council and Commissions meet in January to provide recommendations for budget development
- City Council's Strategic Priority Setting public workshop sets direction for the development of Departmental work plans
- City Council adopts the Long Term Financial Plan, which identifies critical areas expected to have a financial impact on the City over the next five years. Recommended alternatives to address these critical areas are identified and adopted by the City Council and incorporated into the budget.

Staff Budget Development (January - March)

- Budget Kickoff/Staff Training Workshop
- Departments prepare base revenue and expenditure budgets by program, whereby expenditures and revenues are related to the Council and community goals identified during the Long Term Financial Plan and Strategic Priority processes.
- Decision packages are submitted to the City Manager for consideration. These include requests for reclassifications, new positions, new programs, or capital equipment.

Staff Budget Review (March - April)

- City Manager and Assistant City Manager conduct line item review of base budgets, decision package requests, and the CIP Budget.
- City Manager considers the projected amount of available resources, direction provided by the City Council, the City's fiscal policies and the most cost-effective and efficient method of service delivery to the public.
- Proposed budget is finalized.
- Budget document is prepared, highlighting the major changes in the budget from the previous year.

Council Budget Review and Adoption (May - June)

- In May, the City Manager presents the proposed budget to the City Council and a comprehensive workshop is held.
- In June, a public hearing is held and the City Council adopts the budget by resolution
- Final Adopted Budget document is published and made available to the public
- A supplemental line-item budget is also published, which provides additional departmental, division and program level detail.
- An executive budget summary document is provided as a public communication tool.

Accounting Systems & Controls

Fund Accounting Structure

The accounts of the City are organized on the basis of funds, each fund is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses, as appropriate. The funds utilized by the City are grouped into generic fund types (Governmental, Proprietary, and Fiduciary). Governmental funds are largely supported by general taxes. Proprietary funds are operated to recover the costs of operation through charges for services. Fiduciary funds are typically where the City acts in a trustee capacity on behalf of another person or entity. The categories within these fund types are summarized below:

Governmental Funds:

The **General Fund** is the general operating fund of the City. It is used to account for all financial resources traditionally associated with governments which are not required to be accounted for in another fund.

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are restricted by law or administrative action to expenditures for specified purposes.

Capital Project Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed through proprietary funds or fiduciary funds).

Debt Service Funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs other than capitalized leases and compensated absences which are paid from the governmental funds.

Proprietary Funds:

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to a private business enterprise. The intent of the City in using this type of fund is to determine that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, or to other governments, on a cost reimbursement basis.

Fiduciary Funds:

Trust and Agency Funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, and other governments. Since activities recorded within these funds are outside the control of the City Council, these funds are not included within this budget document.

Fund Changes

In accordance with generally accepted accounting principles, the City annually reviews all funds to determine the minimum number of funds necessary for financial management and control. The City currently has 26 budgeted funds, including the General Fund. During this Fiscal Year no new funds were added.

Accounting Systems & Controls

The following table provides a summary of the various funds of the City of San Clemente and includes both Major and Non-Major funds as reported in the City's Comprehensive Annual Financial Report (CAFR). Additional information on each fund is available in various sections of this annual budget.

Governmental Funds				Proprietary Funds	
General Fund*	***Special Revenue Funds***	***Capital Projects Funds***	***Debt Service Funds***	***Enterprise Funds***	***Internal Service Funds***
	Street Improvement	Parks Aquisition and Development	Negocio Building	Water Fund*	Central Services
	Gas Tax	Local Drainage Facilities		Sewer Fund*	Information Technology
	Miscellaneous Grants	RCFPP		Storm Drain	Fleet
	Air Quality Improvement	Public Facilities Construction Fee*		Clean Ocean	Medical Insurance
	Local Cable Infrastructure	Developers Improvement		Solid Waste	Workers' Compensation
	Police Grants	Reserve		Golf Course*	General Liability

* Recognized as a major fund in the City's CAFR. Major funds represent the significant activities of the City and basically include any fund whose revenues or expenditures, excluding other financing sources and uses constitute more than 10% of the City's revenues or expenditures. The City can also select a major fund.

Funds not budgeted and excluded from the schedule above include the Employee Benefits Fund and the Pension Trust Fiduciary Fund.

Accounting Systems & Controls

Budgetary Basis and Basis of Accounting

The budget constitutes the legal authority for expenditures. The annual budget is adopted with budgetary control at the fund level so expenditures may not legally exceed appropriations at that level of detail. Budgetary controls are maintained to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the City Council. Transfers or revision within funds are allowed, but only the City Council has the legal authority to increase or decrease a given fund's annual budget. The Comprehensive Annual Financial Report (CAFR) shows the status of the City's finances on the basis of "generally accepted accounting principles" (GAAP) and on a budgetary basis. In most cases, this conforms to the way the City prepares its budget.

Governmental fund types (General Fund, Special Revenue Funds, etc.) utilize the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when they become measurable and available. Expenditures are recognized when the liability has been incurred, with the exception that principal and interest payments on general long-term debt are recognized when due. Budgets for governmental fund types are adopted on a basis consistent with GAAP.

Proprietary fund types, including Enterprise (Water, Sewer, etc.) and Internal Service Funds (Information Technology, Fleet Operating, etc.), are operated in a manner similar to private business enterprise. These funds use the accrual basis of accounting where revenues are recognized when earned and expenses are recognized when incurred. These funds are budgeted based on Net Working Capital to provide a more accurate picture of whether there is sufficient funding to cover the cost of current operations. Net Working Capital is essentially current assets minus current liabilities with capital assets excluded from the calculation. Exceptions from GAAP are as follows:

- *Compensated absences liabilities, in Enterprise and Internal Service Funds, that are expected to be liquidated with expendable available financial resources are accrued as earned by employees (GAAP) as opposed to being expended when paid (Budget).*
- *Pension receivable and payables that are not short term in nature are excluded from the new working capital calculation.*
- *Principal payments on long-term debt within Enterprise & Internal Service Funds are applied to the outstanding liability on a GAAP basis, as opposed to being expended on a Budget basis.*
- *Capital outlay within the Enterprise Funds are recorded as assets on a GAAP basis and expended on a Budget basis.*

Financial Management

The City of San Clemente is committed to the highest standards of responsible financial reporting and management practices. These standards are based on established financial principles and practices, formal fiscal policies and state law. These practices set forth the basic framework related to the core values of the City and to achieve Financial Sustainability addressed as follows:

Financial stability by taking a long-term approach to its finances by developing and maintaining long-term plans, carefully weighing the cost and benefits of development opportunities and adhering to sound debt, reserve and investment policies.

Quality of life and local economic vitality is maintained to ensure a safe and healthy atmosphere for its residents, businesses and visitors, while preserving and enhancing its unique cultural and environmental attributes.

Environmental and economic sustainability by supporting continued investment in physical infrastructure and facilities and by having policies and programs that support a clean and healthy natural environment.

Transparency and engagement for the community by producing planning and report mechanisms that make it clear how the City plans to use its resources to achieve the community vision.

Accounting Systems & Controls

The City, including the City Council, Mayor and staff work together to ensure that all financial matters of the City are addressed with care, integrity and in the best interest of the citizens. The City is committed to engaging the public as a partner in formulating plans and delivering services.

Established policies are presented in the Fiscal Policy section. The Fiscal Policy statements address the following:

- *Operating Budget*
- *Expenditures*
- *Capital Improvement*
- *Fund Balance and Reserves*
- *Accounting, Auditing and Financial Reporting*
- *Revenues*
- *Utility Rates and Fees*
- *Debt - Short term and Long Term*
- *Investments*
- *Long Term Financial Planning*

The Fiscal Policy section also addresses State Proposition 4 (Gann Initiative), which places limits on the amount of revenue that can be spent by government agencies, and the City's Debt Summary, which lists all outstanding debt of the City and related entities.

In addition to having Fiscal Policies in place, the City financial processes include procedures to maximize the financial resources of the City by focusing on Internal Controls throughout the City, and the proper allocation of costs to responsible departments through Interdepartmental Charges and the City's Cost Allocation Plan. These charges are discussed in more detail in the following paragraphs.

Internal Controls

The City is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the government are protected from loss, theft, or misuse and to ensure that adequate accounting data are compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles. The internal control structure is designed to provide reasonable, but not absolute assurance that these objectives are met. The concept of reasonable assurance recognizes that the cost of a control should not exceed the benefits likely to be derived, and that the valuation of costs and benefits requires estimates and judgments by management.

Interdepartmental Charges

Interdepartmental charges are cost allocations for goods and services provided by one City department to another City department on a cost reimbursement basis. A fair and equitable methodology is determined for identifying and distributing direct and indirect cost from a service provider to the service consumer. As an example, Internal Service Funds receive revenues from other City departments for charges such as insurance, postage, duplicating, central services, data processing, communications, fleet rental, etc. These interdepartmental charges are established annually and are based generally upon actual use of the goods or services. Replacement charges to the Fleet Replacement Reserve and the Capital Equipment Replacement Reserve are based upon the anticipated cost of replacement. Replacement charges are allocated annually over the life of the vehicle or equipment.

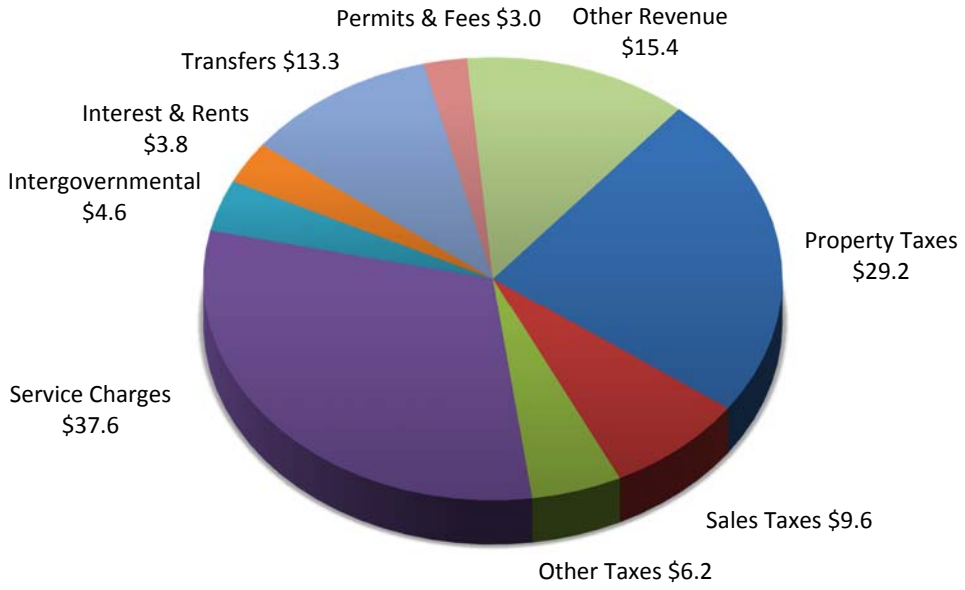
Cost Allocation Plan

The Finance and Administrative Services Department annually produces a Cost Allocation Plan which is used to distribute General Fund administrative costs to the various City operations. The allocation of these costs is based on a variety of factors. Examples include allocating (1) Human Resource costs based on the number of employees in the payroll system per department, (2) a portion of Finance costs based on the number of cash receipting transactions per fund, and (3) City Clerk costs based on a thirty-six month rolling average of agenda items by department. The cost allocation plan is based on prior fiscal year actual costs.

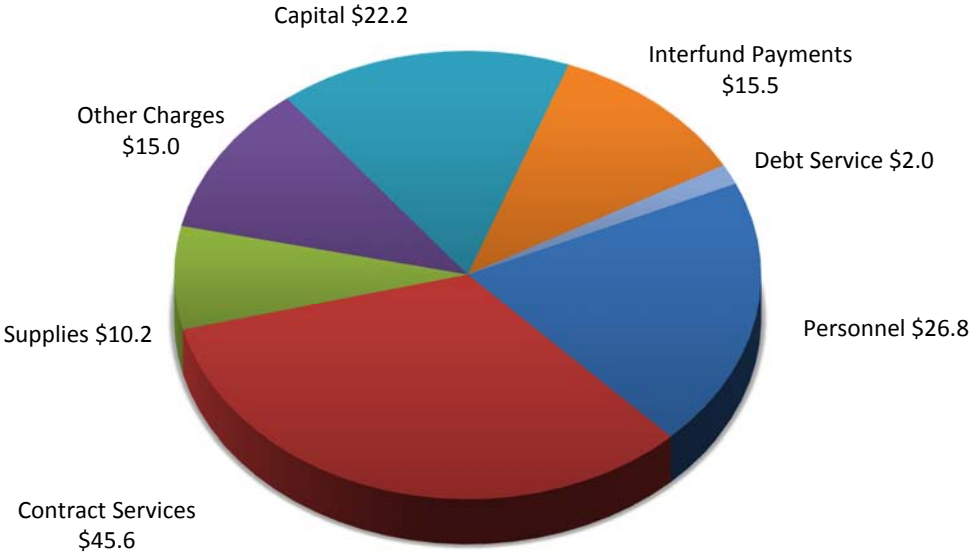
All Funds Budget Overview

Fiscal Year 2017

Where the Money Comes From*
(Total $122.6 million)



Where the Money Goes*
(Total $137.4 million)[1]



*All amounts are rounded

[1] Fund Balance Reserves are used for one-time costs.

All numbers show in millions

All Funds Budget Summary

	Beginning Balance	FY 2017 Revenues	FY 2017 Expenditures	Ending Balance	Changes in Balances	% Change
General Fund	19,635,830	59,864,180	65,468,220	14,031,790	(5,604,040)	-29%
Special Revenue Funds						
Street Improvement	4,793,450	1,933,590	3,607,900	3,119,140	(1,674,310)	-35%
Gas Tax	3,275,150	1,473,520	3,687,930	1,060,740	(2,214,410)	-68%
Miscellaneous Grants	372,660	355,090	355,090	372,660	0	0%
Air Quality Improvement	178,120	83,000	186,900	74,220	(103,900)	-58%
Local Cable Infrastructure	0	225,000	0	225,000	225,000	100%
Police Grants	87,240	100,650	100,000	87,890	650	1%
Capital Project Funds						
Parks Acquisition & Dev.	958,460	29,100	12,310	975,250	16,790	2%
Local Drainage Facilities	3,073,380	24,500	9,040	3,088,840	15,460	1%
RCFPP	1,643,720	182,280	1,108,570	717,430	(926,290)	-56%
Public Facilities Construction Fee	7,371,450	369,440	98,730	7,642,160	270,710	4%
Developers Improvement	15,387,370	1,149,700	42,350	16,494,720	1,107,350	7%
Reserve	3,539,290	3,591,440	610,000	6,520,730	2,981,440	84%
Debt Service Funds						
Negocio Debt Service	180,850	531,350	623,070	89,130	(91,720)	-51%
Enterprise Funds						
Water - Operating	4,154,540	17,796,605	20,174,170	1,776,975	(2,377,565)	-57%
- Depreciation Reserve	4,542,677	2,621,768	4,927,190	2,237,255	(2,305,422)	-51%
- Acreage Fee	334,688	104,814	112,900	326,602	(8,086)	-2%
- Other Agency	2,375,645	827,073	518,220	2,684,498	308,853	13%
Sewer - Operating	1,764,781	9,061,345	9,527,210	1,298,916	(465,865)	-26%
- Depreciation Reserve	4,017,598	2,886,256	4,847,730	2,056,124	(1,961,474)	-49%
- Connection Fee	5,281,075	65,747	337,680	5,009,142	(271,933)	-5%
- Other Agency	2,588,946	274,652	366,350	2,497,248	(91,698)	-4%
Storm Drain - Operating	531,994	1,534,805	1,756,910	309,889	(222,105)	-42%
- Depreciation Reserve	2,687,626	896,695	1,431,510	2,152,811	(534,815)	-20%
Solid Waste Management	283,480	162,500	216,820	229,160	(54,320)	-19%
Golf - Operating	(346,046)	2,291,344	2,260,790	(315,492)	30,554	-9%
- Depreciation Reserve	1,939,365	264,702	55,710	2,148,357	208,992	11%
- Capital Improvement	1,038,931	142,094	4,710	1,176,315	137,384	13%
Clean Ocean - Operating	1,730,204	2,607,999	3,528,750	809,453	(920,751)	-53%
- Depreciation Reserve	199,846	871,501	1,066,340	5,007	(194,839)	-97%
Internal Service Funds						
Central Services	283,930	423,670	520,450	187,150	(96,780)	-34%
Information Technology	94,140	1,866,380	1,959,080	1,440	(92,700)	-98%
Contract Fleet Services	321,458	887,413	1,038,230	170,641	(150,817)	-47%
Fleet Replacement Reserve	3,835,332	576,617	200,470	4,211,479	376,147	10%
Medical Insurance	14,870	3,610,600	3,440,580	184,890	170,020	1143%
Workers' Compensation	1,535,640	450,120	592,420	1,393,340	(142,300)	-9%
General Liability Self Insurance	1,565,140	2,500,100	2,564,130	1,501,110	(64,030)	-4%
Total All Funds	**101,272,830**	**122,637,640**	**137,358,460**	**86,552,010**	**(14,720,820)**	**-15%**

All Funds Summary-Revenues by Category

Fund Description	Beginning Fund Balance	Taxes	Permit & Fees	Receipts from Otr Agencies	Charges for Svcs.	Interest & Rentals	Internal Transfers	Fines & Other Revenues	Total Budget
General	$19,635,830	$44,792,350	$1,935,150	$1,570,280	$5,347,010	$2,202,030	$3,389,360	$628,000	$79,500,010
Special Revenue:									
Street Improvement	4,793,450	0	0	937,300	0	40,000	956,290	0	6,727,040
Gas Tax	3,275,150	0	0	1,413,480	0	45,450	14,590	0	4,748,670
Miscellaneous Grants	372,660	0	0	345,090	0	0	0	10,000	727,750
Air Quality Imprvmnt.	178,120	0	0	80,000	0	3,000	0	0	261,120
Local Cable Infrastructure	0	225,000	0	0	0	0	0	0	225,000
Police Grants	87,240	0	0	100,000	0	650	0	0	187,890
	8,706,620	225,000	0	2,875,870	0	89,100	970,880	10,000	12,877,470
Capital Projects:									
Parks Acquis. & Dev.	958,460	0	23,600	0	0	5,500	0	0	987,560
Local Drainage Fac.	3,073,380	0	500	0	0	24,000	0	0	3,097,880
RCFPP	1,643,720	0	157,280	0	0	25,000	0	0	1,826,000
Pub. Facilities Const.	7,371,450	0	299,440	0	0	70,000	0	0	7,740,890
Developers Imprvmnt.	15,387,370	0	539,180	0	582,520	28,000	0	0	16,537,070
Reserve	3,539,290	0	0	0	0	30,000	3,539,430	22,010	7,130,730
	31,973,670	0	1,020,000	0	582,520	182,500	3,539,430	22,010	37,320,130
Debt Svc Fund:									
Negocio Debt Service	180,850	0	0	0	0	531,350	0	0	712,200
Enterprise:									
Water- Operating	4,154,540	0	0	137,500	16,819,760	47,345	0	792,000	21,951,145
- Depr. Reserve	4,542,677	0	0	0	0	51,768	0	2,570,000	7,164,445
- Acreage Fee	334,688	0	1,000	0	0	3,814	100,000	0	439,502
- Other Agency	2,375,645	0	0	0	0	27,073	0	800,000	3,202,718
Sewer- Operating	1,764,781	0	300	0	9,037,240	16,805	0	7,000	10,826,126
- Depr. Reserve	4,017,598	0	0	0	0	38,256	288,000	2,560,000	6,903,854
- Conn. Fee	5,281,075	0	15,460	0	0	50,287	0	0	5,346,822
- Other Agency	2,588,946	0	0	0	0	24,652	0	250,000	2,863,598
Storm Drain Utility	531,994	0	0	0	1,150,500	3,305	381,000	0	2,066,799
- Depr. Reserve	2,687,626	0	0	0	0	16,695	0	880,000	3,584,321
Solid Waste Mgmt	283,480	0	9,000	17,300	134,000	2,000	0	200	445,980
Golf - Operating	(346,046)	0	0	0	1,872,000	419,344	0	0	1,945,298
- Depr. Reserve	1,939,365	0	0	0	0	3,683	61,140	199,879	2,204,067
- Capital Impr.	1,038,931	0	0	0	0	1,973	0	140,121	1,181,025
Clean Ocean	1,730,204	0	0	0	2,300,000	12,999	0	295,000	4,338,203
- Depr. Reserve	199,846	0	0	0	0	1,501	870,000	0	1,071,347
	33,125,350	0	25,760	154,800	31,313,500	721,500	1,700,140	8,494,200	75,535,250
Internal Service:									
Central Services	283,930	0	0	0	48,000	2,000	373,670	0	707,600
Information Technology	94,140	0	0	0	0	3,500	1,862,880	0	1,960,520
Fleet- Operating	321,458	0	0	0	0	2,243	865,170	20,000	1,208,871
- Replacement	3,835,332	0	0	0	0	26,757	549,860	0	4,411,949
Medical Insurance	14,870	0	0	0	348,000	2,600	0	3,260,000	3,625,470
Worker's Comp.	1,535,640	0	0	0	0	10,120	0	440,000	1,985,760
General Liability Self Ins.	1,565,140	0	0	0	0	100	0	2,500,000	4,065,240
	7,650,510	0	0	0	396,000	47,320	3,651,580	6,220,000	17,965,410
Total All Funds	**$101,272,830**	**$45,017,350**	**$2,980,910**	**$4,600,950**	**$37,639,030**	**$3,773,800**	**$13,251,390**	**$15,374,210**	**$223,910,470**

All Funds Summary-Expenditures by Category

Fund Description	Personnel	Supplies	Contractual Services	Other Charges	Capital Outlay	Interfund Payments	Debt Service	Ending Fund Balance	Total Budget
General	$18,027,920	$1,199,890	$31,021,700	$1,190,900	$5,339,700	$8,093,800	$594,310	$14,031,790	$79,500,010
Special Revenue:									
Street Improvement	0	0	525,000	0	3,066,000	16,900	0	3,119,140	6,727,040
Gas Tax	0	0	50,000	72,980	3,131,000	433,950	0	1,060,740	4,748,670
Miscellaneous Grants	30,340	0	129,500	41,760	129,310	24,180	0	372,660	727,750
Air Quality Imprvmnt.	0	0	80,000	0	106,900	0	0	74,220	261,120
Local Cable Infrastructure	0	0	0	0	0	0	0	225,000	225,000
Police Grants	0	0	100,000	0	0	0	0	87,890	187,890
	30,340	0	884,500	114,740	6,433,210	475,030	0	4,939,650	12,877,470
Capital Projects:									
Parks Acquis. & Dev.	0	0	0	0	0	12,310	0	975,250	987,560
Local Drainage Fac.	0	0	0	0	0	9,040	0	3,088,840	3,097,880
RCFPP	0	0	0	0	1,100,000	8,570	0	717,430	1,826,000
Pub. Facilities Const.	0	0	26,660	0	65,000	7,070	0	7,642,160	7,740,890
Developers Imprvmnt.	0	0	0	25,000	0	17,350	0	16,494,720	16,537,070
Reserve	260,000	0	0	0	350,000	0	0	6,520,730	7,130,730
	260,000	0	26,660	25,000	1,515,000	54,340	0	35,439,130	37,320,130
Debt Svc Fund:									
Negocio Debt Service	0	0	309,340	5,000	30,000	38,950	239,780	89,130	712,200
Enterprise:									
Water- Operating	3,353,190	7,758,190	3,030,570	3,445,920	33,500	1,605,300	947,500	1,776,975	21,951,145
- Depr. Reserve	0	0	900,000	0	3,500,000	527,190	0	2,237,255	7,164,445
- Acreage Fee	0	0	0	0	100,000	12,900	0	326,602	439,502
- Other Agency	0	0	500,000	0	0	18,220	0	2,684,498	3,202,718
Sewer- Operating	2,490,590	539,400	2,223,150	2,874,800	31,000	1,368,270	0	1,298,916	10,826,126
- Depr. Reserve	0	0	1,585,000	0	3,010,000	252,730	0	2,056,124	6,903,854
- Conn. Fee	0	0	0	0	300,000	37,680	0	5,009,142	5,346,822
- Other Agency	0	0	350,000	0	0	16,350	0	2,497,248	2,863,598
Storm Drain Utility	407,830	17,450	195,270	880,000	0	256,360	0	309,889	2,066,799
- Depr. Reserve	0	0	200,000	0	1,150,000	81,510	0	2,152,811	3,584,321
Solid Waste Mgmt	105,390	14,900	32,600	3,450	0	60,480	0	229,160	445,980
Golf - Operating	817,320	147,200	483,000	348,100	0	271,050	194,120	(315,492)	1,945,298
- Depr. Reserve	0	0	0	0	51,000	4,710	0	2,148,357	2,204,067
- Capital Impr.	0	0	0	0	0	4,710	0	1,176,315	1,181,025
Clean Ocean	312,910	50,230	1,142,220	206,280	0	1,817,110	0	809,453	4,338,203
- Depr. Reserve	0	0	550,000	0	500,000	16,340	0	5,007	1,071,347
	7,487,230	8,527,370	11,191,810	7,758,550	8,675,500	6,350,910	1,141,620	24,402,260	75,535,250
Internal Service:									
Central Services	59,390	52,600	321,530	0	0	44,640	42,290	187,150	707,600
Information Technology	814,780	5,000	898,680	15,600	85,000	140,020	0	1,440	1,960,520
Fleet- Operating	0	421,750	562,520	0	0	53,960	0	170,641	1,208,871
- Replacement	0	0	0	0	160,960	39,510	0	4,211,479	4,411,949
Medical Insurance	0	0	2,400	3,372,350	0	65,830	0	184,890	3,625,470
Worker's Comp.	0	7,100	9,500	526,000	0	49,820	0	1,393,340	1,985,760
General Liability Self Ins.	128,570	700	353,300	2,012,560	0	69,000	0	1,501,110	4,065,240
	1,002,740	487,150	2,147,930	5,926,510	245,960	462,780	42,290	7,650,050	17,965,410
Total All Funds	**$26,808,230**	**$10,214,410**	**$45,581,940**	**$15,020,700**	**$22,239,370**	**$15,475,810**	**$2,018,000**	**$86,552,010**	**$223,910,470**

Budget Comparisons By Fund - Revenues

Description	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	Percent Change
General	***$56,198,644***	***$58,606,990***	***$58,700,580***	***$59,864,180***	***2%***
Special Revenue:					
Street Improvement	1,837,401	2,038,590	1,967,390	1,933,590	-5%
Gas Tax	2,761,058	4,558,590	4,154,440	1,473,520	-68%
Miscellaneous Grants	344,862	506,430	544,150	355,090	-30%
Air Quality Improvement	83,478	83,000	83,000	83,000	0%
Local Cable Infrastructure	0	225,000	225,000	225,000	0%
Police Grants	111,923	100,600	100,600	100,650	0%
Total Special Revenue	***5,138,722***	***7,512,210***	***7,074,580***	***4,170,850***	***-44%***
Capital Projects:					
Parks Acquisition & Dev.	135,626	30,600	105,000	29,100	-5%
Local Drainage Facilities	24,978	24,500	23,000	24,500	0%
R C F P P	276,276	157,620	157,620	182,280	16%
Public Facilities Construction Fee	454,584	370,180	360,180	369,440	0%
Developers Improvement	683,867	3,292,570	2,798,780	1,149,700	-65%
Reserve	760,940	1,033,490	1,038,490	3,591,440	248%
Total Capital Projects	***2,336,271***	***4,908,960***	***4,483,070***	***5,346,460***	***9%***
Negocio Debt Service	***535,162***	***1,853,920***	***1,863,520***	***531,350***	***-71%***
Enterprise:					
Water - Operating	20,612,520	16,331,281	17,958,630	17,796,605	9%
- Depreciation Reserve	2,514,662	2,879,289	2,870,117	2,621,768	-9%
- Acreage Fee Reserve	38,421	2,718,663	18,798	104,814	-96%
- Other Agency	735,011	828,437	824,645	827,073	0%
Sewer - Operating	9,208,116	8,970,971	8,880,951	9,061,345	1%
- Depreciation Reserve	3,328,768	3,487,178	3,487,178	2,886,256	-17%
- Connection Fee Reserve	4,549,459	357,065	466,605	65,747	-82%
- Other Agency	262,511	264,446	264,446	274,652	4%
Storm Drain Utility - Operating	1,528,343	1,535,144	1,535,154	1,534,805	0%
- Depreciation Reserve	889,464	1,686,356	1,729,146	896,695	-47%
Solid Waste Management	176,001	145,000	163,000	162,500	12%
Golf - Operating	2,318,761	2,326,329	2,281,314	2,291,344	-2%
- Depreciation Reserve	257,855	227,767	228,925	264,702	16%
- Capital Improvement Reserve	152,036	141,824	141,861	142,094	0%
Clean Ocean - Operating	2,604,952	2,631,154	2,610,654	2,607,999	-1%
- Improvement Reserve	965	862,346	862,346	871,501	1%
Total Enterprise	***49,177,845***	***45,393,250***	***44,323,770***	***42,409,900***	***-7%***
Internal Service:					
Central Services	540,133	463,130	471,830	423,670	-9%
Information Technology	1,686,620	1,752,020	1,758,720	1,866,380	7%
Fleet - Operating	1,024,823	979,888	956,888	887,413	-9%
- Replacement Reserve	944,703	837,832	837,832	576,617	-31%
Medical Insurance	3,021,714	3,306,450	3,455,380	3,610,600	9%
Workers' Compensation	470,891	427,900	432,340	450,120	5%
General Liability Self Insurance	3,595,228	5,301,000	5,303,740	2,500,100	-53%
Total Internal Service	***11,284,112***	***13,068,220***	***13,216,730***	***10,314,900***	***-21%***
Total All Funds *	**$124,670,756**	**$131,343,550**	**$129,662,250**	**$122,637,640**	**-7%**

*Excludes Fund Balances

Budget Comparisons By Fund - Expenditures

Description	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	Percent Change
General	***$56,347,478***	***$68,054,810***	***$66,743,230***	***$65,468,220***	***-4%***
Special Revenue:					
Street Improvement	2,667,639	4,384,690	4,384,690	3,607,900	-18%
Gas Tax	2,823,359	7,493,870	7,475,870	3,687,930	-51%
Miscellaneous Grants	347,877	590,640	557,580	355,090	-40%
Air Quality Improvement	42,049	489,410	419,410	186,900	-62%
Local Cable Infrastructure	0	225,000	225,000	0	-100%
Police Grants	105,259	116,240	116,240	100,000	-14%
Total Special Revenue	***5,986,183***	***13,299,850***	***13,178,790***	***7,937,820***	***-40%***
Capital Projects:					
Parks Acquisition & Dev.	540,007	55,810	55,810	12,310	-78%
Local Drainage Facilities	9,957	875,940	875,940	9,040	-99%
R C F P P	47,783	1,969,520	1,971,950	1,108,570	-44%
Public Facilities Construction Fee	10,617,368	214,540	214,440	98,730	-54%
Developers Improvement	1,833,944	1,643,860	1,648,240	42,350	-97%
Reserve	487,946	1,885,450	1,885,450	610,000	-68%
Total Capital Projects	***13,537,005***	***6,645,120***	***6,651,830***	***1,881,000***	***-72%***
Negocio Debt Service	***639,888***	***1,958,170***	***1,961,970***	***623,070***	***-68%***
Enterprise:					
Water - Operating	19,013,946	22,728,270	19,426,520	20,174,170	-11%
- Depreciation Reserve	1,209,677	9,342,680	9,342,680	4,927,190	-47%
- Acreage Fee Reserve	87,081	5,512,450	2,512,450	112,900	-98%
- Other Agency	1,595,747	3,002,780	3,002,780	518,220	-83%
Sewer - Operating	9,004,121	9,818,040	9,266,130	9,527,210	-3%
- Depreciation Reserve	3,194,394	10,854,960	9,768,480	4,847,730	-55%
- Connection Fee Reserve	1,407,394	2,345,520	2,189,520	337,680	-86%
- Other Agency	16,510	107,400	107,400	366,350	241%
Storm Drain Utility - Operating	1,614,779	1,677,330	1,675,230	1,756,910	5%
- Depreciation Reserve	364,792	2,047,600	2,057,600	1,431,510	-30%
Solid Waste Management	197,960	223,430	227,660	216,820	-3%
Golf - Operating	2,342,772	2,302,280	2,258,400	2,260,790	-2%
- Depreciation Reserve	31,403	199,770	195,840	55,710	-72%
- Capital Improvement Reserve	20,507	39,100	38,680	4,710	-88%
Clean Ocean - Operating	2,192,777	3,660,760	3,540,490	3,528,750	-4%
- Depreciation Reserve	87,790	793,550	732,560	1,066,340	34%
Total Enterprise	***42,381,650***	***74,655,920***	***66,342,420***	***51,132,990***	***-32%***
Internal Service:					
Central Services	470,364	553,770	532,570	520,450	-6%
Information Technology	1,489,904	2,120,310	2,101,320	1,959,080	-8%
Fleet - Operating	954,988	1,127,510	990,870	1,038,230	-8%
- Replacement Reserve	284,642	1,410,990	1,410,990	200,470	-86%
Medical Insurance	3,088,316	3,251,390	3,257,390	3,440,580	6%
Workers' Compensation	464,233	573,860	553,840	592,420	3%
General Liability Self Insurance	3,643,175	3,902,200	4,282,950	2,564,130	-34%
Total Internal Service	***10,395,622***	***12,940,030***	***13,129,930***	***10,315,360***	***-20%***
Total All Funds *	**$129,287,826**	**$177,553,900**	**$168,008,170**	**$137,358,460**	**-23%**

*Excludes Fund Balances

All Fund Revenues Summary

Description	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Beginning Fund Balances	$144,235,796	$139,618,760	$139,618,760	$101,272,830	-27%
Property Taxes	27,578,429	28,153,150	28,128,260	29,219,490	4%
Transient Occupancy Tax	2,220,437	2,380,000	2,420,000	2,560,660	8%
Sales Tax	8,032,575	8,999,000	8,999,010	9,614,000	7%
Franchise Fees	2,471,224	2,633,950	2,629,950	2,675,200	2%
Business License Tax	866,760	850,000	999,920	948,000	12%
Total Taxes	***41,169,425***	***43,016,100***	***43,177,140***	***45,017,350***	***5%***
Construction Permits	1,573,060	1,854,500	1,857,000	1,802,000	-3%
Developer Fees	1,452,300	1,127,520	916,450	879,180	-22%
Alarm Permits	92,818	89,300	92,000	92,000	3%
Miscellaneous Permits & Fees	387,657	224,150	187,060	207,730	-7%
Total Permit & Fees	***3,505,835***	***3,295,470***	***3,052,510***	***2,980,910***	***-10%***
Grants	1,021,672	2,871,450	2,999,810	1,898,650	-34%
Motor Vehicle Tax	28,180	26,000	26,500	30,000	15%
Gas Tax Allocations	1,736,315	1,859,500	1,455,500	1,340,500	-28%
Subventions	382,297	253,000	278,350	257,000	2%
Measure M Apportionment	1,427,385	1,724,920	1,662,620	937,300	-46%
Miscellaneous	0	102,500	88,000	137,500	34%
Total Intergovernmental	***4,595,849***	***6,837,370***	***6,510,780***	***4,600,950***	***-33%***
Development Permits & Fees	449,563	751,410	667,850	668,720	-11%
Plan Check Fees	1,006,927	921,600	961,500	924,000	0%
General Service Charges	244,775	305,430	334,480	355,500	16%
Imaging of Documents	49,755	42,000	50,000	48,000	14%
Weed Assessments	19,324	12,000	11,400	11,500	-4%
Abatement Reimbursements	60	300	100	250	-17%
Ambulance Service Charges	1,096,348	990,100	1,132,000	1,282,000	29%
Public Safety Service Charges	1,469	2,000	2,000	2,000	0%
Marine Safety Program Fees	97,846	164,030	150,070	177,050	8%
Parking Meters & Permits	1,099,221	1,060,000	1,061,900	1,060,000	0%
Solid Waste Service Charges	143,432	120,000	110,000	110,000	-8%
Storm Drain Service Charges	1,142,372	1,150,500	1,150,500	1,150,500	0%
Sewer Service Charges	9,148,230	8,950,900	8,860,640	9,037,240	1%
Water Service Charges	18,856,129	15,396,670	17,048,200	16,819,760	9%
Inspection Fees	699,492	56,390	62,470	56,390	0%
Recreation Program Fees	1,663,844	1,533,600	1,567,850	1,632,620	6%
Golf Fees	2,004,223	2,069,500	1,997,000	2,003,500	-3%
Urban Runoff Mgmt Fees	2,257,702	2,318,000	2,300,000	2,300,000	-1%
Total Service Charges	***39,980,712***	***35,844,430***	***37,467,960***	***37,639,030***	***5%***
Parking Violations	707,127	740,000	690,000	690,000	-7%
Vehicle Code & Court Fines	270,848	230,000	180,000	130,000	-43%
Other Fines	28,796	36,000	43,700	32,200	-11%
Total Fines	***1,006,771***	***1,006,000***	***913,700***	***852,200***	***-15%***
Investment Earnings & Interest	844,905	863,000	785,100	775,470	-10%
Rents & Concessions	2,770,721	2,615,240	2,779,910	2,998,330	15%
Total Interest & Rents	***3,615,626***	***3,478,240***	***3,565,010***	***3,773,800***	***8%***
Miscellaneous Income	2,176,634	2,988,460	2,947,170	932,010	-69%
Debt Proceeds	3,760,029	0	0	0	0%
Depreciation Funding	6,912,154	7,400,000	7,400,000	7,400,000	0%
Sales of Assets	931,484	2,000,000	2,000,000	0	-100%
Transfers from Other Funds	5,073,254	12,970,910	10,003,410	6,437,060	-50%
Internal Service Fund Charges	6,666,484	6,691,570	6,695,570	6,814,330	2%
Premiums & Reimbursements	5,276,499	5,815,000	5,929,000	6,190,000	6%
Total Other Revenues & Financing Sources	***30,796,538***	***37,865,940***	***34,975,150***	***27,773,400***	***-27%***
Total Revenues*	**$124,670,756**	**$131,343,550**	**$129,662,250**	**$122,637,640**	**-7%**

*excluding fund balances

All Fund Revenues By Line Item

Revenues Description	FY 2015 Actual	FY 2016 Adj Bud	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Taxes					
Current Year Secured Taxes	$19,649,805	$20,535,100	$20,535,100	$21,379,340	4%
Current Year Unsecured Taxes	751,706	660,000	660,000	660,000	0%
Supp. Roll Property Taxes	541,241	350,000	350,000	350,000	0%
ERAF Property Taxes	5,580,237	5,908,050	5,908,050	6,180,150	5%
Prior Year Secured & Unsecured	570,136	300,000	300,000	300,000	0%
Property Tax Admin. Charge	(202,144)	(225,000)	(225,000)	(250,000)	11%
Transient Occupancy Tax	1,813,873	1,900,000	1,900,000	1,985,660	5%
Transient Occupancy Tax Vacation Rental	406,564	480,000	520,000	575,000	20%
General Sales Tax	5,738,675	8,083,490	8,083,500	9,189,000	14%
P.S. Sales Tax Augmentation	422,865	400,000	400,000	425,000	6%
In-Lieu Sales Tax	1,871,035	515,510	515,510	0	-100%
Property Transfer Tax	623,068	525,000	525,000	525,000	0%
Penalty & Interest - Delqnt. Prop. Tax	62,887	100,000	75,000	75,000	-25%
Penalty & Interest - Delqnt. Prop. Assmt.	572	0	30	0	0%
Assessments Prior Year	921	0	80	0	0%
San Diego Gas & Electric	690,966	630,000	630,000	643,000	2%
Southern California Gas	168,183	177,000	173,000	175,000	-1%
Cox Communications	1,124,969	1,120,000	1,120,000	1,150,000	3%
CR&R	417,903	419,000	419,000	419,000	0%
Other Franchise Fees	47,103	256,750	256,750	257,000	0%
Parimutual Taxes	22,100	31,200	31,200	31,200	0%
Business License Tax	814,621	780,000	900,000	850,000	9%
Business License - Development	7,690	25,000	51,020	50,000	100%
Home Occupation Permit	44,449	45,000	48,900	48,000	7%
Total Taxes	***41,169,425***	***43,016,100***	***43,177,140***	***45,017,350***	***5%***
Permit & Fees					
Building Permits	900,227	1,010,000	1,010,000	1,050,000	4%
Disability Access/Educ Fee	2,097	3,500	3,500	3,500	0%
Electrical Permits	286,599	450,000	450,000	375,000	-17%
Mechanical Permits	128,616	130,000	130,000	130,000	0%
Plumbing Permits	233,631	252,500	252,500	235,000	-7%
Grading Permits	21,890	8,500	11,000	8,500	0%
Sewer Permits	2,000	300	540	300	0%
Bridge Maintenance Contribution	85,950	116,780	116,780	116,780	0%
Mobilehome Inspection Fees	1,632	1,630	(600)	0	-100%
Street Encroachment Permits	115,495	71,050	40,000	40,020	-44%
Trash Bin Permits	9,055	9,000	9,000	9,000	0%
Alarm Permits	92,818	89,300	92,000	92,000	3%
Park Fees	60,334	23,600	100,000	23,600	0%
In-Lieu Affordable Housing Fees	169,898	700,000	300,000	422,400	-40%
Beach Parking Impact Fees	64,740	2,290	2,290	0	-100%
Public Safety Construction Fees	226,089	200,680	200,680	228,580	14%
Civic Center Const Fund Fees	56,880	67,210	67,210	70,860	5%
Storm Drain Fees - Other Areas	1,265	500	1,000	500	0%
Sewer Connection Fees	767,326	15,460	125,000	15,460	0%
RCFPP Impact Fees	255,434	137,620	137,620	157,280	14%
Water Acreage Fees	19,818	1,000	3,490	1,000	0%
Miscellaneous Permits	4,041	4,550	500	1,130	-75%
Total Permit & Fees	***3,505,835***	***3,295,470***	***3,052,510***	***2,980,910***	***-10%***

All Fund Revenues By Line Item

Revenues Description	FY 2015 Actual	FY 2016 Adj Bud	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Intergovernmental					
CDBG Home Rehab	107,423	75,000	75,000	75,000	0%
Public Fac/Infrastructure Grant	93,576	267,580	310,300	129,310	-52%
Commercial Rehab Grant	18,229	26,910	21,910	20,000	-26%
Public Services Grant	57,560	48,720	48,720	51,760	6%
CDBG Administration Grant	67,715	68,220	68,220	69,020	1%
Other Federal Grants	6,987	1,491,900	1,534,690	143,380	-90%
Mandated Cost Reimbursement	156,005	18,000	43,350	22,000	22%
S.O.N.G.S. Grant	110,285	135,000	193,600	133,600	-1%
Coastal Conservatory Grant	21,622	78,380	0	0	-100%
Other State Grants	363,048	514,670	582,300	1,103,600	114%
Motor Vehicle Tax	28,180	26,000	26,500	30,000	15%
Vehicle Pollution Reduction Fees	80,490	80,000	80,000	80,000	0%
2106 Gas Tax Allocation	243,084	207,000	198,000	204,000	-1%
Motor Vehicle Fuel Tax 2103	636,584	714,000	305,000	154,000	-78%
2105 Gas Tax Allocation	372,463	392,000	396,000	408,000	4%
2107 Gas Tax Allocation	476,684	539,000	549,000	567,000	5%
2107.5 Gas Tax Allocation	7,500	7,500	7,500	7,500	0%
Homeowners Exempt. Subvention	144,802	155,000	155,000	155,000	0%
Special District Augmentation	1,000	0	0	0	0%
State COPS Grant	107,870	100,000	100,000	100,000	0%
Measure M - GMA Grant	564,860	787,620	787,620	0	-100%
OCTA Senior Transportation	67,357	65,070	65,070	72,980	12%
Measure M/M2 Turnback App.	862,525	937,300	875,000	937,300	0%
MWD Reclaimed Water Credit	0	102,500	88,000	137,500	34%
Total Intergovernmental	***4,595,849***	***6,837,370***	***6,510,780***	***4,600,950***	***-33%***
Services Charges					
Const & Demo Admin Fees	21,480	14,000	24,000	24,000	71%
Business License Processing Fee	47,458	38,000	39,000	39,000	3%
Building Plan Check Fees	636,753	630,000	630,000	620,000	-2%
Planning Plan Check Fees	78,510	80,000	80,000	80,000	0%
Transportation Permits	3,058	2,080	1,200	1,200	-42%
Improvement Plan Check Fees	58,679	25,000	40,000	35,000	40%
Landscape Plan Check Fees	2,939	2,000	2,500	2,000	0%
SFR Plan Check Fees	45,577	24,800	35,000	30,000	21%
Reproduction of Documents	2,992	3,200	1,800	3,000	-6%
Imaging of Documents	49,755	42,000	50,000	48,000	14%
Map Sales	399	300	0	300	0%
Bad Check Service Charges	2,685	3,000	2,700	3,000	0%
Community Enhancement Revenues	357,143	672,210	582,520	582,520	-13%
Other Planning Service Fees	16,131	14,000	14,000	14,000	0%
Planning - CC Applications	11,275	10,800	25,000	12,000	11%
Planning - PC Applications	135,347	100,000	100,000	100,000	0%
Planning - ZA Applications	17,584	19,000	19,000	20,000	5%
Planning - Admin Applications	20,263	30,000	30,000	25,000	-17%
Traffic Model Fees	0	700	700	700	0%
Traffic Review Fees	0	500	500	500	0%
General Plan Update Fees	6,323	10,000	7,000	7,000	-30%
Late Payment Charges	314,510	300,000	300,000	300,000	0%
Retiree Premiums	228,505	296,850	326,350	348,000	17%
Cobra Premiums	7,136	0	2,430	0	0%
Excess Water Use Penalty	0	0	1,300,000	400,000	100%

All Fund Revenues By Line Item

Revenues Description	FY 2015 Actual	FY 2016 Adj Bud	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Weed Assessments - Current Year	19,077	10,000	10,000	10,000	0%
Weed Assessments - Prior Year	247	2,000	1,400	1,500	-25%
Sign Storage Fee	60	300	100	250	-17%
San Diego County Contract	6,600	12,100	7,000	7,000	-42%
Ambulance Service Charges	1,066,048	953,000	1,100,000	1,250,000	31%
Ambulance Subscription Fees	23,700	25,000	25,000	25,000	0%
Special Lifeguard Services	843	2,000	7,000	2,000	0%
Junior Lifeguard Services	93,233	156,030	137,070	169,050	8%
Surfing Program Fees	30	0	0	0	0%
Special Beach Events Fees	3,740	6,000	6,000	6,000	0%
Fingerprint Services	160	600	600	600	0%
Visa Letter Service	300	450	450	450	0%
Police Duplication Fees	509	600	600	600	0%
Other Police Dept. Service Charges	500	350	350	350	0%
Parking Meters	941,651	905,000	905,000	905,000	0%
Parking Permits	157,570	155,000	156,900	155,000	0%
Const & Demo Recycle Fee - Forfeited	57,500	30,000	30,000	30,000	0%
Commercial Recycling Charges	85,932	90,000	80,000	80,000	-11%
Sewer Commodity Fees	3,806,569	3,602,000	3,500,000	3,564,000	-1%
Sewer Base Fees	5,341,661	5,348,900	5,360,640	5,473,240	2%
Effluent Water Sales	381,714	656,080	716,000	961,400	47%
Public Works Inspection Fees	20,824	4,000	0	4,000	0%
Engineering Plan Review	1,028	2,000	130	1,000	-50%
Construction Inspection Fees	670,519	50,000	60,000	50,000	0%
Engr. & Geotech. Reimbursements	4,817	2,000	1,000	2,000	0%
Other Engineering Service Fees	3,332	390	1,470	390	0%
SCAC Pool Programs & Admin Fees	332,404	350,000	340,000	345,340	-1%
OHBC Contract Pool Class Fees	0	5,000	0	0	-100%
OHBC Contract Class Fees	566	0	0	32,340	100%
SCAC Contract Pool Class Fees	237,767	145,000	145,000	155,000	7%
OHBC Contract Pool Class Fees	0	0	0	27,960	100%
Comm. Center Contract Class Fees	242,419	233,500	233,500	222,000	-5%
Offsite Contract Class Fees	347,341	317,000	317,000	318,000	0%
Recreation Sports Fees	35,087	13,650	13,650	12,500	-8%
VHSP Contract Land Class Fees	51,880	66,750	63,000	59,110	-11%
Recreation Special Events	11,559	10,620	10,620	10,600	0%
After School Programming	146,170	145,000	145,000	145,000	0%
Gift Certificate Classes	(1,404)	(3,000)	(3,000)	(3,000)	0%
Greens Fees	1,815,463	1,850,000	1,800,000	1,800,000	-3%
VHSP Field/Tournament Rental	175,805	167,000	220,000	220,000	32%
Registration Card/Ticket Sales	59,300	75,000	55,000	60,000	-20%
Steed Park Field/Tournament Rentals	128,704	139,500	136,000	137,500	-1%
Golf Cart Registration	756	5,000	6,000	6,000	20%
Steed Park Adult Softball League Fees	84,250	83,080	83,080	87,770	6%
Metered Water Sales	13,522,714	10,000,290	10,109,000	10,479,000	5%
Fixed Water Service Charges	3,938,153	4,072,900	4,136,000	4,311,160	6%
Hydrant Meter Water Sales	385,326	60,000	150,000	60,000	0%
Water Application Fee	73,641	65,000	65,000	65,000	0%
Backflow Testing Admin Fees	36,715	45,200	45,200	45,200	0%
Hydrant Meter Rentals	36,439	15,000	20,000	15,000	0%
Turn On/Reconnection Fees	19,299	15,000	15,000	15,000	0%
Water Posting Fees	68,721	66,000	66,000	66,000	0%

All Fund Revenues By Line Item

Revenues Description	FY 2015 Actual	FY 2016 Adj Bud	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Meter Installation Fees	76,482	100,000	120,000	100,000	0%
Exemption Application Fees	2,415	1,200	6,000	2,000	67%
Storm Drain Service Charges	1,142,372	1,150,500	1,150,500	1,150,500	0%
Urban Runoff Mgmt. Fees	2,257,702	2,318,000	2,300,000	2,300,000	-1%
Total Service Charges	***39,980,712***	***35,844,430***	***37,467,960***	***37,639,030***	***5%***
Fines					
Parking Violations	707,127	740,000	690,000	690,000	-7%
Vehicle Code Fines	258,653	210,000	170,000	120,000	-43%
Court Fines	12,195	20,000	10,000	10,000	-50%
Trash Can Violations	0	0	200	200	100%
Administrative Citations	18,550	20,000	27,500	20,000	0%
Admin Citation Enforcement	10,246	16,000	16,000	12,000	-25%
Total Fines	***1,006,771***	***1,006,000***	***913,700***	***852,200***	***-15%***
Interest and Rents					
Investment Earnings	731,221	852,900	764,320	767,350	-10%
Interest Earnings - RDA Loan	5,119	0	0	0	0%
Unrealized Gain/Loss on Investments	45,667	0	0	0	0%
Interest Earnings - Other	62,898	10,100	20,780	8,120	-20%
Communication Site Leases	527,288	525,440	542,540	569,030	8%
Beach Club Rent	27,047	3,000	3,000	3,000	0%
Community Center Rent	69,540	67,100	67,100	67,100	0%
Other Rentals	0	0	0	1,000	100%
SCAC Pool Rental	148,317	110,000	125,000	125,400	14%
OHBC Pool Rentals	3,666	0	0	0	0%
Senior Center Rentals	5,652	7,500	7,500	7,500	0%
Sports Field Rentals	136,998	100,000	110,000	110,000	10%
VHSP Program /Sport League Fees	118,813	199,000	193,000	193,760	-3%
Rental of City Property	5,003	3,600	8,040	6,600	83%
Park Rentals	20,789	17,500	17,500	17,500	0%
Steed Park Concession	18,777	18,000	18,500	18,500	3%
OHBC - Concession	0	0	0	150,000	100%
Lawn Bowling	0	750	0	750	0%
Negocio Leases	534,294	507,820	517,450	530,300	4%
Pier Restaurant	637,472	600,000	639,000	640,000	7%
Negocio (1030) Lease	64,745	50,780	60,000	60,000	18%
"T" Street Concession	7,985	8,000	8,530	8,000	0%
North Beach Concession	600	1,000	1,000	1,000	0%
Telescope	970	750	750	750	0%
Pier Concession Bait & Tackle	3,848	5,000	3,000	3,000	-40%
Golf Pro Shop	213,417	205,000	205,000	205,000	0%
Golf Restaurant	225,500	185,000	210,000	215,000	16%
Chamber Building Lease	0	0	28,000	30,000	100%
Fabricante Rental	0	0	15,000	35,140	100%
Total Interest and Rents	***3,615,626***	***3,478,240***	***3,565,010***	***3,773,800***	***8%***
Other Revenues & Financing Sources					
Depreciation Funding	4,662,154	4,870,000	4,870,000	4,870,000	0%
Asset Model Funding	1,300,000	1,400,000	1,400,000	1,400,000	0%
Joint Agency Reserve Funding	950,000	1,130,000	1,130,000	1,130,000	0%
Sale of General Fixed Assets	931,484	2,000,000	2,000,000	0	-100%
Transfer from 2106 Gas Tax Fund	0	30,000	30,000	0	-100%
Transfer from Misc. Grants Fund	22,360	15,050	15,050	20,000	33%

All Fund Revenues By Line Item

Revenues Description	FY 2015 Actual	FY 2016 Adj Bud	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Transfer from General Fund	1,880,543	3,510,310	3,510,310	3,884,880	11%
Transfer from 2107 Gas Tax	536,047	408,930	408,930	408,930	0%
Transfer from Local Drainage	0	30,000	30,000	0	-100%
Transfer from Water Fund	375,629	3,180,500	480,500	507,000	-84%
Transfer from Sewer Fund	695,745	1,376,500	1,376,500	125,000	-91%
Transfer from Golf Course Fund	24,420	24,420	25,500	25,500	4%
Transfer from Clean Ocean Fund	554,110	1,416,110	1,416,110	1,424,110	1%
Transfer from Storm Drain Fund	60,000	0	0	6,000	100%
Transfer from Other Funds	924,400	2,710,510	2,710,510	35,640	-99%
Principal from Advance	0	268,580	0	0	-100%
Loan Proceeds	3,760,029	0	0	0	0%
Postage Charges	100,250	97,650	97,650	88,980	-9%
Duplicating Charges	110,440	88,350	88,350	72,140	-18%
EDMS Charges to Funds	45,000	35,000	35,000	34,990	0%
Fleet Operating Charges	998,020	947,650	947,650	865,170	-9%
Fleet Replacement Charges	607,980	750,070	750,070	549,860	-27%
Data Processing Charges	1,495,060	1,636,020	1,640,020	1,862,880	14%
Communication Charges	232,440	198,830	198,830	177,560	-11%
Capital Equipment Replacement	187,490	178,130	178,130	175,980	-1%
Park Asset Replacement	60,000	60,000	60,000	70,000	17%
Facilities Maintenance Replacement	133,360	133,350	133,350	179,450	35%
General Fund O/H Charges	2,696,444	2,566,520	2,566,520	2,737,320	7%
Employer Premiums	2,445,842	2,815,000	2,815,000	2,940,000	4%
Employee Premium	2,773,366	3,000,000	3,114,000	3,250,000	8%
Insurance Reimbursements	54,047	0	0	0	0%
Subrogation Reimbursements	3,244	0	0	0	0%
Police Related Donations	2,100	0	0	0	0%
Parent Project Donations	1,345	0	0	0	0%
Contributions from Developers	0	1,726,870	1,726,870	22,010	-99%
Donations From Private Sources	70,000	14,400	0	0	-100%
Work Orders	18,415	12,000	6,000	7,000	-42%
Cash Over or Short	29	0	0	0	0%
Home Rehab Program Revenue	359	20,000	20,000	10,000	-50%
Miscellaneous Income	44,602	6,500	9,000	6,500	0%
Sidewalk Repair Reimbursement	64,970	30,000	0	30,000	0%
Miscellaneous Reimbursement	1,056,005	373,190	379,800	51,000	-86%
Community Park Maint. Reimb.	20,878	20,500	20,500	20,500	0%
Other Agency Revenue	897,931	785,000	785,000	785,000	0%
Total Other Rev. & Financing Sources	***30,796,538***	***37,865,940***	***34,975,150***	***27,773,400***	***-27%***
Total:	**$124,670,756**	**$131,343,550**	**$129,662,250**	**$122,637,640**	**-7%**

All Fund Revenue Assumptions

General Fund:
General Fund revenues are based on a combination of factors including analysis of historical revenue receipts, anticipated changes in the local economic environment, projected City growth through development and anticipated changes in revenue receipts. In total, General Fund revenues amount to $59.9 million, an increase of $1.3 million from the 2016 fiscal year adjusted budget. Taxes, intergovernmental, service charges, and interest and rents show growth; while decreases occur in permits and fees, fines, and other revenues. Property taxes, which account for 50% of General Fund revenues, are anticipated to increase by 3.8% to $29.2 million from the FY 2016 adjusted budget. Sales taxes increase to $9.6 million based on current economic trends and a full year of the new Marblehead retail outlet. A detailed analysis of the General Fund revenues can be found in the General Fund Revenues section of this book.

Special Revenue Funds:
The major revenues received in Special Revenue Funds include Federal and State grants, shared revenues from the State of California or County of Orange and the City's street improvement assessments. The assumptions used for the FY 2017 major revenues are described below:

Federal and State Grants:
Citizens Options for Public Safety (COPS) Grant – The City included $100,000 in the Police Grant Fund in anticipation of California legislative approval of the annual appropriation to counties and cities for public safety. The grants are distributed based on population. The funds are restricted to "front-line" law enforcement efforts and are used to partially fund a deputy position through the Police Grants Fund.

Community Development Block Grant (CDBG) – Federal Housing and Urban Development grants are received by the City for projects related to community programs and public improvements. A total of $129,310 has been included to improve infrastructure within the CDBG benefit area. Funding for home rehabilitation ($75,000), public services ($51,760) and commercial rehabilitation ($20,000) has been included in the FY 2017 budget.

Shared Revenue:
Gas Tax Allocations (2103, 2105, 2106, 2107, 2107.5) – The State of California Highway Users Tax is a $0.18 per gallon tax on fuel. Taxes are allocated to the City based on population. For fiscal year 2017, the City anticipates gas tax allocations of $408,000 (2105), $204,000 (2106), $567,000 (2107) and $7,500 (2107.5) based on the State's estimates. Traffic Congestion Relief revenues were replaced with a Motor Vehicle Fuel Tax (2103) apportionment from the State in fiscal year 2011. The City anticipates $154,000 from the State for (2103) in FY 2017 based on current State's estimates.

Measure M – A county-wide half-cent sales tax, Measure M2, was approved by the voters for improvements to the transportation system. The "turn-back funds" apportionment is based on local sales tax generated (25%), population (50%) and miles of major regional streets in the City (25%). The City's Measure M2 apportionment for FY 2017 is based on current County estimates is budgeted at $937,300.

Pollution Subventions – The South Coast Air Quality Management levies a fee on motor vehicles registered within the District. Forty percent of the fees collected are distributed to cities in the district that have adopted mobile sources air pollution reduction ordinances. The City's share for FY 2017 is expected to amount to $80,000 and is based on historical receipts. The City uses AQMD fees for traffic calming improvement and other pollution reduction activities in the City.

Local Cable Infrastructure – The State levies a 1% fee on all local cable companies for a video service. These fees are governed by the State of California "Digital Infrastructure and Video Competition Act" (DIVCA), set forth as Public

Utilities Code Section 5800. The amount the City anticipates for FY 2017 is $225,000. These fees are restricted for capital costs for public, educational, or government access facilities.

Assessments:
Street Improvement Assessments – The City of San Clemente's Street Improvement Program was funded by property assessments. In FY 2012, the assessment district expired and no assessment revenues are budgeted in FY 2017. The City Council, as part of the implementation of the original assessment program, initiated an annual General Fund transfer to support streets which still continues.

Capital Projects Funds:
The major revenues received in Capital Project Funds are from developer fees. The fees are based upon the impact of new development on the City's existing infrastructure and are set aside for construction or rehabilitation of facilities or infrastructure.

Parks Acquisition and Development Fund:
A total of $23,600 in park fees is anticipated in FY 2017 from infill within the City.

Regional Circulation Financing & Phasing Program (RCFPP):
RCFPP fees are collected to mitigate the traffic impact from new development projects on existing arterials. A total of $157,280 in developer fees is anticipated in FY 2017, primarily from development in the Marblehead development.

Public Facilities Construction Fee Fund:
Fees are collected for Public Safety facilities construction and Civic Center construction. Public Facilities fees of $299,440 are anticipated to be received in FY 2017. Fees are derived from infill projects and are based on square footage. Fees for the Public Safety Construction fee and Civic Center fee are anticipated to increase as a result of the Marblehead residential area. The Beach Parking Impact Fee is no longer collected based on *Walker v. San Clemente* and unspent funds will be refunded to eligible property owners.

Developers Improvement Fund:
This fund collects amounts based on agreements that are entered into with developers. During FY 2017, the City will see a decrease to the amount of fees paid as a result of one-time payments from the Marblehead development were received in FY 2016. Other smaller fees are being collected based on building permits issued for the Marblehead development agreement and include amounts for North Beach Improvements and Affordable Housing. Bridge Maintenance revenues are also being collected to fund future bridge maintenance and repairs.

Enterprise Funds:
The major revenues received in Enterprise Funds are from user fees. For Utilities, the fees are based upon the cost to provide the services and are adjusted based on projections of anticipated future costs. For Golf, fees are based upon comparisons with golf courses within the area and the cost to operate the course.

Water Fund:
A total of $16.9 million is included in the Water Operating Fund for fixed water charges, effluent water, metered water sales and penalties. The water service charge is based on the size of the water meter. Metered water charges are based upon actual consumption of water, which includes three rate tiers with seasonal break points. One unit of water equals 748 gallons of water. The Water Operating Fund is contributing $2.57 million annually to the Water depreciation reserve and $800,000 to the depreciation reserve for joint regionally shared infrastructure.

All Fund Revenue Assumptions

Sewer Fund:
Sewer service charges are budgeted for $9.0 million for FY 2017. The sewer service charge is a fixed monthly rate based on water consumption during the "wet winter months" of January through April. The fixed rate is based on meter size. The Sewer Operating Fund is contributing $2.56 million annually to the Sewer depreciation reserve and $250,000 annually to the depreciation reserve for joint regionally shared infrastructure.

Storm Drain Fund:
Storm Drain fees are charged to all property owners for the maintenance, rehabilitation and construction of the City's drainage system. A flat rate is charged per month to all residential properties based upon the type of the dwelling unit (i.e. single family, multi-family, etc.). The non-residential and vacant properties are charged a flat rate based upon acreage. Storm drain fees are anticipated to amount to $1.15 million in FY 2017.

Golf Fund:
The Golf Course charges a tiered rate for resident/non-resident, weekday/weekend and seniors. A total of $1.8 million is anticipated for FY 2017 and is based upon an 80,000 rounds per year assumption.

Solid Waste Management Fund:
A total of $162,500 in revenue is budgeted in the Solid Waste Fund from commercial recycling charges ($110,000), administrative fees ($24,200), trash bin permits and fines ($9,000), and a State recycling grant ($17,300). Commercial recycling fees are charged to commercial facilities and are used to promote recycling efforts. The fees are based on the size of the waste container. Other revenues are from investment income.

Clean Ocean Fund:
The Clean Ocean fee is a local voter approved fee to provide funding to implement the City's urban runoff management plan. Fees range from $5.10 to $6.23 per month for residential properties and $51.00 to $62.30 per acre, per month for non-residential properties. The total fee anticipated is $2.3 million.

Internal Service Funds:
Internal Service Funds receive revenues from City departments for goods and services provided by another City department on a cost reimbursement basis. Charges are established annually and are based upon actual use of the goods or services. Replacement charges to the Fleet Replacement Reserve are allocated annually over the life of the vehicle or equipment and based upon the anticipated future cost of replacement.

All Programs Expenditure Summary

Expenditures By Program	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
City Council					
Legislative Program	51,097	53,850	53,840	54,780	2%
Cable Programing	33,967	21,200	21,180	23,160	9%
Total	**$85,064**	**$75,050**	**$75,020**	**$77,940**	**4%**
City Manager	**598,590**	**649,370**	**651,490**	**653,140**	**1%**
Economic Development	**78,116**	**131,000**	**131,000**	**116,200**	**-11%**
City General					
Social Services	58,246	81,760	81,780	82,770	1%
City Administration	5,167,187	8,287,570	8,284,390	8,306,540	0%
Total	**5,225,433**	**8,369,330**	**8,366,170**	**8,389,310**	**0%**
City Clerk					
Council Related Services	632,466	737,190	677,520	729,520	-1%
Elections	38,045	4,460	8,190	92,510	1974%
Total	**670,511**	**741,650**	**685,710**	**822,030**	**11%**
Finance & Admin. Services					
F&AS - Administration	372,500	509,170	512,160	462,950	-9%
Cash Management/Treasury	55,143	73,610	73,630	73,630	0%
Total	**427,643**	**582,780**	**585,790**	**536,580**	**-8%**
Finance					
Finance Administration	222,691	247,340	240,310	248,550	0%
Financial Services	790,959	857,590	853,810	872,770	2%
Utility Billing & Cashering	764,420	835,900	826,040	834,750	0%
Business Licensing	128,075	138,130	132,530	285,860	107%
Financial Planning/Purchasing	27,174	28,600	28,750	30,980	8%
Total	**1,933,319**	**2,107,560**	**2,081,440**	**2,272,910**	**8%**
Human Resources					
Human Resource Administration	609,444	738,990	676,070	595,340	-19%
Labor Relations	37,732	11,800	7,900	2,800	-76%
Employee Training	22,780	7,850	6,830	6,880	-12%
Total	**669,956**	**758,640**	**690,800**	**605,020**	**-20%**
Police Services					
Police Contract Services	12,966,243	13,311,300	13,307,300	14,181,720	7%
Local Police Services	43,087	29,070	29,570	24,050	-17%
Total	**13,009,330**	**13,340,370**	**13,336,870**	**14,205,770**	**6%**
Fire Services	**8,170,808**	**8,716,310**	**8,690,630**	**8,977,650**	**3%**
Community Development					
Administration	327,773	525,410	508,530	622,980	19%
Economic Development	41,502	108,010	86,010	0	-100%
Total	**369,275**	**633,420**	**594,540**	**622,980**	**-2%**
Building					
Administration	1,345,991	1,345,500	1,288,540	1,325,980	-1%
Inspection	531,366	730,850	706,920	868,520	19%
Total	**1,877,357**	**2,076,350**	**1,995,460**	**2,194,500**	**6%**
Planning					
Comprehensive Planning	355,398	516,590	533,370	301,170	-42%
Current Planning	905,157	906,360	920,730	842,230	-7%

All Programs Expenditure Summary

Expenditures By Program	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Commissions, Boards & Comm.	42,363	41,130	38,880	44,170	7%
Planning Administration	279,264	357,120	359,970	334,100	-6%
Total	**1,582,182**	**1,821,200**	**1,852,950**	**1,521,670**	**-16%**
Code Compliance					
Code Compliance	520,623	853,380	819,630	762,560	-11%
Weed Abatement	150,675	140,400	140,400	140,400	0%
Total	**671,298**	**993,780**	**960,030**	**902,960**	**-9%**
Public Works Admin.					
Public Works Admin.	315,336	336,500	333,830	285,280	-15%
Emergency Planning	146,852	156,310	157,650	151,350	-3%
Total	**462,188**	**492,810**	**491,480**	**436,630**	**-11%**
Engineering					
Engineering Admin.	(229,840)	33,040	(131,390)	(196,390)	-694%
Inspection	304,579	305,230	306,030	306,500	0%
Traffic	541,956	602,070	612,530	574,240	-5%
Design And Gen. Engineering	1,572,184	1,815,500	1,733,270	1,779,570	-2%
Major Street Maintenance	838,063	1,517,420	1,487,370	2,300,400	52%
Total	**3,026,942**	**4,273,260**	**4,007,810**	**4,764,320**	**11%**
Maintenance Services					
Traffic Signals	777,849	879,150	887,940	816,630	-7%
Traffic Maintenance	305,676	300,860	384,300	386,080	28%
Maintenance Services Admin.	421,586	506,350	447,380	554,210	9%
Street Maintenance & Repair	626,304	738,800	701,510	597,130	-19%
Senior Citizen Facility	48,596	60,000	53,000	63,210	5%
Parking Maintenance	216,148	211,500	229,010	226,580	7%
Facilities Maintenance	845,298	1,224,620	981,750	1,315,770	7%
Street Lighting	492,238	504,340	504,340	548,050	9%
Total	**3,733,695**	**4,425,620**	**4,189,230**	**4,507,660**	**2%**
Park/Beach Maintenance					
Trail Maintenance	168,195	250,050	240,050	215,370	-14%
VH Sports Park Maintenance	539,920	592,760	531,490	528,700	-11%
Street Median & Trees	335,153	435,530	442,500	349,500	-20%
Streetscapes	435,288	490,750	471,050	488,400	0%
Park Maintenance	2,313,859	2,009,250	1,869,560	2,508,030	25%
Beach Maintenance	1,374,885	2,735,330	2,383,610	2,064,280	-25%
Parks & Beach Maint. Admin.	1,070,752	1,074,040	1,012,160	1,173,320	9%
Steed Park Maintenance	338,446	375,070	364,910	365,810	-2%
Total	**6,576,498**	**7,962,780**	**7,315,330**	**7,693,410**	**-3%**
Bch, Prk & Rec Admin.					
Bch, Prk & Rec Admin.	426,660	205,710	141,380	245,330	19%
Parks Development	84,768	0	0	0	0%
Total	**511,428**	**205,710**	**141,380**	**245,330**	**19%**
Recreation					
Ole Hanson Beach Club (OHBC)	1,275,389	4,148,050	3,900,620	116,040	-97%
Community Center	494,670	503,660	501,170	509,860	1%
Senior Citizen Center	2,894	0	0	0	0%
Community Services	1,221,640	1,259,080	1,252,410	1,235,870	-2%
OHBC Swimming Pool	33,890	73,380	48,720	356,930	386%
VH Sports Field/Aquatics	1,480,729	1,363,050	1,374,380	1,386,500	2%
Steed Park Operations	123,173	123,960	127,550	133,210	7%
Recreation Program/Events	516,685	559,900	560,240	516,910	-8%
Total	**5,149,070**	**8,031,080**	**7,765,090**	**4,255,320**	**-47%**

All Programs Expenditure Summary

Expenditures By Program	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Marine Safety					
Operations Rescue	1,419,627	1,520,190	1,988,830	1,506,710	-1%
Prevention & Education	99,148	146,550	146,180	160,180	9%
Total	**1,518,775**	**1,666,740**	**2,135,010**	**1,666,890**	**0%**
Total General Fund	**56,347,478**	**68,054,810**	**66,743,230**	**65,468,220**	**-4%**
Other Funds					
Street Improvement	**2,667,639**	**4,384,690**	**4,384,690**	**3,607,900**	**-18%**
Gas Tax					
2106 Gas Tax	2,282,992	7,080,750	7,062,750	3,274,040	-54%
2107 Gas Tax	540,367	413,120	413,120	413,890	0%
Total	**2,823,359**	**7,493,870**	**7,475,870**	**3,687,930**	**-51%**
Miscellaneous Grants					
CDBG Administration	67,747	75,870	81,650	69,020	-9%
CDBG Housing Rehabilitation	113,965	133,840	95,000	85,000	-36%
Public Fac/Infrastructure Grant	93,576	310,300	310,300	129,310	-58%
CDBG Public Services	54,360	48,720	48,720	51,760	6%
CDBG Commercial Rehab	18,229	21,910	21,910	20,000	-9%
Total	**347,877**	**590,640**	**557,580**	**355,090**	**-40%**
Air Quality Improvement	**42,049**	**489,410**	**419,410**	**186,900**	**-62%**
Local Cable Infrastructure	**0**	**225,000**	**225,000**	**0**	**-100%**
Police Grants	**105,259**	**116,240**	**116,240**	**100,000**	**-14%**
Parks Acq. & Development	**540,007**	**55,810**	**55,810**	**12,310**	**-78%**
Local Drainage Facilities	**9,957**	**875,940**	**875,940**	**9,040**	**-99%**
R C F P P	**47,783**	**1,969,520**	**1,971,950**	**1,108,570**	**-44%**
Public Facilities Const. Fee	**10,617,368**	**214,540**	**214,440**	**98,730**	**-54%**
Developers Improvement					
Commercial Improvements	1,010,883	1,610,400	1,614,780	11,270	-99%
Affordable Housing	823,061	33,460	33,460	31,080	-7%
Developers Improvement	**1,833,944**	**1,643,860**	**1,648,240**	**42,350**	**-97%**
Reserve Fund					
Accrued Leave	315,771	260,000	260,000	260,000	0%
Capital Equipment	87,802	70,700	70,700	75,000	6%
Facilities Maintenance	26,881	1,230,600	1,230,600	100,000	-92%
Park Asset Replacement	57,492	324,150	324,150	175,000	-46%
Total	**487,946**	**1,885,450**	**1,885,450**	**610,000**	**-68%**
Negocio Debt Service	**639,888**	**1,958,170**	**1,961,970**	**623,070**	**-68%**
Water					
Water Administration	1,542,689	1,682,230	1,590,260	1,535,430	-9%
Water Production	13,333,380	14,745,600	11,720,720	12,167,840	-17%
Transmission/Distribution	3,246,489	3,841,140	3,895,330	3,929,790	2%
Water Conservation	258,636	295,230	232,400	595,990	102%
Reclaimed Water	632,752	2,164,070	1,987,810	1,945,120	-10%
Total Operating	**19,013,946**	**22,728,270**	**19,426,520**	**20,174,170**	**-11%**
Water Depreciation Res.	1,209,677	9,342,680	9,342,680	4,927,190	-47%
Water Acreage Fee Res.	87,081	5,512,450	2,512,450	112,900	-98%
Water Other Agency	1,595,747	3,002,780	3,002,780	518,220	-83%
Total	**21,906,451**	**40,586,180**	**34,284,430**	**25,732,480**	**-37%**

All Programs Expenditure Summary

Expenditures By Program	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Sewer					
Sewer Administration	1,830,529	1,693,060	1,610,390	1,643,480	-3%
Treatment	3,705,537	4,443,950	4,020,500	4,114,230	-7%
Collection	3,468,055	3,681,030	3,635,240	3,769,500	2%
Total Operating	**9,004,121**	**9,818,040**	**9,266,130**	**9,527,210**	**-3%**
Sewer Depreciation Res.	3,194,394	10,854,960	9,768,480	4,847,730	-55%
Sewer Connection Fee Res.	1,407,394	2,345,520	2,189,520	337,680	-86%
Sewer Other Agency	16,510	107,400	107,400	366,350	241%
Total	**13,622,419**	**23,125,920**	**21,331,530**	**15,078,970**	**-35%**
Storm Drain Utility					
Storm Drain Admin.	274,973	268,760	258,620	269,290	0%
Storm Drain Maintenance	1,339,806	1,408,570	1,416,610	1,487,620	6%
Total Operating	**1,614,779**	**1,677,330**	**1,675,230**	**1,756,910**	**5%**
Storm Drain Improvements	364,792	2,047,600	2,057,600	1,431,510	-30%
Total	**1,979,571**	**3,724,930**	**3,732,830**	**3,188,420**	**-14%**
Clean Ocean					
Storm Water Permit Compliance	1,657,830	3,069,920	2,949,650	2,913,200	-5%
Street Cleaning	534,947	590,840	590,840	615,550	4%
Total Operating	**2,192,777**	**3,660,760**	**3,540,490**	**3,528,750**	**-4%**
Clean Ocean Improvements	87,790	793,550	732,560	1,066,340	34%
Total	**2,280,567**	**4,454,310**	**4,273,050**	**4,595,090**	**3%**
Solid Waste Management	**197,960**	**223,430**	**227,660**	**216,820**	**-3%**
Golf Course					
Golf Course Maint.	2,342,772	2,302,280	2,258,400	2,260,790	-2%
Total Operating	**2,342,772**	**2,302,280**	**2,258,400**	**2,260,790**	**-2%**
Golf Course Depreciation Res.	31,403	199,770	195,840	55,710	-72%
Capital Improvement Res.	20,507	39,100	38,680	4,710	-88%
Total	**2,394,682**	**2,541,150**	**2,492,920**	**2,321,210**	**-9%**
Central Services					
Central Services	274,208	328,350	315,150	268,360	-18%
Communication Services	196,156	225,420	217,420	252,090	12%
Total	**470,364**	**553,770**	**532,570**	**520,450**	**-6%**
Information Technology	**1,489,904**	**2,120,310**	**2,101,320**	**1,959,080**	**-8%**
Fleet Services					
Fleet Maintenance	954,988	1,127,510	990,870	1,038,230	-8%
Fleet Replacement Reserve	284,642	1,410,990	1,410,990	200,470	-86%
Total	**1,239,630**	**2,538,500**	**2,401,860**	**1,238,700**	**-51%**
Medical Insurance	**3,088,316**	**3,251,390**	**3,257,390**	**3,440,580**	**6%**
Workers' Compensation	**464,233**	**573,860**	**553,840**	**592,420**	**3%**
General Liab. Self-ins.	**3,643,175**	**3,902,200**	**4,282,950**	**2,564,130**	**-34%**
Total All Programs	**$129,287,826**	**$177,553,900**	**$168,008,170**	**$137,358,460**	**-23%**

*Does Not Include Fund Balances

All Fund Expenditures Summary

Description	FY 2015 Actual	FY 2016 Adj Bud	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Personnel					
Full-Time Salaries	$13,726,706	$14,804,650	$13,858,890	$15,505,300	5%
Part-Time Salaries	$2,043,416	$2,087,480	$2,054,510	$2,163,750	4%
Overtime	$352,942	$297,690	$392,810	$393,550	32%
Benefits	$8,032,738	$8,747,010	$8,726,410	$8,745,630	0%
Total Personnel	***24,155,802***	***25,936,830***	***25,032,620***	***26,808,230***	***3%***
Office Supplies	178,261	203,000	199,060	218,220	7%
Other Operating Supplies	1,108,322	1,547,190	1,502,580	1,565,920	1%
Petroleum Supplies	383,657	468,500	342,350	445,750	-5%
Maintenance Supplies	529,200	673,020	672,940	681,830	1%
Purchased Water	9,021,498	7,349,020	6,974,200	7,302,690	-1%
Total Supplies	***11,220,938***	***10,240,730***	***9,691,130***	***10,214,410***	***0%***
Contractual Services					
Administrative	653,047	658,300	655,680	717,040	9%
Travel and Training	104,213	169,990	143,730	177,950	5%
Utilities	4,272,172	4,331,250	4,240,870	4,509,440	4%
Maintenance	8,766,196	16,648,720	16,228,470	10,501,330	-37%
Internal Services	(1,043,400)	(885,000)	(885,000)	(975,000)	10%
Fire Contract Services	7,485,759	7,753,400	7,737,000	7,894,700	2%
Ambulance Program	637,184	916,500	916,500	1,050,500	15%
Police Contract Services	12,583,501	13,005,850	13,005,800	13,935,800	7%
Public Safety	125,461	117,000	117,000	121,000	3%
Legal Services	835,296	1,315,540	1,339,300	1,357,500	3%
Rental	105,468	204,480	206,250	133,070	-35%
Animal/Rodent Control	729,112	755,750	746,750	761,940	1%
Other Contractual Services	4,446,170	7,343,990	6,805,650	5,396,670	-27%
Total Contractual Services	***39,700,179***	***52,335,770***	***51,258,000***	***45,581,940***	***-13%***
Other Charges					
Miscellaneous Charges	237,711	310,400	268,340	330,470	6%
Claims and Insurance Charges	16,962,527	7,005,060	7,372,190	5,905,410	-16%
Taxes and Permits	154,461	215,150	215,050	215,050	0%
Promotional Charges	139,165	141,100	140,340	123,030	-13%
Recreation Charges	708,334	573,180	573,180	672,860	17%
Social Services	982,468	265,440	265,440	231,110	-13%
Depreciation	6,912,161	7,421,670	7,421,670	7,425,770	0%
Contingency Reserve	10,000	66,000	64,000	117,000	77%
Total Other Charges	***26,106,827***	***15,998,000***	***16,320,210***	***15,020,700***	***-6%***
Capital Outlay					
Land and Buildings	3,246	13,290	13,290	0	-100%
Improvements Other Than Bldg.	11,256,263	42,689,640	38,335,520	20,111,410	-53%
Equipment	445,225	2,069,560	1,956,550	381,460	-82%
Major Maintenance	1,949,102	2,931,080	2,793,330	1,655,000	-44%
One-time Studies	143,418	639,330	639,330	91,500	-86%
Total Capital Outlay	***13,797,254***	***48,342,900***	***43,738,020***	***22,239,370***	***-54%***
Interdepartmental Charges					
Interdepartmental Charges	5,899,280	6,411,220	6,411,220	6,455,750	1%
Charges from Other Funds	227,126	285,360	258,000	285,360	0%
Charges to Other Funds	(227,126)	(274,360)	(274,360)	(274,360)	0%
General Fund Overhead Charge	2,472,230	2,367,210	2,367,210	2,572,000	9%
Total Interdepartmental Charges	***8,371,510***	***8,789,430***	***8,762,070***	***9,038,750***	***3%***
Interfund Transfers	5,073,254	12,702,330	10,003,410	6,437,060	-49%
Debt Service	862,062	3,207,910	3,202,710	2,018,000	-37%
Ending Fund Balances	139,618,760	93,408,410	101,272,830	86,552,010	-7%
Total Expenditures*	**$129,287,826**	**$177,553,900**	**$168,008,170**	**$137,358,460**	**-23%**

*excluding fund balances

All Fund Expenditures By Line Item

Description	FY 2015 Actual	FY 2016 Adj Bud	FY 2016 Projected	FY 2017 Proposed	% Bud 16 To Bud 17
Personnel					
Salaries, Regular Full-Time	13,726,706	14,804,650	13,858,890	15,505,300	5%
Salaries, Regular Part-Time	576,534	644,760	637,180	675,630	5%
Salaries, Hourly Part-Time	1,466,882	1,442,720	1,417,330	1,488,120	3%
Regular Overtime	5,583	7,560	10,370	12,760	69%
Premium Overtime, Regular	336,722	286,630	378,080	375,250	31%
Premium Overtime, Part-Time	10,637	3,500	4,360	5,540	58%
Holiday Pay	10,832	6,850	1,000	6,850	0%
Accrued Leave Payoff	485,989	433,410	495,700	456,420	5%
Disability Compensation	17,463	1,630	5,980	0	-100%
Education Incentive Pay	301	360	310	320	-11%
Assignment Pay	127,495	172,290	176,170	185,330	8%
Tool Replacement Allowance	418	500	500	500	0%
Auto Allowance	24,460	18,000	18,010	18,010	0%
Phone Allowance	24,269	25,740	24,170	22,270	-13%
Employee Benefits	0	640	640	640	0%
Educational Reimbursement	11,351	10,620	2,530	31,720	199%
FICA	866,037	926,650	881,490	942,550	2%
Medicare	235,176	247,870	233,990	253,280	2%
State Disability Insurance	122,827	128,380	120,670	131,470	2%
A. D. & D. Insurance	2,741	3,510	2,830	3,140	-11%
Long Term Disability Insurance	50,472	55,240	50,820	51,980	-6%
State Unemployment Insurance	59,135	51,510	46,670	61,690	20%
Workers' Compensation Insurance	395,842	430,270	412,730	481,230	12%
Life Insurance	41,800	48,800	42,470	48,970	0%
Medical Insurance	2,572,628	2,681,040	2,443,820	2,802,050	5%
P.E.R.S. Retirement Premium	122,002	134,400	635,310	133,160	-1%
San Clemente Retirement Premium	2,757,409	3,270,320	3,052,020	3,014,510	-8%
Deferred Compensation	51,252	45,250	38,460	38,280	-15%
Deferred Compensation, Part Time	52,839	53,730	40,120	61,260	14%
Total Personnel	***24,155,802***	***25,936,830***	***25,032,620***	***26,808,230***	***3%***
Supplies					
Office Supplies	68,382	80,640	76,970	85,760	6%
Postage	107,085	113,860	114,590	123,460	8%
Data Processing Supplies	2,794	8,500	7,500	9,000	6%
Maps and Blueprints	360	550	500	550	0%
Horticultural Supplies	62,984	97,350	107,250	104,250	7%
Leadership Supplies	0	6,000	2,410	3,000	-50%
Medical Supplies	6,873	11,060	9,910	9,560	-14%
Chemical Supplies	347,168	449,700	419,700	520,200	16%
Laboratory Supplies	11,512	30,400	13,280	30,280	0%
Janitorial Supplies	40,109	47,550	50,400	47,150	-1%
Photographic Supplies	92	400	400	1,100	175%
Protective Supplies	15,782	20,400	20,900	19,880	-3%
Gasoline	306,840	369,500	274,990	347,500	-6%
Propane	23,358	40,000	23,890	40,000	0%
Diesel Fuel	53,459	59,000	43,470	58,250	-1%
Educational Material	31,277	62,400	52,850	52,300	-16%
Books, Codes and Supplement	5,269	6,630	6,260	21,850	230%

All Fund Expenditures By Line Item

Description	FY 2015 Actual	FY 2016 Adj Bud	FY 2016 Projected	FY 2017 Proposed	% Bud 16 To Bud 17
Office Furniture and Equipment	47,955	105,390	119,140	36,450	-65%
Small Tools and Equipment	69,163	98,960	99,530	96,530	-2%
Clothing and Uniforms	26,905	31,070	30,920	32,980	6%
Service Awards	14,757	17,750	17,770	24,930	40%
Other Operating Supplies	553,170	653,490	647,190	653,470	0%
Water Meter Purchase	0	75,000	75,000	75,000	0%
Painting Supplies	2,900	3,350	3,350	3,400	1%
Automotive & Equipment Parts	25,478	25,500	25,500	25,500	0%
Street Signs	36,949	36,640	36,640	36,640	0%
Street Materials	61,125	85,000	65,000	65,000	-24%
Other Maintenance Supplies	277,694	355,620	371,620	387,730	9%
Purchased Water	9,021,498	7,349,020	6,974,200	7,302,690	-1%
Total Supplies	***11,220,938***	***10,240,730***	***9,691,130***	***10,214,410***	***0%***
Contractual Services					
Advertising	21,187	21,000	23,590	26,350	25%
Legal Notices	18,839	15,750	16,900	21,700	38%
Imaging of Documents	55,444	50,000	50,000	50,000	0%
Printing and Binding	58,008	55,250	54,470	55,390	0%
Travel and Training	95,273	149,800	130,300	159,010	6%
Required Licensing Certification	4,425	10,210	6,240	10,930	7%
Mileage	4,515	9,980	7,190	8,010	-20%
Code Updating Service	3,086	12,000	13,000	14,000	17%
Property Insurance	496,483	504,300	497,720	549,600	9%
OCFA Cont Facilities Maint	38,575	40,000	30,000	30,000	-25%
Data Lines	133,645	127,490	123,390	125,580	-1%
Internet Services	244	1,000	1,030	1,000	0%
Telephone	153,302	161,400	164,160	188,380	17%
Natural Gas	78,391	90,370	83,630	96,390	7%
Electricity	2,461,054	2,484,170	2,517,900	2,695,690	9%
Caltrans/Bahia Electricity	5,838	4,880	4,880	4,790	-2%
Water	862,112	887,940	781,400	813,110	-8%
Effluent Water	226,392	230,000	230,000	240,000	4%
Landfill Fees	312,619	303,000	303,480	313,500	3%
Const & Demo Recyle - Pd Landfill	0	1,000	1,000	1,000	0%
Maintenance of Buildings	234,431	252,950	263,420	265,690	5%
Maintenance of Restrooms	124,577	185,300	173,800	214,130	16%
Maintenance of Improvements	1,525,624	3,850,120	3,672,160	2,096,630	-46%
Maintenance of Beaches	134,898	114,700	114,700	114,700	0%
Maintenance of Landscaping	1,525,167	1,604,570	1,581,150	1,602,000	0%
Maintenance of Trees	320,965	324,000	342,000	329,000	2%
Beach Cleaning	15,182	33,000	35,000	35,000	6%
Maintenance of Office Equipment	57,915	61,440	50,510	44,700	-27%
Maintenance of Auto Equipment	35,057	30,220	20,760	30,220	0%
Maintenance of Operating Equip.	304,501	342,490	364,950	364,300	6%
Maint. of Computer Hardware	96,400	130,140	130,140	258,200	98%
Maint. of Computer Software	349,991	606,860	577,490	619,730	2%
Maintenance of Radio Equipment	38,725	51,660	47,660	51,660	0%
Maintenance of Other Facilities	3,239,938	8,156,650	7,947,910	3,547,770	-57%
Maintenance of MO2 Diversion Fac.	12,945	72,200	72,200	72,200	0%

All Fund Expenditures By Line Item

Description	FY 2015 Actual	FY 2016 Adj Bud	FY 2016 Projected	FY 2017 Proposed	% Bud 16 To Bud 17
Graffiti Removal	28,111	60,800	63,000	52,700	-13%
Graffiti - Administration	24,000	24,000	24,000	24,000	0%
Contracted Custodial Services	157,157	162,610	162,610	177,030	9%
Center Striping/Markings	131,794	127,750	127,750	127,750	0%
Street Sweeping Services	408,818	457,260	457,260	473,920	4%
Engineering Services	(1,011,934)	(885,000)	(885,000)	(975,000)	10%
SFR Plan Check	20,425	20,000	30,000	22,400	12%
Planning Services	(31,466)	0	0	0	0%
Clerical Services	75,327	52,900	27,380	19,500	-63%
Answering Services	6,190	6,400	6,400	6,800	6%
Accounting and Auditing	31,600	37,500	37,500	42,400	13%
Bank Merchant Fees	225,772	239,900	255,600	233,270	-3%
Management Consulting Services	0	1,530	1,530	0	-100%
Broker Commissions	34,592	8,000	15,550	0	-100%
Fire Contract Services	7,304,176	7,566,400	7,550,000	7,724,200	2%
OCFA Vehicle Replacement	181,583	187,000	187,000	170,500	-9%
Ambulance Program	610,934	914,500	914,500	1,050,500	15%
Back-up Ambulance Transport	26,250	2,000	2,000	0	-100%
Crossing Guards	125,461	117,000	117,000	121,000	3%
Police Contract Services	12,352,010	12,770,000	12,770,000	13,698,000	7%
Parking Citation Processing	231,491	235,850	235,800	237,800	1%
Legal Services - Retainer	242,543	245,000	245,000	126,000	-49%
Legal - Contingency	0	0	0	500,000	100%
Other Legal Services	592,753	1,070,540	1,094,300	731,500	-32%
Medical Examinations	21,934	18,750	18,750	20,750	11%
Investigative Services	5,335	3,750	4,500	5,000	33%
Professional Services	710,867	1,874,450	1,733,450	1,523,170	-19%
Developers Reimbursement	192,834	400,000	400,000	0	-100%
Professional Studies	0	67,500	67,500	0	-100%
Rental of Land	49,918	62,400	62,400	62,400	0%
Rental of Equipment	35,207	120,200	121,640	47,200	-61%
Rental of Uniforms	20,343	21,880	22,210	23,470	7%
Animal Control and Shelter	699,040	717,400	717,400	723,590	1%
Landscape Rodent Control	30,072	38,350	29,350	38,350	0%
Contractual Services	2,976,972	4,436,030	4,192,490	3,500,380	-21%
Development Contractual Services	135,322	162,280	0	0	-100%
Sidewalk Pressure Wash	9,000	15,000	15,000	23,000	53%
Total Contractual Services	***39,700,179***	***52,335,770***	***51,258,000***	***45,581,940***	***-13%***
Other Charges					
Court Costs/Citations	0	120	0	120	0%
Claims Paid	11,744,808	1,459,510	1,802,060	347,800	-76%
Premiums Paid - Delta Care	22,630	24,000	24,000	24,000	0%
Claims Paid - Delta Dental	206,975	193,000	195,000	193,000	0%
Retiree Premiums - Dental	697	1,450	1,450	1,450	0%
Premiums Paid - Medical	2,326,324	2,460,000	2,460,000	2,602,000	6%
Premiums Paid - Vision	52,721	55,000	53,000	53,000	-4%
Retiree Claims - Delta Dental	41,111	53,000	53,000	40,000	-25%
Retiree Premiums - Medical	236,370	255,500	266,000	300,000	17%
Retiree Premiums - Vision	5,169	5,900	5,900	5,900	0%

All Fund Expenditures By Line Item

Description	FY 2015 Actual	FY 2016 Adj Bud	FY 2016 Projected	FY 2017 Proposed	% Bud 16 To Bud 17
Claims Administration	78,546	78,000	73,500	74,000	-5%
Retiree Health Premium (OPEB)	102,000	105,000	105,000	110,000	5%
Wellness Program	2,055	5,000	5,000	5,000	0%
Workers' Compensation Premiums	136,763	171,000	153,540	190,000	11%
Excess Insurance Premiums	2,008,413	2,143,700	2,179,740	1,964,260	-8%
Dues and Subscriptions	100,284	115,610	114,640	113,930	-1%
Property Taxes	5,687	5,150	5,050	5,050	-2%
Other Taxes	11,186	10,000	10,000	10,000	0%
N P D E S Permits	137,588	200,000	200,000	200,000	0%
Expenditure of Grants	12,591	0	4,600	0	0%
Licenses and Permits	64,437	97,260	97,350	99,150	2%
Boards & Commissions Expense	5,259	6,000	5,800	7,000	17%
Special Meetings and Events	43,679	35,600	34,840	27,330	-23%
Fourth of July Celebration	40,042	41,000	41,000	41,000	0%
City General Special Events	6,982	15,000	15,000	15,000	0%
Election Expenses/Special Elections	33,847	0	0	74,400	100%
Recreation Special Events Expenses	45,305	47,500	47,500	50,950	7%
Contract Class Instructors	663,029	525,680	525,680	621,910	18%
Community Relations Expense	512	2,500	2,500	2,500	0%
Volunteer Program Expense	4,755	11,780	11,780	6,780	-42%
OCTA Senior Center Trans	63,842	86,160	86,160	72,980	-15%
RSVP	9,827	13,500	13,500	14,500	7%
Crime Prevention Expenditures	4,487	4,660	4,660	1,000	-79%
Character Counts Expenditures	662	4,400	4,400	1,000	-77%
Parent Project Expenditures	5,634	6,410	6,410	1,000	-84%
Asset Forfeiture - Expenditures	0	3,770	3,770	0	-100%
Trauma Intervention Program	0	8,090	8,090	8,090	0%
Concordia School	0	0	0	3,000	100%
Downtown Business Assoc Subsidy	47,500	38,000	38,000	34,200	-10%
Tourist & Conv. Bureau Subsidy	450	9,000	9,000	3,000	-67%
Assistance League	1,000	1,000	1,000	1,000	0%
Laura's House	8,000	7,200	7,200	5,760	-20%
Family Assistance Minsitries	25,000	22,000	22,000	22,000	0%
San Clemente H.S. Grad Night	1,000	1,000	1,000	1,000	0%
Marine Unit Support	14,221	15,000	15,000	15,000	0%
Affordable Housing	806,880	25,000	25,000	25,000	0%
OCHR Las Palmas Trainings	0	4,870	4,870	0	-100%
Camino Health Center	18,000	16,200	16,200	20,000	23%
South County Sr. Case Management	6,000	5,400	5,400	6,000	11%
Safe Rides - RIO	4,000	4,000	4,000	4,000	0%
SC Village	0	4,000	4,000	1,000	-75%
Wellness and Prevention Center	0	3,000	3,000	3,000	0%
Shorecliffs Middleschool Program	7,310	9,000	9,000	8,000	-11%
South County Com. Outreach Alliance	0	0	0	2,000	100%
Illumination Foundation	0	0	0	1,000	100%
Environmental Sustainability Grant	4,000	12,000	9,000	12,000	0%
Turf Removal Incentive Program	330	5,000	200	0	-100%
Bernice Ayers After School Program	1,850	9,000	9,000	8,000	-11%
Depreciation	4,582,161	4,870,000	4,870,000	4,874,100	0%

All Fund Expenditures By Line Item

Description	FY 2015 Actual	FY 2016 Adj Bud	FY 2016 Projected	FY 2017 Proposed	% Bud 16 To Bud 17
Depreciation Reserve Contribution	1,030,000	1,130,000	1,130,000	1,130,000	0%
Depreciation - Asset Model	1,300,000	1,421,670	1,421,670	1,421,670	0%
Refund of Prior Year Revenue	2,140	1,500	1,500	1,500	0%
Home Rehab Program Inc. - Exp.	6,542	58,840	20,000	10,000	-83%
Other Operating Expense	6,226	9,070	10,250	7,370	-19%
Contingency Reserve	10,000	66,000	64,000	117,000	77%
Total Other Charges	***26,106,827***	***15,998,000***	***16,320,210***	***15,020,700***	***-6%***
Capital Outlay					
Land	3,246	13,290	13,290	0	-100%
Improvements Other Than Bldg.	11,256,263	42,689,640	38,335,520	20,111,410	-53%
Office Furniture and Equipment	21,749	0	0	0	0%
Computer Equipment	69,590	85,000	85,000	85,000	0%
General Machinery and Equipment	75,124	578,080	465,070	135,500	-77%
Automotive Equipment	278,762	1,406,480	1,406,480	160,960	-89%
Major Maintenance	1,061,892	1,607,300	1,482,550	705,000	-56%
Sidewalk Repair & Improvements	67,685	271,660	258,660	150,000	-45%
Sidewalk Improvements	93,576	160,300	160,300	0	-100%
Major Street Maintenance	541,255	590,360	590,360	550,000	-7%
Slurry Seal	184,694	301,460	301,460	250,000	-17%
Capital Study	0	184,530	184,530	75,000	-59%
One-time Studies/Costs/Training	143,418	454,800	454,800	16,500	-96%
Total Capital Outlay	***13,797,254***	***48,342,900***	***43,738,020***	***22,239,370***	***-54%***
Interdepartmental Charges					
Insurance Charges	2,050,000	2,400,000	2,400,000	2,500,000	4%
Postage Charges	97,400	94,160	94,160	85,630	-9%
Duplicating Charges	110,440	88,350	88,350	72,140	-18%
EDMS Charges	45,000	35,000	35,000	34,990	0%
Information Technology Charges	1,442,900	1,587,720	1,587,720	1,809,210	14%
Communications Charges	222,470	190,120	190,120	171,100	-10%
Fleet Rental Charges	1,550,220	1,644,390	1,644,390	1,357,250	-17%
Capital Equipment Rep. Charge	187,490	178,130	178,130	175,980	-1%
Facilities Maintenance Rep. Charge	133,360	133,350	133,350	179,450	35%
Park Asset Replacement Charge	60,000	60,000	60,000	70,000	17%
Charges from Weed Abatement	0	25,000	0	25,000	0%
Charges from Parks Maintenance	0	2,360	0	2,360	0%
Charges from Engineering	214,414	191,000	191,000	191,000	0%
Charges from Maintenance	12,712	22,000	22,000	22,000	0%
Charges from Sewer	0	45,000	45,000	45,000	0%
General Fund Overhead Charges	2,472,230	2,367,210	2,367,210	2,572,000	9%
Charges to Water Fund	(84,457)	(81,180)	(81,180)	(81,180)	0%
Charges to Sewer Fund	(73,424)	(81,180)	(81,180)	(81,180)	0%
Charges to Storm Drain	(69,245)	(60,000)	(60,000)	(60,000)	0%
Charges To Clean Ocean	0	(52,000)	(52,000)	(52,000)	0%
Total Interdepartmental Charges	***8,371,510***	***8,789,430***	***8,762,070***	***9,038,750***	***3%***

All Fund Expenditures By Line Item

Description	FY 2015 Actual	FY 2016 Adj Bud	FY 2016 Projected	FY 2017 Proposed	% Bud 16 To Bud 17
Interfund Transfers					0%
Transfer to General Fund	1,356,517	2,329,400	2,329,400	652,040	-72%
Transfer to 2106 Gas Tax Fund	14,000	54,000	54,000	14,590	-73%
Transfer to Storm Drain Fund	381,000	471,000	471,000	381,000	-19%
Transfer To Negocio Debt Svc.	0	1,345,000	1,345,000	0	-100%
Transfer to St. Improvement Fund	932,664	1,051,290	1,051,290	956,290	-9%
Transfer to Fleet Maint. Fund	0	60,000	60,000	0	-100%
Transfer to Cap Equip Replacement	100,000	110,000	110,000	0	-100%
Transfer to Golf Fund	24,420	24,420	25,500	61,140	150%
Transfer to Water Fund	31,550	2,940,500	240,500	100,000	-97%
Transfer to Sewer Depreciation	295,000	250,000	250,000	288,000	15%
Transfer to Sewer Fund	531,100	250,000	250,000	0	-100%
Transfer to Sewer Connection	0	300,000	300,000	0	-100%
Transfer to Accrued Leave	130,000	160,000	160,000	974,000	509%
Transfer to Facilities Maintenance	0	50,000	50,000	2,080,000	4060%
Transfer to General Liability Fund	654,000	900,000	900,000	0	-100%
Transfer to Other Funds	623,003	2,406,720	2,406,720	930,000	-61%
Total Interfund Transfers	***5,073,254***	***12,702,330***	***10,003,410***	***6,437,060***	***-49%***
Debt Service					
Negocio Principal	115,000	1,465,000	1,465,000	135,000	-91%
Principal Expenditure	187,701	152,940	152,940	152,940	0%
Water Loan Principal	0	579,740	631,360	631,360	9%
Lease/Purchase Principal	0	39,420	39,420	37,090	-6%
Negocio Interest	123,675	113,900	113,900	103,280	-9%
Water Loan Interest	0	316,140	269,240	316,140	0%
Lease/Purchase Interest	48,008	43,350	43,350	46,380	7%
P.E.R.S. Unfunded Liability	387,675	496,630	485,000	594,310	20%
Negocio Fiscal Agent Charges	3	790	2,500	1,500	90%
Total Debt Service	***862,062***	***3,207,910***	***3,202,710***	***2,018,000***	***-37%***
Total:	**$129,287,826**	**$177,553,900**	**$168,008,170**	**$137,358,460**	**-23%**

CITY OF SAN CLEMENTE
The SPANISH VILLAGE by the sea
CALIFORNIA

General Fund Summary

Description: The General Fund is the primary operating fund of the City of San Clemente and is used to account for all financial resources except those required to be accounted for in another fund.

Funding Source: Revenues are generated from general taxes, including property and sales taxes, service charges, permits and other fees, investment earnings and other intergovernmental revenues.

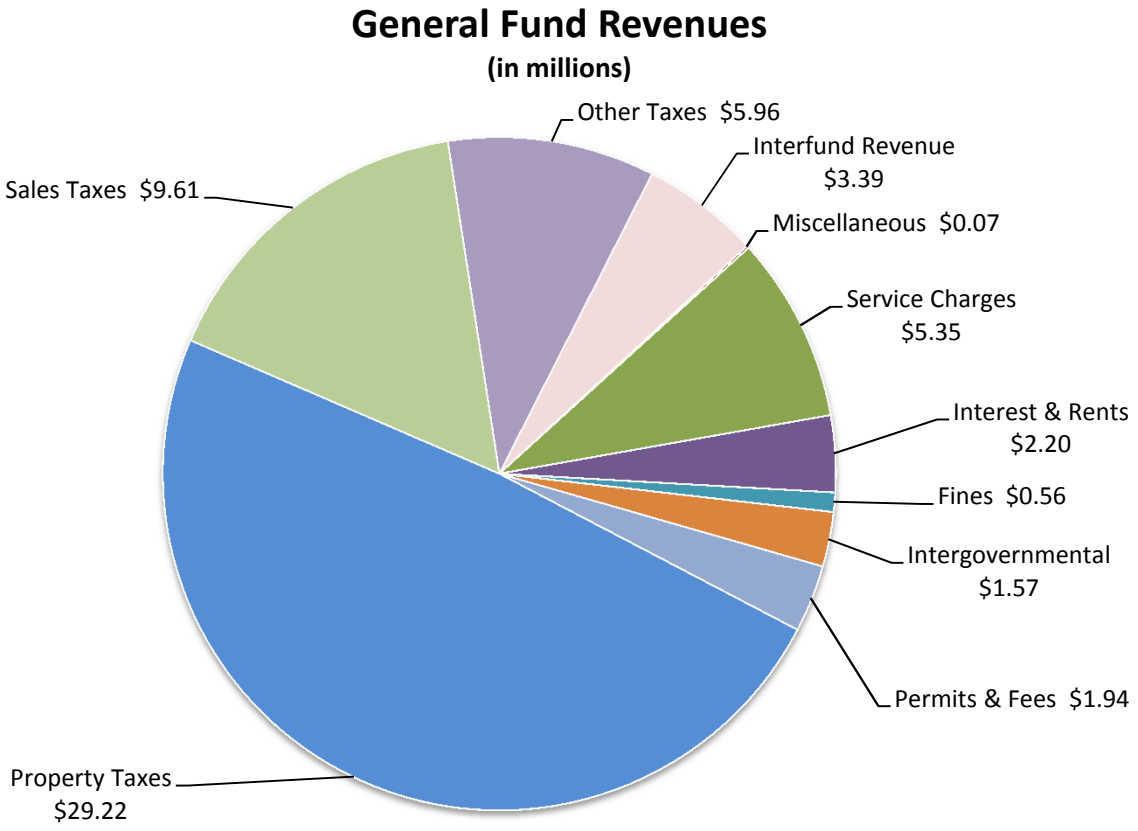
Legal Basis: Fund resources are comprised of unspendable, restricted, committed, assigned and unassigned fund assets.

Fund Balance: Fund balance will decrease to $14.0 million at fiscal year end June 30, 2017, including Emergency Reserves.

Expenditures By Category	**FY 2015 Actual**	**FY 2016 Adj Budget**	**FY 2016 Projected**	**FY 2017 Budget**	**% Bud 16 To Bud 17**
Personnel	$16,476,690	$17,417,480	$17,293,580	$18,027,920	4%
Supplies	961,787	1,204,180	1,223,320	1,199,890	0%
Contractual Services	27,405,979	30,956,210	30,412,960	31,021,700	0%
Other Charges	1,065,023	994,190	994,530	1,190,900	20%
Capital Outlay	4,346,177	9,449,350	8,797,070	5,339,700	-43%
Interdepartmental Charges	3,823,604	4,026,460	4,026,460	4,208,920	5%
Interfund Transfers	1,880,543	3,510,310	3,510,310	3,884,880	11%
Debt Service	387,675	496,630	485,000	594,310	20%
Total Expenditures	**$56,347,478**	**$68,054,810**	**$66,743,230**	**$65,468,220**	**-4%**

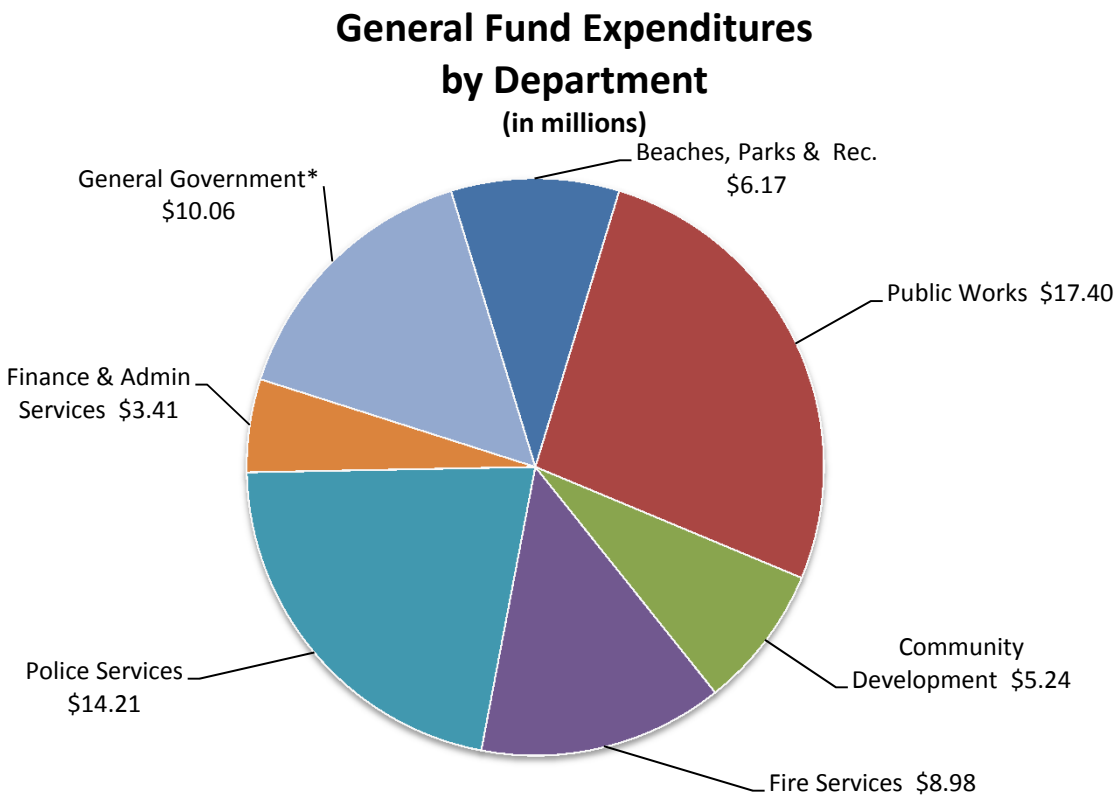
Revenue and Expenditure Summary	**FY 2015 Actual**	**FY 2016 Adj Budget**	**FY 2016 Projected**	**FY 2017 Budget**	**% Bud 16 To Bud 17**
Beginning Balance	***$27,827,309***	***$27,678,480***	***$27,678,480***	***$19,635,830***	***-29%***
Revenues:					
Taxes	41,168,146	42,791,100	42,952,030	44,792,350	5%
Permits & Fees	1,787,046	2,021,030	1,988,900	1,935,150	-4%
Intergovernmental	513,929	927,050	983,450	1,570,280	69%
Service Charges	5,888,301	4,946,300	5,146,320	5,347,010	8%
Fines	673,347	706,000	616,000	557,000	-21%
Interest & Rents	1,956,784	1,900,420	2,000,460	2,202,030	16%
Miscellaneous Income	158,130	150,590	117,500	71,000	-53%
Interfund Revenue	4,052,961	5,164,500	4,895,920	3,389,360	-34%
Total Revenues	***56,198,644***	***58,606,990***	***58,700,580***	***59,864,180***	***2%***
Expenditures:					
General Government	6,657,714	9,966,400	9,909,390	10,058,620	1%
Finance & Administrative Services	3,030,918	3,448,980	3,358,030	3,414,510	-1%
Public Safety	21,180,138	22,056,680	22,027,500	23,183,420	5%
Community Development	4,500,112	5,524,750	5,402,980	5,242,110	-5%
Public Works	13,799,323	17,154,470	16,003,850	17,402,020	1%
Beaches, Parks & Recreation	7,179,273	9,903,530	10,041,480	6,167,540	-38%
Total Expenditures	***56,347,478***	***68,054,810***	***66,743,230***	***65,468,220***	***-4%***
Ending Balance	***$27,678,480***	***$18,230,660***	***$19,635,830***	***$14,031,790***	***-23%***

General Fund Revenues by Category



Revenue Categories	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	Dollar Change	% Bud 16 To Bud 17
Taxes	$42,791,100	$42,952,030	$44,792,350	$2,001,250	5%
Permits & Fees	2,021,030	1,988,900	1,935,150	(85,880)	-4%
Intergovernmental	927,050	983,450	1,570,280	643,230	69%
Service Charges	4,946,300	5,146,320	5,347,010	400,710	8%
Fines	706,000	616,000	557,000	(149,000)	-21%
Interest & Rents	1,900,420	2,000,460	2,202,030	301,610	16%
Miscellaneous	150,590	117,500	71,000	(79,590)	-53%
Interfund Revenue	5,164,500	4,895,920	3,389,360	(1,775,140)	-34%
Revenue Subtotal	58,606,990	58,700,580	59,864,180	1,257,190	2%
Beginning Fund Balance:					
Sustainability Reserve	10,000,000	10,000,000	10,000,000	0	0%
Emergency Reserve	4,693,000	4,693,000	4,863,000	170,000	4%
VH Maint & Operations	220,287	220,287	0	(220,287)	-100%
Pension Reserve	500,000	500,000	500,000	0	0%
Unassigned	12,265,193	12,265,193	4,272,830	(7,992,363)	-65%
Total:	**$86,285,470**	**$86,379,060**	**$79,500,010**	**($6,785,460)**	**-8%**

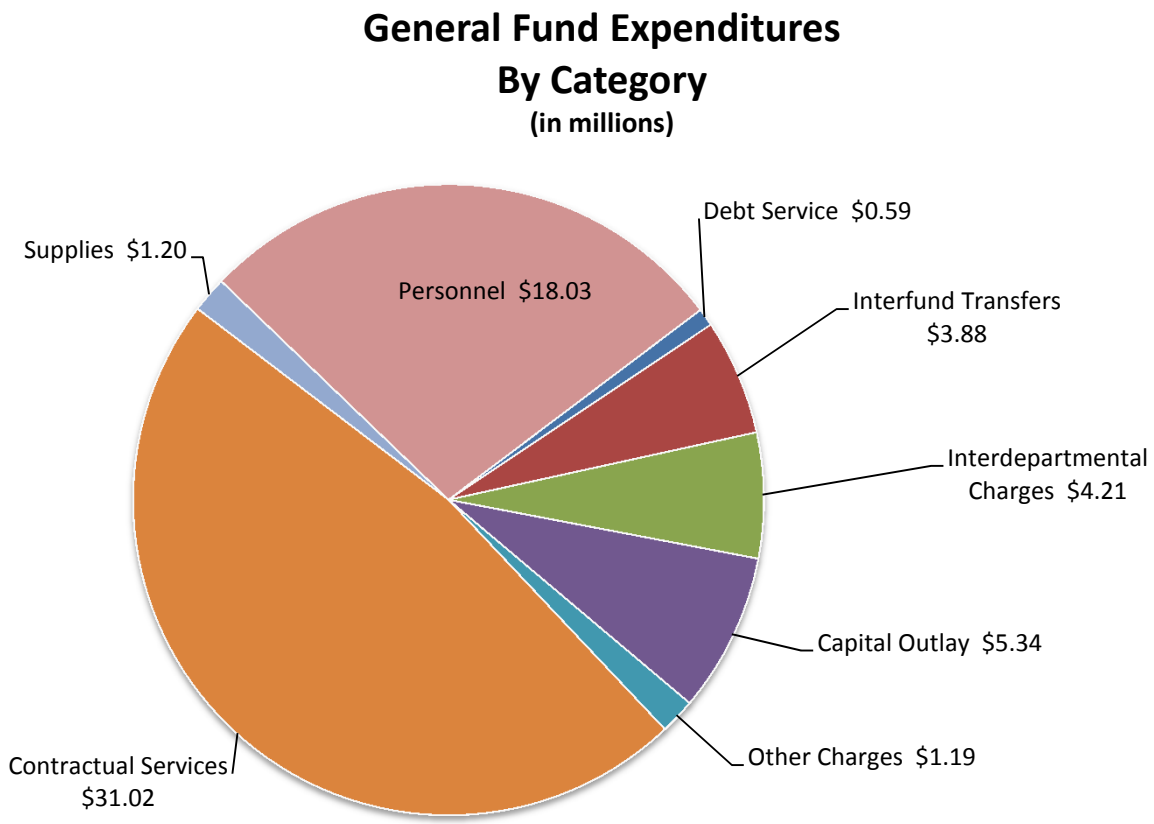
General Fund Expenditures by Department



* General Government includes: City Manager, City Council, City Clerk, Economic Development and City General.

Departments	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	Dollar Change	% Bud 16 To Bud 17
General Government*	$9,966,400	$9,909,390	$10,058,620	$92,220	1%
Finance & Admin Services	3,448,980	3,358,030	3,414,510	(34,470)	-1%
Police Services	13,340,370	13,336,870	14,205,770	865,400	6%
Fire Services	8,716,310	8,690,630	8,977,650	261,340	3%
Community Development	5,524,750	5,402,980	5,242,110	(282,640)	-5%
Public Works	17,154,470	16,003,850	17,402,020	247,550	1%
Beaches, Parks & Rec.	9,903,530	10,041,480	6,167,540	(3,735,990)	-38%
Expenditure Subtotal	68,054,810	66,743,230	65,468,220	(2,586,590)	-4%
Ending Fund Balance:					
Sustainability Reserve	10,000,000	10,000,000	0	(10,000,000)	-100%
Emergency Reserve	4,863,000	4,863,000	11,401,000	6,538,000	134%
Pension Reserve	500,000	500,000	0	(500,000)	-100%
Unassigned	2,867,660	4,272,830	2,630,790	(236,870)	-8%
Total:	**$86,285,470**	**$86,379,060**	**$79,500,010**	**($6,785,460)**	**-8%**

General Fund Expenditures by Category

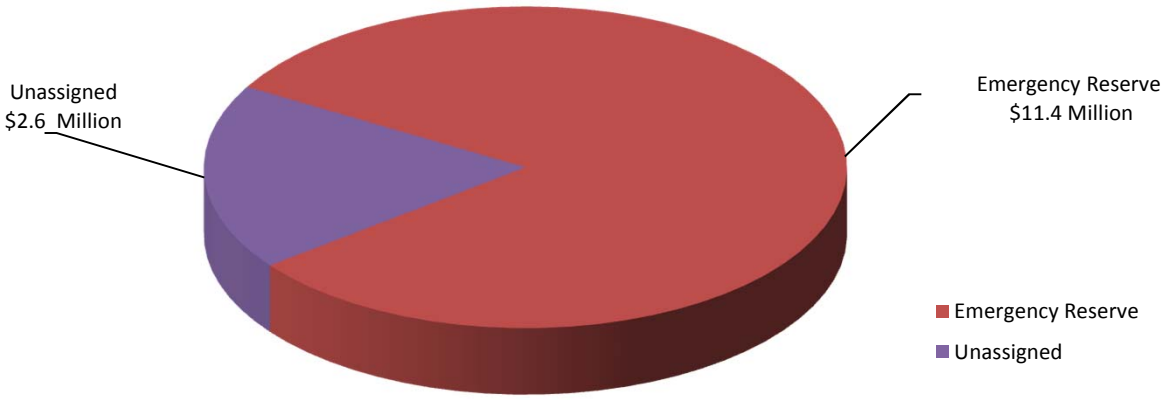


Expenditure Categories	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	Dollar Change	% Bud 16 To Bud 17
Personnel	$17,417,480	$17,293,580	$18,027,920	$610,440	4%
Supplies	1,204,180	1,223,320	1,199,890	(4,290)	0%
Contractual Services	30,956,210	30,412,960	31,021,700	65,490	0%
Other Charges	994,190	994,530	1,190,900	196,710	20%
Capital Outlay	9,449,350	8,797,070	5,339,700	(4,109,650)	-43%
Interdepartmental Charges	4,026,460	4,026,460	4,208,920	182,460	5%
Interfund Transfers	3,510,310	3,510,310	3,884,880	374,570	11%
Debt Service	496,630	485,000	594,310	97,680	20%
Expenditure Subtotals	68,054,810	66,743,230	65,468,220	(2,586,590)	-4%
Ending Fund Balance:					
Sustainability Reserve	10,000,000	10,000,000	0	(10,000,000)	-100%
Emergency Reserve	4,863,000	4,863,000	11,401,000	6,538,000	134%
Pension Reserve	500,000	500,000	0	(500,000)	-100%
Unassigned	2,867,660	4,272,830	2,630,790	(236,870)	-8%
Total:	**$86,285,470**	**$86,379,060**	**$79,500,010**	**($6,785,460)**	**-8%**

General Fund - Fund Balance

The General Fund ending balance at June 30, 2017 is $14.0 million, which includes Emergency Reserves.

Fund Balance
June 30, 2017



Fund Balance	*Beginning*	*Increase*	*Decrease*	*Ending*	*% Chg*
Restricted amounts					
Sustainability Reserve	$ 10,000,000	$ -	$ (10,000,000)	$ -	-100%
Emergency Reserve	4,863,000	6,538,000	-	11,401,000	134%
Pension Reserve	500,000	-	(500,000)	-	-100%
Subtotal	*15,363,000*	*6,538,000*	*(10,500,000)*	*11,401,000*	*-26%*
Unassigned	4,272,830	-	(1,642,040)	2,630,790	-38%
Total	***$ 19,635,830***	***$ 6,538,000***	***$ (12,142,040)***	***$ 14,031,790***	***-29%***

Governmental Accounting Standards Board Statement No. 54 defines five fund balance components. The five components are:

Nonspendable Fund Balance – Fund balance that includes amounts not in a spendable form, such as prepaid items, inventories of supplies, or loans receivable.
Restricted Fund Balance – Fund balance that reflects constraints placed through external sources such as (a) creditors (debt covenants), grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.
Committed Fund Balance – Fund balance that includes amounts for specific purposes pursuant to constraints imposed by formal action of the government's highest level of decision making authority, and remain binding unless removed in the same manner.
Assigned Fund Balance – Fund balance that includes amounts constrained by the government's intent to be used for specific purposes, but that are neither restricted nor committed. Such intent needs to be established at either the highest level of decision making, or by an official designated for that purpose.
Unassigned Fund Balance – Fund balance that includes amounts that do not fall into one of the above four categories. The General Fund is the only fund that should report this category of fund balance.

General Fund Revenue Overview

FY 2016 Adjusted Budget	**$58,606,990**
Taxes	
Property tax (excludes property transfer tax)	1,091,340
Transient occupancy tax	180,660
Sales tax	615,000
Permits & fees	
Construction permits	-52,500
Intergovernmental revenues	
State grants	495,850
Service Charges	
Ambulance service charges	291,900
Recreation program fees	98,020
Fines	
Vehicle Code & Court Fines	-100,000
Parking Violations	-50,000
Interest & Rents	
Site leases	43,590
OHBC - Concessions	150,000
Recreation rentals	23,160
Other city leases	74,360
Other Revenues & Transfers	
Transfer from Developer Improvement Fund	-1,606,810
Transfer from Water Fund	-75,500
General Fund overhead charges	170,800
Aggregate Change in Other Categories	-92,680
FY 2017 Budget (2% change)	**$59,864,180**

General Fund Revenue Summary

by Category

Revenues Description	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Property Tax	$26,890,981	$27,528,150	$27,528,150	$28,619,490	4%
Transient Occupancy Tax	2,220,437	2,380,000	2,420,000	2,560,660	8%
Sales Tax	8,032,575	8,999,000	8,999,010	9,614,000	7%
Franchise Tax	2,471,224	2,408,950	2,404,950	2,450,200	2%
Property Transfer Tax	623,068	525,000	525,000	525,000	0%
Assessments & Delinquent Taxes	63,101	100,000	75,000	75,000	-25%
Business License Tax	866,760	850,000	999,920	948,000	12%
Total Taxes	***41,168,146***	***42,791,100***	***42,952,030***	***44,792,350***	***5%***
Construction Permits	1,573,060	1,854,500	1,857,000	1,802,000	-3%
Alarm Permits	92,818	89,300	92,000	92,000	3%
Miscellaneous Permits	121,168	77,230	39,900	41,150	-47%
Total Permits & Fees	***1,787,046***	***2,021,030***	***1,988,900***	***1,935,150***	***-4%***
Grants	183,942	728,050	758,600	1,363,280	87%
Motor Vehicle Tax	28,180	26,000	26,500	30,000	15%
Other State Subventions	301,807	173,000	198,350	177,000	2%
Total Intergovernmental	***513,929***	***927,050***	***983,450***	***1,570,280***	***69%***
Planning Development Fees	261,799	226,270	236,800	219,590	-3%
Plan Check Fees	822,458	761,800	787,500	767,000	1%
General Government Fees	5,677	6,200	4,500	6,000	-3%
Traffic Fees	-	1,200	1,200	1,200	0%
Weed & Nuisance Abatement	19,385	12,300	11,500	11,750	-4%
Ambulance Service Charges	1,096,348	990,100	1,132,000	1,282,000	29%
Marine Safety Fees	97,846	164,030	150,070	177,050	8%
Public Safety Fees	1,469	2,000	2,000	2,000	0%
Parking Meters & Permits	1,099,221	1,060,000	1,061,900	1,060,000	0%
Inspection Fees	696,160	56,000	61,000	56,000	0%
Recreation Fees	1,787,938	1,666,400	1,697,850	1,764,420	6%
Total Service Charges	***5,888,301***	***4,946,300***	***5,146,320***	***5,347,010***	***8%***
Parking Violations	397,353	450,000	400,000	400,000	-11%
Vehicle Code & Court Fines	270,848	230,000	180,000	130,000	-43%
Other Fines	5,146	26,000	36,000	27,000	4%
Total Fines	***673,347***	***706,000***	***616,000***	***557,000***	***-21%***
Interest	159,274	183,000	153,000	154,000	-16%
Site leases	527,288	525,440	542,540	569,030	8%
Facility Rental	1,270,222	1,191,980	1,304,920	1,479,000	24%
Total Interest and Rents	***1,956,784***	***1,900,420***	***2,000,460***	***2,202,030***	***16%***
Miscellaneous Revenue	158,130	150,590	117,500	71,000	-53%
Transfers	1,356,517	2,597,980	2,329,400	652,040	-75%
General Fund O/H Charges	2,696,444	2,566,520	2,566,520	2,737,320	7%
Total Other Rev. & Financing Sources	***4,211,091***	***5,315,090***	***5,013,420***	***3,460,360***	***-35%***
Total	**$56,198,644**	**$58,606,990**	**$58,700,580**	**$59,864,180**	**2%**

General Fund Revenues By Line Item

Revenues Description	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Taxes					
Current Year Secured Taxes	$19,649,805	$20,535,100	$20,535,100	$21,379,340	4%
Current Year Unsecured Taxes	751,706	660,000	660,000	660,000	0%
Supp. Roll Property Taxes	541,241	350,000	350,000	350,000	0%
ERAF Property Tax	5,580,237	5,908,050	5,908,050	6,180,150	5%
Prior Year Secured & Unsecured	570,136	300,000	300,000	300,000	0%
Property Tax Admin. Charge	(202,144)	(225,000)	(225,000)	(250,000)	11%
Transient Occupancy Tax	1,813,873	1,900,000	1,900,000	1,960,000	3%
Transient Occupancy Tax - Audit	0	0	0	25,660	100%
Transient Occupancy Tax Vacation Rental	406,564	480,000	520,000	575,000	20%
General Sales Tax	7,609,710	8,599,000	8,599,010	9,189,000	7%
P.S. Sales Tax Augmentation	422,865	400,000	400,000	425,000	6%
Lighting Assessments Prior Year	14	0	0	0	0%
San Diego Gas & Electric	690,966	630,000	630,000	643,000	2%
Southern California Gas	168,183	177,000	173,000	175,000	-1%
Cox Communications	1,124,969	1,120,000	1,120,000	1,150,000	3%
CR&R	417,903	419,000	419,000	419,000	0%
Other Franchise Fees	47,103	31,750	31,750	32,000	1%
Parimutual Taxes	22,100	31,200	31,200	31,200	0%
Property Transfer Tax	623,068	525,000	525,000	525,000	0%
Penalty & Interest - Delqnt. Prop. Tax	62,887	100,000	75,000	75,000	-25%
Penalty & Interest - Delqnt. Prop. Assmt.	200	0	0	0	0%
Business License Tax	814,621	780,000	900,000	850,000	9%
Business License - Development	7,690	25,000	51,020	50,000	100%
Home Occupation Permits	44,449	45,000	48,900	48,000	7%
Total Taxes	***41,168,146***	***42,791,100***	***42,952,030***	***44,792,350***	***5%***
Permits & Fees					
Building Permits	900,227	1,010,000	1,010,000	1,050,000	4%
Disability Access/Educ Fee	2,097	3,500	3,500	3,500	0%
Electrical Permits	286,599	450,000	450,000	375,000	-17%
Mechanical Permits	128,616	130,000	130,000	130,000	0%
Plumbing Permits	233,631	252,500	252,500	235,000	-7%
Grading Permits	21,890	8,500	11,000	8,500	0%
Mobilehome Inspection Fee	1,632	1,630	(600)	0	-100%
Street Encroachment Permits	115,495	71,050	40,000	40,020	-44%
Alarm Permits	92,818	89,300	92,000	92,000	3%
Miscellaneous Permits	4,041	4,550	500	1,130	-75%
Total Permits & Fees	***1,787,046***	***2,021,030***	***1,988,900***	***1,935,150***	***-4%***
Intergovernmental					
Other Federal Grants	6,987	0	0	143,380	100%
Mandated Cost Reimbursement	156,005	18,000	43,350	22,000	22%
S.O.N.G.S. Grant	110,285	135,000	193,600	133,600	-1%
Coastal Conservatory Grant	21,622	78,380	0	0	-100%
Other State Grant	45,048	514,670	565,000	1,086,300	111%
Motor Vehicle Tax	28,180	26,000	26,500	30,000	15%
Homeowners Exempt. Subvention	144,802	155,000	155,000	155,000	0%
Special District Augmentation	1,000	0	0	0	0%
Total Intergovernmental	***513,929***	***927,050***	***983,450***	***1,570,280***	***69%***

General Fund Revenues By Line Item

Revenues Description	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Services Charges					
Business License Processing Fee	47,458	38,000	39,000	39,000	3%
Building Plan Check Fees	636,753	630,000	630,000	620,000	-2%
Planning Plan Check Fees	78,510	80,000	80,000	80,000	0%
Transportation Permits	3,058	2,080	1,200	1,200	-42%
Improvement Plan Check Fees	58,679	25,000	40,000	35,000	40%
Landscape Plan Check Fees	2,939	2,000	2,500	2,000	0%
SFR Plan Check Fee	45,577	24,800	35,000	30,000	21%
Reproduction of Documents	2,992	3,200	1,800	3,000	-6%
Map Sales	399	300	0	300	0%
Bad Check Service Charges	2,685	3,000	2,700	3,000	0%
Other Planning Service Fees	16,131	14,000	14,000	14,000	0%
Planning - CC Applications	11,275	10,800	25,000	12,000	11%
Planning - PC Applications	135,347	100,000	100,000	100,000	0%
Planning - ZA Applications	17,584	19,000	19,000	20,000	5%
Planning - Admin Applications	20,263	30,000	30,000	25,000	-17%
Traffic Model Fees	0	700	700	700	0%
Traffic Review Fees	0	500	500	500	0%
General Plan Update Fee	6,323	10,000	7,000	7,000	-30%
Weed Assessments - Current Year	19,077	10,000	10,000	10,000	0%
Weed Assessments - Prior Year	248	2,000	1,400	1,500	-25%
Sign Storage Fee	60	300	100	250	-17%
San Diego County Contract	6,600	12,100	7,000	7,000	-42%
Ambulance Service Charges	1,066,048	953,000	1,100,000	1,250,000	31%
Ambulance Subscription Fees	23,700	25,000	25,000	25,000	0%
Special Lifeguard Services	843	2,000	7,000	2,000	0%
Junior Lifeguard Services	93,233	156,030	137,070	169,050	8%
Surfing Program Fees	30	0	0	0	0%
Special Beach Events Fees	3,740	6,000	6,000	6,000	0%
Fingerprint Services	160	600	600	600	0%
Visa Letter Service	300	450	450	450	0%
Police Duplication Fees	509	600	600	600	0%
Other Police Dept. Service Charge	500	350	350	350	0%
Parking Meters	941,651	905,000	905,000	905,000	0%
Parking Permits	157,570	155,000	156,900	155,000	0%
Public Works Inspection Fee	20,824	4,000	0	4,000	0%
Engineering Plan Review	1,028	2,000	130	1,000	-50%
Construction Inspection Fee	670,519	50,000	60,000	50,000	0%
Engr. & Geotech. Reimbursement	4,817	2,000	1,000	2,000	0%
Other Engineering Service Fees	3,332	390	1,470	390	0%
SCAC Pool Programs & Admin Fees	332,404	350,000	340,000	345,340	-1%
Swimming Pool Fees	566	5,000	0	0	-100%
OHBC Contract Land Class Fees	0	0	0	32,340	100%
SCAC Contract Pool Class Fees	237,767	145,000	145,000	155,000	7%
OHBC Contract Pool Class Fees	0	0	0	27,960	100%
Comm. Ctr. Contract Class Fees	242,419	233,500	233,500	222,000	-5%
Offsite Contract Class Fees	347,341	317,000	317,000	318,000	0%

General Fund Revenues By Line Item

Revenues Description	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Recreation Sports Fees	35,087	13,650	13,650	12,500	-8%
VHSP Contract Land Class Fees	51,880	66,750	63,000	59,110	-11%
Recreation Special Events	11,560	10,620	10,620	10,600	0%
After School Programming	146,170	145,000	145,000	145,000	0%
Gift Certificate Classes	(1,404)	(3,000)	(3,000)	(3,000)	-100%
VHSP Field/Tournament Rental	175,805	167,000	220,000	220,000	32%
Steed Park Field/Tournament Rentals	123,694	132,500	130,000	131,500	-1%
Steed Park Adult Softball League Fees	84,250	83,080	83,080	87,770	6%
Total Service Charges	***5,888,301***	***4,946,300***	***5,146,320***	***5,347,010***	***8%***
Fines					
Parking Violations	397,353	450,000	400,000	400,000	-11%
Vehicle Code Fines	258,653	210,000	170,000	120,000	-43%
Court Fines	12,195	20,000	10,000	10,000	-50%
Administration Citation	(5,100)	10,000	20,000	15,000	50%
Enforcement Administrative Citation	10,246	16,000	16,000	12,000	-25%
Total Fines	***673,347***	***706,000***	***616,000***	***557,000***	***-21%***
Interest and Rents					
Interest Earnings	140,180	180,000	150,000	150,000	-17%
Interest Earnings - RDA Loan	5,119	0	0	0	0%
Unrealized Gain/Loss on Invest.	9,984	0	0	0	0%
Interest Earnings - Other	3,991	3,000	3,000	4,000	33%
Communication Site Rental	527,288	525,440	542,540	569,030	8%
Beach Club Rent	27,047	3,000	3,000	3,000	0%
Community Center Rent	69,540	67,100	67,100	67,100	0%
Library Annex Rentals	0	0	0	1,000	100%
SCAC Pool Rental	151,983	110,000	125,000	125,400	14%
Senior Center Rentals	5,652	7,500	7,500	7,500	0%
Sports Field Rentals	136,998	100,000	110,000	110,000	10%
VHSP Program/Sport League Fees	118,813	199,000	193,000	193,760	-3%
Rental of City Property	5,003	3,600	8,040	6,600	83%
Park Rentals	20,789	17,500	17,500	17,500	0%
Steed Park Concession	18,777	18,000	18,500	18,500	3%
OHBC - Concession	0	0	0	150,000	100%
Lawn Bowling	0	750	0	750	0%
Pier Restaurant	637,472	600,000	639,000	640,000	7%
Negocio (1030) Lease	64,745	50,780	60,000	60,000	18%
"T" Street Concession	7,985	8,000	8,530	8,000	0%
North Beach Concession	600	1,000	1,000	1,000	0%
Telescope	970	750	750	750	0%
Bait & Tackle Shop	3,848	5,000	3,000	3,000	-40%
Fabricante Rental	0	0	15,000	30,000	100%
1100 N. El Camino Real Bldg Lease	0	0	28,000	35,140	100%
Total Interest and Rents	***1,956,784***	***1,900,420***	***2,000,460***	***2,202,030***	***16%***

General Fund Revenues By Line Item

Revenues Description	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Other Revenue & Financing Sources					
Donations from Private Sources	0	14,400	0	0	-100%
Cash Over or Short	(108)	0	0	0	0%
Miscellaneous Income	26,255	500	2,000	500	0%
Sidewalk Repair Reimbursement	64,970	30,000	0	30,000	0%
Miscellaneous Reimbursement	46,135	85,190	95,000	20,000	-77%
Comm Park Maint Reimb	20,878	20,500	20,500	20,500	0%
Transfer from Misc. Grants Fd.	22,360	15,050	15,050	20,000	33%
Transfer from 2107 Gas Tax	536,047	408,930	408,930	408,930	0%
Transfer from Water Fund	25,000	100,500	100,500	25,000	-75%
Transfer from Sewer Fund	25,000	25,000	25,000	25,000	0%
Transfer from Clean Ocean Fund	173,110	173,110	173,110	173,110	0%
Transfer from Other Funds	575,000	1,606,810	1,606,810	0	-100%
Principal from Advance	0	268,580	0	0	-100%
General Fund O/H Charges	2,696,444	2,566,520	2,566,520	2,737,320	7%
Total Other Rev. & Financing Sources	***4,211,091***	***5,315,090***	***5,013,420***	***3,460,360***	***-35%***
Total:	**$56,198,644**	**$58,606,990**	**$58,700,580**	**$59,864,180**	**2%**

Revenue Assumptions
for Major Revenue Sources

General Fund Revenue Assumptions

FY 2017 revenues are based on a combination of factors including analysis of historical revenue receipts, anticipated changes in the local economic environment, projected City growth through development and anticipated changes in revenue receipts.

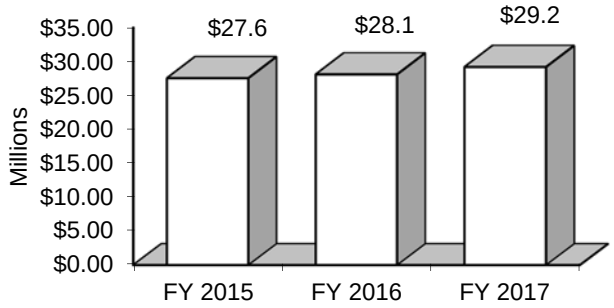
A total of $59.9 million is budgeted in the General Fund for the 2017 fiscal year. For FY 2016, revenues are projected to amount to $58.7 million. The assumptions used by the City to budget FY 2017 revenues are explained within this section.

(Note: Charts in this section utilize FY 2015 actual revenues, projected revenues for FY 2016, and FY 2017 budget).

Property Tax

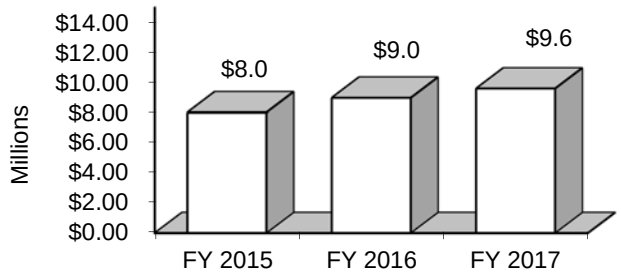
For FY 2017, property taxes are anticipated to increase by 3.8% or $1.1 million. In FY 2017, Secured property taxes and ERAF property taxes increase by 6%. Beyond FY 2017 property taxes are anticipated to increase. This increase will be supported by a recovery of home values within the City and the addition of the Marblehead retail center and residential area.

Property taxes in the table total $29,219,490 and include property taxes, transfer taxes, assessments and delinquent taxes.



Sales Tax

Sales taxes, which include general sales taxes and Public Safety Augmentation sales taxes, increase by 6.8% or $615,000 to $9.6 million. The top three sales tax categories in the City are fuel, grocery and restaurant industries. The addition of the Marblehead retail center will increase sales taxes significantly. Also, the increase is being supported by current trends and the economic recovery. The allocation of sales tax that is dedicated to public safety based on countywide sales tax receipts is $425,000.



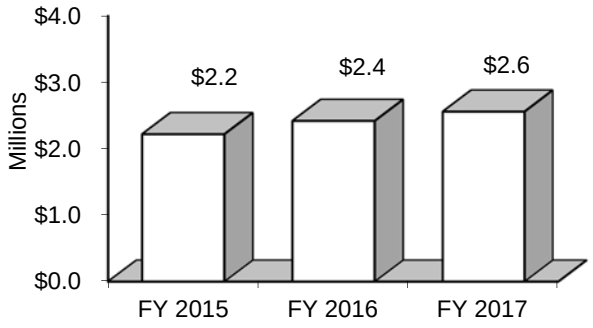
Revenue Assumptions

for Major Revenue Sources

Transient Occupancy Tax (TOT)

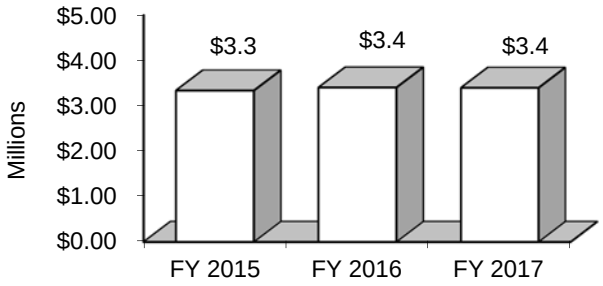
TOT is a 10% "bed" tax that is added to hotel room bills and vacation rentals within City limits. TOT revenue is budgeted at $2.6 million for FY 2017, which is based on historical amounts.

Since the City of San Clemente is a coastal town adjacent to Camp Pendleton, transient occupancy tax revenue is dependent upon the amount of short-term military reserves staying in San Clemente, weather conditions, and tourism conditions. Lodging in excess of 30 continuous days is exempt under the City's transient occupancy tax.



Other Taxes

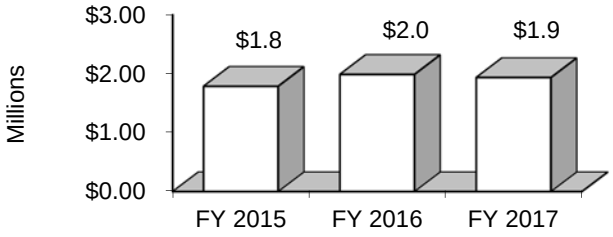
This revenue category includes franchise taxes from the City's utility providers, parimutual taxes, and business license taxes. Franchise taxes are based upon 2% of gross sales from the City's providers of electric, gas, cable and trash, are projected to amount to $2.5 million. Parimutual taxes are based on off-site betting within the community. In FY 2017, business license taxes are anticipated to increase to $948,000.



Permits & Fees

Revenue in the permit & fees category is projected to decrease by 4.3% or approximately $85,880 for FY 2017 as a result of current construction levels.

Permits revenue includes building related permits. Building permits are anticipated to increase by 4.0% or $40,000 in FY 2017. Street Encroachment permits are budgeted to decrease by $31,000.



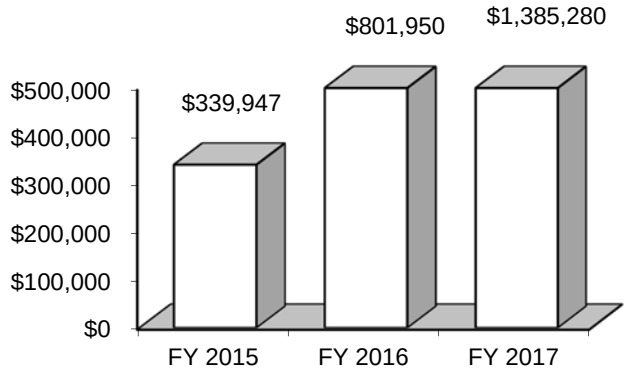
Revenue Assumptions

for Major Revenue Sources

Intergovernmental – Grants

This category consists of Federal, State and County grants. The City receives grant funding for various purposes, including recurring and one-time grants. One-time FY 2017 grants include a federal grant for bicycle lanes, and a state grant for safe routes to schools.

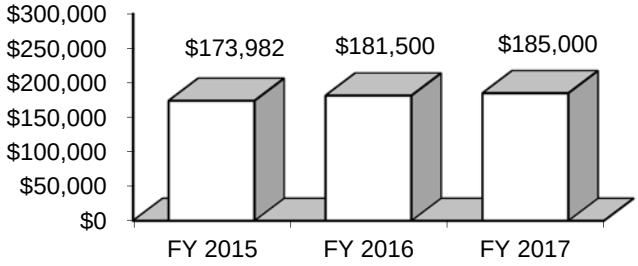
Recurring reimbursement grants include: 1) The San Onofre Nuclear Generating Station (SONGS) grant reimbursement for training and emergency responses in case of a nuclear event. All costs are reimbursed and the City anticipates $133,600 from State Office of Emergency Services (OES). This revenue will continue to decrease as the closure of SONGS is done. 2) The State mandated cost reimbursement program is partially funded in the State budget.



Intergovernmental - State Subventions

State Subvention revenue includes motor vehicle tax and homeowners exemption subventions. FY 2017 includes $185,000 for state subventions with motor vehicle fees of $30,000 and homeowner subvention fees of $155,000.

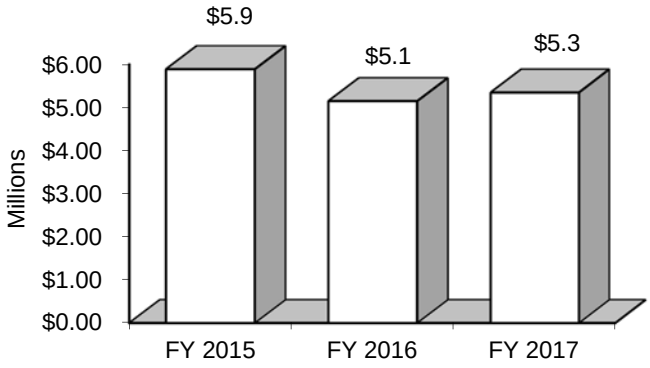
The State of California increased the motor vehicle fee in the prior year, however only the State benefits from the increased amount.



Service Charges

Service Charges consist of development, public safety and recreation charges for services provided to the community.

The largest increase is in Marine Safety fees as a result of an additional junior guard session. Ambulance rates remain stable and are based on the County Department of Health rates. Development service charges, including planning, plan check and inspection fees, will fluctuate as the Marblehead development occurs.



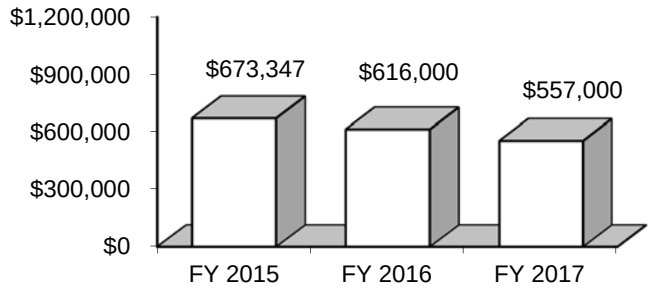
Revenue Assumptions

for Major Revenue Sources

Fines

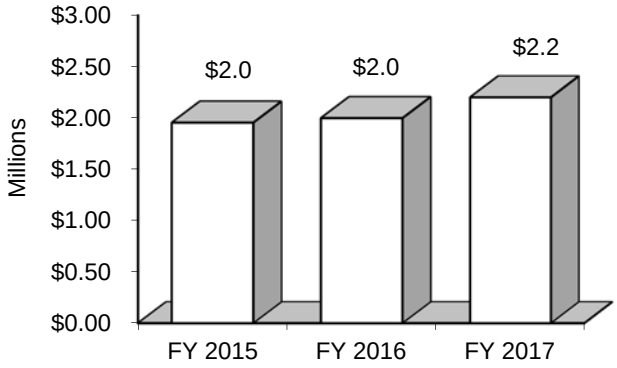
The fines revenue category is consists of various vehicle, alarm and court fines. The single largest amount is parking violation fines, which represents $400,000 or 72% of the revenue in this category. Revenue from fines are distributed between the City, County and State.

The total fines budget is $557,000 for FY 2017. Overall, this category is anticipated to decrease by 21% or $149,000, with police staffing contributing to the decrease.



Interest and Rents

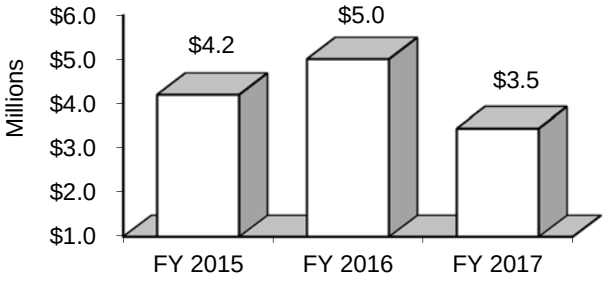
Interest and Rents consist of investment income, on-going rental income from City-owned properties, communication antenna sites located throughout the City and community recreation facilities. Investment income, which is based upon rate of return of less than 1% and a General Fund average cash balance of $25 million, will result in $154,000 for FY 2017. Communication site lease rent increase from projected FY 2016 slightly as certain site leases. Facility rentals are budgeted to increase from the prior year based on the opening of the OHBC facility.



In total, $2,202,030 million is anticipated for FY 2017 from interest and rents.

Other Revenues and Financing Sources

These categories include General Fund overhead charges, interfund transfers and miscellaneous revenue. In total, $3.5 million is budgeted for FY 2017. Overhead charges increased by $170,800 and are calculated annually based upon the direct and indirect costs associated with services provided to funds outside of the General Fund. Transfers between funds will decrease by $1.9 million due mainly to the completion of OHBC rehabilitation in FY 2016.



General Fund Expenditure Overview

FY 2016 Adjusted Budget	**$68,054,810**
Salary and Benefit Changes	
Salaries, including part time and overtime	636,580
Benefits (including medical and retirement costs)	-26,140
Operational Increases	
Police contract services	928,000
Fire contract and ambulance program	275,300
Election expenses	88,050
Books, codes, and supplements	15,220
Animal control	6,190
Operational Decreases	
Other contractual services	-946,500
Other legal services	-308,280
Maintenance	-168,900
Development contractual services	-162,280
Utilities (natural gas, electricity, water)	-49,330
Capital Outlay/Studies	
Ole Hanson Beach Club (OHBC) renovation	-4,070,860
Bonito Canyon Park Restroom	400,000
Vista Bahia Park Restroom Rehabilitation	400,000
Sidewalk Repair and Improvements	1,221,540
Machinery and equipment	-139,980
Transfers and Debt Service Changes	
Accrued Leave Reserve transfer	814,000
Facilities Maintenance Reserve transfer	2,030,000
General Liability Fund transfer	-900,000
Negocio Debt Service Fund transfer	-1,345,000
Unfunded PERS liability *(past unfunded public safety cost)*	97,680
Interdepartmental Charges	
Insurance charges	81,200
Central service charges (postage, communications, EDMS, and duplicating)	-33,990
Fleet charges	-113,180
Information technology charges	194,480
Aggregate Change in Other Categories	-1,510,390
FY 2017 Budget (-4% decrease)	**$65,468,220**

General Fund Expenditure Summary

Expenditures Description	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Full-Time Salaries	$9,086,766	$9,803,680	$9,491,100	$10,302,750	5%
Part-Time Salaries	1,953,162	1,975,940	1,973,650	2,101,040	6%
Overtime	94,529	84,270	95,940	96,680	15%
Benefits	5,342,233	5,553,590	5,732,890	5,527,450	0%
Total Personnel	***16,476,690***	***17,417,480***	***17,293,580***	***18,027,920***	***4%***
Office Supplies	125,532	146,020	144,350	159,520	9%
Other Operating Supplies	525,726	683,740	704,630	677,090	-1%
Maintenance Supplies	310,529	374,420	374,340	363,280	-3%
Total Supplies	***961,787***	***1,204,180***	***1,223,320***	***1,199,890***	***0%***
Administrative	247,695	257,850	261,880	293,750	14%
Travel and Training	67,962	110,780	86,510	117,850	6%
Utilities	1,777,354	1,871,750	1,711,380	1,812,920	-3%
Maintenance	2,938,876	3,553,010	3,394,950	3,384,110	-5%
Internal Services	(1,103,067)	(960,000)	(960,000)	(1,050,000)	9%
Fire Contract Services	7,485,759	7,753,400	7,737,000	7,894,700	2%
Ambulance Program	637,184	916,500	916,500	1,050,500	15%
Police Contract Services	12,252,010	12,670,000	12,670,000	13,598,000	7%
Public Safety	268,613	265,850	265,800	269,800	1%
Legal Services	351,474	918,280	925,540	991,000	8%
Rental	55,137	70,880	72,150	71,470	1%
Animal Control	729,112	755,750	746,750	761,940	1%
Other Contractual Services	1,697,870	2,772,160	2,584,500	1,825,660	-34%
Total Contractual Services	***27,405,979***	***30,956,210***	***30,412,960***	***31,021,700***	***0%***
Miscellaneous Charges	143,451	119,940	121,040	192,040	60%
Promotional Charges	138,750	140,700	139,940	122,630	-13%
Recreation Charges	708,334	573,180	573,180	672,860	17%
Social Service Charges	74,488	104,370	104,370	101,370	-3%
Contingency Reserve	0	56,000	56,000	102,000	82%
Total Other Charges	***1,065,023***	***994,190***	***994,530***	***1,190,900***	***20%***
Improvements Other Than Bldg.	2,487,507	6,204,430	5,733,380	2,250,000	-64%
Machinery and Equipment	0	139,980	96,500	0	-100%
Major Maintenance	1,061,892	1,607,300	1,482,550	705,000	-56%
Sidewalk Repair & Improvements	67,685	271,660	258,660	1,493,200	450%
Major Street Maintenance	541,256	590,360	590,360	550,000	-7%
Slurry Seal	184,694	301,460	301,460	250,000	-17%
Capital Study	0	144,530	144,530	75,000	-48%
One- time Studies/Costs	3,143	189,630	189,630	16,500	-91%
Total Capital Outlay	***4,346,177***	***9,449,350***	***8,797,070***	***5,339,700***	***-43%***
Interdepartmental Charges	4,050,730	4,255,820	4,255,820	4,438,280	4%
Charges to Other Funds	(227,126)	(229,360)	(229,360)	(229,360)	0%
Total Interdepartmental Charges	***3,823,604***	***4,026,460***	***4,026,460***	***4,208,920***	***5%***
Total Interfund Transfers	1,880,543	3,510,310	3,510,310	3,884,880	11%
Total Debt Service	387,675	496,630	485,000	594,310	20%
Total:	**$56,347,478**	**$68,054,810**	**$66,743,230**	**$65,468,220**	**-4%**

General Fund Expenditures By Line Item

Expenditures Description	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Personnel					
Salaries, Regular Full Time	$9,086,766	$9,803,680	$9,491,100	$10,302,750	5%
Salaries, Regular Part Time	550,547	618,150	613,900	652,490	6%
Salaries, Hourly Part Time	1,402,615	1,357,790	1,359,750	1,448,550	7%
Regular Overtime	2,777	4,540	2,900	5,290	17%
Premium Overtime, Regular	82,207	76,230	88,680	85,850	13%
Premium Overtime, Part-Time	9,545	3,500	4,360	5,540	58%
Holiday Pay	4,541	6,850	0	6,850	0%
Accrued Leave Payoff	97,375	120,200	126,740	139,700	16%
Disability Compensation	677	0	0	0	0%
Assignment Pay	39,534	54,250	48,820	41,700	-23%
Auto Allowance	24,460	18,000	18,010	18,010	0%
Phone Allowance	16,169	17,630	16,680	15,950	-10%
Employee Benefits	0	640	640	640	0%
Educational Reimbursement	11,185	7,620	2,530	28,910	279%
FICA	565,683	618,180	585,130	623,140	1%
Medicare	162,784	174,120	162,680	177,980	2%
State Disability Insurance	78,677	83,270	77,620	84,890	2%
A. D. & D. Insurance	1,872	2,260	1,910	2,120	-6%
Long Term Disability Insurance	33,459	36,750	33,800	34,960	-5%
State Unemployment Insurance	41,219	36,140	32,960	43,220	20%
Workers' Compensation Insurance	213,120	233,420	223,550	257,890	10%
Life Insurance	28,304	32,490	29,090	32,860	1%
Medical Insurance	1,662,142	1,714,210	1,610,810	1,788,890	4%
P.E.R.S. Retirement Premium	122,003	134,400	635,310	133,160	-1%
San Clemente Retirement Premium	2,136,261	2,165,500	2,048,900	1,998,460	-8%
Deferred Compensation	51,252	45,250	38,460	38,280	-15%
Deferred Compensation, Part Time	51,516	52,410	39,250	59,840	14%
Total Personnel	***16,476,690***	***17,417,480***	***17,293,580***	***18,027,920***	***4%***
Supplies					
Office Supplies	53,802	68,760	66,610	72,410	5%
Postage	69,339	76,260	76,240	85,110	12%
Data Processing Supplies	2,391	1,000	1,500	2,000	100%
Maps and Blueprints	0	50	0	50	0%
Horticultural Supplies	6,724	33,850	43,750	35,750	6%
Leadership Supplies	0	6,000	2,410	3,000	-50%
Medical Supplies	5,766	9,660	8,160	8,160	-16%
Chemical Supplies	68,914	61,500	61,500	76,000	24%
Janitorial Supplies	37,428	44,550	47,650	44,400	0%
Photographic Supplies	92	400	400	1,100	175%
Protective Supplies	1,641	1,200	1,200	1,280	7%
Books, Codes and Supplement	5,269	6,230	6,060	21,450	244%
Office Furniture and Equipment	21,112	87,590	100,920	24,950	-72%
Small Tools and Equipment	37,500	73,710	74,530	63,030	-14%
Clothing and Uniforms	20,514	19,920	19,970	21,580	8%
Service Awards	14,757	17,750	17,770	24,930	40%
Operating Supplies	382,578	440,790	443,690	460,120	4%
Street Signs	36,949	36,640	36,640	36,640	0%

General Fund Expenditures By Line Item

Expenditures Description	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Street Materials	61,125	85,000	65,000	65,000	-24%
Maintenance Supplies	135,886	133,320	149,320	152,930	15%
Total Supplies	***961,787***	***1,204,180***	***1,223,320***	***1,199,890***	***0%***
Contractual Services					
Advertising	9,477	10,000	12,590	15,350	54%
Legal Notices	18,839	15,750	16,900	21,700	38%
Printing and Binding	15,812	21,800	21,520	22,400	3%
Travel and Training	61,339	93,540	75,930	101,860	9%
Required Licensing Certification	2,489	8,210	4,240	8,930	9%
Mileage	4,134	9,030	6,340	7,060	-22%
Code Updating Service	3,086	12,000	13,000	14,000	17%
Property Insurance	200,481	198,300	197,870	220,300	11%
OCFA Contractual Facilities Maint	38,575	40,000	30,000	30,000	-25%
Data Lines	4,337	6,080	5,980	6,080	0%
Telephone	4,176	3,500	3,850	3,850	10%
Natural Gas	57,320	68,430	62,230	75,090	10%
Electricity	1,049,627	992,140	1,017,660	1,080,450	9%
Caltrans Electricity	5,317	4,450	4,450	4,790	8%
404 Bahia Electricity	521	430	430	0	-100%
Water	617,481	755,720	585,300	611,160	-19%
Landfill Fees	0	1,000	1,480	1,500	50%
Maintenance of Buildings	168,162	196,120	206,590	208,270	6%
Maintenance of Restrooms	124,577	185,300	173,800	214,130	16%
Maintenance of Improvements	18,145	29,850	29,850	24,000	-20%
Maintenance of Beaches	134,898	114,700	114,700	114,700	0%
Maintenance of Landscaping	1,484,009	1,547,670	1,524,250	1,545,100	0%
Maintenance of Trees	310,265	314,000	314,000	314,000	0%
Beach Cleaning	15,182	33,000	35,000	35,000	6%
Maintenance of Office Equipment	2,214	6,300	3,510	3,550	-44%
Maintenance of Auto Equipment	20	220	140	220	0%
Maintenance of Operating Equipment	38,219	43,380	72,340	55,000	27%
Maintenance of Computer Hardware	3,600	8,000	8,000	8,000	0%
Maintenance of Computer Software	9,592	86,560	57,190	93,740	8%
Maintenance of Radio Equipment	12,511	20,000	16,000	20,000	0%
Maintenance of Other Facilities	322,740	642,330	511,800	422,400	-34%
Graffiti Removal	28,111	60,800	63,000	52,700	-13%
Graffiti Administration	24,000	24,000	24,000	24,000	0%
Contracted Custodial Service	110,837	113,030	113,030	121,550	8%
Center Striping/Markings	131,794	127,750	127,750	127,750	0%
Engineering Services	(1,071,601)	(960,000)	(960,000)	(1,050,000)	9%
SFR Plan Check	20,425	20,000	30,000	22,400	12%
Planning Services	(31,466)	0	0	0	0%
Clerical Services	75,327	52,900	27,380	19,500	-63%
Accounting and Auditing	31,600	37,500	37,500	42,400	13%
Bank Merchant Fees	177,789	194,900	210,600	188,270	-3%
Brokers Commissions	0	0	8,860	0	0%
Fire Contract Services	7,304,176	7,566,400	7,550,000	7,724,200	2%
OCFA Vehicle Replacement	181,583	187,000	187,000	170,500	-9%

General Fund Expenditures By Line Item

Expenditures Description	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Ambulance Program	610,934	914,500	914,500	1,050,500	15%
Back-up Ambulance Program	26,250	2,000	2,000	0	-100%
Crossing Guards	125,460	117,000	117,000	121,000	3%
Police Contract Services	12,252,010	12,670,000	12,670,000	13,598,000	7%
Parking Citation Processing	143,153	148,850	148,800	148,800	0%
Legal Services - Retainer	242,543	245,000	245,000	126,000	-49%
Legal - Contingency	0	0	0	500,000	100%
Other Legal Services	108,931	673,280	680,540	365,000	-46%
Medical Examinations	21,934	18,750	18,750	20,750	11%
Investigative Services	5,335	3,750	4,500	5,000	33%
Professional Services	375,056	752,940	719,840	322,530	-57%
Professional Studies	0	67,500	67,500	0	-100%
Rental of Land	49,918	62,400	62,400	62,400	0%
Rental of Equipment	1,059	3,700	5,140	3,700	0%
Rental of Uniforms	4,160	4,780	4,610	5,370	12%
Animal Control and Shelter	699,040	717,400	717,400	723,590	1%
Landscape Rodent Control	30,072	38,350	29,350	38,350	0%
Contractual Services	846,082	1,446,640	1,444,570	1,181,810	-18%
Development Contractual Services	135,322	162,280	0	0	-100%
Sidewalk Pressure Wash	9,000	15,000	15,000	23,000	53%
Total Contractual Services	***27,405,979***	***30,956,210***	***30,412,960***	***31,021,700***	***0%***
Other Charges					
Court Costs	0	120	0	120	0%
Dues and Subscriptions	84,239	92,250	92,400	90,500	-2%
Other Taxes	11,186	10,000	10,000	10,000	0%
Licenses and Permits	2,055	2,000	2,090	2,150	8%
Boards & Commissions Expense	5,259	6,000	5,800	7,000	17%
Special Meetings and Events	43,264	35,200	34,440	26,930	-23%
Fourth of July Celebration	40,042	41,000	41,000	41,000	0%
City General Special Events	6,982	15,000	15,000	15,000	0%
Election Expenses	33,847	0	0	74,400	100%
Recreation Special Event Expenses	45,305	47,500	47,500	50,950	7%
Recreation Contract Class Instructors	663,029	525,680	525,680	621,910	18%
Community Relations Expense	512	2,500	2,500	2,500	0%
Volunteer Program Expenses	4,755	11,780	11,780	6,780	-42%
RSVP	9,827	13,500	13,500	14,500	7%
Crime Prevention	3,367	1,000	1,000	1,000	0%
Character Counts	662	1,000	1,000	1,000	0%
Parent Project	1,495	1,000	1,000	1,000	0%
Trauma Intervention Program	0	8,090	8,090	8,090	0%
Concordia School	0	0	0	3,000	100%
Downtown Business Assoc Subsidy	47,500	38,000	38,000	34,200	-10%
Tourist & Conv. Bureau Subsidy	450	9,000	9,000	3,000	-67%
Assistance League	1,000	1,000	1,000	1,000	0%
Family Assistance Ministries	25,000	22,000	22,000	22,000	0%
San Clemente H.S. Grad Night	1,000	1,000	1,000	1,000	0%
Marine Unit Support	14,222	15,000	15,000	15,000	0%
Safe Rides - Rio	4,000	4,000	4,000	4,000	0%

General Fund Expenditures By Line Item

Expenditures Description	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
SC Village	0	4,000	4,000	1,000	-75%
Wellness and Prevention Center	0	3,000	3,000	3,000	0%
Shorecliffs Middle School Program	7,310	9,000	9,000	8,000	-11%
Sounth County Com. Outreach Alliance	0	0	0	2,000	100%
Illumination Foundation	0	0	0	1,000	100%
Bernice Ayers After School Program	1,850	9,000	9,000	8,000	-11%
Bad Debt Expense	(65)	0	0	0	0%
Refund of Prior Year Revenues	640	500	500	500	0%
Other Operating Expense	6,290	9,070	10,250	7,370	-19%
Contingency Reserve	0	56,000	56,000	102,000	82%
Total Other Charges	***1,065,023***	***994,190***	***994,530***	***1,190,900***	***20%***
Capital Outlay					
Improvements Other Than Bldg.	2,487,507	6,204,430	5,733,380	2,250,000	-64%
General Machinery and Equipment	0	139,980	96,500	0	-100%
Major Maintenance/Repairs	1,061,892	1,607,300	1,482,550	705,000	-56%
Sidewalk Repairs	67,685	271,660	258,660	150,000	-45%
Sidewalk Improvements	0	0	0	1,343,200	100%
Major Street Maintenance	541,256	590,360	590,360	550,000	-7%
Slurry Seal	184,694	301,460	301,460	250,000	-17%
Capital Study	0	144,530	144,530	75,000	-48%
One-time Studies/Costs	3,143	189,630	189,630	16,500	-91%
Total Capital Outlay	***4,346,177***	***9,449,350***	***8,797,070***	***5,339,700***	***-43%***
Interdepartmental Charges					
Insurance Charges	1,218,680	1,489,950	1,489,950	1,571,150	5%
Postage Charges	92,170	90,600	90,600	82,170	-9%
Duplicating Charges	96,210	77,030	77,030	64,260	-17%
EDMS Charges	41,080	32,680	32,680	26,470	-19%
Information Technology Charges	1,119,180	1,196,120	1,196,120	1,390,600	16%
Communications Charges	147,410	122,320	122,320	115,740	-5%
Fleet Rental Charges	970,550	891,030	891,030	777,850	-13%
Capital Equipment Replacement	187,490	178,130	178,130	175,980	-1%
Park Asset Replacement Charge	60,000	60,000	60,000	70,000	17%
Facilities Maintenance Replacement	117,960	117,960	117,960	164,060	39%
Charges to Water Fund	(84,457)	(81,180)	(81,180)	(81,180)	0%
Charges to Sewer Fund	(73,424)	(81,180)	(81,180)	(81,180)	0%
Charges to Storm Drain	(69,245)	(60,000)	(60,000)	(60,000)	0%
Charges to Clean Ocean	0	(7,000)	(7,000)	(7,000)	0%
Total Interdepartmental Charges	***3,823,604***	***4,026,460***	***4,026,460***	***4,208,920***	***5%***
Interfund Transfers					
Transfer to 2106 Gas Tax Fund	14,000	14,000	14,000	14,590	4%
Transfer To Negocio Debt Svc.	0	1,345,000	1,345,000	0	-100%
Transfer to St. Improvement Fund	756,290	756,290	756,290	756,290	0%
Transfer to Capital Equipment	100,000	110,000	110,000	0	-100%
Transfer to Water Fund	21,550	0	0	0	0%
Transfer to Sewer Fund	31,100	0	0	0	0%
Transfer to Accrued Leave	130,000	160,000	160,000	974,000	509%

General Fund Expenditures By Line Item

Expenditures Description	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Transfer to Facilities Maintenance	0	50,000	50,000	2,080,000	4060%
Transfer to General Liability	654,000	900,000	900,000	0	-100%
Transfer to Other Funds	173,603	175,020	175,020	60,000	-66%
Total Interfund Transfers	***1,880,543***	***3,510,310***	***3,510,310***	***3,884,880***	***11%***
Debt Service					
Unfunded PERS Liability	387,675	496,630	485,000	594,310	20%
Total Debt Service	***387,675***	***496,630***	***485,000***	***594,310***	**20%**
Total:	**$56,347,478**	**$68,054,810**	**$66,743,230**	**$65,468,220**	**-4%**

General Fund Summary by Department

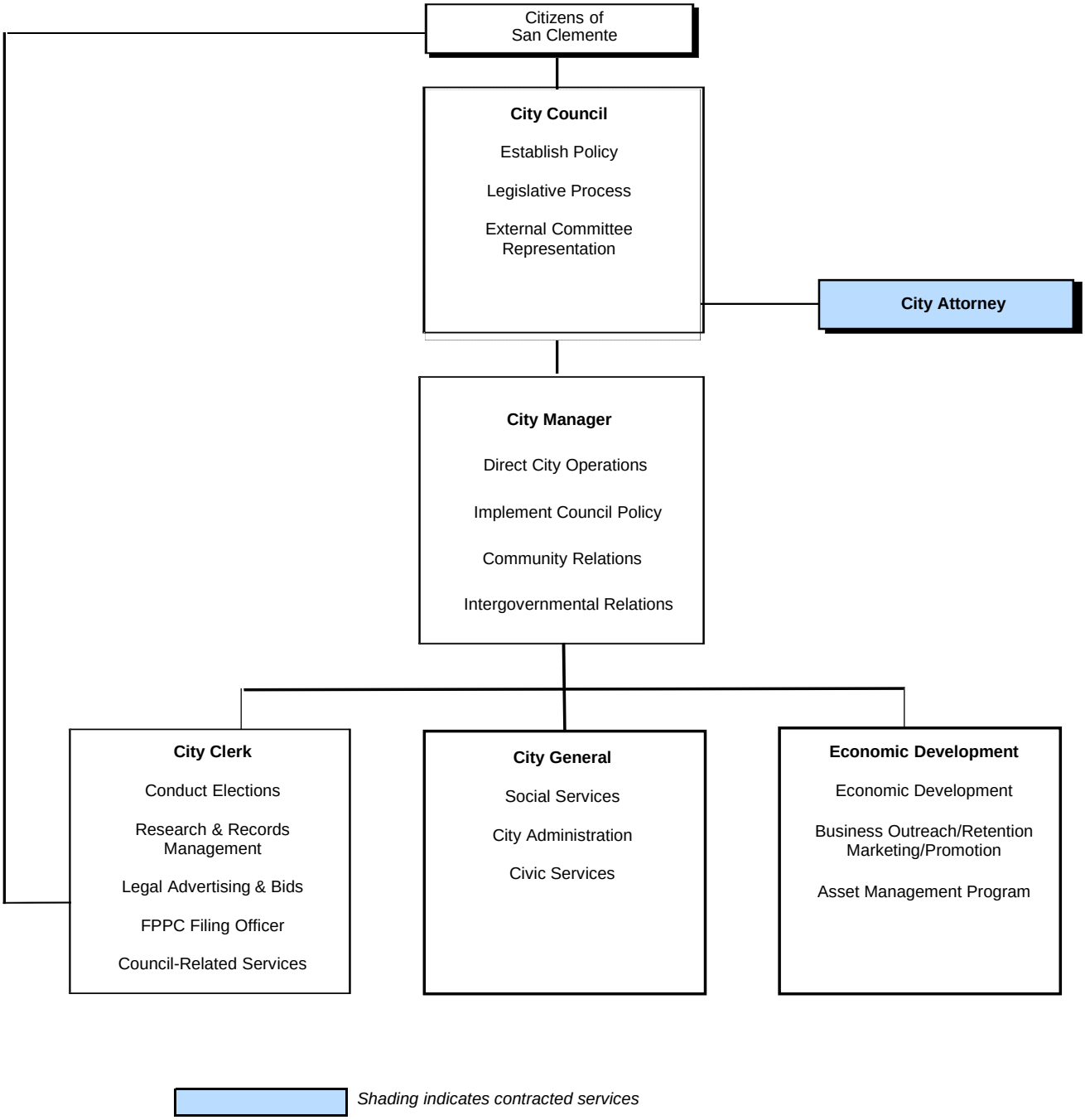
Description	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
City Council/City Manager /Economic Dev					
City Council	51,097	53,850	53,840	54,780	2%
Cable Programming	33,967	21,200	21,180	23,160	9%
City Manager	598,590	649,370	651,490	653,140	1%
Economic Development	78,116	131,000	131,000	116,200	-11%
Total City Council/City Manager/Economic Dev	**$761,770**	**$855,420**	**$857,510**	**$847,280**	**-1%**
City General					
Social Services	58,246	81,760	81,780	82,770	1%
City General	5,167,187	8,287,570	8,284,390	8,306,540	0%
Total City General	**$5,225,433**	**$8,369,330**	**$8,366,170**	**$8,389,310**	**0%**
City Clerk					
Council Related Services	632,466	737,190	677,520	729,520	-1%
Elections	38,045	4,460	8,190	92,510	1974%
Total City Clerk	**$670,511**	**$741,650**	**$685,710**	**$822,030**	**11%**
Finance & Administrative Services (F&AS)					
Finance Administration	222,691	247,340	240,310	248,550	0%
Financial Services	790,959	857,590	853,810	872,770	2%
Utility Billing & Cashiering	764,420	835,900	826,040	834,750	0%
Business Licensing	128,075	138,130	132,530	285,860	107%
Financial Planning	27,174	28,600	28,750	30,980	8%
Human Resources Administration	609,444	738,990	676,070	595,340	-19%
Labor Relations	37,732	11,800	7,900	2,800	-76%
Employee Training	22,780	7,850	6,830	6,880	-12%
Finance & Admin. Services Administration	372,500	509,170	512,160	462,950	-9%
Cash Management/Treasury	55,143	73,610	73,630	73,630	0%
Total Finance & Administrative Services	**$3,030,918**	**$3,448,980**	**$3,358,030**	**$3,414,510**	**-1%**
Police Services					
Police Contract Services	12,966,243	13,311,300	13,307,300	14,181,720	7%
Local Police Services	43,087	29,070	29,570	24,050	-17%
Total Police Services	**$13,009,330**	**$13,340,370**	**$13,336,870**	**$14,205,770**	**6%**
Fire Services					
Fire Contract Services	8,170,808	8,716,310	8,690,630	8,977,650	3%
Total Fire Services	**$8,170,808**	**$8,716,310**	**$8,690,630**	**$8,977,650**	**3%**
Community Development					
Building Administration	1,345,991	1,345,500	1,288,540	1,325,980	-1%
Building Inspection	531,366	730,850	706,920	868,520	19%
Comprehensive Planning	355,398	516,590	533,370	301,170	-42%
Current Planning	905,157	906,360	920,730	842,230	-7%
Commission, Boards & Committee Support	42,363	41,130	38,880	44,170	7%
Planning Administration	279,264	357,120	359,970	334,100	-6%
Community Development Administration	327,773	525,410	508,530	622,980	19%
Economic Development/Comm. Dev.	41,502	108,010	86,010	0	-100%
Code Compliance	520,623	853,380	819,630	762,560	-11%
Weed Abatement	150,675	140,400	140,400	140,400	0%
Total Community Development	**$4,500,112**	**$5,524,750**	**$5,402,980**	**$5,242,110**	**-5%**

General Fund Summary by Department

Description	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Public Works					
Engineering Administration	(229,840)	33,040	(131,390)	(196,390)	-694%
Engineering Inspection	304,579	305,230	306,030	306,500	0%
Traffic	541,956	602,070	612,530	574,240	-5%
Design & General Engineering	1,572,184	1,815,500	1,733,270	1,779,570	-2%
Major Street Maintenance	838,063	1,517,420	1,487,370	2,300,400	52%
Public Works Administration	315,336	336,500	333,830	285,280	-15%
Emergency Planning	146,852	156,310	157,650	151,350	-3%
Traffic Signals	777,849	879,150	887,940	816,630	-7%
Traffic Maintenance	305,676	300,860	384,300	386,080	28%
Maintenance Services Administration	421,586	506,350	447,380	554,210	9%
Street Maintenance and Repair	626,304	738,800	701,510	597,130	-19%
Senior Citizen Facility	48,596	60,000	53,000	63,210	5%
Parking Maintenance	216,148	211,500	229,010	226,580	7%
Facilities Maintenance	845,298	1,224,620	981,750	1,315,770	7%
Street Lighting	492,238	504,340	504,340	548,050	9%
Trail Maintenance	168,195	250,050	240,050	215,370	-14%
VH Sports Park Maintenance	539,920	592,760	531,490	528,700	-11%
Street Median & Trees	335,153	435,530	442,500	349,500	-20%
Streetscapes	435,288	490,750	471,050	488,400	0%
Park Maintenance	2,313,859	2,009,250	1,869,560	2,508,030	25%
Beach Maintenance	1,374,885	2,735,330	2,383,610	2,064,280	-25%
Parks & Beach Maint. Admin.	1,070,752	1,074,040	1,012,160	1,173,320	9%
Steed Park Maintenance	338,446	375,070	364,910	365,810	-2%
Total Public Works	**$13,799,323**	**$17,154,470**	**$16,003,850**	**$17,402,020**	**1%**
Beaches, Parks & Recreation (BP&R)					
Ole Hanson Beach Club (OHBC)	1,275,389	4,148,050	3,900,620	116,040	-97%
Community Center	494,670	503,660	501,170	509,860	1%
Senior Citizen Annex	2,894	0	0	0	0%
Community Services	1,221,640	1,259,080	1,252,410	1,235,870	-2%
OHBC Swimming Pool	33,890	73,380	48,720	356,930	386%
VH Sports Field/Aquatics	1,480,729	1,363,050	1,374,380	1,386,500	2%
Steed Park Operations	123,173	123,960	127,550	133,210	7%
Recreation Program/Events	516,685	559,900	560,240	516,910	-8%
Operations & Rescue	1,419,627	1,520,190	1,988,830	1,506,710	-1%
Prevention & Education	99,148	146,550	146,180	160,180	9%
Beaches, Parks & Recreation Adminstration	426,660	205,710	141,380	245,330	19%
Parks Development	84,768	0	0	0	0%
Total Beaches, Parks & Recreation	**$7,179,273**	**$9,903,530**	**$10,041,480**	**$6,167,540**	**-38%**
Total:	**$56,347,478**	**$68,054,810**	**$66,743,230**	**$65,468,220**	**-4%**

General Government

Department Overview:
General Government consists of City Council, City Manager, City Clerk, and Economic Development. Responsibilities include development of strategic goals and policies, management of City operations, management of City records, administration of City elections and legal compliance with all municipal and State regulations, and development and expansion of the City's tax base. Also included are programs not directly assigned to a specific division, such as City administration, animal control and civic services.



General Government

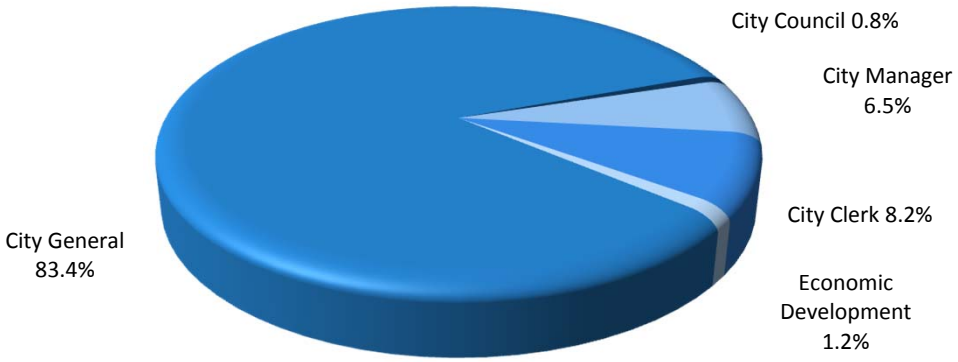
Department Summary

Department Summary	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
City Council	85,064	75,050	75,020	77,940	4%
City Manager	598,590	649,370	651,490	653,140	1%
City General	5,225,433	8,369,330	8,366,170	8,389,310	0%
City Clerk	670,511	741,650	685,710	822,030	11%
Economic Development	78,116	131,000	131,000	116,200	-11%
Total General Government Budget	**$6,657,714**	**$9,966,400**	**$9,909,390**	**$10,058,620**	**1%**

Category Expenditure Summary	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Personnel	1,088,205	1,213,200	1,160,280	1,179,290	-3%
Supplies	35,121	24,930	21,540	26,700	7%
Contractual Services	1,313,920	1,985,440	1,996,120	1,557,960	-22%
Other Charges	240,088	286,470	286,720	391,910	37%
Interdepartmental Charges	1,319,440	1,592,150	1,592,150	1,673,570	5%
Transfers and Debt	2,268,219	2,661,940	2,650,310	1,985,190	-25%
Total Operating Budget	**6,264,993**	**7,764,130**	**7,707,120**	**6,814,620**	**-12%**
Non-Operating Expenditures/Transfers	392,721	2,202,270	2,202,270	3,244,000	47%
Total General Government Budget	**$6,657,714**	**$9,966,400**	**$9,909,390**	**$10,058,620**	**1%**

Personnel Summary	7.18	7.18	7.18	6.93	

General Government Summary



General Government

Legislative Division Summary

Purpose Statement

To establish civic leadership and provide direction in overseeing the business of the City, while being mindful of the needs, interests, and concerns of the citizens in an open and responsive manner.

Legislative Services

- Develop strategic goals and objectives for the City.
- Establish priorities and direction for the City through policy development and the legislative process.
- Adopt and monitor the annual operating and capital improvement budgets.
- Provide input on regional, state and federal matters affecting San Clemente.

Program Summary	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
City Council	51,097	53,850	53,840	54,780	2%
Cable Programming	33,967	21,200	21,180	23,160	9%
Total City Council Budget	**$85,064**	**$75,050**	**$75,020**	**$77,940**	**4%**

Category Expenditure Summary	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Personnel	44,463	45,670	45,590	46,630	2%
Supplies	20,880	5,350	5,400	6,450	21%
Contractual Services	9,905	9,190	9,190	7,280	-21%
Other Charges	2,556	7,390	7,390	10,740	45%
Interdepartmental Charges	7,260	7,450	7,450	6,840	-8%
Total Operating Budget	**85,064**	**75,050**	**75,020**	**77,940**	**4%**
Non-Operating Expenditures	0	0	0	0	0%
Total City Council Budget	**$85,064**	**$75,050**	**$75,020**	**$77,940**	**4%**

Personnel Summary	0	0	0	0	

(Five Council Members are elected positions)

General Government

City Manager Department Summary

Purpose Statement

To provide professional leadership in the administration and execution of policies and objectives formulated by City Council. As well as to develop and recommend alternative solutions to community problems for council consideration. To plan and develop new programs to meet future needs of the city and prepare the annual budget. Finally, to foster community pride in city government through excellent customer service.

City Manager Department Services

- Operational excellence
- Fulfill the City of San Clemente's Mission Statement.
- Prudent fiscal policies and practices.
- Preservation of the community's high quality of life.
- A balanced, inclusive, and open approach to policy-making and city leadership.
- Economic vitality with an emphasis on small and local serving businesses.

Program Summary	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
City Manager	598,590	649,370	651,490	653,140	1%
Total City Manager Budget	**$598,590**	**$649,370**	**$651,490**	**$653,140**	**1%**

Category Expenditure Summary	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Personnel	555,326	597,400	600,110	586,600	-2%
Supplies	3,686	1,500	1,200	1,500	0%
Contractual Services	4,145	15,130	14,840	29,010	92%
Other Charges	9,383	7,660	7,660	7,660	0%
Interdepartmental Charges	26,050	27,680	27,680	28,370	2%
Total Operating Budget	**598,590**	**649,370**	**651,490**	**653,140**	**1%**
Non-Operating Expenditures	0	0	0	0	0%
Total City Manager Budget	**$598,590**	**$649,370**	**$651,490**	**$653,140**	**1%**

Personnel Summary	2.68	2.68	2.68	2.68	

Significant Change:

$15,000 increase in legal services in FY 2017 included in the contractual services category

General Government

City General Department Summary

Purpose Statement

To provide a cost center to account for programs and costs not directly assigned to a specific division. These include social programs and administrative costs.

City General Services

- Serve as a cost center for programs not directly assigned to a specific division.
- Provide annual grants to social service programs.
- Provide as needed grants to civic programs.
- Provide a mechanism to transfer General Fund monies to programs or projects outside of the General Fund.

Program Summary	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Social Services	58,246	81,760	81,780	82,770	1%
City Administration	5,167,187	8,287,570	8,284,390	8,306,540	0%
Total City General Budget	**$5,225,433**	**$8,369,330**	**$8,366,170**	**$8,389,310**	**0%**

Category Expenditure Summary	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Supplies	5,697	2,700	2,720	2,500	-7%
Contractual Services*	1,203,178	1,798,050	1,806,480	1,327,240	-26%
Other Charges	136,938	214,420	214,440	258,410	21%
Interdepartmental Charges	1,218,680	1,489,950	1,489,950	1,571,970	6%
Transfers and Debt	2,268,219	2,661,940	2,650,310	1,985,190	-25%
Total Operating Budget	**4,832,712**	**6,167,060**	**6,163,900**	**5,145,310**	**-17%**
Non-Operating Expenditures/Transfers	392,721	2,202,270	2,202,270	3,244,000	47%
Total City General Budget	**$5,225,433**	**$8,369,330**	**$8,366,170**	**$8,389,310**	**0%**

Personnel Summary	0	0	0	0	

Significant Changes:

$470,810 decrease in contractual services is a result of legislative advocacy services, and the classification of legal costs budgeted in FY 2017 as one-time costs.

Transfers decrease by $676,750 based on the General Liability Fund transfer ($900,000) no longer needed, however an increase to the past service Public Safety pension contribution increasing $97,680.

Non-operating transfers increase as the result of transfers from the Sustainability Reserve to fund Accrued Leave and Maintenance Reserves.

* Contractual services in FY 2017 includes $723,590 for the City of San Clemente's contribution level for the Coastal Animal Services Authority operations, an increase of $6,190 from the prior year

General Government

City Clerk Department Summary

Purpose Statement

To accurately record and carefully preserve and safeguard the legislative history of the City of San Clemente. To maximize timely access to City records and information. To facilitate the democratic electoral process in an impartial manner that conforms with State law.

City Clerk Department Services

- Produce City Council agendas and packets as well as meeting minutes.
- Ensure legal compliance with electoral and governmental regulations.
- Process City contracts.
- Conduct regular and special municipal elections and process initiative and referendum petitions.
- Preserve and maintain all City records and respond to public records requests.
- Implement the Leadership San Clemente program.
- Serve as filing officer for Fair Political Practices Commision statements.

Program Summary	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Council Related Services	632,466	737,190	677,520	729,520	-1%
Elections	38,045	4,460	8,190	92,510	1974%
Total City Clerk Budget	**$670,511**	**$741,650**	**$685,710**	**$822,030**	**11%**

Category Expenditure Summary	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Personnel	488,416	570,130	514,580	546,060	-4%
Supplies	4,858	15,180	12,020	16,050	6%
Contractual Services	66,775	79,570	82,110	115,930	46%
Other Charges	43,012	9,700	9,930	77,600	700%
Interdepartmental Charges	67,450	67,070	67,070	66,390	-1%
Total Operating Budget	**670,511**	**741,650**	**685,710**	**822,030**	**11%**
Non-Operating Expenditures	0	0	0	0	0%
Total City Clerk Budget	**$670,511**	**$741,650**	**$685,710**	**$822,030**	**11%**

Personnel Summary	4.50	4.50	4.50	4.25	

Significant Changes:

Increase of $74,400 for election expenses in other charges. This includes estimated costs to consolidate the November election with the County of Orange and $17,000 for two ballot measures.

$36,000 increase in contractual services include the Agenda and Legislative Management System.

General Government

Economic Development Department Summary

Purpose Statement

Develop and implement policies, programs, and activities that will stimulate business startup, facilitate the expansion of existing businesses, and encourage the location of new businesses in order to create new jobs, expand the City of San Clemente's economic base, and enhance the quality of life for the citizens of San Clemente.

Economic Development Division Services

- Local business support and retention.
- Encourage employment
- Maintain and improve tax related revenue.
- Economic Diversification

Program Summary	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Economic Development	78,116	131,000	131,000	116,200	-11%
Total Economic Development Budget	**$78,116**	**$131,000**	**$131,000**	**$116,200**	**-11%**

Category Expenditure Summary	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Supplies	0	200	200	200	0%
Contractual Services	29,917	83,500	83,500	78,500	-6%
Other Charges	48,199	47,300	47,300	37,500	-21%
Total Operating Budget	**78,116**	**131,000**	**131,000**	**116,200**	**-11%**
Non-Operating Expenditures	0	0	0	0	0%
Total Economic Development Budget	**$78,116**	**$131,000**	**$131,000**	**$116,200**	**-11%**

Personnel Summary	0	0	0	0	

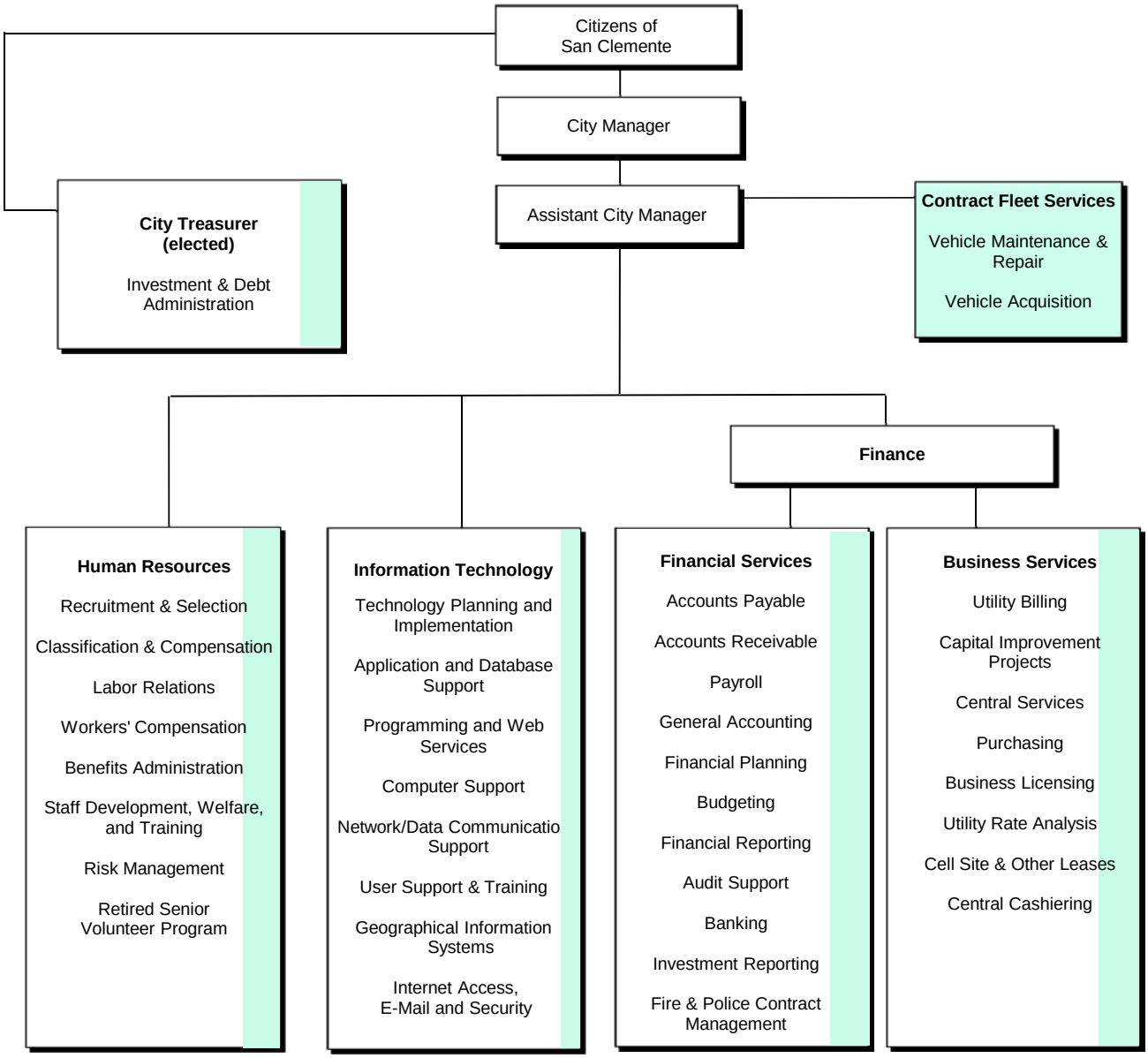
Significant Change:

$5,000 reduction in legal services as part of contractual services decrease.

$3,800 reduction for the Downtown Business Association (DBA) assistance as part of other charges decrease.

Finance & Administrative Services

Department Overview:
The Finance & Administrative Services Department consists of the Finance, Information Technology, Human Resources, Risk Management, Purchasing, Budget and City Treasurer functions. The department provides customer service to internal and external clientele, financial accountability to the public, management of City debt and investments, development and monitoring of the budget, labor relations and negotiations, recruitments, administration of risk management and safety programs, administration of the City's IT Strategic Plan, and development of the Long Term Financial Plan.



Finance & Administrative Services

Department Summary

Department Summary	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
F&AS - Administration	427,643	582,780	585,790	536,580	-8%
Finance	1,933,319	2,107,560	2,081,440	2,272,910	8%
Human Resources	669,956	758,640	690,800	605,020	-20%
Total F&AS Budget	**$3,030,918**	**$3,448,980**	**$3,358,030**	**$3,414,510**	**-1%**

F&AS Expenditure by Category	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	Budget % Change
Personnel	2,096,115	2,205,170	2,163,660	2,513,450	14%
Supplies	90,044	106,030	105,990	114,850	8%
Contractual Services	531,575	550,450	531,530	495,650	-10%
Other Charges	33,123	50,910	51,300	48,910	-4%
Interdepartmental Charges	231,200	243,050	243,050	241,650	-1%
Total Operating Budget	**2,982,057**	**3,155,610**	**3,095,530**	**3,414,510**	**8%**
Non-Operating Expenditures	48,861	293,370	262,500	0	-100%
Total F&AS Budget	**$3,030,918**	**$3,448,980**	**$3,358,030**	**$3,414,510**	**-1%**

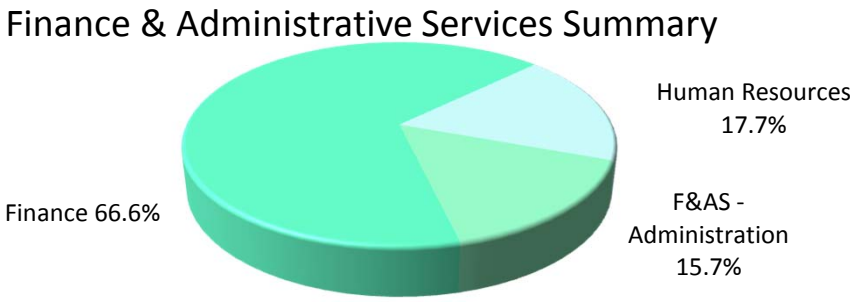
Personnel Summary	18.36	17.36	17.36	19.36	

Accomplishments for FY 2016

- Maintained Standard and Poor's long-term financial "AAA" rating
- Prepared an award winning Comprehensive Annual Financial Report and Annual Budget
- Implemented new pension accounting standards per GASB 67 and GASB 68
- Developed and implemented a program for the City's Retired Senior Volunteer Program (RSVP)
- Implemented system for online submittal, tracking, and delivery of PRA requests.
- Enacted Citywide GIS Initiative including launch of ArcGIS Online mapping applications
- Developed and implemented an onboarding process for new employees

Key Initiatives for FY 2017

- Implementation of Electronic Agenda and Legislative Management System
- Network Infrastructure Upgrades, including new switching equipment and phone system
- Invite proposals for Worker's Compensation third party administrative (TPA) services
- Initiate and complete negotiations with the Employee Association for the MOU expiring June 30, 2017
- Continue the evaluation of Human Resources processes to improve efficiency
- Continue training and development of staff



Finance & Administrative Services

Finance & Administrative Services Administration Summary

Purpose Statement

To provide services and to act as a consultant to our departments (internal customers) as well as to the citizens of our City (external customers). Additionally, oversight of all financial functions is provided to assure our stakeholders that public funds are expended in accordance with legally established appropriations and fiscal policies.

Finance & Administrative Services Administration Services:

- Direct the Finance, Human Resources, and Information Technology divisions.
- Oversee development of the annual operating and capital improvement budgets.
- Manage the City's investment portfolio in accordance with State and City ordinances and policies.
- Develop and implement the annual Long Term Financial Plan and Information Technology Strategic Plan.

Program Summary	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
F&AS - Administration	372,500	509,170	512,160	462,950	-9%
Treasurer	55,143	73,610	73,630	73,630	0%
Total F&AS - Administration Budget	**$427,643**	**$582,780**	**$585,790**	**$536,580**	**-8%**

Expenditure by Category	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Personnel	319,130	362,880	365,840	420,760	16%
Supplies	2,982	3,960	3,960	3,960	0%
Contractual Services	74,791	71,200	71,250	69,610	-2%
Other Charges	5,760	20,250	20,250	20,070	-1%
Interdepartmental Charges	24,980	24,490	24,490	22,180	-9%
Total Operating Budget	**427,643**	**482,780**	**485,790**	**536,580**	**11%**
Non-Operating Expenditures	0	100,000	100,000	0	-100%
Total F&AS - Administration Budget	**$427,643**	**$582,780**	**$585,790**	**$536,580**	**-8%**

Personnel Summary	2.00	2.00	2.00	2.25	

Significant Changes:

Non-Operating expenditures in FY 2016 include two studies (City Hall Needs Assessment and Sewer Mitigation Study)

Finance & Administrative Services

Finance Division Summary

Purpose Statement

To provide financial oversight, reporting, and general accounting services for all City programs, including financial reporting, financial forecasting, budgeting, cashiering, purchasing, contract administration, utility billing, and business license activities.

Finance Services

- Maintain financial oversight and administration of all City funds and accounts.
- Manage the general accounting functions.
- Oversee and process Business Licensing.
- Manage the billing and collection of the City's utility accounts.
- Prepare and monitor operating and capital budgets.
- Direct the purchasing and contract administration activities.

Program Summary	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Finance Administration	222,691	247,340	240,310	248,550	0%
Financial Services	790,959	857,590	853,810	872,770	2%
Utility Billing & Cashiering	764,420	835,900	826,040	834,750	0%
Business Licensing	128,075	138,130	132,530	285,860	107%
Purchasing	27,174	28,600	28,750	30,980	8%
Total Finance Budget	**$1,933,319**	**$2,107,560**	**$2,081,440**	**$2,272,910**	**8%**

Expenditure by Category	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Personnel	1,353,630	1,443,050	1,435,980	1,640,480	14%
Supplies	73,030	83,230	83,190	91,580	10%
Contractual Services	319,166	336,720	317,900	353,440	5%
Other Charges	4,682	6,090	5,900	6,200	2%
Interdepartmental Charges	171,580	183,470	183,470	181,210	-1%
Total Operating Budget	**1,922,088**	**2,052,560**	**2,026,440**	**2,272,910**	**11%**
Non-Operating Expenditures	11,231	55,000	55,000	0	-100%
Total Finance Budget	**$1,933,319**	**$2,107,560**	**$2,081,440**	**$2,272,910**	**8%**

Personnel Summary	13.36	12.36	12.36	13.61	

Significant Changes:

The $197,430 increase in Personnel includes the addition of a Revenue Analyst and Cost of Living increases.

Finance & Administrative Services

Human Resources Division Summary

Purpose Statement

To provide Human Resource services to the City departments, employees and the public. This includes administering the functions of recruitment and selection, classification and compensation, employee benefits, labor relations, employee training, workers' compensation, and risk management.

Human Resources Services

- Recruit and retain a qualified work force.
- Management of a City-wide training program using in-house staff and outside subject matter experts.
- Administration of the City's employee benefits programs, including medical, dental, life, disability insurance, and other City retirement and health & welfare programs.
- Administer the risk management programs, including liability, workers' compensation, insurance and safety.

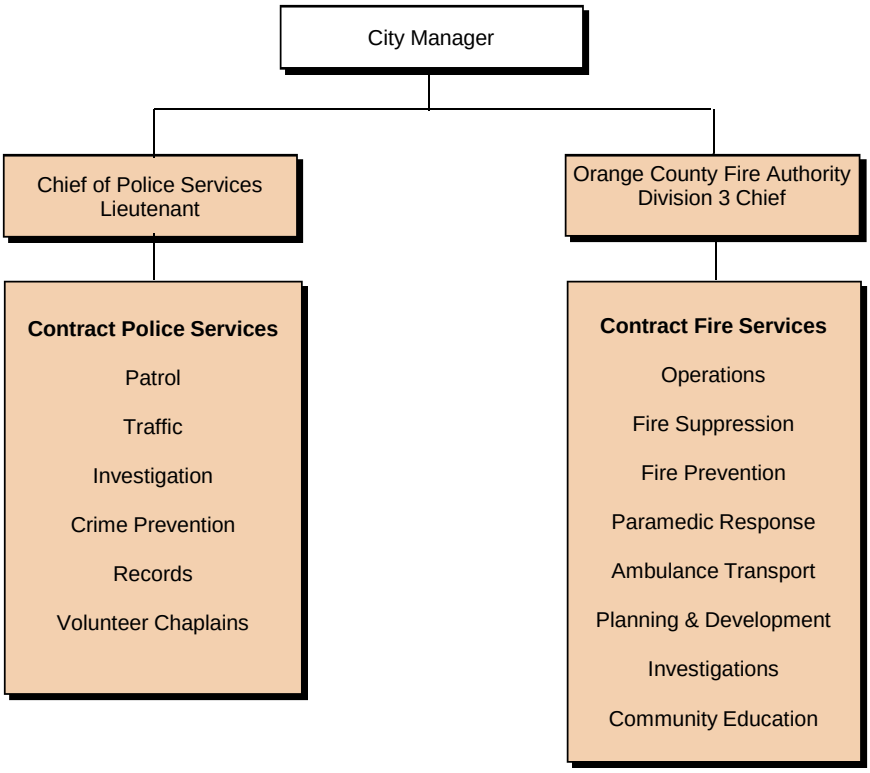
Program Summary	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Human Resources Admin.	609,444	738,990	676,070	595,340	-19%
Labor Relations	37,732	11,800	7,900	2,800	-76%
Employee Training	22,780	7,850	6,830	6,880	-12%
Total Human Resources Budget	**$669,956**	**$758,640**	**$690,800**	**$605,020**	**-20%**

Category Expenditure Summary	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Personnel	423,355	399,240	361,840	452,210	13%
Supplies	14,032	18,840	18,840	19,310	2%
Contractual Services	137,618	142,530	142,380	72,600	-49%
Other Charges	22,681	24,570	25,150	22,640	-8%
Interdepartmental Charges	34,640	35,090	35,090	38,260	9%
Total Operating Budget	**632,326**	**620,270**	**583,300**	**605,020**	**-2%**
Non-Operating Expenditures	37,630	138,370	107,500	0	-100%
Total Human Resources Budget	**$669,956**	**$758,640**	**$690,800**	**$605,020**	**-20%**

Personnel Summary	3.00	3.00	3.00	3.50	

Public Safety

Department Overview:
Public Safety consists of the Police and Fire Services departments. Police Services are contracted through the Orange County Sheriff's Department. Police Services is responsible for providing law enforcement, police investigation, traffic enforcement, crime prevention, forensic services, public information and education services. Fire Services are contracted through the Orange County Fire Authority with an additional ambulance contracted through Care Ambulance Services Fire Services is responsible for providing fire rescue and protection, fire investigation, hazardous materials response, paramedic and ambulance services, public information and education services.



Shading indicates contracted services

Public Safety

Department Summary

Department Summary	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Police	13,009,330	13,340,370	13,336,870	14,205,770	6%
Fire	8,170,808	8,716,310	8,690,630	8,977,650	3%
Total Public Safety	**$21,180,138**	**$22,056,680**	**$22,027,500**	**$23,183,420**	**5%**

Category Expenditure Summary	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Supplies	15,034	17,370	17,370	18,000	4%
Contractual Services	20,717,249	21,688,530	21,658,550	22,887,250	6%
Other Charges	21,975	6,100	6,900	5,500	-10%
Interdepartmental Charges	425,880	344,680	344,680	272,670	-21%
Total Operating Budget	**21,180,138**	**22,056,680**	**22,027,500**	**23,183,420**	**5%**
Non-Operating Expenditures	0	0	0	0	0%
Total Public Safety Budget	**$21,180,138**	**$22,056,680**	**$22,027,500**	**$23,183,420**	**5%**

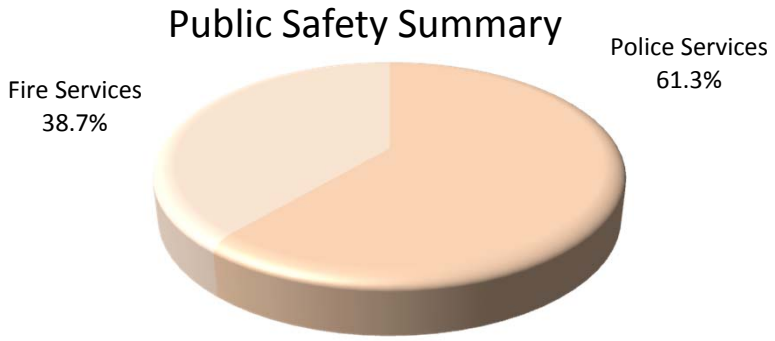
Personnel Summary	94	100	100	92	

Accomplishments for FY 2016

- Developed special assessment team(s) in direct response to citizen complaints
- Part 1 crimes increased only 12% as compared to the larger increases throughout Orange County
- Responded to 27,647 calls for police services
- Developed and distributed wildland fire pre-planning documents
- Development and implementation of the Ambulance Services Pilot Program for a 2nd full-time ambulance.
- Responded to approximately 4,900 fire and emergency medical responses within the city

Key Initiatives for FY 2017

- Complete a joint operational approach to the SDG&E power plant in Talega.
- Establish a report to reflect the City's Crime Data statistics on a monthly or quarterly basis
- Develop and conduct an “active shooter” seminar at SC High in conjunction with Capo Unified School District
- Maintain and improve response times
- Pursue grant opportunities to improve effective fire and EMS coverage
- Streamline the building project approval process



Public Safety

Police Services Summary

Purpose Statement

To provide responsive, professional law enforcement service to all people in San Clemente. These services are contracted through the Orange County Sheriff's Department.

Police Services

- Provide law enforcement services to the public.
- Protect lives and property.
- Initiate and maintain crime prevention programs.
- Investigate and solve crimes.
- Provide educational programs to the public.

Program Summary	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Police Contract Services	12,966,243	13,311,300	13,307,300	14,181,720	7%
Local Police Services	43,087	29,070	29,570	24,050	-17%
Total Police Services Budget	**$13,009,330**	**$13,340,370**	**$13,336,870**	**$14,205,770**	**6%**

Category Expenditure Summary	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Supplies	15,034	17,370	17,370	18,000	4%
Contractual Services	12,555,731	12,978,100	12,973,800	13,911,050	7%
Other Charges	21,975	6,100	6,900	5,500	-10%
Interdepartmental Charges	416,590	338,800	338,800	271,220	-20%
Total Operating Budget	**13,009,330**	**13,340,370**	**13,336,870**	**14,205,770**	**6%**
Non-Operating Expenditures	0	0	0	0	0%
Total Police Services Budget	**$13,009,330**	**$13,340,370**	**$13,336,870**	**$14,205,770**	**6%**

Personnel Summary	52	50	50	50	

Significant Change:

OCSD Police Services contract increases by $928,000 to $13.6 million in the General Fund.

OCSD contract includes an increase for (1) Deputy II, (1) Investigator and a part-time (0.5) crime prevention specialist

OCSD contract includes a reduction for (1) Motorcycle Deputy, (1) Staff Asistant, and a part-time (0.5) investigator

Public Safety

Fire Services Summary

Purpose Statement

To provide quality safety and emergency service in a timely and efficient manner. These services are contracted through the Orange County Fire Authority and Care Ambulance Services.

Fire Services

- Provide safety and emergency services to the public.
- Provide paramedic and ambulance transport services.
- Provide fire investigation services.
- Respond to hazardous materials incidents.
- Provide fire prevention, public information and educational programs.

Program Summary	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Fire Contract Services	8,170,808	8,716,310	8,690,630	8,977,650	3%
Total Fire Services Budget	**$8,170,808**	**$8,716,310**	**$8,690,630**	**$8,977,650**	**3%**

Category Expenditure Summary	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Contractual Services	8,161,518	8,710,430	8,684,750	8,976,200	3%
Interdepartmental Charges	9,290	5,880	5,880	1,450	-75%
Total Fire Services Budget	**$8,170,808**	**$8,716,310**	**$8,690,630**	**$8,977,650**	**3%**

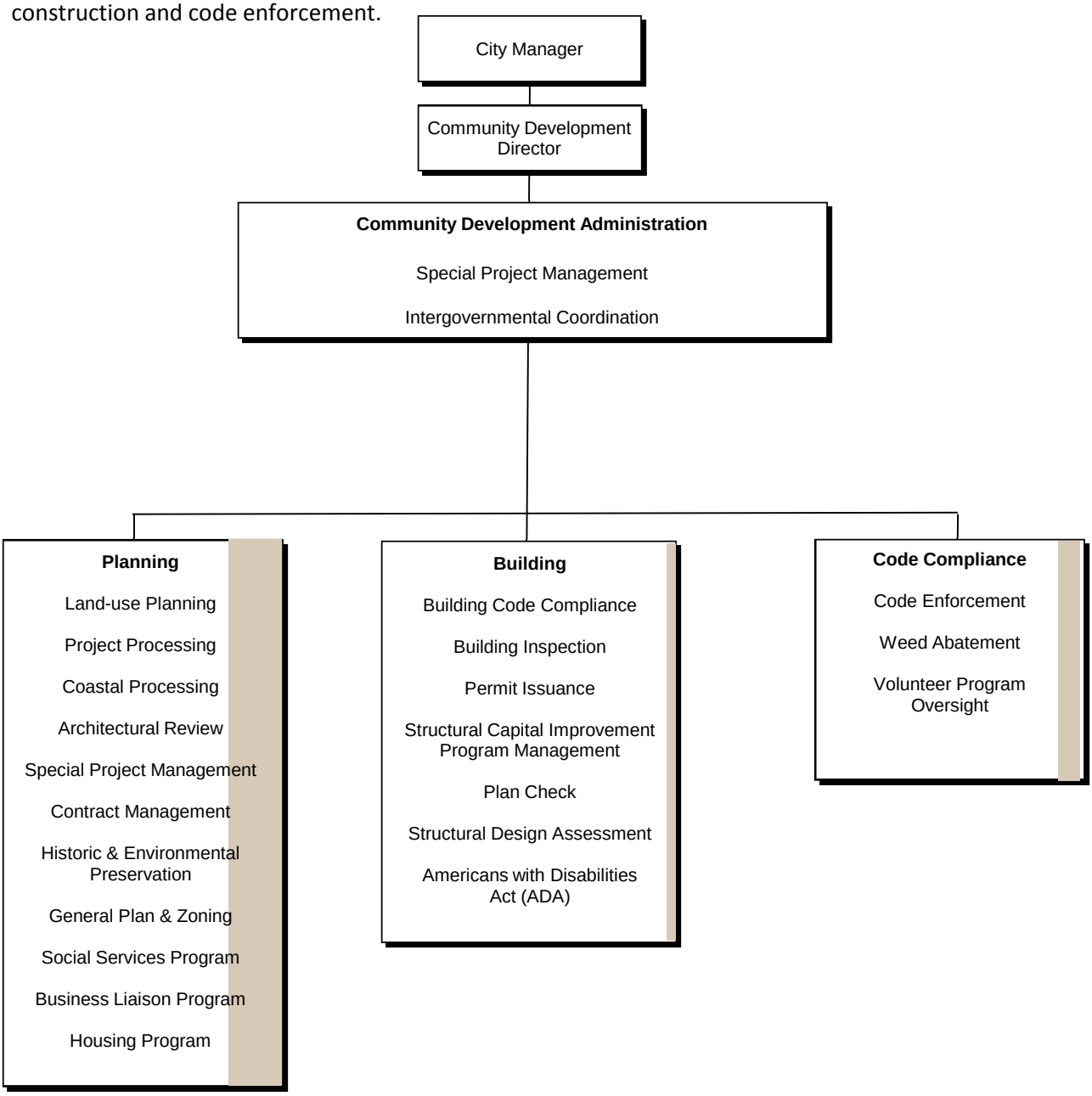
Personnel Summary	42	50	50	42	

Significant Change:

OCFA total contract is $8.5 million and includes base contract, vehicle maint. & replacement, and 1 full-time ambulance
OCFA base contract increase is 1.4%, or $110,000; OCFA Seasonal Ambulance service discontinued for FY 2017.
FY 2017 includes additional contract with private ambulance carrier for 2nd full-time City Ambulance, year round

Community Development

Department Overview:
The Community Development Department consists of Community Development Administration, Building, Planning and Code Enforcement divisions. This department is responsible for implementation of San Clemente's vision and policy as it relates to land development, housing, affordable housing development, construction and code enforcement.



Shading indicates contracted services

Community Development

Department Summary

Department Summary	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Community Development - Admin	369,275	633,420	594,540	622,980	-2%
Building	1,877,357	2,076,350	1,995,460	2,194,500	6%
Planning	1,582,182	1,821,200	1,852,950	1,521,670	-16%
Code Compliance	671,298	993,780	960,030	902,960	-9%
Total Community Development Budget	**$4,500,112**	**$5,524,750**	**$5,402,980**	**$5,242,110**	**-5%**

Category Expenditure Summary	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Personnel	3,411,334	3,727,360	3,670,040	3,883,820	4%
Supplies	12,564	21,300	20,460	37,000	74%
Contractual Services	674,704	795,290	785,870	773,680	-3%
Other Charges	5,927	10,240	9,890	8,630	-16%
Interdepartmental Charges	392,440	435,060	435,060	522,480	20%
Total Operating Budget	**4,496,969**	**4,989,250**	**4,921,320**	**5,225,610**	**5%**
Non-Operating Expenditures	3,143	535,500	481,660	16,500	-97%
Total Community Development Budget	**$4,500,112**	**$5,524,750**	**$5,402,980**	**$5,242,110**	**-5%**

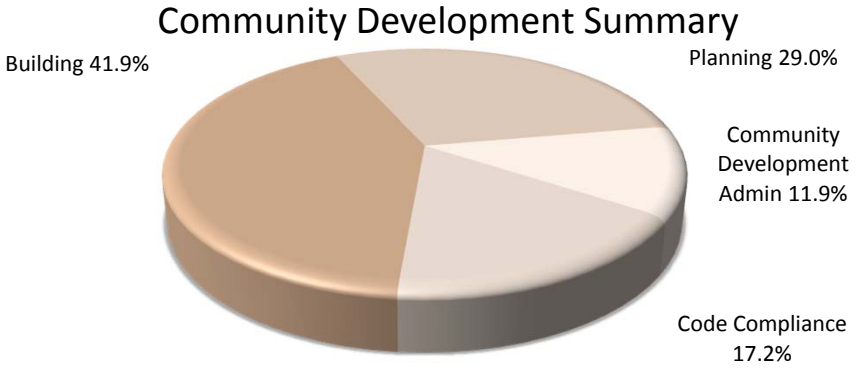
Personnel Summary	30.75	30.90	30.90	30.50	

Accomplishments for FY 2016

- Implemented and enforced residential and commercial drug and alcohol rehab moratorium
- Addressed residential impacts of Short Term Lodging Units and established new related ordinances
- Implemented Code Compliance Hotline allowing for 24/7 live response to calls.
- Implemented new and improved interactive telephone inspection request system
- Implemented new and improved customer check-in system to better serve the customers at the Permit Counter
- Completed the first phase of updates to the Zoning Ordinance and Zoning Map for consistency with the General Plan
- Completed the Coastal Land Use Plan and submitted to Coastal Commission for certification

Key Initiatives for FY 2017

- Continue to focus on abating residential and commercial nuisances
- Adoption of new 2016 California Building Codes and local amendments
- Second phase of Zoning Ordinance and Specific Plan updates for consistency with the General Plan
- Certification of the Housing Element (Housing Element Action Plan)
- Certification of the Local Coastal Program
- Perform Assessment study of services provided by Code Enforcement and Planning Divisions



Community Development

Administration Division Summary

Purpose Statement

To serve as the custodians of San Clemente community development and implement City Council policy related to land development, building codes, construction regulation, code enforcement and regional issues that affect the form and function of San Clemente.

Administration Services

- Direct and supervise operations including land use planning, plan processing, building activities, code enforcement and customer service.
- Administer social services programs and targeted economic outreach.

Program Summary	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Community Development Admin	327,773	525,410	508,530	622,980	19%
Economic Development/Comm. Dev.	41,502	108,010	86,010	0	-100%
Total Community Dev Admin Budget	**$369,275**	**$633,420**	**$594,540**	**$622,980**	**-2%**

Category Expenditure Summary	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Personnel	283,382	429,770	405,390	488,220	14%
Supplies	4,303	4,600	4,600	4,600	0%
Contractual Services	44,444	23,250	33,590	55,030	137%
Other Charges	796	1,330	1,330	1,810	36%
Interdepartmental Charges	36,350	44,620	44,620	73,320	64%
Total Operating Budget	**369,275**	**503,570**	**489,530**	**622,980**	**24%**
Non-Operating Expenditures	0	129,850	105,010	0	-100%
Total Community Dev Admin Budget	**$369,275**	**$633,420**	**$594,540**	**$622,980**	**-2%**

Personnel Summary	1.75	2.75	2.75	4.00	

Significant Changes:

$45,000 increase in legal services as part of contractual services

Decrease in Non-Operating Expenditures is the result of FY 2016 costs for economic development including:
North Beach facade program, Los Molinos District wayfinding and sidewalk enhancements

Community Development

Building Division Summary

Purpose Statement

To ensure the quality of life of those who live, work and visit the City of San Clemente by protecting life and property through the regulation of construction, use and occupancy of buildings, and by providing customer oriented permit, plan review and inspection services in a responsive, knowledgeable, professional, fair manner with integrity and consistency.

Building Division Services

- Review and process building, mechanical, plumbing and electrical permit applications.
- Perform building plan reviews of residential and commercial buildings to verify compliance with State and City requirements.
- Conduct building, mechanical, plumbing and electrical inspections during construction of residential and commercial buildings in order to verify compliance with State and City requirements.
- Maintain permit records and plans document files.
- Provide information to public related to State and City construction codes.

Program Summary	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Administration	1,345,991	1,345,500	1,288,540	1,325,980	-1%
Inspection	531,366	730,850	706,920	868,520	19%
Total Building Budget	**$1,877,357**	**$2,076,350**	**$1,995,460**	**$2,194,500**	**6%**

Category Expenditure Summary	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Personnel	1,491,634	1,476,870	1,449,730	1,575,170	7%
Supplies	5,813	12,200	11,700	25,210	107%
Contractual Services	240,185	381,380	357,340	403,820	6%
Other Charges	2,225	4,260	4,050	2,840	-33%
Interdepartmental Charges	137,500	152,640	152,640	187,460	23%
Total Operating Budget	**1,877,357**	**2,027,350**	**1,975,460**	**2,194,500**	**8%**
Non-Operating Expenditures	0	49,000	20,000	0	-100%
Total Building Budget	**$1,877,357**	**$2,076,350**	**$1,995,460**	**$2,194,500**	**6%**

Personnel Summary	14.00	13.00	13.00	12.75	

Community Development

Planning Division Summary

Purpose Statement

To provide guidance and support to help create a high quality of life in a community that offers opportunities for people to live, work, and play by implementing the City's vision, goals, in the City Centenial General Plan. Provide high quality customer service by treating applicants and the public in a responsive, professional and fair manner. To improve the quality of life for persons of all economic levels through the provision of decent housing, new housing opportunities, social services, and neighborhood revitalization.

Planning Division Services

- Provide high level of customer service through public counter and telephone assistance, case management, weekly client communications, and business liaisons.
- Develop and maintain the City General Plan, Local Coastal Plan, Zoning Ordinance, Specific Plans and other relevant policy documents.
- Implement the long-range land use, housing, mobility and complete streets, urban design, open space, historic, environmental, coastal and hillside development policies and programs.
- Review and process development applications and City Capital Projects to ensure they meet the City's General Plan, Zoning Ordinance, Design Guidelines, and other adopted policies and standards.
- Present recommendations and information to the City Council and Planning Commission for policy development.
- Review building plan checks for compliance with the Zoning Ordinance and City conditions of approval.
- Review and Process environmental reports and related documents.

Program Summary	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Comprehensive Planning	355,398	516,590	533,370	301,170	-42%
Current Planning	905,157	906,360	920,730	842,230	-7%
Commissions/Boards/Committees	42,363	41,130	38,880	44,170	7%
Planning Administration	279,264	357,120	359,970	334,100	-6%
Total Planning Budget	**$1,582,182**	**$1,821,200**	**$1,852,950**	**$1,521,670**	**-16%**

Category Expenditure Summary	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Personnel	1,266,374	1,278,450	1,307,910	1,261,420	-1%
Supplies	2,091	2,950	2,950	3,200	8%
Contractual Services	165,167	69,500	71,930	62,900	-9%
Other Charges	2,587	4,350	4,210	3,430	-21%
Interdepartmental Charges	142,820	154,300	154,300	174,220	13%
Total Operating Budget	**1,579,039**	**1,509,550**	**1,541,300**	**1,505,170**	**0%**
Non-Operating Expenditures	3,143	311,650	311,650	16,500	-95%
Total Planning Budget	**$1,582,182**	**$1,821,200**	**$1,852,950**	**$1,521,670**	**-16%**

Personnel Summary	10.25	10.25	10.25	8.75	

Significant Changes:

Decrease in Non-Operating Expenditures is the result of FY 2016 costs for Trak-it integration with GIS, the Housing Element, the Local Coastal Plan and costs related to the implementation of the General Plan.

Community Development

Code Compliance Division Summary

Purpose Statement

To preserve and improve the integrity of neighborhood environments and ensure cleaner, healthier and safer quality of life for the community by ensuring compliance with specific City, Housing, Building, and Zoning codes and maintain positive relations by promoting a spirit of cooperation, and encouraging voluntary compliance through reasonable compliance timeframes, education, enforcement and abatement.

Code Compliance Division Services

- Receive community concerns and complaints regarding violations of the Public Nuisance, IPMC, Zoning, Sign, Noise, and specific City Codes.
- Investigate and resolve complaints to ensure compliance with applicable City Code requirements.
- Maintain statistical data on each case to ensure compliance and reporting capability.
- Inspect tenant housing complaints.
- Manage and implement the Volunteer Code Compliance program.
- Manage and implement weed abatement programs.

Program Summary	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Code Compliance	520,623	853,380	819,630	762,560	-11%
Weed Abatement	150,675	140,400	140,400	140,400	0%
Total Code Compliance Budget	**$671,298**	**$993,780**	**$960,030**	**$902,960**	**-9%**

Category Expenditure Summary	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Personnel	369,944	542,270	507,010	559,010	3%
Supplies	357	1,550	1,210	3,990	157%
Contractual Services	224,908	321,160	323,010	251,930	-22%
Other Charges	319	300	300	550	83%
Interdepartmental Charges	75,770	83,500	83,500	87,480	5%
Total Operating Budget	**671,298**	**948,780**	**915,030**	**902,960**	**-5%**
Non-Operating Expenditures	0	45,000	45,000	0	-100%
Total Code Compliance Budget	**$671,298**	**$993,780**	**$960,030**	**$902,960**	**-9%**

Personnel Summary	4.75	4.90	4.90	5.00	

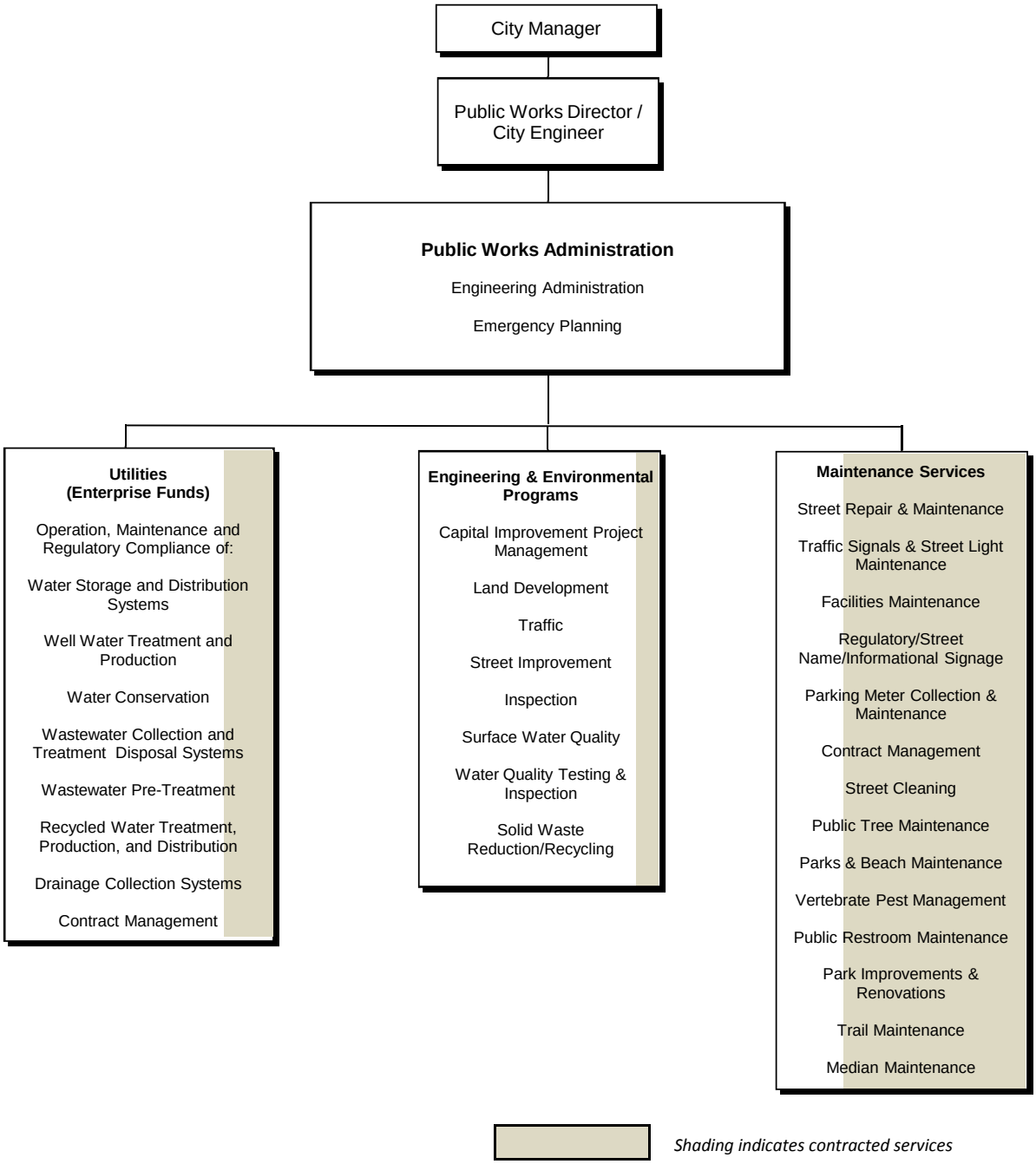
Significant Changes:

$59,000 in contractual services for graffiti services moved to Maintenance Services in Public Works.

$45,000 decrease in non-operating expenditures due to a FY 2016 study.

Public Works

Department Overview:
The Public Works Department consists of the Public Works Administration, Engineering, Public Works Maintenance Services, Beaches & Parks Maintenance, Utilities and Environmental divisions. The department is responsible for developing, operating and maintaining City infrastructure, providing safe water supplies, providing proper sanitary disposal of waste, improving local water quality, and emergency planning.



Public Works

Department Summary

Department Summary	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Public Works Admin.	462,188	492,810	491,480	436,630	-11%
Engineering	3,026,942	4,273,260	4,007,810	4,764,320	11%
City Maintenance Services	3,733,695	4,425,620	4,189,230	4,507,660	2%
Beaches/Parks Maintenance	6,576,498	7,962,780	7,315,330	7,693,410	-3%
Total Public Works Budget	**$13,799,323**	**$17,154,470**	**$16,003,850**	**$17,402,020**	**1%**

Category Expenditure Summary	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Personnel	5,987,344	6,492,590	6,098,610	6,503,330	0%
Supplies	570,898	700,200	706,490	703,280	0%
Contractual Services	3,656,986	4,757,440	4,321,200	4,133,350	-13%
Other Charges	6,785	17,780	17,020	13,450	-24%
Interdepartmental Charges	970,964	954,200	954,200	975,410	2%
Total Operating Budget	**11,192,977**	**12,922,210**	**12,097,520**	**12,328,820**	**-5%**
Non-Operating Expenditures	2,606,346	4,232,260	3,906,330	5,073,200	20%
Total Public Works Budget	**$13,799,323**	**$17,154,470**	**$16,003,850**	**$17,402,020**	**1%**

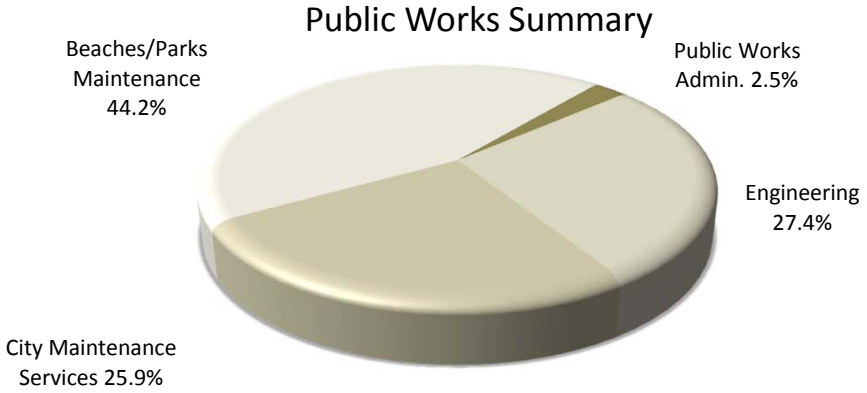
Personnel Summary	48.85	49.15	49.15	48.40	

Accomplishments for FY 2016

- Completed reconstruction of El Portal Beach access stairway
- Completed North Beach Pedestrian Safety/Bulbout Project
- Completed Los Molinos utility undergrounding project
- Completed Calle Frontera and Avenida La Pata street rehabilitations
- Expedited the recycled water conversion program and completed 10 City sites and customer retrofits of over 110 sites

Key Initiatives for FY 2017

- Continue implementation of Computerized Maintenance Management System (CMMS) for Utilities and Maintenance
- Complete the construction of the N. El Camino Real Class I bicycle and pedestrian path
- Continue implementing water conservation measures to reduce water use Citywide due to the drought and state mandates.
- Open La Pata extension August 2016, and Camino Del Rio extension by end of 2016
- Complete Bonito Canyon and Bahia Park restroom replacements.
- Design and construction of Safe Routes to School projects



Public Works

Administration Division Summary

Purpose Statement

Public Works Administration provides integrated management of the Engineering, Maintenance, Utilities, and Emergency Planning Divisions to ensure timely, cost effective and efficient delivery of services to all City Departments and the public in accordance with federal, state, and local regulations.

Administration Services

- Directs the Engineering Division of the City.
- Directs the Maintenance Division, which includes streets, traffic signs, signals, street lights, facilities, beach, parks, trails, medians, public trees, parking lots, meters, and street sweeping services.
- Directs the Water, Waste Water and Storm Drain Utility Divisions.
- Develop and implement emergency response operating plans within the Emergency Planning Program.

Program Summary	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Public Works Admin.	315,336	336,500	333,830	285,280	-15%
Emergency Planning	146,852	156,310	157,650	151,350	-3%
Total Public Works Admin Budget	**$462,188**	**$492,810**	**$491,480**	**$436,630**	**-11%**

Category Expenditure Summary	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Personnel	367,114	384,680	386,140	346,100	-10%
Supplies	4,545	19,890	19,890	8,200	-59%
Contractual Services	5,017	10,420	7,630	9,790	-6%
Other Charges	1,622	9,460	9,460	4,460	-53%
Interdepartmental Charges	83,890	68,360	68,360	68,080	0%
Total Operating Budget	**462,188**	**492,810**	**491,480**	**436,630**	**-11%**
Non-Operating Expenditures	0	0	0	0	0%
Total Public Works Admin Budget	**$462,188**	**$492,810**	**$491,480**	**$436,630**	**-11%**

Personnel Summary	2.50	2.50	2.50	2.00	

Significant Changes:

$38,580 decrease in Personnel is the result transferring a .50 FTE to Community Development and increases based on Cost of Living adjustments.

$11,690 decrease in supplies due to purchase of computers in FY 2016.

$5,000 decrease in other charges is the result of a trailer purchase in FY 2016.

Public Works

Engineering Division Summary

Purpose Statement

To provide professional engineering services for the planning, design, construction, inspection and maintenance of City infrastructure to meet existing and future demands for adequate services, that include transportation, park facilities, water supply and distribution, sewage collection and treatment, environmental protection, and drainage collection and conveyance.

Engineering Division Services

- Provide engineering design, administration and construction of public works projects.
- Issue permits for grading, construction inspection, and well permits for residential and commercial developments.
- Provide transportation, traffic, and parking services.
- Process development projects and coordinate with Planning and Building divisions for development project reviews.
- Conduct inspections of grading, water, sewer, streets, drainage and City facility projects to ensure conformance with approved plans and specifications.

Program Summary	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Engineering Administration	-229,840	33,040	-131,390	-196,390	-694%
Inspection	304,579	305,230	306,030	306,500	0%
Traffic	541,956	602,070	612,530	574,240	-5%
Design & General Engineering	1,572,184	1,815,500	1,733,270	1,779,570	-2%
Major Street Maintenance	838,063	1,517,420	1,487,370	2,300,400	52%
Total Engineering Budget	**$3,026,942**	**$4,273,260**	**$4,007,810**	**$4,764,320**	**11%**

Category Expenditure Summary	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Personnel	3,017,990	3,261,670	3,187,080	3,260,490	0%
Supplies	13,295	20,420	17,510	18,080	-11%
Contractual Services	-869,650	-613,700	-821,420	-982,240	60%
Other Charges	4,148	6,280	6,100	7,490	19%
Interdepartmental Charges	23,096	73,530	73,530	92,300	26%
Total Operating Budget	**2,188,879**	**2,748,200**	**2,462,800**	**2,396,120**	**-13%**
Non-Operating Expenditures	838,063	1,525,060	1,545,010	2,368,200	55%
Total Engineering Budget	**$3,026,942**	**$4,273,260**	**$4,007,810**	**$4,764,320**	**11%**

Personnel Summary	20.35	21.35	21.35	21.10	

Significant Changes:

$162,280 decrease in development support cost from FY 2016 in contractual services.

$90,000 increase in cost recovery from other fund projects in contractual services in FY 2017.

Public Works

City Maintenance Services Division Summary

Purpose Statement

To provide proactive and cost effective maintenance support services for the City's facilities and structures to achieve their maximum expected design life and to ensure a safe environment for the public and City employees.

City Maintenance Services

- Maintain and repair City-owned streets, sidewalks, traffic signals, traffic signs, street striping, parking meters and pay stations, street lights, and unimproved storm drains.
- Maintain City facilities.
- Manage contract street sweeping program.
- Support Engineering Division (Traffic Transportation) to manage traffic flow through coordinating traffic signals.
- Support the Street Improvement Program, Major Street Maintenance and Slurry Seal programs.

Program Summary	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Traffic Signals	777,849	879,150	887,940	816,630	-7%
Traffic Maintenance	305,676	300,860	384,300	386,080	28%
Maintenance Services Admin.	421,586	506,350	447,380	554,210	9%
Street Maintenance & Repair	626,304	738,800	701,510	597,130	-19%
Senior Center Facility	48,596	60,000	53,000	63,210	5%
Parking Maintenance	216,148	211,500	229,010	226,580	7%
Facilities Maintenance	845,298	1,224,620	981,750	1,315,770	7%
Street Lighting	492,238	504,340	504,340	548,050	9%
Total City Maintenance Services Budget	**$3,733,695**	**$4,425,620**	**$4,189,230**	**$4,507,660**	**2%**

Category Expenditure Summary	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Personnel	1,764,483	2,065,040	1,805,920	1,998,640	-3%
Supplies	306,677	346,590	339,040	349,450	1%
Contractual Services	1,032,376	1,376,300	1,406,810	1,341,380	-3%
Other Charges	435	1,090	860	900	-17%
Interdepartmental Charges	607,358	560,100	560,100	567,290	1%
Total Operating Budget	**3,711,329**	**4,349,120**	**4,112,730**	**4,257,660**	**-2%**
Non-Operating Expenditures	22,366	76,500	76,500	250,000	227%
Total City Maintenance Services Budget	**$3,733,695**	**$4,425,620**	**$4,189,230**	**$4,507,660**	**2%**

Personnel Summary	18.00	17.80	17.80	17.80	

Significant Changes:

$66,400 decrease in Personnel costs is primarily the result of allocating staff between Beaches/Parks Maintenance and City Maintenance.

Public Works

Beaches/Parks Maintenance Division Summary

Purpose Statement

To maintain and preserve beaches, parks, trails, medians, City maintenance landscapes, the City's urban forest and the pier in an efficient, safe and cost-effective manner.

Beaches/Parks Maintenance Services

- Oversee maintenance for beach, parks, trails, medians, public trees, and the utilities facilities landscape.
- Manage maintenance contractors to ensure compliance with expected service levels.
- Groom and clean sand on City beaches.
- Maintain park playground equipment to safety standards regulated by the Federal Government.

Program Summary	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Trail Maintenance	168,195	250,050	240,050	215,370	-14%
VH Sports Park Maintenance	539,920	592,760	531,490	528,700	-11%
Street Median & Trees	335,153	435,530	442,500	349,500	-20%
Streetscapes	435,288	490,750	471,050	488,400	0%
Park Maintenance	2,313,859	2,009,250	1,869,560	2,508,030	25%
Beach Maintenance	1,374,885	2,735,330	2,383,610	2,064,280	-25%
Parks & Beach Maint. Administration	1,070,752	1,074,040	1,012,160	1,173,320	9%
Steed Park Maintenance	338,446	375,070	364,910	365,810	-2%
Total Beaches/Parks Maint. Budget	**$6,576,498**	**$7,962,780**	**$7,315,330**	**$7,693,410**	**-3%**

Category Expenditure Summary	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Personnel	837,757	781,200	719,470	898,100	15%
Supplies	246,381	313,300	330,050	327,550	5%
Contractual Services	3,489,243	3,984,420	3,728,180	3,764,420	-6%
Other Charges	580	950	600	600	-37%
Interdepartmental Charges	256,620	252,210	252,210	247,740	-2%
Total Operating Budget	**4,830,581**	**5,332,080**	**5,030,510**	**5,238,410**	**-2%**
Non-Operating Expenditures	1,745,917	2,630,700	2,284,820	2,455,000	-7%
Total Beaches/Parks Maint. Budget	**$6,576,498**	**$7,962,780**	**$7,315,330**	**$7,693,410**	**-3%**

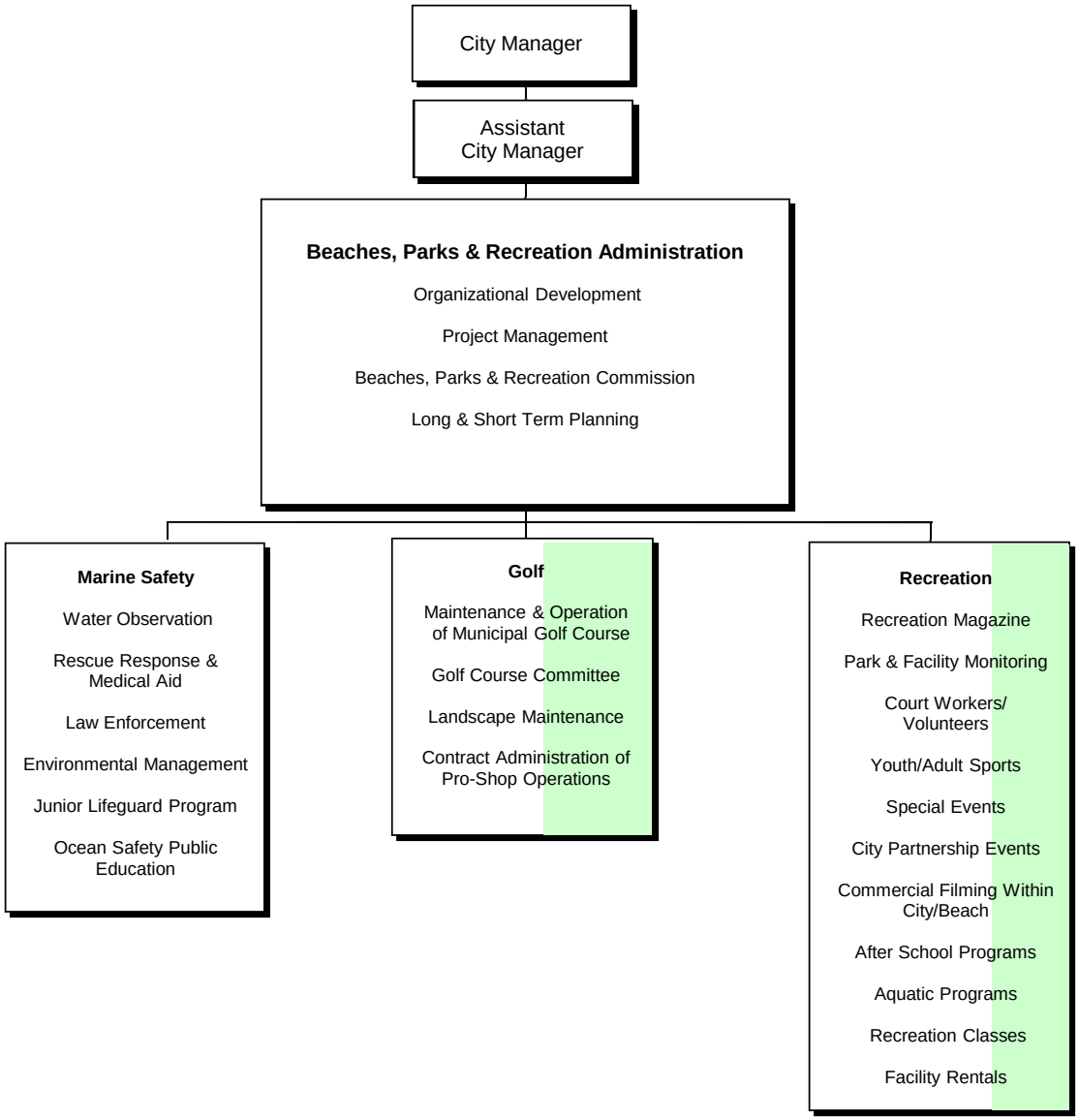
Personnel Summary	8.00	7.50	7.50	7.50	

Significant Changes:

$116,900 increase in Personnel costs is the result of allocating staff between Beaches/Parks Maintenance and City Maintenance.

Beaches, Parks & Recreation

Department Overview:
The Beaches, Parks & Recreation Department consists of the Administration, Recreation, Marine Safety, and Golf divisions. The department operates several key community resources and historic facilities, and offers a wide range of enriching programs, services, and community special events that contribute to the quality of life in San Clemente. From our famous pier and beaches, to our beautiful inland trails and hillsides, the department strives to serve the community's needs while helping to celebrate and preserve the many truly unique and special qualities that make San Clemente such an outstanding place to live, work, and play.



Beaches, Parks & Recreation

Department Summary

Department Summary	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Beaches, Parks & Rec. Admin.	511,428	205,710	141,380	245,330	19%
Recreation	5,149,070	8,031,080	7,765,090	4,255,320	-47%
Marine Safety	1,518,775	1,666,740	2,135,010	1,666,890	0%
Total Beaches, Parks & Rec. Budget	**$7,179,273**	**$9,903,530**	**$10,041,480**	**$6,167,540**	**-38%**

Category Expenditure Summary	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Personnel	3,893,694	3,809,160	4,200,990	3,948,030	4%
Supplies	238,124	334,350	351,470	300,060	-10%
Contractual Services	511,546	552,190	547,660	573,810	4%
Other Charges	757,125	622,690	622,700	722,500	16%
Interdepartmental Charges	483,680	457,320	457,320	523,140	14%
Total Operating Budget	**5,884,169**	**5,775,710**	**6,180,140**	**6,067,540**	**5%**
Non-Operating Expenditures	1,295,104	4,127,820	3,861,340	100,000	-98%
Total Beaches, Parks & Rec. Budget	**$7,179,273**	**$9,903,530**	**$10,041,480**	**$6,167,540**	**-38%**

Personnel Summary	26.25	25.25	25.25	25.50	

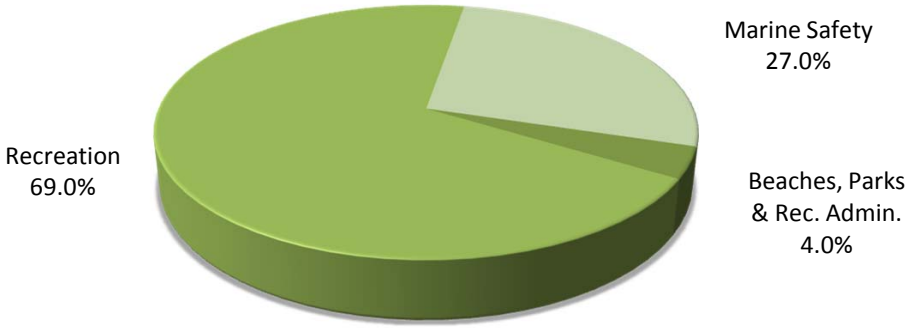
Accomplishments for FY 2016

- Implementation of a unified marketing strategy for Recreation Programs increasing number of online registrations
- Revamped Employee Wellness Program including 154 employee members and local business participation
- Managed contract renewal for golf pro shop operations
- Continued implementation of water conservation landscape plan at Municipal Golf Course
- Managed 42 City and partnered community events, including a new movie and concert at Linda Lane Park
- Renewed six recreation aquatic and sports partnerships and added one additional aquatics partnership.
- Recognized by California Parks & Recreation Society for the Sensory Garden in Courtney's SandCastle Playground
- Modified Junior Lifeguard Program to allow a greater number of participants and streamlined registration process

Key Initiatives for FY 2017

- Identify and implement new recreation and registration software
- Manage opening and operations at Ole Hanson Beach Club
- Manage update to Beaches, Parks and Recreation Master Plan
- Obtain FAA certification for Marine Safety Remote Observation System
- Expand prevention education ocean safety program to reach at risk youth and underserved community members
- Implement labor restructuring to Groundskeeper I position to reduce labor costs at the Golf Course

Beaches, Parks and Recreation Summary



Beaches, Parks & Recreation

Administration Division Summary

Purpose Statement

To provide support, direction and oversight to Recreation, Marine Safety, and Golf divisions with an emphasis on community needs, environmental conservation, conserving historic facilities, providing enriching programs and special community events, and service to the public in an enjoyable and safe manner.

Beaches, Parks & Recreation Administration Services

- Direct the Beaches, Parks and Recreation divisions of the City.
- Provide staff assistance to the Beaches, Parks & Recreation Commission.

Program Summary	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Beaches, Parks & Rec. Admin.	426,660	205,710	141,380	245,330	19%
Parks Development	84,768	0	0	0	0%
Total BP&R Administration Budget	**$511,428**	**$205,710**	**$141,380**	**$245,330**	**19%**

Category Expenditure Summary	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Personnel	475,601	164,460	109,380	113,260	-31%
Supplies	815	4,200	4,200	11,380	171%
Contractual Services	-10,067	16,400	7,150	6,400	-61%
Other Charges	2,959	2,280	2,280	2,280	0%
Interdepartmental Charges	42,120	18,370	18,370	12,010	-35%
Total Operating Budget	**511,428**	**205,710**	**141,380**	**145,330**	**-29%**
Non-Operating Expenditures	0	0	0	100,000	100%
Total BP&R Administration Budget	**$511,428**	**$205,710**	**$141,380**	**$245,330**	**19%**

Personnel Summary	4.00	3.00	3.00	4.00	*

* Includes 2 frozen positions (not funded in FY 2017)

Significant Change:

$100,000 for Class software replacement

Beaches, Parks & Recreation

Recreation Division Summary

Purpose Statement

To promote health, wellness, and quality of life through services and programs that strengthen a sense of place and community, promote cultural unity, and facilitate neighborhood and community problem solving.

Recreation Services

- Develop and implement a variety of recreation programs and events for the community.
- Coordinate City services for community partnered events.
- Collaborate with community organizations to acquire funding and resources for programs.
- Provide exceptional customer service to residents.
- Facilitate appropriate use of public facilities and parks through a permit process.

Program Summary	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Ole Hanson Beach Club (OHBC)	1,275,389	4,148,050	3,900,620	116,040	-97%
Community Center	494,670	503,660	501,170	509,860	1%
Senior Citizen Annex	2,894	0	0	0	0%
Community Services	1,221,640	1,259,080	1,252,410	1,235,870	-2%
OHBC Swimming Pool	33,890	73,380	48,720	356,930	386%
VH Sports Field/Aquatics	1,480,729	1,363,050	1,374,380	1,386,500	2%
Steed Park Operations	123,173	123,960	127,550	133,210	7%
Recreation Programs/Events	516,685	559,900	560,240	516,910	-8%
Total Recreation Budget	**$5,149,070**	**$8,031,080**	**$7,765,090**	**$4,255,320**	**-47%**

Category Expenditure Summary	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Personnel	2,121,358	2,225,500	2,190,490	2,392,420	8%
Supplies	188,967	271,740	288,540	226,050	-17%
Contractual Services	504,897	515,050	519,310	546,170	6%
Other Charges	753,816	620,110	620,070	719,870	16%
Interdepartmental Charges	312,850	327,820	327,820	370,810	13%
Total Operating Budget	**3,881,888**	**3,960,220**	**3,946,230**	**4,255,320**	**7%**
Non-Operating Expenditures	1,267,182	4,070,860	3,818,860	0	-100%
Total Recreation Budget	**$5,149,070**	**$8,031,080**	**$7,765,090**	**$4,255,320**	**-47%**

Personnel Summary	15.00	15.00	15.00	14.25	

Significant Changes:

$183,030 increase in Personnel costs are related to Ole Hanson Beach Club (OHBC) reopening in FY 2017.
$4 million decrease in Non-operating expenditures is related to OHBC construction in FY 2016.
$96,230 in Other charges for contract class instructors related to additional class offerings.

Beaches, Parks & Recreation

Marine Safety Division Summary

Purpose Statement

To maximize the safety and well-being of visitors to San Clemente's beach and marine environment through comprehensive public education, preventive measures, and responsive emergency intervention.

Marine Safety Services

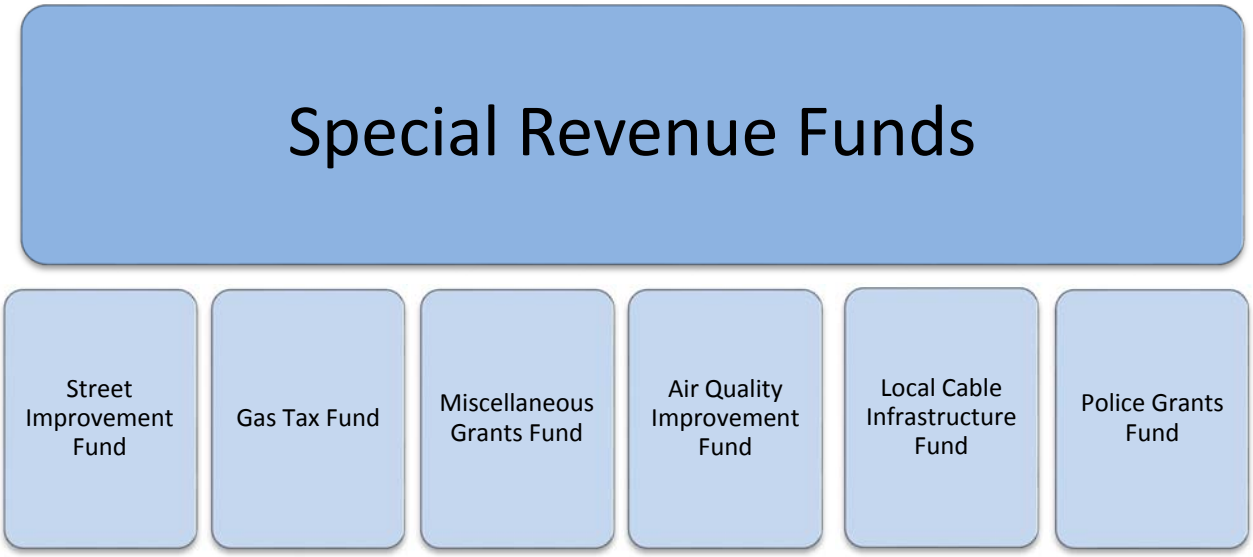
- Provide water observation, rescue response, medical aid and law enforcement services.
- Provide instructional water safety programs through the junior lifeguard, school education, community outreach and media programs.

Program Summary	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Operations Rescue	1,419,627	1,520,190	1,988,830	1,506,710	-1%
Prevention and Education	99,148	146,550	146,180	160,180	9%
Total Marine Safety Budget	**$1,518,775**	**$1,666,740**	**$2,135,010**	**$1,666,890**	**0%**

Category Expenditure Summary	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Bud 16 To Bud 17
Personnel	1,296,735	1,419,200	1,901,120	1,442,350	2%
Supplies	48,342	58,410	58,730	62,630	7%
Contractual Services	16,716	20,740	21,200	21,240	2%
Other Charges	350	300	350	350	17%
Interdepartmental Charges	128,710	111,130	111,130	140,320	26%
Total Operating Budget	**$1,490,853**	**$1,609,780**	**$2,092,530**	**$1,666,890**	**4%**
Non-Operating Expenditures	27,922	56,960	42,480	0	-100%
Total Marine Safety Budget	**$1,518,775**	**$1,666,740**	**$2,135,010**	**$1,666,890**	**0%**

Personnel Summary	7.25	7.25	7.25	7.25	

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are restricted by law or administrative action to expenditures for specific purposes.



Street Improvement Fund

042-848

Description: The Street Improvement Fund was a benefit assessment district approved by the City Council on July 19, 1995, established to provide a designated fund for the rehabilitation of City streets. This assessment district expired in FY 2012, but the fund is utilized for rehabilitation of City streets with other revenue amounts.

Funding Source: Revenue sources include Measure M monies, contributions from the City's General Fund and investment earnings. In addition, Water and Sewer projects are coordinated with street improvement projects to minimize surface reconstruction costs. Funds for these projects are transferred in from the applicable Water and Sewer Depreciation Reserves.

Legal Basis: Measure M monies are governed by the County of Orange Transportation Authority and are restricted. The General Fund and Other Fund transfers are not legally restricted.

Budget Overview: Revenues for FY 2017 include Measure M2 revenues in the amount of $937,300, investment earnings of $40,000 and transfers from other funds of $956,290. Expenditures include a capital improvement of $0.8 million for the Avenida Presidio street rehabilitation project.

Fund Balance: Fund balance will be $3.1 million at the end of FY 2017.

Description	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Budget 16 To Budget 17
Beginning Balance	**$8,040,989**	**$7,210,750**	**$7,210,750**	**$4,793,450**	**-34%**
Revenues:					
Street Improvement Assessments	907	0	80	0	0%
Penalties on Delinquent Taxes	371	0	20	0	0%
Measure M2 Apportionment	862,525	937,300	875,000	937,300	0%
Investment Earnings	40,934	50,000	41,000	40,000	-20%
Transfer from General Fund	756,290	756,290	756,290	756,290	0%
Transfer from Local Drainage Fund	0	30,000	30,000	0	-100%
Transfer from Sewer Depreciation	60,745	165,000	165,000	100,000	-39%
Transfer from Water Depreciation	115,629	100,000	100,000	100,000	0%
Total Revenues	**1,837,401**	**2,038,590**	**1,967,390**	**1,933,590**	**-5%**
Expenditures:					
Contractual Services	150,997	275,000	275,000	525,000	91%
Capital Improvements*	2,516,642	4,109,690	4,109,690	3,066,000	-25%
Interdepartmental Charges	0	0	0	16,900	100%
Total Expenditures	**2,667,639**	**4,384,690**	**4,384,690**	**3,607,900**	**-18%**
Ending Balance	**$7,210,751**	**$4,864,650**	**$4,793,450**	**$3,119,140**	**-36%**

Street Improvement Fund

*Detail of Capital Improvements:	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Budget 16 To Budget 17
Pavement Mgmt. Syst. Upgrade	17,800	0	0	0	0%
Pavement Core Drilling	0	9,700	9,700	0	-100%
Calle De Los Molinos	6,237	1,017,110	1,017,110	0	-100%
Calle Valle	4,770	580,950	580,950	0	-100%
Calle Amanecer - Phase II	91,826	0	0	0	0%
Calle Cordillera	11,126	0	0	0	0%
Calle Aguila	154,130	0	0	0	0%
Vista Montana - Phase II	463,289	0	0	0	0%
Avenida Vaquero Rehabilitation	787,859	19,350	19,350	0	-100%
Via Pico Plaza Rehabilitation	0	114,040	114,040	0	-100%
Ave Presidio Rehabilitation - Phase I	153,030	0	0	0	0%
Ave Presidio Rehabilitation - Phase II	0	380,040	380,040	0	-100%
Ave Presidio Rehabilitation - Phase III	261,463	0	0	0	0%
Calle Hidalgo & Via Hidalgo	-1,384	0	0	0	0%
Calle Frontera	566,496	633,500	633,500	0	-100%
Avenida De La Estrella	0	540,000	540,000	0	-100%
Avenida Navarro	0	310,000	310,000	0	-100%
Calle Los Molinos	0	505,000	505,000	0	-100%
Ave Palizada	0	0	0	156,000	100%
Ave Presidio	0	0	0	800,000	100%
Ave Vaquero	0	0	0	750,000	100%
S. La Esperanza	0	0	0	460,000	100%
Via Alegre	0	0	0	337,000	100%
Via Cascadita	0	0	0	358,000	100%
Via Montego	0	0	0	205,000	100%
Total Capital Improvements	**$2,516,642**	**$4,109,690**	**$4,109,690**	**$3,066,000**	**-25%**

Gas Tax Fund
012-861/013-802

Description: The Gas Tax Fund is utilized for new construction and the reconstructing of City streets and the placement of asphalt concrete overlays of one inch or more in thickness. The fund also provides for the improvement and maintenance of county arterial bikeways and pedestrian walkways.

Funding Source: The main revenue sources for this fund are Gas Tax apportionments (2103, 2105, 2106, 2107, 2107.5) and Traffic Congestion Relief funds. Measure M revenues in this fund are grant revenues that are related to specific capital projects.

Legal Basis: This fund is governed by the California Street & Highways Code. Resources in this fund are restricted.

Budget Overview: Revenues for this fund include Gas taxes, grants, transfers, and other State program receipts. Nine projects, totaling $3.1 million including $1.67 million for Ave Pico - Amanacer to Courtyards and Los Molinos to Pico Plaza project are scheduled for FY 2017. Transfers include $408,930 to the General Fund.

Fund Balance: Fund balance will decrease to $1,060,740 at the end of FY 2017.

Description	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Budget 16 To Budget 17
Beginning Balance	**$6,658,882**	**$6,596,580**	**$6,596,580**	**$3,275,150**	**-50%**
Revenues:					
2103 Motor Vehicle Fuel Tax	636,584	714,000	305,000	154,000	-78%
2105 Apportionment (Prop. 111)	372,463	392,000	396,000	408,000	4%
2106 Apportionment	243,084	207,000	198,000	204,000	-1%
2107 Apportionment	476,684	539,000	549,000	567,000	5%
2107.5 Apportionment	7,500	7,500	7,500	7,500	0%
Measure M Grant	564,860	787,620	787,620	0	-100%
OCTA Senior Transportation	67,357	65,070	65,070	72,980	12%
Investment Earnings	40,526	40,500	40,350	45,450	12%
Other Federal Grants	0	791,900	791,900	0	-100%
Other State Grants	318,000	0	0	0	0%
Miscellaneous Revenues	20,000	0	0	0	0%
Transfer from General Fund	14,000	14,000	14,000	14,590	4%
Transfer from Other Funds	0	1,000,000	1,000,000	0	-100%
Total Revenues	**2,761,058**	**4,558,590**	**4,154,440**	**1,473,520**	**-68%**
Expenditures:					
Contractual Services	925	105,260	87,260	50,000	-52%
Other Charges	63,842	86,160	86,160	72,980	-15%
Capital Improvements*	2,177,825	6,846,630	6,846,630	3,131,000	-54%
Interfund Charges	24,720	4,190	4,190	25,020	497%
Transfer to General Fund	536,047	408,930	408,930	408,930	0%
Transfer to Storm Drain Fund	0	30,000	30,000	0	-100%
Transfer to Information Technology	20,000	12,700	12,700	0	-100%
Total Expenditures	**2,823,359**	**7,493,870**	**7,475,870**	**3,687,930**	**-51%**
Ending Balance	**$6,596,581**	**$3,661,300**	**$3,275,150**	**$1,060,740**	**-71%**

Gas Tax Fund

*Detail of Capital Improvements:	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Budget 16 To Budget 17
Rail Corridor Pedestrian Trail	1,112	0	0	0	0%
Camino Del Rio & Ave. La Pata Extension	0	582,890	582,890	0	-100%
Los Mares/Vaquero Street Reconstruction	768,745	334,490	334,490	0	-100%
Sarmentoso	254,647	0	0	0	0%
Vera Cruz Rehabilitation	344,710	0	0	0	0%
Avenida Pico Traffic Signal Synchronization	328,111	31,380	31,380	0	-100%
Camino De Los Mares Rehabilitation	7,973	356,460	356,460	0	-100%
El Camino Real Traffic Signal Synchronization	82,039	12,190	12,190	0	-100%
North El Camino Real Bike Lane	33,490	1,226,690	1,226,690	0	-100%
Ave Vista Hermosa Traffic Signal Sync	137,743	135,370	135,370	0	-100%
Camino De Los Mares Traffic Signal Sync	84,537	121,920	121,920	0	-100%
El Camino Real (ECR) Rehabilitation	31,822	718,180	718,180	0	-100%
ECR - Ave Valencia to Ave Mendocino	33,349	1,056,760	1,056,760	0	-100%
Avenida La Pata - Onda to Extremo	23,698	733,300	733,300	0	-100%
Machinery & Equipment	119	0	0	0	0%
Avenida Pico - Courtyards to Pedriza	0	371,000	371,000	0	-100%
Camino Del Rio - Los Mares to end	45,730	1,040,000	1,040,000	0	-100%
Concordia Elementary Safe Routes to School	0	126,000	126,000	0	-100%
Ave Pico - Amanacer to Courtyards	0	0	0	1,215,000	100%
Ave Pico - Los Molinos to Pico Plaza	0	0	0	450,000	100%
Camino Capistrano ECR to Del Gado Road	0	0	0	136,000	100%
Camino De Estrella - I-5 to City Limit	0	0	0	150,000	100%
Camino Los Mares - Ave Vaquero to 1-5	0	0	0	100,000	100%
Camino Los Mares - Vera Cruz to City Limit	0	0	0	210,000	100%
Camino Mira Costa - Estrella to City Limit	0	0	0	170,000	100%
Intersection Control for Camino Vera Cruz/Costa	0	0	0	600,000	100%
Traffic Signals Protected/Permissive Conversion	0	0	0	100,000	100%
Total Capital Improvements	**$2,177,825**	**$6,846,630**	**$6,846,630**	**$3,131,000**	**-54%**

Miscellaneous Grants Fund

017-990

Description: The Miscellaneous Grants Fund is comprised of Federal Housing and Urban Development Community Development Block Grants (C.D.B.G.) and other grants received by the City for various projects related to community programs and public improvements.

Funding Source: The major source of revenue for this fund is C.D.B.G. monies.

Legal Basis: Resources in this fund are restricted based on the grant agreement.

Budget Overview: Housing rehabilitation for low income households and funding for public infrastructure improvements continue to be the major program initiatives funded for FY 2017.

Fund Balance: FY 2017 ending fund balance of $372,660 is non-spendable and comprised of rehabilitation loans receivable.

Description	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Budget 16 To Budget 17
Beginning Balance	**$389,104**	**$386,090**	**$386,090**	**$372,660**	**-3%**
Revenues:					
CDBG Home Rehabilitation	107,423	75,000	75,000	75,000	0%
Public Facilities/Infrastructure Grant	93,576	267,580	310,300	129,310	-52%
Commercial Rehabilitation Grant	18,229	26,910	21,910	20,000	-26%
Public Services Grant	57,560	48,720	48,720	51,760	6%
CDBG Administration Grant	67,715	68,220	68,220	69,020	1%
Program Income	359	20,000	20,000	10,000	-50%
Total Revenues	**344,862**	**506,430**	**544,150**	**355,090**	**-30%**
Expenditures:					
Personnel	57,468	65,620	58,900	30,340	-54%
Contractual Services	131,671	102,910	115,410	129,500	26%
Other Charges	38,542	92,510	53,670	41,760	-55%
Capital Outlay	93,576	310,300	310,300	129,310	-58%
Interfund Transfers	22,360	15,050	15,050	20,000	33%
Interfund Charges	4,260	4,250	4,250	4,180	-2%
Total Expenditures	**347,877**	**590,640**	**557,580**	**355,090**	**-40%**
Ending Balance	**$386,089**	**$301,880**	**$372,660**	**$372,660**	**23%**
Programs:					
C.D.B.G. Housing Rehabilitation					
Contractual Services	107,423	75,000	75,000	75,000	0%
Other Charges	6,542	58,840	20,000	10,000	-83%
C.D.B.G. Commercial Rehabilitation					
Contractual Services	18,229	21,910	21,910	20,000	-9%
Public Services					
Other Charges	32,000	33,670	33,670	31,760	-6%
Transfer to General Fund	22,360	15,050	15,050	20,000	33%
City Administration					
Personnel	57,468	65,620	58,900	30,340	-54%
Contractual Services	6,019	6,000	18,500	34,500	475%
Interdepartmental Charges	4,260	4,250	4,250	4,180	-2%
Public Facility/Infrastructure					
Sidewalk Improvements	93,576	310,300	310,300	129,310	-58%
Total Expenditures	**$347,877**	**$590,640**	**$557,580**	**$355,090**	**-40%**

Air Quality Improvement Fund

019-819

Description: The Air Quality Improvement Fund is utilized for programs designed to reduce air pollution from motor vehicles pursuant to either the California Clean Air Act of 1988 and/or the South Coast Air Quality Management District's (AQMD) plan prepared pursuant to Section 40460 of the California Health and Safety Code.

Funding Source: This fund receives revenue from the South Coast Air Quality Management District which levies a fee on motor vehicles registered within the District. Forty percent of the fees collected are distributed to cities in the district that have adopted mobile source air pollution reduction ordinances.

Legal Basis: The fees collected to support this fund are governed by the provisions of Section 44223 of the California Health and Safety Code. The City adopted Ordinance No. 1047 on April 17, 1991. This ordinance requires that the fees received be deposited into a separate Air Quality Improvement Fund, and be used for programs described above. Resources in this fund are restricted.

Budget Overview: Revenues of $83,000 are budgeted to be received during FY 2017. Expenditures of $80,000 for traffic calming program, $40,000 for bicycle racks, and $66,900 to support trolley costs are budgeted in FY 2017.

Fund Balance: Fund balance will decrease to $74,220 by the end of FY 2017.

Description	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Budget 16 To Budget 17
Beginning Balance	**$473,104**	**$514,530**	**$514,530**	**$178,120**	**-65%**
Revenues:					
Pollution Subventions	80,490	80,000	80,000	80,000	0%
Investment Earnings	2,988	3,000	3,000	3,000	0%
Total Revenues	**83,478**	**83,000**	**83,000**	**83,000**	**0%**
Expenditures:					
Capital Improvements*	1,456	299,410	299,410	106,900	-64%
Contractual Services	40,593	150,000	80,000	80,000	-47%
Transfer to 2106 Gas Tax Fund	0	40,000	40,000	0	-100%
Total Expenditures	**42,049**	**489,410**	**419,410**	**186,900**	**-62%**
Ending Balance	**$514,533**	**$108,120**	**$178,120**	**$74,220**	**-31%**
***Detail of Capital Improvements**					
North Beach Traffic Calming	1,456	159,410	159,410	0	-100%
Marblehead/N. ECR Sidewalk Improv.	0	100,000	100,000	0	-100%
Downtown Circulator/Trolley Update	0	40,000	40,000	0	-100%
Downtown Bicycle Racks	0	0	0	40,000	100%
San Clemente Trolley Project	0	0	0	66,900	100%
Total Capital Improvements	**$1,456**	**$299,410**	**$299,410**	**$106,900**	**-64%**

Local Cable Infrastructure Fund

018-245

Description: The Local Cable Infrastructure Fund is utilized to account for restricted funds received from Local Cable Companies (video service franchises). These funds are restricted to be used for equipment and infrastructure needs for public, educational, and government programing.

Funding Source: This fund receives revenue from any State video service franchise operating within the City limits. The fee is equal to 1% of the gross revenue of that franchisee.

Legal Basis: The fees collected to support this fund are governed by the State of California "Digital Infrastructure and Video Competition Act" (DIVCA), set forth as Public Utilities Code Section 5800. The City adopted Ordinance No. 1503 on April 6, 2010. The fees collected are restricted to be used for capital costs for public, educational, or government access facilities.

Budget Overview: Revenues of $225,000 are budgeted during FY 2017. Expenditures are not budgeted in FY 2017.

Fund Balance: Fund balance will be $225,000 at the end of FY 2017.

Description	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Budget 16 To Budget 17
Beginning Balance	**$0**	**$0**	**$0**	**$0**	**0%**
Revenues:					
Franchise Taxes	0	225,000	225,000	225,000	0%
Total Revenues	**0**	**225,000**	**225,000**	**225,000**	**0%**
Expenditures:					
Capital Improvements*	0	225,000	225,000	0	-100%
Total Expenditures	**0**	**225,000**	**225,000**	**0**	**-100%**
Ending Balance	**$0**	**$0**	**$0**	**$225,000**	**100%**
***Detail of Capital Improvements**					
Machinery and Equipment	0	225,000	225,000	0	-100%
Total Capital Improvements	**$0**	**$225,000**	**$225,000**	**$0**	**-100%**

Police Grants Fund

002-217

Description: The Police Grants Fund was established in 2001 to track various Federal and State grants, donations to the Police Services programs and narcotic forfeiture monies.

Funding Source: This fund receives revenue from Federal grants (Local Law Enforcement Block Grant - LLEBG), State grants (Supplemental Law Enforcement and COPS), donations (Chaplains, Neighborhood Watch, Character Counts) and narcotic forfeitures. The grant monies from Local Law Enforcement and Supplemental Law Enforcement must be used for "front-line" enforcement such as additional personnel or field equipment. These are awarded on an annual basis. The COPS grant is allocated to the City from the State for the purpose of ensuring public safety. Donations are received from the community and local businesses for specific programs presented by the Sheriff's Department. Narcotic forfeiture monies are received from the Federal government for the City's participation in activities that recover cash or assets from convicted drug offenders.

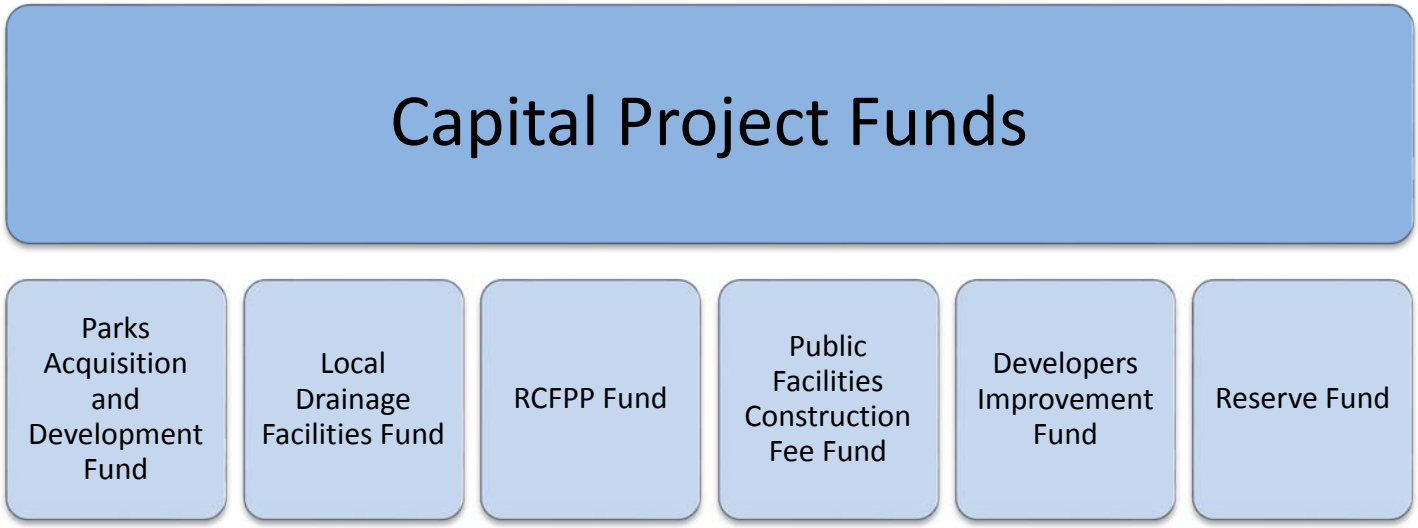
Legal Basis: The fees collected to support this fund are governed by the provisions of the individual grants and are to be used for programs described above. Resources in this fund are restricted.

Budget Overview: A deputy position is partially funded by a state COPS grant of $100,000. Donations to this fund are used to fund the Crime Prevention, Character Counts, Parent Project and Chaplain programs. Program expenses vary depending on the amount of donations received.

Fund Balance: Fund balance will increase to $87,890 at the end of FY 2017.

Description	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Budget 16 To Budget 17
Beginning Balance	**$96,217**	**$102,880**	**$102,880**	**$87,240**	**-15%**
Revenues:					
Federal & State Grants	107,870	100,000	100,000	100,000	0%
Investment Earnings	608	600	600	650	8%
Donations from Private Sources	3,445	0	0	0	0%
Total Revenues	**111,923**	**100,600**	**100,600**	**100,650**	**0%**
Expenditures:					
Contractual Services	100,000	100,000	100,000	100,000	0%
Other Charges	5,259	16,240	16,240	0	-100%
Capital Outlay	0	0	0	0	0%
Total Expenditures	**105,259**	**116,240**	**116,240**	**100,000**	**-14%**
Ending Balance	**$102,881**	**$87,240**	**$87,240**	**$87,890**	**1%**

Capital Project Funds account for the purchase or construction of major capital facilities.



Parks Acquisition and Development Fund

031-862

Description: The Parks Acquisition and Development Fund was established to account for park development fees from all development sources and to control the distribution of funding for required park projects.

Funding Source: The Parks Acquisition and Development Fund is supported by park development fees.

Legal Basis: Revenues allocated to this fund are based on fees regulated by the Quimby Act. The Quimby Act, a California State law, requires developers to dedicate fees or land for public parks at a ratio of 5 acres per 1,000 residents in the new development. The fees collected are based upon the value of an acre of land within the development area. Resources in this fund are restricted.

Budget Overview : Revenues for this fund are primarily derived from development fees and interest on amounts held. No capital projects are budgeted for FY 2017.

Fund Balance: The fund balance is budgeted to be $975,250 at the end of FY 2017.

Description	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Budget 16 To Budget 17
Beginning Balance	**$1,313,651**	**$909,270**	**$909,270**	**$958,460**	**5%**
Revenues:					
Park Fees	60,334	23,600	100,000	23,600	0%
Investment Earnings	5,292	7,000	5,000	5,500	-21%
Donation from Private Sources	70,000	0	0	0	0%
Total Revenues	**135,626**	**30,600**	**105,000**	**29,100**	**-5%**
Expenditures:					
Capital Improvements*	531,067	46,490	46,490	0	-100%
Interfund Charges	8,940	9,320	9,320	12,310	32%
Total Expenditures	**540,007**	**55,810**	**55,810**	**12,310**	**-78%**
Ending Balance	**$909,270**	**$884,060**	**$958,460**	**$975,250**	**10%**
***Detail of Capital Improvements**					
V. Hermosa/La Pata Sports Pk Phase IB	24,331	0	0	0	0%
Courtney's Sand Castle	506,736	46,490	46,490	0	-100%
Total Capital Improvements	**$531,067**	**$46,490**	**$46,490**	**$0**	**-100%**

Local Drainage Facilities Fund

033-841

Description: The Local Drainage Facilities Fund was established in September 1983 to provide for the construction of drainage facilities within development areas. The four separate drainage basin areas within this fund are: Prima Deshecha, Segunda Deshecha, Marblehead Coastal and All Other Areas.

Funding Source: When a final parcel map or final tract map is filed with the City, a drainage fee is collected for deposit into the Local Drainage Facilities Fund. The monies derived from drainage fees are used to offset the cost of designing and constructing planned local drainage facilities designated in the Master Drainage Plan for the City.

Legal Basis: This fund was established by City Ordinance No. 874. Resources in this fund are restricted.

Budget Overview: There are no capital projects are budgeted for FY 2017.

Fund Balance: Fund balance will remain at $3.1 million at the end of FY 2017.

Description	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Budget 16 To Budget 17
Beginning Balance:					
Res. For Prima Deschecha	48,391	47,830	47,830	0	-100%
Res. For Segunda Deschecha	2,815,983	2,830,330	2,830,330	2,508,997	-11%
Res. For Marblehead Coastal	109,178	109,620	109,620	80,234	-27%
Res. For Other Areas	937,749	938,540	938,540	484,149	-48%
Total Beginning Balance	**$3,911,301**	**$3,926,320**	**$3,926,320**	**$3,073,380**	**-22%**
Revenues:					
Drainage Fees	1,265	500	1,000	500	0%
Investment Earnings	23,713	24,000	22,000	24,000	0%
Total Revenues	**24,978**	**24,500**	**23,000**	**24,500**	**0%**
Expenditures:					
Contractual Services	5,717	294,280	294,280	0	-100%
Capital Improvements*	0	550,000	550,000	0	-100%
Interfund Charges	4,240	1,660	1,660	9,040	445%
Interfund Transfers	0	30,000	30,000	0	-100%
Total Expenditures	**9,957**	**875,940**	**875,940**	**9,040**	**-99%**
Ending Balance:					
Res. For Prima Deshecha	47,825	0	0	0	0%
Res. For Segunda Dechecha	2,830,335	2,510,463	2,508,997	2,525,300	1%
Res. For Marblehead Coastal	109,620	80,290	80,234	80,300	0%
Res. For Other Areas	938,542	484,127	484,149	483,240	0%
Total Ending Balance	**$3,926,322**	**$3,074,880**	**$3,073,380**	**$3,088,840**	**0%**
***Detail of Capital Improvements:**					
Calle Los Molinos/Calle Redonel SD	0	150,000	150,000	0	-100%
M00S05 Montalvo Canyon Outlet	0	400,000	400,000	0	-100%
Total Capital Improvements	**$0**	**$550,000**	**$550,000**	**$0**	**-100%**

RCFPP Fund

020-419

Description: On March 15, 1989, the City Council of the City of San Clemente adopted the Regional Circulation Financing and Phasing Program (RCFPP). The RCFPP Fund is used to pay for the cost of installing major roadway systems in the City.

Funding Source: The RCFPP establishes the traffic impact fee schedule to be assessed on all new development on certain benefit zones within the City as well as the County portion of Talega Valley Rolling Hills.

Legal Basis: The RCFPP Fund was established by City Ordinance No. 998. Resources in this fund are restricted for the purpose of the development fees received.

Budget Overview: Capital Improvements of $1.1 million for FY 2017 include Avenida Pico and Avenida Vista Hermosa improvements.

Fund Balance: A $717,430 balance is budgeted at the end of FY 2017.

Description	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Budget 16 To Budget 17
Beginning Balance	**$3,229,556**	**$3,458,050**	**$3,458,050**	**$1,643,720**	**-52%**
Revenues:					
Developer Fees	255,434	137,620	137,620	157,280	14%
Investment Earnings	20,842	20,000	20,000	25,000	25%
Total Revenues	**276,276**	**157,620**	**157,620**	**182,280**	**16%**
Expenditures:					
Contractual Services	8,018	0	0	0	0%
Capital Improvements*	31,335	1,000,000	1,002,430	1,100,000	10%
Interfund Charges	8,430	9,520	9,520	8,570	-10%
Interfund Transfers	0	960,000	960,000	0	-100%
Total Expenditures	**47,783**	**1,969,520**	**1,971,950**	**1,108,570**	**-44%**
Ending Balance	**$3,458,049**	**$1,646,150**	**$1,643,720**	**$717,430**	**-56%**
***Detail of Capital Improvements:**					
Vista Hermosa Interchange	28,750	0	2,430	0	0%
ECR & Pico Intersection Improvements	2,585	0	0	0	0%
Camino Del Rio Intersection Improv.	0	1,000,000	1,000,000	0	-100%
AVH and Target Entry Intersect. Improv.	0	0	0	425,000	100%
Ave Pico and Vera Cruz Intersect. Improv.	0	0	0	375,000	100%
Ave Pico Bike/Pedestrian Path Phase I	0	0	0	300,000	100%
Total Capital Improvements	**$31,335**	**$1,000,000**	**$1,002,430**	**$1,100,000**	**10%**

Public Facilities Construction Fee Fund

030-818

Description: The Public Facilities Construction Fee Fund was established in May 1996 to combine the Public Safety Construction Fund, Parking (Beach Parking Impact Fee) Fund, and the related fees with a third fee - a Civic Center fee. The ordinance establishing this fund was developed to combine the developer fees collected for each of these funds based upon several studies. The City stopped collecting the Beach Parking Impact Fee in FY 2016.

Funding Source: The public facilities construction fee applies to new development, and the charge is collected at the time the building permit is issued. This fee was established to provide for future needs in the area of construction of public facilities and yet only charge new developments their fair share of the impacts resulting from this new development.

Legal Basis: This fund was established by City Ordinance No. 1174. Resources in this fund are restricted for the purpose of the development fees received.

Budget Overview: Capital projects include $65,000 for 800 MHz Backbone Equipment for FY 2017. Based on a recent court order, the City is anticipating refunding the Beach Parking Impact Fee amounts in FY 2016.

Fund Balance: Fund balance will end FY 2017 at $7.6 million.

Description	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Budget 16 To Budget 17
Beginning Balance:					
Res. For 800MHz	80,058	40,080	40,080	13,910	-65%
Res. For Beach Parking	10,538,046	94,920	94,920	98,350	4%
Res. For Public Safety Const.	4,637,976	4,889,650	4,889,650	4,964,400	2%
Res. For Civic Center Const.	2,132,420	2,201,060	2,201,060	2,294,790	4%
Total Beginning Balance	**$17,388,500**	**$7,225,710**	**$7,225,710**	**$7,371,450**	**2%**
Revenues:					
Beach Parking Impact Fees	64,740	2,290	2,290	0	-100%
Public Safety Const. Fees	226,089	200,680	200,680	228,580	14%
Civic Center Const. Fees	56,880	67,210	67,210	70,860	5%
Interest Earnings	106,875	100,000	90,000	70,000	-30%
Total Revenues	**454,584**	**370,180**	**360,180**	**369,440**	**0%**
Expenditures:					
Contractual Services	25,251	26,660	26,660	26,660	0%
Capital Improvements*	15,167	184,830	184,830	65,000	-65%
Other Charges	10,566,000	100	0	0	-100%
Interfund Charges	10,950	2,950	2,950	7,070	140%
Total Expenditures	**10,617,368**	**214,540**	**214,440**	**98,730**	**-54%**
Ending Balance:					
Res. For 800MHz	40,082	13,958	13,910	0	-100%
Res. For Beach Parking	94,920	98,485	98,350	99,190	1%
Res. For Public Safety Const.	4,889,650	4,971,174	4,964,400	5,157,730	4%
Res. For Civic Center Const.	2,201,064	2,297,733	2,294,790	2,385,240	4%
Total Ending Balance	**$7,225,716**	**$7,381,350**	**$7,371,450**	**$7,642,160**	**4%**

Public Facilities Construction Fee Fund

*Detail of Capital Improvements:	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Budget 16 To Budget 17
Public Safety Construction Reserve:					
800 MHz Backbone Equipment	15,167	34,830	34,830	65,000	87%
Station No. 59 Diesel Fuel Tank	0	150,000	150,000	0	-100%
Total Capital Improvements	**$15,167**	**$184,830**	**$184,830**	**$65,000**	**-65%**

Developers Improvement Fund

037-867

Description: The Developers Improvement Fund is used to account for the proceeds of developer settlements and the future costs of maintaining and/or improving the streets or other infrastructure in the related development tracts. The Daon Street Improvement Reserve, established in FY 1987 is to be used for improvements to streets and other infrastructure for tracts 9066 and 9272. The Forster Ranch Improvement Reserve, established in FY 1990, is to be used for improvements to streets and other infrastructure within Forster Ranch. The In-Lieu Affordable Housing Reserve is used to build or rehabilitate affordable housing projects. This fee is collected from developers who opt to pay the fee rather than build affordable housing units required by the City. The Talega Bridge Maintenance Reserve is a fee on each development unit as part of the Talega Master Agreement. This fee is to be used for maintaining, repairing, restoring and replacing the Talega Bridges. Other reserves account for fees received under various developer agreements.

Funding Source: Funding for the Developers Improvement Fund is derived from developer agreements and fees.

Legal Basis: This fund is governed by court-ordered developer settlements and legal contracts. Resources in this fund are restricted based on developer agreements.

Budget Overview: No Capital Projects are budgeted for FY 2017.

Fund Balance: Fund balance increases to $16.4 million at the end of FY 2017.

Description	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Budget 16 To Budget 17
Beginning Balance:					
Restricted for Daon Tract	436,014	439,130	439,130	441,920	1%
Res. For Street Lighting	9,805	9,880	9,880	9,940	1%
Res. For Forster Ranch Improvement	93,371	94,040	94,040	94,640	1%
Res. For Development Improvements	2,208,247	1,570,000	1,570,000	2,252,580	43%
Res. For Bridge Maintenance	849,717	941,730	941,730	1,064,490	13%
Res. For Storm Drain (Seg. Deshecha)	850,204	856,270	856,270	861,710	1%
Res. For In-Lieu Afford. Housing	1,424,517	810,760	810,760	1,147,070	41%
In-Lieu Loans (Affordable Housing)	9,515,023	9,515,020	9,515,020	9,515,020	0%
Total Beginning Balance	**$15,386,898**	**$14,236,830**	**$14,236,830**	**$15,387,370**	**8%**
Revenues:					
Bridge Maintenance	85,950	116,780	116,780	116,780	0%
In-Lieu Affordable Housing Fees	169,898	700,000	300,000	422,400	-40%
Investment Earnings	41,898	45,000	40,900	28,000	-38%
Community Enhancement Revenues	357,143	672,210	582,520	582,520	-13%
South County Seniors Contribution	0	154,860	154,860	0	-100%
Developer Fees	0	1,550,000	1,550,000	0	-100%
Transfer from General Fund	18,603	53,720	53,720	0	-100%
Miscellaneous Revenue	10,375	0	0	0	0%
Total Revenues	**683,867**	**3,292,570**	**2,798,780**	**1,149,700**	**-65%**
Expenditures:					
Contractual Services	195,245	1,500	1,500	0	-100%
Capital Improvements*	240,879	0	4,380	0	0%
Other Charges	806,880	25,000	25,000	25,000	0%
Transfer to General Fund	575,000	1,606,810	1,606,810	0	-100%
Interfund Charges	15,940	10,550	10,550	17,350	64%
Total Expenditures	**1,833,944**	**1,643,860**	**1,648,240**	**42,350**	**-97%**

Developers Improvement Fund

Description	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Budget 16 To Budget 17
Ending Balance:					
Restricted for Daon Tract	439,125	443,315	441,921	444,027	0%
Res. For Street Lighting	9,875	9,974	9,943	9,987	0%
Res. For Forster Ranch Improvement	94,037	94,936	94,637	95,091	0%
Res. For Development Improvements	1,569,997	2,351,632	2,252,575	2,834,571	21%
Res. For Bridge Maintenance	941,731	1,067,486	1,064,493	1,186,346	11%
Res. For Storm Drain (Seg. Deshecha)	856,271	864,430	861,710	865,819	0%
Res. For In-Lieu Afford. Housing	810,762	1,538,747	1,147,071	1,543,859	0%
In-Lieu Loans (Affordable Housing)	9,515,023	9,515,020	9,515,020	9,515,020	0%
Total Ending Balance	**$14,236,821**	**$15,885,540**	**$15,387,370**	**$16,494,720**	**4%**
***Detail of Capital Improvements:**					
Library Expansion Project	0	0	0	0	0%
North Beach/ECR Beach Parking Lot	20,416	0	4,380	0	0%
Improvements other than Buildings	220,463	0	0	0	0%
Total Capital Improvements	**$240,879**	**$0**	**$4,380**	**$0**	**0%**

Reserve Fund

014-810

Description: The Reserve Fund consists of Accrued Leave, Capital Equipment, Park Asset Replacement and Facilities Maintenance Reserves. The Accrued Leave Reserve maintains funds to pay accrued employee benefits for General Fund employees who terminate during the year. The Capital Equipment Replacement Reserve was established to provide for the replacement of existing General Fund fixed assets as equipment or machinery become unserviceable or obsolete. In 2001, the Facilities Maintenance Reserve was established to provide for maintenance of City facilities. In 2010, the Park Asset Replacement Reserve was established to set aside funds for replacement of park assets.

Funding Source: Sources of revenue used to establish these reserves include General Fund transfers, insurance, developer contributions, and other revenues. Replacement costs are charged directly to each user program for purchased capital equipment. The replacement costs are established by using the original purchase price compounded annually by an inflation rate and then dividing the number of years before replacement is scheduled.

Legal Basis: Resources in this fund are assigned for the specific purpose the revenues were allocated.

Budget Overview: Based on the Long Term Financial Plan, General Fund transfers will be made to the Accrued Leave Reserve ($974,000), Facilities Maintenance Reserve ($2,080,000), and the Park Asset Replacement Reserve ($60,000). Facilities Maintenance costs include an Aquatic Center Pump Removal Gantry ($100,000). Park Asset Replacement costs include $175,000 for playground equipment replacements. Capital Equipment costs include Traffic Signal Controller Replacement ($75,000).

Fund Balance: Fund Balance is budgeted to be $6.5 million by the end of FY 2017.

Description	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Budget 16 To Budget 17
Beginning Balance:					
Accrued Leave	694,068	512,660	512,660	415,580	-19%
Capital Equipment	889,783	1,179,280	1,179,280	1,425,440	21%
Facilities Maintenance	1,176,879	1,290,760	1,290,760	500,870	-61%
Park Asset Replacement	1,352,533	1,403,550	1,403,550	1,197,400	-15%
Total Beginning Balance	**$4,113,263**	**$4,386,250**	**$4,386,250**	**$3,539,290**	**-19%**
Revenues:					
Investment Earnings	25,874	20,000	25,000	30,000	50%
Contributions from developers	0	22,010	22,010	22,010	0%
Miscellaneous Income	84,216	250,000	250,000	0	-100%
Interfund Transfers	270,000	370,000	370,000	3,114,000	742%
Interfund Charges	380,850	371,480	371,480	425,430	15%
Total Revenues	**760,940**	**1,033,490**	**1,038,490**	**3,591,440**	**248%**
Expenditures:					
Accrued Leave	315,771	260,000	260,000	260,000	0%
Capital Equipment	87,802	70,700	70,700	75,000	6%
Facilities Maintenance	26,881	1,230,600	1,230,600	100,000	-92%
Park Asset Replacement	57,492	324,150	324,150	175,000	-46%
Total Expenditures	**487,946**	**1,885,450**	**1,885,450**	**610,000**	**-68%**
Ending Balance:					
Accrued Leave	512,663	414,990	415,580	1,133,100	173%
Capital Equipment	1,179,284	1,424,100	1,425,440	1,560,510	10%
Facilities Maintenance	1,290,761	499,400	500,870	2,664,570	434%
Park Asset Replacement	1,403,549	1,195,800	1,197,400	1,162,550	-3%
Ending Balance	**$4,386,257**	**$3,534,290**	**$3,539,290**	**$6,520,730**	**84%**
Expenditures by Category:					
Personnel	315,771	260,000	260,000	260,000	0%
Capital Outlay*	172,175	1,625,450	1,625,450	350,000	-78%
Total	**$487,946**	**$1,885,450**	**$1,885,450**	**$610,000**	**-68%**

Reserve Fund

*Detail of Capital Improvements:	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Budget 16 To Budget 17
Capital Equipment Reserve:					
Traffic Signal Battery Backup Systems	184	0	0	0	0%
Traffic Signal Cabinets Replacement	87,092	20,700	20,700	0	-100%
Traffic Signal LED Replacement	526	0	0	0	0%
Traffic Signal Controller Replacement	0	50,000	50,000	75,000	50%
Facilities Maintenance Reserve:					
Community Center - Art Gallery Entry Improv	0	9,920	9,920	0	-100%
Bldg Automation Control - 910 Calle Negocio	0	13,250	13,250	0	-100%
Facilities Structural Assessment	161	0	0	0	0%
City Hall Parking Lot Rehabilitation	5,394	63,300	63,300	0	-100%
Community Center Maintenance	700	122,760	122,760	0	-100%
Community Development Parking Lot Rehab	20,626	140,370	140,370	0	-100%
LED Street Light Conversion	0	250,000	250,000	0	-100%
Aquatic Center Swamp Cooler Replace	0	135,000	135,000	0	-100%
City Hall 100 Presidio HVAC Replacement	0	26,000	26,000	0	-100%
Com. Dev. 910 Negocio HVAC Replacement	0	200,000	200,000	0	-100%
Corporation Yard Bldgs./Structures Painting	0	170,000	170,000	0	-100%
Marine Building - Exterior Structure Repair	0	100,000	100,000	0	-100%
Aquatic Center (VH) Pump Removal Gantry	0	0	0	100,000	100%
Park Asset Reserve:					
Playground Equipment Replacements	57,492	324,150	324,150	175,000	-46%
Total Capital Improvements	**$172,175**	**$1,625,450**	**$1,625,450**	**$350,000**	**-78%**

Debt Service Funds account for the payment of general long-term debt principal, interest and related costs other than capitalized leases and compensated absences.

Negocio Debt Service Fund

006-803

Description: The Negocio Debt Service Fund was established in FY 1994 to account for the accumulation of resources for the payment of principal and interest on the Certificates of Participation. Certificates of Participation (COP's) were issued in June 1993 in the amount of $3.8 million for the acquisition of the 910 Calle Negocio building.

Funding Source: The major source of revenue for this fund is lease/rental income.

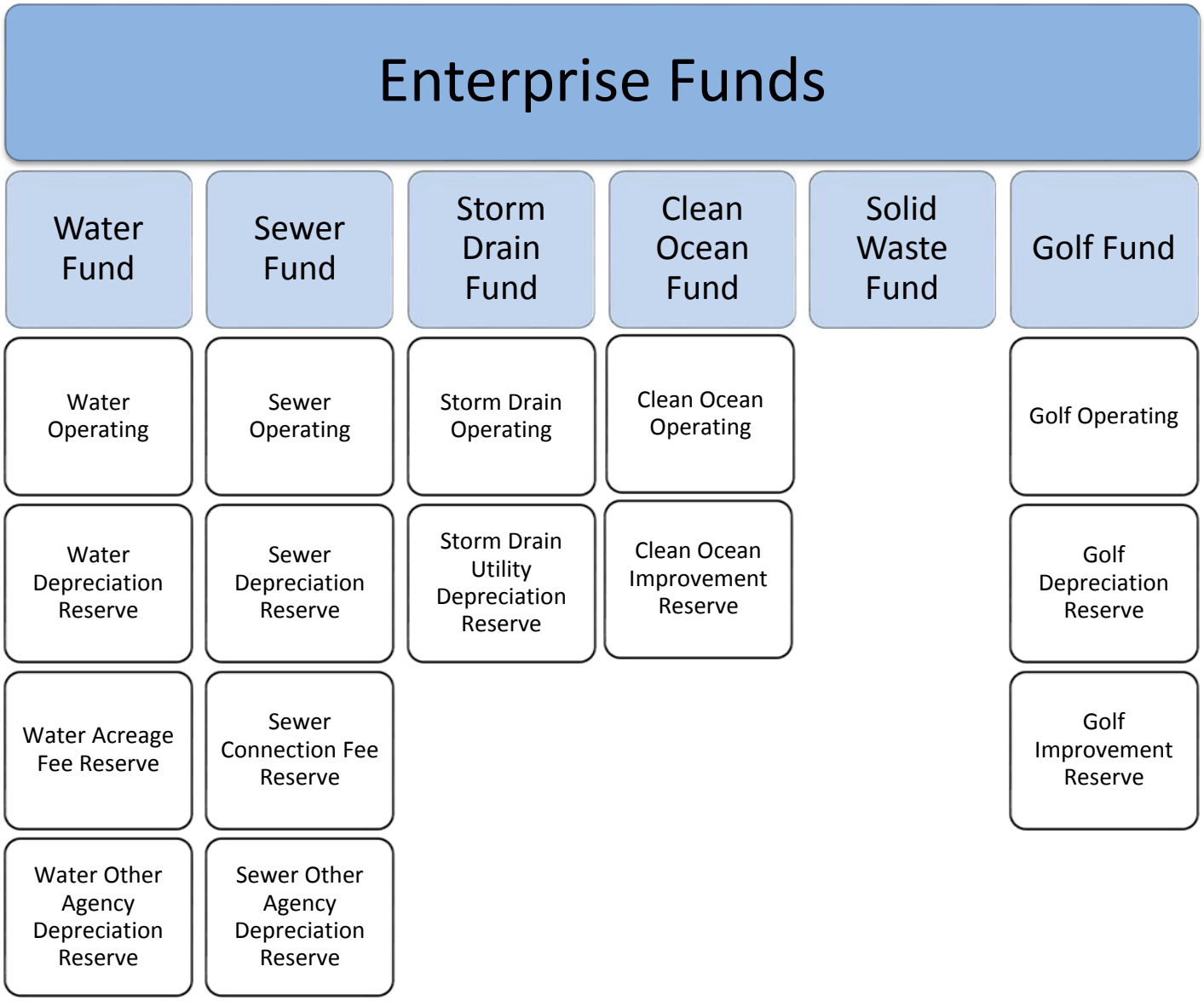
Legal Basis: Resources in this fund are restricted under debt agreements or assigned for Negocio operations.

Budget Overview: The Negocio facility is occupied by City staff and by third parties. Rental income of $530,300 is due to the rental a portion of the facility to third parties. Rental income in this fund covers the operational costs of the building and the COP's debt service. In late FY 2016, the City Council authorized the repayment of the COP's through funding from the General Fund. The repayment is anticipated to occur in FY 2016, however FY 2017 includes the principal and interest budget if there is a delay in payment. Further information on the Certificates of Participation are in the Debt Summary Section of the Budget.

Fund Balance: Fund balance will decrease to $89,130 at the end of FY 2017.

Description	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Budget 16 To Budget 17
Beginning Balance	**$384,030**	**$279,300**	**$279,300**	**$180,850**	**-35%**
Revenues:					
Investment Earnings	868	1,100	1,070	1,050	-5%
Rental Income	534,294	507,820	517,450	530,300	4%
Transfer from General Fund	0	1,345,000	1,345,000	0	-100%
Total Revenues	**535,162**	**1,853,920**	**1,863,520**	**531,350**	**-71%**
Expenditures*:					
Contractual Services	316,455	303,510	305,600	309,340	2%
Capital Improvements	35,377	30,000	30,000	30,000	0%
Debt Service	238,678	1,579,690	1,581,400	239,780	-85%
Interfund Charges	43,900	39,970	39,970	38,950	-3%
Other Charges	5,478	5,000	5,000	5,000	
Total Expenditures	**639,888**	**1,958,170**	**1,961,970**	**623,070**	**-68%**
Ending Balance	**$279,304**	**$175,050**	**$180,850**	**$89,130**	**-49%**
Detail of Expenditures					
Contractual Services:					
Maintenance of Buildings	44,308	50,830	50,830	51,420	1%
Property Insurance	50,540	55,500	51,960	57,000	3%
Other Contractual	221,607	197,180	202,810	200,920	2%
Total Contractual Services	**316,455**	**303,510**	**305,600**	**309,340**	**2%**
Capital Outlay:					
Improvements other than Buildings	**35,377**	**30,000**	**30,000**	**30,000**	**0%**
Debt Service:					
C.O.P. Principal	115,000	1,465,000	1,465,000	135,000	-91%
C.O.P. Interest	123,675	113,900	113,900	103,280	-9%
C.O.P. Fiscal Agent Charges	3	790	2,500	1,500	90%
Total Debt Service	**238,678**	**1,579,690**	**1,581,400**	**239,780**	**-85%**
Interdepartmental Charges	**43,900**	**39,970**	**39,970**	**38,950**	**-3%**
Other Charges	**5,478**	**5,000**	**5,000**	**5,000**	**0%**
Total Expenditures	**$639,888**	**$1,958,170**	**$1,961,970**	**$623,070**	**-68%**

Enterprise funds are used to account for City operations that are financed and operated in a manner similar to private business enterprises. The intent in using this type of fund is to determine that the costs (expenses, including depreciation) of funding these services to the general public are financed or recovered primarily through user charges.



Water Fund

Water Operating Division Summary

Purpose Statement

To provide adequate supplies of potable and recycled water while meeting health and quality standards of the State Water Resources Control Board - Drinking Water Division and Federal Safe Water Drinking Act.

Water Operating Division Services

- Operate, maintain and repair 210 miles of water lines, 14 reservoirs, 16 pump stations and 56 pressure reducing stations.
- Operate and maintain 2 groundwater wells and a treatment facility that produces approximately 400 acre feet per year.
- Produce and sell approximately 1,000 acre feet per year of recycled water.
- Administer water related capital improvement projects.

	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	Budget % Change
Beginning Balance:	**$4,023,858**	**$5,622,430**	**$5,622,430**	**$4,154,540**	**-26%**
Revenue Summary					
Services Charges	18,025,270	14,349,390	14,541,200	15,066,360	5%
Other Water Charges	2,539,682	1,946,780	2,087,000	2,282,900	17%
Excess Use Fees	0	0	1,300,000	400,000	100%
Investment Earnings	26,018	35,111	30,430	47,345	35%
Interfund Transfers	21,550	0	0	0	0%
Total	**$20,612,520**	**$16,331,281**	**$17,958,630**	**$17,796,605**	**9%**
Program Summary					
Water Administration	1,542,689	1,682,230	1,590,260	1,535,430	-9%
Water Production	13,333,380	14,745,600	11,720,720	12,167,840	-17%
Transmission/Distribution	3,246,489	3,841,140	3,895,330	3,929,790	2%
Water Conservation	258,636	295,230	232,400	595,990	102%
Water Reclamation	632,752	2,164,070	1,987,810	1,945,120	-10%
Total Water	**$19,013,946**	**$22,728,270**	**$19,426,520**	**$20,174,170**	**-11%**
Ending Balance:	**$5,622,432**	**-$774,559**	**$4,154,540**	**$1,776,975**	**-329%**
Category Expenditure Summary					
Personnel	2,849,371	3,216,520	2,944,630	3,353,190	4%
Supplies	9,229,690	7,643,200	7,349,610	7,758,190	2%
Contractual Services	2,280,705	3,121,080	3,114,010	3,030,570	-3%
Other Charges	3,100,689	3,449,080	3,441,340	3,445,920	0%
Interdepartmental Charges	1,522,580	1,622,510	1,596,330	1,505,300	-7%
Debt Service	0	895,880	900,600	947,500	6%
Total Operating Budget	**18,983,035**	**19,948,270**	**19,346,520**	**20,040,670**	**0%**
Non-Operating Expenditures/Transfers	30,911	2,780,000	80,000	133,500	-95%
Total Water Budget	**$19,013,946**	**$22,728,270**	**$19,426,520**	**$20,174,170**	**-11%**
Personnel Summary	25.00	25.82	25.82	26.32	

Significant Changes:

$136,670 increase in Personnel costs related to the Cost of Living Adjustment and other staffing changes.
$114,990 increase in chemical, purchased water, and other operating supplies.
$95,710 increase in electricity in contractual services.
$400,000 decrease in reimbursements for recycled water conversions in contractual services.
$2,700,000 transfer removed for the Baker Treatment Plant project.
$92,290 decrease in fleet services interdepartmental charges.

Sewer Fund

Sewer Operating Division Summary

Purpose Statement

To provide maintenance and operation of the City's sanitary sewer collection and treatment system infrastructure in order to ensure wastewater service to protect health and safety, in compliance with all Local, State and Federal regulatory requirements.

Sewer Operating Division Services

- Operate, maintain and repair approximately 180 miles of sewer lines, 12 sewer lift stations and Water Reclamation Plant.
- Treat wastewater through a series of physical, biological and chemical treatment processes.
- Manage discharge of treated water through the Land/Ocean Outfall.
- Administer Pre-Treatment and Fat, Oil and Grease Program.
- Provide required regulatory reporting for all associated facilities and infrastructures.

	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	Budget % Change
Beginning Balance:	**$1,945,960**	**$2,149,960**	**$2,149,960**	**$1,764,781**	**-18%**
Revenue Summary					
Services Charges	9,148,230	8,950,900	8,860,640	9,037,240	1%
Other Sewer Charges	17,648	7,300	7,540	7,300	0%
Investment Earnings	11,138	12,771	12,771	16,805	32%
Interfund Transfers	31,100	0	0	0	0%
Total	**$9,208,116**	**$8,970,971**	**$8,880,951**	**$9,061,345**	**1%**
Program Summary					
Sewer Administration	1,830,529	1,693,060	1,610,390	1,643,480	-3%
Treatment	3,705,537	4,443,950	4,020,500	4,114,230	-7%
Collection	3,468,055	3,681,030	3,635,240	3,769,500	2%
Total Sewer	**$9,004,121**	**$9,818,040**	**$9,266,130**	**$9,527,210**	**-3%**
Ending Balance:	**$2,149,955**	**$1,302,891**	**$1,764,781**	**$1,298,916**	**0%**
Category Expenditure Summary					
Personnel	1,879,270	2,350,430	1,972,820	2,490,590	6%
Supplies	425,412	643,400	513,050	539,400	-16%
Contractual Services	2,381,680	2,275,360	2,232,590	2,223,150	-2%
Other Charges	2,657,911	2,873,800	2,873,800	2,874,800	0%
Interdepartmental Charges	1,122,130	1,377,550	1,376,370	1,368,270	-1%
Total Operating Budget	**8,466,403**	**9,520,540**	**8,968,630**	**9,496,210**	**0%**
Non-Operating Expenditures/Transfers	537,718	297,500	297,500	31,000	-90%
Total Sewer Budget	**$9,004,121**	**$9,818,040**	**$9,266,130**	**$9,527,210**	**-3%**
Personnel Summary	19.05	18.89	18.89	20.39	

Significant Changes:

$140,160 increase in Personnel costs related to the Cost of Living Adjustment and lab services staffing.
$104,000 decrease in supplies related to a decrease in purchased water.
$250,000 decrease in interfund transfers to the Depreciation reserves.

Storm Drain Fund

Storm Drain Operating Division Summary

Purpose Statement

To provide uninterrupted storm drainage service that is operated and maintained in compliance with all regulatory requirements mandated by the State Water Resources Control Board under the Clean Water Act through a National Pollution Discharge Elimination System (NPDES) program - MS4 Storm Water Permit.

Storm Drain Operating Division Services

- Operate, maintain, clean and inspect approximately 60 miles of storm drain lines and 2,205 catch basins.
- Operate, maintain and clean water quality projects including Segunda Deshecha Canada facility and various vortex units throughout the City.
- Administer storm drain related capital improvement projects.

	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	Budget % Change
Beginning Balance:	**$758,503**	**$672,070**	**$672,070**	**$531,994**	**-21%**
Revenue Summary					
Services Charges	1,142,372	1,150,500	1,150,510	1,150,500	0%
Investment Earnings	4,971	3,644	3,644	3,305	-9%
Interfund Transfers	381,000	381,000	381,000	381,000	0%
Total	**$1,528,343**	**$1,535,144**	**$1,535,154**	**$1,534,805**	**0%**
Program Summary					
Storm Drain Administration	274,973	268,760	258,620	269,290	0%
Storm Drain Maintenance	1,339,806	1,408,570	1,416,610	1,487,620	6%
Total Storm Drain	**$1,614,779**	**$1,677,330**	**$1,675,230**	**$1,756,910**	**5%**
Ending Balance:	**$672,067**	**$529,884**	**$531,994**	**$309,889**	**-42%**
Category Expenditure Summary					
Personnel	359,136	373,810	351,850	407,830	9%
Supplies	7,433	17,250	17,250	17,450	1%
Contractual Services	48,533	155,270	175,270	195,270	26%
Other Charges	874,766	880,140	880,000	880,000	0%
Interdepartmental Charges	324,911	250,860	250,860	256,360	2%
Total Operating Budget	**1,614,779**	**1,677,330**	**1,675,230**	**1,756,910**	**5%**
Non-Operating Expenditures	0	0	0	0	0%
Total Storm Drain Budget	**$1,614,779**	**$1,677,330**	**$1,675,230**	**$1,756,910**	**5%**
Personnel Summary	2.95	2.99	2.99	2.99	

Significant Changes:

$34,020 increase in Personnel related to the Cost of Living Adjustment.

$40,000 increase in contractual services for video inspection services.

Clean Ocean Fund

Clean Ocean Operating Division Summary

Purpose Statement

To protect and improve local surface water quality by addressing storm water and urban runoff discharges and managing the City's storm water drainage system in compliance with applicable State and Federal regulations.

Clean Ocean Operating Division Services

- Conduct inspections of and provide feedback to commerical and industrial facilities on storm water best management practices.
- Respond to storm water municipal code violations and complaints, educate violators and issue citations if warranted.
- Investigate surface water quality conditions and implement solutions to minimize and mitigate pollutants entering the storm drain system.

	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	Budget % Change
Beginning Balance:	**$2,247,866**	**$2,660,040**	**$2,660,040**	**$1,730,204**	**-35%**
Revenue Summary					
Urban Runoff Fee	2,257,702	2,318,000	2,300,000	2,300,000	-1%
Parking Violations	333,424	300,000	297,500	295,000	-2%
Investment Earnings	13,826	13,154	13,154	12,999	-1%
Total	**$2,604,952**	**$2,631,154**	**$2,610,654**	**$2,607,999**	**-1%**
Program Summary					
Storm Water Permit Compliance	1,657,830	3,069,920	2,949,650	2,913,200	-5%
Street Cleaning	534,947	590,840	590,840	615,550	4%
Total Clean Ocean Operating	**$2,192,777**	**$3,660,760**	**$3,540,490**	**$3,528,750**	**-4%**
Ending Balance:	**$2,660,041**	**$1,630,434**	**$1,730,204**	**$809,453**	**-50%**
Category Expenditure Summary					
Personnel	388,913	391,880	374,090	312,910	-20%
Supplies	31,818	65,550	54,380	50,230	-23%
Contractual Services	731,102	1,185,740	1,094,470	1,142,220	-4%
Other Charges	139,713	206,320	206,280	206,280	0%
Interdepartmental Charges	347,121	395,160	395,160	393,000	-1%
Interfund Transfers	554,110	1,416,110	1,416,110	1,424,110	1%
Total Operating Budget	**2,192,777**	**3,660,760**	**3,540,490**	**3,528,750**	**-4%**
Non-Operating Expenditures/Transfers	0	0	0	0	0%
Total Clean Ocean Budget	**$2,192,777**	**$3,660,760**	**$3,540,490**	**$3,528,750**	**-4%**
Personnel Summary	3.40	3.40	3.40	3.40	

Significant Changes:

$78,970 decrease in Personnel based on the non-budgeting of a frozen position in FY 2017.

Solid Waste Fund

Solid Waste Operating Division Summary

Purpose Statement

To protect and improve the City's local environment by maximizing recycling, and minimizing waste, through effective public education, extensive waste reduction and recycling programs, and compliance with State diversion mandates (AB939).

Solid Waste Operating Division Services

- Implement recycling and other waste reduction programs to comply with State waste diversion (AB939) mandate.
- Provide public education and assistance to residents, businesses and schools to increase recycling and reduce waste.
- Participate in regional solid waste and recycling planning.
- Administer the solid waste and recycling collection service contract.

	FY 2015 Actual	FY 2016 Adjusted	FY 2016 Projected	FY 2017 Budget	Budget % Change
Beginning Balance:	**$370,095**	**$348,140**	**$348,140**	**$283,480**	**-19%**
Revenue Summary					
Solid Waste Revenues	176,001	145,000	163,000	162,500	12%
Total	**$176,001**	**$145,000**	**$163,000**	**$162,500**	**12%**
Program Summary					
Solid Waste Management	197,960	223,430	227,660	216,820	-3%
Total Solid Waste Operating	**$197,960**	**$223,430**	**$227,660**	**$216,820**	**-3%**
Ending Balance:	**$348,136**	**$269,710**	**$283,480**	**$229,160**	**-15%**
Category Expenditure Summary					
Personnel	101,390	103,260	102,890	105,390	2%
Supplies	14,574	14,900	14,900	14,900	0%
Contractual Services	9,140	34,600	34,600	32,600	-6%
Other Charges	16,566	3,450	8,050	3,450	0%
Interdepartmental Charges	56,290	58,620	58,620	60,480	3%
Total Operating Budget	**197,960**	**214,830**	**219,060**	**216,820**	1%
Non-Operating Expenditures	0	8,600	8,600	0	-100%
Total Solid Waste Budget	**$197,960**	**$223,430**	**$227,660**	**$216,820**	**-3%**
Personnel Summary	1.00	1.00	1.00	1.00	

Golf Fund

Golf Operating Division Summary

Purpose Statement

Provide residents and visitors of San Clemente with a well maintained, sustainable, and financially self sufficient golf course for public recreation.

Golf Operating Division Services

- Provide recreational golf opportunities.
- Maintain the golf course at level B during peak season.
- Administer the pro-shop and food and beverage concessions.

	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	Budget % Change
Beginning Balance:	**-$344,944**	**-$368,960**	**-$368,960**	**-$346,046**	**-6%**
Revenue Summary					
Golf Fees	1,815,463	1,850,000	1,800,000	1,800,000	-3%
Registration Fees	65,066	87,000	67,000	72,000	-17%
Concessions	438,917	390,000	415,000	420,000	8%
Other Revenue	136	0	0	0	0%
Investment Earnings	-821	-671	-686	-656	-2%
Total	**$2,318,761**	**$2,326,329**	**$2,281,314**	**$2,291,344**	**-2%**
Program Summary					
Golf Course Maintenance	2,342,772	2,302,280	2,258,400	2,260,790	-2%
Total Golf	**$2,342,772**	**$2,302,280**	**$2,258,400**	**$2,260,790**	**-2%**
Ending Balance:	**-$368,955**	**-$344,911**	**-$346,046**	**-$315,492**	**-9%**
Category Expenditure Summary					
Personnel	878,447	880,510	808,090	817,320	-7%
Supplies	134,455	139,500	135,800	147,200	6%
Contractual Services	485,465	460,000	491,160	483,000	5%
Other Charges	347,736	344,000	344,000	348,100	1%
Interdepartmental Charges	277,130	259,730	259,730	245,550	-5%
Interfund Transfers	24,420	24,420	25,500	25,500	4%
Debt Service	194,119	194,120	194,120	194,120	0%
Total Operating Budget	**2,341,772**	**2,302,280**	**2,258,400**	**2,260,790**	**-2%**
Non-Operating Expenditures	1,000	0	0	0	0%
Total Golf Budget	**$2,342,772**	**$2,302,280**	**$2,258,400**	**$2,260,790**	**-2%**
Personnel Summary	8.50	8.50	8.50	9.50	

Significant Changes:

$63,190 decrease in Personnel costs due to restructuring and position classification changes.

$25,000 increase in water costs based on current usage and as a result of rate increases.

Water Depreciation Reserve

052-466

Description: The Water Depreciation Reserve is set up to account for funds set aside for replacement of Water Fund equipment that has reached the end of its useful life and for major repairs to the water system infrastructure. Depreciation is considered a normal operating expense, and funds are received from the general operating account. Depreciation charges are computed by dividing the initial cost of the item by the projected useful life of the item. A Water Asset Model determines depreciation contributions for major repairs to system infrastructure. These processes assure that funds will be available to purchase replacement equipment and rebuild water system infrastructure when equipment or infrastructure is no longer serviceable.

Funding Source: Depreciation on capital assets is the major source of funding for this program.

Legal Basis: This fund was established by City Ordinance No. 874. Resources in this program are assigned.

Budget Overview: Three capital improvement projects are budgeted for FY 2017. Capital improvement projects include $2.5 million for the Highland Light Ductile Iron Pipeline Replacement project, $800,000 for Avenida Del Presidente Waterline Replacement, and $200,000 for the Recycled Water Line Replacements. Contractual Services of $0.9 million includes $300,000 for Water System Rehabilitation and $200,000 for Reservoir 3 Drainage Improvements.

Net Working Capital Balance: The ending net working capital will decrease to $2.2 million at the end of FY 2017.

Description	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Budget 16 To Budget 17
Beginning Balance	**$9,710,253**	**$11,015,240**	**$11,015,240**	**$4,542,677**	**-59%**
Additions:					
Depreciation Funded	1,068,874	1,170,000	1,170,000	1,170,000	0%
Depreciation Asset Model	1,300,000	1,400,000	1,400,000	1,400,000	0%
Investment Earnings	62,788	68,789	59,617	51,768	-25%
Transfer from Sewer Fund	10,000	240,500	240,500	0	-100%
Transfer from Water Acreage	73,000	0	0	0	0%
Total Additions	**2,514,662**	**2,879,289**	**2,870,117**	**2,621,768**	**-9%**
Deductions:					
Contractual Services	437,723	1,797,720	1,797,720	900,000	-50%
Capital Improvements*	261,338	7,018,960	7,018,960	3,500,000	-50%
Interdepartmental Charges	109,987	80,000	80,000	120,190	50%
Transfer to General Fund	25,000	50,500	50,500	25,000	-50%
Transfer to Sewer Depreciation	235,000	250,000	250,000	282,000	13%
Transfer to Street Improvement	115,629	100,000	100,000	100,000	0%
Transfer to Storm Drain	0	30,000	30,000	0	-100%
Transfer to Information Technology	25,000	15,500	15,500	0	-100%
Total Deductions	**1,209,677**	**9,342,680**	**9,342,680**	**4,927,190**	**-47%**
Ending Balance	**$11,015,238**	**$4,551,849**	**$4,542,677**	**$2,237,255**	**-51%**

Water Depreciation Reserve

*Detail of Capital Improvements:	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Budget 16 To Budget 17
Water System SCADA Implementation	61,314	130,100	130,100	0	-100%
Well No. 8	-32	0	0	0	0%
El Levante Pump Station Rehab.	-1,500	0	0	0	0%
Reservoir 8 Cathodic Protection	910	156,450	156,450	0	-100%
Reservoir No. 1 Extension	0	179,350	179,350	0	-100%
Calafia Pump Station Surge Tank Rehabilitation	13,669	160,330	160,330	0	-100%
Sarmentoso PRS Rehabilitation	2,232	0	0	0	0%
Well Outlet Piping & Chemical Treatment	0	745,900	745,900	0	-100%
Highland Light Ductile Iron Pipline Replacements	7,493	183,530	183,530	2,500,000	1262%
Reservoir No. 1 Roof Replacement	33,300	0	0	0	0%
Reservoir No. 12 Rehabilitation	2,078	493,230	493,230	0	-100%
Reservoir No. 9 & 10 Chemical Improvements	2,032	294,910	294,910	0	-100%
Well Water Acquifer Monitoring Improvements	0	300,000	300,000	0	-100%
E. Avenida Magdalena Water Line Upsize	107,781	232,220	232,220	0	-100%
Interstate 5/Pico Interchange Wtr Improv	589	149,410	149,410	0	-100%
La Esperanza PRS Rehabilitation	329	324,670	324,670	0	-100%
Reata Pump Stations Rehab	30,538	1,969,460	1,969,460	0	-100%
Reservoir Level Monitors	363	274,640	274,640	0	-100%
Reservoir No. 8 Interior Coating	242	499,760	499,760	0	-100%
Ave Del Presidente Waterline Replacement	0	100,000	100,000	800,000	700%
Blanco Pump Station Rehabilitation	0	250,000	250,000	0	-100%
Tesoro PRS Rehabilitation	0	325,000	325,000	0	-100%
Well Filter Plant Rehabilitation	0	250,000	250,000	0	-100%
Recycled Water Line Replacements	0	0	0	200,000	100%
Total Capital Improvements	**$261,338**	**$7,018,960**	**$7,018,960**	**$3,500,000**	**-50%**

Water Acreage Fee Reserve

052-467

Description: The Water Acreage Fee Reserve Fund is used to plan, design, inspect and construct telemetry systems, distribution lines, service lines, water takeouts, filtration plants, well fields, impounding reservoirs and chlorination systems.

Funding Source: The Water Acreage Fee Reserve Fund is supported by fees which are assessed for all parcels of land that are developed and are connected to the water system.

Legal Basis: This program was established by City Ordinance No. 874. Rescources in this program are restricted.

Budget Overview: FY 2017 capital projects include $100,000 for the design of the Recycled Water Expansion Phase II.

Net Working Capital Balance: The ending net working capital will be $326,602 at the end of FY 2017.

Description	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Budget 16 To Budget 17
Beginning Balance	**$2,876,997**	**$2,828,340**	**$2,828,340**	**$334,688**	**-88%**
Additions:					
Water Acreage Fees	19,818	1,000	3,490	1,000	0%
Investment Earnings	18,603	17,663	15,308	3,814	-78%
Transfer from Water Depreciation	0	2,700,000	0	0	-100%
Transfer from Water Operating	0	0	0	100,000	100%
Total Additions	**38,421**	**2,718,663**	**18,798**	**104,814**	**-96%**
Deductions:					
Contractual Services	0	68,010	68,010	0	-100%
Capital Improvements*	4,231	5,431,190	2,431,190	100,000	-98%
Interdepartmental Charges	9,850	13,250	13,250	12,900	-3%
Transfer to Other Funds	73,000	0	0	0	0%
Total Deductions	**87,081**	**5,512,450**	**2,512,450**	**112,900**	**-98%**
Ending Balance	**$2,828,337**	**$34,553**	**$334,688**	**$326,602**	**845%**
***Detail of Capital Improvements:**					
Reservoir 10 & 6 Water Line Land	3,246	13,290	13,290	0	-100%
Reservoir 10 & 6 Water Line	0	317,580	317,580	0	-100%
Reeves Pump Station	985	1,770,990	1,770,990	0	-100%
IRWD Interconnections	0	329,330	329,330	0	-100%
Baker Treatment Plant	0	3,000,000	0	0	-100%
Recycled Water Expansion Phase II	0	0	0	100,000	100%
Total Capital Improvements	**$4,231**	**$5,431,190**	**$2,431,190**	**$100,000**	**-98%**

Water Other Agency Depreciation Reserves

052-468

Description: The Water Other Agency Depreciation Reserves is set up to account for funds set aside for major repairs to the water system infrastructure that is owned, operated, and maintained by Joint Regional Water Supply System (JRWSS) which is a Joint Powers Authority. Depreciation is considered a normal operating expense, and funds are received from the general operating account. This process assures that funds will be available to replace equipment and rebuild water system infrastructure when equipment or infrastructure is no longer serviceable.

Funding Source: Depreciation on capital assets is the major source of funding for this program.

Legal Basis: Resources in this program are assigned.

Budget Overview: JRWSS Agency Projects totaling $500,000 are scheduled for 2017.

Net Working Capital Balance: The ending net working capital will be $2.7 million at the end of FY 2017.

Description	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Budget 16 To Budget 17
Beginning Balance	**$5,414,515**	**$4,553,780**	**$4,553,780**	**$2,375,645**	**-48%**
Additions:					
Other Agency Depreciation Funded	700,000	800,000	800,000	800,000	0%
Investment Earnings	35,011	28,437	24,645	27,073	-5%
Total Additions	**735,011**	**828,437**	**824,645**	**827,073**	**0%**
Deductions:					
Contractual Services	1,583,437	2,993,060	2,993,060	500,000	-83%
Interdepartmental Charges	12,310	9,720	9,720	18,220	87%
Total Deductions	**1,595,747**	**3,002,780**	**3,002,780**	**518,220**	**-83%**
Ending Balance	**$4,553,779**	**$2,379,437**	**$2,375,645**	**$2,684,498**	**13%**

Sewer Depreciation Reserve

054-476

Description: The Sewer Depreciation Reserve Fund is an account for funds to be set aside for the replacement of equipment that has reached the end of its useful life and for major repairs to the sewer system infrastructure. Depreciation is considered a normal operating expense, and funds are received from the general operating account. Depreciation charges are computed by dividing the initial cost of the item by the projected useful life of the item. A Sewer Asset Model determines depreciation contributions for major repairs to the system infrastructure. These processes assure that funds will be available to purchase replacement equipment and rebuild sewer system infrastructure when equipment or infrastructure is no longer serviceable.

Funding Source: Depreciation on capital assets and interest income are the major sources of funding for this program.

Legal Basis: This fund was established by City Ordinance No. 874. Resources in this program are assigned.

Budget Overview: Contractual Services projects total $1.6 million. Capital Projects total $3.0 million. Major projects include $1.5 million for WRP Odor Control Systems Replacements, $600,000 for WRP Gas Flare Rehabilitation, and $500,000 for Primary Clarifier No 4 and 5 Rehabilitation. Major maintenance projects include $1.0 million for Primary Clarifier Covers and Grating Replacements.

Net Working Capital Balance: The net working capital will be $2.1 million at the end of FY 2017.

Description	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Budget 16 To Budget 17
Beginning Balance	**$10,164,524**	**$10,298,900**	**$10,298,900**	**$4,017,598**	**-61%**
Additions:					
Depreciation Funded	2,375,590	2,560,000	2,560,000	2,560,000	0%
Investment Earnings	58,178	61,178	61,178	38,256	-37%
Transfer from Sewer Connection Fee	100,000	366,000	366,000	0	-100%
Transfer from Sewer Operating Fund	500,000	250,000	250,000	0	-100%
Transfer from Storm Drain Fund	60,000	0	0	6,000	100%
Transfer from Water Depreciation	235,000	250,000	250,000	282,000	13%
Total Additions	**3,328,768**	**3,487,178**	**3,487,178**	**2,886,256**	**-17%**
Deductions:					
Contractual Services	1,265,490	4,716,380	4,458,370	1,585,000	-66%
Capital Improvements*	1,512,245	5,270,820	4,442,350	3,010,000	-43%
Interdepartmental Charges	89,514	91,760	91,760	127,730	39%
Transfer to General Fund	25,000	25,000	25,000	25,000	0%
Transfer to Street Improvement	60,745	165,000	165,000	100,000	-39%
Transfer to Water Fund	10,000	240,500	240,500	0	-100%
Transfer to Storm Drain Fund	0	30,000	30,000	0	-100%
Transfer to Sewer Connection	0	300,000	300,000	0	-100%
Transfer to Other Funds	231,400	15,500	15,500	0	-100%
Total Deductions	**3,194,394**	**10,854,960**	**9,768,480**	**4,847,730**	**-55%**
Ending Balance	**$10,298,898**	**$2,931,118**	**$4,017,598**	**$2,056,124**	**-30%**

Sewer Depreciation Reserve

*Detail of Capital Improvements:	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Budget 16 To Budget 17
Sewer System SCADA Implementation	281,039	1,194,670	1,194,670	0	-100%
Los Molinos Pump Station Emerg. Backup	222	0	0	0	0%
Main Pump Station Rehabilitation	696,250	184,500	184,500	0	-100%
WRP Solids Handling	93,607	83,410	0	0	-100%
Aeration Basin Blower Rehabilitation	2,628	0	0	0	0%
Main Pump Station Force Cathodic Protection	381,513	10,420	10,420	0	-100%
Land Outfall Rectifier	0	150,000	150,000	0	-100%
Digester #1 Structural & Mechanical Rehab	54,768	1,092,760	1,092,760	0	-100%
Frontera Pump Station Force Main Rehab	2,218	400,000	0	0	-100%
Calafia State Beach Sewer Realignment	0	150,000	10,000	0	-100%
Portable Generator Replacements	0	400,000	400,000	0	-100%
Primary Clarifier No 4 and 5 Rehab	0	355,060	150,000	500,000	41%
WRP Electrical Systems Replacement	0	1,000,000	1,000,000	0	-100%
WRP Laboratory Rehabilitaion	0	100,000	100,000	0	-100%
Linda Lane Lift Station Stabilization	0	150,000	150,000	0	-100%
WRP Gravity Belt Thickener Replacement	0	0	0	150,000	100%
Los Molinos Lift Station Generator Replacement	0	0	0	260,000	100%
Odor Control Systems Replacement	0	0	0	1,500,000	100%
WRP Gas Flare Rehabilitation	0	0	0	600,000	100%
Total Capital Improvements	**$1,512,245**	**$5,270,820**	**$4,442,350**	**$3,010,000**	**-43%**

Sewer Connection Fee Reserve

054-477

Description: The Sewer Connection Fee Reserve account is used to construct new facilities required to collect, transport and treat the additional sewage generated by new development activity.

Funding Source: This program is funded by charging fees to developers and builders for connecting new facilities to the sewage system. The fee schedule is adjusted on a calendar year basis to allow for projected inflationary trends in new construction of capital projects.

Legal Basis: This program was established by City Ordinance No. 874. Resources in this program are restricted.

Budget Overview: There is one Capital Improvement budgeted in FY 2017 for Tertiary Filter Backwash Improvements. No Contractual Service projects were budgeted in FY 2017.

Net Working Capital Balance: The net working capital will be $5.0 million at the end of FY 2017.

Description	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Budget 16 To Budget 17
Beginning Balance	**$3,861,926**	**$7,003,990**	**$7,003,990**	**$5,281,075**	**-25%**
Additions:					
Sewer Connection Fees	767,326	15,460	125,000	15,460	0%
Loan Proceeds	3,760,029	0	0	0	0%
Investment Earnings	22,104	41,605	41,605	50,287	21%
Transfer from Sewer Depreciation	0	300,000	300,000	0	-100%
Total Additions	**4,549,459**	**357,065**	**466,605**	**65,747**	**-82%**
Deductions:					
Contractual Services	236,969	461,180	305,180	0	-100%
Capital Improvements*	1,048,455	1,492,710	1,492,710	300,000	-80%
Interdepartmental Charges	21,970	25,630	25,630	37,680	47%
Transfer to Sewer Depreciation	100,000	366,000	366,000	0	-100%
Total Deductions	**1,407,394**	**2,345,520**	**2,189,520**	**337,680**	**-86%**
Ending Balance	**$7,003,991**	**$5,015,535**	**$5,281,075**	**$5,009,142**	**0%**
***Detail of Capital Improvements:**					
Water Rec Odor Control Improvement	33,318	0	0	0	0%
Marblehead Coastal Recycled Wtr Line	0	350,000	350,000	0	-100%
Recycled Water Expansion	995,069	389,880	389,880	0	-100%
Solids Handling Sludge Storage Tank	20,068	652,830	652,830	0	-100%
Tertiary Filter Backwash Improvements	0	100,000	100,000	300,000	200%
Total Capital Improvements	***$1,048,455***	***$1,492,710***	***$1,492,710***	***$300,000***	***-80%***

Sewer Other Agency Depreciation Reserves

054-478

Description: The Sewer Other Agency Depreciation Reserve Fund is used to account for funds to be set aside for major repairs to the sewer system infrastructure that is owned, operated and maintained by South Orange County Wastewater Authority (SOCWA). Depreciation is considered a normal operating expense, and funds are received from the general operating account. This process assures that funds will be available to rebuild sewer system infrastructure when infrastructure is no longer serviceable.

Funding Source: Depreciation on capital assets and interest income are the major sources of funding for this program.

Legal Basis: Resources in this program are assigned.

Budget Overview: One project for $350,000 for WRP Land Outfall Cathodic Protection is budgeted for 2017.

Net Working Capital Balance: The ending net working capital will be $2.5 million at the end of FY 2017.

Description	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Budget 16 To Budget 17
Beginning Balance	**$2,185,894**	**$2,431,900**	**$2,431,900**	**$2,588,946**	***6%***
Additions:					
Other Agency Depreciation Funded	250,000	250,000	250,000	250,000	0%
Investment Earnings	12,511	14,446	14,446	24,652	71%
Total Additions	**262,511**	**264,446**	**264,446**	**274,652**	**4%**
Deductions:					
Contractual Services	0	91,680	91,680	350,000	282%
Interdepartmental Charges	16,510	15,720	15,720	16,350	4%
Total Deductions	**16,510**	**107,400**	**107,400**	**366,350**	**241%**
Ending Balance	**$2,431,895**	**$2,588,946**	**$2,588,946**	**$2,497,248**	**-4%**

Storm Drain Utility Depreciation Reserve

059-553

Description: The Storm Drain Utility Depreciation Reserve was set up in FY 2002 to account for funds set aside for replacement of Storm Drain Fund equipment that has reached the end of its useful life and for major repairs to the Storm Drain Utility System infrastructure. Depreciation is considered a normal operating expense, and funds are received from the general operating account. Depreciation charges are computed by dividing the initial cost of the item by the projected useful life of the item and then budgeting the required amount. This process assures that funds will be available to purchase replacement equipment and rebuild Storm Drain Utility System infrastructure when equipment or infrastructure is no longer serviceable.

Funding Source: Depreciation on capital assets is a major source of funding for this program. Transfers from the Clean Ocean Operating Fund and the Storm Drain Operating Fund are made to support capital projects relating to water quality improvements.

Legal Basis: Resources in this program are assigned.

Budget Overview: Two Capital Projects are included in the FY 2017 Budget which includes the Via Montega/Cascadita Storm Drain to M01 Rehabilitation project. Contractual Services includes $200,000 for continuing Storm Drain Rehabilitation activities.

Net Working Capital Balance: Ending net working capital will be $2.2 million at the end of 2017.

Description	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Budget 16 To Budget 17
Beginning Balance	**$2,491,404**	**$3,016,080**	**$3,016,080**	**$2,687,626**	**-11%**
Additions:					
Depreciation Funded	873,134	880,000	880,000	880,000	0%
Investment Earnings	16,330	16,356	16,356	16,695	2%
Other Federal Grant	0	700,000	742,790	0	-100%
Transfer from Gas Tax Fund	0	30,000	30,000	0	-100%
Transfer from Water Fund	0	30,000	30,000	0	-100%
Transfer from Sewer Fund	0	30,000	30,000	0	-100%
Total Additions	**889,464**	**1,686,356**	**1,729,146**	**896,695**	**-47%**
Deductions:					
Contractual Services	97,718	469,310	479,310	200,000	-57%
Capital Improvements*	124,611	1,521,740	1,521,740	1,150,000	-24%
Interdepartmental Charges	82,463	56,550	56,550	75,510	34%
Transfer to Sewer Depreciation	60,000	0	0	6,000	100%
Total Deductions	**364,792**	**2,047,600**	**2,057,600**	**1,431,510**	**-30%**
Ending Balance	**$3,016,076**	**$2,654,836**	**$2,687,626**	**$2,152,811**	**-19%**

Storm Drain Utility Depreciation Reserve

*Detail of Capital Improvements:	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Budget 16 To Budget 17
Los Mares/Vaquero Storm Drain Upgrade	1,890	0	0	0	0%
Columbo Storm Drain Extension	354	14,640	14,640	0	-100%
Via Ballena Storm Drain Relocation	114,574	1,164,890	1,164,890	0	-100%
Via Montega/Cascadita Storm Drain to M01	0	50,000	50,000	700,000	1300%
Calle De Los Molinos/Calle Redondel SD Rehab	7,793	192,210	192,210	0	-100%
MO1/Avenida Vaquero Culvert Structural Rehab	0	100,000	100,000	0	-100%
Calle Toledo Storm Drain	0	0	0	450,000	100%
Total Capital Improvements	**$124,611**	**$1,521,740**	**$1,521,740**	**$1,150,000**	**-24%**

Clean Ocean Improvement Reserve

057-543

Description: Property owners in San Clemente approved the Clean Water Initiative in 2002, to help the City clean up urban runoff that flows from the City's storm drain system into the ocean. The Clean Water Initiative was renewed in 2007 and 2013 and is currently approved through June 2020.

Funding Source: The Clean Ocean Improvement Reserve is supported by transfers from the Clean Ocean Operating Fund, which derives it main revenue from fees assessed on improved parcels within the City of San Clemente.

Legal Basis: Resources in this program are restricted.

Budget Overview: The Capital Projects total $500,000 include Maintenance Yard Covers. Contractual Services includes $550,000 to fund the Poche Watershed Activities.

Net Working Capital Balance: Net working capital will decrease to $5,007 at the end of FY 2017.

Description	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Budget 16 To Budget 17
Beginning Balance	**$156,886**	**$70,060**	**$70,060**	**$199,846**	**185%**
Additions:					
Investment Earnings	965	346	346	1,501	333%
Transfer from Operating Fund	0	862,000	862,000	870,000	1%
Total Additions	**965**	**862,346**	**862,346**	**871,501**	**1%**
Deductions:					
Contractual Services	38,840	351,640	351,640	550,000	56%
Capital Improvements*	38,900	436,020	375,030	500,000	15%
Interdepartmental Charges	10,050	5,890	5,890	16,340	177%
Total Deductions	**87,790**	**793,550**	**732,560**	**1,066,340**	**34%**
Ending Balance	**$70,061**	**$138,856**	**$199,846**	**$5,007**	**-96%**
***Detail of Capital Improvements:**					
MO2 Water Quality Treatment	16,060	70,990	10,000	0	-100%
Trafalgar Canyon Outlet Water Quality Improv.	22,840	265,030	265,030	0	-100%
WRP Sewer Line Upsize for MO2 Treatment	0	100,000	100,000	0	-100%
Maintenance Yard Covers	0	0	0	500,000	100%
Total Capital Improvements	***$38,900***	***$436,020***	***$375,030***	***$500,000***	***15%***

Golf Depreciation Reserve

056-666

Description: The Golf Depreciation Reserve provides for the replacement of equipment, machinery, and buildings that have reached the end of their useful lives. Depreciation is considered a normal operating expense, and funds are received from the general operating accounts. Depreciation charges are computed by dividing the initial cost of the item by its projected useful life. This account assures that funds will be available to purchase replacement equipment and to replace building infrastructure when they are no longer serviceable.

Funding Source: Depreciation on capital assets is the major source of funding for this program which is transferred from the Golf Operating Fund at the end of the fiscal year.

Legal Basis: Resources in this program are assigned.

Budget Overview: Capital Improvement Projects planned for 2017 include $10,000 for concrete repairs and $41,000 of Machinery and Equipment.

Net Working Capital Balance: The net working capital balance will be $2.1 million at the end of FY 2017. Net working capital includes an interfund loan receivable of $1.25 million from the Golf Operating Fund.

Description	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Budget 16 To Budget 17
Beginning Balance	**$1,679,831**	**$1,906,280**	**$1,906,280**	**$1,939,365**	**2%**
Additions:					
Depreciation Funded	204,435	199,879	199,879	199,879	0%
Transfer from Golf Operating	24,420	24,420	25,500	25,500	4%
Transfer from Fleet Maintenance	0	0	0	35,640	100%
Investment Earnings	4,000	3,468	3,546	3,683	6%
Interest on internal loan	25,000	0	0	0	0%
Total Additions	**257,855**	**227,767**	**228,925**	**264,702**	**16%**
Deductions:					
Contractual Services	0	85,000	85,000	0	-100%
Capital Improvements*	27,243	110,000	106,070	51,000	-54%
Interfund Charges	4,160	4,770	4,770	4,710	-1%
Total Deductions	**31,403**	**199,770**	**195,840**	**55,710**	**-72%**
Ending Balance	**$1,906,283**	**$1,934,277**	**$1,939,365**	**$2,148,357**	**11%**
***Detail of Capital Improvements:**					
Improvements other than Buildings	0	10,000	10,000	10,000	0%
Machinery & Equipment	27,243	100,000	96,070	41,000	-59%
Total Capital Improvements	***$27,243***	***$110,000***	***$106,070***	***$51,000***	***-54%***

Golf Capital Improvement Reserve

056-667

Description: The Golf Capital Improvement Reserve provides for the replacement of golf course improvements, such as irrigation systems, tee box, green renovations, and other improvements on the golf course. Equipment, machinery, and buildings are covered under the Golf Depreciation Reserve and are not a part of this reserve.

Funding Source: Depreciation on capital improvements is the major source of funding for this program which is transferred from the Golf Operating fund at the end of the fiscal year**.**

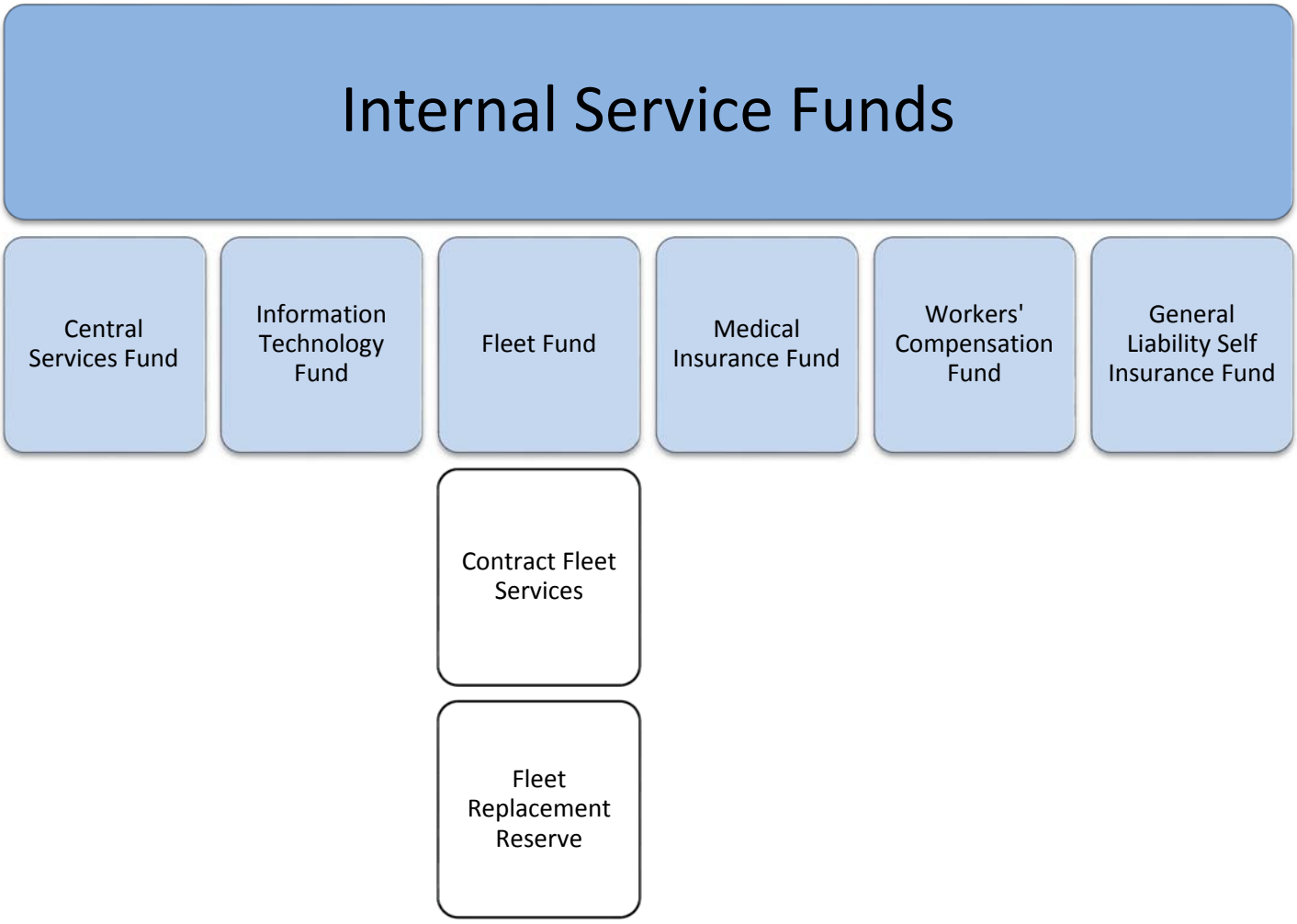
Legal Basis: This program was created by City Resolution No. 30-85 and 02-86. Resources in this program are assigned.

Budget Overview: No capital projects are budgeted in FY 2017.

Net Working Capital Balance: The net working capital balance will be $1.2 million at the end of FY 2017. $500,000 of net working capital represents an interfund loan receivable from the Golf Operating Fund.

Description	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Budget 16 To Budget 17
Beginning Balance	**$804,219**	**$935,750**	**$935,750**	**$1,038,931**	**11%**
Additions:					
Depreciation Funded	140,121	140,121	140,121	140,121	0%
Investment Earnings	1,915	1,703	1,740	1,973	16%
Interest on internal loan	10,000	0	0	0	0%
Total Additions	**152,036**	**141,824**	**141,861**	**142,094**	**0%**
Deductions:					
Capital Improvements*	17,747	35,420	35,000	0	-100%
Interdepartmental Charges	2,760	3,680	3,680	4,710	28%
Total Deductions	**20,507**	**39,100**	**38,680**	**4,710**	**-88%**
Ending Balance	**$935,748**	**$1,038,474**	**$1,038,931**	**$1,176,315**	**13%**
***Detail of Capital Improvements:**					
Concrete Sidewalk Repair	17,747	35,420	35,000	0	-100%
Total Capital Improvements	***$17,747***	***$35,420***	***$35,000***	***$0***	***-100%***

Internal Service Funds are established to finance and account for goods and services provided by one City department to other City departments on a cost reimbursement basis.



Central Services Fund

062-242/812

Description: The Central Services Fund provides duplicating, postage, and communications services for all programs.

Funding Source: Other City programs within funds are charged on a cost reimbursement basis. The cost of an individual copy in duplicating services is based on the total costs accumulated during the prior year. Machine rental, toner, paper, and miscellaneous costs are divided by the number of copies made during the prior year. The charges to each program for postage are compiled daily based upon actual usage. A small additional amount is charged for the maintenance costs of the postage meter. Communication charges are allocated to the using divisions based on the number of phone lines, radios, pagers, cellular phones, and lease phone lines. Imaging Fees offset Electronic Data Management System expenditures.

Legal Basis: Resources in this fund are assigned.

Budget Overview: Charges to other departments amount decreases to $373,670, due mostly to lower communications charges.

Net Working Capital Balance: The ending net working capital balance is $187,150 at the end of FY 2017.

Expenditures By Category	**FY 2015 Actual**	**FY 2016 Adj Budget**	**FY 2016 Projected**	**FY 2017 Budget**	**% Budget 16 To Budget 17**
Personnel	49,070	56,500	55,070	59,390	5%
Supplies	47,461	51,600	47,020	52,600	2%
Contractual Services	290,332	362,190	347,000	321,530	-11%
Interdepartmental Charges	41,910	41,890	41,890	44,640	7%
Debt Service	41,591	41,590	41,590	42,290	2%
Total	**$470,364**	**$553,770**	**$532,570**	**$520,450**	**-6%**

Description	**FY 2015 Actual**	**FY 2016 Adj Budget**	**FY 2016 Projected**	**FY 2017 Budget**	**% Budget 16 To Budget 17**
Beginning Balance	**$274,899**	**$344,670**	**$344,670**	**$283,930**	**-18%**
Additions:					
Imaging Fees	49,755	42,000	50,000	48,000	14%
Investment Earnings	2,248	1,300	2,000	2,000	54%
Charges to Other Departments	488,130	419,830	419,830	373,670	-11%
Total Additions	**540,133**	**463,130**	**471,830**	**423,670**	**-9%**
Deductions:					
Central Services	274,208	328,350	315,150	268,360	-18%
Communications	196,156	225,420	217,420	252,090	12%
Total Deductions	**470,364**	**553,770**	**532,570**	**520,450**	**-6%**
Ending Balance	**$344,668**	**$254,030**	**$283,930**	**$187,150**	**-26%**

Information Technology

063-241

Description: The Information Technology (IT) Fund is used to account for the costs associated with the City's centralized computer system and to distribute these costs to the departments using the system. Included are costs for hardware, software, network services, computer training and staff support.

Funding Source: Other City programs within funds are charged on a cost reimbursement basis. The cost is determined based on the number of computer units within a department.

Legal Basis: Resources in this fund are assigned.

Budget Overview: Expenses in this fund include the costs to design, install, maintain and support the City's enterprise computer network, including servers, computers, and related networking equipment. Staff in this fund support the network, provide training and support to other City staff, and maintain the City website. Decreases in capital outlay and increases to the contractual services are a result of the implementation of the the IT strategic plan.

Net Working Capital Balance: Net working capital is budgeted to be $1,440 at the end of FY 2017.

Expenditures By Category	**FY 2015 Actual**	**FY 2016 Adj Budget**	**FY 2016 Projected**	**FY 2017 Budget**	**% Bud 16 To Bud 17**
Personnel	663,793	675,620	660,300	814,780	21%
Supplies	1,568	5,500	3,800	5,000	-9%
Contractual Services	594,921	772,990	773,020	898,680	16%
Other Charges	10,420	10,450	8,450	15,600	49%
Capital Outlay	73,012	505,540	505,540	85,000	-83%
Interdepartmental Charges	146,190	150,210	150,210	140,020	-7%
Total	**$1,489,904**	**$2,120,310**	**$2,101,320**	**$1,959,080**	**-8%**

Description	**FY 2015 Actual**	**FY 2016 Adj Budget**	**FY 2016 Projected**	**FY 2017 Budget**	**% Bud 16 To Bud 17**
Beginning Balance	**240,019**	**436,740**	**436,740**	**94,140**	**-78%**
Additions:					
Charges to Other Departments	1,495,060	1,636,020	1,640,020	1,862,880	14%
Investment Earnings	3,107	1,000	3,500	3,500	250%
Other Revenue	3,453	0	200	0	0%
Interfund Transfers	185,000	115,000	115,000	0	-100%
Total Additions	**1,686,620**	**1,752,020**	**1,758,720**	**1,866,380**	**7%**
Deductions:					
Total Deductions	**1,489,904**	**2,120,310**	**2,101,320**	**1,959,080**	**-8%**
Ending Balance	**$436,735**	**$68,450**	**$94,140**	**$1,440**	**-98%**

Fleet Services Fund

065-619

Description: First Vehicle Services (FVS) is responsible for the preventative maintenance and repair fo the City's vehicles and equipment. First Vehicle Services is a contracted service provider operating from the City's maintenance facility. First Vehicle Services guarantees vehicle availability, timeliness of performance and emergency road response.

Funding Source: Actual operations and maintenance costs from the prior year are charged to each vehicle through interdepartmental charges.

Legal Basis: Resources in this fund are assigned.

Budget Overview: Fuel costs have increased from the previous year. Contractual services remain constant and are primarily for the vehicle service contract. There are no capital projects scheduled for FY 2017.

Net Working Capital Balance: Net working capital is anticipated to decrease to $170,641 at the end of FY 2017.

Description	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Budget 16 To Budget 17
Beginning Balance	**$285,600**	**$355,440**	**$355,440**	**$321,458**	**-10%**
Additions:					
Charges to Other Departments	998,020	947,650	947,650	865,170	-9%
Investment Earnings	1,948	2,238	2,238	2,243	0%
Miscellaneous Income	24,855	30,000	7,000	20,000	-33%
Transfer from Other Funds	0	0	0	0	0%
Total Additions	**1,024,823**	**979,888**	**956,888**	**887,413**	**-9%**
Deductions:					
Supplies	359,181	445,500	321,850	421,750	-5%
Contractual Services*	539,557	547,040	534,050	562,520	3%
Capital Outlay	0	80,000	80,000	0	-100%
Interdepartmental Charges	56,250	54,970	54,970	53,960	-2%
Total Deductions	**954,988**	**1,127,510**	**990,870**	**1,038,230**	**-8%**
Ending Balance	**$355,435**	**$207,818**	**$321,458**	**$170,641**	**-18%**

Fleet Replacement Reserve Fund

065-824

Description: The Fleet Replacement Reserve includes funding set aside for the replacement of vehicles and other rolling stock as they become unserviceable, obsolete, or reach a predetermined service life. When new equipment is purchased, a replacement schedule is established so that funds will be available at the end of the useful life of the equipment. This provides for an orderly funding mechanism for purchasing replacement pieces of equipment.

Funding Source: Replacement costs, along with vehicle operating costs, are charged directly to each user program in all funds. The estimated replacement cost is established by factoring the original purchase price by an annual compounded inflation rate. The annual replacement charge is then calculated by dividing the replacement cost by the number of years before replacement is scheduled.

Legal Basis: Resources in this program are assigned.

Budget Overview: Capital Outlay scheduled in FY 2017 is for replacement of vehicles and equipment. A transfer to the Golf Fund for $35,640 funds the purchase of a tractor in the Golf Fund.

Net Working Capital Balance: Net working capital will remain at $4.2 million at the end of FY 2017.

Description	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Budget 16 To Budget 17
Beginning Balance	**$3,748,427**	**$4,408,490**	**$4,408,490**	**$3,835,332**	**-13%**
Additions:					
Replacement Charges to Depts.	607,980	750,070	750,070	549,860	-27%
Investment Earnings	25,572	27,762	27,762	26,757	-4%
Gain/Loss on Disposal of Fixed Assets	104,751	0	0	0	0%
Transfer from Other Funds	206,400	60,000	60,000	0	-100%
Total Additions	**944,703**	**837,832**	**837,832**	**576,617**	**-31%**
Deductions:					
Capital Outlay*	278,762	1,406,480	1,406,480	160,960	-89%
Interfund Charges	5,880	4,510	4,510	3,870	-14%
Transfer to Golf Fund	0	0	0	35,640	100%
Total Expenditures	**284,642**	**1,410,990**	**1,410,990**	**200,470**	**-86%**
Ending Balance	**$4,408,488**	**$3,835,332**	**$3,835,332**	**$4,211,479**	**10%**

Fleet Replacement Reserve

*Detail of Capital Outlay:	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Budget 16 To Budget 17
Replaces Unit #1049 2015 Ford F350 Unit #1175	37,138	0	0	0	0%
Replaces Unit #980 2015 Ford F350 Unit #1174	35,113	0	0	0	0%
Replaces Unit #1028 2015 Ford F350 Unit #1176	37,138	0	0	0	0%
Replaces Unit #1029 2015 Ford F350 Unit #1173	35,113	0	0	0	0%
John Deere 333E Track Loader	78,788	0	0	0	0%
Hydro Tek Hot Water Pressure	15,241	0	0	0	0%
Crack Seal Equipment	40,231	0	0	0	0%
Replace Unit #1004 2002 Toyota Prius	0	24,150	24,150	0	-100%
Replace Unit #1138 2009 Honda Motorcycle	0	30,200	30,200	0	-100%
Replace Unit #1144 2011 Honda Motorcycle	0	31,320	31,320	0	-100%
Replace Unit #986 2001 Ford Ranger	0	26,820	26,820	0	-100%
Replace Unit #1039 Chevy 3/4 ton Cargo Van	0	20,760	20,760	0	-100%
Replace Unit #1003 2002 Ford F250 Utility Body	0	38,880	38,880	0	-100%
Replace Unit #1051 2006 Ford Windstar Van	0	23,240	23,240	0	-100%
Replace Unit #1052 2006 Ford F350 Truck	0	53,370	53,370	0	-100%
Replace Unit #1055 2006 Chevrolet 1/2 ton Truck	0	29,920	29,920	0	-100%
Replace Unit #1073 2007 Yamaha Rhino	0	8,310	8,310	0	-100%
Replace Unit #1089 2008 Ford F350 Utility Body	0	32,690	32,690	0	-100%
Replace Unit #1092 2008 Ford F350 Utility Body	0	32,690	32,690	0	-100%
Replace Unit #1095 2008 Ford Ranger Super Cab	0	25,000	25,000	0	-100%
Replace Unit #996 2001 Freightliner Dump Truck	0	85,800	85,800	0	-100%
Replace Unit #1072 2007 Ford F350 Utility Body	0	34,720	34,720	0	-100%
Replace Unit #1094 2008 Ford Ranger Super Cab	0	25,000	25,000	0	-100%
Replace Unit #983 2001 Ford Ranger	0	25,000	25,000	0	-100%
Replace Unit #989 2002 Ford Explorer	0	38,250	38,250	0	-100%
Replace Unit #1091 2008 Ford Utility Body	0	32,760	32,760	0	-100%
Replace Unit #1027 2004 Ford 3/4 ton Utility Body	0	27,600	27,600	0	-100%
Replace Unit #1001 2002 Ford F550	0	150,000	150,000	0	-100%
Replace Unit #1002 Ford F550 Utility w/Equip.	0	150,000	150,000	0	-100%
Replace Unit #1902 - 2008 Ford Crown Vic	0	29,000	29,000	0	-100%
Replace Unit #1904 - 2008 Ford Crown Vic	0	29,000	29,000	0	-100%
Replace Unit #1026 - 2004 Ford Ranger	0	22,000	22,000	0	-100%
Replace Unit #1022 - 2004 Ford Taurus LX	0	20,000	20,000	0	-100%
Replace Unit #1054 - 2006 Ford F350 w/Generator	0	50,000	50,000	0	-100%
Replace Unit #988 - 2001 Ford Windstar Pool Van	0	32,000	32,000	0	-100%
Replace Unit #1019 - 2004 Ford F250	0	39,000	39,000	0	-100%
Replace Unit #1066 - 2007 Ford F150 Supercab	0	21,700	21,700	0	-100%
Replace Unit #1067 - 2007 Ford F150 Supercab	0	21,700	21,700	0	-100%
Replace Unit #990 - Layton D550 Paver	0	40,200	40,200	0	-100%
Replace Unit #1040 - Chevy Silverado 1500	0	35,000	35,000	0	-100%
Replace Unit #1023 - 2004 Ford Taurus SE	0	21,600	21,600	0	-100%
Replace Unit #1070 - 2008 Ford F250	0	27,900	27,900	0	-100%
Replace Unit #979 - 2001 Ford F350 Dump Truck	0	42,000	42,000	0	-100%
Replace Unit #1014 - 2003 Ford Ranger	0	28,900	28,900	0	-100%
Replace Unit #1941 - 2009 Ford Crown Victoria	0	0	0	31,000	100%
Replace Unit #1054 - Ford F350	0	0	0	50,640	100%
Replace Unit #1131 - Ford F350	0	0	0	37,170	100%
Replace Unit #1046 - Ford Taurus City Hall	0	0	0	42,150	100%
Total Capital Outlay	**$278,762**	**$1,406,480**	**$1,406,480**	**$160,960**	**-89%**

Medical Insurance Fund

066-814

Description: The Medical Insurance program is offered to all regular full-time employees and benefited part-time employees. The benefits covered include medical, vision and dental insurance. Health insurance is coordinated through the CalPERS health plans. The fund also includes retiree insurance and COBRA insurance.

Funding Source: Premiums are based on the specific medical insurance program which the employee has selected. The costs of the medical program are accounted for in this fund and charged back to the appropriate program.

Legal Basis: Resources in this fund are assigned.

Budget Overview: Expenses include premium payments for medical, dental and vision plans. The City continues to experience premium increases and costs. Costs are recovered through charges to other funds and employee paid premiums.

Net Working Capital Balance: Net working capital is anticipated to increase to $184,890 at the end of FY 2017.

Description	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Budget 16 To Budget 17
Beginning Balance	**-$116,521**	**-$183,120**	**-$183,120**	**$14,870**	**-108%**
Additions:					
Premiums Charged	2,773,366	3,000,000	3,114,000	3,250,000	8%
COBRA Premiums	7,136	0	0	0	0%
Retiree Premiums	228,505	296,850	328,780	348,000	17%
Investment Earnings	2,376	2,600	2,600	2,600	0%
Miscellaneous Income	10,331	7,000	10,000	10,000	43%
Total Additions	**3,021,714**	**3,306,450**	**3,455,380**	**3,610,600**	**9%**
Deductions:					
Claims Paid	248,086	246,000	248,000	233,000	-5%
Premiums Paid	2,745,911	2,906,850	2,915,350	3,096,350	7%
Claims Administration	40,561	42,000	37,500	38,000	-10%
Other Charges	2,055	5,000	5,000	5,000	0%
Contractual Services	2,403	2,400	2,400	2,400	0%
Interfund Charges	49,300	49,140	49,140	65,830	34%
Total Deductions	**3,088,316**	**3,251,390**	**3,257,390**	**3,440,580**	**6%**
Ending Balance	**-$183,123**	**-$128,060**	**$14,870**	**$184,890**	**-244%**

Workers' Compensation Fund

067-815

Description: The City is self-insured for Workers' Compensation; however, the City receives an excess insurance supplement from CSAC Excess Insurance Authority. The City continues to use the manual rates approved by the California Department of Insurance to charge the various departments. Through the City's payroll system, premiums for this coverage are charged back to the various departments and operating funds are included in the employees' compensation package. Costs linked to running the program, such as providing a third-party claims administrator, are also shared using the same methodology.

Funding Source: The major source of funding for this program is the premiums charged to other funds.

Legal Basis: Resources in this fund are assigned.

Budget Overview: Revenue is anticipated to go down due to lower insurance recoveries.

Net Working Capital Balance: The ending working capital for FY 2017 will be $1.4 million, which includes the Golf Course Fund loan receivable. This $1.4 million includes $900,000 or three times the Self-insurance retention of $300,000 based on the City's fiscal policy. The remaining balance provides for claims prior to 1995 when the City was self-insured.

Description	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Budget 16 To Budget 17
Beginning Balance	**$1,650,486**	**$1,657,140**	**$1,657,140**	**$1,535,640**	**-7%**
Additions:					
Prem. Charged to Other Funds	453,134	415,000	415,000	440,000	6%
Investment Earnings	16,563	12,900	12,980	10,120	-22%
Other Revenue	1,194	0	4,360	0	0%
Total Additions	**470,891**	**427,900**	**432,340**	**450,120**	**5%**
Deductions:					
Supplies	7,530	8,900	8,900	7,100	-20%
Contractual Services	11,686	12,560	10,000	9,500	-24%
Other Charges	399,347	507,000	489,540	526,000	4%
Interfund Charges	45,670	45,400	45,400	49,820	10%
Total Deductions	**464,233**	**573,860**	**553,840**	**592,420**	**3%**
Ending Balance	**$1,657,144**	**$1,511,180**	**$1,535,640**	**$1,393,340**	**-8%**

General Liability Self Insurance Fund

068-816

Description: In order to control the costs of subsidence claims and continue to purchase liability and property insurance, the City in fiscal year 2005 entered into a joint powers agreement through the California Joint Powers Insurance Authority, (CJPIA), with other agencies to purchase excess layers of protection. Under this program, the City is covered for expenses related to subsidence claims, as this coverage will be provided through CJPIA. The City will continue to control costs lower its risk through a combination of self-insurance and purchased insurance, while maintaining comprehensive coverage.

Funding Source: Premium charges, claims adjustments, legal services and other administration costs are necessary to maintain this program. Each of the operating funds of the City are charged an amount in relation to the frequency and severity of claims incurred. These amounts are received in the General Liability Self-Insurance Fund to pay for insurance coverage.

Legal Basis: This fund is governed by Resolution No. 67-78 and 18-80. Resources in this fund are assigned.

Budget Overview: Employer premiums charged to other funds are $2,500,000. In FY 2015 the City has started to receive proceeds from the Bellota land subsidence parcels which have been sold per a settlement agreement. FY 2017 land proceeds will not be budgeted until the sales occur. Expenses include administative costs, claims and payments to CJPIA to provide coverage.

Net Working Capital Balance: Ending net working capital is $1.5 million at the end of FY 2017.

Description	FY 2015 Actual	FY 2016 Adj Budget	FY 2016 Projected	FY 2017 Budget	% Budget 16 To Budget 17
Beginning Balance	**$592,295**	**$544,350**	**$544,350**	**$1,565,140**	**188%**
Additions:					
Employer Premiums	2,050,000	2,400,000	2,400,000	2,500,000	4%
Investment Earnings	-1,172	1,000	-8,000	100	-90%
Transfer from the General Fund	654,000	900,000	900,000	0	-100%
Gain/Loss on Disposal of Assets	826,733	2,000,000	2,000,000	0	-100%
Miscellaneous Revenues	65,667	0	11,740	0	0%
Total Additions	**3,595,228**	**5,301,000**	**5,303,740**	**2,500,100**	**-53%**
Deductions:					
Personnel	136,480	145,200	150,400	128,570	-11%
Supplies	29	1,250	1,250	700	-44%
Contractual Services	463,039	388,000	385,960	353,300	-9%
Other Charges	2,972,037	3,304,710	3,682,300	2,012,560	-39%
Interfund Charges	71,590	63,040	63,040	69,000	9%
Total Deductions	**3,643,175**	**3,902,200**	**4,282,950**	**2,564,130**	**-34%**
Ending Balance	**$544,348**	**$1,943,150**	**$1,565,140**	**$1,501,110**	**-23%**

Capital Improvement Program

Introduction
The Capital Improvement Program (CIP) section of the Annual Budget document is intended to provide the reader with a summary of the major capital projects for FY 2017. The City's Capital Improvement Program is divided into six major categories:

- Drainage
- Parks and Medians
- Sewer
- Street
- Water
- Facilities and Other Improvements

This section provides a summary of the CIP process, master plans, six year project plans presented by the six major categories for easy reference, and an overview of *Carry Forward Projects* (projects appropriated by Council in previous fiscal years which are reappropriated into FY 2017). In addition, an easy-reference map allows the reader to identify the location of major new projects in FY 2017.

Individual project sheets outlining the project description, project location (including maps), projected cost, operation and maintenance costs and funding sources are included in this section and are organized based on the major categories listed previously.

Master Plans
The City utilizes "master plans" to guide the development and maintenance of existing infrastructure, as well as future capital improvements. The plans provide a foundation for the development of goals and priorities for capital improvement projects. The list of master plans includes:

- City General Plan
- Master Plan for City Facilities
- Park & Recreation Master Plan
- Regional Circulation Financing and Phasing Program (RCFPP)
- Street Improvement Program
- Water Master Plan
- Drainage Master Plan
- Wastewater (Sewer) Master Plan
- Water and Sewer Asset Management Plan
- Recycled Water Master Plan
- Urban Runoff Management Plan
- Other Specific Plans (e.g. Pier Bowl Specific Plan)

These master plans demonstrate the City's commitment to long-range capital improvement programming by focusing attention on the current and future needs of the community, while balancing the community's needs with its available fiscal resources.

CIP Process
The long-term Capital Improvement Program includes projects that have a value of $25,000 or more with a minimum useful life of 5 years at a fixed location. Equipment, operating and maintenance costs are identified and will be included in future operating budgets.

Capital Improvement Program

The Capital Improvement Program Committee, consisting of members from all City departments, annually prepares and updates a six-year capital improvement plan. Projects are reviewed by the CIP Committee to ensure that the City's priorities are addressed and that staffing levels and funds are adequate to complete the projects. Capital Improvement Program projects are addressed based on the following four categories:

- **Replacement**
  Existing improvements that are deteriorated and need to be replaced and/or upgraded to continue to provide service and to meet current codes and regulations.
- **Expansion**
  New improvements that are growth-related and funded through development fees. These improvements are identified in master plans and/or agreements, and funding sources are in place.
- **Growth**
  New improvements based on projected development. These projects are "development dependent", and the funding source is through future development fees and/or financing by developers.
- **Economic Vitality and Diversity**
  This includes construction of improvements for promotion of economic vitality and diversity and to eliminate and prevent the spread of blight and deterioration in the City.

FY 2017 Capital Improvement Projects

The total budget for the City's Capital Improvements in FY 2017 is $20.1 million. There are 47 Capital Improvement Projects included in the program for FY 2017. The chart below summarizes the FY 2017 new CIP program by project amount (in millions), number, and type:

Category	Dollars (in millions)	Number of projects
Drainage	$ 1.1	2
Parks & Medians	0.2	1
Sewer	3.3	6
Streets	8.9	26
Water	3.6	4
Facilities and Other Improvements	3.0	8
FY 2017 Capital Improvement Projects	$ 20.1	47

The individual projects by category and fund are listed on the New Capital Improvements Projects – Summary by Category and the New Capital Improvements Projects – Summary by Fund schedules. A six year capital plan is presented. However, only the first year of projects are funded and approved with the additional years presented for planning purposes only. The Street projects ($8.9 million) are primarily based on the Street Master Plan and the Street Improvement Program. Water ($3.6 million), Sewer ($3.3 million) and Drainage ($1.1 million) projects are based on their respective master plans or to meet regulatory requirements. In addition, the Parks and Medians ($0.2 million), and Facilities and Other Improvements ($3.0 million) are based on the City Facilities Master Plan or additional Council identified needs.

Funding for the projects is outlined in the New Capital Improvement Projects – Revenue Summary. The Sidewalk Improvements/CDBG project is dependent upon the receipt of a Federal grant in FY 2017. Other projects are funded through existing revenues in the General Fund, capital project, special revenue or depreciation reserve funds.

Maintenance and Other Projects

These projects include normal maintenance, studies or small contractual projects. The details of these projects are listed in the schedules of Maintenance and Other Projects – Summary by Category and the Maintenance and Other Projects – Summary by Fund. The City will spend $6.3 million on 26 maintenance and other contractual projects which consist of $0.7 million in Drainage, no projects in Parks & Medians, $2.0 million in Sewer, $1.4 million in Street, $1.5 million in Water and $0.7 million in Facilities and Other Improvements.

Category	Dollars (in millions)	Number of projects
Drainage	$ 0.7	2
Parks & Medians	0.0	0
Sewer	2.0	6
Streets	1.4	7
Water	1.5	9
Facilities and Other Improvements	0.7	2
FY 2017 Maintenance and Other Projects	$ 6.3	26

Funding sources for these projects are outlined on the Maintenance and Other Projects – Revenue Summary.

Significant Capital Projects and Operating Impacts

Three significant projects completed during the year that were non-routine in nature were:

- El Portal Beach Access Rehabilitation
- Main Pump Station Rehabilitation
- Base of Pier Restroom

The City's Maintenance Services Division routinely budgets beach and restroom maintenance. As a result, the El Portal Beach Access and Base of the Pier Restrooms will not increase operating costs. The Main Pump Station project will not increase operating expenses in the Sewer Fund.

Other significant projects that are carried forward and new projects that will require significant future annual maintenance costs include:

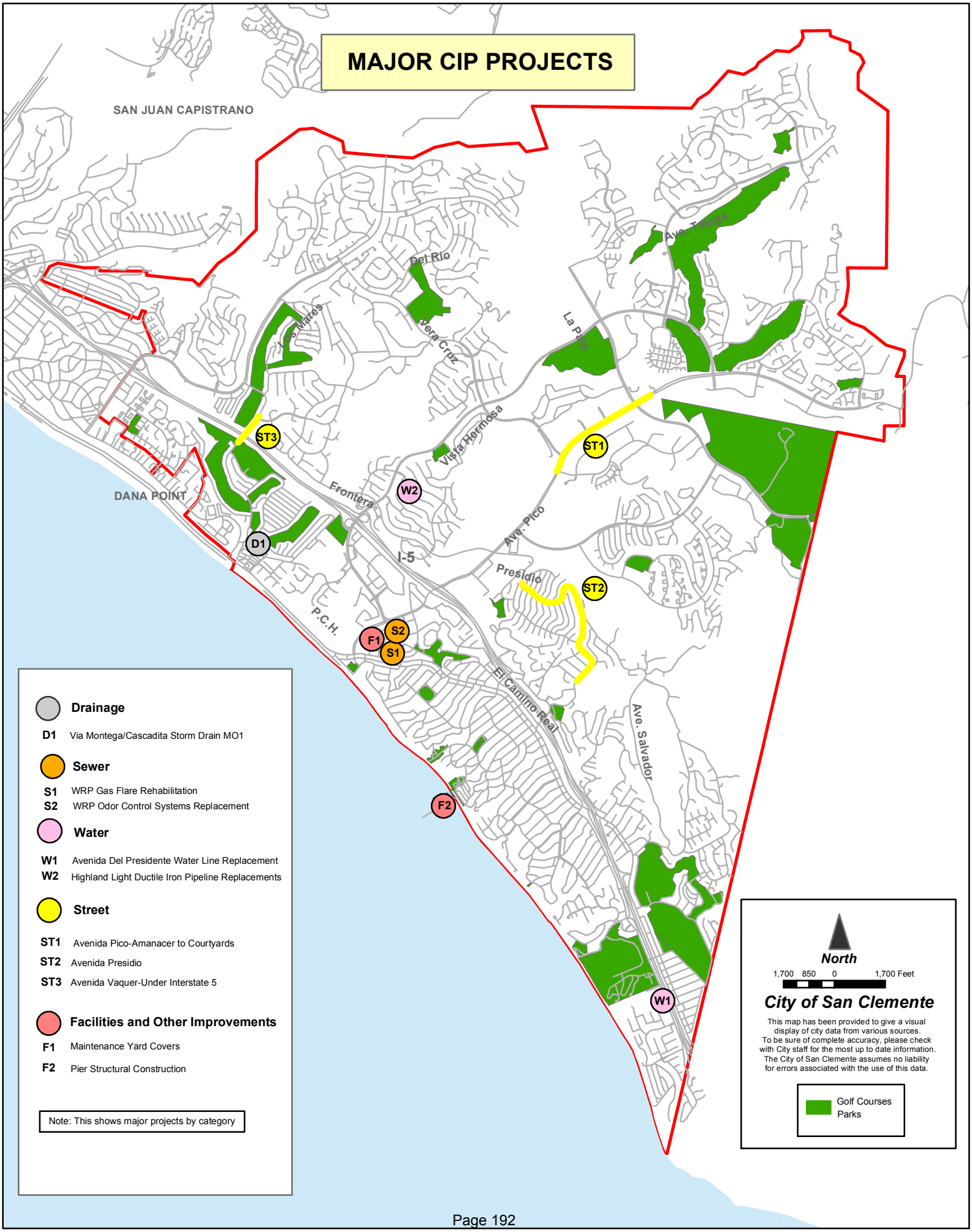
- Reata Pump Station (annual maintenance costs to be determined)
- Ole Hanson Beach Club Rehabilitation (annual maintenance costs to be determined)
- WRP Odor Control Systems Replacement (annual operations costs to be determined)
- Pier Structural Construction (maintenance is typically performed on a five-year cycle)

The project detail sheets show projected future operating costs by year and the related funding source.

Carry Forward Projects

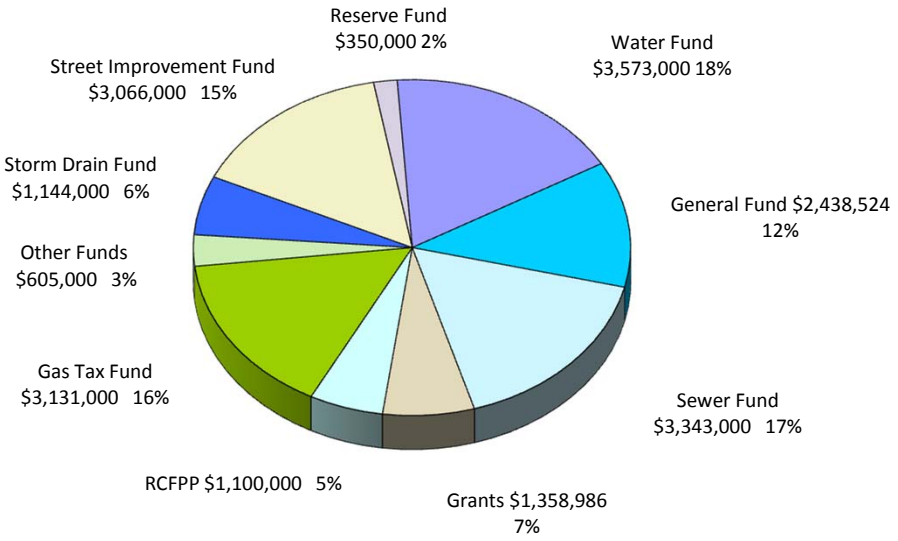
Carry Forward Projects are CIP projects approved in prior fiscal years which are brought forward into the new fiscal year budget. There are 121 projects totaling $34.7 million being carried forward into FY 2017. The project name, approved project budget, project costs to date and the FY 2017 Carry Forward amounts are listed in the Carry Forward Projects schedule.

MAJOR CIP PROJECTS



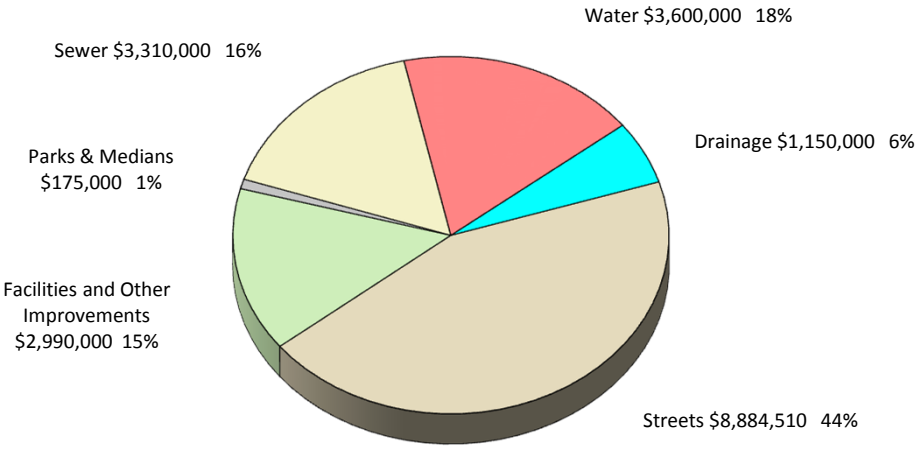
New Capital Improvement Projects - Graphs

Capital Improvement Projects
Revenue Summary FY 2017



Total Capital Improvement Revenue Summary - $20,109,510

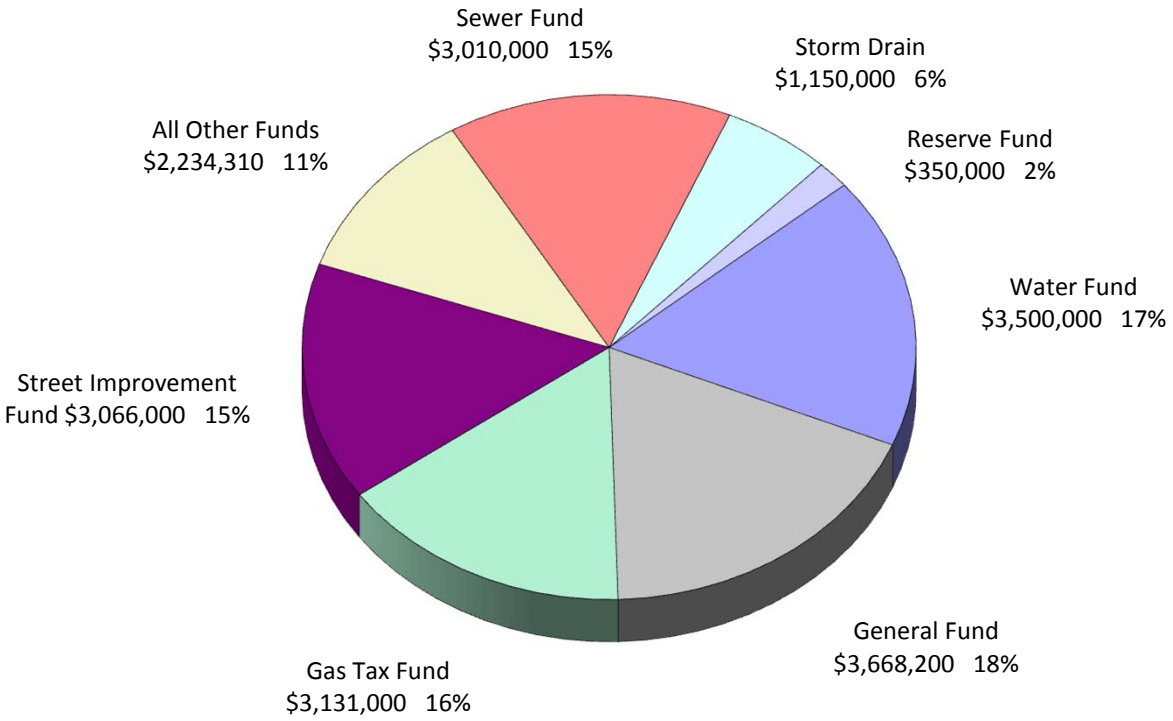
Capital Improvement Projects
Expenditure by Category Summary FY 2017



Total Capital Improvement Expenditure Summary - $20,109,510

New Capital Improvement Projects - Graphs

Capital Improvement Projects
Expenditure by Fund Summary FY 2017



Total Capital Improvement Expenditure Summary - $20,109,510

New Capital Improvement Projects

Summary by Category

Description	6 Yr. Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Drainage							
Caballeros Storm Drain Extension	150,000	0	150,000	0	0	0	0
Calle Toledo Storm Drain Improvements	450,000	450,000	0	0	0	0	0
Del Cerro	175,000	0	0	0	0	175,000	0
M00P02 Extension	839,800	0	0	839,800	0	0	0
M00P10 Replacement	844,900	0	0	0	200,000	644,900	0
M00S05 Extension & Outlet Work	666,900	0	666,900	0	0	0	0
M01 /Ave. Vaquero Culvert Assessment	1,200,000	0	1,200,000	0	0	0	0
M02 Reach "E" Natural Channel Slope Protection	500,000	0	500,000	0	0	0	0
M0203 San Clemente High School Storm Drain Improvements	800,000	0	0	800,000	0	0	0
M0208 Amanecer	350,000	0	0	0	350,000	0	0
Marblehead Coastal Storm Drain Improvement	350,000	0	350,000	0	0	0	0
Pier Bowl area Storm Drain Improvements	300,000	0	300,000	0	0	0	0
Plaza La Playa - Storm Dain Rehabilitation	200,000	0	0	200,000	0	0	0
Riviera Culvert Rehabilitation	1,500,000	0	0	0	0	0	1,500,000
Via Montega/Cascadita Storm Drain MO1	700,000	700,000	0	0	0	0	0
West Escalones Storm Drain System	1,200,000	0	100,000	550,000	550,000	0	0
	10,226,600	1,150,000	3,266,900	2,389,800	1,100,000	819,900	1,500,000
Beaches, Parks & Medians							
Bonito Canyon Park Rehabilitation	1,000,000	0	0	200,000	800,000	0	0
Bonito Canyon Tennis Court Rehab & Lighting Replacement	450,000	0	100,000	350,000	0	0	0
Playground Equipment Replacements	1,655,000	175,000	300,000	300,000	375,000	325,000	180,000
Steed Park Lighting Improvements	1,000,000	0	0	0	0	1,000,000	0
	4,105,000	175,000	400,000	850,000	1,175,000	1,325,000	180,000
Sewer							
Aeration Basin #1 Rehabilitation	650,000	0	150,000	500,000	0	0	0
Aeration Basin #2 Rehabilitation	650,000	0	0	150,000	500,000	0	0
Aeration Basin #3 Rehabilitation	500,000	0	0	0	0	500,000	0
Blower No. 3 Replacement	250,000	0	0	0	0	0	250,000
Cypress Shores Pressure Station Force Main Rehabilitation	600,000	0	200,000	400,000	0	0	0
Digester #2 Structural & Mechanical Rehabilitation	1,200,000	0	0	200,000	1,000,000	0	0
Los Molinos Lift Station Generator Replacement	260,000	260,000	0	0	0	0	0
Primary Clarifier 1,2 & 3 Rehabilitation	500,000	0	0	0	0	0	500,000
Primary Clarifier 4 & 5 Rehabilitation	500,000	500,000	0	0	0	0	0
Recycled Water Storage Bay Rehabilitation	600,000	0	0	0	100,000	500,000	0
Secondary Clarifier 1,2 & 3 Rehabilitation	800,000	0	0	0	200,000	600,000	0
Secondary Clarifier 4 & 5 Rehabilitation	600,000	0	0	0	0	0	600,000
Sludge Dehydration System	2,220,000	0	0	0	220,000	2,000,000	0
Tertiary Filter Backwash Improvements	300,000	300,000	0	0	0	0	0
WRP Co-Generation	3,330,000	0	0	330,000	3,000,000	0	0
WRP Gas Flare Rehabilitation	600,000	600,000	0	0	0	0	0
WRP Gravity Belt Thickener Replacement	650,000	150,000	500,000	0	0	0	0
WRP Laboratory Rehabilitation	250,000	0	250,000	0	0	0	0
WRP Odor Control Systems Replacement	2,000,000	1,500,000	500,000	0	0	0	0
	16,460,000	3,310,000	1,600,000	1,580,000	5,020,000	3,600,000	1,350,000
Streets							
FY 2020 Street Improvement Projects	1,700,000	0	0	0	1,700,000	0	0
FY 2021 Street Improvement Projects	1,750,000	0	0	0	0	1,750,000	0
FY 2022 Street Improvement Projects	1,800,000	0	0	0	0	0	1,800,000
Arterial Pavement Seals	700,000	0	700,000	0	0	0	0
Ave. Calafia	700,000	0	0	700,000	0	0	0
Ave. La Pata - Vista Hermosa to Saluda - Phase I	1,273,080	0	0	0	0	1,273,080	0
Ave. La Pata - Vista Hermosa to Saluda - Phase II	550,000	0	0	0	0	0	550,000
Ave. Palizada	156,000	156,000	0	0	0	0	0
Ave. Pico - Amanacer to Courtyards	1,215,000	1,215,000	0	0	0	0	0
Ave. Pico - Class I Bike/Ped Path Phase I	1,875,000	300,000	1,575,000	0	0	0	0
Ave. Pico - Hermosa to Pedriza	881,000	0	0	0	0	0	881,000
Ave. Pico - Los Molinos to Pico Plaza	450,000	450,000	0	0	0	0	0
Ave. Pico Widening - Interstate 5 to Frontera	950,000	0	200,000	750,000	0	0	0
Ave. Pico/Camino Vera Cruz Intersection Improvements	375,000	375,000	0	0	0	0	0
Ave. Presidio	800,000	800,000	0	0	0	0	0
Ave. Puente	1,030,000	0	1,030,000	0	0	0	0
Ave. Salvador	410,000	0	0	410,000	0	0	0
Ave. Vaquero - Under Interstate 5	750,000	750,000	0	0	0	0	0
Ave. Victoria	1,000,000	0	1,000,000	0	0	0	0

New Capital Improvement Projects

Summary by Category

Description	6 Yr. Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Ave. Vista Hermosa/Target Intersection Improvements	425,000	425,000	0	0	0	0	0
Boca De La Playa Sidewalk	80,000	80,000	0	0	0	0	0
Calle Oso/W. El Portal Sidewalk	550,000	0	550,000	0	0	0	0
Calle Puente Sidewalk (700 Block)	129,310	129,310	0	0	0	0	0
Camino Capistrano - ECR to Del Gado Road (Slurry Seal)	802,000	136,000	0	666,000	0	0	0
Camino De Estrella - I-5 to City Limit (Slurry Seal)	150,000	150,000	0	0	0	0	0
Camino Los Mares - Vaquero to Interstate 5	1,444,000	100,000	1,344,000	0	0	0	0
Camino Los Mares - Vera Cruz to Northern City Limit (Slurry Sea	210,000	210,000	0	0	0	0	0
Camino Mira Costa - Estrella to City Limit (Slurry Seal)	170,000	170,000	0	0	0	0	0
Concordia Elementary Safe Routes to School	997,000	997,000	0	0	0	0	0
Downtown Bicycle Racks	40,000	40,000	0	0	0	0	0
Intersection Control for Camino Ver Cruz/Costa	600,000	600,000	0	0	0	0	0
Intersection Impr. at Ave. Vista Hermosa & La Pata, Phase 2	700,000	0	0	150,000	550,000	0	0
Intersection Impr. at Ave. Vista Hermosa & Vera Cruz	1,000,000	0	0	0	200,000	800,000	0
Intersection Improvements at Amanecer & Ave Pico	875,000	0	0	175,000	700,000	0	0
Intersection Improvements at Ave. La Pata & Ave Pico	500,000	0	0	0	100,000	400,000	0
Intersection Improvements at Del Cerro & Ave Pico	750,000	0	0	150,000	600,000	0	0
Intersection Improvements at PCH & Camino Capistrano	875,000	0	0	175,000	700,000	0	0
New Sidewalks	1,600,000	0	0	400,000	400,000	400,000	400,000
Pacific Coast Bicycle Route Signage and Parking Project	164,800	164,800	0	0	0	0	0
S. La Esperanza	460,000	460,000	0	0	0	0	0
Santa Barbara	478,000	0	478,000	0	0	0	0
Shorecliffs Safe Routes to School	878,400	101,400	777,000	0	0	0	0
Sidewalk Improvements/CDBG	650,000	0	130,000	130,000	130,000	130,000	130,000
South El Camino Real - Mendocino to South City Limit	1,800,000	0	0	0	0	0	1,800,000
South El Camino Real Parkway Renovation/Upgrade	600,000	0	0	0	100,000	500,000	0
Traffic Signal Battery Backup Systems - Phase II	200,000	0	100,000	100,000	0	0	0
Traffic Signal Controller Replacement	75,000	75,000	0	0	0	0	0
Traffic Signals Protected/Permissive Conversions	100,000	100,000	0	0	0	0	0
T-Street Access and Pedestrian Improvements	330,000	0	330,000	0	0	0	0
Valencia	550,000	0	0	550,000	0	0	0
Vera Cruz - Carretera to Vista Hermosa	428,000	0	0	0	0	0	428,000
Via Alegre	337,000	337,000	0	0	0	0	0
Via Cascadita	358,000	358,000	0	0	0	0	0
Via Montego	205,000	205,000	0	0	0	0	0
Vista Hermosa - Frontera to Vera Cruz	1,200,000	0	0	1,200,000	0	0	0
Vista Hermosa - Talega to Bridge	316,000	0	0	0	0	0	316,000
Vista Hermosa - Talega to Pico	467,000	0	0	0	0	0	467,000
Vista Hermosa - Vera Cruz to La Pata	1,236,000	0	0	0	1,236,000	0	0
W. Ave. Palizada Sidewalk (100 Block)	300,000	0	300,000	0	0	0	0
	41,395,590	8,884,510	8,514,000	5,556,000	6,416,000	5,253,080	6,772,000
Water							
Ave. Aragon Waterline Upsize	215,000	0	0	0	0	0	215,000
Ave. Barcelona Waterline Upsize	500,000	0	0	0	0	0	500,000
Ave. Del Presidente Water Line Replacement	800,000	800,000	0	0	0	0	0
Ave. Granada & W. Ave Magdalena Water Line Upsize	205,000	0	0	205,000	0	0	0
Blanco Pump Station Rehabilitation	1,600,000	0	1,600,000	0	0	0	0
Calle Escuelita Pump Station Modifications - Hermosa	225,000	0	0	50,000	175,000	0	0
Calle Lobina Connection	200,000	0	0	0	200,000	0	0
Calle Vallarta Pressure Reduction Station	300,000	0	300,000	0	0	0	0
El Camino Real Pipe Connection	220,000	0	0	40,000	180,000	0	0
El Cerro Pressure Reduction Station Rehabilitation	350,000	0	0	0	0	0	350,000
Golf Course Reclaimed Water Pond Relining	350,000	0	350,000	0	0	0	0
Highland Light Ductile Iron Pipeline Replacements	2,500,000	2,500,000	0	0	0	0	0
La Pata Recycled Waterline Rehabilitation	750,000	0	0	0	0	750,000	0
La Pata, Esmarca, Patricia Check Valves	300,000	0	0	300,000	0	0	0
La Quinta Pressure Reduction Station Rehabilitation	325,000	0	0	325,000	0	0	0
Pump Station Emergency Pump Connections	100,000	0	0	0	100,000	0	0
Recycled Water Expansion Phase II	100,000	100,000	0	0	0	0	0
Recycled Water Line Replacement - Calafia to Golf Course	1,200,000	200,000	1,000,000	0	0	0	0
Reservoir Improvement Projects	1,500,000	0	0	0	500,000	500,000	500,000
Reservoir No. 1 Expansion	2,500,000	0	0	0	0	2,500,000	0
Reservoir No. 6 Removal	100,000	0	100,000	0	0	0	0
Reservoir No. 8 - Acapulco Pump Station Rehabilitation	1,600,000	0	0	200,000	1,400,000	0	0
Well Filter Plant Rehabilitation	2,250,000	0	0	250,000	2,000,000	0	0
	18,190,000	3,600,000	3,350,000	1,370,000	4,555,000	3,750,000	1,565,000

New Capital Improvement Projects

Summary by Category

Description	6 Yr. Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Facilities and Other Improvements							
800 MHz Backbone Equipment	215,000	65,000	150,000	0	0	0	0
800 MHz Next Generation Radio Equipment	500,000	250,000	250,000	0	0	0	0
Aquatic Center (VH) Pump Removal Gantry	100,000	100,000	0	0	0	0	0
Animal Shelter Structural Repair and Upgrades	70,000	0	70,000	0	0	0	0
Bonito Canyon Park Restroom	400,000	400,000	0	0	0	0	0
Calle Negocio Rehabilitation	2,550,000	0	0	250,000	2,300,000	0	0
City Hall Rehabilitation	5,500,000	0	500,000	5,000,000	0	0	0
City Hall Structural Repair & Upgrade - Design & Construction	2,500,000	0	500,000	2,000,000	0	0	0
City Hall Structural Repair & Upgrade- Geotech. Study & Impr.	1,000,000	0	1,000,000	0	0	0	0
Community Center Structural Repair and Upgrades	80,000	0	0	80,000	0	0	0
Corps of Engineers Beach Replenishment	4,000,000	0	0	4,000,000	0	0	0
Corporation Yard Bldg "J" Structural Repair and Upgrades	250,000	0	0	250,000	0	0	0
Corporation Yard Bldg "K" Structural Repair and Upgrades	85,000	0	0	85,000	0	0	0
Corporation Yard Bldg "N" Structural Repair and Upgrades	85,000	0	0	0	85,000	0	0
Corps of Engineers Sand Replenishment - PED Phase	75,000	75,000	0	0	0	0	0
Corto Lane Beach Access Rehabilitation	1,850,000	0	0	0	0	250,000	1,600,000
Corto Lane Beach Restrooms Replacement	500,000	0	0	100,000	400,000	0	0
End of Pier Restrooms Replacement	500,000	0	0	0	0	100,000	400,000
Lasuen Beach Access Rehabilitation	900,000	0	0	0	200,000	700,000	0
Maintenance Yard Covers	500,000	500,000	0	0	0	0	0
Marine Safety Building SR&U	250,000	0	250,000	0	0	0	0
New Linda Lane Park Restrooms	500,000	0	0	0	0	100,000	400,000
North Beach Concessions Structural Repair and Upgrades	85,000	0	0	85,000	0	0	0
North Beach Restroom Replacement	500,000	0	0	0	100,000	400,000	0
Pier Structural Construction	1,200,000	1,200,000	0	0	0	0	0
Riviera Stair Rehabilitation	100,000	0	0	0	0	0	100,000
Steed Park Concession Building SR&U	120,000	0	0	120,000	0	0	0
Steed Park Skate Court Concessions SR&U	50,000	0	0	50,000	0	0	0
Trafalgar Canyon Bridge Rehabilitation	350,000	0	0	0	100,000	250,000	0
T-Street Concession & T-Street Restroom Rehabilitation	545,000	0	545,000	0	0	0	0
Vista Bahia Park Restroom Rehabilitation	400,000	400,000	0	0	0	0	0
	25,760,000	2,990,000	3,265,000	12,020,000	3,185,000	1,800,000	2,500,000
Total CIP	116,137,190	20,109,510	20,395,900	23,765,800	21,451,000	16,547,980	13,867,000

* Shading indicates presented projects.

Maintenance and Other Projects

Summary by Category

Description	6 Yr. Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Drainage							
Poche Watershed Activities	950,000	550,000	300,000	50,000	50,000	0	0
Storm Drain Rehabilitation	1,200,000	200,000	200,000	200,000	200,000	200,000	200,000
	2,150,000	750,000	500,000	250,000	250,000	200,000	200,000
Beaches, Parks & Medians							
Grande Vista Slope Planting	150,000	0	0	150,000	0	0	0
	150,000	0	0	150,000	0	0	0
Sewer							
Alessandro Sewer Bridge Assessment	250,000	0	250,000	0	0	0	0
Computer Maintenance Management System Implementation	60,000	60,000	0	0	0	0	0
Digester #2 Cleaning, Residual Disposal & Inspection	225,000	0	225,000	0	0	0	0
Primary Clarifier Covers & Grating Replacements	1,000,000	1,000,000	0	0	0	0	0
Sewer System Rehabilitation	2,000,000	400,000	400,000	300,000	300,000	300,000	300,000
Sewer System Replacement	600,000	100,000	100,000	100,000	100,000	100,000	100,000
Vaquero Lift Station Removal	125,000	125,000	0	0	0	0	0
WRP Land Outfall Cathodic Protection	350,000	350,000	0	0	0	0	0
	4,610,000	2,035,000	975,000	400,000	400,000	400,000	400,000
Streets							
As Needed Pavement Repairs	600,000	100,000	100,000	100,000	100,000	100,000	100,000
Downtown Alley Lighting Replacement	70,000	0	0	0	0	70,000	0
Downtown Paseo Plan	700,000	0	0	0	200,000	500,000	0
Major Street Maintenance Program	3,300,000	550,000	550,000	550,000	550,000	550,000	550,000
Pavement Management System Update	350,000	150,000	0	50,000	0	150,000	0
Sidewalk Repair & Improvements	900,000	150,000	150,000	150,000	150,000	150,000	150,000
Slurry Seal	1,500,000	250,000	250,000	250,000	250,000	250,000	250,000
Street Improvement Design	450,000	75,000	75,000	75,000	75,000	75,000	75,000
Traffic Calming Program	480,000	80,000	80,000	80,000	80,000	80,000	80,000
	8,350,000	1,355,000	1,205,000	1,255,000	1,405,000	1,925,000	1,205,000
Water							
JRWSS Agency Projects	2,568,000	500,000	906,000	100,000	56,000	506,000	500,000
Meter Replacement	1,575,000	75,000	300,000	300,000	300,000	300,000	300,000
PRS Vault Lid Replacements	100,000	100,000	0	0	0	0	0
Reservoir 3 Drainage Improvements	200,000	200,000	0	0	0	0	0
Riviera Waterline Removal	50,000	50,000	0	0	0	0	0
Schlegel Reservoir Isolation Valve Replacement	100,000	100,000	0	0	0	0	0
Water Distribution Insert Valve Program	150,000	75,000	0	75,000	0	0	0
Water System Rehabilitation	1,800,000	300,000	300,000	300,000	300,000	300,000	300,000
Water System Replacement	600,000	100,000	100,000	100,000	100,000	100,000	100,000
Well No. 8 Enclosure	200,000	0	0	200,000	0	0	0
	7,343,000	1,500,000	1,606,000	1,075,000	756,000	1,206,000	1,200,000
Facilities and Other Improvements							
ADA Improvements	500,000	0	100,000	100,000	100,000	100,000	100,000
Beach Trail Bridges Maintenance	1,000,000	0	500,000	500,000	0	0	0
Maintenance Services Rehabilitation	1,600,000	250,000	250,000	250,000	250,000	300,000	300,000
North Beach Opportunistic Sand Replenishment	455,000	455,000	0	0	0	0	0
T-Street Overpass Maintenance	200,000	0	0	0	0	200,000	0
	3,755,000	705,000	850,000	850,000	350,000	600,000	400,000
Total Maintenance & Other Projects	26,358,000	6,345,000	5,136,000	3,980,000	3,161,000	4,331,000	3,405,000

* Shading indicates presented projects.

New Capital Improvement Projects

Summary by Fund

Description	6 Yr. Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
General Fund							
800 MHz Next Generation Radio Equipment	500,000	250,000	250,000	0	0	0	0
Boca De La Playa Sidewalk	80,000	80,000	0	0	0	0	0
Bonito Canyon Park Rehabilitation	1,000,000	0	0	200,000	800,000	0	0
Bonito Canyon Park Restroom	400,000	400,000	0	0	0	0	0
Bonito Canyon Tennis Court Rehab & Lighting Replacement	450,000	0	100,000	350,000	0	0	0
Calle Negocio Rehabilitation	2,550,000	0	0	250,000	2,300,000	0	0
Calle Oso/W. El Portal Sidewalk	550,000	0	550,000	0	0	0	0
City Hall Rehabilitation	5,500,000	0	500,000	5,000,000	0	0	0
Concordia Elementary Safe Routes to School	997,000	997,000	0	0	0	0	0
Corps of Engineers Beach Replenishment	4,000,000	0	0	4,000,000	0	0	0
Corps of Engineers Sand Replenishment - PED Phase	75,000	75,000	0	0	0	0	0
Corto Lane Beach Access Rehabilitation	1,850,000	0	0	0	0	250,000	1,600,000
Corto Lane Beach Restrooms Replacement	500,000	0	0	100,000	400,000	0	0
End of Pier Restrooms Replacement	500,000	0	0	0	0	100,000	400,000
Lasuen Beach Access Rehabilitation	900,000	0	0	0	200,000	700,000	0
New Linda Lane Park Restrooms	500,000	0	0	0	0	100,000	400,000
New Sidewalks	1,600,000	0	0	400,000	400,000	400,000	400,000
North Beach Restroom Replacement	500,000	0	0	0	100,000	400,000	0
Pacific Coast Bicycle Route Signage and Parking Project	164,800	164,800	0	0	0	0	0
Pier Structural Construction	1,200,000	1,200,000	0	0	0	0	0
Riviera Stair Rehabilitation	100,000	0	0	0	0	0	100,000
Shorecliffs Safe Routes to School	878,400	101,400	777,000	0	0	0	0
South El Camino Real Parkway Renovation/Upgrade	600,000	0	0	0	100,000	500,000	0
Steed Park Lighting Improvements	1,000,000	0	0	0	0	1,000,000	0
Trafalgar Canyon Bridge Rehabilitation	350,000	0	0	0	100,000	250,000	0
T-Street Access and Pedestrian Improvements	330,000	0	330,000	0	0	0	0
T-Street Concession & T-Street Restroom Rehabilitation	545,000	0	545,000	0	0	0	0
Vista Bahia Park Restroom Rehabilitation	400,000	400,000	0	0	0	0	0
W. Ave. Palizada Sidewalk (100 Block)	300,000	0	300,000	0	0	0	0
	28,320,200	3,668,200	3,352,000	10,300,000	4,400,000	3,700,000	2,900,000
Gas Tax Fund							
Arterial Pavement Seals	700,000	0	700,000	0	0	0	0
Ave. La Pata - Vista Hermosa to Saluda - Phase I	1,273,080	0	0	0	0	1,273,080	0
Ave. La Pata - Vista Hermosa to Saluda - Phase II	550,000	0	0	0	0	0	550,000
Ave. Pico - Amanacer to Courtyards	1,215,000	1,215,000	0	0	0	0	0
Ave. Pico - Hermosa to Pedriza	881,000	0	0	0	0	0	881,000
Ave. Pico - Los Molinos to Pico Plaza	450,000	450,000	0	0	0	0	0
Camino Capistrano - ECR to Del Gado Road (Slurry Seal)	802,000	136,000	0	666,000	0	0	0
Camino De Estrella - I-5 to City Limit (Slurry Seal)	150,000	150,000	0	0	0	0	0
Camino Los Mares - Vaquero to Interstate 5	1,444,000	100,000	1,344,000	0	0	0	0
Camino Los Mares - Vera Cruz to Northern City Limit (Slurry Sea	210,000	210,000	0	0	0	0	0
Camino Mira Costa - Estrella to City Limit (Slurry Seal)	170,000	170,000	0	0	0	0	0
Intersection Control for Camino Ver Cruz/Costa	600,000	600,000	0	0	0	0	0
South El Camino Real - Mendocino to South City Limit	1,800,000	0	0	0	0	0	1,800,000
Traffic Signals Protected/Permissive Conversions	100,000	100,000	0	0	0	0	0
Vera Cruz - Carretera to Vista Hermosa	428,000	0	0	0	0	0	428,000
Vista Hermosa - Frontera to Vera Cruz	1,200,000	0	0	1,200,000	0	0	0
Vista Hermosa - Talega to Bridge	316,000	0	0	0	0	0	316,000
Vista Hermosa - Talega to Pico	467,000	0	0	0	0	0	467,000
Vista Hermosa - Vera Cruz to La Pata	1,236,000	0	0	0	1,236,000	0	0
	13,992,080	3,131,000	2,044,000	1,866,000	1,236,000	1,273,080	4,442,000
Reserve Fund							
Animal Shelter Structural Repair and Upgrades	70,000	0	70,000	0	0	0	0
Aquatic Center (VH) Pump Removal Gantry	100,000	100,000	0	0	0	0	0
City Hall Structural Repair & Upgrade - Design & Construction	2,500,000	0	500,000	2,000,000	0	0	0
City Hall Structural Repair & Upgrade - Geotech Study & Impr.	1,000,000	0	1,000,000	0	0	0	0
Community Center Structural Repair and Upgrades	80,000	0	0	80,000	0	0	0
Corporation Yard Bldg "J" Structural Repair and Upgrades	250,000	0	0	250,000	0	0	0
Corporation Yard Bldg "K" Structural Repair and Upgrades	85,000	0	0	85,000	0	0	0
Corporation Yard Bldg "N" Structural Repair and Upgrades	85,000	0	0	0	85,000	0	0
Marine Safety Building SR&U	250,000	0	250,000	0	0	0	0
North Beach Concessions Structural Repair and Upgrades	85,000	0	0	85,000	0	0	0
Playground Equipment Replacements	1,655,000	175,000	300,000	300,000	375,000	325,000	180,000
Steed Park Concession Building SR&U	120,000	0	0	120,000	0	0	0

New Capital Improvement Projects

Summary by Fund

Description	6 Yr. Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Steed Park Skate Court Concessions SR&U	50,000	0	0	50,000	0	0	0
Traffic Signal Battery Backup Systems - Phase II	200,000	0	100,000	100,000	0	0	0
Traffic Signal Controller Replacement	75,000	75,000	0	0	0	0	0
	6,605,000	350,000	2,220,000	3,070,000	460,000	325,000	180,000
Miscellaneous Grants Fund							
Calle Puente Sidewalk (700 Block)	129,310	129,310	0	0	0	0	0
Sidewalk Improvements/CDBG	650,000	0	130,000	130,000	130,000	130,000	130,000
	779,310	129,310	130,000	130,000	130,000	130,000	130,000
Air Quality Improvement Fund							
Downtown Bicycle Racks	40,000	40,000	0	0	0	0	0
	40,000	40,000	0	0	0	0	0
RCFPP Fund							
Ave. Pico - Class I Bike/Ped Path Phase I	1,875,000	300,000	1,575,000	0	0	0	0
Ave. Pico Widening - Interstate 5 to Frontera	950,000	0	200,000	750,000	0	0	0
Ave. Pico/Camino Vera Cruz Intersection Improvements	375,000	375,000	0	0	0	0	0
Ave. Vista Hermosa/Target Intersection Improvements	425,000	425,000	0	0	0	0	0
Intersection Impr. at Ave. Vista Hermosa & La Pata, Phase 2	700,000	0	0	150,000	550,000	0	0
Intersection Impr. at Ave. Vista Hermosa & Vera Cruz	1,000,000	0	0	0	200,000	800,000	0
Intersection Improvements at Amanecer & Ave Pico	875,000	0	0	175,000	700,000	0	0
Intersection Improvements at Ave. La Pata & Ave Pico	500,000	0	0	0	100,000	400,000	0
Intersection Improvements at Del Cerro & Ave Pico	750,000	0	0	150,000	600,000	0	0
Intersection Improvements at PCH & Camino Capistrano	875,000	0	0	175,000	700,000	0	0
	8,325,000	1,100,000	1,775,000	1,400,000	2,850,000	1,200,000	0
Public Facility Const Fund							
800 MHz Backbone Equipment	215,000	65,000	150,000	0	0	0	0
	215,000	65,000	150,000	0	0	0	0
Local Drainage Facilities							
Del Cerro	175,000	0	0	0	0	175,000	0
M00P02 Extension	839,800	0	0	839,800	0	0	0
M00P10 Replacement	844,900	0	0	0	200,000	644,900	0
M00S05 Extension & Outlet Work	666,900	0	666,900	0	0	0	0
M02 Reach "E" Natural Channel Slope Protection	500,000	0	500,000	0	0	0	0
M0203 San Clemente High School Storm Drain Improvements	800,000	0	0	800,000	0	0	0
M0208 Amanecer	350,000	0	0	0	350,000	0	0
Marblehead Coastal Storm Drain Improvement	350,000	0	350,000	0	0	0	0
Riviera Culvert Rehabilitation	1,500,000	0	0	0	0	0	1,500,000
	6,026,600	0	1,516,900	1,639,800	550,000	819,900	1,500,000
Street Improvement Fund							
FY 2020 Street Improvement Projects	1,700,000	0	0	0	1,700,000	0	0
FY 2021 Street Improvement Projects	1,750,000	0	0	0	0	1,750,000	0
FY 2022 Street Improvement Projects	1,800,000	0	0	0	0	0	1,800,000
Ave. Calafia	700,000	0	0	700,000	0	0	0
Ave. Palizada	156,000	156,000	0	0	0	0	0
Ave. Presidio	800,000	800,000	0	0	0	0	0
Ave. Puente	1,030,000	0	1,030,000	0	0	0	0
Ave. Salvador	410,000	0	0	410,000	0	0	0
Ave. Vaquero - Under Interstate 5	750,000	750,000	0	0	0	0	0
Ave. Victoria	1,000,000	0	1,000,000	0	0	0	0
S. La Esperanza	460,000	460,000	0	0	0	0	0
Santa Barbara	478,000	0	478,000	0	0	0	0
Valencia	550,000	0	0	550,000	0	0	0
Via Alegre	337,000	337,000	0	0	0	0	0
Via Cascadita	358,000	358,000	0	0	0	0	0
Via Montego	205,000	205,000	0	0	0	0	0
	12,484,000	3,066,000	2,508,000	1,660,000	1,700,000	1,750,000	1,800,000
Water Depreciation Reserve							
Ave. Aragon Waterline Upsize	215,000	0	0	0	0	0	215,000
Ave. Barcelona Waterline Upsize	500,000	0	0	0	0	0	500,000
Ave. Del Presidente Water Line Replacement	800,000	800,000	0	0	0	0	0
Ave. Granada & W. Ave Magdalena Water Line Upsize	205,000	0	0	205,000	0	0	0
Blanco Pump Station Rehabilitation	1,600,000	0	1,600,000	0	0	0	0
El Camino Real Pipe Connection	220,000	0	0	40,000	180,000	0	0

New Capital Improvement Projects

Summary by Fund

Description	6 Yr. Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
El Cerro Pressure Reduction Station Rehabilitation	350,000	0	0	0	0	0	350,000
Highland Light Ductile Iron Pipeline Replacements	2,500,000	2,500,000	0	0	0	0	0
La Pata Recycled Waterline Rehabilitation	750,000	0	0	0	0	750,000	0
La Pata, Esmarca, Patricia Check Valves	300,000	0	0	300,000	0	0	0
La Quinta Pressure Reduction Station Rehabilitation	325,000	0	0	325,000	0	0	0
Pump Station Emergency Pump Connections	100,000	0	0	0	100,000	0	0
Recycled Water Line Replacement - Calafia to Golf Course	1,200,000	200,000	1,000,000	0	0	0	0
Reservoir Improvement Projects	1,500,000	0	0	0	500,000	500,000	500,000
Reservoir No. 1 Expansion	2,500,000	0	0	0	0	2,500,000	0
Reservoir No. 6 Removal	100,000	0	100,000	0	0	0	0
Reservoir No. 8 - Acapulco Pump Station Rehabilitation	1,600,000	0	0	200,000	1,400,000	0	0
Well Filter Plant Rehabilitation	2,250,000	0	0	250,000	2,000,000	0	0
	17,015,000	3,500,000	2,700,000	1,320,000	4,180,000	3,750,000	1,565,000
Water Acreage Fee Reserve							
Calle Escuelita Pump Station Modifications - Hermosa	225,000	0	0	50,000	175,000	0	0
Calle Lobina Connection	200,000	0	0	0	200,000	0	0
Calle Vallarta Pressure Reduction Station	300,000	0	300,000	0	0	0	0
Recycled Water Expansion Phase II	100,000	100,000	0	0	0	0	0
	825,000	100,000	300,000	50,000	375,000	0	0
Sewer Depreciation Reserve							
Aeration Basin #1 Rehabilitation	650,000	0	150,000	500,000	0	0	0
Aeration Basin #2 Rehabilitation	650,000	0	0	150,000	500,000	0	0
Aeration Basin #3 Rehabilitation	500,000	0	0	0	0	500,000	0
Blower No. 3 Replacement	250,000	0	0	0	0	0	250,000
Cypress Shores Pressure Station Force Main Rehabilitation	600,000	0	200,000	400,000	0	0	0
Digester #2 Structural & Mechanical Rehabilitation	1,200,000	0	0	200,000	1,000,000	0	0
Los Molinos Lift Station Generator Replacement	260,000	260,000	0	0	0	0	0
Primary Clarifier 1,2 & 3 Rehabilitation	500,000	0	0	0	0	0	500,000
Primary Clarifier 4 & 5 Rehabilitation	500,000	500,000	0	0	0	0	0
Recycled Water Storage Bay Rehabilitation	600,000	0	0	0	100,000	500,000	0
Secondary Clarifier 1,2 & 3 Rehabilitation	800,000	0	0	0	200,000	600,000	0
Secondary Clarifier 4 & 5 Rehabilitation	600,000	0	0	0	0	0	600,000
WRP Gas Flare Rehabiliatation	600,000	600,000	0	0	0	0	0
WRP Gravity Belt Thickener Replacement	650,000	150,000	500,000	0	0	0	0
WRP Laboratory Rehabilitation	250,000	0	250,000	0	0	0	0
WRP Odor Control Systems Replacement	2,000,000	1,500,000	500,000	0	0	0	0
	10,610,000	3,010,000	1,600,000	1,250,000	1,800,000	1,600,000	1,350,000
Sewer Connection Fee Reserve							
Sludge Dehydration System	2,220,000	0	0	0	220,000	2,000,000	0
Tertiary Filter Backwash Improvements	300,000	300,000	0	0	0	0	0
WRP Co-Generation	3,330,000	0	0	330,000	3,000,000	0	0
	5,850,000	300,000	0	330,000	3,220,000	2,000,000	0
Golf Fund							
Golf Course Reclaimed Water Pond Relining	350,000	0	350,000	0	0	0	0
	350,000	0	350,000	0	0	0	0
Clean Ocean Fund							
Maintenance Yard Covers	500,000	500,000	0	0	0	0	0
	500,000	500,000	0	0	0	0	0
Storm Drain Utility Depreciation Reserve							
Caballeros Storm Drain Extension	150,000	0	150,000	0	0	0	0
Calle Toledo Storm Drain Improvements	450,000	450,000	0	0	0	0	0
M01 /Ave. Vaquero Culvert Assessment	1,200,000	0	1,200,000	0	0	0	0
Pier Bowl area Storm Drain Improvements	300,000	0	300,000	0	0	0	0
Plaza La Playa - Storm Dain Rehabilitation	200,000	0	0	200,000	0	0	0
Via Montega/Cascadita Storm Drain MO1	700,000	700,000	0	0	0	0	0
West Escalones Storm Drain System	1,200,000	0	100,000	550,000	550,000	0	0
	4,200,000	1,150,000	1,750,000	750,000	550,000	0	0
Total CIP	116,137,190	20,109,510	20,395,900	23,765,800	21,451,000	16,547,980	13,867,000

* Shading indicates presented projects.

Maintenance and Other Projects

Summary by Fund

Description	6 Yr. Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
General Fund							
ADA Improvements	500,000	0	100,000	100,000	100,000	100,000	100,000
Beach Trail Bridges Maintenance	1,000,000	0	500,000	500,000	0	0	0
Downtown Alley Lighting Replacement	70,000	0	0	0	0	70,000	0
Downtown Paseo Plan	700,000	0	0	0	200,000	500,000	0
Grande Vista Slope Planting	150,000	0	0	150,000	0	0	0
Maintenance Services Rehabilitation	1,600,000	250,000	250,000	250,000	250,000	300,000	300,000
Major Street Maintenance Program	3,300,000	550,000	550,000	550,000	550,000	550,000	550,000
North Beach Opportunistic Sand Replenishment	455,000	455,000	0	0	0	0	0
Sidewalk Repair & Improvements	900,000	150,000	150,000	150,000	150,000	150,000	150,000
Slurry Seal	1,500,000	250,000	250,000	250,000	250,000	250,000	250,000
T-Street Overpass Maintenance	200,000	0	0	0	0	200,000	0
	10,375,000	1,655,000	1,800,000	1,950,000	1,500,000	2,120,000	1,350,000
Air Quality Fund							
Traffic Calming Program	480,000	80,000	80,000	80,000	80,000	80,000	80,000
	480,000	80,000	80,000	80,000	80,000	80,000	80,000
Street Improvement Fund							
As Needed Pavement Repairs	600,000	100,000	100,000	100,000	100,000	100,000	100,000
Pavement Management System Update	350,000	150,000	0	50,000	0	150,000	0
Sewer System Replacement	600,000	100,000	100,000	100,000	100,000	100,000	100,000
Street Improvement Design	450,000	75,000	75,000	75,000	75,000	75,000	75,000
Water System Replacement	600,000	100,000	100,000	100,000	100,000	100,000	100,000
	2,600,000	525,000	375,000	425,000	375,000	525,000	375,000
Water Depreciation Reserve							
Meter Replacement	1,575,000	75,000	300,000	300,000	300,000	300,000	300,000
PRS Vault Lid Replacements	100,000	100,000	0	0	0	0	0
Reservoir 3 Drainage Improvements	200,000	200,000	0	0	0	0	0
Riviera Waterline Removal	50,000	50,000	0	0	0	0	0
Schlegel Reservoir Isolation Valve Replacement	100,000	100,000	0	0	0	0	0
Water Distribution Insert Valve Program	150,000	75,000	0	75,000	0	0	0
Water System Rehabilitation	1,800,000	300,000	300,000	300,000	300,000	300,000	300,000
Well No. 8 Enclosure	200,000	0	0	200,000	0	0	0
	4,175,000	900,000	600,000	875,000	600,000	600,000	600,000
Water Other Agency Reserve Fund							
JRWSS Agency Projects	2,568,000	500,000	906,000	100,000	56,000	506,000	500,000
	2,568,000	500,000	906,000	100,000	56,000	506,000	500,000
Sewer Depreciation Reserve							
Alessandro Sewer Bridge Assessment	250,000	0	250,000	0	0	0	0
Computer Maintenance Management System Implementation	60,000	60,000	0	0	0	0	0
Digester #2 Cleaning, Residual Disposal & Inspection	225,000	0	225,000	0	0	0	0
Primary Clarifier Covers & Grating Replacements	1,000,000	1,000,000	0	0	0	0	0
Sewer System Rehabilitation	2,000,000	400,000	400,000	300,000	300,000	300,000	300,000
Vaquero Lift Station Removal	125,000	125,000	0	0	0	0	0
	3,660,000	1,585,000	875,000	300,000	300,000	300,000	300,000
Sewer Other Agency Reserve							
WRP Land Outfall Cathodic Protection	350,000	350,000	0	0	0	0	0
	350,000	350,000	0	0	0	0	0
Clean Ocean Fund							
Poche Watershed Activities	950,000	550,000	300,000	50,000	50,000	0	0
	950,000	550,000	300,000	50,000	50,000	0	0
Storm Drain Utility Fund							
Storm Drain Rehabilitation	1,200,000	200,000	200,000	200,000	200,000	200,000	200,000
	1,200,000	200,000	200,000	200,000	200,000	200,000	200,000
Total Maintenance & Other Projects	26,358,000	6,345,000	5,136,000	3,980,000	3,161,000	4,331,000	3,405,000

* Shading indicates presented projects.

New Capital Improvement Projects

Revenue Summary

Description	6 Yr. Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
General Fund	26,321,374	2,438,524	2,582,850	10,300,000	4,400,000	3,700,000	2,900,000
Other Funds							
Air Quality Management Fund	40,000	40,000	0	0	0	0	0
Clean Ocean Fund	500,000	500,000	0	0	0	0	0
Reserve Fund	6,605,000	350,000	2,220,000	3,070,000	460,000	325,000	180,000
Gas Tax Fund	13,992,080	3,131,000	2,044,000	1,866,000	1,236,000	1,273,080	4,442,000
Golf Capital Improvement Reserve	350,000	0	350,000	0	0	0	0
Local Drainage Facilities Fund	6,026,600	0	1,516,900	1,639,800	550,000	819,900	1,500,000
Public Facilities Construction Fee Fund	215,000	65,000	150,000	0	0	0	0
RCFPP Fund	8,325,000	1,100,000	1,775,000	1,400,000	2,850,000	1,200,000	0
Sewer Connection Reserve	5,850,000	300,000	0	330,000	3,220,000	2,000,000	0
Sewer Depreciation Reserve	10,643,000	3,043,000	1,600,000	1,250,000	1,800,000	1,600,000	1,350,000
Storm Drain Deprec. Reserve Fund	4,194,000	1,144,000	1,750,000	750,000	550,000	0	0
Street Improvement Fund	12,484,000	3,066,000	2,508,000	1,660,000	1,700,000	1,750,000	1,800,000
Water Acreage Fee Reserve	825,000	100,000	300,000	50,000	375,000	0	0
Water Depreciation Reserve	16,988,000	3,473,000	2,700,000	1,320,000	4,180,000	3,750,000	1,565,000
Total Other Funds	87,037,680	16,312,000	16,913,900	13,335,800	16,921,000	12,717,980	10,837,000
Grants							
CDBG Grant	779,310	129,310	130,000	130,000	130,000	130,000	130,000
ATP Grant	1,855,450	1,086,300	769,150	0	0	0	0
CMAC Grant	143,376	143,376	0	0	0	0	0
Total Grants	2,778,136	1,358,986	899,150	130,000	130,000	130,000	130,000
Total Funding	116,137,190	20,109,510	20,395,900	23,765,800	21,451,000	16,547,980	13,867,000

Maintenance and Other Projects

Revenue Summary

Description	6 Yr. Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
General Fund	10,075,000	1,605,000	1,750,000	1,900,000	1,450,000	2,070,000	1,300,000
Other Funds							
Clean Ocean Fund	950,000	550,000	300,000	50,000	50,000	0	0
Air Quality Management Fund	480,000	80,000	80,000	80,000	80,000	80,000	80,000
Sewer Depreciation Reserve	4,377,000	1,677,000	1,000,000	425,000	425,000	425,000	425,000
Sewer Other Agency Reserve	230,000	230,000	0	0	0	0	0
Street Improvement Fund	1,400,000	325,000	175,000	225,000	175,000	325,000	175,000
Storm Drain Deprec. Reserve Fund	1,206,000	206,000	200,000	200,000	200,000	200,000	200,000
Water Depreciation Reserve	5,072,000	1,172,000	725,000	1,000,000	725,000	725,000	725,000
Water Other Agency Reserve	2,568,000	500,000	906,000	100,000	56,000	506,000	500,000
Total Other Funds	16,283,000	4,740,000	3,386,000	2,080,000	1,711,000	2,261,000	2,105,000
Total Funding	26,358,000	6,345,000	5,136,000	3,980,000	3,161,000	4,331,000	3,405,000

Drainage Master Plan
The Drainage master plan was originally developed in 1982. The master plan was developed to:

- Evaluate existing facilities and conditions
- Identify and integrate future drainage facilities required for development in the City
- Determine the cost of future facilities and improvements to existing facilities
- Determine funding mechanisms for new construction and improvements

The original report identified deficiencies in existing drainage facilities amounting to $1.2 million (in 1982 dollars) and new construction for the development of undeveloped land amounting to $23.3 million (in 1982 dollars).

The City's 1993 Long Term Financial Plan identified $2.5 million in unfunded storm drain repair and replacement projects with no funding source in place to address the needs. Therefore, the Storm Drain fund and fee was established to meet the identified needs. In addition to the Storm Drain fee the Clean Water Initiative was approved in 2002 by property owners which funded the Urban Runoff Management Fee Program. The Clean Water Initiative was renewed in 2007 and again in 2013. This program was established to help the City prevent urban runoff that flows from the City's storm drain system into the ocean.

Drainage Funds
The following funds account for drainage activities and capital improvements:

- Storm Drain Operating Fund
- Storm Drain Depreciation Reserve
- Clean Ocean Operating Fund
- Clean Ocean Improvement Reserve

Drainage Projects
The FY 2017 budget includes 2 capital improvement projects for $1,150,000 and 2 maintenance projects in the amount of $750,000.

Capital improvement projects in FY 2017 are:

- Calle Toledo Storm Drain Improvements
- Via Montega/Cascadita Storm Drain MO1

Maintenance and other projects in FY 2017 are:

- Poche Watershed Activities
- Storm Drain Rehabilitation

Individual project sheets for both capital improvement projects and maintenance projects are on the following pages.

Developer Improvements
All storm drain improvements within the Marblehead Coastal project site will be completed by the developer. Future maintenance in this area will be funded from storm drain and clean ocean fees collected from the new property owners.

Funding Sources
Drainage capital projects are primarily funded through multiple funding sources, including transfers from the Storm Drain and Clean Ocean Operating funds, annual depreciation transfers to Depreciation Reserves, and capital grants. Individual project sheets identify the primary source of funding for each project and the operating impact.

The City does not anticipate a lack of funding in the near future, but has determined the following alternatives may be used to finance projects:

- Issuance of debt (bond, notes, advances from other funds)
- Rate increases or additional fees
- Other grant funding sources
- Funding from an alternative City fund
- Reallocation of funds from existing projects

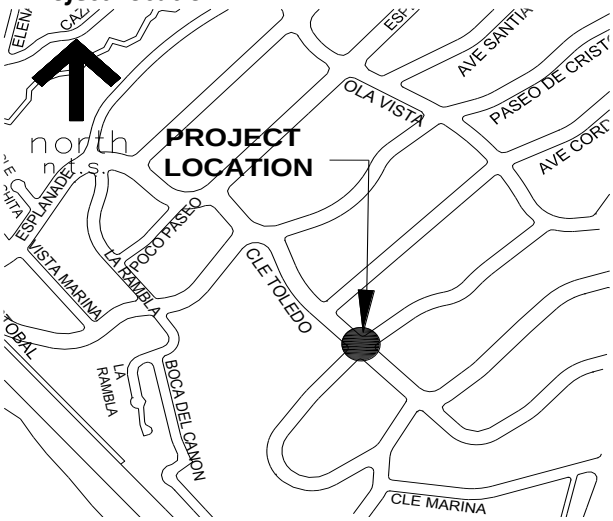
Calle Toledo Storm Drain Improvements

Capital Project - Drainage

Project Description:

Currently there is a storm drain system at the intersection of Calle Toledo and West Avenida Gaviota. During heavy rain events, the storm runoff is not contained within the street and has caused flooding. This storm drain system needs to be upgraded to convey the designed runoff adequately into the canyon via an outlet downstream of Calle Toledo. Design is being conducted and construction is anticipated in FY 2017.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division
Type of Project: Replacement and new construction
Impact on Operating Budget: None.

General Plan Policy # PSFU-6.01

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	450,000	450,000					
Total Construction	450,000	450,000					

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	450,000	450,000					

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Storm Drain Dep. Reserve	450,000	450,000					
Total Funding	450,000	450,000					

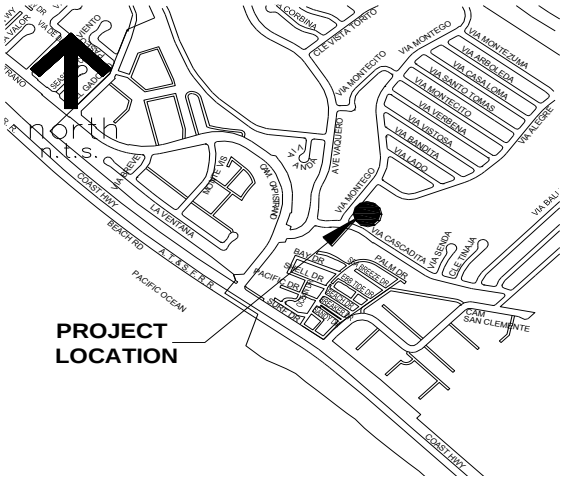
Via Montega/Cascadita Storm Drain to MO1

Capital Project - Drainage

Project Description:

Currently there is no storm drain system at the intersection of Via Montega and Via Cascadita. During heavy rain events, the storm runoff is not contained within the street, and has flooded private properties. A storm system needs to be designed and constructed at this intersection to convey the storm runoff to the nearby Prima Dechesha Canada Channel (MO1). Design and construction is scheduled for FY 2017.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division
Type of Project: New Construction
Impact on Operating Budget: None.

General Plan Policy # PSFU-6.01

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering	150,000	150,000					
Construction Costs	550,000	550,000					
Total Construction	700,000	700,000					

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	700,000	700,000					

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Storm Drain Dep. Reserve	700,000	700,000					
Total Funding	700,000	700,000					

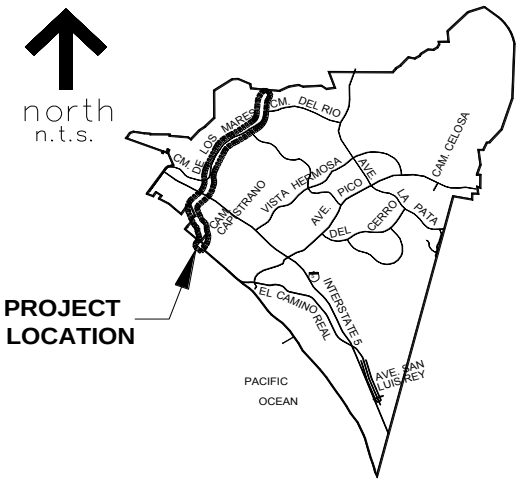
Poche Watershed Activities

Maintenance and Other Project - Drainage

Project Description:

The City conducted a bacteria source study of the Prima Deshecha (M01) watershed, and from this and related efforts emerged a watershed action plan. Key activities over the next several years include: a) improving the bioswale through the Shorecliffs Golf Course; b) seasonal elimination of the Poche outlet pond; and c) potential diversion of treated M01 runoff into the land outfall based on an analysis in the Sewer Master Plan. Some of these efforts will also support Bacteria TMDL compliance efforts.

Project Location:



Project Management:	Engineering Division
Supporting Division:	Utilities Division
Type of Project:	Replacement and new construction
Impact on Operating Budget:	Yes. Will require ongoing O&M of a diversion system and possible ongoing O&M of projects at Poche outlet and bioswale.
General Plan Policy #	C-2.03

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	950,000	550,000	300,000	50,000	50,000		
Total Construction	950,000	550,000	300,000	50,000	50,000		

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	950,000	550,000	300,000	50,000	50,000		

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Clean Ocean Fund	950,000	550,000	300,000	50,000	50,000		
Total Funding	950,000	550,000	300,000	50,000	50,000		

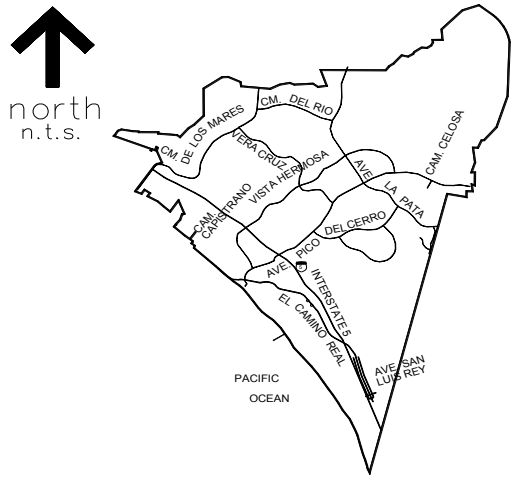
Storm Drain Rehabilitation

Maintenance and Other Project - Drainage

Project Description:

Storm drain pipelines and catch basins throughout the City will be replaced or repaired to increase service life. The locations and rehabilitation are determined by the City's Utilities staff based on underground videos. Funding is also used for unanticipated storm drain repairs or minor failures that occur due to winter rain events.

Project Location:



Project Management: Utilities Division
Supporting Division: Engineering Division
Type of Project: Replacement and rehabilitation of existing utilities
Impact on Operating Budget: None.

General Plan Policy # PSFU-6.01

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	1,200,000	200,000	200,000	200,000	200,000	200,000	200,000
Total Construction	1,200,000	200,000	200,000	200,000	200,000	200,000	200,000

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	1,200,000	200,000	200,000	200,000	200,000	200,000	200,000

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Storm Drain Dep. Reserve	1,200,000	200,000	200,000	200,000	200,000	200,000	200,000
Total Funding	1,200,000	200,000	200,000	200,000	200,000	200,000	200,000

Capital Improvement Program

Parks and Medians

Parks & Recreation Master Plan
In 1988, the City developed a Parks and Recreation master plan. The plan was designed to address open space requirements and the development of park amenities which are consistent with the elements defined in the City's General Plan. The master plan was updated and approved by the City Council in June 1999. The City began the process of updating the Parks & Recreation Master Plan in February, 2016. This update should be completed some time in 2017.

Parks and Median Funds
The following funds account for park and median activities and capital improvements:

- General Fund
- Gas Tax Fund
- Other Funds
- Parks Acquisition and Development Fund

Parks & Recreation Facility Improvements
The FY 2017 budget includes 1 capital improvement project for a total of $175,000.

Capital improvement projects in FY 2017 are:

- Playground Equipment Replacements

Individual project sheets for capital improvement and maintenance projects are on the following pages.

Developer Improvements
The Parks and Recreation master plan designates park sites or open space within the development area of the Sea Summit planned community. Construction of the parks has been addressed within the developer agreement. Upon completion, the City will be responsible for operating and maintenance costs.

There are four new parks, median & trail related developer improvement projects which have been completed or are still under development at the Sea Summit project at this time, with completion anticipated by the summer of 2017. The four improvement projects include:

- Jim Johnson Memorial Sports Park and Pico Park (under construction)
- Canyon View and Vista Del Sol Parks (completed)
- Sea Summit Trails (completed)
- Sea Summit Medians (construction underway)

Funding Sources
Parks and median capital projects are funded through multiple funding sources, including transfers from the General fund and the Parks Acquisition and Development fund, grant funding, and developer contributions and deposits.

The City does not anticipate a lack of funding in the near future, but has determined the following alternatives may be used to finance projects:

- Issuance of debt (bond, notes, advances from other funds)
- Additional development fees
- Other grant funding sources
- Contributions from other City funds
- Reallocation of funds from existing projects
- Sale of surplus property

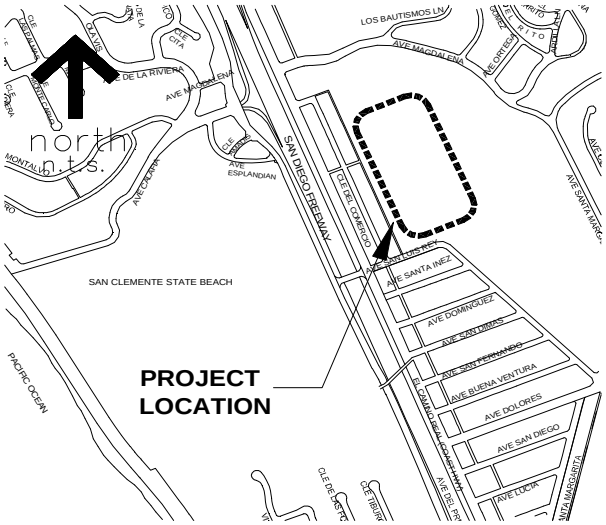
Playground Equipment Replacements

Capital Project - Beaches, Parks & Medians

Project Description:

The Playground Replacement Program provides for replacement of equipment and surfacing at City playgrounds that have met their useful life. For FY2017 the equipment and surfacing at San Luis Rey Park is recommended for replacement. Per City Council direction, equipment will be the "challenging play" type and the playround surface will be engineered wood fiber.

Project Location:



Project Management:	Engineering Division
Supporting Division:	None
Type of Project:	Replacement and New Construction
Impact on Operating Budget:	None
General Plan Policy #	BPR-1.05, BPR-2.03

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	1,655,000	175,000	300,000	300,000	375,000	325,000	180,000
Total Construction	1,655,000	175,000	300,000	300,000	375,000	325,000	180,000

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	1,655,000	175,000	300,000	300,000	375,000	325,000	180,000

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Reserve Fund	1,655,000	175,000	150,000	300,000	375,000	325,000	180,000
Total Funding	1,655,000	175,000	300,000	300,000	375,000	325,000	180,000

Capital Improvement Program

Sewer

Wastewater (Sewer) Master Plan
The City's Wastewater (Sewer) master plan was completed in 1982. The original master plan provided:

- Analysis of the condition and capacity of the existing wastewater system
- Collection and treatment system improvements or system deficiencies
- System improvements necessary to provide service to future development sites such as Forster Ranch, Rancho San Clemente, Marblehead Coastal and Talega Valley

The master plan was updated in September 1995 to include changes in the City of San Clemente General Plan adopted in 1993. Also, in 2006 the City completed a Sewer Asset Management Study that projects capital costs and funding needs over the next 20 years. This study determined the required funding that is needed for long term replacement and rehabilitation of wastewater infrastructure.

The major components of the Wastewater system include:

- Gravity and trunk sewers
- Force mains
- Pump stations
- Water Reclamation Plant (WRP)

Sewer Fund
The following enterprise funds accounts for sewer activities and capital improvements:

- Sewer Operating Fund
- Sewer Depreciation Reserve Fund
- Sewer Connection Fee Reserve Fund
- Sewer Other Agency Reserve Fund

Wastewater Improvements
The FY 2017 budget includes 6 capital improvement projects for a total of $3.3 million and 6 maintenance projects in the amount of $2.0 million.

Capital improvement projects are listed below:

- Los Molinos Lift Station Generator Replacement
- Primary Clarifier 4 & 5 Rehabilitation
- Tertiary Filter Backwash Improvements
- WRP Gas Flare Rehabilitation
- WRP Gravity Belt Thickener Replacement
- WRP Odor Control Systems Replacement

Maintenance and other projects in FY 2017 are:

- Computer Maintenance Management System Implementation
- Primary Clarifier Covers & Grating Replacements
- Sewer System Rehabilitation
- Sewer System Replacement
- Vaquero Lift Station Removal
- WRP Land Outfall Cathodic Protection

Individual project sheets for both capital improvement projects and maintenance projects are on the following pages.

Developer Improvements
Sewer infrastructure within the Marblehead Coastal development will be constructed by the developer. Future maintenance and replacement of infrastructure in this area will be funded from sewer service charges collected from new utility users.

Funding Sources
Funding for wastewater system improvements will be from the Sewer Depreciation, Connection Fee, and Other Agency Reserves. These reserves consist of funds set aside from the Sewer Operating Fund and Connection fees to pay for replacement equipment or to rebuild existing sewer system infrastructure.

The City does not anticipate a lack of funding in the near future, but has determined the following alternatives may be used to finance projects:

- Issuance of debt (bond, notes, advances from other funds)
- Rate increases
- Additional connection charges
- Other grant funding sources
- Funding from an alternative City fund
- Reallocation of funds from existing projects

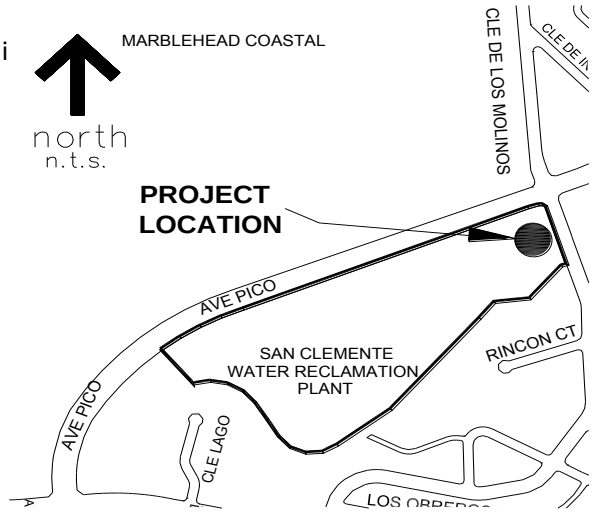
Los Molinos Lift Station Generator Replacement

Capital Project - Sewer

Project Description:

The Los Molinos Lift Station is a critical facility located at the Water Reclamation Plant that pumps sewage to the headworks process. The station was rehabilitated in 2011, but the generator was not replaced as part of the project. The generator is over 25 years old and has met its useful life. A new generator is proposed to ensure system reliability and emission compliance with California Air Resources Board regulations.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division
Type of Project: Replacement and rehabilitation of existing utilities
Impact on Operating Budget: None

General Plan Policy # PSFU-5.10

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering	15,000	15,000					
Construction Costs	245,000	245,000					
Total Construction	260,000	260,000					

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	260,000	260,000					

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Sewer Deprec. Reserve	260,000	260,000					
Total Funding	260,000	260,000					

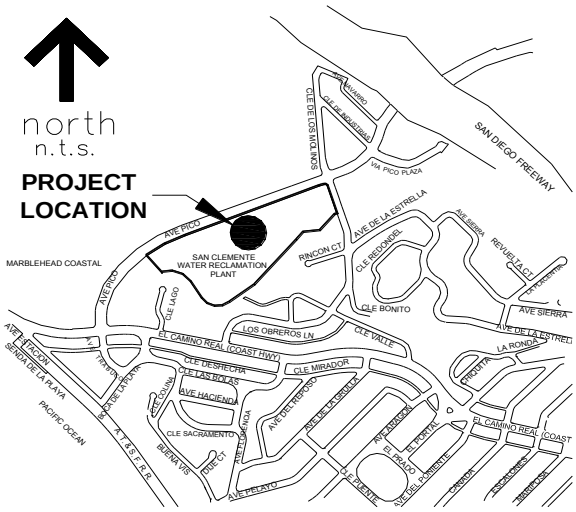
Primary Clarifier No. 4 & 5 Rehabilitation

Capital Project - Sewer

Project Description:

This project will replace aging bearings, flights, shafts, and gear assembly to ensure reliablity of the clarifer process. Re-lining of the concrete walls is also needed to extend the life of the tank concrete structure. Mechanical improvements to Clarifier No. 5 are underway. Funding proposed in FY 2017 will be utilized to address the mechanical rehabilitatation of Clarifier No. 4 as well as the coating of both clarifiers.

Project Location:



Project Management:	Engineering Division
Supporting Division:	Utilities Division
Type of Project:	Replacement and rehabilitation of existing utilities
Impact on Operating Budget:	None.
General Plan Policy #	PSFU-5.10

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	500,000	500,000					
Total Construction	500,000	500,000					

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	500,000	500,000					

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Sewer Deprec. Reserve	500,000	500,000					
Total Funding	500,000	500,000					

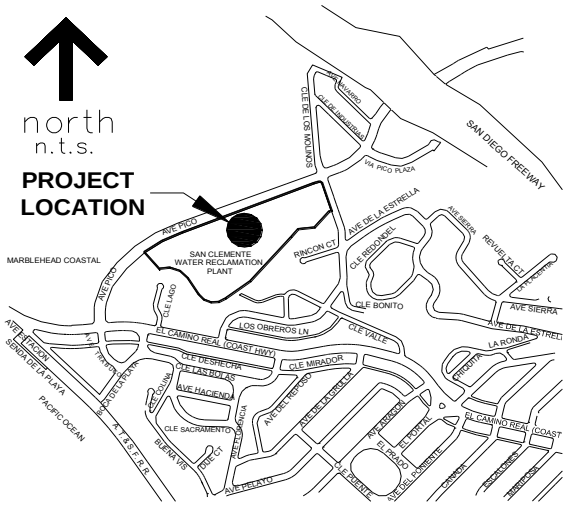
Tertiary Filter Backwash Improvements

Capital Project - Sewer

Project Description:

The existing backwash waste wet well capacity is undersized to adequately accept multiple filter backwash waste flow cycles when the backwash waste wet well reaches it present volume capacity. After 3 consecutive filter backwashes it triggers a high level alarm and shuts down the filtration system. Operations staff have to manually clear and reset all alarms to start the filter system, which limits the daily production of reclamation water needed during peak demands once the majority of customers are converted to recycled water. In FY 2016, $100,000 was budgeted for design.

Project Location:



Project Management:	Engineering Division
Supporting Division:	Utilities Division
Type of Project:	Rehabilitation
Impact on Operating Budget:	None.
General Plan Policy #	PSFU-5.10

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	300,000	300,000					
Total Construction	300,000	300,000					

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	300,000	300,000					

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Sewer Connection Reserve	300,000	300,000					
Total Funding	300,000	300,000					

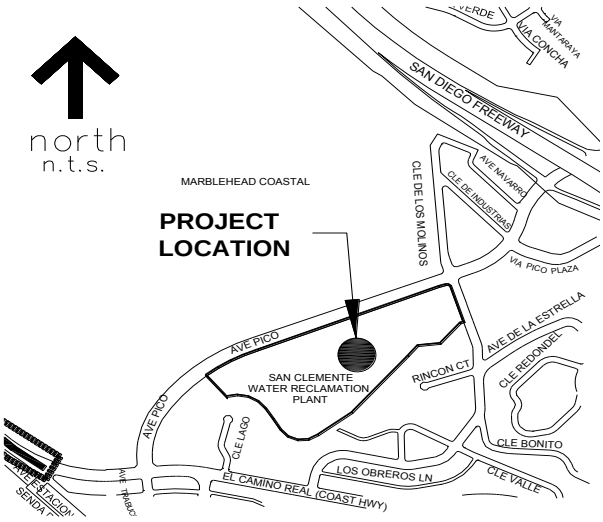
WRP Gas Flare Rehabilitation

Capital Project - Sewer

Project Description:

The Water Reclamation Plant is equipped with a gas flare to burn off excess gas created by the reduction of biosolids from the City digesters. The existing flare is over 25 years old, has no backup, parts are difficult to obtain and the equipment is at the end of its useful life. New technologies will be evaluated to design a replacement system that has the lowest total cost of ownership. Design and construction are anticipated in FY 2017.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division
Type of Project: Replacement and rehabilitation of existing utilities
Impact on Operating Budget: None

General Plan Policy # PSFU-5.10

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering	100,000	100,000					
Construction Costs	500,000	500,000					
Total Construction	600,000	600,000					

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	600,000	600,000					

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Sewer Deprec. Reserve	600,000	600,000					
Total Funding	600,000	600,000					

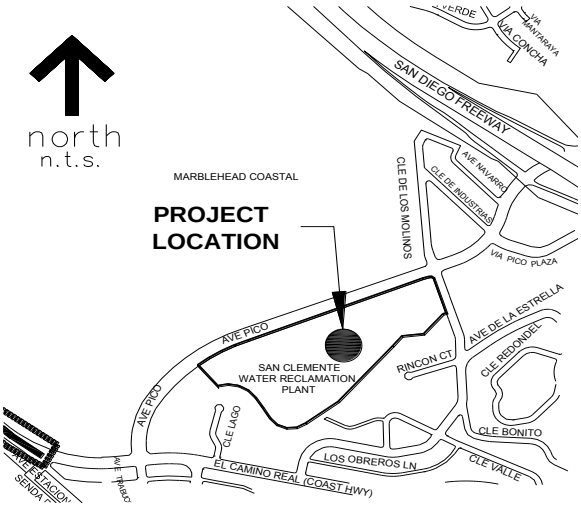
WRP Gravity Belt Thickener Replacement

Capital Project - Sewer

Project Description:

The gravity belt thickeners (GBTs) at the Water Reclamation Plant provide for the dewatering of sewage sludge to improve the biological digestion process. The GBTs are over 25 years old and have met their useful life. Project design is scheduled for FY 2017 with construction anticipated in FY 2018.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division
Type of Project: Replacement and rehabilitation of existing utilities
Impact on Operating Budget: None

General Plan Policy # PSFU-5.10

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering	150,000	150,000					
Construction Costs	500,000		500,000				
Total Construction	650,000	150,000	500,000				

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	650,000	150,000	500,000				

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Sewer Deprec. Reserve	650,000	150,000	500,000				
Total Funding	650,000	150,000	500,000				

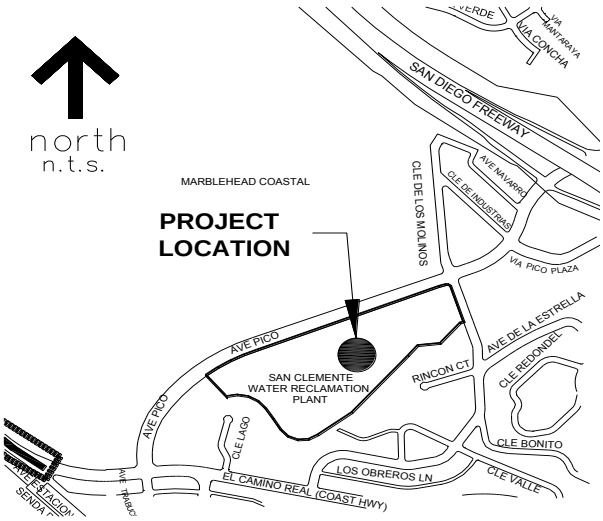
WRP Odor Control Systems Replacement

Capital Project - Sewer

Project Description:

The Water Reclamation Plant is equipped with odor scrubbers to treat foul air generated from the wastewater treatment process. The existing scrubbers are over 25 years old, costly to operate due to their chemical demand and are in need of replacement. New technologies will be evaluated to design a replacement system that has the lowest total cost of ownership. Construction is anticipated in FY 2017. Additionally, odor control improvements to the Main and Los Molinos Pump Stations will be considered as part of this project.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division
Type of Project: Replacement and rehabilitation of existing utilities
Impact on Operating Budget: None

General Plan Policy # PSFU-5.10

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering	250,000	250,000					
Construction Costs	1,750,000	1,250,000	500,000				
Total Construction	2,000,000	1,500,000	500,000				

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	2,000,000	1,500,000	500,000				

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Sewer Deprec. Reserve	2,000,000	1,500,000	500,000				
Total Funding	2,000,000	1,500,000	500,000				

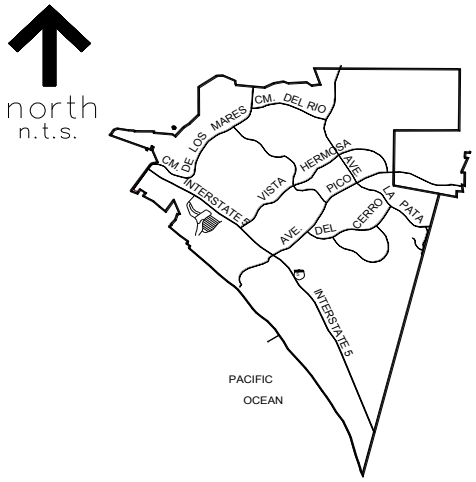
Computerized Maintenance Management System Implementation

Maintenance and Other Project - Sewer

Project Description:

The Utilities Division's Computerized Maintenance Management System (CMMS) assists operations and maintenance personnel by scheduling routine maintenance and replacement of water, sewer and storm drain assets. The initial implementation has been completed over the past two years. Proposed funding will be utilized to support optimization efforts efforts related to preventative maintenance, backflow and FOG program, and purchase miscellaneous equipment needed to support CMMS end-users.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division
Type of Project: New Equipment
Impact on Operating Budget: None

General Plan Policy # PSFU 5.05, PSFU 5.10

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	60,000	60,000					
Total Construction	60,000	60,000					

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	60,000	60,000					

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Sewer Deprec. Reserve	27,000	27,000					
Water Deprec. Reserve	27,000	27,000					
Storm Drain Dep. Reserve	6,000	6,000					
Total Funding	60,000	60,000					

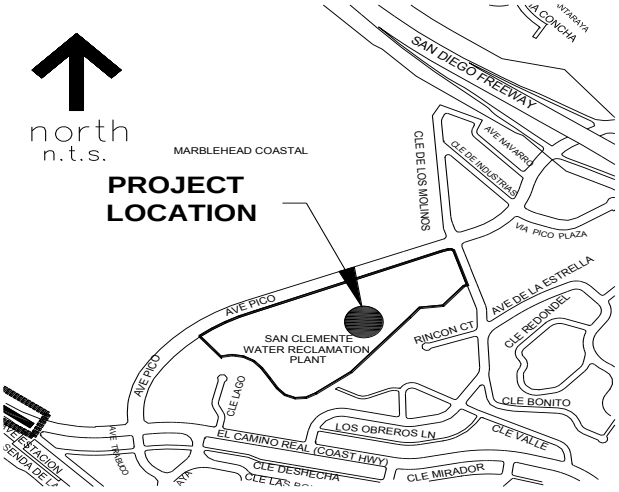
Primary Clarifier Covers & Grating Replacements

Maintenance and Other Project - Sewer

Project Description:

The covers of the Water Reclamation Plant (WRP) primary clarifiers serve to contain foul odors that are generated in the wastewater treatment process. Numerous sections of the covers need to be replaced to ensure a safe working environment for plant personnel. In addition, walkway grating throughout the WRP will be replaced in conjunction with the clarifier covers. Originally $300, 000 was budgeted for this project in FY 2015. However, during the final design and after conducting a more detailed cost estimate, it was determined that additional money is needed for construction.

Project Location:



Project Management:	Engineering Division
Supporting Division:	Utilities Division
Type of Project:	Replacement and rehabilitation of existing utilities
Impact on Operating Budget:	None.
General Plan Policy #	PSFU-5.10

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	1,000,000	1,000,000					
Total Construction	1,000,000	1,000,000					

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	1,000,000	1,000,000					

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Sewer Deprec. Reserve	1,000,000	1,000,000					
Total Funding	1,000,000	1,000,000					

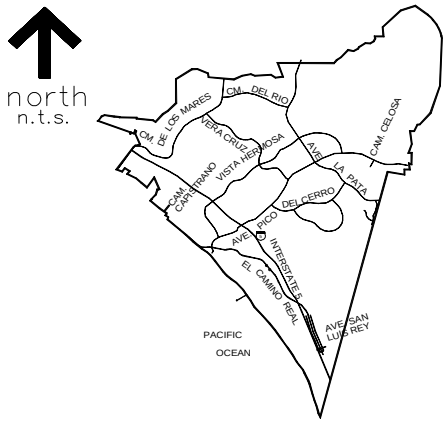
Sewer System Rehabilitation

Maintenance and Other Project - Sewer

Project Description:

Sewer lines and manholes throughout the City will be lined or replaced to increase service life and to prevent sewer leaks. The locations are determined by the City's Utilities staff underground video of pipelines or inspection of manholes. In addition, minor modifications to pump station valves, motors, pumps and pipelines will be completed to improve the overall sewer system. Funding will provide approximately $100,000 for sewer pipe lining, $150,000 for scheduled preventative maintenance and $50,000 for unscheduled emergency maintenance.

Project Location:



Project Management: Utilities and Engineering Divisions
Supporting Division: None
Type of Project: Replacement and rehabilitation of existing utilities
Impact on Operating Budget: None

General Plan Policy # PSFU-5.10

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	2,000,000	400,000	400,000	300,000	300,000	300,000	300,000
Total Construction	2,000,000	400,000	400,000	300,000	300,000	300,000	300,000

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	2,000,000	400,000	400,000	300,000	300,000	300,000	300,000

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Sewer Deprec. Reserve	2,000,000	400,000	400,000	300,000	300,000	300,000	300,000
Total Funding	2,000,000	400,000	400,000	300,000	300,000	300,000	300,000

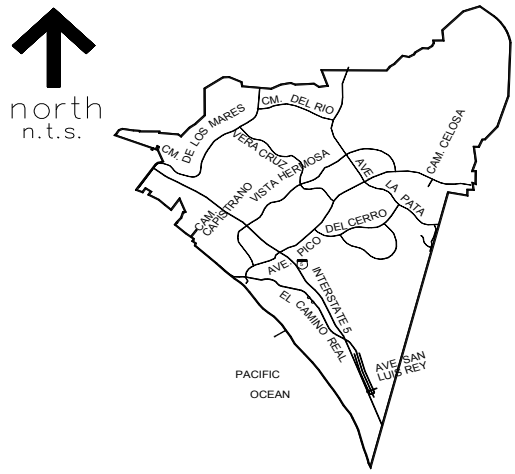
Sewer System Replacement

Maintenance and Other Project - Sewer

Project Description:

Sewer lines and manholes will be rehabilitated in conjunction with the Street Improvement Program. City Utilities staff will determine the locations through the use of video inspection prior to the design of street replacement overlay. Coordinating sewer replacement prior to street paving will minimize the need for sewer related construction in a recently paved street.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division
Type of Project: Maintenance renovation
Impact on Operating Budget: None.

General Plan Policy # PSFU-5.10

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	600,000	100,000	100,000	100,000	100,000	100,000	100,000
Total Construction	600,000	100,000	100,000	100,000	100,000	100,000	100,000

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	600,000	100,000	100,000	100,000	100,000	100,000	100,000

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Sewer Deprec. Reserve	600,000	100,000	100,000	100,000	100,000	100,000	100,000
Total Funding	600,000	100,000	100,000	100,000	100,000	100,000	100,000

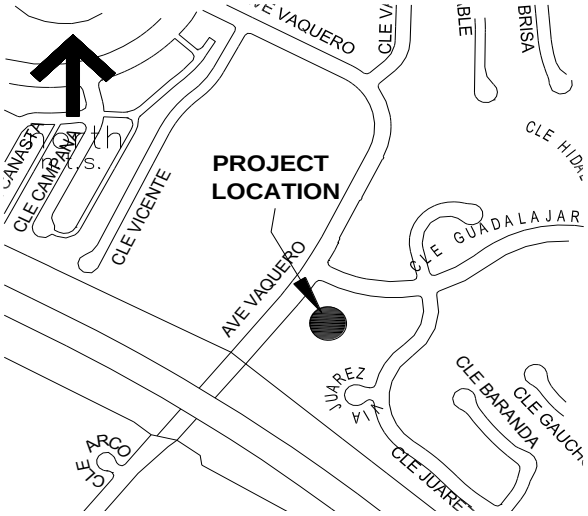
Vaquero Lift Station Removal

Maintenance and Other Project - Sewer

Project Description:

This lift station is no longer needed as a result of sewage flow being directed to the Frontera Lift Station. Mechanical and electrical components will be removed and salvaged. All wet and dry utility connections will be abandoned from adjacent active systems and the structure will be demolished.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division
Type of Project: Maintenance renovation
Impact on Operating Budget: None

General Plan Policy # PSFU-5.10

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	125,000	125,000					
Total Construction	125,000	125,000					

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	125,000	125,000					

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Sewer Deprec. Reserve	125,000	125,000					
Total Funding	125,000	125,000					

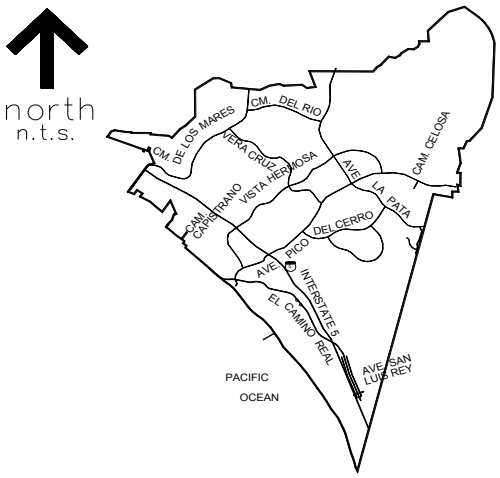
WRP Land Outfall Cathodic Protection

Maintenance and Other Project - Sewer

Project Description:

This project will install additional cathodic protection needed for the WRP Land Outfall. Based on an analysis by Corpro, additional anode wells and rectifiers are needed to protect the ductile iron pipelines from corrosion. Both pipelines have cathodic protection, but additional protection is needed to minimize future corrosion.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division
Type of Project: Replacement and new construction
Impact on Operating Budget: None

General Plan Policy # PSFU 5.10

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering	20,000	20,000					
Construction Costs	330,000	330,000					
Total Construction	350,000	350,000					

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	350,000	350,000					

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Sewer Other Agency	230,000	230,000					
Water Deprec. Reserve	120,000	120,000					
Total Funding	350,000	350,000					

Street Master Plan
A section of the City's General Plan, the Growth Management Element, established policies and standards for the street circulation system. Specific standards were established to ensure that new development did not degrade or impact the circulation system. The City also established a Regional Circulation Financing and Phasing Program (RCFPP) to ensure that funds would be available to make improvements when necessary to implement the circulation standards.

In addition, as a part of the 1995 Long Term Financial Plan process, the City established a Street Improvement Program to address street deterioration throughout the City. An aggressive program to restore 60 miles, or one-half of the City's street system, over 18 years was implemented. This program was funded from an annual homeowner assessment based on type of street (public or private) and parcel type and transfers from the General Fund, Gas Tax Fund, Water Depreciation Reserve and Sewer Depreciation Reserve. The Street Improvement Assessment District expired in 2012, eliminating one of the programs funding sources. The remaining funding sources will continue to support the Street Improvement Program.

Street Funds
The following funds account for street activities and capital improvements:

- General Fund
- Gas Tax Fund
- Regional Circulation Financing and Phasing Program (RCFPP) Fund
- Street Improvement Fund
- Reserve Fund

Street Improvements
The FY 2017 budget includes 26 capital improvement projects for $8.9 million and 7 maintenance projects in the amount of $1.4 million.

Capital improvement projects are listed below:

- Ave. Palizada
- Ave. Pico - Amanacer to Courtyards
- Ave. Pico - Class I Bike/Ped Path Phase I
- Ave. Pico - Los Molinos to Pico Plaza
- Ave. Pico/Camino Vera Cruz Intersection Improvements
- Ave. Presidio
- Ave. Vaquero - Under Interstate 5
- Ave. Vista Hermosa/Target Intersection Improvements
- Boca De La Playa Sidewalk
- Calle Puente Sidewalk (700 Block)
- Camino Capistrano - ECR to Del Gado Road (Slurry Seal)
- Camino De Estrella - I-5 to City Limit (Slurry Seal)
- Camino Los Mares - Vaquero to Interstate 5
- Camino Los Mares - Vera Cruz to Northern City Limit (Slurry Seal)
- Caminos Mira Costa - Estrella to City Limit (Slurry Seal)
- Concordia Elementary Safe Routes to School
- Downtown Bicycle Racks
- Intersection Control for Camino Vera Cruz/Costa
- Pacific Coast Bicycle Route Signage and Parking Project
- S. La Esperanza
- Shorecliffs Safe Routes to School
- Traffic Signal Controller Replacement
- Traffic Signals Protected/Permissive Conversions
- Via Alegre
- Via Cascadita
- Via Montego

Maintenance and other projects in FY 2017 are:

- As Needed Pavement Repairs
- Major Street Maintenance Program
- Pavement Management System Update
- Sidewalk Repair & Improvements
- Slurry Seal
- Street Improvement Design
- Traffic Calming Program

Individual project sheets for both capital improvement projects and maintenance projects are on the following pages.

Developer Improvements
The developer agreement for Marblehead Coastal contains provisions for the construction of the major arterial, collector and residential streets included within the project area. The majority of residential streets within the project will be private streets.

Funding Sources
Street capital projects are primarily funded through multiple funding sources, including transfers from the General Fund, Gas Tax funds, RCFPP Fund, grant funding, and developer contributions.

The City does not anticipate a lack of funding in the near future, but has determined the following alternatives may be used to finance projects:

- Issuance of debt (bond, notes, or special assessment districts)
- Other grant funding sources
- Increased contributions from other City funds

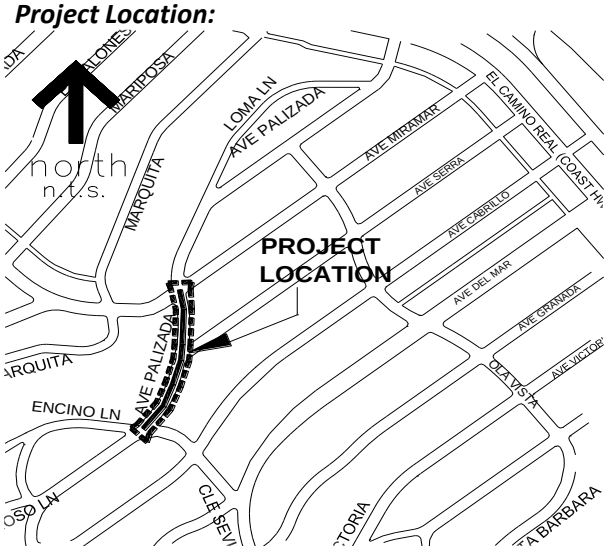
Ave. Palizada

Capital Project - Street

Project Description:

This project consists of rehabilitating Avenida Palizada from Avenida Miramar to Calle Seville. Deteriorated and deficient curb, gutter and curbs ramps will be reconstructed as needed. Failed pavement areas will be reconstructed as needed, and the street will be cold milled and paved with a 2-inch cap.

Project Location:



Project Management: Engineering Division
Supporting Division: None
Type of Project: Rehabilitation of street pavement section
Impact on Operating Budget: None.

General Plan Policy # M-1.01, M-3.02

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	156,000	156,000					
Total Construction	156,000	156,000					

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	156,000	156,000					

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Street Improv. Fund	156,000	156,000					
Total Funding	156,000	156,000					

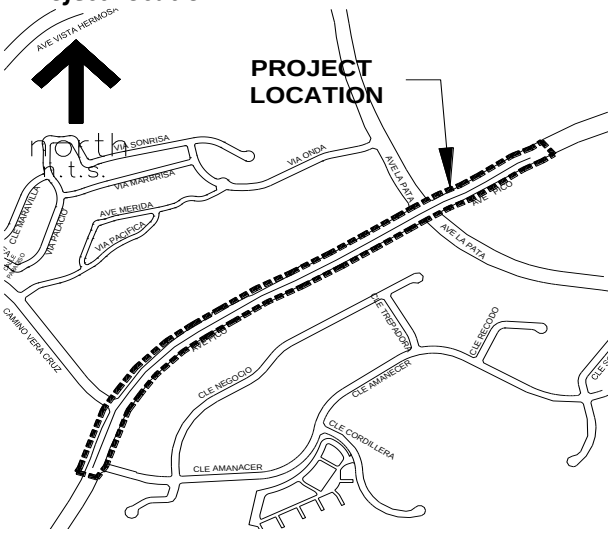
Ave. Pico - Calle Amanacer to The Courtyards

Capital Project - Street

Project Description:

This project consists of rehabilitating deteriorated and deficient curb, gutter, access ramps, replacing failed pavement areas, grinding, and overlaying the street with 2-inches of asphalt.

Project Location:



Project Management:	Engineering Division
Supporting Division:	None
Type of Project:	Rehabilitation of street pavement section
Impact on Operating Budget:	None.
General Plan Policy #	M-1.01, M-3.02

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering	121,500	121,500					
Construction Costs	1,093,500	1,093,500					
Total Construction	1,215,000	1,215,000					

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	1,215,000	1,215,000					

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Gas Tax Fund	1,215,000	1,215,000					
Total Funding	1,215,000	1,215,000					

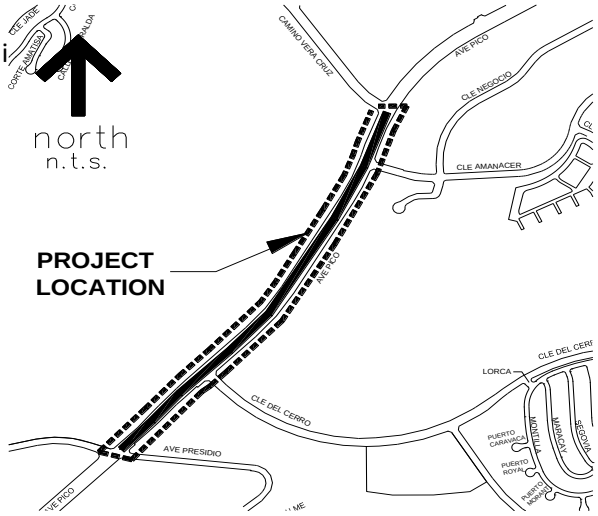
Ave. Pico Class I Bike/Ped Path Phase 1

Capital Project - Street

Project Description:

This project will construct a Class I Bike/Pedestrian Path adjacent to westbound Avenida Pico between Camino Vera Cruz and Calle Frontera. The FY17 allocation is for design phase activities.

Project Location:



Project Management: Engineering Division
Supporting Division: Planning Division
Type of Project: New Construction
Impact on Operating Budget: Will require periodic cleaning/repair of new asphalt patch, which would be included in future PW Maintenance budgets.
General Plan Policy # M-2.13, M-2.30

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering	350,000	300,000	50,000				
Construction Costs	1,525,000		1,525,000				
Total Construction	1,875,000	300,000	1,575,000				

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	1,875,000	300,000	1,575,000				

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
RCFPP	1,875,000	300,000	1,575,000				
Total Funding	1,875,000	300,000	1,575,000				

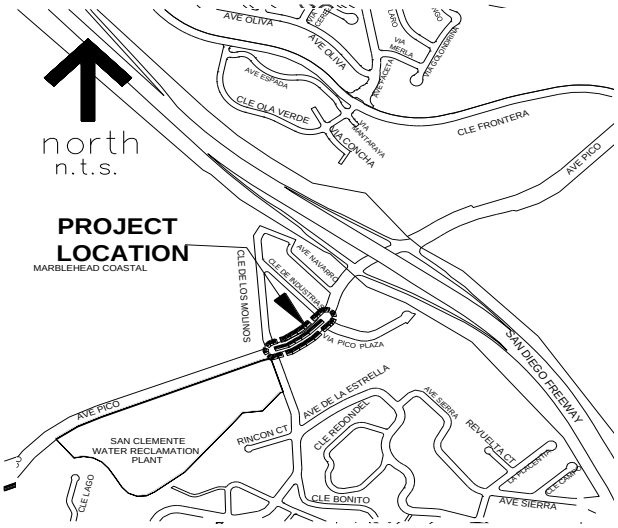
Ave. Pico - Los Molinos to Avenida Pico Plaza

Capital Project - Street

Project Description:

This project consists of rehabilitating deteriorated and deficient curb, gutter, access ramps, replacing failed pavement areas, grinding, and overlaying the street with 2-inches of asphalt.

Project Location:



Project Management:	Engineering Division
Supporting Division:	None
Type of Project:	Replacement and new construction
Impact on Operating Budget:	None.
General Plan Policy #	M-1.01, M-3.02

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering	45,000	45,000					
Construction Costs	405,000	405,000					
Total Construction	450,000	450,000					

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	450,000	450,000					

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Gas Tax Fund	450,000	450,000					
Total Funding	450,000	450,000					

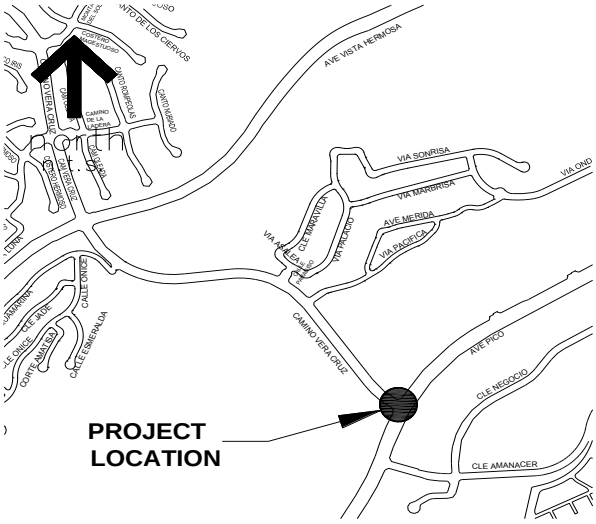
Ave. Pico/Cam. Vera Cruz Intersection Improvements

Capital Project - Street

Project Description:

This project will modify the intersection of Avenida Pico and Camino Vera Cruz to allow Class II striped bike lanes in both directions on Avenida Pico. This will be done by reconfiguring the medians on Pico so that vehicle lanes can be shifted to accomodate Class II bike lanes.

Project Location:



Project Management: Engineering Division
Supporting Division: None
Type of Project: New Construction
Impact on Operating Budget: None. This will not change current routine street maintenance.

General Plan Policy # M-2.13, M-2.30

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering	70,000	70,000					
Construction Costs	305,000	305,000					
Total Construction	375,000	375,000					

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	375,000	375,000					

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
RCFPP	375,000	375,000					
Total Funding	375,000	375,000					

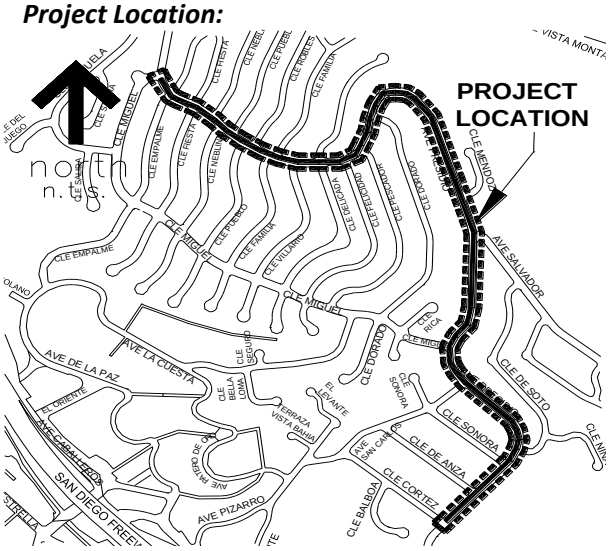
Ave. Presidio

Capital Project - Street

Project Description:

This project consists of rehabilitating Avenida Presidio from Calle Cortez to Lower Calle Miguel. Deteriorated and deficient curb, gutter and curbs ramps will be reconstructed as needed. Failed pavement areas will be reconstructed as needed, and the street will be cold milled and paved with a 2-inch cap.

Project Location:



Project Management:	Engineering Division
Supporting Division:	None
Type of Project:	Rehabilitation of street pavement section
Impact on Operating Budget:	None.
General Plan Policy #	M-1.01, M-3.02

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	800,000	800,000					
Total Construction	800,000	800,000					

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	800,000	800,000					

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Street Improv. Fund	800,000	800,000					
Total Funding	800,000	800,000					

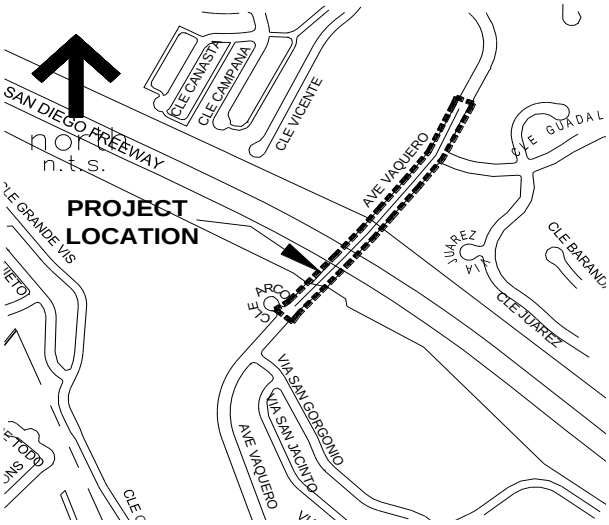
Ave. Vaquero - Under Interstate 5

Capital Project - Street

Project Description:

This project consists of rehabilitating deteriorated and deficient curb, gutter, access ramps, replacing failed pavement areas, grinding, and overlaying the street with 2-inches of asphalt.

Project Location:



Project Management:	Engineering Division
Supporting Division:	None
Type of Project:	Replacement and new construction
Impact on Operating Budget:	None.
General Plan Policy #	M-1.01, M-3.02

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering	75,000	75,000					
Construction Costs	675,000	675,000					
Total Construction	750,000	750,000					

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	750,000	750,000					

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Street Improv. Fund	750,000	750,000					
Total Funding	750,000	750,000					

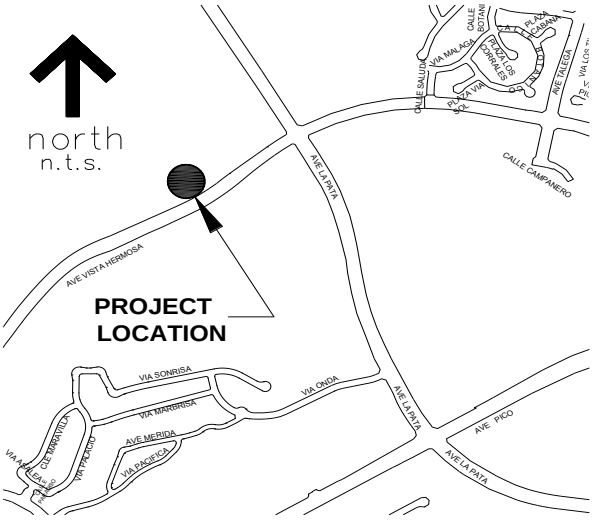
Ave. Vista Hermosa/Target Intersection Improvements

Capital Project - Street

Project Description:

This project will modify the intersection of Avenida Vista Hermosa at the Target entrance to allow Class II striped bike lanes in both directions on Avenida Vista Hermosa. This will be done by replacing the double-left turn lane into the Sports Park with a single left turn lane and reconfiguring the medians on AVH so that vehicle lanes can be shifted to accomodate Class II bike lanes.

Project Location:



Project Management: Engineering Division
Supporting Division: None
Type of Project: Replacement and new construction
Impact on Operating Budget: None. This will not change current routine street maintenance.

General Plan Policy # M-2.13, M-2.30

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering	90,000	90,000					
Construction Costs	335,000	335,000					
Total Construction	425,000	425,000					

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	425,000	425,000					

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
RCFPP	425,000	425,000					
Total Funding	425,000	425,000					

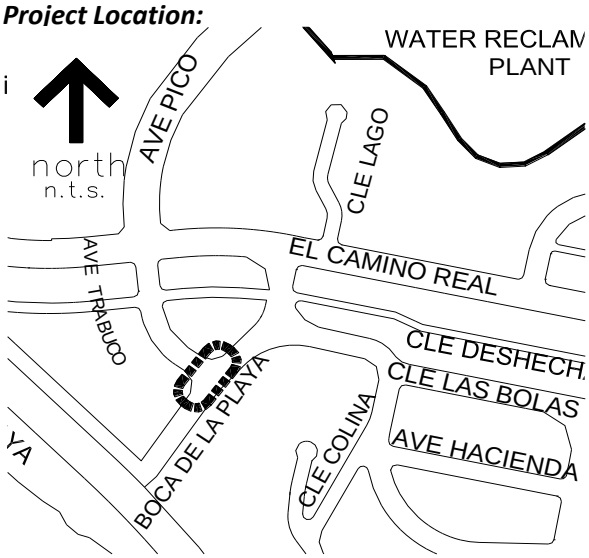
Boca De La Playa Sidewalk

Capital Project - Street

Project Description:

This project will construct missing sidewalk segments in front of 107 and 109 Boca De La Playa to provide a continuous 4.5 foot wide sidewalk west of Calle Las Bolas. The project will including one access ramp at Ave Pico intersection.

Project Location:



Project Management: Engineering Division
Supporting Division: None
Type of Project: New Construction
Impact on Operating Budget: None.

General Plan Policy # M-1.01, M-2.35

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering	8,000	8,000					
Construction Costs	72,000	72,000					
Total Construction	80,000	80,000					

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	80,000	80,000					

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
General Fund	80,000	80,000					
Total Funding	80,000	80,000					

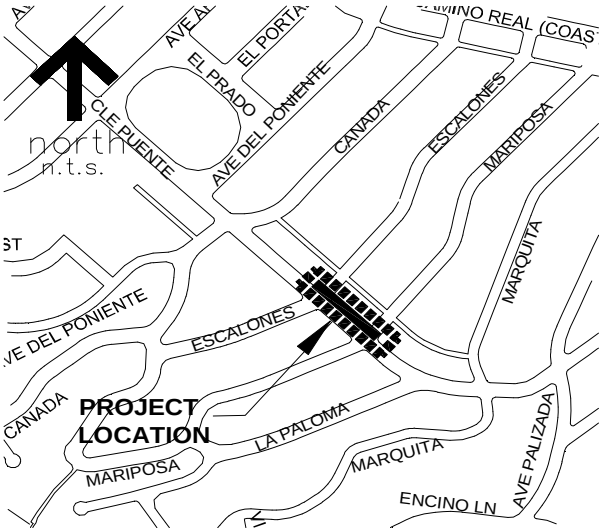
Calle Puente Sidewalk (700 Block)

Capital Project - Street

Project Description:

This project will construct about 175 linear feet of missing sidewalk to provide a continuous 4.5-foot wide sidewalk along northbound Calle Puente from W. Mariposa to W. Escalones. Through public workshops, this area has been identified as having a high priority need of a continuous sidewalk due to the nearby elementary school.

Project Location:



Project Management: Engineering Division
Supporting Division: None
Type of Project: New Construction
Impact on Operating Budget: None.

General Plan Policy # M-1.01, M-2.35

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering	10,000	10,000					
Construction Costs	119,310	119,310					
Total Construction	129,310	129,310					

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	129,310	129,310					

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
CDBG Grant	129,310	129,310					
Total Funding	129,310	129,310					

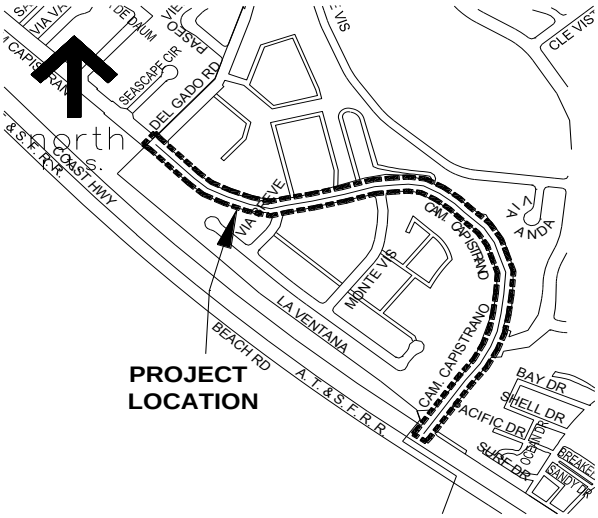
Camino Capistrano - ECR to Del Gado Road

Capital Project - Street

Project Description:

This project consists of rehabilitating Camino Capistrano from El Camino Real to Del Gado Road. The traffic volumes on these arterials are relatively low. As a cost saving measure to extend the life of the existing rubberized pavement areas, this project will reconstruct deteriorated pavement areas, crack seal and slurry seal the existing pavement.

Project Location:



Project Management: Engineering Division
Supporting Division: None
Type of Project: Rehabilitation
Impact on Operating Budget: None.

General Plan Policy # M-1.01, M-3.02

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering	13,600	13,600					
Construction Costs	122,400	122,400					
Total Construction	136,000	136,000					

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	136,000	136,000					

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Gas Tax Fund	136,000	136,000					
Total Funding	136,000	136,000					

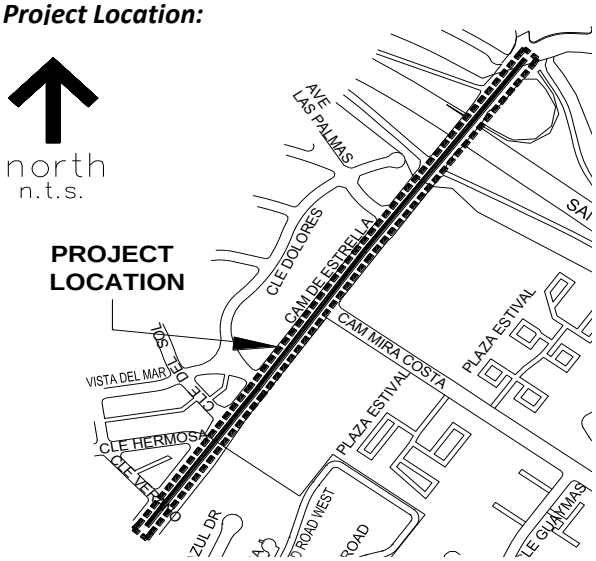
Camino De Estrella - I-5 to City Limit

Capital Project - Street

Project Description:

This project consists of rehabilitating Camino De Estrella from Interstate 5 to the westerly city limit. The traffic volumes on these arterials are relatively low. As a cost saving measure to extend the life of the existing rubberized pavement areas, this project will reconstruct deteriorated pavement areas, crack seal and slurry seal the existing pavement.

Project Location:



Project Management: Engineering Division
Supporting Division: None
Type of Project: Rehabilitation
Impact on Operating Budget: None.

General Plan Policy # M-1.01, M-3.02

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering	15,000	15,000					
Construction Costs	135,000	135,000					
Total Construction	150,000	150,000					

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	150,000	150,000					

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Gas Tax Fund	150,000	150,000					
Total Funding	150,000	150,000					

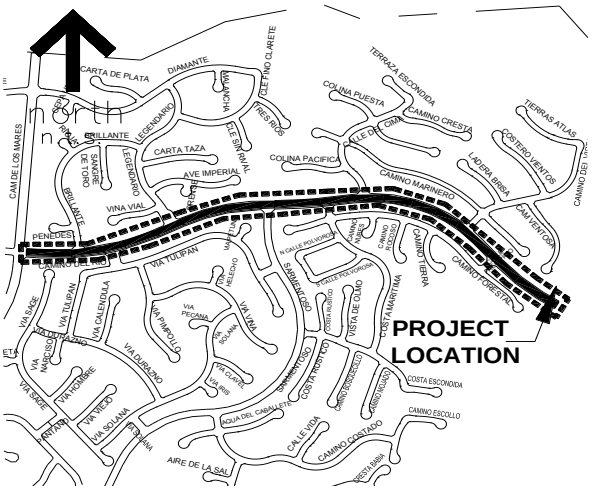
Camino de los Mares - Ave Vaquero to I-5

Capital Project - Street

Project Description:

This project consists of designing and overlaying Camino de los Mares - Ave Vaquero to Interstate 5. The design of Camino de los Mares in FY 17 would provide a shovel ready project in preparation for future grant opportunities. The project scope includes rehabilitating deteriorated curb, gutter, access ramps, replacing failed pavement areas and overlaying the streets with 2-inches of asphalt.

Project Location:


PROJECT LOCATION
CAM DE LOS MARES
CARTA DE PLATA
DIAMANTE
CELEBRANTE
LEGENDARIO
CARTA TAZA
AVE IMPERIAL
VINA VIAL
PENEDES
VIA TULIPAN
VIA CALENDULA
VIA PAMPOLLO
VIA DURAZNO
VIA PECANA
VIA SOLANA
VIA VIEJO
VIA HORNERO
VIA GAVIOTA
VIA GRACE
VIA VALSADE
VIA MARCISO
VIA VIVAZ
VIA QUETZAL
VIA IRIS
AGUA DEL CABALLERO
AIRE DE LA SAL
CALLE VIDA
CAMINO COSTADO
CAMINO ESCOLLO
COSTA ESCONDIDA
COSTA MARITIMA
COSTA MISTICA
COSTA DORADA
COSTA ALTA
VISTA DE OLIVO
CAMINO MARINERO
CAMINO CRESTA
COLINA PACIFICA
COLINA PUESTA
TERRAZA ESCONDIDA
TIERRAS ATLAS
CONTERO VIENTOS
LADERA BRISA
CAMINO VIENTOS
CAMINO DEL LYNX
CAMINO TIERRA
CAMINO ESCUDO
CAMINO ALTO
CAMINO ALTAMIRA
CAMINO ESTRELLA
CAMINO ESTRELLA
CAMINO ESTRELL

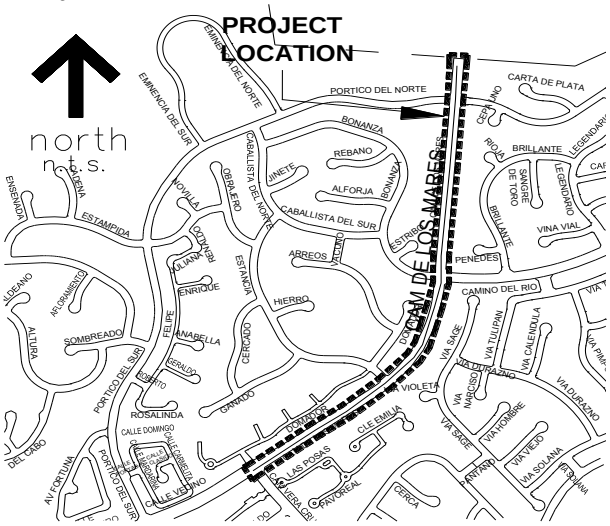
Camino De Los Mares - Vera Cruz to City Limit

Capital Project - Street

Project Description:

This project consists of rehabilitating Camino De Los Mares from Vera Cruz to the Northern End of Camino De Los Mares. The traffic volumes on these arterials are relatively low. As a cost saving measure to extend the life of the existing rubberized pavement areas, this project will reconstruct deteriorated pavement areas, crack seal and slurry seal the existing pavement.

Project Location:



Project Management:	Engineering Division
Supporting Division:	None
Type of Project:	Rehabilitation
Impact on Operating Budget:	None.
General Plan Policy #	M-1.01, M-3.02

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering	21,000	21,000					
Construction Costs	189,000	189,000					
Total Construction	210,000	210,000					

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	210,000	210,000					

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Gas Tax Fund	210,000	210,000					
Total Funding	210,000	210,000					

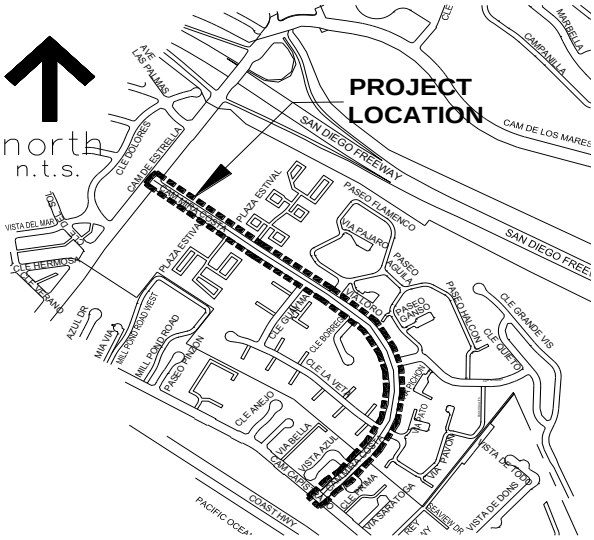
Camino Mira Costa

Capital Project - Street

Project Description:

This project consists of rehabilitating Camino Mira Costa. The traffic volumes on these arterials are relatively low. As a cost saving measure to extend the life of the existing rubberized pavement areas, this project will reconstruct deteriorated pavement areas, crack seal and slurry seal the existing pavement.

Project Location:



Project Management:	Engineering Division
Supporting Division:	None
Type of Project:	Rehabilitation
Impact on Operating Budget:	None.
General Plan Policy #	M-1.01, M-3.02

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering	17,000	17,000					
Construction Costs	153,000	153,000					
Total Construction	170,000	170,000					

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	170,000	170,000					

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Gas Tax Fund	170,000	170,000					
Total Funding	170,000	170,000					

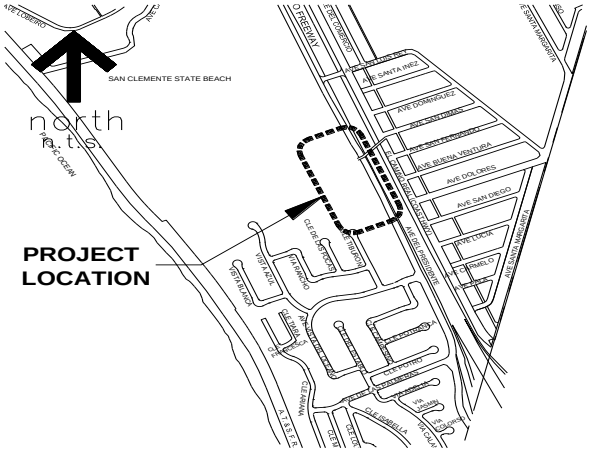
Concordia Elementary Safe Routes to School

Capital Project - Street

Project Description:

The City was awarded grants to design, permit and construct the safe route to school improvments including curb extensions, sidewalk, and wider bicycle lanes along Avenida Del Presidente. Project permitting and design underway in FY16. Construction scheduled for completion by July 2017.

Project Location:



Project Management:	Engineering Division
Supporting Division:	Planning Division
Type of Project:	New Construction
Impact on Operating Budget:	None.
General Plan Policy #	M-3.03, 2.36

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	997,000	997,000					
Total Construction	997,000	997,000					

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	997,000	997,000					

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
ATP Grant	986,000	986,000					
General Fund	11,000	11,000					
Total Funding	997,000	997,000					

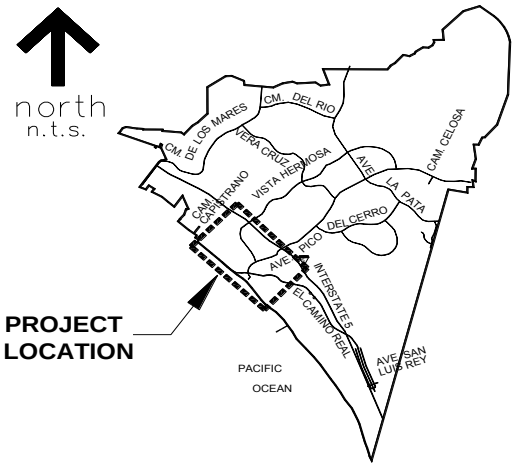
Downtown Bicycle Racks

Capital Project - Street

Project Description:

The project will install over 40 bicycle racks along the Pacific Coast Bicycle Route (PCBR) following the completion of the PCBR Signing and Parking Project. The bicycle racks were originally included in the PCBR grant project, but were removed following conditions imposed by the grant administrators that made it infeasible to continue with the racks in the grant project.

Project Location:



Project Management: Engineering Division
Supporting Division: None
Type of Project: New Construction
Impact on Operating Budget: None

General Plan Policy # M-1.01, M-2.15, M-2.19

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	40,000	40,000					
Total Construction	40,000	40,000					

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	40,000	40,000					

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Air Quality Mgmt. Fund	40,000	40,000					
Total Funding	40,000	40,000					

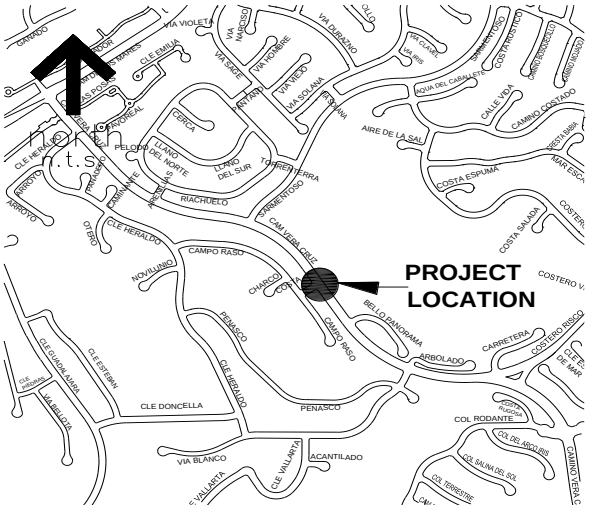
Intersection Control for Camino Vera Cruz/Costa

Capital Project - Street

Project Description:

This project includes studying, designing, permiting and constructing intersection control for Camino Vera Cruz. The MUCTD recommends that if a roundabout is determined to provide a viable and practical solution, it should be studied in lieu of, or in addition to a traffic control signal.

Project Location:



Project Management: Engineering Division
Supporting Division: Maintenance Division
Type of Project: Replacement and new construction
Impact on Operating Budget: None

General Plan Policy #: M-1.11

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering	100,000	100,000					
Construction Costs	500,000	500,000					
Total Construction	600,000	600,000					

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	600,000	600,000					

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Gas Tax Fund	600,000	600,000					
Total Funding	600,000	600,000					

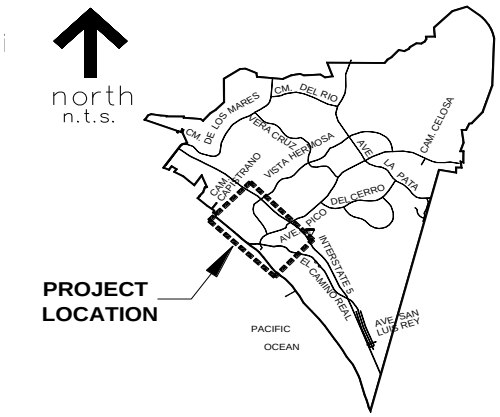
Pacific Coast Bicycle Route Signage and Parking Project

Capital Project - Street

Project Description:

The project will provide needed bicycle parking and wayfinding signage along the Pacific Coast Bicycle Route. The City received a grant for the project from OCTA for $143,376 with a $21,424 City match for a total project budget of $164,800.

Project Location:



Project Management:	Engineering Division
Supporting Division:	None
Type of Project:	New Construction
Impact on Operating Budget:	None
General Plan Policy #	M-1.01, M-2.15, M-2.19

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	164,800	164,800					
Total Construction	164,800	164,800					

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	164,800	164,800					

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
General Fund	21,424	21,424					
CMAC Grant	143,376	143,376					
Total Funding	164,800	164,800					

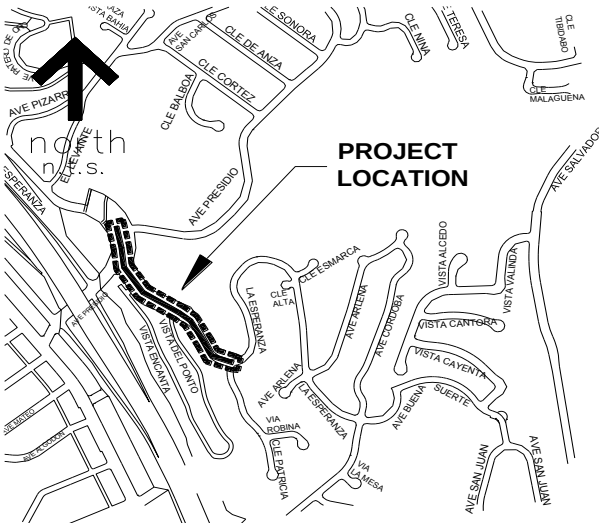
South La Esperanza

Capital Project - Street

Project Description:

This project consists of rehabilitating South La Esperanza from Avenida Presidio to Calle Patricia. Deteriorated and deficient curb, gutter and curbs ramps will be reconstructed as needed. Failed pavement areas will be reconstructed as needed, and the street will be cold milled and paved with a 2-inch cap.

Project Location:



Project Management:	Engineering Division
Supporting Division:	None
Type of Project:	Rehabilitation of street pavement section
Impact on Operating Budget:	None.
General Plan Policy #	M-1.01, M-3.02

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	460,000	460,000					
Total Construction	460,000	460,000					

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	460,000	460,000					

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Street Improv. Fund	460,000	460,000					
Total Funding	460,000	460,000					

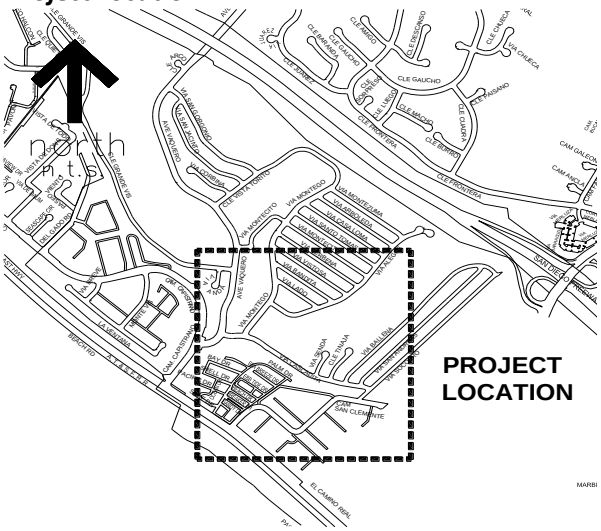
Shorecliffs Safe Routes to School

Capital Project - Street

Project Description:

The City was awarded a grant to design, permit and construct the safe route to school improvments including curb extensions and sidewalk serving Shorecliffs Middle School. Project permitting and design is scheduled for FY17 with construction completion anticipated by July 2019.

Project Location:



Project Management: Engineering Division
Supporting Division: Planning Division
Type of Project: New Construction
Impact on Operating Budget: None.

General Plan Policy # M-3.03, 2.36

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering	101,400	101,400					
Construction Costs			777,000				
Total Construction	101,400	101,400	777,000				

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	101,400	101,400	777,000				

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
ATP Grant	869,450	100,300	769,150				
General Fund	8,950	1,100	7,850				
Total Funding	878,400	101,400	777,000				

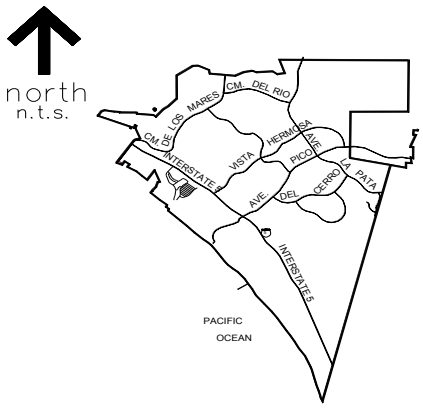
Traffic Signal Controller Replacement

Capital Project - Street

Project Description:

This project will replace seven traffic signal controllers at intersections that are not part of OCTA's Regional Traffic Signal Synchronization Program. The existing Multisonics controllers are over 20 years old and replacement parts for them are no longer being supported by the manufacturers. Replacing the outdated controllers with the Advanced Traffic Controllers (ATC) will enhance the reliability of the signal operation and enable intercommunication at various signalized locations.

Project Location:



Project Management: Engineering Division
Supporting Division: Maintenance Division
Type of Project: Replacement and rehabilitation of existing utilities
Impact on Operating Budget: None

General Plan Policy #: M-1.01

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	75,000	75,000					
Total Construction	75,000	75,000					

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	75,000	75,000					

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Facilities Maint. Reserve	75,000	75,000					
Total Funding	75,000	75,000					

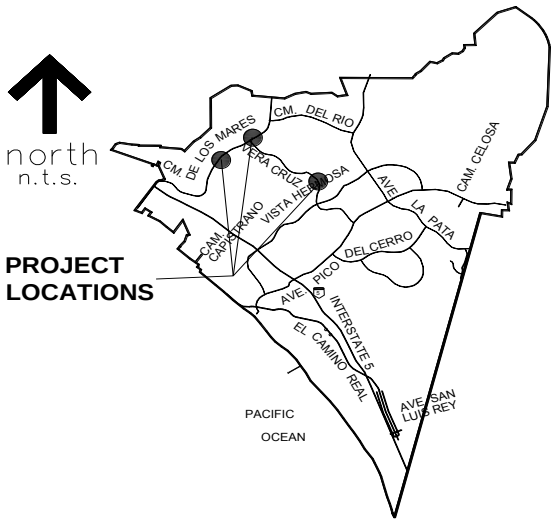
Traffic Signal Head Protected/Permissive Conversions

Capital Project - Street

Project Description:

This project includes replacing the signal heads at three locations incuding Camino De Los Mares/Portifico Del Sur, Camino De Los Mares/Camino Vera Cruz and Camino Vera Cruz/Camino De La Ladera. The signal heads will replace protected left signal head configurations with protected/permisive signal head configurations to improve the performance of the intersections.

Project Location:



Project Management: Engineering Division
Supporting Division: Maintenance Division
Type of Project: Replacement and new construction
Impact on Operating Budget: None

General Plan Policy #: M-1.06

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	100,000	100,000					
Total Construction	100,000	100,000					

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	100,000	100,000					

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Gas Tax Fund	100,000	100,000					
Total Funding	100,000	100,000					

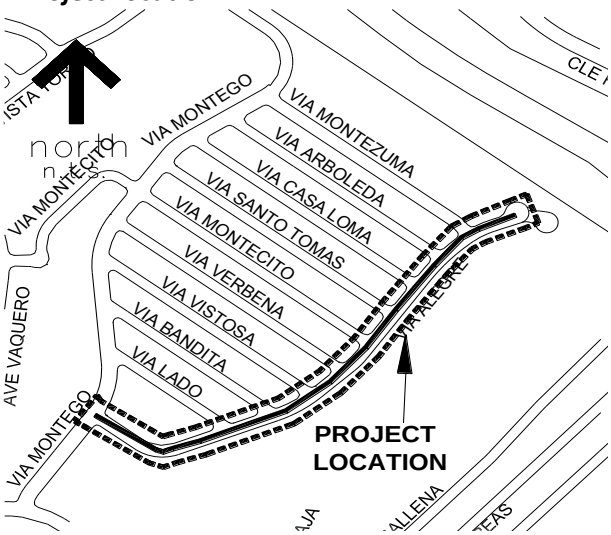
Via Alegre

Capital Project - Street

Project Description:

This project consists of rehabilitating Via Alegre from Via Montego to Edge of Pavement. Deteriorated and deficient curb, gutter and curbs ramps will be reconstructed as needed. Failed pavement areas will be reconstructed as needed, and the street will be cold milled and paved with a 2-inch cap.

Project Location:



Project Management: Engineering Division
Supporting Division: None
Type of Project: Rehabilitation of street pavement section
Impact on Operating Budget: None.

General Plan Policy # M-1.01, M-3.02

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	337,000	337,000					
Total Construction	337,000	337,000					

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	337,000	337,000					

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Street Improv. Fund	337,000	337,000					
Total Funding	337,000	337,000					

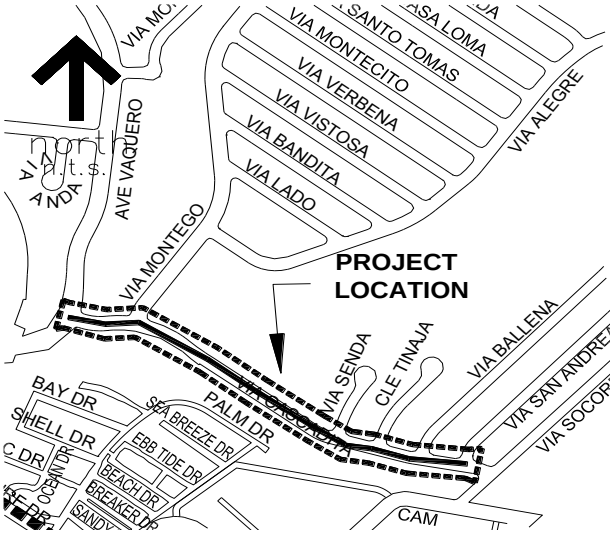
Via Cascadita

Capital Project - Street

Project Description:

This project consists of rehabilitating Via Cascadita from Ave Vaquero to San Andreas. Deteriorated and deficient curb, gutter and curbs ramps will be reconstructed as needed. Failed pavement areas will be reconstructed as needed, and the street will be cold milled and paved with a 2-inch cap.

Project Location:



Project Management: Engineering Division
Supporting Division: None
Type of Project: Rehabilitation of street pavement section
Impact on Operating Budget: None.

General Plan Policy # M-1.01, M-3.02

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	358,000	358,000					
Total Construction	358,000	358,000					

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	358,000	358,000					

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Street Improv. Fund	358,000	358,000					
Total Funding	358,000	358,000					

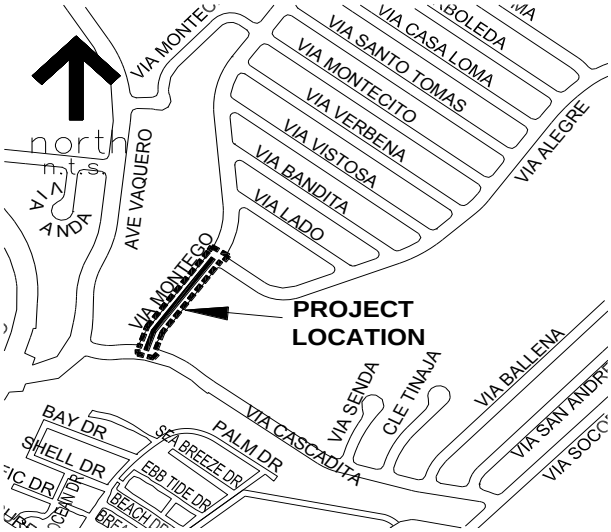
Via Montego

Capital Project - Street

Project Description:

This project consists of rehabilitating Via Montego from Via Cascadita to Via Alegre. Deteriorated and deficient curb, gutter and curbs ramps will be reconstructed as needed. Failed pavement areas will be reconstructed as needed, and the street will be cold milled and paved with a 2-inch cap.

Project Location:



Project Management: Engineering Division
Supporting Division: None
Type of Project: Rehabilitation of street pavement section
Impact on Operating Budget: None.

General Plan Policy # M-1.01, M-3.02

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	205,000	205,000					
Total Construction	205,000	205,000					

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	205,000	205,000					

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Street Improv. Fund	205,000	205,000					
Total Funding	205,000	205,000					

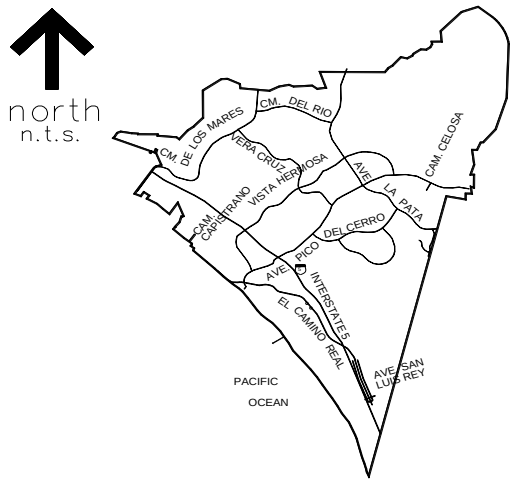
As Needed Pavement Repairs

Maintenance and Other Project - Street

Project Description:

This project will address needed pavement structural repairs in an expeditous manner. Types of projects may include specific failed pavement sections that need to be removed to subgrade and replaced with deep lift structure pavement section. The City will contract with a pavement contractor to provide an ongoing as-needed contract where specific task authorizations can be approved by the Public Works Director.

Project Location:



Project Management: Engineering Division
Supporting Division: None
Type of Project: Maintenance reconstruction
Impact on Operating Budget: None.

General Plan Policy # M-1.35

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	600,000	100,000	100,000	100,000	100,000	100,000	100,000
Total Construction	600,000	100,000	100,000	100,000	100,000	100,000	100,000

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	600,000	100,000	100,000	100,000	100,000	100,000	100,000

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Street Improv. Fund	600,000	100,000	100,000	100,000	100,000	100,000	100,000
Total Funding	600,000	100,000	100,000	100,000	100,000	100,000	100,000

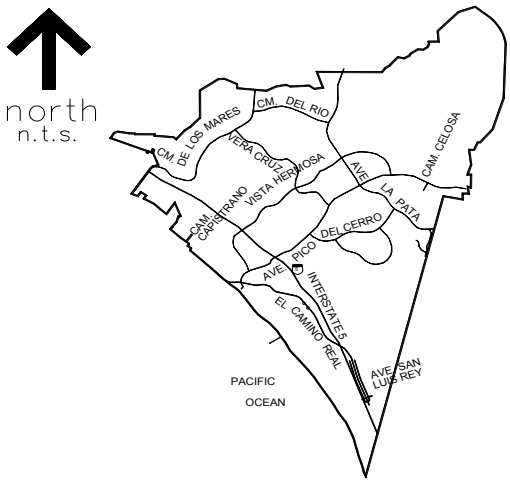
Major Street Maintenance Program FY 2017

Maintenance and Other Project - Street

Project Description:

The Engineering Division has managed the Major Street Maintenance Program since FY 2000. The program was created to provide maintenance for streets not included in the Street Improvement Program. With the expiration of the Street Improvement Program, this funding is in even greater need to provide major maintenance for streets before they enter a phase of rapid deterioration. Timely maintenance prevents more costly reconstruction in the future. Street projects for FY 2017 include: Ave. Ortega, Calle Del Cerrito, Ardilla Lane, Calle Gomez,Calle Del Rito, and others if funds permit.

Project Location:



Project Management: Engineering Division
Supporting Division: None
Type of Project: Maintenance reconstruction
Impact on Operating Budget: None.

General Plan Policy # M-1.01, M-3.02

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	3,300,000	550,000	550,000	550,000	550,000	550,000	550,000
Total Construction	3,300,000	550,000	550,000	550,000	550,000	550,000	550,000

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	3,300,000	550,000	550,000	550,000	550,000	550,000	550,000

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
General Fund	3,000,000	500,000	500,000	500,000	500,000	500,000	500,000
Water Deprec. Reserve	150,000	25,000	25,000	25,000	25,000	25,000	25,000
Sewer Deprec. Reserve	150,000	25,000	25,000	25,000	25,000	25,000	25,000
Total Funding	3,300,000	550,000	550,000	550,000	550,000	550,000	550,000

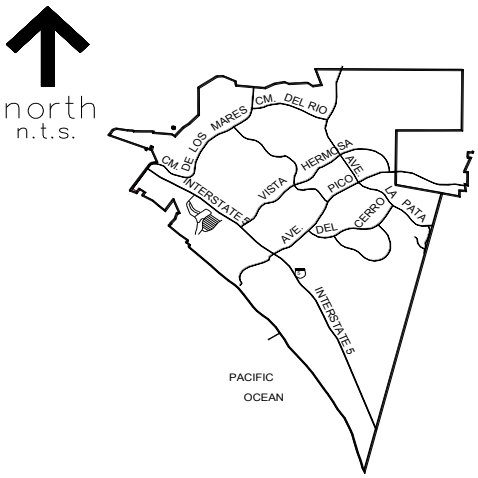
Pavement Management System Update

Maintenance and Other Project - Street

Project Description:

Since 1988 the City has been using a computerized Pavement Management System to inventory the City's public street system and recommend rehabilitation strategies to improve the overall condition of the City's streets. In addition, OCTA now requires the system to be updated every two years to maintain Measure M2 funding eligibility. AHFP arterials must be evaluated every two years and all City streets every six years.

Project Location:



Project Management: Engineering Division
Supporting Division: None
Type of Project: Study
Impact on Operating Budget: None

General Plan Policy # M-1.01

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering	350,000	150,000		50,000		150,000	
Construction Costs							
Total Construction	350,000	150,000		50,000		150,000	

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	350,000	150,000		50,000		150,000	

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Street Improv. Fund	350,000	150,000		50,000		150,000	
Total Funding	350,000	150,000		50,000		150,000	

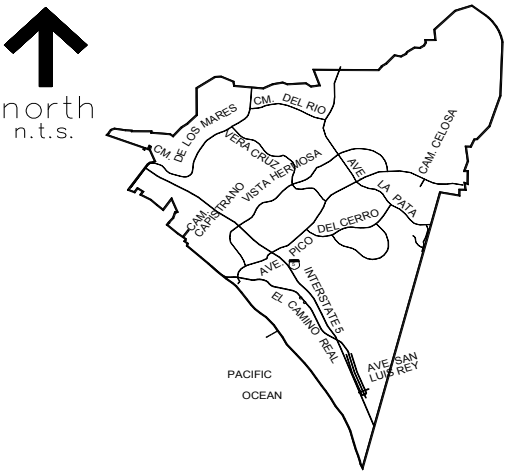
Sidewalk Repair and Improvements

Maintenance and Other Project - Street

Project Description:

The Sidewalk Repair Program was established to repair deficient sidewalks and remove trip hazards throughout the City. The locations of deficient sidewalks to be repaired and or replaced are prioritized according to the extent of the vertical displacements. The program also administers a cost sharing feature with the property owners as described in Resolution 03-04.

Project Location:



Project Management: Engineering Division
Supporting Division: None
Type of Project: Maintenance reconstruction
Impact on Operating Budget: None.

General Plan Policy # M-1.01, M-2.35

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	900,000	150,000	150,000	150,000	150,000	150,000	150,000
Total Construction	900,000	150,000	150,000	150,000	150,000	150,000	150,000

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	900,000	150,000	150,000	150,000	150,000	150,000	150,000

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
General Fund	900,000	150,000	150,000	150,000	150,000	150,000	150,000
Total Funding	900,000	150,000	150,000	150,000	150,000	150,000	150,000

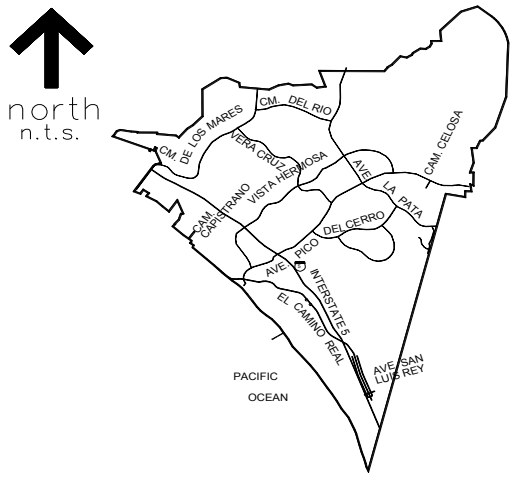
Slurry Seal

Maintenance and Other Project - Street

Project Description:

The City budgets annually to provide slurry seal to the City streets identified with the highest need as determined by staff. The annual Slurry Seal Program extends the life of the existing City streets and delays the need for rehabilitation or reconstruction. All public streets are typically slurry sealed on a 7 to 10 year cycle as funding permits.

Project Location:



Project Management: Engineering Division
Supporting Division: None
Type of Project: Maintenance reconstruction
Impact on Operating Budget: None.

General Plan Policy # M-1.01

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	1,500,000	250,000	250,000	250,000	250,000	250,000	250,000
Total Construction	1,500,000	250,000	250,000	250,000	250,000	250,000	250,000

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	1,500,000	250,000	250,000	250,000	250,000	250,000	250,000

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
General Fund	1,500,000	250,000	250,000	250,000	250,000	250,000	250,000
Total Funding	1,500,000	250,000	250,000	250,000	250,000	250,000	250,000

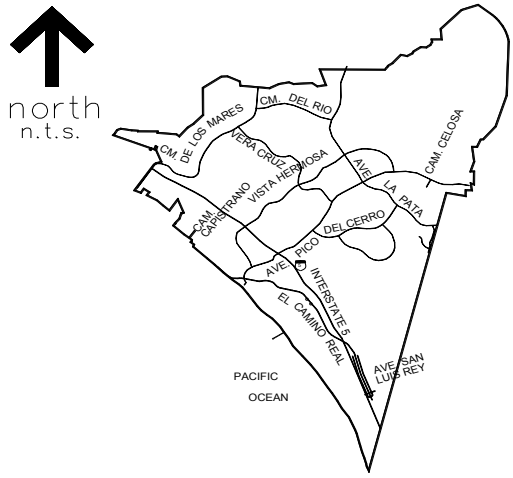
Street Improvement Design

Maintenance and Other Project - Street

Project Description:

The City spends $75,000 annually to design street improvements scheduled for construction in the following fiscal year or to apply for grants for projects not yet budgeted.

Project Location:



Project Management: Engineering Division
Supporting Division: None
Type of Project: Design
Impact on Operating Budget: None.

General Plan Policy # M-1.20

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering	450,000	75,000	75,000	75,000	75,000	75,000	75,000
Construction Costs							
Total Construction	450,000	75,000	75,000	75,000	75,000	75,000	75,000

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	450,000	75,000	75,000	75,000	75,000	75,000	75,000

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Street Improv. Fund	450,000	75,000	75,000	75,000	75,000	75,000	75,000
Total Funding	450,000	75,000	75,000	75,000	75,000	75,000	75,000

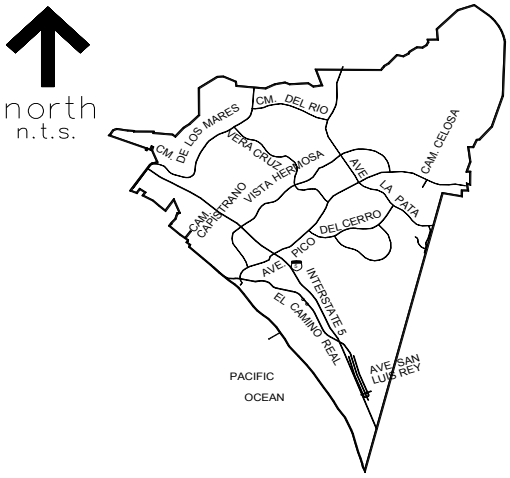
Traffic Calming Program

Maintenance and Other Project - Street

Project Description:

The Traffic Calming Program enhances safety on the streets and reduces the negative effects of motor vehicles while maintaining acceptable traffic flow. Traffic Calming measures include purchasing new equipment and installation of physical traffic improvements on City streets.

Project Location:



Project Management: Engineering Division
Supporting Division: None
Type of Project: New Construction
Impact on Operating Budget: None.

General Plan Policy # M-1.19

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	480,000	80,000	80,000	80,000	80,000	80,000	80,000
Total Construction	480,000	80,000	80,000	80,000	80,000	80,000	80,000

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	480,000	80,000	80,000	80,000	80,000	80,000	80,000

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Air Quality Mgmt. Fund	480,000	80,000	80,000	80,000	80,000	80,000	80,000
Total Funding	480,000	80,000	80,000	80,000	80,000	80,000	80,000

Water Master Plan
The City's Water master plan was originally developed in 1982, and updated in 1994, 1999, 2001 and 2006. The master plan provides the following:

- Review of existing facilities and conditions
- Review of service delivery methods and capacity of the coordinated efforts of the regional water supply system from Municipal Water District of Orange County and Metropolitan Water District
- Determination of the existing and ultimate water systems capacity
- Determination of the cost of future facilities and improvements to existing facilities
- Operational deficiencies in the water distribution system
- Funding sources available for improvements to existing facilities and construction of new facilities

The master plan is essential to the City because most of the City's water supply is purchased from Municipal Water District of Orange County and imported through the Joint Transmission Main and Water Importation Pipeline. The City's water needs are supplemented by ground water pumped from 2 City owned wells.

Additionally, in 2006 the City completed a Water Asset Management Study that projects capital costs and funding needs over the next 20 years. The purpose of the study was to determine required funding for long term replacement and rehabilitation of the water infrastructure.

Major components of the Water system include:

- Reservoirs
- Water Distribution Lines
- Pump Stations
- Pressure Reducing Stations

Water Fund
The following enterprise funds account for water activities and capital improvements:

- Water Operating Fund
- Water Depreciation Reserve Fund
- Water Acreage Fee Reserve Fund
- Water Other Agency Reserve Fund

Water Improvements
The FY 2017 budget includes 4 capital improvement projects for a total of $3.6 million and 9 maintenance projects in the amount of $1.5 million.

Capital improvement projects are listed as follows:

- Ave. Del Presidente Water Line Replacement
- Highland Light Ductile Iron Pipeline Replacements
- Recycled Water Expansion Phase II
- Recycled Water Line Replacement - Calafia to Golf Course

Maintenance and other projects in FY 2017 are:

- JRWSS Agency Projects
- Meter Replacement
- PRS Vault Lid Replacements
- Reservoir 3 Drainage Improvements
- Riviera Waterline Removal
- Schlegel Reservoir Isolation Valve Replacement
- Water Distribution Insert Valve Program
- Water System Rehabilitation
- Water System Replacement

Individual project sheets for both capital improvement projects and maintenance projects are on the following pages.

Developer Improvements
All water related infrastructure within the Marblehead Coastal development will be constructed by the developer. Future maintenance and replacement of infrastructure

in these areas will be funded from water service charges collected from new utility users.

Funding Sources

Funding for these improvements will be from the Water Fund Depreciation Reserve, the Water Acreage Fee Reserve, and the Water Other Agency Reserve. The Water Depreciation Reserve consists of funds set aside from the Water Operating Fund to pay for replacement equipment, or to rebuild existing water system infrastructure. The Water Other Agency Fund is used to set aside funds for repair and replacement of JRWSS assets. The Water Acreage Fee Reserve is supported by fees assessed on all parcels of land that are developed and connected to the water system. This assures that development driven infrastructure improvements are fully funded by the developers.

The City does not anticipate a lack of funding in the near future, but has determined the following alternatives may be used to finance projects:

- Additional issuance of debt (bond, notes, advances from other funds)
- Rate increases
- Additional acreage development fees
- Other grant funding sources
- Funding from an alternative City fund
- Reallocation of funds from existing projects

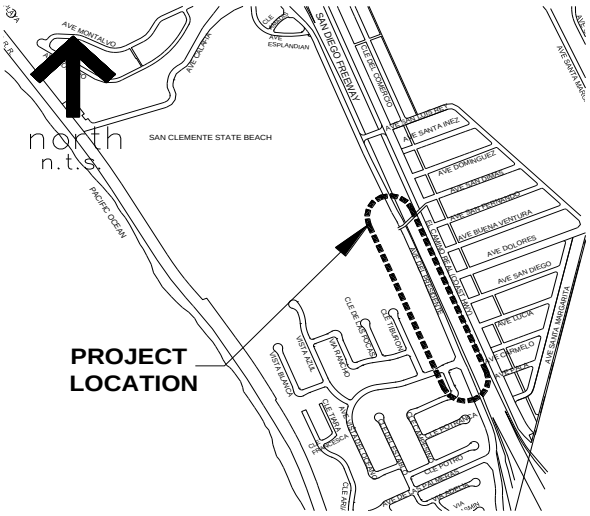
Ave. Del Presidente Waterline Replacement

Capital Project - Water

Project Description:

The waterline along Avenida Presidente has met its useful life. The line currently is located at the edge of the public right-of-way. Portions of a privately owned wall were constructed over the waterline making routine and emergency maintenance more difficult. The waterline will be replaced and relocated into the center of the street per City standards. In FY 2016, $100,000 was budgeted for design of the project.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division
Type of Project: Replacement and rehabilitation of existing utilities
Impact on Operating Budget: None.

General Plan Policy # PSFU-5.05

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	800,000	800,000					
Total Construction	800,000	800,000					

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	800,000	800,000					

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Water Deprec. Reserve	800,000	800,000					
Total Funding	800,000	800,000					

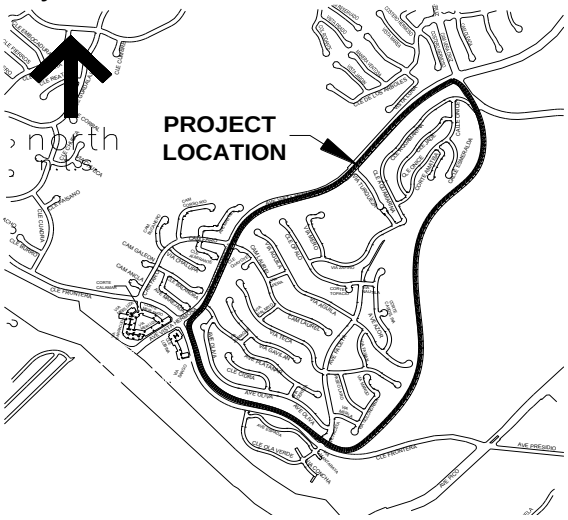
Highland Light Ductile Iron Pipeline Replacements

Capital Project - Water

Project Description:

The infrastructure in the Highland Light development was installed by the developer in 1989. The water line was improperly protected from corrosion, and the ductile iron pipe has failed numerous times. The failures have increased in recent years and the pipe needs to be replaced with non-corrosive polyvinyl chloride (PVC) per City standards. There is approximately 12,000 linear feet of pipeline that need to be replaced in the development. The work is occuring in two separate phases. Phase 1 of the project is currently underway to mitigate the construction impacts to the adjacent school.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division
Type of Project: Replacement and new construction
Impact on Operating Budget: None

General Plan Policy # PSFU-5.05

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering	200,000	200,000					
Construction Costs	2,300,000	2,300,000					
Total Construction	2,500,000	2,500,000					

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	2,500,000	2,500,000					

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Water Deprec. Reserve	2,500,000	2,500,000					
Total Funding	2,500,000	2,500,000					

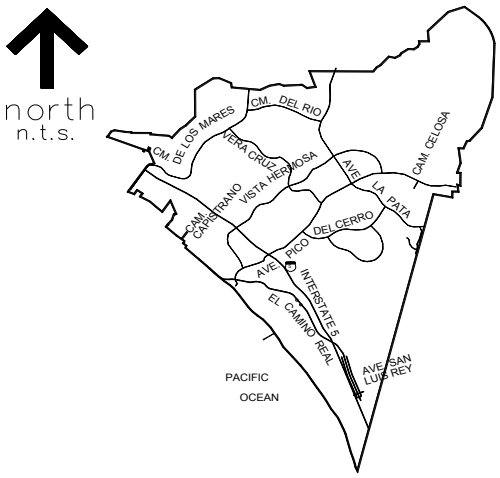
Recycled Water Expansion Phase II

Capital Project - Water

Project Description:

The City recently completed a $25.1 million dollar expansion of its recycled water system and is in the process of connecting all potential customers to the system. Recycled water provides a new source of supply and reduces the City's reliability on imported water from Metropolitan Water District. There is potential to expand the existing system, but will take an analysis of projected demands and potential customers to see if a Phase II Expansion is viable. Funding for FY 2017 is included for updating the recycled water model and for feasibility.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division
Type of Project: Replacement and new construction
Impact on Operating Budget: None

General Plan Policy # PSFU-5.05, PSFU 5.09

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering	100,000	100,000					
Construction Costs							
Total Construction	100,000	100,000					

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	100,000	100,000					

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Water Penalty Reserve	100,000	100,000					
Total Funding	100,000	100,000					

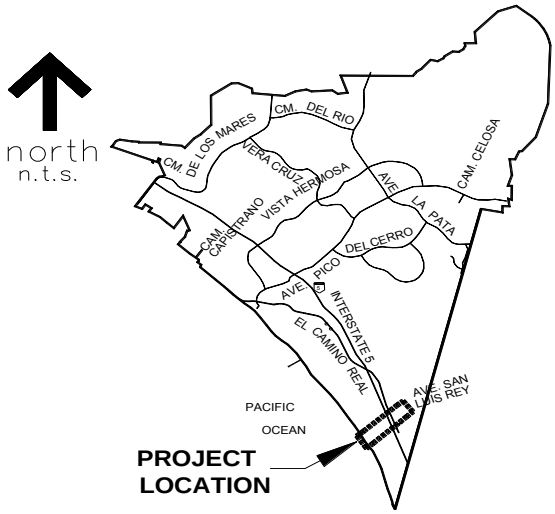
Recycled Waterline Replacement - Calafia to Golf Course

Capital Project - Water

Project Description:

The pipeline that provides recycled water to the City's municipal golf course has reached its useful life and is in need of replacement. The asbestos cement line spans 4000 ft from Calafia State Beach to the golf course pond. Design work is planned in FY 2017 with construction following in FY 2018.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division
Type of Project: Replacement and rehabilitation of existing utilities
Impact on Operating Budget: None

General Plan Policy # PSFU-5.05

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering	200,000	200,000					
Construction Costs	800,000		800,000				
Total Construction	1,000,000	200,000	800,000				

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	1,000,000	200,000	800,000				

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Water Deprec. Reserve	1,000,000	200,000	800,000				
Total Funding	1,000,000	200,000	800,000				

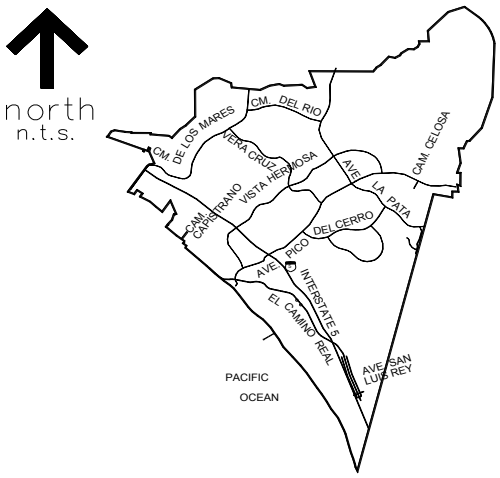
JRWSS Agency Projects

Maintenance and Other Project - Water

Project Description:

The City, along with other member agencies of the Joint Regional Water Supply System (JRWSS), are funding capital projects for shared assets as required in the operating agreements for the importation pipelines known as the Joint and Local Transmission Mains along with two regional reservoirs.

Project Location:



Project Management:	Engineering Division
Supporting Division:	Utilities Division
Type of Project:	Replacement and new construction
Impact on Operating Budget:	None
General Plan Policy #	PSFU-5.05

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	2,568,000	500,000	906,000	100,000	56,000	506,000	500,000
Total Construction	2,568,000	500,000	906,000	100,000	56,000	506,000	500,000

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	2,568,000	500,000	906,000	100,000	56,000	506,000	500,000

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Water Other Agency	500,000	500,000					
Total Funding	500,000	500,000					

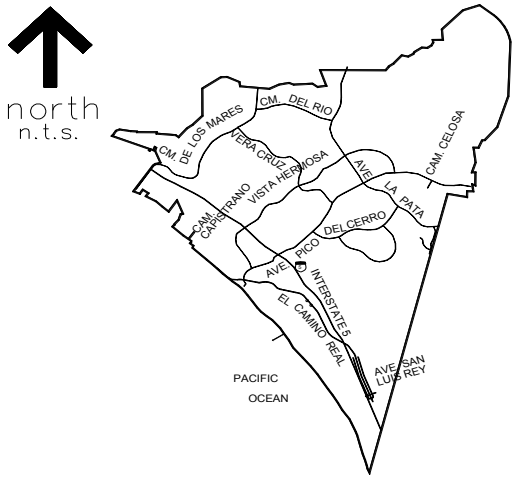
Meter Replacements

Maintenance and Other Project - Water

Project Description:

The City maintains approximately 17,200 water meters within its service area. To keep the City's accounting of water use accurate, meters are replaced on a periodic basis or at the end of their useful life. The majority of the current funding is to replace meters that have become either stuck, broken or have developed cracked lenses.

Project Location:



Project Management: Utilities Division
Supporting Division: Engineering Division
Type of Project: Replacement and rehabilitation of existing utilities
Impact on Operating Budget: None.

General Plan Policy # PSFU-5.05

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	1,575,000	75,000	300,000	300,000	300,000	300,000	300,000
Total Construction	1,575,000	75,000	300,000	300,000	300,000	300,000	300,000

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	1,575,000	75,000	300,000	300,000	300,000	300,000	300,000

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Water Deprec. Reserve	1,575,000	75,000	300,000	300,000	300,000	300,000	300,000
Total Funding	1,575,000	75,000	300,000	300,000	300,000	300,000	300,000

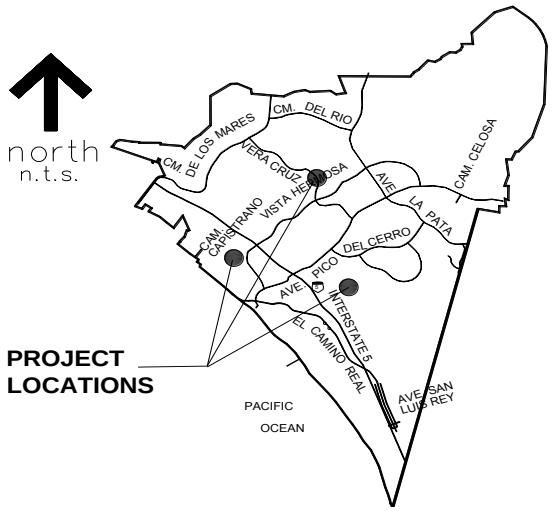
PRS Vault Lid Replacements

Maintenance and Other Project - Water

Project Description:

The City maintains numerous water facilities in underground vault structures. Vault lids allow operators the ability to access, make adjustments to system pressure and effectively maintain system components. New vault lids are needed at the following three pressure reducing stations: Avenida Socorro, Avenida Columbo, Costero Risco.

Project Location:



Project Management: Utilities Division
Supporting Division: Engineering Division
Type of Project: Replacement and rehabilitation of existing utilities
Impact on Operating Budget: None.

General Plan Policy # PSFU-5.05

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering	10,000	10,000					
Construction Costs	90,000	90,000					
Total Construction	100,000	100,000					

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	100,000	100,000					

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Water Deprec. Reserve	100,000	100,000					
Total Funding	100,000	100,000					

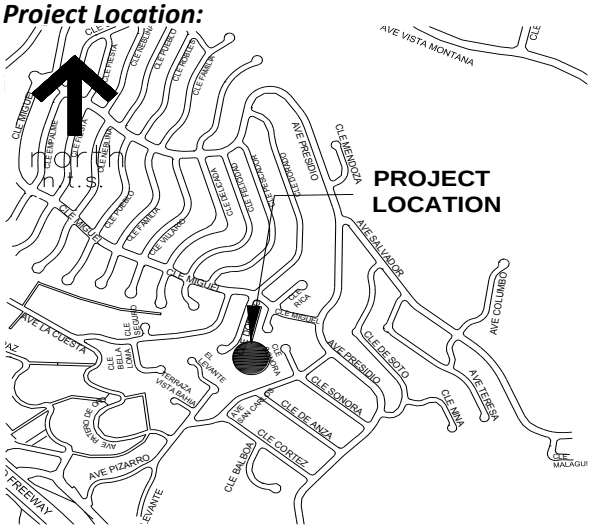
Reservoir 3 Drainage Improvements

Maintenance and Other Project - Water

Project Description:

Reservoir 3 is in need of drainage improvements. Drainage devices need to be designed and constructed so that the reservoir storm runoff can safely be conveyed into Calle Rica, just downstream of the reservoir.

Project Location:



Project Management:	Engineering Division
Supporting Division:	None
Type of Project:	Maintenance upgrades
Impact on Operating Budget:	None.
General Plan Policy #	PSFU-5.05

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering	50,000	50,000					
Construction Costs	150,000	150,000					
Total Construction	200,000	200,000					

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	200,000	150,000					

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Water Deprec. Reserve	200,000	200,000					
Total Funding	200,000	200,000					

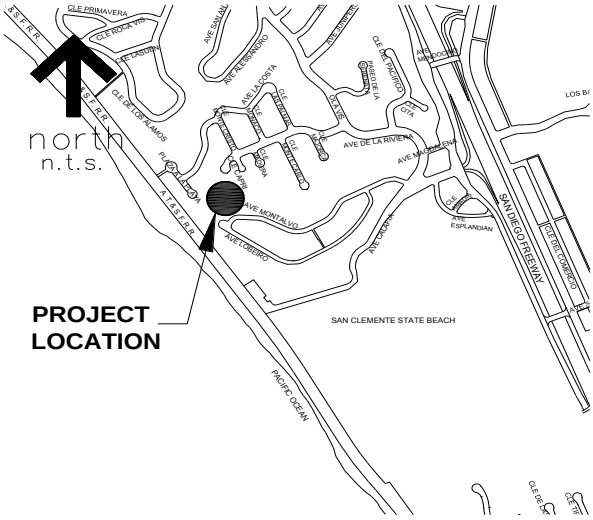
Riviera Waterline Removal

Maintenance and Other Project - Water

Project Description:

This project was budgeted last year. Through the design process, it was determined the scope of work should be expanded to include the construction a new 8-inch waterline off S. Ola Vista. This will mitigate the removal of the existing waterline in the Riviera Canyon which provided a looped system. This will minimize the possibility of any disruption to the public in the case of a shut down for repairs.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division
Type of Project: Replacement and rehabilitation of existing utilities
Impact on Operating Budget: None

General Plan Policy # PSFU-5.05

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering	10,000	10,000					
Construction Costs	40,000	40,000					
Total Construction	50,000	50,000					

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	50,000	50,000					

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Water Deprec. Reserve	50,000	50,000					
Total Funding	50,000	50,000					

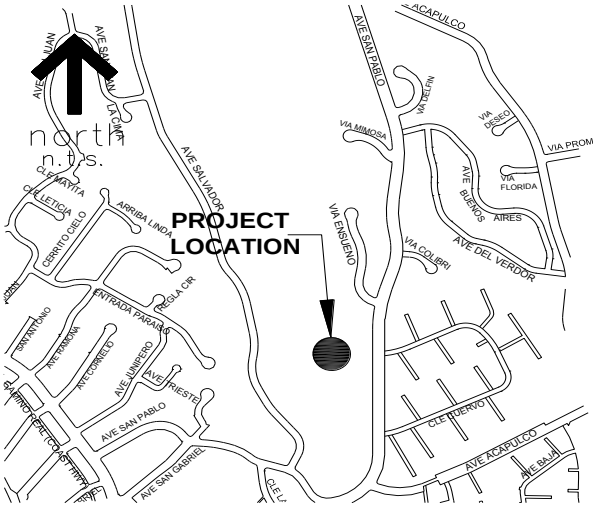
Schlegel Reservoir Isolation Valve Replacement

Maintenance and Other Project - Water

Project Description:

Schlegel reservoir provides emergency fire flow storage for the southern portions of City. Due to its large volume, a motor operated valve is utilized to maintain water quality in the distribution system. The isolation valve has become inoperable and needs to replaced. The valve is 24-inches diameter and is over 20-ft deep.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division
Type of Project: Replacement and rehabilitation of existing utilities
Impact on Operating Budget: None.

General Plan Policy # PSFU-5.05

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering	15,000	15,000					
Construction Costs	85,000	85,000					
Total Construction	100,000	100,000					

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	100,000	100,000					

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Water Deprec. Reserve	100,000	100,000					
Total Funding	100,000	100,000					

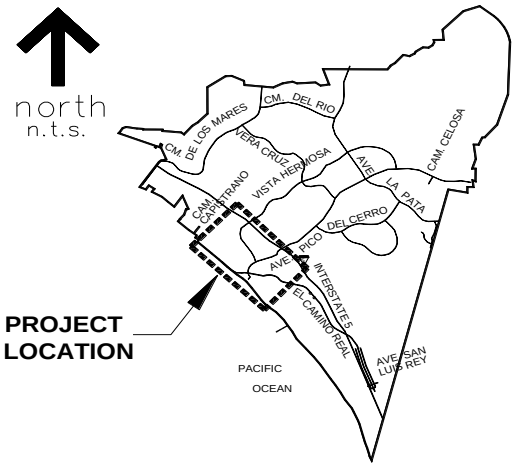
Water Distribution System Insert-Valves

Maintenance and Other Project - Water

Project Description:

Water system valves provide operators the ability to isolate portions of the water systems in emergencies, tie-ins, and maintenance procedures. Many of the water valves in the downtown area no longer operate properly due to their age. This project will install 10 insert style valves throughout the downtown area. This type of valve can be installed without shutting down the distribution system.

Project Location:



Project Management: Utilities Division
Supporting Division: Engineering Division
Type of Project: Replacement and rehabilitation of existing utilities
Impact on Operating Budget: None.

General Plan Policy # PSFU-5.05

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	150,000	75,000		75,000			
Total Construction	150,000	75,000		75,000			

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	150,000	75,000		75,000			

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Water Deprec. Reserve	150,000	75,000		75,000			
Total Funding	150,000	75,000		75,000			

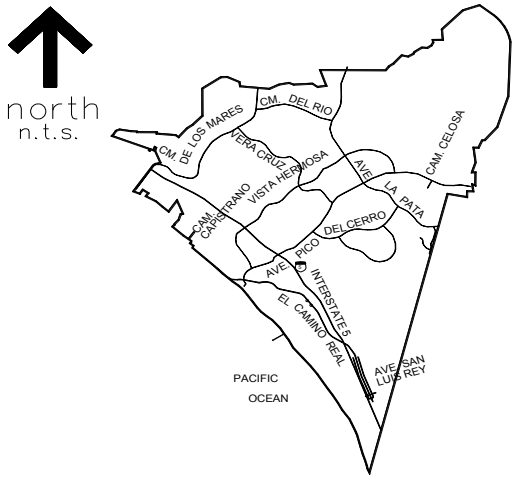
Water System Rehabilitation

Maintenance and Other Project - Water

Project Description:

Existing water distribution systems valves, services, main lines, pumps and electrical equipment will be replaced as part of annual maintenance or on an as-needed basis. Funding will provide approximately $200,000 for scheduled preventative maintenance and $100,000 for unscheduled emergency maintenance.

Project Location:



Project Management: Utilities Division
Supporting Division: Engineering Division
Type of Project: Replacement and rehabilitation of existing utilities
Impact on Operating Budget: None.

General Plan Policy # PSFU-5.05

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	1,800,000	300,000	300,000	300,000	300,000	300,000	300,000
Total Construction	1,800,000	300,000	300,000	300,000	300,000	300,000	300,000

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	1,800,000	300,000	300,000	300,000	300,000	300,000	300,000

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Water Deprec. Reserve	1,800,000	300,000	300,000	300,000	300,000	300,000	300,000
Total Funding	1,800,000	300,000	300,000	300,000	300,000	300,000	300,000

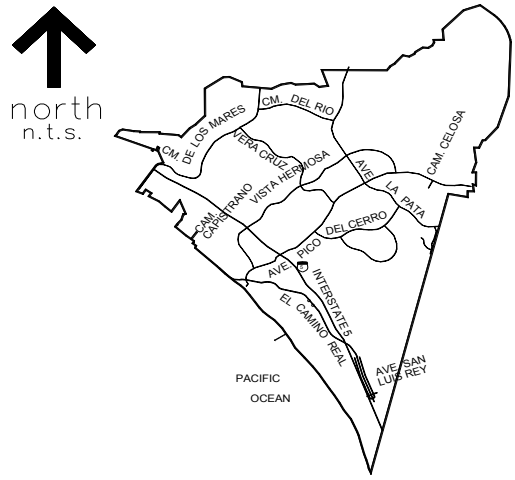
Water System Replacement

Maintenance and Other Project - Water

Project Description:

Water lines, fire hydrants and water services will be rehabilitated in conjunction with the Street Improvement Program. City Utilities staff will determine the locations through leak detection equipment, visual inspection and potholing prior to the design of street replacement overlay. Coordinating water replacement prior to street paving will minimize the need for water related construction in a recently paved street.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities
Type of Project: Maintenance reconstruction
Impact on Operating Budget: None

General Plan Policy # PSFU-5.05

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	600,000	100,000	100,000	100,000	100,000	100,000	100,000
Total Construction	600,000	100,000	100,000	100,000	100,000	100,000	100,000

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	600,000	100,000	100,000	100,000	100,000	100,000	100,000

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Water Deprec. Reserve	600,000	100,000	100,000	100,000	100,000	100,000	100,000
Total Funding	600,000	100,000	100,000	100,000	100,000	100,000	100,000

Capital Improvement Program

Facilities and Other Improvements

City Facilities Master Plan
In 2000, the City developed a master plan for City Facilities. The plan was designed to address the City's needs for new City Facilities in relationship to the estimated construction costs and available funding sources.

Facilities and Other Improvement Funds
The following funds account for City facilities and other capital improvements:

- General Fund
- Public Facilities Construction Fee Fund
- Developers Improvement Fund
- Reserve Fund – Capital Equipment, Facilities Maintenance, and Park Asset Replacement
- Fleet Maintenance Reserve Fund

Other Facility Improvements
The FY 2017 budget includes 8 capital improvement projects for a total of $2.99 million and 2 maintenance projects in the amount of $705,000.

Capital improvement projects are listed below:

- 800 MHz Backbone Equipment
- 800 MHz Next Generation Radio Equipment
- Aquatic Center (VH) Pump Removal Gantry
- Bonito Canyon Park Restroom
- Corps of Engineers Sand Replenishment - PED Phase
- Maintenance Yard covers
- Pier Structural Construction
- Vista Bahia Park Restroom Rehabilitation

Maintenance and other projects in FY 2017 are:

- Maintenance Services Rehabilitation
- North Beach Opportunistic Sand Replenishment

Individual project sheets for both capital improvement projects and maintenance projects are on the following pages.

Funding Sources
Facility and Other Improvement capital projects are primarily funded through multiple funding sources, including transfers from the General fund, the Reserve funds, and grants.

The City does not anticipate a lack of funding in the near future, but has determined the following alternatives may be used to finance projects:

- Issuance of debt (bond, notes, advances from other funds)
- Charges to departments to fund additional reserves
- Other grant funding sources
- Reallocation of funds from existing projects

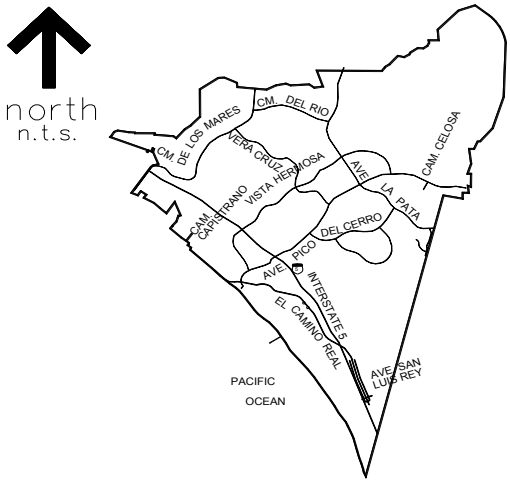
800 MHz Backbone Equipment

Capital Project - Facilities and Other Improvement

Project Description:

The Orange County Sheriff's Department (OCSD) operates the 800 MHz Countywide Coordinated Communications System (CCCS), which provides public safety radio communications services throughout Orange County. The System's infrastructure was placed into service in 1996 and is now in need of replacement. The total replacement consists of infrastructure (backbone) costs ($265,000) and replacement of all City radio equipment ($750,000). $25,000 was budgeted for the Backbone project in FY 2015. This project represents the remaining backbone portion of the project per funding schedules provided by OCSD.

Project Location:



Project Management: Finance Division
Supporting Division: None
Type of Project: Replacement and new construction
Impact on Operating Budget: None

General Plan Policy # S-7.01

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	215,000	65,000	150,000				
Total Construction	215,000	65,000	150,000				

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	215,000	65,000	150,000				

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Public Facilities Constr. Fund	215,000	65,000	150,000				
Total Funding	215,000	65,000	150,000				

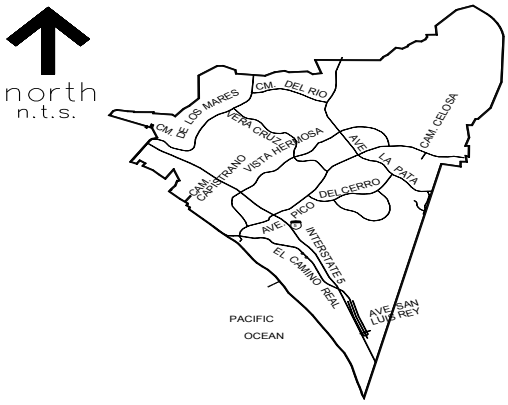
800 MHz Radio Equipment

Capital Project - Facilities and Other Improvement

Project Description:

The Orange County Sheriff's Department (OCSD) operates the 800 MHz Countywide Coordinated Communications System (CCCS) which provides public safety radio communications services throughout Orange County. The CCCS' infrastructure was placed into service in 1996 and is now in need of replacement. The total replacement consists of infrastructure (backbone) and replacement of all City radio equipment. This project ($500,000) represents the radio equipment portion of the project and will be funded over the next two years per funding schedules provided by OCSD.

Project Location:



Project Management: Information Technology Division
Supporting Division: None
Type of Project: New Construction
Impact on Operating Budget: None.

General Plan Policy # BPR-7.03

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	500,000	250,000	250,000				
Total Construction	500,000	250,000	250,000				

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	500,000	250,000	250,000				

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
General Fund	500,000	250,000	250,000				
Total Funding	500,000	250,000	250,000				

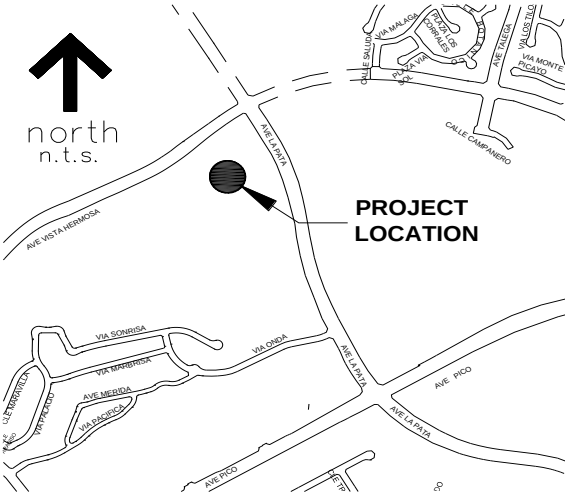
Aquatic Center (VH) Pump Removal Gantry

Capital Project - Facilities and Other Improvement

Project Description:

A gantry crane was not included in the pump room at the Vista Hermosa Sports Park. The gantry would have facilitated removal of the pool pumps for maintenance and repair. The pumps weigh 4-5 tons and are in a four foot deep pit and cannot be removed without a crane. Without the ability to easily remove the pumps, the pool operations may be impacted if maintenance is required on the pumps.

Project Location:



Project Management: Engineering Division
Supporting Division: Public Works Maintenance
Type of Project: Rehabilitation
Impact on Operating Budget: None

General Plan Policy # UD-4.01

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	100,000	100,000					
Total Construction	100,000	100,000					

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	100,000	100,000					

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Facilities Maint. Reserve	100,000	100,000					
Total Funding	100,000	100,000					

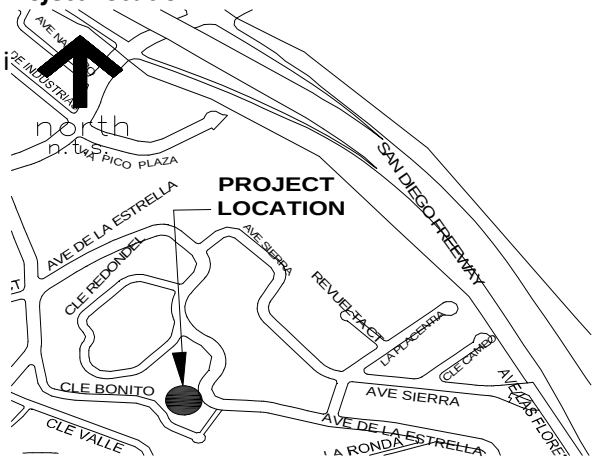
Bonito Canyon Park Restroom Rehabilitation

Capital Project - Facilities and Other Improvement

Project Description:

Based on a recent assessment, this facility requires ADA and building system upgrades. Per the General Plan, the required style for a new structure must be Spanish Colonial architecture. Design, permitting and construction is scheduled for FY 2017. It is possible to substitute new construction with a pre-fabricated restroom building where Spanish Colonial details can be added for a lower cost than a design/build. An accessible route from the public right-of-way to the new accessible entrance of the building will also need to be provided.

Project Location:



Project Management: Engineering Division
Supporting Division: Public Works Maintenance
Type of Project: Rehabilitation
Impact on Operating Budget: None.

General Plan Policy # BPR-2.03, BPR-1.05

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering	25,000	25,000					
Construction Costs	375,000	375,000					
Total Construction	400,000	400,000					

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	400,000	400,000					

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
General Fund	400,000	400,000					
Total Funding	400,000	400,000					

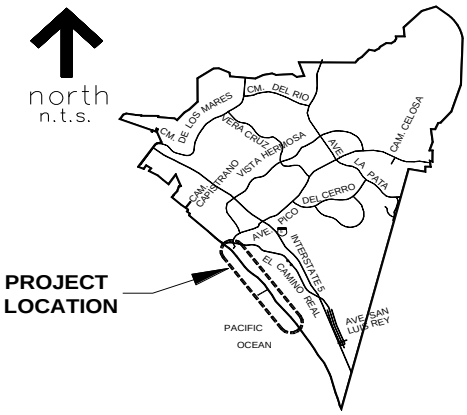
Corps of Engineers Sand Replenishment - PED Phase

Capital Project - Facilities and Other Improvement

Project Description:

This project is to provide additional funding in FY2017 to complete the City's required cost sharing funding match for the design phase of the Corps of Engineers Beach Sand Replenishment project. The City has a State grant which will provide most of the City's share of the local cost contribution. Currently budgeted project funds will provide the remainder.

Project Location:



Project Management:	Engineering Division
Supporting Division:	None
Type of Project:	Replacement and new construction
Impact on Operating Budget:	None.
General Plan Policy #	BPR-3.02; BPR-3.10; C-4.03

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering	75,000	75,000					
Construction Costs							
Total Construction	75,000	75,000					

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	75,000	75,000					

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
General Fund	75,000	75,000					
Total Funding	75,000	75,000					

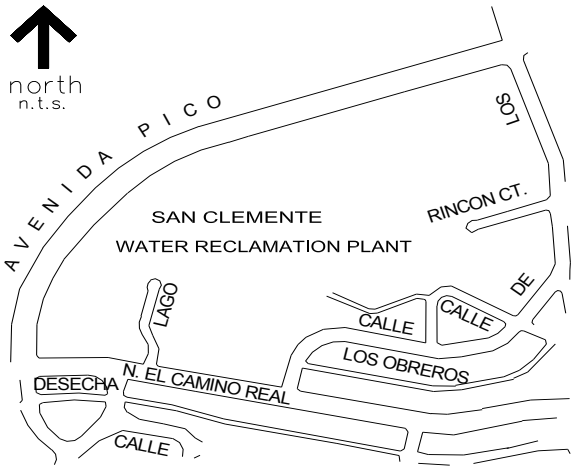
Maintenance Yard Covers

Capital Project - Facilities and Other Improvement

Project Description:

This project is needed to comply with the Stormwater Permit from the Regional Water Quality Control Board. The project will provide a permanent cover over the bulk material stockpile storage bays at the Water Reclamation Plant. The stockpile bays need coverage in order to prevent prohibited discharges during rain events to the adjacent Segunda Deshecha Channel and Pacific Ocean. Funding for the covers will be allocated from the Clean Ocean Fund.

Project Location:



Project Management: Engineering Division
Supporting Division: None
Type of Project: Replacement and new construction
Impact on Operating Budget: None.

General Plan Policy # PFSU-7.13

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering	50,000	50,000					
Construction Costs	450,000	450,000					
Total Construction	500,000	500,000					

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	500,000	500,000					

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Clean Ocean Fund	500,000	500,000					
Total Funding	500,000	500,000					

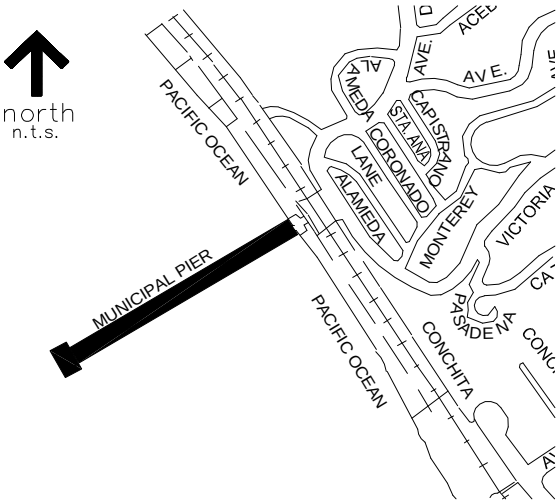
Pier Structural Construction

Capital Project - Facilities and Other Improvement

Project Description:

Due to the harsh marine environment and storms throughout the years, the pier requires continuous assessment, maintenance and replacements. The last major rehabilitation was completed in 2011. The Pier is currently being assessed by a consultant to identify the needed improvements, design, prepare bid package and secure the required permits for the improvements. Construction is anticipated for FY 2017.

Project Location:



Project Management: Engineering Division
Supporting Division: None
Type of Project: Rehabilitation
Impact on Operating Budget: None.

General Plan Policy # BPR-3.03

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	1,200,000	1,200,000					
Total Construction	1,200,000	1,200,000					

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	1,200,000	1,200,000					

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
General Fund	1,200,000	1,200,000					
Total Funding	1,200,000	1,200,000					

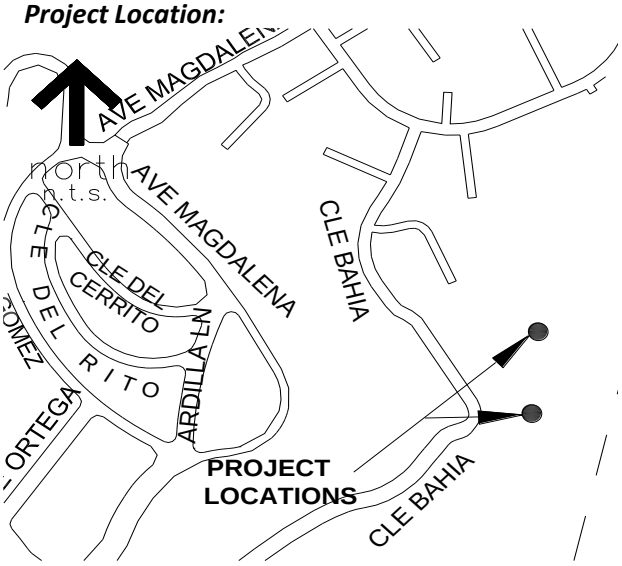
Vista Bahia Park Restroom Rehabilitation

Capital Project - Facilities and Other Improvement

Project Description:

Based on a recent assessment, this facility requires ADA and building system upgrades. Per the General Plan, the required style for a new structure must be Spanish Colonial architecture. Design, permitting and construction is scheduled for FY 2017. It is possible to substitute new construction with a pre-fabricated restroom building where Spanish Colonial details can added for a lower cost than a design/build. An accessible route from the public right-of-way to the new accessible entrance of the building will also need to be provided.

Project Location:



Project Management:	Engineering Division
Supporting Division:	Public Works Maintenance
Type of Project:	Rehabilitation
Impact on Operating Budget:	None.
General Plan Policy #	BPR-2.03, BPR-1.05

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering	25,000	25,000					
Construction Costs	375,000	375,000					
Total Construction	400,000	400,000					

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	400,000	400,000					

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
General Fund	400,000	400,000					
Total Funding	400,000	400,000					

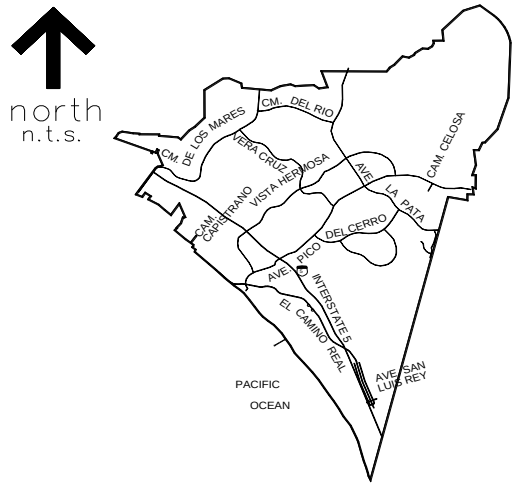
Maintenance Services Rehabilitation

Maintenance and Other Project - Facilities and Other Improvement

Project Description:

This is to support smaller corrective maintenance projects during each fiscal year. Fiscal year 2017 maintenance projects being scheduled for this program are: New roofs at San Gorgonio Park Bathrooms, Repair of Max Berg Park pavillion structure, Steed & San Luis Rey Parks - backstops and perimeter fencing, Hardscape repairs at multiple parks. Other projects may be considered as the funding allows.

Project Location:



Project Management: Public Works Maintenance
Supporting Division: None
Type of Project: Rehabilitation
Impact on Operating Budget: None

General Plan Policy # UD-4.01

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	1,600,000	250,000	250,000	250,000	250,000	300,000	300,000
Total Construction	1,600,000	250,000	250,000	250,000	250,000	300,000	300,000

Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	1,600,000	250,000	250,000	250,000	250,000	300,000	300,000

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
General Fund	1,600,000	250,000	250,000	250,000	250,000	300,000	300,000
Total Funding	1,600,000	250,000	250,000	250,000	250,000	300,000	300,000

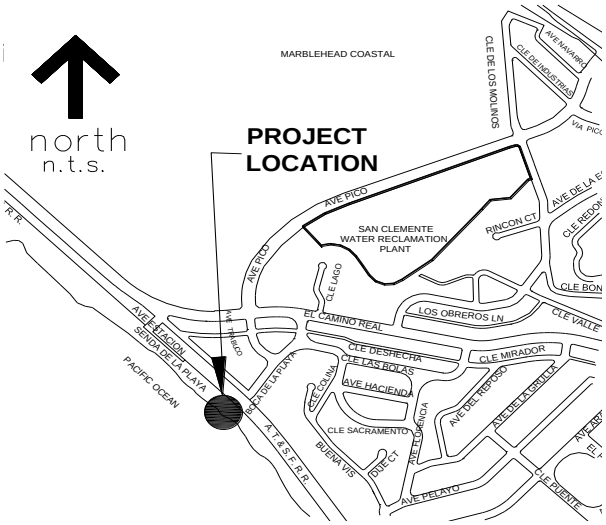
North Beach Opportunistic Sand Replenishment

Maintenance and Other Project - Facilities and Other Improvement

Project Description:

This project is for an opportunistic beach sand replenishment project at North Beach. 15,000 cubic yards of sand is recommended to be placed if sand becomes available from a planned lower Santa Ana River dredging project or other sources.

Project Location:



Project Management:	Engineering Division
Supporting Division:	None
Type of Project:	Replacement and new construction
Impact on Operating Budget:	May reduce need for sand pushing.
General Plan Policy #	BPR-3.02; BPR-3.10; C-4.03

Project Cost	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	455,000	455,000					
Total Construction	455,000	455,000					

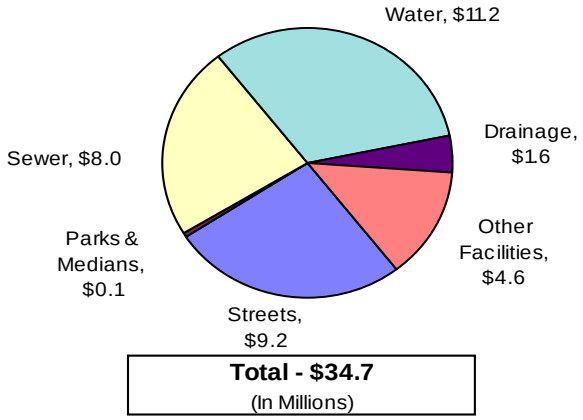
Operation & Maintenance Costs	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	455,000	455,000					

Funding Source	Six Year Total	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
General Fund	455,000	455,000					
Total Funding	455,000	455,000					

Carry Forward Projects

Carry Forward Projects are Capital Improvement Program (CIP) projects approved in prior fiscal years which have been brought forward into the new fiscal year budget. There are 121 projects totaling $34.7 million being carried forward into FY 2017. Carry Forward Projects include 10 Drainage projects, 32 Sewer projects, 27 Water projects, 24 Street projects, 2 Parks & Medians projects, and 26 Facilities and Other Improvement projects.

Carry Forward Projects are listed below with the total approved project budget (before any FY 2017 funding), the project costs to date, and the amount to be carried forward to FY 2017.



Description	In Dollars ($) Approved Project Budget	Project Costs to Date	FY 2017 Carry Forward
Drainage			
Calle Los Molinos/Redonel Storm Drain Rehabilitation	200,000	49,864	150,136
Los Mares at Vaquero Infrastructure Protection	120,080	3,282	116,798
M00S05 Montalvo Canyon Outlet	400,000	7,381	392,619
M01/Ave Vaquero Culvert Structural Rehabilitation	100,000	-	100,000
M02 Water Quality Treatment Backwash Pipeline	150,000	82,428	67,572
Montalvo Canyon Drain Study	91,276	21,168	70,108
Poche Watershed Activities	418,860	85,630	333,230
Revetment Rehabilitation - Calle Toledo	80,000	1,239	78,761
Trafalgar Canyon Outlet Water Quality Improvements	290,000	41,640	248,360
Via Montega/Cascadita Storm Drain M01	50,000	2,340	47,660
	1,900,216	294,972	1,605,244
Sewer			
150 KW Generator Replacement	50,000	-	50,000
Building J HVAC Replacements	50,000	-	50,000
Calafia State Beach Sewer Realignment	150,000	6,797	143,203
Computerized Maint & Mgmt System (CMMS)	578,005	554,940	23,065
Digester #1 Structural & Mechanical Rehabiliation	1,148,010	916,765	231,245
Frontera PS Force Main Slip Line	402,218	2,218	400,000
Land Outfall Rectifier	150,000	-	150,000
La Pata Lift Station Electrical Conduit Rep	30,000	13,647	16,353
Linda Lane Lift Station Stabilization	150,000	114,116	35,884
Main Pump Station Rehabilitation	362,000	328,949	33,051
Marblehead Coastal Recycled Water Line Reimbursement	350,000	-	350,000
Mobile Trash Pump Replacement	60,000	46,033	13,967
Ocean Outfall Junction Repairs	142,000	83,563	58,437
Odor Control Mechanical Piping Replacement	150,000	12,588	137,412
Portable Generator Replacements	400,000	-	400,000
Primary Clarifier 4 & 5 Rehabilitation	355,055	13,117	341,938
Primary Clarifier Covers & Grating Replacements	300,000	224,678	75,322
Progressive Cavity Pump Replacements	700,000	114,638	585,362
Recycled Water Expansion	24,519,250	24,274,248	245,002
Sewer & SD CCTV Video Equipment	15,600	-	15,600
Sewer Line Support at Trafalgar Canyon	150,000	14,435	135,565
Sewer System SCADA Implementation	3,306,420	2,224,017	1,082,403
Solids Handling Sludge Tank	800,000	588,066	211,934

Carry Forward Projects

Description	Approved Project Budget	Project Costs to Date	FY 2017 Carry Forward
Tertiary Filter Backwash Improvements	100,000	3,600	96,400
WRP Chlorinator Replacement	520,000	-	520,000
WRP Electrical System Replacements	1,000,000	-	1,000,000
WRP Emergency Generator Replacement	360,520	-	360,520
WRP Gravity Belt Thickener Piping Replacement	50,000	-	50,000
WRP Laboratory Rehabilitation	100,000	-	100,000
WRP Sewer Line Upsize for M02 Treatment	100,000	72,874	27,126
WRP Sluice Gate Replacement	75,000	7,610	67,390
WRP Structural Concrete Repair	1,149,996	115,117	1,034,879
	37,774,074	29,732,016	8,042,058
Water			
Ave Del Presidente Water Line Replacement	100,000	27,067	72,933
Blanco Pump Station Rehabilitation	250,000	11,520	238,480
Cascadita Canyon Waterline Abandonment	75,000	13,204	61,796
Cathodic Protection System Evaluation	120,000	79,235	40,765
City-Wide Cathodic Protection	620,000	582,045	37,955
Corporated Yard Structural Painting	270,000	-	270,000
Highland Light Ductile Iron Pipeline Replacement	992,820	113,374	879,446
Interstate 5/Pico Interchange Water Improvement	150,000	2,545	147,455
IRWD Interconnection	1,900,000	1,570,674	329,326
JRWSS Agency Projects	6,521,042	4,384,149	2,136,893
La Esperanza Pressure Reduction Station Rehabilitation	325,000	50,249	274,751
La Pata Recycled Waterline Air Release Valve	50,000	-	50,000
Meter Replacements	294,918	266,252	28,666
Pico Booster PS Pump Replacement	200,000	-	200,000
Reata Pump Station Rehabilitation	1,995,000	38,695	1,956,305
Reeves Pump Station	1,875,000	123,945	1,751,055
Reservoir 10 & 6 Water Line	325,000	26,812	298,188
Reservoir 8 Cathodic Protection	175,000	87,368	87,632
Reservoir No 8 Interior Coating	500,000	6,754	493,246
Reservoir No. 1 Expansion	255,000	75,643	179,357
Reservoir No. 12 Roof Replacement	500,000	52,897	447,103
Reservoir No. 9 & 10 Chemical Improvements	300,000	35,030	264,970
Rivera Waterline Removal	50,000	12,446	37,554
Tesoro PRS Rehabilitatation	325,000	112	324,888
Well Filter Plant Rehabilitation	250,000	-	250,000
Well Outlet Piping and Chemical Treatment	73,260	4,093	69,167
Well Water Aquifer Monitoring Improvements	300,000	3,420	296,580
	18,792,040	7,567,529	11,224,511
Street			
Ave De La Estrella	540,000	430,565	109,435
Ave Navarro - Pico to Los Molinos	310,000	-	310,000
Ave Pico - Courtyards to Pedriza	371,000	15,210	355,790
Ave Presidio Rehabilitation - Phase II	402,000	23,256	378,744
Calle De Los Molinos	1,087,070	805,060	282,010
Calle De Los Molinos - Pico to Navaro	505,000	675	504,325
Calle Frontera - Pico to Vista Hermosa	1,200,000	571,691	628,309
Calle Valle	628,380	336,240	292,140
Camino Del Rio & La Pata Extensions	650,000	217,415	432,585
Camino Del Rio - Los Mares to End	1,040,000	16,080	1,023,920
Camino Del Rio Intersection Improvement	1,000,000	86,743	913,257
Concordia Elementary Safe Routes to School	126,000	91,421	34,579
ECR - Camino Dap to Ave E Stacio	750,000	36,307	713,693

Carry Forward Projects

Description	Approved Project Budget	Project Costs to Date	FY 2017 Carry Forward
Los Mares/Vaquero Street Reconstruction	1,121,000	814,273	306,727
Los Molinos/Calle Valle Street Lights	50,000	32,950	17,050
Marblehead Coastal Sidewalk	260,000	-	260,000
New Sidewalks	70,000	-	70,000
North El Camino Real Bike Lane	1,318,399	161,059	1,157,340
Sidewalk Improvements/CDBG 2014	49,170	-	49,170
Sidewalk Repair & Improvements	150,000	27,408	122,592
South ECR - Valenicia to Mendocino	1,109,000	90,970	1,018,030
T-Street Overpass Maintenance	215,178	156,784	58,394
Via Pico Plaza Rehabilitation	120,000	5,957	114,043
W Ave Palizada Sidewalk (100 Block)	50,000	30,480	19,520
	13,122,197	3,950,544	9,171,653
Parks & Medians			
Marblehead Inland Park Walkway Light Replacements	85,000	52,894	32,106
Rail Corridor Pedestrian Beach Trail Extension	200,000	98,961	101,039
	285,000	151,855	133,145
Facilities & Other Improvements			
800 Mhz Backbone Equipment	50,000	39,098	10,902
800 Mhz Next Generation Radio Equipment	250,000	215,799	34,201
ADA Improvements	206,110	85,556	120,554
Aquatic Center (LPVH) Swamp Cooler Replacement	135,000	-	135,000
Beach Trail Bridges Maintenance	150,000	7,000	143,000
Boca Del Canon & T-Street Restroom Rehabilitation	891,000	49,559	841,441
Building Automation Control - 910 Calle Negocio	36,000	22,750	13,250
Casa Romantica Maintenance	72,400	24,603	47,797
City Hall Parking Lot Rehabilitation	68,800	5,507	63,293
Community Center - Art Gallery Entry Improvements	14,000	4,084	9,916
Com Dev 910 Calle Negocio HVAC Replacement	200,000	-	200,000
Community Development Parking Lot Rehabilitation	161,000	23,011	137,989
Corp Yard Bldgs/Structures Painting	170,000	-	170,000
Fuel Management Upgrade	50,000	36,033	13,967
LED Street Light Conversion	250,000	-	250,000
Marine Safety Building SR&U	100,000	-	100,000
North Beach Traffic Calming & Pedestrian Improvements	200,000	176,026	23,974
Ole Hanson Beach Club Rehabilitation	5,731,823	4,749,860	981,963
Operational Continuity Data Center	430,000	29,618	400,382
Pier Planks Replacement Base of Pier Fisherman's	164,295	39,234	125,061
Pier Structural Construction	200,000	65,429	134,571
Public Improvements/CDBG 2016	150,000	62,001	87,999
Safety/Quiet Zone Improvements	798,000	502,039	295,961
Shoreline Feasibility Study - Phase III	475,251	421,008	54,243
Station No 59 Diesel Fuel Tank	150,000	8,520	141,480
T-Street Beach Concession Building Renovation	50,000	27,866	22,134
	11,153,679	6,594,601	4,559,078
Total	**83,027,206**	**48,291,517**	**34,735,689**

Fiscal Policy

Core Values of Financial Sustainability

Financial stability – The City will create financial stability to provide the community with a consistent and adequate level of public services. The City will take a long-term approach to its finances by developing and maintaining long-term plans, carefully weighing the cost and benefits of development opportunities and adhering to sound debt, reserve and investment policies.

Quality of life and local economic vitality – The City will provide effective and efficient services to ensure a safe and healthy atmosphere for its residents, businesses and visitors, while preserving and enhancing its unique cultural and environmental attributes.

Accountability and Financial Planning – The City will institute financial planning that ensures City services are provided at the best value and that the services are in alignment with the needs and wants of the community.

Environmental and economic sustainability – The City's financial strategy will support continued investment in the renovation and maintenance of physical infrastructure/facilities and in policies and programs that support a clean and healthy natural environment.

Transparency and engagement – The City will be accountable for producing value for the community by producing planning and report mechanisms that make it clear how the City plans to use its resources to achieve the community vision. The City is committed to engaging the public as a partner in formulating plans and delivering services.

Fiscal Policy Statement	Status	Comments
Operating Budget Policies		
The City will adopt a balanced budget by June 30 of each year. A balanced budget is defined as one in which total expenditures equal total revenue. An entity has a budget surplus if expenditures are less than revenues. It has a budget deficit if expenditures are greater than revenues.	√	
An annual base operating budget will be developed by verifying or conservatively projecting revenues and expenditures for the current and forthcoming fiscal year.	√	
Current revenues will be sufficient to support current operating expenditures and a budgeted positive operating position will be maintained.	√	
The City will annually review the General Fund operating position to determine if funds are available to operate and maintain future capital facilities. If funding is not available for operations and maintenance costs, the City will delay construction of the new facilities.	√	

Fiscal Policy

Fiscal Policy Statement	Status	Comments
Revenue Policies		
The City will try to maintain a diversified and stable revenue system to shelter it from short-term fluctuations in any one revenue source.	√	
The City will estimate its annual revenues by an objective, analytical process utilizing trend, judgmental, and statistical analysis as appropriate	√	
All City Council-established General Fund User fees will be reviewed and adjusted annually as part of the budget process by each City department and the analysis with recommended changes will be provided to the City Council. The basis for adjustment will be the cost of providing services, inflationary impacts, or other budgetary factors as appropriate. User fees will be established to recover the full cost of services provided, except when the City Council determines that a subsidy from the General Fund is in the public interest.	√	Annual review is presented in the fee schedule section of the Operating Budget.
One-time operating, capital, and reserve revenues will be used for one-time expenditures. Exceptions must be formally adopted by Council action and may only offset operating expenditures for a limited time period of less than five fiscal years.	√	
The City will annually identify developer fees and permit charges received from "non-recurring" services performed in the processing of new development and use those funds to meet peak workload requirements.	√	
General Fund revenue categories (sales tax revenue by example) may not be committed directly to fund a specific expenditure line item or program.	√	
Expenditure Policies		
The purchase of new or replacement capital equipment with a value of $5,000 or more and with a minimum useful life of two years will require budget approval.	√	
The City will annually project its equipment replacement and maintenance needs for the next five years and will update this projection each year. A maintenance and replacement schedule will be developed and followed.	√	

Fiscal Policy

Fiscal Policy Statement	Status	Comments
Utility Rates and Fees Policies		
The City will set fees and user charges for each utility fund at a level that fully supports the total direct and indirect cost of the activity. Indirect costs include the cost of annual depreciation of capital assets and overhead charges.	√	
Utility rates will be established for each of the next five years and this rate projection will be updated annually.	√	
Capital Improvement Budget Policies		
The City will make all capital improvements in accordance with an adopted capital improvement program and will include an annual six- year plan for capital improvements (CIP design, development, implementation, and operating and maintenance costs.) The first year of the six-year plan must be fully funded in the adopted budget. Projects that are not fully funded must be removed or delayed until adequate funding exists for design, construction, operating and maintenance.	√	46 new Capital projects = $19.5 million are included in the 2017 CIP Budget.
Capital Improvement projects must project operating and maintenance costs for the five-year forecast period to ensure that future year budgets maintain a positive operating position.	√	
The Park Acquisition & Development Fund and other special development impact funds may only be used to fund facilities included in the Master Plan for City Facilities.	√	
Short-Term Debt Policies		
The City may use short-term debt to cover temporary or emergency cash flow shortages. All short-term borrowing will be subject to Council approval by ordinance or resolution.	√	
The City may issue interfund loans to meet short-term cash flow needs. Short-term is defined as a period of one year or less. Interfund loans will be permitted only if a specific source of repayment is identified within the “borrowing” fund. Excess funds must be available and the use of these funds will not impact the “lending” fund’s current operations. The prevailing interest rate, as established by the City Treasurer, will be paid to the lending fund. Short-term interfund loans require Council approval.	√	

Fiscal Policy

Fiscal Policy Statement	Status	Comments
Long-Term Debt Policies		
The City will confine long-term borrowing to capital improvements that cannot be funded from current revenues.	√	
The City may issue long-term interfund loans to fund capital improvements. Interfund loans will be permitted only if a specific source of repayment is identified within the "borrowing" fund. Excess funds must be available and the use of these funds will not impact the "lending" fund's long-term operations. Long-term interfund loans will be fully amortized (principal and interest included in payment). The prevailing interest rate and duration of the loan will be established by the City Treasurer. Principal and interest will be paid to the lending fund. Long-term interfund loans require Council approval. Long-term interfund loans will be disclosed in the City's annual Operating Budget.	√	The Golf Fund borrowed $750,000 from the Workers' Compensation Self-insurance reserve on July 1, 2012. The loan is fully amortized over a five-year period with annual payments due on June 30 which began in 2013 and end June 30, 2017.
The City will establish and maintain a Debt Policy	√	
The City will establish a restricted reserve in the Water Operating Fund equal to one year's debt service on the State Revolving Loan. The purpose of this reserve will be to provide a debt reserve as required under the State Revolving Fund loan financing agreement.	√	
Fund Balance and Reserve Policies		
The City will maintain emergency reserves equal to 20% of operating expenditures of the General Fund. The primary purpose of this reserve is to provide stability during a significant economic downturn, or to offset a significant one-time loss of revenue. The reserve exists in order to provide short-term funding to protect the City's essential service programs and funding requirements or to provide for unanticipated or emergency expenditures that could not be reasonably foreseen during preparation of the budget.	√	Emergency Reserve is funded at 9% in FY 2016, FY 2017 funding level will be at 20% of General Fund operating expenditures.
The City will maintain an emergency reserve equal to 12% of operating expenses for Enterprise Funds. The primary purpose of these reserves is to protect the Funds during periods of economic downturn, other unanticipated expenses, or emergency expenses that could not be reasonably foreseen during preparation of the budget.	--	Emergency Reserve=12% of Fund operating expenses: Water $1,070,000 Sewer $1,013,000 Storm Drain $207,000 Solid Waste $25,000 Golf = not funded

Fiscal Policy

Fiscal Policy Statement	Status	Comments
The City will establish an account to accumulate funds to be used for payment of accrued employee benefits for terminated employees. The level of this reserve will be maintained at a level at least equal to projected costs for employees who are eligible for retirement.	--	Accrued Leave Reserve = $457,000
The City will establish a Capital Equipment Replacement reserve and a Facilities Maintenance Capital Asset reserve for accumulation of funds for the replacement or worn and obsolete equipment other than vehicles and for costs associated with the maintenance of all City facilities. These reserves will be maintained at a level at least equal to the projected five-year capital asset replacement and maintenance costs.	--	Capital Equipment Reserve = $1,424,000; Facilities Maintenance Reserve = $500,400
The City will establish Water, Sewer, Storm Drain and Golf depreciation reserves for costs associated with the major maintenance and capital improvement costs included in the Enterprise Funds. The minimum reserve level shall be at a level equal to the projected three-year capital and major maintenance costs.	--	Water Depreciation Reserve = $6.9 million Sewer Depreciation Reserve = $5.7 million Storm Drain Depreciation Reserve = $2.5 million Golf Depreciation Reserve = $0.8 million
The City will establish a Golf Course Improvement reserve for costs associated with capital improvements budgeted in the Golf Course Fund. The reserve will be maintained at a level at least equal to the projected three year costs.	✓	Golf Course Improvement reserve = $0.6 million
The City will establish a Park Asset Replacement Reserve with a target balance of $1.2 million for replacement of park assets in the future. The reserve balance will be reviewed annually and funded through one-time revenues or undesignated General Fund balance transfers, when available.	--	Park Asset Replacement Reserve = $1,197,000
The General Liability self-insurance reserve will be maintained at a level which, together with purchased insurance policies, adequately protects the City. The City will maintain a reserve of one times its annual insurance authority premium. In addition, the City will perform an annual analysis to document those claims which are not covered by the insurance pool to which the City belongs, and reserve an additional appropriate amount to pay for such uncovered claims.	--	General Liability Reserve = $1.35 million
The Workers' Compensation self-insurance reserve will be maintained at a level which, together with purchased insurance policies, adequately protects the City. The City will maintain a reserve of three times its self insurance retention for those claims covered by the insurance pool (of which the City is a member). In addition, the City will perform an annual analysis of past claims not covered by the insurance pool, and reserve an appropriate amount to pay for uncovered claims.	--	Workers Compensation Reserve =$0.86 million

Fiscal Policy

Fiscal Policy Statement	Status	Comments
The City will establish a Fleet Replacement Reserve for costs associated with the replacement of vehicles and other rolling stock (such as trailers, compressors or other equipment on wheels) as they become unserviceable, obsolete or reach a predetermined service life. The reserve will be maintained at a level at least equal to the projected five-year fleet replacement costs.	√	Fleet Replacement Reserve = $3.8 million
Investment Policies		
The City Treasurer will annually submit an investment policy to the City Council for review and adoption.	√	
Accounting, Auditing & Financial Reporting Policies		
The City's accounting and financial reporting systems will be maintained in conformance with generally accepted accounting principles and standards of the government Accounting Standards Board.	√	
An annual audit will be performed by an independent public accounting firm with the subsequent issue of an official Comprehensive Annual Financial Report, including an audit opinion.	√	
A fixed asset system will be maintained to identify all City assets, their condition, historical cost, replacement value, and useful life.	√	A Fixed asset inventory is maintained as part of GASB34
Quarterly financial, capital improvement program and investment reports will be submitted to the City Council and will be made available to the public.	√	
An annual revenue manual will be prepared after the close of the fiscal year. The manual will provide information on the revenue source, legal authorization, timing of receipts and historical collection over the last five year period. Fee schedules or calculations will also be provided.	√	
Full and continuing disclosure will be provided in the general financial statements and bond representations.	√	
A good credit rating in the financial community will be maintained.	√	Standard & Poor's = AAA
Establish and maintain a formal compensation plan for all employee salary or wage ranges.	√	
Establish a position control system to ensure that staffing levels are maintained at the levels approved by City Council.	√	

Fiscal Policy

Fiscal Policy Statement	Status	Comments
Long Term Financial Policies		
Annually prepare a five year forecast that maintains the current level of services, including known changes that will occur during the forecast period. If the forecast does not depict a positive operating position in all five-years of the forecast, the City will strive to balance the operating budget for all years included in the five-year financial forecast.	√	
Annually evaluate trends from a budget-to-actual perspective and from a historical year-to-year perspective to identify areas where resources have been over allocated. This would improve the accuracy of revenue and expenditure forecast by eliminating the impact of recurring historical variances.	√	
Risk Financing Policies		
The City will maintain adequate insurance coverage, pooled coverage, or self-insurance for general liability, property, errors and omissions, subsidence, automobile liability, workers' compensation, and other identified loss exposures.	√	
The City will maintain a risk financing strategy, which shall include an annual review of insurance policy limits, types of coverage, reserve requirements, and self-insurance limits, if applicable.	√	

Legend:

√ Budget complies with Fiscal Policy Standard

-- Fiscal Policy Standard is not met in Budget

Appropriations Limit

Appropriations Limit

State Proposition 4, commonly known as the Gann Initiative, was approved by California Voters in November 1979. Proposition 4 created Article XIIIB of the California State Constitution, which places limits on the amount of revenue that can be spent by government agencies. This is referred to as the Gann Appropriation Limit or Gann Limit.

A subsequent related State initiative, Proposition 111, was approved by the State's voters in June 1990. This legislation provided new adjustment formulas to make the Gann Limit more responsive to local growth issues and to address concerns regarding the accountability of local governments in adopting their limits. Prior to each fiscal year, city councils must adopt by resolution the Gann Appropriation Limit for the city for the upcoming year. In addition, cities are required to conduct a review of their limits during annual financial audits.

The appropriations limitation imposed by Propositions 4 and 111 creates a restriction on the amount of revenue that can be appropriated in any fiscal year. The limit is based on actual appropriations during the 1978-79 fiscal year and is increased each year using population and inflation growth factors. Only revenues that are classified as "proceeds of taxes" are subject to the limit. The use of "non-tax proceeds" (user fees, rental income, franchise fees, Gas Tax revenue) is not restricted.

During any fiscal year, a city may not appropriate any proceeds of taxes it receives in excess of its established limit. Excess funds received in any given year may be carried into the subsequent year for use if the city is below its limit for that year. Any excess funds remaining after the second year would be required to be returned to local taxpayers by reducing tax rates or fees. As an alternative, a majority of the voters may approve an "override" to increase the city's appropriation limits.

The Gann Limit had little impact in the early 1980s as a result of the high rate of inflation during that period. Because the appropriations limit for most cities increased faster than actual revenue growth, cities were generally below their limits. This trend changed during the mid-1980s, as exemplified by the State of California's $1.1 billion refund to taxpayers in 1987 when it collected revenues in excess of its Limit. The Limit also served as the major barrier to increasing taxes on gasoline in the late 1980s. In recent years, the trend has reversed again for most cities. As the rate of revenue growth slows and the growth factors, especially population, increase at a steady rate, most cities, including San Clemente, are experiencing comfortable gaps between their appropriations limits and their actual appropriations.

Appropriations Limit

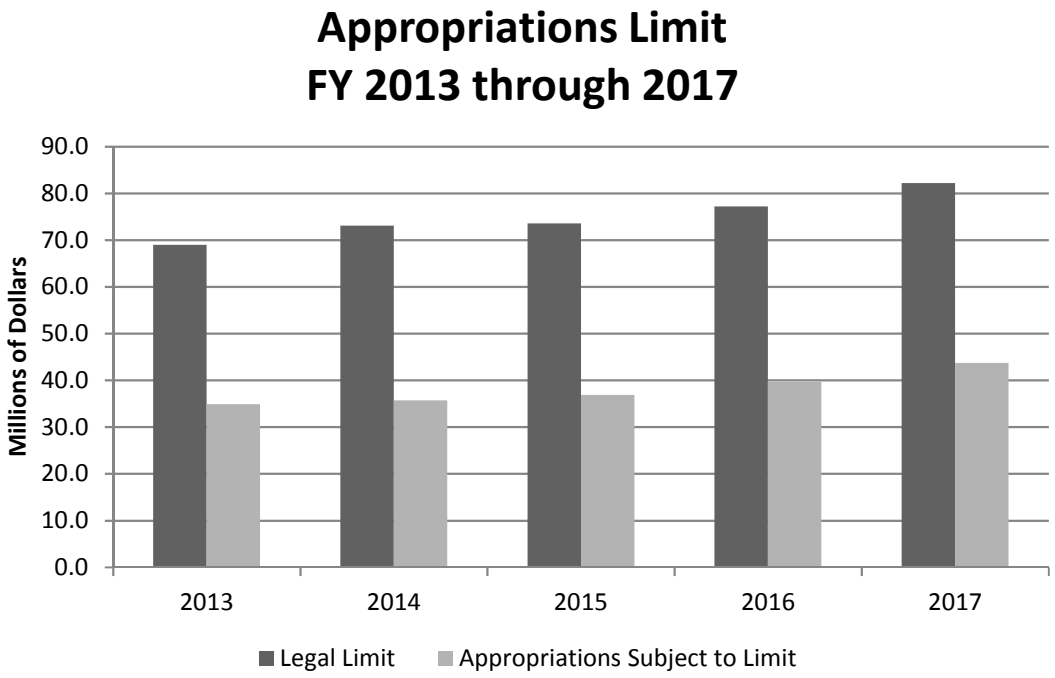
FY 2017 Appropriations Limit Computation

I. FY 2016 Appropriations Limit:

FY 2016 Limit			$ 77,214,923
Annual Adjustment Factors:			
Per Capita Personal income change	5.37%	1.0537	
Population increase for County	0.99%	1.0099	
Total adjustment factor (1.0382 x 1.0108)			1.0641
FY 2017 Limit			82,164,400

II. Appropriations Subject to Limit and Appropriations Margin

Proceeds of Taxes	$ 43,650,716	
Less Exclusions:	None	
Appropriations Subject to Limit		43,650,716
Appropriations Margin		$ 38,513,684



Debt Summary

Debt Summary
The debt summary section of the budget is intended to provide an overview of the City's debt capacity and provide a listing of outstanding debt, including bond repayment schedules.

The City of San Clemente does not expect to incur additional indebtedness for general government operations over the next five years. All capital improvements will be paid on a pay-as-you-go basis (utilizing fund balances) and through the use of developer fees. The following pages summarize the City's Fiscal and Debt Policies, Bond Ratings, Debt Capacity, Outstanding Debt, Debt Repayment Schedules, and Other Debt.

Fiscal and Debt Policies
The City Council adopted Fiscal Policy provides guidance pertaining to the issuance of both short-term and long-term debt. As indicated in the policy, the City prefers to use special assessment, revenue, or other self supporting bonds instead of general obligation bonds. Additionally, the City is required to confine long-term borrowing to capital improvements that cannot be funded from current revenues.

The City has also adopted a Debt Policy that established the parameters for issuing and managing debt issued by the City and component units. The policy provides guidance to the City Council so as not to exceed acceptable levels of indebtedness and risk; directs staff on objectives to be achieved, both before bonds are sold and for the ongoing management of the debt program; facilitates the debt issuance process by making important decisions ahead of time; and promotes objectivity in decision making and limits the role of political influence. Council policies have been established to ensure that debt payments are made in a timely manner.

Bond Ratings
The City of San Clemente's current bond rating from Standard & Poor's = AAA.

Debt Capacity
The City has a legal debt limitation not to exceed 3.75% of the total assessed valuation of taxable property within City boundaries. As indicated by the table, the City's legal debt margin is $542 million.

General Obligation Bonds Outstanding June 30, 2017	None

Computation of Legal Debt Margin
for Fiscal Year Ending June 30, 2017

Total assessed value	$ 14,447,433,531
Debt Limit (3.75% of total assessed value)	$ 541,778,757

Outstanding City Debt
The following is a summary of both external and internal City debt:

Certificates of Participation
Certificates of Participation (COP's) were issued in June 1993 in the amount of $3.8 million to finance the purchase of a commercial building for use by the City's Public Works and Community Development departments. Of this amount, $1.24 million was tax-exempt and $2.56 million was taxable debt. Rents from leasing a portion of the Negocio building to third parties are used to repay debt service principal and interest. The tax-exempt portion of the COP's was fully paid in FY 2012

leaving only the taxable portion outstanding. During the 2017 Long Term Financial Plan, City Council authorized staff to pursue the defeasance (payoff) of the Negocio Certificates of Participation.

General Government Debt	Date Issued	Amount Issued	Outstanding June 30, 2016	Outstanding June 30 ,2017
Negocio Certificates of Participation	6/1993	$3,795,000	$1,215,000	$1,080,000

State Revolving Fund (SRF) Loan

In June 2013, the City of San Clemente entered into a loan agreement with the California State Water Resources Control Board under a State Revolving Fund loan program to finance the Recycled Water System Expansion Project construction. The project included a reclamation plant expansion, a pump station, pipelines, and the conversion of a recycled water reservoir. The $14,370,000 approved loan amount had an interest rate of 2.2% payable with the loan to be paid over a period of 20 years.

Interest during the construction period was added to the principal amount of the loan. Principal and interest payments commenced in June 2015 upon the project completion, with repayment secured by the Water Fund net revenues.

Water Fund Debt	Date Issued	Amount Issued	Outstanding June 30, 2016	Outstanding June 30 ,2017
State Revolving Fund Loan	6/2015	$14,494,395	$13,863,036	$13,267,421

Golf Operating Fund

In June 2007, the Golf Course Clubhouse project, totaling $5.3 million, was funded from Golf Course Improvement Reserve fund balances and an interim Interfund Loan Agreement in the amount of $2,500,000. In June 2012, the interim loan was converted into two long term loans; a five-year, fully amortized $750,000 Interfund Loan with the Workers' Compensation Fund, and a $1.75 million interest-only loan, bearing a 2% rate, from the Golf Depreciation and Capital Improvement Reserves. The Workers' Compensation loan will be fully paid in FY 2017. In FY 2018, the $1.75 million loan will converted to a ten-year amortized loan with principal payments starting in FY 2019. Interest and principal payments occur on June 30th.

Golf Operating Fund Debt	Date Issued	Amount Issued	Outstanding June 30 ,2016	Outstanding June 30, 2017
Workers' Compensation Fund Loan	6/2012	$ 750,000	$155,999	$0
Golf Depreciation/Capital Reserves Loan	6/2012	$1,750,000	$1,750,000	$1,750,000

Former Redevelopment Agency

In July 1998, the RDA refinanced outstanding debt used to purchase the Casa Romantica historical site. Additionally, financing was included for two major capital projects and to fund operating deficits in the RDA. The total financing amounted to $3,849,000. In July, 2002 the existing interfund loans from the Sewer Depreciation Reserve and the General Liability Self-Insurance Fund were consolidated and repaid with a new interfund loan from the General Fund. The new loan amounted to $3,420,690, with structured annual payments.

On February 1, 2012 the RDA was dissolved and payments on the outstanding loan balance ceased. In compliance with State Law, the City obtained a Finding of Completion related to the dissolution process which authorized the reinstatement of the loan balance upon the approval of the Successor Agency board. The balance outstanding was adjusted to $2.0 million. Annual loan repayments allowed are based on property tax revenues and the State's authorization.

RDA Debt	Date Issued	Amount Issued	Outstanding June 30, 2016	Outstanding June 30, 2017
Loan from General Fund	7/2002	$3,420,690	$1,630,000	$1,495,000

Debt Summary

Debt Repayment Schedules

This section provides repayment schedules for City, Water and Golf debt issues.

Negocio Certificates of Participation			
Year	Interest	Principal	Outstanding
			$3,795,000
1993-94	$288,540	$40,000	3,755,000
1994-95	286,140	45,000	3,710,000
1995-96	283,215	45,000	3,665,000
1996-97	280,240	45,000	3,620,000
1997-98	277,215	50,000	3,570,000
1998-99	273,705	50,000	3,520,000
1999-00	270,135	60,000	3,460,000
2000-01	265,860	60,000	3,400,000
2001-02	261,560	65,000	3,335,000
2002-03	256,810	70,000	3,265,000
2003-04	251,610	75,000	3,190,000
2004-05	246,015	80,000	3,110,000
2005-06	239,995	85,000	3,025,000
2006-07	233,550	95,000	2,930,000
2007-08	226,385	100,000	2,830,000
2008-09	218,795	105,000	2,725,000
2009-10	210,780	115,000	2,610,000
2010-11	202,045	120,000	2,490,000
2011-12	192,885	835,000	1,655,000
2012-13	140,674	95,000	1,560,000
2013-14	132,600	105,000	1,455,000
2014-15	123,674	115,000	1,340,000
2015-16	113,900	125,000	1,215,000
2016-17	103,275	135,000	1,080,000
2017-18	91,800	145,000	935,000
2018-19	79,475	160,000	775,000
2019-20	65,875	170,000	605,000
2020-21	51,425	185,000	420,000
2021-22	35,700	200,000	220,000
2022-23	18,700	220,000	-0-
	$5,243,927	$3,795,000	

Loan from Workers' Compensation to Golf			
Date	Interest	Principal	Outstanding
2011-12			$750,000
2012-13	$15,000	$144,119	605,881
2013-14	12,118	147,001	458,880
2014-15	9,178	149,941	309,939
2015-16	6,179	152,940	155,999
2016-17	3,120	155,999	-0-
	$45,594	$750,000	

Water Fund State Revolving Fund Loan			
Date	Interest	Principal	Outstanding
			$14,494,395
2015-16	$631,358	$269,244	13,863,036
2016-17	595,616	304,987	13,267,421
2017-18	608,719	291,883	12,658,702
2018-19	622,111	278,491	12,036,591
2019-20	635,797	264,805	11,400,793
2020-21	649,785	250,817	10,751,008
2021-22	664,080	236,522	10,086,928
2022-23	678,690	221,912	9,408,238
2023-24	693,621	206,981	8,714,616
2024-25	708,881	191,722	8,005,736
2025-26	724,476	176,126	7,281,259
2026-27	740,415	160,188	6,540,844
2027-28	756,704	143,899	5,784,141
2028-29	773,351	127,251	5,010,789
2029-30	790,365	110,237	4,220,424
2030-31	807,753	92,849	3,412,671
2031-32	825,524	75,079	2,587,147
2032-33	843,685	56,917	1,743,462
2033-34	862,246	38,356	881,216
2034-35	881,216	19,387	-0-
	$14,494,395	$3,517,655	

Debt Summary

Other Debt - Assessment Districts and Community Facility District Debt

The information below provides a general description of the *Assessment Districts* and the related debt and the debt outstanding. These obligations are *not* direct obligations of the City, and the data is provided for informational purposes only.

Re-Assessment District No. 98-1, issued in July, 2007 in the amount of $14,235,000 to redeem the remaining outstanding bonds issued under the *Improvement and Sewer Refinancing District 98-1.* These bonds were issued in June, 1999 in the amount of $15,355,000 and used to finance public improvements within the Forster Ranch development and to defease a portion of the Series A and B Bonds, originally issued to construct the City's wastewater treatment plant. This debt is in the process of being refinanced through Reassessment District No. 2016-1 which is anticipated to close in July 2016.

Underground Utility Assessment District 99-1, issued in September, 1999 in the amount of $1,150,000 to finance the construction and acquisition of underground electrical and communication facilities within the district.

Community Facilities District 99-1 (Plaza Pacifica), issued in August 2011 in the amount of $5,005,000 to refund outstanding debt of the December, 1999 issue that was issued in the amount of $5,755,000 to finance construction of various public improvements within the district, commonly referred to as Plaza Pacifica.

Community Facilities District 2006-1 (Marblehead Coastal), issued in January 2016 in the amount of $55,490,000 to finance construction of various public improvements within the district, commonly referred to as Marblehead at Sea Summit.

Assessment District Debt	Date Issued	Amount Issued	Outstanding June 30, 2016	Outstanding June 30, 2017
Re-Assessment District 98-1 Improvement & Sewer Refinancing	7/2007	$ 14,235,000	$ 10,490,000	$ 9,880,000
Underground Utility District 99-1 (Undergrounding)	9/1999	$ 1,150,000	$ 180,000	$ 135,000
Community Facilities District 99-1 (Plaza Pacifica)	8/2011	$ 5,005,000	$ 4,305,000	$ 4,095,000
Community Facilities District 2006-1 (Marblehead Coastal)	1/2016	$ 55,490,000	$ 55,490,000	$ 55,490,000

Performance Measures

Performance measures are designed to determine accountability, improve service quality, allocate resources and evaluate departmental performance in meeting San Clemente's Mission Statement. In this section, performance measures are presented by the City's major departments and reflect operations of all City funds.

A summary by department of the performance measures to the Mission Statement focus is summarized in the table below. Performance measures assess workloads, efficiency and effectiveness in meeting the needs of the citizens of San Clemente.

DEPARTMENTS

General Government encompasses the City Manager, City Clerk, and Economic Development. Performance measures focus on providing information to citizens, citizen interaction and general oversight to ensure ongoing efficiency and effectiveness.

Finance and Administrative Services is comprised of Treasury, Finance, Human Resources, Risk Management, Fleet Management and Information Technology functions. Performance measures focus on financial accountability, workforce activity, risk services and technology demands to allow City activities to function.

Public Safety includes Police and Fire contracted services. Performance measures in this area address the timeliness and service levels related to ongoing public safety as well as public preventative and education services.

Community Development consists of Building, Planning, and Code Enforcement divisions. Performance measures address the implementation of the City's vision through land development, housing, construction and code enforcement activities.

Public Works includes Administration, Engineering, Maintenance (City Facilities and Streets, and Beaches and Parks), as well as, Water, Sewer, Storm Drain, Clean Ocean and Solid Waste services. Performance measures address the development, operations and maintenance of City infrastructure, providing safe water supplies and sanitary disposal of waste, and improving local water quality.

Beaches, Parks & Recreation includes Administration, Recreation, Marine Safety, and Golf Course services. Performance measures address the use of City beaches, parks and other recreational facilities, including special community events, and the offering of recreation activities to meet the community needs while maintaining the City's character.

Mission Statement Focus

Safe/Healthy Atmosphere	Responsible Growth & Preservation	Long-Term Stability	Balanced Community
√	√	√	√
		√	
√			
√	√		√
√	√	√	
√	√		√

Detailed performance measures are presented this section by Department.

Performance Measures

General Government

Performance Measures	2015 Actual	2016 Projected	2017 Budget
City Clerk			
Workload Outputs:			
Number of Regular City Council minutes prepared within 21 days of meeting	23	23	22
Number of Regular City Council Agendas/Packets posted 7 days prior to meeting	23	23	22
Number of formal public records requests	396	234	234
Effectiveness:			
Percent of Regular Council Minutes produced within 21 days	100.0%	100.0%	100.0%
Percentage of Agendas/Packets provided at least 7 days prior to the meeting	100.0%	100.0%	100.0%
Percentage of public records requests responded to within 10 days	100.0%	100.0%	100.0%

Performance Measures

Finance & Administrative Services

Performance Measures	2015 Actual	2016 Projected	2017 Budget
Finance & Administrative Services Administration			
Efficiency:			
Percentage of quarterly reports completed within the end of the month after the financial close of the quarter.	100.0%	100.0%	100.0%
Rate of return on investments	0.56%	0.85%	0.90%
Effectiveness:			
Percent of actual General Fund revenues to projections*	104.1%	100.0%	98.0%
Percentage of City operating funds in balance*	95.8%	98.0%	98.0%
Percentage of adopted fiscal policies in compliance*	90.7%	95.0%	98.0%
* Annual measurement.			
Finance Division			
Workload Outputs:			
Number of accounting transactions processed	29,123	28,000	28,100
Number of TOT audits performed per year	0	0	4
Number of utility bills generated per year	220,524	220,475	220,500
Number of business licenses issued	5,645	5,592	5,600
Efficiency:			
Average cost to process accounting transactions	$27.51	$30.23	$30.25
Average cost to generate a utility bill	$3.47	$3.41	$3.70
Average cost to generate a business license	$22.69	$22.66	$24.10
Effectiveness:			
Percentage of total annual TOT revenue audited	0.0%	0.0%	20.0%
Percentage accuracy of financial transactions within established accuracy rates	100.0%	98.0%	98.0%
Percentage of receivables written off	0.09%	0.30%	0.30%
Percentage of receivables over 60 days old	33.4%	24.0%	24.0%

Performance Measures

Finance & Administrative Services

Performance Measures	2015 Actual	2016 Projected	2017 Budget
Human Resources			
Workload Outputs:			
Number of recruitments	29	42	35
Number of employees hired	New	90	90
Number of open Workers' Compensation claims	New	30	30
Number of employees completing a HR customer satisfaction survey	0	100	125
Efficiency:			
Percentage of recruitments opened within 2 workdays of being approved	New	90.0%	90.0%
Percentage of employees shceduled for pre-employment orientation within 2 work days of receipt of PA by Human Resources office	New	100.0%	90.0%
Effectiveness:			
Percentage of employees on Workers' Compensation whose initial paperwork is processed within 1 work day	New	90.0%	90.0%
Percent of employees rating the overall satisfaction with HR as either "Satisfied" or "Very Satisfied"	0.0%	0.0%	85.0%
Information Technology			
Workload Outputs:			
Number of workstation computers administered	258	275	285
Number of IT Help Desk service requests closed	416	1300	1,400
Number of server computers administered (virtual (35), physical (18), and other (14))	70	67	65
Efficiency:			
Percentage of requests for computer services initial response provided within 1 business hour	New	65.0%	80.0%
Percent of requests for computer services resolved within SLA Estimated Resolution Timeframe	New	90.0%	95.0%

Performance Measures

Finance & Administrative Services

Performance Measures	2015 Actual	2016 Projected	2017 Budget
Contract Fleet Maintenance			
Workload Outputs:			
Total number of vehicles maintained	154	154	154
Number of work orders completed	580	575	600
Number of preventative maintenance services completed	223	250	250
Number of repeat work orders needed	0	6	6
Effectiveness:			
Percentage of fleet available per month	99.4%	96.0%	96.0%
Percentage of reworks relative to total work orders	0.0%	1.0%	1.0%
Percentage of preventative maintenance services completed within 1 day	100.0%	98.0%	98.0%

Performance Measures

Public Safety

Performance Measures	2015 Actual	2016 Projected	2017 Budget
Contract Police Services			
Workload Outputs:			
Number of total calls for service	26,217	29,064	30,541
Number of emergency calls received (Priority 1)	202	287	336
Number of traffic collision reports	377	379	400
Number of Part 1 crimes committed per 1,000 population	3.08	1.02	1.15
Efficiency:			
Average response time from dispatch to on-scene emergency calls	4:03	4:09	4:25
# of use of force	New	32	40
# of arrests	New	651	756
# of parking violations	New	7,985	9,000
# of moving violations	New	12,695	1,500
# of Part 1 Crimes	New	784	850
# of Part 2 Crimes	New	988	1,400
Effectiveness:			
Percentage of emergency calls responded to in 5 minutes or less	57.3%	61.8%	62.1%
Percentage change in Part I crimes from prior year to current year	2.4%	3.5%	4.0%
Contract Fire Services			
Workload Outputs:			
Number of emergency calls	4,929	5,200	5,400
Number of new construction fire inspections performed	581	620	620
Number of fire inspections performed	736	800	800
Number of fire plan checks completed	348	460	460
Efficiency:			
Average response time for emergency calls	5:46	5:50	5:55
Effectiveness:			
Percentage of calls with response time within 7 minutes	77.0%	80.0%	80.0%
Percentage of technical on-site inspections scheduled within 72 hours	86.0%	86.0%	86.0%
Percentage of all plan checks completed within adopted turn around time goals based on plan types	91.0%	85.0%	85.0%
Percentage of 5 day turn around plan checks completed within goal	99.0%	99.0%	99.0%
Percentage of 10 day turn around plan checks completed within goal	88.3%	83.0%	83.0%

Performance Measures

Community Development

Performance Measures	2015 Actual	2016 Projected	2017 Budget
Building			
Workload Outputs:			
Number of building permits issued	3,827	5,100	4,500
Number of Plan Reviews performed	3,287	4,000	3,800
Number of building inspections completed	15,349	21,000	20,000
Number of customers served at Building counter	5,535	6,800	6,750
Efficiency:			
Number of Plan Reviews performed per Plan Check staff	1,199	1,333	1,267
Number of inspections conducted per inspector	3,837	4,200	4,000
Number of customers served per Permit Tech	2,412	2,540	2,525
Effectiveness:			
Percentage of new projects: First review completed within 15 work days	97.8%	98.0%	95.0%
Percentage plan review rechecks: Reviewed within 10 work days	82.4%	90.0%	95.0%
Percentage response to the public at the counter in 10 minutes	73.3%	68.0%	80.0%
Planning			
Workload Outputs:			
Number of discretionary applications	91	211	185
Number of new administrative applications	New	400	500
Number of zoning plan check reviews	1,638	2,750	2,900
Number of staff presentations (CC, PC, ZA, DRSC, PC SS)	New	268	270
Number of Special Projects (GP IM's/ZO updates, etc.) initiated	New	78	83
Number of people assisted at counter/over phone	10,015	11,174	11,500
Number of business license applications processed	New	2,510	2,550
Number of outreach meetings attended (Business Liaison, Housing/Social Services, etc.)	New	276	275
Number of Historic Preservation-related applications	New	94	90
Number of Quality Assurance staff hours	New	524	500
Efficiency:			
Number of people assisted at counter/phone	417.2	463.8	479.0
Number of Plan checks completed/FTE/Quarter	68.3	131.8	120.0
Number of applications completed/FTE/Quarter	3.8	11.7	7.7
Percentage of FTE's time funded by Developer Deposit and fixed fees	46.0%	31.0%	35.0%

Performance Measures

Community Development

Performance Measures	2015 Actual	2016 Projected	2017 Budget
Planning (continued)			
Effectiveness:			
Percentage of HPPA properties maintained in compliance	New	96.0%	96.0%
Percentage of Council-directed GP IM's implemented	New	83.0%	85.0%
Percentage of plan reviews completed within deadline	93.4%	93.0%	90.0%
Percent of discretionary applications completed within deadline	New	92.0%	88.0%
Percent of calls returned within one business day	93.4%	93.0%	92.0%
Percent of counter served within 10 minutes	68.8%	67.0%	65.0%
Percent of counter served within 20 minutes	91.2%	90.0%	88.0%
Code Compliance			
Workload Outputs:			
Number of new cases	1,775	1,728	1,750
Number of lots cleared by Weed Abatement	26	30	30
Number of graffiti cases	310	500	400
Number of case actions (Monday - Friday)	8,945	12,518	13,000
Number of weekend actions conducted	1,768	906	1,000
Number of sessions for certification	475	300	300
Efficiency:			
Number of cases per officer	512	388	290
Cost of weed abatement per lot	$1,050	$1,000	$1,000
Cost of graffiti removal per case	$136	$150	$150
Number of actions per hour (Monday - Friday)	New	2.5	2.0
Number of weekend actions conducted per hour	New	2.2	2.0
Effectiveness:			
Percent of graffiti cases closed within 6 hours	68.0%	68.0%	68.0%
Percentage of cases acknowledged within 2 days	57.2%	50.0%	60.0%
Percentage of cases resolved within 10 work days	41.5%	50.0%	60.0%

Performance Measures

Community Development

Performance Measures	2015 Actual	2016 Projected	2017 Budget
Economic Development / Housing Administration			
Workload Outputs:			
Number of Home Rehab loans provided to property owners	6	7	6
Number of businesses receiving commercial facade grants	10	10	10
Number of non-profits receiving Social Program grants	10	12	12
Effectiveness:			
Percentage of Home Rehab & commercial grants expended	100.0%	100.0%	100.0%
Percentage General Fund social program grants expended	100.0%	100.0%	100.0%

Performance Measures

Public Works

Performance Measures	2015 Actual	2016 Projected	2017 Budget
Engineering			
Workload Outputs:			
Number of permits issued	538	400	400
Number of inspection stops conducted	3,566	3,000	3,000
Number of projects submitted for 1st plan check	94	70	70
Number of projects submitted for additional plan checks	139	111	100
Number of research projects conducted	408	390	350
Number of miles of streets designed	6.00	4.80	6.20
Number of miles of streets constructed	5.31	3.87	6.20
Number of citizen traffic complaints received	270	250	250
Number of capital projects	32	130	44
Efficiency:			
Time spent per first plan review (average hours)	6.00	6.00	6.00
Time spent per additional plan review (average hours)	4.38	4.50	4.50
Time spent per research project	1.29	1.50	1.50
Percent of capital projects completed within schedule	85.0%	85.0%	85.0%
Final project costs within budget	85.0%	90.0%	90.0%
Percent of response to citizen complaints within 45 days	85.7%	80.0%	80.0%
Effectiveness:			
Percent of project reviews completed in 15 days (1st plan check)	76.9%	85.0%	85.0%
Percent of project reviews completed in 10 days (add'l plan check)	87.7%	90.0%	90.0%
Percent of research projects completed in 10 days	93.7%	90.0%	90.0%
Percent of projected street design completed	201.0%	111.0%	85.0%
Percent of projected street miles constructed	178.0%	89.0%	85.0%
Percent of traffic complaints resolved	86.1%	80.0%	80.0%

Performance Measures

Public Works

Performance Measures	2015 Actual	2016 Projected	2017 Budget
Maintenance			
Workload Outputs:			
Number of potholes repaired	457	100	100
Number of signs repaired or replaced	1,910	1,900	1,900
Number of work orders received/completed by Facilities	1,716	1,200	1,500
Number of street light/traffic signal repairs	679	848	550
Number of USA responses (Underground Service Alerts)	933	850	850
Trim 2,000 trees annually to ensure a 7 year cycle	2,675	2,609	2,500
Resolve 90% of all service requests within 10 days	84.5%	88.0%	89.0%
Efficiency:			
Average sq. ft. of pothole repairs provided per day of service	303.7	325.0	325.0
Average # of signs maintained per hour of service provided	4.0	4.0	4.0
Average # of facilities maintenance work orders completed per day of service	7.8	6.0	6.0
Average # of USA completed per day of service	4.2	3.5	3.5
Average number of streetlight/traffic signal repairs per day	3.1	3.0	3.0
Effectiveness:			
Percentage of pothole service requests repaired within 3 working days	100.0%	100.0%	100.0%
Percentage of trees trimmed to maintain an average 7-year trimming cycle	104.6%	100.0%	100.0%
Percentage of signage repair requests responded to and completed within 3 working days	100.0%	100.0%	100.0%
Percentage of facilities maintenance work orders responded to in 3 working days	100.0%	100.0%	100.0%
Percentage of street light / traffic signal service Requests completed within 3 working days	79.0%	75.0%	80.0%
Percentage of USA service requests completed within 3 working days	100.0%	100.0%	100.0%

Performance Measures

Public Works

Performance Measures	2015 Actual	2016 Projected	2017 Budget
Water/Sewer/Storm Drain			
Workload Outputs:			
Acre Feet of Potable water delivered	New	7,552	6,730
Customer Service requests completed	New	5210	5400
Millions of gallons of Wastewater processed	New	3.2	3.0
Acre feet of Recycled water sold	New	800	1,000
# of miles of leak detection on potable water pipeline	New	280	280
# of Fire Hydrants serviced per year	New	292	300
# of valves exercised per year	New	1,378	1,500
# of miles of Sewer lines cleaned	New	130	140
# of miles of Storm Drain lines cleaned	New	10	20
# of Storm Drain catch basins inspected	New	1,626	1,800
# of Storm Drain catch basins cleaned	New	1,400	1,400
# of miles of Sewer lines inspected by video	New	50.0	55.0
# of miles of Storm Drain lines inspected by video	New	5.0	15.0
Efficiency:			
Percentage of potable system water loss	New	5.5%	5.5%
Preventive maintenance procedures completed	New	10,000	11,000
Percentage of Sewer collection system cleaned annually	New	84.4%	90.9%
Percentage of Storm Drain pipelines cleaned annually	New	16.0%	32.0%
Percentage of catch basins inspected annually	New	73.7%	81.6%
Percentage of catch basins cleaned annually	New	63.5%	63.5%
Effectiveness:			
Water Distribution system integrity - number of water service leaks & main breaks per 100 miles of pipe	New	12.5	12.0

Performance Measures

Public Works

Performance Measures	2015 Actual	2016 Projected	2017 Budget
Clean Ocean			
Workload Outputs:			
Number of facilities inspected for storm water compliance	937	750	750
Number of water quality enforcement actions issued	60	30	20
Number of local outreach impressions per year	7,767,323	7,500,000	7,500,000
Efficiency:			
Number of facility inspections per FTE (1 FTE)	937	750	750
Number of water quality enforcement actions issued per FTE (FY2015-(2), FY2016-(1.5), FY2017-(1))	30	20	20
Number of public outreach "impressions" per capita	120	116	116
*** "impressions" refers to the estimated number of individuals receiving education*			
Solid Waste			
Workload Outputs:			
Number of residents participating in the Household Hazardous Waste (HHW) Program	2,194	2,250	2,250
Number of Waste Management Plans approved	646	476	400
Number of Public Outreach impressions	228,000	228,000	228,000
Number of trash barrel placement violations	2,919	2,500	2,500
Tons of Solid Waste diverted from landfill	41,810	37,500	38,000
Efficiency:			
Total % of participation for residential HHW pick-ups (19,000 households)	6.3%	6.0%	6.0%
Total number of Waste Management Plans approved per quarter within 24 hours	162	476	250
Total number of trash barrel placement violations resolved within 7 days	2,919	2,500	2,500
Effectiveness:			
Cost of Public Outreach impressions	$2.47	$2.50	$2.50
Solid Waste program cost per ton diverted	$4.38	$4.75	$4.75

** Solid Waste performance measures are based on waste diversion controlled by CR&R*

Performance Measures

Beaches, Parks & Recreation

Performance Measures	2015 Actual	2016 Projected	2017 Budget
Recreation			
Workload Outputs:			
Number of recreation registrations	20,304	18,600	20,000
Number of attendees at aquatics centers	63,676	75,000	70,000
Number of classes offered	2,877	3,000	3,000
Number of facility bookings	8,037	9,310	9,000
Number of beach, ballfield, and park bookings	6,768	8,250	8,250
Number of partnered community events	42	45	42
Number of attendees at special events	156,544	178,000	160,000
Efficiency:			
Percent of registrations taken on-line	55.0%	55.0%	56.0%
Percentage of total expenditures recovered by revenues	63.4%	66.0%	66.0%
Effectiveness:			
Average number of facility bookings per day	22.0	25.5	24.0
Average number of beach, ballfield, and park bookings per day	19.0	22.6	22.0
Average attendence per class	7.6	6.8	7.6
Marine Safety			
Workload Outputs:			
Number of beach visitors (estimate)	2,441,700	2,506,200	2,500,000
Number of swimmer rescues	2,362	2,257	2,700
Number of preventative actions via public education/warnings	38,630	43,709	40,000
Number of people reached through public education programs	40,939	47,712	40,200
Number of drownings with lifeguards on duty	0	0	0
Efficiency:			
Visitors per lifeguard (8 hour shift)	822	831	800
Effectiveness:			
Percentage of swimmer rescues without a drowning	100.0%	100.0%	100.0%
Percent of City elementary schools reached through public education*	50.0%	70.0%	70.0%

* Annual measurement

Performance Measures

Beaches, Parks & Recreation

Performance Measures	2015 Actual	2016 Projected	2017 Budget
Golf Operating			
Workload Outputs:			
Number of golf rounds played - projected	80,091	80,000	80,000
Number of golf course acres maintained	133	133	133
Total revenue generated by the Golf Course	$2,324,673	$2,287,000	$2,291,000
Efficiency:			
Course utilization (rounds played/available tee times*)	87.7%	88.0%	88.3%
Cost per round	$27.38	$28.23	$28.74
Percentage cost of recovery	106.0%	101.0%	100.0%
Effectiveness:			
Number of complaints per 1,000 rounds	1.2	3.0	3.0
Maintenance quality of golf course retained at a level B May through October	100.0%	80.0%	80.0%
Maintenance quality of golf course retained at a level C November through April	100.0%	100.0%	100.0%

Staffing

FY 2017 Staffing Changes:
Requests for position changes, new positions, and reclassifications are normally considered during the budgetary process. The following staffing changes during the FY 2017 will allow departments to most effectively and efficiently provide City services. (Note: FTE = Full-Time Equivalent.)

Finance and Administrative Services

- Increase the hours of a Part Time Benefited Office Specialist I from (0.5 FTE) to (0.75 FTE) to provide additional support to the offices of the City Clerk, FAS, and Human Resources.

City Clerk's Office

- Reclassify a Senior Office Specialist (1 FTE) position to Office Specialist I (1 FTE).

Business Services

- Reclassify the Utility Billing Coordinator (1 FTE) to Revenue Supervisor (1 FTE).
- Increase the hours of the Benefited Part Time Business License Specialist (0.75 FTE) to (1 FTE) and change status to Full Time to assist with the increasing demands of Business Licensing.
- Add a Revenue Analyst Limited Term (1 FTE) position.

Information Technology

- Reclassify the Technical Applications Specialist (1 FTE) position to Systems Applications Analyst (1 FTE).

Community Development – Code Compliance

- Increase the hours of the Part Time Benefited Office Specialist II from (0.9 FTE) to (1 FTE) and change status to FT, to help with the increasing demand for code enforcement.
- Reclassify a Code Compliance Officer Limited Term (1 FTE) to Senior Code Compliance Officer Limited Term (1 FTE).

Community Development – Planning

- Reclassify an Office Specialist II (1 FTE) position to Office Specialist I (1 FTE).

Staffing

Community Development-Administration

- Reclassify the Community Development/Public Works Administrative Assistant to Administrative Assistant and assign exclusively to Community Development. This position was providing support to two Department Heads: Community Development and Public Works. Based on other administrative and clerical support within the Public Works department, it has been determined that the Public Works Director is not in need of support from this position.

Maintenance Services

- Reclassify a Beaches and Parks Inspection Coordinator (1 FTE) to Maintenance Inspection Coordinator (1 FTE).
- Retitle the Beaches & Parks Maintenance Supervisor (1 FTE) to Maintenance Operations Supervisor (1 FTE).

Beaches, Parks, and Recreation

- Increase the hours of the Part Time Benefited Recreation Specialist from (0.5 FTE) to (0.75 FTE) to provide support for the reopening of the Ole Hanson Beach Club.

Golf Course

- Retitle the Maintenance Leadworker (1 FTE) position to Golf Course Maintenance Leadworker (1 FTE).

Public Works

- Retitle the Laboratory Supervisor (1 FTE) position to Laboratory Coordinator (1 FTE).

“Frozen” Positions

The following positions have been “frozen” in the FY 2017 budget:

- Water Quality Code Compliance Inspector.
- Director of Beaches, Parks, and Recreation.
- Management Analyst II (BPR).

Staffing

FY 2016 Midyear Staffing Changes

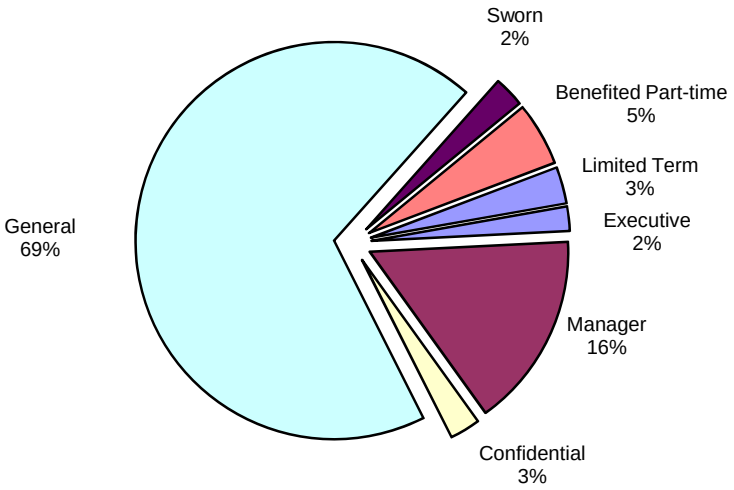
Department	Change
Finance and Admin. Services	
Finance Manager	-1.00
Deputy Admin. Services Director	1.00
General Liability	
Sr. Risk Management Coordinator	-1.00
Risk Management/H.R. Officer	1.00
Engineering	
Principal Civil Engineer	-1.00
Principal Civil Engineer/Asset Manager	1.00
Lucity CMMS Administrator	-1.00
CMMS Coordinator	1.00
Senior Management Analyst	-1.00
Environmental Programs Supervisor	1.00
Community Development	
Community Outreach Coordinator	-0.25
Building Official	-1.00
Deputy Community Development Director	1.00
Administrative Assistant	-1.00
Management Analyst I	1.00
Utilities	
Collection Systems Operator I/II	1.00
Management Analyst II	1.00
Maintenance Services	
Office Specialist I	-1.00
Office Specialist II	1.00
Beaches, Parks & Recreation	
Asst. Beaches, Parks & Recreation Director	1.00
Recreation Manager	-1.00
Golf Course	
Golf Course Maintenance Worker	-1.00
Golf Course Groundskeeper I/II	2.00
Subtotal 2016 Changes	**2.75**

FY 2017 Staffing Changes

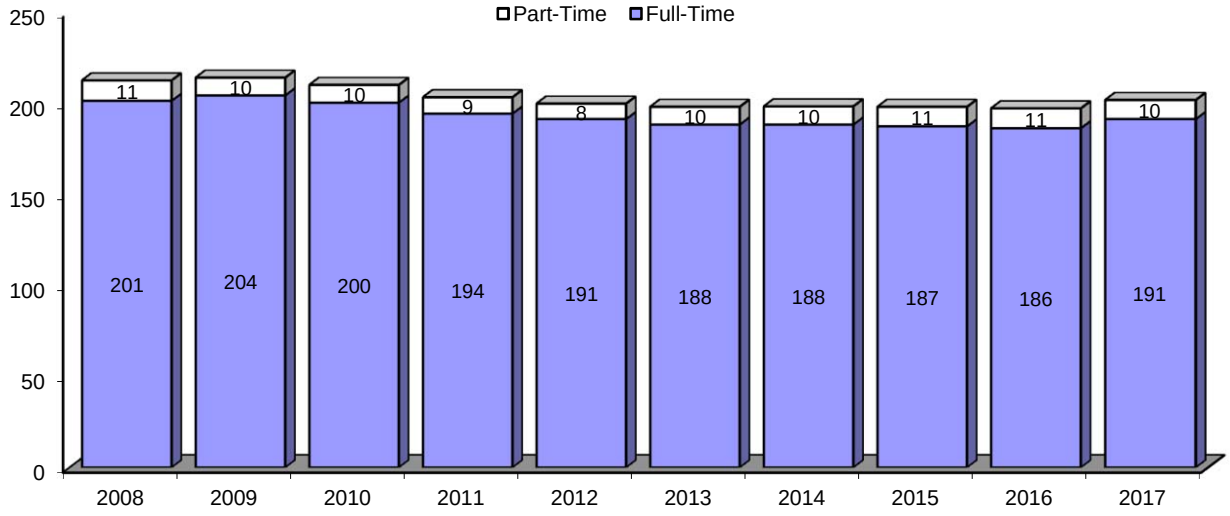
Department	Change
Finance and Admin. Services	
Office Specialist I PT (CC, FAS, HR)	0.25
City Clerk	
Senior Office Specialist	-1.00
Office Specialist I	1.00
Business Services	
Business License Specialist	0.25
Utility Billing Coordinator	-1.00
Revenue Supervisor	1.00
Revenue Analyst (Limited Term)	1.00
Information Technology	
Technical Applications Specialist	-1.00
Systems Applications Analyst	1.00
Community Development	
Code Compliance Officer (Limited Term)	-1.00
Senior Code Compliance Officer (Limited Term)	1.00
Office Specialist II	-1.00
Office Specialist I	1.00
Administrative Assistant	0.50
Office Specialist II PT.	0.10
(Increase hours from 0.90 to 1.0 FTE)	
Public Works	
Administrative Assistant	-0.50
Laboratory Supervisor	-1.00
Laboratory Coordinator	1.00
Maintenance Services	
Beaches & Parks Inspection Coordinator	-1.00
Maintenance Inspection Coordinator	1.00
Beaches & Parks Maintenance Supervisor	-1.00
Maintenance Operations Supervisor	1.00
Beaches, Parks & Recreation	
Recreation Specialist -	0.25
(Increase from 0.50 to 0.75 FTE)	
Golf Course	
Maintenance Leadworker	-1.00
Golf Course Maintenance Leadworker	1.00
Subtotal 2017 Changes	**1.85**

Staffing

Workforce by Category



Historical FTE Comparison



Staffing Chart

	Status	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
City Manager						
City Manager	E	1.00	1.00	1.00	1.00	1.00
Executive Assistant	C	1.00	1.00	1.00	1.00	1.00
Assistant to the City Manager (PT)	PT	0.68	0.00	0.00	0.00	0.00
Public Information Officer (PT)	PT	0.00	0.68	0.68	0.68	0.68
Total Full Time		2.00	2.00	2.00	2.00	2.00
Total Part Time		0.68	0.68	0.68	0.68	0.68
Total City Manager		***2.68***	***2.68***	***2.68***	***2.68***	***2.68***
Finance & Admin. Services						
Assistant City Manager/FAS Director	E	1.00	1.00	1.00	1.00	1.00
Senior Administrative Assistant	C	1.00	1.00	1.00	1.00	1.00
Office Specialist (PT)	PT	0.00	0.00	0.00	0.00	0.25
Total Part Time		0.00	0.00	0.00	0.00	0.25
Total Full Time		2.00	2.00	2.00	2.00	2.00
Total Finance & Admin. Services		***2.00***	***2.00***	***2.00***	***2.00***	***2.25***
City Clerk						
City Clerk/Executive Analyst	E	1.00	1.00	1.00	0.00	0.00
Legislative Administrator	M	0.00	0.00	0.00	1.00	1.00
Deputy City Clerk	G	1.00	1.00	1.00	1.00	1.00
Records Management Coordinator	G	1.00	1.00	1.00	1.00	1.00
Office Specialist I	G	0.00	0.00	0.00	0.00	1.00
Sr. Office Specialist	G	1.00	1.00	1.00	1.00	0.00
Office Specialist I (PT)	PT	0.50	0.50	0.50	0.50	0.25
Total Full Time		4.00	4.00	4.00	4.00	4.00
Total Part Time		0.50	0.50	0.50	0.50	0.25
Total City Clerk		***4.50***	***4.50***	***4.50***	***4.50***	***4.25***
Financial Services						
Deputy Administrative Services Director	M	0.00	0.00	0.00	0.00	1.00
Finance Manager	M	1.00	1.00	1.00	1.00	0.00
Financial Services Officer	M	1.00	1.00	1.00	1.00	1.00
Senior Accountant	G	1.00	1.00	1.00	1.00	1.00
Senior Accounting Specialist	C	1.00	1.00	1.00	0.00	0.00
Payroll Coordinator	C	0.00	0.00	0.00	1.00	1.00
Senior Accounting Specialist	G	0.00	0.00	0.00	1.00	1.00
Accounting Specialist I	G	1.00	1.00	1.00	1.00	1.00
Accounting Specialist II	G	1.00	1.00	1.00	0.00	0.00
Total Full Time		6.00	6.00	6.00	6.00	6.00
Total Financial Services		***6.00***	***6.00***	***6.00***	***6.00***	***6.00***
Business Services						
Business Services Officer	M	1.00	1.00	1.00	1.00	1.00
Central Services Assistant	G	0.50	0.50	0.50	0.50	0.50
Business License Specialist	G	0.00	0.00	0.00	0.00	1.00
Revenue Supervisor	G	0.00	0.00	0.00	0.00	1.00
Utility Billing Coordinator	G	2.00	1.00	1.00	1.00	0.00
Utility Billing Specialist II	G	2.11	2.11	2.11	2.11	2.11
Utility Billing Specialist I	G	0.00	1.00	1.00	1.00	1.00
Business Relations Officer	G	1.00	1.00	1.00	0.00	0.00
Revenue Analyst	L	0.00	0.00	0.00	0.00	1.00
Business License Specialist	PT	0.75	0.75	0.75	0.75	0.00
Total Part Time		0.75	0.75	0.75	0.75	0.00
Total Full Time		6.61	6.61	6.61	5.61	7.61
Total Business Services		***7.36***	***7.36***	***7.36***	***6.36***	***7.61***

Staffing Chart

	Status	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Central Services						
Central Services Assistant	G	0.50	0.50	0.50	0.50	0.50
Total Full Time		0.50	0.50	0.50	0.50	0.50
Total Central Services		***0.50***	***0.50***	***0.50***	***0.50***	***0.50***
General Liability						
Human Resources Analyst II	C	1.00	1.00	1.00	0.00	0.00
Risk Management/Human Resources Officer	M	0.00	0.00	0.00	0.00	0.75
Sr. Risk Management Coordinator	C	0.00	0.00	0.00	1.00	0.00
Total Full Time		1.00	1.00	1.00	1.00	0.75
Total General Liability		***1.00***	***1.00***	***1.00***	***1.00***	***0.75***
Information Technology						
Information Systems Manager	M	1.00	1.00	1.00	0.00	0.00
Information Technology Manager	M	0.00	0.00	0.00	1.00	1.00
Sr. Information Technology Specialist	M	0.00	0.00	0.00	1.00	1.00
Information Systems Analyst	C	1.00	1.00	1.00	0.00	0.00
Information Systems Specialist	G	2.00	2.00	2.00	0.00	0.00
Information Technology Analyst I/II	G	0.00	0.00	0.00	2.00	2.00
GIS Coordinator	G	1.00	1.00	1.00	1.00	1.00
Systems Applications Analyst	G	0.00	0.00	0.00	0.00	1.00
Total Full Time		5.00	5.00	5.00	5.00	6.00
Total Information Technology		***5.00***	***5.00***	***5.00***	***5.00***	***6.00***
Human Resources						
Human Resources Manager	M	1.00	1.00	1.00	1.00	1.00
Risk Management/Human Resources Officer	M	0.00	0.00	0.00	0.00	0.25
Human Resources Analyst II	C	1.00	1.00	1.00	1.00	1.00
Human Resources Technician	C	0.00	1.00	1.00	0.00	0.00
Human Resources Specialist	C	0.00	0.00	0.00	1.00	1.00
Human Resources Assistant	C	1.00	0.00	0.00	0.00	0.00
Office Specialist I (PT)	PT	0.00	0.00	0.00	0.00	0.25
Total Full Time		3.00	3.00	3.00	3.00	3.25
Total Part Time		0.00	0.00	0.00	0.00	0.25
Total Human Resources		***3.00***	***3.00***	***3.00***	***3.00***	***3.50***
Engineering						
Assistant City Engineer	M	2.00	2.00	2.00	0.00	0.00
Deputy Public Works Director	M	0.00	0.00	0.00	2.00	2.00
Transportation Engineering Manager	M	1.00	1.00	1.00	1.00	1.00
Associate Civil Engineer	M	1.00	1.00	1.00	1.00	1.00
Assistant Engineer	G	5.00	5.00	5.00	5.00	5.00
Sr. Construction Inspector	G	1.00	1.00	1.00	1.00	1.00
Sr. Engineering Technician	G	2.00	2.00	2.00	2.00	2.00
Principal Civil Engineer/Asset Manager	M	0.00	0.00	0.00	0.00	1.00
Principal Civil Engineer	M	1.00	1.00	1.00	1.00	0.00
Senior Civil Engineer	M	4.00	4.00	4.00	4.00	4.00
Construction Inspector	G	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	G	1.00	1.00	1.00	1.00	1.00
Office Specialist II	G	0.60	0.60	0.60	0.60	0.60
Park Planner	G	0.00	0.00	0.00	1.00	1.00
Technical Applications Specialist	G	0.25	0.25	0.25	0.25	0.00
Office Specialist II (PT)	PT	0.50	0.50	0.50	0.50	0.50
Total Full Time		19.85	19.85	19.85	20.85	20.60
Total Part Time		0.50	0.50	0.50	0.50	0.50
Total Engineering		***20.35***	***20.35***	***20.35***	***21.35***	***21.10***

Staffing Chart

	Status	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Building						
Deputy Community Development Director	M	0.00	0.00	0.00	0.00	1.00
Building Official	M	1.00	1.00	1.00	1.00	0.00
Senior Building Inspector	G	2.00	2.00	2.00	2.00	2.00
Plans Examiner	G	1.00	1.00	1.00	1.00	1.00
Sr. Plan Check Engineer	M	1.00	1.00	1.00	1.00	1.00
Building Inspector II	G	1.00	1.00	1.00	1.00	1.00
Building Inspector I/II	L	0.00	0.00	2.00	2.00	2.00
Senior Permit Technician	G	1.00	1.00	1.00	1.00	1.00
Permit Technician	G	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	G	1.00	1.00	1.00	1.00	1.00
Technical Applications Specialist	G	0.25	0.25	0.25	0.25	0.00
Community Development Specialist	G	1.00	1.00	1.00	1.00	1.00
Customer Service Specialist II	G	1.00	1.00	1.00	0.00	0.00
Permit Technician (PT)	PT	0.00	0.00	0.75	0.75	0.75
Total Full Time		11.25	11.25	13.25	12.25	12.00
Total Part Time		0.00	0.00	0.75	0.75	0.75
Total Building		***11.25***	***11.25***	***14.00***	***13.00***	***12.75***
Code Compliance						
Code Compliance Supervisor	G	1.00	1.00	1.00	1.00	1.00
Senior Code Compliance Officer	G	1.00	1.00	1.00	0.00	0.00
Code Compliance Officer	G	2.00	2.00	2.00	1.00	1.00
Code Compliance Officer	L	0.00	0.00	0.00	1.00	0.00
Senior Code Compliance Officer	L	0.00	0.00	0.00	0.00	1.00
Code Compliance Technician	L	0.00	0.00	0.00	1.00	1.00
Office Specialist II	G	0.00	0.00	0.00	0.00	1.00
Office Specialist II (PT)	PT	0.50	0.75	0.75	0.90	0.00
Total Full Time		4.00	4.00	4.00	4.00	5.00
Total Part Time		0.50	0.75	0.75	0.90	0.00
Total Code Compliance		***4.50***	***4.75***	***4.75***	***4.90***	***5.00***
Planning						
City Planner	M	1.00	1.00	1.00	1.00	1.00
Principal Planner	L	1.00	1.00	0.00	0.00	0.00
Senior Planner	M	0.00	0.00	0.00	1.00	1.00
Associate Planner	G	6.00	6.00	6.00	5.00	5.00
Housing Specialist	G	1.00	0.00	0.00	0.00	0.00
Housing Programs Planner	G	0.00	1.00	1.00	0.00	0.00
Community Outreach Coordinator	G	0.00	0.00	0.00	1.00	0.00
Administrative Assistant	G	1.00	1.00	1.00	1.00	0.00
Office Specialist I	G	0.00	0.00	0.00	0.00	1.00
Office Specialist II	G	1.00	1.00	1.00	1.00	0.00
Technical Applications Specialist	G	0.25	0.25	0.25	0.25	0.00
Community Outreach Coordinator	PT	0.00	0.00	0.00	0.00	0.75
Total Full Time		11.25	11.25	10.25	10.25	8.00
Total Part Time		0.00	0.00	0.00	0.00	0.75
Total Planning		***11.25***	***11.25***	***10.25***	***10.25***	***8.75***

Staffing Chart

	Status	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Community Development Admin.						
Community Development Director	E	1.00	1.00	1.00	1.00	1.00
Management Analyst I	G	0.00	0.00	0.00	0.00	1.00
Administrative Assistant	G	0.50	0.50	0.50	0.50	1.00
Technical Applications Specialist	G	0.25	0.25	0.25	0.25	0.00
Customer Service Specialist II	G	0.00	0.00	0.00	1.00	1.00
Total Full Time		1.75	1.75	1.75	2.75	4.00
Total CD Administration		***1.75***	***1.75***	***1.75***	***2.75***	***4.00***
Water						
Utilities Manager	M	0.45	0.45	0.45	0.45	0.45
Utilities Operations Supervisor	M	1.45	1.45	1.45	1.45	1.45
Administrative Assistant	G	1.00	0.00	0.00	0.00	0.00
Sr. Office Specialist	G	0.00	0.50	0.50	0.50	0.50
Office Specialist I	G	0.00	0.50	0.50	0.50	0.50
Lead Operator	G	3.00	3.00	3.00	2.00	2.00
System Operations/Water Quality Coordinator	G	0.00	0.00	0.00	1.00	1.00
Chief Operator	G	1.20	1.20	1.20	1.20	1.20
Plant Operator III	G	0.25	0.25	0.65	0.65	0.65
Plant Operator II	G	1.40	1.40	1.00	1.00	1.00
Lead Electrical Instrumentation Technician	G	0.40	0.40	0.40	0.40	0.40
Electrical Instrumentation Technician II	G	0.40	0.40	0.40	0.40	0.40
Electrical Instrumentation Technician I	G	0.40	0.40	0.40	0.40	0.40
Utilities Mechanic II	G	0.40	0.40	0.40	0.40	0.40
Utilities Mechanic I	G	0.80	0.85	0.85	0.85	0.85
Utilities Mechanic OIT	G	0.45	0.45	0.45	0.00	0.00
Utilities Mechanic In-Training	G	0.00	0.00	0.00	0.45	0.45
Utilities Chief Mechanic	G	0.40	0.40	0.40	0.40	0.40
Maintenance Leadworker	G	1.00	1.00	1.00	1.00	1.00
Distribution Operator OIT	G	1.00	0.00	0.00	0.00	0.00
Utility Customer Service Representative	G	1.00	1.00	1.00	1.00	1.00
Distribution/Collection Systems Operator I	G	3.00	0.00	1.00	1.00	1.00
Distribution/Collection Systems Operator II	G	4.00	8.00	7.00	7.00	7.00
SCADA Technician	G	0.50	0.50	0.50	0.00	0.00
SCADA Specialist	G	0.00	0.00	0.00	0.50	0.50
Senior Management Analyst	G	0.50	0.50	0.50	0.00	0.00
CMMS Coordinator	G	0.00	0.00	0.00	0.00	0.32
Lucity CMMS Administrator	G	0.00	0.00	0.00	0.32	0.00
Management Analyst II	G	0.50	0.50	0.50	0.00	0.50
Utility Support/Budget Coordinator	G	0.00	0.00	0.00	0.50	0.50
Water Conservation Analyst	G	0.85	0.85	0.85	0.85	0.85
Recycled Water Specialist	L	0.00	0.00	0.00	1.00	1.00
Laboratory Coordinator	G	0.00	0.00	0.00	0.00	0.30
Laboratory Supervisor	G	0.30	0.30	0.30	0.30	0.00
Laboratory Technician II	G	0.00	0.00	0.30	0.30	0.30
Laboratory Technician I	G	0.30	0.30	0.00	0.00	0.00
Total Full Time		24.95	25.00	25.00	25.82	26.32
Total Water		***24.95***	***25.00***	***25.00***	***25.82***	***26.32***

Staffing Chart

	Status	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Sewer						
Utilities Manager	M	0.45	0.45	0.45	0.45	0.45
Utility Operations Supervisor	M	1.40	1.40	1.40	1.40	1.40
Sr. Office Specialist	G	0.00	0.50	0.50	0.50	0.50
Office Specialist I	G	0.00	0.50	0.50	0.50	0.50
Lead Operator	G	0.50	0.50	0.50	0.50	0.50
Chief Operator	G	0.80	1.50	1.50	1.50	1.50
Plant Operator III	G	1.65	1.65	4.15	4.15	4.15
Plant Operator II	G	2.50	2.50	0.00	0.00	0.00
Lead Electrical Instrumentation Technician	G	0.60	0.60	0.60	0.60	0.60
Electrical Instrumentation Technician II	G	0.60	0.60	0.60	0.60	0.60
Electrical Instrumentation Technician I	G	0.45	0.45	0.45	0.45	0.45
Utilities Mechanic II	G	0.60	0.45	0.45	0.45	0.45
Utilities Mechanic I	G	1.05	1.15	1.15	1.15	1.15
Utilities Chief Mechanic	G	0.60	0.60	0.60	0.60	0.60
Utilities Mechanic OIT	G	0.55	0.55	0.55	0.00	0.00
Utilities Mechanic In-Training	G	0.00	0.00	0.00	0.55	0.55
Distribution/Collection Systems Operator I	G	2.10	2.10	2.10	2.10	3.10
Distribution/Collection Systems Operator II	G	1.40	0.50	0.50	0.50	0.50
Laboratory Technician II	G	0.00	0.00	0.70	0.70	0.70
Laboratory Technician I	G	0.70	0.70	0.00	0.00	0.00
SCADA Technician	G	0.50	0.50	0.50	0.00	0.00
SCADA Specialist	G	0.00	0.00	0.00	0.50	0.50
Management Analyst II	G	0.50	0.50	0.50	0.00	0.50
Utility Support/Budget Support	G	0.00	0.00	0.00	0.50	0.50
Senior Management Analyst	G	0.50	0.50	0.50	0.00	0.00
CMMS Coordnator	G	0.00	0.00	0.00	0.00	0.34
Lucity CMMS Administrator	G	0.00	0.00	0.00	0.34	0.00
Water Conservation Analyst	G	0.15	0.15	0.15	0.15	0.15
Laboratory Coordinator	G	0.00	0.00	0.00	0.00	0.70
Laboratory Supervisor	G	0.70	0.70	0.70	0.70	0.00
Office Specialist II	G	1.00	0.00	0.00	0.00	0.00
Total Full Time		19.30	19.05	19.05	18.89	20.39
Total Sewer		***19.30***	***19.05***	***19.05***	***18.89***	***20.39***
Environmental Services Operating						
Water Quality Code Compliance Inspector	G	2.00	2.00	2.00	2.00	2.00
Environmental Programs Supervisor	M	0.00	0.00	0.00	0.00	1.00
Sr. Management Analyst	M	1.00	1.00	1.00	1.00	0.00
Office Specialist II	G	0.40	0.40	0.40	0.40	0.40
Total Full Time		3.40	3.40	3.40	3.40	3.40
Total Environmental Services Operating		***3.40***	***3.40***	***3.40***	***3.40***	***3.40***
Storm Drain Utility						
Utilities Manager	M	0.10	0.10	0.10	0.10	0.10
Utility Operations Supervisor	M	0.15	0.15	0.15	0.15	0.15
Chief Operator	G	0.00	0.30	0.30	0.30	0.30
Lead Operator	G	0.60	0.50	0.50	0.50	0.50
CMMS Coordinator	G	0.00	0.00	0.00	0.00	0.04
Lucity CMMS Administrator	G	0.00	0.00	0.00	0.04	0.00
Plant Operator III	G	0.00	0.10	0.20	0.20	0.20
Plant Operator II	G	0.10	0.10	0.00	0.00	0.00
Electrical Instrumentation Technician I	G	0.15	0.15	0.15	0.15	0.15
Utilities Mechanic I	G	0.15	0.00	0.00	0.00	0.00
Utilities Mechanic II	G	0.00	0.15	0.15	0.15	0.15
Distribution/Collection System Operator I	G	0.90	0.90	0.90	0.90	0.90
Distribution/Collection Systems Operator II	G	0.60	0.50	0.50	0.50	0.50
Total Full Time		2.75	2.95	2.95	2.99	2.99
Total Storm Drain Utility		***2.75***	***2.95***	***2.95***	***2.99***	***2.99***

Staffing Chart

	Status	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Public Works Administration						
Public Works Director/City Engineer	E	1.00	1.00	1.00	1.00	1.00
Emergency Planning Officer	M	1.00	1.00	1.00	0.00	0.00
Emergency Planning Coordinator	G	0.00	0.00	0.00	1.00	1.00
Administrative Assistant	G	0.50	0.50	0.50	0.50	0.00
Total Full Time		2.50	2.50	2.50	2.50	2.00
Total Public Works Administration		***2.50***	***2.50***	***2.50***	***2.50***	***2.00***
Maintenance Services						
Maintenance Superintendent	M	0.00	0.00	1.00	0.00	0.00
Maintenance Manager	M	0.00	0.00	0.00	1.00	1.00
Maintenance Services Manager	M	1.00	1.00	0.00	0.00	0.00
Beaches & Parks Maintenance Manager	M	1.00	1.00	1.00	0.00	0.00
Beaches & Parks Maintenance Supervisor	M	0.00	0.00	0.00	1.00	0.00
Maintenance Operations Supervisor	M	1.00	1.00	1.00	1.00	2.00
Facilities Maintenance Coordinator	G	1.00	1.00	1.00	1.00	1.00
Sr. Facilities Maintenance Specialist	G	1.00	1.00	1.00	1.00	1.00
Facilities Maintenance Specialist I	G	1.00	1.00	0.00	0.00	0.00
Facilities Maintenance Specialist II	G	1.00	1.00	2.00	2.00	2.00
Maintenance Leadworker	G	1.00	1.00	1.00	1.00	1.00
Master Electrician	G	1.00	1.00	1.00	1.00	1.00
Electrician II	G	2.00	2.00	2.00	2.00	2.00
CMMS Coordinator	G	0.00	0.00	0.00	0.00	0.30
Lucity CMMS Administrator	G	0.00	0.00	0.00	0.30	0.00
Parking Meter Technician	G	1.00	1.00	1.00	1.00	1.00
Maintenance Worker II	G	5.00	5.00	5.00	5.00	5.00
Administrative Assistant	G	1.00	1.00	1.00	1.00	1.00
Sr. Communications Technician	G	1.00	1.00	1.00	0.00	0.00
Contract Maintenance Coordinator	G	1.00	1.00	1.00	1.00	1.00
Maintenance Contract Inspector	G	3.00	3.00	3.00	3.00	3.00
Maintenance Inspection Coordinator	G	0.00	0.00	0.00	0.00	1.00
Beaches and Parks Inspection Coordinator	G	1.00	1.00	1.00	1.00	0.00
Facilities Maintenance Coordinator	G	1.00	1.00	1.00	1.00	1.00
Office Specialist II	G	0.00	0.00	0.00	0.00	1.00
Office Specialist I	G	0.00	0.00	1.00	1.00	0.00
Total Full Time		20.00	20.00	26.00	25.30	25.30
Total Maintenance Services		***20.00***	***20.00***	***26.00***	***25.30***	***25.30***
Solid Waste Management						
Environmental Services Coordinator	G	1.00	1.00	1.00	1.00	1.00
Total Full Time		1.00	1.00	1.00	1.00	1.00
Total Solid Waste Management		***1.00***	***1.00***	***1.00***	***1.00***	***1.00***
Beaches, Parks & Recreation Administration						
Beaches, Parks & Recreation Director	M	1.00	1.00	1.00	1.00	1.00
Assistant Beaches, Parks & Recreation Director	M	0.00	0.00	0.00	0.00	1.00
Park Planner	M	1.00	1.00	1.00	0.00	0.00
Landscape Architect	M	0.00	0.00	0.00	0.00	0.00
Management Analyst II	G	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	G	1.00	1.00	1.00	1.00	1.00
Total Full Time		4.00	4.00	4.00	3.00	4.00
Total Beaches, Parks & Recreation Administration		***4.00***	***4.00***	***4.00***	***3.00***	***4.00***

Staffing Chart

	Status	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Recreation						
Recreation Manager	M	1.00	1.00	1.00	1.00	0.00
Recreation Supervisor	G	2.00	3.00	3.00	3.00	3.00
Recreation Coordinator	G	4.00	4.00	4.00	4.00	4.00
Recreation Specialist	G	1.00	1.00	1.00	1.00	1.00
Recreation Facilities Coordinator	G	1.00	0.00	0.00	0.00	0.00
Sr. Customer Service Specialist	G	1.00	1.00	1.00	1.00	1.00
Customer Service Specialist II	G	1.00	1.00	1.00	1.00	1.00
Recreation Specialist (PT)	PT	3.25	4.00	4.00	4.00	4.25
Recreation Facilities Specialist (PT)	PT	0.75	0.00	0.00	0.00	0.00
Total Full Time		11.00	11.00	11.00	11.00	10.00
Total Part Time		4.00	4.00	4.00	4.00	4.25
Total Recreation		***15.00***	***15.00***	***15.00***	***15.00***	***14.25***
Marine Safety						
Marine Safety Chief	S	1.00	1.00	1.00	1.00	1.00
Marine Safety Lieutenant	S	1.00	1.00	1.00	1.00	1.00
Marine Safety Officer	S	3.00	3.00	3.00	3.00	3.00
Office Specialist II (PT)	PT	0.75	0.75	0.75	0.75	0.75
Ocean Lifeguard Supervisor (PT)	PT	1.50	1.50	1.50	1.50	1.50
Total Full Time		5.00	5.00	5.00	5.00	5.00
Total Part Time		2.25	2.25	2.25	2.25	2.25
Total Marine Safety		***7.25***	***7.25***	***7.25***	***7.25***	***7.25***
Golf Course						
Golf Course Manager	M	1.00	1.00	1.00	1.00	1.00
Golf Course Maintenance Leadworker	G	0.00	0.00	0.00	0.00	1.00
Maintenance Leadworker	G	1.00	1.00	1.00	1.00	0.00
Golf Course Mechanic	G	1.00	1.00	1.00	1.00	1.00
Golf Course Maintenance Worker	G	5.00	5.00	5.00	5.00	4.00
Golf Course Groundskeeper I/II	G	0.00	0.00	0.00	0.00	2.00
Office Specialist II (PT)	PT	0.50	0.50	0.50	0.50	0.50
Total Full Time		8.00	8.00	8.00	8.00	9.00
Total Part Time		0.50	0.50	0.50	0.50	0.50
Total Golf Course		***8.50***	***8.50***	***8.50***	***8.50***	***9.50***
Grand Total Full Time		***188.11***	***188.11***	***187.11***	***186.11***	***191.11***
Grand Total Benefited Part Time (FTE)*		***9.68***	***9.93***	***10.68***	***10.83***	***10.43***
Total		***197.79***	***198.04***	***197.79***	***196.94***	***201.54***

**Includes only Benefited Part-time positions. FTE's for hourly, non-benefited Part-time staff are not included in the Staffing Chart.*

Status: E = Executive, M = Manager, C = Confidential, G = General, S = Sworn, PT = Benefited Part-Time, L = Limited-Term

Contract Staffing Chart

	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Fire Contract (OCFA)					
Battalion Chief	3.00	3.00	3.00	3.00	3.00
Fire Captains	6.00	6.00	6.00	6.00	6.00
Fire Paramedic Captains	3.00	3.00	3.00	3.00	3.00
Fire Engineers	6.00	6.00	6.00	6.00	6.00
Paramedic Engineers	3.00	3.00	3.00	3.00	3.00
Paramedic Firefighters	9.00	9.00	9.00	9.00	9.00
Firefighters	6.00	6.00	6.00	6.00	6.00
Emergency Transport Technicians	6.00	6.00	6.00	6.00	6.00
Ambulance Drivers - (Hourly Part-time/Seasonal)*	0.00	0.00	8.00	8.00	0.00
Total Fire Contract	***42.00***	***42.00***	***50.00***	***50.00***	***42.00***
Police Contract (OCSD)					
Lieutenant	1.00	1.00	1.00	1.00	1.00
Patrol Sergeant	4.00	4.00	4.00	4.00	4.00
Administrative Sergeant	1.00	1.00	1.00	1.00	1.00
Investigator	3.00	3.00	3.00	3.00	4.00
Investigator (Non-benefited half-time)	0.00	1.00	1.00	1.00	0.50
Deputy	31.00	31.00	30.00	30.00	31.00
Deputy/Motorcycle	4.00	4.00	4.00	3.00	2.00
Community Services Officer	5.00	4.00	4.00	4.00	4.00
Crime Prevention Specialist (Non-benefited half-time)	2.00	1.00	1.00	0.00	0.50
Staff Assistant	1.00	1.00	1.00	1.00	0.00
Office Specialist	3.00	3.00	2.00	2.00	2.00
Total Police Contract	***55.00***	***54.00***	***52.00***	***50.00***	***50.00***
Animal Services Contract					
General Manager	1.00	1.00	1.00	1.00	1.00
Animal Services Officer	2.00	2.00	2.00	2.00	2.00
Kennel Attendant	2.75	3.00	3.00	3.00	3.00
Animal Services Supervisor	1.00	1.00	1.00	1.00	1.00
Customer Service Specialist II	1.00	1.00	1.00	1.00	1.00
Total Animal Services Contract	***7.75***	***8.00***	***8.00***	***8.00***	***8.00***
Fleet Contract					
General Manager	1.00	1.00	0.80	0.80	0.80
Technician II	2.00	2.00	2.00	2.00	2.00
Office Clerk	0.75	0.75	0.75	0.75	0.75
Total Fleet Contract	***3.75***	***3.75***	***3.55***	***3.55***	***3.55***

NOTE: *FTE's for hourly, non-benefited Part-time staff are not included in the FY 2017 Staffing Chart, with the exception of 1 half-time investigator and 1 half-time crime prevention specialist for Police Contract with OCSD.*

**In FY 2017, the seasonal ambulance service with OCSD was replaced by a 2nd full-time ambulance provided by contract with a private ambulance carrier.*

Glossary

AB939:
In 1989, Assembly Bill 939, known as the Integrated Waste Management Act, was passed because of the increase in waste stream and the decrease in landfill capacity. Mandates a reduction of waste being disposed: jurisdictions were required to meet diversion goals of 25% by 1995 and 50% by the year 2000. AB 939 also established an integrated framework for program implementation, solid waste planning, and solid waste facility and landfill compliance.

AB2928:
A State of California Assembly Bill entitled "Traffic Congestion Relief Act" that provides funding for the street and highway pavement maintenance, rehabilitation and reconstruction of necessary associated facilities.

Accounting System:
The City's financial set of records and procedures that record, classify, and report information on the status and operations of the City.

Accrual Basis Accounting:
Under this accounting method, transactions are recognized when they occur, regardless of the timing of related cash receipts and disbursements. All proprietary and fiduciary funds are accounted for using the accrual basis of accounting.

Air Quality Improvement Fund:
The Air Quality Improvement Fund is used to account for revenues and expenditures relating to the reduction of vehicle pollution.

Amortization:
The process of decreasing, or accounting for, an amount over a period of time.

Appropriation:
An authorization made by the City Council which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are typically granted for a one-year period.

Appropriation Ordinance:
The official legal document approved by the City Council authorizing city officials to obligate and expend resources.

Assessed Valuation:
The estimated value of real and personal property used by the Orange County Assessor as the basis for levying property taxes.

Balanced Budget:
A balanced budget is one in which total expenditures equal total revenue. An entity has a budget surplus if expenditures are less than revenues. It has a budget deficit if expenditures are greater than revenues.

Bond (Debt Instrument):
A written promise to pay a specified sum of money at a specified future date, at a specified interest rate. Bonds are typically used to finance capital facilities.

Bond Rating:
The City has an "issuer bond rating" of AAA awarded by the rating firm of Standard & Poor's. An obligation rated "AAA" is the highest rating assigned by Standard & Poor's. This means that the City's capacity to meet its financial commitment on the debt obligation is extremely strong.

Budget:
A financial plan, including proposed expenditures and estimated revenues, for a period in the future.

Budget Document:
The official financial spending and resource plan submitted by the City Manager and adopted by the City Council explaining the approved budget to the public and City Council.

California Public Employees Retirement System (CalPERS):
Public Employees Retirement System provided for Public Safety personnel by the State of California.

Glossary

Capital Assets:
Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.

Capital Improvements:
Buildings, structures, or attachments to land such as sidewalks, trees, drives, pipelines, drains and sewers.

Capital Improvement Program (CIP):
A plan, over a period of six years, setting forth each capital project; the amount to be expended in each year; and the method of financing capital expenditures.

Capital Projects Fund:
In governmental accounting, this is a fund that accounts for financial resources to be used for the acquisition or construction of capital facilities. The total cost of a capital project is accumulated in a single expenditure account which accumulates until the project is completed, at which time the fund ceases to exist.

Capital Outlay:
Expenditures which result in the acquisition of or additions to fixed assets. Examples include land, buildings, machinery and equipment, and construction projects.

Community Development Block Grant (CDBG):
Federal grant funds distributed from the U.S. Department of Housing and Urban Development (HUD). The City primarily uses these funds for housing rehabilitation, public improvements, and local public service programs.

Carry Forward Projects:
Capital improvement projects approved in prior fiscal years which have been brought forward into the new fiscal year budget.

Central Services Fund:
The Central Services Fund is used to account for the cost of providing central mail, reprographic services and for the operating costs of routine and emergency communications for all City Departments.

California Joint Powers Insurance Authority (CJPIA):
This is a public-entity risk pool comprised of a cooperative group of governmental agencies joined together to finance the exposure of liability and workers' compensation risks. The City is self-insured for both liability and workers' compensation insurance. CJPIA provides excess coverage on liability losses.

Citizens Options for Public Safety (COPS) Grant:
The City receives these funds based on California legislative approval of the annual appropriation to counties and cities for public safety. The grants are distributed based on population. The funds are restricted to "front-line" law enforcement efforts and are used to partially fund a deputy position.

Clean Ocean Fund:
This fund, created in January of 2003, accounts for activities associated with improving surface water quality and for complying with Federal and State mandated storm water/urban runoff discharge issues.

Clean Ocean Improvement Reserve:
The Clean Ocean Improvement Reserve provides for capital improvements necessary to comply with the requirements of the State of California clean ocean water quality program.

Clean Water Act (CWA):
The primary federal law in the U.S. governing water pollution. Its objective is to restore and maintain the chemical, physical, and biological integrity of the nation's waters by preventing point and nonpoint pollution sources, providing assistance to publicly owned treatment works for the improvement of wastewater treatment, and maintaining the integrity of wetlands.

Coastal Advisory Committee (CAC):
A City Council appointed committee to make recommendations on coastal zone policies and to serve as an advocate on coastal related issues.

Glossary

Coastal Animal Services Authority (CASA):
The Joint Powers Agency (JPA) which provides animal control and shelter for the cities of San Clemente and Dana Point.

Commputerized Maintenance Management System (CMMS):
A computer database of information about the City's maintenance operations.

Consolidated Ominbus Budget Reconciliation Act (COBRA):
Congress passed the landmark Consolidated Omnibus Budget Reconciliation Act (COBRA) health benefit provisions in 1986. The law amends the Employee Retirement Income Security Act (ERISA), the Internal Revenue Code and the Public Health Service Act to provide continuation of group health coverage that otherwise would be terminated.

Cost of Living Allowance (COLA):
Cost of Living Allowance agreed to between the City and the San Clemente City Employee Association (SCCEA).

Comprehensive Annual Financial Report (CAFR):
The official financial report of the City. It includes an audit opinion as well as basic financial statements and supporting schedules necessary to demonstrate compliance with finance-related legal and contractual provisions.

Constant Dollars:
A measure of the cost of goods or services with the effects of inflation removed.

Contingency:
A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

Contingent Liabilities:
Items which may become liabilities of the City but are undetermined at a given date, such as pending lawsuits, unsettled disputed claims, unfilled purchase orders, and uncompleted contracts.

Contract Services:
Services provided to the City from the private sector or other public agencies.

Contributed Capital:
Resources which are externally restricted for the acquisition or construction of capital assets. This category includes, but is not limited to, capital grants, residual equity transfers in and contributions from developers.

Cost Allocation:
A fair and equitable methodology for identifying and distributing direct and indirect costs, from a service provider to the service consumer. In the City's case, the general fund is the service provider, while the external funds are the service consumer.

Debt Service:
Payment of interest and repayment of principal to holders of the City's debt instruments.

Debt Service Fund:
A fund established to account for the accumulation of resources for the payment of long-term debt principal and interest.

Decision Package:
A standardized format whereby departments may request budgetary consideration for new programs, positions, capital equipment, and reclassification.

Deficit:
The excess of liabilities over assets.

Depreciation:
Cost recorded based on an assets estimated useful life due to a decrease in value based on wear and tear, decay and general decline in value.

Glossary

Developer Fees:
Fees that are charged for specific Community Development services.

Developers Improvement Fund:
The Developers Improvement Fund is used to account for the proceeds of settlements from developers and the future costs of maintaining and/or improving the streets or other infrastructure in the related development tracts.

Electronic Document Management System (EDMS):
The City implemented a two-year project in 2000 to convert the City's current and future records from paper to electronic storage. The Electronic Document Management System (EDMS) provides a program that allows retrieval of stored documents by staff and the public. Within the Central Services Fund, funding is appropriated for the on-going conversion of documents to the system. Divisions are allocated EDMS charges through interdepartmental charges, one year in arrears, for the scanning of documents.

Encumbrance:
An amount of money committed for the payment of goods and services not yet received or paid for.

Enterprise Fund:
In governmental accounting, a fund that provides goods or services to the public for a fee that makes the entity self-supporting. It basically follows GAAP as does a commercial enterprise.

Environmental Protection Agency (EPA) Grant:
The Environmental Protection Agency (EPA) grant funding is dispersed by the EPA to the City via project-specific grants for the planning and implementation of urban runoff water quality improvement initiatives. Under terms of these grants, the City is required to provide matching funds for 45% of the project cost.

Expenditures:
Accounts kept on the accrual or modified accrual basis of accounting to track when expenditures are recognized, such as goods are received or services rendered.

Facilities Maintenance Reserve:
The Facilities Maintenance Reserve provides a funding source for maintenance of City facilities. Facilities maintenance expenditures include costs such as flooring replacement, roof replacement, interior and exterior painting, HVAC replacement and parking lot seal coat/striping for all City facilities, plus the compressor, speed drive and boiler for the City pool.

Federal Emergency Management Agency (FEMA):
Federal Emergency Management Agency. A Federal Agency that supports citizens and first responders to ensure that we work as a nation to build, sustain and improve our capability to prepare for, protect against, respond to, and recover from all hazards.

Federal Safe Water Drinking Act (SDWA):
The principal federal law in the U.S. intended to ensure safe drinking water for the public. SDWA applies to every public water system in the U.S.; however, it does not regulated bottled water.

Fiduciary Funds:
Funds used to report assets held in a trustee or agency capacity for others.

Fiscal Year:
A 12-month period to which the annual operating budget applies and at the end of which the City determines its financial position and results of its operations. San Clemente's fiscal year runs from July 1 - June 30.

Financial Overview:
This section provides an overview of the changes adopted in the budget. Additionally, the significant impacts of budgetary changes are outlined along with dollar amounts (Increase/Decrease).

Glossary

Five-Year Financial Forecast:
Estimates of future revenues and expenditures to help predict the future financial condition of the community. The Five Year Financial Forecast is included in the City's annual Long Term Financial Plan.

Fixed Assets:
Assets which are intended to be held or used for a long term, such as land, buildings, improvements other than buildings, machinery and equipment.

Fleet Maintenance Fund:
The Fleet Maintenance Fund is used to account for the operation, maintenance and replacement of City owned vehicles and equipment.

Fleet Replacement Reserve:
The Fleet Replacement Reserve accounts for funds set aside for replacement of Fleet vehicles and equipment.

Fair Labor Standards Act (FLSA):
The Fair Labor Standards Act sets minimum wage, overtime pay, equal pay and Child Labor Standards for private and public sector employees. Enforcement of the FLSA is assigned to the Department of Labor, Wage and Hour Division.

Full Time Equivalents (FTE):
The amount of time a position has been budgeted for in terms of the amount of time a regular, full-time employee normally works in a year. For example, a full-time employee (1 FTE) is paid for 2,080 hours per year, while a .5 FTE would work 1,040 hours per year.

Fund:
An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves and equities.

Fund Accounting:
System used by nonprofit organizations, particularly governments. Since there is no profit motive, accountability is measured instead of profitability. The main purpose is stewardship of financial resources received and expended in compliance with legal requirements.

Fund Balance:
The excess of fund assets and resources over fund liabilities is also defined as Fund Equity. A portion of Fund Equity may be unspendable, restricted, committed, assigned and unassigned; the remainder is available for appropriation, and is referred to as the Fund Balance.

Fund Equity:
The excess of fund assets and resources over fund liabilities. A portion of the equity of a governmental fund may be unspendable, restricted, committed, assigned and unassigned; the remainder is referred to as fund balance.

Gas Tax Fund:
The Gas Tax Fund accounts for revenues and expenditures apportioned under the Streets and Highways Code of the State of California. Expenditures may be made for any street related purpose in the City's system of streets, County bikeways and pedestrian walkways.

General Employee:
Administrative and clerical support, maintenance workers, skilled trade and craft workers.

General Fund:
In governmental accounting, the fund used to account for all assets and liabilities of a nonprofit entity, except those particularly assigned for other purposes in another more specialized fund. It is the primary operating fund of the City of San Clemente.

General Government:
City Manager, City Council, City Clerk, and Economic Development Divisions.

General Liability Self-Insurance Fund:
The General Liability Self-Insurance Fund is used to provide the City with liability and property insurance. Coverage is provided through the City's participation in a joint powers agreement through the CJPIA.

General Obligation Bonds:
Bonds for which the full faith and credit of the City is pledged for payment.

General Plan:
Document which incorporates the strategic vision of the community into guiding principals for land use, urban design, housing, mobility, economic development, public health and safety, environmental resources, utilities, recreation and historic and cultural resources.

Generally Accepted Accounting Principles (GAAP):
Uniform minimum standards for financial accounting and reporting. They govern the form and content of the basic financial statements of the City.

Government Finance Officers Association (GFOA):
The GFOA develops a body of recommended best practices in the functional areas of public finance to give state and local governements more guidance on sound financial management practices.

"Go Local" Transit Program:
Proposed trolley line linking Dana Point, San Juan Capistrano, and San Clemente. The line will coordinate resources between the three Citites and the Orange County Transportation Authority.

Golf Course Capital Improvement Reserve:
The Golf Course Capital Improvement Reserve provides for capital improvements to the existing golf course.

Golf Course Fund:
The Gold Course Fund accounts for the operation, maintenance and assets associated with the City-owned 18-hole golf course.

Golf Depreciation Reserve:
The Golf Depreciation Reserve accounts for funds set aside for replacement or major repairs of Golf Fund equipment or facilities.

Government Accounting Standards Board (GASB):
An organization created to provide comparability and consistency between different government agencies. GASB issues statements regarding various accounting issues and provides guidelines on how accounting transactions should be recorded.

Governmental Fund:
Governmental Funds are a self-balance set of accounts whose primary sources are taxes, intergovernmental revenues, and other nonexchange revenues.

Homeowners Exempt Subvention:
Supplemental homeowner's property tax used for public utilities.

Housing and Urban Development (HUD):
US Department of Housing and Urban Development. Fedearl Agency set up to create strong, sustainable, inclusive communities and quality afforadable housing for all.

Improvements:
Buildings, structures, or attachments to land such as sidewalks, trees, drives, tunnels, drains and sewers.

Information Technology Fund:
The Information Technology Fund accounts for costs associated with the City's centralized computer system and is used to distribute these costs to the benefiting departments on a pro rata basis. Costs for hardware and software maintenance and development, computer training and staff support are included

Interdepartmental/Interfund Transfers:
Flows of assets (such as cash or goods) without equivalent flows of assets in return and without a requirement for repayment.

Interest and Rentals:
Revenue derived from the use of property or money.

Interfund Payments:
Expenditures made to other City funds for services rendered.

Interfund Transfers:
Revenues earned for services provided to other City funds.

Intergovernmental Revenue:
Revenue received from other governmental agencies and municipalities, such as grants from the State or Federal government.

Intergovernmental Services:
Purchases from other governments of those specialized services typically performed by local governments.

Internal Service Fund:
Funds used to account for the financing of goods or services provided by one department to other departments or agencies of the City.

International Property Maintenance Code (IPMC):
Codes upheld by the Code Compliance Division.

Joint Regional Water Supply System (JRWSS):
A joint powers authority that ownes, operates and maintains the water system infrastructure.

Lease-Purchase Agreements:
Contractual agreements which are termed "leases", but which in substance amount to purchase contracts.

Levy:
(Verb) To impose taxes, special assessments or service charges for the support of governmental activities.
(Noun) The total amount of taxes, special assessments or service charges imposed by Orange County levying property taxes.

Licenses and Permits:
Revenues earned by the issuance of licenses or permits levied in accordance with the benefits conferred by the license or permit.

Local Drainage Facilities Fund:
The Local Drainage Facilities Fund is used to account for drainage fees collected to defray the cost of designing and constructing local drainage facilities and the expenditures for those purposes.

Long-Term External Debt:
Debt borrowed from a source outside the City with a maturity of more than one year after the date of issuance.

Long-Term Financial Plan (LTFP):
A plan which identifies fiscal issues and opportunities, establishes fiscal policies and goals, examines fiscal trends, produces a financial forecast, and provides for feasible solutions.

Lucity:
A software for public works, offering solutions and support to provide effective asset and maintenance management. Lucity is used by the public works division in connection with the payroll as a time-management tool.

Maintenance:
Expenditures made to keep an asset in proper condition or to keep an asset in working order to operate within its original capacity.

Major Fund:
Funds in which revenues, expenditures, assets or liabilities are at least 10% of corresponding totals for all governmental or enterprise funds, and at least 5% of the aggregate amount for all governmental and enterprise funds for the same item.

Measure M:
A local initiative that increased sales taxes by one-half percent approved by Orange County Voters in 1990, which provides funding for transportation improvements.

Measure M GMA (Growth Management Area):
The Growth Management Area is one of the programs established by the Orange County Transportation Authority for the purpose of allocating Measure M grant funding. Under this program, the County is divided into eleven GMA's that compete for these funds. The cities of San Clemente, Dana Point, and San Juan Capistrano make up one of the GMA's.

Medical Insurance Fund:
The Medical Insurance Fund accounts for expenditures for medical benefits offered to all regular full-time employees.

Metropolitan Water District (MWD) of Southern California:
Metropolitan Water District of Southern California is a wholesaler that provides water to cities and water districts. These cities and water districts provide drinking water to people in parts of Los Angeles, Orange, San Diego, Riverside, San Bernadino and Ventura counties.

Miscellaneous Grants Fund:
The Miscellaneous Grants Fund accounts for federal grants received from the Department of Housing and Urban Development (HUD). The grants are to be used for the development of a viable community by providing decent housing, a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income.

Modified Accrual Basis:
Under this accounting method, revenues are recognized when they become both measurable and available to finance expenditures of the current period. Expenditures for the most part are recognized when the related fund liability is incurred except for prepayments, accumulated employee leave and long-term debt. All governmental funds are accounted for using the modified accrual basis of accounting.

Negocio Debt Service Fund:
The Negocio Debt Service Fund accounts for the accumulation of funds for the payment of interest and principal on Certificates of Participation (COP). Proceeds from the COP were used for the purchase of the building located at 910 Negocio, San Clemente. Debt service is financed by revenues generated from the lease of the building.

Net Working Capital:
Net Working Capital is a common accounting formula used for financial analysis. It is defined as current assets minus current liabilities. Usually simply called working capital.

National Pollution Discharge Elimination System (NPDES):
Permit system established by the U. S. Environmental Protection Agency to regulate discharge of treated sewage, storm water and urban runoff.

Object:
An expenditure classification which refers to the type of item purchased or the service obtained. Examples include personnel, supplies, and contract services.

Orange County Transit Authority (OCTA):
Orange County Transit Authority serves Orange County residents and travelers by providing countywide bus and paratransit service, Metrolink rail service, the 91 Express Lanes, freeway, street and road improvement projects, individual and company commuting solutions, motorist aid services and by regulating taxi operations.

Office of Emergency Services (OES):
Office of Emergency Services of the State of California helps to protect lives and property, build capabilities, and support communities by preparing for, protecting against, responding to, and recovering from the impacts of all hazards and threats.

Operating Budget:
The operating budget is the primary means by which most of the financing of acquisition, spending and service delivery activities of a government are controlled. The use of annual operating budgets is required by law.

Glossary

Operating Funds:
Funds which are utilized to account for the day-to-day activities of the fund. Examples of this type of fund would be Water Operating, Sewer Operating, Central Services and the General Fund.

Operating Transfer:
Routine or recurring transfer of assets between funds.

Other Charges:
Expenditures that do not fit in other categories, such as insurance premiums and claims, and service/social program expenditures.

Other (than pensions) Post Employment Benefits (OPEB):
Other Post Employment Benefits refer to benefits other than pensions paid by the employer for retired employees. This refers to retiree medical, dental, prescription drug, vision, life insurance, group legal and long-term care benefits.

Other Revenues:
Revenues from sources other than those specifically identified that are too immaterial in amount to justify the creation of new revenue account line items.

Overhead Charges:
General Fund Overhead (Cost Allocation Program) charges are the recapturing of the cost of services provided to the other funds from the General Fund. These costs would include Personnel, Finance, Payroll, Accounts Payable, Accounts Receivable, City Clerk, and general administration, utilities, maintenance, etc.

Parimutuel Taxes:
"Parimutuel" is a system of betting on races in which the winning bettors share the total amount bet minus a percentage to the operators. The tax is collected by registered racetracks (collectors) and remitted to the City.

Parks Acquisition and Development Fund:
The Parks Acquisition and Development Fund is used to account for the revenues received from developer fees and the expenditures for the acquisition, construction, improvement or renovation of City owned parks.

Park Asset Replacement Reserve:
The City Council has established a Park Asset Replacement Reserve with a target balance of $1.2 million for the replacement of park assets.

Performance Measure:
Represents the objectives of each City department along with a target date for achieving the objective.

Performance Results:
A summary of major accomplishments and objectives that were met during the fiscal year.

Personnel:
Salaries paid to City employees. Included are items such as regular full time, regular part time, premium overtime and special duty pay.

Personnel Benefits:
Those benefits paid by the City as conditions of employment. Examples include insurance and retirement benefits.

Police Grants Fund:
The Police Grants Fund is used to account for revenues and expenditures relating to police grants.

Professional:
Technical experts, analysts, professional engineers and planners.

Program:
Organizational units directed to attain specific purposes or objectives.

Glossary

Projected Surplus/Deficit:
The projected surplus/deficit is the net of forecasted receipts and forecasted disbursements. A surplus is the result of receipts exceeding disbursements, and a deficit is the result of disbursements exceeding receipts.

Proposition 1B - Transportation Bond Program:
The Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act approved by the voters in 2006. The bill authorizes grants for the purpose of improving highway safety, traffic reduction, air quality, and port security.

Proposition 13:
Limits the local property tax rate to a maximum of 1% of a property's assessed market value, rolled back assessments to 1975 values, and unless a property was sold, capped the increase in assessed values at 2%. New taxes, such as a parcel tax, must be approved by two-thirds of local voters.

Proposition 42:
Transportation Funding Plan that requires, effective July 1, 2008, existing revenues resulting from state sales and use taxes be used for public transit and mass transportation; city and county street and road repairs and improvements; and state highway improvements. Imposes the requirement for a two-thirds of the Legislature to suspend or modify the percentage allocation of the revenues.

Proposition 50:
Proposition 50, the Water Security, Clean Drinking Water, Coastal and Beach Protection Act was approved by the voters in 2002. The bill authorizes grants and loans for the purpose of protecting drinking water from intentional contamination.

Proposition 57:
Proposition 57, the Governor's Economic Recovery Bond bill, was approved by the voters in March 2004. This bill authorized the State to sell $15 billion of deficit financing bonds to put the budget back in balance. Proposition 57 includes a proposed "triple flip" which essentially swaps one-quarter percent of the local sales tax for an equal amount of "in-lieu" sales tax.

Proposition 58:
Passed in March 2004, this proposition changed the State Constitution and mandates the passage of a balanced budget. If the Legislature and Governor do not pass a balanced budget by July 1, the appropriation level from the previous year's budget will remain in effect. Constitutional changes were enacted upon which set up a special reserve account that would reach $8 billion or 5% of the General Fund. This legislation also restricts the use of certain types of borrowing to cover state deficits.

Proposition 218:
A statewide initiative passed by the voters of California on November 5, 1996. The initiative provided voters with the right to vote on new taxes. The passage of Proposition 218 also eliminated the City's Lighting & Landscape assessment district because assessments considered "general benefits" such as beach maintenance could not be assessed to property owners.

Proprietary Fund:
Proprietary Funds are a self-balance set of accounts that focus on determination of operating income and whose primary revenue sources are user charges to achieve cost recovery.

Public Facilities Construction Fund:
The Public Facilities Construction Fund is used to account for developer fees collected at the time a building permit is issued to provide for future public facilities necessitated by new development and expenditures for construction of beach parking facilities, public safety buildings or equipment and public facilities.

Purpose Statement:
This provides a general description of the primary purpose of a department or division.

Quimby Act:
The Quimby Act was first established in 1965 by the California legislature. It provides provisions in the Subdivision Map Act for the dedication of fees and/or parkland. California State law requires developers to dedicate fees or land for public parks at a ratio of 5 acres per 1,000 residents in the new development.

Redevelopment:
The planning, development, clearance, reconstruction, or rehabilitation, or any combination of these, of all or part of a survey area, and the provision of such residential, commercial, industrial, public, or other structures or spaces as may be appropriate or necessary in the interest of the general welfare, including recreational and other facilities incidental or appurtenant to them.

Regional Circulation Financing and Phasing Program (RCFPP) Fund:
The Regional Circulation Financing and Phasing Program Fund is used to account for the revenues received from developer traffic impact fees and the expenditures for roadway improvements to accommodate new development.

Reserve:
An account used to indicate that a portion of fund equity is restricted for a specific purpose.

Reserve Fund:
The Reserve Fund is used to account for funds set aside for capital equipment replacement, facilities maintenance and accrued employee benefits for retired, terminated or former employees funded from the General Fund.

Resources:
Total dollars available for appropriations including estimated revenues, fund transfers and beginning fund balances.

Revenue Bonds:
Bonds issued pledging future revenues, usually water or sewer charges to cover debt payments.

Safety/Quiet Zone:
A designated section or railroad including one or more consecutive public grade crossings in which trains are prohibited from sounding their horns.

Supervisory Control and Data Acquistion System (SCADA):
Supervisory Control and Data Acquisition System refers to industrial control systems used to control infrastructure processes, facilitiy based processes, or industrial processes.

San Clemente City Employee Association (SCCEA):
San Clemente City Employee Association represents the City union employees.

Service Charges:
Charges for specific services rendered.

Service Description:
A description of the services or functions provided by each department or division.

Sewer Connection Fee Reserve:
The Sewer Connection Fee Reserve is used to construct new facilities required to collect, transport and treat the additional sewage generated by new development.

Sewer Depreciation Reserve:
The Sewer Depreciation Reserve accounts for funds set aside for replacement or major repairs of Sewer Fund equipment or sewer system infrastructure.

Sewer Fund:
The Sewer Fund is used to account for the activities associated with the collection and treatment of wastewater by the City.

Solid Waste Management Fund:
The Solid Waste Management Fund is used to account for the activities associated with the collection, recycling, and disposal of residential and commercial solid waste within the City.

San Onofre Nuclear Generating Station (SONGS):
San Onofre Nuclear Generating Station.

South Coast Air Quality Management District (SCAQMD):
AQMD is the air pollution control agency for all of Orange County and the urban portions of Los Angeles, Riverside and San Bernardino counties.

South Orange County Wastewater Authority (SOCWA):
Created on July 1, 2001 as a Joint Powers Authority with no taxing authority to plan for, acquire, construct, maintain, repair, manage, operate and control facilities for the collection, transmission, treatment and disposal of wastewater, the reclamation and use of wastewater for beneficial purposes, and the production, transmission, storage and distribution of non-domestic water. Special Assessment Bonds:
Bonds payable from the proceeds of special assessments.

Special Revenue Fund:
In governmental accounting, fund used to account for the proceeds of special revenue sources (other than special assessments, expendable trusts, or for major capital projects) that are legally restricted to expenditure for specified purposes.

State Revolving Fund (SRF):
State program provides low-cost financing to public agencies for a wide variety of infrastructure projects.

State Water Resources Control Board (SWRCB):
Oversees the allocation of the state's water resources to various entities and for diverse uses, from agriculture irrigation to hydo electrical power generation to municipal water supplies, and for safeguarding the cleanliness and purity of California's water.

Storm Drain Depreciation Reserve:
The Storm Drain Depreciation Reserve accounts for funds set aside for replacement or major repairs of the Storm Drain Utility Fund equipment or storm drain system infrastructure.

Storm Drain Utility Fund:
The Storm Drain Utility Fund is used to account for the activities associated with the operation and maintenance of the City's storm water collection system.

Strategic Priorities:
The key issues facing the City which are prioritized annually by the City Council. These priorities are then utilized to develop workplans within the adopted budget prepared by City staff.

Street Improvement Fund:
The Street Improvement Fund is used to account for revenues and expenditures related to the rehabilitation of City streets.

Successor Agency:
The entity responsible for winding down the operations of the Redevelopment Agency.

Subsidence Claims:
Claims pending against the City's General Liability Self-insurance Fund for land movement.

Subventions:
Revenues collected by the State which are allocated to the City on a formula basis. For example, motor vehicle and gasoline taxes.

Supervisorial:
Division and major program supervisors.

Supplemental Appropriation:
An appropriation approved by the Council after the initial budget is adopted.

Supplies:
An expenditure classification for articles and commodities purchased for consumption or resale. Examples include office and operating supplies, fuel, power, water, gas, inventory or resale items and small tools and equipment.

Glossary

Sustainability Action Plan:
A plan to facilitate a coordinated approach from implementing sustainable practices and technologies.

Sustainability Reserve:
A $10 million General Fund reserve to provide for economic and financial stability, which can only be used by formal action of City Council.

Sworn:
Full-time Lifeguard and safety personnel. Fire & Police personnel are included within Police & Fire contracts with the County of Orange.

Taxes:
Compulsory charges levied by the City, County & State for the purpose of financing services performed for the common benefit.

Transportation Enhancement Activities (TEA):
A federal grant funding distributed to cities for transportation enhancements.

Transient Occupancy Tax (TOT):
Pursuant to the California State Revenue and Taxation Code Section 7280, a tax levied on any person occupying a hotel or motel room or renal property for less than 30 consecutive calendar days. The City's levy is 10% of the rent charged to the occupant.

Transportation Bond Program:
Proposition 1B provides that a percentage of proceeds of State bonds be used to fund the mobility, safety, and air quality improvements of Street and highway maintenance, rehabilitation, reconstruction, or storm damage repair conducted by cities.

Triple Flip:
The "triple flip" swaps one-quarter of the City's local sales taxes to secure $15 billion in deficit financing bonds approved through the passage of Proposition 57 (flip #1). The State intends to replace this revenue with Educational Revenue Augmentation Fund (ERAF) property tax money that was taken from cities and counties in the early '90's (flip #2). Using ERAF money to backfill the sales tax taken from cities will increase the States obligation to fund schools from *other* general fund resources (flip #3). Another impact of the triple flip upon the City will be cash flow. Sales tax, which is received monthly, will be reduced by 25% and will be "backfilled" with property tax, which will be received bi-annually in January and May.

Urban Runoff Management Plan (URMP):
A plan to identify and implement programs that will reduce or eliminate polluted discharges and improve local water quality. The plan consists of three main components; structural treatment projects, dry weather monitoring/illegal discharge detection and elimination and public education. The URMP is managed through the Clean Ocean Fund.

Vehicle License Fees (VLF):
An annual fee on the ownership of a registered vehicle in California paid to the Department of Motor Vehicles (DMV). The state retains authority over both the amount of revenues that are collected and the method of their distribution to local governments and the Legislature holds the authority to alter the level of VLF revenues.

Water Acreage Fee Reserve:
The Water Acreage Fee Reserve accounts for fees assessed to developers on all parcels of land developed and connected to the City's water system. Expenditures from this fund are made to plan, design, inspect and construct new water system infrastructure and equipment.

Water Depreciation Reserve:
The Water Depreciation Reserve accounts for funds set aside for replacement or major repairs of Water Fund equipment or water system infrastructure.

Water Fund:
The Water Fund is used to account for the activities associated with the purchase, treatment, distribution and transmission of water by the City and its users.

Workers' Compensation Fund:
The Workers' Compensation Fund accounts for the cost to provide Workers' Compensation insurance coverage to all City employees in compliance with State of California requirements.

Working Capital:
A financial calculation, which represents operating liquidity to the City. It is calculated as current assets minus current liabilities.

List of Acronyms

AB	Assembly Bill
AHRP	Arterial Highway Rehabilitation Program
AQMD	Air Quality Management District
CAC	Coastal Advisory Committee
CAFR	Comprehensive Annual Financial Report
CalPERS	California Public Employees Retirement System
CASA	Coastal Animal Services Authority
CDBG	Community Development Block Grant
CIP	Capital Improvement Program
CJPIA	California Joint Powers Insurance Authority
CMMS	Computerized Maintenance Management System
COBRA	Consolidated Ominbus Budget Reconciliation Act
COLA	Cost of Living Allowance
COPS	Citizens Options for Public Safety Grant
CWA	Clean Water Act
DOJ	Department of Justice Grant
EDMS	Electronic Document Management System
EPA	Envirnmental Protection Agency Grant
FEMA	Federal Emergency Management Agency
FHWA	Federal Highway Administration
FLSA	Fair Labor Standards Act
FTE	Full Time Equivalent
FY	Fiscal Year (June 30th)
GAAP	Generally Accepted Accounting Principles
GASB	Government Accounting Standards Board
GFOA	Government Finance Officers Association
GMA	Growth Management Area
HUD	US Department of Housing and Urban Development
HVAC	Heating, ventilation, and air conditioning
IPMC	International Property Maintenance Code
JRWSS	Joint Regional Water Supply System
LTFP	Long-Term Financial Plan
MWD	Metropolitan Water District of Southern California
NPDES	National Pollution Discharge Elimination System
OCFA	Orange County Fire Authority
OCSD	Orange County Sheriff's Department
OCTA	Orange County Transit Authority
OES	Office of Emergency Services
OHBC	Ole Hanson Beach Club
OPEB	Other (than pensions) Post Employment Benefits
PERS	Public Employee Retirement System
RCFPP	Regional Circulation Financing and Phasing Program
RDA	Redevelopment Agency (Dissolved 2/1/2012)
SCAC	San Clemente Aquatics Center
SCADA	Supervisory Control and Data Acquisition System
SCAQMD	South Coast Air Quality Management District
SCCEA	San Clemente City Employee Association (City union employees)
SDWA	Safe Drinking Water Act
SONGS	San Onofre Nuclear Generating Station
SOCWA	South Orange County Wastewater Authority
SRF	State Revolving Fund

List of Acronyms

TEA	Transportation Enhancement Activities
TOT	Transient Occupancy Tax
URMP	Urban Runoff Management Plan
VHSP	Vista Hermosa Sports Park
VLF	Vehicle License Fees

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Fee Schedule

User fees are reviewed by each City department as part of the budget process, and adjusted when appropriate. The basis for adjustment will be the cost of providing services, inflationary impacts or other budgetary factors as appropriate. User fees will be established to recover the full cost of services provided, except when the City Council determines that a subsidy from the General Fund is in the public interest. Some fees are set by the State of California and cannot be changed unless amended by the State. Other fees cannot be changed unless a majority of the property owners approved the change by a simple majority.

	Ordinance, Resolution or Municipal Code	Last Adjusted	Last Reviewed	FY2017 Fee
Administrative Citation				
1st Violation	1193	1997	fee set by	$100.00
2nd Violation	1193	1997	Ca.Gov.Code	$200.00
Additional Violations	1193	1997	Section 25132	$500.00
Alarm Fees				
System Permit per year	04-104	2004	2010	$40.00
Ambulance Service Charges				
BLS - Resident	16-031	2016	2016	$704.61*
BLS - Non-Resident	16-031	2016	2016	$904.61*
ALS - Resident	16-031	2016	2016	$1,091.96*
ALS - Non-Resident	16-031	2016	2016	$1,291.96*
Oxygen	16-031	2016	2016	$82.74
Expendable Supplies	16-031	2016	2016	$32.66
Mileage (per mile or fraction thereof)	16-031	2016	2016	$16.87/mi
Residential subscription - per year	08-082	2008	2010	$40.00
Business subscription - per year	08-082	2008	2010	$170.00
*plus supplies and mileage				
Backflow Testing Admin Fee				
per occurrence	12-60	2012	2012	$35.00
Building Permits				
Fees based on estimated construction valuation. Valuation adjusted annually based on changes in the Construction Cost Index from Engineering News Record.	08-080	2016	2016	
Building Plan Check Fees				
65% of the Building Permit Fee	08-080	2016	2016	

	Ordinance, Resolution or Municipal Code	Last Adjusted	Last Reviewed	FY2017 Fee
Business License				
Varying application fee and taxes based on a flat rate or percentage of gross receipts depending on business.	1055	1991	2011	
Civic Center Const Fund Fee				
per Residential Dwelling Unit	15.52.010	2016	2016	$506.17
Commercial Filming Charge				
Processing fee	1144	1994	2011	$10.00
Processing plus Yearly Fee- Still	1144	1994	2011	$50-$95
Processing plus Daily Fee- Motion	1144	1994	2011	$50.00
Application Fee	1144	1994	2011	$50.00
Still Photography - Daily Location Fee	1144	1994	2011	$100.00
Motion Photography - Daily Location	1144	1994	2011	$200.00
Construction Inspection Fees				
Based on estimated cost of improvements				
First $25,000	652	1975	2008	3.50%
Next $75,000	652	1975	2008	3.00%
Any Cost over $100,000	652	1975	2008	2.50%
Documents, Instruments, Reports				
Parcel Maps - four lots or less	08-081	2016	2016	$752.00
Small Tract Maps - thirty lost or less	08-081	2016	2016	$1,609.00
Large Tract Maps - thirty-one lots or more	08-081	2016	2016	$3,749.00
Residential development	08-081	2016	2016	$110.00
Commercial, Industrial, Multi-Residential	08-081	2016	2016	$323.00
Imaging of plans, maps & oversized sheets	08-081	2008	2016	$2.55/sheet
sheets up to 8.5" X 14"	08-081	2008	2016	$0.62/sheet
Photo copy fees - additional pages	08-081	2008	2016	$0.20/page
Oversize Reproduction Fee	08-081	2008	2016	$4.00 plus $0.35/page
City Budget				$30.00
DVD Recordings, each	08-081	2008	2016	$5.00
Tape Recordings, each	08-081	2008	2016	$10.00
Electrical Permits				
Electrical Permit Issuance Fee	08-080	2008	2016	$35.00
•New Single Family Dwelling permits based on square footage				
•Improvement permits charged by unit: meter, sub-panels, 220V outlets, exterior lights, motors				

	Ordinance, Resolution or Municipal Code	Last Adjusted	Last Reviewed	FY2017 Fee
Encroachment Permits				
Street Encroachment Permits - Excavations, Fills and Obstructions				
Sidewalk - First 50 sq ft	08-081	2016	2016	$248.00
Each Additional 50 sq ft on the same lot	08-081	2016	2016	$27.00
Curb/Gutter - First 60 linear feet	08-081	2016	2016	$276.00
Each additional 60 linear feet	08-081	2016	2016	$27.00
Driveway Approach	08-081	2016	2016	$276.00
Combo - more than 1 sidewalk, curb/gutter driveway	08-081	2016	2016	$248.00
Each additional 10 lf of construction after the first 10 lf on the same lot	08-081	2016	2016	$27.00
Curb Core Only	08-081	2016	2016	$133.00
Sewer/Water lateral excavation - First trench	08-081	2016	2016	$471.00
Each additional trench	08-081	2016	2016	$171.00
Other Street Excavation - First 20 sq ft	08-081	2016	2016	$298.00
Each additional 20 sq ft	08-081	2016	2016	$27.00
Encroachment Permit for Displaced Sidewalk Inspection when property owner complies with City "Notice to Repair" or voluntary repairs.	08-081	2014	2016	No Fee

*Note: A $500.00 Minimum cash deposit or other amount determined by the City Engineer for bonding purposes is required. For larger projects, the City Engineer may determine that project performance bonds and labor and material bonds are required in the amount of 100% of the approved construction cost estimate (Resolution No. 01-024)

Administrative Encroachment Permits				
Private Improvements - walls, steps, awnings	08-081	2016	2016	$408.00
Appeal to City Council	08-081	2016	2016	$220.00
Dumpster - Application with dumpster fee	08-081	2016	2016	$66.00
Environmental Impact Reports				
Initial deposit will be collected depending upon the size of the project - Actual Cost	08-081	2008	2014	
Golf Fees				
Residents with Resident Discount Card:				
M-F	14-08	2014	2014	$21.00
M-F, Twilight	14-08	2014	2014	$16.00
Senior, M-F	14-08	2014	2014	$20.00
Senior, M-F, Twilight	14-08	2014	2014	$14.00
Sa/Su/Holidays	14-08	2014	2014	$28.00
Sa/Su/Holidays, Twilight	14-08	2014	2014	$20.00
Non Residents:				
M-F	14-08	2014	2014	$36.00
M-F, Twilight	14-08	2014	2014	$26.00
Senior, M-F	14-08	2014	2014	$31.00
Senior, M-F, Twilight	14-08	2014	2014	$22.00
Sa/Su/Holidays	14-08	2014	2014	$44.00
Sa/Su/Holidays, Twilight	14-08	2014	2014	$32.00
Juniors with Card				
1/2 Price of accompanying adult	11-032	2008	2011	
Twilight	14-08	2014	2014	$10.00
Resident Discount Card per year	08-003	2009	2009	$50.00
Resident Private Cart Registration Fee/yr	15-42	2015	2015	$200.00
Resident Private Cart Trail Fee/round	15-42	2015	2015	$8.00

	Ordinance, Resolution or Municipal Code	Last Adjusted	Last Reviewed	FY2017 Fee
Grading Permits				
Volume of earth to be moved:				
Less than 50 c.y.	08-081	2016	2016	$358.00/lot
51-1,000 c.y.	08-081	2016	2016	$633.00
1,001-10,000 c.y.	08-081	2016	2016	$633.00 for first 1,000 c.y $63.00 for each additional 1,000 c.y.
10,001-100,000 c.y	08-081	2016	2016	$1,201.00 first 10,000 c.y $498.00 for each additional 10,000 c.y.
More that 100,000 c.y.	08-081	2016	2016	$5,677.00 first 100,000 c.y. $498.00 for each additional 10,000 c.y.
Home Occupation Permits				
Business License for business operated from a residential home, not commercial location	1055	1991	2011	$35.00
Hydrant Meter Fees				
Meter Fees				
Initial Deposit on Meter	1282	2003	2010	$825.00
Set-up Fee	10-048	2010	2010	$125.00
Rental Fee per Day	1282	2003	2010	$3.00
Meter Water Sales				
Actual usage per unit, billed monthly	1583	2014	2014	$3.71
Improvement Plan Check Fee				
Actual Cost, Initial minimum deposit of $5,000.00 is required.	08-081	2011	2014	
Junior Lifeguard Sessions				
Residents per Session	16-024	2016	2016	$235.00
Non-Residents per Session	16-024	2016	2016	$260.00
Mechanical Permits				
Issuance Fee	08-080	2008	2016	$35.00
Additional Fees for each individual fixture as outlined in the Building Divisions Mechanical Fee Schedule				

	Ordinance, Resolution or Municipal Code	Last Adjusted	Last Reviewed	FY2017 Fee
Miscellaneous Charges for Police Services				
Duplicating Charges - First page	08-081	2008	2013	$2.00
Duplicating Charges - additional pages	08-081	2008	2013	$0.20/page
Fingerprint services - 2 duplicate cards	00-53	2000	2010	$10.00
Visa Letter Service	00-53	2000	2010	$25.00
Non-Sufficient Funds Check Fee				
per occurrence	10-048	2010	2010	$20.00
Parks and Recreation Fees				
Facility Rental - Community Center - M-TH & Sunday				
Auditorium (4000 sq ft)	16-023	2012	2016	$300.00/hr
Ole Hanson Fireside Room & Kitchen (1200 sq ft)	16-023	2012	2016	$100.00/hr
Kitchen (based on availability)	16-023	2012	2016	$150.00
Multi-Purpose Room (900 sq ft)	16-023	2012	2016	$75.00/hr
Lower Multi-Purpose (900 sq ft - Dance)	16-023	2012	2016	$75.00/hr
Grounds	16-023	2012	2016	$50.00/hr
Locker (non-profit only)		2012	2016	$5.00/mo
Facility Rental - Community Center - Friday & Saturday				
Auditorium (4000 sq ft)-2 Hour min	16-023	2012	2016	$350.00
Kitchen (based on availability)	16-023	2012	2016	$150.00
Ole Hanson Fireside Room & Kitchen (1200 sq ft)	16-023	2012	2016	$150.00/hr
Multi-Purpose Room (900 sq ft)	16-023	2012	2016	$100.00/hr
Lower Multi-Purpose (900 sq ft - Dance)	16-023	2012	2016	$100.00/hr
Grounds	16-023	2012	2016	$60.00
Facility Rental - Tierra Grand Park				
Meeting Room	16-023	2012	2016	$100.00/hr
Facility Rental - Aquatics Center				
Friends Room	16-023	2012	2016	$150.00/hour
Facility Rental-Pools				
All Pools and Deck	16-023	2012	2016	$500.00/hr
Tournaments/Meets/Competition	16-023	2012	2016	$400.00/hr
Per Lane	16-023	2012	2016	$25.00/hr
50 Meter	16-023	2012	2016	$250.00/hr
25 Yard	16-023	2012	2016	$125.00/hr
Play Pool	16-023	2012	2016	$200.00/hr
Cabana	16-023	2012	2016	$50.00/hr
Grass Event Space at the Aquatics Center	16-023	2012	2016	$200.00/hr
Facility Rental-Fields				
Neighborhood	16-023	2012	2016	$40.00/hr
Community	16-023	2012	2016	$50.00/hr
Sport	16-023	2012	2016	$60.00/hr
The Meadows	16-023	2012	2016	$250.00/hr
Lights				
All lighted fees regardless of use category	16-023	2012	2016	$15.00/hr

	Ordinance, Resolution or Municipal Code	Last Adjusted	Last Reviewed	FY2017 Fee
Parks and Recreation Fees Cont.				
Steed Park Tournament Fees				
Category 1 - Resident Youth Sport Organization	16-023	2012	2016	$200.00 per day-per field-minimum 2 fields
Category 2 - Non-Resident Youth Sport Organization	16-023	2012	2016	$250.00 per day-per field-minimum 2 fields
Category 3 - Resident Non-Profit and Private Resident	16-023	2012	2016	$250.00 per day-per field-minimum 2 fields
Category 4 - Non-Resident: Non-Profit and Private Resident	16-023	2012	2016	$300.00 per day-per field-minimum 2 fields-$1,000 per day includes 4 fields
Picnic Area and Open Space Rental Fees				
1-49 People	16-023	2012	2016	$50.00/hr
50-99 People	16-023	2012	2016	$75.00/hr
100-199 People	16-023	2012	2016	$100.00/hr
200-299 People	16-023	2012	2016	$200.00/hr
Each Addional 100 People	16-023	2012	2016	$50.00/hr
Permit Fees				
Sound Amplification Permit	16-023	2016	2016	$60.00
Block Party Permit	16-023	2012	2016	$100.00
Banner Hanging Permit (El Camino Real)	16-023	2012	2016	$367.00
Special Event Applicaton Fee- Category I	16-023	2016	2016	$75.00
Special Event Application Fee- Category II	16-023	2016	2016	$150.00
Restroom Cleaning Fee	16-023	2016	2016	$90.00
Pool Fees				
Refund Processing Fee	16-023	2012	2016	$8.00/class
Pool Use per visit - Youth 0-17 and Senior 60+ - Resident	16-023	2012	2016	$2.00
Pool Use per visit-Resident - 18-59	16-023	2012	2016	$4.00
Pool Use per visit - Youth 0-17 and Senior 60+ - Non-Resident	16-023	2012	2016	$6.00
Pool Use per visit-Non-Resident - 18-59	16-023	2012	2016	$8.00

	Ordinance, Resolution or Municipal Code	Last Adjusted	Last Reviewed	FY2017 Fee
Parks and Recreation Fees Cont.				
Monthly Pass - Youth 0-17 and Senior 60+ - Resident	16-023	2012	2016	$40.00
Monthly Pass - Resident 18-59	16-023	2012	2016	$55.00
Monthly Pass - Youth 0-17 and Senior 60+ - Non-Resident	16-023	2012	2016	$55.00
Monthly Pass - Non-Resident 18-59	16-023	2012	2016	$70.00
3 Month Pass-Youth 0-17 and Senior 60+ -Resident	16-023	2012	2016	$75.00
3 Month Pass - Resident 18-59	16-023	2012	2016	$100.00
3 Month Pass-Youth 0-17 and Senior 60+ -Non-Resident	16-023	2012	2016	$150.00
3 Month Pass - Non-Resident 18-59	16-023	2012	2016	$200.00
Annual Pass- Youth 0-17 and Senior 60+ -Resident	16-023	2012	2016	$150.00
Annual Pass - Resident 18-59	16-023	2012	2016	$200.00
Annual Pass- Youth 0-17 and Senior 60+ -Non-Resident	16-023	2012	2016	$300.00
Annual Pass - Non-Resident 18-59	16-023	2012	2016	$400.00
Park Fee				
In-fill Development per dwelling unit	16.36.070	1975	2010	$400.00
New Development - 0-6.5 acres	16.36.070	1975	2010	$6,823.00
New Development - 6.6-15.5 acres	16.36.070	1975	2010	$5,180.00
New Development - 15.6-25.5 acres	16.36.070	1975	2010	$5,927.00
New Development - 25.6 acres and up	16.36.070	1975	2010	$5,080.00
Parking Fees				
Parking Meters				
per 10 minutes	10-049	2010	2010	$0.25
per hour	10-049	2010	2010	$1.50
Parking Permits				
Residents, 12 Consecutive Months	97-21	1997	2010	$50.00
Non-Residents, 12 Consecutive Months	10-049	2010	2010	$100.00
Lobeiro & Montalvo resident pass, cal. Yr	97-21	1997	1997	$10.00
Parking Violations				
Standard	1485	2010	2010	$48.00-$63.00
Handicap Violation	1485	2010	fee set by State	$333.00
Planning Fees				
Plan Check Review Fees				
Commercial	08-081	2008	2014	$410.00
Residential (1 unit)	08-081	2008	2014	$100.00
Residential (2-4 units)	08-081	2008	2014	$100.00 first $25.00 for each additional
Simple, Over the Counter (pool, spa, deck)	08-081	2008	2014	$50.00

	Ordinance, Resolution or Municipal Code	Last Adjusted	Last Reviewed	FY2017 Fee
Planning Fees Cont.				
Covenants, Conditions & Restrictions Review				
	08-081	2010	2014	$3,000.00 deposit
Field Check - Planning				
per hour-2 hour min.	08-081	2008	2014	$50.00
In-Lieu Affordable Housing Fee				
Either the annual analysis of costs or 1% of the building permit value, whichever is greater.	1034	2010	2014	
Interpretation of Planning/ Zoning Decision - Written				
	08-081	2016	2016	$1,234.20
Planning Research Charge				
per hour	08-081	2008	2014	$50.00
Plumbing Permits				
Issuance Fee	08-080	2008	2015	$35.00
Additional fees calculated on a per fixture basis				
Public Safety Const Fee				
Each Residential Unit	15.52.010	2016	2016	$1,470.40
Per 1,000 sq. feet for each commercial unit	15.52.010	2016	2016	$366.43
Sewer Service Charges				
Changes in Modification of Connection Fee				
per gallon	1186	2011	2011	$9.01
Sewer Base Fee				
Monthly Fixed fee by Meter Size				
5/8", 3/4" & 1"	1625	2016	2016	$23.82
1 1/2"	1625	2016	2016	$78.60
2"	1625	2016	2016	$126.24
3"	1625	2016	2016	$262.02
4"	1625	2016	2016	$404.92
6"	1625	2016	2016	$793.18
Sewer Commodity Fee				
Single Family, multi-family, mobile home per unit	1625	2016	2016	$1.44
Religious Establishment per unit	1625	2016	2016	$1.97
School per unit	1625	2016	2016	$1.97
Low Strength Commercial per unit	1625	2016	2016	$1.97
Medium Strength Commercial per unit	1625	2016	2016	$2.58
Commercial/Residential	1625	2016	2016	$2.61
Medium/High Strength Commercial per unit	1625	2016	2016	$4.57
High Strength Commercial per unit	1625	2016	2016	$6.38
Sewer Connection Fee				
Fee Area A - per dwelling unit	874	2016	2016	$22,640.00
Fee Area B - per dwelling unit	874	2016	2016	$26,512.00
Commercial and Industrial per acre	874	2016	2016	$90,691.00

	Ordinance, Resolution or Municipal Code	Last Adjusted	Last Reviewed	FY2017 Fee
Sewer Service Charges Cont.				
Fee Area A :Hotel, Motel, Mobile Homes				
per dwelling unit	874	2016	2016	$22,640.00
each subsequent unit	874	2016	2016	$19,236.00
Fee Area B: Hotel, Motel, Mobile Homes				
per dwelling unit	874	2016	2016	$26,512.00
each subsequent unit	874	2016	2016	$14,744.00
Sidewalk Waiver Application & Appeal Fee				
Sidewalk Waiver Application	14-018	2016	2016	$250.00
Sidewalk Waiver Appeal	14-018	2016	2016	$627.00
Single Family Residential Plan Check Fee				
Geotechnical Review	08-081	2016	2016	$1,653.00
Grading Review	08-081	2016	2016	$1,534.00
Retaining Walls	08-081	2016	2016	$1,058.00
Shoring	08-081	2016	2016	$529.00
Each additional plan check beyond three	08-081	2016	2016	$292.00
Special Beach Events Fee				
Lifeguard Assistance - 1st Day	93-010	1993	2010	$400.00
2nd Day	93-010	1993	2010	$250.00
each additional day	93-010	1993	2010	$150.00
Without Lifeguard Assistance -For Profit				
1st Day	93-010	1993	2010	$150.00
each additional day	93-010	1993	2010	$100.00
Without Lifeguard Assistance - Non-Profit				
1st Day	93-010	1993	2010	$30.00
each additional day	93-010	1993	2010	$10.00
Storm Drain Service Charges				
Single Family Homes month per unit	1120	1993	1993	$2.96
Multi-Family Homes month per unit	1120	1993	1993	$2.37
Non-residential Properties / month per acre or fraction thereof	1120	1993	1993	$29.60
Vacant lots < 2 acres /month per parcel	1120	1993	1993	$1.48
Vacant Lots > 2 acres / month per parcel	1120	1993	1993	$1.48 + 0.296 per additional prorated acre
Traffic Model Fee				
Residential (maximum $4,000.00)	89-34	1989	2003	$250.00 + $25.00 per unit
Non-Residential (maximum $5,250.00)	89-34	1989	2003	$250.00 + 0.05/sq. ft.
Traffic Review Fee				
Actual cost of the service	08-081	2008	2016	

	Ordinance, Resolution or Municipal Code	Last Adjusted	Last Reviewed	FY2017 Fee
Transportation Permits				
Single Trip Fee	08-081	2008	2016	$16.00
Annual Trip Fee	08-081	2016	2016	$95.00
Urban Runoff Management Fee				
Public Streets:				
Single Family Homes/ month per unit	1577	2014	2014	$6.23
Multi-family Homes/ month per unit	1577	2014	2014	$4.98
Non-residential /month per acre or fraction	1577	2014	2014	$62.30
Over 2 acre Undeveloped or Graded	1577	2014	2014	$3.12+0.62 per acre
Private Streets				
Single Family Homes/ month per unit	1577	2014	2014	$5.10
Multi-family Homes/ month per unit	1577	2014	2014	$4.08
Non-residential /month per acre or fraction	1577	2014	2014	$51.00
Over 2 acre Undeveloped or Graded	1577	1014	2014	$2.55 + 0.51 per acre
Water Service Charges				
Fixed Water Service Charge				
Monthly Fixed Charge by Meter Size:				
5/8", 3/4" and 1"	1626	2016	2016	$17.48
1 1/2"	1626	2016	2016	$39.31
2"	1626	2016	2016	$58.73
3"	1626	2016	2016	$114.16
4"	1626	2016	2016	$172.45
6"	1626	2016	2016	$330.91
Irrigation				
Potable				
Tier 1 - Winter (0-0.0463 units per 100 sq.ft. of irrigated land). -Summer (0-0.0918 units per 100 sq.ft. of irrigated land).	1626	2016	2016	$2.86
Tier 2 - Winter (0.0463-0.1853 units per 100 sq.ft. of irrigated land). -Summer (0.918-0.3673 units per 100 sq.ft. of irrigated land).	1626	2016	2016	$4.68
Tier 3 - Winter (over 0.1853 units per 100 sq.ft. of irrigated land). -Summer(over 0.3673 units per 100 sq.ft. of irrigated land).	1626	2016	2016	$10.06
Non-Potable				
per unit	1626	2016	2016	$2.38
Large Lot Classification Application Fee				
per application	10-048	2010	2010	$35.00

	Ordinance, Resolution or Municipal Code	Last Adjusted	Last Reviewed	FY2017 Fee
Water Service Charges Cont.				
Metered Water Sales				
Price is per Unit				
Single-Family -0-7,000 Sq. Ft. Lot				
Tier 1 - Winter (0-9 units per month)				
-Summer(0-9 units per month)	1626	2016	2016	$2.86
Tier 2 - Winter (10-14 units per month)				
-Summer (10-19 units per month)	1626	2016	2016	$4.68
Tier 3 - Winter (>14 units per months)				
-Summer (>19 units per month)	1626	2016	2016	$10.06
Single-Family - > 7,000 Sq. Ft. Lot				
Tier 1 - Winter (0-9 units per month)				
-Summer(0-9 units per month)	1626	2016	2016	$2.86
Tier 2 - Winter (10-19 units per month)				
-Summer (10-28 units per month)	1626	2016	2016	$4.68
Tier 3 - Winter (>19 units per months)				
-Summer (>28 units per month)	1626	2016	2016	$10.06
Multi-Family Residential per dwelling				
Master - Metered (Per each dwelling unit)				
Tier 1 - Winter (0-6 units per month)				
-Summer(0-6 units per month)	1626	2016	2016	$2.86
Tier 2 - Winter (7-9 units per month)				
-Summer (7-10 units per month)	1626	2016	2016	$4.68
Tier 3 - Winter (>10 units per months)				
-Summer (>11units per month)	1626	2016	2016	$10.06
Individual - Metered				
Tier 1 - Winter (0-6 units per month)				
-Summer(0-6 units per month)	1626	2016	2016	$2.86
Tier 2 - Winter (7-9 units per month)				
-Summer (7-11 units per month)	1626	2016	2016	$4.68
Tier 3 - Winter (>10 units per months)				
-Summer (>11 units per month)	1626	2016	2016	$10.06
Commercial				
Per unit	1626	2016	2016	$4.00
Meter Installation Fee				
1" Meter	10-048	2010	2010	$185.00*
1.5" Meter	10-048	2010	2010	$265.00*
2" Meter	10-048	2010	2010	$265.00*
*plus parts and materials				
Meter Service Installation				
1" Meter	10-048	2010	2010	$2,400.00
1.5" Meter	10-048	2010	2010	$2,400.00
2" Meter	10-048	2010	2010	$2,400.00

	Ordinance, Resolution or Municipal Code	Last Adjusted	Last Reviewed	FY2017 Fee
Water Service Charges Cont.				
Water Acreage Fee				
Existing developed areas per acre	87-078	1987	1987	$2,388.00
Residential, undeveloped, per dwelling unit	87-078	1987	1987	$3,156.00
Commercial/Industrial, undeveloped, /acre	87-078	1987	1987	$10,500.00
Water Posting Fee				
Each Posting	1219	1999	2010	$25.00
Water Service Upgrade				
1" Meter	10-048	2010	2010	$1,860.00
1.5" Meter	10-048	2010	2010	$1,860.00
2" Meter	10-048	2010	2010	$1,860.00
Water Turn-on/Reconnection Fee				
First Occurrence	10-048	2010	2010	$55.00
Second Occurrence	10-048	2010	2010	$80.00
Three or more occurrences	10-048	2010	2010	$110.00 + $120.00 deposit

Demographic and Statistical Information

Date of Incorporation ..... February 28, 1928
Form of Government ..... Council-Manager
Type of Government ..... General Law
Location ..... On the California Coast, Midway Between Los Angeles and San Diego
Land Area ..... 18.45 sq. miles
Elevation ..... 1008' (Maximum); 250' (Average)
Sister Cities ..... San Clemente del Tuyu, Argentina
Isla San Andres, Columbia & Balcarce, Buenos Aires, Argentina
Employees (full-time.) 191
Employees (benefited part-time FTEs) 10
City Bond Rating ..... Standard & Poor's AAA
Rank in Population as of (California) 131
Total Population (Official 5/16) 66,245
Number of Registered Voters (as of 4/15) 36,657
Assessed Secure Valuation.(FY 2015/16) $14,761,937,790
Total Housing Units 27,554
Homeowner Occupied 74.6%
Residential Vacancy Rate 7.9%
Median Age 40.1
Persons/Household 2.67
Median Family Income $102,340
Median Home Value $761,200
% High School Grad or Higher 95.9%
% Population Below Poverty Status 7.2%
Unemployment Rate - San Clemente (as of 7-16) 3.7%
Unemployment Rate - Orange County (as of 7-16) 4.4%

Number of Licenses and Permits Issued:
- Building & Engineering Permits (as of 5/16) 3,110
- City Licensed Business (as of 5/16) 4,869
- Special Events (Annually) 42
- Dog Licenses (3/15 – 2/16) 7,619
- Annual Animal License Fees $172,677

Animal License Fee:	Not Altered	Altered
Dog Licenses	$30	$20
Senior Discount Fee	$15	$10

Water Utility:
- Total Water Customers (as of 3/31/16) 17,764
- Basic Service Charge: $16.81
- Miles of Water Main 213.1

Sewer Utility:
- Total Sewer Customers 16,237
- Miles of Sewer 163.7
- Basic Service Charge $23.36/mo.4
- Total Storm Drains ..... 62.5 mi

Streets (Center Line Miles):
- Arterial Streets ..... 24.0 mi.
- Collector Streets ..... 38 mi.
- Residential/Local Streets ..... 75 mi.
- Alleyways ..... 3.0 mi.
- Total Streets ..... 137 mi.
- Signalized Intersections ..... 80 locations

Solid Waste Management Program
Automated Residential Refuse & Recyclable for 2016/2017
- Materials (3@65 gal containers) $17.80/monthly
- Materials (3@35 gal. containers) $17.15/monthly
- Commercial Refuse Collection (3 yd bin) $143.02/monthly
- Commercial Recycle Collection (3 yd bin) $67.43/monthly

Fire Protection (Orange County Fire Authority):
- Sworn Fire Fighting Personnel 33
- Civilian Personnel 6
- Total Fire Personnel 39
- Number of Fire Stations 3
- Number of Fire Inspections (FY 15-16) 1,702
- Number of Fire Permits Issued (FY 15-16) 292

Incident Statistics FY 2015-16:
- Fire Calls 83
- EMS/Rescues Calls 3,559
- Hazardous Condition/Standby 43
- Service Calls 369
- False Alarms 256
- Good Intent Calls 556
- Over Pressure/Rupture 7
- Natural Disasters 0
- Other/Misc. 55
- Total Calls 4,929

Police Protection (Orange County Sheriff's Department):
- Commissioned Police Personnel 42
- Non-Commissioned Personnel 7
- Total Police Personnel 49

Beaches, Parks and Recreation:
- Beach Acreage 20
- Miles of Beach 4.7
- Park Acreage 187.93
- Number of Parks 25
- Golf Course Acreage 133
- Number of Golf Courses 1
- Number of Recreation Buildings 6
- Square Footage of Buildings 37,260
- Number of Swimming Pools 4

Services Provided by Other Agencies:
- Animal Control & Shelter ... Coastal Animal Services Authority
- Library Services ..... County of Orange
- Public Transportation Orange County Transportation Authority
- Trash Removal ..... CR&R
- School District ..... Capistrano Unified School District
- Social Services ..... County of Orange

City Song ..... "On the Beach at San Clemente" "Sweet San Clemente"
City Flower ..... Bougainvillea
City Tree ..... Coral Tree
City Slogan ..... "Spanish Village by the Sea"